

JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HIGHWAY COMMITTEE

JULY 13, 2020, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H & I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The Finance Committee meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 8:00 a.m.

Members present from the Finance Committee: Benter, Caine, Frohling, Schmitt (arrived at 8:04 a.m.), and Sheahan-Malloy.

Member(s) absent from the Finance Committee: None.

Others present: Finance Director David Ehlinger; Deputy County Clerk Christine Kjornes; County Administrator Jim Mielke; Corporation Counsel Kimberly Nass; Human Resources Director Sarah Hinze; Dodge County Treasurer Patti Hilker; Dodge County Clerk Karen Gibson; Information Technology Director Justin Reynolds; Veteran Service Officer Andrew Miller; Human Services and Health Director Becky Bell; Human Services and Health Fiscal Supervisor Anne Conners; Dodge County Highway Commissioner Brian Field; Dodge County Assistant Highway Commissioner Nathan Kempke; Dodge County Sheriff Dale Schmidt; Dodge County Chief Deputy Sheriff Scott Mittelstadt; Clearview Director of Financial Services Nicole Grossman; Assistant Clearview Administrator Lori Kurutz; Ehlers Financial Advisors Senior Municipal Advisor Phil Cosson; McGrath Human Resources Group Consultant Dr. Victoria McGrath (by phone); McGrath Human Resources Group Consultant Malayna Halvorson Maes (by phone); County Board Chairman Russell Kottke; Citizen Member Dan Siegmann; and Watertown Daily Times Reporter Ed Zagorski.

There were no Non-Committee Member County Board Supervisors requesting payment for attending the meeting.

There was no public comment.

Motion by Caine, seconded by Benter to approve the June 8, 2020 minutes, and the June 16, 2020 minutes, as presented. Motion carried.

McGrath Human Resources Group Consultant Dr. Victoria McGrath, and McGrath Human Resources Group Consultant Malayna Halvorson Maes appeared electronically before the Committee to provide an update on the compensation and benefits study. Dr. McGrath reviewed the PowerPoint presentation entitled *Classification and Compensation Study for Dodge County Human Resources & Finance Committees* that was included in the packet materials. Dr. McGrath highlighted the following:

- Objectives of Study – Confirm Dodge County’s pay philosophy; collect and analyze comparable markets; conduct job audit; integrate external and internal data; review and recommend a compensation policy.
- Methodology to Date – Employee surveys are completed; the compensation schedule is in its final completion; benefits results are completed.
- Identified Issues – Issues with the compensation schedule - insufficient distance between pay grades, therefore, additional pay grades have been added; high turnover rate, especially within the first year of employment; government job saturation.
- Employee Survey Results – Step-range system is working; issues with evaluations not being done in a timely manner, employees struggle with the merit/points system, and there are concerns with health benefits and vacation schedule.

JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HIGHWAY COMMITTEE

JULY 13, 2020, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H & I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

- Compensation Philosophy – Recommend implementing the updated compensation plan in the year 2022 because of the uncertain times related to the Coronavirus (COVID-19). Performance evaluations forms should be updated.
- Salary Schedule Recommendation – Recommend maintaining the step-range system; increase the number of pay grades; review position placements with Directors.

McGrath Human Resources Group Consultant Malayna Halvorson Maes highlighted the following:

- Compensation Exchange Program – An option to “purchase” other benefits in lieu of a pay increase, such as Time Off, Professional Development, Student Loan Payment, and Retirement Savings.
- Benefit Summary – Health Insurance is very competitive against comparable organizations.

Dr. McGrath highlighted the following recommendations:

- Maintain health insurance, and Health Savings Account (HSA) contributions.
- Revisit the calculation of part-time employee coverage.
- Align vacation accrual with earlier years of service or implement Paid-Time-Off (PTO).

Dr. McGrath commented that the compensation benefit study report will be presented to the County Board at the August 18, 2020 meeting.

The Committee continued with questions for Dr. McGrath and Ms. Halvorson Maes. County Administrator Jim Mielke commented that it is tentatively planned to have the compensation and benefits report be mailed to the County Board Supervisors on August 4, 2020 to provide an adequate amount of time for review.

At 8:37 a.m., the joint meeting of the Finance and Highway Committees began.

The Highway Committee meeting was called to order by Dodge County Highway Committee Chairman, Jeffrey Caine, at 8:37 a.m.

Members present from the Highway Committee: Berres, Caine, Fink, Frohling, and Macheel.

Member(s) absent from the Highway Committee: None.

Ehlers Financial Advisors Senior Municipal Advisor Phil Cosson provided a PowerPoint presentation to the Committees’ regarding Debt Issues and Related Topics. Mr. Cosson highlighted the following:

- The COVID-19 pandemic has not been too detrimental for the municipal market.
- Comparison between General Obligation Notes and Bonds:
 - Notes – ten (10) year or less amortization; allow funds to be spent on any public purpose project.
 - Bonds – over ten (10) year amortization; tied to specific purposes in the statutes; require a thirty (30) day petition period.

JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HIGHWAY COMMITTEE

JULY 13, 2020, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H & I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

- There is an opportunity to grow the operating levy based on the level of net new construction, as well as using the debt service levy to legally increase the tax levy above net new construction levy limits.
- The 1992 debt levy rate limits still apply in relation to debt levy mill rates.
- Debt or Debt Service refers to the gross principal and interest payment due. Debt Service Levy refers to the portion of the debt payment that is actually paid from the tax levy.
- The recommendation is to claim only what you need, and what will actually be levied. Otherwise, this could potentially adversely affect future budget years.
- Various federal regulations have to be adhered to regarding arbitrage, bank qualification status, and reimbursement of past capital expenditures.
- In addition, there are federal regulations spend down rules. Most local governments use the twenty-four (24) Month Exemption Schedule.
- Material events require notification within ten (10) business days of the occurrence. Dodge County currently contracts with Ehlers for these required notifications.
- Phil Cosson reminded the County to notify your financial advisor if contacted by a rating agency.

The Committees' continued with questions for Mr. Cosson.

The Committees' continued with a discussion regarding the condition of roads in Dodge County, and the importance of compiling a list of the roads in need of repair, and prioritizing that list. Dodge County Highway Commissioner Brian Field commented that the Highway Department has an extensive list of roads in need of repair. The Committees' continued with a discussion regarding adding an additional revenue source to dedicate to road projects. Supervisor Sheahan-Malloy voiced her concerns with adding an additional revenue source. Mr. Mielke commented that the net new construction is expected the week of August 1, 2020. It was a consensus of the Committee to have Finance Director David Ehlinger draft scenarios of funding sources, and the effect of the funding sources on the mill rate.

Supervisor Caine adjourned the Highway Committee meeting at 9:49 a.m.

The Finance Committee resumed their meeting.

Supervisor Frohling provided an oral report to the Committee regarding Resolution 20-01 Authorizing the Decrease in Per Diem Compensation Paid to Members of the Dodge County Board of Supervisors. Supervisor Frohling reported that the County Board, at the May 19, 2020 meeting, referred Resolution 20-01 back to the Finance Committee to review the fiscal impact. Supervisor Frohling further reported that at the June 8, 2020 Finance Committee, it was a consensus of the Committee to move Resolution 20-01 to indefinitely postponed at the June 16, 2020 County Board meeting. Supervisor Frohling asked to indefinitely postpone the Resolution. Corporation Counsel Kimberly Nass explained that when a Resolution is referred back to a Committee, that Committee has the authority to take action. Supervisor Schmitt commented that the Resolution should be referred to the Executive Committee. Motion by Benter, seconded by Sheahan-Malloy to indefinitely postpone Resolution 20-01. Motion carried 6-1. Schmitt opposed.

JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HIGHWAY COMMITTEE

JULY 13, 2020, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H & I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

Supervisor Frohling provided an oral report to the Committee regarding Resolution 20-05 to Reduce Salary and Compensation for the Dodge County Board Chairman for the Remaining April 2020 through April 2022 Term. Supervisor Frohling reported that the County Board, at the June 16, 2020 meeting, referred Resolution 20-05 back to the Finance Committee to review the fiscal impact. Supervisor Frohling commented that the Resolution cannot be amended, but the potential fiscal impact on the budget can be calculated. Mr. Ehlinger commented that the annual fiscal impact would be approximately \$5,000.00, plus FICA tax. The Committee had a brief discussion regarding the intent of meeting mileage. Mr. Ehlinger commented that if the Resolution is adopted by the County Board at the July 21, 2020 meeting, clarification will need to be made regarding the effective date. Ms. Nass suggested that a memo be included in the County Board packet materials for the July 21, 2020, and the memo should provide the fiscal impact through the end of the year 2020, and request clarification of meeting mileage. Motion by Caine, seconded by Sheahan-Malloy to include a memo in the County Board packet materials, and this memo shall include the total annual fiscal impact, and a request to clarify meeting mileage. Motion carried.

There was no discussion on the following Resolutions:

- 2020 Dodge County Human Services and Health Department Budget Amendment (Title III – Coronavirus Aid, Relief, and Economic Security (CARES) Act).
- 2020 Dodge County Human Services and Health Department Budget Amendment (Title III – Family First Coronavirus Response Act (FFCRA)).
- 2020 Dodge County Human Services and Health Department Budget Amendment (Public Health Emergency Preparedness – COVID-19).

It was a consensus of the Committee to direct Chairman Frohling to sign the fiscal notes, and forward the Resolutions to the County Board for consideration at the July 21, 2020 meeting.

Supervisor Caine provided an oral report to the Committee regarding the Resolution Authorizing the Airport Hangar Roof Replacement. Supervisor Caine reported that the Highway Committee approved the bid, in the amount of \$63,900.00, that was submitted by Badgerland Commercial Roofing, Inc., from Watertown, Wisconsin, to replace the roof on the main hangar building, located at the Dodge County Airport. It was a consensus of the Committee to direct Chairman Frohling to sign the fiscal note, and forward the Resolution to the County Board for consideration at the July 21, 2020 meeting.

Dodge County Sheriff Dale Schmidt provided an oral report to the Committee regarding jail revenue. Sheriff Schmidt reported there has been a decrease in revenues for jail transports, and there are no issues with inmate population. Sheriff Schmidt further reported that the Sheriff's Office budget is good. Sheriff Schmidt commented that COVID-19 expenses are being tracked.

Mr. Ehlinger provided an oral report to the Committee regarding Jail Assessment Fund expenditures. Mr. Ehlinger reported that he is requesting the approval of recording \$50,000 in jail medical expenditures in the Jail Assessment Fund as already included in the adopted 2020 budget. Mr. Ehlinger further reported that this type of expenditure is allowed in the Wisconsin Statutes and that budget year 2020 is the first year that Dodge County has elected to budget for this. Motion by

JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HIGHWAY COMMITTEE

JULY 13, 2020, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H & I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

Schmitt, seconded by Caine to approve the recording of \$50,000 of inmate medical expenditures in the Jail Assessment Fund. Motion carried.

Dodge County Clerk Karen Gibson provided an overview of the 2020 County Clerk and Election Budget. Ms. Gibson reported the following:

- Marriage license revenues are down.
- The County Clerk budget is over budget in legal notices.
- The Election budget is over budget in Office Supplies/Small Equipment because of having to purchase more absentee envelopes to accommodate the increase in absentee voting during the COVID-19 pandemic. A back-up lap top was purchased to be used on Election Day in case of an emergency. COVID-19 expenses are being tracked.

Veteran Service Officer Andre Miller provided an overview of the 2020 Veteran Services Budget. Mr. Miller reported the following:

- There has been a decrease in mileage due to not being able to visit nursing homes or facilities.
- The spring conference was cancelled, which resulted in a savings of approximately \$2,000.00.
- In the year 2019, Dodge County Veterans received \$17 million for disability compensation or wartime pension, and \$23 million in medical care.
- Due to COVID-19, the Veteran Service Office provides more information through phone calls, emails, and snail-mail, which is more time consuming.
- Veterans Benefit Specialist Benji Terrell has been a great addition to the department.

Dodge County Treasurer Patti Hilker provided an overview of the 2020 Treasurers Office Budget. Ms. Hilker reported the following:

- Interest income is down.
- Interest and penalty on taxes is down from the year 2019.
- Collected \$10,000.00 more than what was budgeted for In Rem properties.
- An employee in the Treasurer's Office took the federal COVID-19 leave.
- The Treasurer's spring conference was cancelled.

Mr. Ehlinger provided an overview of the 2020 Finance Department Budget. Mr. Ehlinger reported the following:

- The Finance Department budget shows a surplus because the Purchasing Agent position has not been filled.
- The spring and fall WGFOA conferences were cancelled.
- The indirect cost plan was not budgeted for in budget year 2020, but will be done so in budget year 2021

Mr. Ehlinger provided an oral report to the Committee regarding allocating the Indirect Cost Allocation Plan to respective departments in the 2021 budget. Mr. Ehlinger provided a background on the Indirect Cost Allocation Plan to the new members of the Finance Committee. Mr. Ehlinger commented that an increase in one department budget will be a decrease in another department's budget. Mr. Ehlinger asked the Committee if they were in favor of building the 2021 budget with

JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HIGHWAY COMMITTEE

JULY 13, 2020, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H & I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

indirect costs. Mr. Ehlinger explained that an outside consultant has calculated indirect costs by evaluating financial activity involved in each department.

Supervisor Benter left the meeting at 10:35 a.m.

It was a consensus of the Committee to build the 2021 budget with indirect costs. Mr. Ehlinger indicated that these costs will be reflected in the County Administrator's column rather than the departmental requested column.

There was no discussion on the following Unbudgeted/Excess Revenue Appropriation Requests, and Intra-Department Fund Transfer Request. Motion by Caine, seconded by Schmitt to approve the Requests. Motion carried.

- i. Reclass IV-E Activity – Human Services and Health Department.
- ii. Additional Preparedness Funding – Human Services and Health Department.
- iii. Additional Funding from Wisconsin Home Energy Assistance Program (WHEAP) – Human Services and Health Department.
- iv. Additional WIC Supplemental Funding – Human Services and Health Department.
- v. Adjustment for unanticipated collections – District Attorney.

Mr. Mielke provided an oral report to the Committee regarding the financial impact of COVID-19. Mr. Mielke reported that the document entitled *Routes to Recovery, Program Guidance for Local Governments*, was included in the packet materials. Mr. Mielke further reported that an estimated \$129,000 will be submitted through the Department of Administration (DOA) for reimbursement for COVID-19 related expenses. The first application deadline to submit a request is July 15, 2020, and Dodge County will submit a more extensive application to the DOA in September of 2020.

Mr. Mielke provided an oral report to the Committee regarding the 2020-2024 Capital Improvement Project (CIP). Mr. Mielke anticipates that an updated draft of the 2020-2024 CIP will be presented to the Finance Committee at the August 10, 2020 meeting, and presented to the County Board in October of 2020.

Mr. Mielke reported that there have been meetings with departments regarding the 2021 budget, and the deadline to submit department budgets is August 21, 2020.

