

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: September 3, 2020

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on September 3, 2020 in the County Board Room of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Richard Fink, Kevin Burnett, Robert Boelk and Cathy Houchin**

**Roll Call and Non-Committee Member County Board Attendance:** None

**Also present:** Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks Administrative Secretary

**Public Comment** None

**Approval of the Minutes from August 6, 2020** a motion was made by Kevin Burnett and seconded by Robert Boelk. Motion carried.

**Removal of Dead Trees Dodge County Justice Facility, Dodge County Courthouse, and Henry Dodge Office Building** there's about 20 trees that need to be taken down, cost being about \$12,000. Consensus of the Committee is to wait until the end of the year, and see where the budget is at.

**Freezer at Dodge County Justice Facility Repairs/Cooler at Henry Dodge Office Building** the insulation from the compressor to the freezer at the Dodge County Justice Facility has deteriorated, new insulation had to be installed to prevent condensation from the pipes. It was shut down for 4 days, and temporary freezer truck was brought in from the Iron Ridge Fire Department. We should have freezer repaired by Wednesday. In exchange for the use of the freezer truck, Iron Ridge would like the cooler from the old kitchen at the Henry Dodge Office Building. A motion was made by Kevin Burnett and seconded by Cathy Houchin to exchange cooler unit at the Henry Dodge Office Building for the use of the Iron Ridge Fire Department truck. Motion carried.

**Review and Award Bids for Dodge county Justice Facility and Sheriff Office Projects** a motion was made by Robert Boelk and seconded by Richard Fink to hire Capelle Brothers & Diedrich, Inc. for the Dodge County Sheriff's Office 911 Center Upgrades in the amount of \$77,800. Motion carried. A motion was made by Robert Boelk and seconded by Kevin Burnett to hire Cardinal Construction Co. for the Dodge County Jail Anteroom Upgrades in the amount of \$323,141. Motion carried. A motion was made by Richard Fink and seconded by Kevin Burnett to hire Johnson Controls in the amount of \$14,750 to do controls for the HVAC on the 911 and the jail projects, also for the Ionization in the Air Handlers for the Dodge County Justice Facilities, Legal Services, Administration Building, and the Henry Dodge Office Building. To direct purchase 1 roof top unit for the Dodge County Legal Services Building (911 Dispatch Center) in the amount of \$33,300, and to direct purchase 1 outdoor Air Handling Unit at the Dodge County Detention Facility in the amount of \$22,500 for a total amount of \$70,550. Motion carried.

**Replacement of Fire Alarm Panel at the Dodge County Justice Facility** a motion was made by Cathy Houchin and seconded by Richard Fink to send to the Finance Department for the replacement of the Fire Alarm Panel. Motion carried.

**Heat Exchanger Henry Dodge Office Building** gasket needs to be replaced, and a controller valve was purchased for \$150.

**Administration Building Parking Lot use** discussion about the Dodge County Administration parking lot during County business hours.

**Auction Items Print Shop Equipment** some of the equipment has been sold.

**Architectural Firm for Projects** to be discussed further at next months meeting.

**Discuss Recommendations of the McGrath Study** consensus of the Committee is to take to Human Resources Committee for combining Maintenance Departments for Dodge County.

The Committee did not convene in closed session. Chairman Dennis Schmidt read a letter to the Committee from the City of Juneau. Consensus of the Committee is to not proceed with further offers at this time.

**Future Agenda Items** Architectural Firm for Projects, Tree Removal, Sprinkler Heads, New Shed

**Determine Next Meeting** Thursday October 8, 2020 at 5:00 p.m.

**Adjournment:** There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:40 p.m.

Respectfully submitted,

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Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: September 22, 2020

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 6:15 p.m. on September 22, 2020 in 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Richard Fink, Kevin Burnett, Robert Boelk (via teleconference) and Cathy Houchin (via teleconference)**

**Roll Call and Non-Committee County Board Attendance** Jeff Berres, County Board;  
Kira Sheahan-Malloy, County Board

**Also Present:** Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Jim Mielke, Dodge County Administrator

**Discuss Security Fencing at the Dodge County Detention Facility** consensus of the Committee is to get bids for the Security Fencing at the Dodge County Detention Facility.

**Adjourn:** There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:50 p.m.

Respectfully Submitted

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Cathy Houchin, Secretary

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