

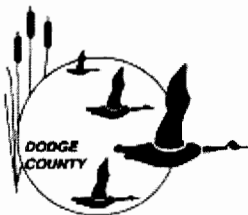
**OFFICIAL PROCEEDINGS**  
of the  
**BOARD OF SUPERVISORS**

**Dodge County, Wisconsin**

**FOR THE YEAR OF  
2020-2021**

**Russell Kottke  
Chairman**

**Karen Gibson  
County Clerk**



## **AGENDA**

**Dodge County Board of Supervisors Meeting  
Tuesday, April 21, 2020 – 9:00 AM  
Administration Building, First Floor Auditorium  
127 East Oak Street, Juneau, Wisconsin 53039**

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**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call and Oath of Office**

**Introduction of New County Board Members**

**Approve Minutes from March 17, 2020, County Board Session**

**Communications on File**

**Special Orders of Business**

Elections

Appoint Ballot Clerks

County Board Chairman

1<sup>st</sup> Vice Chairman

2<sup>nd</sup> Vice Chairman

Members at Large – Executive Committee

Appointments

Take formal action to select Annette Thompson, Dodge County School District Superintendent, as a member of the UW Extension Education Committee. (See UW Extension Education Committee Description in *Official Directory for Dodge County*.)

Supervisor Bobholz, Chairman of Human Services and Health Board

Abby Sauer, Public Health Officer, Human Services and Health Department

COVID-19 Update

**Consider, Discuss and Take Action on the Following:**

Take formal action to adopt the County Board Rules of Order as established by Resolution 19-71.

**Resolutions on File**

- 19-78 A Resolution in Support of The Establishment of An Agricultural Enterprise Area Within the Town of Westford, Dodge County, Wisconsin – Land Resources and Parks Committee.
- 19-79 Authorize the Acceptance of the Targeted Safety Support Program Grant Award – Human Services and Health Board.
- 19-80 Authorize Agreement Between Dodge County and Dodge County Sheriff's Office Sworn Union Employees, Local 120 – Human Resources and Labor Negotiations Committee.
- 19-81 Authorize General Fund and Unrestricted Net Position Transfers to Offset Calendar Year 2019 Departmental Deficits – Finance Committee.
- 19-82 Authorize General Fund Balance Classifications as of December 31, 2019 – Finance Committee.
- 19-83 Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Same Purpose – Finance Committee.
- 19-84 Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Different Purpose – Finance Committee.
- 19-85 Establishing a Fund Balance for Payouts Due to Retirements or Certain Resignations – Finance Committee.
- 19-86 Authorize the Purchase of Professional Services for Kronos Software v8.1 Upgrade Project – Information Technology Committee.
- 19-87 Commendation of Dodge County Clerk, Dodge County Municipal Clerks, and Poll Workers – County Board of Supervisors.

**Report on File**

1. Ordinance No. 1041 – Amend Land Use Code – Dennis Oechsner – Town of Lomira – Land Resources and Parks Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE April 21, 2020								
					Approval <i>RK</i>	Date <i>4-23-2020</i>		
					Chair <i>Russ Rolhe</i>			
11994	Behl, Allen	X		60.00	16	9.20		
49450	Bennett, Richard	X		60.00	3	1.73		
49449	Benter, Ed	X		60.00	46	26.45		
19566	Berres, Jeff	X		60.00	42	24.15		
11970	Bischoff, Larry	X		60.00	20	11.50		
26899	Bobholz, Mary	X		60.00	28	16.10		
50624	Boelk, Jr. Robert L.	X		60.00	26	14.95		
50238	Burnett, Kevin	X		60.00	20	11.50		
49453	Caine, Jeffrey	X		60.00	14	8.05		
46788	Derr, Lisa	X		60.00	21	12.08		
49971	Fink, Richard W.	X		60.00	35	20.13		
28760	Frohling, David	X		60.00	29	16.68		
41853	Greshay, Richard	X		60.00	14	8.05		
49993	Guckenberger, David	X		60.00	42	24.15		
50625	Hedrick, Jenifer	via phone		60.00	0	0.00		
48638	Hilbert, Dan	X		60.00	20	11.50		
49454	Houchin, Cathy	via phone		60.00	0	0.00		
50239	Kemmel, Timothy	X		60.00	54	31.05		
16348	Kottke, Russell	X		65.00	<del>300</del>	<del>17.25</del>		
50490	Kriewald, Naomi	X		60.00	20	11.50		
50623	Kuehl, Karen	X		60.00	28	16.10		
19650	Macheel, Dale	X		60.00	22	12.65		
29374	Maly, Donna	X		60.00	20	11.50		
22503	Marsik, Joseph M.	X		60.00	40	23.00		
34243	Miller, MaryAnn	X		60.00	22	12.65		
47109	Nickel, Thomas	X		60.00	34	19.55		
30697	Schaefer, Thomas	X		60.00	30	17.25		
15819	Schmidt, Dennis	X		60.00	0	0.00		
28630	Schmitt, Jeffrey	X		60.00	18	10.35		
37252	Schraufnagel, Larry	via phone		60.00	0	0.00		
50626	Schultz, Travis	X		60.00	30	17.25		
50060	Sheahan-Malloy, Kira	X		60.00	32	18.40		
50627	Yaroeh, Del	X		60.00	20	11.50		



**Dodge County Board of Supervisors  
April 21, 2020 – 9:00 a.m.  
Administration Building - Juneau, Wisconsin**

The Organizational Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m. in the Auditorium of the Administration Building.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance. Supervisors Hedrick, Houchin and Schraufnagel appeared via teleconference.

Supervisors were sworn in by Karen J. Gibson, County Clerk. Chairman Kottke introduced and welcomed the new members to the Board: Robert Boelk, Jr., Jenifer Hedrick, Karen Kuehl, Travis Schultz and Delbert Yaroch.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Maly to approve the minutes of the March 17, 2020, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

**Elections**

Chairman Kottke appointed Kimberly Nass, Corporation Counsel, Ms. Gibson, and Shelby Miller, Chief Deputy County Clerk as the Ballot Clerks.

The County Board members that appeared remotely communicated their votes to the County Clerk electronically.

Chairman Kottke called for nominations for Chairman. Supervisor Caine nominated Supervisor Kottke. Supervisor Berres nominated Supervisor J. Schmitt. Supervisor Derr nominated Supervisor Maly. A motion to close nominations was made by Supervisor Greshay and seconded by Supervisor Schaefer. Motion carried. After the ballots were cast, the ballot clerks retired to tally the votes. Supervisor Kottke – 18, Supervisor J. Schmitt – 10 and Supervisor Maly – 5, thereby re-electing Supervisor Kottke as Chairman.

Chairman Kottke opened the nominations for 1<sup>st</sup> Vice Chairman. Supervisor Derr nominated Supervisor Maly. Supervisor Bischoff nominated Supervisor Frohling. Supervisor Berres nominated Supervisor J. Schmitt. A motion to close nominations was made by Supervisor Greshay and seconded by Supervisor D. Schmidt. Motion carried. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Maly – 6, Supervisor Frohling – 16 and Supervisor J. Schmitt – 11. None of the candidates received a majority of the votes and another vote needed to be cast. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Maly – 2, Supervisor Frohling – 17 and Supervisor J. Schmitt – 14, thereby re-electing Supervisor Frohling as 1<sup>st</sup> Vice Chairman.

Chairman Kottke then opened nominations for 2<sup>nd</sup> Vice Chairman. Supervisor Caine nominated Supervisor Marsik. Supervisor Derr nominated Supervisor J. Schmitt. Supervisor Houchin nominated Supervisor Sheahan-Malloy. Supervisor Sheahan-Malloy declined the nomination. A motion to close nominations was made by Supervisor Greshay and seconded by Supervisor Schaefer. Motion carried. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Marsik – 17 and Supervisor J. Schmitt – 16, thereby re-electing Supervisor Marsik as 2<sup>nd</sup> Vice Chairman.

Chairman Kottke then opened nominations for Four Members – At-Large to the Executive Committee. Supervisor Schaefer nominated Supervisor Bischoff. Supervisor Derr nominated Supervisor J. Schmitt. Supervisor Greshay nominated Supervisor Sheahan-Malloy. Supervisor Frohling nominated Supervisor Schaefer. Supervisor Marsik nominated Supervisor Hilbert. Supervisor Schultz nominated Supervisor Miller. Supervisor Miller nominated Supervisor Maly. Supervisor Houchin nominated Supervisor Guckenberger. Supervisor Maly nominated Supervisor Berres. Supervisor Greshay asked if a supervisor could make more than one nomination. Corporation Counsel Kimberly Nass advised that it is okay for a Supervisor to make more than one nomination or to nominate themselves. Supervisor Greshay nominated Supervisor D. Schmidt. Supervisor Houchin nominated herself. Supervisor Miller nominated Supervisor Nickel. A motion to close nominations was made by Supervisor Frohling and seconded by Supervisor Caine. Motion carried. Supervisor Berres made a motion to destroy the ballots after the election. The motion to destroy was seconded by Supervisor Greshay. Corporation Counsel Kimberly Nass advised that the motion is out of order and the ballots cannot be destroyed as they are a public record. After the ballots were cast, the ballot clerks retired to tally votes. The votes were cast as follows: Supervisor Bischoff – 11, Supervisor J. Schmitt – 16, Supervisor Sheahan-Malloy – 11, Supervisor Schaefer – 13, Supervisor Hilbert – 13, Supervisor Miller – 10, Supervisor Maly – 8, Supervisor Guckenberger – 10, Supervisor Berres – 7, Supervisor D. Schmidt – 11, Supervisor Houchin – 7 and Supervisor Nickel – 10. Another vote needed to be taken as none of the candidates received a majority of the votes. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Bischoff – 9, Supervisor J. Schmitt – 20, Supervisor Sheahan-Malloy – 15, Supervisor Schaefer – 15, Supervisor Hilbert – 16, Supervisor Miller – 7, Supervisor Maly – 2, Supervisor Guckenberger – 10, Supervisor Berres – 6, Supervisor D. Schmidt – 12, Supervisor Houchin – 2 and Supervisor Nickel – 9, thereby electing Supervisor J. Schmitt to the Executive Committee. Another vote needed to be taken as none of the other candidates received a majority of the votes. County Board Supervisors were instructed to vote for not more than three. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Bischoff – 5, Supervisor Sheahan-Malloy – 16, Supervisor Schaefer – 18, Supervisor Hilbert – 20, Supervisor Miller – 5, Supervisor Maly – 2, Supervisor Guckenberger – 9, Supervisor Berres – 2, Supervisor D. Schmidt – 12, Supervisor Houchin – 1 and Supervisor Nickel – 2, thereby electing Supervisors Hilbert and Schaefer to the Executive Committee. Another vote needed to be taken as none of the other candidates received a majority of the votes. County Board Supervisors were instructed to vote for not more than one. After the ballots were cast, the ballot clerks retired to tally the votes. The County Clerk informed the Board that one of the ballots cast voted for 3 and the vote was for 1 therefore reducing the number of ballots cast to 32. The votes were cast as follows: Supervisor Bischoff – 1, Supervisor Sheahan-Malloy – 18, Supervisor Miller – 0, Supervisor Maly – 0, Supervisor Guckenberger – 0, Supervisor Berres – 0, Supervisor D. Schmidt – 11, Supervisor Houchin – 0 and Supervisor Nickel – 2, thereby electing Supervisor Sheahan-Malloy to the Executive Committee. Those serving on the Executive Committee for the 2020-2022 term are: Kottke, Frohling, Marsik, J. Schmitt, Schaefer, Hilbert and Sheahan-Malloy.

### **Appointments**

Chairman Kottke called upon the Board to take formal action to select Annette Thompson, Dodgeand School District Superintendent, as a member of UW-Extension Education Committee. A motion to select Annette Thompson as a member of the UW-Extension Education Committee was made by Supervisor Caine and seconded by Supervisor Benter. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The Chairman called for a 7 minute recess at 10:51 a.m.

At 11:01 a.m., Chairman Kottke called for the meeting to reconvene.

Chairman Kottke called upon Supervisor Bobholz, Chairman, Human Services and Health Board who called upon Abby Sauer, Public Health Officer, Human Services and Health Department who gave an update on COVID-19. Questions by Supervisors D. Schmidt, Burnett, Derr, Maly, Hilbert, Berres, Sheahan-Malloy, Greshay, Frohling and Kuehl answered by Ms. Sauer, Bill Ehlenbeck, Director of Land Resources and Parks and Chairman Kottke.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

**Resolution No. 19-78** A Resolution in Support of The Establishment of An Agricultural Enterprise Area Within the Town of Westford, Dodge County, Wisconsin – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Macheel. Motion carried.

**Resolution No. 19-79** Authorize the Acceptance of the Targeted Safety Support Program Grant Award – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Maly. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 19-80** Authorize Agreement Between Dodge County and Dodge County Sheriff's Office Sworn Union Employees, Local 120 – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 19-81** Authorize General Fund and Unrestricted Net Position Transfers to Offset Calendar Year 2019 Departmental Deficits – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schaefer. Question by Supervisor Marsik answered by David Ehlinger, Finance Director. The Clerk took a roll call vote with 32 ayes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Behl, Bennett, Benter, Berres, Bischoff, Bobholz, Burnett, Caine, Derr, Fink, Frohling, Greshay, Guckenberger, Hedrick, Hilbert, Houchin, Kemmel, Kottke, Kriewald, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmidt, J. Schmitt, Schraufnagel, Schultz, Sheahan-Malloy, Yaroach. Total 32.

**Abstention:** Boelk. Total 1.

**Resolution No. 19-82** Authorize General Fund Balance Classifications as of December 31, 2019 – Finance Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Miller. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 19-83** Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Same Purpose – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Questions by Supervisors Houchin and J. Schmitt answered by David Ehlinger, Finance Director, Chairman Kottke, Bill Ehlenbeck, Director of Land Resources and Parks and Corporation Counsel Kimberly Nass. Supervisor J. Schmitt made a motion to amend Resolution No. 19-83, Page 2, Department: Land Resources & Parks by deleting items A, B, C, D, E & G and have Item F – be assigned to the same project and have Item H – be moved to Phase II under purpose. The motion to amend was seconded by Supervisor Berres. Questions by Supervisor Derr, Kuehl, Berres, Benter and Chairman Kottke answered by Supervisor J. Schmitt, Mr. Ehlinger, Mr. Ehlenbeck and Chairman Kottke. Comments by Supervisors Frohling, Schaefer, Benter, J. Schmitt and Derr. Supervisor Guckenberger made a motion to postpone Resolution No. 19-83 to the next County Board meeting. The motion to postpone was seconded by Supervisor Houchin. Questions by Supervisor Houchin, Berres and Frohling answered by Ms. Nass and Mr. Ehlinger. Comments by Supervisor Derr, J. Schmitt and Boelk. The Clerk took a roll call vote with 9 ayes and 24 noes, thereby defeating the motion to postpone.

**Ayes:** Berres, Bobholz, Boelk, Guckenberger, Hedrick, Houchin, Kriewald, J. Schmitt, Sheahan-Malloy. Total 9.

**Noes:** Behl, Bennett, Benter, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Greshay, Hilbert, Kemmel, Kottke, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmidt, Schraufnagel, Schultz, Yaroach. Total 24.

The meeting continued with discussion on Supervisor J. Schmitt's motion to amend. Question by Supervisor Greshay answered by County Clerk Karen Gibson. Comment by Supervisor J. Schmitt. The Clerk took a roll call vote on the motion to amend with 8 ayes and 25 noes, thereby defeating the motion to amend.

**Ayes:** Benter, Berres, Bobholz, Guckenberger, Hilbert, Houchin, Kriewald, J. Schmitt. Total 8.

**Noes:** Behl, Bennett, Bischoff, Boelk, Burnett, Caine, Derr, Fink, Frohling, Greshay, Hedrick, Kemmel, Kottke, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmitt, Schraufnagel, Schultz, Sheahan-Malloy, Yaroach. Total 25.

There were no further questions or comments on Resolution No. 19-83 and the Clerk took a roll call vote on the Resolution as presented with 31 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Behl, Bennett, Benter, Berres, Bischoff, Bobholz, Burnett, Caine, Derr, Fink, Frohling, Greshay, Guckenberger, Hedrick, Hilbert, Kemmel, Kottke, Kriewald, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmidt, J. Schmitt, Schraufnagel, Schultz, Sheahan-Malloy, Yaroach. Total 31.

**Noes:** Boelk, Houchin. Total 2.

**Resolution No. 19-84** Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Different Purpose – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Comment by Supervisor Guckenberger. The Clerk took a roll call vote with 28 ayes and 5 noes, thereby adopting the Resolution.

**Ayes:** Behl, Bennett, Benter, Berres, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Greshay, Hedrick, Hilbert, Kemmel, Kottke, Kriewald, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmidt, Schraufnagel, Schultz, Sheahan-Malloy, Yaroach. Total 28.

**Noes:** Bobholz, Boelk, Guckenberger, Houchin, J. Schmitt. Total 5.

**Resolution No. 19-85** Establishing a Fund Balance for Payouts Due to Retirements or Certain Resignations – Finance Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Miller. Comment by Supervisor Maly. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 19-86** Authorize the Purchase of Professional Services for Kronos Software v8.1 Upgrade Project – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Miller. Question by Supervisor Greshay answered by Supervisor Maly. Motion carried.

**Resolution No. 19-87** Commendation of Dodge County Clerk, Dodge County Municipal Clerks, and Poll Workers – County Board of Supervisors. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Bobholz. The motion passed by a rising vote of acceptance.

**Report No. 1** Ordinance No. 1041 – Amend Land Use Code – Dennis Oechsner – Town of Lomira – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Fink. Motion carried.

The Clerk noted the following had been placed on the Supervisor's desks: Dodge County Board of Supervisors – Seniority List – April, 2020, Revised 4/15/2020 Dodge County Board of Supervisors listing, 2020 WCA Membership Survey, WCA Brochure, 7<sup>th</sup> Edition of the *Wisconsin County Official's Handbook*, Parliamentary procedure card on motions, Electronic Communications flyer, Outreach Programs flyer, 2019 Highway Department Annual Report, Memo dated April 20, 2020 from Sarah Hinze regarding Correction to Appendix "A" of the Sheriff's Office Sworn Employees, Local 120 Contract, Emergency Order #31 – Badger Bounce Back and letter dated April 20, 2020 addressed to Governor Evers from Mark D. O'Connell, Executive Director, Wisconsin Counties Association. The Chair ordered these be placed on file.

Chairman Kottke advised the Board that the new committee assignments will be out next week and will be effective May 4, 2020. Question by Supervisor Greshay answered by Chairman Kottke. Comment by Supervisor Derr.

At 12:34 p.m. Supervisor Frohling made a motion to recess until Tuesday, May 19, 2020 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

Resolution 19-78

A Resolution in Support of The Establishment of An Agricultural Enterprise Area Within the Town of Westford,  
Dodge County, Wisconsin

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

Whereas; the Wisconsin Department of Agriculture, Trade and Consumer Protection is accepting petitions for the designation of Agricultural Enterprise Areas (AEA) throughout the State of Wisconsin, and

WHEREAS; agriculture is an important component of the Town of Westford Dodge County economy, landscape, and rural character, and

WHEREAS; the Town of Westford Dodge County has consistently supported the agricultural industry, and

WHEREAS; Dodge County Comprehensive Plan adopted on 5/19/2015 identifies the protection and preservation of agricultural land as a goal of the Plan, and

WHEREAS; Dodge County and the Town of Westford believe that the establishment of an AEA will further protect agricultural land and enhance the local agricultural economy, and

WHEREAS, the Town of Westford have held public meetings in regard to the establishment of an AEA and have determined that there is public support for the AEA, and

WHEREAS, the boundaries of the proposed Agricultural Enterprise Area are depicted in Exhibit "A", which is attached hereto, and

WHEREAS, the decision to participate in the program related to the Agricultural Enterprise Area will be at the sole discretion of the individual land owner, and

WHEREAS, agriculture is an important land use in the Town of Westford and worthy of preservation and support, and

WHEREAS, the Dodge County Land Resources and Parks Committee hereby recommends that the Dodge County Board of Supervisors support the establishment of an Agricultural Enterprise Area within the Town of Westford, Dodge County, Wisconsin;

THEREFORE, BE IT RESOLVED the Dodge County Board of Supervisors hereby supports the establishment of an Agricultural Enterprise Area within the Town of Westford, Dodge County, Wisconsin

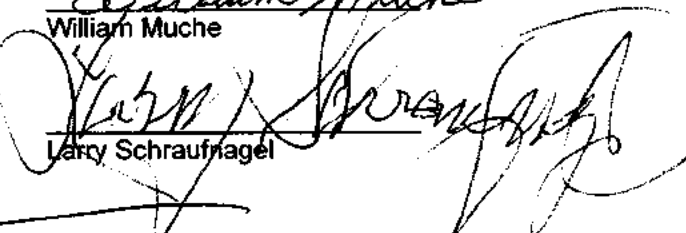
All of which is respectfully submitted this 21<sup>st</sup> day of April 2020.

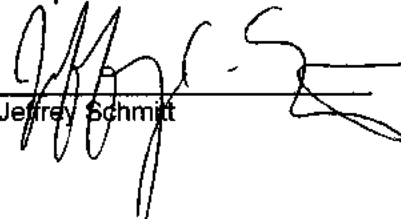
Dodge County Land Resources and Parks Committee:

  
Thomas J Schaefer, Chair

  
William Muche

  
Joseph Marsik

  
Larry Schraufnagel

  
Jeffrey Schmitt

Adopted this 21 <sup>april</sup> day of ~~March~~ 2020, by the County Board of Supervisors of Dodge County.

Attested by: Karen J. Gibson Dodge County Clerk

By Resolution No. 19-78, date <sup>april</sup> ~~March~~ 21, 2020.

Russell Kottke

Russell Kottke

Chairman, Dodge County Board of Supervisors

Karen J. Gibson

Karen J. Gibson, Dodge County Clerk

*Voice Vote*

ADOPTED

BY DODGE COUNTY BOARD

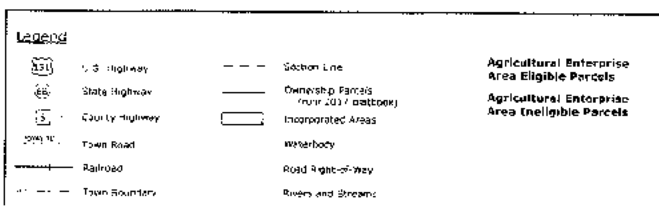
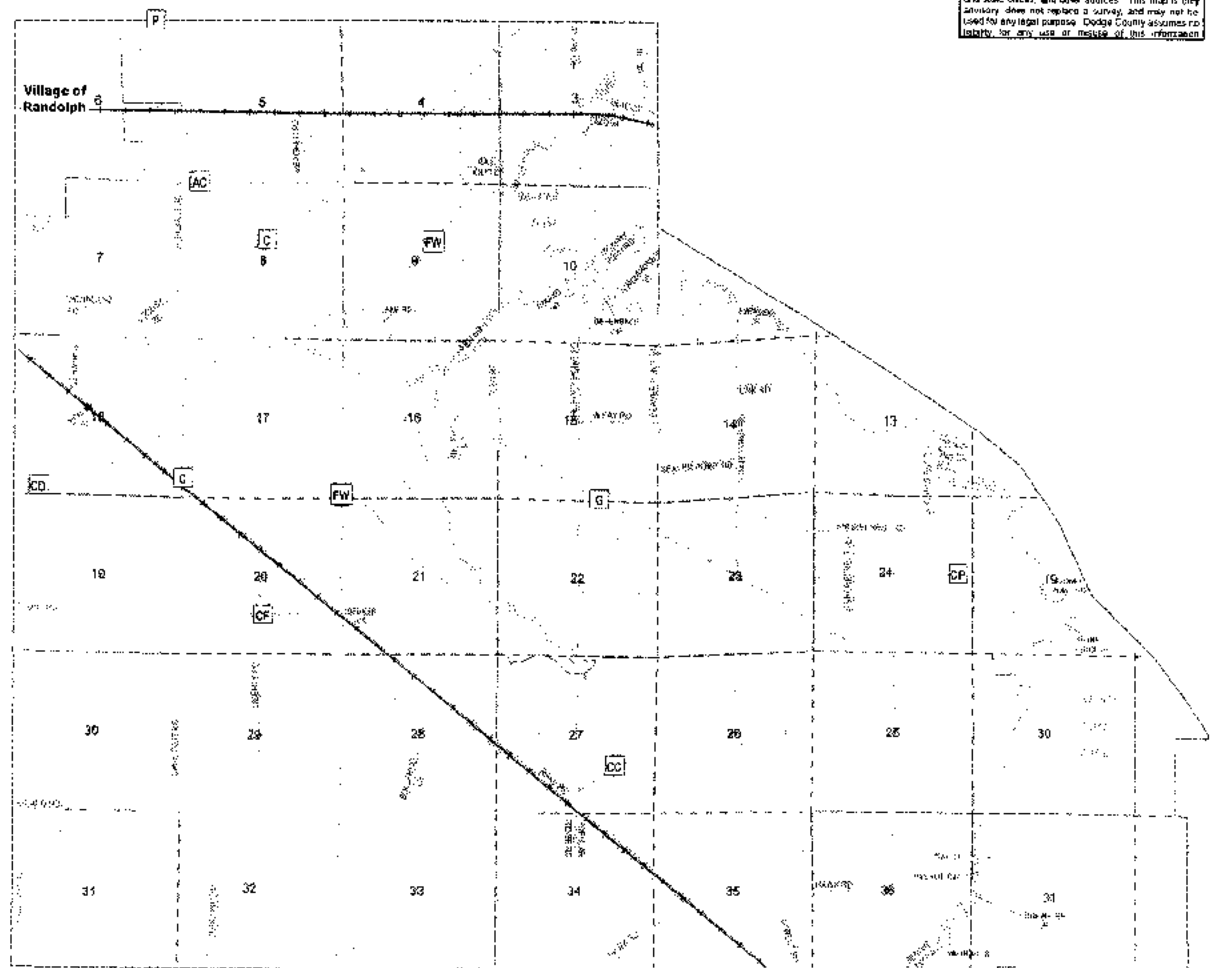
APR 21 2020

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

*Karen J. Gibson*  
*County Clerk*

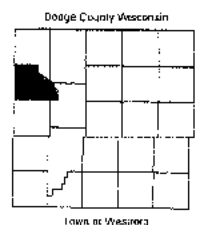
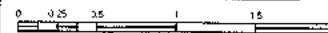
# Agricultural Enterprise Area Town of Westford, Dodge County, Wisconsin

The map used to create this map is a compilation of records, information, and data from various city, county, and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use of this information.



1 inch = 4,000 feet

**Dodge County  
Land Resources and Parks  
Department**



Source: Dodge County Land Resources and Parks Department, March 2020

RESOLUTION NO. 19-79

**Authorize the Acceptance of the Targeted Safety Support Program Grant Award**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Department ("Department"), with the support of the Dodge County Human Services and Health Board, applied for, and was awarded, a grant from the Wisconsin Department of Children and Families for the implementation of a Targeted Safety Support Program in Dodge County; and,

**WHEREAS**, grant funding in the total amount of \$57,700 for the implementation of a Targeted Safety Support Program is available in 2020 as follows: \$19,200 for January 2020 through April 2020, and \$38,500 for May 2020 through December 2020; and,

**WHEREAS**, the Targeted Safety Support Program purpose and goals include keeping children safe with their families by providing supports and resources that strengthen families, prevent future maltreatment, support reunification efforts by providing services such as food, clothing, housing, parenting, and transportation assistance, household supports, day care, respite, recreational and social supports, and similar assistance; and,

**WHEREAS**, the required local match of approximately \$5,700 is included in the 2020 Human Services and Health Department Budget; and,

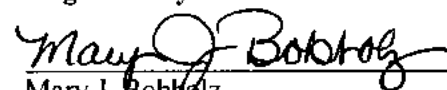
**WHEREAS**, the Department will administer the grant funds in accordance with the Wisconsin Department of Children and Families Contract Amendment, setting forth its respective obligations, understandings, roles and responsibilities with regard to the Targeted Safety Support Grant and the Program said funding supports; and,

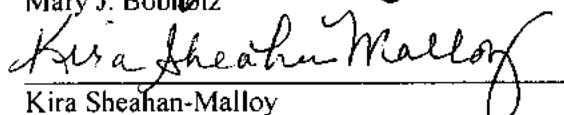
**WHEREAS**, the grant award results in additional revenue in the amount of \$57,700 in the 2020 Human Services and Health Department Budget, and associated expenses as set forth on Exhibit "A", attached hereto;

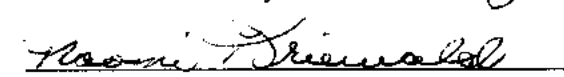
**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the Department is authorized to accept the grant in the amount of \$57,700, and the Finance Director is directed to make the necessary budget adjustments to the Human Services and Health Department Budget to recognize the grant revenue and associated expenses as set forth on Exhibit "A".

All of which is respectfully submitted this 21<sup>st</sup> day of April, 2020.

**Dodge County Human Services and Health Board:**

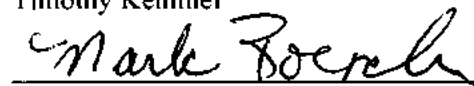
  
Mary J. Bobholz

  
Kira Sheahan-Malloy

  
Naomi Kriewald

Becky Glewen

Timothy Kemmel

  
Mark Roesch

David Godshall

Lois Augustson

  
Jennifer Keyes



**FISCAL NOTE:** The grant requires a county contribution of \$5,706.53, which the Human Services and Health (HSH) Department will use their Assigned Fund Balance for funding. Sufficient funds are available in the HSH Assigned Fund Balance for this transfer. Finance Committee review date: April 13, 2020. Chair initials: *JS*

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** A Resolution authorizing the acceptance of the Targeted Safety Support Grant award.

ADOPTED  
BY DODGE COUNTY BOARD

APR 21 2020

AYES	<u>33</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

*Karen J. Seleson*



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form**

**Doc = BX  
Ledger = BA**

Effective January 1st, 2016

Date: March 20, 2020

Department: Human Services and Health Department

Budget Year: 2020

**Description of Adjustment:**

see Resolution

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

**Budget Adjustment**

Project String	Description	Amount
97TSSF-GRANT-STATE	TSSF GRANT FUNDING	-57,700
97TSSF-COUNTY-GEN FD TRN	GENERAL FUND TRANSFER	-5,707
97TSSF-SERVICES-PROF SERV-LIMITED	TIME LIMITED RESOURCES	28,850
97TSSF-SERVICES-PROF SERV-UNLIMIT	UNLIMITED RESOURCES	28,850
97TSSF-INT GOVT-COST	COST ALLOCATION	5,707

**Note the total Budget Adjustment must balance**

RESOLUTION NO. 19-80

**Authorize Agreement Between Dodge County and Dodge County  
Sheriff's Office Sworn Employees, Local 120**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

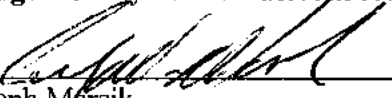
**WHEREAS**, labor negotiations have been conducted by the Dodge County Human Resources and Labor Negotiations Committee, with the Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., and,

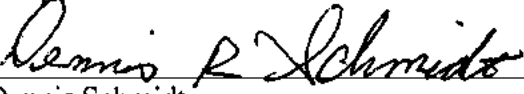
**WHEREAS**, these negotiations have resulted in a one year contract between Dodge County and the Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., which agreement has been reduced to a written tentative agreement titled, *Labor Agreement Between Dodge County and Sheriff's Office Sworn Employees, Local 120, January 1, 2020 to December 31, 2020*, as Exhibit "A";

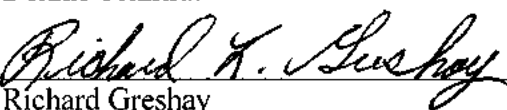
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Human Resources and Labor Negotiations Committee and the Dodge County Human Resource Director are hereby authorized and directed to execute a written contract with Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., titled, *Labor Agreement Between Dodge County and Sheriff's Office Sworn Employees, Local 120, January 1, 2020 to December 31, 2020*, as Exhibit "A".

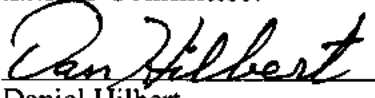
All of which is respectfully submitted this 21st day of April, 2020.

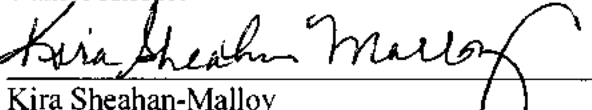
**Dodge County Human Resources and Labor Negotiations Committee:**

  
Joseph Marsik

  
Dennis Schmidt

  
Richard Greshay

  
Daniel Hilbert

  
Kira Sheahan-Malloy

**FISCAL NOTE:** The adopted budget for 2020 included \$50,000 within Department 00 General Revenues with the intent these funds would be transferred to the Sheriff's Office when the contract has been approved by the County Board. The adopted budget assumed a wage increase of 1.5% as opposed to the 3.0% increase included in this resolution. The resolution assumes the Sheriff's Office will be able to absorb the difference between the total fiscal effect and the \$50,000 included in the adopted budget. Finance Committee review date: April 13, 2020. Chair initials: ME.

**ADOPTED  
BY DODGE COUNTY BOARD**

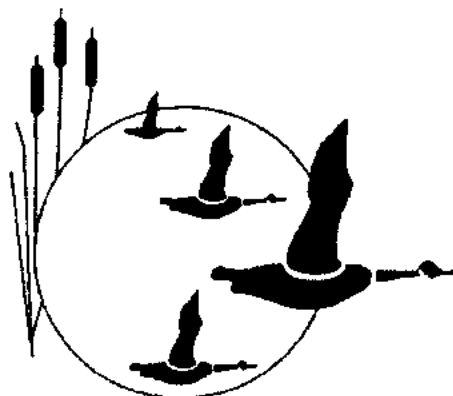
**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** A Resolution authorizing the Agreement between Dodge County and Dodge County Sheriff's Office Sworn Employees, Local 120.

APR 21 2020

AYES 33 NOES 0  
ABSENT 8  
ABSTAIN 0

*Raven, Gibson, County Clerk*



**LABOR AGREEMENT**

**Between**

**DODGE COUNTY**

**and**

**DODGE COUNTY SHERIFF'S OFFICE SWORN EMPLOYEES  
Local 120, Labor Association of Wisconsin**

**January 1, 2020 to December 31, 2020**

**Exhibit "A"**

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## **ARTICLE I AGREEMENT/INTRODUCTION**

This agreement entered into effect the 1st day of January, 2020, by and between the County of Dodge, Wisconsin, hereinafter referred to as the "Employer" and the Dodge County Sheriff's Office Sworn Employees, Local 120 of the Labor Association of Wisconsin, hereinafter referred to as "Association".

WHEREAS, it is intended that the following Agreement shall be an implementation of the provisions of Section 111.77 of the Wisconsin Statutes, consistent with that legislative authority, which devolves upon the County of Dodge, the statutes and, insofar as applicable, the rules and regulations relating to or promulgated by the Civil Service Ordinance.

WHEREAS, both of the parties to this Agreement are desirous of protecting and promoting the interests of the general public and of reaching an amicable understanding with respect to the Employer/ Employee relationship which exists between them and to enter into an Agreement covering rates of pay, hours of work and conditions of employment.

NOW, THEREFORE, the parties hereto reached the following Agreement:

## **ARTICLE II RECOGNITION AND DUES DEDUCTION**

- 2.1 The County agrees to deduct monthly dues in the amount certified by the Labor Association of Wisconsin (Association) from the pay of employees who individually sign a dues deduction authorization form provided by the County where the Employee is knowingly and affirmatively consenting to the deduction of dues from the employee's paycheck, including any Local Association dues which the employee has authorized to be deducted in conjunction with the Association dues.
- 2.2 The Employer will deduct dues pursuant to this Agreement as follows.
  - 2.21 It shall be the employee's responsibility to sign the dues deduction authorization form and provide the signed form to the County and Association no less than 30 days prior to the date in which dues deductions are to commence. The County shall deduct the combined dues amount each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the Association or Local Association if applicable. With respect to newly hired employees, such deductions will commence in the month following completion of the probationary period.
  - 2.22 Authorization of dues deduction by a member may be revoked upon notice in writing to the County, Association, or to the Local

Association and with the understanding that the deduction will cease as reasonably as practical after receipt of written notice of revocation.

- 2.23 No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with either the Association or local Association Constitution and By-Laws. No employee shall be denied membership because of race, creed, color, sex or other legally protected class status.
- 2.24 It is expressly understood and agreed that Association and the Local Association will refund to the County or the employee involved any dues erroneously deducted by the County and paid to Association and/or the Local Association. The Association and the Local Association shall indemnify and hold the County harmless against any and all third-party claims, demands, suits, order, judgments or any other forms of liability against or incurred by the County, including all costs of defense and attorney's fees, which may arise out of action taken or not taken by the County's compliance with this Article.

### **ARTICLE III MANAGEMENT RIGHTS**

- 3.1 Except as hereinafter provided, the Employer shall have the sole and exclusive right to determine the number of Employees to be employed, the duties of each of these Employees, the nature and place of their work and all other matters pertaining to the management and operation of the County, including the hiring, promoting, transferring, demoting, suspending or discharging for cause of any Employee. This shall include the right to assign and direct Employees, to schedule work and to pass upon the efficiency and capabilities of the Employees and the Employer may establish and enforce reasonable work rules and regulations. Further, to the extent that rights and prerogatives of the Employer are not explicitly granted to the Association or Employees, the Employer retains such rights. However, the provisions of this Section shall not be used for the purpose of undermining the Association or discriminating against any of its members.

### **ARTICLE IV CONDUCT OF BUSINESS**

- 4.1 The Association shall keep the Employer informed in writing of its selection of officers and members who are qualified to represent the Association.
- 4.2 The Association agrees to conduct its business off the job, except as hereinafter provided. This Article shall not operate in any manner that would prevent a steward from the proper investigation and processing of any grievance in accordance with the procedures outlined in this Agreement or to prevent certain routine, reasonable business such as the posting of the Association notices and bulletins.

- 4.3 The Employer hereby agrees that reasonable time spent in the investigation, processing and presentation of grievance during regular working hours shall not be deducted from the pay of delegated representatives of the Association. "Reasonable time" for these purposes shall be approximately fifteen (15) minutes to one-half (1/2) hour per grievance and shall be inclusive of one (1) Association official and grievant.
- 4.4 A member of the Association Bargaining Committee who attends any schooling sponsored by the Association shall be granted leave time.
- This shall include only one (1) member per division at any one time and only upon two (2) weeks prior notice to the Employer. Such time off shall be without pay and shall not exceed five (5) days per year.
- 4.5 Business agents or representatives of the Association having business with the officers or individual members of the Association may confer with such officers or members during the course of the workday for reasonable periods of time as above defined, provided that notice is first given to the supervisor immediately in charge of such officers or member.
- 4.6 The Employer agrees to provide and allow the Association use of bulletin board space in a designated area in the work location.

## **ARTICLE V HOURS OF WORK AND OVERTIME**

### **5.1 Workday**

The regular workday shall consist of eight (8) consecutive hours.

### **5.2 Work Schedule**

The regular work schedule shall consist of four (4) consecutive workdays; followed by two (2) consecutive days off. This cycle shall then be repeated.

5.21 An Institution Detective shall work Monday through Friday.

- i. Detectives. Detectives may be assigned an alternative work schedule of five days on shift two days off shift or a shift rotating five days on shift, two days off shift, five days on shift, two days off shift, four days on shift, three days off shift in variants thereof (for example, 5-2, 4-3, 5-2, or 4-3, 5-2, 5-2). Detectives assigned to the 5-2 schedule or rotating shift schedule shall be scheduled to a normal work schedule with hours beginning and ending between 7:00 a.m. and 6:00 p.m. and subject to flexing between these hours. Detectives shall be scheduled off for holidays on County recognized holidays and shall be subject to call back on a rotation coverage schedule during holidays and off days based on Department policy and with a



response time not to exceed one hour. A rotation schedule shall be created for weekend and holiday coverage, and employees may trade coverage responsibility after providing notice to the Lieutenant of Detectives. Weekday coverage shall be subject to the all call process. The rotation coverage schedule shall include the ability for Detectives to select off days, in increments of two consecutive days at a time, in order based on seniority. Prior to the end of the Detective's shift for the week, the Detective shall inform the Lieutenant of Detectives or designee of the Detective's availability during off days. Holiday coverage shall be selected based on seniority. Detectives shall receive call-in pay at a rate of two hours of overtime pay (which can be converted to compensatory time) for calls for investigative services during off-duty hours that will result in the Detective being assigned to the complaint and possible follow up at a later time. When the Detective responds to the scene or takes over the case, normal overtime compensation shall apply. All such overtime shall be subject to approval by the supervisor on duty.

- ii. **Specialized Unit Assignments.** Employees shall not be ordered/mandated to be a part of any "Specialized Unit" on a permanent basis without the Employee's approval. However, where an immediate need is determined by management, management reserves the right to assign an employee to the "Specialized Unit" on a temporary basis. Employees who are current members of "Specialized Unit" shall have the ability to resign their position on that unit and that resignation will be accepted at reasonable time as determined by mutual agreement between the employee and management. Employees assigned to a specialized unit, such as SWAT, CIT, Fatal Vision, K-9, Cadet Advisors, Community Outreach, Victim Impact Panel, Instructors, Citizens Academy, Interdiction, Rec Patrol, Honor Guard, Town Liaisons, or Fair, shall be subject to the following provisions when performing work in the specialized unit assignment. With approval of a supervisor, the employee shall adjust the employee's work schedule to accommodate work related to the specialized unit assignment so that work can be performed at straight time. Response to an activation of the specialized unit for an emergency call-in shall be at the overtime rate if the employee is not scheduled to work or flexing the work schedule to accommodate work related to the specialized unit assignment. With approval of a supervisor, specialized unit assignment work may be performed outside of scheduled work time at straight time. All training time pertaining to the specialized unit assignment shall be at straight time. Hours worked shall continue to be subject to overtime under applicable law for hours worked in excess of 171 hours in a 28 day work period.

- 5.22 Transport officers will work eighty (80) hours biweekly with eight (8) hour call out notice and shifts will be flexible.
- 5.23 All present shift schedules will be maintained. Any changes will be by negotiated agreement between management and the Association. If agreement cannot be reached, changes will not be implemented.
- 5.24 Swat Team members shall be paid three hundred (\$300.00) dollars per year for their services on this special squad.

### **5.3 Time and One-Half**

Employees shall receive one and one-half (1-1/2) times their straight time hourly rate for all hours worked in excess of their normal, regular scheduled workday except for the following:

- 5.31 Any Employee who works for more than eight (8) hours in any twenty-four (24) hour period at his/her own request and who is not required to do so by the Employer shall not be entitled to overtime for such work.
- 5.32 Officers participating in the One on One Squad Program may be called to duty one (1) hour prior to and held over one (1) hour after their scheduled shift at their straight time rate.
- 5.33 **Continuation of Duty** - If a One on One officer, while working regularly scheduled shift, is given an assignment that would require him/her to work beyond their normal shift, hours will be eligible for overtime pay. This shall not apply to assignments that are anticipated to be less than one hour in duration, for example, escorts, special traffic enforcement, traffic control or prisoner transports.
- 5.34 Compensatory time may be accumulated into a running account up to a maximum of two hundred forty (240) hours each year. All hours accumulated above the maximum will be paid out on the next appropriate check. All compensatory time accounts will be paid out to the Employees on the last paycheck date in December and/or compensatory time must be scheduled for and used on or before December 31st of each year in order to bring the compensatory time accounts to zero. Employees will not be allowed to earn any compensatory time in the month of December and will be paid.

### **5.4 Call-In**

Employees that respond to recall by the Sheriff or designated department head to work outside of the regular schedule shall receive a minimum of two (2) hours at time and one half (1-1/2).

- 5.41 Call-in pay does not apply to hours worked consecutively prior to or subsequent to the Employee's regular schedule of hours. Consecutive hours prior to and after the Employee's regular schedule of hours shall be considered no more than two (2) hours before or after said shift.
- 5.42 Employees, upon request, may start their shift earlier or later than normally assigned upon mutual agreement of the Employer and Employee; and in those cases, the call-in pay or overtime shall not apply.
- 5.43 Employees who are not notified within twenty-four (24) hours to cancel an already assigned case shall receive the two (2) hour minimum call-in pay and shall not be required to report in to work until the start of their regular shift.
- 5.44 Officers participating in the One on One Squad Program may be called to duty one (1) hour prior to and held over one (1) hour after their scheduled shift at their straight time rate.

**5.5 Night Shift Premium**

- 5.51 An Employee shall receive an additional \$0.30 per hour for each hour worked whose regular scheduled shift commences between 3:00p.m. and 10:59 p.m.
- 5.52 An Employee shall receive an additional \$0.40 per hour for each hour worked whose regular scheduled shift commences between 11:00p.m. and 6:59 a.m.
- 5.53 Employees who are scheduled on a rotating shift shall receive an additional twenty cents (\$0.20) per hour.
- 5.6 An employee may, upon approval of Management, switch work hours with another Employee of equal rank; provided, however, it does not result in any overtime. Employees, rather than working back the hours as indicated above, shall be allowed to use their accumulated compensatory time to pay back said time. Sergeants and Corporals, for the purpose of this Section only, shall be considered of equal rank.

**ARTICLE VI  
PROBATIONARY PERIOD**

- 6.1 Except as provided in Section 6.8 all newly hired Employees shall serve a one (1) year probationary period. The one year probationary period shall start when the employee

begins Phase I of the FTO program. During said probationary period, they shall not attain any seniority rights. The probationary period of one (1) year shall be extended to cover any unpaid leave of absence.

- 6.2 Upon completion of said probationary period, Employees shall be granted seniority rights from the date of original hire. Notice of satisfactory completion of probation shall be given to the Employee and his personnel file shall so note.
- 6.3 Upon completion of the (6) months of the probationary period of employment following the start of Phase I of the FTO program, Employees shall be advanced one (1) increment on the Salary Schedule and shall be advanced an additional increment each year thereafter until they reach the maximum.
- 6.4 Except as provided in Section 6.8 during the probationary period, Employees shall be entitled to all fringe benefits specified elsewhere in this Agreement. Employees shall not, however, be entitled to use paid sick leave the six months (6) of employment following the start of Phase I of the FTO programs; but upon completion of the six (6) months following the start of Phase I of the FTO program, Employees shall be credited with (6) days of sick leave.
- 6.5 An Employee who has been awarded a posted bargaining unit position shall serve a trial period of thirty (30) working days. During such trial period, either the Employer or the Employee may request that the Employee be returned to his former position.
- 6.6 Upon promotion to a higher classification, an Employee's rate of pay shall be increased to a minimum rate of the higher classification. If the Employee's present rate meets or exceeds the minimum rate for the higher classification, the Employee's rate of pay shall be increased to the next step in the new classification that is higher than his present rate regardless of the length of time since the last wage increase received by the Employee.
- 6.7 When an Employee is demoted or accepts a position in a lower classification, the individual shall be placed in the step of the classification that will result in the least amount of decrease in pay.
- 6.8 Deputy in training. The following language shall govern non-certified employees who will be or are attending the Academy prior to beginning Phase I of the FTO program.
- 6.81 Wages. Sections, 7.1 and 7.2 of Article VII, Wages and Longevity and Appendices A through F shall not apply to the Deputy-in-Training position. The hourly wage paid to the Deputy-in-Training position shall be seventy percent (70%) of the Deputy Sheriff starting pay. Sections 7.1 and 7.2 of Article VII, Wages and Longevity and Appendices A through F shall apply to an individual serving in the Deputy-in-Training position after the individual successfully completes the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.82 Hours of Work and Overtime. Article V, Hours of Work and Overtime shall not apply to the Deputy-in-Training position. The Deputy-in-Training position shall be a full-time

position, earning overtime at time-and-one-half the position's regular hourly rate of pay for each hour worked beyond 171 hours in a 28 day work period, in accordance with 29 C.F.R. § 553.201(7)(k). The Sheriff shall set hours of work. The position shall not be eligible for contractual overtime, call-in pay, shift differential or any other pay differential encompassed in Article V, Hours of Work and Overtime. Article V, Hours of Work and Overtime shall apply to an individual serving in the Deputy-in-Training position after the individual successfully completes the Academy and on their first day on full duty as a Deputy Sheriff.

- 6.83 Longevity. Section 7.3 and subsections 7.31 through 7.34 of Article VII, Wages and Longevity shall not apply to the Deputy-in-Training position, meaning individuals serving in a Deputy-in-Training position shall neither receive longevity payments nor begin accruing service time toward longevity payments. Individuals serving in the Deputy-in-Training position shall become eligible to start accruing service time toward longevity payments and receiving longevity payments under Section 7.3 and subsection 7.31 through 7.34 of Article VII, Wages and Longevity after the individual successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.84 Deputy Sheriff Probationary Period. Section 6.1 of Article VI, Probationary Period shall not apply to the Deputy-in-Training position, meaning the Deputy Sheriff probationary period for each individual serving in the Deputy-in-Training position shall not begin tolling until after the individual successfully completes the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.85 Deputy-in-Training Probationary Period. Individuals serving in the Deputy-in-Training position shall be on probation from the date of hire through the entirety of their enrollment at the Academy and on their first day on full duty as a Deputy Sheriff, which means that such individuals serve the County as at-will employees not subject to just cause protections under Chapter 59 of the Wisconsin Statutes and as probationary under Section 6.1. Such probation period shall be separate and apart from the one-year probationary period served by Deputy Sheriffs under the Section 6.1 Probationary Period.
- 6.86 Seniority. With regard to the commencement of Union Seniority for an individual serving in the Deputy-in-Training position, the terms "original date of hire" and "date of hire" utilized in Section 6.2 of Article VI, Probationary Period and Section and Section 14.3 of Article XIV, Seniority Rights, respectively, shall mean the date a Deputy-in-Training serves their first day on-duty as a Deputy Sheriff. Commencement of County Seniority for an individual serving in the Deputy-in-Training position shall begin the first day of such individual's employment with the County as a Deputy-in-Training.
- 6.87 Holidays. Article IX, Holidays shall not apply to the Deputy-in-Training position. The Deputy-in-Training position shall be relieved from their attendance and participation in the Academy in accordance with Academy policy and regulations. To the extent a Deputy-in-Training is required to attend or participate in Academy-mandated events or other approved work on a legal holiday listed under Section 9.1 of Article IX, Holidays, the Deputy-in-Training shall be paid at their regular rate of pay for hours worked on such holiday. Article IX, Holidays shall apply prospectively to an individual serving in the

Deputy-in-Training position after they successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.

- 6.88 Vacation and Sick Leave. Article X, Vacations and Article XI, Sick Leave shall apply to the Deputy-in-Training position, meaning an individual serving in the Deputy-in-Training position shall begin to accrue and may only utilize vacation and sick leave if permitted in accordance with the aforementioned Articles and Section 6.4. However, to the extent an individual serving in the Deputy-in-Training position utilizes vacation or sick leave while attending the Academy, such individual must be cognizant of the fact that the use of excess vacation or sick leave may cause such individual to not complete the Academy within the timeframe set forth by the County, which could result in termination of such individual's employment with the County.
- 6.89 Leaves of Absence. Article XII, Leave of Absence shall not apply to the Deputy-in-Training position. An individual serving in the Deputy-in-Training position shall be granted a leave of absence only in accordance with applicable law and as determined by the County. Article XII, Leave of Absence shall apply to an individual serving in the Deputy-in-Training position after they successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.90 Uniform Allowance. Article XVI, Uniform Allowance shall not apply to the Deputy-in-Training position. Article XVI, Uniform Allowance shall apply in a prorated manner to an individual serving in the Deputy-in-Training position after they successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.91 Transition from Deputy-in-Training to Sworn Law Enforcement Officer. An individual serving in the Deputy-in-Training position shall not be eligible to continue employment with the County beyond their attendance at the Academy if they fail to successfully complete the Academy within the time parameters set forth by the County.

## **ARTICLE VII WAGES AND LONGEVITY**

- 7.1 The classifications and wages covered by this Agreement are contained in Appendix A.
- 7.2 New Employees shall be hired at the starting step of their job classification and shall progress through the rate range in accordance with their length of service.
- 7.21 The County shall determine the starting wage rate and amount of vacation due to a qualified experienced law enforcement officer applicant. The County may hire external experienced law enforcement officer applicants and set initial compensation and vacation at a higher step than the lowest wage rate and lowest vacation rate under Section 10.1, as determined in the discretion of the Human Resources and Labor Negotiations Committee or designee, but shall not exceed the applicant's actual prior years of

full-time law enforcement service or the existing wage and vacation accrual schedules in the applicable current collective bargaining agreement. The qualified applicant shall then track on the wage and vacation schedules for future accruals and step adjustments.

- 7.3 **Longevity.** All Employees covered by this Agreement shall be entitled to longevity pay in accordance with the following schedule and conditions:
- 7.31 Employees who have completed sixty (months) of continuous service shall, beginning on the sixty-first (61st) month, become entitled to longevity pay at the rate of ten dollars (\$10.00) per month.
  - 7.32 On each anniversary date of employment thereafter, Employees shall become entitled to additional longevity pay in the amount of one dollar and twenty-five cents (\$1.25) per month for each additional year of continuous service up to a maximum of thirty-three dollars and seventy-five (\$33.75) per month beginning with the two hundred eighty-eighth (288th) month of service.
  - 7.33 Eligibility for longevity payments shall be determined as of November 1st of any calendar year. Longevity payments shall be made on an annual basis between December 1 and December 10 of each year to all Employees who are on the payroll as of that time.
  - 7.34 In the event that an eligible Employee should retire or die, his/her heirs shall receive longevity payments due as of the last date of employment and said payments shall be made at the time of retirement or death.
- 7.4 Employees will be paid by direct payroll deposit.

## ARTICLE VIII INSURANCE AND RETIREMENT

- 8.1 **Health Insurance.** Effective January 1, 2020, the County will pay eighty-nine and one half percent (89.5%) of the premium rate of the lowest cost qualified health care coverage plan offered by the County to the employees for either single or family coverage.
- 8.11 Employees who retire or upon death of the Employee, the Employee's spouse and eligible dependents shall be allowed to continue in the group health insurance program; provided they qualify and meet all plan eligibility requirements, pay the premiums in advance to the County or as required by the plan, and participate in all parts of Medicare as soon as eligible.
- 8.2 **Dental Insurance.** The County will continue dental insurance with a maximum limit of \$1,000.00 per participant per calendar year; no

deductibles; 100% payment of diagnostic, preventative, ancillary and regular restorative; 80% payment of oral surgery, endodontics, periodontics; and 50% payment of precious metal, prosthodontics and orthodontics with a separate \$1,000.00 lifetime maximum per participant. The County agrees to pay a flat payment that reflects the same amount paid by all eligible County employees.

8.3 **Life Insurance.** The County will continue to participate in a life insurance program with present benefits and to contribute its required share of the program.

8.31 The County will offer a Spouse and Dependent Life Insurance plan with the cost to be paid entirely by the Employee.

8.32 The County will offer an additional Life Insurance plan under which an Employee eligible for the basic plan may double the amount of coverage with the additional cost to be paid entirely by the Employee.

8.4 **Voluntary Long-term Disability.** Employees will be allowed to enroll in a voluntary long-term disability plan and pay their premiums through payroll deduction. The employee shall pay the full premium.

8.5 **Wisconsin Retirement Fund.** Each eligible employee, as determined by applicable law, shall be a participant of the Wisconsin Retirement Fund as provided by Wisconsin Statutes and rules established by the Wisconsin Retirement Fund Board. Employees hired on or after July 1, 2011 will be required to pay the same percentage of wages as "general employees" are required to pay.

Effective January 1, 2020 Employees hired prior to July 1, 2011 will pay 5.5%.

## ARTICLE IX HOLIDAYS

9.1 Each Employee shall be granted the following holidays off with pay:

New Year's Day	Thanksgiving Day
Spring Holiday (Friday before Easter)	Day after Thanksgiving
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day
Labor Day	New Year's Eve Day

9.2 Holiday pay shall be based upon eight (8) hours pay for each day, however employees will be permitted to take holiday time in four (4) hour increments with the prior approval



of management. For the purposes of this section, 'holiday time' refers to the holiday hours made available for the employee at the beginning of the calendar year.

- 9.3 Employees required to work on a holiday will be paid time and one-half (1 ½) for hours worked plus a compensatory day off or eight (8) hours pay at the Employee's option. The compensatory day is to be selected by the Employee, subject to the approval of the Sheriff or his/her delegated assistant.
- 9.4 Employees who normally work Monday through Friday shall observe holidays falling on a Saturday or Sunday on the dates designated by the County for other County employees.

## **ARTICLE X VACATIONS**

- 10.1 Regular full-time Employees shall earn paid vacations based upon their anniversary date of employment in accordance with the following schedule:
  - After one (1) year of employment - two (2) weeks vacation
  - After seven (7) years of employment - three (3) weeks vacation

Commencing with the fourteenth (14th) anniversary date of employment, Employees shall earn one (1) additional day of vacation for each additional year of employment up to a maximum of five (5) weeks of vacation after twenty-three (23) years of employment.
- 10.2 Vacation pay shall be based upon his/her weekly earnings. Five (5) working days shall equal one (1) week of vacation.
- 10.3 Vacations may be taken one (1) day at a time.
- 10.4 The number of Employees on vacation within a given classification at one time shall be determined by the Sheriff or his/her delegated assistant.
- 10.5 Choice of vacation time within a given classification shall be selected for periods of one (1) week at a time based upon divisional seniority.
- 10.6 Vacation schedules shall be posted by the previous December 1st of each year.
- 10.7 Employees must take all their vacation days off within twelve (12) months of the anniversary date they are earned.
- 10.8 If termination occurs prior to one (1) full year of employment, the Employee is not eligible for vacation.

- 10.9 An Employee on vacation may switch to sick leave while on vacation or use sick leave following vacation, providing the Department is notified immediately and there is a doctor's verification of illness.
- 10.10 Employees shall be allowed to use the equivalent of 2 weeks of vacation time immediately preceding their retirement date provided the employee provides written notice of their date of retirement no later than 60 days prior to the use of the 2 weeks of vacation. Such vacation time shall not count towards the maximum number of employees allowed off per shift, per day.

# **ARTICLE XI** **SICK LEAVE**

- 11.1 All permanent Employees shall be entitled to paid sick leave, which is earned on the 15<sup>th</sup> of each month. Sick leave shall accumulate at the rate of one (1) day for each month of regular full-time employment (including the probationary period) up to a maximum of one hundred twenty (120) days.

- 11.11 Employees who have accumulated the one hundred twenty (120) days of sick leave shall continue to earn sick leave, which shall be placed into their emergency sick leave bank. These banked days may be used if the Employee has exhausted his or her normal sick leave and is under a verified doctor's or chiropractor's care for serious illness or injury. Accumulation of days for the emergency bank shall be effective as of January 1, 1979. Days in the emergency sick leave bank shall not be subject to the payout provision in Section 11.4

- 11.2 Sick leave benefits shall be paid at the regular hourly rate received by the Employee at the time of illness or injury. Sick leave benefits shall be paid up to the extent of an Employee's accumulation of all bona fide injury or illness, excepting only those cases for which an Employee would be entitled to receive Worker's Compensation benefits

- 11.3 A doctor's or chiropractor's certificate may be required to substantiate the use of sick leave.

- 11.4 Except for discharge for just cause, Employees who terminate employment shall be paid out of their accumulated sick leave as follows:

After five (5) years of service	20%
After ten (10) years of service	30%
After fifteen (15) years of service	50%
After twenty (20) years of service	60%

Upon death, such amount shall be paid into the Employee's estate.

- 11.5 The County of Dodge will provide for conversion of accumulated sick leave, as stipulated in Section 11.4, at the Employee's option to a credit, which will be used to pay for monthly health insurance premiums for an Employee and any eligible dependents after his/her retirement/death.

When said Fund is depleted, the Employee or spouse may continue in the program, provided he/she pays the amount of the premium to the County in advance and participates in all parts of Medicare as soon as eligible. If the Employee options to take payment, the payment will be in a lump sum.

During the period of time that Dodge County participates in the Wisconsin Public Employers' Group Health Insurance Plan, employees who retire and/or dependents must meet eligibility and participation requirements established by the state health plan.

As part of this agreement the County will recommend to the County Board to extend the current PEHP plan through 12/31/2020.

- 11.51 Employees who terminate employment with Dodge County between January 1, 2020 through December 31, 2020, and who are eligible to receive a retirement annuity under the provisions of the Wisconsin State Retirement Plan, will have eighty percent (80%) of their accumulated sick leave (up to the contract maximum of 120 days) placed into a deposit account designated by the County, which shall be a post-employment health plan if available. The money in that account shall be restricted to the payment of insurance premiums. If the Employee dies prior to the depletion of the account, then the surviving spouse and/or dependents who are participating in the retiree's insurance plan must use the remaining monies in the account for insurance premiums. There can be no exceptions to this policy for persons eligible to retire during the term of this agreement or the tax-exempt status of any and all funds set aside in such deposit accounts will be negated. If the retired Employee and his or her eligible dependent(s) should die prior to the depletion of the account, the remaining monies in the account will be divided equally among other retirees who have monies in deposit accounts created under the provisions of this section.
- 11.6 An Employee eligible for sick leave may be authorized to use sick leave up to three (3) days with pay due to illness or injury to the immediate family (spouse, children, or parent of the Employee) that would require the presence of the Employee on prior written request of the physician. Under special circumstances and approval of the Department head, an Employee may be granted additional sick leave up to three (3) more days.
- 11.7 If the Employee dies prior to termination or retirement, payment will be made to the employee's estate in the same percentages as provided in paragraph 11.4.

## **ARTICLE XII LEAVE OF ABSENCE**

- 12.1 Leaves of absence without pay for periods not to exceed six (6) months in any one (1) year may be granted by the Employer to any full-time Employee upon written request of the Employee. Upon expiration of the leave of absence, the Employee shall be entitled to be

reinstated to the position in which he/she was employed at the time the leave was granted or a position of comparable classification providing there is such a vacancy.

- 12.11 Seniority shall continue to accrue during the first calendar month of any approved leave of absence.
- 12.12 Employees on approved leave of absence shall not, as a condition of such leave, seek or accept employment elsewhere.
- 12.13 Any leave of absence granted by the Employer shall be evidenced in writing.
- 12.14 During an unpaid leave of absence, there shall be no additions to an individual's vacation or sick leave benefits.
- 12.2 **Maternity Leave.** A leave due to pregnancy shall be treated the same as a medical leave as defined in Article 12.6 of this Agreement.
- 12.3 **Military Leave.** Leaves of absence without pay shall be automatically granted all full-time Employees who are called or volunteer for military service, providing the application for re-employment is made within ninety (90) days of discharge.
  - 12.31 Existing Employees serving in the National Guard or other branches of the Armed Forces shall be entitled to not more than two (2) weeks (ten [10] days) leave of absence without pay in any one (1) year while on active duty; providing the Employee turns in his/her check stub for pay received from the military during this period, excluding expenses and pay received for holidays, Saturdays and Sundays and said Employee will receive the amount over the above the military pay amount equal to the gross amount of their regular pay.
- 12.4 **Jury Duty.** Employees called for jury duty shall be entitled to receive lost pay; provided that they deposit any compensation received for such duty, excluding mileage allowance, with the Employer and receive a receipt for said deposit.
- 12.5 **Bereavement Leave.** Employees shall be entitled to up to three (3) days of bereavement leave in the event of the death of an Employee's spouse, child, parent, brother or sister. Two (2) days of bereavement leave shall be allowed in the event of the death of an Employee's stepparent or stepchild. One (1) day of bereavement leave shall be allowed in the event of death of an Employee's mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparent or grandchild of Employee or spouse. If additional leave time is required beyond that specified in this Section, such additional leave may be taken and deducted from the Employee's sick leave, compensatory time or vacation accumulation.
- 12.6 **Medical Leave.** An Employee who has exhausted his/her sick leave accumulation and is unable to return to work due to illness or injury shall be granted, upon written request to the Department in charge accompanied by a physician's or chiropractor's certification

stating that the leave is necessitated by the disability of the Employee, a leave of absence for a period not to exceed (6) months. A physician's or chiropractor's certificate may be required from time to time to substantiate the need for continuing a leave of absence.

- 12.61 While on approved medical leave of absence as per Section 12.6 of this Agreement, the Employer shall continue to pay toward health insurance as provided in Section 8.1 and group life insurance for those Employees who have exhausted their sick leave and compensatory time and are still unable to return to work for up to six (6) months.

### **ARTICLE XIII TERMINATION OF BENEFITS**

- 13.1 Employees who properly terminate their employment shall receive pay for all accrued vacation, holidays and compensatory time which is due them on the date of termination; provided that at least two (2) weeks written notice is submitted and provided further that the Employees are not terminated for just cause.
- 13.2 Employees who retire or become disabled and are eligible to receive Wisconsin Retirement Fund annuity or Social Security shall receive pay for all accrued vacation, holidays or compensatory time.
- 13.21 The heirs of Employees who die shall receive all of the above referred to termination pay plus their regular pay for the balance of the month during which they die.

### **ARTICLE XIV SENIORITY RIGHTS**

- 14.1 It shall be the policy of the Employer to recognize seniority.
- 14.2 There shall be three (3) types of seniority: Countywide, Classification and Bargaining Unit.
- 14.3 Countywide Seniority shall be defined as the length of time that an Employee has been employed, dating from his/her most recent date of hire and excluding any unpaid leaves of absence except as hereinafter provided.

Classification Seniority shall be defined as the employee's total length of continuous service in a classification since his/her date of assignment to that classification. Shift changes may be posted for a shorter period with the approval of the Association. One posting will be utilized to fill all vacancies created initially on a specific shift by one position opening.

Bargaining Unit Seniority shall be defined as the length of time that an Employee has been a sworn employee of the Dodge County Sheriff's Office.

14.4 Countywide Seniority shall apply in lay-offs and recall from lay-offs.

Classification Seniority shall apply for shift selections and vacation selections for each shift as herein provided.

Bargaining Unit Seniority shall be used as a consideration in promotions and transfers but shall not be the sole basis on which promotions or transfers are granted.

When a vacancy occurs for a Deputy Sheriff, then a Detective or a Sergeant who wishes to self-demote to a Deputy Sheriff may request to move down to the Deputy Sheriff rank and bargaining unit seniority shall be the sole basis in which these are granted, if more than one employee posts for the vacancy.

14.5 Work unit classifications are as follows:

**A. Criminal Division**

1. Detective

**B. Patrol Division**

1. Sergeant
2. Deputy Sheriff
3. Civil Process Server
4. Transport Officer

**C. Court Security Division**

1. Court Security Officer (wages, hours, benefits, working conditions, etc., subject to Article XXI of this agreement)

14.6 **Job Posting.** Whenever a vacancy occurs or it is known that a promotion or a new position will be created, the vacancy shall be posted on all bulletin boards for a period of five (5) workdays, excluding Saturday, Sunday and holidays.

14.61 Qualified Employees may apply for such position during this period by signing the posting.

14.62 All qualified Employees seeking a change in classification shall be tested and shall be subject to examination by the Civil Service Commission.

14.63 All vacant bargaining unit positions not filled by the posting procedure shall be filled from established position eligibility lists approved by the Civil Service Commission and provided by the Human Resources Department.

14.64 The Sheriff shall establish and modify minimum qualifications for all positions. Minimum educational requirements shall apply only

to those persons hired on or after January 1, 1994. This section shall not limit Employee's rights under Section 15.1 of this contract.

14.7 **Layoff and Recall.** In the event that the Employer reduces its work force, the following shall apply:

14.71 When it is necessary to layoff an employee in a classification, the Employee with the least seniority in that classification shall be laid off first, providing that the remaining Employees are qualified to carry on the Employer's usual operation.

The employee who is to be laid off will be allowed to bump a less senior employee in a different classification provided the employee who is bumping is able to perform the operations of that classification, qualifies for the position under Civil Service requirements, and is able to meet the certifications required by the department. The employee who is being bumped will be afforded the same bumping opportunity.

If an employee cannot or chooses not to bump a less senior employee, the employee will be placed on layoff for a period of up to fifteen (15) months.

14.72 When the County chooses to fill a vacancy on a regular, on-going basis while there is an employee on layoff, first consideration will be given to an employee who is on layoff from that classification, provided that employee possesses the needed qualifications.

If there is no employee on layoff from a position which management chooses to fill on a regular basis, equal consideration will be given to employees who are actively employed who sign the job posting and employees on layoff. Consideration will be given to employee's skill, ability and seniority. Where all factors are substantially equal, the employee with the greatest seniority will be entitled to preference.

14.73 An employee will be notified of recall to a position by certified mail. Employees shall notify the County of any change of address while on layoff and shall lose all seniority after a failed attempt to notify the employee of recall as a result of an out-of-date address.

14.74 An Employee must notify the County of his/her intent to return to work from layoff within three (3) days of receipt of the recall letter, exclusive of Saturdays, and Sundays and holidays. The employee will be required to return to work within seven (7) calendar days after receipt of the recall letter. This seven (7) day period will be extended up to a maximum of fourteen (14) calendar days if the employee

needs that time to give notice to a present employer or other mutually agreed upon reason.

This time period may be extended by the County if the return to work date is determined to be beyond the one or two week period described herein.

- 14.75 Employees laid off under this Section shall retain all seniority rights for a period of fifteen (15) months, provided that they respond to any request to return to work made during this time.
- 14.8 An Employee who quits, is discharged for just cause, is absent from work for three (3) consecutive working days without notification to the Employer (unless unable to notify for physical or other legitimate reasons) or fails to respond within three (3) days or report to work within seven (7) calendar days after having been recalled from layoff by certified mail, shall lose prior seniority rights, except if reinstated under Article XV.
- 14.9 A seniority roster shall be posted by division and department and be brought up-to-date on March 1 and September 1 of each year. The roster shall list all of the Employees in the bargaining unit and shall show the number of months of credited seniority.

#### ARTICLE XV GRIEVANCE PROCEDURE

- 15.1 **Grievance.** A grievance is defined as any matter involving the interpretation, application or enforcement of the terms of this Agreement.
- 15.2 **Procedure.** Grievances shall be presented in the following manner: (Time limits set forth shall be exclusive of Saturday, Sunday or holidays.)
- 15.21 The Employee and/or the Grievance Committee representative shall take the grievance up orally with the Employee's immediate supervisor within twenty (20) days after the Employee knew or should have known of the event-giving rise to the grievance. The Supervisor shall attempt to make a mutually satisfactory adjustment of the matter and in any event shall be required to give an answer within seventy-two (72) hours.
- 15.22 The grievance shall be considered settled in 15.21 unless within five (5) days from the date of the supervisor's answer the grievance is presented in writing to the Chief Deputy. The Chief Deputy shall attempt to make a mutually satisfactory adjustment of the matter and in any event shall be required to give an answer within seventy-two (72) hours.
- 15.23 The grievance shall be considered settled in 15.22 unless within five (5) days from the date of the Chief Deputy's written answer the



grievance is presented in writing to the Human Resources and Labor Negotiations Committee. The Human Resources and Labor Negotiations Committee shall meet within two (2) weeks after receipt of the grievance and shall submit a written answer to the Grievance Committee, the Employee or his representative within five (5) days.

- 15.3     **Arbitration.** If a satisfactory settlement is not reached as outlined in 15.23 above, the Association may, within ten (10) days after the last response in writing is received or due, appeal the grievance to arbitration by written notification to the County Human Resources Director that the Association is appealing the grievance to arbitration. Within fourteen (14) calendar days of giving such notice to the Human Resources Director, the Association and the Human Resources Director shall select a staff member of the Wisconsin Employment Relations Commission (WERC) and shall jointly request the WERC to appoint that person as the arbitrator to hear the grievance. The decision of the arbitrator shall be final and binding on both parties. In rendering the arbitrator's decision, the arbitrator shall neither add to, detract from, nor modify any of the provisions of this Agreement.

The selection of the WERC staff member shall be as follows: Each party shall submit the names of three (3) WERC staff members; if both parties submit the same name, that person will be considered the selected staff member; if there are no matches, one of the names will be drawn by lot and discarded from further consideration, and the parties will alternatively strike (the order determined by a coin toss) from a list of remaining names until one name remains, who will then be considered the selected staff member.

15.31     **Costs.** Each party shall share equally the cost, if any, of the arbitrator.

15.32     The filing party in arbitration requests will pay the W.E.R.C. fee.

15.33     **Time Limits.** Time limits set forth in this Article may be extended by mutual agreement in writing.

- 15.4     **Payment of Employees.** The County will allow the grievant, two (2) Association officers and any witness's time off from work with pay for attendance at grievance hearings. The County will allow individuals named in the complaint and mutually agreeable witness's time off from work with pay for attendance at court hearings involving litigation between Dodge County and Association Employees of the County.

## ARTICLE XVI UNIFORM ALLOWANCE

- 16.1     The County shall furnish the following to new Employees:

Detective/Patrolman/Civil Process Server: Badges (without individual's name), leather goods, handcuffs and gun.

Employees shall be responsible for items listed above and return them to the County upon termination of employment.

- 16.11 All uniformed personnel shall be furnished (1) one extra badge.
- 16.2 Each regular Employee shall receive an annual cash allowance for the purchase of uniforms in the amount of seven hundred dollars (\$700.00) to be paid on the first payroll of the year in 2020 through direct deposit.
- 16.3 All newly hired Employees shall receive a proration of their first annual uniform allowance at the time of hire and in addition two hundred dollars (\$200.00).
  - 16.31 Employees transferring from a non-uniform position to that of an uniformed position shall receive one hundred twenty five dollars (\$125.00) extra clothing allowance as well as an advance on their next annual clothing allowances.
- 16.4 The uniform allowance as noted above shall be used for replacement, repair and dry cleaning of uniform clothing, caused by normal wear, and not for replacement and/or repair of County owned leather goods and equipment.
- 16.5 If the uniform, equipment or personal belongings of the Employee is damaged, broken or destroyed in the course of their duties, said articles shall be given to the County. The County shall repair or replace such articles at their value when purchased at no cost to the Employee; not to be deducted from the uniform allowance excluding cosmetic and jewelry items. Watches are limited to \$40.00 and glasses \$100.00
- 16.6 If an Employee terminates employment during the year, the uniform allowance shall be prorated and if any Employee has used more than the prorate, he shall repay the County the difference.
- 16.7 If the Sheriff's Office changes the full Class A or Class B uniform within five (5) years of a full change, then the County shall provide employees with two hundred dollars (\$200.00) in additional uniform allowance for that year.

## **ARTICLE XVII MILEAGE REIMBURSEMENT**

### **17.1 Car Travel.**

The current mileage reimbursement rate shall be the rate as approved by the Dodge County Board of Supervisors. In the event the Dodge County Board of Supervisors increases the mileage reimbursement rate, the new rate will be implemented for members of the bargaining unit on the effective date of approval.

**ARTICLE XVIII  
EDUCATIONAL REIMBURSEMENT**

- 18.1 The Employer will reimburse certain educational costs and expenses for Employees participating in courses approved by the Sheriff during the term of this Agreement to the following extent:
- 18.11 The Department must approve the course in advance as a participating course.
- 18.12 The Employer will contribute two-thirds (2/3) of the cost of the tuition to a maximum of five hundred dollars (\$500.00) per year.
- 18.13 The Employer shall contribute two-thirds (2/3) of the cost of books and supplies for approved courses.
- 18.14 Payment of such reimbursement portion of the Employer's contribution will be made to the Employee involved as soon as possible following evidence of satisfactory completion of the course, defined as a Grade C or better.

**ARTICLE XIX  
STRIKE OR LOCKOUT**

- 19.1 During the term of this Agreement, the parties hereto agree not to engage in any strike or lockout or support same in any way. The parties recognize provisions of Wisconsin Statutes prohibiting strikes by public employees. In the event any Employee who is a member of the unit shall violate this Section and shall not immediately return to work when directed by the Employer, such Employee or Employees may be summarily dismissed and such dismissal shall not be subject to any grievance procedure as contained in this Agreement. Such action shall, in addition, not bar the Employer from any further action.

**ARTICLE XX  
MISCELLANEOUS**

- 20.1 Should any of the provisions of this Agreement be found to be in violation of any law, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement. The Association and the County shall negotiate any areas found in violation.
- 20.2 Retroactive pay will be on a separate check.
- 20.3 Vacation and sick leave accrue to the individual and are non-transferable.
- 20.4 The County and the Association have agreed that the County may establish a mandatory drug testing policy that includes pre-employment, random and for cause testing.

**ARTICLE XXI  
COURT SECURITY OFFICERS**

This Article is only applicable to Court Security Officers. Court Security Officers are Sheriff's Office employees in the Court Security Division who serve at the pleasure of the Chief Judge. These employees will accumulate seniority with respect to this position for paid hours determined based on the rate of 173.3 hours for each month seniority. Current employees of the Sworn Bargaining Unit within the Sheriff's Office will be made aware of any Court Security Officer open positions through posting of a notice of the vacancy, and will be given first consideration for such openings on the condition that they terminate their employment and be re-hired for the open position. There will be a one (1) year probationary period.

These employees will work flexible schedules determined by the Chief Judge, not to exceed forty (40) hours per week. Any hours worked in excess of eight (8) hours per day will accumulate at straight rate into a bank of compensatory time. Employees will be responsible for using up compensatory time for hours not worked up to eight (8) hours per day, and will not be allowed to carry over hours from one (1) calendar year to the next. All compensatory time accounts will be paid out to the Employees on the last paycheck in December unless scheduled for and used on or before December 31.

Current law enforcement certification is a pre-requisite for this position. The County will provide for, and the employee is required to successfully participate in, minimum training as set forth by Wisconsin State Statutes. The employee will also be required to successfully participate in firearms training as determined by the Sheriff. Inability to satisfactorily participate in any training will be cause for termination of employment.

Employees in the Court Security Officer position will not be eligible for posting into any other position in the Sheriff's Office. Employees "transferring" into this position from another position will not be eligible for a sixty (60) day trial period.

Layoff and recall rights will exist specific to this position. Employees will not be allowed to bump into other Sheriff's Office positions, nor will other employees be allowed to bump into this position.

Employees are eligible for pro-rated uniform allowance in relation to regularly scheduled hours, payable on or before January 7 of the following year. Employees are eligible for a prorated amount as described in Section 16.7. Employees are not eligible for new-hire uniform allowance (16.3). The County will provide a gun, gun belt, walkie-talkie, and a badge for use by the Court Security Officers. This position does not require a vehicle assignment.

The wage for this position are identified in the wage appendix as Security Officer I and II. Employees regularly scheduled to work less than an average of twenty (20) hours per week over a one year period will not be entitled to benefits. Employees regularly scheduled to work an average of twenty (20) or more hours per week over a one (1) year period may be eligible for the following benefits:

- Health insurance. Eligibility begins as of the first of the month following date of hire. (Current Sworn Bargaining Unit employees who "transfer" to this position, including by retirement, are considered to have continued eligibility with no interruption.) Employee contributes on a pro-rated basis determined by the number of hours worked in relation to full-time employment.
- Dental Insurance. Newly hired part-time employees, and "transferring" employees currently enrolled in the Dental Plan, who wish to participate in the Dental Plan may do so by paying a pro-rated contribution amount. All coverage, etc., remains the same as for full-time employees.
- Wisconsin Retirement Fund. Employees are eligible for participation in the Wisconsin Retirement Fund based on eligibility requirements established by the Wisconsin Department of Employee Trust Funds. Current rules provide that an annuitant who wishes to return to work for an employer covered by the Fund can do so and may elect to participate again in the Fund if he/she exceeds his/her established earnings limit, but by doing so loses the current annuity payments.
- Life Insurance. Part-time employees may be eligible for the Life Insurance benefit based on participation in the Wisconsin Retirement Fund, with eligibility determinations made by the Department of Employee Trust Funds.
- Holidays. Part-time employees will be eligible for pro-rated Holiday pay, provided the employee works in the pay period in which the holiday falls. Pay for such holidays will be pro-rated based on the number of hours he/she is normally scheduled to work.

Court Security Officers are not eligible for vacation benefits, sick leave benefits, leaves of absence (except statutory leaves of absence), longevity pay, call-in pay, stand-by pay, or education benefits. No other benefits are implied by omission.

## **ARTICLE XXII TERMINATION AND DURATION**

- 21.1 This Agreement shall be effective as of the 1st day of January, 2020 and shall remain in force and effect through December 31, 2020 and shall automatically renew itself from year to year unless either party notifies the other in writing on or before August 1, 2020 or August 1 of any subsequent year that it desires to alter or amend this Agreement.

This Agreement shall remain in full force and effect during negotiations unless either party shall give notice of termination as hereinafter provided.

- 21.2 Either party may at any time give to the other party written notice of its intention not to extend the term of the Contract. Such notice must be submitted at least ten (10) days prior to the intended date after which the Contract term will not be extended and in no instance can the term expire prior to December 31, 2020.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**FOR DODGE COUNTY  
HUMAN RESOURCES AND LABOR  
NEGOTIATIONS COMMITTEE**

---

Joseph Marsik Chair

---

Dennis Schmidt Vice-chair

---

Richard Greshay Secretary

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Daniel Hilbert

---

Kira Sheahan-Malloy

**FOR DODGE COUNTY SHERIFFS  
DEPARTMENT EMPLOYEES  
LOCAL 120, LAW**

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President

---

Vice-president

---

Secretary/Treasurer

---

Ben Barth, LAW Representative

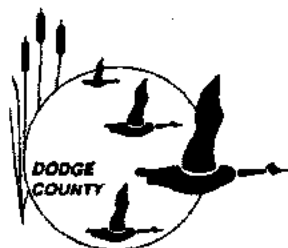
APPENDIX "A"

SWORN EMPLOYEES - LOCAL 120, LAW, Inc.

EFFECTIVE: January 1, 2020

3.0%

CLASSIFICATION	PAY GRADE	HRS/WK	START	6 MOS.	18 MOS.	30 MOS.	42 MOS.	54 MOS.
			STEP 1_st	2M06	3M18	4M30	5M42	6M54
Sergeant	SSU09	40				32.00	33.44	34.75
	SSU08	37.5				33.44	34.84	36.18
Detective	SSU06	40	32.11	32.54	32.98	33.44	34.84	36.18
	SSU06	37.5	32.11	32.54	32.98	33.44	34.84	36.18
Deputy Sheriff	SSU04	37.5	31.13	31.59	32.03	32.49	33.69	34.79
Process Server	SSU04	40	30.59	31.05	31.51	31.94	32.9	33.84
Transport Officer	SSU04	40	30.59	31.05	31.51	31.94	32.9	33.84
Security Officer I	SSU01							19.72
Security Officer II	SSU02							22.00
Deputy in Training	SSU10	70% of the Deputy Sheriff Stating Step						21.79



**HUMAN RESOURCES DEPARTMENT**  
**Sarah Hinze, Human Resources Director**  
127 East Oak Street, Juneau, WI 53039  
(920)386-3691 – FAX (920)386-3545

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**MEMO**

**DATE:** April 20, 2020  
**TO:** The Honorable County Board of Supervisors  
**FROM:** Sarah Hinze *SH*  
**RE:** Correction to Appendix "A" of the Sheriff's Office Sworn Employees, Local 120 Contract

---

It was discovered after the Contract document was sent in your County Board packet that there was a formula error in Appendix "A" of the contract. Attached is the corrected appendix. The error occurred under the Deputy Sheriff, SSU04 pay grade. Sorry for any confusion this may have caused.

Thank you for your support of this resolution.



**APPENDIX A  
DODGE COUNTY SHERIFF'S DEPARTMENT  
SWORN EMPLOYEES - LOCAL 120, LAW, Inc.  
EFFECTIVE: January 1, 2020**

CLASSIFICATION	PAY GRADE	HRS/WK	START					
			STEP 1_st	6 MOS. 2M06	18 MOS. 3M18	30 MOS. 4M30	42 MOS. 5M42	54 MOS. 6M54
Sergeant	SSU09	40				32.00	33.44	34.75
	SSU08	37.5				33.44	34.84	36.18
Detective	SSU06	40	32.11	32.54	32.98	33.44	34.84	36.18
	SSU06	37.5	32.11	32.54	32.98	33.44	34.84	36.18
Deputy Sheriff	SSU04	37.5	30.59	31.05	31.51	31.94	32.90	33.84
Process Server	SSU04	40	30.59	31.05	31.51	31.94	32.90	33.84
Transport Officer	SSU04	40	30.59	31.05	31.51	31.94	32.90	33.84
Security Officer I	SSU01							19.72
Security Officer II	SSU02							22.00
Deputy in Training	SSU10	70% of the Deputy Sheriff Stating Step						21.41

RESOLUTION NO. 19-81

**Authorize General Fund and Unrestricted Net Position  
Transfers to Offset Calendar Year 2019 Departmental Deficits**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, due to circumstances arising after the 2019 budget was adopted, the following transfer of funds are necessary from the General Fund to the respective department budgets as indicated below to close the accounting books for 2019:

County Board	\$2,415.75
Land Resources & Parks	\$310,970.95
Finance	\$38,788.04
Central Services	\$42,477.89

; and,

**WHEREAS**, the County Board deficit relates to ensuring that the allocation of meeting expenses to other departments is applied consistently throughout Dodge County; and,

**WHEREAS**, the Land Resources and Parks deficit amount creates a bad debt reserve for the Economic Development Loan Program (Revolving Loan Fund); and,

**WHEREAS**, the Economic Development Loan Program (Revolving Loan Fund) has funds specifically set aside as a Restricted General Fund that will be used to offset the deficit for 2019; and,

**WHEREAS**, the Finance Department deficit relates to \$28,571.07 of deferred revenue under the Petroleum and Environmental Cleanup Fund Act (PECFA) that cannot be recognized as revenue in 2019 under modified accrual accounting as well as \$16,015.50 in audit related expenditures that were in excess of the budgeted amount; and,

**WHEREAS**, the Central Services Department was budgeted for a surplus in operations in 2019 even though the department was closed at the end of 2018; and,

**WHEREAS**, due to circumstances arising after the 2019 budget was adopted, the following transfer of funds are necessary from the Unrestricted Net Position for the following internal service funds indicated below to close the accounting books for 2019:

Fund 750 Risk Management	\$1,286,436.17
Fund 755 Workers Compensation	\$414,945.27

; and,

**WHEREAS**, the Risk Management Fund required creation of actuarial reserves of approximately \$1.4 million under full accrual accounting, for which the creation of an internal service fund was authorized per Resolution No. 19-76, adopted on March 17, 2020; and,

**WHEREAS**, the Workers Compensation Fund required creation of actuarial reserves of approximately \$0.6 million under full accrual accounting, for which the creation of an internal service fund was authorized per Resolution No. 19-76, adopted on March 17, 2020;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Finance Director to transfer from the Unassigned General Fund to the following department budgets in the following amounts:

County Board	\$2,415.75
Finance	\$38,788.04
Central Services	\$42,477.89

; and,

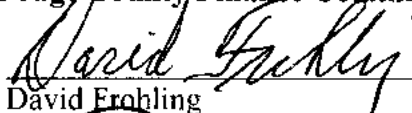
**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Finance Director to transfer an amount of \$310,970.95 from the Restricted General Fund to the Economic Development Loan Program (Revolving Loan Fund) in the Land Resources and Parks Department; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Finance Director to transfer an amount of \$1,286,436.17 from the Unrestricted Net Position of Fund 750 Risk Management for actuarial activity in the Risk Management Fund; and,

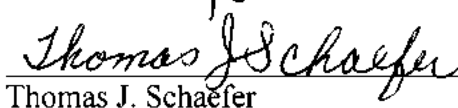
**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Finance Director to transfer an amount of \$414,945.27 from the Unrestricted Net Position of Fund 755 Workers Compensation for actuarial activity in the Workers Compensation Fund.

All of which is respectfully submitted this 21st day of April, 2020.

**Dodge County Finance Committee:**

  
David Frohling

  
David Guckenberger

  
Thomas J. Schaefer

  
Ed Benter

  
Jeffrey Caine

APPROVED  
BY DODGE COUNTY BOARD

APR 21 2020

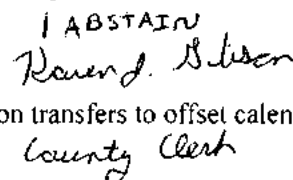
AYES 3 NOES 0

**FISCAL NOTE:** Sufficient funds for these 2019 budget amendments exist in the Unassigned General Fund, Restricted General Fund, Unrestricted Net Position for Risk Management, and Unrestricted Net Position for Workers Compensation for these transfers. Finance Committee review date: April 13, 2020. Chair initials:



**Vote Required:** 2/3 of Board Members present.

**Resolution Summary:** Authorize General Fund and Unrestricted Net Position transfers to offset calendar year 2019 departmental deficits.

ABSTAIN  
  
County Clerk

RESOLUTION NO. 19-82

**Authorize General Fund Balance Classifications as of December 31, 2019**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County follows Governmental Accounting Standards Board Statement No. 54 (GASB 54) for fund balance classifications for governmental funds; and,

**WHEREAS**, the Dodge County Finance Committee ("Committee") has reviewed the attached Exhibit "A", for the General Fund, as summarized by GASB 54 categories as listed below:

Non-spendable – Delinquent property taxes and related interest, amounts due from other funds, inventory, and prepaid expenditures totaling \$4,358,004.58;

Restricted – As required by Wisconsin statutes, grant restrictions, and/or donor restrictions totaling \$2,043,357.81;

Committed – Fund balance applied to the adopted 2020 budget, committed by subsequent County Board resolutions, and pending 2020 budget amendments for carryforward items totaling \$5,762,514.96;

Assigned – Intended to be used for future programs or activities but have not been included in a departmental budget at this time totaling \$1,495,478.81; and,

**WHEREAS**, the Committee recommends modifying the current fund balance policy to allow all funds to retain all fund balances (equity) within its individual fund and thus not have any non-General Fund departmental surplus for 2019 lapse to the General Fund;

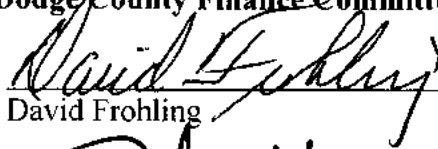
**SO, NOW, THEREFORE BE IT RESOLVED**, that the Dodge County General Fund Balances shall be classified in accordance with GASB 54 as summarized herein, as of December 31, 2019, and for subsequent budget years; and,


**BE IT FURTHER RESOLVED**, that the Dodge County fund balance policy be amended to allow all funds to retain all fund balances (equity) within its individual fund and thus, not have any non-General Fund departmental surplus for 2019 lapse to the General Fund; and,

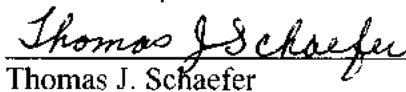
**BE IT FINALLY RESOLVED**, that the remaining amount of \$1,495,478.81 shall remain in the Assigned General Fund for the potential future usage by various departments as indicated on the attached Exhibit "A".

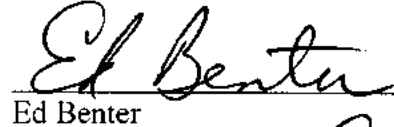
All of which is respectfully submitted this 21st day of April, 2020.

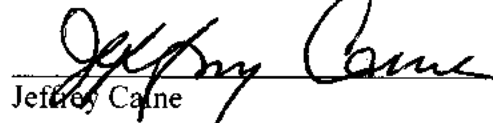
**Dodge County Finance Committee:**


  
David Frohling

  
David Guckenberger

  
Thomas J. Schaefer

  
Ed Benter

  
Jeffrey Cane

**FISCAL NOTE:** There are separate resolutions to amend the 2020 budget for the General Fund departments for both same purpose and different purposes. The Finance Committee anticipates looking at the draft Fund Balance Policy at its May 2020 meeting to determine the amount needed to retain in the Unassigned General Fund Balance. Finance Committee review date: April 13, 2020. Chair initials: .

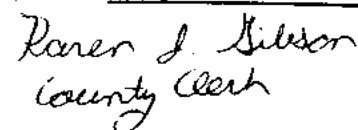
**Vote Required:** 2/3 of Board Members present.

**Resolution Summary:** Authorize General Fund Balance classifications as of December 31, 2019.

ADOPTED  
BY DODGE COUNTY BOARD

APR 21 2020

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

**Dodge County**  
**Final Equity Classifications -- General Fund**  
**For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	Non-Spendable	Spendable			Total
						Restricted	Committed	Assigned	
General Revenues	100		Delinquent property taxes		961,555.58				
General Revenues	100		Due from Sales Tax Fund		2,905,000.00				
General Revenues	100		Inventories & prepaid expenses		339,446.27				
General Revenues	1350		Res 19-62-Reeseville Shop				3,559,511.00		
General Revenues	1350		Res 19-65-Transfer switches				34,550.00		
General Revenues	1350		Law enforcement building				940,000.00		
General Revenues	1350		Retirement payouts					1,324,943.93	
General Revenues	1350		Subsequent year's budget				5,800.00		
General Revenues			Subtotal		4,206,001.85	0.00	4,539,861.00	1,324,943.93	10,070,806.78
County Board	143		Clean Sweep			43,716.91			
County Board			Subtotal		0.00	43,716.91	0.00	0.00	43,716.91
Land Resources & Parks	811		Land Information			178,903.62			
Land Resources & Parks	814		LFO copier/scanner			19,011.00			
Land Resources & Parks	7802		Non-metallic mining			23,904.22			
Land Resources & Parks	7852		Gold Star Trail			166,877.00			
Land Resources & Parks	7863	5822	Harnischfeger Park	Old house repurpose/demo			10,700.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old north shelter concrete remove			2,500.00		
Land Resources & Parks	7864	5299	Nitschke Mounds Park	Master Plan			12,000.00		
Land Resources & Parks	7865		Astico Park	Remaining storm damage funds			46,500.00		
Land Resources & Parks	7866	5829	Derge Park	Phase 1 electrical			10,000.00		
Land Resources & Parks	7867	5829	Ledge Park	Overlook boardwalk			28,000.00		
Land Resources & Parks	7868	5431	Trail System	Bridge/culvert repair			15,500.00		
Land Resources & Parks	7869		Parks - Future Development	Reservation fees built up				73,442.30	
Land Resources & Parks	7871		Revolving loans	Restricted by state	1,296,090.03				
Land Resources & Parks	7872		CDBG loans	Restricted by state	12,418.14				
Land Resources & Parks			Subtotal		0.00	1,697,204.01	125,200.00	73,442.30	1,895,846.31
Circuit Courts	301	5819	Courts A/V Project				114,035.91		
Circuit Courts	301	4921.03	Courts A/V Project	Sales Tax Transfer			(114,035.91)		
Circuit Courts	301	5819	Courts A/V Project		152,002.73		37,966.82		
Circuit Courts			Subtotal		152,002.73	0.00	37,966.82	0.00	189,969.55
Human Resources	905		Employee health & wellness					1,846.57	
Human Resources			Subtotal		0.00	0.00	0.00	1,846.57	1,846.57

Exhibit "A"

**Dodge County**  
**Final Equity Classifications -- General Fund**  
**For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	Non-Spendable	Restricted	Spendable Committed	Assigned	Total
Register of Deeds	1002	5818	Redaction project			3,677.39			
Register of Deeds			Subtotal		0.00	3,677.39	0.00	0.00	3,677.39
County Clerk	1202	5214	Elections	Election coding			2,150.00		
County Clerk	1202	5249	Elections	Upgrade election equipment			5,725.00		
County Clerk			Subtotal		0.00	0.00	7,875.00	0.00	7,875.00
Finance	1325		Clearview donations			30,457.92			
Finance	1326		Jail improvements			156,408.44			
Finance			Subtotal		0.00	186,866.36	0.00	0.00	186,866.36
County Treasurer	1448		Monarch property site				13,439.00	1,894.05	
County Treasurer			Subtotal		0.00	0.00	13,439.00	1,894.05	15,333.05
Corporation Counsel	1711		Special Legal Counsel				14,547.35		
Corporation Counsel	1719		Codification project				6,776.11		
Corporation Counsel			Subtotal		0.00	0.00	21,323.46	0.00	21,323.46
Information Technology	1801	5214	Information Technology	Migrating AS/400 data			20,000.00		
Information Technology	1811	5249	Network infrastructure	UPS hardware & Informacast			75,000.00		
Information Technology	1814	5214	Enterprise systems	Kronos enhancements			17,000.00		
Information Technology	1814	5818.01	Enterprise systems	ERP Project			742,279.68		
Information Technology	1816	5226	Internet	Countywide service			10,000.00		
Information Technology			Subtotal		0.00	0.00	864,279.68	0.00	864,279.68
Physical Facilities	1901		County Buildings	Upgrade DDC controls			22,000.00		
Physical Facilities	1901		County Buildings	Water heaters/radio/cameras			12,000.00		
Physical Facilities	1901		County Buildings	Signs at County Buildings			22,000.00		
Physical Facilities	1905		Henry Dodge Office Building	Replace bad heating valves			10,000.00		
Physical Facilities	1914		Buildings ADA Improvements	Deleted at department request				0.00	
Physical Facilities	2901		Courts Building Maintenance	R/R leaking roof drain piping			29,000.00		
Physical Facilities	2901		Courts Building Maintenance	Signs at Courthouse			11,000.00		
Physical Facilities	2902		Corrections Building Maint	Water flushing points			21,000.00		
Physical Facilities	2902		Corrections Building Maint	VACs, HVAC, VFDs			17,000.00		
Physical Facilities			Subtotal		0.00	0.00	144,000.00	0.00	144,000.00

Exhibit "A"

**Dodge County**  
**Final Equity Classifications -- General Fund**  
**For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	Non-Spendable	Restricted	Spendable Committed	Assigned	Total
Sheriff	2029		K-9 Patrol donations	Unspent donations		37,559.61			
Sheriff	2032		Law enforcement	Unspent donations		68,763.69			
Sheriff	2034		Federal forfeitures	Restricted by federal program		5,137.66			
Sheriff	2036		Metro Drug Investigation	No remaining funds available		0.00			
Sheriff			Subtotal		0.00	111,460.96	0.00	0.00	111,460.96
Emergency Management	2819		Emergency Disaster				5,000.00		
Emergency Management			Subtotal		0.00	0.00	5,000.00	0.00	5,000.00
Veterans Services	5301		Veterans Relief	"Fund Balance" carried forward				6,059.13	
Veterans Services			Subtotal		0.00	0.00	0.00	6,059.13	6,059.13
County Library System	6001		County Library System	Non-countywide evy		144.06			
County Library System			Subtotal		0.00	144.06	0.00	0.00	144.06
UW Madison	6812		UW Educational Activities	"Fund Balance" carried forward				32,741.97	
UW Madison	6813		School Peer Counseling	"Fund Balance" carried forward				138.66	
UW Madison	6814		Youth Educational Activities	"Fund Balance" carried forward				38,761.25	
UW Madison	6862		Traffic Safety Course	"Fund Balance" carried forward				5,178.16	
UW Madison	6864		Organizational Education	"Fund Balance" carried forward				276.09	
UW Madison	6871		County Conservation Aids	"Fund Balance" carried forward				(100.50)	
UW Madison	6874		Pesticide Training	"Fund Balance" carried forward				3,792.64	
UW Madison			Subtotal		0.00	288.12	0.00	80,788.27	81,076.39
Land & Water Conservation	7001	5219	Land & Water Conservation	Other professional services			1,900.00		
Land & Water Conservation	7001	5279	Land & Water Conservation	Well testing			670.00		
Land & Water Conservation	7001	5325	Land & Water Conservation	Registration fees & tuition			500.00		
Land & Water Conservation	7001	5734	Land & Water Conservation	Environmental education award			500.00		
Land & Water Conservation	7073		Reforestation program	"Fund Balance" carried forward				6,504.56	
Land & Water Conservation			Subtotal		0.00	0.00	3,570.00	6,504.56	10,074.56
<b>General Fund Totals</b>					<b>4,358,004.58</b>	<b>2,043,357.81</b>	<b>5,762,514.96</b>	<b>1,495,478.81</b>	<b>13,659,356.16</b>
									<b>Unassigned fund balance</b>
									<b>Total fund balance</b>
									<b>11,807,923.65</b>
									<b>25,467,279.81</b>

Exhibit "A"



RESOLUTION NO. 19-83

**Resolution to Carry Over Funds from Budget Year 2019 to  
Budget Year 2020 for the Same Purpose**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Finance Committee has set forth in a document entitled *Requests To Carry Over Funds From Budget Year 2019 To Budget Year 2020 for the Same Purpose*, a list of requests that it has recently received from County Departments to carry over unexpended funds and related revenues from Budget Year 2019 to Budget Year 2020, a copy of which has been attached hereto as Exhibit "A", and a document entitled *Dodge County Departmental Carryforward Requests – General Fund*, which has been attached hereto as Exhibit "B"; and,

**WHEREAS**, in connection with each of these requests by County Departments to carry over funds, the Finance Committee has:

1. Confirmed with the County Departments that the funds will be used in Fiscal Year 2020 for the same purpose or purposes for which the funds were originally appropriated;
2. Received a recommendation from the committee of jurisdiction of each department that has made a request; and,
3. Received a recommendation from the County Administrator; and,

**WHEREAS**, the Finance Committee has considered the requests by County Departments, the recommendations of the committees of jurisdiction and the recommendations of the County Administrator, and has formed the considered conclusion that it is in the best interests of Dodge County for the Dodge County Board of Supervisors to carry over funds from Budget Year 2019 to Budget Year 2020, as requested;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:

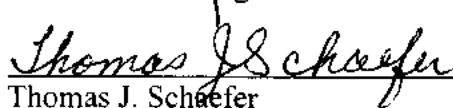
1. Carries over funds from the 2019 Dodge County Budget, from those business units and in those amounts set forth in Exhibit "A", attached hereto, in a total amount of \$518,870.32, and appropriates those funds to the 2020 Dodge County Budget, and by doing so, transfers said funds from the General Fund;
2. Appropriates to the 2020 Dodge County Budget the funding necessary to cover the carry over expenditures by adjusting the 2020 Dodge County Budget, the related revenues and the related 2019 fund balances, for a total amount of \$518,870.32; and,
3. Directs the Dodge County Finance Director to make all necessary adjustments to the 2020 Dodge County Budget authorized by the adoption of this Resolution.

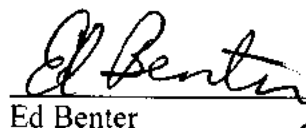
All of which is respectfully submitted this 21<sup>st</sup> day of April, 2020.

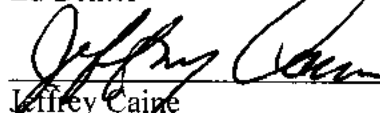
**Dodge County Finance Committee:**


  
David Frohling

  
David Guckenberger

  
Thomas J. Schaefer

  
Ed Benter

  
Jeffrey Caine

**FISCAL NOTE:** Sufficient funds are available in the Unassigned General Fund to allow for these carryover requests. The Finance Committee is anticipated to review the draft Fund Balance Policy at its May 2020 meeting. Finance Committee review date: April 13, 2020. Chair initials: .

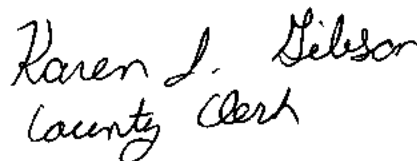
**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Same Purpose.

ADOPTED  
BY DODGE COUNTY BOARD

APR 21 2020

AYES	<u>31</u>	NOES	<u>2</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

  
Karen L. Gibson  
County Clerk

**REQUESTS TO CARRY OVER FUNDS FROM BUDGET  
YEAR 2019 TO BUDGET YEAR 2020**

**SAME PURPOSE**

1. Department: County Clerk/Elections				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1204.5214	Data Processing Services	\$2,150.00	Election Coding
B.	1204.5249	Computer Maintenance, Licenses & Repair	\$5,725.00	Upgrade to Election Equipment

**Total Amount of Funds Requested to be Carried Over:** **\$ 7,875.00**

2. Department: County Clerk/Library				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	6001	Fund Balance	\$144.06	Non-County Wide Library

**Total Amount of Funds Requested to be Carried Over:** **\$ 144.06**

3. Department: Register of Deeds				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1002.4931 R 1002.5818 E	Redaction	\$3,677.39	Redaction

**Total Amount of Funds Requested to be Carried Over:** **\$ 3,677.39**

4. Department: Land and Water Conservation				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	7001.5219	Other Professional Services	\$1,900.00	Other Professional Services

**Total Amount of Funds Requested to be Carried Over:** **\$ 1,900.00**

**Exhibit "A"**

Department: Land Resources and Parks				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	7863.5822	Old House Demo/Repurpose	\$10,700.00	
B.	7863.5233	Old North Shelter Concrete removal/landscape	\$2,500.00	
C.	7864.5299	Nitschke Mounds Park Master Plan	\$12,000.00	
D.	7866.5829	Phase I Campsite Electrical Upgrade	\$10,000.00	
E.	7867.5829	Ledge Park Overlook Boardwalk	\$28,000.00	
F.	7868.5431 7868.5829	Wild Goose Trail bridge and culvert repairs	\$15,500.00	
G.	7865	Astico Park	\$46,500.00	Remaining storm damage and insurance Funds carried forward.
H.	7852	GSMT	\$86,877.00	

Total Amount of Funds Requested to be Carried Over: **\$ 212,077.00**

6. Department: Corporation Counsel				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1711.5212	Special Legal Counsel	\$14,547.35	Outside Counsel
B.	1719.5219	County Ordinance Codification	\$3,776.11	Codification

Total Amount of Funds Requested to be Carried Over: **\$ 18,323.46**

7. Department: Physical Facilities Maintenance Department				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	2902	Other Capital Improvements	\$21,000.00	Water Flushing Points
B.	2902	Other Capital Equipment	\$17,000.00	Inmate VAC's, HVAC upgrades / VFD's on Pumps
C.	1901	Other Capital Improvements	\$12,000.00	Water Heater/Radios/Cameras
D.	1901	Signs at Courthouse	22,000.00	Signs at Courthouse

Total Amount of Funds Requested to be Carried Over: **\$ 72,000.00**

Exhibit "A"

8.	<b>Department: Dodge County Board</b>			
	<b>Business Unit</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A.	1240	Clean Sweep	\$43,716.91	Clean Sweep

**Total Amount of Funds Requested to be Carried Over:** **\$ 43,716.91**

9.	<b>Department: Information Technology</b>			
	<b>Business Unit</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A.	1801.5214	Data Processing AS400 Consulting	\$20,000.00	Migrating Data from AS400 to SQL
B.	1811.5249	UPS & PA-VoIP Informacast	\$46,000.00	UPS Hardware & Informacast
C.	1814.5818.01	ERP Project	\$45,189.68	
D.	1816.5226	County-wide Internet Service	\$10,000.00	Internet Service Upgrades
E.	301.5819	Courthouse AV Project	\$37,966.82	
F.	301.5819	Courthouse AV Project	\$114,035.91	Sales Tax Transfer in the same amount will fund this expense. (\$144,035.91)

**Total Amount of Funds Requested to be Carried Over:** **\$ 159,156.50**

**Total Amount of Funds Requested to be Carried Over:** **\$ 518,870.32**

**Exhibit "A"**

**Dodge County**  
**Departmental Carryforward Requests -- General Fund**  
**For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
General Revenues	100		Delinquent property taxes				
General Revenues	100		Due from Sales Tax Fund				
General Revenues	100		Inventories & prepaid expenses				
General Revenues	1350		Res 19-62-Reeseville Shop				
General Revenues	1350		Res 19-65-Transfer switches				
General Revenues	1350		Law enforcement building				
General Revenues	1350		Retirement payouts				
General Revenues	1350		Subsequent year's budget				
General Revenues			Subtotal		0.00	0.00	0.00
County Board	143		Clean Sweep		43,716.91		
County Board			Subtotal		43,716.91	0.00	43,716.91
Land Resources & Parks	811		Land Information		0.00		
Land Resources & Parks	814		LIO copier/scanner		0.00		
Land Resources & Parks	7802		Non-metallic mining		0.00		
Land Resources & Parks	7852		Gold Star Trail		86,877.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old house reurpose/demo	10,700.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old north shelter concrete remove	2,500.00		
Land Resources & Parks	7864	5299	Nitschke Mounds Park	Master Plan	12,000.00		
Land Resources & Parks	7865		Astico Park	Remaining storm damage funds	46,500.00		
Land Resources & Parks	7866	5829	Derge Park	Phase 1 electrical	10,000.00		
Land Resources & Parks	7867	5829	Ledge Park	Overlook boardwalk	28,000.00		
Land Resources & Parks	7868	5431	Trail System	Bridge/culvert repair	15,500.00		
Land Resources & Parks	7869		Parks - Future Development	Reservation fees built up	0.00		
Land Resources & Parks	7871		Revolving Loans	Restricted by state	0.00		
Land Resources & Parks	7872		CDBG loans	Restricted by state	0.00		

Exhibit "B"

**Dodge County**  
**Departmental Carryforward Requests -- General Fund**  
**For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Land Resources & Parks			Subtotal		212,077.00	0.00	212,077.00
Circuit Courts	301	5819	Courts A/V Project		114,035.91		
Circuit Courts	301	4921.03	Courts A/V Project	Sales Tax Transfer	(114,035.91)		
Circuit Courts	301	5819	Courts A/V Project		37,966.82		
Circuit Courts			Subtotal		37,966.82	0.00	37,966.82
Human Resources	905		Employee health & wellness				
Human Resources			Subtotal		0.00	0.00	0.00
Register of Deeds	1002	5818	Redaction project		3,677.39		
Register of Deeds			Subtotal		3,677.39	0.00	3,677.39
County Clerk	1202	5214	Elections	Election coding	2,150.00		
County Clerk	1202	5249	Elections	Upgrade election equipment	5,725.00		
County Clerk			Subtotal		7,875.00	0.00	7,875.00
Finance	1325		Clearview donations		0.00		
Finance	1326		Jail improvements		0.00		
Finance			Subtotal		0.00	0.00	0.00
County Treasurer	1448		Monarch property site		0.00		
County Treasurer			Subtotal		0.00	0.00	0.00
Corporation Counsel	1711		Special Legal Counsel		14,547.35		
Corporation Counsel	1719		Codification project		3,776.11		
Corporation Counsel			Subtotal		18,323.46	0.00	18,323.46

Exhibit "B"

**Dodge County  
Departmental Carryforward Requests -- General Fund  
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Information Technology	1801	5214	Information Technology	Migrating AS/400 data	20,000.00		
Information Technology	1811	5249	Network infrastructure	UPS hardware & informacast	46,000.00		
Information Technology	1814	5214	Enterprise systems	Kronos enhancements	0.00		
Information Technology	1814	5818.01	Enterprise systems	ERP Project	45,189.68		
Information Technology	1816	5226	Internet	Countywide service	10,000.00		
Information Technology			Subtotal		121,189.68	0.00	121,189.68
Physical Facilities	1901		County Buildings	Upgrade DDC controls		22,000.00	
Physical Facilities	1901		County Buildings	Water heaters/radio/cameras	12,000.00		
Physical Facilities	1901		County Buildings	Signs at County Buildings	22,000.00		
Physical Facilities	1905		Henry Dodge Office Building	Replace bad heating valves		10,000.00	
Physical Facilities	1914		Buildings ADA Improvements	Deleted at department request	0.00		
Physical Facilities	2901		Courts Building Maintenance	R/R leaking roof drain piping		29,000.00	
Physical Facilities	2901		Courts Building Maintenance	Signs at Courthouse		11,000.00	
Physical Facilities	2902		Corrections Building Maint	Water flushing points	21,000.00		
Physical Facilities	2902		Corrections Building Maint	VACs, HVAC, VFDs	17,000.00		
Physical Facilities			Subtotal		72,000.00	72,000.00	144,000.00
Sheriff	2029		K-9 Patrol donations	Unspent donations	0.00		
Sheriff	2032		Law enforcement	Unspent donations	0.00		
Sheriff	2034		Federal forfeitures	Restricted by federal program	0.00		
Sheriff	2036		Metro Drug Investigation	No remaining funds available	0.00		
Sheriff			Subtotal		0.00	0.00	0.00
Emergency Management	2819		Emergency Disaster		0.00		
Emergency Management			Subtotal		0.00	0.00	0.00

Exhibit "B"



**Dodge County  
Departmental Carryforward Requests -- General Fund  
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Veterans Services	5301		Veterans Relief	"Fund Balance" carried forward	0.00		
Veterans Services			Subtotal		0.00	0.00	0.00
County Library System	6001		County Library System	Non-countywide levy	144.06		
County Library System			Subtotal		144.06	0.00	144.06
UW Madison	6812		UW Educational Activities	"Fund Balance" carried forward	0.00		
UW Madison	6813		School Peer Counseling	"Fund Balance" carried forward	0.00		
UW Madison	6814		Youth Educational Activities	"Fund Balance" carried forward	0.00		
UW Madison	6862		Traffic Safety Course	"Fund Balance" carried forward	0.00		
UW Madison	6864		Organizational Education	"Fund Balance" carried forward	0.00		
UW Madison	6871		County Conservation Aids	"Fund Balance" carried forward	0.00		
UW Madison	6874		Pesticide Training	"Fund Balance" carried forward	0.00		
UW Madison			Subtotal		0.00	0.00	0.00
Land & Water Conservation	7001	5219	Land & Water Conservation	Other professional services	1,900.00		
Land & Water Conservation	7001	5279	Land & Water Conservation	Well testing		670.00	
Land & Water Conservation	7001	5325	Land & Water Conservation	Registration fees & tuition		500.00	
Land & Water Conservation	7001	5734	Land & Water Conservation	Environmental education award		500.00	
Land & Water Conservation	7073		Reforestation program	"Fund Balance" carried forward	0.00		
Land & Water Conservation			Subtotal		1,900.00	1,670.00	3,570.00
<b>General Fund Totals</b>					<b>518,870.32</b>	<b>73,670.00</b>	<b>592,540.32</b>

Exhibit "B"

RESOLUTION NO. 19-84

**Resolution to Carry Over Funds from Budget Year 2019 to  
Budget Year 2020 for the Different Purpose**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Finance Committee has set forth in a document entitled *Requests To Carry Over Funds From Budget Year 2019 To Budget Year 2020 for the Different Purpose*, a list of requests that it has recently received from County Departments to carry over unexpended funds and related revenues from Budget Year 2019 to Budget Year 2020, a copy of which is attached hereto as Exhibit "A", and a document entitled *Dodge County Departmental Carryforward Requests – General Fund*, a copy of which is attached hereto as Exhibit "B"; and,

**WHEREAS**, in connection with each of these requests by County Departments to carry over funds, the Finance Committee has:

1. Confirmed with the County Departments that the funds will be used in Fiscal Year 2020 for the different purpose or purposes for which the funds were originally appropriated;
2. Received a recommendation from the committee of jurisdiction of each department that has made a request; and,
3. Received a recommendation from the County Administrator; and,

**WHEREAS**, the Finance Committee has considered the requests by County Departments, the recommendations of the committees of jurisdiction and the recommendations of the County Administrator, and has formed the considered conclusion that it is in the best interests of Dodge County for the Dodge County Board of Supervisors to carry over funds from Budget Year 2019 to Budget Year 2020, as requested;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:

1. Carries over funds from the 2019 Dodge County Budget, from those business units and in those amounts set forth in Exhibit "A", attached hereto, in a total amount of \$62,670, and appropriates those funds to the 2020 Dodge County Budget, and, by doing so, transfers said funds from the General Fund;
2. Appropriates to the 2020 Dodge County Budget the funding necessary to cover the carry over expenditures by adjusting the 2020 Dodge County Budget, the related revenues and the related 2019 fund balances, for a total amount of \$62,670; and,
3. Directs the Dodge County Finance Director to make all necessary adjustments to the 2020 Dodge County Budget authorized by the adoption of this Resolution.


All of which is respectfully submitted this 21<sup>st</sup> day of April, 2020.

**Dodge County Finance Committee:**

  
David Frohling

David Guckenberger

  
Thomas J. Schaefer

  
Ed Benter

  
Jeffrey Caine

**FISCAL NOTE:** Sufficient funds are available in the Unassigned General Fund to allow for these carry over requests. The Finance Committee is anticipated to review the draft Fund Balance Policy at their May 2020 meeting. Finance Committee review date: April 13, 2020. Chair initials: AK.


**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Resolution to Carry Over Funds (Different Purpose) from Budget Year 2019 to Budget Year 2020.

ADOPTED  
BY DODGE COUNTY BOARD

APR 21 2020

AYES	<u>28</u>	NOES	<u>5</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

  
County Clerk

**REQUESTS TO CARRY OVER FUNDS FROM BUDGET  
YEAR 2019 TO BUDGET YEAR 2020**

**DIFFERENT PURPOSE**

1.	<b>Department: Land and Water Conservation</b>			
	<b>Business Unit</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Justification</b>
A.	7001.5361 to 7001.5325	Erosion Materials Supply	\$500.00	Registration Fees & Tuition
B.	7001.5431 to 7004.5279	Highway Dept. Services & Supplies	\$670.00	Well Testing
C.	7001.5242 to 7001.5734	Machinery & equipment Maintenance	\$100.00	Environmental Education Award
D.	7001.5473 to 7001.5734	Reproduction Service	\$400.00	Environmental Education Award

**Total Amount of Funds Requested to be Carried Over:** **\$ 1,670.00**

2.	<b>Department: Physical Facilities Maintenance Department</b>			
	<b>Business Unit</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Justification</b>
A.	1901	County Buildings - Other Capital Improvements	\$22,000.00	Upgrade to DDC Controls AHU 1 & 2
B.	1905	Henry Dodge Office Building	\$10,000.00	Replace Bad Heating Valves
C.	2901	Court's Building Maintenance - Electric	\$17,000.00	Repair / Replace Leaking Roof Drain Piping
D.	2901	Court's Building Maintenance – Natural Gas	\$12,000.00	Repair / Replace Leaking Roof Drain Piping

**Total Amount of Funds Requested to be Carried Over:** **\$ 61,000.00**

**Total Amount of Funds Requested to be Carried Over:** **\$ 62,670.00**

**Dodge County  
Departmental Carryforward Requests -- General Fund  
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
General Revenues	100		Delinquent property taxes				
General Revenues	100		Due from Sales Tax Fund				
General Revenues	100		Inventories & prepaid expenses				
General Revenues	1350		Res 19-62-Reeseville Shop				
General Revenues	1350		Res 19-65-Transfer switches				
General Revenues	1350		Law enforcement building				
General Revenues	1350		Retirement payouts				
General Revenues	1350		Subsequent year's budget				
General Revenues			Subtotal		0.00	0.00	0.00
County Board	143		Clean Sweep		43,716.91		
County Board			Subtotal		43,716.91	0.00	43,716.91
Land Resources & Parks	811		Land Information		0.00		
Land Resources & Parks	814		LIO copier/scanner		0.00		
Land Resources & Parks	7802		Non-metallic mining		0.00		
Land Resources & Parks	7852		Gold Star Trail		86,877.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old house re[urpose/demo	10,700.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old north shelter concrete remove	2,500.00		
Land Resources & Parks	7864	5299	Nitschke Mounds Park	Master Plan	12,000.00		
Land Resources & Parks	7865		Astico Park	Remaining storm damage funds	46,500.00		
Land Resources & Parks	7866	5829	Derge Park	Phase 1 electrical	10,000.00		
Land Resources & Parks	7867	5829	Ledge Park	Overlook boardwalk	28,000.00		
Land Resources & Parks	7868	5431	Trail System	Bridge/culvert repair	15,500.00		
Land Resources & Parks	7869		Parks - Future Development	Reservation fees built up	0.00		
Land Resources & Parks	7871		Revolving Loans	Restricted by state	0.00		
Land Resources & Parks	7872		CDBG loans	Restricted by state	0.00		

Exhibit "B"

**Dodge County**  
**Departmental Carryforward Requests -- General Fund**  
**For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Land Resources & Parks			Subtotal		212,077.00	0.00	212,077.00
Circuit Courts	301	5819	Courts A/V Project		114,035.91		
Circuit Courts	301	4921.03	Courts A/V Project	Sales Tax Transfer	(114,035.91)		
Circuit Courts	301	5819	Courts A/V Project		37,966.82		
Circuit Courts			Subtotal		37,966.82	0.00	37,966.82
Human Resources	905		Employee health & wellness				
Human Resources			Subtotal		0.00	0.00	0.00
Register of Deeds	1002	5818	Redaction project		3,677.39		
Register of Deeds			Subtotal		3,677.39	0.00	3,677.39
County Clerk	1202	5214	Elections	Election coding	2,150.00		
County Clerk	1202	5249	Elections	Upgrade election equipment	5,725.00		
County Clerk			Subtotal		7,875.00	0.00	7,875.00
Finance	1325		Clearview donations		0.00		
Finance	1326		Jail improvements		0.00		
Finance			Subtotal		0.00	0.00	0.00
County Treasurer	1448		Monarch property site		0.00		
County Treasurer			Subtotal		0.00	0.00	0.00
Corporation Counsel	1711		Special Legal Counsel		14,547.35		
Corporation Counsel	1719		Codification project		3,776.11		
Corporation Counsel			Subtotal		18,323.46	0.00	18,323.46

Exhibit "B"

**Dodge County  
Departmental Carryforward Requests -- General Fund  
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Information Technology	1801	5214	Information Technology	Migrating AS/400 data	20,000.00		
Information Technology	1811	5249	Network infrastructure	UPS hardware & Informacast	46,000.00		
Information Technology	1814	5214	Enterprise systems	Kronos enhancements	0.00		
Information Technology	1814	5818.01	Enterprise systems	ERP Project	45,189.68		
Information Technology	1816	5226	Internet	Countywide service	10,000.00		
Information Technology			Subtotal		121,189.68	0.00	121,189.68
Physical Facilities	1901		County Buildings	Upgrade DDC controls		22,000.00	
Physical Facilities	1901		County Buildings	Water heaters/radio/cameras	12,000.00		
Physical Facilities	1901		County Buildings	Signs at County Buildings	22,000.00		
Physical Facilities	1905		Henry Dodge Office Building	Replace bad heating valves		10,000.00	
Physical Facilities	1914		Buildings ADA Improvements	Deleted at department request	0.00		
Physical Facilities	2901		Courts Building Maintenance	R/R leaking roof drain piping		29,000.00	
Physical Facilities	2901		Courts Building Maintenance	Signs at Courthouse		11,000.00	
Physical Facilities	2902		Corrections Building Maint	Water flushing points	21,000.00		
Physical Facilities	2902		Corrections Building Maint	VACs, HVAC, VFDs	17,000.00		
Physical Facilities			Subtotal		72,000.00	72,000.00	144,000.00
Sheriff	2029		K-9 Patrol donations	Unspent donations	0.00		
Sheriff	2032		Law enforcement	Unspent donations	0.00		
Sheriff	2034		Federal forfeitures	Restricted by federal program	0.00		
Sheriff	2036		Metro Drug Investigation	No remaining funds available	0.00		
Sheriff			Subtotal		0.00	0.00	0.00
Emergency Management	2819		Emergency Disaster		0.00		
Emergency Management			Subtotal		0.00	0.00	0.00

Exhibit "B"

**Dodge County**  
**Departmental Carryforward Requests -- General Fund**  
**For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Veterans Services	5301		Veterans Relief	"Fund Balance" carried forward	0.00		
Veterans Services			Subtotal		0.00	0.00	0.00
County Library System	6001		County Library System	Non-countywide levy	144.06		
County Library System			Subtotal		144.06	0.00	144.06
UW Madison	6812		UW Educational Activities	"Fund Balance" carried forward	0.00		
UW Madison	6813		School Peer Counseling	"Fund Balance" carried forward	0.00		
UW Madison	6814		Youth Educational Activities	"Fund Balance" carried forward	0.00		
UW Madison	6862		Traffic Safety Course	"Fund Balance" carried forward	0.00		
UW Madison	6864		Organizational Education	"Fund Balance" carried forward	0.00		
UW Madison	6871		County Conservation Aids	"Fund Balance" carried forward	0.00		
UW Madison	6874		Pesticide Training	"Fund Balance" carried forward	0.00		
UW Madison			Subtotal		0.00	0.00	0.00
Land & Water Conservation	7001	5219	Land & Water Conservation	Other professional services	1,900.00		
Land & Water Conservation	7001	5279	Land & Water Conservation	Well testing		670.00	
Land & Water Conservation	7001	5325	Land & Water Conservation	Registration fees & tuition		500.00	
Land & Water Conservation	7001	5734	Land & Water Conservation	Environmental education award		500.00	
Land & Water Conservation	7073		Reforestration program	"Fund Balance" carried forward	0.00		
Land & Water Conservation			Subtotal		1,900.00	1,670.00	3,570.00
<b>General Fund Totals</b>					<b>518,870.32</b>	<b>73,670.00</b>	<b>592,540.32</b>

Exhibit "B"



RESOLUTION NO. 19-85

**Establishing a Fund Balance for Payouts Due to Retirements or Certain Resignations**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Finance Committee (“Committee”) recognizes that the payout of sick and vacation wages, when an employee retires or resigns in good standing, may significantly impact a department budget by causing a deficit in the budget, because departments do not plan or budget for such expenses; and,

**WHEREAS**, the Committee has considered options for the payout of sick and vacation wages and recommends that the 2020 Budget be amended to create a general fund retirement reserve account and fund said account in the amount of \$200,000, to be transferred to applicable departments (General Fund departments) by the Finance Director once a retirement/resignation calculation payout for both sick and vacation wages is calculated; and,

**WHEREAS**, because the Human Services and Health Department budget maintains its own fund balance, the Committee recommends that a similar account be created within the 2020 Human Services and Health Department budget and that \$40,000 be allocated to said account; and,

**WHEREAS**, the utilization of this retirement reserve assists in the stabilization of the tax levy by avoiding spikes due to retirements; and,

**WHEREAS**, it is not necessary to create a similar account for Clearview or the Highway Department, as both departments are proprietary funds and utilize full accrual accounting and, therefore, each department has already accrued the entire calculated liability; and,

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the recommendations of the Dodge County Finance Committee are hereby adopted; and,

**BE IT FURTHER RESOLVED**, that the Finance Director is authorized and directed to create and fund a retirement reserve account in the amount of \$200,000 in the General Fund (Dept. 00, General Revenues) and a similar account in the Human Services and Health Department Budget in the amount of \$40,000; and,

**BE IT FURTHER RESOLVED**, that the Finance Director is authorized to transfer appropriate funds from Dept. 00, General Revenues, to affected departments in the General Fund for retirement/resignation payouts that occur during 2020; and,

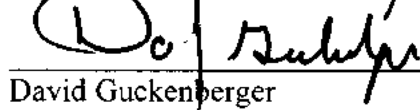
**BE IT FURTHER RESOLVED**, that the Finance Director is authorized to transfer appropriate amounts from the Human Services and Health Assigned Fund to the affected business units in the Human Services and Health Fund for retirements/resignation payouts that occur during 2020; and,

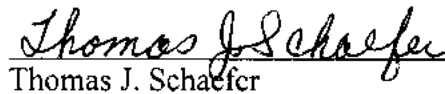
**BE IT FINALLY RESOLVED**, that the 2021 Dodge County Budget shall be developed with similar retirement reserves in the General Fund and Human Services and Health Fund in amounts determined by the Dodge County Finance Committee during the annual budget process.

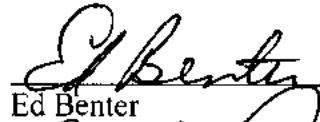
All of which is respectfully submitted this 21<sup>st</sup> day of April, 2020.

**Dodge County Finance Committee:**


  
David Frohling

  
David Guckenberger

  
Thomas J. Schaefer

  
Ed Benter

  
Jeffrey Caine

**FISCAL NOTE:** County Board Resolution 19-82, adopted on April 21, 2020, established an Assigned General Fund for this purpose. Both the General Fund and Human Services & Health Fund have Assigned Fund Balances sufficient for this purpose, as the amounts assigned are \$1,374,943.93 and \$449,690.50, respectively. Finance Committee review date: April 13, 2020. Chair initials: 

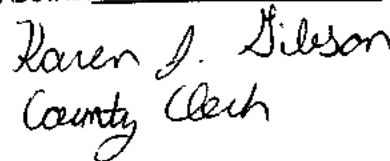
**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Resolution Establishing a Fund Balance for Payouts Due to Retirements or Certain Resignations.

**ADOPTED  
BY DODGE COUNTY BOARD**

APR 21 2020

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

**Dodge County  
Post Employment Health Plan (PHEP) Payout  
March 31, 2020**

<b>Calendar Year</b>	<b>General Fund</b>	<b>Human Services</b>	<b>Clearview</b>	<b>Highway</b>	<b>Total</b>
2017	120,397.42	69,048.28	54,605.76	0.00	244,051.46
2018	219,907.62	3,901.81	72,608.85	19,476.48	315,894.76
2019	174,740.93	19,527.23	172,077.81	83,973.49	450,319.45
Three Year Ave	171,681.99	30,825.77	99,764.14	34,483.32	336,755.22
2015	112,731.73	88,426.96	115,211.02	45,155.08	361,524.79
2016	59,052.27	64,892.01	45,067.81	45,912.72	214,924.81
2017	120,397.42	69,048.28	54,605.76	0.00	244,051.46
2018	219,907.62	3,901.81	72,608.85	19,476.48	315,894.76
2019	174,740.93	19,527.23	172,077.81	83,973.49	450,319.45
Five Year Ave	137,365.99	49,159.26	91,914.25	38,903.55	317,343.05
2020 YTD	21,342.72	48,208.90	5,926.79	37,545.83	113,024.24
2020 annualized	85,370.88	192,835.60	23,707.16	150,183.32	452,096.96

(Based upon first three months of data)

Proposed reserve 1,324,943.93 449,690.50  
A/C 3424.999

Estimated years	7.72	14.59	Using three year average
Estimated years	9.65	9.15	Using five year average

The General Fund as well as Human Services & Health use modified accrual accounting. As such, they will only reflect an expenditure when paid out (or a retirement has been announced at year end). Since Dodge County does not typically levy for known retirements, the departments will have a deficit unless funding is provided for these retirements.

Clearview and Highway are proprietary funds, and as such, use full accrual accounting. Therefore, they have already accrued 100% of the calculated liability. The only fiscal effect to these funds will be a reduction in cash when paid out.

RESOLUTION NO. 19-86

**Authorize the Purchase of Professional Services for  
Kronos Software v8.1 Upgrade Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County initially purchased Kronos Workforce Central (v7.0) for Human Resource management, timekeeper, and payroll system for county-wide use in 2014; and,

**WHEREAS**, Dodge County currently utilizes Kronos v8.0, which includes Adobe Flash content; and,

**WHEREAS**, Adobe has announced end-of-life for Flash at the end of 2020, and content creators and consumers are encouraged to migrate any existing Flash content to new content delivery formats, such as HTML5; and,

**WHEREAS**, the Dodge County Information Technology Department requests contracting with Kronos for professional services to upgrade the Dodge County on premise Kronos Workforce Central systems from v8.0 to v8.1 ("Kronos Software v8.1 Upgrade Project"); and,

**WHEREAS**, at its meeting on April 7, 2020, the Dodge County Information Technology Committee received a report from the Information Technology Director regarding the Kronos upgrades, and recommends contracting with Kronos for professional services to upgrade the Dodge County on premise Kronos Workforce Central system; and,

**WHEREAS**, a copy of the price quotation, with the complete Scope of Work (SOW) is on file in the Office of the Dodge County Clerk, and may be viewed there during normal business hours; and,

**WHEREAS**, there are funds, in the amount of \$76,200, in the 2020 Information Technology Department Budget to cover the costs of the time-and-material professional services and other project related costs as set forth on Exhibit "A", attached hereto; and,

**WHEREAS**, the Committee recommends that the Dodge County Board of Supervisors accept the price quotation from Kronos for the Kronos Software v8.1 Upgrade Project, and authorize the purchase of the professional services, in an amount not to exceed \$76,200, as summarized on Exhibit "A", attached hereto; and,

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby accepts the price quotation from Kronos for the purchase of the time-and-material professional services, in an amount not to exceed \$76,200, and authorizes the purchase of professional services to be provided by Kronos as summarized on Exhibit "A"; and,

**BE IT FURTHER RESOLVED**, that the Information Technology Director is authorized to enter into an agreement with Kronos for the professional services to complete the Kronos Software v8.1 Upgrade Project described herein, subject to the review and approval of said agreement by the Corporation Counsel; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Information Technology Director is authorized to make payment of invoices, in a total amount not to exceed \$76,200, for satisfactorily performed professional services from Kronos to complete the Kronos Software v8.1 Upgrade Project.