Mr. Mielke provided an oral report to the Committee regarding 2021 Health Insurance. Mr. Mielke reported that the Human Resources and Labor Negotiations Committee met on July 7, 2020, and reviewed, and decided on three (3) health insurance plan options for the year 2021. Mr. Mielke reviewed the following health insurance plan options:

- Low Deductible Plan – An existing plan option.
- Plan 2-0 High Deductible Health Savings Account (H.S.A.) – An existing plan option.
 - Contribution percentages - 85% Employer/15% Employee (currently 88% Employer/12% Employee).
 - H.S.A. – Employer contributions will be \$750.00 for single/\$1,500.00 for family (currently \$1,000.00 single/\$2,000 family).
- Plan 2-3 High Deductible H.S.A. \$2,000.00/\$4,000.00 Plan – A new plan option.

JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HIGHWAY COMMITTEE

JULY 13, 2020, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H & I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

- Contribution percentages - 86% Employer/14% Employee.
- H.S.A. – Employer contributions will be \$1,000.00 for single/\$2,000.00 for family.

Mr. Mielke reported that the 2021 budget will be built using Plan 2-3. Mr. Mielke further reported that open enrollment will occur in October of 2020, and employees will be able to choose a health insurance plan option.

Mr. Mielke reported that the Wisconsin Retirement System Contribution Rates will be the same for the year 2021 for general and elected employees. Protective class employees will have a small increase in the rates for 2021

Mr. Mielke reported that the new compensation and benefit plan is tentatively scheduled to be implemented on July 1, 2021, and there will be no cost of living (COLA) increase in January of 2021.

Ms. Hilker provided an oral report to the Committee regarding the Statement of the Dodge County Treasurer. Ms. Hilker reported that she has been working with Senior Accountant Makenzie Drays on balancing the monthly bank statements. Ms. Hilker further reported that all bank statements are balanced through the month of June, except for general checking. Ms. Hilker commented that Tyler Munis is not working properly for balancing general checking, and Tyler Technologies is currently working to resolve the issues.

There was no discussion on the County Investments, and the County Sales and Use Tax Report.

There was no discussion on the Dodge County Checks over \$10,000 Report.

The Committee continued with a brief discussion regarding the External Audit Review Oversight Committee reviewing the compensation and benefit study report.

Mr. Mielke commented that a high level summary of the 2020 budget will be presented to the County Board at the July 21, 2020 meeting.

The next regular meeting is scheduled for **Monday, August 10, 2020, at 8:00 a.m.**, in the Auditorium, located on the first floor of the Administration Building.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 10:57 a.m.

Ed Benter,
Secretary – Finance Committee

Dale Macheel,
Secretary – Highway Committee – for Highway
Committee meeting portion only

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Dodge County
Projected Highway Bond Issues Fiscal Effect
Data as of August 3, 2020

Bond Issue Amount	Amortization Period	Bank Qualified	True Interest Cost	Total Interest	Equalized Value (Preliminary)	Debt Levy 2021	Mill Rate (per thousand)	Property tax on \$200,000 home
\$ 6,150,000	10 years	Yes	1.0819%	\$ 289,923	\$ 7,033,996,800	\$ 642,818	\$ 0.0914	\$ 18.28
\$12,225,000	10 years	No	1.1629%	\$ 657,131	\$ 7,033,996,800	\$ 1,288,978	\$ 0.1832	\$ 36.65
\$ 18,295,000	10 years	No	1.1630%	\$ 983,348	\$ 7,033,996,800	\$ 1,930,638	\$ 0.2745	\$ 54.89

Dodge County, Wisconsin

\$6,150,000 General Obligation Promissory Notes, Dated October 22, 2020
Assuming Current GO BQ "Aa2" Market Rates + 25 Bps

Sources & Uses

Dated 10/22/2020 | Delivered 10/22/2020

Sources Of Funds

Par Amount of Bonds	\$6,150,000.00
Total Sources	\$6,150,000.00

Uses Of Funds

Total Underwriter's Discount (1.200%)	73,800.00
Costs of Issuance	72,800.00
Deposit to Project Construction Fund	6,000,000.00
Rounding Amount	3,400.00
Total Uses	\$6,150,000.00

Dodge County, Wisconsin

\$6,150,000 General Obligation Promissory Notes, Dated October 22, 2020

Assuming Current GO BQ "Aa2" Market Rates + 25 Bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
10/22/2020	-	-	-	-	-
10/01/2021	600,000.00	0.500%	42,817.58	642,817.58	-
12/31/2021	-	-	-	-	642,817.58
04/01/2022	-	-	21,235.00	21,235.00	-
10/01/2022	600,000.00	0.500%	21,235.00	621,235.00	-
12/31/2022	-	-	-	-	642,470.00
04/01/2023	-	-	19,735.00	19,735.00	-
10/01/2023	605,000.00	0.500%	19,735.00	624,735.00	-
12/31/2023	-	-	-	-	644,470.00
04/01/2024	-	-	18,222.50	18,222.50	-
10/01/2024	610,000.00	0.550%	18,222.50	628,222.50	-
12/31/2024	-	-	-	-	646,445.00
04/01/2025	-	-	16,545.00	16,545.00	-
10/01/2025	610,000.00	0.600%	16,545.00	626,545.00	-
12/31/2025	-	-	-	-	643,090.00
04/01/2026	-	-	14,715.00	14,715.00	-
10/01/2026	615,000.00	0.700%	14,715.00	629,715.00	-
12/31/2026	-	-	-	-	644,430.00
04/01/2027	-	-	12,562.50	12,562.50	-
10/01/2027	620,000.00	0.850%	12,562.50	632,562.50	-
12/31/2027	-	-	-	-	645,125.00
04/01/2028	-	-	9,927.50	9,927.50	-
10/01/2028	625,000.00	0.950%	9,927.50	634,927.50	-
12/31/2028	-	-	-	-	644,855.00
04/01/2029	-	-	6,958.75	6,958.75	-
10/01/2029	630,000.00	1.050%	6,958.75	636,958.75	-
12/31/2029	-	-	-	-	643,917.50
04/01/2030	-	-	3,651.25	3,651.25	-
10/01/2030	635,000.00	1.150%	3,651.25	638,651.25	-
12/31/2030	-	-	-	-	642,302.50
Total	\$6,150,000.00	-	\$289,922.58	\$6,439,922.58	-

Yield Statistics

Bond Year Dollars	\$33,796.25
Average Life	5.495 Years
Average Coupon	0.8578543%
Net Interest Cost (NIC)	1.0762217%
True Interest Cost (TIC)	1.0819429%
Bond Yield for Arbitrage Purposes	0.8553083%
All Inclusive Cost (AIC)	1.3092663%

IRS Form 8038

Net Interest Cost	0.8578543%
Weighted Average Maturity	5.495 Years

Dodge County, Wisconsin

\$6,150,000 General Obligation Promissory Notes, Dated October 22, 2020
Assuming Current GO BQ "Aa2" Market Rates + 25 Bps

Detail Costs Of Issuance

Dated 10/22/2020 | Delivered 10/22/2020

COSTS OF ISSUANCE DETAIL

Municipal Advisor	\$32,200.00
Bond Counsel	\$15,000.00
Disclosure Counsel	\$9,750.00
Rating Agency Fee	\$15,000.00
Paying Agent	\$850.00
TOTAL	\$72,800.00

Dodge County, Wisconsin

\$12,225,000 General Obligation Promissory Notes, Dated October 22, 2020
Assuming Current GO Non-BQ "Aa2" Market Rates + 25 Bps

