

## **DODGE COUNTY EXECUTIVE COMMITTEE**

OCTOBER 29, 2020 4:00 P.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 4:00 p.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Hilbert, Kottke, Marsik, J. Schmitt (arrived at 4:05 p.m.), and Sheahan-Malloy.

Member(s) absent: Schaefer.

Others present: Dodge County Administrator Jim Mielke; Secretary to Corporation Counsel, Kelly Lepple; Corporation Counsel Kimberly Nass; Dodge County Clerk Karen Gibson; Human Services and Health Director Rebecca Bell (telephonic); Division Manager, Angela Petruske (telephonic); Emergency Management Director Amy Nehls; Information Technology Director Justin Reynolds; Planning and Economic Development Administrator Nate Olson; Land Resources and Parks Director Bill Ehlenbeck; Finance Director Dave Ehlinger (telephonic), Joe DeYoung from MSA; County Board Supervisor Mary Bobholz; County Board Supervisor Travis Schultz; County Board Supervisor Ed Benter; Several Members of the Public; and Daily Citizen Reporter Ed Zagorski.

Non-Committee Member County Board Supervisor, Mary Bobholz, and Non-Committee Member County Board Supervisor, Travis Schultz, requested payment for attending the meeting.

One citizen member present voiced his concerns regarding public comment at County Board Meetings, one citizen member present voiced her concerns with the Public Health Ordinance, and one citizen member present voiced his concerns regarding strategic planning.

Motion by Sheahan-Malloy, seconded by Hilbert to approve the October 5, 2020 minutes, as presented. Motion carried.

There was no discussion on Resolutions from other Counties.

Dodge County Clerk Karen Gibson reviewed the document entitled *Proposed agenda items for November 10, 2020 CB Meeting*, that was included in the packet materials.

Karen Gibson and Justin Reynolds provided information regarding multiple solution providers for the voting and audio upgrades for the County Board Room. A motion by Schmitt, seconded by Hilbert to move forward to the Information Technology Committee the recommendation and timeline provided by Justin Reynolds in purchasing Roll Call Pro and Open Meeting software upgrade package, purchasing LifeLine AV proposal, which includes board room digital sound system upgrade, eight additional microphones, and installation of 2 PTZ Video camera systems for streaming and recording, and purchasing Granicus Encoding Hardware using Routes to Recovery money. Motion carried.

County Administrator Jim Mielke provided an oral report to the Committee regarding the Routes to Recovery Program. Mr. Mielke reported the combined total for the first, second and third applications is \$422,705.55, and the fourth application will be submitted by November 6, 2020, in an estimated amount of \$672,618.89. The actual reimbursement request for Dodge County for the entire Routes to Recovery Program, as of October 29, 2020, is \$1,313,397.92; which is approximately \$150,000 less than the allocation. Mr. Mielke stated that Dodge County was approached by the Village of Iron Ridge requesting that if extra Routes to Recovery funds were available, would Dodge County be willing to

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Page 2 of 3

share some of the County allocation with the Village of Iron Ridge. There was discussion about giving an opportunity for the rest of the municipalities to submit a request for extra funds available. After much discussion, a motion was made by Sheahan-Malloy, seconded by Frohling to not share allocations of funds to municipalities at this time. Motion carried.

Mr. Mielke reported that County Executives and Administrators will meet on November 16, 2020, to discuss 2021-2023 State Biennial Budget Priorities and submit a list of priorities to the Governor's Office, as the new state budget will be presented in early 2021.

Mr. Mielke reported that it was a recommendation by Wisconsin Municipal Mutual Insurance Company (WMMIC) to disallow the Claim for Damages submitted by Cary Tietz. A motion by Marsik, seconded by Hilbert, to recommend to the County Board the disallowance for the Claim for Damages submitted by Cary Tietz. Motion carried.

Mr. Mielke submitted to the Committee a vacation carryover request to carryover 40 hours of vacation into 2021. A motion by Marsik, seconded by Frohling, to approve the request to carryover 40 hours of vacation into 2021. Motion carried.

Emergency Management Director Amy Nehls stated that she worked a couple of days at the testing site in Mayville. She further stated that the testing site has run out of tests the last three times it has been open. Ms. Nehls reported that the need for personal protective equipment and extra staffing at nursing homes and care facilities has increased. There is a new directive that asymptomatic staffing can be brought back, but they have to have met every other threshold and tapped out every other avenue.

Corporation Counsel Kimberly Nass reported the status of contracts completed by the Corporation Counsel office.

Planning and Economic Development Administrator Nate Olson provided an oral report to the Committee regarding the close out of the Community Development Block Grant (CDBG) Funding. Mr. Olson updated the Committee on the current financial status of the Revolving Loan Fund account. Mr. Olson stated that there are two options to consider under the CDBG-Close program. Mr. Olson and Joe DeYoung of MSA explained the benefits of choosing Option No. 1, Buy Out, over Option No. 2, No Buy Out. The Committee considered and discussed the pros and cons of both options. A motion was made by Frohling, seconded by Sheahan-Malloy, to proceed with Option No. 1, for Dodge County to submit cash on hand, buy out existing loans, send total amount to the Department of Administration (DOA), and submitted funds will create a grant fund for Dodge County available by application to DOA to fund eligible local projects, and Dodge County continues servicing existing loans until paid off and keeps principal and interest from repaid loans. Motion carried.

Supervisor Joe Marsik provided an oral report to the Committee regarding County Board Size Study Committee. Supervisor Marsik reported that the County Board Size Study Committee met on October 8, 2020, and will be submitting questions to the County Board Members and also to the Department Heads. The next meeting of the County Board Size Study Committee is scheduled for November 9, 2020, at 3:00 p.m.

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OCTOBER 29, 2020, 4:00 P.M.

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DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 3

Ms. Nass provided an oral report to the Committee regarding a potential amendment to County Board Rule 4, Order of Business. Ms. Nass commented that County Board Rule 4 would need to be amended if public comment is allowed at County Board meetings. Ms. Nass reported that her office researched adjacent counties to find out if they allow public comment at County Board meetings. Ms. Nass further reported that of the counties surveyed, half allowed for public comment at County Board meetings, and half do not allow public comment at County Board meetings. It was the consensus of the Executive Committee to bring this agenda item back in January of 2022, during the next rule change period.

Chairman Kottke stated that the Request for Proposals (RFP) for County Board Strategic Planning cannot move forward until after the 2021 Dodge County Budget is passed by the Dodge County Board of Supervisors on November 10, 2020.

Kim Nass stated that if the Dodge County Declaration of Local State Emergency is not in place, supervisors are not able to participate and vote remotely and electronically.

Supervisor Marsik reported that a Personnel, Taxation and Finance meeting was held on October 22, 2020, and the main discussion was countywide assessments.

The next regular meeting is scheduled for Monday, December 7, 2020, at 8:00 a.m., Rooms H & I, located on the first floor of the Administration Building.

Meeting adjourned at 5:29 p.m. by the order of the Chairman.