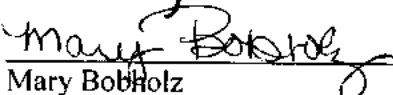
All of which is respectfully submitted this 21<sup>st</sup> day of April, 2020.

**Dodge County Information Technology Committee:**

Donna Maly



David Guckerberger



Mary Bobholz

Timothy Kemmel

Kevin Burnett

**FISCAL NOTE:** Sufficient funds for this contract are budgeted within A/C 1814,5249, which has a total budget of \$105,021. Finance Committee review date: April 13, 2020. Chair initials: DK

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution authorizing the purchase of professional services for the Kronos Software v8.1 Upgrade Project.

*Unice Vate*

ADOPTED  
BY DODGE COUNTY BOARD

APR 21 2020

AYES 33 NOES 0  
ABSENT \_\_\_\_\_  
ABSTAIN 8

*Karen J. Gibson*  
*County Clerk*

**PROFESSIONAL SERVICES / EDUCATIONAL SERVICES**

Item | Quantity | Unit Price | Total Price

**PARAGON ONLINE REMOTE TEAM 290 Hours \$51,220.00**

Project Manager 40 Hours \$180.00  
 Technology Consultant 46 Hours \$190.00  
 Integration Consultant 128 Hours \$180.00  
 Solution Consultant 68 Hours \$180.00

**PARAGON ONLINE HRMS REMOTE TEAM 126 Hours \$23,080.00**

Integration Consultant 30 Hours \$180.00  
 Technology Consultant 40 Hours \$190.00  
 Solution Consultant 56 Hours \$180.00

**SOLUTION SERVICES REPORTING 10 Hours \$1,900.00**

KSS Consultant 10 Hours \$190.00

**Total Price \$76,200.00**

**QUOTE SUMMARY**

Description Total Price

Subtotal \$76,200.00

Deposit \$0.00

Tax \$0.00

**Grand Total \$76,200.00**

RESOLUTION NO. 19-87

**COMMENDATION OF DODGE COUNTY CLERK,  
DODGE COUNTY MUNICIPAL CLERKS, AND POLL WORKERS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, on April 7, 2020, in-person voting (Election Day) occurred for Wisconsin's 2020 Spring Election and Presidential Preference Primary Election; and,

**WHEREAS**, leading up to Election Day, Wisconsin voters were encouraged to vote by absentee ballot; and,

**WHEREAS**, the 2020 Spring Election occurred amid the COVID-19 state and national public health emergencies; and,

**WHEREAS**, Dodge County Clerk and Municipal Clerks administered in-person absentee voting and mailed thousands of absentee ballots to voters who requested such ballots; and,

**WHEREAS**, prior to Election Day, the Dodge County Clerk provided training, guidance, supplies and assistance to Dodge County Municipal Clerks so that the Spring Election was conducted in an orderly and efficient manner; and,

**WHEREAS**, on April 6, 2020, Governor Anthony Evers issued Executive Order #74 which, in part, sought to suspend in-person voting on Election Day; and,

**WHEREAS**, leading up to Election Day, there were several legal challenges in state and federal courts calling into question whether the in-person voting on April 7, 2020, would actually occur; and,

**WHEREAS**, in spite of the state and national public health emergencies, the uncertainty with in-person voting, the scarcity of resources such as absentee ballot envelopes, hand sanitizer, other personal protective equipment and the logistics of conducting in-person voting while implementing social distancing, the Dodge County Clerk and Municipal Clerks prepared for safe and orderly in-person voting; and,

**WHEREAS**, the Dodge County Board of Supervisors wishes to express its appreciation to the Dodge County Clerk and her staff, the Municipal Clerks and the poll workers who performed exemplary on behalf of the citizens of Dodge County to conduct a safe and orderly election on April 7, 2020;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our heartiest thanks, our heartfelt gratitude, and our highest regard for the Dodge County Clerk, her staff, Dodge County Municipal Clerks and poll workers for their performance throughout the Spring Election; and,

**BE IT FINALLY RESOLVED**, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors, and that this Resolution be forwarded to the Dodge County Clerk and the Dodge County Municipal Clerks as a sign of this Board's utmost appreciation for their efforts on behalf of the citizens of Dodge County.

All of which is respectfully submitted this 21<sup>st</sup> day of April, 2020.

Russell Kottke  
 Joseph J. Alford  
 Fern Sherman Mallory  
 Dennis R. Schmidt  
 Van Hilbert  
 Richard L. Bushong  
 Allen T. Hall  
 Richard D. Bennett  
 Thomas J. Schaefer  
 Larry M. Kopp  
 Karen A. Kuehl  
 Jeffrey A. Cairns  
 S. J. Cronin  
 Kenz Bessert  
 John J. Hall  
 Naomi F. Hainold

Dave Frohling  
 Mark Miller  
 Mary Deblin  
 Alvin Hilly  
 J. J. G. G. G.  
 J. J. G. G. G.  
 Dale Maeland  
 Richard W. Fick  
 Ed Bouer  
 Jeff Bennis  
 J. J. G. G. G.  
 J. J. G. G. G.  
 Ed Benton

Rising Vote  
 of acceptance  
 ADOPTED  
 BY DODGE COUNTY BOARD

APR 21 2020

AYES \_\_\_\_\_ NOES \_\_\_\_\_  
 ABSENT \_\_\_\_\_  
 ABSTAIN \_\_\_\_\_  
 Karen J. Silson  
 County Clerk



REPORT 1

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Dennis Oechsner requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the NW ¼, Section 10, Town of Lomira, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of April, 2020

*Voice Vote*  
ADOPTED  
BY DODGE COUNTY BOARD

APR 21 2020

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

*Ronan J. Gibson*  
*County Clerk*

*Joseph Marsik*  
Joseph Marsik

*William Muche*  
William Muche

*Larry Schraufnager*  
Larry Schraufnager

*Jeffrey Schmitt*  
Jeffrey Schmitt

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1041

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 10, T13N, R17E, Town of Lomira, in the A-1 Prime Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

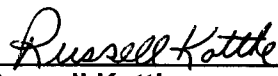
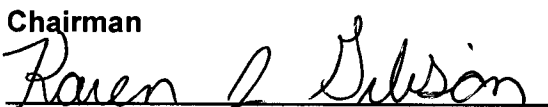
The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

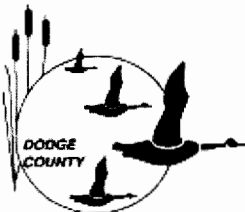
Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

  
\_\_\_\_\_  
Russell Kottke  
Chairman  
  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk





**AMENDED AGENDA**  
**Dodge County Board of Supervisors Meeting**  
**Tuesday, May 19, 2020 – 7:00 PM**  
**County Board Room, Fourth Floor**  
**127 East Oak Street, Juneau, Wisconsin 53039**

*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from April 21, 2020, County Board Session**

**Communications on File**

**Special Orders of Business:**

Confirm Appointments made by County Administrator

1. Reappoint Lois Augustson to the Human Services and Health Board for a three year term, commencing April 20, 2020 to April 20, 2023, both inclusive.
2. Appoint Abby Sauer as the Medical Representative and Amy Nehls as a member of the Traffic Safety Commission.

Confirm Appointments made by County Board Chairman and County Administrator

1. County Board Committee Appointments 2020-2022.

Supervisor Bobholz, Chairman of Human Services and Health Board  
 Abby Sauer, Public Health Officer, Human Services and Health Department  
 COVID-19 Update and Dodge County Public Health Officer Guidelines

Chairman Kottke  
 Kimberly Nass, Corporation Counsel  
 County Board Supervisor Training

**Consider, Discuss and Take Action on the Following:**

Take formal action to adopt the County Board Rules of Order as established by Resolution 19-71.

**Resolutions on File:**

- 20-01 Authorize the Decrease in Per Diem Compensation Paid to Members of the Dodge County Board of Supervisors – Executive Committee.
- 20-02 2020 Dodge County Budget Amendment-Highway Department Budget – Highway Committee.
- 20-03 Abolish One Position of *Deputy Sheriff* and Create One Position of *Patrol Sergeant* – Judicial and Public Protection Committee.
- 20-04 Creation of Countywide Fund Balance Policy – Finance Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

## COMMITTEE NAME COUNTY BOARD

MEETING DATE May 19, 2020

Approval Russ Kottke Date 5-20-2020  
Chair RK

11994	Behl, Allen	X		60.00	32	18.40	
49450	Bennett, Richard	X		60.00	6	3.45	
49449	Benter, Ed	X		60.00	23	13.23	
19566	Berres, Jeff	X		60.00	21	12.08	
11970	Bischoff, Larry	X		60.00	20	11.50	
26899	Bobholz, Mary	X		60.00	28	16.10	
50624	Boelk, Jr. Robert L.	X		60.00	13	7.48	
50238	Burnett, Kevin	X		60.00	10	5.75	
49453	Caine, Jeffrey	X		60.00	4.66	2.68	
46788	Derr, Lisa	via phone		60.00	0	0.00	
49971	Fink, Richard W.	X		60.00	11.66	6.70	
28760	Frohling, David	X		60.00	9.66	5.55	
41853	Greshay, Richard	X		60.00	14	8.05	
49993	Guckenberger, David	X		60.00	42	24.15	
50625	Hedrick, Jenifer	via phone		60.00	0	0.00	
48638	Hilbert, Dan	X		60.00	20	11.50	
49454	Houchin, Cathy	via phone		60.00	0	0.00	
50239	Kemmel, Timothy	X		60.00	54	31.05	
16348	Kottke, Russell	X		65.00	30	17.25	
50490	Kriewald, Naomi	X		60.00	20	11.50	
50623	Kuehl, Karen	X		60.00	28	16.10	
19650	Macheel, Dale	X		60.00	22	12.65	
29374	Maly, Donna	via phone		60.00	0	0.00	
22503	Marsik, Joseph M.	X		60.00	40	23.00	
34243	Miller, MaryAnn	via phone		60.00	0	0.00	
47109	Nickel, Thomas	X		60.00	34	19.55	
30697	Schaefer, Thomas	X		60.00	30	17.25	
15819	Schmidt, Dennis	X		60.00	0	0.00	
28630	Schmitt, Jeffrey	X		60.00	9	5.18	
37252	Schraufnagel, Larry	via phone		60.00	0	0.00	
50626	Schultz, Travis	X		60.00	30	17.25	
50060	Sheahan-Malloy, Kira	X		60.00	16	9.20	
50627	Yaroch, Del	X		60.00	20	11.50	

**Dodge County Board of Supervisors  
May 19, 2020 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The May Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

County Clerk, Karen Gibson explained the County Board voting system to the new members and asked Board members to leave the County Board Proceedings book on their desks and if they did not want it. Ms. Gibson also reminded the members that any items that were left in their desks were placed on a table in the hallway and if they did not wish to keep these items to leave them on the table.

Roll call was taken by the Clerk with all Supervisors being in attendance. Supervisors Derr, Hedrick, Houchin, Maly, Miller and Schraufnagel appeared via teleconference.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Caine to approve the minutes of the April 21, 2020, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, read a thank you note from the Trinity Church United Methodist of Beaver Dam. The Chairman ordered this be placed on file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Confirm Appointments made by County Administrator, James Mielke. Reappoint Lois Augustson to the Human Services and Health Board for a three year term, commencing April 20, 2020 to April 20, 2023, both inclusive. A motion to accept the reappointment was made by Supervisor Nickel and seconded by Supervisor D. Schmidt. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then appointed Abby Sauer as the Medical Representative and Amy Nehls as a member of the Traffic Safety Commission. A motion to accept the appointments was made by Supervisor Benter and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

The Chairman then called the Second Special Order of Business: Confirm Appointments made by County Board Chairman and County Administrator. County Board Committee Appointments for 2020-2022. A motion to approve the County Board Committee Appointments for 2020-2022 was made by Supervisor Nickel and seconded by Supervisor Hilbert. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Chairman Kottke called upon Supervisor Bobholz, Chairman, Human Services and Health Board who introduced Abby Sauer, Public Health Officer, Human Services and Health Department who gave an update on COVID-19 and Dodge County Public Health Officer Guidelines. Questions by Supervisors Maly, Derr, Greshay and Sheahan-Malloy answered by Ms. Sauer and Corporation Counsel Kimberly Nass.

Chairman Kottke called upon Kimberly Nass, Corporation Counsel who gave a presentation on Dodge County Board Supervisor training. Ms. Nass covered the following topics: Open Meetings Law, Agendas and Minutes, Public Records and Supervisors, County Board Rules and RRO, Committees and Committee Chairs and Resolutions and Ordinances. Questions by Supervisor D. Schmidt answered by Ms. Nass and Chairman Kottke.

The following Resolutions were read by the Clerk and acted upon by the Board:

Take formal action to adopt the County Board Rules of Order as established by Resolution 19-71. Corporation Counsel Kimberly Nass announced that this item was originally on the April 21, 2020 agenda and was erroneously missed, so therefore was put on tonight's agenda. Resolution 19-71 was approved at the March 17, 2020 by the former board but is required to be adopted by the current board at the organizational meeting. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Behl. Motion by Supervisor Guckenberger to amend the Rules. Chairman Kottke ruled Supervisor Guckenberger's motion to amend out of order. Ms. Nass advised that the Chairman can rule an amendment out of order. Ms. Nass further advised that the Board does not have the rules in front of them tonight as the rules were approved in Resolution 19-71 at the March 17, 2020 County Board meeting and that in front of the Board tonight is the adoption of the Rules as established in Resolution 19-71 for their 2020-2022 term. Ms. Nass also advised that the Rules of Order can be amended any time during the term via a Resolution either presented through the Executive Committee or via a Resolution by an individual Supervisor. Questions by Supervisors Guckenberger and Houchin answered by Ms. Nass and Chairman Kottke. The vote was cast with 30 ayes and 3 noes, thereby adopting the County Board Rules as established in Resolution 19-71.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Derr, Yaroach. Total 30.

**Noes:** J. Schmitt, Houchin, Maly. Total 3.

**Resolution No. 20-01** Authorize the Decrease in Per Diem Compensation Paid to Members of the Dodge County Board of Supervisors – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Questions by Supervisors Houchin and Boelk answered by Finance Director David Ehlinger and Supervisor Frohling. Comments by Supervisors D. Schmidt, J. Schmitt, Greshay, Guckenberger, Hilbert, Caine and Maly. Motion by Supervisor Maly to amend Resolution 20-01 by making the following changes: after the word DECREASE on Line 3 of Page 1 insert "OF PER DIEM AND SALARY COMPENSATIONS"; after Line 23 of Page 1, insert the following paragraph: "WHEREAS, on March 17, 2020, the Dodge County Board of Supervisors adopted Resolution 19-69 which, in part, authorized the salary and Compensation remain at \$12,000 for the Dodge County Chairman plus meeting payments (per diems) and mileage for meeting attendance for the term April 2020 through April 2022; and,"; after Line 37 of Page 1, insert the following paragraph: "WHEREAS, due to anticipated budgetary shortfalls and shrinking economies, that the herein described the County Board Chairman salary shall be rolled back to \$8,750 effective June 1, 2020 and continuing until such time as the County Board changes the County Board Chairman salary amount;"; after Line 4 of Page 2, insert the following paragraph: "BE IT FURTHER RESOLVED, that the County Board Chairman's salary shall be reduced to \$8,750, effective June 1, 2020; and,"; Line 8 of Page 2, change the word FINALLY to "FURTHER"; after Line 9 of Page 2, insert the following paragraph: "BE IT FINALLY RESOLVED, that except for the County Board Chairman's salary amount rolled back as specified herein, the provisions of Resolution 19-69 remain in full force and effect." The motion to amend was seconded by Supervisor Berres. Corporation Counsel Kimberly Nass advised that this amendment introduces a brand new topic to this Resolution and this item is not on the agenda and would suggest to the Chairman to rule this amendment out of order. Chairman Kottke ruled Supervisor Maly's motion to amend out of order. Questions by Supervisors Burnett and Guckenberger answered by Corporation Counsel Kimberly Nass. Comments by Supervisors Sheahan-Malloy and J. Schmitt. Motion by Supervisor Guckenberger to amend Resolution 20-01 by making the following changes: Page 1, Line 42, change \$50 to "\$0". Page 1, Line 45, replace entire line with "not be reduced". Page 2, Line 3, change \$55 to "\$0". The motion to amend was seconded by Supervisor Berres. Comments by Supervisors Derr, Hilbert and Guckenberger. The vote was cast on Supervisor Guckenberger's motion to amend with 5 ayes and 28 noes, thereby defeating the motion to amend.

**Ayes:** Guckenberger, Boelk, Berres, Houchin, Maly. Total 5.

**Noes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Derr, Yaroach. Total 28.

Comments by Supervisors Nickel, Derr and Chairman Kottke. Supervisor Sheahan-Malloy inquired about the fiscal note and the vote needed for adoption of the Resolution. Supervisor Guckenberger called for a Point of Order regarding Rule 25 which states in part, resolutions "which provide for appropriation of money from the

county treasury, shall be referred to the Finance Committee for its examination and assessment of fiscal impact.” Chairman Kottke referred Resolution 20-01 to the next Finance Committee meeting.

**Resolution No. 20-02** 2020 Dodge County Budget Amendment-Highway Department Budget – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Fink. Questions by Supervisors D. Schmidt and Maly answered by Supervisor Caine, Chairman Kottke and Corporation Counsel Kimberly Nass. Comments by Supervisors Houchin and J. Schmitt. Supervisor D. Schmidt asked that Line 23 of Resolution No. 20-02 be corrected to take out the space between CTH S (should be CTHS). The vote was cast with 31 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroach. Total 31.

**Noes:** Bobholz, Houchin. Total 2.

**Resolution No. 20-03** Abolish One Position of *Deputy Sheriff* and Create One Position of *Patrol Sergeant* – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Sheahan-Malloy. Question by Supervisor D. Schmidt answered by Supervisors Nickel and Guckenberger. The vote was cast with 31 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroach. Total 31.

**Noes:** Bobholz, D. Schmidt. Total 2.

**Resolution No. 20-04** Creation of Countywide Fund Balance Policy – Finance Committee. A motion for adoption was made by Supervisor Benter and seconded by Supervisor Caine. Question by Supervisor Derr answered by David Ehlinger, Finance Director. Comment by Supervisor Guckenberger: The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

The Clerk noted the following had been placed on the Supervisor’s desks: 2019-2020 Official Proceedings of the Board of Supervisors, Spring 2020 Aging and Disability Resource Center Newsletter, Memo dated May 19, 2020 from Corporation Counsel Kimberly Nass regarding Resolution 19-63 – Forming the Beaver Dam Lake District and Memo dated May 19, 2020 from Sheriff Dale Schmidt regarding Resolution to Create Patrol Sergeant and Abolish Deputy Secretary. The Chair ordered these be placed on file.

At 9:04 p.m. Supervisor Frohling made a motion to recess until Tuesday, June 16, 2020 at 7:00 p.m. Supervisor Benter seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



**Resolution 20-01** Authorize the Decrease in Per Diem Compensation Paid to Members of the Dodge County Board of Supervisors – Executive Committee.

By order of Chairman Kottke, this Resolution was referred to the next Finance Committee meeting for its examination and assessment of fiscal impact.

Karen J. Gibson  
Dodge County Clerk  
5/19/2020

RESOLUTION NO. 20-02**2020 Dodge County Budget Amendment-Highway Department Budget**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors adopted the 2020 Dodge County Budget on November 12, 2019; and,

**WHEREAS**, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2020 Dodge County Budget, it is now necessary to change the amounts of some of the various revenues and expenses that were stated in the 2020 Dodge County Budget for the Dodge County Highway Department at the time it was adopted; and,

**WHEREAS**, the Dodge County Highway Budget is a proprietary fund which maintains its own fund balance consisting of at least 12.3% of total adjusted annual expenses; and,

**WHEREAS**, the Dodge County Highway Committee ("Committee") maintains a prioritized list of county paving projects and has reviewed the 2020 list of projects at its meeting on May 7, 2020; and

**WHEREAS**, the Committee has evaluated the current fund balance, in light of the priority projects, and recommends that the Dodge County Board of Supervisors approve a budget amendment to transfer \$2,400,000 from the Highway Department Fund Balance to the 2020 Highway Department Budget, CTHS Road Construction, Business Unit 3318, to be used for 2020 County Highway paving projects, and authorize and direct the Dodge County Finance Director to change the amounts of those revenues and expenses, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A";

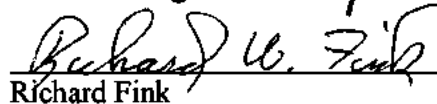
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors approves the budget amendment in the amount of \$2,400,000 with adjustments to revenues and expenditures in the 2020 Highway Department Budget, as reflected on Exhibit "A", and hereby authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations, as specified in Exhibit "A".

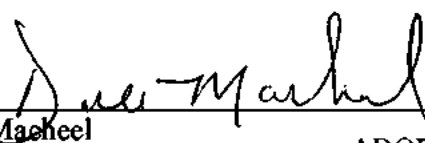
All of which is respectfully submitted this 19<sup>th</sup> day of May, 2020.

**Dodge County Highway Committee:**

  
Jeffrey Caine

  
Dave Frohling

  
Richard Fink

  
Dale Macheel

Jeff Berres

ADOPTED  
BY DODGE COUNTY BOARD

MAY 19 2020

AYES 31 NOES 2  
ABSENT 8

**FISCAL NOTE:** Based upon the unaudited 2019 financial statements and the draft Fund Balance Policy for the County, the Highway Department has approximately \$3.2 million available above the required minimum of 45 days of budgeted expenses. The Finance Committee is anticipated to review the draft fund balance at its May, 2020 meeting. Finance Committee review date: May 11, 2020. Chair initials: JS.

**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Resolution amending the 2020 Dodge County Highway Department Budget, transferring \$2,400,000 from its fund balance to operations for 2020 paving projects.



**Effective Date: January 1st, 2020**

**Ledger = BA**

**Description of Adjustment:**

GL Date: \_\_\_\_\_

### Budget Adjustment

[illegible]

**Note the total Budget Adjustment must balance**

Finance Committee Chairman  
Signature \_\_\_\_\_ Date: \_\_\_\_\_

RESOLUTION NO. 20-03**Abolish One Position of *Deputy Sheriff* and Create One Position of *Patrol Sergeant***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs at the Dodge County Sheriff's Office, and has received a recommendation from the External Audit Review Committee upon its review of a report titled *Operational and Financial Review of the Sheriff's Office*, prepared by the Matrix Consulting Group; and,

**WHEREAS**, as a result of these studies, analyses, and recommendations, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors abolish one full-time, benefited position of *Deputy Sheriff* at the Sheriff's Office, effective July 1, 2020; and,

**WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection Committee also recommends that the Dodge County Board of Supervisors create one new, full-time, benefited position of *Patrol Sergeant* at the Sheriff's Office, effective July 1, 2020; and,

**WHEREAS**, a job description for the position of *Deputy Sheriff* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, a job description for the proposed position of *Patrol Sergeant* has been marked for identification as Exhibit "B" and has been attached hereto; and,

**WHEREAS**, no funds have been budgeted in the 2020 Sheriff's Office Budget to fund the proposed position of *Patrol Sergeant*; however, funds have been budgeted for the existing *Deputy Sheriff* position starting July 1, 2020; and,

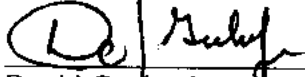
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes one full-time, benefited position of *Deputy Sheriff* at the Sheriff's Office, effective July 1, 2020; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby creates one new, full-time, benefited position of *Patrol Sergeant* at the Sheriff's Office, effective July 1, 2020; and,


**BE IT FINALLY RESOLVED**, that funds in the 2020 Sheriff's Office Budget, which were budgeted for the *Deputy Sheriff* position, shall be used to fund the position of *Patrol Sergeant*.


All of which is respectfully submitted this 19<sup>th</sup> day of May, 2020.

**Dodge County Judicial and Public Protection Committee:**


  
David Guckenberger

  
Thomas Mickel

  
Ed Benter

  
Del Yaroch

Larry Schraufnagel

**FISCAL NOTE:** The fiscal effect for a 07/01/2020 start for the Patrol Sergeant is \$43,669 on the 2020 budget. The existing Deputy Sheriff position is budgeted at \$42,541 with a start of 07/01/2020. The Sheriff Department has indicated that they will be able to absorb the difference in their operating budget for 2020. Finance Committee review date: May 11, 2020. Chair initials: .

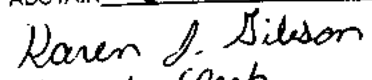
**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to abolish one position of *Deputy Sheriff* and create one new position of *Patrol Sergeant*.

**ADOPTED  
BY DODGE COUNTY BOARD**

**MAY 19 2020**

AYES	<u>31</u>	NOES	<u>2</u>
ABSTAIN	<u>8</u>		

  
County Clerk

## DODGE COUNTY JOB DESCRIPTION

May 2020

Wage Range: \$29.70 - \$32.85

<b>JOB TITLE:</b>	Deputy Sheriff	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriff's Office	<b>REPORTS TO:</b>	Operations Captain
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	9/30/02
<b>LABOR GRADE:</b>	Sworn - Four (4)	<b>REVISED:</b>	10/25/11, 03/03/16; 10/19/17, 02/28/19, 07/02/19

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Operations Captain with general responsibilities of traffic enforcement, investigation of criminal activity, responding to calls for service as requested by the public, and maintaining peace and public order.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Protects the motoring public by conducting traffic enforcement fairly, consistently and courteously to deter traffic violations and prevent traffic crashes.
2. Responds to all requests for assistance from public as necessary.
3. Determines where high crash volume locations exist and take appropriate action to reduce crashes.
4. Determines if violations of law or ordinance have occurred and take appropriate law enforcement action if necessary.
5. Manages and investigates crash scenes and properly documents all evidence and information obtained
6. Records for permanent record clear, complete, correct, and concise reports of daily assignments and investigations.
7. Brings cases before the courts and testifies as required in court in the pursuit of justice.
8. Detects/deters crime within assigned area by use of problem oriented law enforcement practices.
9. Keeps or restores peace and public order while preventing injury, death, or damage to property.
10. Acts pursuant to law to safely transfers prisoners to jail or between various local, county, state, or federal facilities.
11. Provides traffic control, security measures, or other functions at special events as required.
12. Makes public appearances to the public about various aspects of law enforcement.
13. Attends training as required.
14. May work as Undercover Investigator to detect and record information and collect evidence of narcotic, drug, and other criminal violations.
15. Serves Civil Process papers as required.
16. Conducts ATV/Boat/Snowmobile Patrols.
17. Transports inmates and detainees within and outside of Dodge County.
18. Maintains a professional attitude and appearance.
19. Understands and follows the mission and vision statement of the sheriff's office.
20. Regular attendance and punctuality required.
21. Performs other related duties as may be required or assigned.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Proficient skill in traffic enforcement and crash investigation, criminal and non-criminal investigation, and report writing.  
Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures.  
Ability to communicate effectively.  
Ability to function effectively and prioritize functions under stressful conditions.  
Ability to explain and enforce federal, state, and county laws clearly and courteously.  
Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Must be 18 years of age, law enforcement certifiable by the State of Wisconsin, and have valid, unrestricted Wisconsin motor vehicle operator's license. Before commencing employment on any basis in law enforcement, an individual must have met recruit qualifications established by Law Enforcement Standards Board OR must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Must pass written, oral and physical examinations as required by the Sheriff. Prior experience as a law enforcement officer is desired. Requirements of the current labor agreement apply where pertinent.

**WORKING CONDITIONS**

Nearly constant time pressure. Frequent repetitive activities. Frequent work under distractions. Frequent high/low temperatures. Frequent high stress situations. Frequent improper illumination. Minimal intense/continuous noise. May be exposed to free flowing blood and communicable disease.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS****EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCE USE****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

## DODGE COUNTY JOB DESCRIPTION

May 2020

Wage Range: \$32.47 - \$35.13

<b>JOB TITLE:</b>	Sergeant - Patrol	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriff	<b>REPORTS TO:</b>	Patrol Lieutenant
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	May 17, 1996
<b>LABOR GRADE:</b>	Sworn Union- Eight (8)	<b>REVISED:</b>	2/20/08, 12/19/17

**OVERALL PURPOSE/SUMMARY**

Under the general direction of a Patrol Lieutenant, supervises activities and duties of patrol deputies.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Issues daily assignments to patrol deputies.
2. Acts as Officer in Charge of major crime scene, serious incidents, or accidents until relieved by superior officer.
3. Enforces criminal and traffic laws.
4. Investigates complaints and traffic accidents.
5. Performs special assignments as directed.
6. Writes reports.
7. Prepares cases for court and testifies.
8. Maintains working knowledge of state statutes, county ordinances, department policies, rules, and procedures.
9. Issues expendable equipment as needed.
10. Sets personal example for subordinates.
11. Informs superiors about observations/perceptions aiding management in achieving the office's mission.
12. Conducts random inspection of subordinates personal appearance and equipment.
13. Maintains appropriate level of discipline.
14. Enforces all office rules and regulations.
15. Recommends to superior officer any training or disciplinary action needed for subordinates.
16. Immediately suspends subordinate, with pay for just cause and notifies superior officer of action.
17. Attends and participates in staff meetings as required.
18. Grants, processes, and logs time off requests.
19. Reviews and recommends additions to daily briefing reports.
20. May periodically check performance of subordinates in court or other assigned duties.
21. Shall take charge of patrol shifts and confer with superior officer as needed.
22. Regular attendance and punctuality required.
23. Performs related duties as may be required or assigned.
24. Conducts daily shift briefings to patrol staff and others as required.
25. Participates in the subordinate evaluation process by providing relevant information to shift Lieutenant.
26. Frequently reviews subordinate reports to ensure agency standards are met.
27. Actively involved with coaching and mentoring subordinates on a daily basis.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures.

Ability to supervise others.

Ability to communicate effectively.

Ability to function effectively and prioritize functions under stressful conditions.

Ability to explain and enforce federal, state, and county laws clearly and courteously.

Must meet requirements of Civil Service Commission.

Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Three (3) years Law Enforcement experience in which two (2) years are germane to patrol division, or equivalent combination of education and experience which provides necessary knowledge, skills, and abilities. Before commencing employment on any basis as law enforcement or jail officer position, that individual must have met recruit qualifications established by Law Enforcement Standards Board. Must pass written, oral and physical examinations as required by the Commission and Sheriff. Must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Requirements of the current labor agreement apply where pertinent.

**WORKING CONDITIONS**

Occasional time pressure (35% of work time). Occasional work under distractions (20% of work time). Minimal work in hazardous conditions (15% of work time). Minimal repetitive activities (10% of work time).

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

RESOLUTION NO. 20-04**Creation of Countywide Fund Balance Policy**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors adopted Resolution 11-72, dated March 20, 2012, which authorized a fund balance policy for the General Fund; and,

**WHEREAS**, the Dodge County Health Facilities Committee adopted a policy related to *Unreserved-Undesignated Fund Balance* with an effective date of December 2, 2009; and,

**WHEREAS**, the Dodge County Highway Commission adopted a policy related to *Unreserved-Undesignated Fund Balance* on March 18, 2018; and,

**WHEREAS**, the Human Services & Health Board, the Health Facilities Committee, and the Highway Committee have all expressed interest in having a countywide Fund Balance Policy; and,

**WHEREAS**, in the interest of consistency and effective financial operations, including centralized oversight of fund balances and the ability to reallocate funds to cover funds experiencing shortfalls, the Dodge County Finance Committee desires to establish a countywide Fund Balance Policy; and,

**WHEREAS**, the Finance Committee has reviewed the attached *Fund Balance Policy*, indicated as Exhibit "A", attached hereto, at its meeting on May 11, 2020, and recommends the adoption of the Policy as listed on Exhibit "A";

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that it hereby recognizes the benefit of having a countywide Fund Balance Policy; and,

**BE IT FURTHER RESOLVED**, that the *Fund Balance Policy*, adopted on March 20, 2012, under Resolution 11-72, the *Unreserved-Undesignated Fund Balance Policy* for Clearview, effective on December 2, 2009, and the *Unreserved-Undesignated Fund Balance Policy* for the Highway Department, adopted on March 18, 2018, are all hereby rescinded; and,

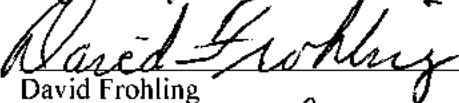
**BE IT FINALLY RESOLVED**, that Dodge County Board of Supervisors adopts the countywide Fund Balance Policy as reflected on Exhibit "A".

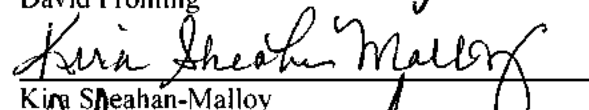
**ADOPTED  
BY DODGE COUNTY BOARD**

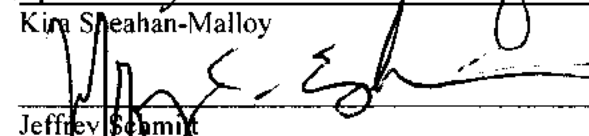
All of which is respectfully submitted this 19<sup>th</sup> day of May, 2020.

MAY 19 2020

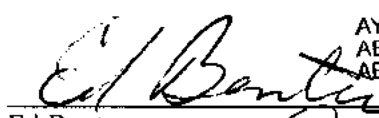
Dodge County Finance Committee

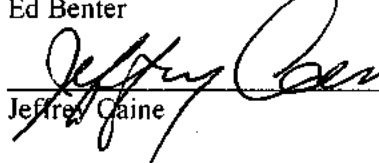
  
David Frohling

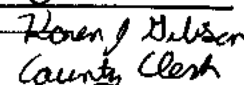
  
Kim Sheahan-Malloy


  
Jeffrey Schmitt

AYES	3	3	NOES	0
ABSENT	0			
ABSTAIN	0			

  
Ed Benter

  
Jeffrey Caine

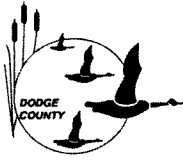
  
Karen J. Nelson  
County Clerk

**FISCAL NOTE:** Please see the attached Exhibit "B" for governmental funds and Exhibit "C" for proprietary funds for the calculations under the proposed fund balance policy. The available funds will be taken into account for the creation of the 2021 annual budget. Finance Committee review date: May 11, 2020. Chair initials: 

**Vote Required:** Majority of members present.

**Resolution Summary:** Creation of Countywide Fund Balance Policy





**DODGE COUNTY  
FINANCE DEPARTMENT**  
127 East Oak Street, Juneau, WI 53039  
(920)386-3287 – FAX (920)386-4088

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**Dodge County, Wisconsin  
Fund Balance Policy**

Dodge County has elected to implement a Fund Balance Policy guided by Best Practices/Advisories adopted by the Government Finance Officers Association (GFOA).

This policy establishes adequate monetary reserves to protect against unanticipated events that would otherwise adversely affect the financial condition of the County and jeopardize the continuation of necessary public services. Adequate reserves also allow the County to:

- Provide a measure of liquidity for normal operations while at the same time keeping the County's long range investments intact
- Adapt to revenue shortfalls and/or unanticipated expenditures/expenses
- Provide cash flow timing between revenue collections and expenditures/expenses
- Help ensure stable tax rates
- Mitigate risks in responding to extreme natural or man-made events
- Maintain or improve bond rating which may reduce the cost of external borrowing

Dodge County maintains compliance with Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Fund Balance Type Definitions*. This statement pertains to governmental funds and does not apply to proprietary funds such as the Clearview and Highway/Airport funds. The definitions below are from GASB Statement No. 54. These definitions depict the relative strength of the spending constraints placed on the purpose for which resources can be used.

- ***Nonspendable*** – Amounts that are not in a spendable form (such as delinquent taxes, prepaid expenses, inventories, and negative cash for other funds), or are required to be maintained intact.
- ***Restricted*** – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation

- **Committed** – Amounts constrained to specific purposes by the Dodge County Board of Supervisors (its highest level of decision-making authority). Amounts can only be imposed, removed, or modified by formal action by the governing body (i.e. a budget amendment approved by the full Dodge County Board of Supervisors or its designee).
- **Assigned** – Amounts a government intends to use for a specific purpose. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority
- **Unassigned** – Amounts in excess (i.e. surplus) of the categories described above in the General Fund only. By their nature, other funds are established to account for revenues that are expended for specific purposes, and therefore do not have unassigned fund balances.

The County budget provides for programs with multiple revenue sources. For purposes of fund balance classification, expenditures shall be spent from Restricted Fund Balance first, followed in order by Committed Fund Balance, Assigned Fund Balance and lastly Unassigned Fund Balance.

For all funds, budgeted expenditures shall be defined as budgeted expenditures for the most recently adopted budget.

As per Resolution 19-82 adopted on April 21, 2020 all funds shall retain their own fund balances and thus not have any surplus lapse to the General Fund.

All usage of fund balance for governmental funds and/or net position for proprietary funds shall require the vote of 2/3 of County Board members. No committee shall have the authority to use fund balance, but can only make recommendations to the full County Board.

## **GOVERNMENTAL FUNDS**

### **General Fund**

As per the GFOA Best Practice for the General Fund<sup>1</sup>, Dodge County shall maintain within the General Fund a minimum of 16.7% (two months) of the total budgeted expenditures as Unassigned Fund Balance. Total budgeted expenditures shall be further modified as follows:

- Both intra-fund and inter-fund Transfers Out shall be excluded, so as to not double up on expenditures.
- Budgeted expenditures within departmental budgets, excluding General Revenues, shall be excluded in an amount equal to the amount of fund balance applied within the adopted budget for the department.
- Any budgeted debt or capital expenditure funded through bond proceeds and/or internal borrowings shall be excluded.

The fund balance for the Library System shall be specifically segregated as the library tax levy is not allocated to all portions of Dodge County.

In the event that another governmental type fund (i.e. not a proprietary or internal service fund) does not have a sufficient fund balance as defined by this Fund Balance Policy, the General Fund shall be required to retain the deficit amount as a Committed Fund Balance until such time as the other governmental fund does have a sufficient fund balance.

Circumstances may occur in which the County would allow the Unassigned Fund Balance to fall below the 16.7% minimum threshold. In that event, the Dodge County Board of Supervisors must approve this action and there must be a plan for replenishment. The following are examples of possible circumstances which would allow for the Unassigned Fund Balance to be temporarily spent down, though this list is not all inclusive:

- Internal borrowings in lieu of bond issues and/or promissory notes
- An extreme natural and/or man-made event that requires activation of the County's Continuity of Operations Plan (COOP).

Replenishment can be accomplished by, but not limited to, controlling operating expenditures to provide a year-end surplus and/or designating an amount of sales tax. The Unassigned Fund Balance must be replenished within 24 months to the minimum threshold.

Non-lapsing requests -- All General Fund departments' annual surplus/deficit activity shall lapse to the General Fund, unless approved by the Dodge County Board of Supervisors as a non-lapsing item. Fund Balances classified by the Finance Director as Restricted or Committed shall automatically be carried over as a non-lapsing item.

Departments shall make a written "preliminary" request to the Finance Department by December 1<sup>st</sup> of each year for non-lapsing requests to be carried forward into the subsequent budget year. The Finance Committee at its first available meeting in December will review these requests. Should the Finance Committee determine it will not support a non-lapsing request; the applicable department shall be informed so they have until year end to determine a course of action.

Departments shall submit "Final" written requests for non-lapsing items to the Finance Department no later February 20<sup>th</sup> of the succeeding year. As per Wis. Stat. 65.90(5)(a), the Finance Committee will propose a resolution to the County Board with their recommendation.

**Human Services & Health Fund**

The fund balance for the Health division of HSH shall be specifically segregated as that portion tax levy is not county-wide due to the City of Watertown having their own Health Department.

The HHS fund shall be required to retain two months of budgeted expenditures (16.7%) based upon the most recently adopted budget. The following expenditures shall be excluded from the calculation of budgeted expenditures:

- Capital expenditures as a result of any internal borrowings or debt issues
- Intra-fund and inter-fund transfers out

At the time of the adoption of this Fund Balance Policy, the HSH Fund does not have the required minimum balance. Until this required minimum is achieved:

- No HSH fund balance shall be applied to the tax levy
- The Human Services and Health Board shall be required to develop a plan to increase the Assigned Fund Balance to the required minimum within four (4) budget years.

In the event that the HSH fund is below the minimum of two months of budgeted expenditures, no HSH fund balance shall be used for the adopted budget. Rather, available funds would be have be transferred by the Dodge County Board of Supervisors from the General Fund to the Health & Human Services Fund.

Once the HSH fund has achieved the required minimum balance after the adoption of this policy – In the event the HSH Fund shall fall below the required minimum balance, the Dodge County Human Services & Health Board shall provide a plan to achieve the minimum required balance within 24 months.

**Sales Tax Fund**

The Sales Tax Fund shall be required to retain two months of budgeted expenditures (16.7%) based upon the most recently adopted budget. Transfers out are specifically included in the budgeted expenditure amount for the Sales Tax Fund.

In the event that the Sales Tax Fund Balance exceeds three months of budgeted expenditures (25.0%) based upon the most recently adopted budget, the Finance Committee shall develop a plan for the reduction of the fund balance.

**Drainage Districts Fund**

The Drainage District Fund shall be specifically exempted from the Fund Balance Policy, as balances involved are based upon judicial orders and committee action. Budgeted expenditures are not considered material in relation to the General Fund.

**District Attorney Restitution Fund**

The District Attorney Restitution Fund shall be specifically exempted from the Fund Balance Policy, as funds are not expended until cash is received.

**Crime Prevention Fund**

The Crime Prevention Fund shall be specifically exempted from the Fund Balance Policy, as a separate committee is authorized to approve expenditures.

**Debt Service Fund**

Any debt service expenditures that are funded through transfers from the Sales Tax Fund are specifically excluded, as the minimum reserve calculations for the Sales Tax Fund include all Transfers Out.

**Capital Projects Fund**

Any expenditures within the Capital Projects Fund that are funded through the following areas are specifically excluded from budgeted expenditures:

- Debt issues, whether bond issues or promissory notes, backed by the full taxing authority of Dodge County.
- Internal borrowings from the General Fund
- Any fund balances applied, no matter the originating source fund

**PROPRIETARY FUNDS / INTERNAL SERVICE FUNDS****Clearview Fund**

Clearview is considered a proprietary fund and therefore uses full accrual accounting. As such, the fund balance classifications under GASB Statement No. 54 are not applicable. Therefore, the equity classifications under GASB Statement No. 34 are used.

- Net Investment in Capital Assets
- Restricted Net Position
- Unrestricted Net Position

Similar to governmental funds, Restricted Net Position for proprietary funds is constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation.

As per the GFOA Best Practice for proprietary funds<sup>2</sup>, Dodge County shall maintain within the Clearview Fund a minimum of 16.4% (60 days) of total budgeted expenses for

the purposes of working capital. (Because Clearview receives no tax levy or support from the General Fund, a value above the minimum value is used.)

Total budgeted expenses shall be defined as budgeted expenses for the department in the most recently adopted budget, and shall be further modified as follows:

- Depreciation expenses are excluded, as they relate to Net Investments in Capital Assets.
- The following actuarially determined expenses are excluded, as they don't affect cash needed.
  - GASB 68 pension expenses
  - GASB 75 life insurance expenses
  - GASB 75 health insurance expenses
- Intra-fund and inter-fund transfers out are excluded, unless related to internal borrowing principal payments
- Budgeted expenses equal to the amount of Unrestricted Net Position applied to the tax levy that exceeds budgeted depreciation expense shall be excluded. If depreciation expense exceeds the amount of Unrestricted Net Position applied to the budget, no adjustment will be made for this category.

Unrestricted Net Position is adjusted to exclude the following items for purposes of fund balance policy calculations only:

- Net Pension Asset or Liability values
- Net OPEB Asset or Liability values
- Deferred Inflows and Outflows in relation to GASB 68 pension, GASB 75 life insurance, and GASB 75 health insurance values.

At the time of the adoption of this Fund Balance Policy, the Clearview Fund does not have the required minimum balance. Until this required minimum is achieved:

- No Clearview fund balance shall be applied to the tax levy
- The Health Facilities Committee shall be required to develop a plan to increase the adjusted Unrestricted Net Position to the required minimum within four (4) budget years.

In the event that the Clearview Fund is below the minimum amount of budgeted expenses, no Clearview Unrestricted Net Position balances shall be used. Rather, available funds would be have be transferred by the Dodge County Board of Supervisors from the General Fund to the Clearview Fund.

Once the Clearview Fund has achieved the required minimum balance after the adoption of this policy -- In order to use Unrestricted Net Position balances in lieu of a transfer from the General Fund, the Dodge County Health Facilities Committee shall provide a plan to achieve the minimum required balance within 24 months.

**Highway & Airport Fund**

The Highway & Airport Fund is considered an internal service fund, which is a type of proprietary fund and therefore uses full accrual accounting. As such, the fund balance classifications under GASB Statement No. 54 are not applicable. Therefore, the equity classifications under GASB Statement No. 34 are used.

- Net Investment in Capital Assets
- Restricted Net Position
- Unrestricted Net Position

Similar to governmental funds, Restricted Net Position for internal service is constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation.

As per the GFOA Best Practice for proprietary funds<sup>2</sup>, Dodge County shall maintain within the Highway & Airport Fund a minimum of 12.3% (45 days) of total budgeted expenses for the purposes of working capital. (Because Highway typically receives property tax and sales tax revenues, the minimum value of 45 days is used.)

Total budgeted expenses shall be defined as budgeted expenses for the department in the most recently adopted budget, and shall be further modified as follows:

- Depreciation expenses are excluded, as they relate to Net Investments in Capital Assets.
- The following actuarially determined expenses are excluded, as they don't affect cash needed.
  - GASB 68 pension expenses
  - GASB 75 life insurance expenses
  - GASB 75 health insurance expenses
- Intra-fund and inter-fund transfers out are excluded, unless related to internal borrowing principal payments
- Budgeted expenses equal to the amount of Unrestricted Net Position applied to the tax levy that exceeds budgeted depreciation expense shall be excluded. If depreciation expense exceeds the amount of Unrestricted Net Position applied to the budget, no adjustment will be made for this category.

Unrestricted Net Position is adjusted to exclude the following items for purposes of fund balance policy calculations only:

- Net Pension Asset or Liability values
- Net OPEB Asset or Liability values
- Deferred Inflows and Outflows in relation to GASB 68 pension, GASB 75 life insurance, and GASB 75 health insurance values

In the event that the Highway Fund is below the minimum amount of budgeted expenses, no Unrestricted Net Position balances shall be used. Rather, available funds would be

have be transferred by the Dodge County Board of Supervisors from the General Fund to the Highway & Airport Fund.

In order to use Highway Fund Unrestricted Net Positon balances in lieu of a transfer from the General Fund, the Dodge County Highway Committee shall provide a plan to achieve the minimum required balance within 24 months.

#### **Risk Management, Workers Compensation, Dental Insurance Funds**

All funds are considered internal service funds, which is a type of proprietary fund and therefore uses full accrual accounting. As such, the fund balance classifications under GASB Statement No. 54 are not applicable. Therefore, the equity classifications under GASB Statement No. 34 are used.

- Net Investment in Capital Assets
- Restricted Net Position
- Unrestricted Net Position

Similar to governmental funds, Restricted Net Position for internal services funds are constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation.

As per the GFOA Best Practice for proprietary funds<sup>2</sup>, Dodge County shall maintain within the above internal service funds a minimum of 12.3% (45 days) of total budgeted expenses for the purposes of working capital. (Because each fund is typically supported by tax levy and/or charges to departments, the minimum value of 45 days is used.)

Total budgeted expenses shall be defined as budgeted expenses for the department in the most recently adopted budget, and shall be further modified as follows:

- Depreciation expenses are excluded, as they relate to Net Investments in Capital Assets.
- The following actuarially determined expenses are excluded, as they don't affect cash needed.
  - GASB 68 pension expenses
  - GASB 75 life insurance expenses
  - GASB 75 health insurance expenses
- Intra-fund and inter-fund transfers out are excluded, unless related to internal borrowing principal payments
- Budgeted expenses equal to the amount of Unrestricted Net Position applied to the tax levy that exceeds budgeted depreciation expense shall be excluded. If depreciation expense exceeds the amount of Unrestricted Net Position applied to the budget, no adjustment will be made for this category.

Unrestricted Net Position is adjusted to exclude the following items for purposes of fund balance policy calculations only:

- Net Pension Asset or Liability values



- Net OPEB Asset or Liability values
- Deferred Inflows and Outflows in relation to GASB 68 pension, GASB 75 life insurance, and GASB 75 health insurance values

In the event that the above internal service fund is below the minimum amount of budgeted expenses, no Unrestricted Net Position balances shall be used. Rather, available funds would be have be transferred by the Dodge County Board of Supervisors from the General Fund to the internal service fund.

In the event that the internal service fund exceeds three months of budgeted expenditures (25.0%) based upon the most recently adopted budget, the Finance Committee shall develop a plan for the reduction of the adjusted Unrestricted Net Position.

### **Footnotes**

<sup>1</sup> <https://www.gfoa.org/fund-balance-guidelines-general-fund>

<sup>2</sup> <https://www.gfoa.org/working-capital-targets-enterprise-funds>

### **Policy adoption and modification history**

Original adoption: Resolution 11-72, adopted March 20, 2012

Amended: Resolution \_\_\_\_\_, adopted TBD

**Dodge County**  
**DRAFT Fund Balance Policy Application - Governmental Funds**  
**May 11, 2020**

Description	General Fund	Human Services	Sales Tax
Total budgeted expenditures, adopted budget 2020	45,777,835	25,765,969	7,923,894
Less internal borrowing capital outlay			
Reeseville Shop	(3,700,000)		
Law Enforcement Building	(940,000)		
Less fund balance applied to tax levy			(1,923,894)
00 General Revenues	(5,800)		
01 County Board	(19,500)		
02 Land Resources & Parks	(74,199)		
08 County Administrator	** 0		
09 Human Resources	** 0		
13 Finance	(17,196)		
14 County Treasurer	(13,439)		
17 Corporation Counsel	(3,000)		
18 Information Technology	(743,090)		
19 Physical Facilities	(33,000)		
20 Sheriff	(153,916)		
28 Emergency Management	(5,000)		
Less transfers to internal service fund			
County Administrator -- Risk Management	(412,172)		
Human Resources -- Dental Insurance	* 32,596		
<b>Total adjusted expenditures</b>	<b>39,690,119</b>	<b>25,765,969</b>	<b>6,000,000</b>

\* Positive due to adopted budget being a negative expense amount

\*\* Excluded due to creation of new internal service fund

**Funds below required minimum**

Required minimum fund balance at two months (16.7%)	4,302,917
Assigned Fund Balance (as of 05-11-2020)	927,765
<b>Deficit to be covered by General Fund</b>	<b>A 3,375,152</b>

**Funds between minimum required and goal**

Required minimum fund balance at two months (16.7%)	1,002,000
Assigned Fund Balance (as of 05-11-2020)	1,327,468
<b>Surplus above two month minimum required</b>	<b>325,468</b>

Goal fund balance at three months (25.0%)	1,500,000
Assigned Fund Balance (as of 05-11-2020)	1,327,468
<b>Amount below three month goal</b>	<b>172,532</b>

**General Fund covering funds below required minimum**

Required minimum fund balance at two months (16.7%)	6,628,250
Amount to retain for Human Services & Health	A 3,375,152
Adjusted required minimum	10,003,402
Unassigned General Fund (as of 05-11-2020)	11,807,924
<b>Surplus above two month minimum required</b>	<b>1,804,521</b>

Goal fund balance at three months (25.0%)	9,922,530
Amount to retain for Human Services & Health	A 3,375,152
Adjusted required goal	13,297,682
Unassigned General Fund (as of 05-11-2020)	11,807,924
<b>Amount below three month goal</b>	<b>1,489,759</b>

**Dodge County**  
**DRAFT Fund Balance Policy Application - Proprietary Funds**  
**May 11, 2020**

Description	Clearview	Highway	Risk Mgmt	Workers Comp	Dental Insurance
Total budgeted expenses, budget year 2020	29,774,121	21,327,228	0	0	0
Transfer budgeted expenditures from General Fund *			667,172	567,209	600,000
Less depreciation and actuarial expenses					
Depreciation	(1,618,378)	(1,700,062)			
GASB 68 pension					
GASB 75 life insurance					
GASB 75 health insurance					
Less fund balance applied to tax levy	(520,375)	(107,873)	(5,000)		32,596
Less capital outlay by internal borrowing - Reeseville shop		(3,700,000)			
<b>Total adjusted expenses</b>	<b>27,635,368</b>	<b>15,819,293</b>	<b>662,172</b>	<b>567,209</b>	<b>632,596</b>

\* Expenses do not tie out to the Governmental tab. The governmental fund offsets the charges to departments as a contra-expense, whereas the internal service fund records the charges as a revenue.

Unrestricted Net Position as of 05/11/2020	4,236,195	6,389,417	993,558	2,309,263	267,809
Less imprest accounts held by other parties			(300,000)	(105,000)	
Plus (less) non-cash flow "equity" included above					
GASB 68 pension	(996,186)	(313,883)			
GASB 75 life insurance	776,065	291,453			
GASB 75 health insurance	977,640	340,783			
Less current inventory value **	(87,520)	(1,667,090)			
Less prepaid assets **	(37,457)	(2,742)	(89,851)		
Less fund balance applied to tax levy	(520,375)	(107,873)	(5,000)		32,596
<b>Adjusted Unrestricted Net Position</b>	<b>4,348,361</b>	<b>4,930,066</b>	<b>598,707</b>	<b>2,204,263</b>	<b>300,405</b>

\*\* Although GASB 54 does not apply to proprietary funds, for the purpose of applying a Fund Balance Policy, it is reasonable to remove inventory from the net position, as inventory is assumed to remain at current levels assuming no changes in activity. Likewise, prepaid assets are removed as the cash has already been spent.

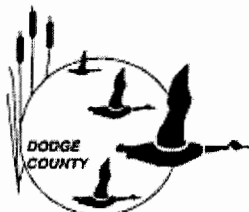
**Fund below required minimum**

Required minimum at 16.4% (60 days)	4,532,200
Adjusted Unrestricted Net Position (as of 05-11-2020)	4,348,361
<b>Deficit below required minimum balance</b>	<b>183,839</b>

**Fund above goal reserve balance**

Required minimum at 12.3% (45 days)	1,945,773	81,447	69,767	77,809
Adjusted Unrestricted Net Position (as of 05-11-2020)	4,930,066	598,707	2,204,263	300,405
<b>Surplus above requirement minimum balance</b>	<b>2,984,293</b>	<b>517,260</b>	<b>2,134,496</b>	<b>222,596</b>
Goal reserve at 25.0% (90 days)	3,954,823	165,543	141,802	158,149
Adjusted Unrestricted Net Position (as of 05-11-2020)	4,930,066	598,707	2,204,263	300,405
<b>Surplus above goal reserve balance</b>	<b>975,243</b>	<b>433,164</b>	<b>2,062,461</b>	<b>142,256</b>

Surplus above goal reserve balance as a percent of annual expenses	65.4%	363.6%	22.5%
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## **AGENDA**

**Dodge County Board of Supervisors Meeting  
Tuesday, June 16, 2020 – 7:00 PM  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from May 19, 2020, County Board Session**

**Communications on File**

**Special Orders of Business**

**Confirm Appointments made by County Administrator**

1. Reappoint Jon Schoenike to the Board of Adjustment for a three year term, commencing on July 1, 2020 to July 1, 2023, both inclusive.
2. Reappoint Marlene Adelmeyer, Patricia Kahlow and Carol Schulz to the Nutrition Advisory Council for three year terms, commencing on July 1, 2020 to July 1, 2023, both inclusive.
3. Appoint Kristen Mielke to fill a vacancy on the Library Planning Committee. Her term will expire on April 17, 2022.

**Confirm Appointments made by County Board Chairman**

1. Appoint Chairman Kottke to replace Becky Glewen on the Jefferson County Economic Development Consortium.

Supervisor Bobholz, Chairman of Human Services and Health Board  
Abby Sauer, Public Health Officer, Human Services and Health Department  
COVID-19 Update and Dodge County Public Health Officer Guidelines

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File**

- 20-05 Reduce Salary and Compensation for the Dodge County Board Chairman for the Remaining April 2020 through April 2022 Term – Supervisors Guckenberger, Berres and Houchin.
- 20-06 Amending the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* and *Modifying the Dodge County Code of Ordinances* – Supervisors Guckenberger, Berres and Houchin.
- 20-07 Authorizing Note for Reeseville Highway Shop Construction Project – Finance Committee.

**Reports on File**

1. Ordinance No. 1042 – Amend Land Use Code – Brian Korth Property – Town of Trenton – Land Resources and Parks Committee.
2. Ordinance No. 1043 – Amend Land Use Code – Allen Thurow Property – Town of Lebanon – Land Resources and Parks Committee.
3. Ordinance No. 1044 – An Ordinance to Amend the Dodge County Comprehensive Plan – Land Resources and Parks Committee.

**Claim on File**

1. Claim by Michael Loughrin, Claimant, received in the Office of the Dodge County Clerk on May 5, 2020, alleging an incident on or about May 4, 2020 causing damage to a 2005 Cadillac due to lawn mowing on State Highway 49 and US Highway 41 in Dodge County.

**Consider and Discuss the Following:**

1. An Ordinance creating Subchapter I, II, and III of Chapter 11, *Health and Welfare*, of the Dodge County Code of Ordinances pertaining to Public Health and amend Section 30.04, *Penalty Provisions*.
2. Short and long term goals of Dodge County
  - A. Overview of 2020 Financial Condition Relating to COVID-19
  - B. Financial Goals of Dodge County
  - C. Role of County Board Supervisors
  - D. Development of Communication Plan

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE June 16, 2020								
					Approval <u>RK</u>		Date <u>6-18-2020</u>	
					Chair <u>Russ Kothe</u>			
11994	Behl, Allen	X		60.00	32	18.40		
49450	Bennett, Richard	X		60.00	6	3.45		
49449	Benter, Ed	X		60.00	23	13.23		
19566	Berres, Jeff	X		60.00	42	24.15		
11970	Bischoff, Larry	X		60.00	20	11.50		
26899	Bobholz, Mary	X		60.00	28	16.10		
50624	Boelk, Jr. Robert L.	X		60.00	26	14.95		
50238	Burnett, Kevin	X		60.00	20	11.50		
49453	Caine, Jeffrey	X		60.00	7	4.03		
46788	Derr, Lisa	X		60.00	21	12.08		
49971	Fink, Richard W.	X		60.00	35	20.13		
28760	Frohling, David	X		60.00	9.67	5.56		
41853	Greshay, Richard	X		60.00	14	8.05		
49993	Guckenberger, David	X		60.00	42	24.15		
50625	Hedrick, Jenifer	via phone		60.00	0	0.00		
48638	Hilbert, Dan	X		60.00	10	5.75		
49454	Houchin, Cathy	X		60.00	33	18.98		
50239	Kemmel, Timothy	X		60.00	54	31.05		
16348	Kottke, Russell	X		65.00	30	17.25		
50490	Kriewald, Naomi	X		60.00	20	11.50		
50623	Kuehl, Karen	X		60.00	28	16.10		
19650	Macheel, Dale	X		60.00	44	25.30		
29374	Maly, Donna	via phone		60.00	0	0.00		
22503	Marsik, Joseph M.	X		60.00	40	23.00		
34243	Miller, MaryAnn		X	0.00	0	0.00		
47109	Nickel, Thomas	X		60.00	34	19.55		
30697	Schaefer, Thomas	X		60.00	30	17.25		
15819	Schmidt, Dennis	X		60.00	0	0.00		
28630	Schmitt, Jeffrey	X		60.00	9	5.18		
37252	Schraufnagel, Larry	via phone		60.00	0	0.00		
50626	Schultz, Travis	X		60.00	30	17.25		
50060	Sheahan-Malloy, Kira	X		60.00	10.67	6.14		
50627	Yaroch, Del	X		60.00	20	11.50		

**Dodge County Board of Supervisors  
June 16, 2020 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The June Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Miller who had previously asked to be excused. Supervisors Fink, Hedrick, Maly and Schraufnagel appeared via teleconference. Supervisor Fink arrived in person at 7:10 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Benter to approve the minutes of the May 19, 2020, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, read a letter dated June 11, 2020 from the City of Beaver Dam Attorney Maryann S. Schact regarding the Draft Ordinance Creating Subchapters I, II, and III of Chapter 11, Health and Welfare, Pertaining to Public Health and Amending Sec. 30.04, Penalty Provisions, e-mails dated June 11, 2020 from Douglas and Shawn Garczynski, June 12, 2020 from Jessica Kram, June 15, 2020 from Judy A. Stevens and June 16, 2020 from Harry and Sandy Vosekuil regarding the Chapter 11 Public Health Ordinance. The Chairman ordered these be placed on file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Confirm Appointments made by County Administrator, James Mielke. Reappoint Jon Schoenike to the Board of Adjustment for a three year term, commencing on July 1, 2020 to July 1, 2023, both inclusive. A motion to accept the reappointment was made by Supervisor Behl and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then reappointed Marlene Adelmeyer, Patricia Kahlow and Carol Schulz to the Nutrition Advisory Council for three year terms, commencing on July 1, 2020 to July 1, 2023, both inclusive. A motion to accept the reappointments was made by Supervisor D. Schmidt and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Mr. Mielke then appointed Kristen Mielke to fill a vacancy on the Library Planning Committee. Her term will expire on April 17, 2022. A motion to accept the appointment was made by Supervisor Caine and seconded by Supervisor Nickel. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The Chairman then called the Second Special Order of Business: Confirm Appointment made by County Board Chairman. Appoint Chairman Kottke to replace Becky Glewen on the Jefferson County Economic Development Consortium. A motion to accept the appointment was made by Supervisor Benter and seconded by Supervisor Caine. Question by Supervisor Maly answered by Chairman Kottke. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke called upon Supervisor Bobholz, Chairman, Human Services and Health Board who introduced Abby Sauer, Public Health Officer, Human Services and Health Department who gave an update on COVID-19 and Dodge County Public Health Officer Guidelines. Questions by Supervisors Greshay, Berres, Derr, Marsik, Sheahan-Malloy, J. Schmitt and Houchin answered by Abby Sauer, Public Health Officer.

The following Resolutions, Reports and Claim were read by the Clerk and acted upon by the Board:

**Resolution No. 20-05** Reduce Salary and Compensation for the Dodge County Board Chairman for the Remaining April 2020 through April 2022 Term – Supervisors Guckenberger, Berres and Houchin. Chairman Kottke referred this Resolution to the July, 2020 Finance Committee meeting. Question by Supervisor Guckenberger answered by Chairman Kottke.

**Resolution No. 20-06** Amending the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* and *Modifying the Dodge County Code of Ordinances* – Supervisors Guckenberger, Berres, Houchin and Sheahan-Malloy. Chairman Kottke referred this Resolution to the July, 2020 Executive Committee meeting for review. Supervisor Guckenberger made a motion to suspend Rule 14 to allow for action on the Resolution at this meeting. Corporation Counsel Kimberly Nass advised that this motion needs a second and needs to be voted on. The motion to suspend the rules was seconded by Supervisor Houchin. Questions by Supervisor Derr answered by Supervisor Guckenberger and Chairman Kotte. Comments by Supervisor Derr and Chairman Kottke. At this time Chairman Kottke reminded the supervisors that a motion to suspend the rules was not debatable. The vote was cast on Supervisor Guckenberger's motion to suspend the rules with 14 ayes and 18 noes, thereby defeating the motion to suspend.

**Ayes:** Bobholz, J. Schmitt, Kriewald, Guckenberger, Boelk, Schraufnagel, Berres, Houchin, Hedrick, Schultz, Sheahan-Malloy, Maly, Burnett, Yaroach. Total 14.

**Noes:** Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Schaefer, Fink, Kuehl, Kemmel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Nickel, Hilbert, Derr. Total 18.

**Absent:** Miller. Total 1.

**Resolution No. 20-07** Authorizing Note for Reeseville Highway Shop Construction Project – Finance Committee. Supervisor Frohling advised that at the Finance Committee meeting earlier this evening the Finance Committee recommended to keep the Reeseville Highway Shop Construction financing in house and is therefore withdrawing the Resolution. Question by Supervisor J. Schmitt answered by Chairman Kottke

Question by Supervisor Greshay answered by Chairman Kottke and County Clerk Karen Gibson.

**Report No. 1** Ordinance No. 1042 – Amend Land Use Code – Brian Korth Property – Town of Trenton – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Schultz. Questions by Supervisors J. Schmitt and D. Schmidt answered by Supervisor Schaefer and Chairman Kottke. The vote was cast with 26 ayes and 6 noes, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Kriewald, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Frohling, Schultz, Nickel, Maly, Hilbert, Burnett, Derr, Yaroach. Total 26.

**Noes:** J. Schmitt, Greshay, Guckenberger, Hedrick, D. Schmidt, Sheahan-Malloy. Total 6.

**Absent:** Miller. Total 1.

**Report No. 2** Ordinance No. 1043 – Amend Land Use Code – Allen Thurow Property – Town of Lebanon – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 3** Ordinance No. 1044 – An Ordinance to Amend the Dodge County Comprehensive Plan – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Behl. The vote was cast with 31 ayes and 1 no, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Yaroach. Total 31.

**No:** Guckenberger. Total 1.

**Absent:** Miller. Total 1.



**Claim No. 1** Claim by Michael Loughrin, Claimant, received in the Office of the Dodge County Clerk on May 5, 2020, alleging an incident on or about May 4, 2020 causing damage to a 2005 Cadillac due to lawn mowing on State Highway 49 and US Highway 41 in Dodge County. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Marsik and seconded by Supervisor Frohling. The vote was cast with 31 ayes and 1 no, thereby disallowing the claim.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr. Total 31.

**No:** Yaroch. Total 1.

**Absent:** Miller. Total 1.

At this time Chairman Kottke opened the discussion on the draft Ordinance creating Subchapter I, II, and III of Chapter 11, *Health and Welfare*, of the Dodge County Code of Ordinances pertaining to Public Health and amend Section 30.04, *Penalty Provisions*. Chairman Kottke called upon Corporation Counsel Kimberly Nass to provide an overview of the draft Ordinance. The County Board of Supervisors discussed the draft Ordinance and Chairman Kottke stated that the Wisconsin Counties Association (WCA) formed a Public Health Committee and Chairman Kottke stated Dodge County would delay action, per Rule 14, on the Ordinance until the WCA Committee provides guidance.

At this time Chairman Kottke called upon Supervisor Houchin to discuss short and long term goals of Dodge County. Supervisor Houchin provided reasoning for her request to have the items placed on the agenda. Discussion by Supervisors regarding goals, communication, financial condition of Dodge County and strategic planning. Chairman Kottke stated strategic planning will be placed on the July, 2020 Executive Committee meeting agenda.

The Clerk noted the following had been placed on the Supervisor's desks: Friends of Clearview Brat Fry Flyer, Memo dated June 16, 2020 from Joseph Giebel, Manager – Code Administration and Thomas Schaefer, Chair – Land Resources and Parks Committee regarding Land Use Code Amendments and attachments, the June, 2020 Forward Analytics (FA) Deconstructing Population, Rural Characteristics & Population Change report, 2020 Official Directory for Dodge County, Proposed Ordinance – Chapter 11 – Health and Welfare FAQs June 15, 2020 and Dodge County Guidance on COVID-19 Safe Practices date May 14, 2020. The Chair ordered these be placed on file.

Question by Supervisor Guckenberger regarding the emergency order and County Board Supervisors being present at meetings. Chairman Kottke stated the emergency order will be placed on the July, 2020 Executive Committee meeting agenda.

At 9:03 p.m. Supervisor Frohling made a motion to recess until Tuesday, July 21, 2020 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

**Resolution 20-05** Reduce Salary and Compensation for the Dodge County Board Chairman for the Remaining April 2020 through April 2022 Term

By order of Chairman Kottke, this Resolutions was referred to the next Finance Committee meeting (July 13, 2020).

Karen J. Gibson  
Dodge County Clerk  
6/16/2020

**Resolution 20-06** Amending the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* and Modifying the *Dodge County Code of Ordinances*.

By order of Chairman Kottke, this Resolutions was referred to the next Executive Committee meeting (July 6, 2020).

Karen J. Gibson  
Dodge County Clerk  
6/16/2020

**Resolution 20-07** Authorizing Note for Reeseville Highway Shop Construction Project.

This Resolution was pulled by the Finance Committee Chair.

Karen J. Gibson  
Dodge County Clerk  
6/16/2020

REPORT 1

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Brian Korth requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 9.5-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the NE ¼, Section 11, T12N, R14E, Town of Trenton, to allow for the creation of two non-farm residential lots at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 16th day of June, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

JUN 16 2020

AYES 26 NOES 6  
ABSENT 0  
ABSTAIN 0

Karen J. Gibson  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnagel/Kg  
Larry Schraufnagel

Travis Schultz  
Travis Schultz

Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1042

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 11, T12N, R14E, Town of Trenton, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

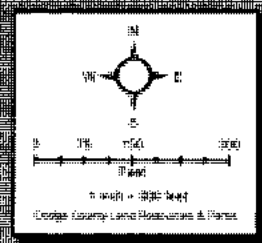
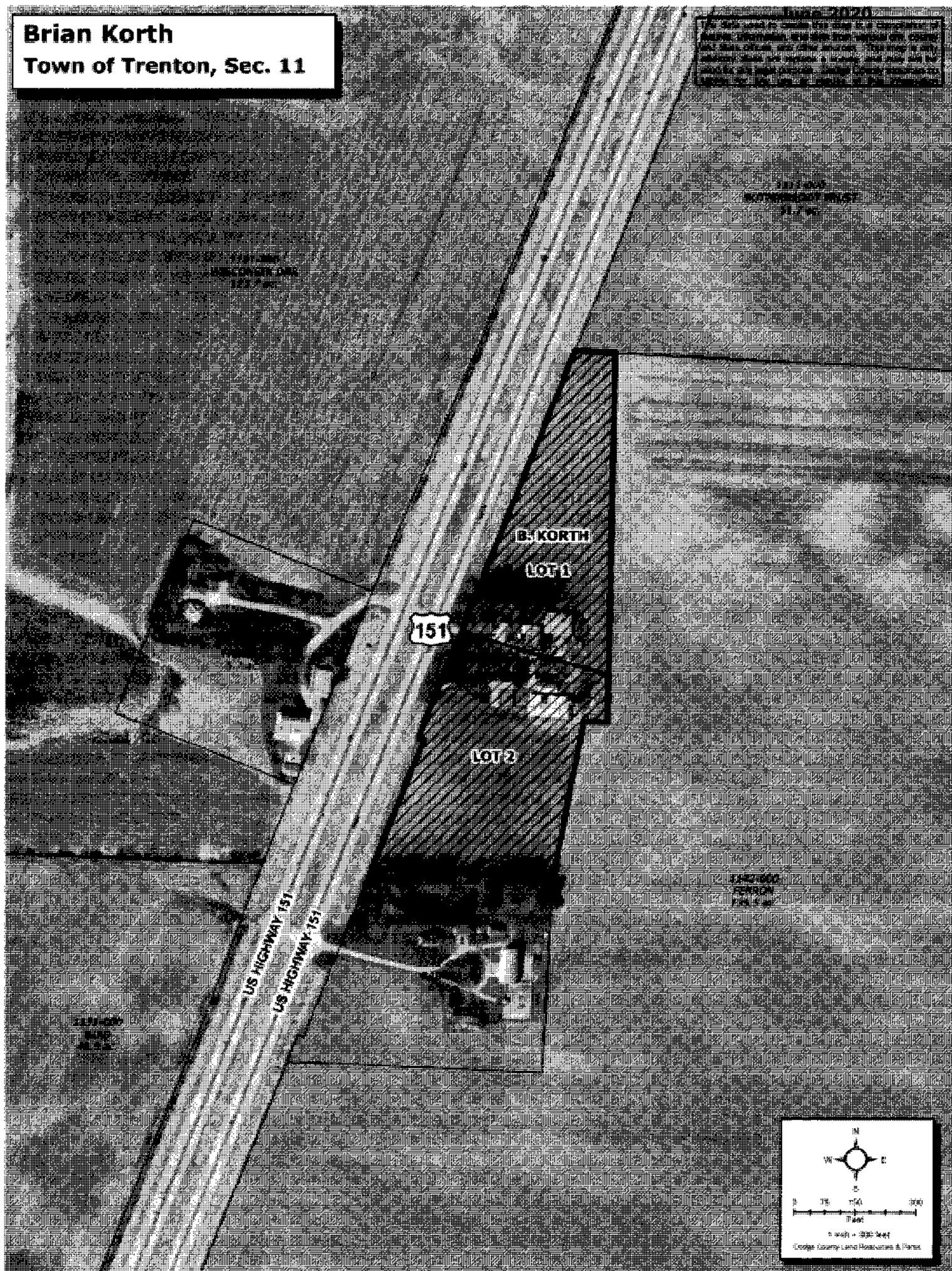
Adopted and Approved this 16th day of June, 2020.

Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

**Brian Korth**  
**Town of Trenton, Sec. 11**

June 2020  
 This document contains the Town of Trenton's official record of the property's location and boundaries. It is not to be used for any other purpose. The Town of Trenton is not responsible for any errors or omissions in this document. The Town of Trenton is not responsible for any damages or losses resulting from the use of this document. The Town of Trenton is not responsible for any claims or liabilities resulting from the use of this document. The Town of Trenton is not responsible for any claims or liabilities resulting from the use of this document.



REPORT 2

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Allen Thurow requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 13-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NE ¼ of the NE ¼, Section 12, Town of Lebanon, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 16th day of June, 2020.

BY DODGE COUNTY BOARD

JUN 16 2020

AYES 32 NOES 0  
ABSENT 0  
ABSTAIN 0

Raren J. Silesen  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnagel  
Larry Schraufnagel

Travis Schultz  
Travis Schultz

Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1043

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 12, T09N, R16E, Town of Lebanon, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

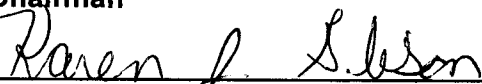
Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

  
\_\_\_\_\_  
Russell Kottke  
Chairman

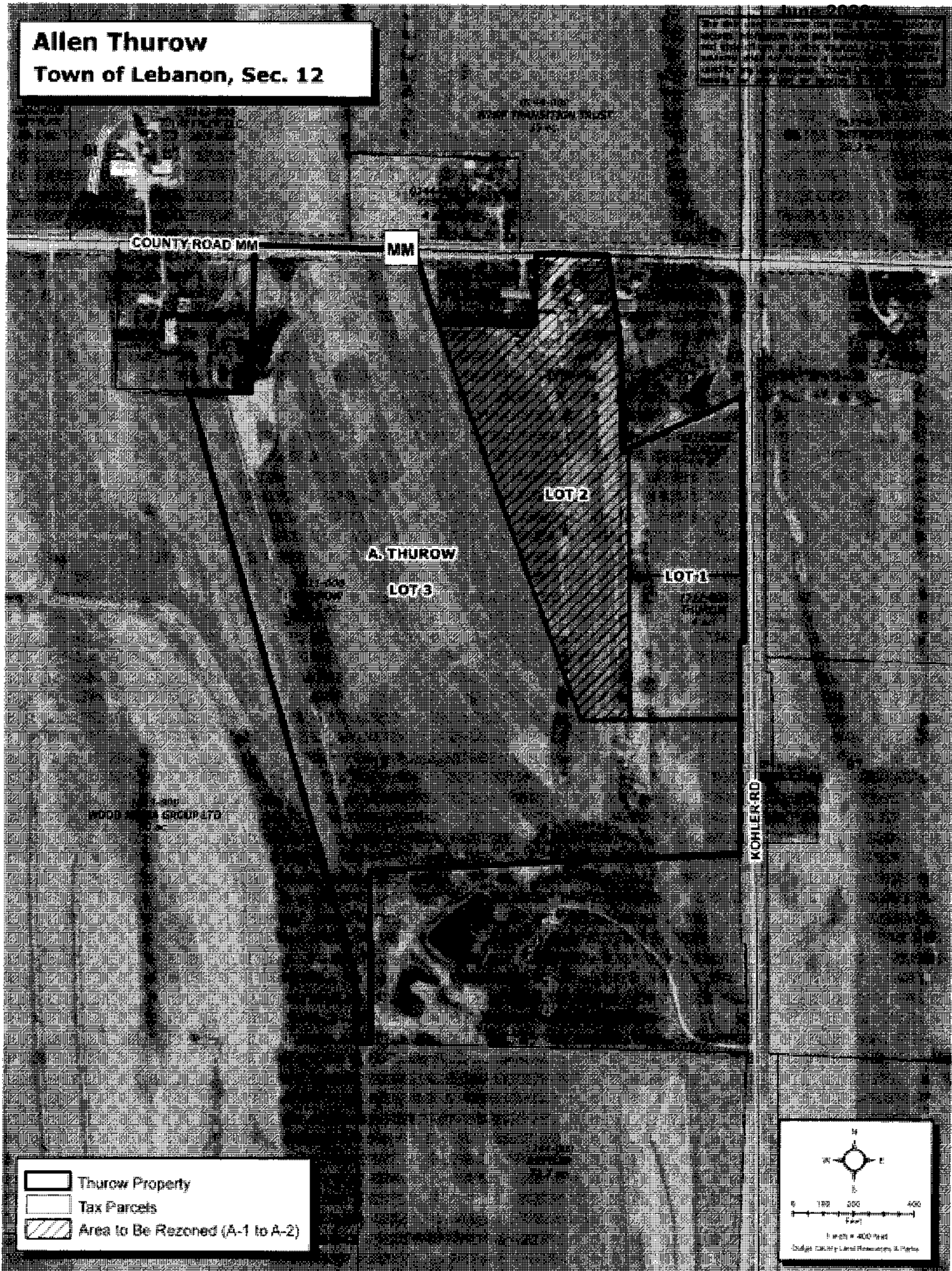
  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk

# Allen Thurow

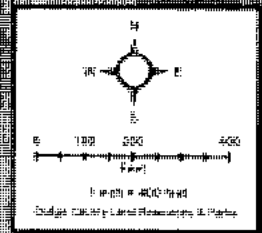
Town of Lebanon, Sec. 12

June 2008

This map was prepared by the Town of Lebanon Planning & Zoning Department. It is intended to show the location of the property being rezoned. It is not intended to show the location of other property or to show the location of other property. It is not intended to show the location of other property or to show the location of other property.



- Thurrow Property
- Tax Parcels
- Area to Be Rezoned (A-1 to A-2)



REPORT 3

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the proposed amendments to Map 8-2 – the Dodge County Future Land Use Map and on the proposed amendments to the Farmland Preservation Plan Map as shown in Exhibit A.

The Committee finds that the proposed land use classifications in these areas will be consistent with the existing land use designations for these areas. The Committee also finds that the proposed amendments to the Dodge County Farmland Preservation Plan Map are consistent with the existing designations for these areas. Furthermore, the Committee finds that the proposals will be consistent with the relevant County Comprehensive Plan objectives and policies and the proposed land use designations would be appropriate for the subject properties.

Respectfully submitted this 16th day of June, 2020.

BY DODGE COUNTY BOARD

JUN 16 2020

AYES 31 NOES 1  
 ABSENT 0  
 ABSTAIN 0

Raren J. Silesen  
 County Clerk

Allen Behl  
 Allen Behl

Mary Bobholz  
 Mary Bobholz

Larry Schraufnagel  
 Larry Schraufnagel

Travis Schultz  
 Travis Schultz

Thomas Schaefer  
 Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1044

**AN ORDINANCE TO AMEND THE DODGE COUNTY  
COMPREHENSIVE PLAN**

The Dodge County Board of Supervisors, Dodge County, Wisconsin, does ordain as follows:

- SECTION 1. Pursuant to section 59.69(3), Wisconsin Statutes, Dodge County is authorized to adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes.
- SECTION 2. The Dodge County Land Resources and Parks Committee, has reviewed the proposed amendments to Map 8-2 -the Future Land Use Map and to the Dodge County Farmland Preservation Plan Map of the Dodge County Comprehensive Plan.
- SECTION 3. Dodge County has provided opportunities for public involvement including a public hearing held in accordance with Section 66.1001(4)(d), Wisconsin Statutes.
- SECTION 4. The Dodge County Board of Supervisors does, by the enactment of this ordinance, formally amend Map 8-2 - the Future Land Use Map of the Dodge County Comprehensive Plan and amends the County's Farmland Preservation Plan Map of the Dodge County Comprehensive Plan pursuant to Section 66.1001(4)(c), Wisconsin Statutes in accordance with the attached "Exhibit A".
- SECTION 5. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Dodge County Board of Supervisors and publication/posting as required by law.

ADOPTED this 16th day of June, 2020.

Voting Aye: 31 Voting Nay: 1

Russell Kallha  
County Board Chairman

Attest:  
Karen J. Subsin  
County Clerk


**Comprehensive Plan Amendment**  
**Town of Leroy, Sec. 33 & 34**

This map was prepared for the Town of Leroy, Michigan, by the Michigan Department of Transportation, Bureau of Planning and Design, and is not to be used for any other purpose without the written consent of the Michigan Department of Transportation.




**Future Land Use Map**

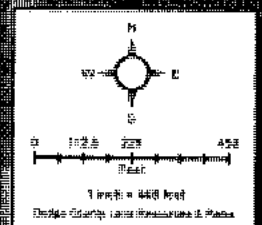
Area to be Amended:

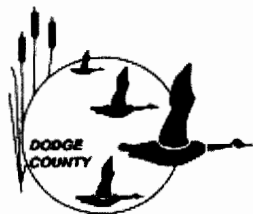
 Single Family Residential to Agriculture

**Farmland Preservation Plan Map**

Area to be Amended:

 Area of Area of Nonagricultural Development to  
Area of Agricultural Use and Agriculture-Related Use





**AGENDA**  
**Dodge County Board of Supervisors Meeting**  
**Tuesday, July 21, 2020 – 7:00 PM**  
**County Board Room, Fourth Floor**  
**127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from June 16, 2020, County Board Session**

**Communications on File**

**Special Orders of Business**

**Confirm Appointments made by County Administrator**

1. Reappoint Jody Langfeldt and Lorna Negen to the Commission on Aging and Disability Services for three year terms, commencing on July 1, 2020 to July 1, 2023, both inclusive.

Supervisor Bobholz, Chairman of Human Services and Health Board  
Abby Sauer, Public Health Officer, Human Services and Health Department  
COVID-19 Update and Dodge County Public Health Officer Guidelines

Supervisor Frohling, Chairman of Finance Committee  
Dave Ehlinger, Finance Director and James Mielke, County Administrator  
2020 Dodge County Budget Update

**Consider, Discuss and Take Action on the Following:**

**Unfinished Business**

- 20-05 Reduce Salary and Compensation for the Dodge County Board Chairman for the Remaining April 2020 through April 2022 Term – Supervisors Guckenberger, Berres and Houchin.
- 20-06 Amending the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* and *Modifying the Dodge County Code of Ordinances* – Supervisors Guckenberger, Berres, Houchin and Sheahan-Malloy.

**Resolutions on File**

- 20-08 Appointment of Terra Mattheis as Child Support Director – Judicial and Public Protection Committee.
- 20-09 2020 Dodge County Human Services and Health Department Budget Amendment (Public Health Emergency Preparedness – COVID-19) – Human Services and Health Board.
- 20-10 2020 Dodge County Human Services and Health Department Budget Amendment (Title III – Coronavirus Aid, Relief, and Economic Security (CARES) Act) – Human Services and Health Board.
- 20-11 2020 Dodge County Human Services and Health Department Budget Amendment (Title III – Family First Coronavirus Response Act (FFCRA) – Human Services and Health Board.
- 20-12 Resolution Authorizing Airport Main Hangar Roof Replacement – Highway Committee.
- 20-13 Amend Town of Lowell Zoning Ordinance – Supervisor Marsik.

**Reports on File**

1. Ordinance No. 1045 – Amend Land Use Code – Karen Hanson, agent for Robert and Carol Henke Revocable Trust Property – Town of Oak Grove – Land Resources and Parks Committee.

2. Ordinance No. 1046 – Amend Land Use Code – Karen Hanson, agent for Robert and Carol Henke Revocable Trust Property – Town of Oak Grove – Land Resources and Parks Committee.
3. Ordinance No. 1047 – Amend Land Use Code – Dean Living Trust Property – Town of Lomira – Land Resources and Parks Committee.
4. County Official’s Bonds – Executive Committee.
5. Ordinance No. 1048 – Amend Land Use Code – David Mallow Property – Town of Lebanon – Land Resources and Parks Committee.

**Consider, Discuss and Take Action on the Following:**

1. County Strategic Planning and Funding in the 2021 Budget.

**Chairman Kottke’s Announcement Regarding Virtual Meetings.**

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk’s Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME		COUNTY BOARD		MEETING DATE July 21, 2020		Approval <u>RK</u> Date <u>7-22-2020</u>		Chair <u>Russell Kotke</u>	
11994	Behl, Allen	X		60.00	32	18.40			
49450	Bennett, Richard	X		60.00	6	3.45			
49449	Benter, Ed	X		60.00	46	26.45			
19566	Berres, Jeff	X		60.00	21	12.08			
11970	Bischoff, Larry	X		60.00	20	11.50			
26899	Bobholz, Mary	X		60.00	28	16.10			
50624	Boelk, Jr. Robert L.	X		60.00	13	7.48			
50238	Burnett, Kevin	X		60.00	10	5.75			
49453	Caine, Jeffrey	X		60.00	14	8.05			
46788	Derr, Lisa	X		60.00	21	12.08			
49971	Fink, Richard W.	X		60.00	17.5	10.06			
28760	Frohling, David	X		60.00	29	16.68			
41853	Greshay, Richard	X		60.00	14	8.05			
49993	Guckenberger, David	X		60.00	42	24.15			
50625	Hedrick, Jenifer	via phone		60.00	0	0.00			
48638	Hilbert, Dan	X		60.00	20	11.50			
49454	Houchin, Cathy	X		60.00	16.5	9.49			
50239	Kemmel, Timothy	X		60.00	54	31.05			
16348	Kottke, Russell	X		65.00	30	17.25			
50490	Kriewald, Naomi	X		60.00	20	11.50			
50623	Kuehl, Karen	X		60.00	28	16.10			
19650	Macheel, Dale	X		60.00	44	25.30			
29374	Maly, Donna	via phone		60.00	0	0.00			
22503	Marsik, Joseph M.	X		60.00	40	23.00			
34243	Miller, MaryAnn	via phone		60.00	0	0.00			
47109	Nickel, Thomas		X	60.00	34	19.55			
30697	Schaefer, Thomas	X		60.00	30	17.25			
15819	Schmidt, Dennis	X		60.00	0	0.00			
28630	Schmitt, Jeffrey	X		60.00	18	10.35			
37252	Schraufnagel, Larry	via phone		60.00	0	0.00			
50626	Schultz, Travis	X		60.00	30	17.25			
50060	Sheahan-Malloy, Kira	X		60.00	32	18.40			
50627	Yaroeh, Del	X		60.00	20	11.50			



**Dodge County Board of Supervisors  
July 21, 2020 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The July Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Nickel who had previously asked to be excused. Supervisors Hedrick, Maly, Miller and Schraufnagel appeared via teleconference.

Chairman Kottke called for approval of the minutes. Chairman Kottke stated a change had been made to the minutes and asked Karen J. Gibson, County Clerk to read the change. The Clerk stated the June 16, 2020 draft minutes were changed as follows: On Page 3, change the word suggested to stated and add the word would. The County Board of Supervisors discussed the draft Ordinance and Chairman Kottke stated that the Wisconsin Counties Association (WCA) formed a Public Health Committee and Chairman Kottke ~~suggested~~ **stated** Dodge County **would** delay action on the Ordinance until the WCA Committee provides guidance. Questions by Supervisors Berres answered by Chairman Kottke. A motion was made by Supervisor D. Schmidt and seconded by Supervisor Benter to approve the minutes of the June 16, 2020, session of the County Board meeting as corrected. Comments by Supervisors Boelk and J. Schmitt and Chairman Kottke. Ms. Nass advised that Chairman Kottke proceeded under Rule 14 on the Ordinance at the June 16, 2020 meeting and under that Rule, the Chairman can layover any item on the agenda for examination. Comment by Supervisors Hilbert. Motion by Supervisor Guckenberger to add to the minutes that the Chairman delayed action on the Ordinance per Rule 14. The motion to amend was seconded by Supervisor Derr. Motion carried. Corporation Counsel Kimberly Nass suggested the amendment to the minutes read as follows: The County Board of Supervisors discussed the draft Ordinance and Chairman Kottke stated that the Wisconsin Counties Association (WCA) formed a Public Health Committee and Chairman Kottke stated Dodge County would delay action per Rule 14 on the Ordinance until the WCA Committee provides guidance. The motion to approve the minutes as amended carried.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Confirm Appointments made by County Administrator, James Mielke. Reappoint Jody Langfeldt and Lorna Negen to the Commission on Aging and Disability Services for three year terms, commencing on July 1, 2020 to July 1, 2023, both inclusive. A motion to accept the reappointments was made by Supervisor Behl and seconded by Supervisor Greshay. Motion carried.

Chairman Kottke called upon Supervisor Bobholz, Chairman, Human Services and Health Board who introduced Abby Sauer, Public Health Officer, Human Services and Health Department who gave an update on COVID-19 and Dodge County Public Health Officer Guidelines. Questions by Supervisors Greshay and Houchin answered by Ms. Sauer. Comment by Supervisor Burnett. Chairman Kottke thanked Ms. Sauer for the great job that she is doing.

Chairman Kottke called upon Supervisor Frohling, Chairman, Finance Committee who introduced Dave Ehlinger, Finance Director and James Mielke, County Administrator. Mr. Ehlinger advised the Board that a copy of the presentation was placed on their desks. Mr. Ehlinger presented the Board with a High Level COVID-19 Fiscal Effect Recap for years 2020 and 2021. Question by Supervisor Derr answered by Mr. Ehlinger and Abby Sauer, Public Health Officer.

The following Resolutions and Reports were read by the Clerk and acted upon by the Board:

**Unfinished Business**

**Resolution No. 20-05** Reduce Salary and Compensation for the Dodge County Board Chairman for the Remaining April 2020 through April 2022 Term – Supervisors Guckenberger, Berres and Houchin. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Houchin. Comment by Supervisors Guckenberger and J. Schmitt. Questions by Supervisors Greshay and Sheahan-Malloy answered by Supervisor Guckenberger and Finance Director Dave Ehlinger. Supervisor Sheahan-Malloy made a motion to amend Resolution 20-05 by changing line 27 to read as follows: Mileage for meetings held within the Administration Building will not be paid as long as an office is maintained in the Dodge County Administration Building. The motion to amend was seconded by Supervisor Guckenberger. Question by Supervisor Sheahan-Malloy. Chairman Kottke called upon Finance Director Dave Ehlinger who made a suggestion that the amendment read: Mileage defined by personal commuting mileage as defined by IRS Publication 15B will not be reimbursed.<sup>1</sup> Supervisors Sheahan-Malloy and Guckenberger accepted the language proposed by the Finance Director as the amendment. Question by Supervisor Greshay answered by Finance Director Dave Ehlinger.

Supervisor Miller left the meeting at 8:00 p.m.

The vote was cast on the motion to amend with 24 ayes and 7 noes, thereby adopting the motion to amend.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Bennett, Kriewald, Guckenberger, Fink, Kuehl, Schraufnagel, Bischoff, Caine, Berres, Houchin, Hedrick, Frohling, Schultz, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Yaroach. Total 24.

**Noes:** Marsik, Greshay, Schaefer, Boelk, Kemmel, Behl, D. Schmidt. Total 7.

**Absent:** Nickel, Miller. Total 2.

The vote was cast on Resolution 20-05 as amended, with 12 ayes and 19 noes, thereby defeating the Resolution as amended.

**Ayes:** Bobholz, Bennett, Guckenberger, Kuehl, Schraufnagel, Berres, Houchin, Hedrick, Schultz, Sheahan-Malloy, Maly, Yaroach. Total 12.

**Noes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Fink, Boelk, Kemmel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Hilbert, Burnett, Derr. Total 19.

**Absent:** Nickel, Miller. Total 2.

Supervisor Miller returned to the meeting at 8:02 p.m.

**Resolution No. 20-06** Amending the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* and *Modifying the Dodge County Code of Ordinances* – Supervisors Guckenberger, Berres, Houchin and Sheahan-Malloy. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Houchin. Supervisor Marsik made a motion to amend Resolution 20-06 by striking lines 17 and 18. The motion to amend was seconded by Supervisor Greshay. Question by Supervisor Guckenberger answered by Supervisor Greshay. Comment by Supervisor Guckenberger. Question by Supervisor Sheahan-Malloy answered by Chairman Kottke. The vote was cast on Supervisor Marsik's motion to amend with 21 ayes and 11 noes, thereby adopting the motion to amend.

**Ayes:** Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Kuehl, Kemmel, Bischoff, Caine, Berres, Frohling, D. Schmidt, Sheahan-Malloy, Hilbert, Burnett, Derr, Yaroach. Total 21.

**Noes:** Bobholz, J. Schmitt, Guckenberger, Boelk, Schraufnagel, Behl, Houchin, Hedrick, Schultz, Maly, Miller. Total 11.

**Absent:** Nickel. Total 1.

Questions by Supervisors D. Schmidt answered by Chairman Kottke. Supervisor Sheahan-Malloy made a motion to amend Resolution 20-06 by replacing lines 17 and 18 to read: WHEREAS, a "management" team does

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<sup>1</sup> Following the meeting, Finance Director Ehlinger noted the correct Publication numbers are Publication 15 and Publication 463.

not exist. Supervisor Sheahan-Malloy withdrew her amendment. Comment by Supervisor Derr. Questions by Supervisors Hilbert and Guckenberger answered by Corporation Counsel Kimberly Nass. Supervisor Guckenberger made a motion to amend Resolution 20-06 by changing line 40 to add the word ordinance between the words resolution, and statute. The motion to amend was seconded by Supervisor Derr. The vote was cast on Supervisor Guckenberger's motion to amend with all voting in the affirmative, thereby adopting the motion to amend.

Comments by Supervisor Frohling and Guckenberger. Question by Supervisor Berres answered by Chairman Kottke. The vote was then cast on Resolution 20-06 as amended with 22 ayes and 10 noes, thereby adopting the Resolution as amended.

**Ayes:** Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Behl, Berres, Houchin, Hedrick, Schultz, Sheahan-Malloy, Maly, Burnett, Derr, Yaroch. Total 22.

**Noes:** Benter, Kottke, Schaefer, Schraufnagel, Bischoff, Caine, Frohling, D. Schmidt, Hilbert, Miller. Total 10.

**Absent:** Nickel. Total 1.

**Resolution No. 20-08** Appointment of Terra Mattheis as Child Support Director – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Greshay. Question by Supervisor Houchin answered by Administrator James Mielke. The vote was cast with 31 ayes and 1 abstention, thereby adopting the Resolution. Mr. Mielke introduced Ms. Mattheis to the Board. Ms. Mattheis introduced herself, gave the Board her background and thanked everyone for this opportunity. Mr. Kottke welcomed Ms. Mattheis to Dodge County. Mr. Mielke also thanked Karen Krentz, interim Child Support Director, for her assistance and hard work over the past few months.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total 31.

**Abstention:** Guckenberger. Total 1.

**Absent:** Nickel. Total 1.

**Resolution No. 20-09** 2020 Dodge County Human Services and Health Department Budget Amendment (Public Health Emergency Preparedness – COVID-19) – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-10** 2020 Dodge County Human Services and Health Department Budget Amendment (Title III – Coronavirus Aid, Relief, and Economic Security (CARES) Act) – Human Services and Health Board. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-11** 2020 Dodge County Human Services and Health Department Budget Amendment (Title III – Family First Coronavirus Response Act (FFCRA) – Human Services and Health Board. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-12** Resolution Authorizing Airport Main Hangar Roof Replacement – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Fink. Questions by Supervisors Houchin, Derr, Boelk, J. Schmitt and Guckenberger answered by Supervisor Caine, Highway Commission Brian Field and Administrator James Mielke. Comments by Supervisors J. Schmitt and Supervisor Caine. The vote was cast with 30 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total 30.

**Noes:** Berres, Houchin. Total 2.

**Absent:** Nickel. Total 1.

**Resolution No. 20-13** Amend Town of Lowell Zoning Ordinance – Supervisor Marsik. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Report No. 1** Ordinance No. 1045 – Amend Land Use Code – Karen Hanson, agent for Robert and Carol Henke Revocable Trust Property – Town of Oak Grove – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Caine. The vote was cast with 31 ayes and 1 no, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total 31.

**No:** Guckenberger. Total 1.

**Absent:** Nickel. Total 1.

**Report No. 2** Ordinance No. 1046 – Amend Land Use Code – Karen Hanson, agent for Robert and Carol Henke Revocable Trust Property – Town of Oak Grove – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 3** Ordinance No. 1047 – Amend Land Use Code – Dean Living Trust Property – Town of Lomira – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Kemmel and seconded by Supervisor Schraufnagel. The vote was cast with 31 ayes and 1 no, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total 31.

**No:** Guckenberger. Total 1.

**Absent:** Nickel. Total 1.

**Report No. 4** County Official's Bonds – Executive Committee. The Chairman ordered this to be placed on file.

**Report No. 5** Ordinance No. 1048 – Amend Land Use Code – David Mallow Property – Town of Lebanon – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

#### **County Strategic Planning and Funding in the 2021 Budget**

Chairman Kottke advised that strategic planning was discussed at the July 6, 2020 Executive Committee meeting and Chairman Kottke reached out to Extension office and to date has received no reply. Chairman Kottke stated a request for proposal or request for bids would have to be put out to hire someone to facilitate strategic planning.

#### **Chairman Kottke's Announcement Regarding Virtual Meetings**

Chairman Kottke advised that the Emergency Declaration was discussed at the July 6, 2020 Executive Committee meeting. The consensus of the Executive Committee was to return to normalcy for meetings.

Supervisors are encouraged to attend meetings in person if possible. The Executive Committee requested that Emergency Declarations be a regular agenda item for review each month.

The Clerk noted the following had been placed on the Supervisor's desks: 3<sup>rd</sup> Edition of The Green Book: A Book of County Facts, Friends of Dodge County Parks June, 2020 Newsletter, Summer, 2020 Aging and Disability Resource Center Newsletter, Dodge County High Level COVID-19 Fiscal Effect Recap Last Update 07/21/2020 and letter dated July 21, 2020 addressed to the Dodge County Board from Judge Steven G. Bauer.

At 8:53 p.m. Supervisor Frohling made a motion to recess until Tuesday, August 18, 2020 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

**Resolution 20-05** Reduce Salary and Compensation for the Dodge County Board Chairman for the Remaining April 2020 through April 2022 Term – Supervisors Guckenberger, Berres and Houchin.

This Resolution was defeated on a vote of 12 Yes, 19 Noes and 2 Absent. Therefore, it is not published.

Karen J. Gibson  
Dodge County Clerk  
7/21/2020

RESOLUTION NO. 20-06

**Amending the Rules of Order Governing the County Board of Supervisors of Dodge County, WI  
and Modifying the Dodge County Code of Ordinances**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors has recently adopted rules changes under Resolution 19-71; and,

**WHEREAS**, the undersigned Supervisors request a modification to the *Rules of Order Governing the County Board of Supervisors*; and,

**WHEREAS**, Rule 1. Partially codifies the duties of the organizationally elected Chairman, Vice-Chairman and the Second Vice Chairman of the Dodge County Board of Supervisors; and,

~~**WHEREAS**, the current organizationally elected Chairman, Vice-Chairman and the Second Vice Chairman, and only they, believe that a "management" team exists; and,~~

**WHEREAS**, the undersigned Supervisors hold the belief that all members of the Board of Supervisors have the same rights and responsibilities as others on the Board; and,

**WHEREAS**, the undersigned Supervisors hold the belief that the roles and responsibilities of the organizationally elected Chairman, Vice-Chairman and the Second Vice Chairman need to be spelled out to ensure that all 33 members of the County Board have equal say in all matters related to the County Board; and,

**WHEREAS**, the following rule shall be added as Rule 44 to the *Rules of Order Governing the County Board of Supervisors*:

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that, effective immediately, the *Rules of Order Governing the County Board of Supervisors* shall be amended as follows:

**"44. The Board Chairman, the Board Vice-Chairman, and the Board 2<sup>nd</sup> Vice-Chairman shall have no powers other than; 1. Provide leadership to the Board; 2. Ensuring proper information to the Board; 3. Planning and conducting Board meetings effectively; 4. Meeting management; 5. All rights granted under Rule 1; 6. Committee assignments as indicated by Rule 33, and 7. All powers granted by resolution, statute, and emergency powers. All actions and determinations shall be taken by a quorum of the County Board or a quorum of a Committee."**; and,

1 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge  
 2 County Corporation Counsel is directed to modify the *Dodge County Code of Ordinances* to be  
 3 consistent with the rule changes reflected herein, and to make such modifications in the 2020  
 4 codification process.

All of which is respectfully submitted this 16<sup>th</sup> day of June, 2020.

David Guckenberger  
 David Guckenberger, Supervisor  
 Dodge County Supervisory District 11

Kira Sheehan Mallory

Jeff Berner  
Cathy Houck

\*Amendment: Strike the lines 17 & 18

\*\*Amendment: Amend line 40 by adding the word ordinance between the word resolution and statute.

**Vote Required:** Majority of members present

**Resolution Summary:** A resolution amending the *Rules of Order Governing the Dodge County Board of Supervisors* and modifying the *Dodge County Code of Ordinances*.

*Referred to Executive Committee*  
**ADOPTED**

BY DODGE COUNTY BOARD Chair

JUN 16 2020

ADOPTED  
 BY DODGE COUNTY BOARD

AYES        NOES         
 ABSENT         
 ABSTAIN       

*Karen J. Blison*  
*County Clerk*

JUL 21 2020

AYES 22 NOES 10  
 ABSENT 1  
 ABSTAIN 0

*Karen J. Blison*  
*County Clerk*



RESOLUTION NO. 20-08

**Appointment of Terra Mattheis as Child Support Director**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

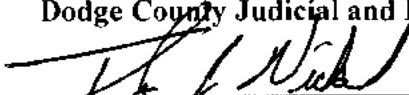
**WHEREAS**, on June 24, 2020, James Mielke, Dodge County Administrator, appointed Terra Mattheis to the full-time, benefited position of *Child Support Director*, effective August 6, 2020, in Step 1 of Labor Grade 11 of the Dodge County Wage Schedule, at a beginning annual salary equivalent to \$34.64 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment; and,


**WHEREAS**, James Mielke, Dodge County Administrator, and the Dodge County Judicial & Public Protection Committee request the Dodge County Board of Supervisors confirm this appointment;

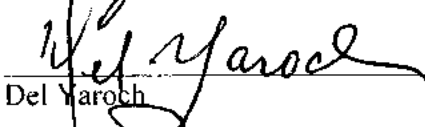
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby confirms the appointment of Terra Mattheis to the full-time, benefited position of *Child Support Director*, effective August 6, 2020, in Step 1 of Labor Grade 11 of the Dodge County Wage Schedule, at a beginning annual salary equivalent to \$34.64 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment.

All of which is respectfully submitted this 21<sup>st</sup> day of July, 2020.

Dodge County Judicial and Public Protection Committee:

  
Thomas Mickel

  
Ed Benter

  
Del Yaroch

 YES PER PHONE TXN  
Larry Schraufnagel

  
David Guckenberger

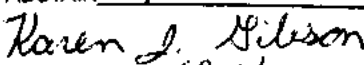
**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution for the appointment of Terra Mattheis as *Child Support Director*.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 31 NOES 0  
ABSENT 1  
ABSTAIN 1

  
County Clerk

RESOLUTION NO. 20-09

**2020 Dodge County Human Services and Health Department Budget Amendment  
(Public Health Emergency Preparedness – COVID-19)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Human Services and Health Department, received notice of a grant agreement modification providing additional funds in the amount of \$60,151; and,

**WHEREAS**, the purpose of the additional grant funds is to support Dodge County's Public Health Emergency Preparedness for COVID-19; and,

**WHEREAS**, the grant program period is October 1, 2019, through September 30, 2020; and,

**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the additional services funded by the grant will benefit Dodge County's COVID-19 Public Health Emergency Preparedness; and,

**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2020 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

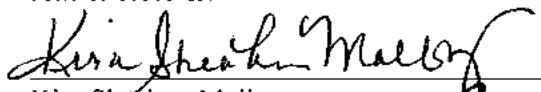
**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2020 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit "A".

All of which is respectfully submitted this 21<sup>st</sup> day of July, 2020.


**Dodge County Human Services and Health Board:**


  
Mary J. Bobholz

Jenifer Hedrick

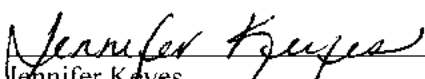
  
Kira Sheahan-Malloy

Timothy J. Kemmel

  
Naomi Kriewald

  
Richard Bennett

  
Lois Augustson


  
Jennifer Keyes

David Godshall

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 33 NOES 0  
ABSENT 1  
ABSTAIN 0

**FISCAL NOTE:** This budget amendment will have a neutral effect on the departmental budget, as anticipated grant revenue will equal anticipated related expenditures. Finance Committee review date: July 13, 2020. Chair initials: 

Vote Required: 2/3 Majority of Members Elect.

**Resolution Summary:** Dodge County Human Services and Health Department 2020 Budget Amendment, (Public Health Emergency Preparedness – COVID-19).



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**

Doc = BX  
 Ledger = BA

Effective January 1st, 2016

Date: May 21, 2020

Department: Human Services and Health Department

Budget Year: 2020

**Description of Adjustment:**

For Finance Department use only
Doc# _____
Batch# _____
GL Date: _____

see Resolution

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<b>Budget Adjustment</b>
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Project String	Description	Amount
96PHEP19-GRANT-STATE	DPH PHEP COVID 19 FUNDING	-60,151
96PHEP19-INT GOVT-COST	COST ALLOCATION	60,151

Note the total Budget Adjustment must balance

RESOLUTION NO. 20-10

**2020 Dodge County Human Services and Health Department Budget Amendment  
(Title III – Coronavirus Aid, Relief, and Economic Security (CARES) Act)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Human Services and Health Department, was notified of increased grant funding for its Title III – Older American's Act programs, in the amount of \$185,241; and,

**WHEREAS**, the purpose of the additional grant funding is to fund supportive services, home delivered meals and family caregivers support programs; and,

**WHEREAS**, the grant program period is January 1, 2020, through December 31, 2020; and,

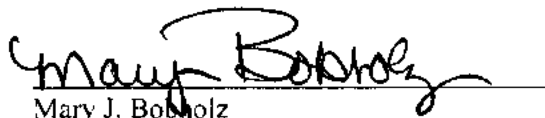
**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the additional services funded by the increased grant amount will benefit program participants and increased needs; and,

**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2020 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

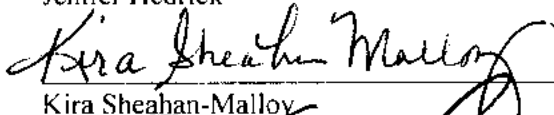
**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2020 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit "A".

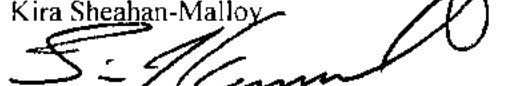
All of which is respectfully submitted this 21<sup>st</sup> day of July, 2020.

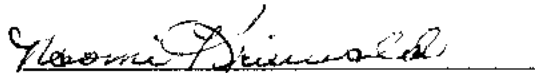
**Dodge County Human Services and Health Board:**


  
Mary J. Bobholz


Jenifer Hedrick

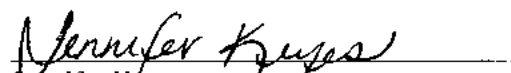
  
Kira Sheahan-Malloy

  
Timothy J. Kemmel

  
Naomi Kriewald

  
Richard Bennett

  
Lois Augustson

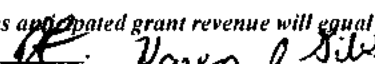
  
Jennifer Keyes

David Godshall

**ADOPTED  
BY DODGE COUNTY BOARD**

JUL 21 2020

AYES	<u>32</u>	NOES	<u>0</u>
ABSENT	<u>1</u>		
ABSTAIN	<u>0</u>		

**FISCAL NOTE:** This budget amendment will have a neutral effect on the departmental budget, as anticipated grant revenue will equal anticipated related expenditures. Finance Committee review date: July 13, 2020. Chair initials: 

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** 2020 Dodge County Human Services and Health Department Budget Amendment. (Title III – Coronavirus Aid, Relief, and Economic Security (CARES) Act)



Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form

Doc = BX  
Ledger = BA

Effective January 1st, 2016

Date: June 6, 2020

Department: Human Services and Health Department

Budget Year: 2020

Description of Adjustment:

see Resolution

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Budget Adjustment**

Project String
97SHC-GRANT-STATE-CARES B
97SHC-SERVICES-CONTCT SER-CARES B
97HDM-GRANT-STATE-CARES C2
97HDM-SERVICES-CONTCT SER
97HDM-SUPPLIES-OPERATING
97FAMCAR-GRANT-STATE-CARES E
97FAMCAR-SERVICES-CONTCT SER-RESPITE
97FAMCAR-SUPPLIES-OPERATING-GENERAL

Description	Amount
CARES ACT TITLE IIIB FUNDING	-47,375
CONTRACTUAL SERVICES CARES EXPENSES	47,375
CARES ACT TITLE III C2 FUNDING	-113,786
CONTRACTUAL SERVICES	56,893
OPERATING SUPPLIES	56,893
CARES ACT TITLE IIIE FUNDING	-24,080
CARES E CONTRACTUAL SERVICES CARES	22,000
GENERAL	2,080

Note the total Budget Adjustment must balance

RESOLUTION NO. 20-11

**2020 Dodge County Human Services and Health Department Budget Amendment  
(Title III – Family First Coronavirus Response Act (FFCRA))**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Human Services and Health Department received notification of additional grant funding in the amount of \$52,439; and,

**WHEREAS**, the purpose of the additional grant funding is to provide support for home delivered meal services based on needs due to COVID-19; and,

**WHEREAS**, the grant program period is January 1, 2020, through December 31, 2020; and,

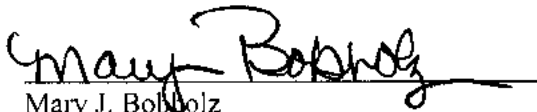
**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the additional services funded by the additional grant funding will benefit the home delivered meal program participants; and,

**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2020 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibit “A”, attached hereto and incorporated herein by reference;

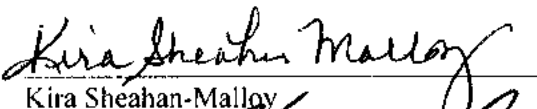
**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit “A”, are hereby approved and the Finance Director is directed to amend the 2020 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit “A”.

All of which is respectfully submitted this 21<sup>st</sup> day of July, 2020.

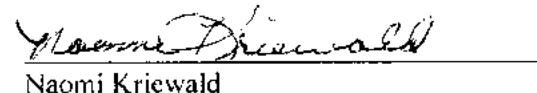
**Dodge County Human Services and Health Board:**

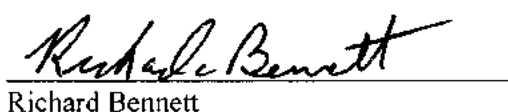
  
Mary J. Bobholz

Jenifer Hedrick

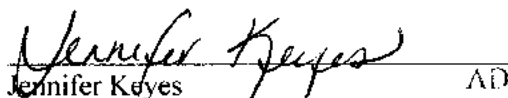
  
Kira Sheahan-Malloy

Timothy J. Kemmel

  
Naomi Kriewald

  
Richard Bennett

  
Lois Augustson

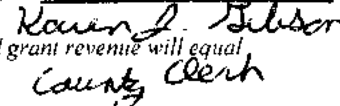
  
Jennifer Keyes


David Godshall

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 32 NOES 0  
ABSENT 1  
ABSTAIN 0

  
Karen J. Gibson  
County Clerk

**FISCAL NOTE:** This budget amendment will have a neutral effect on the departmental budget, as anticipated grant revenue will equal anticipated related expenditures. Finance Committee review date: July 13, 2020. Chair initials: 

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** Dodge County Human Services and Health Department 2020 Budget Amendment, (Title III – Family First Coronavirus Response Act (FFCRA)).



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**

Doc = BX  
 Ledger = BA

Effective January 1st, 2016

Date: May 21, 2020

Department: Human Services and Health Department

Budget Year: 2020

**Description of Adjustment:**

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

see Resolution

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**Budget Adjustment**

Project String	Description	Amount
97HDM-GRANT-STATE-FFCRA	COVID19 TITLE III C2 HOME DELIVERED MEALS	-52,439
97HDM-INT GOVT-COST	COST ALLOCATION FFCRA	12,439
97HDM-SERVICES-CONTCT SER	CONTRACTED SERVICES	40,000

Note the total Budget Adjustment must balance

RESOLUTION NO. 20-12**RESOLUTION AUTHORIZING AIRPORT MAIN HANGAR ROOF REPLACEMENT**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Highway Committee has determined that it is necessary to replace the roof on the main hangar building at Dodge County Airport; and,

**WHEREAS**, the Highway Department solicited bids for the roof replacement and advertised the Request for Bids on June 18, 2020 and June 25, 2020; and,

**WHEREAS**, the Highway Department has received bids for the roof replacement from the following contractors:

Contractor	Bid
Badgerland Commercial Roofing, Inc. Watertown, WI	\$63,900.00
H.I.S. Comp Hartford, WI	\$70,799.00
Performance Roofing Systems, Inc. Richfield, WI	\$87,659.00
Pioneer Roofing, LLC Johnson Creek, WI	\$58,997.00 (did not meet spec)

and,

**WHEREAS**, copies of the bids are on file in the Office of the Dodge County Highway Commissioner and may be viewed during Highway Department business hours; and,

**WHEREAS**, due to the storm event of July 9, 2020, it is imperative that the roof replacement begin forthwith; and,

**WHEREAS**, at its meeting on July 13, 2020, the Highway Committee authorized the immediate commencement of preliminary site preparations and recommends that the Dodge County Board of Supervisors approve and accept the bid from Badgerland Commercial Roofing, Inc., in the amount of \$63,900.00 for the replacement of the roof on the main hangar building at the Dodge County Airport; and,

**WHEREAS**, sufficient funds are budgeted in the 2020 Highway Department Budget for the roof replacement;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves and accepts the bid from Badgerland Commercial Roofing, Inc. of Watertown, Wisconsin in the amount of \$63,900.00 and authorizes and directs the Dodge County Highway Commissioner to enter into an agreement with Badgerland Commercial Roofing, Inc.; and,

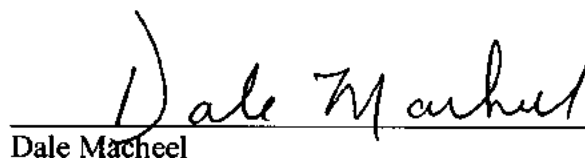


**BE IT FINALLY RESOLVED**, that upon presentation of invoices properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$63,900.00, the Dodge County Highway Commissioner is authorized to make payment of such invoices.

All of which is respectfully submitted this 21st day of July, 2020.

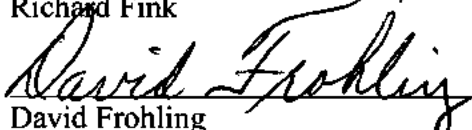
**Dodge County Highway Committee:**

  
Jeffrey Caine

  
Dale Macheel

  
Richard Fink

Jeff Berres

  
David Frohling

**FISCAL NOTE:** Because the Highway Department uses full accrual accounting, the cash outlay for the roof replacement will be recorded on the balance sheet as opposed to the income statement. This will result in a decrease in "operational" net position and an increase in "capital" net position. Any receipts of insurance proceeds will be treated as income and will increase the "operational" net position.

Finance Committee review date: July 13, 2020. Chair initials: 

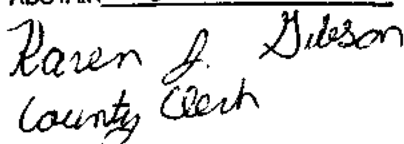
**Vote Required:** Majority of Members present.

**Resolution Summary:** Resolution authorizing the Dodge County Airport Main Hangar roof replacement.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 30 NOES 2  
ABSENT 6  
ABSTAIN 0

  
County Clerk

**RESOLUTION # 20-13**

**TO THE HONORABLE BOARD OF SUPERVISORS  
OF DODGE COUNTY, WISCONSIN**

**WHEREAS**, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

**WHEREAS**, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

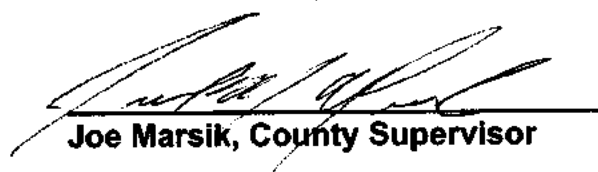
**WHEREAS**, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

**WHEREAS**, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on June 2, 2020; and

**WHEREAS**, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on June 9, 2020 as set forth and attached hereto as "Exhibit A";

**THEREFORE, BE IT RESOLVED**, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A", attached hereto and made a part of this Resolution, be and hereby is APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

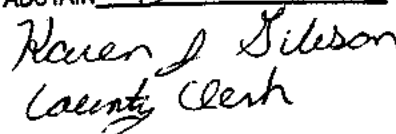
All of which is respectfully submitted this 21st day of July, 2020.

  
**Joe Marsik, County Supervisor**

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 3a NOES 0  
ABSENT 1  
ABSTAIN 0

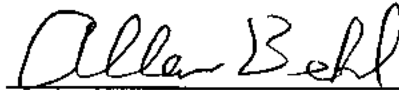
  
County Clerk

REPORT to Res. 20-13

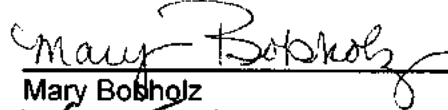
## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Town of Lowell Town Board requesting amendment of the text of the Town Zoning Ordinance and amendment of the Town Zoning Map, Town of Lowell, Dodge County, Wisconsin and recommend approval of the resolution submitted for the Town of Lowell for the proposed text and map amendments as shown in Exhibit A. The purpose of amendments are intended to clarify the intent and purpose of the Town's Conservancy Zoning District and to clarify the zoning district boundaries shown on the Town Zoning Map. The committee has reviewed the amendments in accord with s. 60.62(3) Wisconsin Statutes and finds the amendments are necessary in order to implement the policies in the Town's Comprehensive Plan.

Respectfully submitted this 21st day of July, 2020.



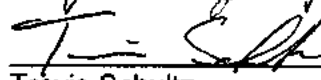
Allen Behl



Mary Bosholz



Larry Schraufnager



Travis Schultz



Thomas Schaefer

Land Resources and Parks Committee

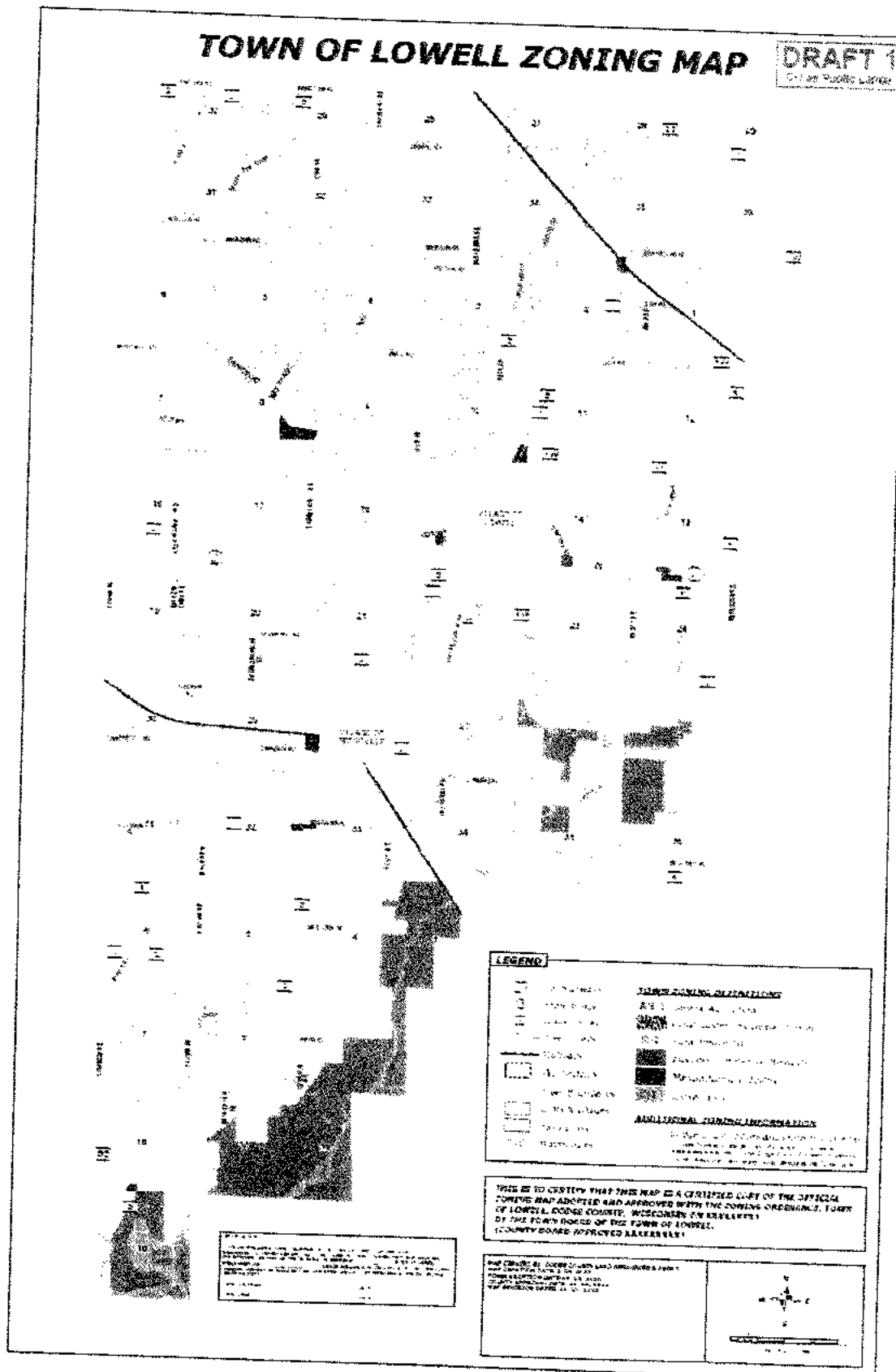
*Exhibit A***Attachment A: Text Amendment**

**Sec. 13-1-47(a) C-I Conservancy Overlay District** shall be revised as follows:

- (a) Purpose and Characteristics. The C-I Conservancy Overlay District is intended to be used to prevent destruction of valuable natural or man-made resources ~~and to protect watercourses and areas that are not adequately drained, or which are subject to periodic flooding, where development would result in hazards to health or safety, or would deplete or destroy natural resources or be otherwise incompatible with the public welfare.~~ The District primarily includes ~~county designated primary environmental corridors~~ public lands. ~~The C-I District provides for additional uses which are not permitted in the underlying districts, but also sets forth additional regulations.~~

# TOWN OF LOWELL ZONING MAP

**DRAFT**



REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Karen Hanson, agent for Robert and Carol Henke Revocable Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 10-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the SE ¼, Section 3, Town of Oak Grove, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of July, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 31 NOES 1  
ABSENT 0  
ABSTAIN 0

*Karen J. Gibson*  
County Clerk

*Allen Behl*  
Allen Behl

*Mary Bobholz*  
Mary Bobholz

*Larry Schraufnager*  
Larry Schraufnager

Travis Schultz  
*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1045

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 3, T11N, R15E, Town of Oak Grove, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

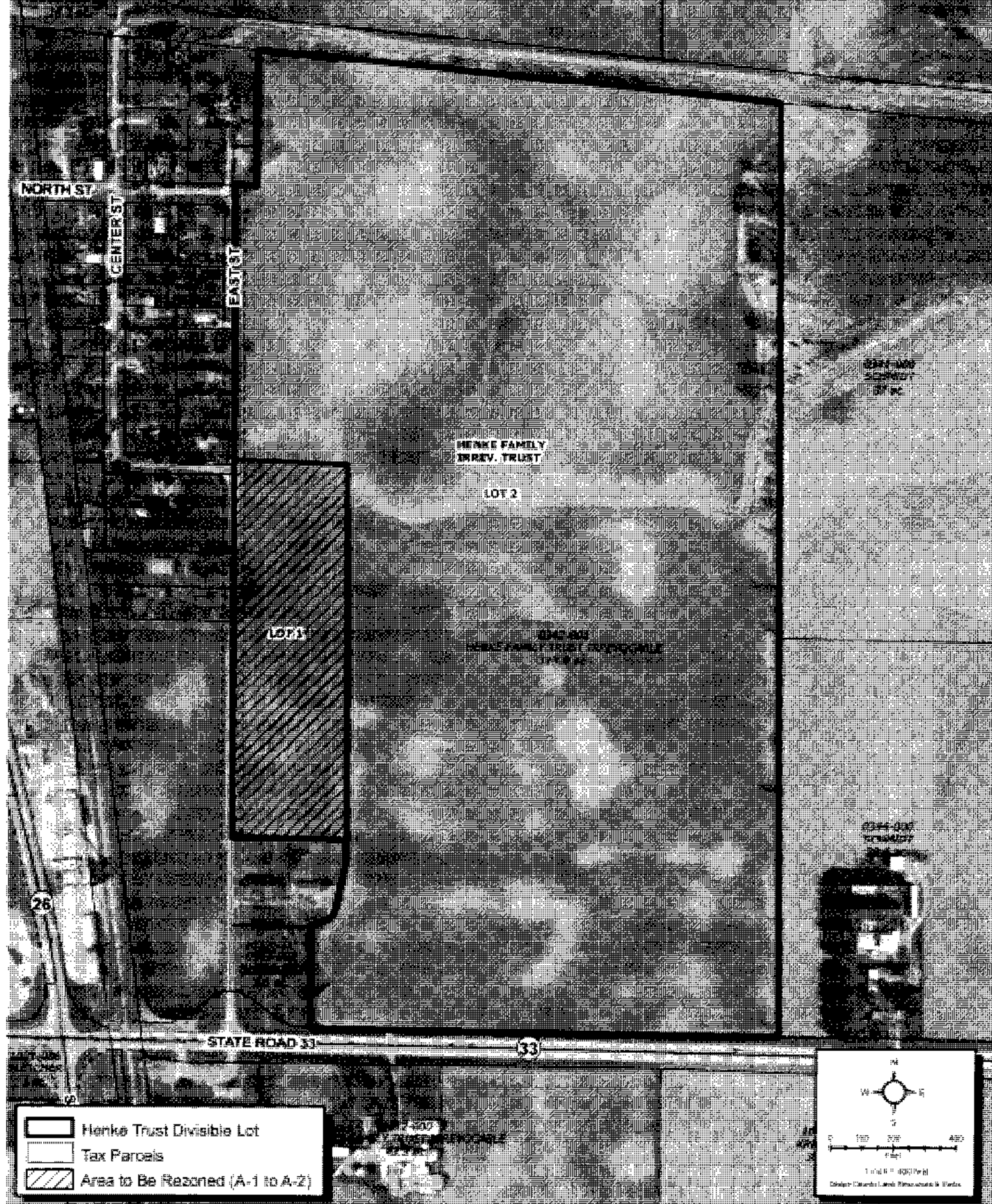
Adopted and Approved this 21st day of July, 2020.

Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

1. The first step is to create the data file. This is done by entering the data into a spreadsheet or database. The data should be organized into columns and rows, with each row representing a single observation or data point.

27





REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Karen Hanson, agent for Robert and Carol Henke Revocable Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 7-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the NE ¼, Section 10, Town of Oak Grove, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of July, 2020

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 32 NOES 0  
ABSENT 1  
ABSTAIN 0

*Karen J. Silesen*  
County Clerk

*Allen Behl*  
Allen Behl

*Mary Bobholz*  
Mary Bobholz

*Larry Schraufnager*  
Larry Schraufnager

Travis Schultz

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1046

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 10, T11N, R15E, Town of Oak Grove, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 21st day of July, 2020.

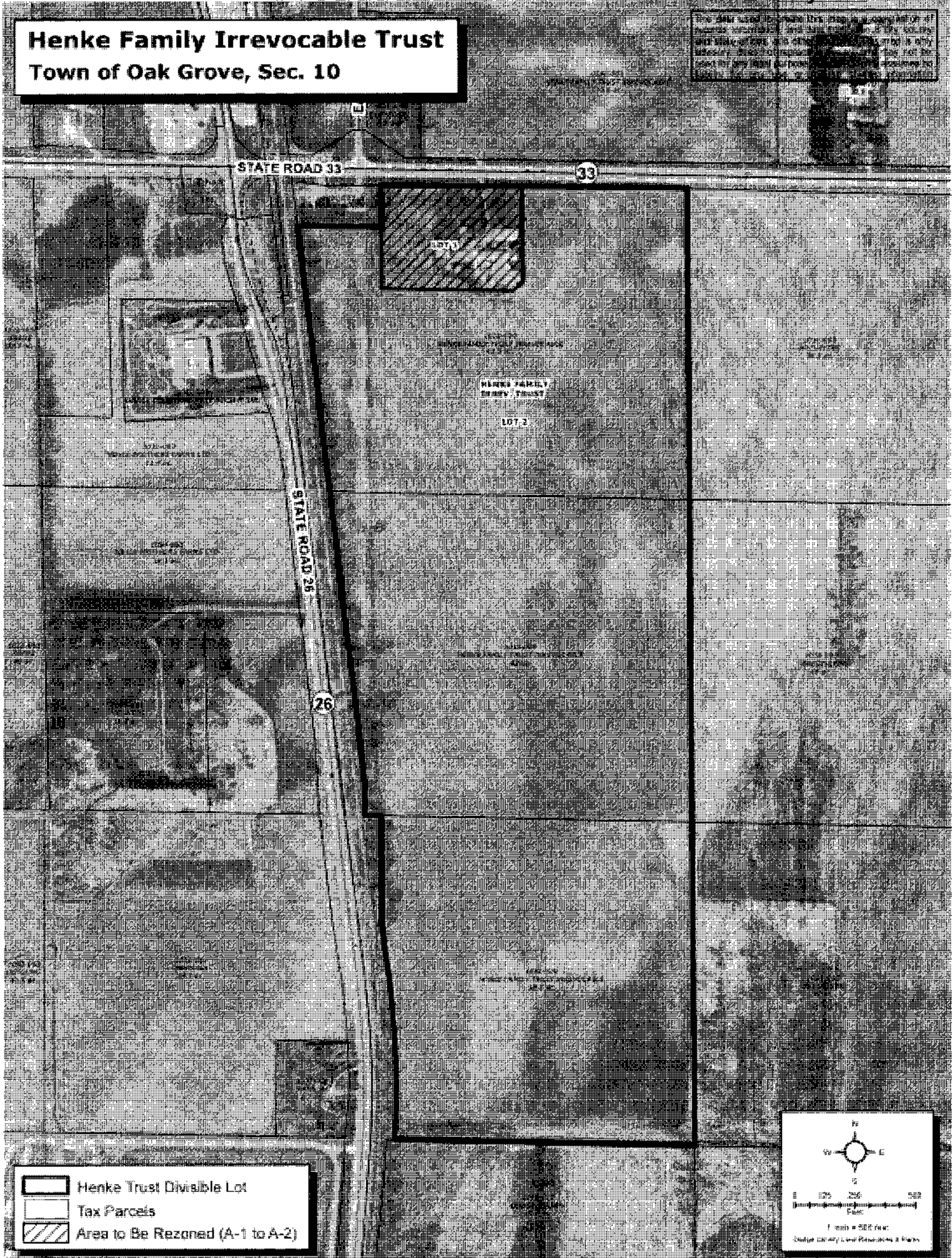
Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

# Henke Family Irrevocable Trust

## Town of Oak Grove, Sec. 10

This map is used to show the location of all parcels within the town of Oak Grove, Sec. 10. The map is not intended to show the location of any other parcels. The map is not intended to show the location of any other parcels. The map is not intended to show the location of any other parcels.