Sources & Uses

Dated 10/22/2020 | Delivered 10/22/2020

Sources Of Funds

Par Amount of Bonds	\$12,225,000.00
Total Sources	\$12,225,000.00

Uses Of Funds

Total Underwriter's Discount (1.000%)	122,250.00
Costs of Issuance	99,450.00
Deposit to Project Construction Fund	12,000,000.00
Rounding Amount	3,300.00
Total Uses	\$12,225,000.00

Dodge County, Wisconsin

\$12,225,000 General Obligation Promissory Notes, Dated October 22, 2020

Assuming Current GO Non-BQ "Aa2" Market Rates + 25 Bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
10/22/2020	-	-	-	-	-
10/01/2021	1,195,000.00	0.500%	93,978.33	1,288,978.33	-
12/31/2021	-	-	-	-	1,288,978.33
04/01/2022	-	-	46,912.50	46,912.50	-
10/01/2022	1,195,000.00	0.500%	46,912.50	1,241,912.50	-
12/31/2022	-	-	-	-	1,288,825.00
04/01/2023	-	-	43,925.00	43,925.00	-
10/01/2023	1,200,000.00	0.500%	43,925.00	1,243,925.00	-
12/31/2023	-	-	-	-	1,287,850.00
04/01/2024	-	-	40,925.00	40,925.00	-
10/01/2024	1,205,000.00	0.550%	40,925.00	1,245,925.00	-
12/31/2024	-	-	-	-	1,286,850.00
04/01/2025	-	-	37,611.25	37,611.25	-
10/01/2025	1,215,000.00	0.600%	37,611.25	1,252,611.25	-
12/31/2025	-	-	-	-	1,290,222.50
04/01/2026	-	-	33,966.25	33,966.25	-
10/01/2026	1,220,000.00	0.750%	33,966.25	1,253,966.25	-
12/31/2026	-	-	-	-	1,287,932.50
04/01/2027	-	-	29,391.25	29,391.25	-
10/01/2027	1,230,000.00	0.900%	29,391.25	1,259,391.25	-
12/31/2027	-	-	-	-	1,288,782.50
04/01/2028	-	-	23,856.25	23,856.25	-
10/01/2028	1,240,000.00	1.200%	23,856.25	1,263,856.25	-
12/31/2028	-	-	-	-	1,287,712.50
04/01/2029	-	-	16,416.25	16,416.25	-
10/01/2029	1,255,000.00	1.250%	16,416.25	1,271,416.25	-
12/31/2029	-	-	-	-	1,287,832.50
04/01/2030	-	-	8,572.50	8,572.50	-
10/01/2030	1,270,000.00	1.350%	8,572.50	1,278,572.50	-
12/31/2030	-	-	-	-	1,287,145.00
Total	\$12,225,000.00	-	\$657,130.83	\$12,882,130.83	-

Yield Statistics

Bond Year Dollars	\$67,211.88
Average Life	5.498 Years
Average Coupon	0.9777005%
Net Interest Cost (NIC)	1.1595880%
True Interest Cost (TIC)	1.1629401%
Bond Yield for Arbitrage Purposes	0.9737932%
All Inclusive Cost (AIC)	1.3187716%

IRS Form 8038

Net Interest Cost	0.9777005%
Weighted Average Maturity	5.498 Years

Dodge County, Wisconsin

\$12,225,000 General Obligation Promissory Notes, Dated October 22, 2020

Assuming Current GO Non-BQ "Aa2" Market Rates + 25 Bps

Detail Costs Of Issuance

Dated 10/22/2020 | Delivered 10/22/2020

COSTS OF ISSUANCE DETAIL

Municipal Advisor	\$45,600.00
Bond Counsel	\$20,000.00
Disclosure Counsel	\$13,000.00
Rating Agency Fee	\$20,000.00
Paying Agent	\$850.00
TOTAL	\$99,450.00

Dodge County, Wisconsin

\$18,295,000 General Obligation Promissory Notes, Dated October 22, 2020
Assuming Current GO Non-BQ "Aa2" Market Rates + 25 Bps

Sources & Uses

Dated 10/22/2020 | Delivered 10/22/2020

Sources Of Funds

Par Amount of Bonds	\$18,295,000.00
Total Sources	\$18,295,000.00

Uses Of Funds

Total Underwriter's Discount (1.000%)	182,950.00
Costs of Issuance	110,200.00
Deposit to Project Construction Fund	18,000,000.00
Rounding Amount	1,850.00
Total Uses	\$18,295,000.00

Dodge County, Wisconsin

\$18,295,000 General Obligation Promissory Notes, Dated October 22, 2020

Assuming Current GO Non-BQ "Aa2" Market Rates + 25 Bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
10/22/2020	-	-	-	-	-
10/01/2021	1,790,000.00	0.500%	140,637.92	1,930,637.92	-
12/31/2021	-	-	-	-	1,930,637.92
04/01/2022	-	-	70,200.00	70,200.00	-
10/01/2022	1,790,000.00	0.500%	70,200.00	1,860,200.00	-
12/31/2022	-	-	-	-	1,930,400.00
04/01/2023	-	-	65,725.00	65,725.00	-
10/01/2023	1,795,000.00	0.500%	65,725.00	1,860,725.00	-
12/31/2023	-	-	-	-	1,926,450.00
04/01/2024	-	-	61,237.50	61,237.50	-
10/01/2024	1,805,000.00	0.550%	61,237.50	1,866,237.50	-
12/31/2024	-	-	-	-	1,927,475.00
04/01/2025	-	-	56,273.75	56,273.75	-
10/01/2025	1,815,000.00	0.600%	56,273.75	1,871,273.75	-
12/31/2025	-	-	-	-	1,927,547.50
04/01/2026	-	-	50,828.75	50,828.75	-
10/01/2026	1,825,000.00	0.750%	50,828.75	1,875,828.75	-
12/31/2026	-	-	-	-	1,926,657.50
04/01/2027	-	-	43,985.00	43,985.00	-
10/01/2027	1,840,000.00	0.900%	43,985.00	1,883,985.00	-
12/31/2027	-	-	-	-	1,927,970.00
04/01/2028	-	-	35,705.00	35,705.00	-
10/01/2028	1,855,000.00	1.200%	35,705.00	1,890,705.00	-
12/31/2028	-	-	-	-	1,926,410.00
04/01/2029	-	-	24,575.00	24,575.00	-
10/01/2029	1,880,000.00	1.250%	24,575.00	1,904,575.00	-
12/31/2029	-	-	-	-	1,929,150.00
04/01/2030	-	-	12,825.00	12,825.00	-
10/01/2030	1,900,000.00	1.350%	12,825.00	1,912,825.00	-
12/31/2030	-	-	-	-	1,925,650.00
Total	\$18,295,000.00	-	\$983,347.92	\$19,278,347.92	-

Yield Statistics

Bond Year Dollars	\$100,572.79
Average Life	5.497 Years
Average Coupon	0.9777475%
Net Interest Cost (NIC)	1.1596555%
True Interest Cost (TIC)	1.1630081%
Bond Yield for Arbitrage Purposes	0.9738394%
All Inclusive Cost (AIC)	1.2782349%

IRS Form 8038

Net Interest Cost	0.9777475%
Weighted Average Maturity	5.497 Years

Dodge County, Wisconsin

\$18,295,000 General Obligation Promissory Notes, Dated October 22, 2020

Assuming Current GO Non-BQ "Aa2" Market Rates + 25 Bps

Detail Costs Of Issuance

Dated 10/22/2020 | Delivered 10/22/2020

COSTS OF ISSUANCE DETAIL

Municipal Advisor	\$53,700.00
Bond Counsel	\$21,000.00
Disclosure Counsel	\$13,650.00
Rating Agency Fee	\$21,000.00
Paying Agent	\$850.00
TOTAL	\$110,200.00