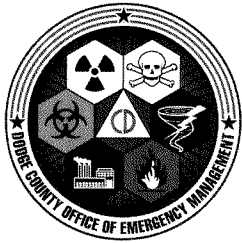
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Daniel Hilbert, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**

**Proposed agenda items for December 15, 2020 CB Meeting**

Description	Date of Committee meeting	Committee(s)	Fiscal Note *	Status
Admin Building AC Project	12/1/20	Building Committee	yes	draft
Human Services Fees-Chapter 3 ordinance	12/2/2020	Human Services & Health Board	Yes	draft
Youth Justice Innovation Continuation Grant (2021)	12/2/20	Human Services & Health Board	yes	draft
Child Support fees ordinance	12/4/20	JPP	yes	draft
Ratify Sheriff's Deputies Union Contract	12/1/20	Human Resources	yes	draft
Abolish Dir of Support Services Create Social Service Director-Clearview	12/2/20	Health Facilities	yes	draft
Abolish Asst Admin and Med Dir and Create Activities Dir and Inservice Dir-Clearview	12/2/20	Health Facilities	yes	draft
CDBG Close-Authorize Application for CDBG Funds	12/7/20	Executive	yes	draft
CDBG Close-Adopt Citizen Participation Plan	12/7/20	Executive	yes	draft
CDBG Close-Adopt Prohibition on Use of Excessive Force Policies	12/7/20	Executive	yes	draft
CDBG Close-Adopt Residential Displacement/Relocation Policy	12/7/20	Executive	yes	draft
Authorize the Issuance of \$9m GO bonds	12/7/20	Finance	yes	
Approve All Hazards Mitigation Plan	12/7/20	Executive	yes	draft
Amend Town of Theresa Zoning Ordinance - Hebert Property	11/16/20	Supervisor Fink & Land Resources & Parks	No	Final
Amend Land Use Code - Glen Bonner Property - T- Trenton	11/16/20	Land Resources & Parks	No	Final
Abolish 2 positions/create 2 positions-Land Resources and Parks	12/7/20	Land Resources & Parks	yes	
Authorizing NextGen project	12/4/20	JPP	yes	draft
Appointments to Nutrition Committee				
Appointments to Friends of Clearview				
Re-Election to Civil Service				
*The Resolutions with a Fiscal Note must go to the Finance Committee which meets on December 7, 2020				



# DODGE COUNTY – STATE OF WISCONSIN OFFICE OF EMERGENCY MANAGEMENT

Amy B. Nehls  
Director

Joseph M. Meagher  
Deputy Director

DODGE COUNTY LAW ENFORCEMENT CENTER  
124 West Street • Juneau, Wisconsin 53039  
Phone: (920) 386-3999 • Fax: (920) 386-3994

October 22, 2020

Emergency  
Management

We are excited to inform you that Dodge County Emergency Management and the City of Waupun have been awarded the opportunity to conduct a community-specific Integrated Emergency Management Course (IEMC) at the FEMA Emergency Management Institute (EMI) in Emmitsburg, Maryland. This course is scheduled for April 12 – April 15, 2021, with travel days on April 11 and April 16, 2021. Your department was identified as an important partner whose active participation will be essential for this project.

Mitigation

Preparedness

IEMC is the most advanced level of focused Emergency Management training offered in the nation. This is only one of twelve awards nationwide and is a culmination of all the exercises hosted in Waupun over the last several years. You will work with local, county, and state partners on a whole-community approach to planning, preparing, and improving the emergency management system. Attendees will learn and network with colleagues and will receive classroom education and exercise experience designed specifically for our group. Classroom instructors are experienced leaders from around the US in their respective fields. Real-time, realistic exercises will give attendees hands-on experience in managing and supervising emergencies to bring back to your organization.

Response

Recovery

Planning

We ask that you select one or two individuals that would be interested and available to represent your department next April. Individuals selected will travel with the group to Emmitsburg, MD, and should know the functions of your department and be able to make departmental decisions, as they would during an emergency.

Training

Exercising

While we realize the cost of a week of an employee’s time is a substantial commitment, the price of this week of training and experience is invaluable to your department and the community. The cost of lodging and all class materials are covered. The cost of travel (airfare or mileage) is also **reimbursed back to the individual** by FEMA. Attendees are expected to purchase a meal ticket for the week, which covers three (3) meals a day, Monday – Thursday. The expense of the meal ticket (approximately \$133) would need to be paid by your agency or the individual, as would any other incidentals needed by the attendee.

HAZMAT

Emergency Planning &  
Community Right-to-  
Know Act  
(EPCRA)

Please identify whom the best candidate(s) would be to represent your department, keeping in mind the knowledge, experience, and responsibilities specific to managing emergencies. Once you have identified one or two individuals, please share their contact information (Name, Email, Phone, Cell) with BJ DeMaa ([bjdema@waupunpd.org](mailto:bjdema@waupunpd.org); 920-324-7910) by no later than **Friday, November 13, 2020**. Attendees will then be contacted on how to proceed with getting a FEMA ID and the application completed.

If you have any questions, please feel free to contact any of the project leaders:

Amy Nehls	<a href="mailto:anehls@co.dodge.wi.us">anehls@co.dodge.wi.us</a>	920-386-3999
BJ DeMaa	<a href="mailto:bjdema@waupunpd.org">bjdema@waupunpd.org</a>	920-324-7910
Joe Pfalzgraf	<a href="mailto:joe@waupunpd.org">joe@waupunpd.org</a>	920-324-7911

We look forward to working on this project with all of you and your respective departments.

Agency	Contacted	Attending	Not Attending
Dodge County	X	X	
Dodge County EM	X	X	
Waupun Police Dept	X		X
Fire Chief / EM Director	X	X	
Waupun Police Dept / Deputy EM Director	X		X
Waupun Police Dept	X	X	
Waupun Fire Dept	X	X	
City of Waupun - Mayor	X	X	
City of Waupun - City Administrator	X	X	
City of Waupun - Council Member	X		
City of Waupun - City Clerk	X		
City of Waupun - DPW Director	X	X	
City of Waupun - Utilities General Mgr	X		
Lifestar	X		
SSM Health	X	X	X
SSM Health	X	X	
SSM Health	X	X	
SSM Health	X	X	
Dept of Corrections - WCI	X	X	
Dept of Corrections - WCI	X	X	
Dept of Corrections - WCI	X	X	
Dept of Corrections - WCI	X	X	
Dept of Corrections - WCI	X	X	
Dept of Corrections - WCI	X	X	
Dept of Corrections - DCI	X	X	
Dept of Corrections - DCI	X	X	
Dept of Corrections - DCI	X	X	
Dept of Corrections - DCI	X	X	
Dept of Corrections - DCI	X	X	
Dept of Corrections - DCI	X	X	
Dept of Corrections - JBCC	X	X	
Dept of Corrections - JBCC	X	X	
Dept of Corrections - FLCI	X	X	
Dept of Corrections - FLCI	X	X	
Dept of Corrections - FLCI	X	X	
Dept of Corrections - FLCI	X	X	
Dept of Corrections - Central Office	X	X	
Dept of Corrections - Central Office	X	X	
Dept of Corrections - Central Office	X	X	
WI Homeland Security	X	X	
Waupun School District	X	X	
Waupun School District	X	X	
CWC School	X	X	
CWC School	X	X	
Wee Care Daycare Center	X		
National Rivet	X		
National Rivet - Maintenance	X		

Dodge County EMS - Beaver Dam	X	X	
Dodge County Fire Dept - Beaver Dam	X	X	
Dodge County Emergency Mgmt	X		
Dodge County Emergency Mgmt/Public Health	X	X	
FDL County Emergency Mgmt / Dispatch	X	X	
FDL County Dispatch	X	X	
Dodge County Dispatch	X	X	
Dodge County Dispatch	X	X	
Dodge County Sheriff's Office	X	X	
Dodge County Sheriff's Office	X	X	
Dodge County Sheriff's Office	X	X	
Dodge County Sheriff's Office	X	X	
FDL County Sheriff's Office	X	X	
FDL County Sheriff's Office	X	X	
Dodge County Medical Examiner	X	X	
Dodge County ME (alternate)			
Dodge County Administrator or Board Chair	X		
Dodge County Human Services and Health	X	X	
Dodge County Human Services and Health	X	X	
Dodge County Corp Counsel	X		
Dodge County HAZMAT	X	X	
Dodge County HAZMAT	X	X	
FDL County HAZMAT	X		
FDL County Fire/EMS	X		
Dodge County Mapping/GIS	X		
FDL County Mapping/GIS	X	X	
FDL County Planner (GIS)	X	X	
Dodge County Public Health	X	X	
Dodge County IT	X	X	
Dodge County IT	X	X	
FDL County IT	X		
FDL County Public Health	X		X
WI Emergency Mgmt Regional Director	X		
WI Emergency Mgmt	X	X	
Red Cross - tentative	X		
Red Cross - tentative	X		
WSOR Rail Road			
WI Department of Natural Resources	X		
National Weather Service	X	X	
Dodge County Highway	X	X	
Dodge County Highway	X	X	