REPORT 3

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Dean Living Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 10.2-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the SW ¼, Section 8, Town of Lomira, to allow for the creation of two non-farm residential lots at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of July, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 31 NOES 1  
ABSENT 0  
ABSTAIN 0

*Karen J. Silson*  
*County Clerk*

*Allen Behl*  
Allen Behl

*Mary Bohnholz*  
Mary Bohnholz

*Larry Schraufnager*  
Larry Schraufnager

Travis Schultz

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1047

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 8, T13N, R17E, Town of Lomira, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 21st day of July, 2020.

Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

**Dean Living Trust**  
**Town of Lomira, Sec. 8**

The map shows the location of the Dean Living Trust property in the Town of Lomira, Wisconsin. The property is located in the northwest corner of Section 8, Township 36 North, Range 10 West, County of Dodge, Wisconsin. The map is a black and white aerial photograph with the property boundaries overlaid. The property is divided into two lots, LOT 1 and LOT 2, which are shaded with diagonal lines. The map also shows the location of County Road Y and the Dean Living Trust property. The map is dated July 2020.

COUNTY ROAD Y




LOT 1

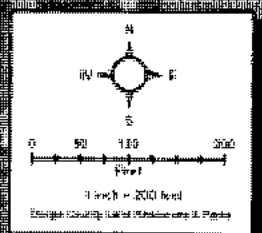
DEAN LIVING TRUST

LOT 2

07

Y

-  Dean Living Trust Divisible Lot
-  Tax Parcels
-  Area to Be Rezoned (A-1 to A-2)



REPORT NO. 4

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

Pursuant to Section 59.21(2) of the Wisconsin Statutes, the Dodge County Executive Committee has examined the bonds of the County Clerk, Treasurer, Sheriff, Medical Examiner, Clerk of Circuit Courts, and the Register of Deeds and has found that these bonds are adequate as to form and sufficiency of the sureties thereto, and has approved these bonds as to form and sufficiency of the sureties thereto.

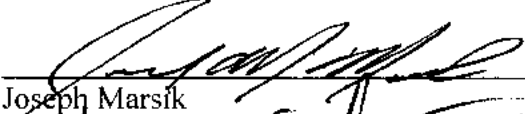
The County Clerk, Sheriff, Clerk of Circuit Court, Register of Deeds, Treasurer and the Medical Examiner are covered by the blanket bond of Dodge County with a limit of \$1,000,000 per loss.

All of which is respectfully submitted this 21st day of July, 2020.

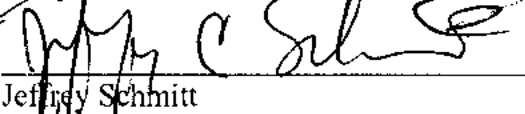
## Dodge County Executive Committee:



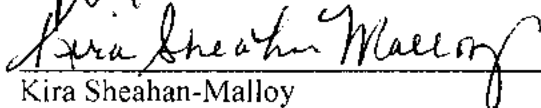
Russell Kottke



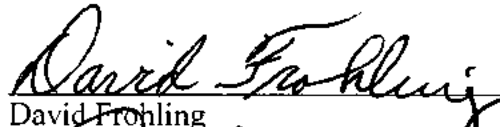
Joseph Marsik



Jeffrey Schmitt



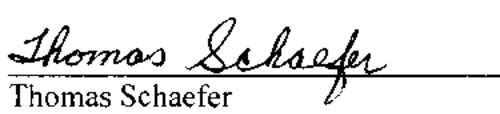
Kira Sheahan-Malloy



David Frohling



Dan Hilbert



Thomas Schaefer

Placed on File

~~ADOPTED~~

BY DODGE COUNTY BOARD

JUL 21 2020

AYES        NOES         
 ABSENT         
 ABSTAIN       

Raven J. Silesen  
 County Clerk

REPORT 5

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of David Mallow requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 19.6-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SE ¼ of the NE ¼, Section 26, Town of Lebanon, to allow for the creation of a 2-acre and a 17.6-acre non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of July, 2020

ADOPTED  
BY DODGE COUNTY BOARD

JUL 21 2020

AYES 32 NOES 0  
ABSENT 0  
ABSTAIN 0

Raven J. Selison  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnager  
Larry Schraufnager

Travis Schultz  
Travis Schultz

Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1048

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 26, T09N, R16E, Town of Lebanon, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.




Adopted and Approved this 21st day of July, 2020.

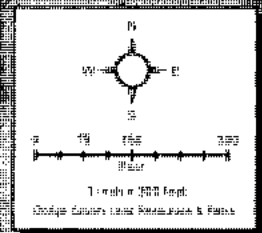
Russell Kottke  
Russell Kottke  
Chairman  
Karen J. Gibson  
Karen J. Gibson  
County Clerk

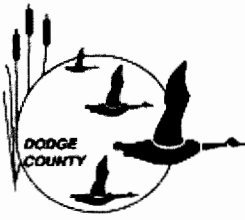
**David & Diane Mallow**  
**Town of Lebanon, Sec. 26**

The Planning Board of Lebanon, Inc. has reviewed the application for a rezoning of the property described above and has recommended that the property be rezoned from its current zoning to the proposed zoning. The Planning Board's recommendation is based on the information provided by the applicant and the information available to the Planning Board. The Planning Board's recommendation is subject to the final decision of the Planning Board and the final decision of the Planning Board is subject to the final decision of the Planning Board.



-  Mallow Property
-  Tax Parcels
-  Area to Be Rezoned (A-1 to A-2)





## AGENDA

Dodge County Board of Supervisors Meeting  
Tuesday, August 18, 2020 – 7:00 PM  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

1. Call to Order by Russell Kottke, County Board Chairman
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes from July 21, 2020, County Board Session
5. Communications on File
6. Special Orders of Business
  - Confirm Appointments made by County Administrator
    - Appoint Roberta (Kay) Marose to fill a vacancy on the Monarch Library System Board of Trustees. Her term will expire on December 31, 2020.
  - Introduction by Supervisor Bobholz, Chairman of Human Services and Health Board, of Abby Sauer, Public Health Officer, Human Services and Health Department.
    - Dodge County COVID-19 update.
  - Introduction by Supervisor Frohling, Chairman, Finance Committee, of Dave P. Ehlinger, Finance Director.
    - Presentation of Comprehensive Annual Financial Report – Year Ending December 31, 2019.
  - Introduction by Supervisor Marsik, Chairman, Human Resources Committee, of Sarah Hinze, Human Resources Director and McGrath Consulting Group, Inc.
    - Presentation of Compensation and Classification Study Executive Report.
7. Resolutions on File
  - 20-14 Dodge County Advocates the Constitutional Rights of its Citizens – Executive Committee.
  - 20-15 2020 Dodge County Human Services and Health Department Budget Amendment (2020 Division of Public Health Consolidated Contract – COVID-19 Response) – Human Services and Health Board.
  - 20-16 Resolution Authorizing the Engagement of Baker Tilly for Audit Services – Finance Committee.
  - 20-17 Resolution Authorizing Dodge County Detention Center Caulking Project – Building Committee.
  - 20-18 Create Position of *Deputy Secretary* at Sheriff's Office – Judicial and Public Protection Committee.
  - 20-19 Resolution to Abolish the Position of *Jail Corporal* and Create Two Positions of *Jail Sergeant* – Judicial and Public Protection Committee.
  - 20-20 Abolish Three Positions of *Communications Officer* and Create one Position of *Sergeant – Communications* – Judicial and Public Protection Committee.
  - 20-21 Routes to Recovery Grant Program-Authorization to Proceed with County Projects – Building and Finance Committees.
8. Reports on File
  - Report 1 Ordinance No. 1049 – An Ordinance amending the Land Use Code, Dodge County, Wisconsin – Land Resources and Parks Committee.
  - Report 2 Ordinance No. 1050 – An Ordinance amending Chapter 30.04(4)(b) Schedule of Deposits, of the Dodge County Code of Ordinances to set forth a deposit schedule for certain violations of the Sanitary Ordinance, Dodge County, Wisconsin – Land Resources and Parks Committee.

- Report 3 Ordinance No. 1051 – An Ordinance amending the Sanitary Ordinance, Dodge County, Wisconsin – Land Resources and Parks Committee.
- Report 4 Ordinance No. 1052 – Amend Land Use Code – Kevin Knoll Property – Town of LeRoy – Land Resources and Parks Committee.
- Report 5 Ordinance No. 1053 – Amend Land Use Code – Bryan and Barbara Schobat Property – Town of Lomira – Land Resources and Parks Committee.
- Report 6 Ordinance No. 1054 – Amend Land Use Code – Glen Bonner Property – Town of Trenton – Land Resources and Parks Committee.

9. Ordinance on File

- Ordinance No. 1055 An Ordinance Amending Chapter 2, *The Governing Body*, Section 2.01 – County Board Rules, of the Dodge County Code of Ordinances – Executive Committee.

10. Claim on File

- Claim 1 Claim by Stacey Reisetter, Claimant, received in the Office of the Dodge County Clerk on July 12, 2020, alleging an incident on or about July 1, 2020, causing damage to a 2016 Toyota in the amount of \$148.65 due to a concrete buckle on State Highway 151 in Dodge County.

**Photocopies of the claim documents are on file in the Office of the Dodge County Clerk and may be viewed there during normal business hours.**

11. Designate September 22, 2020 as next official meeting date and designate September 28, 2020 – 6:00 p.m. as special County Board meeting date for 2021 preliminary budget discussion.

12. Adjourn

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE August 18, 2020								
		Approval <i>RK</i>					Date <i>8-20-2020</i>	
		Chair <i>Russ Kottke</i>						
VENUE	NAME	STATUS	AGE	PRICE	QUANTITY	TOTAL		
11994	Behl, Allen	x		60.00	32	18.40		
49450	Bennett, Richard		x	0.00	0	0.00		
49449	Benter, Ed	x		60.00	46	26.45		
19566	Berres, Jeff	x		60.00	42	24.15		
11970	Bischoff, Larry		x	0.00	0	0.00		
26899	Bobholz, Mary	x		60.00	28	16.10		
50624	Boelk, Jr. Robert L.	x		60.00	26	14.95		
50238	Burnett, Kevin	x		60.00	20	11.50		
49453	Caine, Jeffrey	x		60.00	14	8.05		
46788	Derr, Lisa	x		60.00	21	12.08		
49971	Fink, Richard W.	x		60.00	35	20.13		
28760	Frohling, David	x		60.00	29	16.68		
41853	Greshay, Richard	x		60.00	14	8.05		
49993	Guckenberger, David	x		60.00	42	24.15		
50625	Hedrick, Jenifer	via phone		60.00	0	0.00		
48638	Hilbert, Dan	x		60.00	20	11.50		
49454	Houchin, Cathy	x		60.00	33	18.98		
50239	Kemmel, Timothy	x		60.00	54	31.05		
16348	Kottke, Russell	x		65.00	30	17.25		
50490	Kriewald, Naomi	x		60.00	20	11.50		
50623	Kuehl, Karen	x		60.00	28	16.10		
19650	Macheel, Dale	x		60.00	44	25.30		
29374	Maly, Donna	via phone		60.00	0	0.00		
22503	Marsik, Joseph M.	x		60.00	40	23.00		
34243	Miller, MaryAnn	via phone		60.00	0	0.00		
47109	Nickel, Thomas	x		60.00	34	19.55		
30697	Schaefer, Thomas	x		60.00	30	17.25		
15819	Schmidt, Dennis	x		60.00	0	0.00		
28630	Schmitt, Jeffrey	x		60.00	18	10.35		
37252	Schraufnagel, Larry	via phone		60.00	0	0.00		
50626	Schultz, Travis	x		60.00	30	17.25		
50060	Sheahan-Malloy, Kira		x	0.00	0	0.00		
50627	Yaroeh, Del	x		60.00	20	11.50		

**Dodge County Board of Supervisors  
August 18, 2020 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The August Meeting of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Bennett, Bischoff, and Sheahan-Malloy who had previously asked to be excused. Supervisors Hedrick, Maly, Miller, and Schraufnagel appeared via teleconference.

Chairman Kottke called for approval of the minutes. Karen J. Gibson, County Clerk stated the following mistake was discovered on the July 21, 2020 minutes: On Page 2, The vote cast on Resolution 20-05 as amended, with 12 noes and 19 ayes, thereby defeating the Resolution as amended, should have been 12 ayes and 19 noes. Motion was made by Supervisor Maly and seconded by Supervisor Benter to approve the minutes of the July 21, 2020, with correction noted by clerk. Comment by Supervisor J. Schmitt. Motion carried by voice vote.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Confirm Appointments made by County Administrator, James Mielke. Appoint Roberta (Kay) Marose to fill a vacancy on the Monarch Library System Board of Trustees. Her term will expire on December 31, 2020. A motion to accept the appointment was made by Supervisor Caine and seconded by Supervisor Schaefer. Motion carried by voice vote.

Chairman Kottke called upon Supervisor Bobholz, Chairman, Human Services and Health Board who introduced Abby Sauer, Public Health Officer, Human Services and Health Department who gave an update on COVID-19. Questions by Supervisors Greshay, Houchin, and Nickel answered by Ms. Sauer. Comment by Supervisor J. Schmitt.

Chairman Kottke called upon Supervisor Frohling, Chairman, Finance Committee who introduced Dave Ehlinger, Finance Director who provided a presentation on the Comprehensive Annual Financial Report (CAFR) – Year Ending December 31, 2019. Mr. Ehlinger stated that the County Board has a printed copy of the CAFR, and he encouraged the County Board to read the Management Discussion & Analysis (MD&A). Questions by Supervisors Derr, Guckenberger, Houchin, Maly and J. Schmitt answered by Mr. Ehlinger. Comments made by Supervisors Derr and J. Schmitt.

Chairman Kottke called upon Supervisor Marsik, Chairman, Human Resources Committee, who introduced Sarah Hinze, Human Resources Director, and McGrath Consulting Group, Inc. Ms. Hinze introduced Dr. Victoria McGrath, and Malayna Halvorson Maes of McGrath Consulting Group, Inc., who provided a presentation of the Compensation and Classifications Study Executive Report. Ms. Hinze stated that the County Board should have received a copy of the Compensation and Classifications Study Executive Report in the mail. Questions by Supervisors Berres, Burnett, Derr, Greshay, and Guckenberger, answered by Dr. McGrath, and Ms. Halvorson Maes.

The following Resolutions, Reports, Ordinance, and Claim were read by the Clerk and acted upon by the Board:

**Resolution No. 20-14** Dodge County Advocates the Constitutional Rights of its Citizens – Executive Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Frohling.

Question by Supervisor Guckenberger answered by Chairman Kottke. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Miller, Burnett, Derr, Yarocho. Total of 29.

**No:** Hilbert. Total 1.

**Absent:** Bennett, Bischoff, Sheahan-Malloy. Total 3.

**Resolution No. 20-15** 2020 Dodge County Human Services and Health Department Budget Amendment (2020 Division of Public Health Consolidated Contract – COVID-19 Response) – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Greshay. Question by J. Schmitt answered by Mr. Ehlinger, and Kimberly Nass, Corporation Counsel. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yarocho. Total of 29.

**No:** Berres. Total 1.

**Absent:** Bennett, Bischoff, Sheahan-Malloy. Total 3.

**Resolution No. 20-16** Resolution Authorizing the Engagement of Baker Tilly for Audit Services – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Questions by Supervisors Berres and Houchin answered by Mr. Ehlinger. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-17** Resolution Authorizing Dodge County Detention Center Caulking Project – Building Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Fink. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-18** Create Position of *Deputy Secretary* at Sheriff's Office – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Yarocho. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yarocho. Total of 29.

**No:** Berres. Total 1.

**Absent:** Bennett, Bischoff, Sheahan-Malloy. Total 3.

**Resolution No. 20-19** Resolution to Abolish the Position of *Jail Corporal* and Create Two Positions of *Jail Sergeant* – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Yarocho. Comment by Supervisor Guckenberger. Question by Supervisor Houchin answered by Sheriff Dale Schmidt. The vote was cast with 27 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yarocho. Total of 27.

**Noes:** Bobholz, Guckenberger, Boelk. Total 3.

**Absent:** Bennett, Bischoff, Sheahan-Malloy. Total 3.

**Resolution No. 20-20** Abolish Three Positions of *Communications Officer* and Create one Position of *Sergeant – Communications* – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Benter and seconded by Supervisor Nickel. Comment by Supervisor Guckenberger. The vote was cast with 24 ayes and 6 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, Marsik, Greshay, Kriewald, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total of 24.

**Noes:** Bobholz, J. Schmitt, Guckenberger, Boelk, Berres, Houchin. Total 6.

**Absent:** Bennett, Bischoff, Sheahan-Malloy. Total 3.

**Resolution No. 20-21** Routes to Recovery Grant Program-Authorization to Proceed with County Projects – Building and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Frohling. Comments by Supervisors Houchin, Marsik, Guckenberger, J. Schmitt, Derr, Berres, and Frohling. Comments by County Administrator Mielke. Questions by Supervisors Houchin, Boelk, J. Schmitt, Derr, and Bobholz answered by County Administrator Mielke, Russ Freber, Physical Facilities Director, Ed Somers, Clearview Executive Director, and Chairman Kottke. The vote was cast with 24 ayes and 6 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Greshay, Kriewald, Schaefer, Fink, Kuehl, Schraufnagel, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total of 24.

**Noes:** J. Schmitt, Guckenberger, Boelk, Kemmel, Berres, Houchin. Total 6.

**Absent:** Bennett, Bischoff, Sheahan-Malloy. Total 3.

**Report No. 1** Ordinance No. 1049 - An Ordinance amending the Land Use Code, Dodge County, Wisconsin – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 1050 – An Ordinance amending Chapter 30.04(4)(b) Schedule of Deposits, of the Dodge County Code of Ordinances to set forth a deposit schedule for certain violations of the Sanitary Ordinance, Dodge County, Wisconsin – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Bobholz. Question by Supervisor Houchin answered by Joe Giebel, Manager of Code Administration.

Supervisor Yaroch left the meeting at 10:00 p.m.

The vote was cast with 28 ayes and 1 no, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr. Total of 28.

**No:** Houchin. Total 1.

**Absent:** Bennett, Bischoff, Sheahan-Malloy, Yaroch. Total 4.

Supervisor Yaroch returned to the meeting at 10:01 p.m.

**Report No. 3** Ordinance No. 1051 - An Ordinance amending the Sanitary Ordinance, Dodge County, Wisconsin – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.



**Report No. 4** Ordinance No. 1052 – Amend Land Use Code – Kevin Knoll Property – Town of LeRoy – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 5** Ordinance No. 1053 – Amend Land Use Code – Bryan and Barbara Schobat Property – Town of Lomira – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Schaefer. The vote was cast with 29 ayes and 1 no, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total of 29.

**No:** Guckenberger. Total 1.

**Absent:** Bennett, Bischoff, Sheahan-Malloy. Total 3.

**Report No. 6** Ordinance No. 1054 - Ordinance No. 1054 – Amend Land Use Code – Glen Bonner Property – Town of Trenton – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Ordinance No. 1055** - An Ordinance Amending Chapter 2, The Governing Body, Section 2.01 – County Board Rules, of the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor Hilbert and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

**Claim No. 1** Claim by Stacey Reisetter, Claimant, received in the Office of the Dodge County Clerk on July 12, 2020, alleging an incident on or about July 1, 2020, causing damage to a 2016 Toyota in the amount of \$148.65 due to a concrete buckle on State Highway 151 in Dodge County. A motion to approve the disallowance was made by Supervisor Guckenberger and seconded by Supervisor Benter. Question by Supervisor Berres answered by Chairman Kottke. The vote was cast with 29 ayes and 1 no, thereby disallowing the claim.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr. Total of 29.

**No:** Yaroch. Total 1.

**Absent:** Bennett, Bischoff, Sheahan-Malloy. Total 3.

Chairman Kottke stated he would entertain a motion to designate September 22, 2020 at 7:00 p.m. as the next official County Board meeting date, and designate September 28, 2020 at 6:00 p.m. as a special County Board meeting date for 2021 preliminary budget discussion. Motion by Supervisor Frohling, and second by Supervisor Caine. Motion carried by voice vote.

The Clerk noted the following had been placed on the Supervisor's desks: August 2020 Clean Sweep Flyer, 2019 University of Wisconsin Madison Extension Annual Report, a packet containing Chairman Kottke responses to the several open records requests, the 2020-2021 Wisconsin Counties Officials Directory, a memo from Chairman Kottke regarding guidance released by the Wisconsin Counties Association, with the guidance attached, draft preliminary 2021-2025 Capital Improvement Plan (CIP). The Chair ordered these be placed on file.

Adjourned by order of the Chairman at 10:09 p.m.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 20-14

**Dodge County Advocates the Constitutional Rights of its Citizens**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the United States Constitution is the oldest written national constitution in the world and serves as the fundamental document that establishes the role of government and defines the basic rights of all people; and,

**WHEREAS**, the Constitution's first three words, "We the People" affirm that the United States government exists to serve the people of this nation and not the other way around; and,

**WHEREAS**, the Bill of Rights added the first ten amendments to the United States Constitution in order to provide specific guarantees of personal freedoms, clearly defined limitations on the government's power, and explicit declarations that all rights and powers not granted to the U.S. Congress are reserved for the states or the people; and,

**WHEREAS**, the Constitution of the State of Wisconsin which was ratified in 1848 and is one of the oldest U.S. state constitutions still in use ratified the Bill of Rights and contains a Declaration of Rights which states in Article I:

"All people are born equally free and independent, and have certain inherent rights; among these are life, liberty and the pursuit of happiness; to secure these rights, governments are instituted, deriving their just powers from the consent of the governed."; and,

**WHEREAS**, each member of the Dodge County Board of Supervisors took an Oath of Office swearing to support the Constitution of the United States and the Constitution of the State of Wisconsin;

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors reaffirms the oath that each of its members has taken; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors shall at all times uphold its duty to honor and respect the rights of the citizenry and shall zealously protect the fundamental liberties and freedoms "We the People" hold dear and sacred and challenge all those who would seek to infringe upon the rights of the people.

All of which is respectfully submitted this 18th day of August, 2020.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

Dan Hilbert

Kira Sheahan Malloy  
Kira Sheahan-Malloy

Joseph Marsik  
Joseph Marsik

David Frohling  
David Frohling

Jeffrey Schmitt  
Jeffrey Schmitt

Thomas Schaefer  
Thomas Schaefer

**Vote Required:** Majority of members present

**Resolution Summary:** Dodge County Advocates the Constitutional Rights of its Citizens.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 29 NOES 1  
ABSENT 3  
ABSTAIN 0

Raren J. Silson  
County Clerk

RESOLUTION NO. 20-15**2020 Dodge County Human Services and Health Department Budget Amendment  
(2020 Division of Public Health Consolidated Contract – COVID-19 Response)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Human Services and Health Department, was notified of increased grant funding for its 2020 Division of Public Health Consolidated Contract, in the amount of \$870,023; and,

**WHEREAS**, the purpose of the grant funding is to support COVID-19 response activities such as planning, local testing coordination, contact tracing; and, additionally, to provide education and communication to stakeholders and collaboration with healthcare providers resuming or increasing vaccine delivery; and,

**WHEREAS**, the grant program period is October 1, 2019, through September 30, 2021; and,

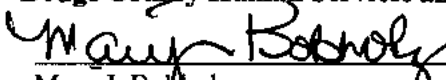
**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the increased grant amount will allow the Dodge County Human Services and Health Department to provide a variety of COVID-19 response activities; and,

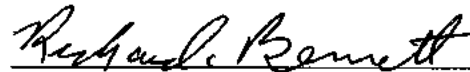
**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2020 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2020 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit "A".

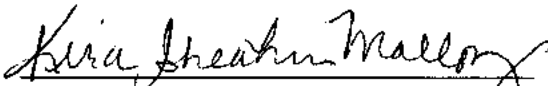
All of which is respectfully submitted this 18<sup>th</sup> day of August, 2020.


**Dodge County Human Services and Health Board:**

  
Mary J. Botholz

  
Richard Bennett

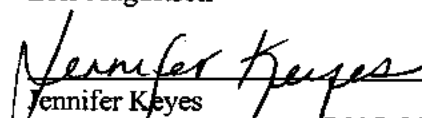
Jenifer Hedrick

  
Kira Sheahan-Malloy

  
Timothy J. Kemmel

  
Naomi Kriewald

Lois Augustson


  
Jennifer Keyes

David Godshall

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 29 NOES 1  
ABSENT 3  
ABSTAIN 0

**FISCAL NOTE:** This budget amendment will have a neutral effect on the departmental budget, as anticipated grant revenue will equal anticipated related expenditures. Finance Committee review date: August 10, 2020. Chair initials:  *Royen J. Silman, County Clerk*

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** 2020 Dodge County Human Services and Health Department Budget Amendment (2020 Division of Public Health Consolidated Contract – COVID-19 Response).



Date: July 24, 2020

## Dodge County, Wisconsin

## Finance Department

Doc = BX

Ledger = BA

**Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form**

Effective January 1st, 2016

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

Department: Human Services and Health Department

Budget Year: 2020

**Description of Adjustment:**

see Resolution

<b>Budget Adjustment</b>
--------------------------

Project String	Description	Amount
96CONTRACE-GRANT-STATE	COVID19 CONTACT TRACING	-688,123
96CONTRACE-INT GOVT-COST	COST ALLOCATION	612,123
96CONTRACE-SERVICES-PRINTING	PRINTING	10,000
96CONTRACE-SERVICES-POSTAGE	POSTAGE	5,000
96CONTRACE-SERVICES-PHONE	CELLPHONE	4,000
96CONTRACE-SUPPLIES-OPERATING	OPERATING SUPPLIES	15,000
96CONTRACE-SUPPLIES-OFFICE SUPPLIES	OFFICE SUPPLIES	5,000
96CONTRACE-SUPPLIES-OFFICE EQU	OFFICE EQUIPMENT	15,000
96CONTRACE-SUPPLIES-MILEAGE	MILEAGE	2,000
96CONTRACE-SUPPLIES-COMPUTER	COMPUTER EQUIPMENT	20,000
96TESTCRD-GRANT-STATE	COVID19 TEST COORDINATION	-127,700
96TESTCRD-INT GOVT-COST	COST ALLOCATION	100,700
96TESTCRD-SUPPLIES-MILEAGE	MILEAGE	2,000
96TESTCRD-SERVICES-PRINTING	PRINTING	10,000
96TESTCRD-SUPPLIES-OPERATING	OPERATING SUPPLIES	15,000
96CVIDPLAN-GRANT-STATE	COVID19 PLAN	-30,000
96CVIDPLAN-INT GOVT-COST	COST ALLOCATION	29,500
96CVIDPLAN-SUPPLIES-MILEAGE	MILEAGE	500
96ELCCARES-GRANT-STATE	ELC COVID19	-24,200
96ELCCARES-INT GOVT-COST	COST ALLOCATION	24,200

Note the total Budget Adjustment must balance

RESOLUTION NO. 20-16**Resolution Authorizing the Engagement of Baker Tilly for Audit Services**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Finance Committee (Committee) authorized the release of a Request for Proposals (RFP) for audit services at its meeting on May 11, 2020; and,

**WHEREAS**, the Finance Director released RFP #FI 20-06 *Audit Services 2020*, on June 8, 2020, seeking qualified firms of certified public accountants to audit Dodge County's financial statements for the fiscal years ending December 31, 2020, 2021, 2022, with two (2) optional subsequent fiscal years upon the approval of the Finance Committee, with such audits to be in accordance with generally accepted accounting principles (GAAP), the standards set forth in the General Accounting Office's (GAO) Government Auditing Standards, the provisions of the federal Single Audit Act of 1984, as amended in 1996, as well as other applicable standards, regulations, rules and laws; and,

**WHEREAS**, four proposals, as described herein, were received in response to RFP #FI 20-06 *Audit Services 2020*, copies of which are on file in the Dodge County Finance Department for viewing, after award, during normal business hours; and,

Contractor	Bid – 2020	Bid – 5 Year Total
Baker Tilly	\$52,600	\$296,600
CliftonLarsonAllen	\$53,100	\$281,800
KerberRose	\$57,100	\$298,800
Wipfli	\$47,250	\$245,050

; and,

**WHEREAS**, the proposals were reviewed and scored in accordance with the scoring criteria set forth in RFP #FI 20-06 *Audit Services 2020*, which scores were shared with the Committee; and,

**WHEREAS**, the Committee has reviewed the proposals and scores and formed the considered conclusion that Baker Tilly of Madison, Wisconsin, is qualified to perform the services requested in RFP #FI 20-06 *Audit Services 2020*; and,

**WHEREAS**, the Committee recommends that the Dodge County Board of Supervisors approve the engagement of Baker Tilly and authorize a contract with Baker Tilly for audit services for fiscal years ending 2020, 2021, 2022, with the option of two (2) additional fiscal years at a cost not to exceed \$296,600;


**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors adopts the recommendation of the Finance Committee and hereby approves the engagement of Baker Tilly at a cost not to exceed \$52,600 for calendar year 2020 for the purchase of audit services as requested in RFP #FI 20-06 *Audit Services 2020*, with the deliverables generally described as timely providing audit opinions on Dodge County's Comprehensive Annual Financial Report (CAFR), Single Audit and Form A (Tax 16 Report); and,

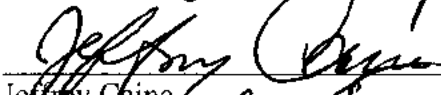
**BE IT FURTHER RESOLVED**, that the Dodge County Board Chairman and the Dodge County Clerk are hereby authorized to execute an agreement with Baker Tilly, provided that said agreement incorporates all requirements requested by Dodge County as set forth in RFP #FI 20-06 *Audit Services 2020*, such agreement being subject to the review and approval of the Corporation Counsel; and,

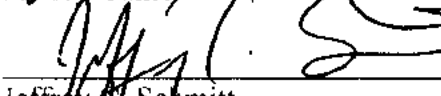
**BE IT FINALLY RESOLVED**, that upon properly presented invoices, in a total amount not to exceed \$52,600, the Dodge County Finance Director is authorized to make payment of such invoices, as appropriate, from the budgets of the Finance Department (40%), the Human Services and Health Department (30%), Clearview (20%), and the Highway Department (10%).

All of which is respectfully submitted this 18th day of August, 2020.


**Dodge County Finance Committee:**


  
David Frohling

  
Jeffrey Caine

  
Jeffrey C. Schmitt

Kira Sheahan-Malloy

  
Ed Benter

*FISCAL NOTE: The audit contract for fiscal year 2019 with Johnson Block was for an amount not to exceed \$47,000 with an additional \$4,600 for drafting a set of Clearview full accrual financial statements. The additional Clearview charges should not be applicable for fiscal 2019 due to the reporting changes in the 2019 CAFR (Comprehensive Annual Financial Report). The allocation percentages to each department is based upon estimates provided by Johnson Block. After the first year of audit, Baker Tilly will be requested to provide a similar allocation of time spent in each department. Finance Committee review date: August 10, 2020. Chair initials: *

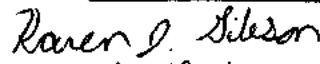
**Vote Required:** Majority of Members present.

**Resolution Summary:** Resolution authorizing the engagement of Baker Tilly for audit services.

**ADOPTED  
BY DODGE COUNTY BOARD**

AUG 18 2020

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

  
County Clerk

RESOLUTION NO. 20-17

**RESOLUTION AUTHORIZING DODGE COUNTY  
DETENTION CENTER CAULKING PROJECT**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Building Committee (“Committee”) has determined that it is necessary to replace the caulking around exterior windows and doors at the Dodge County Detention Center (hereafter “Caulking Project”); and,

**WHEREAS**, the Dodge County Physical Facilities Department solicited bids for the Caulking Project by issuance of a Request for Bids (RFB) PF #19-04 titled *Dodge County Jail Caulking*, released on or about July 14, 2020; and,

**WHEREAS**, the Physical Facilities Department has received bids for the Caulking Project from the following contractors:

Contractor	Bid
Hometown Glass & Improvement, Beaver Dam, Wisconsin	\$67,000
Statz Restoration & Engineering Co., Inc., Menomonee Falls, Wisconsin	\$59,650

; and,

**WHEREAS**, copies of the bids are on file in the Physical Facilities Department and may be viewed during normal business hours; and,

**WHEREAS**, at its meeting on August 6, 2020, the Committee reviewed the bids and recommends that the Dodge County Board of Supervisors approve and accept the bid from Statz Restoration & Engineering Co., Inc., of Menomonee Falls, Wisconsin, in the amount of \$59,650 for the Caulking Project; and,

**WHEREAS**, sufficient funds are budgeted in the 2020 Physical Facilities Department Budget for the Caulking Project;

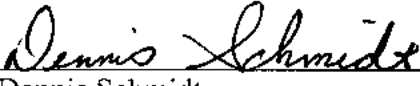
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves and accepts the bid from Statz Restoration & Engineering Co., Inc., of Menomonee Falls, Wisconsin, in the amount of \$59,650, and authorizes and directs the Dodge County Physical Facilities Director to enter into an agreement with Statz Restoration & Engineering Co., Inc., of Menomonee Falls, Wisconsin, such agreement being subject to the review and approval of the Corporation Counsel; and,

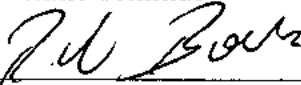
**BE IT FINALLY RESOLVED**, that upon presentation of invoices properly approved by the Dodge County Physical Facilities Director, in a total amount not to exceed \$ 59,650, the Dodge County Physical Facilities Director is authorized to make payment of such invoices.

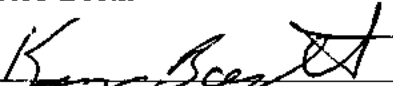


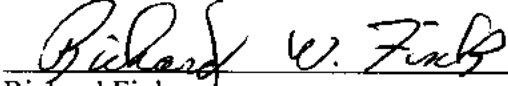
All of which is respectfully submitted this 18th day of August, 2020.

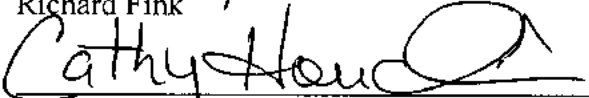
**Dodge County Building Committee:**


  
Dennis Schmidt

  
Rob Boelk

  
Kevin Burnett

  
Richard Fink

  
Cathy Houchin

**FISCAL NOTE:** As indicated in the resolution, Facilities Maintenance has sufficient funds budgeted for this repair. A subsequent budget modification may be required to move budgeted funds between locations. Finance Committee review date: August 10, 2020. Chair initials: 

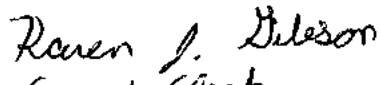
**Vote Required:** Majority of Members present.

**Resolution Summary:** Resolution authorizing the Dodge County Detention Center Caulking Project.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES	<u>30</u>	NOES	<u>0</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		

  
County Clerk

RESOLUTION NO. 20-18

**Create Position of *Deputy Secretary* at Sheriff's Office**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs at the Dodge County Sheriff's Office, and has received a recommendation from the External Audit Review Committee, upon its review of a report titled *Operational and Financial Review of the Sheriff's Office*, prepared by the Matrix Consulting Group; and,

**WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors create the position of *Deputy Secretary* at the Sheriff's Office, effective January 1, 2021; and,

**WHEREAS**, the job description for the proposed position of *Deputy Secretary* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2020 Sheriff's Office Budget; and,

**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2021 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Deputy Secretary* during calendar year 2021;

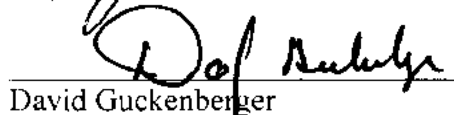
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the position of *Deputy Secretary* at the Sheriff's Office, effective January 1, 2021.

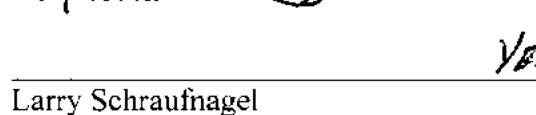
All of which is respectfully submitted this 18<sup>th</sup> day of August, 2020.


Dodge County Judicial and Public Protection Committee:


  
Thomas Nickel

  
Del Yaroch

  
David Guckenberger

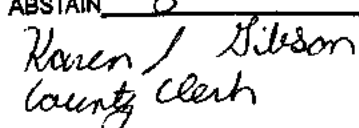
 YES BY PHONE  
Larry Schraufnagel

  
Ed Benter

**ADOPTED**  
**BY DODGE COUNTY BOARD**  
**FISCAL NOTE:** The projected wages and benefits for calendar year 2021 is \$55,155. Finance Committee review date: August 10, 2020. Chair initials: 

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create the position of *Deputy Secretary* at the Sheriff's Office.

AUG 18 2020  
AYES 29 NOES 1  
ABSENT 3  
ABSTAIN 0  
  
County Clerk

# DODGE COUNTY JOB DESCRIPTION

August 2020

Wage Range: \$16.46 - \$21.40

<b>JOB TITLE:</b>	Deputy Secretary	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriff	<b>REPORTS TO:</b>	Administrative Support Coordinator
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	November 6, 1998
<b>LABOR GRADE:</b>	Dodge County Three (3)	<b>REVISED:</b>	10/26/05; 2/24/06; 11/20/17
<b>OVERALL PURPOSE/SUMMARY</b>			
Under the general direction of the Administrative Support Coordinator and in conjunction with the Communications Lieutenant, performs clerical/administrative and financial duties in a law enforcement environment.			
<b>PRINCIPAL DUTIES AND RESPONSIBILITIES</b>			
<ol style="list-style-type: none"> <li>1. Enters records, reports, and correspondence into software.</li> <li>2. Answers telephones and assists visitors at the appropriate reception point and ensures visitor access to assigned area is approved.</li> <li>3. Processes incoming and outgoing mail and packages which may include inmate mail.</li> <li>4. May transcribe machine dictation and prepare copies of such.</li> <li>5. Processes, posts, and distributes receipts, expenditures, encumbrances, cash, money orders, inmate commissary, invoices/fees, etc. for assigned Division.</li> <li>6. Prepares regular and special reports, forms and statements, related to Crime Reporting, financial data, ICE, inmate information and information, etc. as required by assigned Division.</li> <li>7. May send victim claim form to individuals involved in thefts, burglaries, and vandalism.</li> <li>8. May prepare complaint files and ensures their filing.</li> <li>9. May accept, control, and record disposition of found, recovered, or evidentiary property in accordance with law and Departmental policies and procedures as assigned.</li> <li>10. Prepares and reviews releasable and non-releasable records.</li> <li>11. Computes and processes sentence credit and court ordered bookings as required.</li> <li>12. Prepares and mails Committee agenda and special notices as assigned.</li> <li>14. Enters confidential drug case information as assigned.</li> <li>15. Fills supply orders including necessary forms as assigned.</li> <li>16. Maintains Department Training Records as assigned.</li> <li>17. Maintains assigned Division files as required.</li> <li>18. May serve on various Committees as assigned by the Sheriff or designee.</li> <li>19. May act as Notary Public.</li> <li>20. Assists Department staff with correspondence, forms and brochures as needed.</li> <li>21. May answer inmate requests as needed.</li> <li>22. May assist with scheduling teleconferences, interviews and court appearances.</li> <li>23. May process inmate labor timesheets.</li> <li>24. Attends training opportunities as assigned.</li> <li>25. Regular attendance and punctuality required.</li> <li>26. Performs related duties as may be required or assigned.</li> </ol>			
<b>JOB SPECIFICATION</b>			
<b>KNOWLEDGE, SKILLS, AND ABILITIES</b>			
Working knowledge of clerical principles, practices and techniques.			
Working knowledge of Microsoft Office programs and other departmental software as required.			
Working knowledge of basic account skills			
Ability to learn health hazards and sanitation standards.			
Ability to interpret policies and procedures, state and federal laws and regulations.			
Ability to communicate effectively with other employees and general public.			
Ability to think and act quickly and calmly in emergencies.			
Ability to diffuse tense situations and traumatic incidents.			
Ability to work with confidential and sensitive information and maintain confidentiality.			
<b>EDUCATION AND EXPERIENCE</b>			
High school diploma or GED equivalent supplemented by coursework in administrative/secretarial science or accounting with three (3) to four (4) years of responsible office experience involving advanced administrative/secretarial or accounting skills. Law Enforcement background is desirable. Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered.			
<b>WORKING CONDITIONS</b>			
Office working environment with frequent work under distractions and pressure.			
<b>PHYSICAL DEMANDS</b>			
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
<b>ACKNOWLEDGEMENTS</b>		<b>FOR HUMAN RESOURCE USE</b>	
<b>EMPLOYEE SIGNATURE:</b>		<b>ANALYST(S):</b>	
<b>DATE:</b>		<b>DATE:</b>	
<b>SUPERVISOR SIGNATURE:</b>			
<b>DATE:</b>			

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*)

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS

Exhibit "A"

RESOLUTION NO. 20-19

**Resolution to Abolish the Position of *Jail Corporal* and  
Create Two Positions of *Jail Sergeant***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs at the Dodge County Sheriff's Office, and has received a recommendation from the External Audit Review Committee upon its review of a report titled *Operational and Financial Review of the Sheriff's Office*, prepared by the Matrix Consulting Group; and,

**WHEREAS**, as a result of these studies, analyses, and recommendations, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors abolish one full-time, benefited position of *Jail Corporal* at the Sheriff's Office, effective immediately upon a vacancy in any *Jail Corporal* position; and,

**WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection Committee also recommends that the Dodge County Board of Supervisors create two new, full-time, benefited positions of *Jail Sergeant* at the Sheriff's Office, effective January 1, 2021; and,

**WHEREAS**, a job description for the position of *Jail Corporal* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, a job description for the proposed positions of *Jail Sergeant* has been marked for identification as Exhibit "B" and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2020 Sheriff's Office Budget; and,

**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2021 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed positions of *Jail Sergeant* during calendar year 2021;

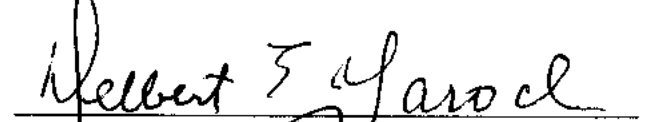
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes one full-time, benefited position of *Jail Corporal* at the Sheriff's Office, effective immediately upon a vacancy in any *Jail Corporal* position; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby creates two new, full-time, benefited positions of *Jail Sergeant* at the Sheriff's Office, effective January 1, 2021.


All of which is respectfully submitted this 18<sup>th</sup> day of August, 2020.

**Dodge County Judicial and Public Protection Committee:**

  
Thomas Nickel


  
Del Yaro

David Guckenberger

  
Ed Benter

Larry Schraufnagel

YES PER PHONE

**FISCAL NOTE:** The projected wages/benefits for two new jail sergeants for calendar year 2021 is \$160,884. The projected wages/benefits for the elimination of the Jail Corporal is \$87,134, which results in a net wages/benefits for calendar year 2021 at \$73,750. Finance Committee review date: August 10, 2020. Chair initials: .

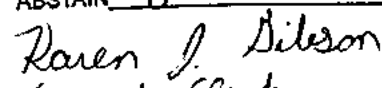
**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to abolish the position of *Jail Corporal* and create two new positions of *Jail Sergeant*.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES	27	NOES	3
ABSENT	3		
ABSTAIN	0		

  
County Clerk

# DODGE COUNTY JOB DESCRIPTION

August 2020

Wage Range: \$22.89 - \$29.77

<b>JOB TITLE:</b>	Corporal – Jail	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriff	<b>REPORTS TO:</b>	Jail Sergeant
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	May 17, 1996
<b>LABOR GRADE:</b>	Dodge County Six (6)	<b>REVISED:</b>	3/15/00; 1/1/13; 4/6/17

## OVERALL PURPOSE/SUMMARY

Under the general direction of Jail Sergeant, responsible for daily operations within facilities when on duty. Ensures operation of facilities is accomplished according to all applicable laws, codes, policies, and regulations.

## PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Responsible for jailers' performance, and security and welfare of all inmates housed in facility.
2. Takes all necessary measures to ensure safety, security, and physical and mental wellbeing of inmates, safety of staff, visiting professionals, and members of public.
3. Responsible for maintaining proper level of discipline and professional relationships between staff and inmates.
4. Ensures jail staff complies with Federal and State statutes, Administrative code, and department policies.
5. Sets personal example for subordinates.
6. Performs daily on the job training and education of subordinates.
7. Ensures reports, records, and administrative functions are completed in proper and timely manner.
8. Responsible for maintaining facility cleanliness.
9. Supervises and participates in evacuations and other contingencies that may occur on the shift.
10. In the absence of a Jail Sergeant, assumes role of shift commander.
11. Manages complaints, grievances and infractions that occur while on duty.
12. Advises the Jail Sergeant of personnel or other problems connected with shift.
13. Motivates subordinates.
14. Researches laws, policy, rules, and regulations to ensure correctness of shift operations when necessary.
15. Ensures fairness and standardization is maintained where applicable.
16. Inspects personnel to ensure appearance conforms to department policy.
17. Regular attendance and punctuality required.
18. Performs related duties as may be required or assigned.

## JOB SPECIFICATION

### KNOWLEDGE, SKILLS, AND ABILITIES

Working knowledge of state statutes, county ordinances, and department policies, rules, and procedures.  
Ability to establish and maintain effective working relations with staff and general public.  
Must meet requirements of Dodge County Driver Qualification Policy.

### EDUCATION AND EXPERIENCE

Three (3) years Correctional, Law Enforcement or equivalent experience and/or training in a Jail Division. Must be U.S. citizen, be 21 years of age and possess an unrestricted Wisconsin motor vehicle operator's license. Must pass oral examinations as required by the Sheriff. Must meet minimal certification requirements established by Law Enforcement Standards Board.

### WORKING CONDITIONS

Nearly constant work under distractions. Nearly constant work in adverse interpersonal situations. Occasional time pressure.  
Minimal hazardous situations (Fights, possible contact with bodily fluids, etc.)

### PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

### ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

### FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

# DODGE COUNTY JOB DESCRIPTION

August 2020

Wage Range: \$27.20 - \$35.37

<b>JOB TITLE:</b>	Jail Sergeant	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Sheriff	<b>REPORTS TO:</b>	Deputy Jail Administrator
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	July 10, 1998
<b>LABOR GRADE:</b>	Dodge County (Eight (8))	<b>REVISED:</b>	8/23/04; 7/27/06; 1/1/13; 11/2/16

## OVERALL PURPOSE/SUMMARY

Under the general direction of Deputy Jail Administrator, performs a variety of supervisory duties in the Jail Division and directs the divisional activities including assigned employees. Ensures total operation of facilities is accomplished according to all applicable laws, codes, policies, and regulations.

## PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Directs and assigns the activities and duties of Correctional Officer, maintaining employee discipline and enforcing rules and regulations.
2. Recommends hiring, promotion, transfer, discipline or discharge of Correctional Officers. Conducts background investigations on perspective employees and conducts performance evaluations as required. May immediately suspend a subordinate with pay for just cause. Upon making any suspension, will immediately notify his/her superior officer.
3. Prepares work schedules and directives for Correctional Officers.
4. Responsible for security and welfare of all inmates housed in facilities.
5. Responsible for maintaining cleanliness in facilities.
6. Takes all necessary measures to ensure safety, security, and physical and mental well being of inmates, safety of staff, visiting professionals, and members of public.
7. Responsible for maintaining proper level of discipline and professional relationships between staff and inmates.
8. Supervises and monitors proper segregation of inmates.
9. Supervises and monitors fairness and standardization where applicable.
10. Ensures that reports, records, and administrative functions are completed in proper and timely manner.
11. Supervises and participates in evacuations and other contingencies that may occur.
12. Adjusts grievances and complaints as required according to established policies and practices.
13. Researches laws, policy, rules, and regulations to ensure correctness of application when necessary.
14. Sets personal example for subordinates.
15. Performs daily on the job training and education of subordinates and insures staff training is up-to-date..
16. Inspects personnel to ensure their appearance conforms to department policy.
17. Verifies custody issues and approves release of inmates.
18. Trouble shoots computers issues.
19. Approves new arrests, reviews special orders and notices and recommend new inmate programs.
20. Evaluate civilian staff (i.e., kitchen staff, medical, instructors providing instruction programs and classes and chaplain.)
21. Reviews and maintains Daily Observation Reports (DOR's) for probationary Correctional Officers in training.
22. Monitors transport team members, schedules transports on a regular basis as needed and coordinates vehicle maintenance.
23. Communicates with Inmate contract agencies regularly regarding custody issues, operational issues and transportation.
24. Communicates regularly with civilians, other agencies and attorneys regarding incarcerated people and complaints.
25. Maintains secure control of keys.
26. Balances cash drawer.
27. Notarizes paperwork.
28. Recommends use of Corrections Emergency Response Team (CERT).
29. Provides basic medical care and mental health to inmates.
30. Supervises and schedules Interns and job shadows in facility.
31. Performs all duties required of a Corrections Officer when appropriate.
32. Regular attendance and punctuality required.
33. Performs related duties as may be required or assigned.

## JOB SPECIFICATION

### KNOWLEDGE, SKILLS, AND ABILITIES

Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures.  
 Ability to supervise and motivate others.  
 Ability to communicate effectively.  
 Ability to function effectively and prioritize functions under stressful conditions.  
 Ability to explain and enforce federal, state, and county laws clearly and courteously.  
 Must meet requirements of Dodge County Driver Qualification Policy.

### EDUCATION AND EXPERIENCE

High school diploma or equivalent, three (3) or more years of Law Enforcement related work experience, and must have completed one (1) year probationary period. High preference given to those with an Associate degree in criminal justice, correctional science, police science or have 60 credits in a related field, graduated from the FBI Academy or National Institute of Corrections Jail Management Course or some supervisory experience. LESB Corrections Officer Certification within reasonable period of time following employment.

**WORKING CONDITIONS****August 2020**

Nearly constant work under distractions. Nearly constant work in adverse interpersonal situations. Frequent time pressure. Occasional hazardous situations (Fights, possible contact with bodily fluids, etc.)

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS****FOR HUMAN RESOURCE USE****EMPLOYEE SIGNATURE:****ANALYST(S):****DATE:****DATE:****SUPERVISOR SIGNATURE:****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



RESOLUTION NO. 20-20

**Abolish Three Positions of *Communications Officer* and  
Create One Position of *Sergeant - Communications***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs at the Dodge County Sheriff's Office, has received a recommendation from the External Audit Review Committee upon its review of a report titled *Operational and Financial Review of the Sheriff's Office*, prepared by the Matrix Consulting Group, and has considered the feasibility of alternative schedules and shift duration; and,

**WHEREAS**, as a result of these studies, analyses, and recommendations, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors abolish three full-time, benefited positions of *Communications Officer* at the Sheriff's Office, effective October 8, 2020 in order to transition communications officers to 12 hour shifts; and,

**WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection Committee also recommends that the Dodge County Board of Supervisors create one new, full-time, benefited position of *Sergeant - Communications* at the Sheriff's Office, effective October 8, 2020; and,

**WHEREAS**, a job description for the position of *Communications Officer* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, a job description for the proposed position of *Sergeant - Communications* has been marked for identification as Exhibit "B" and has been attached hereto; and,

**WHEREAS**, no funds have been budgeted in the 2020 Sheriff's Office Budget to fund the proposed position of *Sergeant - Communications*; however, funds have been budgeted for the existing three positions of *Communications Officer* starting October 8, 2020;

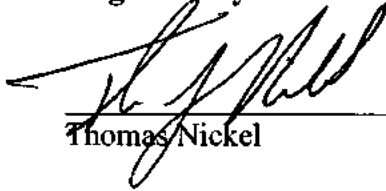
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes three full-time, benefited positions of *Communications Officer* at the Sheriff's Office, effective October 8, 2020; and,

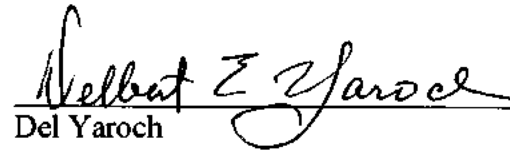
**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby creates one new, full-time, benefited position of *Sergeant - Communications* at the Sheriff's Office, effective October 8, 2020; and,

**BE IT FINALLY RESOLVED**, that funds in the 2020 Sheriff's Office Budget, which were budgeted for the three positions of *Communications Officer*, shall be used to fund the position of *Sergeant - Communications*.

All of which is respectfully submitted this 18<sup>th</sup> day of August, 2020.

**Dodge County Judicial and Public Protection Committee:**

  
Thomas Nickel

  
Del Yaroch


David Guckenberger



Ed Benter

Larry Schraufnagel

*YES per PINE*

**FISCAL NOTE:** The new Sergeant-Communications position has a fiscal cost for 2020 of \$22,137 in wages, whereas the abolishment of three Communications Officers will result in fiscal savings of \$53,275 for 2020. This will result in a net savings for the department of \$31,138. Finance Committee review date: August 10, 2020. Chair initials: .


**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to abolish three positions of Communications Officer and create one new position of Sergeant – Communications effective October 8, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES	<u>24</u>	NOES	<u>6</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		

  
County Clerk

<b>JOB TITLE:</b>	Communications Officer	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriffs	<b>REPORTS TO:</b>	Director of Communications
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	May 17, 1996
<b>LABOR GRADE:</b>	Dodge County Five (5)	<b>REVISED:</b>	5/15/02; 1/1/2013, 05/18/2017

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Direction of Communications and/or Communications Sgt., operates radio consoles and related technical and communications functions located in Sheriff's Department communication center. Ensures every complaint or request receives proper response and is given proper priority in relation to current and on-going activities of communication center.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Enters initial information on Sheriff's Department computer system upon receipt.
2. Solicits necessary information from complainant so proper response can be given with minimum delay.
3. Assigns departmental personnel, or other agencies as applicable, to respond to complaints.
4. Ensures every complaint/request receives proper response and is given proper priority.
5. Attends to status of each Sheriff's Department, police department, fire department, and emergency medical service on-duty vehicles.
6. Keeps track of squads' out-of-service and in-service calls, and other required radio transactions (Example: Advising when vehicle is stopped for traffic violation).
7. Maintains constant communication with police vehicles during emergency transmissions.
8. Enters radio transactions into computer dispatch system.
9. Ensures radio contact maintained with department on-duty vehicles while in service and location and status of vehicles known when out of service.
10. Provides prompt communications and information services to all department on-duty vehicles and units of other agencies being served.
11. Performs two-way communications with Wisconsin TIME system on computer terminal. (Includes obtaining driver's license and registration information, and administrative messages; entering/canceling warrants and stolen property; communicating with National Crime Information Center (NCIC); confirming warrants; sending/receiving faxes; and entering inquiries from Sheriff's Department local computer files.)
12. Responsible for knowing capabilities and locations of wreckers and other equipment, and communicating these facts when needed.
13. Completes and prints short-form complaints.
14. Maintains accurate status of on-duty personnel in CAD system.
15. May maintain files (TIME and NCIC system's records) and perform other general housekeeping duties, to ensure orderly records and logs kept as required by law, ensure efficient 24 hour/7 day per week operation, and maintain neat appearance of communication center at all times.
16. May receive complaints from administrative or 911 emergency telephones, radio message, computer, or TDY.
17. Regular attendance and punctuality required.
18. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Considerable knowledge of police communication methods and techniques.

Ability to learn County geography and roadway system, capabilities of wreckers and other emergency equipment, "10 code" system, and regulations of FCC covering communication equipment operation.

Familiarity with other agencies working in conjunction with 911 system. These include: Dodge County Emergency Medical Services Systems, Dodge County Fire Departments, Dodge County Police Agencies, Emergency Government and Fan Out Procedures, Department of Natural Resources, Wisconsin State Patrol, NAWAS, all utilities, County highway department, Juvenile Intake, Detox Center, Hospitals, Security Companies, etc.

Proficient skill entering information into personal computer/word processor and computer aided dispatch.

Ability to communicate clearly over radio and to understand radio and telephone messages.

Ability to function effectively and prioritize functions under stressful conditions.

Ability to communicate effectively and deal with the public.

Ability to be trained in use of communications equipment including computer aided dispatch system.

Ability to work a variety of shifts, as required.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent, civil or military law enforcement work involving operation of communication/ computer equipment. Must be a resident of Wisconsin at time of application. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

**WORKING CONDITIONS**

Nearly constant working under distractions. Nearly constant time pressure. Nearly constant improper illumination. Frequent work in adverse interpersonal situations. Frequent work in intense/continuous noise. Moderate repetitive activities.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

# DODGE COUNTY JOB DESCRIPTION

August 2020

<b>JOB TITLE:</b>	Sergeant - Communications	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriffs	<b>REPORTS TO:</b>	Communications Supervisor
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	May 17, 1996
<b>LABOR GRADE:</b>	Dodge County Seven (7)	<b>REVISED:</b>	3/17/05; 1/1/13, 5/18/17
<b>OVERALL PURPOSE/SUMMARY</b>			
Under the general direction of Communications Supervisor, supervises Communications Division. Responsible for all activities of Communication Technician and Dispatchers.			
<b>PRINCIPAL DUTIES AND RESPONSIBILITIES</b>			
<ol style="list-style-type: none"> <li>1. Supervises daily activities and duties of Technician and Dispatchers.</li> <li>2. Supervises operation of Computer Aided Dispatch (CAD), 911, and radio communications systems.</li> <li>3. Maintains liaison with law enforcement, fire, and emergency medical organizations in area.</li> <li>4. Develops and maintains policies and procedures for operation of Communication Center.</li> <li>5. Issues daily assignments to communication officers.</li> <li>6. Supervises communication training of new patrol deputies.</li> <li>7. Performs special assignments as directed by administrative staff.</li> <li>8. Conducts personnel evaluations as directed.</li> <li>9. Reviews reports of Dispatchers and takes corrective action as needed.</li> <li>10. Enforces all departmental rules and regulations.</li> <li>11. Maintains appropriate level of discipline in division.</li> <li>12. Maintains working knowledge of state statutes, county ordinances, department policies, rules and procedures.</li> <li>13. Writes Communication Division reports as requested.</li> <li>14. Periodically checks performance of subordinates.</li> <li>15. Recommends to superior officer any training or disciplinary action needed for subordinates.</li> <li>16. Suspends subordinates with pay immediately for just cause, and notifies superior officer of action.</li> <li>17. Informs superiors about observations/perceptions aiding management to achieve department's objectives.</li> <li>18. Sets personal example for subordinates.</li> <li>19. Conducts random inspection of subordinates personal appearance and equipment.</li> <li>20. Regular attendance and punctuality required.</li> <li>21. Performs related duties as may be required or assigned.</li> </ol>			
<b>JOB SPECIFICATION</b>			
<b>KNOWLEDGE, SKILLS, AND ABILITIES</b>			
<p>Considerable knowledge of police communication methods and techniques.</p> <p>Considerable knowledge of County geography and roadway system, capabilities of wreckers and other emergency equipment, "10 code" system, and regulations of FCC covering communication equipment operation.</p> <p>Familiar with agencies working with 911 system, including: County Emergency Medical Services Systems, County Fire Departments, County Police Agencies, Emergency Government and Fan Out Procedures, Natural Resources Department, State Patrol, NAWAS, utilities, highway department, Juvenile Intake, Detox Center, Hospitals, etc.</p> <p>Proficient skill entering information into computer/word processor and computer aided dispatch.</p> <p>Ability to communicate clearly over radio and to understand radio and telephone messages.</p> <p>Ability to operate communication equipment.</p> <p>Ability to function effectively and prioritize functions under stressful conditions.</p>			
<b>EDUCATION AND EXPERIENCE</b>			
Five (5) years of law enforcement communications experience.			
<b>WORKING CONDITIONS</b>			
Frequent time pressure. Frequent work under distractions. Occasional repetitive activities. Occasional work in adverse interpersonal situations. Occasional work in intense/continuous noise.			
<b>PHYSICAL DEMANDS</b>			
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
<b>ACKNOWLEDGEMENTS</b>		<b>FOR HUMAN RESOURCE USE</b>	
<b>EMPLOYEE SIGNATURE:</b>		<b>ANALYST(S):</b>	
<b>DATE:</b>		<b>DATE:</b>	
<b>SUPERVISOR SIGNATURE:</b>			
<b>DATE:</b>			

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 20-21**Routes to Recovery Grant Program-Authorization to Proceed with County Projects**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act included funding for local governments to cover unanticipated expenses relating to COVID-19 recovery; and,

**WHEREAS**, the State of Wisconsin Department of Administration is responsible for administering the funds; and,

**WHEREAS**, the Department of Administration has developed a program titled *Routes to Recovery: Local Government Aid Grants* and has allocated the available funds by governmental unit as described on Exhibit "A", attached hereto and incorporated herein by reference; and,

**WHEREAS**, Dodge County's allocation is \$1,463,699, which funds are available to Dodge County on a reimbursement basis upon the submittal of proof of payment for eligible expenditures; and,

**WHEREAS**, the Department of Administration has issued program guidance which includes eligibility criteria and program deadlines; and,

**WHEREAS**, the Dodge County Building Committee has identified a list of projects, equipment, and supplies and estimated costs of each project or purchase that meet the eligibility criteria as reflected on Exhibit "B", titled *Dodge County Routes to Recovery Projects*, attached hereto and incorporated herein by reference; and,

**WHEREAS**, the projects, to the extent possible, will be administered following Dodge County's Procurement Policy; and,

**WHEREAS**, projects and purchases must be completed and invoices paid no later than November 6, 2020, in order to receive reimbursement from the allocation; and,

**WHEREAS**, given the compressed timeframe to access the Dodge County *Routes to Recovery* allocation, set forth on Exhibit "A", the Dodge County Building Committee recommends that the Dodge County Board of Supervisors authorize the identified projects to proceed forthwith and the purchases to be made, provided that program eligibility criteria are met and subject to Dodge County's allocation cap; and,

**WHEREAS**, the Finance Committee has reviewed the projects listed on Exhibit "B", and recommends that the Dodge County Board of Supervisors authorize the identified projects to proceed forthwith and the purchases to be made, and further recommends use of the funds from Dodge County's General Fund to pay for the projects, equipment, and supplies which will be replenished with *Routes to Recovery* funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the projects listed herein on Exhibit "B" are authorized to proceed and the purchases of equipment and supplies may be made, subject to program eligibility and the allocation cap of \$1,463,699; and,


**BE IT FURTHER RESOLVED**, that the Dodge County's General Fund shall be used as the source of funds which will be replenished upon receipt of reimbursement from the *Routes to Recovery* funds; and,

**BE IT FINALLY RESOLVED**, that a monthly report of the status of the projects and purchases shall be made to the Dodge County Board of Supervisors.

All of which is respectfully submitted this 18th day of August, 2020.

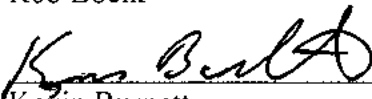
**Dodge County Building Committee:**

  
Dennis Schmidt

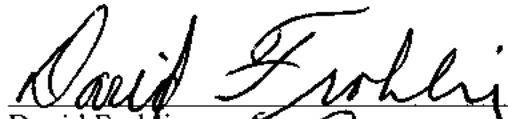
  
Richard Fink

Rob Boelk

Cathy Houchin

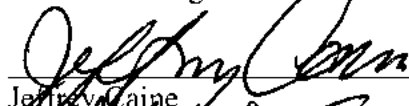
  
Kevin Burnett

**Dodge County Finance Committee:**

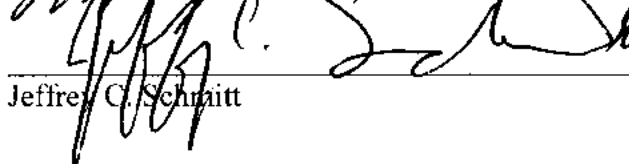
  
David Frohling

Kira Sheahan-Malloy

ADOPTED  
BY DODGE COUNTY BOARD

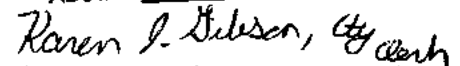
  
Jeffrey Daine


  
Ed Benter

  
Jeffrey C. Schmitt

AUG 18 2020

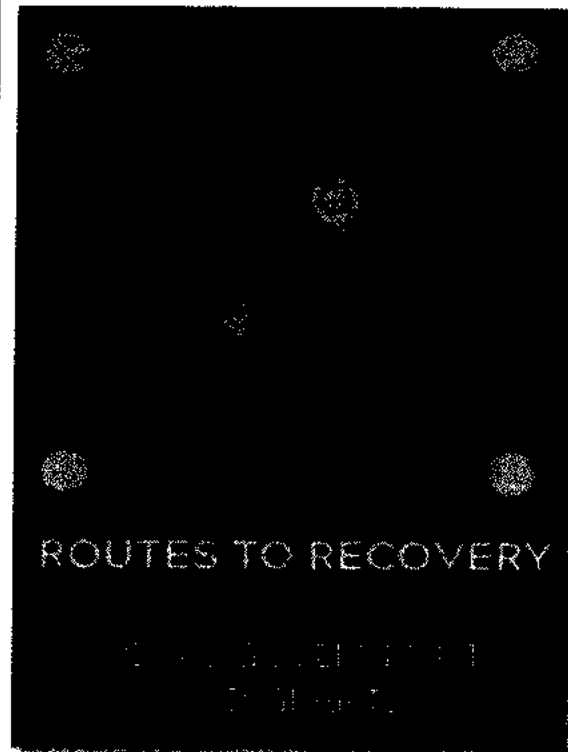
AYES	24	NOES	6
ABSENT	3		
ABSTAIN	0		



**FISCAL NOTE:** Technically, the majority of county operations (grants, charges for services, and fines/forfeiture) involved the usage of fund balance because expenditures occur before receiving related revenues. The November 6th deadline for submissions of claims under the *Routes to Recovery* program should ensure that Dodge County receives the cash reimbursement before 04-30-2021. Finance Committee review date: August 10, 2020. Chair initials: 

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: Routes to Recovery Grant Program-Authorization to Proceed with County Projects and Purchases.



**Routes to Recovery Grants** provide \$200 million in flexible grants for local government's unbudgeted expenditures incurred this year due to the COVID-19 pandemic, that have not already been covered through existing State of Wisconsin virus response efforts. Grants will cover reimbursements for:

- Emergency operation activities, including those related to public health, emergency services, and public safety response
- Medical and protective services and equipment, including PPE
- Cleaning, sanitizing, and other costs of COVID-19 mitigation in public areas and facilities, including those related to elections administration
- Temporary isolation housing for infected or at-risk individuals
- Testing and contact tracing costs above those covered by existing State programs
- Paid leave for public health and safety employees to take COVID-19 precautions
- Meeting local match requirements for expenses submitted for reimbursement by FEMA, to the full extent permitted by federal law
- Increased workers compensation costs due to COVID-19
- Purchases of services or equipment to facilitate telework by public employees

The determination of a local government's **Routes to Recovery Grant** amount is a formula based on the jurisdiction's population, as well as the priority of providing Wisconsin's units of local government no less than \$5,000, regardless of size of the population.

\$10 million of **Routes to Recovery Grants** have also been set aside for Wisconsin's Tribal Partners.

### **Routes to Recovery Grant Allocation Amounts for Wisconsin Counties**

Reminder: The **Routes to Recovery Grants** are on-top of the \$1 Billion in resources Governor Evers has already allocated for the state-wide response to COVID-19. These resources include the distribution of testing supplies, PPE, contact tracing, and other valuable resources to communities across the state.

County	Population	Grant Amount
Adams	20,630	\$335,393
Ashland	15,946	\$259,243.00
Barron	46,472	\$755,520.00
Bayfield	15,335	\$249,309.00
Brown	262,452	\$4,266,824.00
Buffalo	13,707	\$222,842.00
Burnett	15,524	\$252,382.00
Calumet	53,018	\$861,942.00
Chippewa	64,881	\$1,054,805.00
Clark	34,748	\$564,917.00
Columbia	57,282	\$931,264.00
Crawford	16,669	\$270,997.00
Dane	537,328	\$8,735,631.00
Dodge	90,032	\$1,463,699.00
Door	28,650	\$465,778.00

<b>Douglas</b>	44,468	<b>\$722,940.00</b>
<b>Dunn</b>	44,621	<b>\$725,428.00</b>
<b>Eau Claire</b>	103,159	<b>\$1,677,111.00</b>
<b>Florence</b>	4,475	<b>\$72,752.00</b>
<b>Fond du Lac</b>	104,423	<b>\$1,697,661.00</b>
<b>Forest</b>	9,195	<b>\$149,488.00</b>
<b>Grant</b>	52,954	<b>\$860,902.00</b>
<b>Green</b>	37,086	<b>\$602,927.00</b>
<b>Green Lake</b>	19,224	<b>\$312,535.00</b>
<b>Iowa</b>	23,896	<b>\$388,490.00</b>
<b>Iron</b>	5,894	<b>\$95,822.00</b>
<b>Jackson</b>	20,832	<b>\$338,677.00</b>
<b>Jefferson</b>	84,579	<b>\$1,375,046.00</b>
<b>Juneau</b>	27,232	<b>\$442,725.00</b>
<b>Kenosha</b>	170,071	<b>\$2,764,936.00</b>
<b>Kewaunee</b>	20,782	<b>\$337,864.00</b>
<b>La Crosse</b>	119,484	<b>\$1,942,516.00</b>
<b>Lafayette</b>	17,002	<b>\$276,411.00</b>
<b>Langlade</b>	20,086	<b>\$326,549.00</b>
<b>Lincoln</b>	28,957	<b>\$470,770.00</b>
<b>Manitowoc</b>	81,643	<b>\$1,327,314.00</b>
<b>Marathon</b>	136,517	<b>\$2,219,430.00</b>
<b>Marinette</b>	41,401	<b>\$673,078.00</b>
<b>Marquette</b>	15,390	<b>\$250,204.00</b>
<b>Menominee</b>	4,265	<b>\$69,338.00</b>
<b>Milwaukee</b>	946,296	<b>\$15,384,444.00</b>
<b>Monroe</b>	46,994	<b>\$764,007.00</b>
<b>Oconto</b>	38,778	<b>\$630,435.00</b>
<b>Oneida</b>	36,285	<b>\$589,905.00</b>
<b>Outagamie</b>	187,092	<b>\$3,041,655.00</b>
<b>Ozaukee</b>	89,905	<b>\$1,461,634.00</b>
<b>Pepin</b>	7,431	<b>\$120,810.00</b>
<b>Pierce</b>	42,208	<b>\$686,198.00</b>
<b>Polk</b>	44,536	<b>\$724,046.00</b>
<b>Portage</b>	71,680	<b>\$1,165,340.00</b>
<b>Price</b>	14,216	<b>\$231,117.00</b>
<b>Racine</b>	196,487	<b>\$3,194,395.00</b>
<b>Richland</b>	18,007	<b>\$292,749.00</b>
<b>Rock</b>	160,444	<b>\$2,608,425.00</b>
<b>Rusk</b>	14,919	<b>\$242,546.00</b>
<b>St. Croix</b>	89,692	<b>\$1,458,171.00</b>
<b>Sauk</b>	63,281	<b>\$1,028,793.00</b>



[illegible]

**Dodge County Routes to Recovery Projects**

Department		Dollars Expended Estimated Projects	
<b>Courts</b>		807.68	Reimbursement Received *
			July 2020 Submittal
<b>Clerk of Courts</b>		2,084.81	
<b>Information Technology</b>			
	48 laptops; 32 cell phones; 14 cameras	27,000	
	Virtual Communication Enhancements - Conference Rooms	50,000	
<b>Sheriff Office</b>			
	Overtime	1,206.81	
	Supplies	48,074.08	
	Sheriff Office App - Contactless Enforcement Service	25,000.00	
	Contactless Training - Virtual	8,225.00	
<b>Maintenance</b>			
	Misc. supplies	11,100.00	
	Negative Pressure Cells (2)- Detention Facility	180,000.00	
	Sheriff Office - Communication Center Air Handling Unit	150,000.00	
	Angus Young - Professional Service	29,600.00	
	Ionization (22 units @\$13,500 - Courthouse, jail, CBRF)	300,000.00	
	Touchless Faucets - Bottle Fill Fountains	15,000.00	
<b>Clearview</b>			
	Supplies	15,623.96	
	Payroll	21,675.00	
	Ionization - Air Handlers (6)	75,100.00	
	Skytron UVC Robots (2)	35,800.00	
	Lite Gait - Treadmill - Social Distancing - CBIC	20,000.00	
	Wheel Chair / Cart / Walker - Sanitizer	18,000.00	
	Finance / Business Office - Reconfiguration	100,000.00	
	Supplies - Equipment	63,801.00	
<b>Emergency Management</b>		2,178	
<b>Finance Department</b>			
	Office Reconfiguration - Separation	20,000	
<b>County Clerk</b>			
	Election Supplies	7,013.17	Reimbursement Received *
			July, 2020 Submittal
<b>Parks</b>			
	Supplies	802	
	Hand Dryers / Touchless Faucets	15,000	
<b>Land and Water Conservation</b>			
	Supplies - Protective barrier	360.49	Reimbursement Received *
			July, 2020 Submittal
<b>District Attorney</b>			
	Three (3) Laptops - Telework Options	5,254.74	
	Supplies - Webcam(s)	205.62	
<b>Department Subtotal</b>		<b>\$ 1,248,912.12</b>	

\*\*Any other eligible projects, equipment, supplies not to exceed \$1,463,699.00\*\*

REPORT 1

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Dodge County Land Resources and Parks Committee requesting amendment of certain sections of the Land Use Code, Dodge County, Wisconsin as described in "Exhibit A", and recommend approval of the ordinance as proposed.

The Committee has considered the proposal in accord with Section 2.3.3.I of the Dodge County Land Use Code and finds that the proposed amendments to the Land Use Code are necessary in order to correct certain errors in the code and to meet the challenge of changing conditions. The Committee has found that the Land Use Code amendments as proposed are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Code, they will protect the health, safety and general welfare of the general public, and they will not result in significant adverse impacts on the natural environment. Furthermore, the Committee has found that the criteria listed in Section 2.3.3.I of the Dodge County Land Use Code can be met for these amendments.

Respectfully submitted this 18th day of August, 2020

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

*Karen J. Gibson*  
County Clerk

*Allen Behl*

Allen Behl

*Mary Bobholz*

Mary Bobholz

*Larry Schraufnagel*

Larry Schraufnagel

*Travis Schultz*

Travis Schultz

*Thomas Schaefer*

Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1049

An Ordinance amending the Land Use Code, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed the proposed amendments to the Dodge County Land Use Code and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the proposed code amendments are necessary in order to correct certain errors in the Code and to meet the challenge of changing conditions, that the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the code and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for this code amendment that is the subject matter of this Ordinance and has further found that said amendment will protect the health, safety, and general welfare of the general public.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the amendment to the Land Use Code, Dodge County Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 18<sup>th</sup> day of August, 2020.

Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

### Exhibit A

**Proposed changes:**

**Additions in text are indicated by underline; deletions by ~~single-strikethrough~~.**

1. Modify Section 1.4.4 and create Section 1.4.4.E as follows:

**1.4.4** No structure, land or water, shall hereafter be used and no structure, or part thereof shall hereafter be located, erected, moved, reconstructed, extended, converted or structurally altered without a Land Use Permit and/or a Conditional Use Permit, if required, except as allowed in Section 1.4.4.A through 1.4.4.~~E~~ D, without full compliance with the provisions of this Code and all other applicable County and State Regulations.

**1.4.4.E** A Land Use Permit and/or a Conditional Use Permit shall not be required for the installation, construction, placement, operation, replacement or maintenance of a small wireless facility unless the small wireless facility is to be located within the jurisdictional boundaries of the Dodge County Airport Zoning Ordinance.

2. Modify the list of exceptions under Section 5.1.1 (street/highway/road setback provisions) to include an exemption for small wireless facilities as follows:

**5.1.1 Street/highway/road/front yard setback for dwellings and other principal structures**

Highway, street, road and front yard setbacks are measured from the centerline of the highway, street or road and/or from the highway, street and road right-of-ways whichever is greater.

**Minimum setback distances for dwellings and other principal structures** are provided in Table 5.1-1.

**Table 5.1-1: Minimum Setback Distances**

Type of Abutting Roadway	Minimum Setback Distances (feet)	
	From Centerline	From Right-of-Way
Streets and Town Roads (designated) (See appendix 1)	60	27
Streets and Town Roads (undesignated)	75	42
Federal, State, and County Trunk Highways	100	67
Expressways and Freeways		
- Residential Uses	---	200
- Nonresidential Uses	---	67

**Exceptions:**

**Essential Service Facilities and Private On-Site Waste Treatment Systems**

Surface, overhead, and underground essential service facilities and private on-site waste treatment systems (POWTS), but not including any buildings, towers, or antennas, may be located within any required setback on the condition that the owner of such facilities within any setback that abuts a street shall remove all

construction, additions, and replacements of these facilities at the owner's expense, when necessary for the improvement of the road, street, or highway.

**Underground structures** not capable of being used as foundations for prohibited above-ground structures may be located within setback lines, provided a setback agreement document requiring such structures to be removed at the owner's expense when required by road improvements is recorded with the Register of Deeds Office.

**C-1 General Commercial Zoning District:** Within the C-1 General Commercial Zoning District, in existing platted areas that are or previously have been in commercial use, interior lots served by public sanitary sewer shall have no minimum front or street yard. Corner lots shall have no minimum front or street yard on the yard facing the principal street and shall have a minimum 10 foot front or street yard on the yard facing the non-principal street (as the principal street is determined by the Land Use Administrator).

**Access or service highways** constructed according to plans as approved by the County Highway Committee may be located within highway setback lines. In giving such approval, the County Highway Committee shall consider highway safety and maximum sight distances.

**Small Wireless Facilities** may be located within the road right-of-way or within the required road setback on the condition that the owner of such facilities shall remove all construction, additions, and replacements of these facilities at the owner's expense, when necessary for the improvement of the road, street, or highway and on condition the owner of these facilities obtains all applicable road, street or highway permits that are necessary to authorize work within the road, street and highway right-of-way.

3. Modify Section 4.6.2 (Highway Setback Overlay District) to exempt small wireless facilities from the land use permit requirements as follows:

#### **4.6.2 Structures Prohibited Within Setback Lines**

**4.6.2.A** No new structure or part thereof shall be placed, erected or structurally altered within 200 feet of the centerline of any highway, except as allowed under Section 4.6.2.B, without a Land Use Permit and without full compliance with the provisions of this code and all other applicable County regulations. All structures shall be located in accord with the minimum setbacks listed in Sections 5.1.1, 5.2.3 and Table 5.1-1 ~~Section 5.1.2.E and Table 5.1.2-2~~ of this code except as provided for in Section 4.6.4 B.

**4.6.2.B** A Land Use Permit shall not be required for the installation, construction, placement, operation, replacement or maintenance of a small wireless facility unless the small wireless facility is to be located within the jurisdictional boundaries of the Dodge County Airport Zoning Ordinance.

4. Modify Section 4.9.1.C.6 and 4.9.1.E (Mobile Tower Siting and Radio Broadcast Service Facility Overlay District) as follows:

4.9.1.C.6 These overlay district regulations are not intended to regulate small wireless facilities as defined in 66.0414 (1)(u) Wis. Stats.

**4.9.1.E Definitions**

All definitions contained within s. 66.0404(1), ~~and 66.0406(1)~~ and 66.0414(1) Wisconsin Statutes are hereby incorporated in this Overlay District by reference.

5. Modify Section 3.7.1.C as follows:  
(Section 3.7.1 lists the allowed uses in the A-1 Prime Agricultural Zoning District)

**3.7.1.C** Existing nonfarm single family dwellings and existing lots of record located within the A-1 Prime Agriculture Zoning District that were legally established or permitted by the County for non-farm residential use prior to **June 28, 2010**.

6. Modify Section 6.2.9 (Chapter 6 – Use Regulations) as follows:

**6.2.9 Residential Development**

**6.2.9.A Design Standards in Residential Districts**

~~In residential districts, the,~~ The following design standards shall apply to all single-family and two-family dwellings, ~~and to all manufactured housing units~~ homes.

**6.2.9.A.1 Exterior Materials**

All dwellings shall have exterior siding and roofing that, in color, materials, and appearance, is compatible with the predominant materials in use on surrounding dwellings, or, if there is no predominance, is compatible with the exterior siding and roofing material commonly in use on residential dwellings in the community as a whole. The exterior walls of all structures, other than accessory structures, shall have a nonmetallic finish.

**6.2.9.A.2 Front Steps**

The front steps to all dwellings shall be permanently installed and shall be constructed of concrete, masonry, or wood materials.

**6.2.9.A.3 Foundation**

A manufactured housing units home used or intended to be used as an individual's place of habitation shall be placed on and shall be anchored or securely attached to an excavated and backfilled foundation that is enclosed by a permanent perimeter enclosure of masonry or concrete wall construction.

**6.2.9.A.4 Dwelling Area**

A dwelling or manufactured home shall contain a minimum of 400 square feet of dwelling area. The dwelling area for this section shall be calculated using the outside dimensions of the dwelling or manufactured home. A deck or a patio shall not be included in the calculation of dwelling area.

**6.2.9.B Front Yards In Residential Districts**Deleted on (insert date)

~~Where lots comprising 40 percent of the frontage on a blockface in a residential district are improved with buildings, the required front yard shall be the average of the front yard depths for principal structures on each developed site in the same district on the blockface, or the minimum front yard setback, whichever is greater. Any residential lot fronting on a primary or secondary arterial shown on the streets and highways plan shall have a circular drive.~~

7. Create Section 2.2.13.D (general permit processing and scheduling provisions) as follows:

**2.2.13.D State of Emergency – Processing and Scheduling timelines.**

In the event a state of emergency is declared by the Dodge County Board of Supervisors in response to a public emergency which poses a threat to public order, life, health and safety of the citizens of Dodge County, processing and scheduling timetables listed in this Code for all applications shall be temporarily suspended until the emergency conditions cease to exist as determined by the Dodge County Board of Supervisors. During the declared emergency, the failure to meet processing or scheduling timetables specifically listed in this Code shall not result in deemed approvals.

8. Create Section 2.3.4.E.1 (rezoning scheduling provisions) as follows:

**2.3.4.E.1 State of Emergency – Processing and Scheduling timelines for Public Hearings.**

In the event a state of emergency is declared by the Dodge County Board of Supervisors in response to a public emergency which poses a threat to public order, life, health and safety of the citizens of Dodge County, processing and scheduling timetables for public hearings shall be temporarily suspended until the emergency conditions cease to exist as determined by the Dodge County Board of Supervisors. During the declared emergency, the failure to meet processing or scheduling timetables specifically listed in this Code shall not result in deemed approvals. A written agreement with the applicant to suspend the public hearing beyond the 45-day time limit shall not be required during a state of emergency.

9. Create Section 2.3.6.C.1 (conditional use permit scheduling provisions) as follows:

**2.3.6.C.1 State of Emergency – Processing and Scheduling timelines for Public Hearings.**

In the event a state of emergency is declared by the Dodge County Board of Supervisors in response to a public emergency which poses a threat to public order, life, health and safety of the citizens of Dodge County, processing and scheduling timetables for public hearings shall be temporarily suspended until the emergency conditions cease to exist as determined by the Dodge County Board of Supervisors. During the declared emergency, the failure to meet processing or scheduling timetables specifically listed in this Code shall not result in deemed approvals. A written agreement with the applicant to suspend the public hearing beyond the 45-day time limit shall not be required during a state of emergency.



10. Modify Section 5.1.7 (lot coverage provisions) as follows:

**5.1.7 Lot Coverage for dwellings and other structures**

Lot Coverage is that portion of a lot occupied by principal and accessory buildings and decks, but excluding at grade patios, walks and driveways. All structures, in aggregate, shall not exceed the following maximum lot coverages:

**R-1 or R-2 Residential Zoning Districts** - For lots located within the R-1 or R-2 Residential Zoning Districts there is no maximum lot coverage, however, no single accessory building shall exceed 1500 square feet in area.

**R-3 Multi-Family Zoning District** - The maximum lot coverage within the R-3 Multi-Family Zoning District shall be 35%

**C-1 General Commercial Zoning District** - The maximum lot coverage within the C-1 General Commercial Zoning District shall be 100%

**C-2 Extensive Commercial Zoning District** - The maximum lot coverage within the C-2 Extensive Commercial Zoning District shall be 50%

**I-1 and I-2 Industrial Zoning Districts** - The maximum lot coverage within the I-1 and I-2 Industrial Zoning Districts shall be 70%

**A-1 and A-2 Agricultural Zoning Districts** - The maximum lot coverage within the A-1 and A-2 Agricultural Zoning Districts shall be 10%

**Exceptions:**

Agricultural buildings located within the A-1 and A-2 Zoning Districts associated with an operating farm shall be exempt from the lot coverage provisions.

Ground-mounted solar energy collectors located within the Commercial, Industrial and Agricultural Zoning Districts shall be exempt from the lot coverage provisions of the Code provided the solar facility is designed to comply with the Stormwater management and Erosion Control provisions of this Code.

For existing lot coverage surfaces that were lawfully placed when constructed but that do not comply with the lot coverage area standards in this section, the property owner may maintain, modify, repair, replace or relocate existing lot coverage surface area with similar or different surface area provided that the project does not result in an increase in the percentage of lot coverage surface area that existed on the effective date of this Code. The lot coverage surface area exceptions in this section shall not be construed to supersede other provisions in this Code. All of the other applicable provisions of the Code still apply to new or existing development.

11. Modify Section 8.9.4.E (development standards for signs) as follows:

**8.9.4.F Sign Location**

- (1) No sign permitted under this section shall be located in, on or above a public road right-of-way or navigable body of water, except for Official Public Signs. Any sign or sign supports constructed of concrete, mortar or stone shall comply with the minimum highway and road setback distances listed in Section 5.1.2.E Table 5.1-1;

12. Modify the "Exceptions List" in Section 5.2.3 (accessory structure road setback provisions) as follows:

Residential fences are permitted on property lines, but shall not in any case exceed a height of 4 feet in the front or street yard setback, and shall not be closer than 2 feet to any public right-of-way.

Security fences for commercial and industrial uses are permitted on the property lines in non-residential zoning districts but shall not exceed 10 feet in height, shall be of an open, non-opaque type similar to woven wire or wrought iron fencing, and shall not be closer than 2 feet to any public right-of-way.

13. Modify the "Exceptions List" in Section 5.2.5 (accessory structure rear yard setback provisions) as follows:

Residential fences are permitted on property lines, but shall not in any case exceed a height of 6 feet, shall not exceed a height of 4 feet in the front or street yard setback, and shall not be closer than 2 feet to any public right-of-way.

Security fences for commercial and industrial uses are permitted on the property lines in non-residential zoning districts but shall not exceed 10 feet in height, shall be of an open, non-opaque type similar to woven wire or wrought iron fencing, and shall not be closer than 2 feet to any public right-of-way.

14. Modify the "Exceptions List" in Section 5.2.8 (accessory structure height provisions) as follows:

Residential fences are permitted on property lines, but shall not in any case exceed a height of 6 feet, shall not exceed a height of 4 feet in the front or street yard setback, and shall not be closer than 2 feet to any public right-of-way.

Security fences for commercial and industrial uses are permitted on the property lines in non-residential zoning districts but shall not exceed 10 feet in height, shall be of an open, non-opaque type similar to woven wire or wrought iron fencing, and shall not be closer than 2 feet to any public right-of-way.

15. Modify Section 6.2.2 (Use standard provisions) as follows:

~~6.2.2 Deleted December 15, 2009 (Moved to Section 4.2.5 of the Land Use Code)~~

**6.2.2 Camping**

No lot or parcel of land shall be used for camping unless the owner of the lot or parcel has received the required permits and approvals to allow a campground or recreational vehicle park use on said lot or parcel.

16. Modify Section 12 – Definitions as follows:

**Access**

Driveway or other ways or means of vehicular and/or pedestrian approach, to provide physical entrance or exit to a property.

**Automobile Repair and Service**

The use of any site, building, structure, improvement, or land for the repair, overhaul, painting, assembling or maintenance of automobiles, motorcycles, trucks, trailers, or similar vehicles.

**Camping**

The act of staying and/or sleeping in any outdoor area of land and/or water for one or more days or nights in a camping unit.

**Motor Vehicle**

Any self-propelled vehicle designed for transportation of persons or goods along public streets or alleys or other public ways.

**Motor Vehicle - Inoperable**

Any motorized vehicle incapable of immediately being driven and not properly licensed.

**Motor Vehicle - Abandoned**

A vehicle that does not bear a current license plate unless said vehicle is stored within a completely enclosed building or unless it is stored on an approved sales lot. A vehicle shall be presumed abandoned under the following circumstances: 1) The vehicle is physically inoperable and/or is missing parts so that it is not maintained for driving; 2) The vehicle does not bear a valid license plate or current registration.

**Motor Vehicle Repair and Service**

The use of any site, building, structure, improvement, or land for the repair, overhaul, assembling, painting or maintenance of motor vehicles.

**Motor Vehicle – Salvage and Storage Yard**

Any land upon which 2 or more inoperable, abandoned or unlicensed motor vehicles are stored for more than 30 days unless said motor vehicles is/are stored within a completely enclosed building.

**Public Way**

Any public road, street, highway, walkway, drainageway, or part thereof.

Any street, alley, pedestrian way, pathway, channel, viaduct, subway, bridge, easement, right-of-way, or other way in which the public has a right of use.

**Small Wireless Facility**

Small Wireless Facility means a wireless facility as defined in 66.0414(1)(u) Wis. Stats. *Small Wireless Facility means a wireless facility to which all of the following apply (2019Wisconsin Act 14):*

1. The wireless facility satisfies any of the following:
  - a. The wireless facility is mounted on a structure 50 feet or less in height including any antenna.
  - b. The wireless facility is mounted on a structure no more than 10 percent taller than any other adjacent structure.
  - c. The wireless facility does not increase the height of an existing structure on

which the wireless facility is located to a height of more than 50 feet or by 10 percent, whichever is greater.

2. Each antenna associated with the deployment of the wireless facility, excluding associated antenna equipment, is no more than 3 cubic feet in volume.
3. All other wireless equipment associated with the wireless facility specified above including the wireless equipment associated with the antenna and any preexisting associated equipment on the structure, is no more than 28 cubic feet in volume.
4. The wireless facility does not require registration as an antenna structure under 47CFR part 17.
5. The wireless facility is not located on tribal land, as defined in 36CFR 800.16(x).
6. The wireless facility does not result in human exposure to radio frequency in excess of the applicable safety standards specified in 47 CFR 1.1307.

#### **Vehicle Salvage and Storage Yard**

~~Any land upon which 2 or more inoperable or unlicensed automobiles are stored for more than 30 days.~~

Any land upon which 2 or more inoperable, abandoned or unlicensed motor vehicles are stored for more than 30 days unless said motor vehicles are stored within a completely enclosed building.

#### **Wireless Facility**

"Wireless facility" means an antenna facility at a fixed location that enables wireless services between user equipment and a communications network, and includes all of the following:

1. Equipment associated with wireless services.
2. Radio transceivers, antennas, or coaxial, metallic, or fiber-optic cable located on, in, under, or otherwise adjacent to a utility pole or wireless support structure.
3. Regular and backup power supplies.
4. Equipment that is comparable to equipment specified in this subdivision regardless of technical configuration.

"Wireless facility" does not include any of the following:

1. The structure or improvements on, under, or within which equipment specified in subd. 1. is collocated.
2. Wireline backhaul facilities.
3. Coaxial, metallic, or fiber-optic cable that is between utility poles or wireless support structures or that is not adjacent to a particular antenna.

REPORT 2

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Dodge County Land Resources and Parks Committee requesting amendment of Section 30.04(4)(b) of the Code of Ordinances, Dodge County Wisconsin as described in Exhibit A and recommend adoption of the attached ordinance.

The Committee has considered the proposal and finds that the proposed amendments are required by Section 30.04(1) of the Code of Ordinances, Dodge County Wisconsin to create a forfeiture amount for a conviction of a violation of any of the ordinances. Furthermore, the Committee has found that Section 30.04(4)(b) of the Code of Ordinances, Dodge County, Wisconsin, sets forth the schedule of deposits required for various ordinance violations, including ordinances with a statutory counterpart and that a deposit must be created for a violation of the Code of Ordinances, Dodge County, Wisconsin for inclusion in Section 30.04(4)(b) of the Code of Ordinances, Dodge County Wisconsin. The Committee finds that the proposed amendments are consistent with the Comprehensive Plan and the stated purposes of the Sanitary Ordinance and they will help protect the health, safety and general welfare of the general public.

Respectfully submitted this 18th day of August, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 28 NOES 1  
ABSENT 0  
ABSTAIN 0

*Raren J. Nelson*  
County Clerk

*Allen Behl*  
Allen Behl

*Mary Bobholz*  
Mary Bobholz

*Larry Schraufnager*  
Larry Schraufnager

*Travis Schultz*  
Travis Schultz

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1050

An Ordinance amending Chapter 30.04(4)(b) Schedule of Deposits, of the Dodge County Code of Ordinances to set forth a deposit schedule for certain violations of the Sanitary Ordinance, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed the proposed amendments to Chapter 30.04(4)(b) of the Dodge County Code of Ordinances and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance for compliance with the applicable provisions of the Dodge County Sanitary Ordinance and Section 59.70 (5) of the Wisconsin Statutes.

Whereas, Section 30.04(1) of the Code of Ordinances, Dodge County, Wisconsin, requires a forfeiture for a conviction for a violation of any of the ordinances.

Whereas, Section 30.04(4)(b) of the Code of Ordinances, Dodge County, Wisconsin, sets forth the schedule of deposits required for various ordinance violations, including ordinances with a statutory counterpart; and,

Whereas, a deposit must be created for a violation of the various ordinances, for inclusion in Section 30.04(4)(b) of the Code of Ordinances, Dodge County Wisconsin.

Whereas, the Dodge County Land Resources and Parks Committee has found that the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Sanitary Ordinance and the proposed amendment will help protect the health, safety, and general welfare of the general public.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the amendment to Chapter 30.04(4)(b) of the Code of Ordinances, Dodge County, Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 18<sup>th</sup> day of August, 2020.

Russell Kottke  
Russell Kottke  
Chairman  
Karen J. Gibson  
Karen J. Gibson  
County Clerk

## Exhibit A

## Proposed amendments to the Dodge County Code of Ordinances - Chapter 30.04(4)(b) Schedule of Deposits

## Ordinances

- Dodge County Code of Ordinances
- SO – Dodge County Sanitary Ordinance

Ordinance	Offense	Deposit	Court Costs	Penalty Surcharge 26%	Jail Surcharge	Crime Lab and Drug	Court Support	Justice Info.	Total Cash Deposit
Dodge County Code of Ordinances - Appendix B SO 2.3.4, 2.3.6	Pumping sewage from a holding tank, septic tank, pump chamber, cesspool or other POWTS component onto the ground surface, into waters of the state or into an unauthorized area.  1 <sup>st</sup> violation	\$100	\$25.00	\$26.00	\$10.00	\$13.00	\$68.00	\$21.50	\$263.50
	2 <sup>nd</sup> violation within 1 year	\$250	\$25.00	\$65.00	\$10.00	\$13.00	\$68.00	\$21.50	\$452.50
	3 <sup>rd</sup> violation within 1 year	\$500	\$25.00	\$130.00	\$10.00	\$13.00	\$68.00	\$21.50	\$767.50
Dodge County Code of Ordinances - Appendix B SO 2.3.6.B, 2.3.10.B.7	Failure to service a POWTS in accord with the servicing requirements listed in the Ordinance or as specified in a maintenance agreement that has been approved at the time of issuance of the sanitary permit.	\$50.00	\$25.00	\$13.00	\$10.00	\$13.00	\$68.00	\$21.50	\$200.50
	2 <sup>nd</sup> violation within 1 year	\$100.00	\$25.00	\$26.00	\$10.00	\$13.00	\$68.00	\$21.50	\$263.50
	3 <sup>rd</sup> violation within 1 year	\$200.00	\$25.00	\$52.00	\$10.00	\$13.00	\$68.00	\$21.50	\$389.50

Dodge County Code of Ordinances - Appendix B  SO 2.3.6.C,	Failure to comply with the POWTS maintenance reporting requirements of SPS 383.55 Wis. Adm. Code.	\$50.00	\$25.00	\$13.00	\$10.00	\$13.00	\$68.00	\$21.50	\$200.50
Dodge County Code of Ordinances - Appendix B  SO 2.3.4, 2.3.10.B.6	Use of a failing POWTS  1 <sup>st</sup> violation	\$50.00	\$25.00	\$13.00	\$10.00	\$13.00	\$68.00	\$21.50	\$200.50
	2 <sup>nd</sup> violation within 1 year	\$100.00	\$25.00	\$26.00	\$10.00	\$13.00	\$68.00	\$21.50	\$263.50
	3 <sup>rd</sup> violation within 1 year	\$200.00	\$25.00	\$52.00	\$10.00	\$13.00	\$68.00	\$21.50	\$389.50



REPORT 3

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Dodge County Land Resources and Parks Committee requesting amendment of the Sanitary Ordinance, Dodge County, Wisconsin as described in Exhibit A and recommend adoption of the ordinance as proposed.

The Committee has considered the proposal in accord with Section 2.3.12 of the Dodge County Sanitary Ordinance and finds that the proposed amendments are necessary in order bring the Dodge County Sanitary Ordinance into compliance with the minimum standards that are required by the Wisconsin State Statutes and the Wisconsin Administrative Code as they relate to Private Onsite Wastewater Treatment Systems. Furthermore, the Committee has found that the Sanitary Ordinance amendments as proposed meet the challenge of changing conditions, they are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Sanitary Ordinance and they will protect the health, safety and general welfare of the general public.

Respectfully submitted this 18th day of August, 2020

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

*Ronan J. Bilson*  
County Clerk

*Allen Behl*  
Allen Behl

*Mary Bobholz*  
Mary Bobholz

*Larry Schraufnager*  
Larry Schraufnager

*Travis Schultz*  
Travis Schultz

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1051

An Ordinance amending the Sanitary Ordinance, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed the proposed amendments to the Dodge County Sanitary Ordinance and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance for compliance with the applicable provisions of the Dodge County Sanitary Ordinance and Section 59.70 (5) of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has found that the proposed code amendments are necessary in order to bring the Sanitary Ordinance into compliance with the applicable provisions of the Wisconsin Administrative Code. Furthermore, the Committee has found that the amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Ordinance, the amendments will not result in significant adverse impacts on the natural environment and the proposed amendment will protect the health, safety, and general welfare of the general public.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the amendment to the Sanitary Ordinance, Dodge County Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 18<sup>th</sup> day of August, 2020.

Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

**Exhibit A**

**Proposed changes:**

**Additions in text are indicated by underline; deletions by ~~single strikethrough~~.**

1. Create Section 2.1.1.K (Land Use Administrator Duties) as follows:  
2.1.1.K Issue Citations in accord with this Ordinance.
2. Create Section 2.1.2.J (Land Use Administrator Powers) as follows:  
2.1.2.J To issue Citations in accord with this Ordinance.
3. Amend 2.3.10.D.4 (Remedies and Enforcement Powers) as follows and renumber 2.3.10.D.4, 5 and 6 accordingly  
**2.3.10.D.4 Citations**  
Pursuant to ss.66.0113, Wis. Stats., the County may use the citation method of enforcement of ordinances, including those for which a statutory counterpart exists.

**2.3.10.D.5 Other Remedies**

The County shall have such other remedies as are and as may be from time to time provided by Wisconsin law for the violation of this Code.

**2.3.10.D.6 Other Powers**

In addition to the enforcement powers specified in this Code, the County may exercise any and all enforcement powers granted by Wisconsin law.

**2.3.10. D.7 Penalties**

Any person, firm, or corporation who fails to comply with the provisions of this Code shall, upon conviction thereof, forfeit not less than \$50 nor more than \$500 dollars and costs of prosecution for each violation. In default of payment of such forfeiture and costs, violators shall be imprisoned in the County Jail until payment thereof, for a period not to exceed 6 months.

4. Amend Section 2.3.11.A (Enforcement Procedures – Non-Emergency Matters) as follows:  
**2.3.11.A Non-Emergency Matters**

In the case of violations of this Code that do not constitute an emergency or require immediate attention, the Land Use Administrator shall give notice of the nature of the violation to the property owner or to any other person who is party to the agreement or to any applicant for any relevant permit in the manner hereafter stated, after which the persons receiving notice shall have 30 days to correct the violation before further enforcement action shall be taken. Notice shall be given in person, by United States Registered or Certified Mail, or by posting notice on the premises. Notices of violation shall state the nature of the violation and the time period for compliance and may state the corrective steps necessary and the nature of subsequent penalties and enforcement actions should the situation not be corrected.

Failure to comply with the 30 day order will be considered a violation of the Dodge County Sanitary Ordinance.

Extensions to the 30 day orders may be granted at the discretion of the Department, provided good faith efforts are being made to correct the problem.

If the violation is not corrected within the time period specified in the order, the owner may be subject to:

- a) The issuance of an enforceable citation; and/or
- b) Commencement of legal action against the owner seeking an injunction to abate the violation and/or correct the damage created by the violation;
- c) Any and all other enforcement powers specified in this Ordinance and any and all enforcement powers granted by Wisconsin law.

5. Amend Section 2.3.11.B (Enforcement Procedures - Emergency Matters) as follows:

### **2.3.11.B Emergency Matters**

In the case of violations of this Code that constitute an emergency as a result of health, safety or public concerns or violations that require immediate attention or violations that will create increased problems or costs if not remedied immediately, the County may use the enforcement powers available under this chapter, including the issuance of an enforceable citation, without prior notice, but the Land Use Administrator shall attempt to give notice simultaneously with beginning enforcement action. Notice may be provided to the property owner, to any other person who is party to the agreement, and to applicants for any relevant permit.

Violations that are considered by the County as constituting an emergency as a result of health, safety or public concerns or as a violation that requires immediate attention or a violation that will create increased problems or costs if not remedied immediately include, but are not limited to, the following violations:

- a) Pumping sewage from a holding tank, septic tank, pump chamber, cesspool or other POWTS component onto the ground surface, into waters of the State or into an unauthorized area.
- b) The discharge of sewage onto the ground surface and/or into the waters of the state.

6. Create Section 2.3.13 through 2.3.13E Citations as follows:

### **2.3.13 Citations**

#### **2.3.13.A. Information Required. The citation shall contain the following:**

- 1) The name and address of the alleged violator.
- 2) Factual allegations describing the alleged violation.
- 3) The time and place of the offence.
- 4) The section of the ordinance violated.
- 5) A designation of the offense in such manner as can be readily understood by a person making a reasonable effort to do so.
- 6) The time at which the alleged violator may appear in court.
- 7) A statement which, in essence, informs the alleged violator, as follows:
  - a. A cash deposit of a specified amount may be made which shall be delivered or mailed to the Clerk of Courts prior to the time of the scheduled court appearance.
  - b. If such deposit is made, the alleged violator need not appear in court unless he is subsequently summoned.
  - c. If such deposit is made and the alleged violator does not appear in court, he will be deemed to have tendered a plea of no contest and submitted to a forfeiture, plus costs, fees and surcharges, imposed under Ch. 814, Wis. Stats., not to exceed the amount of the deposit, or will be summoned into

court to answer the complaint if the court does not accept the plea of no contest.

- d. If no deposit is made and the alleged violator does not appear in court at the time specified, the court may issue a summons or a warrant for the defendant's arrest or consider the nonappearance to be a plea of no contest and enter judgement under ss. 66.0113(3)(d), Wis. Stats., or the municipality may commence an action against the alleged violator to collect the forfeiture, plus costs, fees and surcharges, imposed under Ch. 814, Wis. Stats.
- 8) A direction that if the alleged violator elects to make a cash deposit, the statement which accompanies the citation shall be signed to indicate that the statement required under Subsection B(7) above has been read. Such statement shall be sent or brought with the cash deposit.
- 9) Such other information as the County Board deems necessary.

#### **2.3.13.B Deposits**

- 1) Each citation issued under this section, except those to which Subsection 2.3.13.B 4) below applies, shall specify a cash deposit as set forth in the Dodge County Code of Ordinances, Chapter 30.04(b) schedule of cash deposits where applicable, which is hereby adopted by reference, which consists of the appropriate forfeiture, the current penalty assessment, the jail assessment, the automation fee and the court support service fee.
- 2) The deposits shall be made in cash, money order or check to the Dodge County Clerk of Courts, who shall provide a receipt therefor.
- 3) The penalty assessment, the jail assessment, the automation fee and the court support fee shall be added to all forfeitures hereunder.
- 4) The deposit, including costs, pertaining to any minor receiving a citation under this section shall in no event exceed the maximum penalties provided in Ch. 938, Wis. Stats., Juvenile Justice Code, plus the penalty assessment, the jail assessment, the automation fee and the court support service fee, except that costs and penalties shall not be assessed against minors unless Wisconsin Law so provides.

#### **2.3.13.C Deposit Schedule**

- 1) Any law enforcement officer issuing a citation for any violation of this Ordinance shall indicate on the citation the amount of the deposit, as provided in Subsection B above, that the alleged violator may make in lieu of court appearance.

#### **2.3.13.D Issuance of Citation**

- 1) Any sworn Sheriff's Deputy may issue citations authorized under this section.
- 2) The following County officials may issue citations with respect to those specific sections of this Ordinance which relate to their official duties:
  - a. Land Resources and Parks Director, Manager of Code Administration, Land Use / Sanitation Specialists

#### **2.3.13.E Procedure**

- 1) Section 66.0113(3), Wis. Stats., relating to a violator's options and procedure on default, is hereby adopted and incorporated herein by reference.

#### **2.3.13.F Nonexclusivity**

- 1) The issuance of a citation hereunder shall not preclude the County Board from adopting any other ordinance or providing for the enforcement of any other law or ordinance relating to the same or other matter.

- 2) The issuance of a citation hereunder shall not preclude the County or any authorized officer from proceeding under any other ordinance or law or by any other enforcement method to enforce any ordinance, regulation or order.

7. Modify the following definitions in Section 3 as follows:

**Committee**

The Dodge County ~~Planning, Development~~ Land Resources and Parks Committee or any successor Committee duly charged by the Dodge County Board of Supervisors with general planning responsibilities under Wisconsin Statute 59.97.

**Failing private onsite wastewater treatment system (POWTS)**

Failing private onsite wastewater treatment system has the meaning ~~specified under s. 145.245 (4) State.~~

~~Note: Section 145.245 (4) reads: Failing private sewage system means a private sewage system which causes or results in any of the following conditions:~~

- ~~a. The discharge of sewage into surface water or ground water;~~
- ~~b. The discharge of sewage into zones of saturation which adversely affects the operation of a private sewage system;~~
- ~~c. The discharge of sewage to a drain tile or into zones of bedrock;~~
- ~~d. The discharge of sewage to the surface of the ground;~~
- ~~e. The failure to accept sewage discharges and backup of sewage into the structure served by the private sewage system.~~

A failing private on-site wastewater treatment system is one which causes or results in any of the following conditions:

- (a) The discharge of sewage into surface water or groundwater.
- (b) The introduction of sewage into zones of saturation which adversely affects the operation of a private on-site wastewater treatment system.
- (c) The discharge of sewage to a drain tile or into zones of bedrock.
- (d) The discharge of sewage to the surface of the ground.
- (e) The failure to accept sewage discharges and back up of sewage into the structure served by the private on-site wastewater treatment system.

**Municipality or Municipal**

The county, city or village governmental units enacting, administering and enforcing this zoning ordinance.

**Sewage**

~~Sewage means wastewater containing fecal coliform bacteria exceeding 200 CFU, colony forming units, per 100 ml.~~

Sewage means the water-carried wastes created in and to be conducted away from residences, industrial establishments, and public buildings as defined in s. 101.01(12) Wis. Stats, with such surface water or ground water as may be present.

8. Replace the term "~~private onsite wastewater treatment system~~" that is used throughout the Ordinance with the term "POWTS". Modify Section 2.3.4.J as follows:

9. Modify Section 2.3.4.J Transfer of Ownership as follows:

A sanitary permit may be transferred from an owner to a subsequent owner, pursuant to ~~s 145.135(1)~~ 145.19(8) Wisconsin State Statutes. The transfer shall be processed in accord with SPS 383.21(4) Wisconsin Administrative Code.

10. Modify Section 2.3.5.B.2 as follows:

**2.3.5.B.2** The owner of a POWTS or the owner's agent shall comply with the reporting requirements of SPS ~~385.55~~ 383.55 Wis. Adm. Code. In addition to the reporting information required under SPS ~~385.55 (3)~~ 383.55 (3) Wis. Adm. Code, the report shall include water meter readings or the metering device for each servicing event. In the case of licensing under s. 281.48(3)(d) Stats, the owner shall submit the report to the County. The County may enter upon the property to investigate the condition of the holding tank when pumping reports and/or meter or monitoring device readings may indicate that the holding tank is not being properly maintained.

11. Modify Section 2.3.6.C as follows:

**2.3.6.C Reporting Requirements**

The owner of a POWTS or the owner's agent shall comply with the reporting requirements of SPS ~~385.55~~ 383.55 Wis. Adm. Code.

REPORT 4

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Kevin Knoll requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 3-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the NE ¼, Section 35, Town of Leroy, to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of August, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

*Karen J. Gibson*  
County Clerk

*Allen Behl*  
Allen Behl

*Mary Bobholz*  
Mary Bobholz

*Larry Schraufnager*  
Larry Schraufnager

*Travis Schultz*  
Travis Schultz

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1052

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 35, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 18th day of August, 2020.

Russell Kottke

Russell Kottke  
Chairman

Karen J. Gibson

Karen J. Gibson  
County Clerk

**Kevin Knoll**  
**Town of Leroy, Sec. 35**

The data used to create this map is a compilation of various information and data from various sources and is not intended to be used for any legal purpose. Dodge County is not responsible for any errors or omissions in this information.

26  
 15.00  
 15.00

15.00  
 15.00  
 15.00




FARMERSVILLE RD

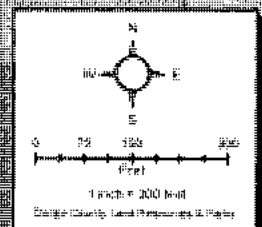


K. KNOLL

LOT 2

35

-  Kevin Knoll Divisible Lot
-  Tax Parcels
-  Area to Be Rezoned (A-1 to A-2)



REPORT 5

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Bryan and Barbara Schobat requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 9.05-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the NW ¼, Section 32, Town of Lomira to allow for the creation of two non-farm residential lots at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of August, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 29 NOES 1  
ABSENT 3  
ABSTAIN 0

*Karen J. Silesen*  
County Clerk

*Allen Beht*  
Allen Beht  
*Mary Bobholz*  
Mary Bobholz  
*Larry Schraufnagel*  
Larry Schraufnagel  
*Travis Schultz*  
Travis Schultz  
*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1053

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 32, T13N, R17E, Town of Lomira, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:


Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

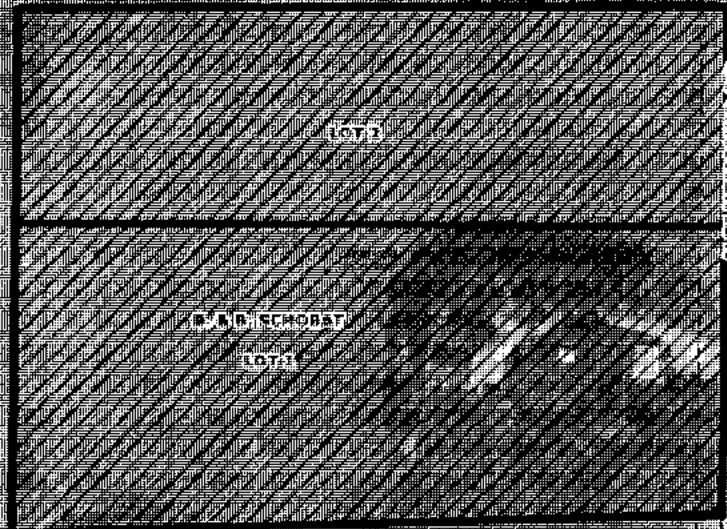
Adopted and Approved this 18<sup>th</sup> day of August, 2020.




  
\_\_\_\_\_  
Russell Kottke  
Chairman

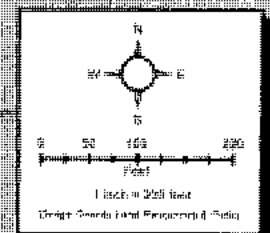
  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk

**Bryan & Barbara Schobat**  
**Town of Lomira, Sec. 32**

The data used to create this map is a derivation of the official record and is not intended to be used for legal purposes. The data is provided as a reference only and is not intended to be used for legal purposes. The data is provided as a reference only and is not intended to be used for legal purposes.



-  Schobat Property
-  Tax Parcels
-  Area to Be Rezoned (A-1 to A-2)



REPORT 6

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Glen Bonner requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 2.24-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NW ¼, Section 13, Town of Trenton, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of August, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 2

*Karen J. Gibson*  
County Clerk

*Allen Behl*  
Allen Behl  
*Mary Bobholz*  
Mary Bobholz

Larry Schraufnagel  
*Travis Schultz*  
Travis Schultz  
*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1054

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 13, T12N, R14E, Town of Trenton, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 18<sup>th</sup> day of August, 2020.

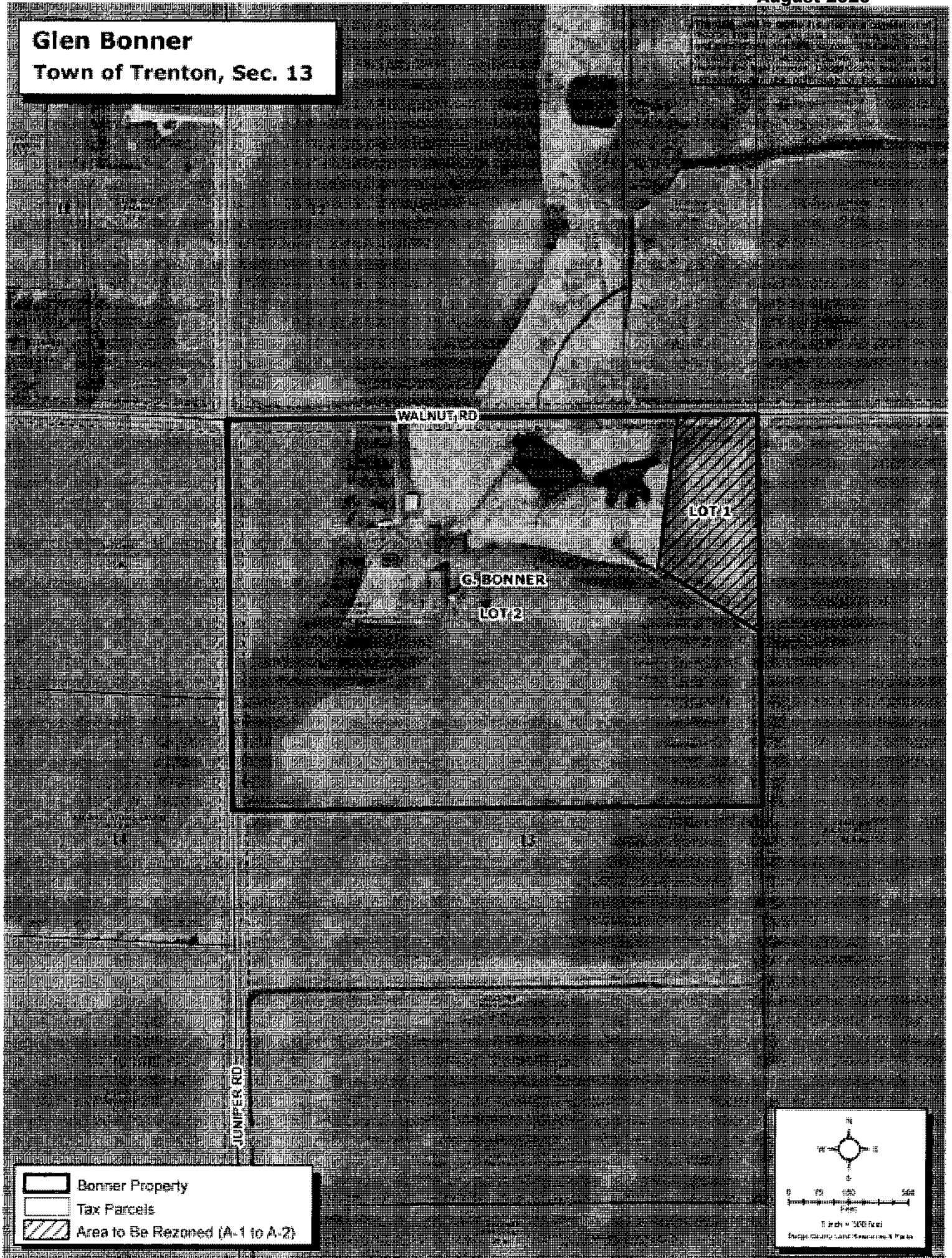
Russell Kottke

Russell Kottke  
Chairman

Karen J. Gibson

Karen J. Gibson  
County Clerk

**Glen Bonner**  
**Town of Trenton, Sec. 13**





ORDINANCE NO. 1055

AN ORDINANCE AMENDING CHAPTER 2, *THE GOVERNING BODY*, SECTION 2.01 – *COUNTY BOARD RULES*, OF THE DODGE COUNTY CODE OF ORDINANCES.

***The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:***

**Section 1.** On August 3, 2020, the Dodge County Executive Committee recommended an amendment to Section 2.01 – *County Board Rules*, of the Dodge County Code of Ordinances modifying Rules 4 and 6 and eliminating Rule 36.

**Section 2.** In lieu of the publication of a pamphlet after the adjournment of each session per § 59.14(2), Wis. Stats., the county board minutes, including a summary of all resolutions and ordinances, will be published as a Class 1 notice within 60 days of each county board meeting, thereby eliminating the need for Rule 36.

**Section 3:** Rules 4 and 6. Based on the definition of “session” in Rule 35, it is proper to replace “session” with “meeting” in Rules 4 and 6.

**Section 4:** Section 2.01 of the Dodge County Code of Ordinances is hereby amended to read as follows:

\* \* \* \* \*

**Section 2.01(4), RULE 4. (Am. #14-1; #17-102)**

Whenever a meeting of the Dodge County Board of Supervisors is to be held in a certain month, it shall be held on the third Tuesday of said month at 7:00 p.m., unless the County Board shall designate another date for the meeting, and, except if necessary to avoid a conflict with the primary election, the February Meeting shall be held on a date to be determined by the County Board Chairman at 7:00 p.m., and the Organizational **Session Meeting** shall be held on the third Tuesday in April, at 9:00 a.m., and the Annual Budget Meeting shall be held on the Tuesday after the second Monday of November at 9:00 a.m. When the day of the Annual Budget meeting falls on November 11th, the Annual Budget Meeting shall be held on the next succeeding day. The order of business to be followed at the meetings of the Dodge County Board of Supervisors shall be as follows:

- (a) Call to Order by the Chair.
- (b) Roll Call by the County Clerk.
- (c) Approval of the Minutes of the last meeting.
- (d) Communications on file with the Board.

- (e) Unfinished business.
- (f) Resolutions.
- (g) Bills on file to be acted upon.
- (h) Reports on file.
- (i) Ordinances.
- (j) Petitions.
- (k) Claims.
- (l) Recess or Adjournment.

**Section 2.01(6), Rule 6. (Am. #17-102)**

The County Clerk shall compile an agenda for each meeting of the County Board of Supervisors. Whenever possible the County Clerk shall mail or deliver to each Board Member, a copy of such agenda. This agenda, and a copy of each Resolution, Ordinance, and any other pertinent material, shall be mailed or delivered whenever possible by the Clerk to each Board Member by the Friday prior to the Board Meeting. The County Clerk may, by not later than 24 hours prior to a scheduled meeting of the Dodge County Board of Supervisors, add items to an original meeting agenda or to an amended meeting agenda, and shall comply with all notice provisions of the Open Meeting Law of the State of Wisconsin. If the County Clerk, on the day that the agenda for a particular County Board ~~Session~~ **Meeting** is to be mailed, determines that there is insufficient business to warrant holding such ~~session~~ **meeting**, he/she will immediately confer with the County Board Chairman. If it is agreed that the ~~session~~ **meeting** should not be held, the Clerk will immediately notify each Board Member of such decision.

**Section 2.01(36), RULE 36. (Am. #14-1; #17-102)**

~~36. Soon after the County Board adjourns a session each year, the Board shall have its proceedings published in a newspaper of general circulation in the County and shall also have a reasonable number of copies, as determined by the County Clerk, of the proceedings printed in pamphlet form and available by not later than 60 days following said adjournment, pursuant to §59.14(2) and (3), Wis. Stats.~~

**36. (Reserved)**

\* \* \* \* \*

**Section 4. Effective Date.** This Ordinance shall become effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

**Section 5. Summary.** An Ordinance amending Sections 2.01(4), (6), and (36), of the Dodge County Code of Ordinances pertaining to the County Board Rules.

**Section 6. Vote Required.** Majority of members present.

Respectfully submitted this 3<sup>rd</sup> day of August, 2020.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

David Frohling  
Dave Frohling

Dan Hilbert  
Dan Hilbert

Joseph Marsik  
Joseph Marsik

Jeffrey Schmitt  
Jeffrey Schmitt

Thomas Schaefer  
Thomas Schaefer

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Enacted and approved this 18<sup>th</sup> day of August, 2020.

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

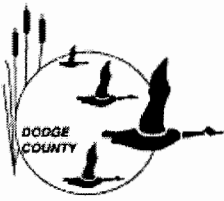
Karen J. Gibson  
Karen J. Gibson, County Clerk

ADOPTED  
BY DODGE COUNTY BOARD

AUG 18 2020

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

Karen J. Gibson  
County Clerk



**Dodge County Board of Supervisors Meeting  
Tuesday, September 22, 2020 – 7:00 PM  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

1. Call to Order by Russell Kottke, County Board Chairman
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes from August 18, 2020, County Board Session
5. Communications on File
6. Special Orders of Business
  - Confirm Appointments made by County Administrator
    - Reappoint Mary Reak to the Housing Authority Committee for a five year term, commencing on September 30, 2020 to September 30, 2025, both inclusive.
  - Confirm Appointment made by County Board Chair
    - Appoint Terry O'Connor to replace Paul Huebner on the ThriveED Board of Directors.
  - Introduction by Supervisor Bobholz, Chairman of Human Services and Health Board, of Abby Sauer, Public Health Officer, Human Services and Health Department.
    - Dodge County COVID-19 update.
7. Resolutions on File
  - 20-22 Authorizing an Increase to Clearview Soffit and Siding Replacement Project Budget – Health Facilities Committee.
  - 20-23 Carry Over the Crime Prevention Fund from Budget Year 2019 to Budget Year 2020 for the Same Purpose - Finance Committee.
  - 20-24 Resolution Supporting an Increase in Compensation Paid to Drainage Board Members – Executive Committee.
  - 20-25 Alter the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31 Due to an Annexation from the Town of Beaver Dam to City of Beaver Dam – Executive Committee.
  - 20-26 Amend Town of Lowell Zoning Code – Richard & Penny Yelk Property – Supervisor Marsik.
  - 20-27 Amend Town of Lowell Zoning Code – Ronald & Kristine Rennhack Property – Supervisor Marsik.
  - 20-28 Amend Town of Theresa Zoning Ordinance – Double H Enterprises LLC Property – Supervisor Fink.
  - 20-29 Amend Village of Kekoskee Zoning Ordinance – Nathan Straseske & Christopher Meyer Property – Supervisor Kemmel
  - 20-30 Amend Village of Kekoskee Zoning Ordinance – Russell & Kristine Schroeder Living Trust Property – Supervisor Bennett
  - 20-31 Authorization to Apply for Public Service Commission Broadband Expansion Grant – Executive Committee.
8. Reports on File
  - Report 1 Ordinance No. 1056 – Amend Land Use Code, Dodge County, Wisconsin – Keegan Austin & Justin Gourlie Property – Town of Ashippun – Land Resources and Parks Committee.
  - Report 2 Ordinance No. 1057 – Amend Land Use Code – Michael & Tiffany Stark Property – Town of Lebanon – Land Resources and Parks Committee.
9. Adjourn. Next Special County Board Meeting September 28, 2020 6:00 p.m.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

**COMMITTEE NAME COUNTY BOARD**  
**MEETING DATE September 22, 2020**

 Approval RK Date 9-24-2020  
 Chair Russ Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDUM	MEALS	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		60.00	32	18.40		
49449	Benter, Ed	X		60.00	46	26.45		
19566	Berres, Jeff	X		60.00	42	24.15		
11970	Bischoff, Larry	X		60.00	20	11.50		
26899	Bobholz, Mary	X		60.00	28	16.10		
50624	Boelk, Jr. Robert L.	via phone		60.00	0	0.00		
50238	Burnett, Kevin	X		60.00	20	11.50		
49453	Caine, Jeffrey	X		60.00	14	8.05		
46788	Derr, Lisa	X		60.00	21	12.08		
49971	Fink, Richard W.	X		60.00	35	20.13		
28760	Frohling, David	X		60.00	29	16.68		
41853	Greshay, Richard	X		60.00	14	8.05		
49993	Guckenberger, David			60.00	42	24.15		
50625	Hedrick, Jenifer	via phone		60.00	0	0.00		
48638	Hilbert, Dan	X		60.00	20	11.50		
49454	Houchin, Cathy	via phone		60.00	0	0.00		
50239	Kemmel, Timothy	X		60.00	54	31.05		
16348	Kottke, Russell	X		65.00	30	17.25		
50490	Kriewald, Naomi	X		60.00	20	11.50		
50623	Kuchl, Karen	X		60.00	28	16.10		
19650	Macheel, Dale	X		60.00	44	25.30		
29374	Maly, Donna	via phone		60.00	0	0.00		
22503	Marsik, Joseph M.	X		60.00	40	23.00		
34243	Miller, MaryAnn	via phone		60.00	0	0.00		
47109	Nickel, Thomas	via phone		60.00	0	0.00		
30697	Schaefer, Thomas	X		60.00	30	17.25		
15819	Schmidt, Dennis	X		60.00	0	0.00		
28630	Schmitt, Jeffrey	X		60.00	18	10.35		
37252	Schraufnagel, Larry	via phone		60.00	0	0.00		
50626	Schultz, Travis	X		60.00	30	17.25		
50060	Sheahan-Malloy, Kira	X		60.00	32	18.40		
50627	Yaroch, Del	X		60.00	20	11.50		

**Dodge County Board of Supervisors  
September 22, 2020 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The September Meeting of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance. Supervisors Boelk, Hedrick, Houchin, Maly, Miller, Nickel and Schraufnagel appeared via teleconference.

Chairman Kottke called for approval of the minutes. Motion was made by Supervisor Greshay and seconded by Supervisor Caine to approve the minutes of the August 18, 2020, session of the County Board meeting, as recorded. Motion carried by voice vote.

**Communications on File**

Karen J. Gibson, County Clerk, read a resignation letter from Richard Bennett, County Board Supervisor District 7, with an effective date of September 14, 2020. The Chairman ordered the letter to be placed on file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Confirm Appointment made by County Administrator, James Mielke. Reappoint Mary Reak to the Housing Authority Committee for a five year term, commencing on September 30, 2020 to September 30, 2025. A motion to accept the appointment was made by Supervisor Frohling and seconded by Supervisor D. Schmidt. Motion carried by voice vote.

Chairman Kottke called the Second Order of Business: Confirm Appointment made by County Board Chair, Russell Kottke. Appoint Terry O'Connor to replace Paul Huebner on the ThriveED Board of Directors. A motion to accept the appointment was made by Supervisor Caine and seconded by Supervisor Hilbert. Motion carried by voice vote.

Chairman Kottke called upon Supervisor Bobholz, Chairman, Human Services and Health Board who introduced Abby Sauer, Public Health Officer, Human Services and Health Department who gave an update on COVID-19. Questions by Supervisors Berres, Derr, Greshay, Guckenberger, Marsik, and J. Schmitt answered by Ms. Sauer. Comment by Supervisor Greshay.

The following Resolutions, and Reports, were read by the Clerk and acted upon by the Board:

**Resolution No. 20-22** Authorizing an Increase to Clearview Soffit and Siding Replacement Project Budget – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Benter. Questions by Supervisors Berres and D. Schmidt answered by County Administrator Mielke. Comments by Supervisors J. Schmitt, Maly, and Guckenberger. The vote was cast with 26 ayes and 6 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Derr, Yaroch. Total of 26.

**Noes:** Boelk, Behl, Berres, Houchin, Hedrick, Maly. Total 6.

**Resolution No. 20-23** Carry Over the Crime Prevention Fund from Budget Year 2019 to Budget Year 2020 for the Same Purpose - Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Comment by Supervisor Guckenberger. Question by Supervisor Houchin answered by Finance Director David Ehlinger. The vote was cast with 25 ayes and 7 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Greshay, Kriewald, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total of 25.

**Noes:** Marsik, Guckenberger, Boelk, Berres, Houchin, Hedrick, Sheahan-Malloy. Total 7.

**Resolution No. 20-24** Resolution Supporting an Increase in Compensation Paid to Drainage Board Members – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Behl. Supervisor J. Schmitt provided background on the Resolution. Comment by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-25** Alter the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31 Due to an Annexation from the Town of Beaver Dam to City of Beaver Dam – Executive Committee. Motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Schaefer. Question by Supervisor Burnett answered by Clerk Gibson. The vote was cast with 30 ayes and 2 abstentions, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Yaroch. Total of 30.

**Abstentions:** Bobholz, Burnett. Total 2.

**Resolution No. 20-26** Amend Town of Lowell Zoning Code – Richard & Penny Yelk Property – Supervisor Marsik. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-27** Amend Town of Lowell Zoning Code – Ronald & Kristine Rennhack Property – Supervisor Marsik. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-28** Amend Town of Theresa Zoning Ordinance – Double H Enterprises LLC Property – Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-29** Amend Village of Kekoskee Zoning Ordinance – Nathan Straseske & Christopher Meyer Property – Supervisor Kemmel. A motion for adoption was made by Supervisor Kemmel and seconded by Supervisor Behl. The vote was cast with 31 ayes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total of 31.