Dodge County, Wisconsin

\$12,295,000 TAXABLE General Obligation Refunding Bonds

SINGLE PURPOSE

Dated: October 22, 2020 Assumes AA- Platteville TAX sale of 7/14/20 + .20

Debt Service Comparison -- Accrual Basis

Calendar Year	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
2020	-	-	-	-	-
2021	315,137.48	1,582,500.00	1,897,637.48	1,940,206.26	42,568.78
2022	312,082.50	1,530,000.00	1,842,082.50	1,887,706.26	45,623.76
2023	1,753,882.50	-	1,753,882.50	1,795,806.26	41,923.76
2024	1,703,848.75	-	1,703,848.75	1,747,081.26	43,232.51
2025	1,657,205.00	-	1,657,205.00	1,698,506.26	41,301.26
2026	1,613,935.00	-	1,613,935.00	1,655,006.26	41,071.26
2027	1,558,812.50	-	1,558,812.50	1,601,656.26	42,843.76
2028	1,521,800.00	-	1,521,800.00	1,562,478.13	40,678.13
2029	1,463,025.00	-	1,463,025.00	1,506,581.25	43,556.25
2030	1,412,600.00	-	1,412,600.00	1,454,131.25	41,531.25
-	\$13,312,328.73	\$3,112,500.00	\$16,424,828.73	\$16,849,159.45	\$424,330.72

PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 1.797%(AIC)	385,412.81
Net Present Value Benefit	\$385,412.81
Net PV Benefit / \$11,565,000 Refunded Principal	3.333%
Net PV Benefit / \$12,295,000 Refunding Principal	3.135%

Refunding Bond Information

Refunding Dated Date	10/22/2020
Refunding Delivery Date	10/22/2020

1 RESOLUTION NO. _____
2

3 **Resolution to Abolish the Position of *Jail Corporal* and**
4 **Create Two Positions of *Jail Sergeant***
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied
9 and analyzed staffing needs at the Dodge County Sheriff's Office, and has received a
10 recommendation from the External Audit Review Committee upon its review of a report titled
11 *Operational and Financial Review of the Sheriff's Office*, prepared by the Matrix Consulting
12 Group; and,
13

14 **WHEREAS**, as a result of these studies, analyses, and recommendations, the Judicial and
15 Public Protection Committee recommends that the Dodge County Board of Supervisors abolish
16 one full-time, benefited position of *Jail Corporal* at the Sheriff's Office, effective immediately
17 upon a vacancy in any *Jail Corporal* position; and,
18

19 **WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection
20 Committee also recommends that the Dodge County Board of Supervisors create two new, full-
21 time, benefited positions of *Jail Sergeant* at the Sheriff's Office, effective January 1, 2021; and,
22

23 **WHEREAS**, a job description for the position of *Jail Corporal* has been marked for
24 identification as Exhibit "A", and has been attached hereto; and,
25

26 **WHEREAS**, a job description for the proposed positions of *Jail Sergeant* has been
27 marked for identification as Exhibit "B" and has been attached hereto; and,
28

29 **WHEREAS**, there is no fiscal impact on the 2020 Sheriff's Office Budget; and,
30

31 **WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors
32 will appropriate funds in the 2021 Dodge County Budget sufficient to pay wages and fringe
33 benefits for the proposed positions of *Jail Sergeant* during calendar year 2021;
34

35 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
36 Supervisors hereby abolishes one full-time, benefited position of *Jail Corporal* at the Sheriff's
37 Office, effective immediately upon a vacancy in any *Jail Corporal* position; and,
38

39 **BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby
40 creates two new, full-time, benefited positions of *Jail Sergeant* at the Sheriff's Office, effective
41 January 1, 2021.
42

All of which is respectfully submitted this 18th day of August, 2020.

Dodge County Judicial and Public Protection Committee:

Thomas Nickel

Del Yarocho

David Guckenberger

Larry Schraufnagel

Ed Benter

FISCAL NOTE: *The projected wages/benefits for two new jail sergeants for calendar year 2021 is \$160,884. The projected wages/benefits for the elimination of the Jail Corporal is \$87,134, which results in a net wages/benefits for calendar year 2021 at \$73,750. Finance Committee review date: August 10, 2020. Chair initials: _____.*

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Jail Corporal* and create two new positions of *Jail Sergeant*.

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$22.89 - \$29.77

JOB TITLE:	Corporal – Jail	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriff	REPORTS TO:	Jail Sergeant
LOCATION:	Law Enforcement Center	DATE:	May 17, 1996
LABOR GRADE:	Dodge County Six (6)	REVISED:	3/15/00; 1/1/13; 4/6/17

OVERALL PURPOSE/SUMMARY

Under the general direction of Jail Sergeant, responsible for daily operations within facilities when on duty. Ensures operation of facilities is accomplished according to all applicable laws, codes, policies, and regulations.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Responsible for jailers' performance, and security and welfare of all inmates housed in facility.
2. Takes all necessary measures to ensure safety, security, and physical and mental wellbeing of inmates, safety of staff, visiting professionals, and members of public.
3. Responsible for maintaining proper level of discipline and professional relationships between staff and inmates.
4. Ensures jail staff complies with Federal and State statutes, Administrative code, and department policies.
5. Sets personal example for subordinates.
6. Performs daily on the job training and education of subordinates.
7. Ensures reports, records, and administrative functions are completed in proper and timely manner.
8. Responsible for maintaining facility cleanliness.
9. Supervises and participates in evacuations and other contingencies that may occur on the shift.
10. In the absence of a Jail Sergeant, assumes role of shift commander.
11. Manages complaints, grievances and infractions that occur while on duty.
12. Advises the Jail Sergeant of personnel or other problems connected with shift.
13. Motivates subordinates.
14. Researches laws, policy, rules, and regulations to ensure correctness of shift operations when necessary.
15. Ensures fairness and standardization is maintained where applicable.
16. Inspects personnel to ensure appearance conforms to department policy.
17. Regular attendance and punctuality required.
18. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Working knowledge of state statutes, county ordinances, and department policies, rules, and procedures.
 Ability to establish and maintain effective working relations with staff and general public.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Three (3) years Correctional, Law Enforcement or equivalent experience and/or training in a Jail Division. Must be U.S. citizen, be 21 years of age and possess an unrestricted Wisconsin motor vehicle operator's license. Must pass oral examinations as required by the Sheriff. Must meet minimal certification requirements established by Law Enforcement Standards Board.

WORKING CONDITIONS

Nearly constant work under distractions. Nearly constant work in adverse interpersonal situations. Occasional time pressure. Minimal hazardous situations (Fights, possible contact with bodily fluids, etc.)

