

MEETING OF THE DODGE COUNTY FINANCE COMMITTEE
OCTOBER 12, 2020, 8:00 A.M.
FIRST FLOOR AUDITORIUM – ROOMS H & I
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The Finance Committee meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 8:00 a.m.

Members present from the Finance Committee: Benter, Caine, Frohling, J. Schmitt, and Sheahan-Malloy.

Member(s) absent from the Finance Committee: None.

Others present: Finance Director David Ehlinger; Finance Assistant Director Eileen Lifke; Senior Accountant Makenzie Drays; Deputy County Clerk Christine Kjornes; County Administrator Jim Mielke; Physical Facilities Director Russ Freber; Information Technology Director Justin Reynolds; Clearview Director of Financial Services Nicole Grossman; Clearview Executive Director Ed Somers; Dodge County Treasurer Patti Hilker; County Board Chairman Russell Kottke; County Board Supervisor David Guckenberger; and County Board Supervisor Jeff Berres (by phone).

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Jeff Berres.

There was no public comment.

Motion by Caine, seconded by Benter to approve the September 3, 2020 minutes, the September 10, 2020 minutes, and the September 14, 2020 minutes, as presented. Motion carried.

County Administrator Jim Mielke provided an oral report the Committee regarding the potential refunding of existing debt. Mr. Mielke reported that internal discussions regarding the potential of refunding existing debt took place following the September 14, 2020 Finance Committee meeting, and it is a recommendation not to move forward with the refunding of existing debt.

There was no discussion on the Resolution regarding 2020 Dodge County Human Services and Health Department Budget Amendment (Children's Long Term Support Waiver Program). Motion by Caine, seconded by Sheahan-Malloy to authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution to the County Clerk. Motion carried.

Assistant Finance Director Eileen Lifke provided an overview on the Dodge County Conservation Aids Program. Motion by Sheahan-Malloy, seconded by Benter to authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution regarding the Dodge County Conservation Aids Program, to the County Clerk. Motion carried.

The Committee continued with a discussion regarding the Resolution Authorizing the Justice Facility Security Fencing Project and a Contingency and Sales Tax Fund Transfer. The Resolution was provided to the Committee members. Mr. Mielke and Physical Facilities Director Russ Freber provided an overview of the project. The proposed funding for the project is a combination of contingency funds in the amount of \$99,000, and a sales tax fund in the amount of \$31,000. The Committee continued with a discussion on the funding sources. After Committee discussion, a motion was made by J. Schmitt, seconded by Sheahan-Malloy to fund the total project with Sales Tax in the amount of \$130,000, transfer the \$99,000 from the Contingency Fund to the General Fund, authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution to the County Clerk. Motion carried.

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Supervisor Caine provided background information on the Resolution regarding the Authorization to Purchase One Used Volvo Paver. The Committee was provided with an updated Resolution with the updated amount of \$150,000 for the purchase of a 2017 Volvo Paver. Following Committee discussion, a motion was made by J. Schmitt, seconded by Caine to authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution to the County Clerk. Motion carried.

The Committee continued with a discussion regarding a Resolution adopting the Dodge County Capital Improvement Plan for 2021-2025. Mr. Mielke commented that a correction to the cost for the replacement of the Communication Center Radio Dispatch Console has been made to the Capital Improvement Plan, and that cost is \$450,000. Following Committee discussion, a motion was made by Caine, seconded by Benter to approve the Dodge County Capital Improvement Plan for 2021-2025 with the correction made to the cost for the replacement of the Communication Center Radio Dispatch Console, and forward the Resolution to the County Board for consideration at the October 20, 2020 meeting. Motion carried.

There was no discussion on the Resolution Adopting the Financial Plan for the 2021 Dodge County Budget. Motion by Caine, seconded by Frohling to approve the Resolution adopting the Financial Plan for the 2021 Dodge County Budget, and forward the Resolution to the County Board for consideration at the October 20, 2020 meeting. Motion carried.

There were no Jail Assessment Fund Expenditures.

Mr. Mielke provided an oral report to the Committee regarding the close out of the Community Development Block Grant (CDBG) Funding. Mr. Mielke reported that a decision on which option to go with needs to be made by January of 2021. It was a consensus of the Committee to move forward with the CDBG close out in November of 2020.

Mr. Mielke provided an oral report to the Committee regarding the Status of the Routes to Recovery Program. Mr. Mielke reported that the third application was submitted on October 9, 2020, with eligible expenses in the amount of \$422,705.55, and a combined total for the first and second applications is \$156,232.48. The total amount allocated to Dodge County was \$1,463,699, and as of October 9, 2020, an estimated \$320,000 has not been designated. Mr. Mielke provided an overview of projects to be determined.

Mr. Ehlinger provided an oral report the Committee regarding Indirect Cost Charges. Mr. Ehlinger reported that at the July 13, 2020 Finance Committee meeting, it was the consensus of the Finance Committee to build the 2021 budget with indirect costs. Mr. Ehlinger further reported that the 2021 budget was built with indirect costs expenses and revenues in the amount of \$9,697,204. One of the impacts is Clearview showing a proposed levy of \$1,699,917, and the County Board levy increase of 132%. The Committee continued with a discussion on whether indirect costs should be included in the 2021 budget, or delayed to the 2022 budget. Motion by Caine, seconded by Frohling to incorporate the indirect costs beginning with the 2022 budget. The Committee continued with the discussion. Caine withdrew his motion, and Frohling withdrew his second. The Committee reconfirmed the directive to incorporate the indirect costs beginning with the 2021 budget.

Dodge County Treasurer Patti Hilker commented that the September County Investments Report was included in the packet materials, and all statements are balanced, but there are issues in Tyler Munis so she is unable to provide the Statement of the Dodge County Treasurer.

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The Committee continued with a discussion regarding the proposed 2021 Highway Equipment Purchases. The Committee was provided with a copy of the proposed purchases. Supervisor Caine reviewed the proposed purchases. The proposed 2021 Highway Equipment Purchases will be included with the 2021 Highway Budget.

There was no discussion on the County Sales and Use Tax Report.

There were no Intra-Department Fund Transfers, or Unbudgeted/Excess Revenue Appropriation Requests.

There was no discussion on the Dodge County Checks over \$10,000 Report.

The next regular meeting is scheduled for **Thursday, October 29, 2020, at 5:30 p.m.**, or upon recess of the Dodge County Executive Committee Meeting, whichever occurs later, in the Auditorium, located on the first floor of the Administration Building.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 9:21 a.m.



Ed Benter,
Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.