**Abstention:** Boelk. Total 1.

**Resolution No. 20-30** Amend Village of Kekoskee Zoning Ordinance – Russell & Kristine Schroeder Living Trust Property – Supervisor Bennett. A motion for adoption was made by Supervisor Kemmel and seconded by Supervisor Behl. The vote was cast with 31 ayes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total of 31.

**Abstention:** Boelk. Total 1.

**Resolution No. 20-31** Authorization to Apply for Public Service Commission Broadband Expansion Grant – Executive Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Frohling. Questions by Supervisor Boelk answered by Chairman Kottke and Supervisor Marsik. Comments by Supervisors Marsik, J. Schmitt, and Derr. The vote was cast with 30 ayes, 1 no, and 1 abstention, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroach. Total of 30.

**No:** J. Schmitt. Total 1.

**Abstention:** Boelk. Total 1.

**Report No. 1** Ordinance No. 1056 – Amend Land Use Code, Dodge County, Wisconsin – Keegan Austin & Justin Gourlie Property – Town of Ashippun – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 1057 – Amend Land Use Code – Michael & Tiffany Stark Property – Town of Lebanon – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: A memo from County Administrator Mielke regarding Routes to Recovery, the 2021 Preliminary Budget Book, and the agenda and a copy of a Resolution that is on the agenda for the September 28, 2020 County Board meeting.

The Chair ordered these be placed on file.

Statement read by Chairman Kottke regarding September 28, 2020 Special County Board Meeting.

At 8:06 p.m. Supervisor Frohling made a motion to adjourn until Monday, September 28, 2020 at 6:00 p.m. Supervisor Yaroach seconded the motion. Motion carried by voice vote.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



RESOLUTION NO. 20-22

**Authorizing an Increase to Clearview Soffit and Siding Replacement Project Budget**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, at its meeting on September 17, 2019, the Dodge County Board of Supervisors adopted Resolution No. 19-37 authorizing the Clearview Soffit and Siding Replacement Project (hereafter "Project") and awarding the contract to Home Path Financial LP; and,

**WHEREAS**, Home Path Financial LP entered into a contract with Dodge County in the amount of \$319,050 to complete the Project and Dodge County reserved \$25,000 as the project contingency for a total project budget of \$344,050; and,

**WHEREAS**, the Project commenced as planned in March, 2020, and is scheduled to be completed in August, 2020; and,

**WHEREAS**, upon removal of the existing siding, it was discovered that there were no vertical z-furrings or horizontal girts on which to attach the new siding, even though the vertical z-furrings and horizontal girts were shown on the as-builts in the bid documents; and,

**WHEREAS**, upon discovery, the contractor contacted Dodge County and reported that due to the absence of vertical z-furrings and horizontal girts, change orders were proposed in the amount of \$56,000 in order to install z-furrings and horizontal girts to affix the new siding; and,

**WHEREAS**, the Health Facilities Committee met on September 2, 2020, to discuss the Project, the absence of the vertical z-furrings and horizontal girts, the proposed change orders submitted by the contractor, the availability of the project contingency in the amount of \$25,000 to partially cover the cost of the change orders, and the need to increase total project budget by \$31,000; and,

**WHEREAS**, the Health Facilities Committee authorized the use of the project contingency in the amount of \$25,000 to partially offset the amount of the change order; and,

**WHEREAS**, the Health Facilities Committee recommends to the Dodge County Board of Supervisors that it authorizes an increase of \$31,000 in the Project Budget for a new total project budget of \$375,050 to cover the change orders; and,

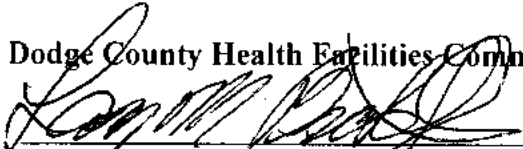
**WHEREAS**, the Health Facilities Committee recommends to the Dodge County Board of Supervisors that Clearview Net Position be used to cover the overage of \$31,000;

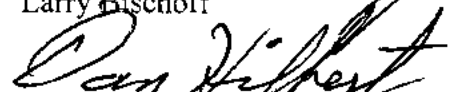
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors adopts the recommendations of the Health Facilities Committee and authorizes an increase in the Project Budget for the Clearview Soffit and Siding Replacement Project to \$375,050 and the use of Clearview Net Position to cover the amount of \$31,000; and,

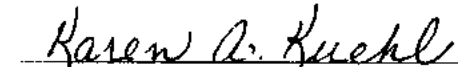
**BE IT FINALLY RESOLVED**, that the Dodge County Finance Director is directed to make the necessary project budget and Clearview Net Position adjustments.


All of which is respectfully submitted this 22<sup>nd</sup> day of September, 2020.

Dodge County Health Facilities Committee:


  
Larry Bischoff

  
Dan Hilbert

  
Karen Kuehl

  
MaryAnn Miller

  
Lisa Derr

**FISCAL NOTE:** Based upon the most recently Fund Balance Policy calculations, Clearview's Unrestricted Net Position is approximately \$1.1 million above the minimum requirements. As such, sufficient funds are available for this proposal. Finance Committee review date: September 14, 2020. Chair initials: 

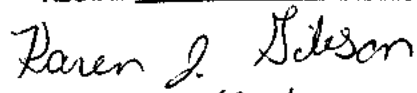
**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** A Resolution to Increase Clearview Soffit and Siding Replacement Project Budget.

**ADOPTED  
BY DODGE COUNTY BOARD**

SEP 22 2020

AYES	26	NOES	6
ABSENT	0		
ABSTAIN	0		

  
County Clerk

RESOLUTION NO. 20-23

**Carry Over the Crime Prevention Fund from  
Budget Year 2019 to Budget Year 2020 for the Same Purpose**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Finance Committee has discovered that the Crime Prevention Fund, created in 2019, upon the implementation of Governmental Accounting Standards Statement No. 84 for fiduciary funds, was not carried forward; and,

**WHEREAS**, the Finance Committee recommends that it is in the best interest of Dodge County for the Dodge County Board of Supervisors to carry over \$24,387.29 from Budget Year 2019 to Budget Year 2020, as requested, and as reflected on Exhibit "A", attached hereto and incorporated herein by reference; and,

**WHEREAS**, the adopted 2020 budget included an annual surplus of revenues over expenditures of \$5,432; and,

**WHEREAS**, the Crime Prevention Committee chair requests that the 2020 budget also be amended to allow for increased expenditures of \$5,432;

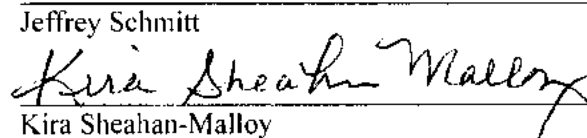
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:


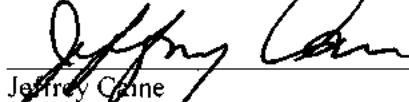
1. Carries over funds from the 2019 Dodge County Budget, specifically the Crime Prevention Fund as reflected on Exhibit "A", attached hereto, in a total amount of \$24,387.29, and appropriates those funds to the 2020 Dodge County Budget;
2. Amends the 2020 Dodge County Budget to increase authorized expenditures by \$5,432; and,
3. Directs the Dodge County Finance Director to make all necessary adjustments to the 2020 Dodge County Budget authorized by the adoption of this Resolution.

All of which is respectfully submitted this 22<sup>nd</sup> day of September, 2020.

Dodge County Finance Committee:


  
David Frohling

Jeffrey Schmitt  
  
Kira Sheahan-Malloy

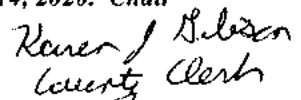
  
Ed Benter  
  
Jeffrey Canine

ADOPTED  
BY DODGE COUNTY BOARD

SEP 22 2020

**FISCAL NOTE:** The Crime Prevention Fund is a separate Special Revenue Fund to track activities under Wis. Stat. 59.54(28)(b). Expenditures are authorized by the Crime Prevention Board. The amount carried forward is the Restricted Fund Balance for Fund 280 in the Munis general ledger. Finance Committee review date: September 14, 2020. Chair initials: 

AYES 25 NOES 7  
ABSTAIN 0

  
County Clerk

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution to Carry Over the Crime Prevention Fund from Budget Year 2019 to Budget Year 2020 for the Same Purpose.

8/7/2020



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form  
Effective January 1st, 2016**

Date: 08-06-2020Department: Crime Prevention FundBudget Year: 2020**Description of Adjustment:**

A. The Crime Prevention Fund was created in calendar year 2019 as a result of implementing Governmental Accountings Standards Statement 84 (GASB 84) for fiduciary funds. The adopted budget for 2020 assumed that revenues would exceed expenditures, thus increasing the fund balance. (An increase in fund balance is reflected as a negative revenue in the budget. Thus, we are increasing a negative revenue to zero.) Based upon conversations with the Crime Prevention Committee chair on 08-06-2020, the committee is considering a large grant to be paid out in the second half of 2020. This amendment removes the assumption of a fund balance increase.

B. Resolution 19-83 approved the carryforward of funds from budget year 2019 into budget year 2020. The Crime Prevention Fund was inadvertently missed as part of this process. This budget amendment carries forward the full fund balance as per the audited financial statements for 2019.

<b>Budget Adjustment</b>
--------------------------

	Account Number	Status	Account Title	Amount
A	280-00-65-0000-00000-00-492000-	Increase	Fund balance applied	5,432.00
	280-00-65-0000-00000-00-572000-	Increase	Grants & contributions	5,432.00
B	280-00-65-0000-00000-00-492000-	Increase	Fund balance applied	24,387.29
	280-00-65-0000-00000-00-572000-	Increase	Grants & contributions	24,387.29

Note the total Budget Adjustment must balance

Crime Prevention Chair signature

Date: 08-07-2020

County Administrator Signature

Date: 8/7/2020Judicial & Pubic Protection chair  
signature

Date: \_\_\_\_\_

Finance Committee Chairman

Signature

Date: \_\_\_\_\_

RESOLUTION NO. 20-24

**Resolution Supporting an Increase in Compensation Paid to Drainage Board Members**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Chapter 88 of the Wisconsin Statutes, *Drainage of Lands*, provides procedures for the creation, operation, and dissolution of districts for the drainage of lands for agricultural and other purposes; and,

**WHEREAS**, drainage districts exist throughout the State of Wisconsin; and,

**WHEREAS**, proper drainage of lands protect the environment and promote economic development (surface water filtration, groundwater quality, suitable soils for building, erosion control, and storm water management); and,

**WHEREAS**, Section 88.17, Wis. Stats., describes the appointment process and organization of drainage boards to administer districts within the jurisdiction of board; and,

**WHEREAS**, administered by a three member drainage board, Dodge County has 25 active drainage districts and 10 inactive drainage districts, together being the most districts in any county in the state of Wisconsin;

**WHEREAS**, drainage board members are appointed by the court and, in addition to receiving reimbursement for actual and reasonable expenses, “. . . receive as compensation for actual and necessary services a per diem in an amount determined by the drainage board, not to exceed \$40”; and,

**WHEREAS**, Section 88.17, Wis. Stats., establishes eligibility criteria for board members; and,

**WHEREAS**, drainage boards that administer several drainage districts require its members to make a significant time commitment by serving on a board for a relatively minimal per diem; and,

**WHEREAS**, the court in Dodge County has had difficulty recruiting and retaining eligible members due to the time commitment necessary to serve on the board and the low compensation rate; and,

**WHEREAS**, the Executive Committee has been advised of the difficulty in recruiting and retaining board members and has determined that a change in the method for establishing compensation may alleviate the problem; and,

**WHEREAS**, the Dodge County Executive Committee recommends that the Dodge County Board of Supervisors support increasing the compensation for drainage board members by changing the method for establishing compensation whereby, at an annual meeting of

1 drainage districts, the compensation shall be, by a majority vote of members present, established  
2 as either a salary, per diem or the other reasonable form of compensation, with a minimum  
3 statutory compensation established based on a per diem or a monthly salary, plus reasonable  
4 mileage and expenses;

5  
6 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
7 Supervisors supports changing the method for establishing compensation for drainage board  
8 members as recommended herein and urges the state legislature to amend Section 88.17(7), Wis.  
9 Stats., to incorporate the recommended method; and,

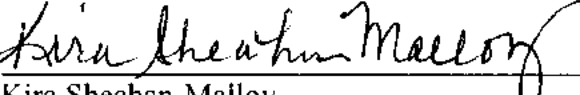
10  
11 **BE IT FINALLY RESOLVED**, that the County Clerk is directed to transmit a copy of  
12 this Resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a  
13 constituency within Dodge County, the Wisconsin Counties Association, the State Department of  
14 Agriculture, Trade and Consumer Protection, and the Wisconsin Association of Drainage  
15 Districts.

All of which is respectfully submitted this 22nd day of September, 2020.

**Dodge County Executive Committee:**

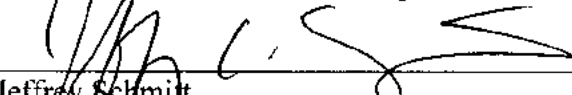
  
Russell Kottke

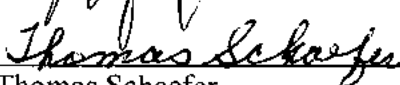
  
Dan Hilbert

  
Kira Sheahan-Malloy

  
Joseph Marsik

  
David Frohling

  
Jeffrey Schmitt

  
Thomas Schaefer

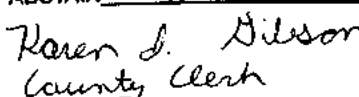
**Vote Required:** Majority of members present

**Resolution Summary:** Resolution Supporting an Increase in Compensation Paid to Drainage Board Members.

**ADOPTED  
BY DODGE COUNTY BOARD**

SEP 22 2020

AYES 32 NOES 0  
ABSENT 0  
ABSTAIN 0

  
Karen L. Gilson  
County Clerk

RESOLUTION NO. 20-25

**Alter the Boundaries of Dodge County Supervisory District No. 3  
and Dodge County Supervisory District No. 31 Due to an Annexation  
from Town of Beaver Dam to City of Beaver Dam**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, on March 20, 2012, the Dodge County Board of Supervisors adopted a 10-year supervisory district plan entitled the *Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, creating county supervisory districts, municipal aldermanic districts, and election wards following the 2010 Census; and,

**WHEREAS**, Section 59.10(3)(c), of the *Wisconsin Statutes*, allows a county board, in the exercise of its sole discretion, to alter the boundaries of supervisory districts based on annexations which occur after the adoption of the 10-year supervisory district plan, provided that the number of supervisory districts is not changed; and,

**WHEREAS**, on July 20, 2020, the City of Beaver Dam completed an annexation of 8.994 acres, more or less, located in the Town of Beaver Dam; and,

**WHEREAS**, a map of the annexed parcel, and a copy of the annexation ordinance are on file in the Office of the Dodge County Clerk; and,

**WHEREAS**, this parcel annexed by the City of Beaver Dam is part of Dodge County Supervisory District No. 3, which consists of Wards 1, 2, and 3 of the Town of Beaver Dam, Ward 4 of the Town of Fox Lake, and Ward 2 of the Town of Trenton; and,

**WHEREAS**, it is appropriate to move the annexed parcel into Dodge County Supervisory District No. 31 in the City of Beaver Dam because Dodge County Supervisory District No. 31 consists of Wards 11 and 13 of the City of Beaver Dam; and,

**WHEREAS**, the population of the annexed parcels is zero (0) residents which, therefore, maintains the original population numbers of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31; and,

**WHEREAS**, this Resolution does not change the number of Dodge County Supervisory Districts;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby amends the *Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, by moving the annexed parcel of land from Dodge County Supervisory District No. 3 to Dodge County Supervisory District No. 31, as shown on the attached document, entitled *City of Beaver Dam Annexations and Alterations of the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31*, which has been marked for identification as Exhibit “A”; and,

1 **BE IT FINALLY RESOLVED**, that the Chairman of the Dodge County Board of  
 2 Supervisors shall file a certified copy of this Resolution and attachments, including Exhibit "A",  
 3 with the Secretary of State of the State of Wisconsin in accordance with the provisions of Section  
 4 59.10(3)(c)4., of the *Wisconsin Statutes*.

All of which is respectfully submitted this 22<sup>nd</sup> day of September, 2020.

**Dodge County Executive Committee:**

Russell Kottke  
 Russell Kottke

David Frohling  
 David Frohling

Thomas Schaefer  
 Thomas Schaefer

Kira Sheahan-Malloy  
 Kira Sheahan-Malloy

Joseph Marsik  
 Joseph Marsik

Dan Hilbert  
 Dan Hilbert

Jeffrey C. Schmitt  
 Jeffrey C. Schmitt

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to alter the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31 due to an annexation from Town of Beaver Dam to City of Beaver Dam.

ADOPTED  
 BY DODGE COUNTY BOARD

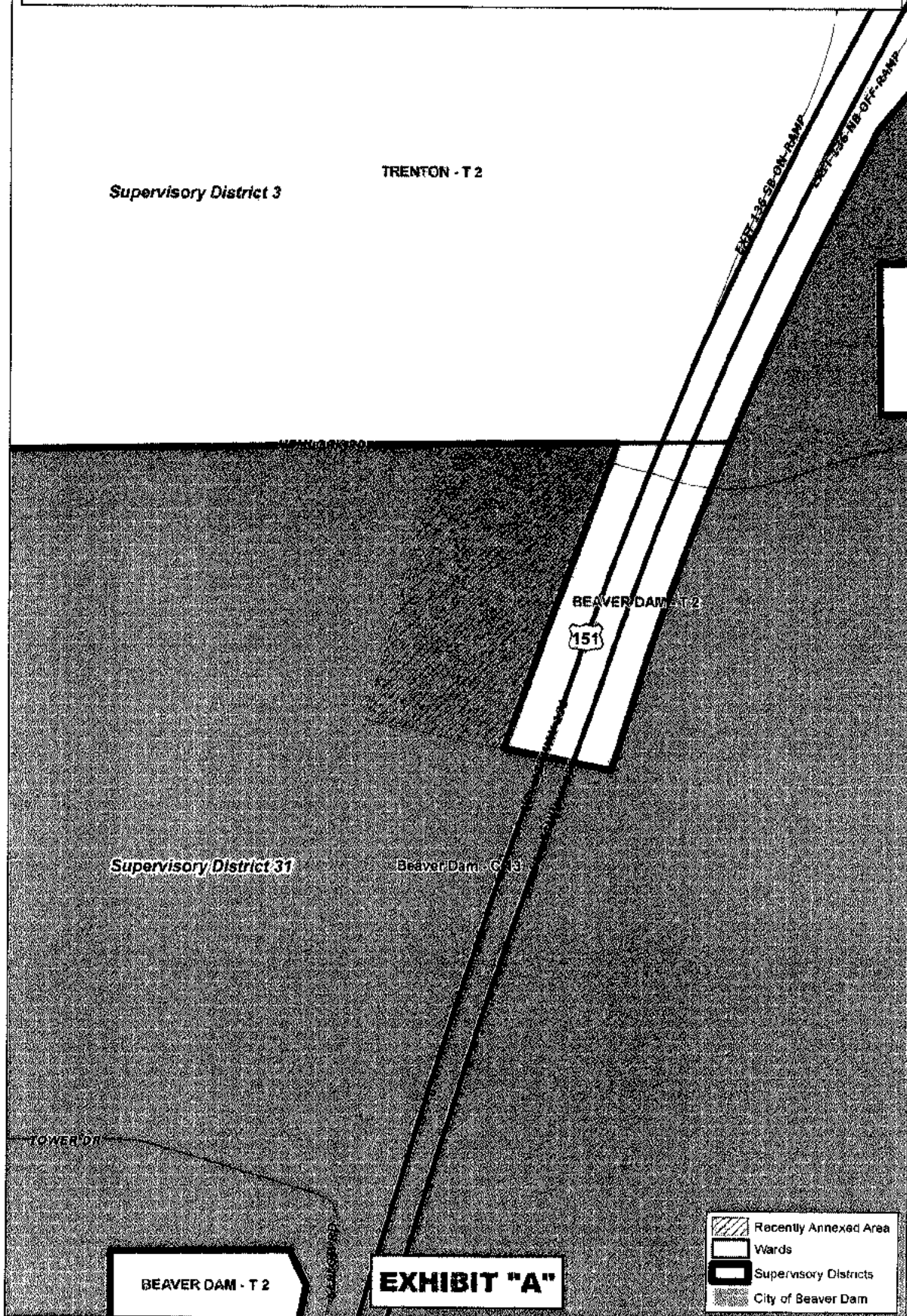
SEP 22 2020

AYES 30 NOES 0  
 ABSENT 0  
 ABSTAIN 2

Raren J. Gibson  
 County Clerk



**City of Beaver Dam Annexation and Alterations of the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31**



RESOLUTION # 20-26

TO THE HONORABLE BOARD OF SUPERVISORS  
OF DODGE COUNTY, WISCONSIN

**WHEREAS**, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

**WHEREAS**, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

**WHEREAS**, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

**WHEREAS**, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on July 7, 2020, and

**WHEREAS**, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on July 7, 2020 as set forth and attached hereto as "Exhibit A";

**THEREFORE, BE IT RESOLVED**, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A" attached hereto and made a part of this Resolution be and hereby are APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

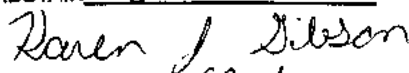
All of which is respectfully submitted this 22nd day of September, 2020.

  
\_\_\_\_\_  
Joe Marsik, County Supervisor

ADOPTED  
BY DODGE COUNTY BOARD

SEP 22 2020

AYES 32 NOES 0  
ABSENT 0  
ABSTAIN 0

  
Karen J. Gibson  
County Clerk

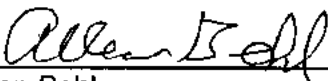
**REPORT** to Res. 20-26

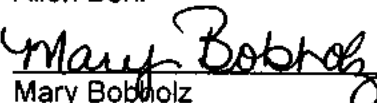
**TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS**

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Richard and Penny Yelk requesting amendment of the Zoning Ordinance, Town of Lowell, Dodge County, Wisconsin, to rezone approximately 3-acres of land from an AG1 General Agriculture Zoning District to an RC1 Rural Cluster Residential Zoning District in part of the SW ¼ of the NE ¼, Section 18, T09N, R14E, Town of Lowell to allow for the creation of a non-farm residential lot and recommend approval of the resolution submitted by the Town of Lowell for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 22nd day of September, 2020

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufnager

  
Travis Schultz

  
Thomas Schaefer

Land Resources and Parks Committee



RESOLUTION # 20-27

TO THE HONORABLE BOARD OF SUPERVISORS  
OF DODGE COUNTY, WISCONSIN

**WHEREAS**, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

**WHEREAS**, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

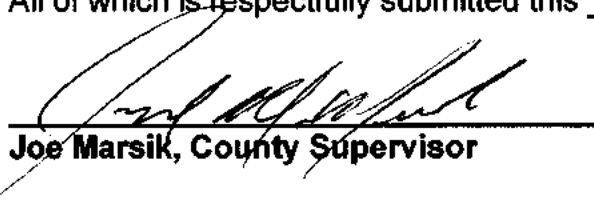
**WHEREAS**, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

**WHEREAS**, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on August 4, 2020, and

**WHEREAS**, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on August 4, 2020 as set forth and attached hereto as "Exhibit A";

**THEREFORE, BE IT RESOLVED**, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A" attached hereto and made a part of this Resolution be and hereby are APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

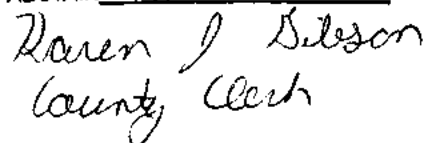
All of which is respectfully submitted this 22nd day of September, 2020.

  
Joe Marsik, County Supervisor

ADOPTED  
BY DODGE COUNTY BOARD

SEP 22 2020

AYES 32 NOES 0  
ABSENT 8  
ABSTAIN 0

  
Karen J. Silson  
County Clerk

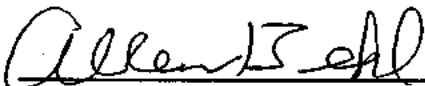
REPORT to Res. 20-27


TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Ronald and Kristine Rennhack requesting amendment of the Zoning Ordinance, Town of Lowell, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an AG1 General Agricultural Zoning District to an RC1 Rural Cluster Residential Zoning District in part of the NW ¼ of the NW ¼, Section 34, T11N, R14E, Town of Lowell, to allow for the creation of a non-farm residential lot and recommend approval of the resolution submitted by the Town of Lowell for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 22nd day of September, 2020

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufnager

  
Travis Schultz

  
Thomas Schaefer




Land Resources and Parks Committee

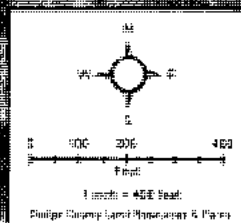
**Ronald & Kristine Rennhack**  
**Town of Lowell, Sec. 34 (1114)**

BLACKBIRD RD

CHAPEL RD

R. A. R. RENNHACK

-  Double H Enterprises Property
-  Area to Be Rezoned (AG-1 to RC-1)
-  Tax Parcels



**RESOLUTION # 20-28**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on July 29<sup>th</sup>, 2020, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on August 3<sup>rd</sup>, 2020.

THEREFORE BE IT RESOLVED, that the amendment to Section 2.6 of the Town Zoning Ordinance of the Town of Theresa as represented by the attached page and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

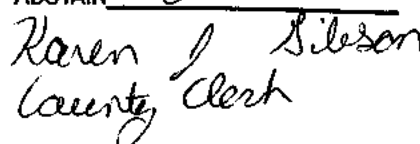
All of which is respectfully submitted this 3<sup>rd</sup> day of August, 2020.

  
\_\_\_\_\_  
Dodge County Board Supervisor

APPROVED  
BY DODGE COUNTY BOARD

SEP 22 2020

AYES 32 NOES 0  
ABSENT 8  
ABSTAIN 8

  
County Clerk



REPORT to Res. 20-28

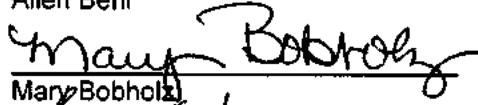
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Double H Enterprises LLC requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 19.4-acres of land under the Town of Theresa Zoning Ordinance, from the AG-2 General Agriculture Zoning District to the C-1 Commercial Zoning District and to rezone approximately 3.68-acres of land from the R-1 Residential Zoning District to the C-1 Commercial District in part of the NE 14 of the SE ¼, Section 1, T12N, R17E, Town of Theresa, Dodge County, Wisconsin to allow for the creation of two commercial properties and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the town has followed the procedures outlined in their Zoning Ordinance in order to rezone the property.

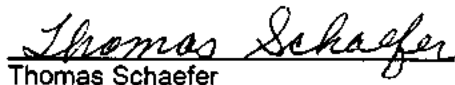
Respectfully submitted this 22nd day of Sept., 2020

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufmager

  
Travis Schultz

  
Thomas Schaefer

Land Resources and Parks Committee

[illegible]

2011年12月  
 2011年12月  
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RESOLUTION NO. 20-29

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, A Body Corporate under the laws of the State of Wisconsin has adopted a Comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Williamstown adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Williamstown held at the time of a regular annual Town meeting, and

WHEREAS, on October 4, 2018, the Wisconsin Department of Administration approved an Intergovernmental Cooperative Plan ("Plan") between the Village of Kekoskee and the Town of Williamstown; and

WHEREAS, pursuant to the Plan, the Village has adopted an Attachment Ordinance attaching the territory formerly comprising the Town of Williamstown to the Village; and

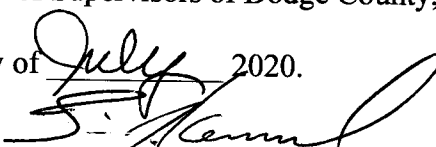
WHEREAS, pursuant to the Dodge County Circuit Court Order dated March 29, 2019, the Village is subject to approval of the County Board in accordance with the procedures and authority which existed for the Town of Williamstown as of October 4, 2018, and

WHEREAS, a public hearing as to the proposed amendment to the Village Zoning Ordinance of the Village of Kekoskee was held by the Village Board of the Village of Kekoskee, the proposed amendment to the Zoning Ordinance of the Village of Kekoskee having been adopted by the Village Board of the Village of Kekoskee.

THEREFORE BE IT RESOLVED; that the amendment to the Village Zoning Ordinance of the Village of Kekoskee as represented by exhibited attached to and made a part of this resolution be and hereby are approved, by the Board of Supervisors of Dodge County, Wisconsin.


All of which is respectfully submitted this 22nd day of July 2020.

ADOPTED  
BY DODGE COUNTY BOARD

  
Timothy Kemmel  
Supervisor

SEP 22 2020

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 1

  
Karen J. Bilson  
County Clerk

**REPORT to Res. 20-29**

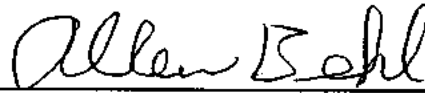
**TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS**

We the Dodge County Land Resources and Parks Committee, find that in accord with Circuit Court Order: Case 2018CV000527, Document 75, Filed on 01-22-2019, the authority of Dodge County, as granted by Section 59.69, Wis. Stats., to review and approve all changes in zoning codes and/or zoning classifications within the Town of Williamstown (Village of Kekoskee), which authority existed as of October 4, 2018, shall remain in effect during the pendency of this litigation. According to this Circuit Court Order, any requested changes in the zoning code and/or zoning classifications, during the pendency of this litigation, shall be submitted to Dodge County in accordance with the procedures and authority which existed as of October 4, 2018.

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Nathan Straseske and Christopher Meyer requesting amendment of the Zoning Ordinance, Village of Kekoskee, Dodge County, Wisconsin, to rezone approximately 14.1-acres of land from an FP Farmland Preservation Zoning District to an Agricultural General Zoning District in part of the NW ¼ of the NE ¼, Section 10, Village of Kekoskee to allow for the construction of a non-farm residence on this site and recommend approval of the resolution submitted by the Village of Kekoskee for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 22nd day of Sept., 2020



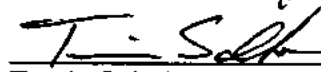
Allen Behl



Mary Bobholz



Larry Schraufnager



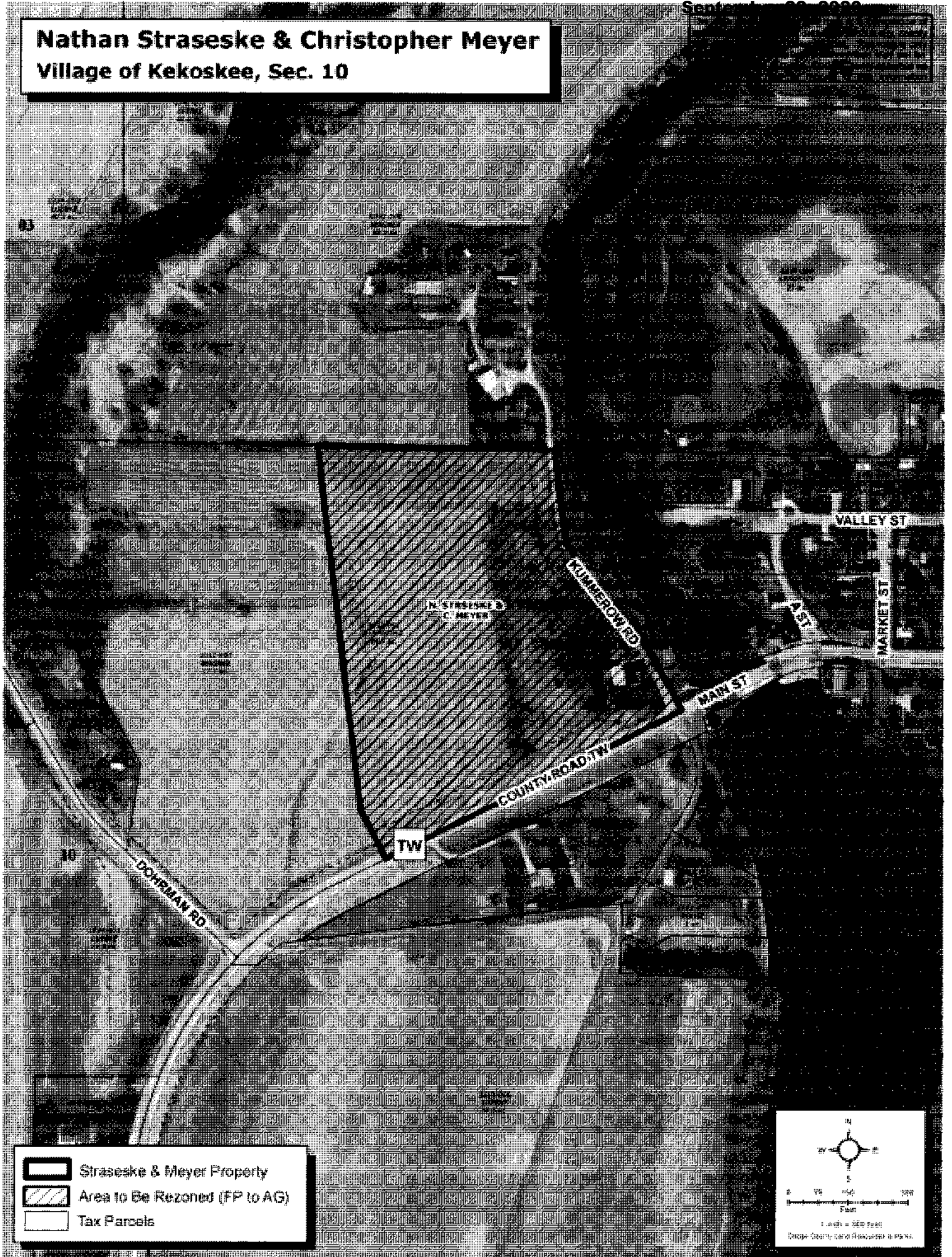
Travis Schultz



Thomas Schaefer

Land Resources and Parks Committee

**Nathan Straseske & Christopher Meyer**  
**Village of Kekoskee, Sec. 10**



RESOLUTION NO. 20-30

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, A Body Corporate under the laws of the State of Wisconsin has adopted a Comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Williamstown adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Williamstown held at the time of a regular annual Town meeting, and

WHEREAS, on October 4, 2018, the Wisconsin Department of Administration approved an Intergovernmental Cooperative Plan ("Plan") between the Village of Kekoskee and the Town of Williamstown; and

WHEREAS, pursuant to the Plan, the Village has adopted an Attachment Ordinance attaching the territory formerly comprising the Town of Williamstown to the Village; and


WHEREAS, pursuant to the Dodge County Circuit Court Order dated March 29, 2019, the Village is subject to approval of the County Board in accordance with the procedures and authority which existed for the Town of Williamstown as of October 4, 2018, and

WHEREAS, a public hearing as to the proposed amendment to the Village Zoning Ordinance of the Village of Kekoskee was held by the Village Board of the Village of Kekoskee, the proposed amendment to the Zoning Ordinance of the Village of Kekoskee having been adopted by the Village Board of the Village of Kekoskee.

THEREFORE BE IT RESOLVED; that the amendment to the Village Zoning Ordinance of the Village of Kekoskee as represented by exhibited attached to and made a part of this resolution be and hereby are approved, by the Board of Supervisors of Dodge County, Wisconsin.

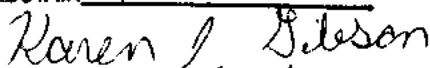
All of which is respectfully submitted this 8 day of July 2020.

**ADOPTED**  
BY DODGE COUNTY BOARD

  
Richard Bennett  
Supervisor

SEP 22 2020

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

**REPORT to Res. 20-30**

**TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS**

We the Dodge County Land Resources and Parks Committee, find that in accord with Circuit Court Order: Case 2018CV000527, Document 75, Filed on 01-22-2019, the authority of Dodge County, as granted by Section 59.69, Wis. Stats., to review and approve all changes in zoning codes and/or zoning classifications within the Town of Williamstown (Village of Kekoskee), which authority existed as of October 4, 2018, shall remain in effect during the pendency of this litigation. According to this Circuit Court Order, any requested changes in the zoning code and/or zoning classifications, during the pendency of this litigation, shall be submitted to Dodge County in accordance with the procedures and authority which existed as of October 4, 2018.

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Russell and Kristine Schroeder Living Trust requesting amendment of the Zoning Ordinance, Village of Kekoskee, Dodge County, Wisconsin, to rezone approximately 11.16-acres of land from an FP Farmland Preservation Zoning District to a Residential Zoning District in part of the SE ¼ of the NE ¼, Section 32, Village of Kekoskee, Dodge County, Wisconsin to allow for the creation of 6 residential lots at this location and recommend approval of the resolution submitted by the Village of Kekoskee for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development in clusters.



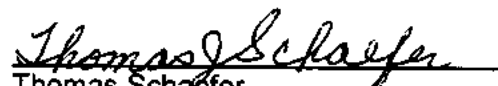
Respectfully submitted this 22nd day of Sept., 2020

  
Allen Behl

  
Mary Bobholz

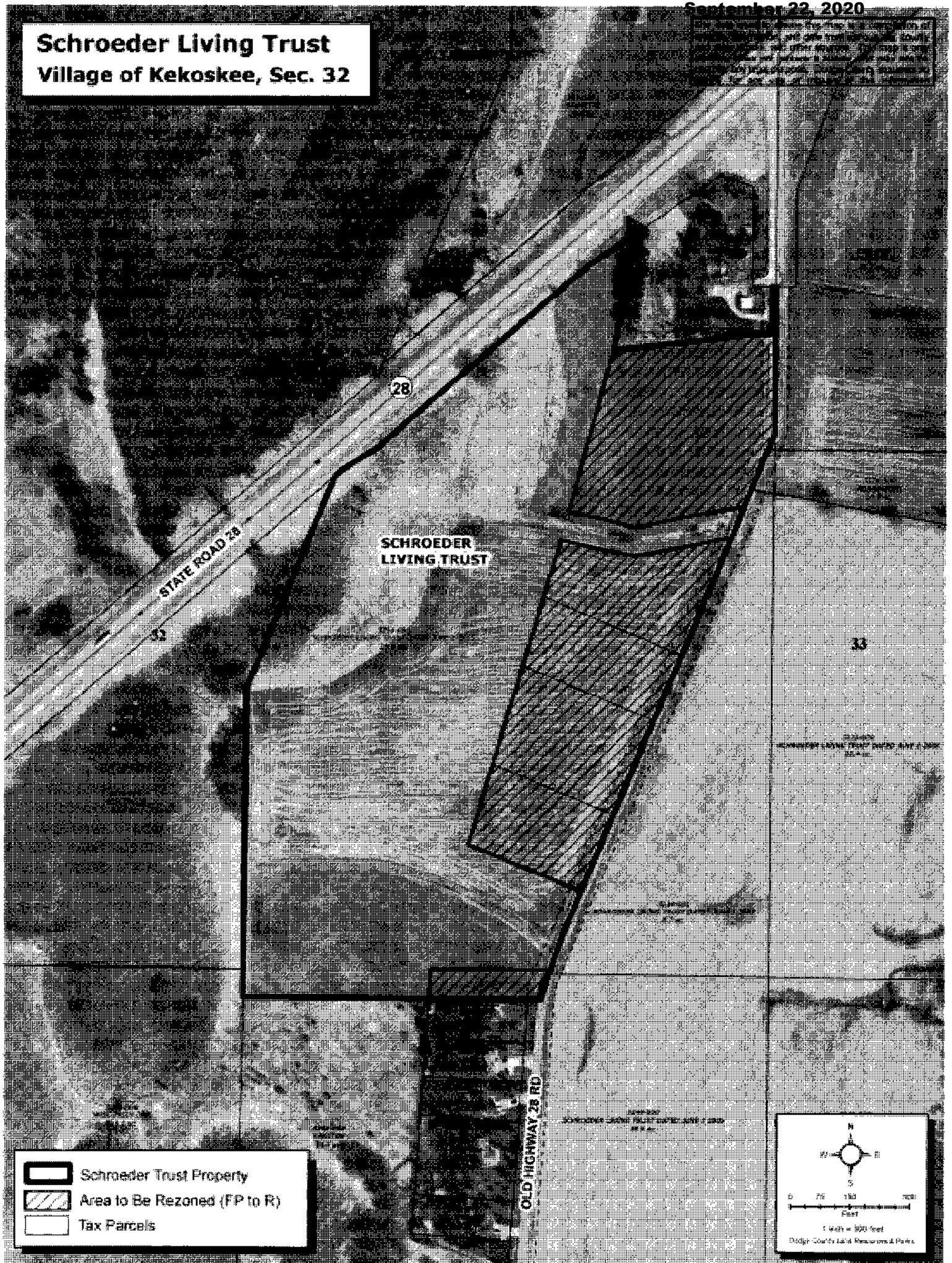
  
Larry Schraufnager

  
Travis Schultz

  
Thomas Schaefer

Land Resources and Parks Committee

**Schroeder Living Trust**  
**Village of Kekoskee, Sec. 32**



RESOLUTION NO. 20-31

**Authorization to Apply for Public Service  
Commission Broadband Expansion Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County Resolution 19-36, adopted on September 17, 2019, authorized an application for a Public Service Commission Broadband Grant and a partnership with Netwurx Internet of North Lake, Wisconsin, and Bertram Communications LLC, of Random Lake, Wisconsin, to collect data, solicit community support, and identify project opportunities, including identifying underserved or unserved areas, throughout Dodge County in order to apply for PSC Broadband Expansion grant funding; and,

**WHEREAS**, in March of 2020, Dodge County was informed that it was not awarded the grant; and,

**WHEREAS**, on June 8, 2020, Governor Tony Evers and the Wisconsin Public Service Commission announced the availability of \$24 million to applicants for broadband expansion; and,

**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds as a part of the Dodge County Capital Improvement Plan to support Dodge County's broadband efforts and the Workgroup recommends funding at a level of \$100,000 for both 2021 and 2022 to leverage Netwurx Internet and Bertram Communications, LLC, contributions and available grant funding; and,

**WHEREAS**, at its meeting on September 14, 2020, the Dodge County Executive Committee reviewed information regarding the Public Service Commission grant cycle and application requirements, considered the already established partnership with Netwurx and Bertram and recommends that the Dodge County Board of Supervisors support the partnership and authorize an application for the 2021 Public Service Commission Broadband Expansion Grant;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that it hereby authorizes an application for the 2021 Public Service Commission Broadband Expansion Grant to expand access to broadband throughout Dodge County; and,

**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that it adopts the recommendations of the Executive Committee to continue the partnership with Netwurx and Bertram and to enter into a Memorandum of Understanding or such other necessary documentation to establish the partnership and identify the roles and responsibilities of the partners; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Board Chairman and the Dodge County Clerk are authorized to execute any and all applications, agreements or similar documents necessary to pursue access to broadband services in Dodge County.

All of which is respectfully submitted this 22<sup>nd</sup> day of September, 2020.

**Dodge County Executive Committee:**

Russell Kottke

Russell Kottke

Dan Hilbert

Dan Hilbert

Kira Sheahan Malloy

Kira Sheahan-Malloy

Joseph Marsik

Joseph Marsik

David Frohling

David Frohling

Jeffrey Schmitt

Jeffrey Schmitt

Thomas Schaefer

Thomas Schaefer

**FISCAL NOTE:** ~~The adopted budget for 2020 included \$100,000 in Land Information & Parks A/C 100-60-82-8250-00000-00-586000 Capital Machinery and Equipment, with related funding coming from the Sales Tax Fund. If this resolution is adopted, the 2021 budget will be proposed with \$100,000 in the Land Information & Parks budget for this same purpose.~~ Finance Committee review date: September 14, 2020. Chair initials: DS.

**Vote Required:** Majority of members present.

**Resolution Summary:** Authorization to Apply for a Public Service Commission Broadband Expansion Grant.

**ADOPTED  
BY DODGE COUNTY BOARD**

SEP 22 2020

AYES 30 NOES 1  
ABSENT 0  
ABSTAIN 1

Karen J. Silesen  
County Clerk

REPORT 1

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Nathan Austin, agent for Keegan Austin requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 3.9-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NE ¼ and part of the SW ¼ of the NE ¼, Section 28, Town of Ashippun, to allow for the creation of two non-farm residential lots and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 22nd day of Sept., 2020.

ADOPTED  
BY DODGE COUNTY BOARD

SEP 22 2020

AYES 32 NOES 0  
ABSENT 0  
ABSTAIN 0

Raren / Silson  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnagel  
Larry Schraufnagel

Travis Schultz  
Travis Schultz

Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1056

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 28, T09N, R17E, Town of Ashippun, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 22 day of September, 2020.



Russell Kottke  
Chairman






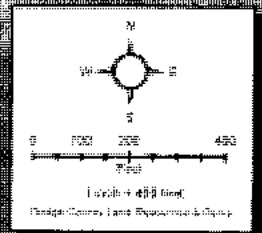
Karen J. Gibson  
County Clerk

**Keegan Austin & Justin Gourlie**  
**Town of Ashippun, Sec. 28**

The map used to create this map is a compilation of records from the County of Dodge, Wisconsin, and is not a survey. The map is only for informational purposes and should not be used for any legal or financial purposes. The County of Dodge does not warrant the accuracy or completeness of this information.



-  Austin & Gourlie Divisible Lot
-  Area to Be Rezoned (A-1 to A-2)
-  Tax Parcels



REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Michael and Tiffany Stark requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 3.6-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SE ¼ of the NW ¼, Section 3, Town of Lebanon, to allow for the establishment of a salvage and storage yard operation at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 22nd day of Sept., 20 20

BY ALLEN BEHL,  
BY DODGE COUNTY BOARD,

SEP 22 2020

AYES 32 NOES 0  
ABSENT 8  
ABSTAIN 8

*Karen J. Nelson*  
County Clerk

*Allen Behl*  
Allen Behl

*Mary Bobholz*  
Mary Bobholz

*Larry Schraufnager*  
Larry Schraufnager

*Travis Schultz*  
Travis Schultz

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1057

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 3, T09N, R16E, Town of Lebanon, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

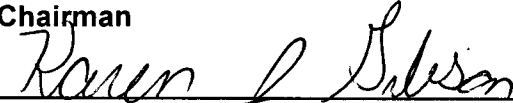
Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

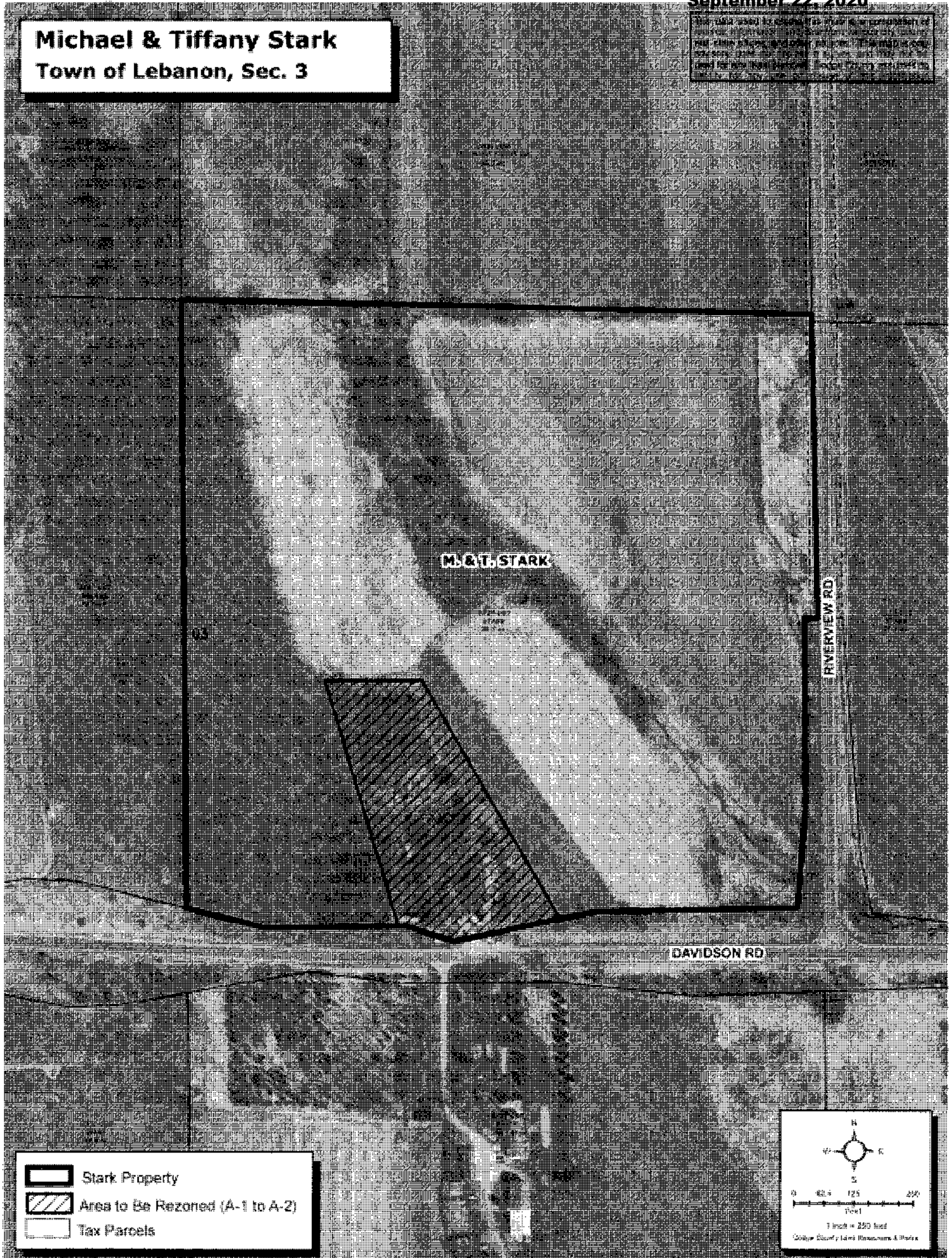
Adopted and Approved this 22 day of September, 2020.

  
\_\_\_\_\_  
Russell Kottke  
Chairman

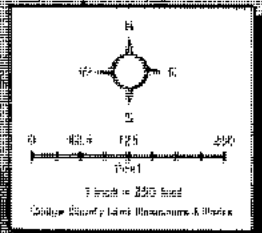
  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk

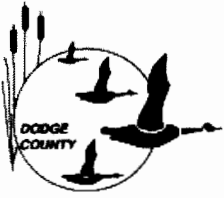
**Michael & Tiffany Stark**  
**Town of Lebanon, Sec. 3**

This map is prepared for the  
Town of Lebanon, Sec. 3  
and is not to be used for  
any other purpose.  
It is the property of the  
Town of Lebanon, Sec. 3  
and is not to be used for  
any other purpose.



- Stark Property
- Area to Be Rezoned (A-1 to A-2)
- Tax Parcels





**AGENDA**

**Dodge County Board of Supervisors Meeting**

**Monday, September 28, 2020 – 6:00 PM**

**County Board Room, Fourth Floor**

**127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

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1. Call to Order by Russell Kottke, County Board Chairman
2. Pledge of Allegiance
3. Roll Call
4. Resolution on File:
  - 20-32 Dodge County Revised Declaration of Local State of Emergency (Public Health – COVID-19) - Executive Committee.
5. Preliminary 2021 Dodge County Budget – Department Presentations
  - Sheriff Office
  - Emergency Management
  - Courts
  - District Attorney
  - Clerk of Courts
  - Child Support Agency
  - Medical Examiner
  - Human Service & Health
  - Clearview
  - Corporation Counsel
  - Human Resources
  - Information Technology
  - Highway
  - Physical Facilities
  - Land Resources & Parks
  - Land & Water Conservation
  - Extension Dodge County
  - Veterans Service
  - Register of Deeds
  - Treasurer
  - County Clerk
  - County Library
  - Finance Department
  - Internal Service Funds
    - Risk Management
    - Workers Compensation
    - Dental Insurance
  - GASB 84 Funds
    - Clearview Special Funds
    - Drainage Districts
    - Human Services & Health Rep Pay/Employee
    - District Attorney Trust
    - Crime Prevention Fund
    - Sheriff Trust Accounts

- Debt Service / Capital Projects
- County Administrator
- County Board
- General Revenues

6. Motion(s) to recommend adjustments to Preliminary 2021 Dodge County Budget
7. Adjourn.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

## COMMITTEE NAME COUNTY BOARD

MEETING DATE September 28, 2020

Approval RK Date 10-5-2020  
Chair Russell Kottke

PERSON	NAME	STATUS	AGE	DOB	DOB	DOB	DOB	DOB
11994	Behl, Allen	X		60.00	32	18.40		
49449	Benter, Ed	X		60.00	46	26.45		
19566	Berres, Jeff	X		60.00	42	24.15		
11970	Bischoff, Larry	X		60.00	20	11.50		
26899	Bobholz, Mary	X		60.00	28	16.10		
50624	Boelk, Jr. Robert L.		X	0.00	0	0.00		
50238	Burnett, Kevin	X		60.00	20	11.50		
49453	Caine, Jeffrey	X		60.00	14	8.05		
46788	Derr, Lisa	X		60.00	21	12.08		
49971	Fink, Richard W.	X		60.00	35	20.13		
28760	Frohling, David	X		60.00	29	16.68		
41853	Greshay, Richard	X		60.00	14	8.05		
49993	Guckenberger, David	X		60.00	42	24.15		
50625	Hedrick, Jenifer	X		60.00	32	18.40		
48638	Hilbert, Dan	X		60.00	20	11.50		
49454	Houchin, Cathy	via phone		60.00	0	0.00		
50239	Kemmel, Timothy	via phone		60.00	0	0.00		
16348	Kottke, Russell	X		65.00	30	17.25		
50490	Kriewald, Naomi	X		60.00	20	11.50		
50623	Kuehl, Karen	X		60.00	28	16.10		
19650	Macheel, Dale	X		60.00	44	25.30		
29374	Maly, Donna	via phone		60.00	0	0.00		
22503	Marsik, Joseph M.	X		60.00	40	23.00		
34243	Miller, MaryAnn	via phone		60.00	0	0.00		
47109	Nickel, Thomas	via phone		60.00	0	0.00		
30697	Schaefer, Thomas	X		60.00	30	17.25		
15819	Schmidt, Dennis	X		60.00	0	0.00		
28630	Schmitt, Jeffrey	X		60.00	18	10.35		
37252	Schraufnagel, Larry	via phone		60.00	0	0.00		
50626	Schultz, Travis	X		60.00	30	17.25		
50060	Sheahan-Malloy, Kira	X		60.00	32	18.40		
50627	Yaroch, Del	X		60.00	20	11.50		

**Dodge County Board of Supervisors  
September 28, 2020 – 6:00 p.m.  
Administration Building - Juneau, Wisconsin**

The September 28, 2020 Meeting of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 6:30 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Boelk who had previously asked to be excused. Supervisors Houchin, Kemmel, Maly, Miller, Nickel and Schraufnagel appeared via teleconference.

The following Resolution was read by the Clerk and acted upon by the Board:

**Resolution No. 20-32** Dodge County Revised Declaration of Local State of Emergency (Public Health – COVID-19) – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Supervisor Guckenberger arrived at 6:35 p.m. Supervisor J. Schmitt arrived at 6:45 p.m.

The meeting continued with Department Heads presenting their 2021 preliminary budget. Questions by Supervisors throughout the presentation.

Following the department presentations, Chairman Kottke asked for motions to amend the preliminary 2021 Dodge County Budget. No motions were made. Questions by Supervisors D. Schmidt, and Guckenberger answered by County Administrator Jim Mielke, and Finance Director Dave Ehlinger. Comment by Chairman Kottke. Statement by Supervisor Guckenberger regarding library reimbursement. County Administrator Mielke stated the proposed budget would be distributed at the October 20, 2020 County Board meeting, and the document would be placed on the county website for public review after that date. Questions by Supervisors Kuehl and Hedrick answered by County Administrator Mielke, and Finance Director Ehlinger.

At 9:39 p.m. Supervisor Frohling made a motion to adjourn until Tuesday, October 20, 2020 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. Motion carried by voice vote.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 20-32

**Dodge County Revised Declaration of Local State of Emergency  
(Public Health – COVID-19)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, in December, 2019, a novel strain of coronavirus was detected in several countries throughout the world, including the United States; and,

**WHEREAS**, on January 31, 2020, the United States Secretary of Health and Human Services (HHS) declared a public health emergency, under Section 319 of the Public Health Service Act (42 U.S.C. 247d), in response to COVID-19; and,

**WHEREAS**, on February 11, 2020, the World Health Organization announced an official name for the disease that is causing the 2019 novel coronavirus outbreak, first identified in Wuhan, China, Coronavirus Disease 2019, abbreviated as COVID-19; and,

**WHEREAS**, on March 12, 2020, the Governor of the State of Wisconsin issued Executive Order #72 declaring a Public Health Emergency for the State of Wisconsin due to COVID-19; and,

**WHEREAS**, on March 13, 2020, the President of the United States of America issued a Proclamation declaring a National Public Health Emergency beginning March 1, 2020; and,

**WHEREAS**, pursuant to Sections 323.11 and 323.14(4)(a) and (b), of the Wisconsin Statutes, it is necessary and expedient for the health, safety, protection, welfare and good order of Dodge County to proclaim that emergency conditions exist due to COVID-19; and,

**WHEREAS**, the public health emergency has caused and will continue to cause Dodge County and its cities, villages and townships to expend, commit and exhaust its pertinent available resources; and,

**WHEREAS**, Dodge County requests state assistance and advises the State of Wisconsin of Dodge County's emergency conditions throughout Dodge County; and,

**WHEREAS**, because of emergency conditions, including the need to protect the health, safety, welfare and well-being of the public, the Dodge County Board of Supervisors declared a Local State of Emergency by the adoption of Resolution No. 19-77 at its meeting on March 17, 2020; and,

**WHEREAS**, the Executive Committee has reviewed the Declaration set forth in Resolution No. 19-77 and recommends the following revisions:

1. Emergency purchases and relaxed procurement procedures are allowed only for Coronavirus Aid, Relief and Economic Security (CARES) Act funded goods, supplies, materials, and services; and,
2. Standard purchasing and procurement policies and procedures, including committee and county board review and approval, if required by policies, shall apply to all other purchases of goods, supplies, materials and services;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the recommendations of the Executive Committee stated herein are hereby adopted; and,

**BE IT FURTHER RESOLVED**, that except as modified herein, all provisions of the Declaration contained in Resolution No. 19-77, shall remain in full force and effect; and,

**BE IT FINALLY RESOLVED**, that the Executive Committee shall review the Emergency Declaration at its monthly meeting or more often as needed.

All of which is respectfully submitted this 28th day of September, 2020.

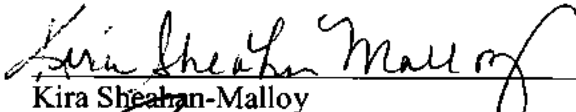
**Dodge County Executive Committee:**

  
Russell Kottke

  
David Frohling

  
Dan Hilbert

Jeffrey Schmitt

  
Kira Sheahan-Malloy

  
Thomas Schaefer

ADOPTED  
BY DODGE COUNTY BOARD

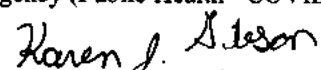
  
Joseph Marsik

SEP 23 2020

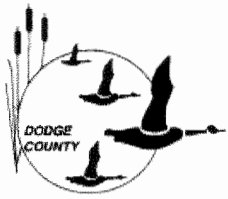
AYES	29	NOES	0
ABSENT	3		
ABSTAIN	0		

**Vote Required:** Majority of members present

**Resolution Summary:** Dodge County Revised Declaration of Local State of Emergency (Public Health - COVID-19).

  
County Clerk





**AGENDA**  
**Dodge County Board of Supervisors Meeting**  
**Tuesday, October 20, 2020 – 7:00 PM**  
**County Board Room, Fourth Floor**  
**127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

1. Call to Order by Russell Kottke, County Board Chairman
2. Pledge of Allegiance
3. Roll Call
4. Appointment of Donald Hilgendorf, County Board Supervisor District 7, to fill a vacancy, and Oath of Office
5. Appoint Supervisor Hilgendorf to fill a vacancy on the Audit Committee and Human Services and Health Board
6. Approve Minutes from September 22, 2020 and September 28, 2020 County Board Session
7. Communications on File
8. Special Orders of Business
  - Confirm Appointment made by County Administrator
    - Appoint Harold Johnson to fill a vacancy on the Monarch Library System Board of Trustees. His term will expire on December 31, 2022.
  - Introduction by Supervisor Bobholz, Chairman of Human Services and Health Board, of Abby Sauer, Public Health Officer, Human Services and Health Department.
    - Dodge County COVID-19 update.
  - Introduction by Chairman Kottke of Victoria Pratt, President, Thrive-ED and Deb Reinbold, Managing Director of Business Development, Thrive-ED.
    - Thrive-ED Update
9. County Aid Bridge Petitions – Highway Committee
10. Resolutions on File
  - 20-33 Amend Town of Theresa Zoning Ordinance – KATMAR Real Estate LLC Property – Supervisor Fink.
  - 20-34 Amend Town of Hubbard Zoning Ordinance – Menard Inc. Property – Supervisor Kriewald.
  - 20-35 Dodge County Conservation Aids Program – Extension Dodge County Education Committee.
  - 20-36 2020 Dodge County Human Services and Health Department Budget Amendment (Children's Long Term Support Waiver Program) – Human Services and Health Board.
  - 20-37 Authorizing the Justice Facility Security Fencing Project and a Contingency and Sales Tax Fund Transfer – Building Committee.
  - 20-38 Authorize the Purchase of One Used 2017 Volvo Paver – Highway Committee.
  - 20-39 Dodge County Capital Improvement Program for 2021 – 2025 – Finance Committee.
  - 20-40 Financial Plan for the 2021 Dodge County Budget – Finance Committee
11. Reports on File
  - Report 1 Ordinance No. 1058 – Amend Land Use Code – Leon and Stephanie Wollitz Property – Town of Shields – Land Resources and Parks Committee.
  - Report 2 Ordinance No. 1059 – Amend Land Use Code – Neil Foch – Town of Oak Grove – Land Resources and Parks Committee.
  - Report 3 Ordinance No. 1060 – Amend Land Use Code – Jason and Victoria Braunschweig Property – Town of Hustisford – Land Resources and Parks Committee.
12. Ordinance of File
  - Ordinance No. 1061 – An Ordinance Amending Chapter 2, *The Governing Body*, Section 2.01 – County Board Rules, of the Dodge County Code of Ordinances – Executive Committee.

13. Adjourn. Next County Board Meeting **November 10, 2020 9:00 a.m.**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

**COMMITTEE NAME COUNTY BOARD**  
**MEETING DATE October 20, 2020**

 Approval RK Date 10-22-2020  
 Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PER DIEM	MEALS	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		60.00	32	18.40		
49449	Benter, Ed	X		60.00	46	26.45		
19566	Berres, Jeff	X		60.00	42	24.15		
11970	Bischoff, Larry	X		60.00	20	11.50		
26899	Bobholz, Mary	X		60.00	28	16.10		
50624	Boelk, Jr. Robert L.	X		60.00	26	14.95		
50238	Burnett, Kevin	X		60.00	20	11.50		
49453	Caine, Jeffrey	X		60.00	14	8.05		
46788	Derr, Lisa	X		60.00	21	12.08		
49971	Fink, Richard W.	X		60.00	35	20.13		
28760	Frohling, David	X		60.00	29	16.68		
41853	Greshay, Richard	X		60.00	14	8.05		
49993	Guckenberger, David	X		60.00	42	24.15		
50625	Hedrick, Jenifer	Via Phone		60.00	0	0.00		
48638	Hilbert, Dan	X		60.00	20	11.50		
50719	Hilgendorf, Donald	X		60.00	20	11.50		
49454	Houchin, Cathy	Via Phone		60.00	0	0.00		
50239	Kemmel, Timothy	Via Phone		60.00	0	0.00		
16348	Kottke, Russell	X		65.00	30	17.25		
50490	Kriewald, Naomi	Via Phone		60.00	0	0.00		
50623	Kuehl, Karen	X		60.00	28	16.10		
19650	Macheel, Dale	X		60.00	44	25.30		
29374	Maly, Donna	Via Phone		60.00	0	0.00		
22503	Marsik, Joseph M.	X		60.00	40	23.00		
34243	Miller, MaryAnn	Via Phone		60.00	0	0.00		
47109	Nickel, Thomas	Via Phone		60.00	0	0.00		
30697	Schaefer, Thomas	X		60.00	30	17.25		
15819	Schmidt, Dennis	X		60.00	0	0.00		
28630	Schmitt, Jeffrey	X		60.00	18	10.35		
37252	Schraufnagel, Larry	Via Phone		60.00	0	0.00		
50626	Schultz, Travis	X		60.00	30	17.25		
50060	Sheahan-Malloy, Kira	X		60.00	32	18.40		
50627	Yaroch, Del	X		60.00	20	11.50		

**Dodge County Board of Supervisors  
October 20, 2020 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The October Meeting of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance. Supervisors Hedrick, Houchin, Kemmel, Kriewald, Maly, Miller, Nickel, and Schraufnagel appeared via teleconference.

The Chairman appointed Donald Hilgendorf to the County Board to represent District Number 7 which was vacant. A motion was made by Supervisor Frohling and seconded by Supervisor Fink to confirm the appointment. The motion carried by voice vote. Chairman Kottke called upon Supervisor Marsik to escort Mr. Hilgendorf forward to be sworn in by the Clerk. The Clerk administered the Oath of Office to Supervisor Hilgendorf and welcomed him to the County Board.

Chairman Kottke then appointed Supervisor Hilgendorf to fill vacancies on the Audit Committee and the Human Services and Health Board. A motion was made by Supervisor Marsik and seconded by Supervisor Caine to confirm the appointments. The motion carried by voice vote, thereby approving the appointments.

Chairman Kottke then called for approval of the minutes. A motion was made by Supervisor Yaroach and seconded by Supervisor Bobholz to approve the minutes of the September 22, 2020 and September 28, 2020, session of the County Board meeting, as recorded. The motion carried by voice vote.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications of file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Confirm Appointment made by County Administrator, James Mielke. Appoint Harold Johnson to fill a vacancy on the Monarch Library System Board of Trustees. A motion to accept the appointment was made by Supervisor Maly and seconded by Supervisor Caine. The motion carried by voice vote.

Chairman Kottke called upon Supervisor Bobholz, Chairman, Human Services and Health Board who introduced Abby Sauer, Public Health Officer, Human Services and Health Department who gave an update on COVID-19. Questions by Supervisors Burnett and Derr answered by Ms. Sauer. Comment by Chairman Kottke.

Chairman Kottke introduced Victoria Pratt, President, Thrive-ED and Deb Reinbold, Managing Director of Business Development, Thrive ED. Together they presented an update on Thrive-ED. Questions by Supervisor Derr and Boelk were answered by Victoria Pratt and Chairman Kottke.

The following County Aid Bridge Petitions were read by the Clerk and acted upon by the Board:

**County Aid Bridge Petitions** Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Berres. Question by Supervisor J. Schmitt answered by Brian Field, Dodge County Highway Commissioner. The vote was cast with all voting in the affirmative, thereby adopting the County Aid Bridge Petitions.

The following Resolutions, and Reports, were read by the Clerk and acted upon by the Board:

**Resolution No. 20-33** Amend Town of Theresa Zoning Ordinance – KATMAR Real Estate LLC Property – Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-34** Amend Town of Hubbard Zoning Ordinance – Menard Inc. Property – Supervisor Kriewald. A motion for adoption was made by Supervisor Kriewald and seconded by Supervisor Behl. Comments by Supervisors Berres, Schaefer, and J. Schmitt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-35** Dodge County Conservation Aids Program – Extension Dodge County Education Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-36** 2020 Dodge County Human Services and Health Department Budget Amendment (Children's Long Term Support Waiver Program) – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-37** Authorize Justice Facility Security Fencing Project and a Contingency and Sales Tax Fund Transfer – Building Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schaefer. Comments by Supervisor Guckenberger. Supervisor D. Schmidt made a motion to amend Resolution 20-37 by making the following changes:

Page 1 Line 4 – delete the words “Contingency and”

Page 1 Lines 30 and 31 – delete the words “a combination of a contingency fund transfer in the amount of \$99,000, and” and then change the \$31,000 on line 32 to \$130,000:

Change to read: Whereas, the Committee proposes to fund the Project by requesting a sales tax fund transfer in the amount of \$130,000

Page 1 Line 35 – delete the words “contingency fund and”

Page 2 Line 11 – delete the words “contingency fund and”

Page 3 Change the Resolution Summary by deleting the words “and a contingency”

The motion to amend was seconded by Supervisor Frohling. Chairman Kottke called for questions on the motion to amend. Comments by Supervisors Guckenberger, Frohling, J. Schmitt, and Boelk. Question by Supervisor Berres answered by Chairman Kottke. The vote was cast on Supervisor D. Schmidt's motion to amend with 28 ayes and 5 noes, thereby adopting the motion to amend.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroach. Total of 28.

**Noes:** Bobholz, Boelk, Berres, Houchin, Schultz. Total 5.

Comments and questions on Resolution 20-37 as amended by Supervisors D. Schmidt, J. Schmitt, Boelk, Burnett, Derr, Guckenberger, Maly, Houchin, Sheahan-Malloy, and James Mielke Dodge County Administrator. The vote was cast with 25 ayes and 8 noes, thereby adopting the Resolution as amended.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Kriewald, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Nickel, Hilbert, Miller, Burnett, Derr, Yaroach. Total of 25.

**Noes:** Bobholz, Guckenberger, Boelk, Berres, Houchin, Schultz, Sheahan-Malloy, and Maly. Total 8.

**Resolution No. 20-38** Authorize the Purchase of One Used 2017 Volvo Paver – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Fink. Comments and questions by Supervisors J. Schmitt, Caine, Derr, Frohling, and Berres. Supervisor Berres made a motion to send the Resolution back to the Highway Committee for additional review, and the motion was seconded by Supervisor Sheahan-

Malloy. Comment made by Supervisor Caine. The vote was cast with 9 ayes and 24 noes, thereby defeating the motion to send the Resolution back to Highway Committee.

**Ayes:** Benter, Bobholz, J. Schmitt, Guckenberger, Boelk, Berres, Houchin, Sheahan-Malloy, and Maly. Total 9.

**Noes:** Kottke, Macheel, Marsik, Hilgendorf, Greshay, Kriewald, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Hilbert, Miller, Burnett, Derr, and Yaroach. Total 24.

The vote was cast on Resolution 20-38 with 27 ayes and 6 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, Marsik, Hilgendorf, Greshay, Kriewald, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, and Yaroach. Total 27.

**Noes:** Bobholz, J. Schmitt, Guckenberger, Berres, Houchin, and Sheahan-Malloy. Total 6.

**Resolution No. 20-39** Dodge County Capital Improvement Program for 2021 – 2025 – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Benter. Comments and questions by Supervisors Guckenberger, Caine, Houchin, Greshay, J. Schmitt, James Mielke Dodge County Administrator, and Chairman Kottke. The vote was cast with 28 ayes and 5 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, Marsik, Hilgendorf, Greshay, Kriewald, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Yaroach. Total 28.

**Noes:** Bobholz, J. Schmitt, Guckenberger, Houchin, and Hedrick. Total 5.

**Resolution No. 20-40** Financial Plan for the 2021 Dodge County Budget – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Comments and questions by Supervisors Guckenberger and David Ehlinger, Dodge County Finance Director. Supervisor Guckenberger made a motion to postpone Resolution 20-40 to the next regularly scheduled meeting of the County Board. The motion was seconded by Supervisor Sheahan-Malloy. The vote was cast on the motion to postpone the Resolution with 23 ayes and 10 noes, thereby postponing the Resolution to the next regularly scheduled meeting of the County Board.

**Ayes:** Benter, Bobholz, Macheel, J. Schmitt, Greshay, Kriewald, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Behl, Berres, Houchin, Hedrick, Frohling, Schultz, Nickel, Sheahan – Malloy, Maly, Hilbert, Burnett, and Derr. Total 23.

**Noes:** Kottke, Marsik, Hilgendorf, Schaefer, Fink, Bischoff, Caine, D. Schmidt, Miller, Yaroach. Total 10.

**Report No. 1** Ordinance No. 1058 – Ordinance No. 1058 – Amend Land Use Code – Leon and Stephanie Wollitz Property – Town of Shields – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 1059 – Amend Land Use Code – Neil Foch – Town of Oak Grove – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. Comment by Supervisor J. Schmitt. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 3** Ordinance No. 1060 – Amend Land Use Code – Jason and Victoria Braunschweig Property – Town of Hustisford – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Schultz. Comments and questions by Supervisors Guckenberger, Behl, Derr,

Bischoff, Sheahan-Malloy, and J. Schmitt. The vote was cast with 14 ayes and 19 noes, thereby defeating the Report and Ordinance.

**Ayes:** Kottke, Bobholz, Marsik, Hilgendorf, Greshay, Kriewald, Schaefer, Fink, Kemmel, Schraufnagel, Schultz, Nickel, Maly, Burnett. Total 14.

**Noes:** Benter, Macheel, J. Schmitt, Guckenberger, Kuehl, Boelk, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Sheahan-Malloy, Hilbert, Miller, Derr, Yaroh. Total 19.

**Ordinance No. 1061** – Ordinance Amending Chapter 2, *The Governing Body*, Section 2.01 – County Board Rules, of the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor D. Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: A memo from County Administrator Mielke regarding Routes to Recovery, Thrive Annual Report, Discover Wisconsin 2021 Calendar, Weekly COVID Report, ADRC Newsletter, Project List from Highway Department, Updated list of County Board Supervisors, and a copy of the Proposed 2021 Budget.

Chairman Kottke reminded County Board Supervisors to bring the 2021 budget book to the November 10, 2020 County Board Meeting.

At 9:59 p.m. Supervisor Frohling made a motion to adjourn until Tuesday, November 10, 2020 at 9:00 a.m. Supervisor D. Schmidt seconded the motion. The motion carried by voice vote.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

## DODGE COUNTY HIGHWAY

## REPORT NO. 1

## COUNTY AID BRIDGE PETITIONS

TO THE HONORABLE BOARD OF SUPERVISORS, DODGE COUNTY, WISCONSIN.

Your Highway Committee, to whom the following County Aid Bridge Petitions were referred, hereby respectfully recommends acceptance of the following County Aid Bridge Petitions:

TOWN	BRIDGE NAME	ROAD	C.A.B. No.	ACTUAL PROJECT COST
Herman	Wetor	Buchanan Road	332-18-05	\$19,088.46
Emmet	Rimm	Apple Road	332-18-06	\$10,480.37
Leroy	Wellso	Dairy Road	332-19-03	\$4,322.20
Hustisford	Gerth	Sawmill Road	332-19-05	\$750.00
Elba	Lange	Behan Road	332-19-09	\$7,392.19
Elba	Rake	Bethel Road	332-19-10	\$8,068.68
Elba	Lee	Duffy Road	332-19-11	\$4,287.52
Hustisford	Unser (2)	Elmwood Road	332-19-14	\$11,785.17
Ashippun	Borchardt	Creek Road	332-20-01	N/A
Burnett	Voit	Burnett Ditch Road	332-20-02	\$29,292.63
Clyman	Kreuziger	Wilson Road	332-20-03	N/A
Hustisford	Weber (1)	Elmwood Road	332-20-04	\$42,287.62
Hustisford	Weber (2)	Elmwood Road	332-20-05	\$42,287.63
Theresa	Christian	McArthur Road	332-20-06	N/A
Theresa	Steinbach	Zion Church Road	332-20-07	N/A
Shields	Morris	Five Mile Road	332-20-08	N/A
Elba	Warmka	Bethel Road	332-20-09	\$1,730.13
LeRoy	Roskopf	Lomira Drive	332-20-10	\$10,596.91
Elba	Metzger	Old Highway 73	332-20-11	\$5,227.32
Trenton	Haima	Redwood Road	332-20-12	N/A
Trenton	Quandt	Lakeland Road	332-20-13	N/A
Emmet	Zimdars	Second Street Road	332-20-14	\$327.72

Projects denoted as "N/A" are approved projects but are not eligible for reimbursement in 2021. Eligible reimbursements will be included in a future budget cycle.

All of which is respectfully submitted this 20<sup>th</sup> day of October, 2020.

Dodge County Highway Committee:

Jeffrey Carie

Dale Macheel

Jeff Berres

David Frohling

Richard Fink

ADOPTED

DODGE COUNTY BOARD

OCT. 20, 2020

AYES 33 NOES 0  
ABSENT 8  
ABSTAIN 8

Karen J. Wilson  
County Clerk



**RESOLUTION # 20-33**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on August 19<sup>th</sup>, 2020, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on September 2<sup>nd</sup>, 2020.

THEREFORE BE IT RESOLVED, that the amendment to Section 2.6 of the Town Zoning Ordinance of the Town of Theresa as represented by the attached page and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 8<sup>th</sup> day of Sept., 2020.

ADOPTED  
BY DODGE COUNTY BOARD

Richard W. Fink  
Dodge County Board Supervisor

OCT. 20, 2020

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

Karen J. Gibson  
County Clerk

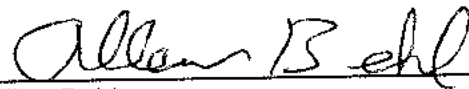
## REPORT to Res. 20-33

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of KATMAR Real Estate LLC requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 2.5-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the NE ¼, Section 4, Town of Theresa, to allow for the creation of a non-farm residential lot and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

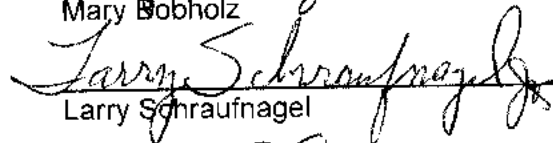
Respectfully submitted this 20th day of October, 2020



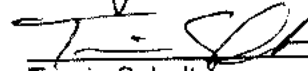
Allen Behl



Mary Bobholz



Larry Schraufnagel



Travis Schultz



Thomas Schaefer

Land Resources and Parks Committee

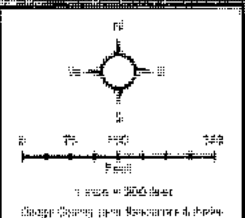
# KATMAR Real Estate LLC

## Town of Theresa, Sec. 4

The data used to create this map is a representation of actual information and is not intended to be used for any purpose other than the purpose for which it was created. The data is not intended to be used for any purpose other than the purpose for which it was created. The data is not intended to be used for any purpose other than the purpose for which it was created.



- KATMAR RE Property
- Area to Be Rezoned (A-1 to A-2)
- Tax Parcels



## RESOLUTION NO.20-34

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY,  
WISCONSIN

## MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, The Town Board of the Town of Hubbard has adopted a Zoning Ordinance for said town, the power to adopt a Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Hubbard held at the time of a regular Annual Town Meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a Town Board is subject to the approval of the County Board of Supervisors in counties having a zoning ordinance in force and effect, and

WHEREAS, a rezoning request received by the Town of Hubbard Town Board would amend the Town of Hubbard Zoning Ordinance and the Official Town of Hubbard Zoning Map adopted October 1<sup>st</sup> 2010 by changing the zoning designation of certain parcels from GA: General Agriculture Zoning to IM: Industrial Manufacturing as designated in the Town of Hubbard Year 2040 Comprehensive Plan adopted July 27<sup>th</sup> 2020, and

WHEREAS, a public hearing as to the proposed amendment to the Town of Hubbard Zoning Ordinance and Official Zoning Map was held before the Town of Hubbard Plan Commission and Town Board on August 31<sup>st</sup>, 2020 and the proposed amendments to the Town of Hubbard Zoning Ordinance having been adopted by the Town Board of the Town of Hubbard on August 31<sup>st</sup>, 2020,

THEREFORE BE IT RESOLVED, that the amendment to the Town of Hubbard Zoning Ordinance as represented by "Exhibit A" attached to and made a part of this resolution, is hereby approved by the Board of Supervisors of Dodge County, Wisconsin

All of which is respectfully submitted this 20th day of October,  
2020. <sup>ADOPTED</sup>  
BY DODGE COUNTY BOARD

OCT. 20, 2020

AYES	<u>33</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

*Karen J. Gilson*  
County Clerk

*Thomas J. Linn*  
Supervisor

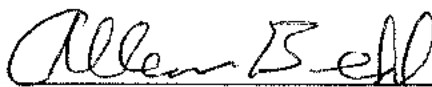
**REPORT** to Res. 20-34


TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

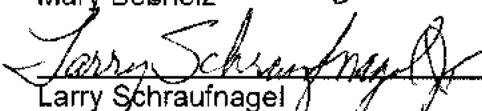
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Menard Inc. requesting amendment of the Zoning Ordinance, Town of Hubbard, Dodge County, Wisconsin, to rezone approximately 72.98-acres of land from a GA General Agriculture Zoning District to an IM Industrial and Manufacturing Zoning District in part of the SE ¼ of the NW ¼, Section 23, T11N, R16E, Town of Town of Hubbard to allow for the expansion of the manufacturing facility onto this site and recommend approval of the resolution submitted by the Town of Hubbard for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town has followed the procedures stated in their town Zoning Ordinance in order to amend the zoning map.

Respectfully submitted this 20th day of October, 2020

  
Allen Behl

  
Mary Bobholz

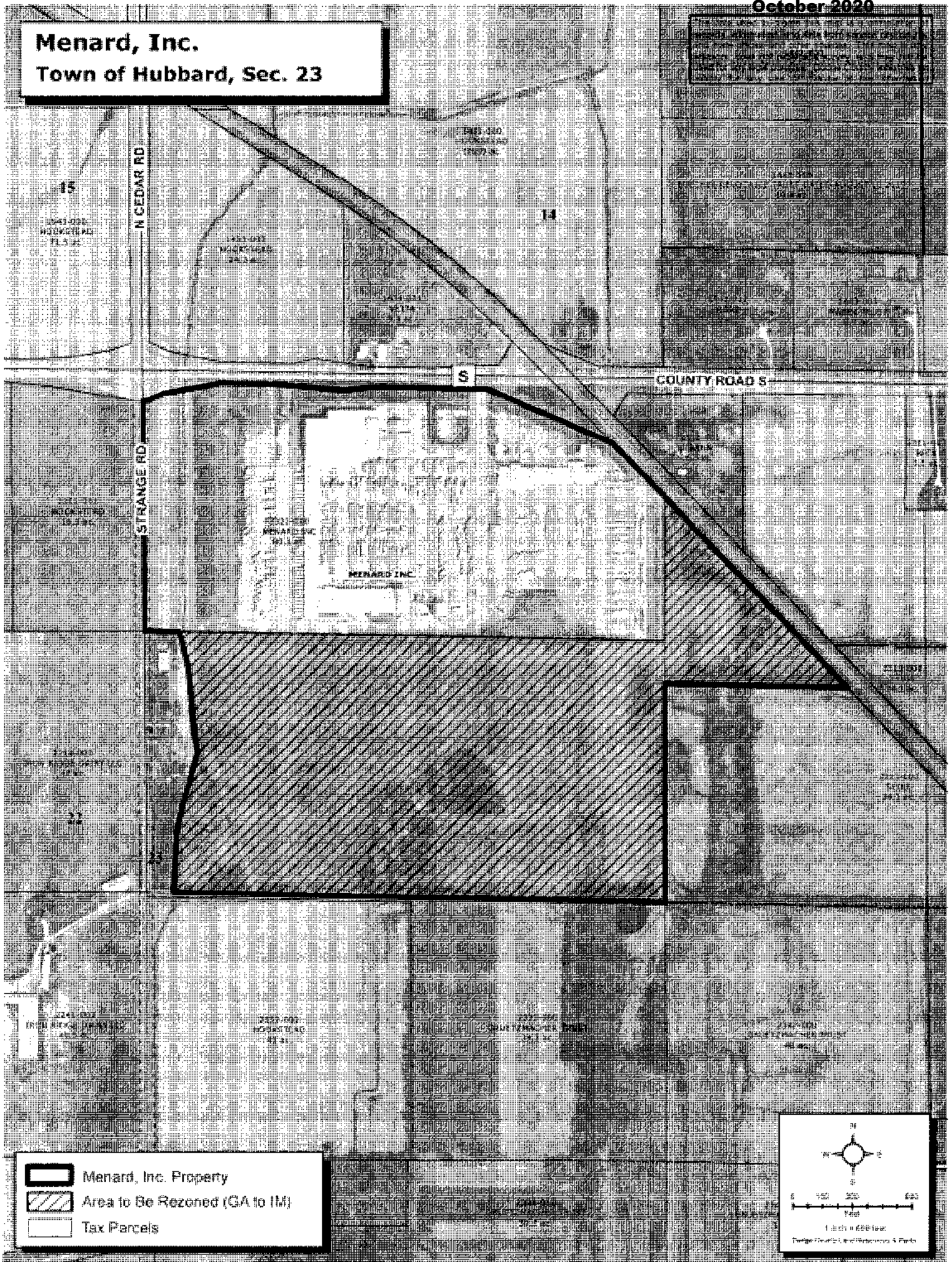
  
Larry Schraufnager

  
Travis Schultz

  
Thomas Schaefer

Land Resources and Parks Committee

**Menard, Inc.**  
**Town of Hubbard, Sec. 23**



RESOLUTION NO. 20-35**Dodge County Conservation Aids Program**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County desires to participate in county fish and game projects pursuant to the provisions of Section 23.09(12), of the *Wisconsin Statutes*; and,

**WHEREAS**, financial aid is desirable to install the project(s); and,

**WHEREAS**, the Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids program, specifically for the installation of fish and game projects under Section 23.09(12), of the *Wisconsin Statutes*;

**NOW, THEREFORE, BE IT RESOLVED**, that Dodge County has budgeted an amount in its budget equal to the local share of project costs or land acquisition; and,


**BE IT FURTHER RESOLVED**, that Dodge County hereby authorizes the Chair of the Extension Dodge County Education Committee to act on behalf of Dodge County to:

1. Sign and submit an application to the Wisconsin Department of Natural Resources (WDNR) for any financial aid that may be available;
2. Submit to the WDNR reimbursement claims along with necessary supporting documentation within one (1) year of project end date; and,
3. Take necessary action to undertake, direct, and complete the approved project; and,

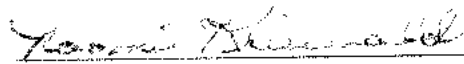
**BE IT FINALLY RESOLVED**, that Dodge County will comply with all state and federal laws related to the County Conservation Aids program and will obtain approval in writing from the WDNR before any change is made in the use of the project site.


All of which is respectfully submitted this 20th day of October, 2020.

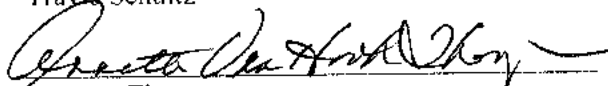
Extension Dodge County Education Committee:

  
Allen Behl

Jenifer Hedrick


  
Naomi Kriewald

  
Travis Schultz

  
Annette Thompson

ADOPTED  
BY DODGE COUNTY BOARD

OCT. 20, 2020

**FISCAL NOTE:** Both the adopted 2020 and recommended 2021 budgets include \$4,844 in expenditures for this grant. Both budgets also include state aid for 50% of this amount and 50% property tax levy for the remainder. Finance Committee review date: October 12, 2020. Chair initials: 

Vote Required: Majority of Members present.

Resolution Summary: A Resolution regarding the Dodge County Conservation Aids Program.

33 Ayes 0 Noes  
ABSENT  
ABSTAIN  
Karen J. Blum  
County Clerk

RESOLUTION NO. 20-36

**2020 Dodge County Human Services and Health Department Budget Amendment  
(Children's Long Term Support Waiver Program)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Human Services and Health Department, was notified of increased grant funding for its Children's Long Term Support Waiver program, in the amount of \$93,685; and,

**WHEREAS**, the purpose of the additional grant funding is due to increased demand and to reduce wait time for programming; and,

**WHEREAS**, the grant program period is January 1, 2020, through December 31, 2020; and,

**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the additional services funded by the increased grant amount will benefit program participants and address increased demands; and,

**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2020 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

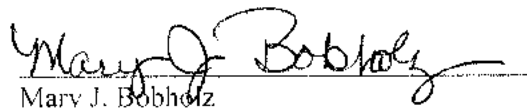
**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2020 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit "A".

ADOPTED  
BY DODGE COUNTY BOARD

All of which is respectfully submitted this 20<sup>th</sup> day of October, 2020.

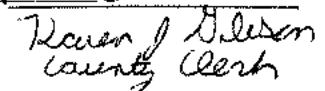
**Dodge County Human Services and Health Board:**

**OCT. 20, 2020**

  
Mary J. Bobholz

AYES	33	NOES	0
ABSENT	0		
ABSTAIN	0		

Lois Augustson

  
Karen J. Olsen  
County Clerk

Jenifer Hedrick

Jennifer Keyes


Kira Sheahan-Malloy

David Godshall

Timothy J. Kemmel

With the exception of Supervisor Hedrick (excused absence), all committee members voted in favor of forwarding this Resolution to the County Board. kjg

Naomi Kriewald

**FISCAL NOTE:** This budget amendment will have a neutral effect on the departmental budget, as anticipated grant revenue will equal anticipated related expenditures. Finance Committee review date: October 12, 2020. Chair initials: 

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** 2020 Dodge County Human Services and Health Department Budget Amendment (Children's Long Term Support Waiver Program).



Effective January 1st, 2016

Ledger = BA

**Description of Adjustment:**

See Resolution - Children's Long Term Support Waiver Program

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

## Budget Adjustment

[illegible][illegible]

**Note the total Budget Adjustment must balance**

1 AMENDED AS SHOWN WITH RESOLUTION NO. 20-37  
 2 STRIKEOUTS. AND DOLLAR AMOUNT CHANGE  
 3 **Authorizing the Justice Facility Security Fencing Project and a**  
 4 **- Contingency and Sales Tax Fund Transfer**  
 5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
 7

8 **WHEREAS**, the Dodge County Building Committee ("Committee") having oversight for the  
 9 Justice Facility and its grounds has determined that it is necessary to install security fencing and gates to  
 10 secure access to the rear parking area to the jail sally port and other improvements, ("Project"); and,  
 11

12 **WHEREAS**, the Committee authorized the release of Request for Bids ("RFB") #PF 20-05 on  
 13 or about September 28, 2020, requesting bids for the Project by October 8, 2020, with a substantial  
 14 completion date of December 7, 2020, and a final completion date of December 31, 2020; and,  
 15

16 **WHEREAS**, a mandatory pre-bid meeting was conducted on October 2, 2020; and,  
 17

18 **WHEREAS**, on October 8, 2020, bids were opened for the Justice Facility Security Fencing  
 19 Project with the following contractors submitting bids:  
 20

Contractor	BIDS	
	6' Height	8' Height
Century Fence Company, of Pewaukee	\$72,580	\$83,195
Heiar Fencing, LLC, of Beaver Dam	\$64,780	\$79,780
Norway Fence, of Menomonee Falls	\$91,250	\$105,900

21 ; and,  
 22

23 **WHEREAS**, the Committee recommends awarding the Project to Heiar Fencing, LLC, of  
 24 Beaver Dam, Wisconsin, in the amount of \$79,780; and,  
 25

26 **WHEREAS**, the Committee established Project Budget of \$130,000, which includes trenching,  
 27 electrical control boxes and contingency as described on Exhibit "A", attached hereto and incorporated  
 28 herein; and,  
 29

30 **WHEREAS**, the Committee proposes to fund the Project by requesting ~~a combination of a~~  
 31 ~~contingency fund transfer in the amount of \$99,000, and a sales tax fund transfer in the amount of~~  
 32 ~~\$31,000; and,~~  
 33 ~~\$130,000.00~~

34 **WHEREAS**, the Finance Committee has reviewed the Project and has determined that sufficient  
 35 funds are available in the ~~contingency fund and sales tax fund~~ to cover the cost of the Project; and,  
 36

37 **WHEREAS**, the Building Committee recommends to the Dodge County Board of Supervisors  
 38 that the Dodge County Board of Supervisors authorize the Project and Project Budget of \$130,000;  
 39  
 40  
 41  
 42  
 43

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors, on the recommendation of the Dodge County Building Committee and Dodge County Finance Committee, does hereby authorize the Justice Facility Security Fencing Project, and does hereby approve and accept the bid from Heiar Fencing, LLC, of Beaver Dam, Wisconsin, in the amount of \$79,780; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors authorize the total Project Budget of \$130,000; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors does hereby authorize the transfer of funds in the amount not to exceed \$130,000 from the ~~contingency fund and~~ sales tax fund to the 2020 Physical Facilities Budget to cover the cost of the Project and directs the Finance Director to record said transfer; and,

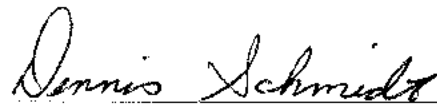
**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors that the Dodge County Administrator and the Dodge County Clerk are authorized to enter into an agreement with Heiar Fencing, LLC, and other contractors for the Project, with such agreements subject to the review and approval of the Corporation Counsel; and,

**BE IT FURTHER RESOLVED**, that upon presentation of invoice(s) from Heiar Fencing, LLC, properly approved by the Dodge County Physical Facilities Director, in a total amount not to exceed \$79,780, the Dodge County Physical Facilities Director is hereby authorized to make payment of said invoice(s).

**BE IT FINALLY RESOLVED**, that the Dodge County Physical Facilities Director is further authorized, upon the presentation of invoices for the other improvements specified on Exhibit "A", to make payment of said invoice(s).

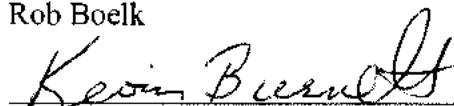
All of which is respectfully submitted this 20<sup>th</sup> day of October, 2020.

**Dodge County Building Committee:**

  
Dennis Schmidt

Richard Fink via telephone  
Richard Fink

Rob Boelk

  
Kevin Burnett

Cathy Houchin

**Dodge County Finance Committee:**

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Jeffrey Caine

\_\_\_\_\_  
Ed Benter

\_\_\_\_\_  
Jeffrey C. Schmitt

***FISCAL NOTE:** The contingency fund has \$99,000 remaining and will be first amount transferred for this project. The sales tax fund budget for 2020 included \$546,000 for courthouse paving that was not transferred out as the paving project was delayed due to COVID-19 so funds are available. The current sales tax policy is silent regarding capital assets exceeding \$50,000 being financed from multiple sources, but the project qualifies in every other way under the current sales tax policy. Finance Committee review date: October 12, 2020. Chair initials: \_\_\_\_\_.*

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** A resolution authorizing the Justice Facility Security Fencing Project ~~and a contingency~~ and sales tax fund transfer.

**FISCAL NOTE ADDENDUM:**

On October 12, 2020, the Dodge County Finance Committee reviewed the fiscal note. A motion was made and carried to recommend that the project budget of \$130,000, be funded through sales tax remittances.

ADOPTED  
BY DODGE COUNTY BOARD

OCT. 20, 2020

AYES 35 NOES 8  
ABSENT 8  
ABSTAIN 8

*Karen J. Silson*  
*County Clerk*

**JUSTICE FACILITY SECURITY FENCING PROJECT BUDGET**

Heiar Fencing, LLC, of Beaver Dam	\$ 79,780
KW Electric	Not to exceed \$ 21,000
Accurate Controls (cameras, card readers, programming)	Not to exceed \$ 20,000
Dodge County Highway Department (trenching)	\$ 5,000
Contingency (3.25%)	<u>\$ 4,220</u>
<b>TOTAL:</b>	<b>\$130,000</b>

RESOLUTION NO. 20-38

**AUTHORIZE THE PURCHASE OF ONE USED 2017 VOLVO PAVER**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Highway Department is in need of a paver for use in Highway Department paving operations to adequately serve the needs of the Dodge County Highway Department; and,

**WHEREAS**, the Highway Department has received a quote from Aring Equipment Company, Inc., for a 2017 Volvo Paver with remaining warranty coverage; and,

**WHEREAS**, a copy of the quote is on file in the Office of the Dodge County Highway Commissioner and may be viewed during Highway Department business hours; and,

**WHEREAS**, the Dodge County Highway Committee recommends that the Dodge County Board of Supervisors approve the purchase of one used 2017 Volvo Paver as described in the purchase order in the amount of \$150,000; and,

**WHEREAS**, sufficient funds are budgeted in the 2020 Highway Department Budget for the purchase of one used 2017 Volvo Paver;

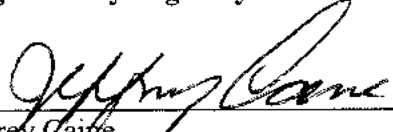
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves the purchase of one 2017 Volvo Paver with warranty coverage, in a total amount not to exceed \$150,000, subject to an inspection by the Dodge County Highway Commissioner and a report by the Dodge County Highway Commissioner that the paver is in satisfactory condition; and,

**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the Highway Commissioner is authorized to enter into an agreement for the purchase of the 2017 Volvo Paver subject to the aforementioned inspection; and,

**BE IT FINALLY RESOLVED**, that upon presentation of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$150,000, the Dodge County Highway Commissioner is authorized to make payment of such invoice for the 2017 Volvo Paver, and that funds for payment of such invoice shall come from the 2020 Highway Department Budget.

All of which is respectfully submitted this 20<sup>th</sup> day of October, 2020.

**Dodge County Highway Committee:**

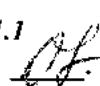
  
Jeffrey Caine

  
David Frohling

  
Dale Macheel

  
Richard Fink

Jeff Berres

**FISCAL NOTE:** Excluding the Reeseville Shop construction project, the Highway Department budgeted \$2.8 million for capital asset acquisitions in Division 3281. To date, approximately \$1.1 million has been expended. Finance Committee review date: October 12, 2020. Chair initials: 

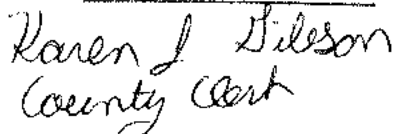
**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution authorizing the purchase of one used 2017 Volvo Paver.

ADOPTED  
BY DODGE COUNTY BOARD

OCT. 20, 2020

AYES 27 NOES 6  
ABSENT 0  
ABSTAIN 0

  
Karen L. Nilsson  
County Clerk

RESOLUTION NO. 20-39

**Dodge County Capital Improvement Program for 2021-2025**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Finance Committee has developed a Capital Improvement Program for Dodge County consisting of a flexible five-year capital expenditure plan for the departments and agencies of Dodge County, intended to be updated and projected on an annual basis; and,

**WHEREAS**, the departments and agencies of Dodge County have cooperated in assessing their five-year capital needs; and,

**WHEREAS**, the Finance Committee believes that the Capital Improvement Program is a useful fiscal planning tool and recommends adoption by the Dodge County Board of Supervisors;

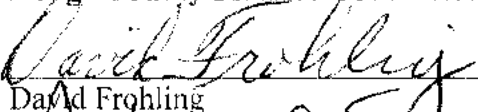
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the Capital Improvement Program for 2021-2025, attached hereto; and,

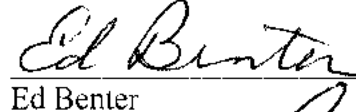
**BE IT FURTHER RESOLVED**, that the purpose of such adoption shall be to aid the Dodge County Board of Supervisors, its committees, and departments and agencies of Dodge County in the performance of their duties; and,

**BE IT FINALLY RESOLVED**, that the first year of the Capital Improvement Program shall represent the capital projects that the various departments and agencies of Dodge County may include in their proposed 2021 budgets, but that such inclusion does not guarantee approval by either the Dodge County Administrator or the Dodge County Board of Supervisors.

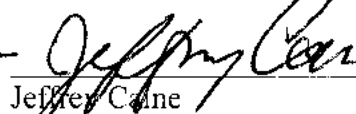
All of which is respectfully submitted this 20<sup>th</sup> day of October, 2020.

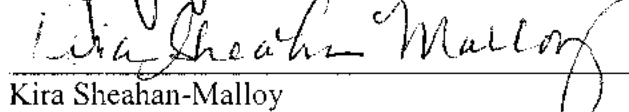
**Dodge County Finance Committee:**

  
David Frohling

  
Ed Benter

  
Jeffrey Schmitt

  
Jeffrey Cane

  
Kira Sheahan-Malloy

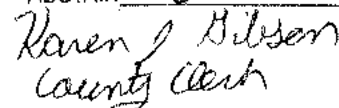
ADOPTED  
BY DODGE COUNTY BOARD

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution adopting the Capital Improvement Program for 2021-2025.

**OCT. 20, 2020**

AYES 28 NOES 5  
ABSENT 8  
ABSTAIN 8

  
County Clerk



# Dodge County Capital Improvement Plan 2021-2025

## DODGE COUNTY CAPITAL IMPROVEMENT PLAN

### NEED FOR A CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan assists in allocating financial resources. It schedules major capital expenditures each year over the next five years. The plan identifies each project, the estimated cost of the project and the financial resources available to finance it. The Capital Improvement Plan (CIP) selects and prioritizes capital projects, distributes expenditures and projects the impact of these expenditures on the budget and tax levy. The plan is updated annually to reflect changing needs and priorities, and to extend the plan another year.

### OBJECTIVES OF THE CAPITAL IMPROVEMENT PLAN

- 1) Allocation of limited financial resources by prioritizing requests.
- 2) Continuity in financial decisions by linking planning, programming and budgeting of major projects.
- 3) Coordination between department and committee decision makers.
- 4) Public awareness of financial needs.
- 5) Stabilization of tax rates by relating expenditures to financial capacity.
- 6) Improved bond ratings through effective management and fiscal solvency.
- 7) Identify requests to be funded with sales tax proceeds.

### PROCESS AND PROCEDURE

The capital improvement plan process depends upon the cooperation of people from most areas of county government. Six steps are involved in the process.

Determine Future Capital Needs - Each department head or agency director inventories their capital needs and submits them for inclusion in the CIP. Governing committees may review and approve requests prior to submitting them. The Land Resources and Parks Department compiles individual capital project requests and combines them with other department requests.

Determine the Financing Potential - The County Administrator reviews the preliminary CIP and assesses the ability of the County to pay for the requested capital improvements and identifies possible requests to be funded with sales tax proceeds. Not all capital project requests will be included in the CIP that is forwarded to the Finance Committee.

Establish Fiscal Policies - After review by County Administrator, the Finance Committee outlines policies and priorities by which to rank the remaining projects. Financing methods and projected revenues and expenditures are considered.

Dodge County Capital Improvement Plan  
2021-2025



2021 - 2025 CAPITAL IMPROVEMENT PLAN  
OCTOBER 20, 2020

Administrative Unit	2021						2022						2023						2024						2025					
	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds
CLEARVIEW	PURCHASE VAN / ENTERTAIN	\$50,000	Operations		\$50,000	PURCHASE VAN / ENTERTAIN	\$50,000	Operations		\$50,000	PURCHASE VAN / ENTERTAIN	\$50,000	Operations		\$50,000	PURCHASE VAN / ENTERTAIN	\$50,000	Operations		\$50,000	PURCHASE VAN / ENTERTAIN	\$50,000	Operations		\$50,000	PURCHASE VAN / ENTERTAIN	\$50,000	Operations		\$50,000
	SIMULCAST UPGRADE AT ALL 9 TOWER SITES	\$242,900	Sales Tax		\$242,900	ST HELENA TOWER IMPROVEMENTS	\$483,678	County Tax Levy		\$483,678	IMPLEMENT COMMUNICATION BRIDGE BETWEEN HIGHWAY SHOPS, INCLUDING 80 FOOT TOWER AT MAYVILLE HIGHWAY SHOP	\$230,300	Sales Tax		\$230,300	IMPROVE COVERAGE AREAS FOR SIMULCAST COMMUNICATIONS	\$1,416,000	Sales Tax / County Tax Levy		\$1,416,000	PURCHASE HAZMAT TRUCK	\$150,000	County Tax Levy		\$150,000	COUNTY HIGHWAY PAVEMENT IMPROVEMENT DESIGN 10 MILES	\$150,000	County Tax Levy / Fund Balance		\$150,000
EMERGENCY MANAGEMENT DEPARTMENT	DESIGN RECONSTRUCTION OF AIRPORT RUNWAY 2/20 AND LIGHTING	\$166,666	County Tax Levy / State Funding / Federal Funding	\$158,334	\$8,334	RECONSTRUCT AIRPORT RUNWAY 2/20 AND PARALLEL TAXIWAY, INCLUDING LIGHTING	\$1,600,000	County Tax Levy / State Funding / Federal Funding	\$1,520,000	\$80,000	DESIGN PAVEMENT IMPROVEMENT FOR EAST RAMP, TAXIWAY, FUEL FARM UPGRADE AT AIRPORT	\$250,000	County Tax Levy / State Funding / Federal Funding	\$200,000	\$50,000	REHABILITATE AND REPAVE EAST RAMP AND TAXIWAY UPGRADE FUEL SYSTEM AT AIRPORT	\$1,000,000	County Tax Levy / State Funding / Federal Funding	\$950,000	\$50,000	COUNTY HIGHWAY PAVEMENT IMPROVEMENT DESIGN 10 MILES	\$350,000	County Tax Levy		\$350,000	REPLACE HVAC SYSTEMS AND ADD NATURAL LIGHTING TRENTON SHOP	\$2,000,000	County Tax Levy		\$2,000,000
	CTH M (CTH E - CTH J) RECONSTRUCTION PHASE 1 OF 3 1.5 MILES	\$2,100,000	County Tax Levy / Fund Balance / Sales Tax		\$2,100,000	CTH M (CTH E - CTH J) RECONSTRUCTION PHASE 2 OF 3 2.0 MILES	\$3,000,000	County Tax Levy / Fund Balance / Sales Tax		\$3,000,000	CTH M (CTH E - CTH J) RECONSTRUCTION PHASE 3 OF 3 1.5 MILES	\$2,300,000	County Tax Levy / Sales Tax / Fund Balance		\$2,300,000	COUNTY HIGHWAY PAVEMENT IMPROVEMENT DESIGN 10 MILES	\$300,000	County Tax Levy / WIDOT Cost Share		\$300,000	COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy		\$100,000	ANNUAL COUNTY HIGHWAY REHABILITATION AND REPAVING PROGRAM 25 MILES	\$9,500,000	Fund Balance / County Tax Levy / Sales Tax / CHIP / Bonding	\$0	\$9,500,000
	COUNTY HIGHWAY PAVEMENT IMPROVEMENT DESIGN 10 MILES	\$150,000	County Tax Levy		\$150,000	COUNTY HIGHWAY PAVEMENT IMPROVEMENT DESIGN 10 MILES	\$700,000	County Tax Levy / Fund Balance		\$700,000	COUNTY BRIDGE REPAIR CTH J HARTL BRIDGE	\$992,000	County Tax Levy / State Funding / Federal Funding		\$992,000	CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,850,000	County Tax Levy		\$1,850,000	COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy		\$100,000	ANNUAL COUNTY HIGHWAY REHABILITATION AND REPAVING PROGRAM 20 MILES	\$7,200,000	Fund Balance / County Tax Levy / Sales Tax / CHIP / Bonding	\$0	\$7,200,000
	CTH M (CTH E - CTH J) ROW ACQUISITION 2.6 MILES	\$100,000	County Tax Levy		\$100,000	TRUCK WASH FACILITY AND COLD STORAGE TRENTON SHOP	\$700,000	County Tax Levy / Fund Balance		\$700,000	CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,850,000	County Tax Levy		\$1,850,000	COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy		\$100,000	ANNUAL COUNTY HIGHWAY REHABILITATION AND REPAVING PROGRAM 27 MILES	\$9,690,000	Fund Balance / County Tax Levy / Sales Tax / CHIP / Bonding		\$9,690,000					
	AIRPORT ACCESS AND PARKING LOT RECONSTRUCTION	\$350,000	County Tax Levy / State Funding / Federal Funding	\$332,500	\$17,500	COUNTY BRIDGE REPLACEMENT CTH J HARTL BRIDGE	\$992,000	County Tax Levy / State Funding / Federal Funding	\$787,000	\$205,000	CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,900,000	County Tax Levy		\$1,900,000	COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy		\$100,000										
HIGHWAY DEPARTMENT	AIRPORT RUNWAY 2/20 APPROACH - TREE REMOVAL	\$100,000	County Tax Levy / State Funding / Federal Funding	\$95,000	\$5,000	CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,850,000	County Tax Levy		\$1,850,000	COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy		\$100,000	ANNUAL COUNTY HIGHWAY REHABILITATION AND REPAVING PROGRAM 20 MILES	\$7,200,000	Fund Balance / County Tax Levy / Sales Tax / CHIP / Bonding		\$7,200,000										
	PURCHASE EMERGENCY POWER GENERATOR TRENTON SHOP	\$125,000	County Tax Levy		\$125,000	COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy		\$100,000	ANNUAL COUNTY HIGHWAY REHABILITATION AND REPAVING PROGRAM 20 MILES	\$7,000,000	Fund Balance / County Tax Levy / State Funding / Federal Funding / CHIP / Bonding		\$7,000,000															
	COUNTY BRIDGE REPLACEMENT CTH S LEIPSIG BRIDGE	\$1,100,000	County Tax Levy / State Funding / Federal Funding	\$967,000	\$233,000	ANNUAL COUNTY HIGHWAY REHABILITATION AND REPAVING PROGRAM 20 MILES	\$7,000,000	Fund Balance / County Tax Levy / State Funding / Federal Funding / CHIP / Bonding	\$280,000	\$6,720,000																				
	COUNTY BRIDGE REPLACEMENT CTH S GRAPER BRIDGE	\$676,000	County Tax Levy / State Funding / Federal Funding	\$540,000	\$136,000																									
	ROOF REPLACEMENT JUNEAU SHOP	\$125,000	County Tax Levy		\$125,000																									



2021 - 2025 CAPITAL IMPROVEMENT PLAN  
OCTOBER 20, 2020

Administrative Unit	2021						2022						2023						2024						2025					
	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds
	CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,570,000	County Tax Levy		\$1,570,000																									
	COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy		\$100,000																									
	ANNUAL COUNTY HIGHWAY REHABILITATION AND REPAVING PROGRAM 20 MILES	\$6,600,000	County Tax Levy / Sales Tax / CHIP / Bonding	\$0	\$6,600,000																									
HUMAN SERVICES AND HEALTH DEPARTMENT	PURCHASE TWO VEHICLES	\$82,000	State 5210 Program / County Tax Levy	\$65,600	\$18,400	PURCHASE ONE VEHICLES	\$73,882	State 5210 Program / County Tax Levy	\$59,105	\$14,777						PURCHASE ONE VEHICLES	\$60,701	State 5210 Program / County Tax Levy	\$48,560	\$12,141										
INFORMATION TECHNOLOGY DEPARTMENT						ADMIN BUILDING WIRING	\$100,000	County Tax Levy		\$100,000	ADMIN BUILDING UPS PHYSICAL FACILITIES	\$50,000	County Tax Levy		\$50,000	BACKUP SOLUTION	\$300,000	County Tax Levy		\$300,000	IT SERVERS	\$200,000	County Tax Levy		\$200,000					\$200,000
						SHERIFF'S BUILDING WIRING	\$100,000	County Tax Levy		\$100,000	HENRY DODGE UPS PHYSICAL FACILITIES	\$50,000	County Tax Levy		\$50,000	IT DATA REPLICATION SYSTEMS	\$200,000	County Tax Levy		\$200,000	DISASTER RECOVERY STORAGE	\$100,000	County Tax Levy		\$100,000					\$100,000
						AIRPORT FIBER WAN CONNECTION	\$150,000	County Tax Levy		\$150,000	WIRELESS NETWORK	\$200,000	County Tax Levy		\$200,000	IT DATA SWITCHES	\$100,000	County Tax Levy		\$100,000	CYBER RECOVERY INFRASTRUCTURE	\$100,000	County Tax Levy		\$100,000					\$100,000
						JAIL SURVEILLANCE NETWORK SWITCHES	\$50,000	County Tax Levy		\$50,000	IT DATA STORAGE SURVEILLANCE SYSTEMS	\$350,000	County Tax Levy		\$350,000	COUNTY FIREWALLS	\$200,000	County Tax Levy		\$200,000	NETWORK SWITCHES INFRASTRUCTURE	\$100,000	County Tax Levy		\$100,000					\$100,000
						IT DATA SERVER STORAGE SYSTEMS	\$350,000	County Tax Levy		\$350,000																				
LAND RESOURCES AND PARKS DEPARTMENT	GOLD STAR MEM. TRAIL HORICON TO WILD GOOSE TRAIL 2.5 MILES DESIGN & ACQUISITION	\$171,000	Grants / Donations / Fund Balance	\$111,000	\$60,000	GOLD STAR MEMORIAL TRAIL HORICON VISITOR CENTER TO HORICON DESIGN / CONSTRUCTION	\$50,000	Grants / Donations	\$50,000	\$0	GOLD STAR MEM. TRAIL HORICON TO WILD GOOSE TRAIL 2.5 MILES CONSTRUCTION	\$1,050,000	Grants / Donations / Fund Balance	\$1,000,000	\$50,000	ASTICO PARK ROAD REHABILITATING	\$105,000	Sales Tax		\$105,000	HARNISCH PARK - TRAIL GAZEBO / STAGE AREA	\$60,000	Friends Group / County Tax Levy	\$30,000	\$30,000					\$30,000
	BROADBAND INFRASTRUCTURE IMPROVEMENT COUNTYWIDE	\$100,000	Tax Levy		\$100,000	BROADBAND INFRASTRUCTURE IMPROVEMENT COUNTYWIDE	\$100,000	Tax Levy		\$100,000	GOLD STAR MEM. TRAIL BEAVER DAM - WILD GOOSE TRAIL 5.1 MILES DESIGN & ACQUISITION	\$217,000	Grants / Donations / Sales Tax	\$117,000	\$100,000	HARNISCH PARK RIVER TRAIL / BOARDWALK DEVELOPMENT	\$80,000	Grant / Donations / County Tax Levy	\$40,000	\$40,000	GOLD STAR MEM. TRAIL BEAVER DAM - WILD GOOSE TRAIL 5.1 MILES CONSTRUCTION	\$2,200,000	Grants / Donations / Sales Tax	\$2,100,000	\$100,000					\$100,000
						LEDGE PARK ROAD REHABILITATING	\$85,000	Sales Tax or Tax Levy		\$85,000	WILD GOOSE TRAIL ROCK RIVER BRIDGE REHAB	\$50,000	Grants / Snowmobile & ATV Program / Sales Tax or Tax Levy	\$40,000	\$10,000						DIGITAL ORTHO'S	\$70,000	WLP / Grants & Funds / Non-Metals Mining Fund	\$70,000	\$0					\$0



	2021					2022					2023					2024					2025				
Administrative Unit	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds
PHYSICAL FACILITIES/ MAINTENANCE	REPLACE ELEVATOR 4 HENRY DODGE OFFICE BUILDING	\$280,000	County Tax Levy / CDBG Funds		\$280,000	EQUIPMENT STORAGE BUILDING SHERIFF FACILITY	\$800,000	County Tax Levy / Sales Tax		\$800,000	REPAVE PARKING LOT JUSTICE FACILITY	\$575,000	Sales Tax		\$575,000	ROOF REPLACEMENT DETENTION FACILITY	\$800,000	County Tax Levy		\$800,000	REPLACE 8 EXTERIOR SIGNS ADMINISTRATION BUILDING AND JUSTICE FACILITY	\$90,000	County Tax Levy		\$90,000
	REPLACE ELEVATOR 5 HENRY DODGE OFFICE BUILDING	\$325,000	County Tax Levy / CDBG Funds		\$325,000	BRICK & MORTER REPAIR - DETENTION FACILITY	\$75,000	County Tax Levy		\$75,000	REPLACE 185 TON A/C UNIT COURTHOUSE	\$200,000	County Tax Levy		\$200,000						REPAVE PARKING LOT HENRY DODGE OFFICE BUILDING	\$250,000	County Tax Levy		\$250,000
	REPLACE SPRINKLER HEADS DETENTION FACILITY	\$150,000	County Tax Levy		\$150,000						REMOVE HAZARDOUS MATERIAL LAW ENFORCEMENT CENTER	\$85,000	County Tax Levy		\$85,000										
	REPLACE 185 TON A/C UNIT ADMINISTRATION BUILDING	\$250,000	Sales Tax		\$250,000						DEMO LAW ENFORCEMENT CENTER	\$700,000	County Tax Levy		\$700,000										
	REPLACE FIRE ALARM PANEL JUSTICE FACILITY	\$75,000	County Tax Levy		\$75,000						REPLACE 215 TON A/C UNIT DETENTION FACILITY	\$200,000	County Tax Levy		\$200,000						REPLACE SHED HENRY DODGE OFFICE BUILDING	\$200,000	County Tax Levy		\$200,000
												REPLACE 400 TON A/C UNIT DETENTION FACILITY	\$375,000	County Tax Levy		\$375,000						ROOF REPLACEMENT COURTHOUSE	\$275,000	County Tax Levy	
SHERIFF'S OFFICE	REPLACE COMMUNICATION CENTER RADIO DISPATCH CONSOLE	\$450,000	Sales tax		\$450,000	DIGITAL EVIDENCE SERVER	\$75,000	County Tax Levy		\$75,000															
	UPGRADE EQUIPMENT FOR NEXTGEN 911	\$182,923	Federal Grant / Sales Tax	\$109,754	\$73,169																				
	REPLACE OUTSIDE CAMERAS FOR COURTHOUSE AND JAIL FACILITIES	\$60,000	County Tax Levy		\$60,000																				
	REPLACE SHERIFF OFFICE UPS	\$50,000	County Tax Levy		\$50,000																				
TOTAL PROJECT COST		\$15,731,491					\$17,934,560					\$17,093,001					\$18,016,000					\$15,795,000			
TOTAL NON-COUNTY FUNDS		\$2,279,188					\$2,696,105					\$1,405,560					\$2,290,000					\$2,200,000			
TOTAL COUNTY FUNDS		\$13,452,303					\$15,238,455					\$15,687,441					\$15,726,000					\$13,595,000			

**Resolution 20-40** Financial Plan for the 2021 Dodge County Budget – Finance Committee.

This Resolution was postponed to the November 2020 County Board Meeting. See November 2020 County Board proceedings for further action.

Karen J. Gibson  
Dodge County Clerk  
10/20/2020

REPORT 1

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Leon and Stephanie Wollitz requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 9.5-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the NE ¼, Section 13, Town of Shields to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 20th day of October, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

OCT. 20, 2020

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

Raven J. Nelson  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnager  
Larry Schraufnager

Travis Schultz  
Travis Schultz

Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1058

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 13, T09N, R14E, Town of Shields, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

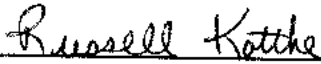
The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 20th day of October, 2020.

  
\_\_\_\_\_  
Russell Kottke  
Chairman

  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk



**Leon & Stephanie Wollitz**  
**Town of Shields, Sec. 13**

A122-002  
WOLLITZ DIVISIBLE TRACT SHOWN AS LOTS 1 & 2  
27.50 AC.

A122-003  
WOLLITZ DIVISIBLE TRACT SHOWN AS LOTS 1 & 2  
27.50 AC.

A122-004  
WOLLITZ DIVISIBLE TRACT SHOWN AS LOTS 1 & 2  
27.50 AC.

A122-005  
WOLLITZ DIVISIBLE TRACT SHOWN AS LOTS 1 & 2  
27.50 AC.

A122-006  
WOLLITZ DIVISIBLE TRACT SHOWN AS LOTS 1 & 2  
27.50 AC.




**LOT 1**

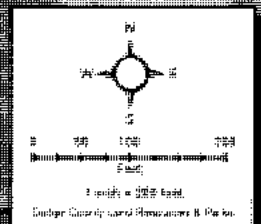
**L. & S. WOLLITZ**

**LOT 2**

**K**

**COUNTY ROAD K**

-  Wollitz Divisible Lot
-  Area to Be Rezoned (A-1 to A-2)
-  Tax Parcels



REPORT 2

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Neil Foch requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 3-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SE ¼ of the SE ¼, and part of the NE ¼ of the SE ¼, Section 9, Town of Oak Grove to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 20th day of October, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

OCT. 20, 2020

AYES 33 NOES 0  
ABSENT 8  
ABSTAIN 8

Karen J. Gibson  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnagel  
Larry Schraufnagel

Travis Schultz  
Travis Schultz

Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1059

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 9, T11N, R15E, Town of Oak Grove, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 20th day of October, 2020.



Russell Kottke  
Chairman



Karen J. Gibson  
County Clerk

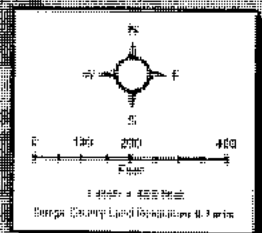
# Neil Foch

## Town of Oak Grove, Sec. 9

This map is used to create the map as a component of information and should not be used for any other purpose. This map is only for informational purposes and does not represent a survey. Any use of this map for any other purpose is at the user's risk.



- Foch Divisible Lot
- Area to Be Rezoned (A-1 to A-2)
- Tax Parcels



**Report 3 Ordinance No. 1060** - Amend Land Use Code – Jason and Victoria Braunschweig Property –  
Town of Hustisford

This Ordinance was defeated on a vote of 14 Ayes and 19 Noes. Therefore, it is not published.

Karen J. Gibson  
Dodge County Clerk  
October 20, 2020

## ORDINANCE NO. 1061

AN ORDINANCE AMENDING CHAPTER 2, *THE GOVERNING BODY*, SECTION 2.01 – *COUNTY BOARD RULES*, OF THE DODGE COUNTY CODE OF ORDINANCES.

***The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:***

**Section 1.** On October 5, 2020, the Dodge County Executive Committee recommended an amendment to Section 2.01 – *County Board Rules*, of the Dodge County Code of Ordinances modifying Rule 14.

**Section 2.** The Executive Committee recommended clarifying the rule by limiting a referral of a matter on the County Board Agenda by the County Board Chair to a standing committee.

**Section 3:** Section 2.01 of the Dodge County Code of Ordinances is hereby amended to read as follows:

\* \* \* \* \*

**Section 2.01(14), RULE 14.**

Any matter on the agenda of a meeting may be laid over for examination or referred to a particular **standing** committee **of the Dodge County Board of Supervisors** by the Chair without a motion from the floor.

\* \* \* \* \*

**Section 4. Effective Date.** This Ordinance shall become effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

**Section 5. Summary.** An Ordinance amending Section 2.01(14) of the Dodge County Code of Ordinances pertaining to the County Board Rules.

**Section 6. Vote Required.** Majority of members present.

Respectfully submitted this 5<sup>th</sup> day of October, 2020.

Dodge County Executive Committee:

Russell Kottke  
Russell Kottke

Dave Frohling  
Dave Frohling

Dan Hilbert  
Dan Hilbert

Joseph Marsik  
Joseph Marsik

Jeffrey Schmitt  
Jeffrey Schmitt

Thomas Schaefer  
Thomas Schaefer

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Enacted and approved this 20<sup>th</sup> day of October, 2020.

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

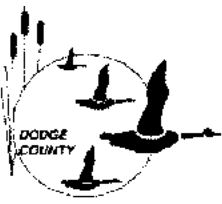
Karen J. Gibson  
Karen J. Gibson, County Clerk

ADOPTED  
BY DODGE COUNTY BOARD

OCT. 20, 2020

AYES 33 NOES 0  
ABSENT 8  
ABSTAIN 8

Karen J. Gibson  
County Clerk



**Dodge County Board of Supervisors Meeting  
Tuesday, November 10, 2020 – 9:00 AM  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

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1. **Call to Order by Russell Kottke, County Board Chairman**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approve Minutes from October 20, 2020 County Board Session**
5. **Communications on File**
6. **Special Orders of Business**
  - Affidavit of Publication
  - Public Hearing – Resolution 20-46 – 2021 Dodge County Budget Appropriation
  - Confirm Appointment made by County Administrator
    - Re-Appoint Dennis Johnson to the Veterans Service Commission for a three year term, commencing on December 1, 2020 to December 1, 2023, both inclusive.
  - Supervisor Maly Report on County Board Size Study Committee
7. **Unfinished Business**
  - 20-40 Financial Plan for the 2021 Dodge County Budget – Finance Committee.
8. **Resolutions on File**
  - 20-41 Amend Town of Portland Zoning Ordinance – Eggert Acres LLC Property – Supervisor Berres
  - 20-42 Amend Town of Portland Zoning Ordinance – F-AN-D LLC Property– Supervisor Berres
  - 20-43 Abolish Eight Positions of Correctional Officer, One Position of Jail Programs Specialist, Two Positions of Transport Officer (Sworn Officers), and One Position of Communications Technician – Judicial and Public Protection Committee
  - 20-44 2020 Dodge County Clerk’s Office Budget Amendment (Federal Election Grant) – Finance Committee
  - 20-45 Resolution Terminating the Dodge County Revolving Loan Program and Authorizing Closeout and Grant Activities – Executive Committee
  - 20-46 2021 Dodge County Budget Appropriation – Finance Committee
    - Amendments:
      1. Community Development Block Grant (CDBG) – Revolving Loan Fund Program
      2. Approved Chargebacks
      3. Health Insurance Fund – Veterans Services Office
      4. Amendments from the floor
9. **Claim on File**
  - Claim 1 Claim by Cary J. Tietz, Claimant, received in the Office of the Dodge County Clerk on October 13, 2020, alleging an incident on or about October 3, 2020, causing damage to a 2019 Ford F150 in the amount of \$471.26 due to road conditions on County Road R, Dodge County.
10. **Adjourn.** Next County Board Meeting: **December 15, 2020 7:00 p.m.**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk’s Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.



**COMMITTEE NAME COUNTY BOARD**  
**MEETING DATE November 10, 2020**

 Approval RK Date 11-11-2020  
 Chair Russ Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIENT	MEALS	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		60.00	32	18.40		
49449	Benter, Ed	X		60.00	46	26.45		
19566	Berres, Jeff	X		60.00	42	24.15		
11970	Bischoff, Larry	X		60.00	20	11.50		
26899	Bobholz, Mary	X		60.00	28	16.10		
50624	Boelk, Jr. Robert L.	X		60.00	26	14.95		
50238	Burnett, Kevin	X		60.00	20	11.50		
49453	Caine, Jeffrey	X		60.00	14	8.05		
46788	Derr, Lisa	X		60.00	21	12.08		
49971	Fink, Richard W.	X		60.00	35	20.13		
28760	Frohling, David	X		60.00	29	16.68		
41853	Greshay, Richard	X		60.00	14	8.05		
49993	Guckenberger, David	X		60.00	42	24.15		
50625	Hedrick, Jenifer	Via Phone		60.00	32	18.40		
48638	Hilbert, Dan		X	60.00	20	11.50		
50719	Hilgendorf, Donald	X		60.00	20	11.50		
49454	Houchin, Cathy	Via Phone		60.00	33	18.98		
50239	Kemmel, Timothy	X		60.00	54	31.05		
16348	Kottke, Russell	X		65.00	30	17.25		
50490	Kriewald, Naomi		X	60.00	20	11.50		
50623	Kuehl, Karen	X		60.00	28	16.10		
19650	Macheel, Dale	X		60.00	44	25.30		
29374	Maly, Donna	X		60.00	20	11.50		
22503	Marsik, Joseph M.	X		60.00	40	23.00		
34243	Miller, MaryAnn	Via Phone		60.00	22	12.65		
47109	Nickel, Thomas	Via Phone		60.00	34	19.55		
30697	Schaefer, Thomas	X		60.00	30	17.25		
15819	Schmidt, Dennis	X		60.00	0	0.00		
28630	Schmitt, Jeffrey	X		60.00	18	10.35		
37252	Schraufnagel, Larry	Via Phone		60.00	50	28.75		
50626	Schultz, Travis	X		60.00	30	17.25		
50060	Sheahan-Malloy, Kira	X		60.00	32	18.40		
50627	Yaroch, Del	X		60.00	20	11.50		

**Dodge County Board of Supervisors  
November 10, 2020 – 9:00 a.m.  
Administration Building - Juneau, Wisconsin**

The November Meeting of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with exception of Supervisors Hilbert and Kriewald who had previously asked to be excused. Supervisors Hedrick, Houchin, Miller, Nickel, and Schraufnagel appeared via teleconference. Supervisor Miller joined the meeting at 9:16 a.m. and left the meeting at 12:11 p.m. Supervisor Bobholz left the meeting at 1:45 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Benter to approve the minutes of the October 20, 2020, session of the County Board meeting, as recorded. The motion carried by voice vote.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications of file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Affidavit of Publication – County Clerk Karen Gibson read the Affidavit of Publication for the Public Hearing. The Chairman ordered this be placed on file.

The Chairman then called the Second Special Order of Business: Public Hearing – Resolution 20-46 – 2021 Dodge County Budget Appropriation. Chairman Kottke declared the Public Hearing open at 9:05 a.m. and asked anyone who wished to speak to come forward. Citizens Andrew J. Schnitzler and Dan Siegmann addressed the board with their concerns about the 2021 Budget. Chairman Kottke declared the Public Hearing closed at 9:22 a.m.

Chairman Kottke called the Third Special Order of Business: Confirm re-appointment made by County Administrator, James Mielke. Administrator Mielke re-appointed Dennis Johnson to the Veterans Service Commission for a three year term, commencing on December 1, 2020 to December 01, 2023, both inclusive. A motion to accept the re-appointment was made by Supervisor Maly and seconded by Supervisor D. Schmidt. The motion carried by voice vote.

Chairman Kottke called upon Supervisor Maly, Chairman, County Board Size Study Committee who presented on progress and activities of the committee. Comments and questions by Supervisors D. Schmidt, Sheahan-Malloy, Berres, and Houchin. Supervisor Maly addressed the questions.

**Unfinished Business**

**Resolution No. 20-40** Financial Plan for the 2021 Dodge County Budget – Finance Committee. The Clerk stated this resolution was first presented at the October 20, 2020 County Board Meeting and was postponed to the current meeting. In October, a motion to adopt this Resolution was made by Supervisor Frohling and seconded by Supervisor Caine. Supervisor Frohling made a motion to amend Resolution No. 20-40 to incorporate Exhibit B as provided by the Finance Department, into the resolution. The motion was seconded by Supervisor Caine. Comments and questions by Supervisor Guckenberger and James Mielke, Dodge County Administrator. Supervisor Guckenberger made a motion to amend Exhibit B by making the following changes:

Remove \$15,000.00 from Sales Tax Allocation for Sheriff – Ethernet wiring (related to console) and add it to Sherriff – Radio dispatch console replacement, increasing the amount from \$435,000.00 to \$450,000.00. The motion to amend was seconded by Supervisor J. Schmitt. Chairman Kottke called for questions on Supervisor Guckenberger's motion to amend. Comments and questions by Supervisors J. Schmitt, Derr, and Guckenberger.

The vote was cast on Supervisor Guckenberger's motion to amend with all members present voting in the affirmative, thereby adopting the motion to amend.

Chairman Kottke called for questions on Supervisor Frohling's motion to amend to incorporate Exhibit B into the Resolution. Hearing none, the vote was cast with 30 ayes and 1 no, thereby adopting the motion to amend.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Yaroch. Total 30.  
**Noes:** Boelk. Total 1.  
**Absent:** Kriewald, Hilbert. Total 2.

