

MINUTES OF THE COURTROOM SECURITY AND FACILITIES MEETING OF May 7, 2021

Call to Order

The Courthouse Security and Facilities Committee was called to order on May 7, 2021 at 9:03 am by Judge Sciascia.

Roll Call

Members in attendance were: Judge Sciascia, Steve Seim, Dustin Beck, James Mielke, Russ Kottke, Tom Nickel, Joseph Marsik, Lynn Hron, Kurt Klomberg, Shelby Brandsma, Peggy Novak, Russ Freber, John Nehls, Travis Bachofen, and Rick Storzer.

Public Comment - none

Approval of Minutes

Motion by Nickel to approve the minutes of the February 17, 2021 meeting, 2nd by Mielke, Motion Carried.

Capital Improvement Committee – Preliminary Discussion, 2022-2026 Five Year Capital Improvement Plan – Projects/Equipment

The 2022-2026 Capital Improvement Plan will begin in July. Projects aren't guaranteed to be approved but ideas should be identified now to be included in the Plan and should be submitted to Freber and John Nehls and can come from any employee. Topics of discussion for the Plan were: vulnerability of the metal detectors at Court Security, a new roof, new air conditioner, 1st floor window film, replacing some wood doors, modification of the Family Court reception area, and surveillance cameras. The Plan is necessary for known issues with emergency situations still coming up.

Justice Facility parking lot construction

The construction of the parking lot will take place in 2 phases. Phase 1 will allow employees to park in the back as usual but use the east gate to enter and exit the lot. Phase 2 will close off the back parking lot for employees. The construction should begin late June with each phase lasting approximately 2 weeks. There is a door to the Justice Facility by the jail that might allow accessibility for staff, Beck will review the issue with the Sheriff and Jail Administration.

Review Incident Reports

There are no written incident reports but a bailiff did have to break up an altercation.

Calendar

The next Security meeting will be held on August 6, 2021 with the following on October 1, 2021.

New Business

Ideas for staff training discussed: Stop the Bleed, CPR training, and Scam Identification.

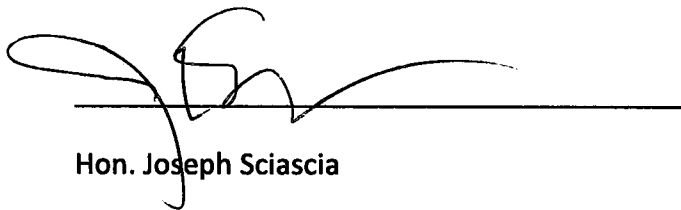
Things to do before the next Security Committee meeting

Beck to discuss door access to the Justice Facility with the Sheriff and Jail Administration

Determine next meeting date and time

The next meeting of the Courtroom Security and Facilities Committee will take place on August 6, 2021 at 9:00 am at the Dodge County Administration Bldg, 1st floor Auditorium, 127 E Oak Street, Juneau, Wisconsin.

Meeting adjourned at 9:40 am



Hon. Joseph Sciascia



Lynn Hron, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.