4 **Resolution Adopting Updated All-Hazards Mitigation Plan**  
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
7

8 **WHEREAS**, Dodge County recognizes the threat that natural hazards pose to people and  
9 property; and,  
10

11 **WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the  
12 potential for harm to people and property and save taxpayer dollars; and,  
13

14 **WHEREAS**, an updated, adopted *All-Hazards Mitigation Plan* is required by the Federal  
15 Disaster Mitigation Act of 2000 as a condition of future grant funding for mitigation projects; and,  
16

17 **WHEREAS**, Dodge County participated jointly in the planning process with other local  
18 units of government within Dodge County to update the *All-Hazards Mitigation Plan*, which was  
19 made available for review and comment pursuant to Public Notice, and a copy of which will reside  
20 permanently in the Dodge County Emergency Management Office; and,  
21

22 **WHEREAS**, the Dodge County Executive Committee recommends that the Dodge County  
23 Board of Supervisors adopt the updated *All-Hazards Mitigation Plan* as the official *All-Hazards*  
24 *Mitigation Plan* (plan update – August 2020) for Dodge County; and,  
25

26 **WHEREAS**, after the updated *All-Hazards Mitigation Plan*, has been adopted by the Dodge  
27 County Board of Supervisors and local units of government, it will be submitted to the Division of  
28 Wisconsin Emergency Management and Federal Emergency Management Agency, and is subject to  
29 modification thereby as part of the review and approval process; and,  
30

31 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors  
32 hereby adopts the updated *All-Hazards Mitigation Plan* as may be modified by the Division of  
33 Wisconsin Emergency Management and Federal Emergency Management Agency, as the official  
34 *All-Hazards Mitigation Plan* for Dodge County; and,  
35

36 **BE IT FURTHER RESOLVED**, that the Dodge County Emergency Management Director  
37 is hereby authorized and directed to submit, on behalf of the participating municipalities, and upon  
38 its adoption by all such municipalities, the adopted, updated *All-Hazards Mitigation Plan* to the  
39 Division of Wisconsin Emergency Management and Federal Emergency Management Agency for  
40 final review and approval; and,  
41

42 **BE IT FINALLY RESOLVED**, that minor changes to be made to the adopted, updated  
43 *All-Hazards Mitigation Plan* upon advice from the Division of Wisconsin Emergency Management  
44 and Federal Emergency Management Agency will not require re-adoption of this Resolution.  
45



All of which is respectfully submitted this 15th day of December, 2020.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Dan Hilbert

\_\_\_\_\_  
Jeffrey Schmitt

\_\_\_\_\_  
Kira Sheahan-Malloy

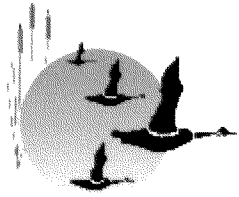
\_\_\_\_\_  
Thomas Schaefer

\_\_\_\_\_  
Joseph Marsik

***FISCAL NOTE:** There is no fiscal effect for the adoption other than de minimis expenditures such as postage.  
Finance Committee review date: December 7, 2020. Chair initials: \_\_\_\_\_.*

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution Adopting Updated All-Hazards Mitigation Plan.



***Dodge County  
Wisconsin***



# **Hazard Mitigation Plan**

Dodge County, Wisconsin

## Introduction and Background

The Dodge County Hazard Mitigation Plan is intended to provide strategies for reducing susceptibility to future damage to public and private infrastructure in the county. The Dodge County Emergency Management applied for and was awarded grants to update the hazard mitigation program is sponsored by the U.S. Department of Homeland Security - Federal Emergency Management Agency (FEMA) and is administered by the Wisconsin Department of Military Affairs - Wisconsin Emergency Management (WEM). The procedures utilized in preparing this plan are based on guidance provided by FEMA and WEM and should therefore be considered consistent with the requirements and procedures in the Disaster Mitigation Act of 2000.

Section 409 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (P.L. 93-228, as amended) is the impetus for involvement of state and local governments in evaluating and mitigating natural hazards as a condition of receiving federal disaster assistance. Federal Emergency Management Agency (FEMA) rules for implementing Section 409 are in 44 CFR Part 206 Subpart M.

Section 409 states that the county is obligated to try to reduce damage susceptibility to any hazard that has received relief funding in the past. Developing a hazard mitigation plan provides an opportunity for communities to meet this requirement by developing strategies for reduction of potential losses from future natural disasters. Hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people and property from hazards and their effects. Completion of this plan should put Dodge County in an advantageous position when competing for pre- and post-disaster mitigation project dollars because projects have been pre-identified. The cooperation of government, private and volunteer agencies is essential in mitigation efforts and over the long term it is hoped that implementation of this plan will save taxpayer dollars because less money is needed for post-disaster recovery activities. Furthermore, mitigation planning measures incorporated in economic or community development goals support more comprehensive and effective government. This plan evaluates the risks that all natural hazards pose to the citizens and property of Dodge County by presenting:

- A profile and analysis of past hazardous events

- An assessment of vulnerability of community assets
- Potential hazard mitigation strategies
- Methods for building community support and ensuring plan adoption

### Plan Overview

The Dodge County Hazard Mitigation Plan provides background information on Dodge County and identifies those hazards that have occurred or could occur in the county. It includes a description of each hazard, its frequency of occurrence, appropriate actions in case of emergency and possible steps to mitigate the hazard. These hazards are the basis for the development of all county emergency plans.

A well-prepared plan allows emergency management to act swiftly and efficiently in the event of a hazard, reducing the damage and the cost incurred from displacing residents and businesses. Hazard mitigation activities will be emphasized in the plan as a major component of overall emergency management. The plan is intended to provide strategies for reducing future damages to public and private infrastructure in the county, including flood damage.

### Previous Planning Efforts and Legal Basis

The Dodge County Office of Emergency Management has incorporated a hazard vulnerability analysis (HVA) that identifies all likely natural hazards that might or have occurred within the county into this plan; it is based on the State of Wisconsin's HVA.

There have also been plans and ordinances completed by individual Dodge County departments or municipalities, which were used as reference materials for this plan, including:

**Dodge County** <sup>1</sup>

Chapter 13	Environment
Chapter 29	Land Resources and Parks Department
Chapter 30	Construction and Effect of Ordinances
Appendix A	Land Use Code

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<sup>1</sup> [https://library.municode.com/wi/dodge\\_county/codes/code\\_of\\_ordinances?nodeId=14332](https://library.municode.com/wi/dodge_county/codes/code_of_ordinances?nodeId=14332)

Appendix C	Shoreland Protection Ordinance
Appendix D	Floodplain Zoning Ordinance

**City of Beaver Dam** <sup>2</sup>

Chapter 14	Buildings and Building Regulations
Chapter 57	Construction Site Erosion
Chapter 58	Subdivisions
Chapter 59	Floodplains
Chapter 60	Shoreland Zoning
Chapter 67	Stormwater Management Utility
Chapter 68	Post-Construction Stormwater Management
Chapter 70	Zoning

**City of Columbus** <sup>3 4</sup>

Comprehensive Plan for 2010-2030	
Chapter 18	Buildings and Building Regulations
Chapter 46	Floodplain Regulations
Chapter 90	Subdivisions
Chapter 114	Zoning

**City of Fox Lake** <sup>5</sup>

Chapter 1	Zoning Code Index
Ch 1, Article K1	Mobile Homes
Chapter 2	Floodplain and Shoreland/Wetland Zoning

**City of Hartford** <sup>6</sup>

Chapter 12	Land Subdivisions
Chapter 14	Historic Preservation
Chapter 15	Unified Construction Code
Chapter 16	Floodplain Zoning
Chapter 20	Erosion Control and Stormwater Management
Chapter 29	Property Maintenance Code
Chapter 31	Licenses and Permits

**City of Juneau** <sup>7</sup>

Title 14	Floodplain
Title 15	Buildings and Construction
Title 16	Subdivisions

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<sup>2</sup> [https://library.municode.com/wi/beaver\\_dam/codes/code\\_of\\_ordinances](https://library.municode.com/wi/beaver_dam/codes/code_of_ordinances)