Chairman Kottke called the vote on Resolution 20-40 as amended and the vote was cast with 28 ayes and 3 noes, thereby adopting the Resolution as amended.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Yaroch. Total 28.  
**Noes:** Boelk, Guckenberger, Houchin. Total 3.  
**Absent:** Kriewald, Hilbert. Total 2.

The following Resolutions, and Reports, were read by the Clerk and acted upon by the Board:

**Resolution No. 20-41** Amend Town of Portland Zoning Ordinance – Eggert Acres LLC Property – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Bobholz. Comments and questions by Supervisors Houchin, Behl, Guckenberger, and Schaefer. The vote was cast with 30 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Boelk, Houchin, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Yaroch. Total 30.  
**Noes:** Guckenberger. Total 1.  
**Absent:** Kriewald, Hilbert. Total 2.

**Resolution No. 20-42** Amend Town of Portland Zoning Ordinance – F-AN-D LLC Property– Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schaefer. Comment by Supervisor Behl. The vote was cast with 30 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Boelk, Houchin, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Yaroch. Total 30.  
**Noes:** Guckenberger. Total 1.  
**Absent:** Kriewald, Hilbert. Total 2.

**Resolution No. 20-43** Abolish Eight Positions of Correctional Officer, One Position of Jail Programs Specialist, Two Positions of Transport Officer (Sworn Officers), and One Position of Communications Technician – JPP and Finance Committees. A motion for adoption was made by Supervisor Benter and seconded by Supervisor J. Schmitt. Comments and questions by Supervisors Guckenberger and Kimberly Nass, Dodge County Corporation Counsel. The vote was cast with 29 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Houchin, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Yaroch. Total 29.  
**Noes:** Guckenberger, Boelk. Total 2.  
**Absent:** Kriewald, Hilbert. Total 2.

**Resolution No. 20-44** 2020 Dodge County Clerk's Office Budget Amendment (Federal Election Grant) – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-45** Resolution Terminating the Dodge County Revolving Loan Program and Authorizing Closeout and Grant Activities – Executive Committee. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Schaefer. Comments and questions by Supervisors Boelk, Greshay and Nathan Olson, Dodge County Planning and Economic Development Administrator. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-46** 2021 Dodge County Budget Appropriation – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Benter. Chairman Kottke called for Karen Gibson, Dodge County Clerk, to read amendments on file.

County Clerk read Amendment No. 1 – Community Development Block Grant Revolving Loan Fund. A motion for adoption of the amendment was made by Supervisor Frohling and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the motion to amend.

County Clerk read Amendment No. 2 – Approve Chargebacks. A motion for adoption of the amendment was made by Supervisor Caine and seconded by Supervisor Benter. Comments and questions by Supervisor Guckenberger and David Ehlinger, Dodge County Finance Director. The vote was cast with 30 ayes and 1 no, thereby adopting the motion to amend.

**Ayes:** Benter, Kottke, Bobholz, Boelk, Houchin, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Guckenberger, Maly, Miller, Burnett, Derr, Yaroch. Total 30.

**Noes:** Sheahan-Malloy. Total 1.

**Absent:** Kriewald, Hilbert. Total 2.

County Clerk read Amendment No. 3 – Health Insurance Fund – Veterans Services Office. A motion for adoption of the amendment was made by Supervisor Caine and seconded by Supervisor Schaefer. Comments and questions by Supervisors Guckenberger, Houchin, Chairman Kottke, and James Mielke, Dodge County Administrator. The vote was cast with 29 ayes and 2 noes, thereby adopting the motion to amend.

**Ayes:** Benter, Kottke, Bobholz, Boelk, Houchin, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Yaroch. Total 29.

**Noes:** Guckenberger, Berres. Total 2.

**Absent:** Kriewald, Hilbert. Total 2.

Amendments from the Floor: Chairman Kottke announced that any amendments from the floor could be brought up and he asked that they be in writing.

County Clerk read Amendment No. 4 from Supervisor Guckenberger – Motion to remove all unfunded vacant positions identified on pages 11, 12, 13, and 14 of the 2021 County Administrator Proposed Budget. A motion for adoption of the amendment was made by Supervisor Guckenberger and seconded by Supervisor Sheahan-Malloy. Comments and questions by Supervisors Derr, Benter, Greshay, Mielke, Guckenberger, J. Schmitt, Behl, Sheahan-Malloy, and James Mielke, Dodge County Administrator. The vote was cast with 20 ayes and 11 noes, thereby adopting the motion to amend.

**Ayes:** Benter, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Guckenberger, Boelk, Kemmel, Caine, Berres, Houchin, Hedrick, D. Schmidt, Schultz, Sheahan-Malloy, Maly, Derr, Yaroch. Total 20.

**Noes:** Kottke, Fink, Schaefer, Kuehl, Schraufnagel, Bischoff, Behl, Frohling, Nickel, Miller, Burnett. Total 11.

**Absent:** Kriewald, Hilbert. Total 2.

County Clerk read Amendment No. 5 from Supervisor Houchin – Amend the 2021 Budget by removing the debt service levy for roads. A motion for the adoption of the amendment was made by Supervisor Houchin and seconded by Supervisor Guckenberger. Comments and questions by Supervisors Houchin, Guckenberger, Frohling, Caine, Derr, J. Schmitt, Sheahan-Malloy, Boelk, Caine, Fink, Chairman Kottke, D. Schmidt, Kuehl, James Mielke Dodge County Administrator, and Kimberly Nass, Dodge County Corporation Counsel. The vote was cast with 8 ayes and 23 noes, thereby defeating the motion to amend.

**Ayes:** Bobholz, J. Schmitt, Guckenberger, Boelk, Schraufnagel, Houchin, Sheahan-Malloy, Maly. Total 8.  
**Noes:** Benter, Kottke, Macheel, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Kemmel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Miller, Burnett, Derr, Yaroach. Total 23.  
**Absent:** Kriewald, Hilbert. Total 2.

County Clerk read Amendment No. 6 from Supervisor Houchin – All conferences will be cancelled this year due to COVID. The money will be taken out of the 2021 budget. This includes but not limited to travel, lodging, meals and registration. This is a one year freeze to be reevaluated in 2022. A motion for adoption of the amendment was made by Supervisor Houchin and seconded by Supervisor Berres. Comments and questions by Supervisors Houchin, Sheahan-Malloy, Derr, Guckenberger, J. Schmitt, Chairman Kottke, James Mielke, Dodge County Administrator, and David Ehlinger, Dodge County Finance Director. The vote was cast with 5 ayes and 26 noes, thereby defeating the motion to amend.

**Ayes:** Bobholz, J. Schmitt, Guckenberger, Berres, Houchin. Total 5.  
**Noes:** Benter, Kottke, Macheel, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Yaroach. Total 26.  
**Absent:** Kriewald, Hilbert. Total 2.

The Chairman called for a 10 minute recess at 11:37 a.m.

At 11:48 a.m., Chairman Kottke called for the meeting to reconvene.

County Clerk read Amendment No. 7 from Supervisor Houchin – The amount of money (including travel, lodging, registration and meals) related to conferences in 2020 that were not used be carried over to the 2021 budget general fund. A motion for adoption of the amendment was made by Supervisor Houchin and seconded by Supervisor Hedrick. Comments and questions by Supervisors Guckenberger, Houchin, and David Ehlinger, Dodge County Finance Director. Supervisor Houchin withdrew the motion to amend and Supervisor Hedrick withdrew the second.

County Clerk read Amendment No. 8 from Supervisors Sheahan-Malloy, Maly and Houchin – Remove all expenses associated with the implementation of the McGrath Study.

Page 88 – Object Line 514002 in the amount of \$112,749.00

Page 88 – Object line 514003 in the amount of \$118,839.00

Page 88 – Object line 514004 in the amount of \$23,700.00

Page 51 – Object line 521450 in the amount of \$15,500.00

A motion for adoption of the amendment was made by Supervisor Sheahan-Malloy and seconded by Supervisor Berres. Comments and questions by Chairman Kottke, Supervisors Sheahan-Malloy, Marsik, Derr, Berres, Bobholz, Guckenberger, D. Schmidt, J. Schmitt, Burnett, Frohling and David Ehlinger, Dodge County Finance Director.

At 12:11pm Supervisor Miller left the meeting.

Supervisor Boelk made a motion to stop debate and call the question on Amendment No. 8 and this motion was seconded by Supervisor Greshay. The vote was cast with 29 ayes and 1 no, thereby adopting the motion to call the question.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Burnett, Derr, Yaroch. Total 29.

**Noes:** Berres. Total 1.

**Absent:** Kriewald, Hilbert, Miller. Total 3.

The vote was cast on Amendment No. 8 with 7 ayes and 23 noes, thereby defeating the motion to amend.

**Ayes:** Bobholz, J. Schmitt, Guckenberger, Berres, Houchin, Sheahan-Malloy, Maly. Total 7.

**Noes:** Benter, Kottke, Macheel, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Burnett, Derr, Yaroch. Total 23.

**Absent:** Kriewald, Hilbert, Miller. Total 3.

County Clerk read Amendment No. 9 from Supervisor Guckenberger – Remove \$110,000.00 from 8250 Economic Development and move to General Fund. A motion for adoption of the amendment was made by Supervisor Guckenberger and seconded by Supervisor Maly. Comments and questions by Supervisors Guckenberger, J. Schmitt, Caine, Sheahan-Malloy, Derr, Marsik, Berres, Boelk, and Nathan Olson Dodge County Planning and Economic Development Administrator. The vote was cast with 15 ayes and 15 noes, thereby defeating the motion to amend.

**Ayes:** Bobholz, Macheel, J. Schmitt, Greshay, Guckenberger, Fink, Boelk, Kemmel, Berres, Houchin, D. Schmidt, Sheahan-Malloy, Maly, Burnett, Yaroch. Total 15.

**Noes:** Benter, Kottke, Marsik, Hilgendorf, Schaefer, Kuehl, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, Schultz, Nickel, Derr. Total 15.

**Absent:** Kriewald, Hilbert, Miller. Total 3.

County Clerk read Amendment No. 10 from Supervisor Guckenberger – Remove \$20,000.00 from 8250 Economic Development and move to General Fund. A motion for adoption of the amendment was made by Supervisor Guckenberger and seconded by Supervisor Sheahan-Malloy. Comment by Supervisor Guckenberger. The vote was cast with 21 ayes and 9 noes, thereby adopting the motion to amend.

**Ayes:** Bobholz, Macheel, J. Schmitt, Greshay, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Berres, Houchin, Hedrick, D. Schmidt, Schultz, Sheahan-Malloy, Maly, Burnett, Derr, Yaroch. Total 21.

**Noes:** Benter, Kottke, Marsik, Hilgendorf, Schaefer, Caine, Behl, Frohling, Nickel. Total 9.

**Absent:** Kriewald, Hilbert, Miller. Total 3.

County Clerk read Amendment No. 11 from Supervisor Greshay – Increase the Dodge County Clerk's office budget by \$6,463.00 and the Dodge County Administrator's office budget by \$726.00 to increase the wages of the Chief Deputy County Clerk and Deputy County Clerk subject to completion of an appeal to the McGrath Study. A motion for adoption of the amendment was made by Supervisor Greshay and seconded by Supervisor Derr. Comments and questions by Supervisors Greshay, Marsik, Derr, D. Schmidt, J. Schmitt, Sheahan Malloy, David Ehlinger, Dodge County Finance Director, James Mielke, Dodge County Administrator, and Kimberly Nass, Dodge County Corporation Counsel. The vote was cast with 14 ayes and 16 noes, thereby defeating the motion to amend.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Greshay, Guckenberger, Kuehl, Kemmel, Caine, Frohling, Schultz, Burnett, Derr. Total 14.

**Noes:** J. Schmitt, Hilgendorf, Schaefer, Fink, Boelk, Schraufnagel, Bischoff, Behl, Berres, Houchin, Hedrick, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Yaroch. Total 16.

**Absent:** Kriewald, Hilbert, Miller. Total 3.

Chairman Kottke called for the next order of business on the agenda to allow time for David Ehlinger, Dodge County Finance Director and Kimberly Nass, Dodge County Corporation Counsel to incorporate the amendments into the 2021 budget, Resolution 20-46.

**Claim 1** – Claim by Cary J. Tietz, Claimant, received in the Office of the Dodge County Clerk on October 13, 2020, alleging an incident on or about October 3, 2020, causing damage to a 2019 Ford F150 in the amount of \$471.26 due to road condition on County Road R, Dodge County. A motion to approve the disallowance was made by Supervisor Marsik and seconded by Supervisor Guckenberger. Comment by Supervisor Berres. The vote was cast with 29 ayes and 1 no, thereby disallowing the claim.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Burnett, Derr, Yaroach. Total 29.

**Noes:** Behl. Total 1.

**Absent:** Kriewald, Hilbert, Miller. Total 3.

The Clerk noted the following items had been placed on the Supervisor's desks: A pamphlet on Forward Analytics on Broadband in rural Wisconsin, a memo from Administrator Mielke on routes to recovery, and instructions on accessing county email from the Information Technology Department. The Chairman ordered these be placed on file.

At 1:45 p.m. Supervisor Bobholz left the meeting.

At 1:56pm Chairman Kottke called the meeting back to order. Resolution 20-46 as amended was distributed to the County Board and Kimberly Nass, Dodge County Corporation Counsel summarized the changes that were made to the Resolution. Comment by Supervisor Guckenberger. The vote was cast on the 2021 Dodge County Budget, Resolution 20-46 as amended, with 24 ayes and 5 noes, thereby adopting the Resolution as amended.

**Ayes:** Benter, Kottke, Macheel, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Burnett, Derr, Yaroach. Total 24.

**Noes:** Maly, Sheahan-Malloy, Houchin, Boelk, J. Schmitt. Total 5.

**Absent:** Kriewald, Hilbert, Miller, Bobholz. Total 4.

At 2:02 p.m. Supervisor Frohling made a motion to adjourn until Tuesday, December 15, 2020 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion carried by voice vote.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

This resolution was amended to add Exhibit B. See Exhibit B for amendments.  
RESOLUTION NO. 20-40

### Financial Plan for the 2021 Dodge County Budget

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County departments have identified and presented in the Dodge County Capital Improvement Program for 2021-2025 future major project needs; and,

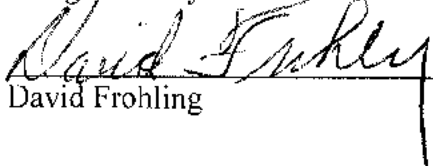
**WHEREAS**, the Dodge County Finance Committee has reviewed the Dodge County Capital Improvement Program for 2021-2025 and the current status of County financial funds; and,

**WHEREAS**, the Dodge County Finance Committee hereby recommends to the Dodge County Board of Supervisors the financial plan for the 2021 Budget that includes the proposed application of county sales and use tax proceeds that is set forth in a document entitled *Sales Tax Fund Budget, Budget Year 2021*, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto;

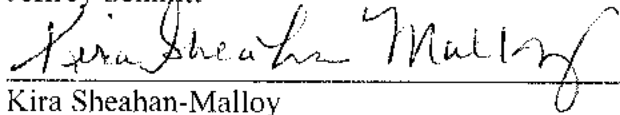
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the financial plan for the 2021 Dodge County Budget that is set forth in a document entitled *Sales Tax Fund Budget, Budget Year 2021*, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto.

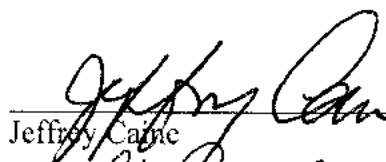
All of which is respectfully submitted this 20th day of October, 2020.

#### Dodge County Finance Committee:

  
David Frohling

Jeffrey Schmitt

  
Kira Sheahan-Malloy

  
Jeffrey Canine

  
Ed Behner

**Vote Required:** Majority of Members present.

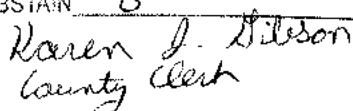
**Resolution Summary:** A Resolution adopting the financial plan for the 2021 Dodge County Budget.

*Postponed to November 2020*  
~~ADOPTED~~ *at meeting*  
BY DODGE COUNTY BOARD

*ADOPTED*  
BY DODGE COUNTY BOARD

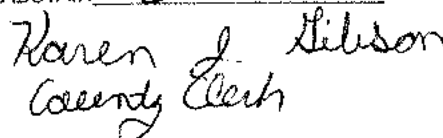
OCT 20 2020

AYES 23 NOES 10  
ABSENT 0  
ABSTAIN 0

  
County Clerk

NOV 10 2020

AYES 28 NOES 3  
ABSENT 0  
ABSTAIN 0

  
County Clerk



**Dodge County  
Sales Tax Fund Budget  
Budget Year 2021**

Account Number	Account Description	Prior Year Actual 2019	Adopted Budget 2020	Amended Budget 2020	Six Months Actual 2020	Projected Actual 2020	Requested Budget 2021	Comments
250-00-00-0000-00-412110-	County sales and use tax	(7,003,273.85)	(6,000,000.00)	(6,000,000.00)	(3,518,497.66)	(7,352,852.00)	(6,300,000.00)	Data thru August
250-00-00-0000-00-492000-	Fund balance applied	0.00	(1,923,894.00)	(2,075,927.00)	0.00	0.00	(325,458.00)	
250-00-00-0000-00-492001	Sales Tax Transfer In	(2,952,472.87)	0.00	0.00	0.00	0.00	0.00	Requested budget amount changed as per Fund Balance Policy application
								Munis project return
	<b>Total Revenues</b>	(9,955,726.72)	(7,923,894.00)	(8,075,927.00)	(3,518,497.66)	(7,352,852.00)	(7,125,468.00)	As per requested Information Technology budget was of 09-06-2020
250-00-00-0000-00-592110-	Sales tax transfer - General Fund	0.00	871,437.00	871,437.00	871,437.00	871,437.00	0.00	
250-00-00-0000-00-592302-	Trans Out Broadband grant		100,000.00	100,000.00			0.00	
250-00-00-0000-00-592304-	Trans Out Courthouse paving project							Removed from requested budget. This is a contribution to help leverage expansion and thus not a capital expenditure.
250-00-00-0000-00-592306-	Trans Out Building signs		546,000.00	546,000.00	0.00	0.00	0.00	
250-00-00-0000-00-592307-	Trans out 2014 principal	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	Moved to dept principal
250-00-00-0000-00-592308-	Trans out 2017 principal	845,000.00	850,000.00	850,000.00	850,000.00	850,000.00	0.00	Moved to dept principal
250-00-00-0000-00-592309-	Trans Out Highway roads	2,300,000.00	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	2,097,402.00	
250-00-00-0000-00-592310-	Trans Out Water rescue boat		33,124.00	33,124.00	33,124.00	33,124.00		Requested balance changed as a plug value so that bottom line is zero.
250-00-00-0000-00-592313-	Trans Out Courts A/V project	535,964.09		152,033.00	130,578.23	130,578.23		Based upon the dollar amount, this should not have come of out sales tax fund in 2020.
250-00-00-0000-00-592315	Trans Out Simulcast upgrade						242,900.00	
250-00-00-0000-00-592316	Trans Out Radio Dispatch Console						435,000.00	
250-00-00-0000-00-592317	Trans Out NextGen 911 upgrade						73,169.00	Net of \$109,754 grant
250-00-00-0000-00-592318	Trans Out Ethernet re-wiring						15,000.00	Part of radio dispatch project
250-00-00-0000-00-592319	Trans Out DOSO wiring closet						0.00	Formerly \$15,000
250-00-00-0000-00-592320	Trans Out Sprinkler Heads							Removed from requested budget. Replacing punch down patch panels with modular patch panels would not be considered a capitalized repair that extends the useful life.
250-00-00-0000-00-592321	Trans Out Admin Bldg A/C						250,000.00	Budget. Replacement of sprinkler heads is a replacement that will not extend the useful life of the system, and thus cannot be capitalized.
250-00-00-0000-00-593000-	Trans Out Squad purchases							Removed from the requested budget, as no individual vehicle is at least \$50,000.
250-00-00-0000-00-593001-	Neosho Shop financing	593,090.00	540,000.00	0.00	0.00	0.00	0.00	
250-00-00-0000-00-593002-	Detention facility financing	580,000.00	428,333.00	540,000.00	540,000.00	540,000.00	540,000.00	See below
250-00-00-0000-00-593003-	Information Technology financing	0.00	0.00	428,333.00	428,333.00	428,333.00	428,333.00	See below
250-00-00-0000-00-593005-	Reeseville Shop Financing	0.00	0.00	0.00	0.00	0.00	693,664.00	See below
250-00-00-0000-00-593998	Transfer Out Clearview Principal	0.00	0.00	0.00	0.00	0.00	2,052,500.00	
250-00-00-0000-00-593999	Transfer Out Highway Principal	0.00	0.00	0.00	0.00	0.00	297,500.00	
JD Edwards only	Trans Out Building Security Projects	85,000.00						
JD Edwards only	Trans Out Sheriff HVAC Project	151,275.00						
	<b>Total Expenditures</b>	<b>6,590,329.09</b>	<b>7,923,894.00</b>	<b>8,075,927.00</b>	<b>7,353,472.23</b>	<b>7,353,472.23</b>	<b>7,125,468.00</b>	
	<b>Net activity</b>	(3,365,397.53)	0.00	0.00	3,834,974.57	(332,379.77)	0.00	

W:\2021 budget book\Sales Tax 2021\Sales Tax Budget 2021.xlsx

9-9-20

10/8/2020, 10:16 AM

Exhibit "A"

**Dodge County  
Sales Tax Fund Budget  
Budget Year 2021**

Account Number	Account Description	Prior Year Actual 2019	Adopted Budget 2020	Amended Budget 2020	Six Months Actual 2020	Projected Actual 2020	Requested Budget 2021	Comments
<b>Internal Borrowing Schedule</b>								
		<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
	Detention Facility	540,000.00	540,000.00	540,000.00				1,620,000.00
	Information Technology	428,333.00	428,333.00	428,334.00				1,285,000.00
	As per 2019 CAFR	968,333.00	968,333.00	968,334.00	0.00	0.00	0.00	2,905,000.00
	Reeseville Shop	0.00	693,663.50	693,663.50	693,663.50	693,663.50	693,663.00	3,468,317.00
	<b>Total</b>	<b>968,333.00</b>	<b>1,661,996.50</b>	<b>1,661,997.50</b>	<b>693,663.50</b>	<b>693,663.50</b>	<b>693,663.00</b>	<b>6,373,317.00</b>

**(Numbers are not final yet)**

**Data sources**

W:\Year End\2019\Debt related 2019\PBC - Fin Mx - Bond liability adjustments 2019.xlsx  
W:\Sales Tax\2020\2020 Sale Tax-Dodge Co-Collection.xlsx  
W:\2021 budget books\General Revenues 2021\Fund Balance Policy application budget year 2021.xlsx  
W:\2021 budget books\Sales Tax 2021\FRE DOSO Rewiring Projects (Dispatch & Office) msg  
W:\Year End\2019\Debt related 2019\PBC - Fin Mx - Bond liability adjustments 2019.xlsx

- \*Amendment 1 - Incorporate Exhibit B into Resolution 20-40 - adopted after Amendment 2  
 \*Amendment 2 - Remove \$15,000 from Sales Tax Allocation for Sheriff - Ethernet wiring (related to console) add it to \$435,000.00

**Dodge County**  
**Sales Tax Fund Budget, Budget Year 2021**  
**Data as of October 22, 2020**

Actual	Subsequent year budget	1,923,894.00
Fund Balance 12/31/2019	Committed - Courts A/V Project	114,035.91
	Assigned	<u>1,327,467.72</u>
	Total	<u>3,365,397.63</u>

2020 Activity	Actual revenue thru September	5,547,689.28	
	Transfer to General Fund - levy limits	(871,437.00)	
	Bond issue 2014A principal	(1,500,000.00)	
	Bond issue 2017A principal	(850,000.00)	
	Highway road construction	(3,000,000.00)	
	Courts A/V Project	(130,578.23)	
	Internal borrowing - detention facility	(540,000.00)	
	Internal borrowing - Info Tech	(428,333.00)	
	Subtotal (as per budget book)		(1,772,658.95)
	Actual October 2020 revenue	652,953.71	
	Estimated Nov/Dec 2020 revenue	1,240,129.01	
	Estimated excess Munis funds returned	333,000.00	
	Resolution 20-37 - Security fencing	(130,000.00)	
	Subtotal		<u>2,096,082.72</u>
	Projected 2020 surplus (deficit)		<u>323,423.77</u>

Projected	Subsequent year budget	325,468.00
Fund Balance 12/31/2020	Assigned	<u>3,363,353.40</u>
	Total	<u>3,688,821.40</u>

Recommended budget 2021	Sales tax revenue	6,800,000.00	
	Clearview -- Bond principal	(2,052,500.00)	
	Em. Mgmt. - Simulcast tower upgrades	(242,900.00)	
	Gen Rev - Int Borrow - Detention facility	(540,000.00)	
	Gen Rev - Int Borrow - Info Tech	(428,333.00)	
	Gen Rev - Int Borrow - Reeseville shop	(693,664.00)	
	Highway - Road construction	(2,097,402.00)	
	Highway - Bond principal	(297,500.00)	
	Phys. Facilities - Admin bldg a/c unit	(250,000.00)	
	Sheriff - Radio dispatch console replacement	(435,000.00)	(450,000.00)
	Sheriff - Ethernet wiring (related to console)	(15,000.00)	
	Sheriff - NextGen 911 upgrade	(73,169.00)	(7,125,468.00)
	Budgeted surplus (deficit)		(325,468.00)

**Applying fund balance policy (assuming all above is accurate)**

Total budgeted expenditures - 2021 budget	7,125,468.00
Required MINIMUM fund balance at two months (16.7%)	1,189,953.16
Required GOAL fund balance at three months (25.0%)	1,781,367.00
Assigned fund balance	3,363,353.40

<b>Amount above GOAL fund balance</b>	<b>1,581,986.40</b>
---------------------------------------	---------------------

RESOLUTION NO. 20-41

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

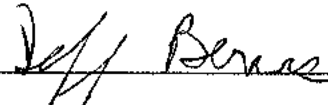
WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on 09-10-2020 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on September 17, 2020

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 10th day of November, 2020.



JEFF BERRES , Supervisor

BY DODGE COUNTY BOARD

NOV 10 2020

AYES	<u>30</u>	NOES	<u>1</u>
ABSENT	<u>2</u>		
ABSTAIN	<u>0</u>		

Karen J. Gibson  
County Clerk

REPORT to Res 20-41

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Eggert Acres LLC requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 5-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Zoning District in part of the SE ¼ of the SE ¼, Section 24, Town of Portland, Section 24, T09N, R13E, Town of Portland for the purpose of allowing the construction of a residence on this lot and recommend approval of the resolution submitted by the Town of Portland for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture and conservancy which may allow for limited residential development outside of the wetland and floodplain designated areas.

Respectfully submitted this 10th day of November, 2020

\_\_\_\_\_  
Allen Behl

\_\_\_\_\_  
Mary Bobholz

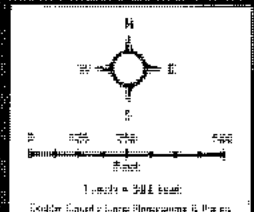
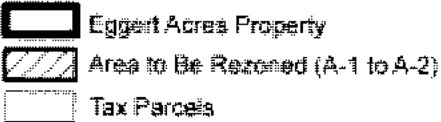
\_\_\_\_\_  
Larry Schraufnager

\_\_\_\_\_  
Travis Schultz

\_\_\_\_\_  
Thomas Schaefer

Land Resources and Parks Committee

**Town of Portland, Sec. 24**



RESOLUTION NO. 20-42

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on 09-10-2020 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on September 17, 2020

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 10th day of November, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

Jeff Berres  
JEFF BERRES , Supervisor

NOV 10 2020

AYES 30 NOES 1  
ABSENT 2  
ABSTAIN 0

Karen J. Silson  
County Clerk

REPORT to Res. 20-42

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of F-AN-D LLC requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 2.4-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in the SW ¼ of the SE ¼, Section 13, Town of Portland, to allow for the creation of a non-farm residential lot at this location and recommend approval of the resolution submitted by the Town of Portland for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 10th day of November, 2020

\_\_\_\_\_  
Allen Behl

\_\_\_\_\_  
Mary Bobholz

\_\_\_\_\_  
Larry Schraufnager

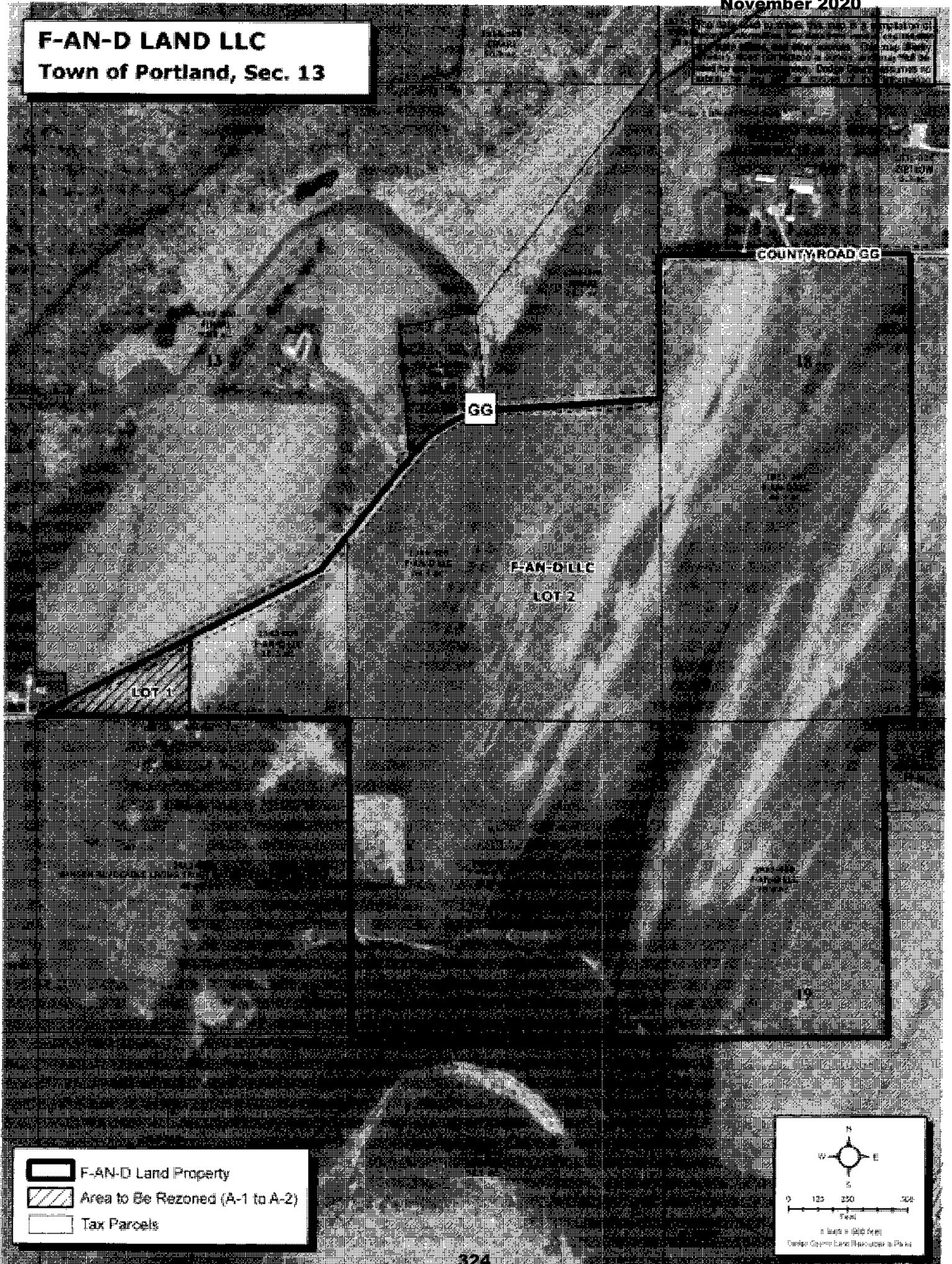
\_\_\_\_\_  
Travis Schultz




\_\_\_\_\_  
Thomas Schaefer

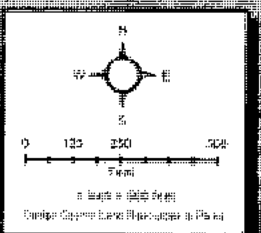
Land Resources and Parks Committee



**F-AN-D LAND LLC**  
**Town of Portland, Sec. 13**



-  F-AN-D Land Property
-  Area to Be Rezoned (A-1 to A-2)
-  Tax Parcels



RESOLUTION NO. 20-43

**Abolish Eight Positions of *Correctional Officer*, One Position of  
*Jail Programs Specialist*, Two Positions of *Transport Officer (Sworn Officer)*,  
and One Position of *Communications Technician***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs and the organizational chart for the Dodge County Sheriff's Office; and,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has identified several positions included in the organizational chart that are unfunded and no longer needed; and,

**WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors abolish the following positions in the Sheriff's Office, effective January 1, 2021:

1. Eight vacant, unfunded, full-time, positions of *Correctional Officer*;
2. One vacant, unfunded, full-time, position of *Jail Programs Specialist*;
3. Two vacant, unfunded, full-time, positions of *Transport Officer (Sworn Officer)*; and,
4. One anticipated vacant, unfunded, full-time, position of *Communications Technician*; and,

**WHEREAS**, a job description for the positions of *Correctional Officer* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, a job description for the position of *Jail Programs Specialist* has been marked for identification as Exhibit "B" and has been attached hereto; and,

**WHEREAS**, a job description for the positions of *Transport Officer (Sworn Officer)* has been marked for identification as Exhibit "C" and has been attached hereto; and,

**WHEREAS**, a job description for the positions of *Communications Technician* has been marked for identification as Exhibit "D" and has been attached hereto; and,

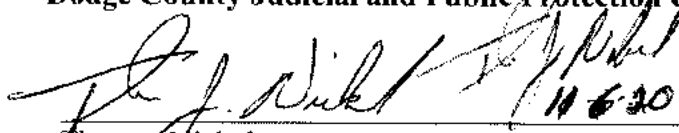
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes the following positions in the Sheriff's Office, effective January 1, 2021:

1. Eight vacant, unfunded, full-time, positions of *Correctional Officer*;
2. One vacant, unfunded, full-time, position of *Jail Programs Specialist*;
3. Two vacant, unfunded, full-time, positions of *Transport Officer (Sworn Officer)*; and,
4. One anticipated vacant, unfunded, full-time, position of *Communications Technician*.

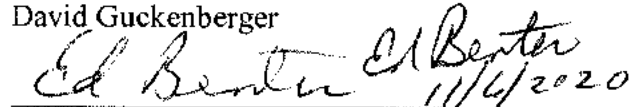
**BE, IT FINALLY RESOLVED**, that the abolished positions referenced herein shall be removed from the Dodge County Sheriff's Office organizational chart.

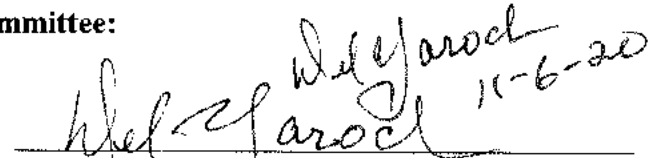
All of which is respectfully submitted this 10<sup>th</sup> day of November, 2020.

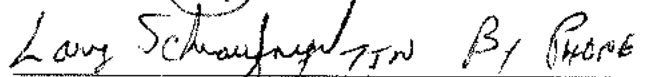
**Dodge County Judicial and Public Protection Committee:**

  
Thomas Nickel

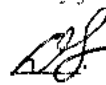
David Guckenberger

  
Ed Benter

  
Del Yaroch

  
Larry Schraufnagel

**FISCAL NOTE:** The elimination of unfunded positions will not have any fiscal effect.

**Finance Committee review date:** October 29, 2020. **Chair initials:** 


**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to abolish eight positions of *Correctional Officer*, one position of *Jail Programs Specialist*, two positions of *Transport Officer (Sworn Officer)*, and one position of *Communications Technician*, effective January 1, 2021.

ADOPTED  
BY DODGE COUNTY BOARD

NOV 10 2020

AYES 29 NOES 2  
ABSENT 0  
ABSTAIN 0

  
County Clerk

## DODGE COUNTY JOB DESCRIPTION

November 2020

Wage Range: \$21.37 - \$27.79

<b>JOB TITLE:</b>	Correctional Officer	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriff	<b>REPORTS TO:</b>	Corporal or Jail Supervisor
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	October 7, 1999
<b>LABOR GRADE:</b>	Dodge County Five (5)	<b>REVISED:</b>	8/2/00; 1/1/13; 05/20/16; 08/06/16, 08/12/16, 02/20/2020

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Platoon Corporal or Jail Supervisor, responsible for daily supervision of inmates in adherence to all applicable laws, policies, and regulations.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Receives/books inmates and assigns and escorts them to cells or similar areas.
2. Detects potentially dangerous behavior and averts injury or death of inmates.
3. Maintains discipline and enforces rules and regulations pertaining to facility.
4. Ensures proper placement of individual in facility.
5. Establishes/maintains continuing relationship with inmates and makes reports to supervisor regarding attitude and behavior of inmates.
6. Issues uniforms, bedding, and other supplies.
7. Inspects/searches inmates and inmate's quarters for contraband and any unauthorized/dangerous materials.
8. Ensures inmates do not escape facility.
9. Ensures information is current and available for all other records necessary for facility operation.
10. Records prisoner movements when accepted and released by facility.
11. Detects illegal activities or violations of jail regulations. (May also aid investigation completion).
12. Briefs next shift on important/relevant information.
13. Takes precautionary steps to prevent transmission of communicable diseases.
14. Performs duties to assist operation of food service program as needed.
15. Ensures inmates receive appropriate medication and administer same.
16. Escorts inmates to court, transcribe dispositions, and act upon same in timely manner.
17. Conducts inmate classifications/reclassifications via direct interview.
18. Correlates and validates statistical data.
19. May employ force to quell disturbances and maintain discipline.
20. May be called as Court Witness and give testimony in court relative to illegal inmate activity within facilities.
21. Regular attendance and punctuality required.
22. Performs related duties as may be required or assigned.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures.

Ability to communicate effectively.

Ability to function effectively and prioritize functions under stressful conditions.

Ability to meet minimal certification requirements set by the Wisconsin Law Enforcement Standards Board.

Ability to meet all requirements of the Sheriff's Office including passing written and physical exams and meeting other additional requirements as deemed necessary.

Ability to meet the requirements of Dodge County Driver Qualification Policy, which includes an unrestricted Wisconsin motor vehicle operator's license.

Ability to work a variety of shifts, as required.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent.

**OTHER REQUIREMENTS:**

Must be a U. S. citizen and a Wisconsin resident. Must be 18 years of age. Must not have been convicted of a criminal offense equivalent to a felony under Wisconsin law.

**WORKING CONDITIONS**

Nearly constant work under distractions. Nearly constant time pressure. Nearly constant work in adverse interpersonal situations.

Other unpleasant, disagreeable, or hazardous conditions may include: handling inmates personal items, laundry linens, sick/contagious inmates, etc.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

<b>JOB TITLE:</b>	Jail Programs Specialist	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Sheriff	<b>REPORTS TO:</b>	Jail Supervisor
<b>LOCATION:</b>	Justice Facility	<b>DATE:</b>	June 22, 1999
<b>LABOR GRADE:</b>	Dodge County Five (5)	<b>REVISED:</b>	4/20/12, 1/1/13

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Jail Supervisor, responsible for daily and long term program needs. Ensures program operations are accomplished according to all applicable laws, codes, policies and regulations.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Responsible for performance and security of all inmates and staff involved in jail programs.
2. Determines acceptability for participation in inmate labor programs.
3. Takes all necessary measures to ensure safety, security and physical and mental wellbeing of inmates, visiting professionals and members of public.
4. Maintains proper level of discipline and professional conduct to set personal example.
5. Performs daily on the job training of inmate workers and those who work with them.
6. Ensures reports, records and administrative functions are completed in proper and timely manner.
7. Responsible for maintaining cleanliness in assigned work area.
8. Participates in evacuations and other contingencies that may occur on the shift.
9. Evaluates inmates programs.
10. Manages complaints, grievances and infractions that occur in assigned areas of responsibility.
11. Advises shift supervisor of personnel or other problems connected with shift.
12. Motivates program participants.
13. Assists in developing and implementing inmate programs.
14. Researches laws, policies, rules and regulations to ensure correctness of new and existing inmate programs when necessary.
15. Ensures fairness and standardization is maintained where applicable.
16. Inspects inmate work.
17. Responsible for inmate labor and alternative to incarceration programs.
18. Regular attendance and punctuality required.
19. Performs related duties as may be required or assigned.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Working knowledge of state statutes; county ordinances; department policies, rules and procedures; classification objectives; program objectives.

Working knowledge of computer, utilizing word processing and spreadsheet applications.

Ability to meet minimal certification requirements set by the Wisconsin Law Enforcement Standards Board.

Ability to establish and maintain effective working relationships with staff and general public.

Ability to communicate effectively, utilizing good interpersonal skills.

Ability to effectively conduct interviews.

Must meet requirements of Dodge County Driver Qualification Policy, which includes an unrestricted Wisconsin motor vehicle operator's license.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent.

**OTHER REQUIREMENTS:**

Must be a U. S. citizen and a Wisconsin resident at the time of application. Must be 21 years of age. Must not have been convicted of a criminal offense equivalent to a felony under Wisconsin law.

**WORKING CONDITIONS**

Nearly constant work under distractions. Nearly constant work in adverse interpersonal situations. Occasional time pressure. Minimal hazardous conditions (fights, possible contact with bodily fluids, etc.).

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

## DODGE COUNTY JOB DESCRIPTION

Wage Range: \$30.59 - \$33.84

<b>JOB TITLE:</b>	Transport Officer	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriffs	<b>REPORTS TO:</b>	Chief Deputy
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	August 12, 1998
<b>LABOR GRADE:</b>	Sworn Union – Four (4)	<b>REVISED:</b>	
<b>OVERALL PURPOSE/SUMMARY</b>			
Under the general direction of Chief Deputy, responsible to transport all appropriate prisoners and other individuals within and outside of Dodge County as assigned.			
<b>PRINCIPAL DUTIES AND RESPONSIBILITIES</b>			
<ol style="list-style-type: none"> <li>1. Transports within and/or outside of Dodge County, all male or female prisoners as required.</li> <li>2. Transports all individuals for mental commitments and alcohol commitments.</li> <li>3. Transports juveniles and other inmates to assigned jail or detention locations.</li> <li>4. Process warrant pickups as assigned.</li> <li>5. Serves civil process.</li> <li>6. Provides court security as necessary.</li> <li>7. Provides jury transport, shuttling of squad cars in need of service, and delivers papers/packages as assigned.</li> <li>8. Provides traffic control or crime scene security.</li> <li>9. Posts notices for sheriff sales and assists with sale.</li> <li>10. Works individually or as team to transport prisoners, etc.</li> <li>11. Preserves chain of evidence by ensuring transportation of blood/evidence to Madison.</li> <li>12. Regular attendance and punctuality required.</li> <li>13. Performs related duties as may be required or assigned.</li> </ol>			
<b>JOB SPECIFICATION</b>			
<b>KNOWLEDGE, SKILLS, AND ABILITIES</b>			
Considerable knowledge of state and county laws and regulations.			
Knowledge of courtroom procedure and statutory provisions relating to provisions of civil process service.			
Working knowledge of methods and practices employed in service of civil process.			
Ability to explain and enforce state and county laws clearly and courteously.			
Ability to operate police radio.			
Must meet requirements of Dodge County Driver Qualification Policy.			
<b>EDUCATION AND EXPERIENCE</b>			
Sworn Dodge County Deputy. Certified or certifiable according to requirements of Law Enforcement Standards Board.			
Requirements of the current labor agreement apply where pertinent.			
<b>WORKING CONDITIONS</b>			
Must drive van or automobile in all weather conditions. Occasional work in adverse interpersonal situations.			
<b>PHYSICAL DEMANDS</b>			
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
<b>ACKNOWLEDGEMENTS</b>		<b>FOR HUMAN RESOURCE USE</b>	
<b>EMPLOYEE SIGNATURE:</b>		<b>ANALYST(S):</b>	
<b>DATE:</b>		<b>DATE:</b>	
<b>SUPERVISOR SIGNATURE:</b>			
<b>DATE:</b>			
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).			
THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.			

## DODGE COUNTY JOB DESCRIPTION

November 2020

Wage Range: \$23.58 - \$30.66

<b>JOB TITLE:</b>	Communications Technician	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriffs	<b>REPORTS TO:</b>	Lt - Communications
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	May 17, 1996
<b>LABOR GRADE:</b>	Dodge County Six (6)	<b>REVISED:</b>	Reviewed 1/17/19

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Lt - Communications, responsible for installation, maintenance and repair of various type of electronic, communication and video equipment used within Sheriffs Department. Also maintains equipment for Highway, Airport, Health facilities, and other County Government agencies.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Installs, maintains, and repairs various types of communication equipment including telephone system interfaces, county microwave network, 911 answering equipment, navigation beacons (airport), logging recorder interfaces, two-way radio systems, light bars, emergency lighting, spot lights etc. Digital Video systems.
2. Maintains and services intercom systems and emergency power units.
3. Tests regularly and maintains schedule of preventative maintenance.
4. Requisitions and maintains stock of necessary spare parts.
5. Maintains technical records required by F.C.C. and F.A.A.
6. Manages counties FCC licenses, assist public safety agencies in Dodge County with FCC licenses and issues.
7. Keeps records and makes reports to department heads, informing them of condition of equipment.
8. Maintains accurate inventory records.
9. Regular attendance and punctuality required.
10. Performs related duties as may be required or assigned
11. Programs portable and mobile equipment as required to meet inter-operability requirements.
12. Coordinates and programs Communications Consoles, mobile and portable radios used by all public safety agencies in the county to function with MDC and NAC codes ID's and emergency alarms.
13. Assists with dispatcher and user training.
14. Overseas and assists contractors working on county grounds and tower sites, airport etc.
15. Manages Diggers Hotline locates on county properties.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Considerable knowledge of installation, maintenance, and repair of radio equipment.

Considerable knowledge of regulations of Federal Communications Commission pertaining to installation and operation of radio equipment.

Working knowledge of police radio telephone broadcasting and receiving methods and techniques.

Ability to locate and correct defects in transmitting and receiving equipment.

Must meet requirements of Civil Service Commission.

Must meet requirements of Dodge County Driver Qualification Policy.

Must have reliable transportation.

Must complete ICS training, CPR training etc

**EDUCATION AND EXPERIENCE**

Two year associate degree in communications or electronics, including/supplemented by radio construction, repair, and operation courses, and four (4) years experience in electronic communications. F.C.C. general class commercial license, F.A.A. certification for navigational systems, technical class (or higher) amateur license APCO, NABER, etc. certification also desirable. Requirements of the current labor agreement apply where pertinent.

**WORKING CONDITIONS**

May require work at odd or extended hours for completion of emergency projects. May work in the following locations: communication center, radio shop, vehicles (inside and outside), and tower sites.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 20-44

**2020 Dodge County Clerk's Office Budget Amendment  
(Federal Election Grant)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Dodge County Clerk's Office, was notified of increased grant funding for Federal Elections, in the amount of \$57,000; and,

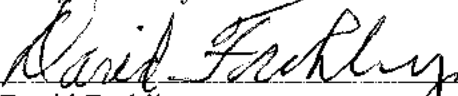
**WHEREAS**, the Dodge County Finance Committee has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the additional services funded by the grant amount include system assessments and enhancements to election technology; and,


**WHEREAS**, the Dodge County Finance Committee requests that the Dodge County Board of Supervisors appropriate to the 2020 Dodge County Clerk's Office Budget the excess revenues and increased expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

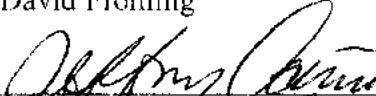
**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2020 Dodge County Clerk's Office Budget to reflect the same in accordance with Exhibit "A".

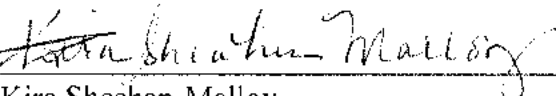
All of which is respectfully submitted this 10th day of November, 2020.

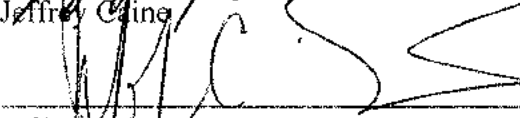
**Dodge County Finance Committee:**

  
David Frohling

  
Ed Benter

  
Jeffrey Cain

  
Kira Sheahan-Malloy

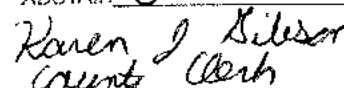
  
Jeffrey Schmitt

ADOPTED  
BY DODGE COUNTY BOARD

**FISCAL NOTE:** Grant expenditures should be completely offset by grant revenues, thus having no effect on the bottom line for the County Clerk's budget. Finance Committee review date: October 29, 2020. Chair initials: JS

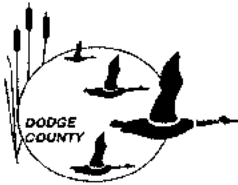
NOV 13 2020  
AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

Vote Required: 2/3 Majority of Members Elect.

  
Karen J. Gibson  
County Clerk

Resolution Summary: 2020 Dodge County Clerk's Office Budget Amendment (Federal Election Grant).





## Dodge County, Wisconsin

## Finance Department

Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form

Effective January 1st, 2016

Doc = BX

Ledger = BA

Date: 10/19/2020Department:      County ClerkBudget Year: 2020**Description of Adjustment:**

Federal Election Grant

For Finance Department use only

Doc#                     Batch#                     GL Date:                     **Budget Adjustment**

Munis Long Account	Account Title	Amount
100-10-12-1220-00000-00-435110	Federal Election Grant	(57,000)
100-10-12-1220-00000-00-526700	Contractual Services	40,000
100-10-12-1220-00000-00-524300	Computer Maint License Repair	17,000

Note the total Budget Adjustment must balance

Department Head Signature

*Karen J. Selison*Date: 10-19-2020

County Administrator Signature

*Jana Muelha*Date: 10/19/2020

Committee of Jurisdiction Chairman

Signature

*David Frohling*Date: 10-29-2020

Finance Committee Chairman

Signature

*David Frohling*Date: 10-29-2020

Exhibit "A"

RESOLUTION NO. 20-45

**Resolution Terminating the Dodge County Revolving Loan Program and Authorizing Closeout and Grant Activities**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County established a Revolving Loan (“RLF”) Program in 1991; and,

**WHEREAS**, revolving loan programs may be funded by federal Community Development Block Grants (“CDBG”) administered by the United States Housing and Urban Development Department (“HUD”); and,

**WHEREAS**, CDBG funds are distributed to the states for subsequent distribution to local governments operating qualifying revolving loan programs; and,

**WHEREAS**, Dodge County was awarded CDBG grant funding to operate its RLF Program; and,

**WHEREAS**, in Wisconsin, the Department of Administration – Division of Energy, Housing and Community Resources (“DOA”) administers Wisconsin’s CDBG funds for RLF Programs; and,

**WHEREAS**, in 2018, for myriad reasons, including concerns expressed and conditions imposed by HUD, the DOA determined that the appropriate course of action was to discontinue Wisconsin’s CDBG RLF Program, liquidate the remaining funding, and to ultimately close all CDBG RLF Programs in Wisconsin; and,

**WHEREAS**, the DOA developed CDBG-CLOSE procedures designed to provide the necessary regulatory and financial flexibility for communities to address local needs while simultaneously addressing HUD’s concerns and conditions regarding CDBG RLF Programs; and,

**WHEREAS**, the Department of Administration submitted an action plan to HUD to close out the revolving loan programs, which plan was approved by HUD and provided two options for local program close out as described on Exhibit “A” attached hereto and incorporated herein and generally described as follows:

1. Buy Out/Grant Fund; and,
2. No Buy Out/Grant Fund; and,

**WHEREAS**, as of October 15, 2020, Dodge County’s RLF Program has two (2) active loans and one (1) inactive loan amounting to approximately \$650,000 (accounts receivables) and CDBG funds on hand amounting to approximately \$950,000 for a total of approximately

\$1,600,000 of federal CDBG RLF funds; and,

**WHEREAS**, the Dodge County RLF Program was funded by CDBG awards made on or after January 1, 1992, so the Dodge County RLF Program is subject to the CDBG-CLOSE procedures and must select an option for program closeout, must dissolve the Dodge County RLF program, and complete all documentation required by the DOA; and,

**WHEREAS**, the Executive Committee has considered the options presented and further considered potentially eligible projects that may be funded by the grant referred to in Exhibit “A”, and recommends selecting the Buy Out/Grant Fund option whereby Dodge County would turn over cash on hand in the amount of approximately \$950,000 to the DOA and make a cash payment of approximately \$650,000 which is the approximate amount outstanding for the existing loans (accounts receivables) in exchange for the grant funding for eligible projects equal to \$1,600,000; and,

**WHEREAS**, under the Buy Out/Grant Fund option, Dodge County must apply for and receive approval from the DOA by February 1, 2021 for CDBG grant eligible projects in an amount not exceeding \$1,600,000, which projects must be completed within twenty-four (24) months from the date the funding award and funds not disbursed within the specified time limit may be recaptured by DOA for reallocation to any other eligible CDBG project; and,

**WHEREAS**, Dodge County has identified projects that may be CDBG grant eligible as follows:

1. Replacement of two elevators at the Henry Dodge Office Building - Human Services Building at an estimated cost of \$600,000 (included in the 2021-2025 Capital Improvement Plan);
2. Funding not to exceed \$1,000,000 for Dodge County communities that meet CDBG low to moderate income requirements (LMI) for road projects whereby the County will allocate a certain amount of CDBG grant funds to the community for eligible road projects; and,

**WHEREAS**, under the Buy Out/Grant Fund option, Dodge County will continue to administer its existing loans amounting to approximately \$650,000 until paid in full and the County will retain payments received therefrom;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board Supervisors that the Dodge County Revolving Loan Program is hereby terminated; and,

**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that, on the recommendation of the Dodge County Executive Committee, the Buy Out/Grant Fund – Option 1 is hereby selected to close out the Dodge County Revolving Loan Program; and,

1 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the  
 2 Finance Director is authorized and directed to make payment to DOA in the amount of  
 3 \$1,598,869.51 with the amount of the existing loans, which is \$645,183.94 as of October 15,  
 4 2020, being transferred from the Unassigned General Fund balance to Division 8253  
 5 (Revolving Loan Fund) in the Land Resources & Parks Departmental budget; and,

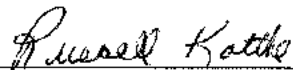
6  
 7 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the  
 8 Dodge County Board Chair and the Dodge County Clerk are authorized to prepare, execute and  
 9 file with DOA all documents necessary to effectuate the termination and closeout of the Dodge  
 10 County Revolving Loan Program; and,

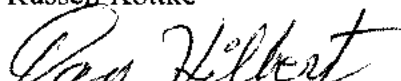
11  
 12 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the  
 13 Dodge County Board Chair and Dodge County Clerk are authorized to prepare, execute and  
 14 timely submit appropriate applications for grant funds for CDBG grant eligible projects; and,

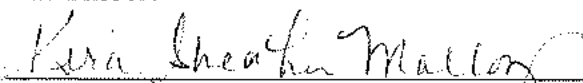
15  
 16 **BE IT FINALLY RESOLVED**, that nothing in this Resolution requires or authorizes  
 17 Dodge County to spend or provide any funds beyond those received or will receive from the  
 18 applicable CDBG grant funding referred to herein.

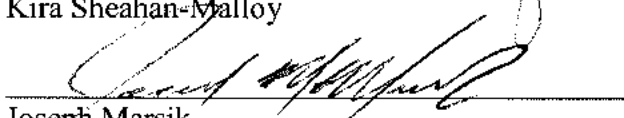
All of which is respectfully submitted this 10th day of November, 2020.


**Dodge County Executive Committee:**

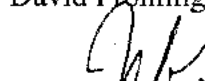
  
 Russell Kottke

  
 Dan Hilbert

  
 Kira Sheahan-Malloy

  
 Joseph Marsik

  
 David Frohling

  
 Jeffrey Schmitt

  
 Thomas Schaefer

ADOPTED  
 BY DODGE COUNTY BOARD

NOV 10 2020

AYES 31 NOES 0  
 ABSENT 0  
 ABSTAIN 0

**FISCAL NOTE:** Division 8253 already includes \$1,296,090.03 in Committed Fund Balance that was carried forward from budget year 2019 into 2020. Unfortunately, the Revolving Loan Fund was initially created using full accrual accounting which recognized revenue whether the cash was received or not. As such, the Committed Fund balance was overstated in the past. As result of this revenue that was recognized in error, the General Fund will have to transfer \$641,975.25 to Land Resources & Parks to cover the deficit. \*

not more than

Finance Committee review date: October 29, 2020. Chair initials: 

Vote Required: 2/3 Members Elect

**Resolution Summary:** Resolution terminating the Dodge County Revolving Loan Program and Authorizing Closeout and Grant activities.

\*Finance Committee approved amendment to fiscal note on 10/29/2020.

Karen J. Wilson  
 County Clerk

## **CDBG-CLOSE Options**

### Option #1 – Buy Out/Grant Fund

- Dodge County submits cash on hand AND buys out existing loans, send total amount to DOA. (\$950,000 + \$650,000=\$1,600,000)
- Submitted funds will create a grant fund for Dodge County available by application to DOA to fund eligible local projects.
- Dodge County continues servicing existing loans, until paid off and keeps principal and interest from repaid loans.

### Option #2 – No Buy Out/Grant Fund

- Dodge County sends Only the Cash On Hand back to DOA. (\$950,000)
- Funds submitted to DOA create a grant fund for Dodge County available by application to DOA to fund eligible local projects.
- Dodge County must continue servicing existing loans, until paid off and sends loan principal and interest from repaid loans to DOA.

**\*\*Note: Amounts contained in this exhibit are approximate as of October 15, 2020.\*\***

**Exhibit “A”**

This Resolution was amended. See attached Resolution 20-46 as amended for the adopted Resolution.

RESOLUTION NO. 20-46

**2021 Dodge County Budget Appropriation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the notice of public hearing on the proposed 2021 Dodge County Budget was published in the *Beaver Dam Daily Citizen* on October 21, 2020, in accordance with the provisions of §65.90, Wis. Stats; and,

**WHEREAS**, the proposed expenditures/expenses and revenues for 2021 are shown in the Dodge County 2021 Budget Book dated October 20, 2020, available for review in the Office of the Dodge County Clerk, and incorporated herein by reference; and,

**WHEREAS**, the equalized valuation for Dodge County reported by the Wisconsin Department of Revenue on August 11, 2020, is \$7,033,996,800, excluding Tax Incremental District (TID) increments; and,

**WHEREAS**, an analysis of Dodge County's Worker's Compensation Fund Balance was conducted, and based on said analysis, the Finance Committee recommends that \$1,000,000 should be transferred out of the Worker's Compensation Fund during calendar year 2020; and,

**WHEREAS**, the proposed 2021 Dodge County budget is summarized as follows:

Wages	\$ 47,786,488
Benefits	\$ 20,208,766
Operational expenses/expenditures	\$ 58,966,239
Indirect cost allocation expense	\$ 9,697,204
Capital outlay	\$ 12,732,792
Transfers out	<u>\$ 9,453,266</u>
Total expenses/expenditures	\$158,844,755
Operational revenues	\$ 83,031,825
Property tax revenue	\$ 36,046,855
Internal cost allocation revenue	\$ 9,697,204
Transfers in	\$ 9,453,266
Sales tax revenues	\$ 6,800,000
Bond proceeds	\$ 9,150,000
Fund balances applied	<u>\$ 4,665,605</u>
Total revenues	\$158,844,755
Property tax levy proposed	\$ 36,046,855;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the 2021 budget appropriations in the sums and for the purposes herein set forth be and the same are hereby approved: and,

**BE IT FURTHER RESOLVED**, that by the adoption of this Resolution, which incorporates by reference the 2021 Budget Book, the Dodge County Board of Supervisors hereby levies a tax against the taxable real property of Dodge County sufficient to provide for the 2021 budget appropriations in the Dodge County 2021 Budget Book, it being understood that this general tax levy and debt levy shall not duplicate other levies adopted by this Board; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Finance Director is authorized and directed to transfer \$1,000,000 out of the Worker's Compensation Fund to the General Fund for budget year 2020; and.

**BE IT FURTHER RESOLVED**, that the sums of money levied for the ensuing year are:

	<u>Levy</u>	<u>Rate Per \$1,000</u>
Public Health	\$ 541,350	0.0835
Library System	\$ 983,975	0.2730
County Bridge Aids	\$ 197,925	0.0577
Debt Levy	\$ 974,783	0.1386
All Other County Taxes	\$33,348,822	4.7411
Property Tax Levy	\$36,046,855	5.1247

**BE IT FURTHER RESOLVED**, that Dodge County shall apportion the tax for the Public Health Division of the Human Services and Health Department as well as the tax for the Library System on all districts participating; and,

**BE IT FURTHER RESOLVED**, that Dodge County shall apportion the tax for bridges under §82.08, Wis. Stats., on the taxable property of the taxing districts participating; and,

**BE IT FURTHER RESOLVED**, that Dodge County shall apportion up to \$197,925 Highway County Trunk Bridge assessments as an authorized tax against any district in the County under §83.03(2), Wis. Stats.; and,

**BE IT FURTHER RESOLVED**, that Dodge County shall apportion all other county taxes against all districts in the County; and,

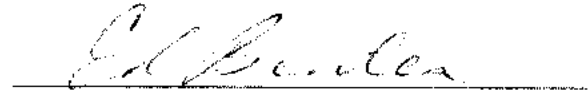
**BE IT FURTHER RESOLVED**, that a copy of this Resolution, including the Dodge County 2021 Budget Book and any amended version, shall be made available for public inspection in the Office of the Dodge County Clerk, upon adoption, as provided by law; and,

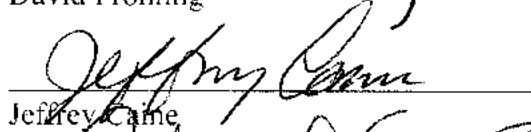
1  
2 **BE IT FINALLY RESOLVED**, that the Dodge County Finance Director is authorized  
3 to make any technical corrections to the budget that are necessary and shall provide information  
4 on these technical corrections to the Dodge County Finance Committee.

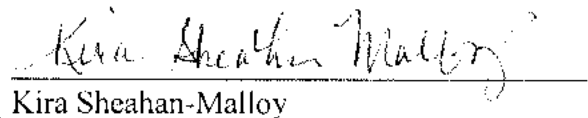
All of which is respectfully submitted this 10<sup>th</sup> day of November, 2020.

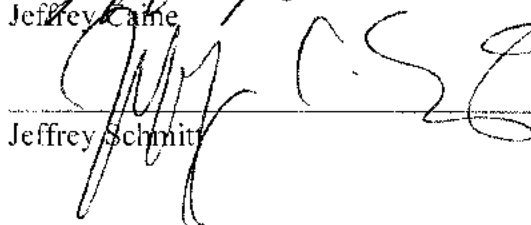
**Dodge County Finance Committee:**


  
David Frohling

  
Ed Benter

  
Jeffrey Caine

  
Kira Sheahan-Malloy

  
Jeffrey Schmitt

*Fiscal Note: The operational levy is the maximum allowed under the current levy limit statutes, with the exception of the library levy which is exempt from the levy limit statute. The debt levy is also allowed under the current levy limit statutes, but Dodge County could potentially increase the debt levy by an additional \$3,028,506 and still adhere to the levy limit statute. Finance Committee review date: October 29, 2020.*  
Chair initials: 

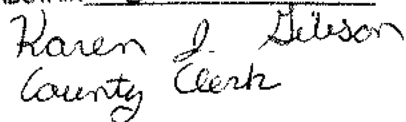
**Vote required:** Majority of members present

**Resolution summary:** A resolution to approve the 2021 Dodge County Budget Appropriation.

BY BOARD

NOV 10 2020

AYES 24 NOES 5  
ABSENT 7  
ABSTAIN 6

  
County Clerk



## RESOLUTION NO. 20-46

As Amended

**2021 Dodge County Budget Appropriation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the notice of public hearing on the proposed 2021 Dodge County Budget was published in the *Beaver Dam Daily Citizen* on October 21, 2020, in accordance with the provisions of §65.90, Wis. Stats; and,

**WHEREAS**, the proposed expenditures/expenses and revenues for 2021 are shown in the Dodge County 2021 Budget Book dated October 20, 2020, available for review in the Office of the Dodge County Clerk, and incorporated herein by reference; and,

**WHEREAS**, the equalized valuation for Dodge County reported by the Wisconsin Department of Revenue on August 11, 2020, is \$7,033,996,800, excluding Tax Incremental District (TID) increments; and,

**WHEREAS**, an analysis of Dodge County's Worker's Compensation Fund Balance was conducted, and based on said analysis, the Finance Committee recommends that \$1,000,000 should be transferred out of the Worker's Compensation Fund during calendar year 2020; and,

**WHEREAS**, the proposed 2021 Dodge County budget is summarized as follows:

Wages	\$ 47,786,488
Benefits	\$ 20,224,946
Operational expenses/expenditures	\$ 57,621,298
Indirect cost allocation expense	\$ 9,697,204
Capital outlay	\$ 12,732,792
Transfers out	\$ 8,128,325
Total expenses/expenditures	\$156,191,053
Operational revenues	\$ 83,031,825
Property tax revenue	\$ 36,059,790
Internal cost allocation revenue	\$ 9,697,204
Transfers in	\$ 8,128,325
Sales tax revenues	\$ 6,800,000
Bond proceeds	\$ 9,150,000
Fund balances applied	\$ 3,323,909
Total revenues	\$156,191,053
Property tax levy proposed	\$ 36,059,790;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the 2021 budget appropriations in the sums and for the purposes herein set forth be and the same are hereby approved; and,

**BE IT FURTHER RESOLVED**, that by the adoption of this Resolution, which incorporates by reference the 2021 Budget Book, the Dodge County Board of Supervisors hereby levies a tax against the taxable real property of Dodge County sufficient to provide for the 2021 budget appropriations in the Dodge County 2021 Budget Book, it being understood that this general tax levy and debt levy shall not duplicate other levies adopted by this Board; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Finance Director is authorized and directed to transfer \$1,000,000 out of the Worker's Compensation Fund to the General Fund for budget year 2020; and,

**BE IT FURTHER RESOLVED**, that the sums of money levied for the ensuing year are:

	<u>Levy</u>	<u>Rate Per \$1,000</u>
Public Health	\$ 541,350	0.0835
Library System	\$ 983,975	0.2730
County Bridge Aids	\$ 197,925	0.0577
Debt Levy	\$ 974,783	0.1386
All Other County Taxes	\$33,361,757	4.7429
Property Tax Levy	\$36,059,790	5.1265

**BE IT FURTHER RESOLVED**, that Dodge County shall apportion the tax for the Public Health Division of the Human Services and Health Department as well as the tax for the Library System on all districts participating; and,

**BE IT FURTHER RESOLVED**, that Dodge County shall apportion the tax for bridges under §82.08, Wis. Stats., on the taxable property of the taxing districts participating; and,

**BE IT FURTHER RESOLVED**, that Dodge County shall apportion up to \$197,925 Highway County Trunk Bridge assessments as an authorized tax against any district in the County under §83.03(2), Wis. Stats.; and,

**BE IT FURTHER RESOLVED**, that Dodge County shall apportion all other county taxes against all districts in the County; and,

**BE IT FURTHER RESOLVED**, that a copy of this Resolution, including the Dodge County 2021 Budget Book and any amended version, shall be made available for public inspection in the Office of the Dodge County Clerk, upon adoption, as provided by law; and,

1  
2 **BE IT FINALLY RESOLVED**, that the Dodge County Finance Director is authorized  
3 to make any technical corrections to the budget that are necessary and shall provide information  
4 on these technical corrections to the Dodge County Finance Committee.

All of which is respectfully submitted this 10<sup>th</sup> day of November, 2020.

**Dodge County Finance Committee:**

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Ed Benter

\_\_\_\_\_  
Jeffrey Caine

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Jeffrey Schmitt

*Fiscal Note: The operational levy is the maximum allowed under the current levy limit statutes, with the exception of the library levy which is exempt from the levy limit statute. The debt levy is also allowed under the current levy limit statutes, but Dodge County could potentially increase the debt levy by an additional \$3,028,506 and still adhere to the levy limit statute. Finance Committee review date: October 29, 2020. Chair initials: \_\_\_\_\_.*

**Vote required:** Majority of members present

**Resolution summary:** A resolution to approve the 2021 Dodge County Budget Appropriation.

ADOPTED  
BY DODGE COUNTY BOARD

NOV 10 2020

AYES 24 NOES 5  
ABSENT 4  
ABSTAIN 0

Karen J. Gilson  
County Clerk

Dodge County  
Departmental Summary Recap  
Budget Year 2021

Resolution 20-46

Page 1

Description	Levied	2021 Adopted	2020 Adopted	Increase (Decrease)	Increase (Decrease)	Budget Year	EQ Value	Levy	Mill Rate	Mill Rate Inc (dec)
Operational levy limit		35,085,007	34,596,356	488,651	1.4%	2011	5,938,929,900	32,081,820	5.4020	
Debt levy		974,783	0	974,783		2012	5,809,249,300	32,081,820	5.5225	2.2%
Total levy		36,059,790	34,596,356	1,463,434	4.2%	2013	5,631,934,900	31,976,321	5.6777	2.8%
						2014	5,625,731,900	32,076,321	5.7017	0.4%
Equalized value		7,033,996,800	6,724,265,100	309,731,700	4.6%	2015	5,764,589,000	32,726,321	5.6771	-0.4%
Operating mill rate		4.9879	5.1450	(0.1571)	-3.1%	2016	5,814,842,400	32,984,798	5.6725	-0.1%
Debt mill rate		0.1386	0.0000	0.1386		2017	5,905,450,700	33,281,315	5.6357	-0.6%
Total mill rate		5.1265	5.1450	(0.0185)	-0.4%	2018	6,148,663,100	33,840,280	5.5037	-2.3%
						2019	6,302,273,200	34,033,789	5.4002	-1.9%
Operating tax levy on \$175,000 home		872.89	900.38	(27.49)	-3.1%	2020	6,724,265,100	34,596,356	5.1450	-4.7%
Debt tax levy on \$175,000 home		24.25	0.00	24.25		2021	7,033,996,800	36,059,790	5.1265	-0.4%
Total tax levy on \$175,000 home		897.14	900.38	(3.24)	-0.4%					
All other county taxes	Entire county	33,361,757	32,918,392	443,365	1.3%					
Debt levy	Entire county	974,783	0	974,783						
Library system	Excludes municipalities with libraries	983,975	973,369	10,606	1.1%					
Public health	Excludes City of Watertown	541,350	543,442	(2,092)	-0.4%					
County bridge aids	Excludes cities & villages	197,925	161,163	36,762	22.8%					
Totals		36,059,790	34,596,366	1,463,424	4.2%					
<u>Mill rates</u>										
All other county taxes	Entire county	4.7429	4.8955	(0.1525)	-3.1%					
Debt levy	Entire county	0.1386	0.0000	0.1386						
Library system	Excludes municipalities with libraries	0.2730	0.2805	(0.0075)	-2.7%					
Public health	Excludes City of Watertown	0.0835	0.0877	(0.0042)	-4.8%					
County bridge aids	Excludes cities & villages	0.0577	0.0488	0.0090	18.3%					
<u>Tax levy on \$175,000 home</u>										
All other county taxes	Entire county	830.01	856.71	(26.69)	-3.1%					
Debt levy	Entire county	24.25	0.00	24.25						
Library system	Excludes municipalities with libraries	47.77	49.08	(1.31)	-2.7%					
Public health	Excludes City of Watertown	14.61	15.34	(0.73)	-4.8%					
County bridge aids	Excludes cities & villages	10.10	8.54	1.57	18.3%					

Dept	Department	Revenues						Prior Year Revenues	Increase (Decrease)	Increase (Decrease)
		Operational	Sales Tax Transfer	Carried Fwd (Transfer In)	Indirect Costs	Bond Proceeds	Fund Bal Applied Carried Fwd Levy			
01	County Board	37,925		46,592				417,153	501,670	
10	County Administrator							189,960	189,960	
11	Corporation Counsel	88,000		21,823				629,464	739,287	
12	County Clerk	83,720						272,845	356,565	
13	Finance	1,920						645,814	647,734	
14	County Treasurer	1,079,863		13,668				(658,246)	435,285	
15	Information Technology	119,168						2,386,128	2,505,296	
16	Human Resources	3,300		3,936				647,719	654,955	
17	Register of Deeds	496,500						(97,974)	398,525	
18	Library System							983,975	984,289	
20	Sheriff	6,661,424	523,169	58,467				15,577,070	22,820,130	
25	Medical Examiner	150,100							533,845	
28	Emergency Management	203,228	242,900	5,000				580,168	1,031,296	
61	General Revenues	3,363,219	1,661,997	190,595	9,697,204			971,922	1,655,740	
70	Courts System	657,388								
71	District Attorney	141,250						872,133	1,529,521	
72	Clerk of Courts	582,250						912,149	1,053,399	
80	Physical Facilities	511,812	250,000					929,520	1,511,770	
81	Land & Water Conservation	362,333						396,344	758,677	
82	Land Resources & Parks	659,720		582,188				1,917,110	3,159,018	
88	UW Extension	42,010		79,274				432,936	554,220	
93	Child Support	835,281						154,853	990,134	
94	Veterans Services	13,000						171,419	184,419	
100	General Fund totals	16,093,411	2,678,066	1,001,857	9,697,204	0		971,922	843,404	16,348,376
200	Human Services & Health	18,363,993						9,496,213	28,160,206	
222	Clearview Employee	2,000						0	2,000	
250	Sales Tax Fund	6,800,000						325,468	0	7,125,468
256	Drainage Districts	237,347						0	237,347	
260	District Attorney Trust	50,000						0	50,000	
270	HSHD Rep Payee Fund	171,132						0	171,132	
271	HSHD Employee Fund	1,600						0	1,600	
280	Crime Prevention Fund	13,400						13,520	0	26,920
300	Debt Service Fund					150,000		974,783	1,124,783	
400	Capital Projects Fund					9,000,000		0	9,000,000	
600	Clearview Highway	29,473,773	2,052,500	1,000				(360,693)	1,699,916	32,866,495
700	Risk Management	16,638,438	2,394,902					1,027,652	7,540,502	27,601,494
755	Workers Comp Insurance	853,800						3,721	0	857,521
760	Dental Insurance	698,952						(38,103)	0	660,849
		644,875						26,124	0	670,999
	Dodge County totals	90,042,721	7,125,468	1,002,857	9,697,204	9,150,000	2,269,609	843,404	36,059,790	156,191,053
							</			

Dodge County  
Departmental Summary Recap  
Budget Year 2021

Resolution 20-46 Page 3

Dept	Department	Expenses/Expenditures			Total
		Operational	Indirect Costs	Transfers Out	
01	County Board	349,995	150,675	1,000	501,670
10	County Administrator	177,232	12,728		189,960
11	Corporation Counsel	738,083	1,204		739,287
12	County Clerk	299,490	57,075		356,565
13	Finance	633,189	14,545		647,734
14	County Treasurer	430,525	4,760		435,285
15	Information Technology	2,502,013	3,283		2,505,296
16	Human Resources	648,930	6,025		654,955
17	Register of Deeds	343,886	54,639		398,525
18	Library System	977,948	6,341		984,289
20	Sheriff	19,075,291	3,732,839	12,000	22,820,130
25	Medical Examiner	474,465	59,380		533,845
28	Emergency Management	717,155	314,141		1,031,296
61	General Revenues	665,883	0	989,857	1,655,740
70	Courts System	1,282,669	246,852		1,529,521
71	District Attorney	803,751	249,648		1,053,399
72	Clerk of Courts	1,027,786	483,984		1,511,770
80	Physical Facilities	3,895,714	542,791		4,438,505
81	Land & Water Conservation	731,356	27,321		758,677
82	Land Resources & Parks	2,988,302	170,716		3,159,018
88	UW Extension	476,878	77,342		554,220
93	Child Support	939,225	50,909		990,134
94	Veterans Services	178,800	5,619		184,419
100	General Fund totals	40,358,566	6,272,817	1,002,857	47,634,240

200	Human Services & Health	27,012,206	1,148,000		28,160,206
222	Clearview Employee	2,000	0		2,000
250	Sales Tax Fund			7,125,468	7,125,468
256	Drainage Districts	237,347	0		237,347
260	District Attorney Trust	50,000	0		50,000
270	HSHD Rep Payee Fund	171,132	0		171,132
271	HSHD Employee Fund	1,600	0		1,600
280	Crime Prevention Fund	26,920	0		26,920
300	Debt Service Fund	1,124,783	0		1,124,783
400	Capital Projects Fund	9,000,000	0		9,000,000
600	Clearview	31,166,579	1,689,916		32,856,495
700	Highway	27,034,382	567,112		27,601,494
750	Risk Management	853,800	3,721		857,521
755	Workers Comp Insurance	658,497	2,952		660,449
760	Dental Insurance	667,713	3,286		670,999
	Dodge County totals	138,365,524	9,697,204	8,128,325	156,191,053

Prior Year Expenses	INCLUDING Indirect Cost		Increase (Decrease)	Increase (Decrease)
	Expenses	Indirect Cost		
245,071	256,599		104.7%	
592,221	(402,701)		-67.9%	
669,580	69,707		10.4%	
344,806	11,759		3.4%	
787,812	(140,078)		-17.8%	
372,626	62,659		16.8%	
3,055,667	(550,371)		-18.0%	
673,799	(18,844)		-2.8%	
342,063	56,462		16.5%	
973,369	10,920		1.1%	
18,436,642	4,383,488		23.8%	
535,609	(1,764)		-0.3%	
546,393	484,903		88.7%	
4,790,000	(3,334,760)		-65.4%	
1,321,956	207,565		15.7%	
803,057	250,342		31.2%	
1,036,740	475,030		45.8%	
5,157,439	(716,334)		-13.9%	
857,259	(98,582)		-11.5%	
2,685,327	473,691		17.6%	
416,561	137,659		33.0%	
953,570	36,564		3.8%	
180,268	4,151		2.3%	
45,777,835	1,856,405		4.1%	

25,765,969	2,394,237		9.3%	
0	2,000			
7,973,894	(798,426)		-10.1%	
62,800	174,547		277.9%	
15,000	35,000		233.3%	
0	171,132			
0	1,600			
6,000	20,920		348.7%	
0	1,124,783			
0	9,000,000			
29,774,121	3,092,374		10.4%	
21,327,228	6,274,266		29.4%	
0	857,521			
0	660,449			
0	670,999			
130,652,847	25,534,206		19.5%	

Exclude Indirect	Increase (Decrease)	Increase (Decrease)
105,924	43.2%	
(414,988)	-70.1%	
68,503	10.2%	
(45,316)	-13.1%	
(134,623)	-19.6%	
57,899	15.5%	
(553,654)	-18.1%	
(24,869)	-3.7%	
1,823	0.5%	
4,579	0.5%	
650,649	3.5%	
(61,144)	-11.4%	
170,762	31.3%	
(3,134,260)	-65.4%	
(39,287)	-3.0%	
694	0.1%	
(8,954)	-0.9%	
(1,261,724)	-24.5%	
(175,903)	-14.7%	
302,975	11.3%	
60,317	14.5%	
(14,345)	-1.5%	
(1,468)	-0.8%	
(4,416,412)	-9.6%	

Total expenses 2021	156,191,053
Indirect costs	(9,697,204)
GASB 84 fiduciary	(488,999)
Debt service	(1,174,783)
Bond issue	(9,000,000)
GASB 68 pension	(1,373,850)
GASB 75 life	(213,480)
Internal service funds	(2,180,010)
Adjusted expenses 2021	132,112,588
Expenses 2020	130,652,847
Increase (decrease)	1,459,841
Increase (decrease)	1.1%

The calculations below are a high level comparison between budget years 2021 and 2020. There were a number of material changes between these years. The data below is an attempt to compare expenses without these material changes.

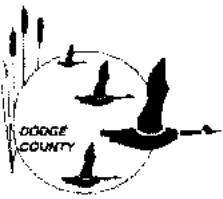
A. Indirect costs -- The Finance Committee has directed that these allocations be included in the general ledger beginning in 2021.

B. GASB 84 - Multiple special revenue accounts were created due to the implementation of this accounting standard.

C. Debt Service and Bond Issue are the results of the proposed debt issue for road construction.

D. GASB 68 & 75 are actuarial expenses in Clearview, Highway, and Internal Service funds.

E. Internal service -- Prior year budgets had these values as contra-expenses in Administration & Human Resources.



**AMENDED AGENDA**

**Dodge County Board of Supervisors Meeting**

**Tuesday, December 15, 2020 – 7:00 PM**

**County Board Room, Fourth Floor**

**127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

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- 1. Call to Order by Russell Kottke, County Board Chairman**
- 2. Pledge of Allegiance Led by Cub Scout Pack 3714 Member, Landon Schultz**
- 3. Roll Call**
- 4. Approve Minutes from November 10, 2020 County Board Session**
- 5. Communications on File**
- 6. Special Orders of Business**
  - Election
    - Re-elect Donna Birschbach to the Civil Service Commission for a 5-year term commencing on January 1, 2021 to January 1, 2026, both inclusive.
  - Confirm Appointment made by County Board Chair
    - Re-Appoint Roger Gorst and Harold Zastrow to the Friends of Clearview Committee for a 2-year term commencing on December 31, 2020 to December 31, 2022, both inclusive.
  - Confirm Appointment made by County Administrator
    - Appoint Shelli Haipek to fill a vacancy on the Nutrition Advisory Council her term will end July 1, 2023.
- 7. Resolutions on File**
  - 20-47 Amend Town of Theresa Zoning Ordinance – Robert and Brenda Hebert Property – Supervisor Fink.
  - 20-48 Authorize the Acceptance of the Youth Justice Innovation Continuation Grant Award – Human Services and Health Board.
  - 20-49 Amend Town of Emmet Zoning Ordinance – David and Judith Frohling Property – Supervisor Behl.
  - 20-50 Authorizing the Administration Building A/C Unit Replacement Project and Project Budget – Building Committee.
  - 20-51 Resolution to Abolish the Position of *Director of Support Services* and Create the Position of *Social Services Director* – Health Facilities Committee.
  - 20-52 Resolution to Abolish the Positions of *Medical Director* and *Assistant Administrator* and Create the Positions of *Activities Director* and *Inservice Coordinator* at Clearview – Health Facilities Committee.
  - 20-53 Resolution Adopting Updated All-Hazards Mitigation Plan – Executive Committee.
  - 20-54 Authorize 2021 Labor Agreement Between Dodge County and Dodge County Sheriff's Office Sworn Employees, Local 120 – Human Resources and Labor Negotiations Committee.
  - 20-55 Abolish the Positions of *Senior Cartographer* and *Land Information Specialist I, II, and Senior* and Create the Positions of *GIS Property Analyst-Lead* and *GIS Property Analyst* in the Land Resources and Parks Department – Land Resources and Parks Committee.
  - 20-56 Authorizing the Issuance and Providing for the Sale of \$9,165,000 General Obligation Promissory Notes, Series 2021A, for County Highway Projects – Finance Committee.
  - 20-57 Advisory Resolution Urging the Wisconsin Legislature to Join the State of Texas Lawsuit Filed in the United States Supreme Court – Supervisor Schmitt.
- 8. Reports on File**
  - Report 1 Ordinance No. 1062 – Amend Land Use Code – Glen Bonner Property – Town of Trenton – Land Resources and Parks Committee.
  - Report 2 Ordinance No. 1063 – Amendment of Shoreland Protection Ordinance – Michael Firchow, agent for Absolute Financial Lending Services – Town of Beaver Dam – Land Resources and Parks Committee.
- 9. Ordinances of File**

- Ordinance No. 1064 – An Ordinance Amending Chapter 3, Section 3.06 – *Fees for Certain County Services*, of the Dodge County Code of Ordinances – Human Services and Health Board.
- Ordinance No. 1065 – An Ordinance Amending Chapter 3, Section 3.06 – *Fees for Certain County Services*, of the Dodge County Code of Ordinances – Judicial and Public Protection Committee.

**10. Adjourn.** Next County Board Meeting: **January 13, 2021 7:00 p.m.**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.



**COMMITTEE NAME COUNTY BOARD**  
**MEETING DATE December 15, 2020**

 Approval RK Date 12-16-2020  
 Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		60.00	32	18.40		\$78.40
49449	Benter, Ed	X		60.00	46	26.45		\$86.45
19566	Berres, Jeff	X		60.00	42	24.15		\$84.15
11970	Bischoff, Larry	X		60.00	20	11.50		\$71.50
26899	Bobholz, Mary	X		60.00	28	16.10		\$76.10
50624	Boelk, Jr. Robert L.	X		60.00	26	14.95		\$74.95
50238	Burnett, Kevin	X		60.00	20	11.50		\$71.50
49453	Caine, Jeffrey	X		60.00	14	8.05		\$68.05
46788	Derr, Lisa	X		60.00	21	12.08		\$62.08
49971	Fink, Richard W.	X		60.00	35	20.13		\$80.13
28760	Frohling, David	X		60.00	29	16.68		\$76.68
41853	Greshay, Richard	X		60.00	14	8.05		\$68.05
49993	Guckenberger, David	X		60.00	42	24.15		\$84.15
50625	Hedrick, Jenifer	Via Phone		60.00	32	18.40		\$0.00
48638	Hilbert, Dan	X		60.00	20	11.50		\$71.50
50719	Hilgendorf, Donald	X		60.00	20	11.50		\$71.50
49454	Houchin, Cathy	Via Phone		60.00	33	18.98		\$0.00
50239	Kemmel, Timothy	X		60.00	54	31.05		\$91.05
16348	Kottke, Russell	X		65.00	30	17.25		\$82.00
50490	Kriewald, Naomi		X	60.00	20	11.50		\$82.25
50623	Kuehl, Karen	X		60.00	28	16.10		\$76.10
19650	Macheel, Dale	X		60.00	44	25.30		\$85.30
29374	Maly, Donna	Via Phone		60.00	20	11.50		\$0.00
22503	Marsik, Joseph M.	X		60.00	40	23.00		\$83.00
34243	Miller, MaryAnn	Via Phone		60.00	22	12.65		\$0.00
47109	Nickel, Thomas	Via Phone		60.00	34	19.55		\$0.00
30697	Schaefer, Thomas	X		60.00	30	17.25		\$17.25
15819	Schmidt, Dennis	X		60.00	0	0.00		\$0.00
28630	Schmitt, Jeffrey	X		60.00	18	10.35		\$10.35
37252	Schraufnagel, Larry	Via Phone		60.00	50	28.75		\$0.00
50626	Schultz, Travis	X		60.00	30	17.25		\$77.25
50060	Sheahan-Malloy, Kira		X	60.00	32	18.40		\$0.00
50627	Yaroeh, Del	X		60.00	20	11.50		\$71.50

**Dodge County Board of Supervisors  
December 15, 2020 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The December 2020 Meeting of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance led by Landon Schultz of Cub Scout Pack 3714-Waupun, Wisconsin.

Roll call was taken by the Clerk with all Supervisors being in attendance with exception of Supervisors Kriewald and Sheahan-Malloy who had previously asked to be excused. Supervisors Hedrick, Houchin, Maly, Miller, Nickel, and Schraufnagel appeared via teleconference.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Benter and seconded by Supervisor Caine to approve the minutes of the November 10, 2020, session of the County Board meeting, as recorded. The motion carried by voice vote.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications of file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Elections. Supervisor Frohling nominated Donna Birschbach to the Civil Service Commission for a five year term commencing on January 1, 2021 to January 1, 2026, both inclusive. The nomination was seconded by Supervisor Maly. Supervisor Caine moved nominations be closed and a unanimous ballot be cast for Donna Birschbach. This motion was seconded by Supervisor Bischoff with no objections, thereby re-electing Donna Birschbach to the Civil Service Commission with a term to expire on January 1, 2026.

Chairman Kottke then called the Second Special Order of Business: Confirm Re-appointments made by County Board Chairman. Re-appoint Roger Gorst and Harold Zastrow as members of the Board of Directors on the Friends of Clearview Committee for two year terms, commencing on December 31, 2020 to December 31, 2022, both inclusive. A motion to accept the appointments was made by Supervisor Schaefer and seconded by Supervisor D. Schmidt. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Chairman Kottke called the Third Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Administrator Mielke appointed Shelli Hapek to fill a vacancy on the Nutrition Advisory Council. Her term will end on July 01, 2023. A motion to accept the appointment was made by Supervisor Maly and seconded by Supervisor D. Schmidt. The motion carried by voice vote.

The following Resolutions, Reports, and Ordinances were read by the Clerk and acted upon by the Board:

**Resolution No. 20-47** Amend Town of Theresa Zoning Ordinance – Robert and Brenda Hebert Property – Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-48** Authorize the Acceptance of the Youth Justice Innovation Continuation Grant Award – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Kemmel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-49** Amend Town of Emmet Zoning Ordinance – David and Judith Frohling – Supervisor Behl. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. The vote was cast with 30 ayes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Houchin, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total 31.

**Abstention:** Frohling. Total 1.

**Absent:** Kriewald, Sheahan - Malloy. Total 2.

**Resolution No. 20-50** Authorizing the Administration Building A/C Unit Replacement Project and Project Budget – Building Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Hilbert. Comments and questions by Supervisors Maly, Kimberly Nass, Dodge County Corporation Counsel, J. Schmitt, D. Schmidt, and Bobholz. The vote was cast with 30 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Hilbert, Miller, Burnett, Derr, Yaroch. Total 30.

**No:** Maly. Total 1.

**Absent:** Kriewald, Sheahan - Malloy. Total 2.

**Resolution No. 20-51** Resolution to Abolish the Position of *Director of Support Services* and Create the Position of *Social Services Director* – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Hilbert. Comments and questions by Supervisors Guckenberger, Kimberly Nass, Dodge County Corporation Counsel, Berres, J. Schmitt, Ed Somers, Executive Director/Administrator of Clearview, and Houchin. The vote was cast with 29 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Derr, Yaroch. Total 29.

**Noes:** Burnett, Berres. Total 2.

**Absent:** Kriewald, Sheahan - Malloy. Total 2.

**Resolution No. 20-52** Resolution to Abolish the Positions of *Medical Director* and *Assistant Administrator* and Create the Positions of *Activities Director* and *Inservice Coordinator* at Clearview – Health Facilities Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Hilbert. Comments and questions by Supervisors Guckenberger, Ed Somers Executive Director/Administrator of Clearview, Bobholz, Derr, and Houchin. The vote was cast with 28 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Yaroch. Total 28.

**Noes:** Burnett, Guckenberger, Houchin. Total 3.

**Absent:** Kriewald, Sheahan - Malloy. Total 2.

**Resolution No. 20-53** Resolution Adopting Updated All-Hazards Mitigation Plan – Executive Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Greshay. Comments and questions by Supervisors Guckenberger, James Mielke, Dodge County Administrator, Amy Nehls, Dodge County Emergency Management Director, J. Schmitt, and Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-54** Authorize 2021 Labor Agreement Between Dodge County and Dodge County Sheriff's Office Sworn Employees, Local 120 – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor D. Schmidt. Comments and

questions by Supervisors Guckenberger, David Ehlinger, Dodge County Finance Director, Houchin, and Hedrick. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-55** Abolish the Positions of *Senior Cartographer* and *Land Information Specialist I, II, and Senior* and Create the Positions of *GIS Property Analyst-Lead* and *GIS Property Analyst* in the Land Resources and Parks Department – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. Question by Supervisor Berres answered by Bill Ehlenbeck, Director of Dodge County Land Resources and Parks Department. The vote was cast with 30 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Maly, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Hilbert, Miller, Burnett, Derr, Yaroch. Total 30.

**No:** Berres. Total 1.

**Absent:** Kriewald, Sheahan - Malloy. Total 2.

**Resolution No. 20-56** Authorizing the Issuance and Providing for the Sale of \$9,165,000 General Obligation Promissory Notes, Series 2021A, for County Uighway Projects – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Comments and questions by Supervisors Guckenberger, Philip Cosson, Senior Municipal Advisor for Ehlers Public Finance Advisors, J. Schmitt, Frohling, Berres, Kuehl and Caine. The vote was cast with 28 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Berres, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Maly, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Hilbert, Miller, Burnett, Derr, Yaroch. Total 28.

**Noes:** Bobholz, Guckenberger, Houchin. Total 3.

**Absent:** Kriewald, Sheahan - Malloy. Total 2.

**Resolution No. 20-57** Advisory Resolution Urging the Wisconsin Legislature to Join the State of Texas Lawsuit Filed in the United States Supreme Court – Supervisor J. Schmitt. After commenting on said Resolution, Supervisor J. Schmitt rescinded/withdrew Resolution No. 20-57.

**Report No. 1** Ordinance No. 1062 Amend Land Use Code – Glen Bonner Property – Town of Trenton – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 1063 – Amendment of Shoreland Protection Ordinance – Michael Firchow, agent for Absolute Financial Lending Services – Town of Beaver Dam – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor J. Schmitt. The vote was cast with 30 ayes and 1 no, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Berres, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Maly, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Hilbert, Miller, Burnett, Derr, Yaroch. Total 30.

**No:** Guckenberger. Total 1.

**Absent:** Kriewald, Sheahan - Malloy. Total 2.

**Ordinance No. 1064** – An Ordinance Amending Chapter 3, Section 3.06 – *Fees for Certain County Services*, of the Dodge County Code of Ordinances – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Kemmel. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

At 8: 21 p.m., Supervisor Maly left the meeting.

**Ordinance No. 1065** – An Ordinance Amending Chapter 3, Section 3.06 – *Fees for Certain County Services*, of the Dodge County Code of Ordinances – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Benter. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Clerk noted the following items had been placed on the Supervisor's desks: Pre Sale Report from Ehlers Public Finance Advisors, a memo from David Addison, Manager of Land Information, memo from the Highway Committee, memo from Administrator Mielke on routes to recovery, the Friends of Dodge County Parks News Letter, and the weekly COVID update from Public Health Department. The Chairman ordered these be placed on file.

At 8:24 p.m., Supervisor Frohling made a motion to adjourn until Tuesday, January 19, 2021 at 7:00 p.m. Supervisor Yaroeh seconded the motion. The motion carried by voice vote.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

**RESOLUTION # 20-47**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

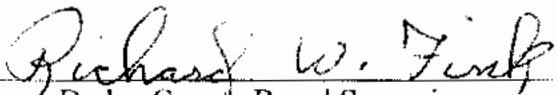
WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on October 7<sup>th</sup>, 2020, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on October 18<sup>th</sup>, 2020.

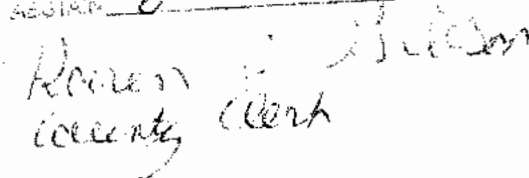
THEREFORE BE IT RESOLVED, that the amendment to Section 2.6 of the Town Zoning Ordinance of the Town of Theresa as represented by the attached page and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 21 day of Oct, 2020.

  
Dodge County Board Supervisor

APPROVED  
BY DODGE COUNTY BOARD

DEC 15 2020  
AYES 31 NOES 0  
ABSENT 2  
REGARD 0

  
County Clerk


REPORT to Res. 20-47

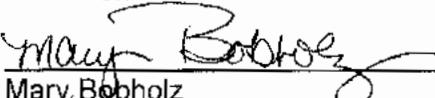
## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS


We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Robert and Brenda Hebert requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 4.4-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the NW ¼, Section 20, T12N, R17E, Town of Theresa in order to bring the non-farm residential use of the lot into compliance with the Town Zoning Ordinance and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as agriculture.

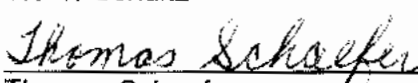
Respectfully submitted this 15th day of December, 2020

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufnagel

  
Travis Schultz

  
Thomas Schaefer

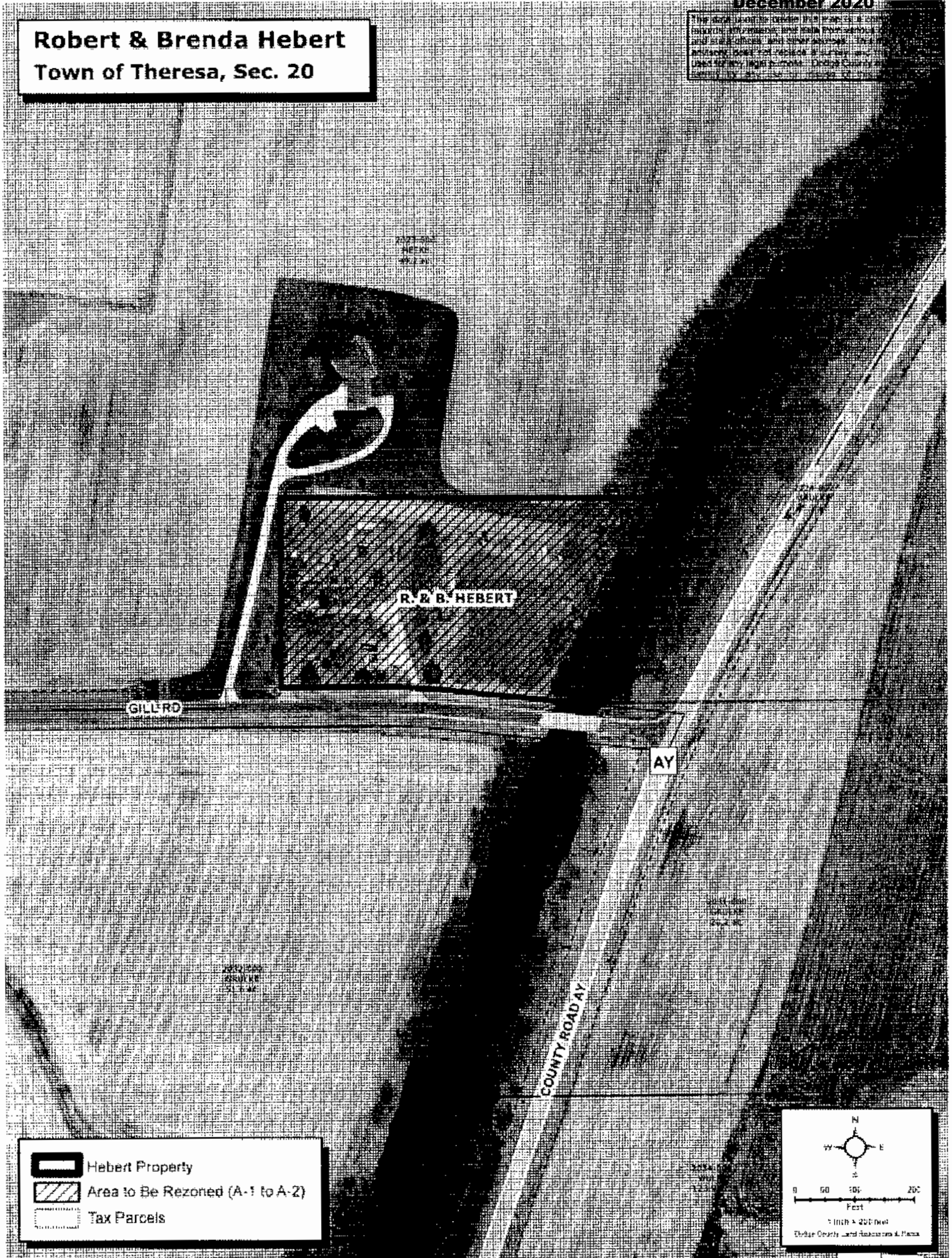
Land Resources and Parks Committee



December 2020

**Robert & Brenda Hebert**  
**Town of Theresa, Sec. 20**

This document is for informational purposes only. It is not intended to be used for any legal purposes. The information contained herein is not to be used for any legal purposes. The information contained herein is not to be used for any legal purposes. The information contained herein is not to be used for any legal purposes.





RESOLUTION NO. 20 - 48**Authorize the Acceptance of the Youth Justice Innovation Continuation Grant Award**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Department, with the support of the Dodge County Human Services and Health Board, and in collaboration with Fond du Lac, Sauk, and Columbia Counties ("Counties"), applied for and was awarded the Youth Justice Innovation Continuation Grant in the amount of Seventy Five Thousand Dollars (\$75,000) for the grant period of January 1, 2021 through December 31, 2021; and,

**WHEREAS**, the Counties applied for the grant with the purpose of continuing the consortium of the Counties to provide a Family Centered Therapy Program within the participating Counties through a contract with Lutheran Social Services of Wisconsin and Upper Michigan, Inc.; and,

**WHEREAS**, the collaborative application included a proposed funding allocation and an indication that the Counties would continue the consortium and equally share in the grant funding, if awarded; and,

**WHEREAS**, the Dodge County Human Services and Health Department will administer the grant funds in accordance with a Memorandum of Understanding signed by the Counties setting forth their respective obligations, understandings, roles and responsibilities with regard to the Youth Justice Innovation Grant funding and the Program said funding supports; and,

**WHEREAS**, the grant award results in revenues and expenses, in the amount of \$75,000, which revenues and expenses are budgeted in the 2021 Dodge County Human Services and Health Department Budget;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Human Services and Health Department is authorized to accept the grant, in the amount of \$75,000, and administer same consistent with the Memorandum of Understanding signed by the participating Counties.

All of which is respectfully submitted this 15<sup>th</sup> day of December, 2020.

**Dodge County Human Services and Health Board:**

Mary J. Bobholz  
Mary J. Bobholz

Timothy Kemmel  
Timothy Kemmel

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Naomi Kriewald  
Naomi Kriewald

Lois Auguston - by Phone  
Lois Auguston

Donald Hilgendorf  
Donald Hilgendorf

Jenifer Hedrick by Phone  
Jenifer Hedrick

Jennifer Keyes - by Phone  
Jennifer Keys

David Godshall - by Phone  
David Godshall

**FISCAL NOTE:** Expenditures of \$75,000 will be incurred for invoices from Lutheran Social Services. Dodge County will get 25% of the revenue for services to our residents and 75% of the revenue for services to other county residents as the fiscal agent for those counties. These values are already included in the adopted budget for 2021. Finance Committee review date: December 7, 2020. Chair initials: *AK*.

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** A Resolution authorizing the acceptance of the Youth Justice Innovation Grant award.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 15 2020

AYES	<u>31</u>	NOES	<u>0</u>
ABSENT	<u>2</u>		
ABSTAIN	<u>0</u>		

*Karen J. Gleson*  
County Clerk

RESOLUTION NO 20-49

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

## MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and to

WHEREAS, the Town Board of Emmet has adopted a town zoning ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of electors of the Town of Emmet held at the time of a regular annual town meeting, and

WHEREAS, a public hearing as to the proposed amendment to the town zoning of the Town of Emmet was held on Oct. 28, 2020 by the Town Zoning Board of the Town of Emmet and the proposed amendment to the Zoning Ordinance of the Town of Emmet having been adopted by the Town Board of the Town of Emmet.

THEREFORE, BE IT RESOLVED: that the amendment to the Town Zoning Ordinance of the Town of Emmet is hereby approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 15th day of December

WITNESSED AND APPROVED

DEC 15 2020

AYES 3 NOES 0  
ABSENT 0  
ABSTAIN 1

*Roxanne J. Wilson*  
County Clerk

*Allen Behl*

Allen Behl, Supervisor

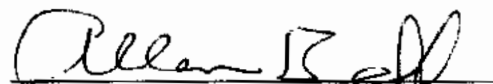
**REPORT** to Res. 20-49


TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of David and Judith Frohling requesting amendment of the Zoning Ordinance, Town of Emmet, Dodge County, Wisconsin, to rezone approximately 23.15-acres of land from the RD Rural Development Zoning District to the CC Convenience Commercial Zoning District in part of the NW ¼ of the SW ¼, Section 27, T09N, R15E, Town of Emmet for to allow for the future commercial development of this parcel and recommend approval of the resolution submitted by the Town of Emmet for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town Board has followed the proper procedures outlined in their Zoning Ordinance in order to approve the rezoning request.

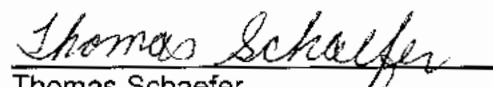
Respectfully submitted this 15th day of December, 2020

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufnager

  
Travis Schultz

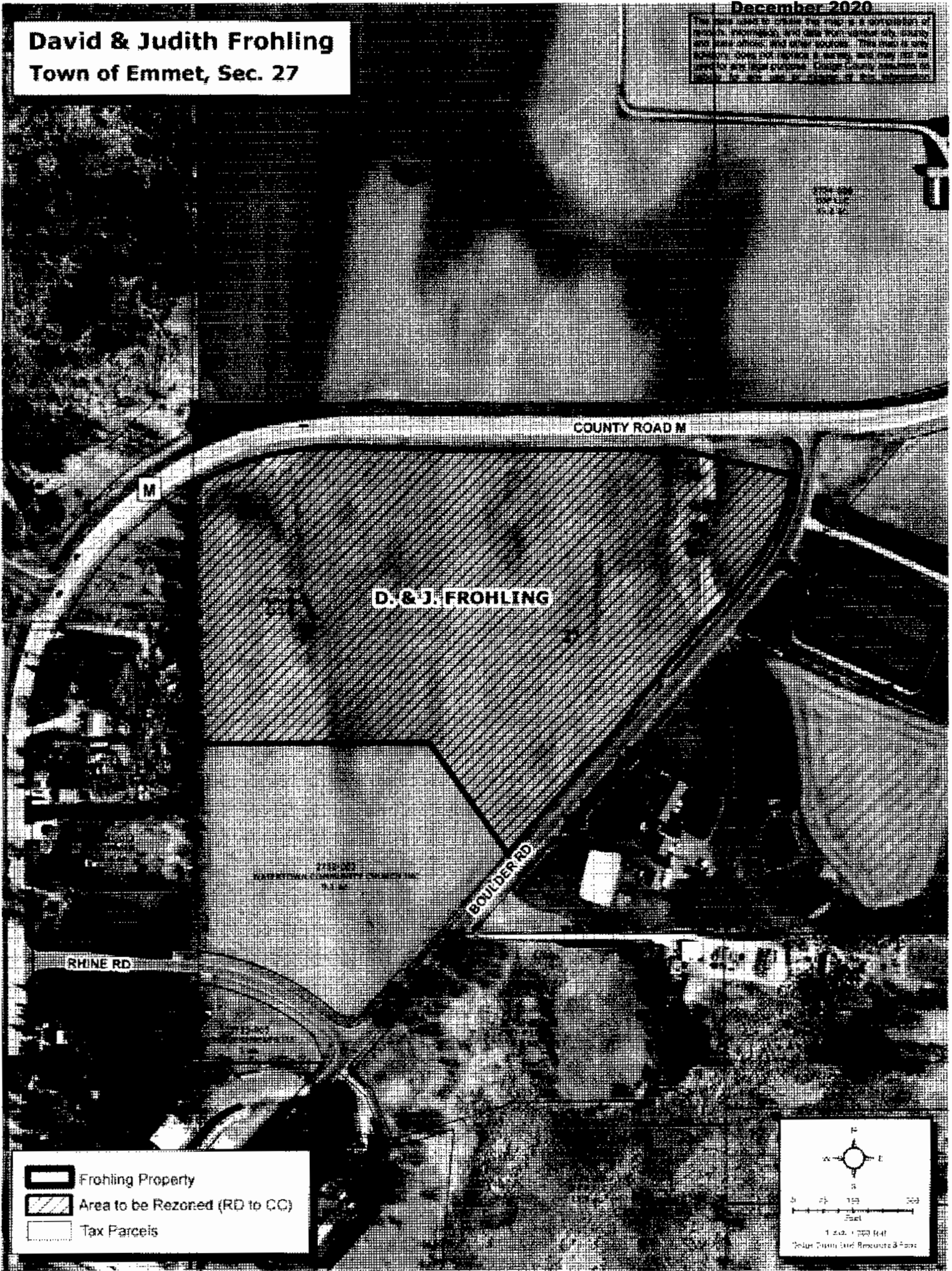
  
Thomas Schaefer




Land Resources and Parks Committee

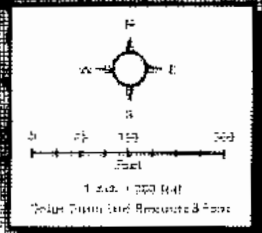
**David & Judith Frohling**  
**Town of Emmet, Sec. 27**

**December 2020**

The data used to create this map is a compilation of records, information, and data from various city, county and state offices and other sources. This map is only advisory. Does not indicate a survey, and may not be used for any legal purpose. Cassia County assumes no liability for any use or misuse of this information.



-  Frohling Property
-  Area to be Rezoned (RD to CC)
-  Tax Parcels



RESOLUTION NO. 20-50**Authorizing the Administration Building A/C Unit Replacement Project and Project Budget**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN.

**WHEREAS**, the Dodge County Building Committee ("Committee") has determined that the A/C unit for cooling the Administration Building is in need of replacement and has included same in the 2021-2024 Capital Improvement Plan, as *Replace 185 Ton A/C Unit Administration Building* (hereinafter "Project"); and,

**WHEREAS**, the Dodge County Physical Facilities Department engaged Angus Young Associates, Inc., of Janesville, Wisconsin, an engineering firm, to evaluate the A/C unit and develop specifications for its replacement; and,

**WHEREAS**, the Committee authorized the release of Request for Bids ("RFB") #PF 20-06 on or about October 27, 2020, requesting bids for the Project; and,

**WHEREAS**, a pre-bid meeting was conducted on November 3, 2020; and,

**WHEREAS**, three (3) bids were received and opened on November 24, 2020, as follows:

Vendor	Quotation
1901, Inc., Madison, WI	\$212,860
Sun Mechanical, Janesville, WI	\$250,000
Sure-Fire, Inc., Horicon, WI	\$194,900

; and,

**WHEREAS**, the bids were evaluated and the lowest responsive, responsible bidder was determined to be Sure-Fire, Inc.; and,

**WHEREAS**, the Committee recommends awarding the Project to Sure-Fire, Inc., in an amount not to exceed \$194,900; and,

**WHEREAS**, the Committee recommends establishing a total project budget of \$250,000 consisting of \$194,900 for equipment, installation, and related electrical and other work associated with the installation of the A/C Unit; installation of controls and related wiring to be performed by Johnson Controls; and, a ten percent (10%) contingency; and,

**WHEREAS**, the Project was planned for Year 2021 in the 2021-2024 Capital Improvement Plan, which plan was approved by the Dodge County Board of Supervisors on October 20, 2020, and the 2021 Budget on November 10, 2020; and,

**WHEREAS**, sales tax funds were budgeted by the Physical Facilities Department in its 2021 Budget to cover the cost of the Project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors, on the recommendation of the Building Committee, hereby approves the Project and authorizes the Physical Facilities Department to award the Project to Sure-Fire, Inc., in an amount not to exceed \$194,900; and,

**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that a total project budget of \$250,000 is authorized; and,

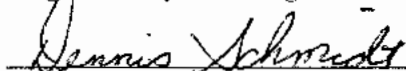
**BE IT FURTHER RESOLVED**, that the Dodge County Administrator and the Dodge County Clerk are authorized to enter into a contract with Sure-Fire, Inc., in the amount of \$194,900, for the Project, subject to review of said contract by the Dodge County Corporation Counsel; and,

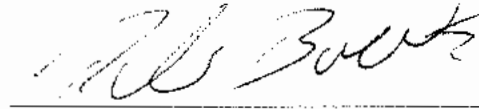
**BE IT FURTHER RESOLVED**, that the Dodge County Administrator and the Dodge County Clerk are authorized to enter into a contract with Johnson Controls for the controls, installation and related wiring, subject to the review of said contract by the Dodge County Corporation Counsel; and,

**BE IT FINALLY RESOLVED**, that upon properly presented Project invoices, the Dodge County Physical Facilities Director is authorized to make payment of such invoices.

All of which is respectfully submitted this 15<sup>th</sup> day of December, 2020.

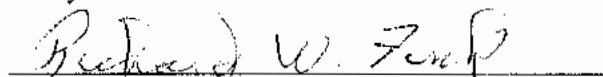
**Dodge County Building Committee:**


  
Dennis Schmidt

  
Rob Boelk

Cathy Houchin

Kevin Burnett

  
Richard Fink

**FISCAL NOTE:** \$250,000 is budgeted within Physical Facilities in A/C 100-10-80-8010-00000-06-586000 Capital Machinery for the expenditure. As noted, the Sales Tax Fund is budgeted to transfer up to \$250,000 for this project. Finance Committee review date: December 7, 2020. Chair initials: 

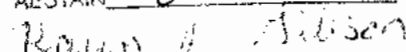
**Vote Required:** Majority of Members present

**Resolution Summary:** A resolution to authorize the Administration Building A/C Unit Replacement Project.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 15 2020

AYES 30 NOES 1  
ABSENT 0  
ABSTAIN 0

  
County Clerk

RESOLUTION NO. 20-51

**Resolution to Abolish the Position of *Director of Support Services* and  
Create the Position of *Social Services Director***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, at its meeting on November 4, 2020, the Health Facilities Committee ("Committee") received a presentation from the Clearview Administrator, which presentation described certain revisions to Clearview's organizational chart and the reasons therefor; and,

**WHEREAS**, the Committee has studied and analyzed staffing needs at Clearview; and,

**WHEREAS**, as a result of the presentation, the Committee recommends that the Dodge County Board of Supervisors abolish one filled, funded, full-time, benefited position of *Director of Support Services*, effective January 1, 2021; and,

**WHEREAS**, as a result of the presentation, the Committee also recommends that the Dodge County Board of Supervisors create one new, full-time, benefited position of *Social Services Director* at Clearview, effective January 1, 2021; and,

**WHEREAS**, a job description for the position of *Director of Support Services* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, a job description for the position of *Social Services Director* has been marked for identification as Exhibit "B", and has been attached hereto; and,

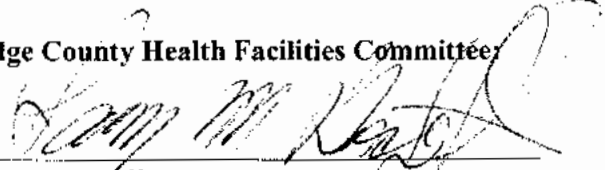
**WHEREAS**, sufficient funds have been appropriated in the 2021 Dodge County Budget to pay wages and fringe benefits for the proposed position of *Social Services Director* during calendar year 2021;

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes one filled, funded, full-time, benefited position of *Director of Support Services* at Clearview, effective January 1, 2021; and,

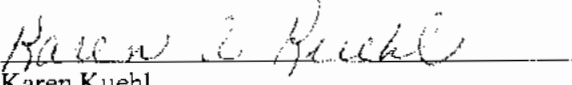
**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby creates one new, full-time, benefited position of *Social Services Director* at Clearview, effective January 1, 2021.


All of which is respectfully submitted this 15<sup>th</sup> day of December, 2020.


**Dodge County Health Facilities Committee**

  
Larry Bischoff

  
Dan Hilbert

  
Karen Kuehl

  
Mary Ann Miller

  
Lisa Derr



**FISCAL NOTE:** The net change in duties did not result in a change in classification, so there is no fiscal effect for Clearview. Finance Committee review date: December 7, 2020. Chair initials: LA.

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** A Resolution to abolish the position of Director of Social Services and create the position of Social Services Director at Clearview.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 13 2020

AYES	<u>12</u>	NAYS	<u>3</u>
ABSENT	<u>2</u>		
ABSTAIN	<u>0</u>		

Darren L. Huber  
County Clerk

<b>JOB TITLE:</b>	Director of Support Services	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Support Services	<b>REPORTS TO:</b>	Administrator Executive Director
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	10/16/17
<b>LABOR GRADE:</b>	Dodge County Twelve (12)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under general direction of the Administrator Executive Director, plans, directs and supervises the delivery of appropriate social services, activities and volunteer programming to residents and their families.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Makes recommendations for personnel, changes in organization/management of programs, and changes in program services.
2. Plans, directs and supervises social service, activities, volunteer programs and staff to achieve quality resident care.
3. Interviews, hires, evaluates, disciplines, and terminates departmental employees as required.
4. Develops and arranges for implementation of appropriate social services, activities, and for residents.
5. Ensures that social services and activities provided are in full compliance with county, state and federal ordinances, statutes, codes, policies, rules and regulations.
6. Participates in resident admissions transfer and discharge planning.
7. Reviews MCO/business associate contracts to clarify reporting procedures.
8. May provide direct services to residents.
9. Participates in budget planning and implementation.
10. Arranges for development of all necessary policies and procedures.
11. Acts as resident rights advocate by ensuring the facility complies with resident rights and provides in-service training to staff.
12. May serve as complaint investigator regarding allegations of resident rights violations.
13. Prepares and gives presentations both at Clearview and in the community regarding facility social services, activities and Clearview in general.
14. Plans, prepares and presents in-service training regarding social services and activities.
15. Regular attendance and punctuality required.
16. Performs related duties as may be required or assigned.
17. Services as the Grievance Officer.
18. Enhances family and resident relationships within the facility.
19. HIPAA Compliance for Clearview Campus.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of federal, state, and local laws, codes, and regulations concerning operation of programs/services associated with social services and activities.

Working knowledge and understanding of principles of human development and interaction.

Thorough knowledge of social service agency and activity's role within community.

Considerable knowledge of supervisory principles/practices.

Ability to plan, assign, supervise, and review work of professional, and technical staff.

Ability to assess resident needs, determine realistic goals, and to follow through with appropriate approaches to achieve these goals.

Ability to maintain effective working relationships with others.

Ability to communicate effectively.

Ability to develop, organize, and implement variety of programs.

Ability to train staff.

Ability to maintain confidentiality.

Ability to meet deadlines and concentrate on multiple activities.

Ability to mediate conflict resolutions.

Must meet the Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Master's degree in Social Work and five (5) years experience in a health care setting, preferably with significant supervisory responsibility, or equivalent combination of education and experience which provides necessary knowledge, skills, and abilities. Must have state certification as a Social Worker.

**WORKING CONDITIONS**

Office and long-term care facility environment.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*)

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

<b>JOB TITLE:</b>	Director of Social Services	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Social Services	<b>REPORTS TO:</b>	Administrator Executive Director
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under general direction of the Administrator Executive Director, plans, directs and supervises the delivery of appropriate social services programming to residents and their families.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Makes recommendations for personnel, changes in organization/management of programs, and changes in program services.
2. Plans, directs and supervises social service programs and staff to achieve quality resident care.
3. Interviews, hires, evaluates, disciplines, and terminates departmental employees as required.
4. Develops and arranges for implementation of appropriate social services and for residents.
5. Ensures that social services provided are in full compliance with county, state and federal ordinances, statutes, codes, policies, rules and regulations.
6. Participates in resident admissions transfer and discharge planning.
7. Reviews MCO/business associate contracts to clarify reporting procedures.
8. May provide direct services to residents.
9. Participates in budget planning and implementation.
10. Arranges for development of all necessary policies and procedures.
11. Acts as resident rights advocate by ensuring the facility complies with resident rights and provides in-service training to staff.
12. Serves as complaint investigator regarding allegations of resident rights violations. Prepares and submits reports to appropriate regulatory agencies.
13. Prepares and gives presentations both at Clearview and in the community regarding facility social services, activities and Clearview in general.
14. Plans, prepares and presents in-service training regarding social services.
15. Serves as HIPAA privacy officer responsible for reporting breaches of resident's personal health information.
16. Serves as grievance officer and ensures appropriate follow-up on resident and family concerns.
17. Regular attendance and punctuality required.
18. Performs related duties as may be required or assigned.
19. Enhances family and resident relationships within the facility.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of federal, state, and local laws, codes, and regulations concerning operation of programs/services associated with social services.

Working knowledge and understanding of principles of human development and interaction.

Thorough knowledge of social service role within community.

Considerable knowledge of supervisory principles/practices.

Ability to plan, assign, supervise, and review work of professional, and technical staff.

Ability to assess resident needs, determine realistic goals, and to follow through with appropriate approaches to achieve these goals.

Ability to maintain effective working relationships with others.

Ability to communicate effectively.

Ability to develop, organize, and implement variety of programs.

Ability to train staff.

Ability to maintain confidentiality.

Ability to meet deadlines and concentrate on multiple activities.

Ability to mediate conflict resolutions.

Must meet the Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Master's degree in Social Work and five (5) years experience in a health care setting, preferably with significant supervisory responsibility, or equivalent combination of education and experience which provides necessary knowledge, skills, and abilities. Must have state certification as a Social Worker.

**WORKING CONDITIONS**

Office and long-term care facility environment.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 20-52

**Resolution to Abolish the Positions of *Medical Director* and *Assistant Administrator* and Create the Positions of *Activities Director* and *Inservice Coordinator* at Clearview**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, at its meeting on November 4, 2020, the Health Facilities Committee (“Committee”) received a presentation from the Clearview Administrator, which presentation described certain revisions to Clearview’s organizational chart and the reasons therefor; and,

**WHEREAS**, the Committee has studied and analyzed staffing needs at Clearview; and,

**WHEREAS**, as a result of the presentation, the Committee recommends that the Dodge County Board of Supervisors abolish the following positions at Clearview, effective January 1, 2021:

1. Abolish one filled, funded, full-time, benefited position of *Medical Director*; and,
2. Abolish one filled, funded, full-time, benefited position of *Assistant Administrator*; and,

**WHEREAS**, the position of *Medical Director* is currently filled by two part-time, salaried, *Medical Directors* with full-time benefits; and,

**WHEREAS**, as a result of the presentation, the Committee also recommends that the Dodge County Board of Supervisors create the following positions at Clearview, effective January 1, 2021:

1. Create one new, full-time, benefited position of *Activities Director*; and,
2. Create one new, full-time, benefited position of *Inservice Coordinator*; and,

**WHEREAS**, a job description for the position of *Medical Director* has been marked for identification as Exhibit “A”, and has been attached hereto; and,

**WHEREAS**, a job description for the position of *Assistant Administrator* has been marked for identification as Exhibit “B”, and has been attached hereto; and,

**WHEREAS**, a job description for the proposed position of *Activities Director* has been marked for identification as Exhibit “C”, and has been attached hereto; and,

**WHEREAS**, a job description for the proposed position of *Inservice Coordinator* has been marked for identification as Exhibit “D”, and has been attached hereto; and,

**WHEREAS**, as a result of the presentation, the Committee also recommends that effective immediately, the Clearview Administrator contract for the services of a *Medical Director* and any associated professional services; and,

**WHEREAS**, sufficient funds have been appropriated in the 2021 Dodge County Budget to pay wages and fringe benefits for the proposed positions of *Activities Director* and *Inservice Coordinator*, and a contracted *Medical Director*, during calendar year 2021;

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes the following positions at Clearview, effective January 1, 2021:

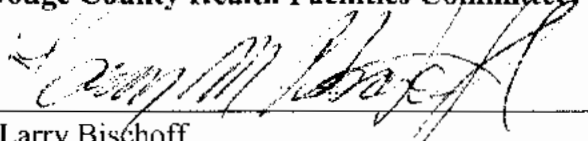
1. Abolishes one filled, funded, full-time, benefited position of *Medical Director*; and,
2. Abolishes one filled, funded, full-time, benefited position of *Assistant Administrator*; and,

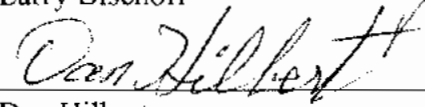
**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following positions at Clearview, effective January 1, 2021:

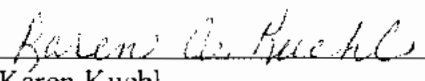
1. Creates one new, full-time, benefited position of *Activities Director*; and,
2. Creates one new, full-time, benefited position of *Inservice Coordinator*.


All of which is respectfully submitted this 15<sup>th</sup> day of December, 2020.

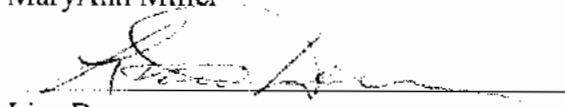
**Dodge County Health Facilities Committee:**


  
Larry Bischoff

  
Dan Hilbert

  
Karen Kuehl

  
MaryAnn Miller

  
Lisa Derr

**FISCAL NOTE:** Wages and benefits would be decreasing by \$277,812, contracted services would increase by \$863, and insurance premiums would decrease by \$6,682. The net decrease in expenses would be \$283,631. It is not anticipated this would have an effect on related revenues. Finance Committee review date: December 7, 2020. Chair initials: 

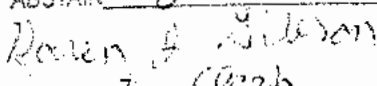
**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** A Resolution to abolish the positions of *Medical Director* and *Assistant Administrator* and create the positions of *Activities Director* and *Inservice Coordinator* at Clearview.

DODGE COUNTY BOARD

DEC 15 2020

AYES 28 NOES 3  
ABSENT 2  
ABSTAIN 0

  
County Clerk

<b>JOB TITLE:</b>	Medical Director	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Administration	<b>REPORTS TO:</b>	Administrator Executive Director
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	January 18, 1999
<b>LABOR GRADE:</b>	Miscellaneous – Forty-six (46)	<b>REVISED:</b>	1/2/01; 10/23/18

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Administrator Executive Director, under limited supervision, responsible for medical services provided at Clearview and serves as the principle primary physician for residents and participants of Clearview. The Medical Director collaborates with the facility leadership, staff, other practitioners, and consultants to develop, implement, and evaluate resident care policies and procedures that reflect current standards of practice and the coordination of facility wide medical care.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Serves as attending physician for all residents and participants of Clearview unless the resident or legal representative chooses to utilize another appropriate and licensed attending physician.
2. Provides all required physician services in the nursing home in accordance with HFS 132, HFS 134 Wisconsin Statutes F-Tags and W-Tags. Devotes as much time as necessary to assure compliance with applicable state and federal codes.
3. The Medical Director addresses issues related to coordination of medical care identified through the facility's Quality Assessment and Assurance Committee and Quality Assurance Program to the activities related to the coordination of care.
4. Address and resolve concerns and issues between the physicians, healthcare practitioners, and facility staff.
6. Educates residents, families, guardians and employees regarding medical issues.
9. Helps facilitate and responds to federal and state surveys.
10. Participates in public relations and marketing the facility to physicians.
11. Oversees coordination of medical care in the facility, monitors the clinical care of other attending physicians and intervenes as needed on behalf of residents or facility administration.
12. Responsible for systems to ensure that other licensed practitioners (e.g. Nurse Practitioners) who may perform physician delegated tasks within the regulatory requirement within the scope of practice as defined by the State Law.
13. In an emergency, assumes temporary responsibilities for the care of a resident if the attending physician is not available.
14. Provide pre-employment physicals.
15. Ensures residents and facility have primary attending and backup physician coverage.
16. Regular attendance and punctuality required.
17. Performs other related duties as may be required or assigned.

**KNOWLEDGE, SKILLS, AND ABILITIES**

Qualified as a physician with the knowledge of geriatric medicine.

Must exhibit an interest in geriatrics, the developmentally disabled, head injury, dementia, and behavioral health.

Ability to establish and maintain positive working relationships with staff, residents, resident representatives, community representatives, etc.

Must observe all facility policies, rules and regulations and in-service training requirements, and participate in continuing education programs as necessary to remain qualified in the duties listed above.

Must remain eligible for appropriate liability insurance, as well as Medicare and Medicaid billing.

Must be in an on-call status at all times for medical emergencies.

Excellent verbal and written communication skills.

**EDUCATION AND EXPERIENCE**

Must retain a valid, unrestricted license as a physician in the State of Wisconsin. Have formal training in geriatrics or have at least one year's experience in the practice of medicine with an emphasis on geriatric care. Must be eligible for admission privileges to the Beaver Dam Community Hospital. Board certification in internal medicine is preferred.

**WORKING CONDITIONS**

Residential long-term care facility environment with exposure to infectious agents and potentially violent residents.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

<b>JOB TITLE:</b>	Assistant Administrator - Clearview	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Administration	<b>REPORTS TO:</b>	Administrator
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	6/13/17
<b>LABOR GRADE:</b>	Dodge County Fourteen (14)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Clearview Administrator, assists Administrator in overall management and operations of Clearview Campus. Assists Clearview Administrator to ensure Clearview and Assisted Living Areas are in compliance with all State/Federal Codes. This position works independently in determining work priorities, methods and projects, having a high degree of discretion in performing job functions while communicating extensively to the Clearview Administrator on status, challenges and identifying opportunities. Assumes the duties and responsibilities of the Administrator in his/her absence.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Supervises and directs Clearview Department Heads as determined by the Administrator.
2. Supervises and coordinates all campus consultants and contracts as determined by the Administrator.
3. Recommends, monitors and implements revisions or develops new program planning, policy/procedure development, problem solving, and short and long-term goal setting in compliance with county, state and federal guidelines.
4. Is a member of a variety of campus and county committees and acts as a chairperson for these committees at Clearview to develop new programs.
5. Recommends, monitors and implements revisions or develops new policies and operation procedures related to the county, state and federal guidelines. Coordinates revisions of policies with appropriate personnel and secures necessary approvals.
6. Maintains residents' rights and confidentiality of resident information; Reviews and reports all suspected cases of resident abuse to the Resident Rights Committee.
7. Monitors and inspects buildings and grounds regularly to determine necessary repairs, communicate to Environmental Services any requests for maintenance. Reports all incidents, accidents, damage and other significant items to the Clearview Administrator
8. Assumes duties of the Administrator as directed and when Clearview Administrator is absent.
9. Makes recommendations to Administrator on capitol budget purchases for direct and indirect services and establishes and maintains internal control of capital equipment for Assisted Living and Clearview campus.
10. Assists and develops in-service topics with Clearview Administrator and Clearview department heads.
11. Represents Clearview in a positive and professional manner at all times.
12. Regular attendance and punctuality required.
13. Performs related duties as may be required or assigned including assuming responsibility of the Clearview Campus operations and management in the absence of the Administrator including 24-hour on-call coverage.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of specialized principles and practices of facility administration including clinical, personnel, and support services.

Knowledge of state and federal nursing home regulations and Wisconsin long term care system

Knowledge of governmental procedures, and of Dodge County organization, policies and procedures.

Ability to plan, supervise, and review work of clinical service and support service department heads.

Ability to establish and maintain a positive working relationship with co-workers, residents, resident representatives, community representatives, news media, related agencies, etc.

Ability to effectively present facts, recommendations, and alternative courses of action.

Ability to analyze and exercise sound judgment in arriving at conclusions.

Ability to independently make decisions and adapt to unforeseen circumstances

Excellent written and oral communication skills

Must have flexibility to adjust work schedule to meet resident, staffing and/or facility needs

Must meet requirements of Dodge County Driver Qualification Policy

**EDUCATION AND EXPERIENCE**

Four (4) year Bachelor's degree in health services administration or related field. Five years of supervisory or administrative experience, preferably in a health care setting. Wisconsin license as Nursing Home Administrator required or having successfully completed within six months of starting the position. Master's Degree preferred.