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
DATE:
SUPERVISOR SIGNATURE:
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$27.20 - \$35.37

JOB TITLE:	Jail Sergeant	FLSA STATUS:	Exempt
DEPARTMENT:	Sheriff	REPORTS TO:	Deputy Jail Administrator
LOCATION:	Law Enforcement Center	DATE:	July 10, 1998
LABOR GRADE:	Dodge County (Eight (8))	REVISED:	8/23/04; 7/27/06; 1/1/13; 11/2/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Deputy Jail Administrator, performs a variety of supervisory duties in the Jail Division and directs the divisional activities including assigned employees. Ensures total operation of facilities is accomplished according to all applicable laws, codes, policies, and regulations.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Directs and assigns the activities and duties of Correctional Officer, maintaining employee discipline and enforcing rules and regulations.
2. Recommends hiring, promotion, transfer, discipline or discharge of Correctional Officers. Conducts background investigations on perspective employees and conducts performance evaluations as required. May immediately suspend a subordinate with pay for just cause. Upon making any suspension, will immediately notify his/her superior officer.
3. Prepares work schedules and directives for Correctional Officers.
4. Responsible for security and welfare of all inmates housed in facilities.
5. Responsible for maintaining cleanliness in facilities.
6. Takes all necessary measures to ensure safety, security, and physical and mental well being of inmates, safety of staff, visiting professionals, and members of public.
7. Responsible for maintaining proper level of discipline and professional relationships between staff and inmates.
8. Supervises and monitors proper segregation of inmates.
9. Supervises and monitors fairness and standardization where applicable.
10. Ensures that reports, records, and administrative functions are completed in proper and timely manner.
11. Supervises and participates in evacuations and other contingencies that may occur.
12. Adjusts grievances and complaints as required according to established policies and practices.
13. Researches laws, policy, rules, and regulations to ensure correctness of application when necessary.
14. Sets personal example for subordinates.
15. Performs daily on the job training and education of subordinates and insures staff training is up-to-date..
16. Inspects personnel to ensure their appearance conforms to department policy.
17. Verifies custody issues and approves release of inmates.
18. Trouble shoots computers issues.
19. Approves new arrests, reviews special orders and notices and recommend new inmate programs.
20. Evaluate civilian staff (i.e., kitchen staff, medical, instructors providing instruction programs and classes and chaplain.)
21. Reviews and maintains Daily Observation Reports (DOR's) for probationary Correctional Officers in training.
22. Monitors transport team members, schedules transports on a regular basis as needed and coordinates vehicle maintenance.
23. Communicates with Inmate contract agencies regularly regarding custody issues, operational issues and transportation.
24. Communicates regularly with civilians, other agencies and attorneys regarding incarcerated people and complaints.
25. Maintains secure control of keys.
26. Balances cash drawer.
27. Notarizes paperwork.
28. Recommends use of Corrections Emergency Response Team (CERT).
29. Provides basic medical care and mental health to inmates.
30. Supervises and schedules Interns and job shadows in facility.
31. Performs all duties required of a Corrections Officer when appropriate.
32. Regular attendance and punctuality required.
33. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures.
 Ability to supervise and motivate others.
 Ability to communicate effectively.
 Ability to function effectively and prioritize functions under stressful conditions.
 Ability to explain and enforce federal, state, and county laws clearly and courteously.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

High school diploma or equivalent, three (3) or more years of Law Enforcement related work experience, and must have completed one (1) year probationary period. High preference given to those with an Associate degree in criminal justice, correctional science, police science or have 60 credits in a related field, graduated from the FBI Academy or National Institute of Corrections Jail Management Course or some supervisory experience. LESB Corrections Officer Certification within reasonable period of time following employment.

WORKING CONDITIONS

Nearly constant work under distractions. Nearly constant work in adverse interpersonal situations. Frequent time pressure. Occasional hazardous situations (Fights, possible contact with bodily fluids, etc.)

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCE USE****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. _____

Create Position of *Deputy Secretary* at Sheriff’s Office

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs at the Dodge County Sheriff’s Office, and has received a recommendation from the External Audit Review Committee, upon its review of a report titled *Operational and Financial Review of the Sheriff’s Office*, prepared by the Matrix Consulting Group; and,

WHEREAS, as a result of these studies and analyses, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors create the position of *Deputy Secretary* at the Sheriff’s Office, effective January 1, 2021; and,

WHEREAS, the job description for the proposed position of *Deputy Secretary* has been marked for identification as Exhibit “A”, and has been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2020 Sheriff’s Office Budget; and,

WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2021 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Deputy Secretary* during calendar year 2021;

NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the position of *Deputy Secretary* at the Sheriff’s Office, effective January 1, 2021.

All of which is respectfully submitted this 18th day of August, 2020.

Dodge County Judicial and Public Protection Committee:

Thomas Nickel

Del Yaroch

David Guckenberger

Larry Schraufnagel

Ed Benter

FISCAL NOTE: *The projected wages and benefits for calendar year 2021 is \$58,155. Finance Committee review date: August 10, 2020. Chair initials: _____.*

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create the position of *Deputy Secretary* at the Sheriff’s Office.

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$16.46 - \$21.40

JOB TITLE:	Deputy Secretary	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriff	REPORTS TO:	Administrative Support Coordinator
LOCATION:	Law Enforcement Center	DATE:	November 6, 1998
LABOR GRADE:	Dodge County Three (3)	REVISED:	10/26/05; 2/24/06; 11/20/17

OVERALL PURPOSE/SUMMARY

Under the general direction of the Administrative Support Coordinator and in conjunction with the Communications Lieutenant, performs clerical/administrative and financial duties in a law enforcement environment.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Enters records, reports, and correspondence into software.
2. Answers telephones and assists visitors at the appropriate reception point and ensures visitor access to assigned area is approved.
3. Processes incoming and outgoing mail and packages which may include inmate mail.
4. May transcribe machine dictation and prepare copies of such.
5. Processes, posts, and distributes receipts, expenditures, encumbrances, cash, money orders, inmate commissary, invoices/fees, etc. for assigned Division.
6. Prepares regular and special reports, forms and statements, related to Crime Reporting, financial data, ICE, inmate information and information, etc. as required by assigned Division.
7. May send victim claim form to individuals involved in thefts, burglaries, and vandalism.
8. May prepare complaint files and ensures their filing.
9. May accept, control, and record disposition of found, recovered, or evidentiary property in accordance with law and Departmental policies and procedures as assigned.
10. Prepares and reviews releasable and non-releasable records.
11. Computes and processes sentence credit and court ordered bookings as required.
12. Prepares and mails Committee agenda and special notices as assigned.
14. Enters confidential drug case information as assigned.
15. Fills supply orders including necessary forms as assigned.
16. Maintains Department Training Records as assigned.
17. Maintains assigned Division files as required.
18. May serve on various Committees as assigned by the Sheriff or designee.
19. May act as Notary Public.
20. Assists Department staff with correspondence, forms and brochures as needed.
21. May answer inmate requests as needed.
22. May assist with scheduling teleconferences, interviews and court appearances.
23. May process inmate labor timesheets.
24. Attends training opportunities as assigned.
25. Regular attendance and punctuality required.
26. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

- Working knowledge of clerical principles, practices and techniques.
- Working knowledge of Microsoft Office programs and other departmental software as required.
- Working knowledge of basic account skills.
- Ability to learn health hazards and sanitation standards.
- Ability to interpret policies and procedures, state and federal laws and regulations.
- Ability to communicate effectively with other employees and general public.
- Ability to think and act quickly and calmly in emergencies.
- Ability to diffuse tense situations and traumatic incidents.
- Ability to work with confidential and sensitive information and maintain confidentiality.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent supplemented by coursework in administrative/secretarial science or accounting with three (3) to four (4) years of responsible office experience involving advanced administrative/secretarial or accounting skills. Law Enforcement background is desirable. Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered.