<sup>3</sup> <https://wi-columbus.civicplus.com/2215/Ordinances-Resolutions>

<sup>4</sup> [https://library.municode.com/wi/columbus/codes/code\\_of\\_ordinances](https://library.municode.com/wi/columbus/codes/code_of_ordinances)

<sup>5</sup> <http://www.cityoffoxlake.org/2174/Zoning-Ordinances>

<sup>6</sup> <http://ci.hartford.wi.us/179/Municipal-Code>

<sup>7</sup> [https://library.municode.com/wi/juneau/codes/code\\_of\\_ordinances](https://library.municode.com/wi/juneau/codes/code_of_ordinances)

Title 17                      Zoning

**City of Mayville** <sup>8</sup>

Chapter 215                  Erosion Control  
Chapter 271                  Licenses and Permits  
Chapter 290                  Mobile Homes and Mobile Home Parks  
Chapter 405                  Comprehensive Plan  
Chapter 410                  Floodplain Zoning  
Chapter 420                  Shoreland-Wetland Zoning  
Chapter 425                  Subdivision of Land  
Chapter 430                  Zoning

**City of Watertown** <sup>9</sup>

Chapter 253                  Building Construction  
Chapter 288                  Erosion and Sediment Control  
Chapter 325                  Historic Preservation  
Chapter 377                  Mining, Nonmetallic  
Chapter 453                  Stormwater Management  
Chapter 525                  Comprehensive Plan  
Chapter 532                  Floodplain and Shoreland-Wetland Zoning  
Chapter 545                  Subdivision of Land  
Chapter 550                  Zoning

**City of Waupun** <sup>10</sup>

Chapter 11                    Licenses and Permits  
Chapter 13                    Building Code  
Chapter 16                    Zoning Code  
Chapter 17                    Subdivision Ordinance  
Chapter 19                    Floodplain Zoning Ordinance  
Chapter 20                    Shoreland-Wetland Zoning Ordinance  
Chapter 21                    Historic Preservation  
Chapter 22                    Stormwater Management Ordinance  
Chapter 23                    Construction Site Erosion Control Ordinance

**Town of Ashippun** <sup>11</sup>

Chapter 12                    Licenses and Permits  
Chapter 14                    Building Code  
Chapter 16                    Land Division Ordinance

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<sup>8</sup> <https://www.ecode360.com/MA2670>

<sup>9</sup> <https://www.ecode360.com/WA3515>

<sup>10</sup> [https://library.municode.com/wi/waupun/codes/code\\_of\\_ordinances](https://library.municode.com/wi/waupun/codes/code_of_ordinances)

<sup>11</sup> <https://www.townofashippun.org/ordinances/>

**Town of Beaver Dam** <sup>12</sup>

Chapter 10 Buildings and Building & Property Maintenance  
Chapter 54 Subdivisions  
Chapters 62-63 Zoning  
2030 Land Use (Comprehensive Plan)

**Town of Burnett** <sup>13 14</sup>

2030 Comprehensive Plan  
Ordinance 13 Amending Zoning Ordinance  
Ordinance 23 Mineral Extraction  
Ordinance 31 Amending Zoning Ordinance  
Ordinance 34 Amending Zoning for Comprehensive Plan/  
Farmland Preservation

**Town of Calamus** <sup>15</sup>

6-2001 Mobile Home Ordinance

**Town of Clyman** <sup>16</sup>

Section 3.5 Residential Building Restrictions  
Section 4 Zoning Districts

**Town of Elba** <sup>17</sup>

Floodplain Map  
Zoning Map

**Town of Fox Lake** <sup>18</sup>

Chapter 8 License/Registration/Permit  
Chapter 14 Environmental Protections

**Town of Herman** <sup>19</sup>

Chapter 170 Building Construction  
Chapter 188 Comprehensive Plan  
Chapter 251 Land Division and Development  
Chapter 257 Licenses and Permits  
Chapter 384 Zoning

**Town of Hubbard** <sup>20</sup>

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<sup>12</sup> <https://www.townofbeaverdam.org/ordinances.aspx>

<sup>13</sup> <https://www.townofburnett.com/comprehensive-plan/>

<sup>14</sup> <https://www.townofburnett.com/ordinances/>

<sup>15</sup> <http://www.townofcalamus.com/ordinances>

<sup>16</sup> <https://townofclyman.org/ordinances-resolutions/>

<sup>17</sup> <https://townofelba.com/ordinances/>

<sup>18</sup> <http://townoffoxlake.org/code-of-ordinances>

<sup>19</sup> <https://www.ecode360.com/HE3157>

<sup>20</sup> <https://www.townofhubbard.com/ordinances/>

## Introduction and Background

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2010-07-01	Proposed Town Zoning
2015-02-25	Land Division Ordinance Revision
2015-01-26	Zoning Ordinance Revision

### **Town of Lowell** <sup>21</sup>

Title 13	Zoning
Title 14	Subdivision and Platting
Title 15	Building Code
2016-1	Zoning Code Amendment
2016-2	Zoning Code Amendment

### **Town of Rubicon** <sup>22</sup>

1-8-18	Code of Ordinances (Revised)
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### **Town of Theresa** <sup>23</sup>

8-21-2012	Zoning Ordinance
Chapter 1	Building
Chapter 15	Cemetery Ordinance

### **Village of Brownsville** <sup>24</sup>

Chapter 15	Building and Construction
Chapter 16	Mobile Homes and Parks
Chapter 18	Zoning Code
Chapter 25	Construction and Effect

### **Village of Clyman** <sup>25</sup>

Chapter 144	Building Construction
Chapter 169	Comprehensive Plan
Chapter 175	Construction Site Erosion Control
Chapter 226	Historic Preservation
Chapter 377	Subdivision of Land
Chapter 440	Zoning

### **Village of Hustisford** <sup>26</sup>

Chapter 140	Building Construction
Chapter 209	Licenses and Permits
Chapter 281	Subdivision of Land
Chapter 325	Zoning

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<sup>21</sup> <https://townoflowell.com/ordinances/>

<sup>22</sup> <https://townofrubicon.com/ordinances/>

<sup>23</sup> <https://townoftheresa.com/ordinances/>

<sup>24</sup> <http://www.villageofbrownsvilletoday.com/ordinances>

<sup>25</sup> <https://www.ecode360.com/CL3112>

<sup>26</sup> [https://www.hustisford.com/index.asp?SEC=E05571DE-B975-493F-950A-DCE5D5C26CE7&Type=B\\_BASIC](https://www.hustisford.com/index.asp?SEC=E05571DE-B975-493F-950A-DCE5D5C26CE7&Type=B_BASIC)



Floodplain Ordinance approved May 29, 2014

**Village of Iron Ridge** <sup>27</sup>

Chapter 7	Licensing and Regulation
Chapter 10	Land Use Regulations
Chapter 12	Floodplain

**Village of Kekoskee** <sup>28</sup>

2005 Comprehensive Plan

**Village of Lomira** <sup>29</sup>

Chapter 17	Subdivision
Chapter 18	Zoning

**Village of Neosho** <sup>30</sup>

Title 13	Zoning Code
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**Village of Randolph** <sup>31</sup>

Chapter 163	Comprehensive Plan
Chapter 169	Construction Site Erosion Control
Chapter 233	Licenses and Permits
Chapter 320	Subdivision of Land
Chapter 375	Zoning

**Village of Theresa** <sup>32</sup>

Chapter 132	Building Construction
Chapter 138	Comprehensive Plan
Chapter 155	Erosion Control and Stormwater Management
Chapter 180	Floodplain Zoning
Chapter 215	Licenses and Permits
Chapter 224	Mining, Nonmetallic
Chapter 308	Subdivision of Land
Chapter 350	Zoning

The City of Horicon; Villages of Lowell and Resseville; and Towns of Chester, Emmet, Hustisford, Lebanon, LeRoy, Lomira, Oak Grove, Portland, Shields, Trenton and Westford have no online ordinances.

