

**DODGE COUNTY LAND RESOURCES AND PARKS COMMITTEE  
MINUTES  
August 3, 2020**

The Dodge County Land Resources and Parks Committee met on August 3, 2020 at 7:00 p.m. on the 1<sup>st</sup> Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Allen Behl, Mary Bobholz, Tom Schaefer and Travis Schultz. Larry Schraufnagel called in, however due to technical difficulties he was unable to participate in the meeting. The staff present at the request of the Chairman were Nate Olson, Jason Roy and Joseph Giebel. Chris Planasch was also present. Bill Ehlenbeck participated by phone. No other County Board members were in attendance.

The Chairman asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Joseph Giebel noted that the meeting was properly noticed in accord with the open meeting law and noted that the required notices for the public hearing listed on the agenda were posted, mailed and published in accord with the statute and code requirements.

**ADMINISTRATIVE BUSINESS**

Register of Deeds - Quarterly Report and Budget Status Report

Chris Planasch provided the Committee with the quarterly report for the Register of Deeds activities. She also provided a comparison of the current number of recordings to the number of recordings from the last few years. The number of recordings and collected recording fees are up from past years. A handout with the Department year to date budget report was also reviewed with the Committee.

Planning and Economic Development Report and Overview

Nate Olson provided the Committee with a description of the services and activities that are provided by the Dodge County Planning and Economic Development Division. He also provided the Committee with an update on the current Community Development activities, including Business Development facilitation, Broadband, CDBG-Close, and tourism.

**The hearing procedures were read into the record.**

**PUBLIC HEARING**

**Jason and Holly Janz, agent for Glenn Bonner** – Request to rezone approximately 2.24-acres of land from the A-1 Prime Agricultural zoning District to the A-2 General Agricultural zoning district to allow for the creation of a non-farm residential lot at this location. The site is located in part of the NW ¼ of the NW ¼, Section 13, T12N, R14E, Town of Trenton, the site address being W7667 Walnut Road.

Motion by Travis Schultz to submit a favorable recommendation to the Dodge County Board of Supervisors on the request to rezone approximately 2.24-acres of land from the A-1 Prime Agricultural zoning District to the A-2 General Agricultural zoning district to allow for the creation of a non-farm residential lot at this location.

Second by Mary Bobholz      Vote 4-0      Motion carried.

**Parks**

Authorize the purchase of touchless faucets and hand dryers.

Jason Roy reviewed the three bids received by the Department for the 19 replacement faucets and 8 hand dryers that are planned for the County Parks bathroom facilities. The bids ranged from \$9835.00 to \$14,550.00. The differences in the bid packages and pricing were discussed. The bid amounts did not include the electrical work that will be required for the hand dryers. The touchless faucets and the hand dryers are being installed to address COVID 19 sanitary issues.

Motion by Allan Behl to authorize up to \$15,000.00 for the purchase of replacement faucets and hand dryers for the Dodge County Parks as proposed.

Second by Travis Schultz      Vote 4-0      Motion carried.

**Administration**

1. The minutes from the July 20, 2020 meeting and the revised minutes from the July 13, 2020 meeting were reviewed by the Committee.

Motion by Mary Bobholz to approve the minutes as written.

Second by Travis Schultz

Vote:      4-0      Motion carried.

2. Department Quarterly Reports

**LIO Quarterly Reports**

Bill Ehlenbeck provided the committee with an update on the activities for the Land Information Division. He also provided an update on the Division budget.

**Authorize Purchase of Drone and Software**

Bill provided an update on the proposed purchase of a drone for use by various departments for land data acquisition. The Highway, Land Conservation, Emergency Management, Physical facilities and Land Resources and Parks Department have expressed interest in utilizing the drone. Funds from the Land Information Program Grant and Non-Metallic Mining Program will be used for the purchase of the drone. The LRP Committee previously authorized applying for a grant for the Drone which has been awarded by the State.

The purchase price for the Phantom 4RTK Drone with batteries and Support (\$6814), the mapping software license (\$4990.00) and the training for multiple staff (\$1800.00 est) will total approximately \$13,604+/- . The staff are working on a use and training policy that will need to be approved before the drone can be used by different Departments.

Motion by Mary Bobholz to authorize the purchase of the drone, software and training as proposed.

Second by Travis Schultz      Vote: 4-0      Motion carried.

Department Operations Status Report

Bill Ehlenbeck provided the Committee with an update on Department staffing and Department budget. Park revenue has been steadily increasing. The weekend use continues to be heavy and typically at max capacity which is resulting in turned away reservation requests and more week night reservations. The Code Division revenues also remain strong and are slightly ahead of last year's revenue at this same time.

3. No Committee Member Reports

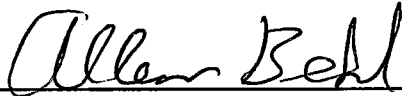
4. No additional Per Diems

Motion by order of the Chairman to adjourn the meeting.

Motion carried.

Meeting adjourned at 8:16 p.m.

Respectfully Submitted,



Allen Behl, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.