**WORKING CONDITIONS**

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasionally working under distractions and difficult circumstances.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



<b>JOB TITLE:</b>	Director of Activities	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Activities	<b>REPORTS TO:</b>	Administrator Executive Director
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under general direction of the Administrator Executive Director, plans, directs and supervises the delivery of appropriate life enrichment activities and volunteer programming to residents and their families.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Makes recommendations for personnel, changes in organization/management of programs, and changes in program services.
2. Plans, directs and supervises activities, cosmetology, volunteer programs and staff to achieve quality resident care.
3. Interviews, hires, evaluates, disciplines, and terminates departmental employees as required.
4. Develops and arranges for implementation of appropriate activities and cosmetology services for residents.
5. Ensures that social services and activities provided are in full compliance with county, state and federal ordinances, statutes, codes, policies, rules and regulations.
6. May provide direct services to residents.
7. Participates in budget planning and implementation.
8. Arranges for development of all necessary policies and procedures.
9. Prepares and gives presentations both at Clearview and in the community regarding facility activities and volunteering opportunities available at Clearview.
10. Plans, prepares and presents in-service training regarding activities.
11. Regular attendance and punctuality required.
12. Performs related duties as may be required or assigned.
13. Enhances the life enrichment needs and quality of life of residents within the facility.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of federal, state, and local laws, codes, and regulations concerning operation of programs/services associated with activities.

Working knowledge and understanding of principles of human development and interaction.

Thorough knowledge of social activity's role within community.

Considerable knowledge of supervisory principles/practices.

Ability to plan, assign, supervise, and review work of professional, and technical staff.

Ability to assess resident needs, determine realistic goals, and to follow through with appropriate approaches to achieve these goals.

Ability to maintain effective working relationships with others.

Ability to communicate effectively.

Ability to develop, organize, and implement variety of programs.

Ability to train staff.

Ability to maintain confidentiality.

Ability to meet deadlines and concentrate on multiple activities.

Ability to mediate conflict resolutions.

Must meet the Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Bachelor's prepared Certified Therapeutic Recreation Specialist and five (5) years experience in a health care setting, preferably with significant supervisory responsibility, or equivalent combination of education and experience which provides necessary knowledge, skills, and abilities.

**WORKING CONDITIONS**

Office and long-term care facility environment.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



## DODGE COUNTY JOB DESCRIPTION

2020: \$32.43 - \$42.18; 2021 \$29.17 - \$39.38

<b>JOB TITLE:</b>	Inservice Coordinator	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Nursing	<b>REPORTS TO:</b>	Director of Nursing Services
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Eleven (11)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Director of Nursing Services, responsible for Nurse Aide Certification training, campus wide staff training, Quality Assurance, serves as Corporate Compliance Officer.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Coordinates campus-wide Corporate Compliance Program and serves as Clearview's Corporate Compliance Officer.
2. Participates with other professional staff in solving problems and developing/implementing resident care policies and procedures.
3. Works with campus management team to develop and implement campus-wide training needs.
4. Coordinates campus-wide Quality Assurance and Process Improvement program.
5. Responsible to work as RN Supervisor, Team Leader or Director of Nursing Services in staffing emergencies.
6. Observes and evaluates nursing care while making routine nursing rounds.
7. Assists with mediations of conflict resolution between individuals and groups.
8. Conducts, attends and/or participates in nursing and facility meetings.
9. Coordinates and teaches Certified Nursing Assistant (CNA) classes.
10. Provides basic orientation to new employees.
11. Attends all mandatory in-services.
12. Participates in resident and facility emergencies.
13. Represents Clearview in a positive and professional manner at all times at work.
14. Regular attendance and punctuality required.
15. Performs related duties as may be required or assigned including 24-hour on-call coverage.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of nursing care processes.  
 Knowledge of all applicable state/federal standards relating to the position.  
 Knowledge of leadership, management and supervisory theory, practices and procedures.  
 Ability to communicate effectively.  
 Ability to establish and maintain effective working relationships.  
 Ability to review work of professional and technical staff.  
 Ability to perform a variety of nursing procedures safely and competently.  
 Knowledge of and ability to comply with policies and procedures.  
 Must have flexibility to adjust work schedule to meet resident, staffing or facility needs.

**EDUCATION AND EXPERIENCE**

Four (4) year BSN degree from recognized school of nursing preferred with experience in restorative, psychiatric or geriatric nursing; licensure as Registered Professional Nurse in Wisconsin, and three (3) years prior nursing and supervisory experience. A combination of education and experience which provides the necessary knowledge, skills and abilities may be considered. Must be certified as a Train the Trainer or equivalent program per State regulations within orientation period. C.P.R certification required

**WORKING CONDITIONS**

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**  
**DATE:**  
**SUPERVISOR SIGNATURE:**  
**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**  
**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

## RESOLUTION NO. 20-53

**Resolution Adopting Updated All-Hazards Mitigation Plan**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

**WHEREAS**, Dodge County recognizes the threat that natural hazards pose to people and property; and,

**WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and,

**WHEREAS**, an updated, adopted *All-Hazards Mitigation Plan* is required by the Federal Disaster Mitigation Act of 2000 as a condition of future grant funding for mitigation projects; and,

**WHEREAS**, Dodge County participated jointly in the planning process with other local units of government within Dodge County to update the *All-Hazards Mitigation Plan*, which was made available for review and comment pursuant to Public Notice, and a copy of which will reside permanently in the Dodge County Emergency Management Office; and,

**WHEREAS**, the Dodge County Executive Committee recommends that the Dodge County Board of Supervisors adopt the updated *All-Hazards Mitigation Plan* as the official *All-Hazards Mitigation Plan* (plan update – August 2020) for Dodge County; and,

**WHEREAS**, after the updated *All-Hazards Mitigation Plan*, has been adopted by the Dodge County Board of Supervisors and local units of government, it will be submitted to the Division of Wisconsin Emergency Management and Federal Emergency Management Agency, and is subject to modification thereby as part of the review and approval process; and,

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the updated *All-Hazards Mitigation Plan* as may be modified by the Division of Wisconsin Emergency Management and Federal Emergency Management Agency, as the official *All-Hazards Mitigation Plan* for Dodge County; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Emergency Management Director is hereby authorized and directed to submit, on behalf of the participating municipalities, and upon its adoption by all such municipalities, the adopted, updated *All-Hazards Mitigation Plan* to the Division of Wisconsin Emergency Management and Federal Emergency Management Agency for final review and approval; and,

**BE IT FINALLY RESOLVED**, that minor changes to be made to the adopted, updated *All-Hazards Mitigation Plan* upon advice from the Division of Wisconsin Emergency Management and Federal Emergency Management Agency will not require re-adoption of this Resolution.

All of which is respectfully submitted this 15th day of December, 2020.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

Dan Hilbert  
Dan Hilbert

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Joseph Marsik  
Joseph Marsik

David Frohling  
David Frohling

Jeffrey Schmitt  
Jeffrey Schmitt

Thomas Schaefer  
Thomas Schaefer

**FISCAL NOTE:** There is no fiscal effect for the adoption other than de minimis expenditures such as postage.  
**Finance Committee review date:** December 7, 2020. **Chair initials:** RF.

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution Adopting Updated All-Hazards Mitigation Plan.

RECEIVED

DEC 16 2020

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

Karen J. Gibson  
County Clerk

RESOLUTION NO. 20-54

**Authorize 2021 Labor Agreement Between Dodge County and Dodge County  
Sheriff's Office Sworn Employees, Local 120**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

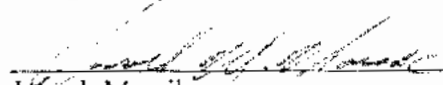
**WHEREAS**, labor negotiations have been conducted by the Dodge County Human Resources and Labor Negotiations Committee, with the Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., and,

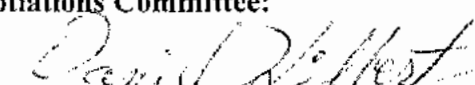
**WHEREAS**, these negotiations have resulted in a one (1) year contract between Dodge County and the Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., which agreement has been reduced to a written tentative agreement titled, *Labor Agreement Between Dodge County and Sheriff's Office Sworn Employees, Local 120, January 1, 2021 to December 31, 2021*, as Exhibit "A";

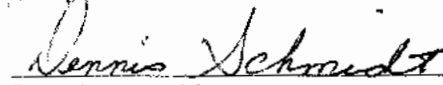
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Human Resources and Labor Negotiations Committee and the Dodge County Human Resource Director are hereby authorized and directed to execute a written contract with Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., titled, *Labor Agreement Between Dodge County and Sheriff's Office Sworn Employees, Local 120, January 1, 2021 to December 31, 2021*, as Exhibit "A".

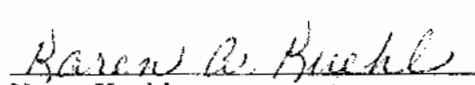
All of which is respectfully submitted this 15<sup>th</sup> day of December, 2020.

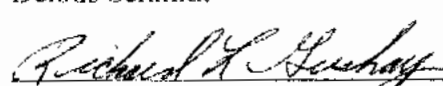
**Dodge County Human Resources and Labor Negotiations Committee:**

  
Joseph Marsik

  
Daniel Hilbert

  
Dennis Schmidt

  
Karen Kuehl

  
Richard Greshay

AYES 31  
ABSENT 3

NOES 0

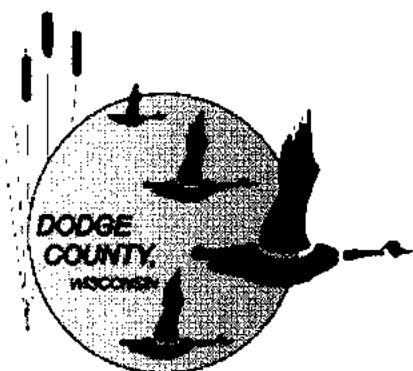
*Renee Wilson  
County Clerk*

**FISCAL NOTE:** The total fiscal effect of the proposed contract is \$56,330 including regular wages, overtime pay, Social Security taxes, and retirement system contributions, as detailed on Exhibit "B", attached to the resolution. The adopted budget included \$25,000 for the settlement of the sworn labor contract with the assumption that the cost of living increase would be effective July 1<sup>st</sup>, in order to be consistent with the implementation of the McGrath compensation pay grades. This \$25,000 will be transferred from the General Revenues to the Sheriff Department. The variance of \$31,330 is being included in the Sheriff budget as a contra-revenue at this time. The Sheriff's Office will continue to monitor its budget during 2021. Should it be determined by July of 2021 that the \$31,330 cannot be absorbed in the 2021 budget, this topic will be added to the July Finance Committee agenda for action. Finance Committee review date: December 7, 2020. Chair initials: *RG*.

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution authorizing the 2021 Labor Agreement between Dodge County and Dodge County Sheriff's Office Sworn Employees, Local 120.

Exhibit "A"



**LABOR AGREEMENT**

**Between**

**DODGE COUNTY**

**and**

**DODGE COUNTY SHERIFF'S OFFICE SWORN EMPLOYEES  
Local 120, Labor Association of Wisconsin**

**January 1, ~~2021~~2020 to December 31, ~~2021~~2020**

# ARTICLE I

## AGREEMENT/INTRODUCTION

This agreement entered into effect the 1st day of January, 2020, by and between the County of Dodge, Wisconsin, hereinafter referred to as the "Employer" and the Dodge County Sheriff's Office Sworn Employees, Local 120 of the Labor Association of Wisconsin, hereinafter referred to as "Association".

WHEREAS, it is intended that the following Agreement shall be an implementation of the provisions of Section 111.77 of the Wisconsin Statutes, consistent with that legislative authority, which devolves upon the County of Dodge, the statutes and, insofar as applicable, the rules and regulations relating to or promulgated by the Civil Service Ordinance.

WHEREAS, both of the parties to this Agreement are desirous of protecting and promoting the interests of the general public and of reaching an amicable understanding with respect to the Employer/ Employee relationship which exists between them and to enter into an Agreement covering rates of pay, hours of work and conditions of employment.

NOW, THEREFORE, the parties hereto reached the following Agreement:

# ARTICLE II

## RECOGNITION AND DUES DEDUCTION

2.1 The ~~EmployerCounty~~ agrees to deduct monthly dues in the amount certified by the Labor Association of Wisconsin (Association) from the pay of employees who individually sign a dues deduction authorization form provided by the ~~EmployerCounty~~ where the Employee is knowingly and affirmatively consenting to the deduction of dues from the employee's paycheck, including any ~~Local~~ Association dues which the employee has authorized to be deducted in conjunction with the Association dues.

2.2 The Employer will deduct dues pursuant to this Agreement as follows.

2.21 It shall be the employee's responsibility to sign the dues deduction authorization form and provide the signed form to the ~~EmployerCounty~~ and Association no less than 30 days prior to the date in which dues deductions are to commence. The ~~EmployerCounty~~ shall deduct the combined dues amount each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the Association or ~~Local Association~~ if applicable. With respect to newly hired employees, such deductions will commence in the month following completion of the probationary period.

2.22 Authorization of dues deduction by a member may be revoked upon notice in writing to the Employer County, Association, or to the Local Association and with the understanding that the deduction will cease as reasonably as practical after receipt of written notice of revocation.

2.23 No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with either the Association or local Association Constitution and By-Laws. No employee shall be denied membership because of race, creed, color, sex or other legally protected class status.

2.24 It is expressly understood and agreed that Association and the Local Association will refund to the Employer County or the employee involved any dues erroneously deducted by the Employer County and paid to Association and/or the Local Association. The Association and the Local Association shall indemnify and hold the Employer County harmless against any and all third-party claims, demands, suits, order, judgments or any other forms of liability against or incurred by the Employer County, including all costs of defense and attorney's fees, which may arise out of action taken or not taken by the Employer's County's compliance with this Article.

### ARTICLE III MANAGEMENT RIGHTS

3.1 Except as hereinafter provided, the Employer shall have the sole and exclusive right to determine the number of Employees to be employed, the duties of each of these Employees, the nature and place of their work and all other matters pertaining to the management and operation of the Employer County, including the hiring, promoting, transferring, demoting, suspending or discharging for cause of any Employee. This shall include the right to assign and direct Employees, to schedule work and to pass upon the efficiency and capabilities of the Employees and the Employer may establish and enforce reasonable work rules and regulations. Further, to the extent that rights and prerogatives of the Employer are not explicitly granted to the Association or Employees, the Employer retains such rights. However, the provisions of this Section shall not be used for the purpose of undermining the Association or discriminating against any of its members.

### ARTICLE IV CONDUCT OF BUSINESS

4.1 The Association shall keep the Employer informed in writing of its selection of the Executive Board officers and members who are qualified to represent the Association.

4.2 The Association agrees to conduct its business off the job, except as hereinafter provided. This Article shall not operate in any manner that would prevent a steward from the proper investigation and processing of any grievance in accordance with the procedures outlined in this Agreement or to prevent certain routine, reasonable business such as the posting of the Association notices and bulletins.

4.3 The Employer hereby agrees that reasonable time spent in the investigation, processing and presentation of grievance during regular working hours shall not be deducted from the pay of delegated representatives of the Association. "Reasonable time" for these purposes shall be up to one (1) hour approximately fifteen (15) minutes to one-half (1/2) hour per grievance and shall be inclusive of one (1) Association official and grievant.

4.4 A member of the Association Bargaining Committee who attends any schooling sponsored by the Association shall be granted leave time.

This shall include only one (1) member per division at any one time and only upon two (2) weeks prior notice to the Employer. Such time off shall be without pay and shall not exceed five (5) days per year.

4.5 Business agents or representatives of the Association having business with the officers Officers of the Executive Board or individual members of the Association may confer with such officers or members during the course of the workday for reasonable periods of time as above defined, provided that notice is first given to the supervisor immediately in charge of such officers or member.

4.6 The Employer agrees to provide and allow the Association use of bulletin board space in a designated area in the work location.

~~4.6.7~~ Bargaining committee members shall be allowed time off for contract negotiations without loss of straight time pay up to a total maximum of thirty-six (36) hours, if negotiating sessions fall under the employee's work shift, subject to call.

## ARTICLE V HOURS OF WORK AND OVERTIME

### 5.1 Workday

The regular workday shall consist of eight (8) consecutive hours.

### 5.2 Work Schedule

The regular work schedule shall consist of four (4) consecutive workdays; followed by two (2) consecutive days off. This cycle shall then be repeated.



5.21 An Institution Detective shall work Monday through Friday.

- i. Detectives. Detectives may be assigned an alternative work schedule of five days on shift two days off shift or a shift rotating five days on shift, two days off shift, five days on shift, two days off shift, four days on shift, three days off shift in variants thereof (for example, 5-2, 4-3, 5-2, or 4-3, 5-2, 5-2). Detectives assigned to the 5-2 schedule or rotating shift schedule shall be scheduled to a normal work schedule with hours beginning and ending between 7:00 a.m. and 6:00 p.m. and subject to flexing between these hours. Detectives shall be scheduled off for holidays on Employer County recognized holidays and shall be subject to call back on a rotation coverage schedule during holidays and off days based on Department policy and with a response time not to exceed one hour. A ~~rotation~~ rotating call in schedule shall be created for weekend and holiday coverage, and employees may trade coverage responsibility after providing notice to the Lieutenant of Detectives. Weekday coverage shall be subject to the all call process. The ~~rotation call in~~ coverage schedule shall include the ability for Detectives to select off days, in increments of two consecutive days at a time, in order based on seniority. Prior to the end of the Detective's shift for the week, the Detective shall inform the Lieutenant of Detectives or designee of the Detective's availability during off days. Holiday ~~call in~~ coverage shall be selected based upon bargaining unit ~~on classification~~ seniority. Detectives shall receive call-in pay at a rate of two hours of overtime pay (which can be converted to compensatory time) for calls for investigative services during off-duty hours that will result in the Detective being assigned to the complaint and possible follow up at a later time. When the Detective responds to the scene or takes over the case, normal overtime compensation shall apply. All such overtime shall be subject to approval by the supervisor on duty.
- ii. Specialized Unit Assignments. Employees shall not be ordered/mandated to be a part of any "Specialized Unit" on a permanent basis without the Employee's approval. However, where an immediate need is determined by management, management reserves the right to assign an employee to the "Specialized Unit" on a temporary basis. Employees who are current members of "Specialized Unit" shall have the ability to resign their position on that unit and that resignation will be accepted at reasonable time as determined by mutual agreement between the employee and management. Employees assigned to

a specialized unit, such as SWAT, CIT, Fatal Vision, K-9, Cadet Advisors, Community Outreach, Victim Impact Panel, Instructors, Citizens Academy, Interdiction, Rec Patrol, Honor Guard, Town Liaisons, or Fair, shall be subject to the following provisions when performing work in the specialized unit assignment. With approval of a supervisor, the employee shall adjust the employee's work schedule to accommodate work related to the specialized unit assignment so that work can be performed at straight time. Response to an activation of the specialized unit for an emergency call-in shall be at the overtime rate if the employee is not scheduled to work or flexing the work schedule to accommodate work related to the specialized unit assignment. With approval of a supervisor, specialized unit assignment work may be performed outside of scheduled work time at straight time. All training time pertaining to the specialized unit assignment shall be at straight time. Hours worked shall continue to be subject to overtime under applicable law for hours worked in excess of 171 hours in a 28 day work period.

5.22 Transport officers will work eighty (80) hours biweekly with eight (8) hour call out notice and shifts will be flexible.

5.23 All present shift schedules will be maintained. Any changes will be by negotiated agreement between management and the Association. If agreement cannot be reached, changes will not be implemented.

5.24 Swat Team members shall be paid three hundred (\$300.00) dollars per year for their services on this special squad.

5.25 Employees assigned to train new employees shall receive an additional one dollar and twenty-five cents (\$1.25) per hour for hours worked as a Field Training Officer.

### 5.3 Time and One-Half

Employees shall receive one and one-half (1-1/2) times their straight time hourly rate for all hours worked in excess of their normal, regular scheduled workday except for the following:

5.31 Any Employee who works for more than eight (8) hours in any twenty-four (24) hour period at his/her own request and who is not required to do so by the Employer shall not be entitled to overtime for such work.

5.32 Officers participating in the One on One Squad Program may be called to duty one (1) hour prior to and held over one (1) hour after their scheduled shift at their straight time rate.

5.33 **Continuation of Duty** - If a One on One officer, while working regularly scheduled shift, is given an assignment that would require him/her to work beyond their normal shift, hours will be eligible for overtime pay. This shall not apply to assignments that are anticipated to be less than one hour in duration, for example, escorts, special traffic enforcement, traffic control or prisoner transports.

5.34 Compensatory time may be accumulated into a running account up to a maximum of two hundred forty (240) hours each year. All hours accumulated above the maximum will be paid out on the next appropriate check. All compensatory time accounts will be paid out to the Employees on the last paycheck date in December and/or compensatory time must be scheduled for and used on or before December 31st of each year in order to bring the compensatory time accounts to zero. Employees will not be allowed to earn any compensatory time in the month of December and will be paid.

#### 5.4 **Call-In**

Employees that respond to recall by the Sheriff or designated department head to work outside of the regular schedule shall receive a minimum of two (2) hours at time and one half (1-1/2).

5.41 Call-in pay does not apply to hours worked consecutively prior to or subsequent to the Employee's regular schedule of hours. Consecutive hours prior to and after the Employee's regular schedule of hours shall be considered no more than two (2) hours before or after said shift.

5.42 Employees, upon request, may start their shift earlier or later than normally assigned upon mutual agreement of the Employer and Employee; and in those cases, the call-in pay or overtime shall not apply.

5.43 Employees who are not notified within twenty-four (24) hours to cancel an already assigned case shall receive the two (2) hour minimum call-in pay and shall not be required to report in to work until the start of their regular shift.

5.44 Officers participating in the One on One Squad Program may be called to duty one (1) hour prior to and held over one (1) hour after their scheduled shift at their straight time rate.

## 5.5 Night Shift Premium

5.51 An Employee shall receive an additional \$0.30 per hour for each hour worked whose regular scheduled shift commences between 3:00p.m. and 10:59 p.m.

5.52 An Employee shall receive an additional \$0.40 per hour for each hour worked whose regular scheduled shift commences between 11:00p.m. and 6:59 a.m.

~~5.53 Employees who are scheduled on a rotating shift shall receive an additional twenty cents (\$0.20) per hour.~~

5.6 An employee may, upon approval of Management, switch work hours with another Employee of equal rank; provided, however, it does not result in any overtime. Exempt status employees will not be allowed to switch work hours with a non-exempt employee. Employees, rather than working back the hours as indicated above, shall be allowed to use their accumulated compensatory time to pay back said time. ~~Sergeants and Corporals, for the purpose of this Section only, shall be considered of equal rank.~~

## ARTICLE VI PROBATIONARY PERIOD

6.1 Except as provided in Section ~~7.16-8~~, all newly hired Employees shall serve a one (1) year probationary period. The one-year probationary period shall start when the employee begins Phase I of the Field Training Officer Program ~~FTO program~~. During said probationary period, they shall not attain any bargaining unit seniority rights. The probationary period of one (1) year shall be extended to cover any unpaid leave of absence.

6.2 Upon completion of said probationary period, Employees shall be granted bargaining unit and Countywide seniority rights from the date of original hire. Notice of satisfactory completion of probation shall be given to the Employee and his personnel file shall so note.

6.3 Upon completion of the (6) months of employment as a Deputy Sheriff ~~the probationary period of employment~~ following the start of Phase I of the FTO program, Employees shall

be advanced one (1) increment on the Salary Schedule and shall be advanced an additional increment each year thereafter until they reach the maximum.

6.4 Except as provided in Section 6.8 during the probationary period, Employees shall be entitled to all fringe benefits specified elsewhere in this Agreement. Upon completion of six (6) months of employment as a Deputy Sheriff, Employees shall be credited with accumulated sick leave from his/her date of hire, on the following 15<sup>th</sup> of the month. Employees shall not, however, be entitled to use paid sick leave the six months (6) of employment following the start of Phase I of the FTO programs; but upon completion of the six (6) months following the start of Phase I of the FTO program, Employees shall be credited with (6) days of sick leave.

6.5 An Employee who has been awarded a posted bargaining unit position shall serve a trial period of thirty (30) working days. During such trial period, either the Employer or the Employee may request that the Employee be returned to his former position, the request to be returned to his former position, may or may not be granted.

6.6 Upon promotion to a higher classification, an Employee's rate of pay shall be increased to a minimum rate of the higher classification. If the Employee's present rate meets or exceeds the minimum rate for the higher classification, the Employee's rate of pay shall be increased to the next step in the new classification that is higher than his present rate regardless of the length of time since the last wage increase received by the Employee.

6.7 When an Employee is demoted or accepts a position in a lower classification, the individual shall be placed in the step of the classification that will result in the least amount of decrease in pay.

## ARTICLE VII DEPUTY IN TRAINING

7.16-8 Deputy in training. The following language shall govern non-certified employees who will be or are attending the Academy prior to beginning to being hired as a Deputy Sheriff Phase I of the FTO program. Upon successful completion of the academy, the employee will be considered for an open Deputy Sheriff position. Upon approval by the Sheriff, the employee will be transferred from the Deputy In-Training position to a Deputy Sheriff position.

7.26-81 Wages. Sections 8.17-1 and 8.27-2 of Article VIII – Wages and Longevity and Appendices A through F shall not apply to the Deputy-in-Training position. The hourly wage paid to the Deputy-in-Training position shall be seventy percent (70%) of the Deputy Sheriff starting pay. Sections 8.17-1 and 8.27-2 of Article VIII – Wages and Longevity and Appendices A through F shall apply to an individual serving in the Deputy-in-Training position after the individual successfully completes the Academy and on their first day of Phase I of the FTO program on full duty as a Deputy Sheriff.

7.36.82 Hours of Work and Overtime. Article V – Hours of Work and Overtime shall not apply to the Deputy-in-Training position. The Deputy-in-Training position shall be a full-time position, earning overtime at time-and-one-half the position’s regular hourly rate of pay for each hour worked beyond 171 hours in a 28-day work period, in accordance with 29 C.F.R. § 553.201(7)(k). The Sheriff shall set hours of work. The position shall not be eligible for contractual overtime, call-in pay, shift differential or any other pay differential encompassed in Article V – Hours of Work and Overtime. Article V – Hours of Work and Overtime shall apply to an individual serving in the Deputy-in-Training position after the individual successfully completes the Academy and on their first day of Phase I of the FTO program on full duty as a Deputy Sheriff.

7.46.83 Longevity. Section ~~8.37.3~~ and subsections ~~8.317.31~~ through ~~8.347.34~~ of Article VIII – Wages and Longevity shall not apply to the Deputy-in-Training position, meaning individuals serving in a Deputy-in-Training position shall neither receive longevity payments nor begin accruing service time toward longevity payments. Individuals serving in the Deputy-in-Training position shall become eligible to start accruing service time toward longevity payments and receiving longevity payments under Section ~~8.37.3~~ and subsection ~~8.317.31~~ through ~~8.347.34~~ of Article VII – Wages and Longevity after the individual successfully complete the Academy and on their first day of Phase I of the FTO program on full duty as a Deputy Sheriff.

7.56.84 Deputy Sheriff Probationary Period. Section 6.1 of Article VI – Probationary Period shall not apply to the Deputy-in-Training position, meaning the Deputy Sheriff probationary period for each individual serving in the Deputy-in-Training position shall not begin tolling until after the individual successfully completes the Academy and on their first day of Phase I of the FTO program on full duty as a Deputy Sheriff.

7.66.85 Deputy-in-Training Probationary Period. Individuals serving in the Deputy-in-Training position shall be on probation from the date of hire through the entirety of their enrollment at the Academy and on their first day of Phase I of the FTO program on full duty as a Deputy Sheriff, which means that such individuals serve the Employer County as at-will employees not subject to just cause protections under Chapter 59 of the Wisconsin Statutes and as probationary under Section 6.1. Such probation period shall be separate and apart from the one-year probationary period served by Deputy Sheriffs under the Section 6.1 Probationary Period.

7.76.86 Seniority. ~~With regard to the~~ The commencement of Bargaining Unit ~~Union~~ Seniority for an individual serving in the Deputy-in-Training position, the terms “original date of hire” and “date of hire” utilized in Section 6.2 of Article VI – Probationary Period and Section and Section ~~15.314.3~~ of Article XIV – Seniority Rights, respectively, shall mean the date a Deputy-in-Training serves their first day of Phase I of the FTO program on full duty as a Deputy Sheriff. Commencement of County Seniority for an individual serving in the

Deputy-in-Training position shall begin the first day of such individual's employment with the EmployerCounty as a Deputy-in-Training.

~~7.76.87~~ Holidays. Article IX – Holidays shall not apply to the Deputy-in-Training position. The Deputy-in-Training position shall be relieved from their attendance and participation in the Academy in accordance with Academy policy and regulations. To the extent a Deputy-in-Training is required to attend or participate in Academy-mandated events or other approved work on a legal holiday listed under Section 9.1 of Article IX, Holidays, the Deputy-in-Training shall be paid at their regular rate of pay for hours worked on such holiday. Article IX – Holidays shall apply prospectively to an individual serving in the Deputy-in-Training position after they successfully complete the Academy and on their first day of Phase I of the FTO program on full duty as a Deputy Sheriff.

~~7.86.88~~ Vacation and Sick Leave. Article X – Vacations and Article XI – Sick Leave shall apply to the Deputy-in-Training position, meaning an individual serving in the Deputy-in-Training position shall begin to accrue and may only utilize vacation and sick leave if permitted in accordance with the aforementioned Articles and Section 6.4. However, to the extent an individual serving in the Deputy-in-Training position utilizes vacation or sick leave while attending the Academy, such individual must be cognizant of the fact that the use of excess vacation or sick leave may cause such individual to not complete the Academy within the timeframe set forth by the EmployerCounty, which could result in termination of such individual's employment with the EmployerCounty.

~~7.96.89~~ Leaves of Absence. Article XII – Leave of Absence shall not apply to the Deputy-in-Training position. An individual serving in the Deputy-in-Training position shall be granted a leave of absence only in accordance with applicable law and as determined by the Employer County. Article XII, Leave of Absence shall apply to an individual serving in the Deputy-in-Training position after they successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.

~~7.106.90~~ Uniform Allowance. Article XVI – Uniform Allowance shall not apply to the Deputy-in-Training position. Article XVI – Uniform Allowance shall apply in a prorated manner to an individual serving in the Deputy-in-Training position after they successfully complete the Academy and on their first day of Phase I of the FTO program on full duty as a Deputy Sheriff.

~~7.116.91~~ Transition from Deputy-in-Training to Sworn Law Enforcement Officer. An individual serving in the Deputy-in-Training position shall not be eligible to continue employment with the Employer County beyond their attendance at the Academy if they fail to successfully complete the Academy within the time parameters set forth by the EmployerCounty.

## ARTICLE VII WAGES AND LONGEVITY

87.1 The classifications and wages covered by this Agreement are contained in Appendix A.

87.2 New Employees shall be hired at the starting step of their job classification and shall progress through the rate range in accordance with their length of service.

7.21 The EmployerCounty shall determine the starting wage rate and amount of vacation due to a qualified experienced law enforcement officer applicant. The EmployerCounty may hire external experienced law enforcement officer applicants and set initial compensation and vacation at a higher step than the lowest wage rate and lowest vacation rate under Section 10.1, as determined in the discretion of the Human Resources and Labor Negotiations Committee or designee, but shall not exceed the applicant's actual prior years of full-time law enforcement service or the existing wage and vacation accrual schedules in the applicable current collective bargaining agreement. The qualified applicant shall then track on the wage and vacation schedules for future accruals and step adjustments.

87.3 **Longevity.** All Employees covered by this Agreement shall be entitled to longevity pay in accordance with the following schedule and conditions:

87.31 Employees who have completed sixty (months) of continuous service with the Employer shall, beginning on the sixty-first (61st) month, become entitled to longevity pay at the rate of ten dollars (\$10.00) per month.

87.32 On each anniversary date of employment thereafter, Employees shall become entitled to additional longevity pay in the amount of one dollar and twenty-five cents (\$1.25) per month for each additional year of continuous service up to a maximum of thirty-three dollars and seventy-five (\$33.75) per month beginning with the two hundred eighty-eighth (288th) month of service.

87.33 Eligibility for longevity payments shall be determined as of November 1st of any calendar year. Longevity payments shall be made on an annual basis between December 1 and December 10 of each year to all Employees who are on the payroll as of that time.

87.34 In the event that an eligible Employee should retire or die, his/her heirs shall receive longevity payments due as of the last date of employment and said payments shall be made at the time of retirement or death.



87.4 Employees will be paid by direct payroll deposit.

## ARTICLE ~~IX~~**VIII** INSURANCE AND RETIREMENT

98.1 **Health Insurance.** Effective January 1, 2021, the Employer County will pay eighty-nine-and one-half percent (89.5%) of the premium rate of the lowest cost qualified health care coverage plan offered by the Employer County to the employees for either single or family coverage.

98.11 Employees who retire or upon death of the Employee, the Employee's spouse and eligible dependents shall be allowed to continue in the group health insurance program; provided they qualify and meet all plan eligibility requirements, pay the premiums in advance to the Employer County or as required by the plan, and participate in all parts of Medicare as soon as eligible.

98.2 **Dental Insurance.** The Employer County will continue dental insurance with a maximum limit of \$1,000.00 per participant per calendar year; no deductibles; 100% payment of diagnostic, preventative, ancillary and regular restorative; 80% payment of oral surgery, endodontics, periodontics; and 50% payment of precious metal, prosthodontics and orthodontics with a separate \$1,000.00 lifetime maximum per participant. The Employer County agrees to pay a flat payment that reflects the same amount paid by all eligible Employer County employees.

98.3 **Life Insurance.** The Employer County will continue to participate in a life insurance program with present benefits and to contribute its required share of the program.

8.31 The Employer County will offer a Spouse and Dependent Life Insurance plan with the cost to be paid entirely by the Employee.

8.32 The Employer County will offer an additional Life Insurance plan under which an Employee eligible for the basic plan may double the amount of coverage with the additional cost to be paid entirely by the Employee.

98.4 **Voluntary Long-term Disability.** Employees will be allowed to enroll in a voluntary long-term disability plan and pay their premiums through payroll deduction. The employee shall pay the full premium.

98.5 **Wisconsin Retirement Fund.** Each eligible employee, as determined by applicable law, shall be a participant of the Wisconsin Retirement Fund as provided by Wisconsin Statutes and rules established by the Wisconsin Retirement Fund Board. Employees hired on or after July 1, 2011 will be required to pay the same percentage of wages as "general employees" are required to pay.

Effective January 1, 2020 Employees hired prior to July 1, 2011 will pay 5.5%.

## ARTICLE IX HOLIDAYS

10.1 Each Employee shall be granted the following holidays off with pay:

New Year's Day	Thanksgiving Day
Spring Holiday (Friday before Easter)	Day after Thanksgiving
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day
Labor Day	New Year's Eve Day

109.2 Holiday pay shall be based upon eight (8) hours pay for each day, however employees will be permitted to take holiday time in four (4) hour increments with the prior approval of management. For the purposes of this section, 'holiday time' refers to the holiday hours made available for the employee at the beginning of the calendar year.

109.3 Employees required to work on a holiday will be paid time and one-half (1 ½) for hours worked plus a compensatory day off or eight (8) hours pay at the Employee's option. The compensatory day is to be selected by the Employee, subject to the approval of the Sheriff or his/her delegated assistant.

109.4 Employees who normally work Monday through Friday shall observe Employer recognized holidays falling on a Saturday or Sunday on the dates designated by the Employer County for other County employees.

## ARTICLE XI VACATIONS

114.1 Regular full-time Employees shall earn paid vacations based upon their anniversary date of employment in accordance with the following schedule:

After one (1) year of employment - two (2) weeks vacation

After seven (7) years of employment - three (3) weeks vacation

Commencing with the fourteenth (14th) anniversary date of employment, Employees shall earn one (1) additional day of vacation for each additional year of employment up to a maximum of five (5) weeks of vacation after twenty-three (23) years of employment.

1110.2 Vacation pay shall be based upon his/her weekly earnings. Five (5) working days shall equal one (1) week of vacation.

1110.3 Vacations may be taken one (1) day at a time.

1110.4 The number of Employees on vacation within a given classification at one time shall be determined by the Sheriff or his/her delegated assistant.

1110.5 Choice of vacation time within a given classification shall be selected for periods of up to one (1) week at a time based upon bargaining unit~~divisional~~ seniority.

1110.6 Vacation schedules shall be posted by the previous December 1st of each year.

1110.7 Employees must take all their vacation days off within twelve (12) months of the anniversary date they are earned.

1110.8 If termination occurs prior to one (1) full year of employment, the Employee is not eligible for vacation.

1110.9 An Employee on vacation may switch to sick leave while on vacation or use sick leave following vacation, providing the Department is notified immediately and there is a doctor's verification of illness.

1110.10 Employees shall be allowed to use the equivalent of 2 weeks of vacation time immediately preceding their retirement date provided the employee provides written notice of their date of retirement no later than 60 days prior to the use of the 2 weeks of vacation. Such vacation time shall not count towards the maximum number of employees allowed off per shift, per day.

## **ARTICLE XI**

### **SICK LEAVE**

1211.1 All permanent Employees shall be entitled to paid sick leave, which is earned on the 15<sup>th</sup> of each month. Sick leave shall accumulate at the rate of one (1) day for each month of regular full-time employment (including the probationary period) up to a maximum of one hundred twenty (120) days.

1211.11 Employees who have accumulated the one hundred twenty (120) days of sick leave shall continue to earn sick leave, which shall be placed into their emergency sick leave bank. These banked days

may be used if the Employee has exhausted his or her normal sick leave and is under a verified doctor's or chiropractor's care for serious illness or injury. Accumulation of days for the emergency bank shall be effective as of January 1, 1979. Days in the emergency sick leave bank shall not be subject to the payout provision in Section 11.4

1211.2 Sick leave benefits shall be paid at the regular hourly rate received by the Employee at the time of illness or injury. Sick leave benefits shall be paid up to the extent of an Employee's accumulation of all bona fide injury or illness, excepting only those cases for which an Employee would be entitled to receive Worker's Compensation benefits

1211.3 A doctor's or chiropractor's certificate may be required to substantiate the use of sick leave.

1211.4 Except for discharge for just cause, Employees who terminate employment shall be paid out of their accumulated sick leave as follows:

After five (5) years of service	20%
After ten (10) years of service	30%
After fifteen (15) years of service	50%
After twenty (20) years of service	60%

Upon death, such amount shall be paid into the Employee's estate.

1211.5 ~~The Employer County of Dodge will provide for conversion of accumulated sick leave, as stipulated in Section 1211.4, at the Employee's option to a credit, which will be used to pay for monthly health insurance premiums for an Employee and any eligible dependents after his/her retirement/death.~~

~~When said Fund is depleted, the Employee or spouse may continue in the program, provided he/she pays the amount of the premium to the County in advance and participates in all parts of Medicare as soon as eligible. If the Employee options to take payment, the payment will be in a lump sum.~~

~~During the period of time that Dodge County participates in the Wisconsin Public Employers' Group Health Insurance Plan, employees who retire and/or dependents must meet eligibility and participation requirements established by the state health plan.~~

As part of this agreement the EmployerCounty will recommend to the County Board to extend the current PEHP plan through 12/31/20212020.

~~1211.51~~ Employees who terminate employment with the Employer Dodge County between January 1, ~~2021~~2020 through December 31, ~~2021~~2020, and who are eligible to receive a retirement annuity under the provisions of the Wisconsin State Retirement Plan, will have eighty percent (80%) of their accumulated sick leave (up to the contract maximum of 120 days) placed into a deposit account designated by the Employer County, which shall be a post-employment health plan if available. The money in that account shall be restricted to the payment of insurance premiums. If the Employee dies prior to the depletion of the account, then the surviving spouse and/or dependents who are participating in the retiree's insurance plan must use the remaining monies in the account for insurance premiums. There can be no exceptions to this policy for persons eligible to retire during the term of this agreement or the tax-exempt status of any and all funds set aside in such deposit accounts will be negated. If the retired Employee and his or her eligible dependent(s) should die prior to the depletion of the account, the remaining monies in the account will be divided equally among other retirees who have monies in deposit accounts created under the provisions of this section.

~~1211.6~~ An Employee eligible for sick leave may be authorized to use sick leave up to three (3) days with pay due to illness or injury to the immediate family (spouse, children, or parent of the Employee) that would require the presence of the Employee on prior written request of the physician. Under special circumstances and approval of the Department head, an Employee may be granted additional sick leave up to three (3) more days.

~~1211.7~~ If the Employee dies prior to termination or retirement, payment will be made to the employee's estate in the same percentages as provided in paragraph ~~12.4~~ ~~11.4~~.

## ARTICLE XII LEAVE OF ABSENCE

~~1312.1~~ Leaves of absence without pay for periods not to exceed six (6) months in any one (1) year may be granted by the Employer to any full-time Employee upon written request of the Employee. Upon expiration of the leave of absence, the Employee shall be entitled to be reinstated to the position in which he/she was employed at the time the leave was granted or a position of comparable classification providing there is such a vacancy.

~~12.11~~ Seniority shall continue to accrue during the first calendar month of any approved leave of absence.

~~1312.112~~ Employees on approved leave of absence shall not, as a condition of such leave, seek or accept employment elsewhere.

~~1342.123~~ Any leave of absence granted by the Employer shall be evidenced in writing.

~~1342.134~~ During an unpaid leave of absence, there shall be no additions to an individual's vacation or sick leave benefits.

1342.2 **Maternity Leave.** A leave due to pregnancy shall be treated the same as a medical leave as defined in Article 1342.6 of this Agreement.

1342.3 **Military Leave.** Leaves of absence without pay shall be automatically granted all full-time Employees who are called or volunteer for military service, providing the application for re-employment is made within ninety (90) days of discharge.

1342.31 Existing Employees serving in the National Guard or other branches of the Armed Forces shall be entitled to not more than two (2) weeks (ten [10] days) leave of absence without pay in any one (1) year while on active duty; providing the Employee turns in his/her check stub for pay received from the military during this period, excluding expenses and pay received for holidays, Saturdays and Sundays and said Employee will receive the amount over the above the military pay amount equal to the gross amount of their regular pay.

1342.4 **Jury Duty.** Employees called for jury duty shall be entitled to receive lost pay; provided that they deposit any compensation received for such duty, excluding mileage allowance, with the Employer and receive a receipt for said deposit.

1342.5 **Bereavement Leave.** Employees shall be entitled to up to three (3) days of bereavement leave in the event of the death of an Employee's spouse, child, parent, brother or sister. Two (2) days of bereavement leave shall be allowed in the event of the death of an Employee's stepparent or stepchild. One (1) day of bereavement leave shall be allowed in the event of death of an Employee's mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparent or grandchild of Employee or spouse. If additional leave time is required beyond that specified in this Section, such additional leave may be taken and deducted from the Employee's sick leave, compensatory time or vacation accumulation.

1342.6 **Medical Leave.** An Employee who has exhausted his/her sick leave accumulation and is unable to return to work due to illness or injury shall be granted, upon written request to the ~~Employer~~ Department in charge accompanied by a physician's or chiropractor's certification stating that the leave is necessitated by the disability of the Employee, a leave of absence for a period not to exceed (6) months. A physician's or chiropractor's certificate may be required from time to time to substantiate the need for continuing a leave of absence.

~~1312.61~~ While on approved medical leave of absence as per Section 12.6 of this Agreement, the Employer shall continue to pay toward health insurance as provided in Section 8.1 and group life insurance for those Employees who have exhausted their sick leave and compensatory time and are still unable to return to work for up to six (6) months.

# **ARTICLE ~~XIV~~XIII** **TERMINATION OF BENEFITS**

~~1413.1~~ Employees who properly terminate their employment shall receive pay for all accrued vacation, holidays and compensatory time which is due them on the date of termination; provided that at least two (2) weeks written notice is submitted and provided further that the Employees are not terminated for just cause.

~~1413.2~~ Employees who retire or become disabled and are eligible to receive Wisconsin Retirement Fund annuity or Social Security shall receive pay for all accrued vacation, holidays or compensatory time.

~~1413.21~~ The heirs of Employees who die shall receive all of the above referred to termination pay plus their regular pay for the balance of the month during which they die.

# **ARTICLE XIV** **SENIORITY RIGHTS**

~~1514.1~~ It shall be the policy of the Employer to recognize seniority.

~~1514.2~~ There shall be three (3) types of seniority: Countywide, Classification and Bargaining Unit.

~~1514.3~~ Countywide Seniority shall be defined as the length of time that an Employee has been employed, dating from his/her most recent date of hire and excluding any unpaid leaves of absence except as hereinafter provided.

Classification Seniority shall be defined as the employee's total length of ~~continuous~~ service in a classification since his/her date of assignment to that classification. Shift changes may be posted for a shorter period with the approval of the Association. One posting will be utilized to fill all vacancies created initially on a specific shift by one position opening.

Bargaining Unit Seniority shall be defined as the length of time that an Employee has been a sworn employee of the Dodge County Sheriff's Office and begins on the original date of hire provided there has been proof of successful completion of his/her probationary period.

1514.4 Bargaining Unit ~~Countywide~~ Seniority shall apply in lay-offs and recall from lay-offs.

Classification Seniority shall apply for shift selections and vacation selections for each shift as herein provided.

Bargaining Unit Seniority shall be used ~~for vacation selection and~~ as a consideration in promotions and transfers but shall not be the sole basis on which promotions or transfers are granted.

When a vacancy occurs for a Deputy Sheriff, ~~and then a Detective or a Sergeant who~~ wishes to self-demote to a Deputy Sheriff, ~~he/she~~ may request to move down to the Deputy Sheriff rank and bargaining unit seniority shall be the sole basis in which these are granted, if more than one employee posts for the vacancy.

1514.5 Work unit classifications are as follows:

A. **Criminal Division**

1. Detective

B. **Patrol Division**

1. Sergeant

2. Deputy Sheriff

~~3. Civil Process Server~~

~~4. Transport Officer~~

C. **Court Security Division**

1. Court Security Officer (wages, hours, benefits, working conditions, etc., subject to Article XXI of this agreement)

1514.6 **Job Posting.** Whenever a vacancy occurs or it is known that a promotion or a new position will be created, the vacancy shall be posted on all bulletin boards for a period of five (5) workdays, excluding Saturday, Sunday and holidays.

1514.61 Qualified Employees may apply for such position during this period by signing the posting.

1514.62 All qualified Employees seeking a change in classification shall be tested and shall be subject to examination by the Civil Service Commission.

1514.63 All vacant bargaining unit positions not filled by the posting procedure shall be filled from established position eligibility lists



approved by the Civil Service Commission and provided by the  
Employer's Human Resources Department.

1514.64 The Sheriff shall establish and modify minimum qualifications for all  
positions. Minimum educational requirements shall apply only to  
those persons hired on or after January 1, 1994. This section shall  
not limit Employee's rights under Section 15.1 of this contract.

1514.7 **Layoff and Recall.** In the event that the Employer reduces its work force, the following shall  
apply:

1514.71 When it is necessary to layoff an employee in a classification, the  
Employee with the least bargaining unit seniority in that  
classification shall be laid off first, providing that the remaining  
Employees are qualified to carry on the Employer's usual operation.

The employee who is to be laid off will be allowed to bump a less  
senior employee in a different classification provided the employee  
who is bumping is able to perform the operations of that  
classification, qualifies for the position under Civil Service  
requirements, and is able to meet the certifications required by the  
department. The employee who is being bumped will be afforded  
the same bumping opportunity.

If an employee cannot or chooses not to bump a less senior  
employee, the employee will be placed on layoff for a period of up  
to fifteen (15) months.

1514.72 When the Employer County chooses to fill a vacancy on a regular,  
on-going basis while there is an employee on layoff, first  
consideration will be given to an employee who is on layoff from  
that classification, provided that employee possesses the needed  
qualifications.

If there is no employee on layoff from a position which management  
chooses to fill on a regular basis, equal consideration will be given to  
employees who are actively employed who sign the job posting and  
employees on layoff. Consideration will be given to employee's skill,  
ability and seniority. Where all factors are substantially equal, the  
employee with the greatest seniority will be entitled to preference.

1514.73 An employee will be notified of recall to a position by certified mail.  
Employees shall notify the Employer County of any change of  
address while on layoff and shall lose all seniority after a failed

attempt to notify the employee of recall as a result of an out-of-date address.

1514.74 An Employee must notify the ~~Employer~~County of his/her intent to return to work from layoff within three (3) days of receipt of the recall letter, exclusive of Saturdays, and Sundays and holidays. The employee will be required to return to work within seven (7) calendar days after receipt of the recall letter. This seven (7) day period will be extended up to a maximum of fourteen (14) calendar days if the employee needs that time to give notice to a present employer or other mutually agreed upon reason.

This time period may be extended by the Employer County if the return to work date is determined to be beyond the one or two week period described herein.

1514.75 Employees laid off under this Section shall retain all seniority rights for a period of fifteen (15) months, provided that they respond to any request to return to work made during this time.

1514.8 An Employee who quits, is discharged for just cause, is absent from work for three (3) consecutive working days without notification to the Employer (unless unable to notify for physical or other legitimate reasons) or fails to respond within three (3) days or report to work within seven (7) calendar days after having been recalled from layoff by certified mail, shall lose prior seniority rights, except if reinstated under Article XV.

1514.8 ~~A countywide seniority roster of bargaining unit members shall be maintained in electronic format and will be made available to all bargaining unit members posted by division and department and be brought up to date on March 1 and September 1 of each year. The roster shall list all of the Employees in the bargaining unit and shall show the number of months of credited seniority.~~

## ARTICLE XVI GRIEVANCE PROCEDURE

1615.1 **Grievance.** A grievance is defined as any matter involving the interpretation, application or enforcement of the terms of this Agreement.

1615.2 **Procedure.** Grievances shall be presented in the following manner: (Time limits set forth shall be exclusive of Saturday, Sunday or holidays.)

1615.21 The Employee and/or the Grievance Committee representative shall take the grievance up orally with the Employee's immediate supervisor within twenty (20) days after the Employee knew or

should have known of the event-giving rise to the grievance. The Supervisor shall attempt to make a mutually satisfactory adjustment of the matter and in any event shall be required to give an answer within seventy-two (72) hours.

1645.22 The grievance shall be considered settled in 15.21 unless within five (5) days from the date of the supervisor's answer the grievance is presented in writing to the Chief Deputy. The Chief Deputy shall attempt to make a mutually satisfactory adjustment of the matter and in any event shall be required to give an answer within seventy-two (72) hours.

1645.23 The grievance shall be considered settled in 15.22 unless within five (5) days from the date of the Chief Deputy's written answer the grievance is presented in writing to the Human Resources and Labor Negotiations Committee. The Human Resources and Labor Negotiations Committee shall meet within two (2) weeks after receipt of the grievance and shall submit a written answer to the Grievance Committee, the Employee or his representative within five (5) days.

1645.3 **Arbitration.** If a satisfactory settlement is not reached as outlined in 15.23 above, the Association may, within ten (10) days after the last response in writing is received or due, appeal the grievance to arbitration by written notification to the Employer's County Human Resources Director that the Association is appealing the grievance to arbitration. Within fourteen (14) calendar days of giving such notice to the Human Resources Director, the Association and the Human Resources Director shall select a staff member of the Wisconsin Employment Relations Commission (WERC) and shall jointly request the WERC to appoint that person as the arbitrator to hear the grievance. The decision of the arbitrator shall be final and binding on both parties. In rendering the arbitrator's decision, the arbitrator shall neither add to, detract from, nor modify any of the provisions of this Agreement.

The selection of the WERC staff member shall be as follows: Each party shall submit the names of three (3) WERC staff members; if both parties submit the same name, that person will be considered the selected staff member; if there are no matches, one of the names will be drawn by lot and discarded from further consideration, and the parties will alternatively strike (the order determined by a coin toss) from a list of remaining names until one name remains, who will then be considered the selected staff member.

1645.31 **Costs.** Each party shall share equally the cost, if any, of the arbitrator.

1645.32 The filing party in arbitration requests will pay the W.E.R.C. fee.

**1615.33 Time Limits.** Time limits set forth in this Article may be extended by mutual agreement in writing.

**1615.4 Payment of Employees.** The EmployerCounty will allow the grievant, two (2) Association Board member~~officers~~ and any witness's time off from work with pay for attendance at grievance hearings. The EmployerCounty will allow individuals named in the complaint and mutually agreeable witness's time off from work with pay for attendance at court hearings involving litigation between the EmployerDodge County and Association ~~Employees of the County.~~

## ARTICLE XVII UNIFORM ALLOWANCE

**1716.1** The EmployerCounty shall furnish the following to new Employees:

Detective/Patrolman/Civil Process Server: Badges (without individual's name), leather goods, handcuffs and gun.

Employees shall be responsible for items listed above and return them to the EmployerCounty upon termination of employment.

**1716.11** All uniformed personnel shall be furnished (1) one extra badge.

**1716.2** Each regular Employee shall receive an annual cash allowance for the purchase of uniforms in the amount of seven hundred dollars (\$700.00) to be paid on the first payroll of the year in 2020 through direct deposit.

**1716.3** All newly hired Employees shall receive a proration of their first annual uniform allowance at the time of hire and in addition two hundred dollars (\$200.00).

**1716.31** Employees transferring from a non-uniform position to that of an uniformed position shall receive one hundred twenty five dollars (\$125.00) extra clothing allowance as well as an advance on their next annual clothing allowances.

**1716.4** The uniform allowance as noted above shall be used for replacement, repair and dry cleaning of uniform clothing, caused by normal wear, and not for replacement and/or repair of EmployerCounty owned leather goods and equipment.

**1716.5** If the uniform, equipment or personal belongings of the Employee is damaged, broken or destroyed in the course of their duties, said articles shall be given to the EmployerCounty. The EmployerCounty shall repair or replace such articles at their value when purchased at no cost to the Employee; not to be deducted from the uniform allowance excluding cosmetic and jewelry items. Watches are limited to \$40.00 and glasses \$100.00

1716.6 If an Employee terminates employment during the year, the uniform allowance shall be prorated and if any Employee has used more than the prorate, he/she shall repay the EmployerCounty the difference.

1716.7 If the Sheriff's Office changes the full Class A or Class B uniform within five (5) years of a full change, then the EmployerCounty shall provide employees with two hundred dollars (\$200.00) in additional uniform allowance for that year.

# **ARTICLE XVIII** **MILEAGE REIMBURSEMENT**

## 1817.1 **Car Travel.**

The current mileage reimbursement rate shall be the rate as approved by the Dodge County Board of Supervisors. In the event the Dodge County Board of Supervisors increases the mileage reimbursement rate, the new rate will be implemented for members of the Associationbargaining unit on the effective date of approval.

# **ARTICLE XIX** **EDUCATIONAL REIMBURSEMENT**

1918.1 The Employer will reimburse certain educational costs and expenses for Employees participating in courses approved by the Sheriff during the term of this Agreement to the following extent:

1918.11 The Department must approve the course in advance as a participating course.

1918.12 The Employer will contribute two-thirds (2/3) of the cost of the tuition to a maximum of five hundred dollars (\$500.00) per year.

1918.13 The Employer shall contribute two-thirds (2/3) of the cost of books and supplies for approved courses.

1918.14 Payment of such reimbursement portion of the Employer's contribution will be made to the Employee involved as soon as possible following evidence of satisfactory completion of the course, defined as a Grade C or better.

# **ARTICLE XIX** **STRIKE OR LOCKOUT**

2019.1 During the term of this Agreement, the parties hereto agree not to engage in any strike or lockout or support same in any way. The parties recognize provisions of Wisconsin

Statutes prohibiting strikes by public employees. In the event any Employee who is a member of the unit shall violate this Section and shall not immediately return to work when directed by the Employer, such Employee or Employees may be summarily dismissed and such dismissal shall not be subject to any grievance procedure as contained in this Agreement. Such action shall, in addition, not bar the Employer from any further action.

## ARTICLE XXII MISCELLANEOUS

2120.1 Should any of the provisions of this Agreement be found to be in violation of any law, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement. The Association and the EmployerCounty shall negotiate any areas found in violation.

2120.2 Retroactive pay will be on a separate check.

2120.3 Vacation and sick leave accrue to the individual and are non-transferable.

2120.4 The EmployerCounty and the Association have agreed that the EmployerCounty may establish a mandatory drug testing policy that includes pre-employment, random and for cause testing.

## ARTICLE XXIII COURT SECURITY OFFICERS

22.1 This Article is only applicable to Court Security Officers. Court Security Officers are Sheriff's Office employees in the Court Security Division ~~who serve at the pleasure of the Chief Judge.~~ These employees will accumulate seniority with respect to this position for paid hours determined based on the rate of 173.3 hours for each month seniority. Current employees of the Sworn Bargaining Unit within the Sheriff's Office will be made aware of any Court Security Officer open positions through posting of a notice of the vacancy, and will be given first consideration for such openings ~~on the condition that they terminate their employment and be re-hired for the open position.~~ There will be a one (1) year probationary period.

These employees will work flexible schedules determined by the Sheriff Chief Judge, not to exceed forty (40) hours per week. Any hours worked in excess of eight (8) hours per day will accumulate at straight rate into a bank of compensatory time. Employees will be responsible for using up compensatory time for hours not worked up to eight (8) hours per day, and will not be allowed to carry over hours from one (1) calendar year to the next. All compensatory time accounts will be paid out to the Employees on the last paycheck in December unless scheduled for and used on or before December 31.

1 Current law enforcement certification is a pre-requisite for this position. The  
 2 ~~Employer County~~ will provide for, and the employee is required to successfully participate in,  
 3 minimum training as set forth by Wisconsin State Statutes. The employee will also be required  
 4 to successfully participate in firearms training as determined by the Sheriff. Inability to  
 5 satisfactorily participate in any training will be cause for termination of employment.

6  
 7 Employees in the Court Security Officer position will not be eligible for posting into any  
 8 other position in the Sheriff's Office. Employees "transferring" into this position from another  
 9 position will not be eligible for a ~~thirty (30) day sixty (60) day~~ trial period.

10  
 11 Layoff and recall rights will exist specific to this position. Employees will not be allowed  
 12 to bump into other Sheriff's Office positions, nor will other employees be allowed to bump into  
 13 this position.

14  
 15 Employees are eligible for pro-rated uniform allowance in relation to regularly scheduled  
 16 hours, payable on or before January 7 of the following year. Employees are eligible for a prorated  
 17 amount as described in Section 17.7 ~~16.7~~. Employees are not eligible for new-hire uniform  
 18 allowance (17.3 ~~16.3~~). The ~~Employer County~~ will provide a gun, gun belt, walkie-talkie, and a  
 19 badge for use by the Court Security Officers. This position does not require a vehicle assignment.

20  
 21 The wage for this position ~~is~~ are identified in the wage appendix as Security Officer I and  
 22 II. Employees regularly scheduled to work less than an average of twenty (20) hours per week  
 23 over a one-year period will not be entitled to benefits. Employees regularly scheduled to work  
 24 an average of twenty (20) or more hours per week over a one (1) year period may be eligible for  
 25 the following benefits:

- 26  
 27 • **Health insurance.** ~~Employees are eligible for Health Insurance provided they meet all the~~  
 28 ~~requirements of the Health Plan. Eligibility begins as of the first of the month following~~  
 29 ~~date of hire. (Current Sworn Bargaining Unit employees who "transfer" to this position,~~  
 30 ~~including by retirement, are considered to have continued eligibility with no interruption.)~~  
 31 Employee contributes on a pro-rated basis determined by the number of hours worked  
 32 in relation to full-time employment.  
 33 • **Dental Insurance.** Newly hired part-time employees, and "transferring" employees  
 34 currently enrolled in the Dental Plan, who wish to participate in the Dental Plan may do  
 35 so by paying a pro-rated contribution amount. All coverage, etc., remains the same as for  
 36 full-time employees.  
 37 • **Wisconsin Retirement Fund.** Employees are eligible for participation in the Wisconsin  
 38 Retirement Fund based on eligibility requirements established by the Wisconsin  
 39 Department of Employee Trust Funds. Current rules provide that an annuitant who  
 40 wishes to return to work for an employer covered by the Fund can do so and may elect  
 41 to participate again in the Fund if he/she exceeds his/her established earnings limit, but  
 42 by doing so loses the current annuity payments.

- Life Insurance. Part-time employees may be eligible for the Life Insurance benefit based on participation in the Wisconsin Retirement Fund, with eligibility determinations made by the Department of Employee Trust Funds.
- Holidays. Part-time employees will be eligible for pro-rated Holiday pay, provided the employee works in the pay period in which the holiday falls. Pay for such holidays will be pro-rated based on the number of hours he/she is normally scheduled to work.

Court Security Officers are not eligible for vacation benefits, sick leave benefits, leaves of absence (except statutory leaves of absence), longevity pay, call-in pay, stand-by pay, or education benefits. No other benefits are implied by omission.

## ARTICLE XXII TERMINATION AND DURATION

2324.1 This Agreement shall be effective as of the 1st day of January, 2021 ~~2020~~ and shall remain in force and effect through December 31, 2021 ~~2020~~ and shall automatically renew itself from year to year unless either party notifies the other in writing on or before August 1, 2021 ~~2020~~ or August 1 of any subsequent year that it desires to alter or amend this Agreement.

This Agreement shall remain in full force and effect during negotiations unless either party shall give notice of termination as hereinafter provided.

2324.2 Either party may at any time give to the other party written notice of its intention not to extend the term of the Contract. Such notice must be submitted at least ten (10) days prior to the intended date after which the Contract term will not be extended and in no instance can the term expire prior to December 31, 2021 ~~2020~~.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2021~~2020~~.

**FOR DODGE COUNTY HUMAN RESOURCES  
AND LABOR NEGOTIATIONS COMMITTEE**

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
Dennis Schmidt, Vice-Chair

\_\_\_\_\_  
Richard Greshay, Secretary

\_\_\_\_\_  
Daniel Hilbert

\_\_\_\_\_  
Karen Kuehl

**FOR DODGE COUNTY SHERIFF'S  
DEPARTMENT EMPLOYEES, LOCAL 120, LAW**

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary/Treasurer

\_\_\_\_\_  
Benjamin M. Barth, LAW Representative



APPENDIX A  
DODGE COUNTY SHERIFF'S DEPARTMENT  
SWORN EMPLOYEES - LOCAL 120, LAW, Inc.  
EFFECTIVE: January 1, 2021

1.0%

CLASSIFICATION	PAY GRADE	HRS/WK	START STEP 1_st	6 MOS. 2M06	18 MOS. 3M18	30 MOS. 4M30	42 MOS. 5M42	54 MOS. 6M54
Sergeant	SSU09	40				32.32	33.77	35.10
	SSU08	37.5				33.77	35.19	36.54
Detective	SSU06	40	32.43	32.87	33.31	33.77	35.19	36.54
	SSU06	37.5	32.43	32.87	33.31	33.77	35.19	36.54
Deputy Sheriff	SSU04	37.5	30.90	31.36	31.83	32.26	33.23	34.18
Security Officer I	SSU01							19.92
Security Officer II	SSU02							22.00
Deputy in Training	SSU10	70% of the Deputy Sheriff Starting Step						21.41

DODGE COUNTY SHERIFF'S DEPARTMENT  
SWORN EMPLOYEES - LOCAL 120, LAW, Inc.  
EFFECTIVE: July 1, 2021

1.0%

CLASSIFICATION	PAY GRADE	HRS/WK	START STEP 1_st	6 MOS. 2M06	18 MOS. 3M18	30 MOS. 4M30	42 MOS. 5M42	54 MOS. 6M54
Sergeant	SSU09	40				32.64	34.11	35.45
	SSU08	37.5				34.11	35.54	36.91
Detective	SSU06	40	32.75	33.20	33.64	34.11	35.54	36.91
	SSU06	37.5	32.75	33.20	33.64	34.11	35.54	36.91
Deputy Sheriff	SSU04	37.5	31.21	31.67	32.15	32.58	33.56	34.52
Security Officer I	SSU01							20.12
Security Officer II	SSU02							22.22
Deputy in Training	SSU10	70% of the Deputy Sheriff Starting Step						21.62

Dodge County  
Sworn Labor Union Contract Settlement Budget Amendment -- Budget Year 2021  
December 15, 2020

Division	Account Number	Account Description	Pay Type	Increase	Decrease
Patrol	100-20-20-2020-00000-00-511000	Productive Pay	Regular pay	34,358.16	
Patrol	100-20-20-2020-00000-00-511000	Productive Pay	Overtime pay	1,674.66	
Patrol	100-20-20-2020-00000-00-513000	Social Security		2,756.54	
Patrol	100-20-20-2020-00000-00-513100	Wisc Retire System		4,266.34	
K-9 Patrol	100-20-20-2021-00000-00-511000	Productive Pay	Regular pay	996.94	
K-9 Patrol	100-20-20-2021-00000-00-511000	Productive Pay	Overtime pay	52.68	
K-9 Patrol	100-20-20-2021-00000-00-513000	Social Security		80.30	
K-9 Patrol	100-20-20-2021-00000-00-513100	Wisc Retire System		124.28	
Courthouse Security	100-20-20-2030-00000-00-511000	Productive Pay	Regular pay	2,131.89	
Courthouse Security	100-20-20-2030-00000-00-513000	Social Security		163.10	
Courthouse Security	100-20-20-2030-00000-00-513100	Wisc Retire System		252.41	
Law Enforcement Investigation	100-20-20-2040-00000-00-511000	Productive Pay	Regular pay	7,370.16	
Law Enforcement Investigation	100-20-20-2040-00000-00-511000	Productive Pay	Overtime pay	557.48	
Law Enforcement Investigation	100-20-20-2040-00000-00-513000	Social Security		606.47	
Law Enforcement Investigation	100-20-20-2040-00000-00-513100	Wisc Retire System		938.64	
General Revenues	100-10-61-6110-00000-00-598200	Intrafund wage transfer out		25,000.00	
General Revenues	100-10-61-6110-00000-00-514001	Wage contract			(25,000.00)
<b>Total expenditures</b>				<b>81,330.05</b>	<b>(25,000.00)</b>
Patrol	100-20-20-2020-00000-00-498200	Intrafund wage transfer in		43,055.70	
K-9 Patrol	100-20-20-2021-00000-00-498200	Intrafund wage transfer in		1,254.20	
Courthouse Security	100-20-20-2030-00000-00-498200	Intrafund wage transfer in		2,547.40	
Law Enforcement Investigation	100-20-20-2040-00000-00-498200	Intrafund wage transfer in		9,472.75	
Sheriff's Office	100-20-20-2010-00000-00-498200	intrafund wage transfer in			(31,330.05)
<b>Total revenues</b>				<b>56,330.05</b>	<b>(31,330.05)</b>
Net intrafund transfers out				25,000.00	
Net intrafund transfers in				25,000.00	

# Exhibit "B"

RESOLUTION NO. 20-55

**Abolish the Positions of *Senior Cartographer* and *Land Information Specialist I, II, and Senior* and Create the Positions of *GIS Property Analyst-Lead* and *GIS Property Analyst* in the Land Resources and Parks Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN.

**WHEREAS**, the Dodge County Land Resources and Parks Committee (“Committee”) has studied and analyzed staffing needs in the Land Resources and Parks Department; and,

**WHEREAS**, as a result of these studies and analyses, the Committee recommends that the Dodge County Board of Supervisors abolish the following positions In the Land Resources and Parks Department, effective January 7, 2021:

1. One filled, funded, full-time, benefited position of *Senior Cartographer*; and,
2. One filled, funded, full-time, benefited position of *Land Information Specialist I, II, and Senior*; and,

**WHEREAS**, as a result of these studies and analyses, the Committee recommends that the Dodge County Board of Supervisors create the following positions In the Land Resources and Parks Department, effective December 31, 2020:

1. One new, full-time, benefited position of *GIS Property Analyst-Lead*; and,
2. One new, full-time, benefited position of *GIS Property Analyst*; and,

**WHEREAS**, a job description for the position of *Senior Cartographer* has been marked for identification as Exhibit “A”. and has been attached hereto; and,

**WHEREAS**, job descriptions for the positions of *Land Information Specialist I, II, and Senior* have been marked for identification as Exhibits “B”, “C”, and “D”, respectively, and have been attached hereto; and,

**WHEREAS**, a job description for the proposed position of *GIS Property Analyst-Lead* has been marked for identification as Exhibit “E”, and has been attached hereto; and,

**WHEREAS**, a job description for the proposed position of *GIS Property Analyst* has been marked for identification as Exhibit “F”, and has been attached hereto; and,

**WHEREAS**, sufficient funds have been appropriated in the 2021 Dodge County Budget to pay wages and fringe benefits for the proposed positions of *GIS Property Analyst-Lead* and *GIS Property Analyst*, during calendar year 2021;

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes the following positions in the Land Resources and Parks Department, effective January 7, 2021:

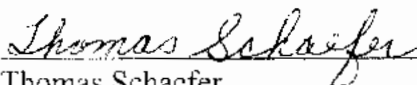
1. One filled, funded, full-time, benefited position of *Senior Cartographer*; and,
2. One filled, funded, full-time, benefited position of *Land Information Specialist I, II, and Senior*; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following positions in the Land Resources and Parks Department, effective December 31, 2020:


1. One new, full-time, benefited position of *GIS Property Analyst-Lead*; and,
2. One new, full-time, benefited position of *GIS Property Analyst*.

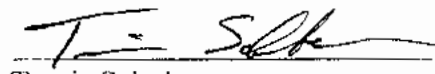
All of which is respectfully submitted this 15<sup>th</sup> day of December, 2020.

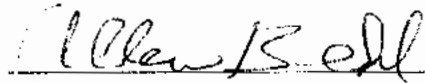
**Dodge County Land Resources and Parks Committee:**


  
Thomas Schaefer

  
Mary Bobholz

  
Larry Schraufnagel

  
Travis Schultz

  
Allen Behl

**FISCAL NOTE:** The position changes remain in the same wage classification level, thus resulting in no fiscal effect. Finance Committee review date: December 7, 2020. Chair initials: 

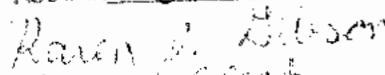

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** A Resolution to abolish the positions of *Senior Cartographer* and *Land Information Specialist I, II, and Senior* and create the positions of *GIS Property Analyst-Lead* and *GIS Property Analyst* in the Land Resources and Parks Department.

BY DODGE COUNTY BOARD

DEC 15 2020

AYES 20 NOES 1  
ABSENT 3  
ABSTAIN 0

<b>JOB TITLE:</b>	Senior Cartographer (CAD)	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	2/16/99
<b>LABOR GRADE:</b>	Dodge County Eight (8)	<b>REVISED:</b>	4/18/06; 03/22/13; 03/22/13

**OVERALL PURPOSE/SUMMARY**

Under the direction of the Land Resources and Parks Director, is responsible for and provides tax parcel mapping, database development and maintenance, programming and technical services (CAD environment) to support the property assessment process, survey functions, distribution of tax parcel information to the GIS environment, and other mapping services to the Land Resources and Parks Department, associated Dodge County departments and other public, private and professional clientele served by the department.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Operates computer mapping equipment/software and map plotters.
2. Works to meet computer mapping and research goals/objectives of the Department
3. Enters, analyzes, evaluates, converts, and compiles data, and researches records, and interprets legal descriptions for mapping, analysis, and reporting purposes.
4. Updates and maintains all reference layers comprising the tax parcel map on regular basis throughout the year and at year end.
5. Integrates field survey GPS data into the system; develop and maintain resulting data layers of feature locations in the land information system.
6. Develops and maintains spatial and non-spatial databases for availability in the land information system.
7. Develops and modernizes Land Information Systems (LIS)/Geographic Information Systems (GIS) and land records data.
8. Computer drafts USPLS monument records, certified surveys, topographic surveys and other surveys for the Survey section.
9. Confers with Director and professional CAD and GIS staff regarding mapping projects.
10. Evaluates mapping software packages when necessary to determine application potential.
11. Utilizes software packages available for advanced land surveying computations.
12. Updates tax parcels in coordination with Land Information Specialist.
13. Determines, implements and documents appropriate methods and procedures for mapping name and address changes and parcel splits in coordination with Land Information Specialist.
14. Provides custom computer programming assist in land records modernization projects and thoroughly documents in concise, understandable manner.
15. Responsible for providing native CAD parcel data to GIS environment for publication and distribution.
16. Provides Director with information and recommendations regarding development, standardization, enhancement or change in procedures, practices, activities, projects, plans and priorities involving the mapping section.
17. Assists Director in evaluating mapping programs and new information technologies.
18. Advises Director on mapping-related technology, LIS development, implementation issues, software systems, and assists in determining priorities for related activities.
19. Assists general public, professional users, and county/municipal officials, and others concerning questions, problems and general analysis of mapping projects and products.
20. Responsible for file management, back-up and archival of all software and digital map files.
21. Learns new software and provides technical support to pertinent staff.
22. Reviews Certified Survey Maps (CMS) prior to recording for accuracy of closure and acreage as part of the County's CSM review process. Create drawing file in AutoCAD and data file STAR\*NET.
23. Create and update tax mapping procedures and tax mapping checklist manuals.
24. Create and update coordinate data sheets for GPS points and sections, corners, etc. in tabular form for department.
25. Input of newly recorded plats into STAR\*NET for integration into AutoCAD.
26. Assists attorneys, abstractors, other professionals, and general public in usage of the on-line Land Records Search Tool (LRST) and GIS Web Map Tool for self-directed acquisition of land records data.
27. Create, update and maintain layering scheme for tax mapping overlay files.
28. Regular Attendance and punctuality.
29. Performs related field and office duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of local government organization.

Thorough knowledge and understanding of and working experience with cartographic and survey related concepts and techniques including a thorough understanding of the Public Land Survey System (PLSS).

Considerable knowledge of terminology used in various deeds and other real estate documents affecting ownership and property location.

Thorough knowledge and understanding of computer hardware and software related to mapping and land descriptions.

Considerable knowledge of and working experience with mapping (CAD) software (Autodesk Map preferred).

Ability to read and interpret complex legal descriptions to make decisions based on that interpretation and other information found on property transfer documents.

Ability to perform research of historical documents and archives on real property.

Advanced knowledge of and working experience with digital data input and conversion methods including digitizing, document scanning, and coordinate geometry.

Advanced knowledge and understanding of relational database concepts and how they apply to geospatial data.

Ability to plan, prepare, and implement drafting and mapping projects of substantial degree of difficulty.

Ability to understand and utilize digital orthophotography and elevation data to evaluate situations and resolve problems.

Thorough knowledge in use of on-line applications developed to assist users to self-acquire real property data (i.e., Land Records Search Tool and GIS Web Map tool).

Ability to set goals and objectives, meet project completion dates, and establish methods of completion.

Ability to plan, prepare/implement, support substantially difficult mapping projects.

Ability to communicate and deal effectively with fellow employees, officials, and general public.

Ability to conscientiously develop and apply quality standards and monitor accuracy and quality of data.

Ability to work independently and design/manage/document multiple work assignments with minimal supervision.

Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook), Records Management Software, and internet access.

Willingness to participate in professional organization.

Willingness to improve and enhance professional education through attendance at seminars or other available programs.

**EDUCATION AND EXPERIENCE**

Four (4) year Bachelor's Degree in cartography or land surveying, four (4) years experience related to positions and twelve (12) Continuing Education Units (CEU's) related to specific job responsibilities. OR Master's degree in cartography or land surveying and three (3) years experience related to specific job responsibilities and six (6) CEU's related to specific job responsibilities.

**WORKING CONDITIONS**

Office working environment.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

<b>JOB TITLE:</b>	Land Information Specialist I	<b>FLSA STATUS:</b>	Non-Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	July 6, 1993
<b>LABOR GRADE:</b>	Dodge County Six (6)	<b>REVISED:</b>	8/16/08; 7/25/08; 03/22/13; 08/21/18

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Director- Land Resources and Parks, is responsible for all aspects of assessment data entry and real property listing and resolution of observed discrepancies in the Land Records System; provides AS400 Query programming to develop reports and information to support the local assessment process, and assists in coordination of related tax mapping activities in department.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Oversees the processing of real property information as provided from Register of Deeds and Treasurer, and local and state sources.
2. Prioritizes, directs, oversees, and coordinates daily /seasonal/project workload of with Land Describer (Property Listing Specialist) and Property Listing Assistant in cooperation with Director.
3. Determines, implements and documents appropriate methods and procedures for handling name and address changes and parcel splits.
4. Oversees data entry, verification and printing of reports for the production of assessment rolls.
5. Provides Director with information and recommendations regarding development, standardization, enhancement or change in office procedures, practices, activities, projects, plans and priorities involving the property listing section.
6. Oversees development, implementation, standardization, enhancement or change in office procedures, practices, or projects including change requests to AS400 computer program supporting Assessment and Personal Property Program and internal procedures and programming changes mandated by the Wisconsin Department of Revenue (WIDOR).
7. Reviews Certified Survey Maps, Plats, Condominiums and Plat of Survey for approval and consults with private surveyors and survey/mapping staff to ensure accuracy and resolve issues.
8. Reviews Certified Survey Maps for approval as part of the County's CSM review process.
9. Coordinates and assists in tax mapping activities as necessary to support job duties and confers with professional CAD and GIS staff on mapping projects.
10. Reports possible subdivision violations and prepares supporting documentation for Code Administration staff.
11. Coordinates with GIS staff on addressing issues.
12. Consults with data processing staff to improve automation of land-related data.
13. Works with local assessors to resolve property valuation and classification issues.
14. Assists private sector professionals (i.e., attorneys, title companies, surveyors, appraisers, realtors), public sector, and general public in interpreting difficult property issues.
15. Advises private sector, public sector, and general public in determining appropriate method for correction of title and/or boundary issues.
16. Researches survey and Register of Deeds records to resolve discrepancies in the Land Records System.
17. Advises Director on property listing/assessment-related technology, LIS development, implementation issues, software systems, and assists in determining priorities for related activities.
18. Advises Director on professional issues at the State level which may affect County operations and potential unfunded mandates.
19. Determines appropriate measures for implementing new technologies and makes recommendation to Director.
20. Assists in design, development and implementation of imaging projects for archival, retrieval and integration of scanned document images into land records system.
21. Recommends procedures necessary to improve reliability of land information data from outside sources.
23. Develops documentation of data automation procedures and thoroughly documents all work performed in concise, understandable manner.
24. Provides custom computer programming using AS400 Query to assist in land records modernization and provide reports as requested by users of assessment data.
25. Acts as liaison with County Treasurer, Department of Revenue, assessors, clerks, attorneys, realtors, public officials and private citizens.
26. Performs selected duties in the absence of the Land Describer (Property Listing Specialist) and Property Listing Assistant in her/his absence.
27. Communicates and deals effectively with government, private and public sector as required.
28. Assists attorneys, abstractors, other professionals, and general public in usage of the on-line Land Records Search Tool (LRST) and GIS Web Map Tool for self-directed acquisition of land records data.
29. Regular attendance and punctuality required.
30. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge and understanding of and working experience with cartographic and survey related concepts and techniques including a thorough understanding of the Public Land Survey System (PLSS).

**KNOWLEDGE, SKILLS, AND ABILITIES (cont.)**

Considerable knowledge of terminology used in various deeds and other real estate documents affecting ownership, assessment, and property location.

Considerable knowledge of terminology used in real estate and personal property assessment and tax rolls.

Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook), Records Management Software, internet access and SQL.

Thorough knowledge and understanding of computer hardware and software related to mapping and land descriptions.

Considerable knowledge of and working experience with mapping (CAD) software (Autodesk preferred).

Thorough knowledge and working experience with IBM AS-400 and AS400 Query Language.

Knowledge of document scanning concepts, techniques and IS system integration.

Thorough knowledge of local governmental organization.

Considerable knowledge of laws and regulation related to survey and real estate.

Thorough knowledge of proper legal documentation, recording and filing.

Ability to maintain accurate and complete assessment records (detail oriented).

Ability to read and interpret complex legal descriptions to make decisions based on that interpretation and other information found on property transfer documents.

Ability to perform research of historical documents and archives on real property.

Ability to analyze/synthesize/compile information into understandable reports for use in decision making.

Ability to communicate effectively verbally and in writing to answer questions and to notify real estate professionals of errors and discrepancies found in documents.

Ability to communicate to a wide range of audiences with vastly differing levels of understanding regarding property ownership and assessment matters.

Ability to research, analyze, interpret, evaluate, understand and communicate technical material effectively.

Ability to plan, prepare/implement, support substantially difficult drafting, mapping and land description projects.

Ability to understand and utilize digital orthophotography and elevation data to evaluate situations and resolve problems.

Thorough knowledge in use of on-line applications developed to assist users to self-acquire real property data (i.e., Land Records Search Tool and GIS Web Map tool).

Ability to set goals and objectives, meet project completion dates, and establish methods of completion.

Ability to work cooperatively and communicate effectively (verbal and written) with a wide variety of contacts including County employees, officials on at the municipal, County, state, federal level, and with other public and private sector clients and vendors.

Ability to establish and maintain professional, effective public and working relationships, at times working with difficult or hostile individuals with tact and courtesy.

Ability to think clearly and react appropriately and professionally under pressure.

Excellent organizational skills with the ability to deal with multiple priorities and problems concurrently.

Ability to conscientiously develop and apply quality standards and monitor accuracy and quality of data.

Ability to work independently and design/manage/document multiple work assignments with minimal supervision.

Ability to oversee and professionally direct the work of others.

Willingness to participate in professional organization.

Willingness to improve and enhance professional education through attendance at seminars or other available programs.

Ability to treat matters confidentially.

Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Four (4) year college degree with courses in cartography, geography, land surveying, mathematics, or related field. Certification from Department of Revenue as an Assessor 2 or higher or demonstrate ability to attain certification preferred. Work related experience in a government setting is preferred.

**WORKING CONDITIONS**

Office working environment, little exposure to noise, dust fumes, etc.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



<b>JOB TITLE:</b>	Land Information Specialist II	<b>FLSA STATUS:</b>	Non-Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	July 6, 1993
<b>LABOR GRADE:</b>	Dodge County Seven (7)	<b>REVISED:</b>	8/16/08; 7/25/08; 03/22/13; 8/21/18

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Director- Land Resources and Parks, is responsible for all aspects of assessment data entry and real property listing and resolution of observed discrepancies in the Land Records System; provides AS400 Query programming to develop reports and information to support the local assessment process, and assists in coordination of related tax mapping activities in department.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Oversees the processing of real property information as provided from Register of Deeds and Treasurer, and local and state sources.
2. Prioritizes, directs, oversees, and coordinates daily /seasonal/project workload of with Land Descriptor (Property Listing Specialist) and Property Listing Assistant in cooperation with Director.
3. Determines, implements and documents appropriate methods and procedures for handling name and address changes and parcel splits.
4. Oversees data entry, verification and printing of reports for the production of assessment rolls.
5. Provides Director with information and recommendations regarding development, standardization, enhancement or change in office procedures, practices, activities, projects, plans and priorities involving the property listing section.
6. Oversees development, implementation, standardization, enhancement or change in office procedures, practices, or projects including change requests to AS400 computer program supporting Assessment and Personal Property Program and internal procedures and programming changes mandated by the Wisconsin Department of Revenue (WIDOR).
7. Reviews Certified Survey Maps, Plats, Condominiums and Plat of Survey for approval and consults with private surveyors and survey/mapping staff to ensure accuracy and resolve issues.
8. Reviews Certified Survey Maps for approval as part of the County's CSM review process.
9. Coordinates and assists in tax mapping activities as necessary to support job duties and confers with professional CAD and GIS staff on mapping projects.
10. Reports possible subdivision violations and prepares supporting documentation for Code Administration staff.
11. Coordinates with GIS staff on addressing issues.
12. Consults with data processing staff to improve automation of land-related data.
13. Works with local assessors to resolve property valuation and classification issues.
14. Assists private sector professionals (i.e., attorneys, title companies, surveyors, appraisers, realtors), public sector, and general public in interpreting difficult property issues.
15. Advises private sector, public sector, and general public in determining appropriate method for correction of title and/or boundary issues.
16. Researches survey and Register of Deeds records to resolve discrepancies in the Land Records System.
17. Advises Director on property listing/assessment-related technology, LIS development, implementation issues, software systems, and assists in determining priorities for related activities.
18. Advises Director on professional issues at the State level which may affect County operations and potential unfunded mandates.
19. Determines appropriate measures for implementing new technologies and makes recommendation to Director.
20. Assists in design, development and implementation of imaging projects for archival, retrieval and integration of scanned document images into land records system.
21. Recommends procedures necessary to improve reliability of land information data from outside sources.
23. Develops documentation of data automation procedures and thoroughly documents all work performed in concise, understandable manner.
24. Provides custom computer programming using AS400 Query to assist in land records modernization and provide reports as requested by users of assessment data.
25. Acts as liaison with County Treasurer, Department of Revenue, assessors, clerks, attorneys, realtors, public officials and private citizens.
26. Performs selected duties in the absence of the Land Descriptor (Property Listing Specialist) and Property Listing Assistant in her/his absence.
27. Communicates and deals effectively with government, private and public sector as required.
28. Assists attorneys, abstractors, other professionals, and general public in usage of the on-line Land Records Search Tool (LRST) and GIS Web Map Tool for self-directed acquisition of land records data.
29. Regular attendance and punctuality required.
30. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge and understanding of and working experience with cartographic and survey related concepts and techniques including a thorough understanding of the Public Land Survey System (PLSS).

**KNOWLEDGE, SKILLS, AND ABILITIES (cont.)**

Considerable knowledge of terminology used in various deeds and other real estate documents affecting ownership, assessment, and property location.

Considerable knowledge of terminology used in real estate and personal property assessment and tax rolls.

Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook), Records Management Software, internet access and SQL.

Thorough knowledge and understanding of computer hardware and software related to mapping and land descriptions.

Considerable knowledge of and working experience with mapping (CAD) software (Autodesk preferred).

Thorough knowledge and working experience with IBM AS-400 and AS400 Query Language.

Knowledge of document scanning concepts, techniques and IS system integration.

Thorough knowledge of local governmental organization.

Considerable knowledge of laws and regulation related to survey and real estate.

Thorough knowledge of proper legal documentation, recording and filing.

Ability to maintain accurate and complete assessment records (detail oriented).

Ability to read and interpret complex legal descriptions to make decisions based on that interpretation and other information found on property transfer documents.

Ability to perform research of historical documents and archives on real property.

Ability to analyze/synthesize/compile information into understandable reports for use in decision making.

Ability to communicate effectively verbally and in writing to answer questions and to notify real estate professionals of errors and discrepancies found in documents.

Ability to communicate to a wide range of audiences with vastly differing levels of understanding regarding property ownership and assessment matters.

Ability to research, analyze, interpret, evaluate, understand and communicate technical material effectively.

Ability to plan, prepare/implement, support substantially difficult drafting, mapping and land description projects.

Ability to understand and utilize digital orthophotography and elevation data to evaluate situations and resolve problems.

Thorough knowledge in use of on-line applications developed to assist users to self-acquire real property data (i.e., Land Records Search Tool and GIS Web Map tool).

Ability to set goals and objectives, meet project completion dates, and establish methods of completion.

Ability to work cooperatively and communicate effectively (verbal and written) with a wide variety of contacts including County employees, officials on at the municipal, County, state, federal level, and with other public and private sector clients and vendors.

Ability to establish and maintain professional, effective public and working relationships, at times working with difficult or hostile individuals with tact and courtesy.

Ability to think clearly and react appropriately and professionally under pressure.

Excellent organizational skills with the ability to deal with multiple priorities and problems concurrently.

Ability to conscientiously develop and apply quality standards and monitor accuracy and quality of data.

Ability to work independently and design/manage/document multiple work assignments with minimal supervision.

Ability to oversee and professionally direct the work of others.

Willingness to participate in professional organization.

Willingness to improve and enhance professional education through attendance at seminars or other available programs.

Ability to treat matters confidentially.

Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Four (4) year college degree with courses in cartography, geography, land surveying, mathematics, or related field, with minimum of two (2) years increasingly responsible property description experience with practical experience and working knowledge of CAD software currently used by the Land Resources and Parks Department, and 6.0 CEU's related to specific job responsibilities.

Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered.

Certification from Department of Revenue as an Assessor 2 or higher or demonstrate ability to attain certification preferred. Work related experience in a government setting is preferred.

**WORKING CONDITIONS**

Office working environment: little exposure to noise, dust fumes, etc.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

<b>JOB TITLE:</b>	Senior Land Information Specialist	<b>FLSA STATUS:</b>	Non-Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	July 6, 1993
<b>LABOR GRADE:</b>	Dodge County Eight (8)	<b>REVISED:</b>	8/16/08; 7/25/08; 03/22/13

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Director- Land Resources and Parks, is responsible for all aspects of assessment data entry and real property listing and resolution of observed discrepancies in the Land Records System; provides AS400 Query programming to develop reports and information to support the local assessment process, and assists in coordination of related tax mapping activities in department.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Oversees the processing of real property information as provided from Register of Deeds and Treasurer, and local and state sources.
2. Prioritizes, directs, oversees, and coordinates daily /seasonal/project workload of with Land Describer (Property Listing Specialist) and Property Listing Assistant in cooperation with Director.
3. Determines, implements and documents appropriate methods and procedures for handling name and address changes and parcel splits.
4. Oversees data entry, verification and printing of reports for the production of assessment rolls.
5. Provides Director with information and recommendations regarding development, standardization, enhancement or change in office procedures, practices, activities, projects, plans and priorities involving the property listing section.
6. Oversees development, implementation, standardization, enhancement or change in office procedures, practices, or projects including change requests to AS400 computer program supporting Assessment and Personal Property Program and internal procedures and programming changes mandated by the Wisconsin Department of Revenue (WIDOR).
7. Reviews Certified Survey Maps, Plats, Condominiums and Plat of Survey for approval and consults with private surveyors and survey/mapping staff to ensure accuracy and resolve issues.
8. Reviews Certified Survey Maps for approval as part of the County's CSM review process.
9. Coordinates and assists in tax mapping activities as necessary to support job duties and confers with professional CAD and GIS staff on mapping projects.
10. Reports possible subdivision violations and prepares supporting documentation for Code Administration staff.
11. Coordinates with GIS staff on addressing issues.
12. Consults with data processing staff to improve automation of land-related data.
13. Works with local assessors to resolve property valuation and classification issues.
14. Assists private sector professionals (i.e., attorneys, title companies, surveyors, appraisers, realtors), public sector, and general public in interpreting difficult property issues.
15. Advises private sector, public sector, and general public in determining appropriate method for correction of title and/or boundary issues.
16. Researches survey and Register of Deeds records to resolve discrepancies in the Land Records System.
17. Advises Director on property listing/assessment-related technology, LIS development, implementation issues, software systems, and assists in determining priorities for related activities.
18. Advises Director on professional issues at the State level which may affect County operations and potential unfunded mandates.
19. Determines appropriate measures for implementing new technologies and makes recommendation to Director.
20. Assists in design, development and implementation of imaging projects for archival, retrieval and integration of scanned document images into land records system.
21. Recommends procedures necessary to improve reliability of land information data from outside sources.
23. Develops documentation of data automation procedures and thoroughly documents all work performed in concise, understandable manner.
24. Provides custom computer programming using AS400 Query to assist in land records modernization and provide reports as requested by users of assessment data.
25. Acts as liaison with County Treasurer, Department of Revenue, assessors, clerks, attorneys, realtors, public officials and private citizens.
26. Performs selected duties in the absence of the Land Describer (Property Listing Specialist) and Property Listing Assistant in her/his absence.
27. Communicates and deals effectively with government, private and public sector as required.
28. Assists attorneys, abstractors, other professionals, and general public in usage of the on-line Land Records Search Tool (LRST) and GIS Web Map Tool for self-directed acquisition of land records data.
29. Regular attendance and punctuality required.
30. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge and understanding of and working experience with cartographic and survey related concepts and techniques including a thorough understanding of the Public Land Survey System (PLSS).

**KNOWLEDGE, SKILLS, AND ABILITIES (cont.)**

Considerable knowledge of terminology used in various deeds and other real estate documents affecting ownership, assessment, and property location.

Considerable knowledge of terminology used in real estate and personal property assessment and tax rolls.

Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook), Records Management Software, internet access and SQL.

Thorough knowledge and understanding of computer hardware and software related to mapping and land descriptions.

Considerable knowledge of and working experience with mapping (CAD) software (Autodesk preferred).

Thorough knowledge and working experience with IBM AS-400 and AS400 Query Language.

Knowledge of document scanning concepts, techniques and IS system integration.

Thorough knowledge of local governmental organization.

Considerable knowledge of laws and regulation related to survey and real estate.

Thorough knowledge of proper legal documentation, recording and filing.

Ability to maintain accurate and complete assessment records (detail oriented).

Ability to read and interpret complex legal descriptions to make decisions based on that interpretation and other information found on property transfer documents.

Ability to perform research of historical documents and archives on real property.

Ability to analyze/synthesize/compile information into understandable reports for use in decision making.

Ability to communicate effectively verbally and in writing to answer questions and to notify real estate professionals of errors and discrepancies found in documents.

Ability to communicate to a wide range of audiences with vastly differing levels of understanding regarding property ownership and assessment matters.

Ability to research, analyze, interpret, evaluate, understand and communicate technical material effectively.

Ability to plan, prepare/implement, support substantially difficult drafting, mapping and land description projects.

Ability to understand and utilize digital orthophotography and elevation data to evaluate situations and resolve problems.

Thorough knowledge in use of on-line applications developed to assist users to self-acquire real property data (i.e., Land Records Search Tool and GIS Web Map tool).

Ability to set goals and objectives, meet project completion dates, and establish methods of completion.

Ability to work cooperatively and communicate effectively (verbal and written) with a wide variety of contacts including County employees, officials on at the municipal, County, state, federal level, and with other public and private sector clients and vendors.

Ability to establish and maintain professional, effective public and working relationships, at times working with difficult or hostile individuals with tact and courtesy.

Ability to think clearly and react appropriately and professionally under pressure.

Excellent organizational skills with the ability to deal with multiple priorities and problems concurrently.

Ability to conscientiously develop and apply quality standards and monitor accuracy and quality of data.

Ability to work independently and design/manage/document multiple work assignments with minimal supervision.

Ability to oversee and professionally direct the work of others.

Willingness to participate in professional organization.

Willingness to improve and enhance professional education through attendance at seminars or other available programs.

Ability to treat matters confidentially.

Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Four (4) year college degree with courses in cartography, geography, land surveying, mathematics, or related field, with minimum of four (4) years increasingly responsible property description experience with practical experience and working knowledge of CAD software currently used by the Land Resources and Parks Department, and 12.0 CEU's related to specific job responsibilities; or Master's Degree in a directly related field, three (3) years increasingly responsible experience related to specific responsibilities, and 6.0 CEU's related to specific job responsibilities with practical experience and working knowledge of CAD software currently used by the Land Resources and Parks Department. Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered. Certification from Department of Revenue as an Assessor 2 or higher or demonstrate ability to attain certification preferred. Work related experience in a government setting is preferred.

**WORKING CONDITIONS**

Office working environment, little exposure to noise, dust fumes, etc.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS****FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE: DATE: SUPERVISOR SIGNATURE: DATE:	ANALYST(S): DATE:	<b>December 2020</b>
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The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

## DODGE COUNTY JOB DESCRIPTION

December 2020

Wage Range: \$28.02 - \$30.28 - \$36.43

<b>JOB TITLE:</b>	GIS Property Analyst - Lead	<b>FLSA STATUS:</b>	Non-Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	Draft
<b>LABOR GRADE:</b>	Dodge County Eight (8)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the direction of Land Information Division Manager, is responsible for all aspects of assessment data entry and real property listing. Consults with IT department and software vendors by providing troubleshooting and testing for resolution of observed discrepancies in the Land Information Management System (LIMS); Supports addressing management system, parcel mapping updates and Dodge county Sheriff's Office (DCSO) Communications Center.

**PRINCIPAL DUTIES AND RESPONSIBILITIES****GIS Duties**

1. Updates and maintains all reference layers comprising the tax parcel map on a regular basis throughout the year.
2. Integrates field survey GPS data into the system; develops and maintains resulting data layers of feature locations in the land information system.
3. Coordinates and assists in tax mapping activities as necessary to support job duties and confers with Land Information staff and GIS Administrator on mapping projects.
4. Develop tax mapping procedures and tax mapping checklist documents.
5. Utilizes GIS software to fulfill mapping and GIS data requests from county departments, other governmental agencies, and the general public.
6. Assist in maintenance of Address Management System, including assignment of new addresses, and responsible for mapping of those locations into the point address data layer in GIS to ensure continuity of this vital function for delivery of services.
7. Acts as primary back-up for GIS Administrator on technical GIS issues including geospatial infrastructure maintenance, licensing, and third-party software integration throughout the county.

**Property Listing**

1. Oversees the processing of real property information as provided from Register of Deeds and local and state sources and performs necessary research to resolve discrepancies.
2. Prioritizes, directs, oversees, and coordinates daily/project workload of GIS Property Analyst.
3. Determines, implements and documents appropriate methods and procedures for handling name and address changes and parcel splits.
4. Analyzes, interprets and processes all necessary legal documents to maintain current real property ownership records.
5. Notifies private sector professionals (i.e. attorneys, title companies, surveyors, appraisers, realtors) and other professionals of errors and discrepancies discovered.
6. Assists private sector, public sector, and general public in interpreting difficult property issues and advises on appropriate method for correction of title and/or boundary issues.
7. Assists private sector, public sector, and general public in usage of the on-line Land Information Search Tool and GIS Web Application-based tools for self-directed acquisition of land records data.
8. Develops documentation of data automation and conversion processes and procedures in concise, understandable manner.
9. Assists in design, development and implementation of imaging projects for archival, retrieval and integration of scanned document images into land records system.
10. Oversees data entry, verification and printing of reports for the production of assessment rolls and works with local assessors to resolve property valuation and classification issues.
11. Downloads and imports assessment and revaluation figures from information provided by municipal assessors.
12. Reviews Certified Survey Maps, Plats, Condominiums and Plat of Survey for approval and consults with private surveyors and survey/mapping staff to ensure accuracy and resolve issues.
13. Reports possible subdivision violations and prepares supporting documentation for Code Administration staff.

**General County**

1. Provides Manager with information and recommendations regarding development, standardization, enhancement or change in office procedures, practices, activities, projects, plans and priorities involving the property listing section and oversees implementation.
2. Recommends procedures necessary to improve reliability of land information data from outside sources.
3. Acts as liaison with County Treasurer, Department of Revenue, assessors, clerks, attorneys, realtors, public officials and private citizens.
4. Attend training, seminars, workshops, conferences and meetings as requested by supervisor to stay current and provide reports when requested.
5. Performs selected duties in the absence of the GIS Property Analyst.
6. Regular attendance and punctuality required.
7. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Thorough knowledge and understanding of and working experience with cartographic and survey related concepts and techniques including a thorough understanding of the Public Land Survey System (PLSS).
- Considerable knowledge of terminology, laws and regulations with ability to interpret and research surveys, deeds, and other real estate documents affecting ownership, assessment, and property location.
- Considerable knowledge of terminology used in real estate and personal property assessment and tax rolls with ability to maintain accurate and complete assessment records.
- Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook), Records Management Software, internet access and SQL.
- Thorough knowledge and understanding of computer hardware and software related to mapping and land descriptions.
- Basic knowledge of (CAD) software (Autodesk preferred) and willingness to develop skill in its use.
- Considerable knowledge and understanding of current GIS database concepts and techniques.
- Considerable knowledge of and working experience with current GIS applications including ESRI ArcGIS ArcInfo, extensions, and ArcServer.
- Experience with large-format plotters and scanners.
- Experience with digital orthophotography and aerial photo interpretation.
- Knowledge of document scanning concepts, techniques and IS system integration.
- Thorough knowledge of local governmental organization.
- Ability to communicate effectively verbally and in writing to answer questions and to notify real estate professionals of errors and discrepancies found in documents.
- Ability to communicate to audiences with vastly differing levels of understanding regarding property ownership and assessment matters.
- Ability to research, analyze, interpret, evaluate, understand and communicate technical material effectively.
- Ability to analyze/synthesize/compile information for use in decision making.
- Ability to set goals and objectives, meet project completion dates, and establish methods of completion.
- Ability to work cooperatively and communicate effectively (verbal and written) with a wide variety of contacts including County employees, officials at the municipal, County, state, federal level, and with other public and private sector clients and vendors.
- Ability to establish and maintain professional, effective public and working relationships, at times working with difficult or hostile individuals with tact and courtesy.
- Ability to think clearly and react appropriately and professionally under pressure.
- Excellent organizational skills with the ability to deal with multiple priorities and problems concurrently.
- Ability to conscientiously develop and apply quality standards and monitor accuracy and quality of data.
- Ability to work independently on multiple work assignments with minimal supervision.
- Ability to oversee and professionally direct the work of others.
- Willingness to participate in professional organizations and to improve and enhance profession education through attendance at seminars and other available programs.
- Ability to treat matters confidentially.
- Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Four (4) year Bachelor's degree in GIS/LIS, Geography, or related field, with minimum of two (2) years experience with ESRI and CAD software currently used by the Land Resources and Parks Department, and 12.0 CEU's related to specific job responsibilities. Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered. Certification from Department of Revenue as an Assessor 2 or higher or demonstrate ability to attain certification preferred. Work related experience in a government setting is preferred.

**WORKING CONDITIONS**

Office working environment, little exposure to noise, dust fumes, etc.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

<b>JOB TITLE:</b>	GIS Property Analyst	<b>FLSA STATUS:</b>	Non-Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Seven (7)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the direction of Land Information Division Manager, is responsible for all aspects of assessment data entry and real property listing. Consults with IT department and software vendors by providing troubleshooting and testing for resolution of observed discrepancies in the Land Information Management System (LIMS); Supports addressing management system, parcel mapping updates and Dodge county Sheriff's Office (DCSO) Communications Center.

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1. Updates and maintains all reference layers comprising the tax parcel map on a regular basis throughout the year.
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2. Recommends procedures necessary to improve reliability of land information data from outside sources.
3. Acts as liaison with County Treasurer, Department of Revenue, assessors, clerks, attorneys, realtors, public officials and private citizens.
4. Attend training, seminars, workshops, conferences and meetings as requested by supervisor to stay current and provide reports when requested.
5. Performs selected duties in the absence of the GIS Property Analyst - Senior.
6. Regular attendance and punctuality required.
7. Performs related duties as may be required or assigned.



**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge and understanding of and working experience with cartographic and survey related concepts and techniques including a thorough understanding of the Public Land Survey System (PLSS).

Considerable knowledge of terminology, laws and regulations with ability to interpret and research surveys, deeds, and other real estate documents affecting ownership, assessment, and property location.

Considerable knowledge of terminology used in real estate and personal property assessment and tax rolls with ability to maintain accurate and complete assessment records.

Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook), Records Management Software, internet access and SQL.

Thorough knowledge and understanding of computer hardware and software related to mapping and land descriptions.

Basic knowledge of (CAD) software (Autodesk preferred) and willingness to develop skill in its use.

Considerable knowledge and understanding of current GIS database concepts and techniques.

Considerable knowledge of and working experience with current GIS applications including ESRI ArcGIS ArcInfo, extensions, and ArcServer.

Experience with large-format plotters and scanners.

Experience with digital orthophotography and aerial photo interpretation.

Knowledge of document scanning concepts, techniques and IS system integration.

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Ability to work independently on multiple work assignments with minimal supervision.

Ability to oversee and professionally direct the work of others.

Willingness to participate in professional organizations and to improve and enhance profession education through attendance at seminars and other available programs.

Ability to treat matters confidentially.

Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Four (4) year Bachelor's degree in GIS/LIS, Geography, or related field. Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered. Certification from Department of Revenue as an Assessor 2 or higher or demonstrate ability to attain certification preferred. Work related experience in a government setting is preferred.

**WORKING CONDITIONS**

Office working environment; little exposure to noise, dust fumes, etc.

**PHYSICAL DEMANDS**

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**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 20-56

**AUTHORIZING THE ISSUANCE AND PROVIDING FOR THE SALE  
OF \$9,165,000 GENERAL OBLIGATION PROMISSORY NOTES,  
SERIES 2021A, FOR COUNTY HIGHWAY PROJECTS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN.

**WHEREAS**, Dodge County, Wisconsin (the "County"), is in need of an amount not to exceed \$9,165,000 for the public purpose of financing the construction and improvement of county highways; and,

**WHEREAS**, it is desirable to authorize the issuance of general obligation promissory notes for such purpose pursuant to Chapter 67, Wis. Stats.; and,

**WHEREAS**, the County may issue general obligation promissory notes only if one or more of the conditions specified in Section 67.045, Wis. Stats., apply; and,

**WHEREAS**, general obligation promissory notes may be issued under Section 67.045, Wis. Stats., if the Dodge County Board of Supervisors adopts a resolution to issue the debt by a vote of at least three-fourths of its members-elect;

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of Supervisors of Dodge County, Wisconsin, that:

Section 1. Authorization of Notes. There shall be issued, pursuant to Chapter 67, of the Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$9,165,000 (the "Notes") for the public purpose of financing the construction and improvement of county highways; and,

Section 2. Tax Levy. There be and there hereby is, levied on all the taxable property in the County, a direct annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on the Notes; and,

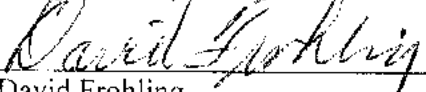
Section 3. Sale of Notes. The Dodge County Board of Supervisors authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Dodge County Board of Supervisors shall consider such bids for the Notes as may have been received and take action on the bids received; and,

Section 4. Notice of Note Sale. The Dodge County Clerk be, and hereby is directed to cause notice of the sale of the Notes to be disseminated at such times and in such manner as the Dodge County Clerk may determine, and to cause copies of a complete, official Notice of Note Sale and other pertinent data to be forwarded to interested bidders as the Dodge County Clerk may determine; and,


Section 5. Official Statement. The Dodge County Clerk shall cause an Official Statement concerning this issue, to be prepared by the Dodge County financial advisor, Ehlers & Associates, Inc. The appropriate Dodge County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12, and shall certify said Statement, such certification to constitute full authorization of such Statement under this Resolution.

All of which is respectfully submitted this 15<sup>th</sup> day of December, 2020.

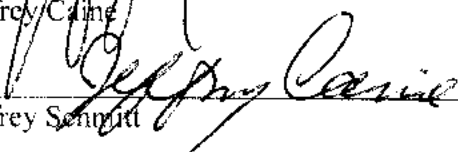
**Dodge County Finance Committee:**


  
David Frohling

  
Ed Benter

  
Jeffrey Cline

Kira Sheahan-Malloy

  
Jeffrey Schmitt

*Fiscal Note: Bond proceeds of \$9,165,000 have been included in the 2021 adopted budget, along with related principal and interest payments. Finance Committee review date: December 7, 2020. Chair initials: *


**Vote required:** 3/4 Majority of Members Elect.

**Resolution summary:** Resolution authorizing the issuance and providing for the sale of \$9,165,000 general obligation promissory notes, Series 2021A, for county highway projects.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 15 2020

AYES 58 NOES 3  
ABSENT 0  
ASTAIN 0

  
County Clerk

**Resolution 20-57** Advisory Resolution Urging the Wisconsin Legislature to Join the State of Texas Lawsuit Filed in the United States Supreme Court – Supervisor Schmitt.

This Resolution was rescinded/withdrawn by Supervisor J. Schmitt. Therefore, it is not published.

REPORT 1

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Glen Bonner requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 7-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District and to rezone approximately 2.24-acres of land from the A-2 General Agricultural Zoning District to the A-1 Prime Agricultural Zoning District in part of the NW ¼ of the NW ¼, Section 13, T12N, R14E, Town of Trenton, to allow for the re-location of a recently approved non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 15th day of December, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 15 2020

AYES 31 NAYS 0  
ABSENT 0  
ABSTAIN 0

Ronan J. Wilson  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnagel  
Larry Schraufnagel

Travis Schultz  
Travis Schultz

Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1062

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 13, T12N, R14E, Town of Trenton, in the A-2 General Agricultural zoning district and the A-1 Prime Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

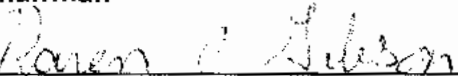
Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

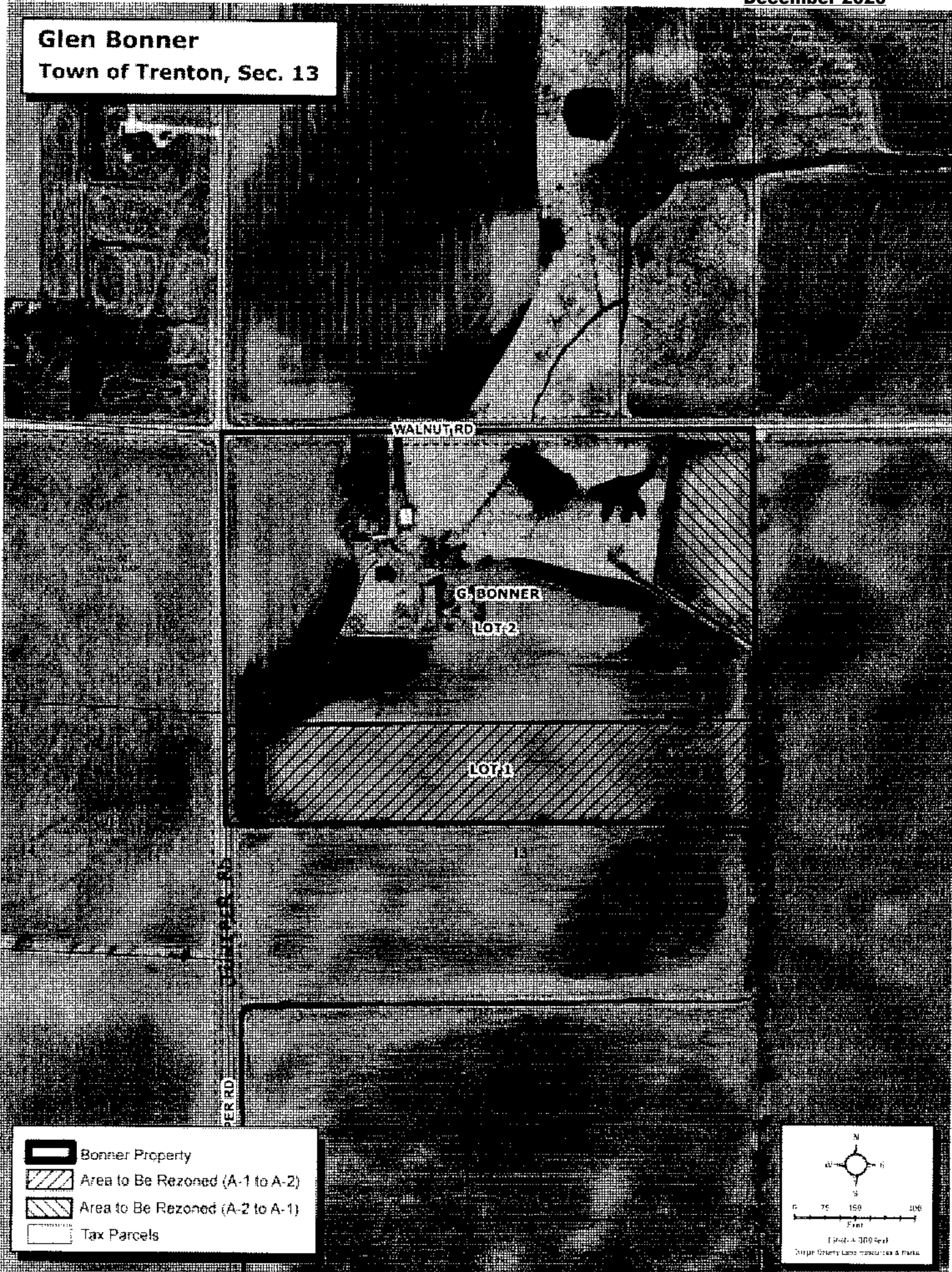
Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 15th day of December, 2020.

  
\_\_\_\_\_  
Russell Kottke  
Chairman

  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk

**Glen Bonner**  
**Town of Trenton, Sec. 13**



REPORT 2

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Michael Firchow, agent for Absolute Financial Lending Services requesting amendment of the Shoreland Protection Ordinance, Dodge County, Wisconsin, to rezone approximately 0.67-acres of land out of the Wetland District in part of the NW ¼ of the NW ¼, Section 20, T12N R14E, Town of Beaver Dam for the purpose of correcting the wetland boundary and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 14.3(9) of the Dodge County Shoreland Protection Ordinance can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Shoreland Ordinance. The committee finds that the rezoning petition will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition. The committee finds that the proposal will correct an error in the wetland boundary as designated on the Shoreland-Wetland Maps approved under Section 2.2 of the Shoreland Protection Ordinance on February 1, 2012. The committee finds that the proposed rezoning request will not have a significant impact upon the storm and floodwater capacity, the maintenance of dry season stream flow, the discharge of groundwater to the wetland, the recharge of groundwater from the wetland to another area or the flow of groundwater through the wetland. The committee finds that the proposed rezoning petition will not have a significant impact on the filtering or storage capacity of the area, the fish spawning, breeding, nursery or feeding grounds, wildlife habitat or other areas of special recreational or scenic interest.

Respectfully submitted this 15th day of December, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 15 2020

AYES 50 NOES 1  
ABSENT 2  
ABSTAIN 2

Raun J. Tuckson  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnager  
Larry Schraufnager

Travis Schultz  
Travis Schultz

Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1063

An ordinance amending the Shoreland-Wetland Maps of the Shoreland Protection Ordinance, Dodge County, Wisconsin by removing certain lands in Section 20, T12N, R14E, Town of Beaver Dam, out of the Wetland district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 14.3 of the Dodge County Shoreland Protection Ordinance.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 14.3(9) of the Dodge County Shoreland Protection Ordinance can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Shoreland Protection Ordinance. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 14.3(9) of the Dodge County Shoreland Protection Ordinance can be met for this proposal and has further found that the proposal will correct an error in the wetland boundary as designated on the Shoreland-Wetland Maps listed under Section 2.2 of the Shoreland Protection Ordinance. Furthermore, this committee has found that the proposed rezoning request will not have a significant impact upon the storm and floodwater capacity, the maintenance of dry season stream flow, the discharge of groundwater to the wetland, the recharge of groundwater from the wetland to another area or the flow of groundwater through the wetland. Additionally, this committee has found that the proposed rezoning petition will not have a significant impact on the filtering or storage capacity of the area, the fish spawning, breeding, nursery or feeding grounds, wildlife habitat or other areas of special recreational or scenic interest.


The County Board of Supervisors of the County of Dodge does ordain as follows:

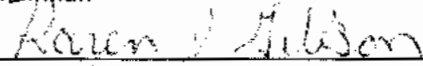
Section 1. The "Official Shoreland-Wetland Maps" adopted with the Shoreland Protection Ordinance, Dodge County, Wisconsin on February 1, 2012 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 15th day of December, 2020.

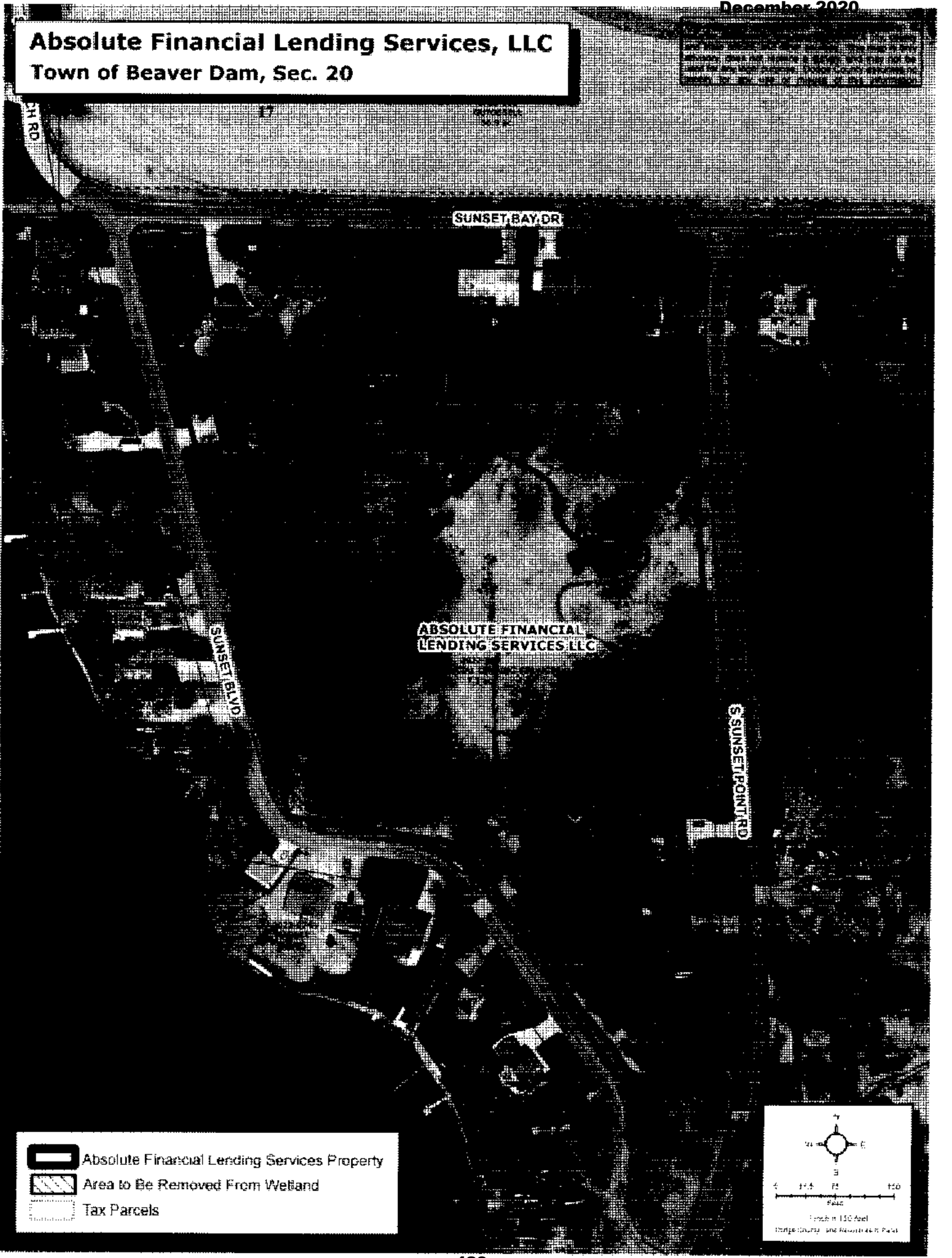
  
 Russell Kottke  
 Chairman

  
 Karen J. Gibson  
 County Clerk

# Absolute Financial Lending Services, LLC

## Town of Beaver Dam, Sec. 20

Map of Absolute Financial Lending Services, LLC property in the Town of Beaver Dam, Wisconsin. The map shows the property boundaries and the area to be removed from wetland. The map is dated December 2020.






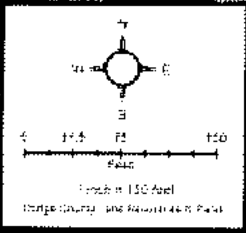
SUNSET BAY DR

ABSOLUTE FINANCIAL LENDING SERVICES, LLC

SUNSET BLVD

SUNSET POINT RD

-  Absolute Financial Lending Services Property
-  Area to Be Removed From Wetland
-  Tax Parcels



ORDINANCE NO. 1064

AN ORDINANCE AMENDING CHAPTER 3, SECTION 3.06 – *FEES FOR CERTAIN COUNTY SERVICES*, OF THE DODGE COUNTY CODE OF ORDINANCES.

*The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:*

**Section 1.** Ordinance No. 845, An Ordinance for *Fees for Certain County Services*, was enacted by the Dodge County Board of Supervisors on November 12, 2008 creating Section 3.06 of the Dodge County Code of Ordinances.

**Section 2.** On December 2, 2020, the Dodge County Human Services and Health Board recommended creating a new subsection of the *Fees for Certain County Services* Ordinance.

**Section 3:** The Wisconsin Administrative Code, Ch. DHS 1, requires that fees for services provided the county department under Section 51.42, Wis. Stats., shall be established and approved annually by a county board of supervisors.

**Section 4:** Subsection 3.06(7) of the Dodge County Code of Ordinances is hereby created to read as follows:

\*\*\*\*\*

**(7) HUMAN SERVICES AND HEALTH DEPARTMENT FEES. The Dodge County Human Services and Health Department hereby establishes the following fees:**

<b><u>(a) Psychiatric Assessment (MD/APNP)</u></b>	<b><u>\$225.00</u></b>
<b><u>(b) Psychosocial Assessment (Therapist/Counselor)</u></b>	<b><u>\$110.00</u></b>
<b><u>(c) Intoxicated Driver Program (IDP) Assessment</u></b>	<b><u>\$250.00</u></b>
<b><u>(\$100.00 retained if no-show)</u></b>	
<b><u>(d) Group Counseling</u></b>	<b><u>\$60.00/hour</u></b>
<b><u>(e) Individual/Family/Couples Counseling</u></b>	<b><u>\$110.00/hour</u></b>
<b><u>(f) Medication Management</u></b>	<b><u>\$90.00/hour</u></b>

**The fees set forth herein may be modified through Dodge County's annual budget process, so as to be effective on January 1<sup>st</sup> of the following year, and prominently displayed in the Human Services and Health Department after adoption by the Dodge County Board of Supervisors.**

\*\*\*\*\*

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single-Strikethrough~~\*\*\*

- 1 **Section 5. Effective Date.** This ordinance becomes effective immediately upon enactment  
2 by the Dodge County Board of Supervisors and publication.
- 3 **Section 6. Summary.** An Ordinance creating Subsection 3.06(7) of Section 3.06 of the  
4 Dodge County Code of Ordinances pertaining to fees for certain county services.  
5
- 6 **Section 7. Vote Required.** Majority of members present.  
7
- 8 **Section 8. Fiscal Note.** The various fees are included in the annual budget for Human  
9 Services & Health within multiple divisions in various public charges for services  
10 accounts. *NA 12/7/2020*

Respectfully submitted this 2nd day of December, 2020.

**Dodge County Human Services and Health Board:**

*Mary Bobholz*  
Mary Bobholz

*Jenifer Hedrick - by Phone*  
Jenifer Hedrick

Kira Sheahan-Malloy

*David Godshall - by Phone*  
David Godshall

*Donald Hilgendorf*  
Donald Hilgendorf

*Lois Auguston - by Phone*  
Lois Auguston

*Timothy Kemmel*  
Timothy Kemmel

*Jennifer Keyes - by Phone*  
Jennifer Keyes

Naomi Kriewald

Enacted and approved this 15<sup>th</sup> day of December, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

*Russell Kottke*  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

DEC 15 2020  
AYLS 31 NOES 0  
ABSENT 0  
ABSTAIN 0  
*Karen J. Gibson*  
County Clerk

*Karen J. Gibson*  
Karen J. Gibson, County Clerk

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

ORDINANCE NO. 1065

AN ORDINANCE AMENDING CHAPTER 3, SECTION 3.06 – *FEES FOR CERTAIN COUNTY SERVICES*, OF THE DODGE COUNTY CODE OF ORDINANCES.

*The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:*

**Section 1.** Ordinance No. 845, An Ordinance for *Fees for Certain County Services*, was enacted by the Dodge County Board of Supervisors on November 12, 2008 creating Section 3.06 of the Dodge County Code of Ordinances.

**Section 2.** On December 4, 2020, the Dodge County Judicial and Public Protection Committee recommended creating a new subsection of the *Fees for Certain County Services* Ordinance for certain Non-IV-D Child Support Services.

**Section 4:** Subsection 3.06(6) of the Dodge County Code of Ordinances is hereby created to read as follows:

\*\*\*\*\*

**(7) CHILD SUPPORT AGENCY NON-IV-D FEES.** The Dodge County Child Support Agency hereby establishes the following fees:

**(a) Account Reconciliation.** Upon written request by a party to a child support case, the Agency will perform an account reconciliation for a fee of \$40.00 per request, which fee shall be paid prior to the performance of service.

**(b) Income Withholding Order Entry.** Upon written request of a party to a child support case, the Agency will prepare and submit an income withholding order for a fee of \$40.00, which fee shall be paid prior to the performance of services. A request for an income withholding order entry may be made upon the establishment of a support order, in the event of a new employer or unemployment claim or in the event of a modification to a current support order (including adding arrearage payment).

**The fees set forth herein may be modified through Dodge County's annual budget process, so as to be effective on January 1<sup>st</sup> of the following year. A schedule of fees shall be prominently displayed in the Child Support Agency after adoption by the Dodge County Board of Supervisors.**

\*\*\*\*\*

**Section 5. Effective Date.** This ordinance becomes effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

- 1 **Section 6. Summary.** An Ordinance creating Subsection 3.06(6) of Section 3.06 of the  
 2 Dodge County Code of Ordinances pertaining to fees for certain county services.  
 3  
 4 **Section 7. Vote Required.** Majority of members present.  
 5  
 6 **Section 8. Fiscal Note.** Public charges for services represents 0.4% of all Child Support  
 7 revenues in the adopted budget for 2021. As such, any increase in revenues will  
 8 not have a material effect for the department. Finance Committee review date:  
 9 December 7, 2020. Chair initials: DF

Respectfully submitted this 4th day of December, 2020.

Dodge County Judicial and Public Protection Committee:

Thomas Nickel

Del Yaroch

David Guckenberger

Larry Schraufnagel

Ed Benter

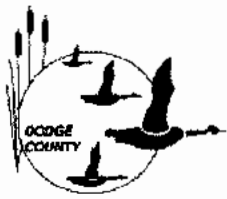
Enacted and approved this 15<sup>th</sup> day of December, 2020.

ADOPTED  
BY DODGE COUNTY BOARD

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

DEC 15 2020  
AYES 30, NOES 0  
ABSENT 0

Karen J. Gibson  
Karen J. Gibson, County Clerk



**January 7, 2021**

## **AGENDA**

**Dodge County Board of Supervisors Meeting  
Thursday, January 7, 2021 – 6:00 PM  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

- 1. Call to Order by Russell Kottke, County Board Chairman**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Special Order of Business**
  - Introduction by Chairman Kottke of Nate Olson, Planning & Economic Development Administrator and Art Bahr, Community Development specialist, MSA Professional Services, Inc.
- 5. Resolutions on File**
  - 20-58 Rescind Certain Prior Action and Authorize Alternative Use of Community Development Block Grant Funds Available Through the CDBG – Close (Termination) of the Dodge County Revolving Loan Program – Executive Committee.
- 6. Adjourn.** Next County Board Meeting: **January 19, 2021 7:00 p.m.**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

**COMMITTEE NAME COUNTY BOARD**  
**MEETING DATE January 07, 2021**

 Approval RK Date 1-11-2021  
 Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PER DIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	via phone		60.00	32	17.92		\$78.40
49449	Benter, Ed	X		60.00	46	25.76		\$86.45
19566	Berres, Jeff	X		60.00	42	23.52		\$84.15
11970	Bischoff, Larry	X		60.00	20	11.20		\$71.50
26899	Bobholz, Mary	X		60.00	28	15.68		\$76.10
50624	Boelk, Jr. Robert L.	via phone		60.00	26	14.56		\$74.95
50238	Burnett, Kevin	X		60.00	20	11.20		\$71.50
49453	Caine, Jeffrey	X		60.00	14	7.84		\$68.05
46788	Derr, Lisa	X		60.00	21	11.76		\$62.08
49971	Fink, Richard W.	X		60.00	35	19.60		\$80.13
28760	Frohling, David	X		60.00	29	16.24		\$76.68
41853	Greshay, Richard	X		60.00	14	7.84		\$68.05
49993	Guckenberger, David	X		60.00	42	23.52		\$84.15
50625	Hedrick, Jenifer		X	60.00	32	17.92		\$78.40
48638	Hilbert, Dan	X		60.00	20	11.20		\$71.50
50719	Hilgendorf, Donald	X		60.00	20	11.20		\$71.50
49454	Houchin, Cathy	via phone		60.00	33	18.48		\$78.98
50239	Kemmel, Timothy	X		60.00	54	30.24		\$91.05
16348	Kottke, Russell	X		65.00	30	16.80		\$82.00
50490	Kriewald, Naomi		X	60.00	20	11.20		\$82.25
50623	Kuehl, Karen	X		60.00	28	15.68		\$76.10
19650	Macheel, Dale	X		60.00	44	24.64		\$85.30
29374	Maly, Donna		X	60.00	20	11.20		\$71.50
22503	Marsik, Joseph M.	X		60.00	40	22.40		\$83.00
34243	Miller, MaryAnn		X	60.00	22	12.32		\$72.65
47109	Nickel, Thomas	via phone		60.00	34	19.04		\$79.55
30697	Schaefer, Thomas	X		60.00	30	16.80		\$17.25
15819	Schmidt, Dennis	X		60.00	0	0.00		\$0.00
28630	Schmitt, Jeffrey	X		60.00	18	10.08		\$10.35
37252	Schraufnagel, Larry	via phone		60.00	50	28.00		\$88.75
50626	Schultz, Travis	via phone		60.00	30	16.80		\$77.25
50060	Sheahan-Malloy, Kira	X		60.00	32	17.92		\$78.40
50627	Yaroeh, Del	X		60.00	20	11.20		\$71.50



RESOLUTION NO. 20-58

**Rescind Certain Prior Action and Authorize Alternative Use of Community Development  
Block Grant Funds Available Through the CDBG – Close (Termination) of the Dodge  
County Revolving Loan Program**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, on the recommendation of the Dodge County Executive Committee (“Committee”), the Dodge County Board of Supervisors adopted Resolution No. 20-45 at its meeting on November 10, 2020 which resolved to terminate the Dodge County Revolving Loan (“RLF”) Program funded by federal Community Development Block Grants (“CDBG”) administered by the United States Housing and Urban Development Department (“HUD”) established in 1991 and resolved to select the Buy Out/Grant Fund –Option 1 described as:

1. Replacement of two elevators at the Henry Dodge Office Building - Human Services Building at an estimated cost of \$600,000 (included in the 2021-2025 Capital Improvement Plan);
2. Funding not to exceed \$1,000,000 for Dodge County communities that meet CDBG low to moderate income requirements (LMI) for road projects whereby the County will allocate a certain amount of CDBG grant funds to the community for eligible road projects; and,

**WHEREAS**, after the adoption of Resolution No. 20-45 on November 10, 2020, \$1,601,012.80 was transmitted to the State of Wisconsin Department of Administration fulfilling one of the requirements of Resolution No. 20-45 for the purposes of closing out the Dodge County RLF and establishing the grant funding available under the selected Buy Out/Grant Fund –Option 1 (“grant funds”); and,

**WHEREAS**, the Committee met on December 7, 2020 to conduct a public hearing regarding the Citizen Participation Plan and to consider certain resolutions required for the CDBG – Close Buy Out/Grant Fund – Option 1 for a grant application for CDBG funding for the replacement of two Henry Dodge Building elevators and two Dodge County communities with existing grant eligible projects; and,

**WHEREAS**, at its meeting on December 7, 2020, the Committee reviewed and discussed the selection of the Buy Out/Grant Fund-Option 1 approved by the adoption of Resolution 20-45; specifically, the Committee considered whether to allocate the CDBG - Close grant funds to three communities and not pursue the replacement of two Henry Dodge Building elevators; and,

**WHEREAS**, the Committee held a special meeting on December 16, 2020, to re-evaluate the selection of Buy Out/Grant Fund-Option 1 and further discuss the allocation of the \$1,601,012.80 CDBG – Close grant funds; and,

1       **WHEREAS**, after an extensive discussion relating to the proposed use of the grant funds  
2 under Buy Out/Close Out – Option 1, the Committee recommends rescinding the portions of  
3 Resolution 20-45 relating to the County's proposed replacement of two elevators at the Henry  
4 Dodge Building; and,

5  
6       **WHEREAS**, the Committee further recommends authorizing the entire allocation of  
7 \$1,601,012.80 grant funding to up to three Dodge County communities that have existing grant  
8 eligible projects and are willing to cost/share with the County to cover the County's costs  
9 associated with administering the CDBG – Close Program; and,

10  
11       **WHEREAS**, the Committee finally recommends that all other provisions of Resolution  
12 20-45 adopted on November 10, 2020 remain in full force and effect;

13  
14       **NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board Supervisors  
15 that:

- 16       1. The provisions of Resolution 20-45 adopted on November 10, 2020 relating to the  
17 replacement of two elevators at the Henry Dodge Building are hereby rescinded; and,  
18  
19       2. That the entire amount of \$1,601,012.80 CDBG – Close grant funds are hereby  
20 allocated to up to three Dodge County communities that have existing grant eligible  
21 projects and are willing to cost/share with the County to cover the County's costs  
22 associated with administering the CDBG-Close Program; and,

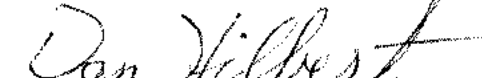
23  
24       **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that all other  
25 provisions of Resolution 20-45 remain in full force and effect; and,

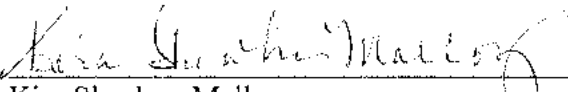
26  
27       **BE IT FINALLY RESOLVED**, that nothing in this Resolution requires or authorizes  
28 Dodge County to spend or provide any funds beyond those received or will receive from the  
29 applicable CDBG Close grant funding referred to herein.