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<sup>27</sup> <https://www.ironridge-wi.net/ordinances/>

<sup>28</sup> <http://kekoskee.com/comprehensive-plan>

<sup>29</sup> <https://villageoflomira.wixsite.com/website/ordinances>

<sup>30</sup> <https://www.villageofneosho.org/ordinances-and-resolutions/>

<sup>31</sup> <https://www.ecode360.com/RA3101>

<sup>32</sup> <https://www.ecode360.com/TH2108>

A local HVA serves as the starting point for the hazard mitigation plan. Other data on historical events is gathered from the National Weather Service's storm report database<sup>33</sup>, recent news reports, local resources (e.g., website; local community ordinances; local plans such as the comprehensive plan, stormwater management plans), the FEMA Region V mitigation survey and from the memories of the local planning team members. Team members are presented with this data and asked to rate their concern (likelihood of future occurrences and amount of disruption/damage should it occur) on a five-point scale (very high, high, medium, low, very low). From that, team members, members of the community, survey respondents and other planning participants are asked to determine hazard mitigation strategies that might benefit their communities. Local existing plans are referenced again at this time, with the members and authors of these plans (e.g., comprehensive, stormwater management) serving as core members of the workgroup committee. The selected mitigation strategies are recorded and detail in each chapter as well as in the table in Appendix E.

Mitigation strategies are reviewed over the five years of the plan's life by the leadership staff from the applicable departments (e.g., Emergency Management, Sheriff's Office/Communications, Highway, Land Resources and Parks, Land Information, Zoning) with the elected leaders from the jurisdictions to triage projects and determine what can and should be done within the planning period. These options are usually discussed in open meetings prior to implementation, as required by Wisconsin state law. The determining factor for most projects is obviously budget availability. The units of government have several options for funding implementation including grants, special taxing authority (for the project and/or any matching funds), general purpose revenue from existing budgets and regulatory authority, which can be used to require that an individual or business complete the project using their funds. The units of government use or improve, if necessary, the mechanisms described above to ensure the implementation of hazard mitigation ideas.

## Plan Preparation, Adoption and Maintenance

The Dodge County Emergency Management Department contracted with Emergency Planning, Training and Exercise Consulting

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<sup>33</sup> <https://www.ncdc.noaa.gov/stormevents/>

(EPTEC, Inc.) to draft this plan. A Hazard Mitigation Committee was organized to oversee the completion of this plan. The committee members include:

- Joe Adamson, Horicon Emergency Management
- Carleen Benninger, Town of Portland
- Kraig Biefeld, City of Watertown Fire Department and Emergency Management
- Brent Boyd, Town of Lebanon Public Works
- Bill Bremer, Town of Ashippun
- Bob Bruha, Scott Construction
- Brent Carlson, Town of Emmet
- Deb Carlson, Town of Emmet
- BJ DeMaa, City of Waupun Fire Department and Emergency Management
- Tim Dornfield, Village of Clyman Public Works
- Brian Drum, Town of Beaver Dam
- Jeff Duchac, Town of Chester
- Tim Fletcher, Town of Burnett
- Greg Fredrick, Town of Lebanon
- Lohny Fredrick, Town of Lebanon
- Loris Geschle, Town of Williamstown
- Norman Greeb, Town of Ashippun
- Dan Guenterber, Town of Hubbard
- Dan Hilgendorf, Village of Kekoskee
- Don Hilgendorf, Town of Williamstown
- Lloyd Hilgendorf, Town of Theresa
- Ron Hull, Town of Chester
- Nathan Kenpke, City of Mayville Planning
- Jim Ketchem, City of Mayville Police Department
- Jeremy Klug, City of Beaver Dam Utilities
- Diane Koch, Town of Theresa
- Russell Kottke, Town of Trenton
- Connie Kreitzman, Village of Clyman
- Jon Kuzniewicz, Town of Beaver Dam
- Adam Lechner, Village of Brownsville Public Works
- Michelle Liesener, Town of Ashippun
- Jacob Maas, City of Watertown Zoning
- Dave Margelofsky, Town of Hustisford
- Peter McFarland, Town of Shields
- Joe Meagher, County Emergency Management
- Chris Mireski, Village of Lomira Police Department
- Dan Mulhern, City of Beaver Dam Public Works
- Bill Nass, Town of Emmet
- Amy Nehls, County Emergency Management

## Introduction and Background

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- Jeff Neu, Town of Rubicon
- Doug Ninmann, Town of Burnett
- David Noe, City of Horicon Emergency Management
- Todd Ringle, Town of Lomira
- Tom Schaefer, Town of Rubicon
- Jon Schomik, Town of Lebanon
- Rebecca Schulz, Town of Hubbard
- Linda Schraufnagel, Town of LeRoy
- Dave Stange, Town of Calamus
- Nancy Thompson, Town of Portland
- Pete Thompson, Dodge County Highway Department
- Richard Walter, Town of Emmet
- Howard Zubble, Town of Hustisford
- Lenora Borchardt, EPTEC, Inc. (Contractor)

An informational brochure was created and copies were distributed throughout the community at local community gathering points such as municipal halls, libraries, etc. Meetings were held with chief elected officials from the municipalities to explain and gather input regarding the program (e.g., previous occurrences, mitigation strategies.) The FEMA Region V survey was sent to every Dodge County city, village and town clerk for distribution to the elected officials for discussion, review and completion. Key county departments (e.g., planning, zoning, highway, Sheriff's) also received the survey with a request for completion; the completed county and municipal surveys were compiled and the results, along with the cover letter, are in Appendix G.

The committee met several times, first to evaluate and incorporate input from local officials and then to review and provide input on the progress of the plan. A public notice was placed in the newspaper to invite members of the public, local officials, academia and business and industry leaders to review the plan. A working draft of the plan was distributed to the County Emergency Management Directors from Columbia, Dane, Fond du Lac, Green Lake, Jefferson, Washington and Waukesha Counties. No comments or edits were received. Unfortunately, although multiple attempts and invitations were made to members of the public, no public comments were received. ~~OR:~~ Comments received were reviewed and incorporated into the plan as appropriate. A copy of the mitigation brochure and a list of meeting dates and informational sessions to gather public and official input can be viewed in Appendix G.

The Dodge County Hazard Mitigation Plan Workgroup reviewed the previous plan and past events records (generally gathered from the

National Weather Service) and a consensus was reached on the anticipated probability of future events. This probability was designated as “very high,” “high,” “medium,” “low” or “very low” by the workgroup based on their evaluation and experience with the data.

The hazard mitigation strategies from the previous version of this plan were reviewed and progress is reported in Appendix D. The workgroup also, after reviewing the updated draft plan, selected the potential new mitigation projects, which are listed in Appendix E (Summary of Mitigation Strategies) and discussed in more detail in each chapter’s Hazard Mitigation Strategies section. The workgroup participants were given the *Mitigation Ideas: Possible Mitigation Measures by Hazard Type* (Mitigation Ideas, FEMA-R5, 9/02) booklet as an aid to generating ideas. All of the ideas generated during the workgroup meetings were incorporated into the plan and can be found in the Hazard Mitigation Strategies section of each chapter and are summarized in Appendix E. Based on the information collected, each of these projects was assigned a “very high,” “high,” “medium,” “low” or “very low” priority based on the workgroup’s internal consensus assessment during a discussion of the balances of risk, reward, cost effectiveness (cost benefit) and likelihood of local will and funding (local or grant) to complete the strategy.

The municipal leaders were briefed regarding the need to formally adopt this plan as a prerequisite for future mitigation funding eligibility. A draft was sent to Wisconsin Emergency Management (WEM) for review and tentative approval. Based on WEM’s comments, a final draft plan was completed and was forwarded to FEMA for determination of approvability. Once deemed approvable by FEMA, a general meeting was held to review the plan with members of the public, local officials, academia and business and industry leaders. Information and adoption paperwork was provided to the municipal leaders advising them of the need to formally adopt this plan as a prerequisite for future mitigation funding eligibility.

