

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A, 127 East Oak Street, Juneau, WI 53039

Date: April 3, 2013

Call to order: The meeting was called to order by Chairman Mattson at 9:00 a.m. with the following members present: **Rodger Mattson, Paul Marose, Clem Hoelzel, Ed Nelson, and Chester Caine**

Also present: Russell Freber, Director of Physical Facilities; Phillip McAleer, Asst. Director of Physical Facilities; and Brenda Saugstad, Secretary

Minutes: A motion was made by Nelson and seconded by Mattson to approve the minutes of the March 6, 2013 meeting as recorded and allow the chairman to go out of order to efficiently conduct the meeting. Motion carried, Supervisor Marose abstained.

Russ Freber reported on the following maintenance operations and projects:

There is currently a vacant Custodian II position with the resignation of Randall Frank effective April 2, 2013. County Administrator Jim Mielke approved the request to refill this position which was also approved by the Human Resources Committee. The position is posted through April 10, 2013.

The former Clearview North/Human Services North building has a new name. It will now be known as the Henry Dodge Office Building. County Administrator Jim Mielke will be arranging tours of the building after the County Board meeting on April 16. The contractors are making great progress and staying on schedule. For sale signs have recently been placed on the Office Building located on East Center Street.

The annual jail inspection recently took place and went well.

It has been determined the site for COOP (continuity of operation plan) will be in the building recently purchased for the Highway Department located in Mayville.

Corporation Counsel John Corey will be finalizing the contract for Phase 2 of the Administration Building stone restoration project. The start date is targeted for April 15 weather permitting.

It was the consensus of the committee to schedule the next meeting of the Building Committee on **Wednesday, May 1, 2013 at 8:30 a.m.** in Room 1A of the Administration Building.

Adjournment: There being no further business to come before this committee, a motion was made by Hoelzel and seconded by Marose to adjourn the meeting at 9:52 a.m. Motion carried.

Respectfully submitted,



Clem Hoelzel, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.