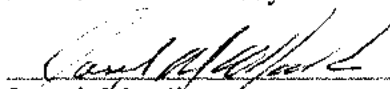
All of which is respectfully submitted this 7th day of January, 2021.

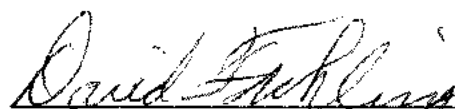
**Dodge County Executive Committee:**

  
\_\_\_\_\_  
Russell Kottke

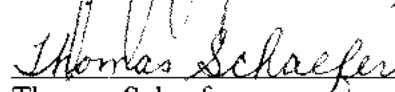
  
\_\_\_\_\_  
Dan Hilbert

  
\_\_\_\_\_  
Kira Sheahan-Malloy

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Jeffrey Schmitt

  
\_\_\_\_\_  
Thomas Schaefer

**FISCAL NOTE:** As of 12/28/2020, the Revolving Loan Fund has a deficit balance of \$544,697 primarily due to incorrectly recording the activity under full accrual accounting. After anticipated payments from Beaver Dam Cold Storage LLC as well as cost/share payments from the three municipalities, it is projected that the General Fund will transfer \$183,466 to the Revolving Loan Fund as authorized by Resolution 20-45. Future payments from RCI Engineering will occur through June 2027 for principal payments of approximately \$216,000 plus 3.25% interest. Finance Committee review date: January 7, 2021. Chair Initials: JA

**Vote Required:** Majority of members present.

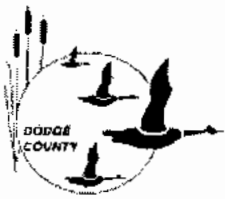
**Resolution Summary:** Resolution rescinding portions of Resolution 20-45 relating to the elevator replacement at the Henry Dodge Building and Authorizing Allocating all CDBG Closeout grant funds to Dodge County communities with existing grant eligible projects.

ADOPTED  
BY DODGE COUNTY BOARD

JAN 07 2021

AYES 28 NOES 0  
ABSENT 0  
ABSTAIN 0

Raven J. Gibson  
County Clerk



AGENDA

**Dodge County Board of Supervisors Meeting  
Tuesday, January 19, 2021 – 7:00 PM  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

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*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

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1. **Call to Order by Russell Kottke, County Board Chairman**
2. **Pledge of Allegiance and Moment of Silence in Memory of MaryAnn Miller**
3. **Roll Call**
4. **Approve Minutes from December 15, 2020 and January 7, 2021 County Board Session**
5. **Communications on File**
6. **Special Orders of Business**
  - Confirm Appointment made by County Administrator
    - Appoint Michael Weynand to fill a vacancy on the Veterans Service Commission. His term will expire on December 1, 2023.
  - Introduction by Chairman Kottke of Marie Witzel, 4-H/Youth Development Educator. 4-H Key Award Recipients: Matthew Gunst and Emily Torkelson.
7. **Resolutions on File**
  - 20-59 Resolution Awarding the Sale of \$9,165,000 General Obligation Promissory Notes, Series 2021A – Finance Committee.
  - 20-60 Authorizing Dodge County Sheriff's Office Communication Center Equipment Upgrade for NextGen 911 – Judicial and Public Protection Committee.
  - 20-61 Continuation of the Self-Insured Worker's Compensation Program – Human Resources and Labor Negotiations Committee.
  - 20-62 Authorize the Purchase of Three 66,000 Pound Tandem Truck Chassis – Highway Committee.
  - 20-63 2020 Dodge County Budget Amendment for Actuarial Expenses Related to Pension and Life Insurance – Finance Committee.
  - 20-64 2020 Dodge County Budget Amendment for COVID-19 Unbudgeted Expenses – Finance Committee.
  - 20-65 2021 Land Resources and Parks Department Budget Amendment (CARES Act – Broadband Expansion Grant) – Finance Committee.
8. **Reports on File**
  - Report 1 County Official's Bonds – Executive Committee
  - Report 2 Ordinance No. 1066 – An Ordinance to Amend the Dodge County Comprehensive Plan -- Map 8-2 Future Land Use Map – Land Resources and Parks Committee.
  - Report 3 Ordinance No. 1067 – Amend Land Use Code – Randal and Linda Wells – Town of Oak Grove – Land Resources and Parks Committee.
  - Report 4 Ordinance No. 1068 – Amend Land Use Code – Robert and Carol Ganske – Town of Trenton – Land Resources and Parks Committee.
9. **Ordinance of File**
  - Ordinance No. 1069 – An Ordinance Amending Chapter 5, Section 5.08 – *Minimum Standards for Burglar, Fire, and Holdup Alarms*, of the Dodge County Code of Ordinances – Judicial and Public Protection Committee.
10. **Adjourn.** Next County Board Meeting: **Thursday, February 18, 2021 7:00 p.m.**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

**COMMITTEE NAME COUNTY BOARD**  
**MEETING DATE January 19, 2021**

 Approval RK Date 1-20-2021  
 Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		60.00	32	17.92		\$77.92
49449	Benter, Ed	Via Phone		60.00	0	0.00		\$60.00
19566	Berres, Jeff	Via Phone		60.00	0	0.00		\$60.00
11970	Bischoff, Larry	X		60.00	20	11.20		\$71.20
26899	Bobholz, Mary	X		60.00	28	15.68		\$75.68
50624	Boelk, Jr. Robert L.	Via Phone		60.00	0	0.00		\$60.00
50238	Burnett, Kevin	X		60.00	20	11.20		\$71.20
49453	Caine, Jeffrey	X		60.00	14	7.84		\$67.84
46788	Derr, Lisa	Via Phone		60.00	0	0.00		\$60.00
49971	Fink, Richard W.	X		60.00	35	19.60		\$79.60
28760	Frohling, David	X		60.00	29	16.24		\$76.24
41853	Greshay, Richard	X		60.00	14	7.84		\$67.84
49993	Guckenberger, David	X		60.00	42	23.52		\$83.52
50625	Hedrick, Jenifer	Via Phone		60.00	32	17.92		\$77.92
48638	Hilbert, Dan	X		60.00	20	11.20		\$71.20
50719	Hilgendorf, Donald	X		60.00	20	11.20		\$71.20
49454	Houchin, Cathy	Via Phone		60.00	0	0.00		\$60.00
50239	Kemmel, Timothy	X		60.00	54	30.24		\$90.24
16348	Kottke, Russell	X		65.00	30	16.80		\$81.80
50490	Kriewald, Naomi		X	0.00	0	0.00		\$0.00
50623	Kuehl, Karen	X		60.00	28	15.68		\$75.68
19650	Macheel, Dale	X		60.00	44	24.64		\$84.64
29374	Maly, Donna	Via Phone		60.00	0	0.00		\$60.00
22503	Marsik, Joseph M.	X		60.00	40	22.40		\$82.40
47109	Nickel, Thomas	Via Phone		60.00	0	0.00		\$60.00
30697	Schaefer, Thomas		X	0.00	0	0.00		\$0.00
15819	Schmidt, Dennis	X		60.00	0	0.00		\$60.00
28630	Schmitt, Jeffrey	X		60.00	18	10.08		\$70.08
37252	Schraufnagel, Larry	Via Phone		60.00	0	0.00		\$60.00
50626	Schultz, Travis	X		60.00	30	16.80		\$76.80
50060	Sheahan-Malloy, Kira	Via Phone		60.00	0	0.00		\$60.00
50627	Yaroch, Del	X		60.00	20	11.20		\$71.20

**Dodge County Board of Supervisors  
January 19, 2021 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The January 19, 2021 Meeting of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:01 p.m.

The Board rose to say the Pledge of Allegiance and observed a Moment of Silence in Memory of MaryAnn Miller.

Roll call was taken by the Clerk with all Supervisors being in attendance with exception of Supervisors Kriewald and Schaefer who had previously asked to be excused. Supervisors Benter, Berres, Boelk, Derr, Hedrick, Houchin, Maly, Nickel, Schraufnagel, and Sheahan-Malloy appeared via teleconference.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Greshay and seconded by Supervisor Frohling to approve the minutes of the December 15, 2020 and January 7, 2021. session of the County Board meeting, as recorded. Comment by Supervisor Guckenberger. The motion carried by voice vote.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications of file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: Confirm Appointment made by Dodge County Administrator, James Mielke. Appoint Michael Weynand to fill a vacancy on the Veterans Service Commission. His term will expire on December 1, 2023. A motion to accept the appointment was made by Supervisor Caine and seconded by Supervisor D. Schmidt. The motion passed by acclamation with no negative votes cast. thereby approving the appointment.

Chairman Kottke called upon Marie Witzel, 4-H/Youth Development Educator who named the 2020 4-H Key Award winners, Matthew Gunst and Emily Torkelson. Matthew Gunst (via video as he was unable to attend) and Emily Torkelson (via video as she was unable to attend) addressed the County Board of Supervisors, telling them about their many 4-H experiences and thanking the board and citizens of Dodge County for their support of the 4-H program. Chairman Kottke congratulated Mr. Gunst and Ms. Torkelson and presented the commendation plaques each recipient will receive recognizing their 4-H key award achievement.

The following Resolutions, Reports, and Ordinance were read by the Clerk and acted upon by the Board:

**Resolution No. 20-59** Resolution Awarding the Sale of \$9,075,000 General Obligation Promissory Notes, Series 2021A – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Chairman Kottke introduced Philip Cosson, Senior Municipal Advisor/Director of Ehlers Public Finance Advisors. Mr. Cosson reviewed the Sale Day Report for Dodge County, Wisconsin \$9,075,000 General Obligation Promissory Notes, Series 2021A as well as the revised Resolution 20-59, that were placed on the Supervisor's desks prior to the start of the meeting. Comments and questions by Supervisors Greshay, Guckenberger, Kimberly Nass, Dodge County Corporation Counsel, and Philip Cosson, Senior Municipal Advisor/Director. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Fink, Kuehl, Boelk, Kenmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Yaroch. Total 29.

**No:** Guckenberger. Total 1.

**Absent:** Kriewald, Schaefer. Total 2.

**Resolution No. 20-60** Authorizing Dodge County Sheriff's Office Communication Center Equipment Upgrade for NextGen 911 – Judicial and Public Protection Committee. A motion for adoption was made by

Supervisor Guckenberger and seconded by Supervisor Yaroch. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-61** Continuation of the Self-Insured Worker's Compensation Program – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. Question by Supervisor J. Schmitt answered by Supervisor Marsik. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Guckenberger, Marsik, Hilgendorf, Greshay, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Yaroch. Total 29.

**No:** J. Schmitt. Total 1.

**Absent:** Kriewald, Schaefer. Total 2.

**Resolution No. 20-62** Authorize the Purchase of Three 66,000 Pound Tandem Truck Chassis – Highway Committee. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Caine. Comments and questions by Supervisors J. Schmitt, Caine, Berres, Houchin, and Brian Field, Dodge County Highway Commissioner. Supervisor Houchin made a motion to refer the Resolution back to the Highway Committee and the motion was seconded by Supervisor Maly. Comments and questions by Supervisors Guckenberger, J. Schmitt, Marsik, Derr, Kimberly Nass, Dodge County Corporation Counsel, and David Ehlinger, Dodge County Finance Director. The vote was cast with 6 ayes and 24 noes, thereby defeating the motion to refer the Resolution back to Highway Committee.

**Ayes:** Bobholz, Guckenberger, Houchin, Hedrick, Sheahan-Malloy, Maly. Total 6.

**Noes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Frohling, D. Schmidt, Schultz, Nickel, Hilbert, Burnett, Derr, Yaroch. Total 24.

**Absent:** Kriewald, Schaefer. Total 2.

The vote was then cast on Resolution 20-62 with 26 ayes and 4 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Yaroch. Total 26.

**Noes:** Guckenberger, Berres, Houchin, Hedrick. Total 4.

**Absent:** Kriewald, Schaefer. Total 2.

**Resolution No. 20-63** 2020 Dodge County Budget Amendment for Actuarial Expenses Related to Pension and Life Insurance – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-64** 2020 Dodge County Budget Amendment for COVID-19 Unbudgeted Expenses – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-65** 2021 Land Resources and Parks Department Budget Amendment (CARES Act – Broadband Expansion Grant) – Finance Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Behl. The vote was cast with 29 ayes and 1 no, thereby the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Yaroch. Total 29.

**No:** Boelk. Total 1.

**Absent:** Kriewald, Schaefer. Total 2.

**Report No. 1** County Official's Bonds – Executive Committee. The Chairman ordered this Report be placed on file.

**Report No. 2** Ordinance No. 1066 – An Ordinance to Amend the Dodge County Comprehensive Plan – Map 8-2 Future Land Use Map – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 3** Ordinance No. 1067 – Amend Land Use Code – Randal and Linda Wells – Town of Oak Grove – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schultz. Comments and questions by Supervisors Derr, Schraufnagel, and J. Schmitt. The vote was cast with 29 ayes and 1 no, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Boelk, Behl, Berres, Houchin, Hedrick, Frohling, D. Schmidt, Schultz, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Yaroach. Total 29.

**No:** Guckenberger. Total 1.

**Absent:** Kriewald, Schaefer. Total 2.

**Report No. 4** Ordinance No. 1068 – Amend Land Use Code – Robert and Carol Ganske – Town of Trenton – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Schultz. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Ordinance No. 1069** – An Ordinance Amending Chapter 5, Section 5.08 – *Minimum* Standards for Burglar, Fire, and Holdup Alarms, of the Dodge County Code of Ordinances – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Yaroach and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Clerk noted the following item had been placed on the Supervisor's desks: ADRC Connections Winter Newsletter. The Chairman ordered this be placed on file.

Chairman Kottke commented on the February County Board Meeting noting it will be held on Thursday February 18, 2021 at 7:00 p.m., and if there is not enough business, it may be cancelled. The decision will be made by February 3, 2021.

At 8:30 p.m., Supervisor Frohling made a motion to adjourn until Thursday, February 18, 2021 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion carried by voice vote.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



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**M E M O R A N D U M**

TO: Dodge County Board of Supervisors

FROM: Kimberly A. Nass  
Dodge County Corporation Counsel *kan*

DATE: January 19, 2021

RE: Resolution Awarding the Sale of \$9,165,000 General  
Obligation Promissory Notes, Series 2021A

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Borrowing, other than refunding (refinancing) existing debt, requires the approval of two resolutions: 1) the authorization to issue bonds/notes; and 2) awarding the sale of the bonds/notes to the successful bidder.

This memo accompanies the second resolution in this two-step process for the \$9,165,000 notes to be used to fund county highway projects. The resolution awards the sale of the notes to the bidder that submits the most favorable true interest cost (TIC). The information needed for the completion of the resolution is not available until the date of the sale, in this case, January 19, 2021. The sale of notes/bonds is conducted in close proximity to the meeting in which the governing body will award the sale in order to attract multiple bidders (buyers of notes) at current market rates. As such, the packet contains a draft resolution. The draft resolution was reviewed by the Finance Committee on January 11, 2021, and signed by the Chair of the Committee so that it, by rule, was allowed to be included in the packet. The details needed for the completion of the resolution will be available on January 19, 2021, at which time the resolution will be finalized. considered by the Finance Committee at a meeting scheduled for 6:30 p.m., and placed on Supervisors' desks.

Should you have any questions regarding this memo or the draft resolution, please feel free to contact the Chair of the Finance Committee.

KAN:kl

Attachment

cc: Jim Mielke, Dodge County Administrator  
Karen J. Gibson, Dodge County Clerk

RESOLUTION NO. 20-59**RESOLUTION AWARDING THE SALE OF  
\$9,075,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021A**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, on December 15, 2020, the County Board of Supervisors of Dodge County, Wisconsin (the "County") adopted an initial resolution, by a vote of at least three-fourths of the members-elect, authorizing the issuance and providing for the sale of general obligation promissory notes in an amount not to exceed \$9,165,000 (the "Notes") for the public purpose of financing the construction and improvement of county highways (the "Project") (the above-referenced initial resolution is referred to herein as (the "Initial Resolution")); and,

**WHEREAS**, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and,

**WHEREAS**, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and,

**WHEREAS**, pursuant to the Initial Resolution, the County directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Notes; and,

**WHEREAS**, Ehlers, in consultation with the officials of the County, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on January 19, 2021; and,

**WHEREAS**, the County Clerk (in consultation with Ehlers) caused notice of the sale of the Notes to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Notes for public sale; and,

**WHEREAS**, the County has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation");

**WHEREAS**, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the County. Ehlers has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference; and

**WHEREAS**, it has been determined to issue the Notes in the principal amount of \$9,075,000;

1           **NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors  
2 of the County that:

3           Section 1. Ratification of the Notice of Sale and Offering Materials. The County Board  
4 of Supervisors hereby ratifies and approves the details of the Notes set forth in Exhibit A, attached  
5 hereto as and for the details of the Notes. The Notice of Sale and any other offering materials  
6 prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions  
7 taken by officers of the County and Ehlers in connection with the preparation and distribution of  
8 the Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

9           Section 1A. Award of the Notes. For the purpose of paying the cost of the Project, there  
10 shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of NINE  
11 MILLION SEVENTY-FIVE THOUSAND DOLLARS (\$9,075,000) from the Purchaser in  
12 accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering  
13 to purchase the Notes for the sum set forth on the Proposal (as modified on the Bid Tabulation and  
14 reflected in the Pricing Summary referenced below and incorporated herein), plus accrued interest  
15 to the date of delivery, is hereby accepted. The Chairperson and County Clerk or other appropriate  
16 officers of the County are authorized and directed to execute an acceptance of the Proposal on  
17 behalf of the County. The good faith deposit of the Purchaser shall be applied in accordance with  
18 the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly  
19 returned. The Notes shall bear interest at the rates set forth on the Proposal.

20           Section 2. Terms of the Notes. The Notes shall be designated "General Obligation  
21 Promissory Notes, Series 2021A"; shall be issued in the aggregate principal amount of \$9,075,000;  
22 shall be dated February 4, 2021; shall be in the denomination of \$5,000 or any integral multiple  
23 thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and  
24 mature on February 1 of each year, in the years and principal amounts as set forth on the Pricing  
25 Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall  
26 be payable semi-annually on February 1 and August 1 of each year commencing on August 1,  
27 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and  
28 will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule  
29 of principal and interest payments due on the Notes is set forth on the Debt Service Schedule  
30 attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

31           Section 3. Redemption Provisions. The Notes maturing on February 1, 2029 and thereafter  
32 are subject to redemption prior to maturity, at the option of the County, on February 1, 2028 or on  
33 any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities  
34 selected by the County, and within each maturity by lot, at the principal amount thereof, plus  
35 accrued interest to the date of redemption.

36           Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be  
37 executed and delivered in substantially the form attached hereto as Exhibit E and incorporated  
38 herein by this reference.

39           Section 5. Tax Provisions.

40           (A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal  
41 of and interest on the Notes as the same becomes due, the full faith, credit and resources of the

County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2021 through 2030 for the payments due in the years 2021 through 2031 in the amounts set forth on the Schedule. The amount of tax levied in the year 2021 shall be the total amount of debt service due on the Notes in the years 2021 and 2022; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2021.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The County hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the County on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2021 as set forth on the Schedule.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2021A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

1           (B) Use and Investment. No money shall be withdrawn from the Debt Service  
 2 Fund Account and appropriated for any purpose other than the payment of principal of and interest  
 3 on the Notes until all such principal and interest has been paid in full and the Notes canceled;  
 4 provided (i) the funds to provide for each payment of principal of and interest on the Notes prior  
 5 to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct  
 6 obligations of the United States of America maturing in time to make such payments when they  
 7 are due or in other investments permitted by law; and (ii) any funds over and above the amount of  
 8 such principal and interest payments on the Notes may be used to reduce the next succeeding tax  
 9 levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and  
 10 subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under  
 11 the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments  
 12 shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service  
 13 Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986,  
 14 as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

15           (C) Remaining Monies. When all of the Notes have been paid in full and canceled,  
 16 and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account  
 17 shall be transferred and deposited in the general fund of the County, unless the County Board of  
 18 Supervisors directs otherwise.

19           Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of  
 20 the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid  
 21 at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall  
 22 be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other  
 23 funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no  
 24 event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general  
 25 fund of the County or of any special revenue fund of the County that is supported by property  
 26 taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted  
 27 Investments. Any monies, including any income from Permitted Investments, remaining in the  
 28 Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have  
 29 been accomplished, and, at any time, any monies as are not needed and which obviously thereafter  
 30 cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

31           Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be  
 32 Permitted Investments, but no such investment shall be made in such a manner as would cause the  
 33 Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations  
 34 and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as  
 35 to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery  
 36 of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage  
 37 bonds," within the meaning of the Code or Regulations.

38           Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants  
 39 that the projects financed by the Notes and the ownership, management and use of the projects will  
 40 not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code.  
 41 The County further covenants that it shall comply with the provisions of the Code to the extent  
 42 necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable,  
 43 the rebate requirements of Section 148(f) of the Code. The County further covenants that it will  
 44 not take any action, omit to take any action or permit the taking or omission of any action within

its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or County Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Payment of Issuance Expenses. The County authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

1 To the extent required under the Rule, the Chairperson and County Clerk, or other officer  
2 of the County charged with the responsibility for issuing the Notes, shall provide a Continuing  
3 Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and  
4 terms of the County's Undertaking.

5 Section 19. Record Book. The County Clerk shall provide and keep the transcript of  
6 proceedings as a separate record book (the "Record Book") and shall record a full and correct  
7 statement of every step or proceeding had or taken in the course of authorizing and issuing the  
8 Notes in the Record Book.

9 Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond  
10 insurance with respect to the Notes, the officers of the County are authorized to take all actions  
11 necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are  
12 authorized to agree to such additional provisions as the bond insurer may reasonably request and  
13 which are acceptable to the Chairperson and County Clerk including provisions regarding  
14 restrictions on investment of Note proceeds, the payment procedure under the municipal bond  
15 insurance policy, the rights of the bond insurer in the event of default and payment of the Notes  
16 by the bond insurer and notices to be given to the bond insurer. In addition, any reference required  
17 by the bond insurer to the municipal bond insurance policy shall be made in the form of Note  
18 provided herein.

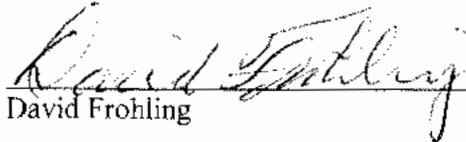
19 Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions,  
20 rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the  
21 provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict.  
22 In the event that any one or more provisions hereof shall for any reason be held to be illegal or  
23 invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing  
24 shall take effect immediately upon adoption and approval in the manner provided by law.

25



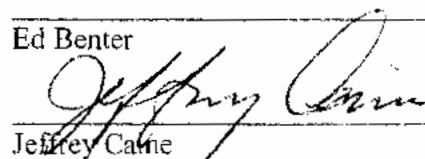
All of which is respectfully submitted this 19<sup>th</sup> day of January, 2021.

**Dodge County Finance Committee:**

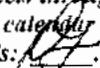
  
David Frohling

Ed Benter

Jeffrey Schmitt

  
Jeffrey Caine

  
Kira Sheahan-Malloy

**FISCAL NOTE:** The adopted budget for the 2021 Debt Service Fund includes estimated principal, interest, and bond issuance expenditures totaling \$1,124,783. Any variance from the actual amounts incurred will be taken into account with the creation of the 2022 budget. In addition, any variance from the actual amounts will automatically be carried forward at year end 2021. The adopted budget for the 2021 Capital Project Fund includes \$9 million in capital expenditures for various road construction projects throughout the County. Per arbitrage requirements, these construction costs will have to be paid within 12 calendar months from the note issuance date. Finance Committee review date: January 11, 2021. Chair initials: 

**Vote Required:** Majority of Members present.

**Resolution Summary:** Resolution Awarding the Sale of \$9,075,000 General Obligation Promissory Notes, Series 2021A.

APPROVED  
BY DODGE COUNTY BOARD

JAN 19 2021

AMOUNT \$9,075,000  
ANNUAL PAYMENT \$1,124,783  
ANNUAL INTEREST \$1,124,783


  
County Clerk

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

## NOTICE OF SALE

### \$9,165,000\* GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021A DODGE COUNTY, WISCONSIN

Bids for the purchase of \$9,165,000\* General Obligation Promissory Notes, Series 2021A (the "Notes") of Dodge County, Wisconsin (the "County") will be received at the offices of Ehlers and Associates, Inc. ("Ehlers"), 3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105, municipal advisors to the County, until 10:00 A.M., Central Time, and **ELECTRONIC PROPOSALS** will be received via **PARITY**, in the manner described below, until 10:00 A.M. Central Time, on January 19, 2021, at which time they will be opened, read and tabulated. The bids will be presented to the Board of Supervisors for consideration for award by resolution at a meeting to be held at 7:00 P.M., Central Time, on the same date. The bid offering to purchase the Notes upon the terms specified herein and most favorable to the County will be accepted unless all bids are rejected.

### PURPOSE

The Notes are being issued pursuant to Section 67.12(12), Wisconsin Statutes, for the public purpose of financing the construction and improvement of highways. The Notes are general obligations of the County, and all the taxable property in the County is subject to the levy of a tax to pay the principal of and interest on the Notes as they become due which tax may, under current law, be levied without limitation as to rate or amount.

### DATES AND MATURITIES

The Notes will be dated February 4, 2021, will be issued as fully registered Notes in the denomination of \$5,000 each, or any integral multiple thereof, and will mature on February 1 as follows:

<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>
2022	\$835,000	2026	\$910,000	2030	\$960,000
2023	890,000	2027	920,000	2031	975,000
2024	895,000	2028	930,000		
2025	905,000	2029	945,000		

### ADJUSTMENT OPTION

\* The County reserves the right to increase or decrease the principal amount of the Notes on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

### TERM NOTE OPTION

Bids for the Notes may contain a maturity schedule providing for any combination of serial notes and term notes, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above. All dates are inclusive.

## **INTEREST PAYMENT DATES AND RATES**

Interest will be payable on February 1 and August 1 of each year, commencing August 1, 2021, to the registered owners of the Notes appearing of record in the bond register as of the close of business on the 15th day (whether or not a business day) of the immediately preceding month. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to rules of the Municipal Securities Rulemaking Board. All Notes of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

## **BOOK-ENTRY-ONLY FORMAT**

Unless otherwise specified by the purchaser, the Notes will be designated in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"). DTC will act as securities depository for the Notes, and will be responsible for maintaining a book-entry system for recording the interests of its participants and the transfers of interests between its participants. The participants will be responsible for maintaining records regarding the beneficial interests of the individual purchasers of the Notes. So long as Cede & Co. is the registered owner of the Notes, all payments of principal and interest will be made to the depository which, in turn, will be obligated to remit such payments to its participants for subsequent disbursement to the beneficial owners of the Notes.

## **PAYING AGENT**

The County may select a bank or trust company to act as paying agent (the "Paying Agent"). The County will pay the charges for Paying Agent services. The County reserves the right to remove the Paying Agent and to appoint a successor.

## **OPTIONAL REDEMPTION**

At the option of the County, the Notes maturing on or after February 1, 2029 shall be subject to optional redemption prior to maturity on February 1, 2028 or any date thereafter, at a price of par plus accrued interest.

Redemption may be in whole or in part of the Notes subject to prepayment. If redemption is in part, the selection of the amounts and maturities of the Notes to be redeemed shall be at the discretion of the County. If only part of the Notes having a common maturity date are called for redemption, then the County or Paying Agent, if any, will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interest in such maturity to be redeemed.

Notice of such call shall be given by sending a notice by registered or certified mail, facsimile or electronic transmission, overnight delivery service or in any other manner required by DTC, not less than 30 days nor more than 60 days prior to the date fixed for redemption to the registered owner of each Note to be redeemed at the address shown on the registration books.

## **DELIVERY**

On or about February 4, 2021, the Notes will be delivered without cost to the winning bidder at DTC. On the day of closing, the County will furnish to the winning bidder the opinion of bond counsel hereinafter described, an arbitrage certification, and certificates verifying that no litigation in any manner questioning the validity of the Notes is then pending or, to the best knowledge of officers of the County, threatened. Payment for the Notes must be received by the County at its designated depository on the date of closing in immediately available funds.

## LEGAL OPINION

An opinion as to the validity of the Notes and the exemption from federal taxation of the interest thereon will be furnished by Quarles & Brady LLP, Bond Counsel to the County, and will be available at the time of delivery of the Notes. The legal opinion will be issued on the basis of existing law and will state that the Notes are valid and binding general obligations of the County; provided that the rights of the owners of the Notes and the enforceability of the Notes may be limited by bankruptcy, insolvency, reorganization, moratorium, and other similar laws affecting creditors' rights and by equitable principles (which may be applied in either a legal or equitable proceeding).

## STATEMENT REGARDING COUNSEL PARTICIPATION

Bond Counsel has not assumed responsibility for this Preliminary Official Statement or participated in its preparation (except with respect to the section entitled "TAX EXEMPTION" in the Preliminary Official Statement and the "FORM OF LEGAL OPINION" found in Appendix B of the Preliminary Official Statement).

## SUBMISSION OF BIDS

Bids must not be for less than \$9,073,350 nor more than \$9,714,900 plus accrued interest on the principal sum of \$9,165,000 from date of original issue of the Notes to date of delivery. Prior to the time established above for the opening of bids, interested parties may submit a bid as follows:

- 1) Electronically to [bondsale@ehlers-inc.com](mailto:bondsale@ehlers-inc.com); or
- 2) Electronically via **PARITY** in accordance with this Notice of Sale until 10:00 A.M. Central Time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in **PARITY** conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about **PARITY**, potential bidders may contact Ehlers or i-Deal LLC at 1359 Broadway, 2<sup>nd</sup> Floor, New York, New York 10018, Telephone (212) 849-5021.

Bids must be submitted to Ehlers via one of the methods described above and must be received prior to the time established above for the opening of bids. Each bid must be unconditional except as to legality. Neither the County nor Ehlers shall be responsible for any failure to receive a facsimile submission.

**A good faith deposit ("Deposit") in the amount of \$183,300 shall be made by the winning bidder by wire transfer of funds. Such Deposit shall be received by Ehlers no later than two hours after the bid opening time. Wire transfer instructions will be provided to the winning bidder by Ehlers after the tabulation of bids. The County reserves the right to award the Notes to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the County may award the Notes to the bidder submitting the next best bid provided such bidder agrees to such award. The Deposit will be retained by the County as liquidated damages if the bid is accepted and the Purchaser fails to comply therewith.**

The County and the winning bidder who chooses to so wire the Deposit hereby agree irrevocably that Ehlers shall be the escrow holder of the Deposit wired to such account subject only to these conditions and duties: 1) All income earned thereon shall be retained by the escrow holder as payment for its expenses; 2) If the bid is not accepted, Ehlers shall, at its expense, promptly return the Deposit amount to the winning bidder; 3) If the bid is accepted, the Deposit shall be returned to the winning bidder at the closing; 4) Ehlers shall bear all costs of maintaining the escrow account and returning the funds to the winning bidder; 5) Ehlers shall not be an insurer of the Deposit amount and shall have no liability hereunder except if it willfully fails to perform or recklessly disregards, its duties specified herein; and 6) FDIC insurance on deposits within the escrow account shall be limited to \$250,000 per bidder.

No bid can be withdrawn after the time set for receiving bids unless the meeting of the County scheduled for award of the Notes is adjourned, recessed, or continued to another date without award of the Notes having been made.

#### **AWARD**

The Notes will be awarded to the bidder offering the lowest interest rate to be determined on a True Interest Cost (TIC) basis. The County's computation of the interest rate of each bid, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Notes will be awarded by lot. The County reserves the right to reject any and all bids and to waive any informality in any bid.

#### **BOND INSURANCE**

If the Notes are qualified for any bond insurance policy, the purchase of such policy shall be at the sole option and expense of the winning bidder. Any cost for such insurance policy is to be paid by the winning bidder, except that, if the County requested and received a rating on the Notes from a rating agency, the County will pay that rating fee. Any rating agency fees not requested by the County are the responsibility of the winning bidder.

Failure of the municipal bond insurer to issue the policy after the Notes are awarded to the winning bidder shall not constitute cause for failure or refusal by the winning bidder to accept delivery of the Notes.

#### **CUSIP NUMBERS**

The County will assume no obligation for the assignment or printing of CUSIP numbers on the Notes or for the correctness of any numbers printed thereon, but will permit such numbers to be printed at the expense of the winning bidder, if the winning bidder waives any delay in delivery occasioned thereby.

#### **QUALIFIED TAX-EXEMPT OBLIGATIONS**

The County will designate the Notes as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

#### **CONTINUING DISCLOSURE**

In order to assist the Underwriters in complying with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 the County will enter into an undertaking for the benefit of the holders of the Notes. A description of the details and terms of the undertaking is set forth in Appendix D of the Official Statement.

#### **NEW ISSUE PRICING**

The winning bidder will be required to provide, in a timely manner, certain information necessary to compute the yield on the Notes pursuant to the provisions of the Internal Revenue Code of 1986, as amended, and to provide a certificate which will be provided by Bond Counsel upon request.

(a) The winning bidder shall assist the County in establishing the issue price of the Notes and shall execute and deliver to the County at closing an "issue price" or similar certificate satisfactory to Bond Counsel setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Notes, together with the supporting pricing wires or equivalent communications. All actions to be taken by the County under this Notice of Sale to establish the issue price of the Notes may be taken on behalf of the County by the County's municipal advisor identified herein and any notice or report to be provided to the County may be provided to the County's municipal advisor.

(b) The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Notes) will apply to the initial sale of the Notes (the "competitive sale requirements") because:

- (1) The County shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential investors;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the Notes to the bidder who submits a firm offer to purchase the Notes at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Notes, as specified in this bid.

(c) If all of the requirements of a "competitive sale" are not satisfied, the County shall advise the winning bidder of such fact prior to the time of award of the sale of the Notes to the winning bidder. In such event, any bid submitted will not be subject to cancellation or withdrawal and the County agrees to use the rule selected by the winning bidder on its bid form to determine the issue price for the Notes. On its bid form, each bidder must select one of the following two rules for determining the issue price of the Notes: (1) the first price at which 10% of a maturity of the Notes (the "10% test") is sold to the public as the issue price of that maturity or (2) the initial offering price to the public as of the sale date as the issue price of each maturity of the Notes (the "hold-the-offering-price rule").

(d) If all of the requirements of a "competitive sale" are not satisfied and the winning bidder selects the hold-the-offering-price rule, the winning bidder shall (i) confirm that the underwriters have offered or will offer the Notes to the public on or before the date of award at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Notes, that the underwriters will neither offer nor sell unsold Notes of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5<sup>th</sup>) business day after the sale date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the Notes to the public at a price that is no higher than the initial offering price to the public.

The winning bidder will advise the County promptly after the close of the fifth (5<sup>th</sup>) business day after the sale whether it has sold 10% of that maturity of the Notes to the public at a price that is no higher than the initial offering price to the public.

The County acknowledges that in making the representation set forth above, the winning bidder will rely on:

(i) the agreement of each underwriter to comply with requirements for establishing issue price of the Notes, including, but not limited to, its agreement to comply with the hold-the-price rule, if applicable to the Notes, as set forth in an agreement among underwriters and the related pricing wires,

(ii) in the event a selling group has been created in connection with the initial sale of the Notes to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the Notes, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Notes, as set forth in a selling group agreement and the related pricing wires, and

(iii) in the event that an underwriter or dealer who is a member of the selling group is a party to a third-party distribution agreement that was employed in connection with the initial sale of the Notes to the public, the agreement of each broker-dealer that is party to such agreement to comply with the requirements for establishing issue price of the Notes, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Notes, as set forth in the third-party distribution agreement and the related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the requirements for establishing issue price rule of the Notes, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Notes, and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement to comply with its corresponding agreement to comply with the requirements for establishing issue price of the Notes, including, but not limited to, its agreement to comply with the hold-the-offering-price rule as applicable to the Notes.

(e) If all of the requirements of a "competitive sale" are not satisfied and the winning bidder selects the 10% test, the winning bidder agrees to promptly report to the County, Bond Counsel and Ehlers the prices at which the Notes have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all Notes of that maturity have been sold or (ii) the 10% test has been satisfied as to each maturity of the Notes, provided that, the winning bidder's reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the County or bond counsel.

(f) By submitting a bid, each bidder confirms that:

(i) any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the Notes to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is party to such third-party distribution agreement, as applicable, to:

(A) report the prices at which it sells to the public the unsold Notes of each maturity allocated to it, whether or not the Closing Date has occurred until either all securities of that maturity allocated to it have been sold or it is notified by the winning bidder that either the 10% test has been satisfied as to the Notes of that maturity, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the County or bond counsel.

(B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and

(ii) any agreement among underwriters or selling group agreement relating to the initial sale of the Notes to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group and each broker dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Notes to the public to require each broker-dealer that is a party to such third-party distribution agreement to:

(A) to promptly notify the winning bidder of any sales of Notes that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Notes to the public (each such term being used as defined below), and



(B) to acknowledge that, unless otherwise advised by the underwriter, dealer or broker-dealer, the winning bidder shall assume that each order submitted by the underwriter, dealer or broker-dealer is a sale to the public.

(g) Sales of any Notes to any person that is a related party to an underwriter participating in the initial sale of the Notes to the public (each term being used as defined below) shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party.
- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Notes to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Notes to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Notes to the public),
- (iii) a purchaser of any of the Notes is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "sale date" means the date that the Notes are awarded by the County to the winning bidder.

### PRELIMINARY OFFICIAL STATEMENT

Bidders may obtain a copy of the Preliminary Official Statement relating to the Notes prior to the bid opening by request from Ehlers at [www.ehlers-inc.com](http://www.ehlers-inc.com) by connecting to the Bond Sales link. The Syndicate Manager will be provided with an electronic copy of the Final Official Statement within seven business days of the bid acceptance. Up to 10 printed copies of the Final Official Statement will be provided upon request. Additional copies of the Final Official Statement will be available at a cost of \$10.00 per copy.

Information for bidders and bid forms may be obtained from Ehlers at 3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105, Telephone (651) 697-8500.

By Order of the Board of Supervisors

Karen Gibson, County Clerk  
Dodge County, Wisconsin

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)



## BID TABULATION

**\$9,165,000\* General Obligation Promissory Notes, Series 2021A**

**Dodge County, Wisconsin**

**SALE: January 19, 2021**

**AWARD: PIPER SANDLER & CO.**

**Rating: Moody's Investor's Service "Aa2"**

Tax Exempt - Bank Qualified

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
PIPER SANDLER & CO. Minneapolis, Minnesota Cantor Fitzgerald	2022 2023 2024 2025 2026 2027 2028 2029 2030 2031	2.000% 2.000% 2.000% 2.000% 3.000% 3.000% 3.000% 1.000% 1.000% 1.000%	0.200% 0.230% 0.250% 0.300% 0.400% 0.500% 0.600% 0.700% 0.850% 1.000%	\$9,708,398.44	\$390,384.06	0.7350%
BAIRD Milwaukee, Wisconsin				\$9,660,245.40	\$407,297.52	0.7717%
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota				\$9,528,012.80	\$405,199.70	0.7718%
BOK FINANCIAL SECURITIES, INC. Milwaukee, Wisconsin				\$9,692,715.75	\$413,843.42	0.7813%
KEYBANC CAPITAL MARKETS INCORPORATED Cleveland, Ohio				\$9,712,820.40	\$430,942.72	0.8071%

\* Subsequent to bid opening the issue size was decreased to \$9,075,000.

Adjusted Price - \$9,600,825.27

Adjusted Net Interest Cost - \$378,925.56

Adjusted TIC - 0.7349%

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
THE BAKER GROUP Oklahoma City, Oklahoma				\$9,713,278.45	\$443,170.72	0.8393%
BNY MELLON CAPITAL MANAGEMENT Pittsburgh, Pennsylvania				\$9,658,065.64	\$482,991.39	0.9109%
RAYMOND JAMES & ASSOCIATES, INC. Memphis, Tennessee				\$9,705,151.90	\$483,551.48	0.9120%
HILLTOP SECURITIES Dallas, Texas				\$9,674,579.46	\$517,893.04	0.9713%

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

**BID FORM**

The Board of Supervisors  
Dodge County, Wisconsin

January 19, 2021

RE: **\$9,165,000\* General Obligation Promissory Notes, Series 2021 A (the "Notes")**  
DATED: **February 4, 2021**

For all or none of the above Notes, in accordance with the Notice of Sale and terms of the Global Book-Entry System (unless otherwise specified by the Purchaser) as stated in this Official Statement, we will pay you \$9,708,398.44 (not less than \$9,073,350 nor more than \$9,714,900) plus accrued interest to date of delivery for fully registered Notes bearing interest rates and maturing in the stated years as follows:

<u>2.00</u>	% due	2022	<u>3.00</u>	% due	2026	<u>1.00</u>	% due	2030
<u>2.00</u>	% due	2023	<u>3.00</u>	% due	2027	<u>1.00</u>	% due	2031
<u>2.00</u>	% due	2024	<u>3.00</u>	% due	2028			
<u>2.00</u>	% due	2025	<u>1.00</u>	% due	2029			

\* The County reserves the right to increase or decrease the principal amount of the Notes on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

All Notes of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

A good faith deposit ("Deposit") in the amount of \$183,300 shall be made by the winning bidder by wire transfer of funds. Such Deposit shall be received by Ehlers no later than two hours after the bid opening time. Wire transfer instructions will be provided to the winning bidder by Ehlers after the tabulation of bids. The County reserves the right to award the Notes to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the County may award the Notes to the bidder submitting the next best bid provided such bidder agrees to such award. The Deposit will be retained by the County as liquidated damages if the bid is accepted and the Purchaser fails to comply therewith. We agree to the conditions and duties of Ehlers and Associates, Inc., as escrow holder of the Deposit, pursuant to the Notice of Sale. This bid is for prompt acceptance and is conditional upon delivery of said Notes to The Depository Trust Company, New York, New York, in accordance with the Notice of Sale. Delivery is anticipated to be on or about February 4, 2021.

This bid is subject to the County's agreement to enter into a written undertaking to provide continuing disclosure under Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 as described in the Preliminary Official Statement for the Notes.

We have received and reviewed the Official Statement, and any addenda thereto, and have submitted our requests for additional information or corrections to the Final Official Statement. As Syndicate Manager, we agree to provide the County with the reoffering price of the Notes within 24 hours of the bid acceptance.

This bid is a firm offer for the purchase of the Notes identified in the Notice of Sale, on the terms set forth in this bid form and the Notice of Sale, and is not subject to any conditions, except as permitted by the Notice of Sale.

By submitting this bid, we confirm that we are an underwriter and have an established industry reputation for underwriting new issuances of municipal bonds.  
YES: X NO:     

If the competitive sale requirements are not met, we elect to use either the:      10% test, or the      hold-the-offering-price rule to determine the issue price of the Notes

Account Manager: Piper Sandler & Co

By: Darci L. Donoff

Account Members: Cantor Fitzgerald

Award will be on a true interest cost basis. According to our computations (the correct computation being controlling in the award), the total dollar interest cost (including any discount or less any premium) computed from February 4, 2021 of the above bid is \$390,384.06 and the true interest cost (TIC) is 0.735085%.

The foregoing offer is hereby accepted by and on behalf of the Board of Supervisors of Dodge County, Wisconsin, on January 19, 2021.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Adjusted Price = \$9,603,825.27

Subsequent to bid opening the issue size was decreased to \$9,073,000

Adjusted Net Interest Cost = \$378,925.56

Adjusted TIC = 0.7349%

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

**Dodge County, Wisconsin**

\$9,075,000 General Obligation Promissory Notes, Series 2021A

SINGLE PURPOSE

Dated February 4, 2021 Winning Bidder: Piper Sandler &amp; Co.

**Pricing Summary**

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price	
02/01/2022	Serial Coupo	2.000%	0.200%	945,000.00	101.782%	-	-	-	961,839.90	
02/01/2023	Serial Coupo	2.000%	0.230%	945,000.00	103.515%	-	-	-	978,216.75	
02/01/2024	Serial Coupo	2.000%	0.250%	925,000.00	105.212%	-	-	-	973,211.00	
02/01/2025	Serial Coupo	2.000%	0.300%	830,000.00	106.740%	-	-	-	883,942.00	
02/01/2026	Serial Coupo	3.000%	0.400%	850,000.00	112.836%	-	-	-	959,106.00	
02/01/2027	Serial Coupo	3.000%	0.500%	880,000.00	114.738%	-	-	-	1,009,694.40	
02/01/2028	Serial Coupo	3.000%	0.600%	905,000.00	116.408%	-	-	-	1,053,492.40	
02/01/2029	Serial Coupo	1.000%	0.700%	925,000.00	102.043%	c	0.736%	02/01/2023	100.000%	943,897.75
02/01/2030	Serial Coupo	1.000%	0.850%	930,000.00	101.016%	c	0.882%	02/01/2023	100.000%	939,448.80
02/01/2031	Serial Coupo	1.000%	1.000%	940,000.00	100.000%	-	-	-	940,000.00	
Total	-	-	-	\$9,075,000.00	-	-	-	-	\$9,644,849.00	

**Bid Information**

Par Amount of Bonds	\$9,075,000.00
Reoffering Premium or (Discount)	\$60,849.00
Gross Production	\$9,644,849.00
Total Underwriter's Discount (0.485%)	\$46,825.27
Bid (105.794%)	\$9,600,825.27
Total Purchase Price	\$9,600,825.27
Bond Year Dollars	\$49,889.38
Average Life	5.497 Years
Average Coupon	1.8135141%
Net Interest Cost (NIC)	0.7395316%
True Interest Cost (TIC)	0.7349263%



EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

**Dodge County, Wisconsin****\$9,075,000 General Obligation Promissory Notes, Series 2021A****SINGLE PURPOSE****Dated February 4, 2021 Winning Bidder: Piper Sandler & Co.****Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+i	Fiscal Total
02/04/2021	-	-	-	-	-
08/01/2021	-	-	88,450.83	88,450.83	88,450.83
02/01/2022	945,000.00	2.000%	89,950.00	1,034,950.00	-
08/01/2022	-	-	80,500.00	80,500.00	1,115,450.00
02/01/2023	945,000.00	2.000%	80,500.00	1,025,500.00	-
08/01/2023	-	-	71,050.00	71,050.00	1,096,550.00
02/01/2024	925,000.00	2.000%	71,050.00	996,050.00	-
08/01/2024	-	-	61,800.00	61,800.00	1,057,850.00
02/01/2025	830,000.00	2.000%	61,800.00	891,800.00	-
08/01/2025	-	-	53,500.00	53,500.00	945,300.00
02/01/2026	850,000.00	3.000%	53,500.00	903,500.00	-
08/01/2026	-	-	40,750.00	40,750.00	944,250.00
02/01/2027	830,000.00	3.000%	40,750.00	870,750.00	-
08/01/2027	-	-	27,550.00	27,550.00	948,300.00
02/01/2028	905,000.00	3.000%	27,550.00	932,550.00	-
08/01/2028	-	-	13,975.00	13,975.00	946,525.00
02/01/2029	925,000.00	1.000%	13,975.00	938,975.00	-
08/01/2029	-	-	9,350.00	9,350.00	948,325.00
02/01/2030	930,000.00	1.000%	9,350.00	939,350.00	-
08/01/2030	-	-	4,700.00	4,700.00	944,050.00
02/01/2031	940,000.00	1.000%	4,700.00	944,700.00	-
08/01/2031	-	-	-	-	944,700.00
<b>Total</b>	<b>\$9,075,000.00</b>	<b>-</b>	<b>\$904,750.83</b>	<b>\$9,979,750.83</b>	<b>-</b>

**Yield Statistics**

Bond Year Dollars	\$49,889.38
Average Life	5.497 Years
Average Coupon	1.8135141%
Net Interest Cost (NIC)	0.7595316%
True Interest Cost (TIC)	0.7345263%
Bond Yield for Arbitrage Purposes	0.6412175%
All Inclusive Cost (AIC)	0.8859071%

**IRS Form 8038**

Net Interest Cost	0.6326582%
Weighted Average Maturity	5.488 Years

## EXHIBIT E

(Form of Note)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
NO. R-_____	STATE OF WISCONSIN	\$ _____
	DODGE COUNTY	

## GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2021A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:

February 1, \_\_\_\_\_ February 4, 2021 \_\_\_\_\_ % \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE &amp; CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, Dodge County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on August 1, 2021 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$9,075,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of financing the construction and improvement of county highways, as authorized by resolutions adopted on December 15, 2020 and January 19, 2021. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Notes maturing on February 1, 2029 and thereafter are subject to redemption prior to maturity, at the option of the County, on February 1, 2028 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and

for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Dodge County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

DODGE COUNTY, WISCONSIN

(SEAL)

By: \_\_\_\_\_  
Russell Kottke  
Chairperson

By: \_\_\_\_\_  
Karen J. Gibson  
County Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

RESOLUTION NO. 20-60

**Authorizing Dodge County Sheriff's Office  
Communication Center Equipment Upgrade for NextGen 911**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee ("Committee") has determined that it is necessary to upgrade the 911 hardware and software systems used by the Dodge County Sheriff's Office Communications Center (hereafter "911 system upgrade project") because 1) the current hardware and software systems are reaching end of life as determined by the manufacturers; 2) technological advancements have resulted in certain components becoming obsolete; and, 3) technological advancements have resulted in increased functionality and capabilities which will allow for the provision of enhanced communications services; and,

**WHEREAS**, the Committee has received a proposal from Intrado, P.O. Box 999, Longmont, Colorado, the current provider of software and hardware within the Dodge County Sheriff's Office Communication Center in the amount of \$407,918.70 for the purchase of software, hardware, installation of same, training, maintenance and support services; and,

**WHEREAS**, the proposal requires Dodge County to commit to a seven (7) year service plan for TXT29-1-1, maintenance and support as follows:

	<u>Recurring Services</u>	<u>Maintenance Services</u>
Year 1	\$ 8,960.00	\$20,439.00
Year 2	\$ 8,960.00	\$27,208.00
Year 3	\$ 8,960.00	\$27,208.00
Year 4	\$ 8,960.00	\$27,208.00
Year 5	\$11,480.00	\$27,208.00
Year 6	\$11,480.00	\$27,208.00
Year 7	\$11,480.00	\$27,208.00

**WHEREAS**, the Intrado proposal is comprised of system upgrades and professional services in the amount of \$153,951.70 and total recurring and maintenance services in the amount of \$253,967 for a grand total of \$407,918.70; and,

**WHEREAS**, the Sheriff's Office will budget for recurring and maintenance services in each of the six (6) subsequent years; and,

**WHEREAS**, copies of the proposal documents are on file in the Dodge County Sheriff's Office and may be reviewed during the Sheriff's Office business hours; and,

**WHEREAS**, funds for the software, hardware, and installation and training consist of a combination of sales tax and grant funding as identified in the 2021-2025 Capital Improvement Plan adopted by the Dodge County Board of Supervisors on October 20, 2020; and,

ADOPTED  
BY THE DODGE COUNTY BOARD

JAN 19 2021

AYES 30 0  
ABSENT 2  
ABSTAIN 0

1       **WHEREAS**, the 2021-2025 Capital Improvement Plan identified the equipment upgrade for  
 2 NextGen 911 in the amount of \$182,923 in Year 2021 of the Plan; and,

3  
 4       **WHEREAS**, the Committee recommends that the Dodge County Board of Supervisors approve  
 5 the following:

- 6  
 7       1. Authorize proceeding with the upgrades to the communication center hardware and software  
 8 systems (NextGen 911) (911 system upgrade project); and,  
 9  
 10       2. Accept the proposal from Intrado, Inc., in the total amount of \$407,918.70, and authorize  
 11 entering into an agreement with Intrado, Inc.; and,  
 12

13       **WHEREAS**, sufficient funds are available in the 2021 Dodge County Sheriff's Office Budget  
 14 proceed with the 911 system upgrade project;  
 15

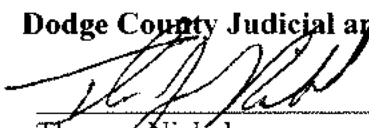
16       **NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the  
 17 Judicial and Public Protection Committee is authorized to proceed with the 911 system upgrade project  
 18 identified in Year 2021 in the 2021-2025 Capital Improvement Plan, and may take all actions necessary  
 19 to undertake and complete the upgrade of the communication center hardware and software and associated  
 20 equipment for NextGen 911; and,  
 21

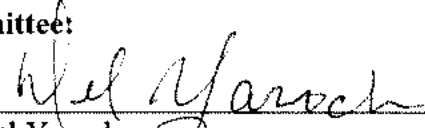
22       **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the proposal  
 23 from Intrado is approved and accepted in the amount of \$407,918.70, subject to the review of the Intrado  
 24 contract by the Dodge County Corporation Counsel's Office; and,  
 25

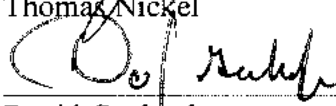
26       **BE IT FINALLY RESOLVED**, that upon presentation of properly itemized and submitted  
 27 invoices for the 911 system upgrade project, including the Year 1 of services and maintenance, the Dodge  
 28 County Sheriff is authorized to make payment of said invoices in a total amount not to exceed \$182,923.

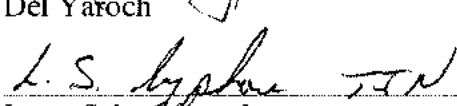
All of which is respectfully submitted this 19th day of January, 2021.

**Dodge County Judicial and Public Protection Committee:**


  
 Thomas Nickel

  
 Del Yaroch

  
 David Guckenberger

  
 Larry Schraufmager

  
 Ed Benter

**FISCAL NOTE:** Sufficient funds are budgeted for this project in the Sheriff's Office under A/C 100-20-20-204600000-00-586000 Capital Machinery. Finance Committee review date: January 11, 2021. Chair initials: 

**Vote Required:** Majority of Members present.

**Resolution Summary:** Authorizing Dodge County Sheriff's Office Communication Center Equipment Upgrade for NextGen 911.



RESOLUTION NO. 20-61**Continuation of the Self-Insured Worker's Compensation Program**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, Wisconsin, is a qualified political subdivision of the State of Wisconsin; and,

**WHEREAS**, the Wisconsin Worker's Compensation Act provides that employees covered by the Wisconsin Worker's Compensation Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and,

**WHEREAS**, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development if they agree to report faithfully all compensable injuries and agree to comply with the Worker's Compensation Act and the rules of the Department of Workforce Development; and,

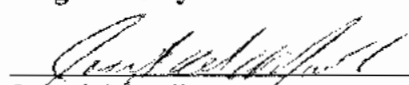
**WHEREAS**, the Dodge County Human Resources and Labor Negotiations Committee, at its January 5, 2021, meeting, approved the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3);

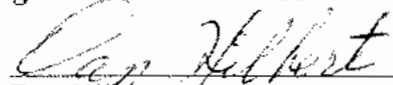
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors does hereby provide for the continuation of the self-insured worker's compensation program that is currently in effect; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors does hereby authorize and direct the Dodge County Clerk to transmit a certified copy of this resolution to the Worker's Compensation Division of the Wisconsin Department of Workforce Development.

All of which is respectfully submitted this 19<sup>th</sup> day of January, 2021.

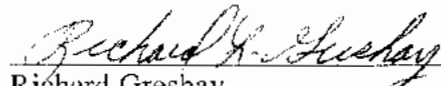
**Dodge County Human Resources and Labor Negotiations Committee:**

  
Joseph Marsik

  
Dan Hilbert

  
Dennis Schmidt

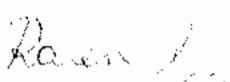
  
Karen Kuehl

  
Richard Greshay

APPROVED  
BY DODGE COUNTY BOARD

**Vote Required:** Majority of Members present.

**Resolution Summary:** Continuation of the Self-Insured Worker's Compensation Program.

  
Karen Kuehl  
County Clerk

Dodge County  
Fund 755 Workers Compensation Trial Balance  
Data download 12-18-2020

ACCOUNT	ACCOUNT NAME	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
755-00-00-0000-00000-00-100000-	CASH SETTLEMENT	3,838,906.41	774,677.53	1,435,394.57	1,099,532.44	3,178,189.37
755-00-00-0000-00000-00-112999-	CASH RECLASS	0.00	105,000.00	0.00	105,000.00	0.00
755-00-00-0000-00000-00-131000-	PUBLIC ACCOUNTS RECEIVABLE	1,500.00	0.00	1,500.00	0.00	0.00
755-00-00-0000-00000-00-131019-	WORKERS COMP CLEARING	0.00	347,909.87	347,909.87	0.00	0.00
755-00-00-0000-00000-00-162000-	PREPAID EXPENDITURES	0.00	5,663.00	0.00	5,663.00	5,663.00
755-00-00-0000-00000-00-170000-	NET PENSION ASSET	0.00	2,833.62	0.00	2,833.62	2,833.62
755-00-00-0000-00000-00-177100-	DEF OUTFLOW PENSION	0.00	5,602.10	0.00	5,602.10	5,602.10
755-00-00-0000-00000-00-177200-	DEF OUTFLOW OPEB LIFE	0.00	304.39	0.00	304.39	304.39
755-00-00-0000-00000-00-178000-	RESTRICTED CASH	105,000.00	0.00	0.00	0.00	105,000.00
755-00-00-0000-00000-00-201000-	ACCOUNTS PAYABLE CONTROL	0.00	72,916.37	72,916.37	0.00	0.00
755-00-00-0000-00000-00-211500-	CONVERSION PAYABLE	28,144.68	0.00	0.00	28,144.68	0.00
755-00-00-0000-00000-00-268000-	ACCRUED -BMR CLAIMS	881,540.00	0.00	0.00	881,540.00	0.00
755-00-00-0000-00000-00-268100-	ACTUARIAL RESERVE	0.00	0.00	881,540.00	881,540.00	881,540.00
755-00-00-0000-00000-00-270100-	NET OPEB LIFE LIABILITY	0.00	0.00	767.76	767.76	767.76
755-00-00-0000-00000-00-277100-	DEF INFLOW PENSION	0.00	0.00	8,505.65	8,505.65	8,505.65
755-00-00-0000-00000-00-277200-	DEF INFLOW OPEB LIFE	0.00	0.00	122.09	122.09	122.09
755-00-00-0000-00000-00-304300-	BUDGETARY FUND BAL UNRESERVED	0.00	1,000,000.00	1,000,000.00	0.00	0.00
755-00-00-0000-00000-00-312000-	RESTRICTED NET POSITION	0.00	0.00	0.00	0.00	0.00
755-00-00-0000-00000-00-313000-	UNRESTRICTED NET POSITION	0.00	0.00	0.00	0.00	0.00
755-00-00-0000-00000-00-390400-	ESTIMATED REVENUES CONTROL	0.00	1,567,209.00	0.00	1,567,209.00	1,567,209.00
755-00-00-0000-00000-00-390500-	APPROPRIATION CONTROL	0.00	0.00	1,567,209.00	1,567,209.00	1,567,209.00
755-00-00-0000-00000-00-390600-	BUD FUND BAL RES ENCLUMB CNTRL	0.00	4,000.00	6,000.00	2,000.00	2,000.00
755-00-00-0000-00000-00-390700-	ENCUMBRANCE CONTROL	0.00	6,000.00	4,000.00	2,000.00	2,000.00
	Balance sheet totals	0.00	4,801,800.56	5,325,865.31	524,064.75	524,064.75
755-10-41-4110-00000-00-473106-	DEPT CHG WORKERS COMP	0.00	0.00	828,410.92	828,410.92	828,410.92
755-10-41-4110-00000-00-473111-	DEPT TEMP WAGES CHARGES	0.00	0.00	36,742.72	36,742.72	36,742.72
755-10-41-4110-00000-00-489100-	PRIOR YEAR REVENUE	0.00	0.00	105,000.00	105,000.00	105,000.00
755-10-41-4110-00000-00-511000-	PRODUCTIVE PAY	0.00	16,075.42	3,722.09	12,353.33	12,353.33
755-10-41-4110-00000-00-512000-	NON PRODUCTIVE PAY	0.00	1,425.82	260.87	1,164.95	1,164.95
755-10-41-4110-00000-00-513000-	SOCIAL SECURITY MEDICARE	0.00	1,336.67	303.97	1,032.70	1,032.70
755-10-41-4110-00000-00-513100-	WV RETIREMENT SYSTEM	0.00	1,181.35	268.86	912.49	912.49
755-10-41-4110-00000-00-513300-	LIFE INSURANCE	0.00	3.56	0.00	3.56	3.56
755-10-41-4110-00000-00-513400-	WORKERS COMPENSATION	0.00	21.08	4.72	16.36	16.36
755-10-41-4110-00000-00-519700-	ACTUARIAL PENSION EXP	0.00	69.93	0.00	69.93	69.93
755-10-41-4110-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	0.00	585.46	0.00	585.46	585.46
755-10-41-4110-00000-00-521450-	PROFESSIONAL SERVICES	0.00	28,926.27	0.00	28,926.27	28,926.27
755-10-41-4110-00000-00-526000-	ADMIN FEES	0.00	4,000.00	0.00	4,000.00	4,000.00
755-10-41-4110-00000-00-526200-	BANKING	0.00	28.35	0.00	28.35	28.35
755-10-41-4110-00000-00-526300-	POSTAGE PARCEL DELIVERY	0.00	4.04	0.00	4.04	4.04
755-10-41-4110-00000-00-541270-	CO WORKERS COMP ALLOCATION	0.00	159,899.06	159,899.06	0.00	0.00
755-10-41-4110-00000-00-551140-	EXCESS INSURANCE	0.00	60,666.00	0.00	60,666.00	60,666.00
755-10-41-4110-00000-00-554000-	INSURED CLAIMS PAID	0.00	2,459.87	2,459.87	0.00	0.00
755-10-41-4110-00000-00-554004-	CLAIMS PD LEGAL	0.00	7,864.89	0.00	7,864.89	7,864.89
755-10-41-4110-00000-00-554005-	CLAIMS PD MEDICAL	0.00	236,005.64	0.00	236,005.64	236,005.64
755-10-41-4110-00000-00-554006-	CLAIMS PD WAGES PERMANENT	0.00	103,181.49	0.00	103,181.49	103,181.49
755-10-41-4110-00000-00-554007-	CLAIMS PD OTHER	0.00	17,535.84	2,035.25	15,500.59	15,500.59
755-10-41-4110-00000-00-554008-	CLAIMS PD WAGES TEMP	0.00	36,742.72	0.00	36,742.72	36,742.72
755-10-41-4110-00000-00-554100-	PD CLAIMS RECOVERED	0.00	148.02	14,988.40	14,840.38	14,840.38
755-10-41-4110-00000-00-592105-	TRANSFER OUT	0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
	Income statement totals	0.00	1,678,161.48	1,154,096.73	524,064.75	524,064.75

# DODGE COUNTY W I S C O N S I N

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YEAR-TO-DATE BUDGET REPORT  
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FOR 2020 99

## 755 WORKERS COMPENSATION INSURANCE

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
75104020 411106 DEPT CHM WORKER	0	-567,209	-567,209	-828,410.92	.00	261,201.92	146.1%
75104020 411111 DEPT TEMP WAGES	0	0	0	-36,742.72	.00	36,742.72	100.0%
75104020 411112 COUNTY DEPARTME	0	0	0	.00	.00	.00	.0%
75104020 411130 INTEREST INCOME	0	0	0	.00	.00	.00	.0%
75104020 411131 PRIOR YEAR REVT	0	0	0	105,000.00	.00	105,000.00	100.0%
75104020 411132 GENERAL FUND IN	0	0	0	.00	.00	.00	.0%
75104020 411133 NET LOS UNRESER	0	-1,000,000	-1,000,000	.00	.00	-1,000,000.00	.0%
75104020 411134 NET POS WORKER	0	0	0	.00	.00	.00	.0%
75104020 411135 PRODUCTIVE PAY	0	14,802	14,802	12,353.33	.00	2,448.67	83.5%
75104020 411136 NON PRODUCTIVE	0	0	0	1,164.95	.00	1,164.95	100.0%
75104020 411137 SOCIAL SECURITY	0	1,132	1,132	1,032.70	.00	99.30	91.2%
75104020 411138 RETIREMENT	0	999	999	912.49	.00	86.51	91.3%
75104020 411139 HEALTH INSURANC	0	0	0	.00	.00	.00	.0%
75104020 411140 LIFE INSURANCE	0	3	3	3.56	.00	1.56	118.7%
75104020 411141 WORKERS COMPENS	0	18	18	16.36	.00	1.64	90.9%
75104020 411142 DENTAL INCURANC	0	0	0	.00	.00	.00	.0%
75104020 411143 ACTUARIAL RESER	0	0	0	69.93	.00	-69.93	100.0%
75104020 411144 ACTUARIAL OPER	0	0	0	585.46	.00	-585.46	100.0%
75104020 411145 PROFFESIONAL SV	0	0	0	28,926.27	.00	-28,926.27	100.0%
75104020 411146 ADMIN FUND	0	42,500	42,500	4,000.00	2,000.00	36,500.00	14.1%
75104020 411147 SABBIC AND LOBB	0	0	0	.00	.00	.00	.0%
75104020 411148 WORKING	0	200	200	28.35	.00	171.65	14.2%
75104020 411149 POSTAGE FARGE	0	50	50	4.04	.00	45.96	8.1%
75104020 411150 CO TEXAS SPENDING	0	0	0	.00	.00	.00	.0%
75104020 411151 CO ADMINSTRAT	0	0	0	.00	.00	.00	.0%
75104020 411152 CO WORKERS COME	0	0	0	.00	.00	.00	.0%
75104020 411153 INDIRECT COST A	0	0	0	.00	.00	.00	.0%
75104020 411154 EXCESS INSURANC	0	60,505	60,505	60,666.00	.00	161.00	100.3%
75104020 411155 INSURANCE DIVID	0	0	0	.00	.00	.00	.0%
75104020 411156 INSURED CLAIMS	0	447,000	447,000	7,864.89	.00	447,000.00	.0%
75104020 411157 CLAIMS PD LEGAL	0	0	0	236,005.64	.00	-236,005.64	100.0%
75104020 411158 CLAIMS PD MEDIC	0	0	0	103,181.49	.00	-103,181.49	100.0%
75104020 411159 CLAIMS PD WAGES	0	0	0	15,506.59	.00	-15,506.59	100.0%
75104020 411160 CLAIMS PD RESE	0	0	0	36,742.72	.00	-36,742.72	100.0%
75104020 411161 CLAIMS PD UNRES	0	0	0	14,940.38	.00	14,940.38	100.0%
75104020 411162 CLAIMS PD WAGES	0	0	0	.00	.00	.00	.0%
75104020 411163 PD CLAIMS RECOV	0	0	0	.00	.00	.00	.0%
75104020 411164 ACQUIRED KNOWL	0	0	0	.00	.00	.00	.0%
75104020 411165 ACTUARIAL RESER	0	0	0	.00	.00	.00	.0%
75104020 411166 WORKERS COMP SP	0	0	0	.00	.00	.00	.0%
75104020 411167 WORKERS COMP A	0	0	0	.00	.00	.00	.0%

# DODGE COUNTY W I S C O N S I N

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YEAR-TO-DATE BUDGET REPORTP 2  
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FOR 2020 99

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
75104020 592105 TRANSFER OUT	0	1,000,000	1,000,000	1,000,000.00	.00	.00	100.0%
TOTAL WORKERS COMPENSATION INSURANCE	0	0	0	524,064.75	2,000.00	-526,064.75	100.0%
TOTAL REVENUES	0	1,567,209	-1,567,209	970,153.64	.00	-597,053.36	
TOTAL EXPENSES	0	1,567,209	1,567,209	1,494,218.39	2,000.00	70,990.61	
GRAND TOTAL	0	0	0	524,064.75	2,000.00	-526,064.75	100.0%

\*\* END OF REPORT - Generated by Ehlingex, David \*\*

RESOLUTION NO. 20-62

**AUTHORIZE THE PURCHASE OF  
THREE 66,000 POUND TANDEM TRUCK CHASSIS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Highway Committee has determined that it is necessary to purchase three 66,000 pound gross vehicle weight (GVW) tandem truck chassis to better meet the summer and winter demands of the Dodge County Highway Department; and,

**WHEREAS**, the Highway Department has received a quotation for the purchase of three 66,000 pound GVW tandem dump truck chassis from the following vendor:

Vendor	Quotation
Kriete Truck Center, Madison	\$360,900

; and,

**WHEREAS**, copies of the quotation is on file in the Office of the Dodge County Highway Commissioner and may be viewed during Highway Department business hours; and,

**WHEREAS**, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Kriete Truck Center Madison in the amount of \$120,300 per truck, and authorize the Highway Department to purchase three 66,000 pound GVW tandem dump truck chassis from Kriete Truck Center Madison at a total purchase price of \$360,900; and,

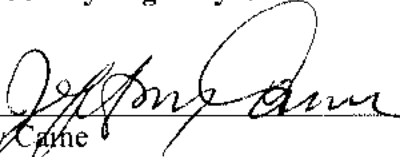
**WHEREAS**, sufficient funds are budgeted in the 2021 Highway Department Budget for the planned purchase of three 66,000 pound GVW tandem dump truck chassis;

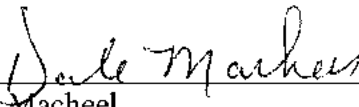
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Kriete Truck Center Madison in the amount of \$120,300 per truck, and authorizes and directs the Dodge County Highway Commissioner to purchase three 66,000 pound GVW tandem dump truck chassis from Kriete Truck Center Madison at a total purchase price of \$360,900; and,

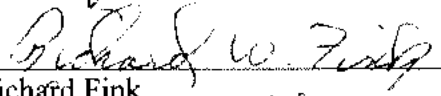
**BE IT FINALLY RESOLVED**, that upon presentation of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$360,900, the Dodge County Highway Commissioner is authorized to make payment of such invoice for the three 66,000 pound GVW tandem dump truck chassis, and that funds for payment of such invoice shall come from the 2021 Highway Department Budget.

All of which is respectfully submitted this 19<sup>th</sup> day of January, 2021.

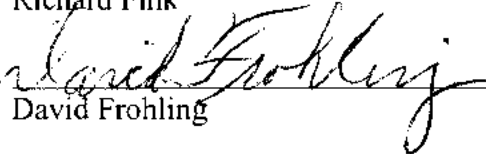
**Dodge County Highway Committee:**


  
Jeffrey Carne

  
Dale Macheel

  
Richard Fink

Jeff Berres

  
David Frohling

**FISCAL NOTE:** The 2021 adopted budget includes \$1,126,350 in capital purchases in Division 3281 (Capital Asset Acquisition) in A/C 700-30-30-3281-00000-00-586000, Capital Machinery and Equipment. Finance Committee review date: January 11, 2021. Chair initials: 


**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution authorizing the purchase of three 66,000 pound tandem truck chassis.

ADOPTED  
BY DODGE COUNTY BOARD

JAN 19 / 21

AYES 26 NOES 4  
ABSENT 0  
ABSTAIN 0

  
County Clerk

RESOLUTION NO. 20-63

**2020 DODGE COUNTY BUDGET AMENDMENT FOR ACTUARIAL  
EXPENSES RELATED TO PENSION AND LIFE INSURANCE**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County follows Generally Accepted Accounting Procedures (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB); and,

**WHEREAS**, Dodge County adopted GASB Statement No. 68 *Accounting and Financial Reporting for Pensions* (GASB 68) in calendar year 2015; and,

**WHEREAS**, Dodge County adopted GASB Statement No. 75 *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (GASB 75) in calendar year 2018; and,

**WHEREAS**, the adopted 2020 Dodge County Budget did not include expenses related to GASB 68 and GASB 75; and,

**WHEREAS**, total expenses for proprietary funds (Clearview) and internal service funds (Highway, Workers Compensation, and Dental Insurance) in relation to GASB 68 pension and GASB 75 life insurance amounts to \$286,431.70 as detailed on the attached Exhibit "A", for which requires the usage of Fund Balance or Net Position; and,

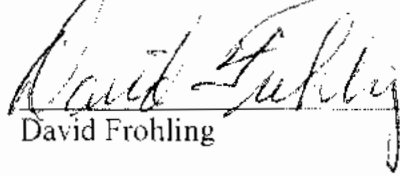
**WHEREAS**, Resolution 20-04 (*Creation of Countywide Fund Balance Policy*) adopted by the Dodge County Supervisors on May 19, 2020, requires that usage of Unrestricted Fund Balance or Net Position be approved by 2/3 of the County Board of Supervisors;

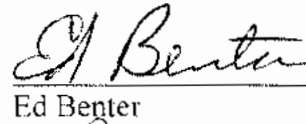
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby amends the 2020 Dodge County Budget as detailed on Exhibit "A" for usage of Unrestricted Fund Balance or Net Position as follows:

Clearview	\$196,627.66
Highway	87,087.00
Workers Compensation	655.39
Dental Insurance	<u>2,061.65</u>
Total	\$286,431.70.

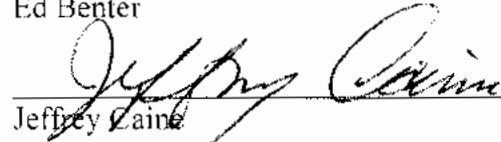
All of which is respectfully submitted this 19<sup>th</sup> day of January, 2021.

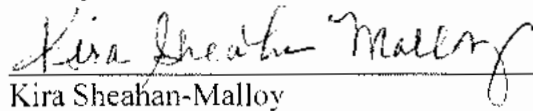
**Dodge County Finance Committee:**

  
David Frohling

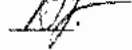
  
Ed Benter

Jeffrey Schmitt

  
Jeffrey Zaine

  
Kira Sheahan-Malloy

*FISCAL NOTE: Clearview, Highway, Workers Compensation, and Dental Insurance Funds use full accrual basis of accounting and thus have to reflect the activity in their funds. These funds represent 35.5% of total expenses related to GASB 68 pension and GASB 75 life insurance. The other 64.5% of expenses are for funds that record activity on the modified accrual basis of accounting, and thus do not reflect the activity in their funds. The 2021 budget was developed to include these expenses. Finance Committee review date: January 11, 2021. Chair initials:*



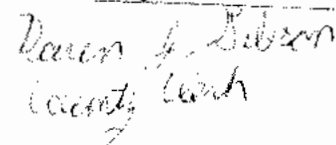
**Vote Required:** 2/3 Majority of Members elect.

**Resolution Summary:** A Resolution amending the 2020 Dodge County Budget for actuarial pension (GASB 68) and life insurance expenses (GASB 75).

ADOPTED  
BY DODGE COUNTY BOARD

JAN 19 2021

AVEL 30  
ASSIST 0  
ABSTAIN 0

  
Doreen J. Gibson  
County Clerk



Dodge County  
GASB 68 Pension & GASB 75 OPEB Life Insurance Budget Amendment  
Budget Year 2020

ACCOUNT	ACCOUNT DESCRIPTION	Expense	Revenue	Allocation
600-40-90-9010-90101-00-519700-	ACTUARIAL PENSION EXP	6,250.97		
600-40-90-9010-90101-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	4,514.57		
600-40-90-9010-90102-00-519700-	ACTUARIAL PENSION EXP	3,717.85		
600-40-90-9010-90102-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	913.44		
600-40-90-9010-90105-00-519700-	ACTUARIAL PENSION EXP	4,781.12		
600-40-90-9010-90105-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	1,413.00		
600-40-90-9010-90106-00-519700-	ACTUARIAL PENSION EXP	2,505.14		
600-40-90-9010-90106-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	1,188.41		
600-40-90-9020-90109-00-519700-	ACTUARIAL PENSION EXP	455.08		
600-40-90-9020-90109-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	100.39		
600-40-90-9020-90110-00-519700-	ACTUARIAL PENSION EXP	4,591.66		
600-40-90-9020-90110-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	862.58		
600-40-90-9020-90111-00-519700-	ACTUARIAL PENSION EXP	3,319.03		
600-40-90-9020-90111-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	230.45		
600-40-90-9020-90112-00-519700-	ACTUARIAL PENSION EXP	1,719.52		
600-40-90-9020-90112-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	463.18		
600-40-90-9020-90113-00-519700-	ACTUARIAL PENSION EXP	10,543.97		
600-40-90-9020-90113-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	2,965.53		
600-40-90-9020-90114-00-519700-	ACTUARIAL PENSION EXP	689.96		
600-40-90-9020-90114-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	476.56		
600-40-90-9020-90115-00-519700-	ACTUARIAL PENSION EXP	474.86		
600-40-90-9020-90115-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	222.14		
600-40-90-9030-00000-00-519700-	ACTUARIAL PENSION EXP	47,712.87		
600-40-90-9030-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	8,965.33		
600-40-90-9040-00000-00-519700-	ACTUARIAL PENSION EXP	19,121.84		
600-40-90-9040-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	3,849.37		
600-40-90-9050-00000-00-519700-	ACTUARIAL PENSION EXP	21,263.26		
600-40-90-9050-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	4,411.40		
600-40-90-9060-00000-00-519700-	ACTUARIAL PENSION EXP	19,888.56		
600-40-90-9060-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	3,305.46		
600-40-90-9070-00000-00-519700-	ACTUARIAL PENSION EXP	7,571.66		
600-40-90-9070-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	1,491.30		
600-40-90-9080-00000-00-519700-	ACTUARIAL PENSION EXP	2,300.24		
600-40-90-9080-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	444.73		
600-40-90-9090-00000-00-519700-	ACTUARIAL PENSION EXP	2,931.48		
600-40-90-9090-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	970.75		
600-40-90-9010-00000-00-499005	Net Position GASB Related		196,627.66	24.4%
700-30-30-3210-00000-00-519700-	ACTUARIAL PENSION EXP	53,650.15		
700-30-30-3210-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	33,436.85		
700-30-30-3210-00000-00-499005	Net Position GASB Related		87,087.00	10.8%
755-10-41-4110-00000-00-519700-	ACTUARIAL PENSION EXP	69.93		
755-10-41-4110-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	585.46		
755-10-41-4110-00000-00-499006	Net Position Unrestricted		655.39	0.1%
760-10-42-4210-00000-00-519700-	ACTUARIAL PENSION EXP	67.10		
760-10-42-4210-00000-00-519701-	ACTUARIAL OPEB LIFE EXPENSE	1,994.55		
760-10-42-4210-00000-00-499006	Net Position Unrestricted		2,061.65	0.3%

Exhibit "A"

Dodge County  
 GASB 68 Pension & GASB 75 OPEB Life Insurance Budget Amendment  
 Budget Year 2020

ACCOUNT	ACCOUNT DESCRIPTION	Expense	Revenue	Allocation
Total budget amendment		<u>286,431.70</u>	<u>286,431.70</u>	35.5%
Governmental Funds - General Government	ACTUARIAL PENSION EXP	70,544.35		
Governmental Funds - General Government	ACTUARIAL OPEB LIFE EXPENSE	58,158.04		
Governmental Funds - Public Safety	ACTUARIAL PENSION EXP	159,234.03		
Governmental Funds - Public Safety	ACTUARIAL OPEB LIFE EXPENSE	65,016.63		
Governmental Funds - Public Works	ACTUARIAL PENSION EXP	1,660.29		
Governmental Funds - Public Works	ACTUARIAL OPEB LIFE EXPENSE	(7,674.26)		
Governmental Funds - Health & Human Services	ACTUARIAL PENSION EXP	99,417.20		
Governmental Funds - Health & Human Services	ACTUARIAL OPEB LIFE EXPENSE	50,240.19		
Governmental Funds - Culture, Recreation, Education	ACTUARIAL PENSION EXP	3,067.17		
Governmental Funds - Culture, Recreation, Education	ACTUARIAL OPEB LIFE EXPENSE	3,858.14		
Governmental Funds - Conservation Development	ACTUARIAL PENSION EXP	10,306.71		
Governmental Funds - Conservation Development	ACTUARIAL OPEB LIFE EXPENSE	6,726.81		
Total Governmental Funds			520,555.30	64.5%
Government Wide Totals			<u>806,987.00</u>	<u>100.0%</u>

RESOLUTION NO. 20-64

**2020 DODGE COUNTY BUDGET AMENDMENT  
FOR COVID-19 UNBUDGETED EXPENSES**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Coronavirus Aid, Relief and Economic Security (CARES) Act administered by the State of Wisconsin Department of Administration allocated \$1,463,699, to Dodge County under the Routes to Recovery grant program to reimburse Dodge County for eligible unbudgeted expenses incurred as a result of the coronavirus (COVID-19); and,

**WHEREAS**, Dodge County submitted requests for and received payments under the Routes to Recovery program totaling \$1,445,998.25; and,

**WHEREAS**, the Wisconsin Department of Administration provided the Dodge County Sheriff's Office payments of \$32,213.96 for COVID-19 related expense reimbursements for boarding of federal prisoners; and,

**WHEREAS**, the adopted 2020 Dodge County Budget needs to be increased to authorize the increased unbudgeted expenses as indicated on the attached Exhibit "A"; and,

**WHEREAS**, the Dodge County Human Services and Health Department received \$600,000 under the CARES Act to offset reduced revenue as a result of the COVID-19 virus; and,

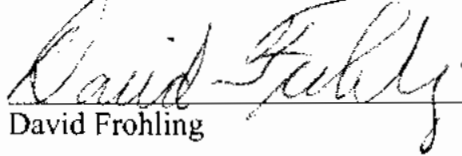
**WHEREAS**, the Dodge County Finance Director recommends that the adopted 2020 Dodge County Budget be amended to adjust the affected revenue accounts in the Human Services and Health Department as indicated on the attached Exhibit "A", so as to more closely align budgeted and actual amounts;

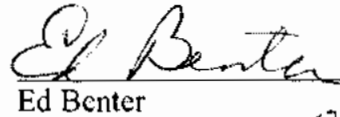
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby amends the adopted 2020 Dodge County Budget, as detailed on the attached Exhibit "A", and as summarized below:

Increase General Fund Expenditures	\$1,015,422.01
Increase Human Services and Health Expenditures	52,894.70
Increase Clearview Expenses	199,339.81
Increase Highway Expenses	<u>210,555.69</u>
Total Expenditure/Expense Increase	\$1,478,212.21
 Reclass Human Services and Health Revenues	 \$ 600,000.00.

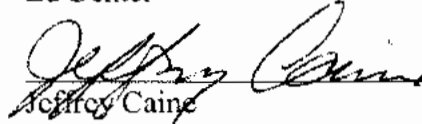
All of which is respectfully submitted this 19<sup>th</sup> day of January, 2021.

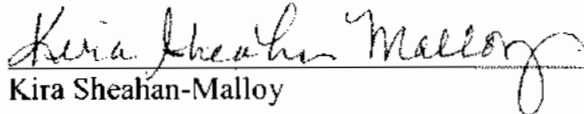
**Dodge County Finance Committee:**


  
David Frohling

  
Ed Benter

Jeffrey Schmitt

  
Jeffrey Caine

  
Kira Sheahan-Malloy

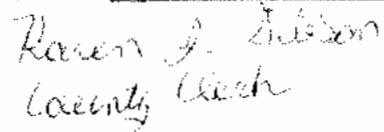
**FISCAL NOTE:** The budget amendment is being proposed so that no department shall be over budget as a result of COVID-19 related expenses that were reimbursed by the CARES Act funding administered by the State of Wisconsin. Finance Committee review date: January 11, 2021. Chair initials: 

**Vote Required:** 2/3 Majority of Members elect.

**Resolution Summary:** A Resolution amending the 2020 Dodge County Budget for COVID-19 unbudgeted expenses.

APPROVED  
BY DODGE COUNTY BOARD

APPROVED  
AYES 30 NOES 0  
ABSENT 0  
ABSTAIN 0

  
Karen J. Johnson  
County Clerk

**Dodge County**  
**COVID-19 Related Activity Budget Amendment**  
**For the Year Ended December 31, 2020**

Department	REVENUE Account or Project String	Increase Decrease	Routes To Recovery	Jail	CARES Act	Total	
County Board	100-10-01-0110-00000-00-433110-	Increase	82,569.15				
Corporation Counsel	100-10-11-1110-00000-00-433110-	Increase	3,883.51				
County Clerk	100-10-12-1220-00000-00-433110-	Increase	8,081.79				
Finance	100-10-13-1310-00000-00-433110-	Increase	4,845.88				
County Treasurer	100-10-14-1410-00000-00-433110-	Increase	8,130.87				
Information Technology	100-10-15-1510-00000-00-433110-	Increase	1,065.31				
Information Technology	100-10-15-1530-00000-00-433110-	Increase	43,152.27				
Human Resources	100-10-16-1610-00000-00-433110-	Increase	2,165.54				
Register of Deeds	100-10-17-1710-00000-00-433110-	Increase	3,781.72				
Medical Examiner	100-10-25-2510-00000-00-433110-	Increase	9,185.81				
Court System	100-10-70-7010-00000-00-433110-	Increase	2,244.97				
District Attorney	100-10-71-7110-00000-00-433110-	Increase	9,124.95				
Clerk of Courts	100-10-72-7210-00000-00-433110-	Increase	41,211.17				
Sheriff	100-20-20-2010-00000-00-433110-	Increase	5,128.21				
Sheriff	100-20-20-2020-00000-00-433110-	Increase	35,961.52				
Sheriff	100-20-20-2021-00000-00-433110-	Increase	1,998.72				
Sheriff	100-20-20-2030-00000-00-433110-	Increase	2,530.00				
Sheriff	100-20-20-2040-00000-00-433110-	Increase	1,157.76				
Sheriff	100-20-20-2041-00000-00-433110-	Increase	1,736.64				
Sheriff	100-20-20-2046-00000-00-433110-	Increase	22,281.73				
Sheriff	100-20-20-2050-00000-00-433110-	Increase	63,138.42	32,213.96			
Emergency Management	100-20-28-2820-00000-00-433110-	Increase	3,874.38				
Emergency Management	100-20-28-2840-00000-00-433110-	Increase	683.97				
General Revenues	100-20-61-6135-00000-00-433110-	Increase	40,254.08				
Physical Facilities	100-10-80-8010-00000-00-433110-	Increase	40,165.45				
Physical Facilities	100-10-80-8010-00000-06-433110-	Increase	21,196.59				
Physical Facilities	100-20-80-8010-00000-21-433110-	Increase	127,449.48				
Physical Facilities	100-20-80-8010-00000-23-433110-	Increase	373,220.85				
Physical Facilities	100-40-80-8010-00000-05-433110-	Increase	711.77				
Child Support	100-40-93-9310-00000-00-433110-	Increase	2,280.00				
Land Resources & Parks	100-50-82-8240-00000-00-433110-	Increase	17,371.52				
UW Extension	100-50-88-8810-00000-00-433110-	Increase	2,262.43				
Land & Water Conservation	100-60-81-8110-00000-00-433110-	Increase	360.49				
<b>General Fund totals</b>			<b>983,208.05</b>	<b>32,213.96</b>	<b>0.00</b>	<b>1,015,422.01</b>	<b>#REF!</b>
Human Services & Health	200-40-97-9710-00000-00-433110-	Increase	52,894.70				
Human Services & Health	97CLINMH-OTHER-OTH REVNUF-COVID19	Increase	0.00		600,000.00		
<b>Human Services &amp; Health totals</b>			<b>52,894.70</b>	<b>0.00</b>	<b>600,000.00</b>	<b>652,894.70</b>	

Exhibit A

**Dodge County**  
**COVID-19 Related Activity Budget Amendment**  
**For the Year Ended December 31, 2020**

Department	REVENUE Account or Project String	Increase Decrease	Routes To Recovery	Jail	CARES Act	Total
Clearview	600-40-90-9030-00000-00-433110-	Increase	50,067.78			
Clearview	600-40-90-9050-00000-00-433110-	Increase	149,272.03			
<b>Clearview totals</b>			<b>199,339.81</b>	<b>0.00</b>	<b>0.00</b>	<b>199,339.81</b>
Highway	700-30-30-3110-00000-00-433110		19,796.73			
Highway	700-30-30-3210-00000-00-433110		136,956.27			
Highway	700-30-30-3281-00000-00-433110		53,802.69			
<b>Highway totals</b>			<b>210,555.69</b>	<b>0.00</b>	<b>0.00</b>	<b>210,555.69</b>
<b>REVENUE TOTALS</b>			<b>1,445,998.25</b>	<b>32,213.96</b>	<b>600,000.00</b>	<b>2,078,212.21</b>

Department	EXPENSE Account or Project String	Account Description	Amount
County Board	100-10-01-0110-00000-00-586000	Capital Machinery & Equipment	82,569.15
Corporation Counsel	100-10-11-1110-00000-00-512000	Non-productive wages	1,496.23
Corporation Counsel	100-10-11-1110-00000-00-531100	Computer equipment	2,387.28
County Clerk	100-10-12-1220-00000-00-511000	Productive wages	222.12
County Clerk	100-10-12-1220-00000-00-526400	Printing and duplication	1,771.80
County Clerk	100-10-12-1220-00000-00-531000	Office supplies	6,087.87
Finance	100-10-13-1310-00000-00-512000	Non-productive wages	543.75
Finance	100-10-13-1310-00000-00-531100	Computer equipment	1,817.48
Finance	100-10-13-1310-00000-00-531300	Furniture & furnishings	2,484.65
County Treasurer	100-10-14-1410-00000-00-512000	Non-productive wages	8,130.87
Information Technology	100-10-15-1510-00000-00-512000	Non-productive wages	1,066.31
Information Technology	100-10-15-1530-00000-00-531100	Computer equipment	43,152.27
Human Resources	100-10-16-1610-00000-00-512000	Non-productive wages	2,155.64
Register of Deeds	100-10-17-1710-00000-00-512000	Non-productive wages	3,781.72
Medical Examiner	100-10-25-2510-00000-00-512000	Non-productive wages	5,928.01
Medical Examiner	100-10-25-2510-00000-00-534140	Operating supplies	3,257.80
Court System	100-10-70-7010-00000-00-531000-	Office supplies	955.15
Court System	100-10-70-7010-00000-00-531100	Computer equipment	1,289.92
District Attorney	100-10-71-7110-00000-00-512000	Non-productive wages	697.28
District Attorney	100-10-71-7110-00000-00-531000	Office supplies	170.80
District Attorney	100-10-71-7110-00000-00-531100	Computer equipment	8,256.87
Clerk of Courts	100-10-72-7210-00000-00-512000	Non-productive wages	38,699.02
Clerk of Courts	100-10-72-7210-00000-00-531100	Computer equipment	2,511.65
Sheriff	100-20-20-2010-00000-00-512000	Non-productive wages	875.70
Sheriff	100-20-20-2010-00000-00-531100	Computer equipment	4,252.51
Sheriff	100-20-20-2020-00000-00-511000	Productive wages	7,913.84
Sheriff	100-20-20-2020-00000-00-512000	Non-productive wages	28,044.20
Sheriff	100-20-20-2020-00000-00-511000	Operating Supplies	3.48
Sheriff	100-20-20-2021-00000-00-512000	Non-productive wages	1,998.72
Sheriff	100-20-20-2030-00000-00-512000	Non-productive wages	2,530.00

Exhibit A

Dodge County  
COVID-19 Related Activity Budget Amendment  
For the Year Ended December 31, 2020

Department	EXPENSE Account or Project String	Account Description	Amount
Sheriff	100-20-20-2040-00000-00-512000	Non-productive wages	1,157.76
Sheriff	100-20-20-2042-00000-00-512000	Non-productive wages	1,736.64
Sheriff	100-20-20-2046-00000-00-511000	Productive wages	8,596.82
Sheriff	100-20-20-2046-00000-00-512000	Non-productive wages	13,684.91
Sheriff	100-20-20-2050-00000-00-511000	Productive wages	12,739.22
Sheriff	100-20-20-2050-00000-00-512000	Non-productive wages	64,608.88
Sheriff	100-20-20-2050-00000-00-534140	Operating Supplies	18,004.68
Emergency Management	100-20-28-2820-00000-00-512000	Non-productive wages	1,550.40
Emergency Management	100-20-28-2820-00000-00-534140	Operating supplies	2,323.98
Emergency Management	100-20-28-2840-00000-00-534140	Operating supplies	683.97
General Revenues	100-20-61-6135-00000-00-586000	Capital Machinery & Equipment	40,254.08
Physical Facilities	100-10-80-8010-00000-00-512000	Non-productive wages	3,411.20
Physical Facilities	100-10-80-8010-00000-00-531100	Computer equipment	2,993.62
Physical Facilities	100-10-80-8010-00000-00-534140	Operating Supplies	13,275.11
Physical Facilities	100-10-80-8010-00000-00-534170	Building and Equipment Repair	2,585.52
Physical Facilities	100-10-80-8010-00000-00-586000	Capital Machinery & Equipment	17,900.00
Physical Facilities	100-10-80-8010-00000-06-534170	Building and Equipment Repair	21,196.59
Physical Facilities	100-20-80-8010-00000-21-531100	Computer equipment	576.16
Physical Facilities	100-20-80-8010-00000-21-585000	Capital Building Improvements	126,873.32
Physical Facilities	100-20-80-8010-00000-23-585000	Capital Building Improvements	373,220.85
Physical Facilities	100-40-80-8010-00000-09-531100	Computer equipment	711.77
Child Support	100-40-93-9310-00000-00-531100	Computer equipment	2,280.00
Land Resources & Parks	100-50-82-8240-00000-00-512000	Non-productive wages	1,040.00
Land Resources & Parks	100-50-82-8240-00000-00-531100	Computer equipment	2,387.26
Land Resources & Parks	100-50-82-8240-00000-00-534140	Operating Supplies	13,944.24
UW Extension	100-50-88-8810-00000-00-512000	Non-productive wages	1,429.60
UW Extension	100-50-88-8810-00000-00-531000	Office supplies	832.83
Land & Water Conservation	100-60-81-8110-00000-00-531000	Office supplies	360.49
<b>General Fund totals</b>			<b>1,015,422.01</b>
Human Services & Health	97COVID19-SUPPLIES-OPERATING	Operating supplies	7,213.10
Human Services & Health	200-40-97-9720-00000-00-511000	Productive wages	34,818.18
Human Services & Health	200-40-97-9740-00000-00-511000	Productive wages	9,022.78
Human Services & Health	200-40-97-9770-00000-00-511000	Operating supplies	755.84
Human Services & Health	200-40-96-9610-00000-00-511000	Operating supplies	1,084.80
Human Services & Health	97AODA-OTHER-PUBLIC CHG-MEDICAID	Public charges	75,000.00
Human Services & Health	97AODA-OTHER-PUBLIC CHG-PRIVATE INS	Public charges	100,000.00
Human Services & Health	97CCS-OTHER-PUBLIC CHG-MEDICAID	Public charges	425,000.00
<b>Human Services &amp; Health totals</b>			<b>652,894.70</b>
Clearview	600-40-90-9030-00000-00-531100	Computer equipment	8,018.53
Clearview	600-40-90-9030-00000-00-534140	Operating Supplies	1,307.67
Clearview	600-40-90-9030-00000-00-585000	Capital Building Improvements	22,715.58
Clearview	600-40-90-9030-00000-00-586000	Capital Machinery and equipment	18,026.00
Clearview	600-40-90-9050-00000-00-531100	Computer equipment	137,010.94
Clearview	600-40-90-9050-00000-00-534140	Operating Supplies	12,261.09
<b>Clearview totals</b>			<b>199,339.81</b>

Dodge County  
 COVID-19 Related Activity Budget Amendment  
 For the Year Ended December 31, 2020

Department	EXPENSE Account or Project String	Account Description	Amount
Highway	700-30-30-3110-00000-00-531100	Comouter equipment	16,690.83
Highway	700-30-30-3110-00000-00-534140	Operating Supplies	3,105.90
Highway	700-30-30-3210-00000-00-512000	Non-productive wages	136,956.27
Highway	700-30-30-3281-00000-00-585000	Building improvements	15,642.69
Highway	700-30-30-3281-00000-00-586000	Capital Machinery	38,160.00
	Highway totals		<u>210,555.69</u>
	EXPENSE TOTALS		<u><u>2,078,212.21</u></u>



RESOLUTION NO. 20-65**2021 Land Resources and Parks Department Budget Amendment  
(CARES Act – Broadband Expansion Grant)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Dodge County Land Resources and Parks Department, was notified of an award of Coronavirus Aid, Relief and Economic Security (CARES) Act grant funding for broadband expansion in Dodge County; and,

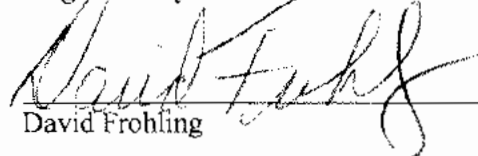
**WHEREAS**, over \$5 million of CARES Act funds allocated to the State of Wisconsin were distributed to the Wisconsin Public Service Commission (WPSC) for broadband expansion projects; and,

**WHEREAS**, the WPSC awarded \$1,223,042 to Dodge County for specific broadband expansion projects within Dodge County, designating the Dodge County Land Resources and Parks Department the administrator of said funds as a pass through entity for providers that will undertake and complete the specified projects; and,


**WHEREAS**, the Dodge County Finance Committee has reviewed the anticipated revenues and expenditures that will affect the Land Resources and Parks Department Budget due to the WPSC grant award and has formed the considered conclusion that it is necessary to account for the grant funds in the 2021 Land Resources and Parks Department Budget; and,

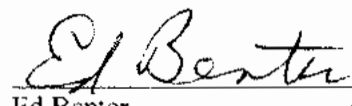
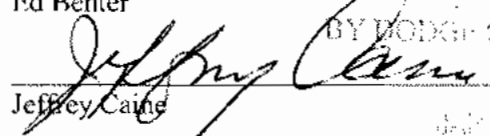
**WHEREAS**, the Dodge County Finance Committee requests that the Dodge County Board of Supervisors amend the 2021 Dodge County Land Resources and Parks Department Budget to recognize the revenues and expenditures as reflected on the Budget Adjustment Form, signed by the Chair of the Dodge County Land Resources and Parks Committee, attached hereto as Exhibit "A", and incorporated herein by reference;

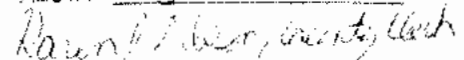
**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2021 Dodge County Land Resources and Parks Department Budget to reflect the same in accordance with Exhibit "A".

All of which is respectfully submitted this 19<sup>th</sup> day of January, 2021.**Dodge County Finance Committee:**
  
 David Frohling

Jeffrey Schmitt

  
 Kira Sheahan-Malloy

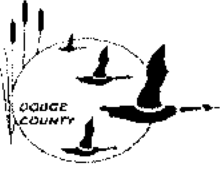
  
 Ed Benter  
 BY DODGE COUNTY BOARD  
  
 Jeffrey Caine

 AYES 29  
 ABSENT 2  
 ABSTAIN 2


**FISCAL NOTE:** Grant expenditures should be completely offset by grant revenues, thus having no effect on the bottom line for the Land Resources and Parks Budget. Finance Committee review date: January 11, 2021. Chair initials:


**Vote Required:** 2/3 Majority of Members Elect.**Resolution Summary:** 2021 Dodge County Land Resources and Parks Department Budget Amendment (CARES Act – Broadband Expansion Grant).

1/4/2021



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**  
 Effective January 1st, 2016

Doc = BX  
 Ledger = BA

Date: 1-4-2021

Department: Land Resources and Parks

Budget Year: 2021

**Description of Adjustment:**

Resolution to Authorize 2021 budget amendment for reimbursement to broadband service providers

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Budget Adjustment**

Account Number	Account Title	Amount
100-10-82-8210-00000-00-435100	St Grants State Cons Aids	(1,223,042.00)
100-10-82-8210-00000-00-572000	Grants and Contributions	1,223,042.00

Note the total Budget Adjustment must balance

Department Head Signature Wm J. Eklundbeck Date: 1/4/21County Administrator Signature James Mielke Date: 1/5/2021Committee of Jurisdiction Chairman  
Signature Thomas J. Schaefer Date: 1/4/21Finance Committee Chairman  
Signature Randy [unclear] Date: 1/11/2021

Exhibit "A"

REPORT NO. 1

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

Pursuant to Sections 59.21(2) and 59.52(11)(d), of the Wisconsin Statutes, the Dodge County Executive Committee has examined the bonds of the County Clerk, Treasurer, Sheriff, Medical Examiner, Clerk of Circuit Courts, and the Register of Deeds and has found that these bonds are adequate as to form and sufficiency of the sureties thereto, and has approved these bonds as to form and sufficiency of the sureties thereto.

The County Clerk, Sheriff, Clerk of Circuit Court, Register of Deeds, Treasurer and the Medical Examiner are covered by the blanket bond of Dodge County with a limit of \$1,000,000 per loss.

All of which is respectfully submitted this 19<sup>th</sup> day of January, 2021.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

Joseph Marsik  
Joseph Marsik

Jeffrey Schmitt  
Jeffrey Schmitt

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

David Frohling  
David Frohling

Dan Hilbert  
Dan Hilbert

Thomas Schaefer  
Thomas Schaefer

Place on File  
BY DODGE COUNTY BOARD

Power of Attorney  
County Clerk

REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the proposed amendments to Map 8-2 – the Dodge County Future Land Use Map as shown in Exhibit "A".

The Committee finds that the proposed land use designation for this site will be consistent with the existing land use designations in this areas. The Committee finds that the proposals will be consistent with the relevant County Comprehensive Plan objectives and policies and the proposed land use designation is appropriate for the subject property.

Respectfully submitted this 19th day of January, 2021.

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnagel  
Larry Schraufnagel

APPROVED  
BY DODGE COUNTY BOARD

30  
3  
Karen J. Dixon  
County Clerk

Travis Schultz  
Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1066

**AN ORDINANCE TO AMEND THE DODGE COUNTY  
COMPREHENSIVE PLAN**

The Dodge County Board of Supervisors, Dodge County, Wisconsin, does ordain as follows:

- SECTION 1. Pursuant to section 59.69(3), Wisconsin Statutes, Dodge County is authorized to adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes.
- SECTION 2. The Dodge County Land Resources and Parks Committee, has reviewed the proposed amendment to Map 8-2 -the Future Land Use Map of the Dodge County Comprehensive Plan.
- SECTION 3. Dodge County has provided opportunities for public involvement including a public hearing held in accordance with Section 66.1001(4)(d), Wisconsin Statutes.
- SECTION 4. The Dodge County Board of Supervisors does, by the enactment of this ordinance, formally amend Map 8-2 -the Future Land Use Map of the Dodge County Comprehensive Plan pursuant to Section 66.1001(4)(c), Wisconsin Statutes in accordance with the attached "Exhibit A".
- SECTION 5. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Dodge County Board of Supervisors and publication/posting as required by law.

ADOPTED this 19th day of January, 2021.

Voting Aye: 30

Voting Nay: 0

Russell Kathe  
County Board Chairman

Attest:

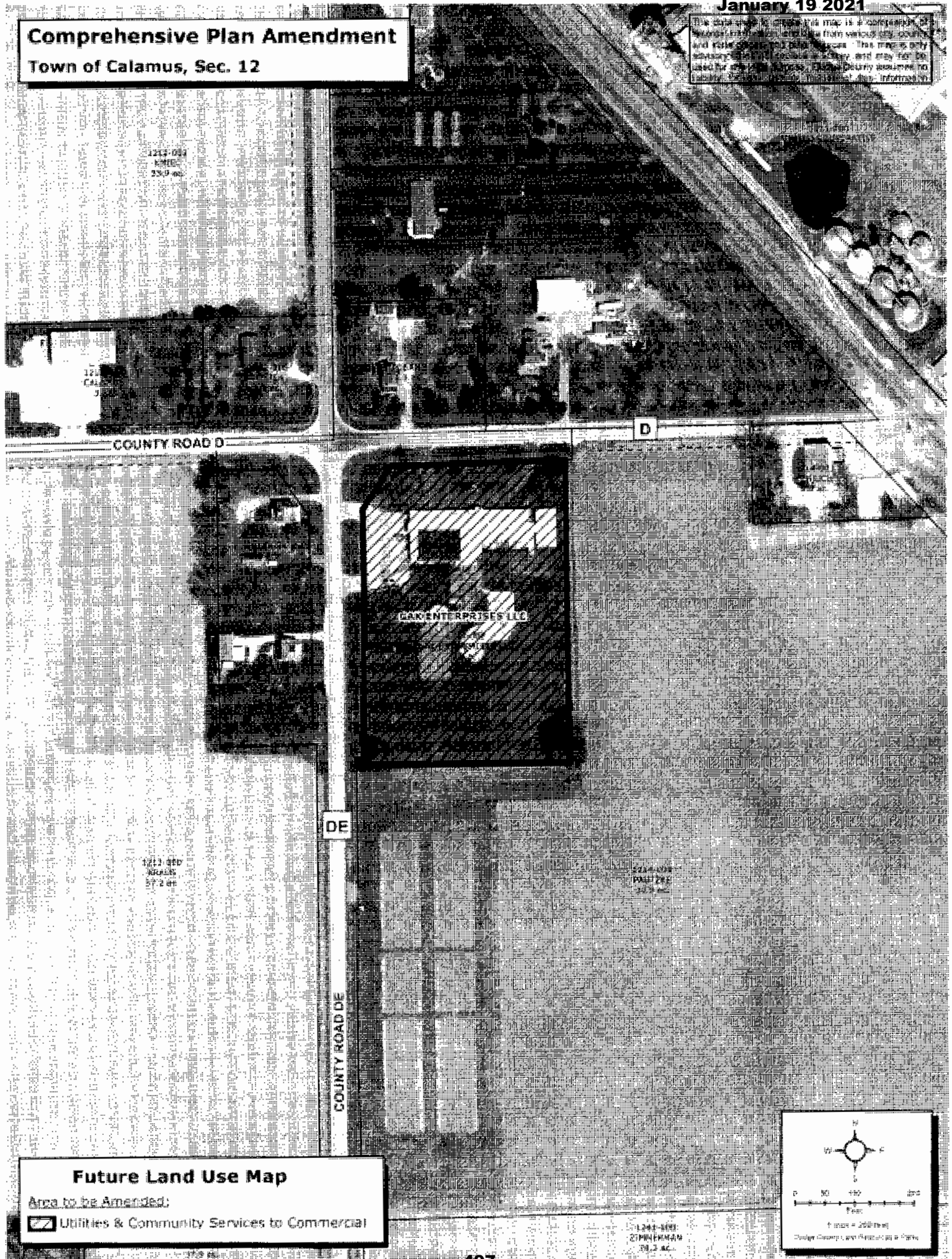
Karen J. Johnson  
County Clerk

January 19 2021

# Comprehensive Plan Amendment

Town of Calamus, Sec. 12

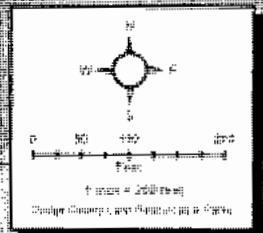
The data shown on this map is a compilation of various maps and data from various sources and is not intended to be used for any purpose other than informational. The data is only advisory and should not be used for any purpose other than informational. The data is not intended to be used for any purpose other than informational.



## Future Land Use Map

Area to be Amended:

Utilities & Community Services to Commercial



REPORT 3

## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Randal and Linda Wells requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 36.48-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the SW ¼, Section 5, Town of Oak Grove, to allow for the creation of two non-farm residential lots at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 19th day of January, 2021.

APPROVED  
BY DODGE COUNTY BOARD

29 2021  
1  
Daren J. Gibson  
County Clerk

Allen Behl  
Allen Behl

Mary Bobholz  
Mary Bobholz

Larry Schraufnagel  
Larry Schraufnagel

Travis Schultz  
Thomas Schaefer  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1067

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 5, T11N, R15E, Town of Oak Grove, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.


The County Board of Supervisors of the County of Dodge do ordain as follows:

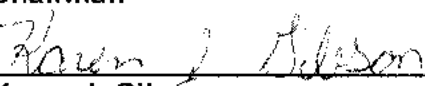
Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 19th day of January, 2021.

  
\_\_\_\_\_  
Russell Kottke  
Chairman

  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk



January 19, 2021

**Randal & Linda Wells**  
**Town of Oak Grove, Sec. 5**





Ordinance No. 1068

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 14, T12N, R14E, Town of Trenton, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 19th day of January, 2021.



Russell Kottke  
Chairman

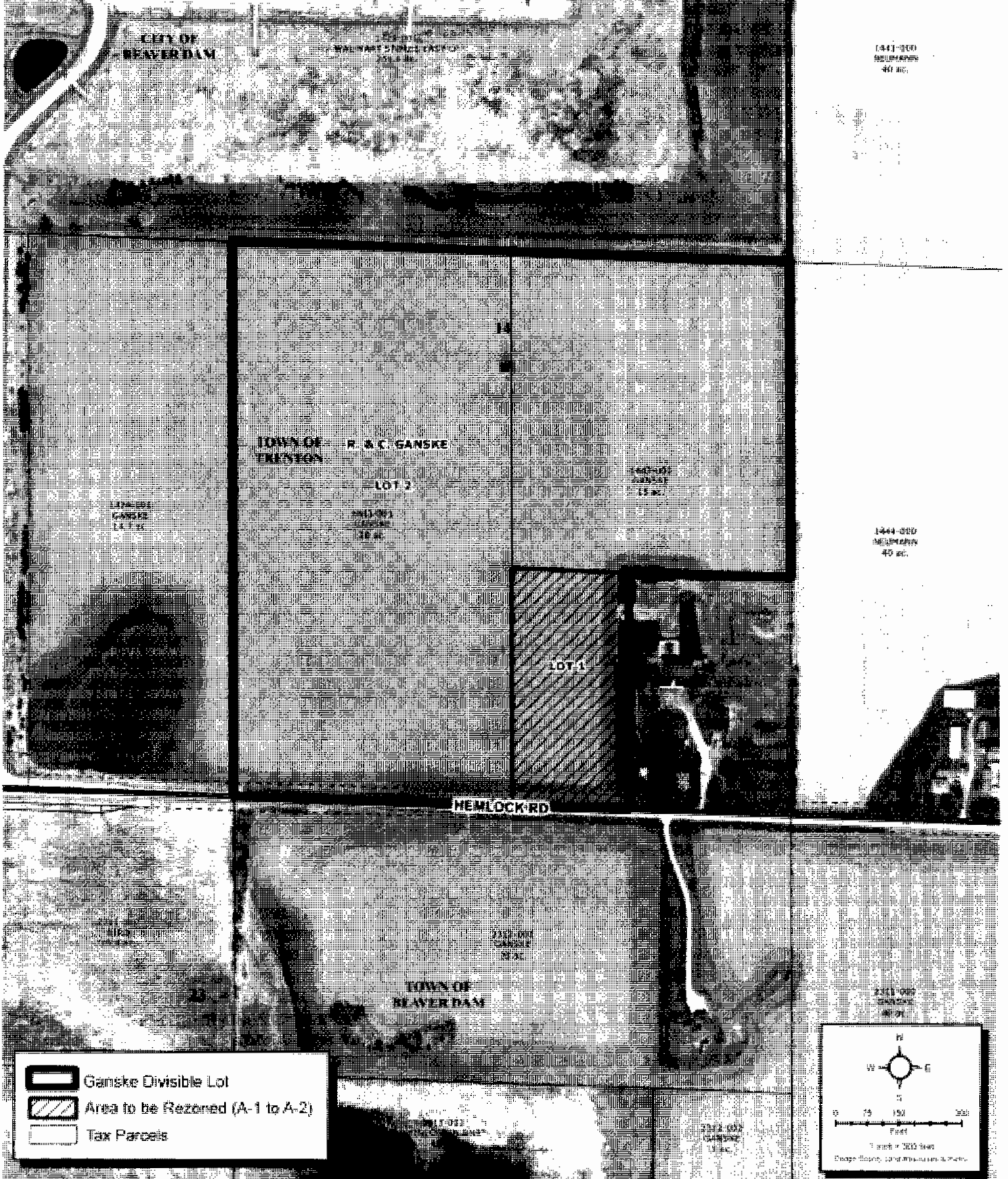


Karen J. Gibson  
County Clerk

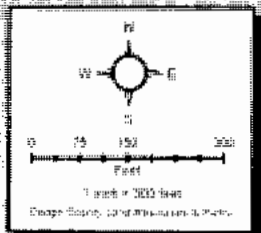


# Robert & Carol Ganske Town of Trenton, Sec. 14

This map is a compilation of records and data from various city, county, and other sources. This map is only intended to provide a general overview and is not intended to be used for legal purposes. Dodge County assumes no liability for any errors or omissions in this map.



- Ganske Divisible Lot
- Area to be Rezoned (A-1 to A-2)
- Tax Parcels



ORDINANCE NO. 1069

AN ORDINANCE AMENDING CHAPTER 5, SECTION 5.08 – *MINIMUM STANDARDS FOR BURGLAR, FIRE AND HOLDUP ALARMS*, OF THE DODGE COUNTY CODE OF ORDINANCES.

***The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:***

**Section 1.** Pursuant to Section 59.54(6), of the *Wisconsin Statutes*, the Dodge County Board of Supervisors may enact and enforce ordinances to preserve the public peace and good order within the County and provide a forfeiture for a violation of the ordinances.

**Section 2.** On January 8, 2021, the Dodge County Judicial and Public Protection Committee recommended amending certain subsections of Section 5.08, *Minimum Standards for Burglar, Fire and Holdup Alarms*, of the Dodge County Code of Ordinances.

**Section 3.** Subsection (7) of Section 5.08 recommends an increase in the fees imposed for false alarms.

**Section 4.** Section 30.04(1), of the Code of Ordinances, Dodge County, Wisconsin, imposes a forfeiture for a conviction for a violation of any of the ordinances.

**Section 5.** Section 5.08 of the Dodge County Code of Ordinances is hereby amended to read as follows:

\* \* \* \* \*

## **5.08 - MINIMUM STANDARDS FOR BURGLAR, FIRE AND HOLDUP ALARMS.**

(1) **DECLARATION OF PURPOSE.** The purpose of this section is to provide minimum standards and regulations applicable to burglar, fire and holdup alarm systems, alarm business and alarm users. Both society in general and public safety, in particular, will be aided by providing a useful and usable system of private security which properly balances quick response by law enforcement with minimization of law enforcement time spent on alarms which are false or otherwise not the intended function of private security systems.

(2) **DEFINITIONS.** Within this section, the following terms, phrases and words and their derivations have the meaning given below:

**Alarm Business.** Any business in which the owners or employees engage in the activity of altering, installing, leasing, maintaining, repairing, replacing, selling or servicing alarm systems.

1 Alarm Signal. A detectible signal; audible or visual, generated by an alarm system, to which law  
2 enforcement is requested to respond.

3 Alarm System. ~~An assembly of equipment and devices or single device such as a solid state~~  
4 ~~unit which plugs directly into 110-volt AC line or otherwise receives electrical energy arranged~~  
5 ~~to signal the presence of a hazard requiring urgent attention and to which the Sheriff's Office is~~  
6 ~~expected to respond. In this section, the term "Alarm System" shall include the terms "Automatic~~  
7 ~~Holdup Alarm Systems", "Burglar Alarm Systems", "Holdup Alarm Systems" and "Manual~~  
8 ~~Holdup Alarm Systems" as those terms are defined below and fire alarm systems which monitor~~  
9 ~~temperature, humidity or any other condition directly related to the detection of fire. Excluded~~  
10 ~~from this definition and from the coverage of this section are alarm systems used to alert or~~  
11 ~~signal persons within the premises in which the alarm system is located of an attempted~~  
12 ~~unauthorized intrusion or holdup attempt or fire. **Any single device or assembly of equipment**~~  
13 ~~**designed to signal the occurrence of an illegal or unauthorized entry or other illegal**~~  
14 ~~**activity requiring immediate attention and to which law enforcement is requested to**~~  
15 ~~**respond. Alarm System does not include motor vehicle or boat alarms, fire alarms,**~~  
16 ~~**domestic violence alarms, or alarms designed to elicit a medical response.**~~

17 Annunciator. ~~The instrumentation on an alarm console at the receiving terminal of a signal line~~  
18 ~~which through both visual and audible signals shows when an alarm device at a particular~~  
19 ~~location has been activated or it may also indicate line trouble.~~

20 Answering Service. Refers to a telephone answering service providing among its services the  
21 service of receiving on a continuous basis **continuously** through trained employees,  
22 emergency signals from alarm systems and thereafter immediately relaying the message by live  
23 voice to the ~~C~~ommunication ~~C~~enter of the Sheriff's Office.

24 Automatic Dialing Device. Refers to an alarm system which automatically sends over regular  
25 telephone lines, by direct connection or otherwise, a prerecorded voice message or coded  
26 signal indicating existence of the emergency situation the alarm system is designed to detect.

27 Automatic Holdup Alarm System. ~~An alarm system in which signal transmission is initiated by~~  
28 ~~the robber's action.~~

29 Burglar Alarm System. Refers to an alarm system which signals an entry or attempted entry into  
30 the area protected by the system.

31 Direct Connect. An alarm system which has the capability of transmitting system signals to and  
32 receiving them at an agency maintained by the local government; for example, a sheriff's **office**  
33 communication center.

34 False Alarm. Activation of an alarm system through mechanical failure, malfunction, improper  
35 installation, or negligence of the owner or lessee of an alarm system or of his **their** employees  
36 or agents or other undetermined causes. ~~A~~ **F**alse alarm does not include alarms caused by  
37 hurricanes, tornadoes, earthquakes or other violent climatic conditions.

38 Holdup Alarm System. Refers to an alarm system signaling a robbery or attempted robbery.

Interconnect. To connect an alarm system to a voice-grade telephone line, either directly or through a mechanical device that utilizes a standard telephone, ~~for the purpose of using~~ **to use** the telephone line to transmit an emergency message upon activation of the alarm system.

~~Manual Holdup Alarm System.~~ Refers to an alarm system in which the signal transmission is initiated by the direct action of the person attacked or by an observer of the attack.

Modified Central Station. An office to which remote alarm and supervisory signaling devices are connected, where operators supervise the circuits.

911 Trunkline. A dedicated line between the telephone company central office and the Sheriff's Office ~~for the purpose of receiving~~ **to receive** emergency telephone calls.

Primary Trunkline. A telephone line leading directly into the Sheriff's Office ~~Communication Center that is for the purpose of handling~~ **dedicated to handling** calls on a person-to-person basis and which is identified as such by a specific telephone number or numbers in sequence.

Subscriber. A person who buys, leases or otherwise obtains an alarm signaling system and thereafter contracts with or hires an alarm business to monitor and service the alarm system.

~~(3) ADMINISTRATIVE RULES. The Chief Deputy of the Sheriff's Office shall promulgate such rules as may be necessary for implementation of this section. Such rules shall require the approval of the Judicial and Public Protection Committee and shall be open to inspection by the public.~~

~~(43)~~ AUTOMATIC DIALING DEVICES. No person shall interconnect or program any automatic dialing device to any primary trunkline or 911 trunkline terminated at the Sheriff's Office. No person shall permit such devices, which were installed prior to the effective date of this section, to remain interconnected from any property owned or controlled by that person. Such devices may be interconnected to a modified central station or an answering service. Relaying messages so received to the Sheriff's Office shall only be done person-to-person on the telephone line. The Judicial and Public Protection Committee may approve a direct line installation between a modified central station or an answering service to the Sheriff's Office, with full costs to be borne by the intermediate service.

~~(54)~~ DIRECT CONNECTIONS TO THE SHERIFF'S OFFICE. Alarms from premises may be terminated in the Sheriff's Office by direct connect. Such connections must receive individual approval of the Chief Deputy **Sheriff or designee** and Judicial and Public Protection Committee. Such connections shall be accomplished in the following manner.

(a) All connections shall terminate in an annunciator panel.

(b) Any subscriber or alarm user who obtains authority from the Chief Deputy **Sheriff or designee** and the Judicial and Public Protection Committee to terminate its alarm system in the Sheriff's Office may contract with any alarm business of its choice for the sale, installation, maintenance, and servicing of the alarm system to be installed on its premises.

(c) Alarm subscribers approved for a direct connection to the Sheriff's Office or the alarm business contracting for servicing the subscriber's alarm system shall be responsible for obtaining the leased telephone line between subscriber's premises and the alarm receiving equipment at the Sheriff's Office and for furnishing the appropriate interface equipment, if required, ~~in order to provide an input signal which is compatible with the~~ receiving equipment used to operate the standard annunciator panel.

(d) The alarm subscriber will provide the Sheriff's Office with the names and telephone numbers of at least 2 other persons who can be reached at any time, day or night, are authorized to respond to an emergency signal transmitted by the automatic alarm device and who can open the premises wherein the device is installed.

(e) Only burglar, holdup and fire alarms shall be permitted.

**(65) TESTING.**

(a) No alarm system designed to transmit emergency messages directly to the Sheriff's Office shall be tested or demonstrated without first notifying the Office dispatcher. Subscribers will be advised on the proper test procedure.

(b) No alarm system relayed through intermediate services to the Sheriff's Office will be tested to determine Sheriff Sheriff's Office response without first notifying the Sheriff's Office dispatcher.

**(76) NOTIFICATION.** When an alarm business' service to its subscribers is disrupted for any reason by the alarm business or the alarm business becomes aware of such disruption, it shall promptly notify its subscribers by telephone that protection is no longer being provided. If, however, the alarm business has written instructions from its subscriber not to make such notification by telephone during certain hours, the alarm business may comply with such instructions.

**(87) FEE FOR ANSWERING ALARMS.** There is hereby imposed a fee for law enforcement response to any alarm resulting from the activation of an alarm system except when law enforcement finds that an unauthorized person is on the premises, was seen on the premises immediately before the alarm was activated or that there is fresh evidence of forceful entry or attempted forceful entry. There shall be no fee for the first response in any calendar year, ~~\$15.00~~ **\$25.00** for the second response in any calendar year and ~~\$25.00~~ **\$166.00** for the third and all further subsequent responses in that calendar year. The fee is inapplicable when the alarm is caused by a hurricane, tornado, earthquake, fire or other violent climatic conditions. This fee is **shall be imposed on the subscriber by issuance of an invoice** whether the Sheriff's Office receives the alarm by direct connection or through an intermediary such as an answering service or modified central station. ~~If the Chief Deputy is notified of the date of the installation of a new alarm system, the fee imposed by this section is waived for a 90-day period from the date of installation. Failure to pay the fee within 30 days of receipt of the bill shall be grounds for immediate disconnect from the system.~~



(98) **TERMINATION OF DIRECT CONNECTION.** The Chief Deputy **Sheriff** with the approval of the Judicial and Public Protection Committee is authorized to require that the owner or lessee of any alarm system directly connected to the office **Sheriff's Office** shall disconnect such device until it is working in such a manner as will not produce a high frequency of false alarms. The Chief Deputy **Sheriff** and the Judicial and Public Protection Committee shall not require such disconnection unless at least 10 false alarms are received in a 12-month period.

(409) **PENALTIES.** Except as otherwise provided, any person found to be in violation of any provision of this section shall be subject to a forfeiture as provided in § 30.04 of this Code of Ordinances.

~~(11) **PERMIT.** New subscribers shall apply for a permit at least 60 days prior to intended date of operation. All subscribers shall renew permits annually during the first month of each year, commencing January 1, 1982. An annual fee per permit will be charged by the County to all subscribers. Failure to pay the fee by February 1 of each year shall be grounds for immediate disconnect from the system without further notice.~~

~~(12) **ALARM PANEL.** The Chief Deputy, with approval of the Judicial and Public Protection Committee, may select one or more alarm businesses to provide a master alarm panel, at no cost to the County, to be located at the Communication Center. No alarm business shall remove a master alarm panel without 6 months prior notice to its subscribers and the County and the cost of removal shall be borne solely by the alarm business. The alarm business chosen shall permit, through intercompany agreements, other alarm companies to terminate alarms to the master alarm panel.~~


(4310) **COUNTY LIABILITY.** The County shall be under no duty or obligation to a subscriber or to any other person concerning any provision of this section, including, but not limited to, any defects in an alarm system or any delays in transmission or response to any alarm. However, this in no way shall be construed to mean it is not the proper function of law enforcement to respond to alarms.

\*\*\*\*\*

**Section 6. Effective Date.** This ordinance shall become effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

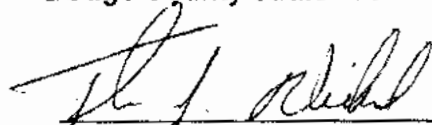
**Section 7. Summary.** An Ordinance amending certain subsections of Section 5.08 of the Dodge County Code of Ordinances pertaining to minimum standards for burglar, fire, and holdup alarms.

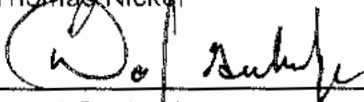
**Section 8. Vote Required.** Majority of members present.

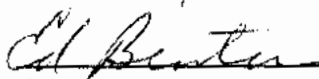
**Section 9. Fiscal Note.** The adopted budget for 2021 in regards to false alarm fees is \$200. The proposed fee increase will not materially affect the Sheriff's Office budget. Finance Committee review date: January 11, 2021. Chair initials: 

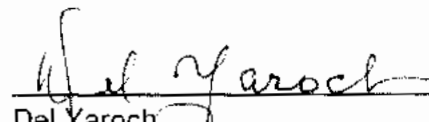
Respectfully submitted this 8<sup>th</sup> day of January, 2021.

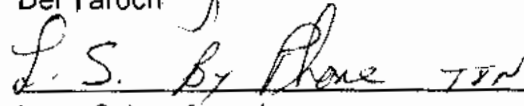
**Dodge County Judicial and Public Protection Committee:**

  
\_\_\_\_\_  
Thomas Nickel

  
\_\_\_\_\_  
David Guckenberger


  
\_\_\_\_\_  
Ed Benter

  
\_\_\_\_\_  
Del Yaroch

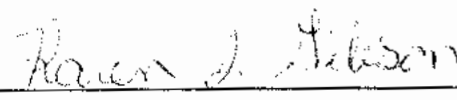
  
\_\_\_\_\_  
Larry Schraufnagel


Enacted and approved this 19<sup>th</sup> day of January, 2021.

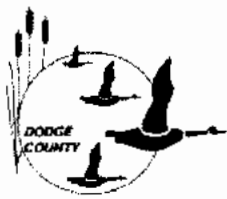
BY DODGE COUNTY BOARD

  
\_\_\_\_\_  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

APPROVED  
BY DODGE COUNTY BOARD  
JAN 20 2021  
30  
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\_\_\_\_\_  
Karen J. Gibson, County Clerk

  
County Clerk



**AGENDA**

**Dodge County Board of Supervisors Meeting  
Tuesday, March 16, 2021 – 7:00 PM  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

*Due to the Declared Emergency, It is Possible that One or More Board Members may Appear Telephonically*

- 1. Call to Order by Russell Kottke, County Board Chairman**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Appointment of Haley B. Kenevan, County Board Supervisor District 30, to fill a vacancy, and Oath of Office**
- 5. Appoint Supervisor Kenevan to fill vacancies on the Audit Committee, Commission on Aging and Disability Services, Health Facilities Committee and Library Committee**
- 6. Approve Minutes from January 19, 2021 County Board Session**
- 7. Communications on File**
- 8. Special Orders of Business**
  - Confirm Appointment by County Board Chair
    - Reappoint Lynn Schall to the Friends of Clearview Committee for a two year term. Her term will expire March 21, 2023.
  - Confirm Appointments made by County Administrator
    - Appoint Rodney Justman to fill a vacancy on the Board of Adjustment. His term will expire on July 1, 2021.
    - Reappoint Edward Premo, as an alternate, to the Board of Adjustment for a three year term. His term will expire on February 21, 2024.
    - Appoint Dan Siegmann to fill a vacancy, as an alternate, to the Board of Adjustment. His term will expire on February 21, 2023.
    - Reappoint Roberta (Kay) Marose to the Monarch Library System Board of Trustees. Her term will expire on December 31, 2023.
  - Introduction by Supervisor Behl, Chairman, Extension Education Committee of Jeff Hoffman, Area Extension Director – Columbia, Dodge, Sauk Counties
    - Extension Annual Report
- 9. Resolutions on File**
  - 20-66 Condolence Resolution – MaryAnn Miller – County Board of Supervisors
  - 20-67 Amend Town of Hubbard Zoning Ordinance – Supervisors Greshay and Hilgendorf
  - 20-68 Amend Town of Beaver Dam Zoning Ordinance – Mark and Roberta Nelson Property – Supervisor J. Schmitt
  - 20-69 Amend Town of Portland Zoning Ordinance – Crave Family Partnership – Supervisor Berres
  - 20-70 Amend Town of Theresa Zoning Ordinance – Reuben and Arlene Pribnow Property – Supervisor Fink
  - 20-71 Amend Town of Theresa Zoning Ordinance – Brian Koll Property – Supervisor Fink
  - 20-72 Authorize the Land and Water Conservation Department to Apply for One Targeted Runoff Management (“TRM”) Grant (Small Scale) from the Department of Natural Resources (“DNR”) – Land and Water Conservation Committee
  - 20-73 Authorize Land & Water Conservation Department to Apply for Two Targeted Runoff Management (“TRM”) Grants (Large Scale) from the Department of Natural Resources (“DNR”) – Land and Water Conservation Committee
  - 20-74 Create Position of *Receptionist* at Clearview – Health Facilities Committee
  - 20-75 Authorizing the Dodge County Justice Facility Parking Lot Reconstruction Project – Building and Finance Committees
  - 20-76 County Board Size Study Committee Recommendation – Executive Committee
  - 20-77 Resolution Terminating Dodge County Emergency Declaration (Public Health – COVID-19) – Executive Committee

- 20-78 Restrict Out of State Travel During Declared State of Emergency – Supervisors Guckenberger and Sheahan-Malloy
- 20-79 Advisory Resolution Supporting Increased State Funding for County Child Support Programs – Judicial and Public Protection Committee
- 20-80 Advisory Resolution Supporting Increased Funding for Aging and Disability Resource Centers – Human Services and Health Board
- 20-81 2021 Dodge County Human Services and Health Department Budget Amendment (Targeted Safety Support Program Grant) – Human Services and Health Board
- 20-82 2021 Dodge County Human Services and Health Department Budget Amendment (Disease Investigation and Contact Tracing Grant) – Human Services and Health Board
- 20-83 Resolution Adopting the Dodge County Carryforward Funds Policy – Finance Committee
- 20-84 Transfer from General Fund – 2020 Year End Department Deficits – Finance Committee
- 20-85 Amend 2020 Dodge County Budget and Authorize Additional Expenditures for the Dodge County Treasurer and the Dodge County Drainage Board – Finance Committee
- 20-86 Authorizing the Replacement of the Communication Center Radio Dispatch Consoles – Judicial and Public Protection Committee
- 20-87 Resolution to Carry Over Funds from Budget Year 2020 to Budget Year 2021 for the Same Purpose – Finance Committee
- 20-88 Resolution Terminating Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership (ThriveED) – Supervisor J. Schmitt

**10. Report on File**

- Report 1 Annual County Board/Appointed Officials Compensation and Mileage Expenditures – Audit Committee

**11. Adjourn. Next County Board Meeting: Tuesday, April 20, 2021 9:00 a.m.**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE March 16, 2021								
					Approval <i>RK</i>	Date 3/17/2021		
					Chair <i>Russell Kottke</i>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		60.00	32	17.92		\$78.40
49449	Benter, Ed	X		60.00	46	25.76		\$86.45
19566	Berres, Jeff		X	60.00	42	23.52		\$84.15
11970	Bischoff, Larry	X		60.00	20	11.20		\$71.50
26899	Bobholz, Mary	X		60.00	28	15.68		\$76.10
50624	Boelk, Jr. Robert L.	X		60.00	26	14.56		\$74.95
50238	Burnett, Kevin	X		60.00	20	11.20		\$71.50
49453	Caine, Jeffrey	X		60.00	14	7.84		\$68.05
46788	Derr, Lisa	via phone		60.00	21	11.76		\$62.08
49971	Fink, Richard W.	X		60.00	35	19.60		\$80.13
28760	Frohling, David	X		60.00	29	16.24		\$76.68
41853	Greshay, Richard	X		60.00	14	7.84		\$68.05
49993	Guckenberger, David	X		60.00	42	23.52		\$84.15
50625	Hedrick, Jenifer	via phone		60.00	32	17.92		\$78.40
48638	Hilbert, Dan		X	60.00	20	11.20		\$71.50
50719	Hilgendorf, Donald	X		60.00	20	11.20		\$71.50
49454	Houchin, Cathy	x		60.00	33	18.48		\$78.98
50775	Kenevan, Haley	x		60.00	20	11.20		\$71.20
50239	Kemmel, Timothy	X		60.00	54	30.24		\$91.05
16348	Kottke, Russell	X		65.00	30	16.80		\$82.00
50490	Kriewald, Naomi		X	60.00	20	11.20		\$82.25
50623	Kuehl, Karen	X		60.00	28	15.68		\$76.10
19650	Macheel, Dale	X		60.00	44	24.64		\$85.30
29374	Maly, Donna	via phone		60.00	20	11.20		\$71.50
22503	Marsik, Joseph M.	X		60.00	40	22.40		\$83.00
47109	Nickel, Thomas	via phone		60.00	34	19.04		\$79.55
30697	Schaefer, Thomas	X		60.00	30	16.80		\$17.25
15819	Schmidt, Dennis	X		60.00	0	0.00		\$0.00
28630	Schmitt, Jeffrey	X		60.00	18	10.08		\$10.35
37252	Schraufnagel, Larry	via phone		60.00	50	28.00		\$88.75
50626	Schultz, Travis		X	60.00	30	16.80		\$77.25
50060	Sheahan-Malloy, Kira	X		60.00	32	17.92		\$78.40
50627	Yaroeh, Del	X		60.00	20	11.20		\$71.50

**Dodge County Board of Supervisors  
March 16, 2021 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The March 16, 2021 Meeting of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with exception of Supervisors Berres, Hilbert, Kriewald, and Schultz who had previously asked to be excused. Supervisors Derr, Hedrick, Maly, Nickel, and Schraufnagel, appeared via teleconference.