The resolution was passed by the Dodge County Board, the Cities of Beaver Dam, Columbus, Fox Lake, Hartford, Horicon, Juneau, Mayville, Watertown, and Waupun; the Villages of Brownsville, Clyman, Iron Ridge, Lomira, Lowell, Neosho, Randolph, Reeseville, and Theresa; and the Towns of Ashippun, Beaver Dam, Burnett, Calamus, Chester, Clyman, Elba, Emmet, Fox Lake, Herman, Hubbard, Hustisford, Lebanon, Leroy, Lomira, Lowell, Oak Grove, Portland, Rubicon, Shields, Theresa, Trenton and Westford. The XX

did not adopt the plan. It should be noted that the City of Columbus and Village of Randolph are shared with Columbia County, the City of Hartford is predominantly in Washington County and the City of Waupun straddles the Dodge/Fond du Lac County line. Of these communities, the XX did not fully participate in the Dodge County planning process but did adopt the plan. Scanned copies of the adoption resolutions can be found in Appendix C. The final plan has been submitted to WEM for review and certification and notice of acceptance has been received of FEMA plan approval as of XXX.

The Disaster Mitigation Act of 2000 requires the monitoring, evaluation and updating of the hazard mitigation plan every five years. This hazard mitigation plan is designed to be a “living” document and therefore will be reviewed and updated within five years from its approval date. The Dodge County Hazard Mitigation Plan Workgroup will provide leadership and guidance throughout the plan’s life cycle (i.e., monitoring, evaluating and updating.) Updates will allow municipal leaders and the public to provide input into the process. The public will be notified of this opportunity via legal public notices.

The process for integrating hazard mitigation actions into other planning mechanisms will be led by the County Emergency Management Director. As she receives information between the five-year update periods (e.g., comprehensive or capital improvement plans) that might be included, it will be added to Appendix H: Inter-Revision Updates. Dodge County Emergency Management maintains responsibility and is the point of contact for all issues (e.g., monitoring, updating and evaluating the effectiveness) regarding this plan. Municipalities can contact the County Emergency Management Director to add updated local information to Appendix H at any time. Furthermore, the county Emergency Management Director may solicit updates from the plan’s stakeholders (county offices, municipalities, the public, etc.). The solicitation would seek to determine if there are new elements for the mitigation plan as well as any plans (new or updates) in which the mitigation plan can and/or will be used as a source plan. Note that after a disaster, the Emergency Management committee may also meet to discuss mitigation strategies that might be applicable. These same stakeholders will be invited to fully participate in the five-year plan update, which will be detailed in the updated plan documents and will fully conform to FEMA’s requirements.

During the plan’s lifecycle, the county and incorporated municipalities will consider the strategies listed in Appendix E as they

annually prioritize “regular” maintenance projects, as they set their annual budgets, after a disaster period and as grants become available that might help off-set the costs of some of the strategies listed within the plan. The latter will be instigated by notice of these opportunities by the County Emergency Management Director. These projects will be reported in the annual letter to the County Emergency Management Director. The Director will keep and compile the inter-revision data for inclusion in the five-year update, which will be coordinated through County Emergency Management beginning at least 18 months prior to expiration and at which time they will report on their progress towards meeting the hazard mitigation goals. The update will bring together many of the same workgroup members as well as any new stakeholders (e.g., elected officials, businesses, academia, members of the public) who respond to the invitation to participate and have an interest in mitigation planning.

The plan participants also recognize this document as an important planning tool within the community and will use this plan as a reference as they complete and update community ordinances and other planning such as zoning, shoreland, floodplain, wetland, park and recreation, sustainability, and farmland preservation. They will also refer to it as they are involved in the planning and other preparedness activities of the municipalities. Dodge County Emergency Management and the Land Resources and Parks Department referenced and used this plan as they created the “Dodge County Year 2030 Comprehensive Plan Recommendations Report” and will continue to use this plan as they update community ordinances such as zoning, shoreland, floodplain, wetland, etc. and in other stand-alone plans such as those for park and recreation, sustainability and farmland preservation and will refer to it as they are involved in the planning and other preparedness activities of their municipalities. The City of Watertown uses this plan as a companion to its Comprehensive Plan.

Many of these plans are on a regular updating cycle and as emergency management is notified that they are up for renewal, they will provide any relevant planning materials (from the hazard mitigation plan and any additional information received since the plan’s approval). Municipalities with planning departments are also encouraged to refer to the mitigation plan in their zoning updates, flood and shoreland planning and in their comprehensive plans. After this plan has passed its reviews from Wisconsin Emergency Management (WEM) and the Federal Emergency Management Agency (FEMA) and is approved, the County Planning Department

1 RESOLUTION NO. \_\_\_\_\_

2  
3 **Authorizing a Community Development Block Grant Application**  
4 **(Public Facilities Improvements)**

5  
6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, Federal funding is available under the Wisconsin Community Development Block Grant  
9 (“CDBG”) program, administered by the State of Wisconsin, Department of Administration, for the purpose of  
10 certain eligible public facilities improvement projects; and,  
11

12 **WHEREAS**, after public meeting and due consideration, the Dodge County Executive Committee has  
13 recommended that an application be submitted to the State of Wisconsin for the following projects:  
14

- 15 • Public Facilities Improvements

16  
17 **WHEREAS**, the Executive Committee recommends that the Dodge County Board of Supervisors approve  
18 the preparation and filing of an application for Dodge County to receive funds from the CDBG program; and,  
19

20 **WHEREAS**, the Dodge County Executive Committee has reviewed the need for the proposed projects and  
21 the benefits to be gained therefrom, and recommends that the Dodge County Board of Supervisors authorize the  
22 filing of an application for CDBG funds for the projects;  
23

24 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors approve and  
25 authorize the preparation and filing of an application for the above-named eligible projects; and,  
26

27 **BE IT FURTHER RESOLVED**, that authority is hereby granted to take the necessary steps to prepare  
28 and file the appropriate application for CDBG funds under this program in accordance with this resolution; and,  
29

30 **BE IT FINALLY RESOLVED**, that the Dodge County Board Chairman and the Dodge County Clerk are  
31 hereby authorized to sign all necessary documents on behalf of Dodge County to apply for and utilize CDBG funds.  
32

33 All of which is respectfully submitted this 15th day of December, 2020.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Dan Hilbert

\_\_\_\_\_  
Jeffrey Schmitt

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Thomas Schaefer

\_\_\_\_\_  
Joseph Marsik

*FISCAL NOTE: The only fiscal effect will be staff time along with potential minimal postage costs. Finance Committee review date: December 7, 2020. Chair initials: \_\_\_\_\_.*

**Vote Required:** Majority of members present.

**Resolution Summary:** Resolution authorizing a Community Development Block Grant application for public facilities improvements.



1 RESOLUTION NO. \_\_\_\_\_

2  
3 **Adopting a Citizen Participation Plan**

4  
5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

6  
7 **WHEREAS**, Dodge County has applied for a Community Development Block Grant; and,

8  
9 **WHEREAS**, the State of Wisconsin Department of Administration and the U.S. Department  
10 of Housing and Urban Development require recipients of Community Development Block Grant  
11 funds to have in place a Citizen Participation Plan; and,

12  
13 **WHEREAS**, the Citizen Participation Plan shall encourage citizen participation (especially  
14 by persons of low to moderate income), provide citizens reasonable and timely access to local  
15 meetings and information, provide for technical assistance, provide for public hearings, provide for  
16 a complaint procedure and accommodate non-English speaking residents; and,

17  
18 **WHEREAS**, Dodge County has prepared and publicly reviewed a Citizen Participation  
19 Plan, a copy of which is attached hereto and incorporated herein as Exhibit "A";

20  
21 **NOW, THEREFORE, BE IT RESOLVED**, the County Board of Supervisors of Dodge  
22 County officially adopts the Citizen Participation Plan, attached hereto, and designates the  
23 Executive Committee to serve as the Citizen Participation Plan Committee.  
24

All of which is respectfully submitted this 15th day of December, 2020.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Dan Hilbert

\_\_\_\_\_  
Jeffrey Schmitt

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Thomas Schaefer

\_\_\_\_\_  
Joseph Marsik

***FISCAL NOTE:** There is no fiscal effect unless the committee calls special meetings for this topic which would result in per diems being paid. Finance Committee review date: December 7, 2020. Chair initials: \_\_\_\_.*

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution adopting a Citizen Participation Plan.