WORKING CONDITIONS

Office working environment with frequent work under distractions and pressure.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

1 RESOLUTION NO. _____
2

3 **Abolish Three Positions of *Communications Officer* and**
4 **Create One Position of *Sergeant - Communications***
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and
9 analyzed staffing needs at the Dodge County Sheriff's Office, has received a recommendation from
10 the External Audit Review Committee upon its review of a report titled *Operational and Financial*
11 *Review of the Sheriff's Office*, prepared by the Matrix Consulting Group, and has considered the
12 feasibility of alternative schedules and shift duration; and,
13

14 **WHEREAS**, as a result of these studies, analyses, and recommendations, the Judicial and
15 Public Protection Committee recommends that the Dodge County Board of Supervisors abolish three
16 full-time, benefited positions of *Communications Officer* at the Sheriff's Office, effective October 8,
17 2020 in order to transition communications officers to 12 hour shifts; and,
18

19 **WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection
20 Committee also recommends that the Dodge County Board of Supervisors create one new, full-time,
21 benefited position of *Sergeant - Communications* at the Sheriff's Office, effective October 8, 2020;
22 and,
23

24 **WHEREAS**, a job description for the position of *Communications Officer* has been marked
25 for identification as Exhibit "A", and has been attached hereto; and,
26

27 **WHEREAS**, a job description for the proposed position of *Sergeant - Communications* has
28 been marked for identification as Exhibit "B" and has been attached hereto; and,
29

30 **WHEREAS**, no funds have been budgeted in the 2020 Sheriff's Office Budget to fund the
31 proposed position of *Sergeant - Communications*; however, funds have been budgeted for the
32 existing three positions of *Communications Officer* starting October 8, 2020;
33

34 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors
35 hereby abolishes three full-time, benefited positions of *Communications Officer* at the Sheriff's
36 Office, effective October 8, 2020; and,
37

38 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby
39 creates one new, full-time, benefited position of *Sergeant - Communications* at the Sheriff's Office,
40 effective October 8, 2020; and,
41

42 **BE IT FINALLY RESOLVED**, that funds in the 2020 Sheriff's Office Budget, which were
43 budgeted for the three positions of *Communications Officer*, shall be used to fund the position of
44 *Sergeant - Communications*.
45
46

All of which is respectfully submitted this 18th day of August, 2020.

Dodge County Judicial and Public Protection Committee:

Thomas Nickel

Del Yaroch

David Guckenberger

Larry Schraufnagel

Ed Benter

FISCAL NOTE: *The new Sergeant-Communications position has a fiscal cost for 2020 of \$22,137 in wages, whereas the abolishment of three Communications Officers will result in fiscal savings of \$53,275 for 2020. This will result in a net savings for the department of \$31,138. Finance Committee review date: August 10, 2020. Chair initials: _____.*

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish three positions of *Communications Officer* and create one new position of *Sergeant – Communications* effective October 8, 2020.

DODGE COUNTY JOB DESCRIPTION

JOB TITLE:	Communications Officer	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriffs	REPORTS TO:	Director of Communications
LOCATION:	Law Enforcement Center	DATE:	May 17, 1996
LABOR GRADE:	Dodge County Five (5)	REVISED:	5/15/02; 1/1/2013, 05/18/2017

OVERALL PURPOSE/SUMMARY

Under the general direction of the Direction of Communications and/or Communications Sgt., operates radio consoles and related technical and communications functions located in Sheriff's Department communication center. Ensures every complaint or request receives proper response and is given proper priority in relation to current and on-going activities of communication center.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Enters initial information on Sheriffs Department computer system upon receipt.
2. Solicits necessary information from complainant so proper response can be given with minimum delay.
3. Assigns departmental personnel, or other agencies as applicable, to respond to complaints.
4. Ensures every complaint/request receives proper response and is given proper priority.
5. Attends to status of each Sheriffs Department, police department, fire department, and emergency medical service on-duty vehicles.
6. Keeps track of squads' out-of-service and in-service calls, and other required radio transactions (Example: Advising when vehicle is stopped for traffic violation).
7. Maintains constant communication with police vehicles during emergency transmissions.
8. Enters radio transactions into computer dispatch system.
9. Ensures radio contact maintained with department on-duty vehicles while in service and location and status of vehicles known when out of service.
10. Provides prompt communications and information services to all department on-duty vehicles and units of other agencies being served.
11. Performs two-way communications with Wisconsin TIME system on computer terminal. (Includes obtaining driver's license and registration information, and administrative messages; entering/canceling warrants and stolen property; communicating with National Crime Information Center (NCIC); confirming warrants; sending/receiving faxes; and entering inquiries from Sheriffs Department local computer files.)
12. Responsible for knowing capabilities and locations of wreckers and other equipment, and communicating these facts when needed.
13. Completes and prints short-form complaints.
14. Maintains accurate status of on-duty personnel in CAD system.
15. May maintain files (TIME and NCIC system's records) and perform other general housekeeping duties, to ensure orderly records and logs kept as required by law, ensure efficient 24 hour/7 day per week operation, and maintain neat appearance of communication center at all times.
16. May receive complaints from administrative or 911 emergency telephones, radio message, computer, or TDY.
17. Regular attendance and punctuality required.
18. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Considerable knowledge of police communication methods and techniques.
 Ability to learn County geography and roadway system, capabilities of wreckers and other emergency equipment, "10 code" system, and regulations of FCC covering communication equipment operation.
 Familiarity with other agencies working in conjunction with 911 system. These include: Dodge County Emergency Medical Services Systems, Dodge County Fire Departments, Dodge County Police Agencies, Emergency Government and Fan Out Procedures, Department of Natural Resources, Wisconsin State Patrol, NAWAS, all utilities, County highway department, Juvenile Intake, Detox Center, Hospitals, Security Companies, etc.
 Proficient skill entering information into personal computer/word processor and computer aided dispatch.
 Ability to communicate clearly over radio and to understand radio and telephone messages.
 Ability to function effectively and prioritize functions under stressful conditions.
 Ability to communicate effectively and deal with the public.
 Ability to be trained in use of communications equipment including computer aided dispatch system.
 Ability to work a variety of shifts, as required.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent, civil or military law enforcement work involving operation of communication/ computer equipment. Must be a resident of Wisconsin at time of application. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS

Nearly constant working under distractions. Nearly constant time pressure. Nearly constant improper illumination. Frequent work in adverse interpersonal situations. Frequent work in intense/continuous noise. Moderate repetitive activities.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE: DATE: SUPERVISOR SIGNATURE: DATE:	ANALYST(S): DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

JOB TITLE:	Sergeant - Communications	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriffs	REPORTS TO:	Communications Supervisor
LOCATION:	Law Enforcement Center	DATE:	May 17, 1996
LABOR GRADE:	Dodge County Seven (7)	REVISED:	3/17/05; 1/1/13, 5/18/17

OVERALL PURPOSE/SUMMARY

Under the general direction of Communications Supervisor, supervises Communications Division. Responsible for all activities of Communication Technician and Dispatchers.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Supervises daily activities and duties of Technician and Dispatchers.
2. Supervises operation of Computer Aided Dispatch (CAD), 911, and radio communications systems.
3. Maintains liaison with law enforcement, fire, and emergency medical organizations in area.
4. Develops and maintains policies and procedures for operation of Communication Center.
5. Issues daily assignments to communication officers.
6. Supervises communication training of new patrol deputies.
7. Performs special assignments as directed by administrative staff.
8. Conducts personnel evaluations as directed.
9. Reviews reports of Dispatchers and takes corrective action as needed.
10. Enforces all departmental rules and regulations.
11. Maintains appropriate level of discipline in division.
12. Maintains working knowledge of state statutes, county ordinances, department policies, rules and procedures.
13. Writes Communication Division reports as requested.
14. Periodically checks performance of subordinates.
15. Recommends to superior officer any training or disciplinary action needed for subordinates.
16. Suspends subordinates with pay immediately for just cause, and notifies superior officer of action.
17. Informs superiors about observations/perceptions aiding management to achieve department's objectives.
18. Sets personal example for subordinates.
19. Conducts random inspection of subordinates personal appearance and equipment.
20. Regular attendance and punctuality required.
21. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Considerable knowledge of police communication methods and techniques.
 Considerable knowledge of County geography and roadway system, capabilities of wreckers and other emergency equipment, "10 code" system, and regulations of FCC covering communication equipment operation.
 Familiar with agencies working with 911 system, including: County Emergency Medical Services Systems, County Fire Departments, County Police Agencies, Emergency Government and Fan Out Procedures, Natural Resources Department, State Patrol, NAWAS, utilities, highway department, Juvenile Intake, Detox Center, Hospitals, etc.
 Proficient skill entering information into computer/word processor and computer aided dispatch.
 Ability to communicate clearly over radio and to understand radio and telephone messages.
 Ability to operate communication equipment.
 Ability to function effectively and prioritize functions under stressful conditions.