The Chairman appointed Haley Kenevan to the County Board to represent District Number 30 which was vacant. A motion was made by Supervisor Frohling and seconded by Supervisor Behl to confirm the appointment. The motion carried by voice vote. Chairman Kottke called upon Supervisor Kemmel to escort Supervisor Kenevan forward to be sworn in by the Clerk. The Clerk administered the Oath of Office to Supervisor Kenevan and welcomed her to the County Board.

Chairman Kottke then appointed Supervisor Kenevan to fill vacancies on the Audit Committee, Commission on Aging and Disability Services, Health Facilities Committee and Library Committee. A motion was made by Supervisor Kemmel and seconded by Supervisor Hilgendorf to confirm the appointments. The motion carried by voice vote, thereby approving the appointments.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Yaroach and seconded by Supervisor Kemmel to approve the minutes of the January 19, 2021, session of the County Board meeting, as recorded. The motion carried by voice vote.

Supervisor J. Schmitt commented on the appointment of Supervisor Kenevan and welcomed her to the Dodge County Board of Supervisors.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications of file.

**Special Orders of Business**

Confirm reappointment made by Dodge County Chairman. Reappoint Lynn Schall to the Friends of Clearview Committee. A motion to accept the reappointment was made by Supervisor Schaefer and seconded by Supervisor Greshay. The motion carried by voice vote.

Confirm the following appointments made by the Dodge County Administrator, James Mielke:

Appoint Rodney Justman to fill a vacancy on the Board of Adjustment. A motion to accept the appointment was made by Supervisor Fink and seconded by Supervisor Frohling. The motion carried by voice vote.

Reappoint Edward Premo to the Board of Adjustment. A motion to accept the reappointment was made by Supervisor D. Schmidt and seconded by Supervisor Caine. The motion carried by voice vote.

Appoint Dan Siegmann to fill a vacancy on the Board of Adjustment, as an alternate. A motion to accept the appointment was made by Supervisor Maly and seconded by Supervisor Greshay. The motion carried by voice vote.

Reappoint Roberta (Kay) Marose to the Monarch Library System Board of Trustees. A motion to accept the reappointment was made by Supervisor Caine and seconded by Supervisor Benter. The motion carried by voice vote.

Supervisor Behl introduced Jeff Hoffman, Area Extension Director — Columbia, Dodge, and Sauk Counties who presented the Extension Annual Report via short video.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

**Resolution No. 20-66** Condolence Resolution — MaryAnn Miller — County Board of Supervisors. Resolution passed by a rising vote of acceptance.

**Resolution No. 20-67** Amend Town of Hubbard Zoning Ordinance — Supervisors Greshay and Hilgendorf. A motion for adoption was made by Supervisor Hilgendorf and seconded by Supervisor Greshay. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-68** Amend Town of Beaver Dam Zoning Ordinance — Mark and Roberta Nelson Property — Supervisor J. Schmitt. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Behl. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroch. Total 28.

**No:** Guckenberger. Total 1.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-69** Amend Town of Portland Zoning Ordinance — Crave Family Partnership — Supervisor Berres. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-70** Amend Town of Theresa Zoning Ordinance — Reuben and Arlene Pribnow Property — Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-71** Amend Town of Theresa Zoning Ordinance — Brian Koll Property — Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schaefer. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroch. Total 28.

**No:** Guckenberger. Total 1.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-72** Authorize the Land and Water Conservation Department to Apply for One Targeted Runoff Management (“TRM”) Grant (Small Scale) from the Department of Natural Resources (“DNR”) — Land and Water Conservation Committee. Supervisor Bischoff requested the Resolution be withdrawn. Chairman Kottke asked if there were any objections to the withdrawal of the Resolution. Hearing none the Resolution was withdrawn.

**Resolution No. 20-73** Authorize Land & Water Conservation Department to Apply for Two Targeted Runoff Management (“TRM”) Grants (Large Scale) from the Department of Natural Resources (“DNR”) — Land and Water Conservation Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Behl. Comments and questions by Supervisors J. Schmitt, Derr, Guckenberger and John Bohonek, Dodge County Conservationist. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-74** Create Position of *Receptionist* at Clearview — Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Benter. Comments and

questions by Supervisors Guckenberger, J. Schmitt, Houchin, Boelk, Derr and Ed Somers, Executive Director of Clearview. The vote was cast with 27 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroeh. Total 27.

**Noes:** Guckenberger, Houchin. Total 2.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-75** Authorizing the Dodge County Justice Facility Parking Lot Reconstruction Project – Building and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Caine. Comments and questions by Supervisors Guckenberger, J. Schmitt and Boelk. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroeh. Total 28.

**No:** Guckenberger. Total 1.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-76** County Board Size Study Committee Recommendation – Executive Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Nickel. Comment by Supervisor Greshay. The vote was cast with 27 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroeh. Total 27.

**Noes:** Fink, Boelk. Total 2.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-77** Resolution Terminating Dodge County Emergency Declaration (Public Health – COVID-19) – Executive Committee. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor J. Schmitt. Comment by Supervisor Guckenberger.

Supervisor Frohling made a motion to amend Resolution 20-77 by making the following changes: Amend Page 2, Lines 5 and 6 to read, “members attending meetings shall have the right to vote but shall NOT receive a per diem for attending. County Board Rule 3 shall be amended to be consistent with this Resolution.” The motion to amend was seconded by Supervisor Derr. Comments and questions on the amendment by Supervisors Derr, Boelk, Sheahan-Malloy, J. Schmitt, Frohling and Burnett. The vote was cast on the motion to amend with 18 ayes and 11 noes, thereby adopting the motion to amend.

**Ayes:** Kottke, Macheel, Marsik, Hilgendorf, Greshay, Fink, Kuehl, Boelk, Schraufnagel, Bischoff, Caine, Houchin, Hedrick, Frohling, D. Schmidt, Maly, Kenevan, Derr. Total 18.

**Noes:** Benter, Bobholz, J. Schmitt, Schaefer, Guckenberger, Kemmel, Behl, Nickel, Sheahan-Malloy, Burnett, Yaroeh. Total 11.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

Supervisor J. Schmitt made a motion to amend Resolution No. 20-77 as amended by making the following changes: Amend line 5 of page 2 to read, “any member attending virtually shall continue to have the right to vote and are eligible to receive a per diem for attending”. Supervisor Boelk seconded the motion to amend. Comments and questions by Supervisors Burnett, Marsik, Benter, J. Schmitt, Guckenberger, Frohling, Sheahan-Malloy, Houchin, Kottke and Kimberly Nass, Corporation Counsel. Supervisor J. Schmitt made a motion to refer Resolution 20-77 as amended back to the Executive Committee to examine Rule 3. Supervisor Guckenberger seconded the motion. Comments and questions by Supervisors Derr, Marsik, Nickel, Kottke and Hedrick. The vote was cast on the motion to refer the Resolution back to committee with 27 ayes and 2 noes, thereby adopting the motion.



**Ayes:** Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroach. Total 27.

**Noes:** Benter, Marsik. Total 2.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-78** Restrict Out of State Travel During Declared State of Emergency – Supervisors Guckenberger and Sheahan-Malloy. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Sheahan-Malloy. Comments and questions by Supervisors Guckenberger, Marsik, J. Schmitt, Greshay and Derr.

Supervisor Guckenberger made a motion to amend Resolution 20-78 by adding the words “Executive Committee approved work related” after the word all in the final paragraph. Supervisor Sheahan-Malloy seconded the motion to amend. Comments and questions by Supervisors Derr, Guckenberger, and Sheahan-Malloy. The vote was cast on the motion to amend with 18 ayes and 11 noes, thereby adopting the motion to amend.

**Ayes:** Bobholz, Macheel, J. Schmitt, Greshay, Guckenberger, Kuehl, Boelk, Kemmel, Bischoff, Caine, Behl, Houchin, Frohling, D. Schmidt, Sheahan-Malloy, Kenevan, Burnett, Yaroach. Total 18.

**Noes:** Benter, Kottke, Marsik, Hilgendorf, Schaefer, Fink, Schraufnagel, Hedrick, Nickel, Maly, Derr. Total 11.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

Discussion continued on Resolution 20-78 as amended and the vote was cast with 20 ayes and 9 noes, thereby adopting the Resolution as amended.

**Ayes:** Benter, Bobholz, Macheel, J. Schmitt, Greshay, Guckenberger, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Hedrick, Sheahan-Malloy, Maly, Kenevan, Burnett, Yaroach. Total 20.

**Noes:** Kottke, Marsik, Hilgendorf, Schaefer, Fink, Frohling, D. Schmidt, Nickel, Derr. Total 9.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-79** Advisory Resolution Supporting Increased State Funding for County Child Support Programs – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-80** Advisory Resolution Supporting Increased State Funding for Aging Disability Resource Centers – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Sheahan-Malloy. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-81** 2021 Dodge County Human Services and Health Department Budget Amendment (Disease Investigation and Contact Tracing Grant) – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Kemmel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-82** 2021 Dodge County Human Services and Health Department Budget Amendment (Targeted Safety Support Program Grant) – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Kemmel. Comments and questions by Supervisors Houchin, Kottke, J. Schmitt, Derr, James Mielke, Dodge County Administrator, Rebecca Bell, Human Services and Health Director and Kimberly Nass, Corporation Counsel. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Boelk, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroach. Total 28.

**No:** Houchin. Total 1.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-83** Resolution Adopting the Dodge County Carryforward Funds Policy – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-84** Transfer from General Fund – 2020 Year End Department Deficits – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Greshay. Comments and questions by Supervisors Guckenberger, Houchin and Dave Ehlinger, Finance Director. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-85** Amend 2020 Dodge County Budget and Authorize Additional Expenditures for the Dodge County Treasurer and the Dodge County Drainage Board – Finance Committee. A motion for adoption was made by Supervisor Benter and seconded by Supervisor Sheahan-Malloy. Comment by Supervisor J. Schmitt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-86** Authorizing the Replacement of the Communication Center Radio Dispatch Consoles – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Yaroach and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 20-87** Resolution to Carry Over Funds from Budget Year 2020 to Budget Year 2021 for the Same Purpose – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine.

Supervisor Guckenberger made a motion to refer the Resolution back to each committee of jurisdiction. The motion was seconded by Supervisor Maly. Comments and questions by Supervisors Guckenberger, J. Schmitt, Behl, Frohling, Dave Ehlinger, Finance Director and James Mielke, Dodge County Administrator. Supervisor Guckenberger requested the motion to refer be withdrawn. Hearing no objections from the floor, the motion was withdrawn.

Supervisor Frohling made a motion to amend Resolution 20-87 to authorize a carryover from Corporation Counsel in the amount of \$10,000 in the Special Counsel Fund. Supervisor Benter seconded the motion. The vote was cast with 28 ayes and 1 no, thereby adopting the motion to amend.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Houchin, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroach. Total 28.

**No:** Boelk. Total 1.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

Resolution 20-87 amended to reflect the following changes:

Lines 36 and 42 to be increased by \$10,000 from \$5,247,002.47 to \$5,257,002.47.

Exhibit A Page 7 Corporation Counsel will be amended to add line B – Special Counsel \$10,000 increasing the total to \$15,452.27

Exhibit B from Finance Director Ehlinger will be updated to include an additional \$10,000 for Corporation Counsel.

Supervisor J. Schmitt made a motion to amend the Resolution to reflect the following changes: Strike lines 21 and 22 except for the last *and* in line 22. The motion was seconded by Supervisor Frohling. The vote was cast with 28 ayes and 1 no, thereby adopting the motion to amend.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Houchin, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroach. Total 28.

**No:** Boelk. Total 1.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

The vote was then cast with 27 ayes and 2 noes, thereby adopting the Resolution as amended twice.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Hilgendorf, Greshay, Schaefer, Guckenberger, Fink, Kuehl, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Hedrick, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Kenevan, Burnett, Derr, Yaroach. Total 27.

**Noes:** Boelk, Houchin. Total 2.

**Absent:** Berres, Kriewald, Hilbert, Schultz. Total 4.

**Resolution No. 20-88** Resolution Terminating Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership (ThriveED) – Supervisor J. Schmitt. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Guckenberger. Supervisor J. Schmitt made a motion to postpone the Resolution to the April 2021 County Board meeting. The motion was seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby postponing the Resolution to the April, 2021 County Board Meeting.

**Report No. 1** Annual County Board/Appointed Officials Compensation and Mileage Expenditures – Audit Committee. Chairman Kottke ordered this be placed on file.

The Clerk noted the following items had been placed on the Supervisor's desks: Annual reports from Land Resources and Parks, UW Extension, Dodge County Veteran Service Office, Register of Deeds, County Clerk, Land and Water Conservation, Human Services and Health Department, Weekly COVID Update, and Forward Analytics Report. The Chairman ordered these be placed on file.

At 9:45 p.m., Supervisor Frohling made a motion to adjourn until Tuesday, April 20, 2021 at 9:00 a.m. Supervisor D. Schmidt seconded the motion. The motion carried by voice vote.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 20-66

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

**WHEREAS**, MaryAnn Miller, a member of the Dodge County Board of Supervisors, passed away on January 9, 2021; and,

**WHEREAS**, MaryAnn Miller represented the citizens of Supervisory District No. 1 and Dodge County, as a member of the Dodge County Board of Supervisors, from April of 2006, to April of 2012; and,

**WHEREAS**, MaryAnn Miller represented the citizens of Supervisory District No. 30 and Dodge County, as a member of the Dodge County Board of Supervisors, from April of 2012, to the time of her passing; and,

**WHEREAS**, during those 15 years, MaryAnn Miller served as a member of various Committees of the Board of Supervisors including: Aging Advisory, Chair (2016-2018), Audit, Commission on Aging and Disability Services, Chair (2019-2020), Courtroom Security and Facilities, Executive, Friends of Clearview, Health Facilities, Judicial and Public Protection, Chair (2017-2019), Land Conservation, Land Information, Law Enforcement, Chair (2012-2016), and Library Planning; and,

**WHEREAS**, during her 15 years of dedicated service to her constituents, MaryAnn Miller approached her duties in a concerned, conscientious, and effective manner;

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our sympathies to the bereaved relatives and friends of MaryAnn Miller, and make this testimony that MaryAnn Miller had a life of great honor and value in the service of her community and country; and,

**BE IT FINALLY RESOLVED**, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors and that this Resolution be forwarded to the bereaved relatives and friends of MaryAnn Miller.

All of which is respectfully submitted this 16th day of March, 2021.

*Russell Kotke*  
Russell Kotke

*David Frohling*  
David Frohling

*Joseph Marsik*  
Joseph Marsik

*Thomas Schaefer*  
Thomas Schaefer

*Kira Sheahan-Malley*  
Kira Sheahan-Malley

*Jeffrey Schmitt*  
Jeffrey Schmitt

*Dennis R. Schmidt*  
Dennis Schmidt

*Richard Greshay*  
Richard Greshay

*Karen Kuehl*  
Karen Kuehl

*Lisa Merr*  
Lisa Merr

*Larry Bischoff*  
Larry Bischoff

*Jeff Berres*  
Jeff Berres

*Ed Benter*  
Ed Benter

*Cathy A. Houchin*  
Cathy A. Houchin

*Mary Bobholz*  
Mary Bobholz

*Donald Hilgendorf*  
Donald Hilgendorf

*Timothy Kennel*  
Timothy Kennel

*Richard W. Fink*  
Richard Fink

*Kevin Burnett*  
Kevin Burnett

*Robert Boelk*  
Robert Boelk

*Thomas Nacker*  
Thomas Nacker

*David Guckenberger*  
David Guckenberger

*Del Maroch*  
Del Maroch

*Jeffrey Caine*  
Jeffrey Caine

*Haley Knevan*  
Haley Knevan

*Allen Behl*  
Allen Behl

*Travis Schultz*  
Travis Schultz

*Dale Macheel*  
Dale Macheel

*Daniel Hilbert*  
Daniel Hilbert

*Donna Maly*  
Donna Maly

*Jenifer Hedrick*  
Jenifer Hedrick

*Larry Schraufnager*  
Larry Schraufnager

Rising Vote  
of acceptance  
ADOPTED  
BY DODGE COUNTY BOARD

MAR 16 2021

AYES            NOES             
ABSENT             
ABSTAIN           

*Karen J. Hilson*  
County Clerk

RESOLUTION NO. 20-67

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

**WHEREAS**, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a Comprehensive Zoning Ordinance which is in full force and effect, and;

**WHEREAS**, the Town Board of the Town of Hubbard, WI has adopted a Zoning Ordinance for said Town, the power to adopt a Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Hubbard held at the time of a regular Annual Town Meeting, and;

**WHEREAS**, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of Town zoning ordinance by a Town Board is subject to the approval of the County Board of Supervisors in counties having a zoning ordinance in force and effect, and;

**WHEREAS**, the Town of Hubbard Town Board has made revisions to multiple sections within the Town of Hubbard Zoning Ordinance for the purpose of implementing regulations that are consistent with the Town of Hubbard Year 2040 Comprehensive Plan, and;

**WHEREAS**, the Comprehensive Plan addresses and complies with the nine elements identified in Section 66.1001 of the State of Wisconsin's Comprehensive Planning Legislation, and;

**WHEREAS**, a Public Hearing as to the proposed revisions to the Town of Hubbard Zoning Ordinance and Official Zoning Map was held before the Town of Hubbard Plan Commission and Town Board on September 28, 2020 and the proposed revisions to the Town of Hubbard Zoning Ordinance have been adopted by the Town Board of the Town of Hubbard on September 28, 2020,

**NOW, THEREFORE BE IT RESOLVED** that the amendments to the Town of Hubbard Zoning Ordinance as represented by "Exhibit A" attached to and made part of this resolution, is hereby approved by the Board of Supervisors of Dodge County, Wisconsin

All of which is respectfully submitted this 12<sup>th</sup> day of January, 2021.

APPROVED  
BY DODGE COUNTY BOARD

Richard L. Greshay  
Richard L. Greshay, supervisor

Donald Hilgendorf  
Donald Hilgendorf, supervisor

RES. 29 0  
APPROVED  
ASSAULT 6

Karen J. Gibson  
County Clerk

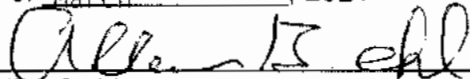
## REPORT to Res. 20-67


## TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

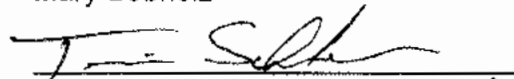
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Town of Hubbard Town Board requesting amendment of the Zoning Ordinance, Town of Hubbard, Dodge County, Wisconsin, as represented by Exhibit A to allow for the Town of Hubbard to obtain certification of the Town Zoning Ordinance and Zoning map by the State of Wisconsin Department of Agriculture, Trade and Consumer Protection in order for owners of land that is zoned Farmland Preservation or in the Town of Hubbard to be eligible to claim tax credits under the State of Wisconsin's Farmland Preservation Program and recommend approval of the resolution submitted by the Town of Hubbard for this petition.

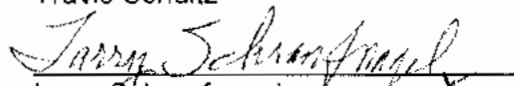
The committee has reviewed the petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town Board has followed the required provisions in the Town of Hubbard Zoning Ordinance in order to amend the Town of Hubbard Zoning Ordinance and Zoning Map.

Respectfully submitted this 16 day of March, 2021

  
Allen Behl

  
Mary Bobholz

  
Travis Schultz

  
Larry Schraufnagel

\_\_\_\_\_  
Thomas Schaefer

Land Resources and Parks Committee

Exhibit A

## Town of Hubbard Zoning Ordinance Update 2020

Town Hubbard:

Address: W2864 Neda Road  
Iron Ridge, WI 53035-9717

Town Phone Number: 920-349-3223

Email: [townofhubbard@gmail.com](mailto:townofhubbard@gmail.com)

Town Board Chairman: Daniel Guenteberg – 920-296-4830

Supervisor #1: James E. Persha – 920-625-3687

Supervisor #2: David Feller – 920-326-9442

Town Clerk: Carrie Neu – 920-349-3223

Summarized changes to the Amended Ordinance as noted in the section starting from Section 1 and continuing through the Zoning Ordinance to section 18 as amended September 28, 2020 as recommended by the Town of Hubbard Planning Commission and approved by the Town of Hubbard Town Board:

Section Changes as noted in the Amended Zoning Ordinance – related to the Farmland Preservation Sections.

See additional information as provided on the following pages:

APPENDIX A – FARMLAND PRESERVATION CHANGES HIGHLIGHTED

APPENDIX B – TIMELINE

APPENDIX C – PUBLIC HEAR NOTICE

APPENDIX D – PLANNING COMMISSION AND TOWN BOARD APPROVAL WITH MINUTES FROM THE MEETING.



RESOLUTION NO. 20-68

## TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, a body corporate, under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Beaver Dam has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of the electors of the Town of Beaver Dam at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Beaver Dam was held by the Plan Commission of the Town of Beaver Dam on November 30, 2020 and the proposed amendment to the Zoning Ordinance of the Town of Beaver Dam having been adopted by the Town Board of the Town of Beaver Dam on December 8, 2020,

## THEREFORE BE IT RESOLVED:

That the amendment to the Town Zoning Ordinance of the Town of Beaver Dam attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 7<sup>th</sup> day of January, 2021.

APPROVED  
BY DODGE COUNTY BOARD

FILED  
AUG 28 2021  
COUNTY CLERK

Karen J. Silson  
County Clerk

County Board Supervisor

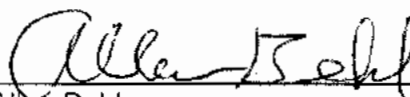
REPORT to Res. 20-68

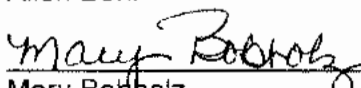
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

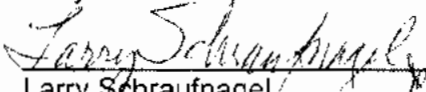
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Mark and Roberta Nelson requesting amendment of the Zoning Ordinance, Town of Beaver Dam, Dodge County, Wisconsin, to rezone approximately 0.5-acres of land from an C-1 Commercial Zoning District to the R-1 Single Family Residential Zoning District in part of the NW ¼ of the NW ¼, Section 8, T11N, R14E, Town of Beaver Dam, to allow for the construction of a non-farm residence on this lot and recommend approval of the resolution submitted by the Town of Beaver Dam for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town Board has followed the procedures outlined in their Town Zoning Ordinance in order to approve the rezoning request.

Respectfully submitted this 16th day of March, 2021

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufnagel

  
Travis Schultz

\_\_\_\_\_  
Thomas Schaefer

Land Resources and Parks Committee

**Mark & Roberta Nelson**  
**Town of Beaver Dam, Sec. 8**

**M. & R. NELSON**

**G**

COUNTY ROAD G




LAKECREST

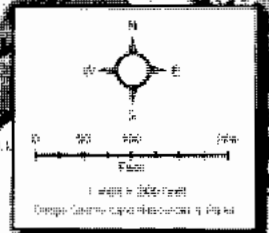
BRY HARDON  
3 AC.

MADISON ST  
SMITH DR  
PATRICIA

**D**

IRON RD

-  Nelson Property
-  Area to be Rezoned (C-1 to R-1)
-  Tax Parcels



**RESOLUTION NO. 20-69**

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62 (3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on December 2, 2020, and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on December 17, 2020,

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 16th  
day of March 2020.

ADOPTED  
BY DODGE COUNTY BOARD

MAR 16 2021

AYES 29 NOES 0  
ABSENT 0  
ABSTAIN 0

*Baron J. Gibson*  
County Clerk

*Jeff Berres*

JEFF BERRES, Supervisor


REPORT to Res. 20-69


TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

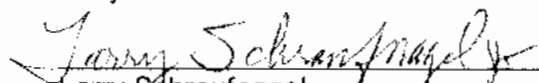
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Crave Family Partnership requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 6.5-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agriculture Zoning District in part of the NW ¼ of the SW ¼, Section 20, T09N, R13E, Town of Portland and recommend approval of the resolution submitted by the Town of Portland for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 16th day of March, 2021

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufnagel

  
Travis Schultz

\_\_\_\_\_  
Thomas Schaefer

Land Resources and Parks Committee

**THE** **NEW** **YORK** **PUBLIC** **LIBRARY**

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生靈

SULLIVAN RD




GEISE RO

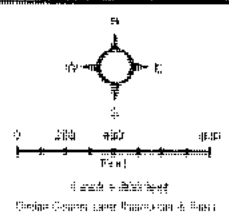
## GRAVE FAMILY PARTNERSHIP

COUNTY ROAD 17

新刊

100

-  Crave Family Partnership Property  
 Area to be Rezoned (A-1 to A-2)  
 Tax Parcels



**RESOLUTION # 20-70**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on January 27<sup>th</sup>, 2021, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on February 1<sup>st</sup>, 2021.

THEREFORE BE IT RESOLVED, that the amendment to Section 2.6 of the Town Zoning Ordinance of the Town of Theresa as represented by the attached page and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 2<sup>nd</sup> day of Feb., 2021.

ADOPTED  
BY DODGE COUNTY BOARD

Richard W. Fink  
Dodge County Board Supervisor

MAR 15 2021

AYES 29 NAYS 0  
ABSENT 0  
ABSTAIN 0

Raven J. Johnson  
County Clerk

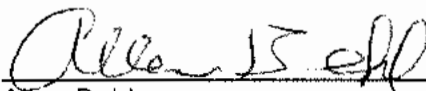
REPORT to Res. 20-70

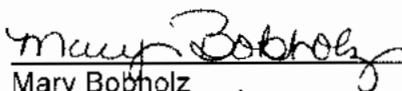
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

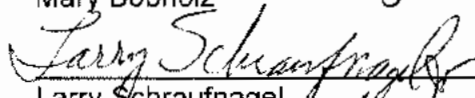
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Reuben and Arlene Pribnow requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NE ¼, Section 18, T12N, R17E, Town of Theresa to allow for the creation of a non-farm residential lot at this location and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.

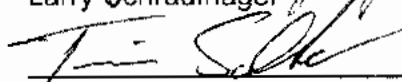
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as agriculture which may allow for limited residential development.

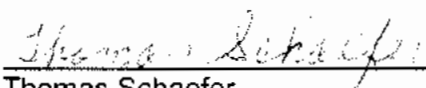
Respectfully submitted this 16th day of March, 2021

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufnager

  
Travis Schultz

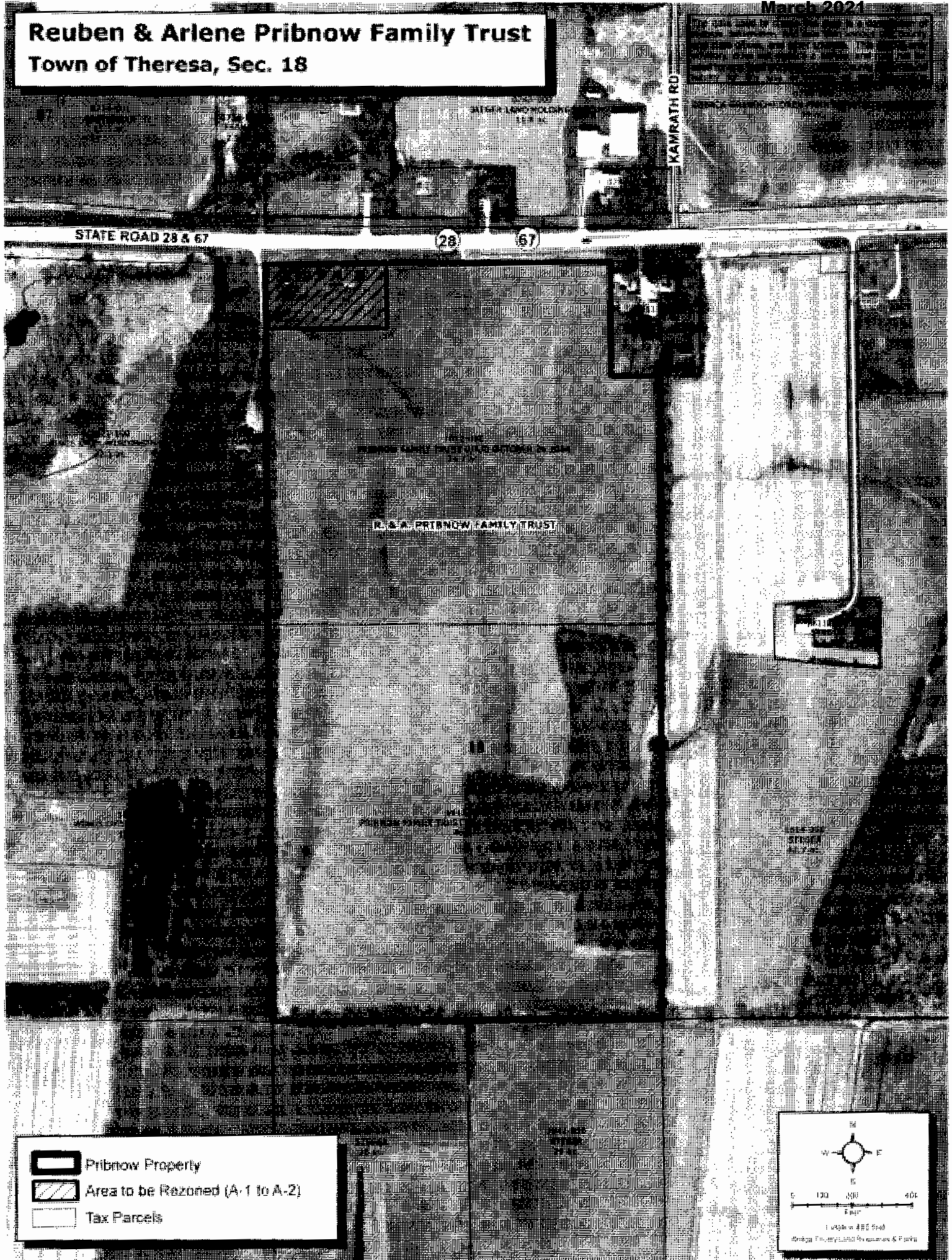
  
Thomas Schaefer

Land Resources and Parks Committee



# Reuben & Arlene Pribnow Family Trust

## Town of Theresa, Sec. 18



**RESOLUTION # 20-71**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on January 27<sup>th</sup>, 2021, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on February 1<sup>st</sup>, 2021.

THEREFORE BE IT RESOLVED, that the amendment to Section 2.6 of the Town Zoning Ordinance of the Town of Theresa as represented by the attached page and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 6<sup>th</sup> day of Feb., 2021.

ADOPTED  
BY DODGE COUNTY BOARD

Richard W. Fink  
Dodge County Board Supervisor

MAR 15 2021  
AYES 25 NOES 1  
ABSENT 0  
ABSTAIN 0

Donna J. Wilson  
County Clerk

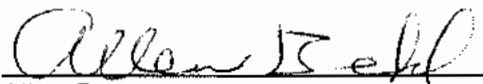
REPORT to Res. 20-71

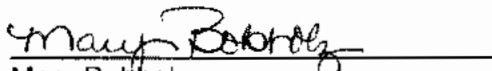
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS


We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Brian Koll requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NE ¼ of the NE ¼, Section 15, T12N, R17E, Town of Theresa to allow for the creation of a non-farm residential lot at this location and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.

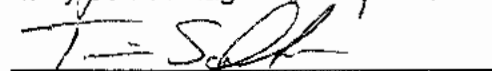
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as agriculture which may allow for limited residential development.


Respectfully submitted this 16th day of March, 2021

  
Allen Behl

  
Mary Bobholz

  
Larry Schraufnagel

  
Travis Schultz

  
Thomas Schaefer

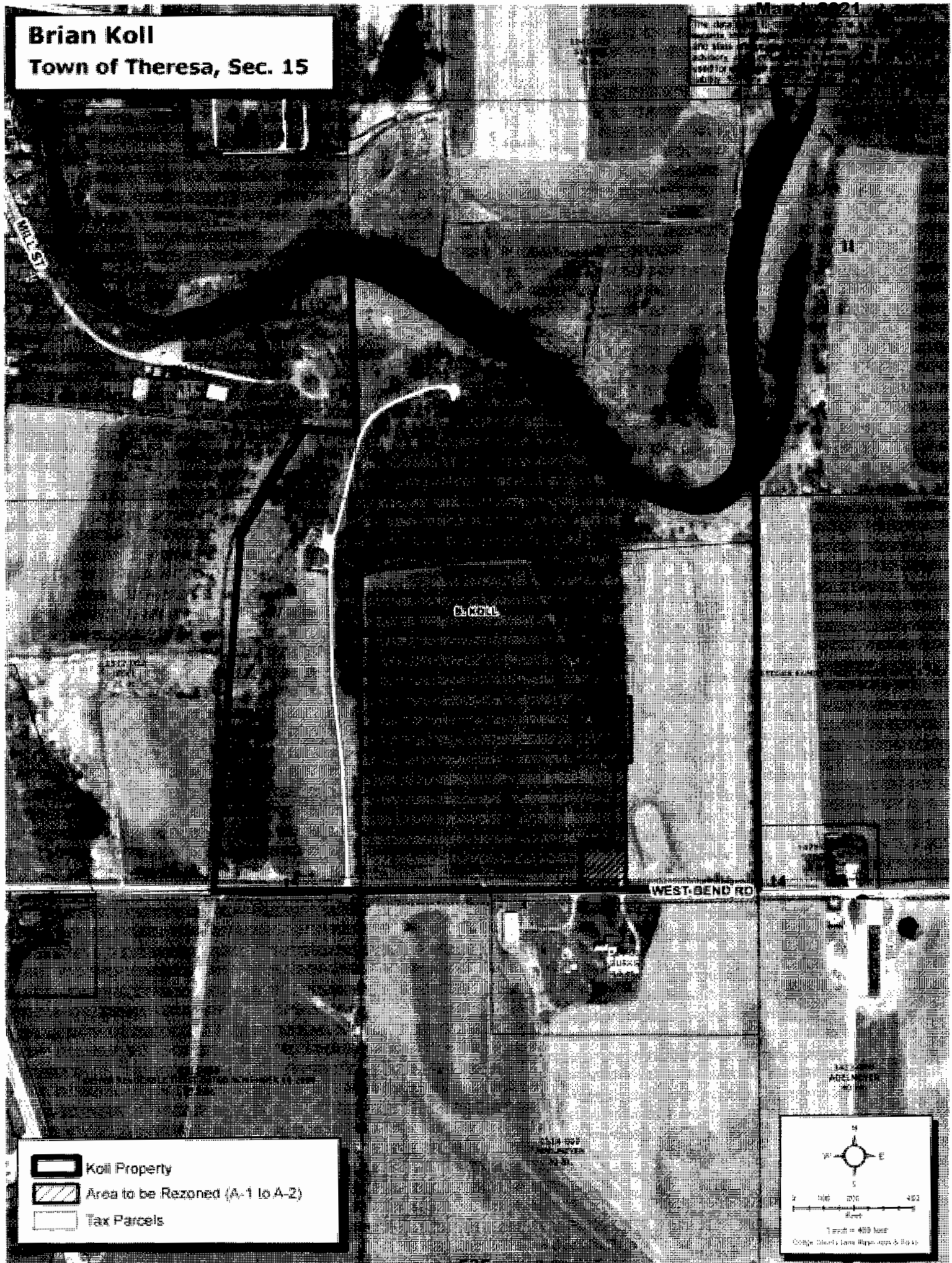
Land Resources and Parks Committee



Brian Koll

Town of Theresa, Sec. 15

March 2021



**Resolution 20-72** Authorize the Land and Water Conservation Department to Apply for One Targeted Runoff Management ("TRM") Grant (Small Scale) from the Department of Natural Resources ("DNR") – Land and Water Conservation Committee

This Resolution was withdrawn by Committee Chair.

Karen J. Gibson  
Dodge County Clerk  
03/16/2021

RESOLUTION NO. 20-73

**Authorize the Land and Water Conservation Department to  
Apply for Two Targeted Runoff Management ("TRM") Grants (Large Scale)  
from the Department of Natural Resources ("DNR")**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Land and Water Conservation Department ("Department") is interested in applying for two TRM Grants (Large Scale) from the DNR; and,

**WHEREAS**, these grants, if awarded, will provide funding for implementing measures to control agricultural or urban storm water runoff pollution sources; and,

**WHEREAS**, the Land and Water Conservation Committee ("Committee") met on February 22, 2021, and in discussion with Land and Water Conservation Department, identified certain areas and projects within Dodge County that the use of grant funds would be of most benefit, specifically, the Committee recommends focusing efforts on the Wildcat Creek Watershed and the Lake Sinissippi – Rock River Watershed; and,

**WHEREAS**, the Committee recommends applying for two large scale TRM grants from the DNR for projects benefiting the above-described watersheds; and,

**WHEREAS**, grant funds, if awarded, will provide partial funding for the selected projects within the watershed, with the landowner providing funding for the balance through a cost-share agreement; and,

**WHEREAS**, the Department will be responsible for administering the grants, if awarded, and will do all of the following:

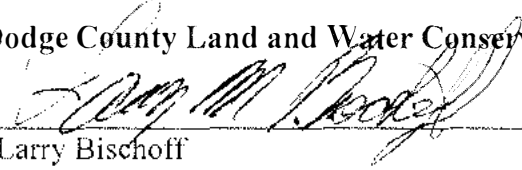
- Sign and submit an application to the State of Wisconsin DNR for any financial aid that may be available;
- Sign a grant agreement between the local government (applicant) and the DNR;
- Enter into cost-share agreements with landowner/operator to install best management practices ("BMP");
- Make cost-share payment to landowner/operator after payment is requested, evidence of contractor payment by landowner/operator has been received, and grantee has verified proper BMP installation;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Sign and submit an Environmental Hazards Assessment Form, if required;
- Take necessary action to undertake, direct and complete the approved project; and,

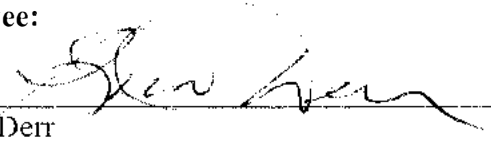
**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the Land and Water Conservation Department is authorized to apply for two TRM Large Scale Grants for the Wildcat Creek Watershed and the Lake Sinissippi – Rock River Watershed; and,

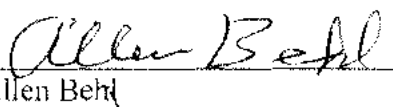
**BE IT FINALLY RESOLVED**, that the Land and Water Conservation Department or its designee agrees to comply with all state and federal laws, regulations and permit requirements pertaining to implementation of these projects.

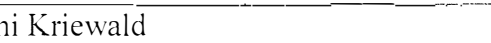
All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

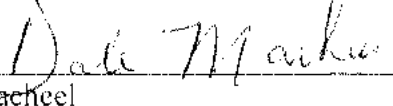
**Dodge County Land and Water Conservation Committee:**

  
Larry Bischoff


  
Lisa Derr


  
Allen Behl

  
Naomi Kriewald

  
Dale Macheel

  
Bill Foley

  
James Qualmann

**FISCAL NOTE:** When the grant is awarded to Dodge County, a budget amendment will be required for the actual grant amount. Grant expenditures will equal the sum of grant revenue and public charges. Finance Committee review date: February 8, 2021. Chair initials: .

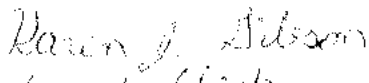
**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution authorizing the Land and Water Conservation Department to apply for two Targeted Runoff Management Grants (Large Scale) from the Department of Natural Resources.

ADOPTED  
BY DODGE COUNTY BOARD

MAR 16 2021

AYES 29  
ABSENT 2  
ABSTAIN 2

  
County Clerk

RESOLUTION NO. 20-74

**Create Position of *Receptionist* at Clearview**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Health Facilities Committee has reviewed the staffing needs at Clearview; and,

**WHEREAS**, Clearview currently utilizes available Hospitality Service Aides to provide reception area services in the evenings and on weekends; and,

**WHEREAS**, the Committee recognizes the need to have staff dedicated to serving the reception area; and,

**WHEREAS**, as a result of the review, the Health Facilities Committee has formed the considered conclusion that one new, part-time, benefited position of *Receptionist* at Clearview should be created, effective March 24, 2021; and,

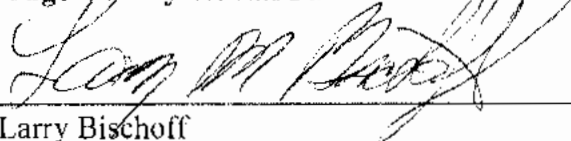
**WHEREAS**, a job description for the proposed position of *Receptionist* has been marked for identification as Exhibit "A", and has been attached hereto; and,

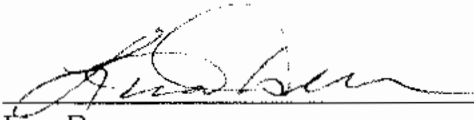
**WHEREAS**, there are funds appropriated in the 2021 Clearview Budget to pay wages and fringe benefits for the proposed position of *Receptionist*, during the period of time commencing on March 24, 2021, and ending on December 31, 2021, both inclusive;

**NOW, THEREFOR, BE IT RESOLVED**, that the Dodge County Board of Supervisors creates one new, part-time, benefited position of *Receptionist*.

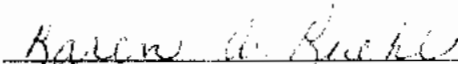
All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

**Dodge County Health Facilities Committee:**

  
Larry Bischoff

  
Lisa Derr

Dan Hilbert

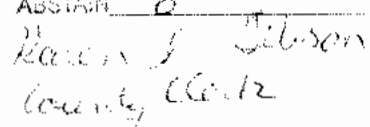
  
Karen Kuehl

**FISCAL NOTE:** Sufficient wages and benefits are budgeted within Division 9030 (Program 00000) for the *Receptionist* position. Finance Committee review date: March 8, 2021. Chair initials: AK.

**Vote Required:** Majority of Members present. 2/3 of Board Members present

**Resolution Summary:** A Resolution to create position of *Receptionist* at Clearview.

ADOPTED  
BY DODGE COUNTY BOARD

AYES 27 2  
ABSENT 4  
ABSTAIN 0  
  
County Clerk



<b>JOB TITLE:</b>	Receptionist	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Administrative Services	<b>REPORTS TO:</b>	Executive Director/Administrator
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	September 4, 1998
<b>LABOR GRADE:</b>	Dodge County Two (2)	<b>REVISED:</b>	1/1/13

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Executive Director/Administrator, serves as facility Receptionist as evidenced in operation of switchboard console; greeting and assisting the public/customers entering the facility, as well as facility staff; assisting with Personnel functions and performance of variety of other clerical functions.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Operates facility switchboard console according to established facility procedures.
2. Greets, directs and assists the public, residents, staff and other customers entering the facility as appropriate in a central communication/information role.
3. Assists with facility mail distribution, including sorting resident, staff and postal mail.
4. Orders office and miscellaneous supplies from Central Supply as directed.
5. Coordinates repair service for fax machine, photocopier, and vending machines as required.
6. Schedules conference rooms, vehicles, transportation, and resident appointments according to facility policy.
7. Provides clerical support to staff as directed, including Health Information Management, Social Services, Activities, Human Resources and Dietary.
8. Performs resident banking/accounting functions on fill in basis, and other duties as directed.
9. Maintains confidentiality of Administrative files, documents and information.
10. Participates in resident and facility emergencies
11. Functions as a member of the team and participates in the household concept
12. Attends all mandatory in-services
13. Transports residents to appointments as directed
14. Represents Clearview in a positive and professional manner at all times at work
15. Regular attendance and punctuality is required.
16. Performs other related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of and respect for resident rights.

Knowledge of and ability to comply with policies and procedures

Knowledge of state and applicable federal codes.

Demonstrated knowledge of medical terminology, grammar, general clerical procedures.

Demonstrated proficiency in use of personal computer and software.

Knowledge of state and federal regulation as pertain to LTC facilities and confidentiality.

Evidence of skills in organization, prioritization, communications and accuracy.

Ability to work under pressure in emergent/stressful situations (i.e. Codes, weather emergencies).

Demonstrated professional/customer service orientations/ability, person to person and telephone skills.

Must have flexibility to adjust work schedule to meet resident, staffing or facility needs.

Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High School diploma or GED equivalent, completion of Medical Secretary Program or equivalent courses including medical terminology and software courses, two years of experience in health care clerical/computerized office setting, preferable LTC., and previous reception/switchboard operation experience. Equivalent combination of education and experience which provides the necessary knowledge skills and abilities may be considered. Must be certified as a feeding assistant or become certified within orientation period.

**WORKING CONDITIONS**

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

RESOLUTION NO. 20-75

**Authorizing the Dodge County Justice Facility Parking Lot Reconstruction Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Building Committee (hereinafter “Committee”) has studied and evaluated the needs of Dodge County and its operations, and has determined that the parking lot at the Justice Facility is in need of reconstruction (hereafter “Parking Lot Project”); and,

**WHEREAS**, the Justice Facility was constructed in 2000 and as a part of the construction, the parking lot was paved, lighted and landscaped; and,

**WHEREAS**, the parking lot serves both the Justice Facility and the Dodge County Jail; and,

**WHEREAS**, over the course of 20 years, maintenance on the parking lot has occurred such as patching and filling potholes, and the lighting updated, but the original paving has exceeded its useful life and is in need of replacement; and,

**WHEREAS**, as a result of its evaluation and deliberation, the Committee has formed the considered conclusion that it is necessary to reconstruct the Dodge County Justice Facility parking lot and, at its meeting on December 1, 2020, authorized the development of specifications and the release of Request for Bids; and,

**WHEREAS**, the Dodge County Highway staff developed specifications and Request for Bids (“RFB”) titled *Dodge County Justice Facility Parking Lot*, which was released on February 17, 2021, advertised as a Class 2 Notice, and bids were opened on March 3, 2021, with the results as reflected on the bid tabulation, attached hereto as Exhibit “A”; and,

**WHEREAS**, the Dodge County Highway Department will perform some of the work on the project including pavement removal, storm sewer repairs (as needed), initial grading work, geogrid installation, and project coordination and phasing for an estimated cost of approximately \$61,282.00; and,

**WHEREAS**, the Request for Bids (“RFB”) titled *Dodge County Justice Facility Parking Lot*, released on February 17, 2021, included Alternate No. 1 which is a request for bids for work on two City of Juneau streets and, if awarded, the cost of the work will be covered by the City of Juneau; and,

**WHEREAS**, a Project Cost Itemization is attached hereto as Exhibit “B”; and,

**WHEREAS**, the Committee received bids on March 3, 2021, from the following contractors which bids were reviewed by the Committee at its meeting on March 4, 2021:

Contractor	Bid	Alternate
Kartechner Brothers	\$341,147.00	\$48,401.00
Northeast Asphalt	\$272,252.00	\$42,221.50

**WHEREAS**, the Committee recommends awarding the contract to Northeast Asphalt, of W6134 Prospect Road, Juneau, Wisconsin, in the total amount of \$314,473.50, consisting of a Base Bid of \$272,252, and Alternate No. 1 (Juneau City Streets) in the amount of \$42,221.50; and,

**WHEREAS**, the Committee has established a total budget of \$425,000.00 for the Parking Lot Project, which budget includes parking lot reconstruction, Highway Department work, Alternate No. 1 and an 18% project contingency, a copy of the Project Cost Itemization is attached hereto as Exhibit "B"; and,

**WHEREAS**, the 2020-2024 Capital Improvement Plan identified the Parking Lot Project in Plan Year 2020 and the adopted 2020 County Budget included \$564,000.00 for the Parking Lot Project; however, the project was delayed due to the uncertainty of COVID-19's impact on the County's financial condition; and,

**WHEREAS**, the Parking Lot Project was subsequently re-identified in the 2021-2025 Capital Improvement Plan in Plan Year 2023; and,

**WHEREAS**, the Dodge County Finance Committee, at its meeting on March 8, 2021, has evaluated the County's current financial condition including reviewing the status of the County's Sales Tax Fund and has determined that sufficient sales tax funds are available in 2021 to cover the costs of this project as itemized on Exhibit "B"; and,

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the Parking Lot Project, on the recommendation of the Dodge County Building Committee, hereby authorizes the Parking Lot Project to proceed forthwith, accepts the bid of Northeast Asphalt, in the total amount of \$314,473.50, the Dodge County Highway Department estimate of \$61,282.00 and adopts the Project Cost Itemization attached hereto as Exhibit "B"; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors, on the recommendation of the Finance Committee, hereby authorizes the use of Sales Tax funds in an amount not to exceed \$425,000.00 and authorizes the Dodge County Finance Director to transfer Sales Tax in said amount to the Physical Facilities Department Budget for the Parking Lot Project; and,

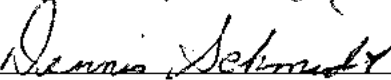
**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Administrator and the Dodge County Clerk are authorized to execute contracts necessary for the completion of the Parking Lot Project, including an agreement with the City of


Juneau for reimbursement for the cost of the work contained in the Alternate No. 1 Bid, consistent with the award made herein and subject to the review and approval of the Corporation Counsel; and,


**BE IT FINALLY RESOLVED**, that upon presentation of properly reviewed and approved invoices by the Dodge County Administrator, payment of said invoices may be made from Dodge County funds taken from the Physical Facilities Budget in a total amount not to exceed \$425,000.00.

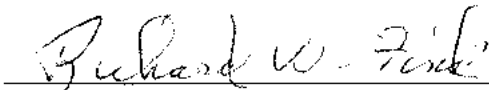
All of which is respectfully submitted this 16th day of March, 2021.

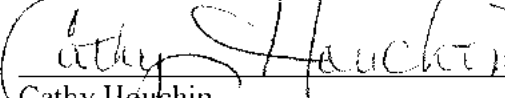
**Dodge County Building Committee:**

  
Dennis Schmidt

  
Robert Boelk

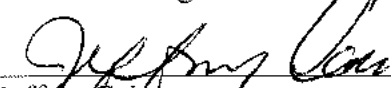
  
Kevin Burnett

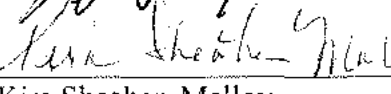
  
Richard Fink

  
Cathy Houchin

**Dodge County Finance Committee:**


  
David Frohling

  
Jeffrey Schmitt

  
Kira Sheahan-Malloy

  
Ed Benter

Jeffrey Schmitt

**FISCAL NOTE:** The Sales Tax Fund has approximately \$1.7 million available above the three months goal established by the Fund Balance Policy. The calculations are based upon preliminary year-end data as of 03-04-2021. 

**Vote Required:** Three-quarters of members elect.

**Resolution Summary:** Resolution authorizing the reconstruction and funding of the Dodge County Justice Facility Parking Lot Project.

AYES 29  
ABSENT 2  
ABSTAIN 0  
Clerk 1  
County Clerk

**DODGE COUNTY HWY DEPT  
SUMMARY OF BIDS RECEIVED  
JUSTICE BUILDING PARKING LOT (BASE BID)  
WEST ST - CENTER ST (ALT. BID)**

Date:	3/3/2021
Time:	9:00 AM
Place:	Dodge Co.

**BID  
OPENING**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	Kartchner Brothers		Northeast Asphalt	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
211.0100	Prepare Foundation for Asphaltic Paving	1	LS	\$12,205.00	\$12,205.00	\$10,000.00	\$10,000.00
455.0605	Tack Coat	1,260	GAL	\$2.70	\$3,402.00	\$3.00	\$3,780.00
460.5223	HMA Pavement 3 LT 58-28 S	2,170	TON	\$66.00	\$143,220.00	\$60.20	\$130,634.00
460.5244	HMA Pavement 4 LT 58-34 S	1,640	TON	\$72.00	\$118,080.00	\$66.10	\$108,404.00
619.1000	Mobilization	1	LS	\$3,710.00	\$3,710.00	\$900.00	\$900.00
643.5000	Traffic Control	1	LS	\$550.00	\$550.00	\$900.00	\$900.00
646.8305	Marking Parking Stall Paint	7,000	LF	\$6.48	\$45,360.00	\$0.45	\$3,150.00
SPV.0090	Concrete Curb & Gutter 24-Inch Type L	680	LF	\$21.50	\$14,620.00	\$21.30	\$14,484.00
<b>BASE BID TOTALS</b>					<b>\$341,147.00</b>		<b>\$272,252.00</b>
204.0120	Removing Asphaltic Surface Milling	3,050	SY	\$1.72	\$5,246.00	\$0.70	\$2,135.00
455.0605	Tack Coat	200	GAL	\$2.70	\$540.00	\$3.00	\$600.00
460.5223	HMA Pavement 3 LT 58-28 S	350	TON	\$64.00	\$22,400.00	\$60.20	\$21,070.00
460.5244	HMA Pavement 4 LT 58-34 S	265	TON	\$71.00	\$18,815.00	\$66.10	\$17,516.50
643.5000	Traffic Control	1	LS	\$1,400.00	\$1,400.00	\$900.00	\$900.00
<b>ALTERNATE BID TOTALS</b>					<b>\$48,401.00</b>		<b>\$42,221.50</b>

**PROJECT COST ITEMIZATION****JUSTICE FACILITY PARKING LOT RECONSTRUCTION PROJECT****March 16, 2021****Project Cost**

• Bid Award to Northeast Asphalt	\$314,473.50
○ Base Bid	\$272,252.00
○ Alternate No. 1-City of Juneau Streets	\$ 42,221.50
• Highway Department Work (pavement removal, initial grading, storm sewer repairs, geogrid installation, project coordination)	\$ 61,282.00
• Project Contingency (approx. 18% of Base Bid Award)	\$ 49,244.50
<b>Total Project Cost:</b>	<b>\$425,000.00</b>

<b>Total Project Budget:</b>	<b>\$425,000.00</b>
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Exhibit "B"

RESOLUTION NO. 20-76

**County Board Size Study Committee Recommendation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Executive Committee authorized the creation of a County Board Size Study Committee at its meeting on September 14, 2020; and,

**WHEREAS**, the County Board Chairman appointed five county board supervisors to the County Board Size Study Committee; and,

**WHEREAS**, the County Board Size Study Committee has studied and analyzed the following question: "What is the optimal size (number of supervisors) of the Dodge County Board of Supervisors?"; and,

**WHEREAS**, the County Board Size Study Committee met on several occasions to collect and evaluate data and information and form a conclusion regarding County Board size; and,

**WHEREAS**, the County Board Size Study Committee issued a report titled *Dodge County Board of Supervisors Size Study Final Report*, dated February 1, 2020, attached hereto and incorporated herein as Exhibit "A"; and,

**WHEREAS**, as a result of its study and analysis, the County Board Size Study Committee has formed the considered conclusion that the number of supervisors representing the constituents of Dodge County should remain at 33 supervisors and recommended same to the Executive Committee at its meeting on February 1, 2021; and,

**WHEREAS**, the Executive Committee, having reviewed the report and having received the recommendation from the County Board Size Study Committee, recommends to the Dodge County Board of Supervisors that the County Board size remain at 33 supervisors;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the recommendation of the Executive Committee is hereby adopted; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Redistricting Committee develop a tentative and final supervisory district plan in accordance with §59.10(3), Wis. Stats., and applicable state and federal laws.

All of which is respectfully submitted this 16th day of March, 2021.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

By Phone  
Dan Hilbert

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Joseph Marsik  
Joseph Marsik

David Frohling  
David Frohling

Jeffrey Schmitt  
Jeffrey Schmitt

Thomas Schaefer  
Thomas Schaefer

**FISCAL NOTE:** The 2021 adopted budget assumed the number of County Board Supervisors would remain at 33. Thus, there is no fiscal effect for the adoption of this resolution. Finance Committee review date: March 8, 2021. Chair initials: DS.

**Vote Required:** Majority of members present

**Resolution Summary:** County Board Size Study Committee Recommendation.

APPROVED

MAR 16 2021

AYES 27  
ABSENT 7  
EXCUSED 0

Kevin J. Jensen  
County Clerk



**Dodge County Board of Supervisors Size Study**  
**Final Report**

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Size Study Time-line:

October 8, 2020 thru January 31, 2021.

## **BOARD SIZE STUDY PURPOSE & TIMELINE**

Determine the optimal number of Dodge County Board Supervisors each representing a Dodge County district. In making our recommendation, the Board Size Study committee shall consider the expected impact of the proposed board size on: the ability to attract well qualified candidates, the efficient functioning of county governance, and the cost of County Government. This Study committee reports to the Executive Committee of the Dodge County Board.

## **BACKGROUND**

In Wisconsin, Section 23 of Article IV of the Constitution directs the state legislature to “establish one or more systems of county government”. The legislature in enacting Subchapter III of Chapter 59 of the Wisconsin Statutes spells out the process for determining the size of the county board 59.10 (3)(a)2 specifically limits the number of supervisors in Counties like Dodge with a population of less than 100,000 but at least 50,000 to no more than 39 supervisors. The process for the creation of supervisory districts is established under s. 59.10 (3) (b) tying the process into the “population count by census block, established in the decennial federal census”. The statutes establish a process for establishing districts after each census as well as allowing for the reduction in board size during the decade.

According to the National Association of Counties the average size of a county governing body across the United States is 5 members. There are two models for county governance. A majority of states and counties utilize the Commission structure for governance as sometimes referred to as the “Pennsylvania” model which is made up of boards with part to full-time commissioners with paid staff. They consist of a small number of commissioners, three to five, who serve as the governing body within the county, performing all legislative and executive functions. Their duties include adopting a budget, passing resolutions, and hiring and firing county officials. Wisconsin does not allow the commission form of governance in counties.

Wisconsin has followed the “New York” model of government which tend to have larger boards of “volunteers” and their committee structure is more open and transparent. The reliance of committees results in larger boards. In New York, the size of the governing board, referred to as either, Legislature, Board of Supervisors or Board of Representatives, ranges from 7 in Orleans and Franklin Counties to 39 in Albany County.

In addition, Wisconsin is one of 13 states that places additional responsibilities and duties on counties to provide human services which has resulted in counties in those states typically having larger boards.

The size and responsibilities of county boards in Wisconsin is also driven by the structure of the executive branch the counties have adopted: 11 counties have an elected a County Executive, 28 counties including Dodge County rely on an appointed County Administrator while the remaining 33 counties rely on an Administrative Coordinator. Each structure places different roles and responsibilities on the executive.

In 2006, Act 100, modifying ss. 159.10 of the Wisconsin Statutes, was signed into law. It allowed counties to reduce the size of their boards between decennial redistricting. In addition, the legislation created a process under which electors could reduce the size of the county board through a referendum process. The statutes only allow for the reduction of the size of board one time during the decade.

The initial meeting of the Board Size Study Committee was held on October 08, 2020. The agenda included an overview of the Study and a discussion of “what information do you need to help you make a decision regarding the size of the County Board?”. Present were:

- Russell Kottke, Sponsor  
Chairman, Dodge County Board of Supervisors
- Jeff Hoffman, Meeting Facilitator  
Area 16 Extension Director,  
Division of Extension
- Christian Schneider, Ph.D., Data & Evaluation S.M.E.  
Data Governing Leader  
Program Development & Evaluation,  
Division of Extension
- Board Size Study Committee Members:  
District 28 Supervisor, Donna Maly - Chair  
District 6 Supervisor, Joe Marsik - Secretary  
District 12 Supervisor, David Guckenberger  
District 13 Supervisor, Karen Kuehl  
District 26 Supervisor, Thomas Nickel

Based on the conversation, the Study committee identified three main points:

- What have other Counties done? What value would their information bring?
- How does changing the size of the board impact:
  - Representation and Board Diversity;
  - Organizational Effectiveness;
  - Leadership;
  - Efficiencies and Financial Efficiencies;
- Discussed the value of a County Board Self-Assessment or Survey.

Many questions revolved around other Counties board size analysis and how Dodge County compares to other counties of similar population size in Wisconsin. Questions like:

- How are they organized?
- What is their committee structure?
- Number of committees?
- How many committees are members on? Size of committees?
- How are costs affected by the size of the board?
- Urban & Rural composition?
- Geographical size of each County?

#### **Board Size Study Deliberations and Decision**

On December 17, 2020, the Board Size Study Committee met and evaluated the information obtained from: Wisconsin Counties Association, Karen Gibson- Dodge County Clerk, Russell Kottke, Study Sponsor & County Board Chairman, together with the returned County Board Supervisor surveys (1).p Committee members were asked to identify their preference based upon the information amassed during the Study. The following reflects their consensus.

Dodge County Board Right Size Study Committee  
February 1, 2021

### **Board Size Study Recommendation**

Based on the Study findings, a review of the knowledge gained through the Board Size Study and various avenues of input, the Board Size Study committee recommends the County Board of Supervisors remain at 33 members. The Study members were unanimous in their conclusion that retaining the current board size was in the best interest of the county at this time.

Listed below is some of the rational given by the members for their position:

- The County works vigorously to build good relationships with local governments; this would keep those relationships in good alignment.
- A larger board can have more diverse groups represented.
- After talking to and reviewing other counties data, don't think there is a need for a change at this time.
- The committees and their structures are working well.
- Strong support for leaving the board size at 33.
- "What are we trying to solve; what isn't working with the 33-member board?"
- The will to change is not worth the cost of doing so.
- A larger board results in more diversity. Having different opinions makes the board better.
- Downsizing does not improve our ability to delivery services at a high level of timeliness and quality.
- We should celebrate the size of our board as being truly representative of our citizens.

### **Next Steps**

The Board Size Study recommendations presented to the Executive Committee, February 1, 2021 will be provided to the full board prior to the February 18, 2021, County Board. The intent is the Board will make a decision on the Board size at the February meeting. That vote and the creation of a redistricting committee will begin the process of redrawing the supervisory district boundaries to incorporate the information generated through the decennial census.

### **Acknowledgements**

There was a significant amount of work that went into supporting the Board Size Study and the development of this report. The Board Size Study members are very appreciative of the efforts of Jeff Hoffman, Tracy Malterer, and Dr. Christian Schneider from the Division of Extension – Dodge County. They were critical in helping organize and provide information and support material. Justin Reynolds and staff from the Dodge County Information Technology Department were essential in allowing the Study Committee to stay in contact with Study participants and knowledge experts. A special ' Thank you' to Karen Gibson and her staff for the support they provided this undertaking. Without their assistance, the Study would not have finished on time and on budget.

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#### **(1) County Board Supervisors survey statistics:**

- A survey was mailed to each Dodge County Board Supervisor: 33
- Total surveys returned: 24 (/33 = 73% of the County Board)
  - Surveys mailed back to Karen Gibson: 23
  - Survey response(s) given over phone (permitted due to medical limitations): 1
- Number of Board Supervisors who indicated stay with the current size: 15 (/24 = 63%);
- Number of Board Supervisors who felt a smaller county board was best: 7 (/24 = 29%);
- Number of Board Supervisors who did not make board size selection of current size or smaller: 2 (/24 = 8%)
- Number of Board Supervisors who did not respond: 9 (/33 = 27% of the County Board)

**Resolution 20-77** Resolution Terminating Dodge County Emergency Declaration (Public Health – COVID-19) – Executive Committee

This Resolution was referred back to the Executive Committee. See April 2021 County Board Proceedings for further action.

Karen J. Gibson  
Dodge County Clerk  
03/16/2021

Resolution No. 20-78

**Restrict Out of State Travel During Declared State of Emergency**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Resolution No. 19-77, *Dodge County Declaration of Local State of Emergency*, was adopted by the Dodge County Board of Supervisors on March 17, 2020; and,

**WHEREAS**, COVID-19 remains a concern at the local, state, and national levels; and,

**WHEREAS**, the public health emergency has caused and will continue to cause Dodge County and its cities, villages and townships to expend, commit and exhaust its pertinent available resources; and,

**WHEREAS**, because the conditions creating the state of emergency remain in effect, including the need to protect the health, safety, welfare and well-being of the public, Dodge County has continued the state emergency in order to protect persons from the impact of the spread of COVID-19 while maintaining continuity of operations; and,

**WHEREAS**, as long as the declared state of emergency exists in Dodge County, the health and welfare of the employees and residents remains the number one concern; and,

**WHEREAS**, the Centers for Disease Control (CDC) and the World Health Organization (WHO) have indicated that travel can increase your chance of spreading and getting COVID-19, postponing travel and staying home is the best way to protect yourself and others from COVID-19; and,

**WHEREAS**, the CDC has indicated that being on trains, buses, in airports, or using public transportation can put you at a higher risk for COVID-19; and,

**WHEREAS**, the Dodge County Board of Supervisors believes that out of state travel exposes an unnecessary risk to persons of Dodge County; and,

**WHEREAS**, the Dodge County Board of Supervisors believes that banning all out of state travel until the declared state of emergency in Dodge County is rescinded is in the best interest of all Dodge County residents; and,

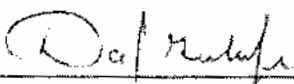
\*

\*Amend-  
ment

**SO NOW, THEREFORE, BE IT RESOLVED**, all out of state travel for employees of Dodge County will be cancelled unless medically necessary or deemed necessary by law, and all future out of state travel will be denied until such time as the Dodge County Board of Supervisors rescinds the current declared state of emergency.

APPROVED  
BY DODGE COUNTY BOARD

All of which is respectfully submitted this 19th day of January, 2021



David Guckenberger

signed by phone

Kira Sheehan-Malloy

MAR 20 2021  
AYES 20  
ABSENT 9  
ABSTAIN 0  
Kira Sheehan-Malloy  
Clerk

\*Amendment after the word all: Executive Committee approved work related

RESOLUTION NO. 20-79

**Advisory Resolution Supporting Increased State  
Funding for County Child Support Programs**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County administers the Child Support Enforcement Program on behalf of the State of Wisconsin, providing services to Dodge County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders; and,

**WHEREAS**, our children's well-being, economic security and success in life are enhanced by parents who provide financial and emotional support; and,

**WHEREAS**, County child support agencies collected \$935 Million in child support during 2019 and established 98,405 health insurance orders for Wisconsin children; and,

**WHEREAS**, Dodge County's Child Support Agency provides services to children as well as custodial and non-custodial parents that reduce childhood poverty rates, establish parental rights and promote the involvement of both parents in the lives of their children; and,

**WHEREAS**, the economic security and social service programs provided by Dodge County Child Support Agency are needed by Wisconsin children and families now more than ever due to the economic downturn caused by COVID-19; and,

**WHEREAS**, State funding for county child support services has failed to keep up with county agency costs, which costs have steadily increased due to growing caseloads, inflation and new federal regulations; and,

**WHEREAS**, Wisconsin's Child Support Enforcement Program has fallen from 2<sup>nd</sup> in the nation for collecting current support to 5<sup>th</sup>; and,

**WHEREAS**, Wisconsin's decreased performance has led to the state losing out on an estimated \$70,000 in potential federal incentive payments between Calendar Year 2019 and 2020, and further decreases in performance would result in additional reductions in federal funding for Wisconsin; and,

**WHEREAS**, an abrupt change in interpretation of federal regulations June of 2019 eliminated \$4.2 million in federal birth cost recovery matching funds for Wisconsin; and,

**WHEREAS**, decreased federal funding results in less funding for Dodge County's child support agency which could lead to reductions in child support enforcement staff and services and reduced child support collections; and,

**WHEREAS**, Wisconsin's strong performance in child support is at risk without additional state funding; and,

**WHEREAS**, new state investments in child support are maximized by federal matching funds because every \$1 of state General Purpose Revenue (GPR) invested in the Child Support Program generates roughly \$2 in federal matching funds; and,

**WHEREAS**, county child support agencies helped save taxpayer dollars by establishing health insurance orders for 97% of cases, which reduces state Medicaid costs by moving children from public assistance to private insurance; and,

**WHEREAS**, Wisconsin's Child Support Enforcement Program is incredibly cost-effective, collecting an average of \$6.20 in support for every dollar invested in the program;

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors respectfully requests that state funding for county child support agencies be increased by \$4 million GPR in each fiscal year of the 2021-23 Wisconsin state budget, which will generate approximately \$7.7 million in additional federal funding each year, which investment will ensure that Wisconsin counties can continue to effectively provide economic support to our children; and,

**BE IT FINALLY RESOLVED**, that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Dodge County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.

All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

**Dodge County Judicial and Public Protection Committee:**

Thomas Nickel

Del Yaro

David Guckenberger

Larry Schraufnagel

Ed Benter

**FISCAL NOTE:** The 66% funding reimbursement rate on expenditures that the County receives will remain the same. The proposal will increase the State's General Purchase Revenue (GPR). If the County keeps at the same level of performance incentives, the County's performance incentive revenue will remain the same if the GPR is increased. If the GPR is not increased, the County's performance incentive revenue will decrease. Finance Committee review date: March 8, 2021. Chair initials: *[Signature]*.

BY DODGE COUNTY BOARD

**Vote Required:** Majority of Members present.

**Resolution Summary:** Advisory Resolution Supporting Increased State Funding for County Child Support Programs.

AYES 29  
ABSENT 0  
ABSTAIN 0  
*Rebecca J. Nelson*  
*County Clerk*



RESOLUTION NO. 20-80

**Advisory Resolution Supporting Increased Funding  
For Aging and Disability Resource Centers**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Aging and Disability Resource Centers (ADRC) are the primary source to obtain accurate unbiased information on all aspects of life related to aging or living with a disability; and,

**WHEREAS**, ADRC services include providing information and assistance, options and benefits counseling, coordinating short-term services, conducting functional screens, and enrollment processing and counseling; and,

**WHEREAS**, in Wisconsin, there are currently 34 single-county ADRCs, 12 multi-county/tribal ADRCs, and seven tribal Aging and Disability Resource Specialists that work with an ADRC; and,

**WHEREAS**, ADRCs serve the fastest growing demographic of our state's population; and,

**WHEREAS**, in Dodge County, the Aging and Disability Resource Center is a unit of the Human Services and Health Department; and

**WHEREAS**, in 2020, the Dodge County ADRC administered the following programs: information and assistance for resources to assist consumers to stay at home as well as the "gateway" to long term care, Disability Benefits, Elder Benefits, Dementia Care Services, Caregiver Coordination and supports to caregivers, Community Education for evidence based classes, assisted 6475 clients/families, made 373 referrals to Adult Protective Services for abuse, neglect and financial exploitation, and provided over 25 educational programs; and,

**WHEREAS**, the funding method for ADRCs has not been revised in more than a decade, and funding for ADRCs has not increased since 2006; and,

**WHEREAS**, it has become evident that ADRC funding needs evaluation and revision for a number of reasons, including:

- The current inequitable distribution of funding among ADRCs;
- The need to increase funding so that all ADRCs may effectively meet their mission; and,

**WHEREAS**, the Office for Resource Center Development (ORCD) within the Department of Health Services (DHS) established a stakeholder advisory group in 2017 to discuss ADRC funding; and,

**WHEREAS**, the stakeholder advisory group identified a number of issues with the current funding formula, such as:

- Dollars are distributed based on the date of ADRC establishment - older ADRCs (Generation One) receive more funding than ADRCs established at a later date (Generation Two and Three ADRCs);
- The current formula does not take into account elements associated with health and social inequity that require a greater need for ADRC services;
- The current formula does not adjust with need or demand – Wisconsin’s aging and disability populations continue to grow and are expected to grow significantly over the next 20 years;
- The current formula does not account for needed cost of living adjustments; and,

**WHEREAS**, a significant state GPR investment is needed to implement the recommendations of the stakeholder advisory group; and,

**WHEREAS**, such a significant state investment would provide consistency in ADRC funding statewide, cover the services required and recommended in the Scope of Services contract addendum, and equalize services among ADRCs; and,

**WHEREAS**, the work of the stakeholder advisory group complements the work of the Governor’s Task Force on Caregiving;

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors does hereby support the following increases in the 2021-23 state biennial budget to ensure access to critical services provided by ADRCs to Wisconsin’s aging and disability populations:

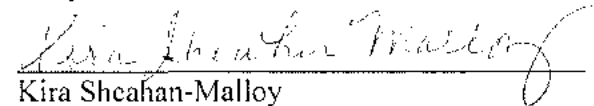
- Provide an additional \$27,410,000 GPR in funding to our state’s ADRCs so that the proposed change in the ADRC allocation methodology can be implemented.
- Provide additional funding in each of the following categories to expand/equalize ADRC services across the state:
  - Expand Dementia Care Specialist Funding Statewide: \$3,320,000
  - Fully Fund Elder Benefit Specialists Statewide: \$2,300,000
  - Expand Caregiver Support and Programs: \$3,600,000
  - Expand Health Promotion Services: \$6,000,000
  - Expand Care Transition Services: \$6,000,000
  - Fund Aging and Disability Resources in Tribes: \$1,180,000
  - Fully Fund Aging and Disability Resource Support Systems: \$2,650,000; and,

**BE IT FINALLY RESOLVED**, that a copy of this resolution be sent to Governor Tony Evers, Department of Administration Secretary Joel Brennan, Department of Health Services Secretary-designee Andrea Palm, the Wisconsin Counties Association, and the state legislators serving Dodge County constituents.

All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

**Dodge County Human Services and Health Board:**

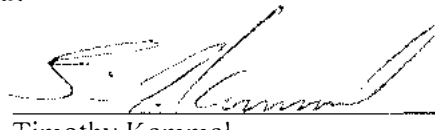
  
Mary J. Bobholz

  
Kira Sheahan-Malloy

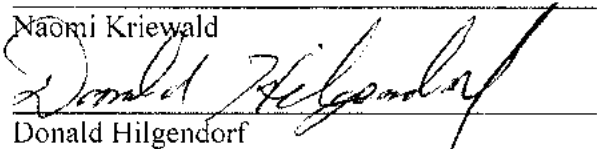
By Phone  
Lois Augustson

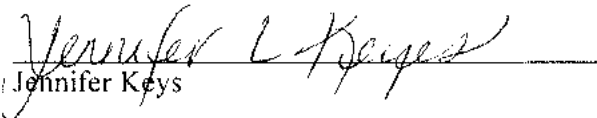
By Phone  
Jenifer Hedrick


David Godshall

  
Timothy Kemmel

By Phone  
Naomi Kriewald

  
Donald Hilgendorf

  
Jennifer Keys

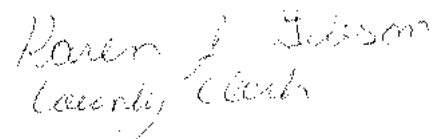
**FISCAL NOTE:** There is no fiscal effect other than staff time to mail copies of the resolution out along with related postage. Finance Committee review date: March 8, 2021. Chair initials: .

**Vote Required:** Majority of Members Present.

**Resolution Summary:** Advisory Resolution Supporting Increased Funding for Aging and Disability Resource Centers.

ADOPTED  
BY THE COUNTY BOARD

MAR 19 2021  
PAGES 29  
RES. 4  
ADJ. 2

  
Karen J. Johnson  
County Clerk

RESOLUTION NO. 20-81

**2021 Dodge County Human Services and Health Department Budget Amendment  
(Targeted Safety Support Program Grant)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Human Services and Health Department, was notified of grant funding for its Targeted Safety Support Program, in the amount of \$70,600; and,

**WHEREAS**, the Targeted Safety Support Program purpose and goals include keeping children safe with their families by providing supports and resources that strengthen families, prevent future maltreatment, support reunification efforts by providing services such as food, clothing, housing, parenting assistance, transportation assistance, household supports, day care, respite, and recreational and other social supports; and,

**WHEREAS**, the grant program period is January 1, 2021, through December 31, 2021; and,

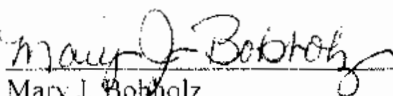
**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated revenues and expenditures and has formed the considered conclusion that the additional services funded by the increased grant amount will benefit program participants and address increased demands; and,

**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2021 Dodge County Human Services and Health Department Budget the revenues and expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the revenues and expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2021 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit "A".

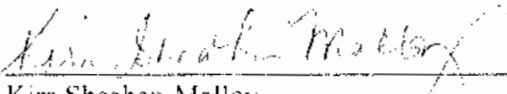
All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

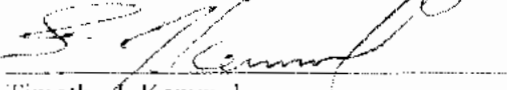
**Dodge County Human Services and Health Board:**

  
Mary J. Bobholz

By Phone

Jenifer Hedrick

  
Kira Sheahan-Malloy

  
Timothy J. Kemmel

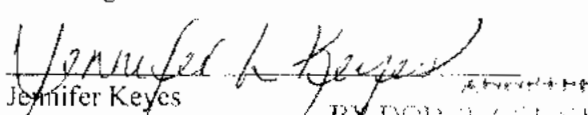
By Phone

Naomi Kriewald

  
Richard Bennett Donald Hilgendorf

By Phone


Lois Augustson

  
Jennifer Keyes

BY DODGE COUNTY BOARD  
David Godshall

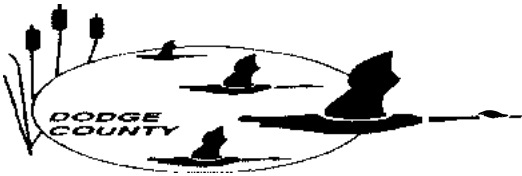
MAR 19 2021

AYES 29 NOES 0  
ABSENT 0  
ADJ. 0

**FISCAL NOTE:** The grant funding will be used to pay for professional services. There is no anticipated net fiscal effect on the Human Services and Health Department. Finance Committee review date: March 8, 2021. Chair initials:  2021, 2021

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** 2021 Dodge County Human Services and Health Department Budget Amendment (Targeted Safety Support Program Grant).



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**  
 Effective January 1st, 2016

**Doc = BX**  
**Ledger = BA**

Date: February 19, 2021

Department: Human Services and Health Department

Budget Year: 2021

**Description of Adjustment:**

see Resolution

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Budget Adjustment**

Project String	Description	Amount
97TSSF-GRANT-STATE	TSSF GRANT FUNDING	-70,600
97TSSF-COUNTY-GEN FD TRN	LEVY	-6,983
97ONGOING-SUPPLIES-MILEAGE	TRANSFER FROM MILEAGE - Decrease	-6,983
97ONGOING-COUNTY-GEN FD TRN	GENERAL - Decrease	6,983
97TSSF-SERVICES-PROF SERV-LIMITED	TIME LIMITED RESOURCES	38,792
97TSSF-SERVICES-PROF SERV-UNLIMIT	UNLIMITED RESOURCES	38,791

**Note the total Budget Adjustment must balance**

Exhibit "A"

RESOLUTION NO. 20-82

**2021 Dodge County Human Services and Health Department Budget Amendment  
(Disease Investigation and Contact Tracing Grant)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Human Services and Health Department, was notified of grant funding for its Disease Investigation and Contact Tracing Program, in the amount of \$424,400; and,

**WHEREAS**, the Disease Investigation and Contact Tracing Program's purpose and goals include conducting disease investigation and contact tracing at the highest level possible for current disease incidence levels, guided by the scalable standards for disease investigation and contact tracing, and supplemented with state surge staffing and technology resources; and,

**WHEREAS**, the grant program period is October 1, 2020, through October 31, 2022; and,

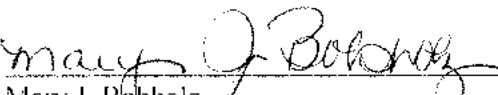
**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated revenues and expenditures and has formed the considered conclusion that the services funded by the increased grant amount will benefit the public and promote disease surveillance and contact tracing; and,

**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2021 Dodge County Human Services and Health Department Budget the revenues and expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the revenues and expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2021 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit "A".

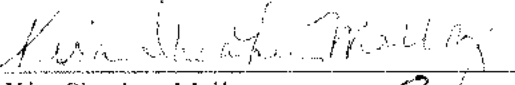
All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

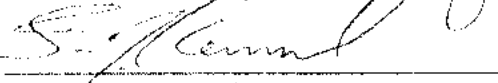
**Dodge County Human Services and Health Board:**

  
Mary J. Bobholz

By Phone

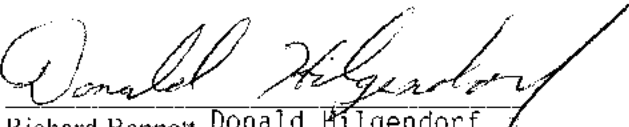
Jenifer Hedrick

  
Kira Sheahan-Malloy

  
Timothy J. Kemmel

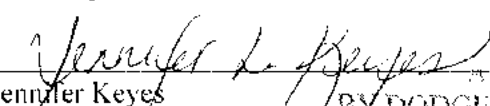
By Phone

Naomi Kriewald

  
Richard Bennett Donald Hilgendorf

By Phone

Lois Augustson

  
Jennifer Keyes  
BY DODGE COUNTY BOARD

David Godshall

AYES 28  
ABSENT 4  
ABSTAIN 0

*FISCAL NOTE: The Human Services and Health Department anticipates spending all grant funding during calendar year 2021. The increased grant revenue is offset by wages, benefits, contracted services, and other expenditures. Finance Committee review date: March 8, 2021. Chair initials:*

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: 2021 Dodge County Human Services and Health Department Budget Amendment (Disease Investigation and Contact Tracing Grant).



Dodge County, Wisconsin

Finance Department

Doc = BX

Ledger = BA

# Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form

Effective January 1st, 2016

Date: February 12, 2021

Department: Human Services and Health Department

Budget Year: 2021

**Description of Adjustment:**

see Resolution

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Budget Adjustment**

Project String	Description	Amount
96CONTRACE-GRANT-STATE-2021	COVID19 CONTACT TRACING	-424,400
96CONTRACE-INT GOVT-COST	COST ALLOCATION	42,828
96CONTRACE-SERVICES-CONTACT SER	CONTRACTED SERVICES	250,000
96CONTRACE-SERVICES-PRINTING	PRINTING	1,000
96CONTRACE-SERVICES-POSTAGE	POSTAGE	500
96CONTRACE-SERVICES-PHONE	CELLPHONE	600
96CONTRACE-SUPPLIES-OPERATING	OPERATING SUPPLIES	6,000
96CONTRACE-SUPPLIES-OFFICE SUPPLIES	OFFICE SUPPLIES	4,000
96CONTRACE-WAGES-PRODUCTION	WAGES	79,200
96CONTRACE-FRINGE-DNTL INS	DENTAL INSURANCE	1,356
96CONTRACE-FRINGE-HLTH INS	HEALTH INSURANCE	23,280
96CONTRACE-FRINGE-HEALTH SAVING ACCOUNT	HEALTH SAVING ACCOUNT	4,700
96CONTRACE-FRINGE-LIFE INS	LIFE INSURANCE	36
96CONTRACE-FRINGE-RETIR EMR	RETIREMENT	4,500
96CONTRACE-FRINGE-SS MDCR	SS	5,100
96CONTRACE-FRINGE-WORK COMP	WORK COMP	1,300

Note the total Budget Adjustment must balance

RESOLUTION NO. 20-83

**RESOLUTION ADOPTING THE DODGE COUNTY  
CARRYFORWARD FUNDS POLICY**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

**WHEREAS**, the Dodge County Board of Supervisors annually considers requests by county departments to carryforward (nonlapse) budgeted funds from the preceding budget year; and,

**WHEREAS**, under Generally Accepted Accounting Principles ("GAAP") which are applicable to county governmental entities, the process of carrying forward budgeted funds is technically a transfer of fund balance (General Fund) to a department; and,

**WHEREAS**, in the interest of consistency and guidance for departments, the Dodge County Finance Committee has determined that it is appropriate to develop a policy governing carryforward requests; and,

**WHEREAS**, the Dodge County Finance Committee, at its meetings on February 8, 2021 and March 8, 2021, discussed a proposed policy and procedures; and,

**WHEREAS**, the Dodge County Finance Committee proposes a Dodge County Carryforward Funds Policy ("policy"), attached hereto as Exhibit "A", that provides written guidelines establishing carryforward categories and procedures; and,

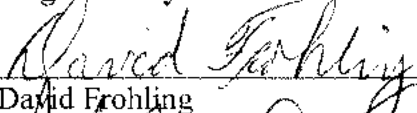
**WHEREAS**, the Finance Committee has developed the attached policy with the input of the Dodge County Finance Director; and,

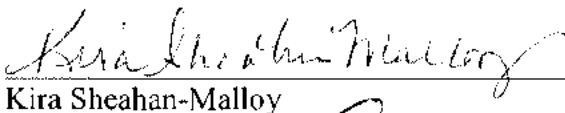
**WHEREAS**, the Finance Committee recommends that the Dodge County Board of Supervisors adopt the attached policy;

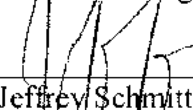
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the Dodge County Carryforward Funds Policy attached hereto as Exhibit "A".

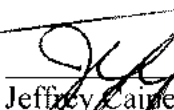
All of which is respectfully submitted this 16th day of March, 2021.

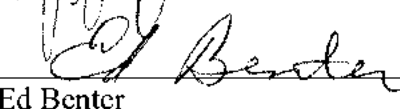
**Dodge County Finance Committee:**

  
David Frohling

  
Kira Sheahan-Malloy

  
Jeffrey Schmitt

  
Jeffrey Caine

  
Ed Benter

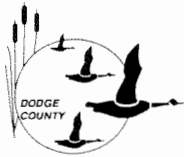
APPROVED  
BY DODGE COUNTY BOARD

**Vote Required:** Majority of Members present.

**Resolution Summary:** A resolution adopting the Dodge County Carryforward Funds Policy.

APPROVED  
29 100 0  
APPROVED  
4  
APPROVED  
6  
COUNTY CLERK  
COUNTY CLERK





**DODGE COUNTY  
FINANCE DEPARTMENT**  
127 East Oak Street, Juneau, WI 53039  
(920)386-3287 – FAX (920)386-4088

**Background**

Understand General Accepted Accounting Procedures (GAAP), all revenue and expense account close into equity accounts (which are called fund balances in governmental accounting). This applies to entities, whether for-profit, non-profit, or governmental entities. As such, any “carryforward items” (also known as non-lapsing items) are technically the County Board transferring fund balance to a department.

**Affected Funds**

- All departments whose activity is accounted for in the General Fund
- Fund 280 Crime Prevention Fund
- All other funds are NOT required to request carryforward funds. However, as per the County’s Fund Balance Policy adopted in May 2020, the County Board must still approve any usage of fund balance or net position.

**Carryforward categories**

1. Required as per Wisconsin statutes, grant restrictions, and/or donor restrictions
2. Discretionary – Same purpose (i.e. the expenditure will be “carried forward” into the subsequent budget year for the same project and/or purpose.
3. Discretionary – Different purpose

The Finance Committee has expressed their intent that Discretionary – Different Purpose carry forward requests be used on a limited basis.

**Funding availability**

No department shall be allowed to carry forward any discretionary items unless the department has a surplus for the year. A surplus shall be defined as revenues exceeding expenditures AFTER any required carry forwards subtracted from the departmental surplus.

**Procedure – General Fund departments**

1. As per the County’s Fund Balance Policy, preliminary requests for BOTH required and discretionary carry forward requests shall be turned into the Finance Department by December 1<sup>st</sup> of each year.  
*Estimates and/or range of amounts are okay for the December 1<sup>st</sup> submission*
2. The Finance Committee shall review all requests at the December meeting to indicate to any departments those items that they would NOT be in support of carrying forward. This will allow the department several weeks to make any adjustments that they need.
3. Final requests for BOTH required and discretionary carry forward items shall be reviewed by the Finance Committee at their March meeting. This will require the departments to turn in their final requests near the end of February at a date defined by the Finance Department.

4. The County Board shall approve the Finance Committee recommended carry forward items at their March meeting.

*The departments should request both required and discretionary items each year when applicable. The various departments work in partnership with the Finance Department to ensure that nothing is missed and that the amounts requested are accurate.*

**Procedure – Fund 280 Crime Prevention Fund**

The Crime Prevention Fund is authorized under Wisconsin Statute 59.54(28). Under this same statute, the Crime Prevention Fund Board has the authority to give grants to applicants.

Therefore, any monies held by Dodge County for the Crime Prevention Fund are held on a fiduciary basis on behalf of the Crime Prevention Fund Board.

As such, the Dodge County Board of Supervisors is required to pay out any grants authorized by the Crime Prevention Fund Board.

Therefore, the Finance Director is hereby authorized to amend the subsequent year's budget for the Crime Prevention Fund to equal the ending fund balance for the current year.

RESOLUTION NO. 20-84**Transfer from General Fund – 2020 Year End Department Deficits**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN.

**WHEREAS**, due to circumstances arising after the 2020 budget was adopted, the following transfer of funds are necessary from the General Fund to the respective department budgets as indicated below to close the accounting books for 2020:

County Board	\$24,214.03
Child Support	\$43,558.21

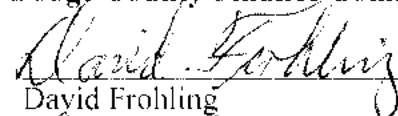
; and,

**WHEREAS**, the County Board deficit was caused by incorrectly allocating 2020 per diems to various department budgets, which per diems should have been included in the County Board budget; and,

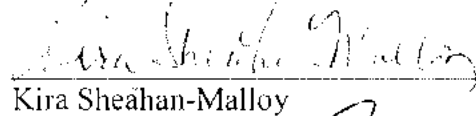
**WHEREAS**, the Child Support Agency over budgeted for state/federal reimbursement (revenues) for 2020, thereby causing a shortfall when revenues were not received; and,

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Finance Director to transfer from the General Fund to the following department 2020 budgets, in the following amounts not to exceed:

County Board	\$24,214.03
Child Support	\$43,558.21.

All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.**Dodge County Finance Committee:**


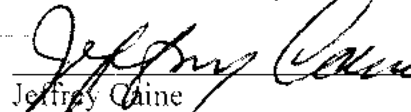
David Frohling



Kira Sheahan-Malloy



Jeffrey Schmitt



Jeffrey Caine



Ed Benter

**FISCAL NOTE:** State aid for Child Support was budgeted at 103% of expenditures rather than 66% plus performance awards. The County's Unassigned General Fund balance is anticipated to increase by approximately \$0.9 million as a result of 2020 operations. Finance Committee review date: March 8, 2021. Chair initials: EF.

**Vote Required:** 2/3 of Board Members ~~present~~ elect.**Resolution Summary:** Transfer from General Fund – 2020 Year End Department Deficits

RESOLUTION NO. ... 20-85

**Amend 2020 Dodge County Budget and Authorize Additional Expenditures  
For the Dodge County Treasurer and the Dodge County Drainage Board**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, due to circumstances arising after the 2020 budget was adopted, the following transfer of funds are necessary from the Fund Balance to the respective department budgets as indicated below to close the accounting books for 2020:

County Treasurer	\$32,030.76
Drainage Board	\$71,029.18

; and.

**WHEREAS**, the Dodge County Treasurer's Office coverage in expenditures is due to additional expenses primarily for the Birds Eye Food (Conagra) charge back approved by the Wisconsin Department of Revenue; and,

**WHEREAS**, the County Treasurer's office had a net surplus due to additional investment revenue received in 2020 and thus will not need a transfer from the General Fund; and,

**WHEREAS**, the Dodge County Drainage Board's overage in expenditures is due to a large additional 2020 assessment of a Drainage District; and,

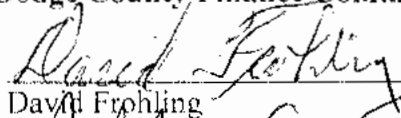
**WHEREAS**, the Dodge County Drainage Board had additional assessment revenue received in 2020, and thus, will not need a transfer from the General Fund; and,

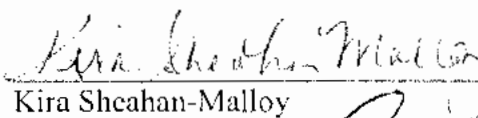
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the Finance Director to increase the allowed expenditures to the following department 2020 budgets in the following amounts:


County Treasurer	\$32,030.76
Drainage Board	\$71,029.00.


All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

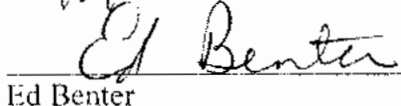
**Dodge County Finance Committee:**

  
David Frohling

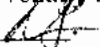
  
Kira Sheahan-Malloy

  
Jeffrey Schmitt

  
Jeffrey Caide

  
Ed Benter

COPIED  
DODGE COUNTY BOARD  
Mar 17 2021  
AYES 29  
ABSENT 4  
ABSTAIN 0  
Karen J. Gibson  
County Clerk

***FISCAL NOTE:** The purpose of this budget amendment is to ensure that no department exceeds its authorized expenditures as approved by the County Board. The tax appeal by Conagra Foods that was awarded by the Department of Revenue is out of the control of the County Treasurer. The budget for the Drainage Board was first created in 2020, as a result of implementation of GASB 84, and thus no past history was readily available to establish the initial budget. Finance Committee review date: March 8, 2021. Chair initials: *

**Vote Required:** 2/3 of Board Members ~~present~~ elect.

**Resolution Summary:** Amend 2020 Dodge County Budget – Authorize additional Expenditures for Dodge County Treasurer and the Dodge County Drainage Board.

RESOLUTION NO. 20-86

**Authorizing the Replacement of the Communication Center Radio Dispatch Consoles**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors approved the 911 hardware and software system upgrade used by the Dodge County Sheriff's Office Communications Center at its meeting on January 19, 2021, by adoption of Resolution No. 20-60; and,

**WHEREAS**, as a part of the software and hardware replacement, communication center radio dispatch consoles need to be replaced in order to accommodate the upgraded system; and,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has received a proposal from Motorola Solutions, Inc., 500 W. Monroe Street, Suite 4400, Chicago, IL 80661-3781, for the acquisition, installation, configuration, and warranty of seven (7) dispatch consoles, along with support and maintenance therefor, in the amount of \$410,000; and,

**WHEREAS**, the Motorola proposal contains an annual support, maintenance and security agreement(s) and associated costs tentatively set to commence upon the expiration of the warranty period; and,

**WHEREAS**, annual hardware and software support, maintenance and system security costs will be budgeted for in the 2022 Sheriff's Office budget; and,

**WHEREAS**, Dodge County received a proposal from KW Electric, Inc., in an amount not to exceed \$6,000 to furnish and install several CAT6 Ethernet cable runs and accessories within the Dodge County Sheriff's Office Communications Center, which work is required prior to the installation of the dispatch consoles, the cost of which will be covered by Motorola Solutions, Inc.; and

**WHEREAS**, the 2021 Sheriff's Office budget includes an amount of \$15,000 to cover additional cabling to replace, upgrade and provide redundancy and capacity within the communications center, which materials and labor are included in the KW Electric, Inc. proposal; and

**WHEREAS**, the Judicial and Public Protection Committee received a proposal from Baycom, Inc., 409 Felland Road, Suite 116, Madison, WI 53718, in the amount of \$24,784.93, for touchscreens, hardware, project management, documentation, testing, optimization, and training; and,

**WHEREAS**, copies of the proposal documents are on file in the Dodge County Sheriff's Office and may be reviewed during the Sheriff's Office normal business hours; and,

**WHEREAS**, the 2021-2025 Capital Improvement Plan identified the replacement of the communication center radio dispatch consoles in the amount of \$450,000 in Year 2021 of the Plan; and,

**WHEREAS**, the Committee recommends that the Dodge County Board of Supervisors approve the following:

1. Authorize proceeding with the replacement of the radio dispatch consoles;
2. Accept the proposals from Motorola and Baycom, and KW Electric, Inc., and authorize entering into agreements with each vendor for the replacement of the communication center radio dispatch consoles; and,

**WHEREAS**, sufficient funds are available in the 2021 Dodge County Sheriff's Office Budget to proceed with the project;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the Judicial and Public Protection Committee is authorized to proceed with the project identified in the 2021-2025 Capital Improvement Plan and may take all actions necessary to the undertake and complete the replacement of the communication center radio dispatch consoles; and,

**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the proposal from Motorola is approved and accepted in the amount of \$410,000, subject to the review and approval of the Motorola contract by the Corporation Counsel; and,

**BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the proposal from Baycom is approved and accepted in the amount of \$24,784.93, subject to the review and approval of the Baycom contract by the Corporation Counsel; and,

**BE IT FINALLY RESOLVED**, that upon presentation of properly itemized invoices for the replacement of the Dodge County Communication Center radio dispatch consoles, the Dodge County Sheriff is authorized to make payment of said invoices in a total amount not to exceed \$449,784.93.

All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

**Dodge County Judicial and Public Protection Committee:**

Thomas Nickel

David Guckenberger

Ed Benter

Del Yaro

Larry Schraufnagel

**FISCAL NOTE:** The 2021 adopted budget in Sales Tax includes \$435,000 for replacement of the dispatch console along with \$15,000 for related ethernet wiring upgrades. The Sheriff's Office expenditure is budgeted in Division 2046 Radio Communications in A/C 100-20-2046-00000-00-586000 Capital Machinery. Finance Committee review date: March 8, 2021. Chair initials: *[Signature]*

**Vote Required:** Majority of Members present.

**Resolution Summary:** Authorizing the Replacement of the Communication Center Radio Dispatch Consoles.

APPROVED BY DODGE COUNTY BOARD  
 APPROVED BY SHERIFF  
 APPROVED BY JUDICIAL AND PUBLIC PROTECTION COMMITTEE  
 REVIEWED BY COUNTY COUNSEL

RESOLUTION NO. 20-87

**Resolution to Carry Over Funds from Budget Year 2020 to  
Budget Year 2021 for the Same Purpose**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Finance Committee has set forth in a document entitled *Requests To Carry Over Funds From Budget Year 2020 To Budget Year 2021 for the Same Purpose*, a list of requests that it has recently received from County Departments to carry over unexpended funds and related revenues from Budget Year 2020 to Budget Year 2021, a copy of which has been attached hereto as Exhibit "A", and a document entitled *Dodge County Departmental Carryforward Requests – General Fund*, which has been attached hereto as Exhibit "B"; and,

**WHEREAS**, in connection with each of these requests by County Departments to carry over funds, the Finance Committee has:

1. Confirmed with the County Departments that the funds will be used in Fiscal Year 2021 for the same purpose or purposes for which the funds were originally appropriated;
2. Received a recommendation from the committee of jurisdiction of each department that has made a request; and,
3. Received a recommendation from the County Administrator; and,

**WHEREAS**, the Finance Committee has considered the requests by County Departments, the recommendations of the committees of jurisdiction and the recommendations of the County Administrator, and has formed the considered conclusion that it is in the best interests of Dodge County for the Dodge County Board of Supervisors to carry over funds from Budget Year 2020 to Budget Year 2021, as requested;

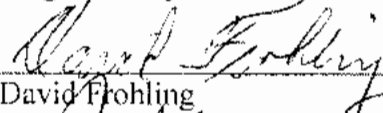
**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:

1. Carries over funds from the 2020 Dodge County Budget, from those business units and in those amounts set forth in Exhibit "A", attached hereto, in a total amount of \$5,247,002.47, and appropriates those funds to the 2021 Dodge County Budget, and by doing so, transfers said funds from the General Fund;
2. Appropriates to the 2021 Dodge County Budget the funding necessary to cover the carry over expenditures by adjusting the 2021 Dodge County Budget, the related revenues and the related 2020 fund balances, for a total amount of \$5,247,002.47; and,
3. Directs the Dodge County Finance Director to make all necessary adjustments to the 2021 Dodge County Budget authorized by the adoption of this Resolution.



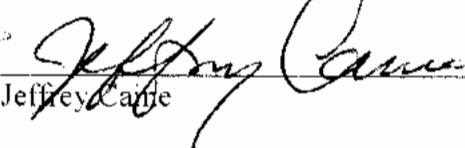
All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021.

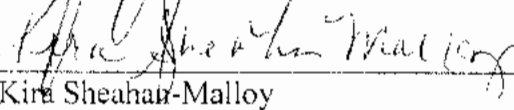
**Dodge County Finance Committee:**


  
David Frohling

  
Ed Benter

  
Jeffrey Schmitt

  
Jeffrey Canine

  
Kira Sheahan-Malloy

**FISCAL NOTE:** Sufficient funds are available in the Unassigned General Fund to allow for these carryover requests. The Finance Committee is anticipated to review the draft Fund Balance Policy at its May 2021 meeting. Finance Committee review date: March 8, 2021. Chair initials: 

**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Resolution to Carry Over Funds from Budget Year 2020 to Budget Year 2021 for the Same Purpose.

**\*Amendment:** Lines 36 & 42 to be increased by \$10,000.00 from \$5,247,002.47 to \$5,257,002.47  
Exhibit A Page 7 Corporation Counsel will be amended to add Line B Special Counsel \$10,000.00 increasing the Total to \$15,452.27  
Exhibit B from Finance Director Ehlinger will be updated to include an additional \$10,000.00 for Corporation Counsel

**\*\*Amendment:** Strike line 21 and 22 except the last and in line 22

**REQUESTS TO CARRY OVER FUNDS FROM BUDGET  
YEAR 2020 TO BUDGET YEAR 2021**

**SAME PURPOSE**

1.	<b>Department: Library</b>			
	<b>Division</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A.	1810	Library system administration	\$1,704.06	The library tax levy is not countywide, so the departmental surplus cannot lapse to the General Fund. The adopted budget for 2021 assumed the carryforward was \$314.00.

**Total Amount of Funds Requested to be Carried Over:**

**\$ 1,704.06**

2.	<b>Department: County Board</b>			
	<b>Division</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A.	0120	Clean Sweep Program	\$42,612.30	The Clean Sweep Program is primarily funded by corporate donations and grant proceeds, both of which restrict any remaining funds to be carried forward. The 2021 budget assumed the amount would have been \$46,591.91

**Total Amount of Funds Requested to be Carried Over:**

**\$ 42,612.30**

3.	Department: General Revenues			
	Division	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	9940	Jail Assessment Fund	\$114,404.20	Funds are statutorily restricted for expenditures related to jail maintenance, jail improvements, and inmates. The 2021 adopted budget assumed a carryforward of \$35,136.73.
B.	9950	Clearview Amenities	\$163,233.04	This life-to-date amount is remaining donations. The 2021 adopted budget assumed a carryforward of \$30,457.92. <u>It is recommended that these funds be moved out of the General Fund and into Clearview to be accounted for in Division 9098 Clearview Amenities.</u>
C.	9960	Retirement Payouts	\$125,000.00	The 2021 adopted budget assumed this same amount.

Total Amount of Funds Requested to be Carried Over:

**\$ 402,637.24**

4.	Department: Sheriff's Office			
	Division	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	2022	K-9 Donations	\$20,068.14	Remaining donations specific to K-9 expenses. The adopted budget for 2021 assumed the carry forward would be \$27,400.
B.	2041	Law Enforcement	\$33,639.89	Remaining donations specific to law enforcement expenses. The adopted budget for 2021 assumed this amount would be \$13,896.69,
C.	2043	Federal Forfeiture	\$10,609.66	Federal forfeiture funds, must be used for law enforcement expenses in compliance with federal forfeiture rules. The adopted budget for 2021 assumed this amount would be \$5,169.66.
D.	2047	State Forfeiture	\$22,631.00	State forfeiture funds, must be used for law enforcement expenses in compliance with state forfeiture rules. The adopted budget for 2021 did not include any carry forward funds. Division 2047 State Forfeitures is being created to keep state forfeiture activity separate from Division 2042 Metro Drug.

Total Amount of Funds Requested to be Carried Over:

**\$ 86,948.69**

Exhibit "A"

5.	<b>Department: Human Resources</b>			
	<b>Division</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A.	1640	Employee Health & Wellness	\$1,236.01	Remaining donations received in relation to employee benefits. The adopted budget assumed a carry forward amount of \$3,936.01.

**Total Amount of Funds Requested to be Carried Over:**

**\$ 1,236.01**

6.	<b>Department: UW-Madison Division of Extension Dodge County</b>			
	<b>Division</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A	8821	UW educational activities	\$28,493.24	Discretionary carry forward to conduct general Extension Education in Human Development, and Agriculture.
B	8822	Youth educational activities	\$55,000.00	Discretionary carry forward to conduct Extension Education in Youth Development and 4-II.
				The adopted budget for 2021 included carryforwards of \$78,842.67 in Division 8821 for all of the above programs.
				<i>Beginning with the 2021 adopted budget, UW-Madison Extension agreed to use \$12,000 of this carry forward to lower the property tax levy. This practice was begun to attempt to lower the growing balances in these programs. It is anticipated this practice will continue in subsequent years.</i>

**Total Amount of Funds Requested to be Carried Over:**

**\$ 83,493.24**

7.	<b>Department: County Treasurer</b>			
	<b>Division</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A.	1460	Monarch Property Site	\$11,280.67	This division has historically been carried forward to pay for storm water utility charges, lawn mowing, and any potential studies related to contaminated soil. The adopted budget for 2021 assumed a carry forward of \$13,667.87.

**Total Amount of Funds Requested to be Carried Over:** **\$11,280.67**

8.	<b>Department: Fund 280 – Crime Prevention Fund</b>			
	<b>Division</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A.	280	Crime Prevention Fund	\$16,998.99	The Crime Prevention Fund is authorized under Wis. Stat. 59.54(28) and the Crime Prevention Fund Board has the authority to issue grants. All monies held by Dodge County are fiduciary and the budget should allow for all available funds to be expended. The adopted budget for 2021 assumed a carryforward to \$13,520.

**Total Amount of Funds Requested to be Carried Over:** **\$ 16,998.99**

9.	Department: Land Resources & Parks (Dept. 82)			
	Division	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	8221	Non-Metallic Mining Program	\$32,045.06	Non-metallic mining funds are statutorily restricted. The 2021 adopted budget assumed a carryforward of \$28,597.01.
B.	8230	Land Information Office	\$271,381.93	Recording fees received in the Register of Deeds office are statutorily restricted for Land Information Office activity. The large balance is mainly due to extra high volume of recordings in 2020 and is needed for aerial photography and Lidar updates to be done in future years with zero to minimal tax levy. The 2021 adopted budget assumed a carryforward of \$240,439.00.
C.	8240 -- Loc 02	Gold Star Trail Development	\$164,817.80	Funds are restricted due to grant proceeds as well as donor restrictions. The 2021 adopted budget assumed a carryforward of \$160,319.00.
D.	8240 -- Loc 11	Astico Park Rehab	\$46,500.00	Funds are being carried forward to replacement of a shelter. The 2021 adopted budget assumed a carryforward of \$45,888.00.
E.	8241	Future Parks Development	\$76,500.28	Park reservation fees less banking fees have traditionally been carried forward for this purpose. The 2021 adopted budget assumed a carryforward of \$82,442.00.
F.	8251	CDBG -- Housing Program -	\$14,804.51	These funds are restricted under HUD (Housing and Urban Development) federal guidelines. The 2021 adopted budget assumed a carryforward of \$24,502.87.

**Total Amount of Funds Requested to be Carried Over:**

**\$ 606,049.58**

10.	Department: Sales Tax			
	Division	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	9810	Committed	\$325,468.00	Amount of sales tax "fund balance" applied to the 2021 tax levy.
B.	9810	Assigned	\$3,524,525.80	Amount of sales tax "fund balance" remaining from life-to-date activity.

**Total Amount of Funds Requested to be Carried Over: \$ 3,849,993.80**

11.	Department: Clearview			
	Division	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	9095	Life Enrichment	\$855.64	Remaining donations to be used for enriching the lives of Clearview residents.
B.	9096	Volunteer Services	\$44,096.55	Remaining donations and revenue from various fundraisers as performed by volunteers on behalf of Clearview residents.
C.	9097	Clearview Employees	\$5,124.59	Remaining donations and revenue from various fundraisers on behalf of Clearview employees.
	9098	Clearview Amenities		See proposed carryforward for General Revenues with suggested transfer to Clearview.
				<p>The above activities are the life-to-date results of various Clearview donations activities that were run through the balance sheet through 2019 and through special revenue funds in 2020.</p> <p>The County's fund balance policy allows Clearview to retain all surplus (deficit) and would not normally require a carryforward request. However, the fund balance policy requires that any usage of Net Position be approved by the County Board.</p> <p>This proposed budget amendment allows for Clearview to incur expenses for the activities. This mirrors the methodology used in the General Fund for restricted activities.</p>

**Total Amount of Funds Requested to be Carried Over: \$ 50,076.78**

12.	Department: Corporation Counsel			
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1130	Codification Project	\$5,452.27	Upcoming codification will encompass rule changes and revisions to Ch. 5 in addition to annual ordinance updates.

\*Amend-B  
ment

1130	Special Counsel	\$10,000	Special Counsel
<b>Total Amount of Funds Requested to be Carried Over:</b>			<b>\$ <u>5,452.27</u> \$15,452.27</b>

13.	Department: Physical Facilities			
	Division	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	22	Fence Project	\$7,160.08	To pay for services performed in 2021 from the 2020 budget. Dollars were budgeted from the 2020 Sales Tax.
B.	23	Fence Project	\$7,160.08	To pay for services performed in 2021 from the 2020 budget. Dollars were budgeted from the 2020 Sales Tax.

**Total Amount of Funds Requested to be Carried Over:** **\$ 14,320.15**



14.	<b>Department: Land and Water Conservation Department</b>			
	<b>Division</b>	<b>Project/Specific Purpose</b>	<b>Amount Available for Carryover</b>	<b>Purpose</b>
A.	8114	Multiple Discharge Variance	\$32,198.69	Unspent grant proceeds related to manure discharge.
B.	8115	Nutrient Management	\$10,000.00	Dodge County received \$10,000 for the Nutrient Management Farmer Education grant (NMFE). No funds were spent in 2020.
C.	8112	Well Testing Program	\$32,000.00	Remaining unspent tax levy for well testing that was budgeted in 2020.
		In all divisions, no carry forward amounts were included in the 2021 adopted budget.		

**Total Amount of Funds Requested to be Carried Over:**

**\$ 74,198.69**

Dodge County  
Carryforward from 2020 into 2021  
County Board Resolution Exhibit B as Amended

Dept	Department	Required (Restricted)	Discretionary Committed	Assigned	Total
01	County Board	42,612.30			42,612.30
11	Corporation Counsel		15,452.27		15,452.27
14	County Treasurer		11,280.67		11,280.67
16	Human Resources	1,236.01			1,236.01
18	Library	1,704.06			1,704.06
20	Sheriff	86,948.69			86,948.69
80	Physical Facilities		14,320.16		14,320.16
81	Land & Water Conservation	42,198.69	32,000.00		74,198.69
82	Land Resources & Parks	483,049.30	123,000.28		606,049.58
88	UW Madison Extension		83,493.24		83,493.24
98	Sales Tax		325,468.00	3,524,525.80	3,849,993.80
99	General Revenues	277,637.24	125,000.00		402,637.24
	General Fund total	935,386.29	730,014.62	3,524,525.80	5,189,926.71
280	Crime Prevention Fund	16,998.99			16,998.99
600	Clearview	50,076.78			50,076.78

Dept	Department	Account Number	Account Description	Budget Ledger Increase	Decrease	Actual Ledger Debit	Credit
01	County Board	100-60-01-0120-00000-00-491000-	INTRAFUND TRANSFER IN		(3,979.61)		(42,612.30)
		100-60-01-0120-00000-00-528000-	FUTURE YEAR EXPENDITURE		(3,979.61)		
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT		(3,979.61)	42,612.30	
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM		(3,979.61)		
11	Corporation Counsel	100-10-11-1120-00000-00-491000-	INTRAFUND TRANSFER IN		(7,047.35)		
		100-10-11-1120-00000-00-521300-	LEGAL SERVICES		0.00		
		100-10-11-1120-00000-00-528000-	FUTURE YEAR EXPENDITURE		(7,047.35)		
		100-10-11-1130-00000-00-491000-	INTRAFUND TRANSFER IN	676.16			(5,452.27)
		100-10-11-1130-00000-00-528000-	FUTURE YEAR EXPENDITURE	676.16			
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT		(7,047.35)		
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM		(7,047.35)		
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT	676.16		5,452.27	
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM	676.16			
14	County Treasurer	100-60-14-1460-00000-00-491000-	INTRAFUND TRANSFER IN		(2,387.20)		(11,280.67)
		100-60-14-1460-00000-00-528000-	FUTURE YEAR EXPENDITURE		(2,387.20)		
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT		(2,387.20)	11,280.67	
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM		(2,387.20)		
16	Human Resources	100-10-16-1640-00000-00-491000-	INTRAFUND TRANSFER IN		(2,700.00)		(1,236.01)
		100-10-16-1640-00000-00-528000-	FUTURE YEAR EXPENDITURE		(2,700.00)		
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT		(2,700.00)	1,236.01	
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM		(2,700.00)		
18	Library	100-50-18-1810-00000-00-491000-	INTRAFUND TRANSFER IN	1,390.00			(1,704.06)
		100-50-18-1810-00000-00-528000-	Future Year Expenditures	1,390.00			
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT	1,390.00		1,704.06	
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM	1,390.00			
20	Sheriff	100-20-20-2022-00000-00-491000-	INTRAFUND TRANSFER IN		(7,332.55)		(20,068.14)
		100-20-20-2022-00000-00-528000-	FUTURE YEAR EXPENDITURE		(7,332.55)		
		100-20-20-2041-00000-00-491000-	INTRAFUND TRANSFER IN	19,743.20			(33,639.89)
		100-20-20-2041-00000-00-528000-	FUTURE YEAR EXPENDITURE	19,743.20			
		100-20-20-2043-00000-00-491000-	INTRAFUND TRANSFER IN	5,440.00			(10,609.66)
		100-20-20-2043-00000-00-528000-	FUTURE YEAR EXPENDITURE	5,440.00			
		100-20-20-2047-00000-00-491000-	INTRAFUND TRANSFER IN	22,631.00			(22,631.00)
		100-20-20-2047-00000-00-528000-	FUTURE YEAR EXPENDITURE	22,631.00			
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT		(7,332.55)	20,068.14	
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT	19,743.20		33,639.89	
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT	5,440.00		10,609.66	
		100-10-99-9910-00000-00-591000-	INTRAFUND TRANS OUT	22,631.00		22,631.00	
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM		(7,332.55)		
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM	19,743.20			
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM	5,440.00			
		100-10-99-9910-00000-00-496200-	FUND BALANCE REST/COM	22,631.00			

Dept	Department	Account Number	Account Description	Budget Ledger		Actual Ledger	
				Increase	Decrease	Debit	Credit
80	Physical Facilities	100-10-80-8010-00000-22-491000	Intrafund transfer in	7,160.08			(7,160.08)
		100-20-80-8010-00000-23-491000	Intrafund transfer in	7,160.08			(7,160.08)
		100-10-80-8010-00000-22-588000	CAP PROJECTS	7,160.08			
		100-20-80-8010-00000-23-588000	CAP PROJECTS	7,160.08			
		100-10-98-9810-00000-00-591214	Intrafund security fencing	7,160.08		7,160.08	
		100-10-98-9810-00000-00-591214	Intrafund security fencing	7,160.08		7,160.08	
		100-10-98-9810-00000-00-496000	FUND BALANCE APPLIED	7,160.08			
		100-10-98-9810-00000-00-496000	FUND BALANCE APPLIED	7,160.08			
81	Land & Water Conservation	100-60-81-8114-00000-00-491000	INTRAFUND TRANSFER IN	32,198.69			(32,198.69)
		100-60-81-8114-00000-00-574000	Grants to individuals	32,198.69			
		100-60-81-8115-00000-00-491000	INTRAFUND TRANSFER IN	10,000.00			(10,000.00)
		100-60-81-8115-00000-00-574000	Grants to individuals	10,000.00			
		100-60-81-8112-00000-00-491000	INTRAFUND TRANSFER IN	32,000.00			(32,000.00)
		100-60-81-8112-00000-00-574000	Grants to individuals	32,000.00			
		100-10-99-9910-00000-00-591000	Intrafund Transfer Out	32,198.69		32,198.69	
		100-10-99-9910-00000-00-591000	Intrafund Transfer Out	10,000.00		10,000.00	
		100-10-99-9910-00000-00-591000	Intrafund Transfer Out	32,000.00		32,000.00	
		100-10-99-9910-00000-00-496000	FUND BALANCE APPLIED	32,198.69			
		100-10-99-9910-00000-00-496000	FUND BALANCE APPLIED	10,000.00			
		100-10-99-9910-00000-00-496000	FUND BALANCE APPLIED	32,000.00			
82	Land Resources & Parks	100-60-82-8221-00000-00-491000	INTRAFUND TRANSFER IN	3,448.05			(32,045.06)
		100-60-82-8221-00000-00-528000	FUTURE YEAR EXPENDITURE	3,448.05			
		100-10-82-8230-00000-00-491000	INTRAFUND TRANSFER IN	30,942.93			(271,381.93)
		100-10-82-8230-00000-00-528000	FUTURE YEAR EXPENDITURE	30,942.93			
		100-50-82-8240-00000-02-491000	INTRAFUND TRANSFER IN	4,498.80			(164,817.80)
		100-50-82-8240-00000-02-588700	CAPITAL FUTURE DEVELOPMENT	4,498.80			
		100-50-82-8240-00000-11-491000	INTRAFUND TRANSFER IN	612.00			(46,500.00)
		100-50-82-8240-00000-11-584000	CAPITAL BUILDING	612.00			
		100-50-82-8241-00000-00-491000	INTRAFUND TRANSFER IN		(5,941.72)		(76,500.28)
		100-50-82-8241-00000-00-588700	CAPITAL FUTURE DEVELOPMENT		(5,941.72)		
		100-60-82-8251-00000-00-491000	INTRAFUND TRANSFER IN		(9,698.36)		(14,804.51)
		100-60-82-8251-00000-00-528000	FUTURE YEAR EXPENDITURE		(9,698.36)		
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT	3,448.05		32,045.06	
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT	30,942.93		271,381.93	
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT	4,498.80		164,817.80	
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT	612.00		46,500.00	
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT		(5,941.72)	76,500.28	
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT		(9,698.36)	14,804.51	
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM	3,448.05			
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM	30,942.93			
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM	4,498.80			
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM	612.00			
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM		(5,941.72)		
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM		(9,698.36)		
88	UW Madison Extension	100-50-88-8821-00000-00-491000	INTRAFUND TRANSFER IN		(50,349.43)		(28,493.24)
		100-50-88-8821-00000-00-528000	FUTURE YEAR EXPENDITURE		(50,349.43)		
		100-50-88-8822-00000-00-491000	INTRAFUND TRANSFER IN	55,000.00			(55,000.00)
		100-50-88-8822-00000-00-528000	FUTURE YEAR EXPENDITURE	55,000.00			
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT		(50,349.43)	28,493.24	
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT	55,000.00		55,000.00	
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM		(50,349.43)		
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM	55,000.00			
99	General Revenues	100-20-99-9940-00000-00-491000	INTRAFUND TRANSFER IN	79,267.47			(114,404.20)
		100-20-99-9940-00000-00-528000	FUTURE YEAR EXPENDITURE	79,267.47			
		100-40-99-9950-00000-00-491000	INTRAFUND TRANSFER IN		(30,457.92)		
		100-40-99-9950-00000-00-528000	FUTURE YEAR EXPENDITURE		(30,457.92)		
		600-40-90-9098-00000-00-493000	TRANSFER IN	163,233.04			(163,233.04)
		600-40-90-9098-00000-00-528000	FUTURE YEAR EXPENDITURE	163,233.04			
		100-10-99-9960-00000-00-491000	INTRAFUND TRANSFER IN				(125,000.00)
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT	79,267.47		114,404.20	
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT	132,775.12		163,233.04	
		100-10-99-9910-00000-00-591000	INTRAFUND TRANS OUT			125,000.00	
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM	79,267.47			
		100-10-99-9910-00000-00-496200	FUND BALANCE REST/COM	132,775.12			
98	Sales Tax	100-10-98-9810-00000-00-496000	Fund balance applied		(325,468.00)		

Dept	Department	Account Number	Account Description	Budget Ledger		Actual Ledger	
				Increase	Decrease	Debit	Credit
		100-10-98-9810-00000-00-491000	Intrafund transfer in	325,468.00			(325,468.00)
		100-10-99-9910-00000-00-591000-	Intrafund transfer out	325,468.00		325,468.00	
		100-10-99-9910-00000-00-496200-	Fund Balance restricted/committed	325,468.00			
280	Crime Prevention Fund	280-20-65-0000-00000-00-492000-	FUND BAL APPLIED	3,478.99			
		280-20-65-0000-00000-00-572000-	GRANTS AND CONTRIBUTIONS	3,478.99			
600	Clearview	600-40-90-9095-00000-00-497300	NET POS APPLIED RESTRICTED	855.64			
		600-40-90-9095-00000-00-528000	FUTURE YEAR EXPENSES	855.64			
		600-40-90-9096-00000-00-497300	NET POS APPLIED RESTRICTED	44,096.55			
		600-40-90-9096-00000-00-528000	FUTURE YEAR EXPENSES	44,096.55			
		600-40-90-9097-00000-00-497300	NET POS APPLIED RESTRICTED	5,124.59			
		600-40-90-9097-00000-00-528000	FUTURE YEAR EXPENSES	5,124.59			
		Grand Totals				1,655,400.91	(1,655,400.91)

**Resolution 20-88** Resolution Terminating Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership (ThriveED) – Supervisor J. Schmitt

This resolution was postponed to the April, 2021 County Board Meeting. See April 2021 County Board proceedings for further action.

Karen J. Gibson  
Dodge County Clerk  
03/16/2021

REPORT NO. 1County Board/ Appointed Officials Compensation and Mileage Expenditures  
Meetings Attended January 1 - December 31, 2020

## County Board Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
Behl, Allen J	47	2810	828.00	3,638.00
Bennett, Richard C	33	1860	110.41	1,970.41
Benter, Edwin W	43	2470	976.38	3,446.38
Berres, Jeff A	51	2935	948.27	3,883.27
Bischoff, Larry M	31	1865	356.50	2,221.50
Bobholz, Mary J	46	2745	716.45	3,461.45
Boelk, Robert L	28	1680	254.17	1,934.17
Burnett, Kevin	38	2180	368.00	2,548.00
Caine, Jeffrey G	61	3570	611.73	4,181.73
Derr, Lisa L	35	2010	386.56	2,396.56
Fink, Richard W	48	2740	911.55	3,651.55
Frohling, David W	74	4290	1,216.37	5,506.37
Greshay, Richard L	66	3765	523.26	4,288.26
Guckenberger, David	38	2185	921.55	3,106.55
Hedrick, Jenifer	25	1500	18.40	1,518.40
Hilbert, Daniel F	67	3815	701.50	4,516.50
Hilgendorf, Donald	9	540	103.50	643.50
Houchin, Cathy A	36	2080	312.30	2,392.30
Kemmel, Timothy	39	2250	962.55	3,212.55
Kottke, Russell H	67	3935	957.90	4,892.90
Kottke, Russell H		12000		12,000.00
Kriewald, Naomi	37	2160	365.02	2,525.02
Kuehl, Karen	42	2520	658.38	3,178.38
Macheel, Dale R	47	2740	1,102.85	3,842.85
Maly, Donna L	83	4755	726.80	5,481.80
Marsik, Joseph M	69	4040	1,440.60	5,480.60
Miller, MaryAnn	53	2985	341.56	3,326.56
Nickel, Thomas J	44	2670	703.80	3,373.80
Schaefer, Thomas J	47	2770	784.89	3,554.89
Schmidt, Dennis R	68	3900	48.88	3,948.88
Schmitt, Jeffrey C	91	4480	872.73	5,352.73
Schraufnagel, Larry G	37	2160	172.50	2,332.50
Schultz, Travis	28	1680	465.76	2,145.76
Sheahan-Malloy, Kira M	55	3100	791.21	3,891.21
Yaroch, Delbert E	35	2100	395.62	2,495.62
<b>Subtotal</b>	<b>1,618</b>	<b>\$105,285.00</b>	<b>\$21,055.95</b>	<b>\$126,340.95</b>

**Appointed Officials Per Diem, Mileage, and Expenditures**

	<b>No. of Committee Meetings</b>	<b>Committee Meetings</b>	<b>Mileage &amp; Expenditures</b>	<b>Total</b>
Adelmeyer, Marlene M	3	160	69.00	229.00
Augustson, Lois B	10	580	57.50	637.50
Bell, Dan	1	60	14.95	74.95
Birkholz, Dianne K	6	350	0.00	350.00
Birschbach, Donna J	3	170	41.40	211.40
Braker, Seth	29	1080	618.70	1,698.70
Braun, Judith A	5	290	29.92	319.92
Crave, Charles	30	1120	575.06	1,695.06
Diehlmann, Terri	3	170	32.79	202.79
Dogs, Larry C	12	680	257.03	937.03
Elm, Ivan C	3	160	51.75	211.75
Foley, William	9	520	155.25	675.25
Glewen, Rebecca E	9	450	46.00	496.00
Godshall, David M	14	795	92.00	887.00
Haippek, Shelli	1	60	0.00	60.00
Hanson, Mark	2	100	83.50	183.50
Herren, Kenneth E	3	185	34.50	219.50
Hicks, Harold J	13	740	220.87	960.87
Hoekstra, William J	9	450	170.24	620.24
Johnson, Harold J	2	120	25.30	145.30
Kahlow, Patricia A	2	110	40.25	150.25
Keyes, Jennifer	12	690	217.35	907.35
Kitchen, Shirley A	18	1040	37.95	1,077.95
Knox, Patricia L	1	50	0.00	50.00
Krueger, Gloria J	2	110	16.10	126.10
Langfeldt, Jody R	3	170	21.28	191.28
Marose, Roberta K	3	180	43.70	223.70
Muche, William T	18	900	275.44	1,175.44
Nass, William	9	585	174.84	759.84
Negen, Lorna K	5	305	50.60	355.60
Qaulmann, James	9	520	103.50	623.50
Reak, Mary J	12	690	0.00	690.00
Rich, Anna B	2	100	18.40	118.40
Roesch, Mark E	8	400	156.40	556.40
Scheffler, Tracy A	1	60	8.63	68.63
Schmidt, Gary L	5	290	40.25	330.25
Schmidt, Rochelle	3	170	29.34	199.34
Schoenike, Jon	13	760	295.56	1,055.56
Schulze, Theresa	1	60	0.00	60.00
Schumann, Sharon	12	690	583.64	1,273.64
Stousland, Glen W	16	1,000.00	0.00	1,000.00
Thompson, Annette	1	60	0.00	60.00
Wurtz, Eugene D	11	630.00	0.00	630.00
Subtotal	<b>334</b>	<b>\$17,810.00</b>	<b>\$4,688.99</b>	<b>\$22,498.99</b>
GRAND TOTAL	<b>1952</b>	<b>\$ 123,095.00</b>	<b>\$ 25,744.94</b>	<b>\$148,839.94</b>

All of which is respectfully submitted this 16<sup>th</sup> day of March, 2021 at Juneau, Wisconsin.

  
Thomas Mickel, Chairman

Richard Greshay

Del Yaroch

Don Hilgendorf

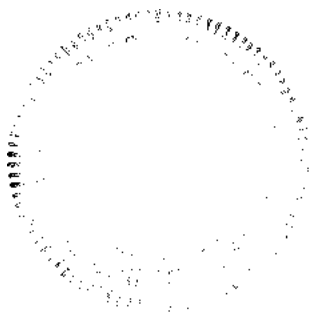
( STATE OF WISCONSIN )


COUNTY OF DODGE

CERTIFICATION OF COUNTY CLERK OF DODGE COUNTY, WISCONSIN

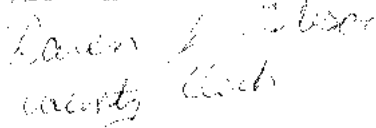
I, Karen J. Gibson, County Clerk of Dodge County, Wisconsin do hereby certify that the foregoing is a true and correct copy of the per diems and expenses paid to County Board Members and Special Committees as recorded in the office of the County Clerk, Juneau, Wisconsin.

(SEAL)



  
Karen J. Gibson, County Clerk

Placed on File  
BY DODGE COUNTY BOARD

AYES \_\_\_\_\_  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
  
County Clerk



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