# Dodge County

## Citizen Participation Plan for the Community Development Block Grant (CDBG) Program (November, 2020)

### **PURPOSE**

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of Dodge County, the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal laws and regulations. To accomplish this, the following plan will be followed:

### **PROGRAM OVERSIGHT**

1. Dodge County shall create a Citizen Participation Plan Committee, members of which shall be appointed by the Chief Elected Official. The Dodge County Executive Committee shall serve as the Citizen Participation Plan Committee. This Committee shall be responsible for implementation of the Citizen Participation Plan, as well as offering guidance in preparation of the grant application.

The Dodge County Executive Committee with assistance from Land Resources and Parks Department staff shall oversee the preparation of the Community Development Block Grant (CDBG) grant application(s).

2. To insure responsiveness to the needs of its citizens, Dodge County shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to- moderate income (LMI).

### **CITIZEN PARTICIPATION**

1. Dodge County shall establish a committee composed of persons representative of the Dodge County demographics. This committee must include at least one LMI person.

The committee members should also include representatives from the local government, real estate, banking and labor communities whenever possible. This

committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the Dodge County.

### **NOTICE OF HEARINGS**

1. Official notice of hearings will be by public notice in the *Beaver Dam Daily Citizen* or a Dodge County newspaper with general circulation in Dodge County at least two full weeks prior to the hearing. In addition, the public notice shall be posted at the Dodge County Administration Building, 127 East Oak Street, Juneau, Wisconsin. These notices will include time, place and date of meetings, as well as a brief agenda.
2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include where, and during what time, information and records relating to the proposed and actual use of funds may be found.

### **REQUIRED PUBLIC HEARINGS**

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

1. The first hearing will receive citizens' views and provide an explanation of:
  - a. Community development needs, objectives, and strategies.
  - b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, and eligible activities.
2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.
3. The first public hearing shall be held during the development of the application for funds. The second public hearing shall be held during the implementation of the program. Dodge County will attempt to have at least one of the public hearings in the service area (if applicable).

## **PROGRAM INFORMATION, FILES, and ASSISTANCE**

1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by County staff in the Land Resources and Parks Department. A County staff member will meet with citizens on request.
2. Dodge County will maintain, in the County Administration Building, a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.
4. Citizens may petition or request in writing assistance or changes.

Dodge County staff will respond to all such requests within 15 days after the Executive Committee has met to discuss the request.

## **COMPLAINTS**

Dodge County will handle citizen complaints about the program in a timely manner. By federal regulation, the County will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be reported in a complaint log. The first contact for complaints should be made to the County Clerk at (920) 386-3605.

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant  
Wisconsin Department of Administration  
Division of Energy, Housing and Community Resources, 9<sup>th</sup> Floor  
P.O. Box 7970  
Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

- 1) The Program area being referenced: HOME, Community Development Block Grants for Housing (CDBG – Housing), Community Development Block Grants for Community Development (CDBG – Community Development), Community Development Block Grant Close Program (CDBG-CL), Emergency Solutions Grants (ESG), etc.;
- 2) The event resulting in the complaint;
- 3) The dates, details, and reason for the complaint; along with
- 4) The complainant's name, address, and telephone number.

### **NON-ENGLISH SPEAKING PERSONS**

Dodge County will regularly survey the municipality to identify non-English speaking persons and will make all special efforts to assure them equal opportunity in the citizen's participation process.

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RESOLUTION NO. \_\_\_\_\_

**Prohibiting the Use of Excessive Force and the Barring of Entrances/Exits for Nonviolent Civil Rights Demonstrations**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, 42 U.S.C. § 5304 prohibits the State of Wisconsin from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations and a policy of enforcing applicable State and local law against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstration within its jurisdiction; and,

**WHEREAS**, Wisconsin Statute Sec. 66.0511(2) states, "Use of force policy. Each person in charge of a law enforcement agency shall prepare in writing and make available for public scrutiny a policy or standard regulating the use of force by law enforcement officers in the performance of their duties."; and,

**WHEREAS**, the Dodge County Sheriff's Office has adopted Policy #300 – Use of Force, in its Policies and Procedures; and,

**WHEREAS**, it is in the interest of Dodge County to pursue Community Development Block Grant funds and to adopt policies that complies with 42 U.S.C. § 5304;

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board Supervisors that it is the policy of Dodge County and its Sheriff's Office to prohibit the use of excessive force by its deputies against any individuals engaged in nonviolent civil rights demonstrations; and,

**BE IT FURTHER RESOLVED**, that by operation of State law, all law enforcement agencies with Dodge County should have use of force policies available for public scrutiny; and,

**BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors that it is policy of Dodge County to follow applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

All of which is respectfully submitted this 15th day of December, 2020.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Dan Hilbert

\_\_\_\_\_  
Jeffrey Schmitt

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Thomas Schaefer

\_\_\_\_\_  
Joseph Marsik

***FISCAL NOTE:***

***Finance Committee review date: December 7, 2020. Chair initials: \_\_\_\_\_.***

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution prohibiting the use of excessive force and the barring of entrances/exits for nonviolent civil rights demonstrations.

2  
3 **Resolution Authorizing a Residential Anti-Displacement and Relocation Plan for Community**  
4 **Development Block Grant Programs**  
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, Dodge County has applied for a Community Development Block Grant (“CDBG”) to  
9 fund certain CDBG-eligible projects within Dodge County; and,  
10

11 **WHEREAS**, the State Department of Administration and the U.S. Department of Housing and  
12 Urban Development require recipients of CDBG funds to make certain commitments; and,  
13

14 **WHEREAS**, Dodge County has developed and will implement a residential anti-displacement and  
15 relocation plan in the event that any use of CDBG funds will result in the demolition of residential housing  
16 displacing residents;  
17

18 **WHEREAS**, the plan will minimize the direct and indirect displacement of persons from their  
19 homes by:  
20

- 21 1. Where feasible, giving priority to rehabilitation of housing as opposed to demolition, to avoid  
22 displacement; and,  
23
- 24 2. If feasible, demolish or convert only dwellings that are not occupied or vacant occupiable  
25 dwelling units, especially those units which are lower-income dwelling units as defined by  
26 federal regulations;  
27

28 **NOW, THEREFORE, BE IT RESOLVED,**  
29

- 30 1. Dodge County will provide relocation assistance, as described in Section 570.496a (b)(2), and in  
31 the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as  
32 amended;  
33
- 34 2. Dodge County will replace all occupied and vacant occupiable low- and moderate-income  
35 dwelling units demolished or converted to a use other than as low- and moderate-income housing  
36 as a direct result of activities assisted with funds provided under the Housing and Community  
37 Development Act of 1974, as amended, and described in 24 CFR 570.496a (b)(1), and in Section  
38 104 (d) of the Housing and Community Development Act of 1974, as amended. All replacement  
39 housing will be provided within three years of the commencement of the demolition or  
40 rehabilitation relating to conversion;  
41
- 42 3. Before obligating or expending funds that will directly result in such demolition or conversion,  
43 Dodge County will make public and submit, in writing, to the Department of Administration, the  
44 following information:  
45
  - 46 A. A description of the proposed assisted activity or project;
  - 47
  - 48 B. The address, number of bedrooms, and location on a map of lower-income dwelling  
49 units that will be demolished or converted to a use other than as low- to moderate-  
50 income dwelling units as a direct result of the assisted activity or project;



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- C. A timetable for the commencement and completion of the demolition or conversion;
- D. To the extent known, the address, number of lower-income dwelling units by size, including number of bedrooms, and location on a map of the replacement lower-income housing that has been or will be provided;
- E. The source of funding and time schedule for the provision of replacement dwelling units; and,
- F. The basis for concluding that each replacement dwelling unit will remain a low- to moderate-income dwelling unit for at least ten (10) years from the date of initial occupancy; and,
- G. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units or any proposed replacement of efficiency or single room occupancy units with units of a different size, is appropriate and consistent with the housing needs and amenities identified in the HUD-approved Consolidated Plan and federal regulations; and,

4. Consistent with the goals and objectives of activities assisted under the Act, Dodge County will take appropriate steps to minimize the displacement of persons from the homes.

**BE IT FINALLY RESOLVED**, that the Land Resources and Parks Department staff (920-386-3700) is responsible for tracking the replacement of lower-income dwelling units, ensuring that the units are provided in the required period, ensuring that relocation payments and other relocation assistance are provided to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

All of which is respectfully submitted this 15th day of December, 2020.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Dan Hilbert

\_\_\_\_\_  
Jeffrey Schmitt

\_\_\_\_\_  
Kira Sheahan-Malloy

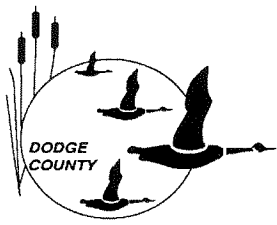
\_\_\_\_\_  
Thomas Schaefer

\_\_\_\_\_  
Joseph Marsik

*FISCAL NOTE: There is no fiscal impact other than time commitments for current staff members. Finance Committee review date: December 7, 2020. Chair initials: \_\_\_\_\_.*

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution authorizing a Residential Anti-Displacement and Relocation Plan for Community Development Block Grant Programs.



# Dodge County

## Land Resources & Parks Department

127 East Oak Street · Juneau, WI 53039-1329  
PHONE: (920) 386-3700 · FAX: (920) 386-3979  
EMAIL: [landresources@co.dodge.wi.us](mailto:landresources@co.dodge.wi.us)

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### MEMORANDUM

**TO: Executive Committee**

**FROM: Nate Olson, Planning and Economic Development Administrator**

**DATE: November 30, 2020**

**RE: Dodge County Broadband Initiative Update**

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Greetings,

The Dodge County Broadband Initiative has been very active in 2020. Despite not being awarded a 2020 PSC Broadband Expansion Grant, there are a variety of implementation activities underway. The initiative has morphed in to two separate projects, they are summarized below.

#### PSC Broadband – CARES Act Funded

On October 8<sup>th</sup> Dodge County was notified that it was awarded up to \$1, 223,042 to fund projects that were not awarded in the 2020 PSC Broadband Expansion Grant cycle. The Public Service Commission (PSC) was allocated funds through the CARES Act to fund planned broadband infrastructure projects in Wisconsin. The terms for this funding option are very strict. Funding is only provided for infrastructure projects that are constructed and operational (meeting 25/3 broadband standards) by December 30, 2020. If projects are operational by the deadline, they are fully funded by the PSC.

Dodge County worked with the service providers to determine projects from the 2020 PSC Broadband application they could complete by the deadline. This took extensive analyzing, as many pieces need to come together (FCC approvals, steel/equipment for towers, excavation, etc...). It was determined 12 projects could be completed, this would include four new towers and eight fixed wireless structures (placed on existing structures). It is anticipated that these new facilities will reach approximately 7,624 residents. With most of the projects being located in the western portion of Dodge County. These areas are in need of high speed internet service; local businesses, town officials, and residents can attest to the deficiencies they are currently facing. Overall project implementation should be completed and functional by December 20<sup>th</sup>.

#### 2021 PSC Broadband Expansion Grant Application

The second part of the Broadband Initiative is the 2021 PSC Broadband Expansion Grant application, which is due on December 1<sup>st</sup>. We are planning to complement the current projects that are underway and build off those infrastructure developments, which are being built off of the existing infrastructure. At this time we are planning nine projects that will reach 2,020 households and 147 businesses. Total funding being requested from the PSC is \$658,610. Similar to the last application round, we are receiving a lot of support. I have received over 40 letters of support. Also, Marshfield Clinic has been very supportive and pledged \$15,000 towards an awarded grant. This is noteworthy as I am working with Marshfield Clinic on various business to business opportunities in the region. Not only is interest growing in future collaboration opportunities, Marshfield Clinic is highlighting Dodge County efforts and trying to replicate our partnership efforts in other parts of Wisconsin.

Overall, Dodge County has put forth a significant effort towards addressing the high speed internet deficiencies in the region. While the issues were known pre-covid, they have been exponentially increased with the pandemic. The efforts summarized above will establish infrastructure that will improve coverage across the 900 square miles of Dodge County, especially in the rural areas and areas in close proximity to urban areas. Improving the broadband infrastructure will assist with the current business and household needs, but will also assist with our goal of addressing the County's demographic trends.

ThriveED

**Amendment to the Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership (now known as “ThriveED”)**

This **Amendment** to the Partnership Agreement is made by and between Dodge County, Wisconsin, (the County), the Jefferson County Economic Development Consortium (the JCEDC), and Glacial Heritage Development Partnership (GHDP, now known as “ThriveED”), and shall modify the Partnership Agreement as follows:

**WHEREAS**, in February of 2017, Dodge County entered into an agreement with the Jefferson County Economic Development Consortium (hereinafter the “JCEDC”) and Glacial Heritage Development Partnership (“GHDP” now known as “ThriveED”), titled *Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership* (hereinafter the “Partnership Agreement”); and,

**WHEREAS**, pursuant to Dodge County Resolution No. 19-08, Dodge County will increase its financial contribution to the JCEDC from the current amount of \$85,000 annually to an amount equal to \$1.50 per capita based on the population of Dodge County commencing by payment of a prorated amount on July 1, 2019 of \$24,961.75, with subsequent annual payments being made on July 1, which payments shall be adjusted based on Dodge County’s population from the previous year per the estimate provided by the Wisconsin Department of Administration-Local Government Demographic Service Center, under the terms and conditions set forth in said Partnership Agreement referenced above; and

**WHEREAS**, the parties to this agreement will consult annually to establish performance objectives for the following year including benchmarks and goals for the Business Development staff dedicated to Dodge County and to review the performance objectives established for the previous year; and

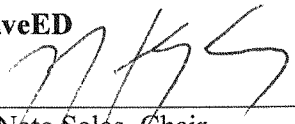
**WHEREAS**, the Partnership Agreement shall further be amended to continue indefinitely with the parties having the right to terminate this agreement in accordance with the Termination provision in the Partnership Agreement; and

**WHEREAS**, as consideration for increasing its contribution, Dodge County will be provided with additional economic development services from ThriveED in the form of a ¾ time on-site Business Development staff and will be permitted one (1) voting member to serve on the JCEDC Board, appointed by the Dodge County Board Chairman, which is in addition to the Dodge County member appointed to the ThriveED Board.

**NOW THEREFORE**, it is hereby agreed by and between the Parties, that the

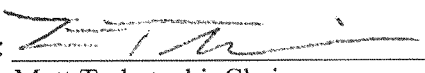
Partnership Agreement is amended as stated above and all provisions of the Partnership Agreement not addressed in this Amendment shall remain in full force and effect.

**ThriveED**

By:   
Nate Salas, Chair  
ThriveED

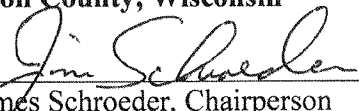
Date: 26 May, 2019

**Jefferson County Economic Development Consortium**

By:   
Matt Trebatoski, Chair  
Jefferson County Economic Development Consortium


Date: May 23, 2019

**Jefferson County, Wisconsin**

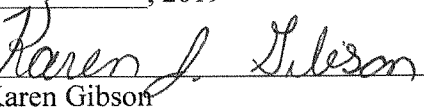
By:   
James Schroeder, Chairperson  
Jefferson County Board of Supervisors

Date: May 20, 2019

**Dodge County, Wisconsin**

By:   
Russell Kottke, Chairman  
Dodge County Board of Supervisors

Date: May 29, 2019

By:   
Karen Gibson  
Dodge County Clerk

Date: May 29, 2019