EDUCATION AND EXPERIENCE

Five (5) years of law enforcement communications experience.

WORKING CONDITIONS

Frequent time pressure. Frequent work under distractions. Occasional repetitive activities. Occasional work in adverse interpersonal situations. Occasional work in intense/continuous noise.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

1 RESOLUTION NO. _____

2
3 **RESOLUTION AUTHORIZING DODGE COUNTY**
4 **DETENTION CENTER CAULKING PROJECT**

5
6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, the Dodge County Building Committee (“Committee”) has determined that
9 it is necessary to replace the caulking around exterior windows and doors at the Dodge County
10 Detention Center (hereafter “Caulking Project”); and,
11

12 **WHEREAS**, the Dodge County Physical Facilities Department solicited bids for the
13 Caulking Project by issuance of a Request for Bids (RFB) PF #19-04 titled *Dodge County Jail*
14 *Caulking*, released on or about July 14, 2020; and,
15

16 **WHEREAS**, the Physical Facilities Department has received bids for the Caulking Project
17 from the following contractors:
18

Contractor	Bid
Hometown Glass & Improvement, Beaver Dam, Wisconsin	\$67,000
Statz Restoration & Engineering Co., Inc., Menomonee Falls, Wisconsin	\$59,650

19 ; and,
20

21 **WHEREAS**, copies of the bids are on file in the Physical Facilities Department and may
22 be viewed during normal business hours; and,
23

24 **WHEREAS**, at its meeting on August 6, 2020, the Committee reviewed the bids and
25 recommends that the Dodge County Board of Supervisors approve and accept the bid from Statz
26 Restoration & Engineering Co., Inc., of Menomonee Falls, Wisconsin, in the amount of \$59,650
27 for the Caulking Project; and,
28

29 **WHEREAS**, sufficient funds are budgeted in the 2020 Physical Facilities Department
30 Budget for the Caulking Project;
31

32 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
33 Supervisors hereby approves and accepts the bid from Statz Restoration & Engineering Co., Inc.,
34 of Menomonee Falls, Wisconsin, in the amount of \$59,650, and authorizes and directs the Dodge
35 County Physical Facilities Director to enter into an agreement with Statz Restoration &
36 Engineering Co., Inc., of Menomonee Falls, Wisconsin, such agreement being subject to the
37 review and approval of the Corporation Counsel; and,
38

39 **BE IT FINALLY RESOLVED**, that upon presentation of invoices properly approved
40 by the Dodge County Physical Facilities Director, in a total amount not to exceed \$ 59,650, the
41 Dodge County Physical Facilities Director is authorized to make payment of such invoices.

All of which is respectfully submitted this 18th day of August, 2020.

Dodge County Building Committee:

Dennis Schmidt

Richard Fink

Rob Boelk

Cathy Houchin

Kevin Burnett

***FISCAL NOTE:** As indicated in the resolution, Facilities Maintenance has sufficient funds budgeted for this repair. A subsequent budget modification may be required to move budgeted funds between locations. Finance Committee review date: August 10, 2020. Chair initials: _____.*

Vote Required: Majority of Members present.

Resolution Summary: Resolution authorizing the Dodge County Detention Center Caulking Project.

**2020 Dodge County Human Services and Health Department Budget Amendment
(2020 Division of Public Health Consolidated Contract – COVID-19 Response)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County, by its Human Services and Health Department, was notified of increased grant funding for its 2020 Division of Public Health Consolidated Contract, in the amount of \$870,023; and,

WHEREAS, the purpose of the additional grant funding is to support COVID-19 response activities such as case response, contact training, education and communication to stakeholders, and activities with healthcare providers to resume or increase vaccine delivery; and,

WHEREAS, the grant program period is October 1, 2019, through September 30, 2021; and,

WHEREAS, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the increased grant amount will allow the Dodge County Human Services and Health Department to provide a variety of COVID-19 response activities; and,

WHEREAS, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2020 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibit “A”, attached hereto and incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit “A”, are hereby approved and the Finance Director is directed to amend the 2020 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit “A”.

All of which is respectfully submitted this 18th day of August, 2020.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Richard Bennett

Jenifer Hedrick

Lois Augustson

Kira Sheahan-Malloy

Jennifer Keyes

Timothy J. Kimmel

David Godshall

Naomi Kriewald

FISCAL NOTE: This budget amendment will have a neutral effect on the departmental budget, as anticipated grant revenue will equal anticipated related expenditures. Finance Committee review date: August 10, 2020. Chair initials: _____.

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: 2020 Dodge County Human Services and Health Department Budget Amendment (2020 Division of Public Health Consolidated Contract – COVID-19 Response).



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form

Doc = BX
 Ledger = BA

Effective January 1st, 2016

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Date: July 24, 2020

Department: Human Services and Health Department

Budget Year: 2020

Description of Adjustment:

see Resolution

Budget Adjustment

Project String	Description	Amount
96CONTRACE-GRANT-STATE	COVID19 CONTACT TRACING	-688,123
96CONTRACE-INT GOVT-COST	COST ALLOCATION	612,123
96CONTRACE-SERVICES-PRINTING	PRINTING	10,000
96CONTRACE-SERVICES-POSTAGE	POSTAGE	5,000
96CONTRACE-SERVICES-PHONE	CELLPHONE	4,000
96CONTRACE-SUPPLIES-OPERATING	OPERATING SUPPLIES	15,000
96CONTRACE-SUPPLIES-OFFICE SUPPLIES	OFFICE SUPPLIES	5,000
96CONTRACE-SUPPLIES-OFFICE EQU	OFFICE EQUIPMENT	15,000
96CONTRACE-SUPPLIES-MILEAGE	MILEAGE	2,000
96CONTRACE-SUPPLIES-COMPUTER	COMPUTER EQUIPMENT	20,000
96TESTCRD-GRANT-STATE	COVID19 TEST COORDINATION	-127,700
96TESTCRD-INT GOVT-COST	COST ALLOCATION	100,700
96TESTCRD-SUPPLIES-MILEAGE	MILEAGE	2,000
96TESTCRD-SERVICES-PRINTING	PRINTING	10,000
96TESTCRD-SUPPLIES-OPERATING	OPERATING SUPPLIES	15,000
96COVIDPLAN-GRANT-STATE	COVID19 PLAN	-30,000
96COVIDPLAN-INT GOVT-COST	COST ALLOCATION	29,500
96COVIDPLAN-SUPPLIES-MILEAGE	MILEAGE	500
96ELCCARES-GRANT-STATE	ELC COVIDI9	-24,200
96ELCCARES-INT GOVT-COST	COST ALLOCATION	24,200

Note the total Budget Adjustment must balance

Dodge County Audit RFP 2020

BakerTilly

Criteria	Consensus Score	Weight Factor	Factored Score
#1	9.67	10%	0.967
#2	10.00	25%	2.500
#3	9.67	25%	2.417
#4	8.26	30%	2.479
#5	#DIV/0!	10%	
Total Score			8.362

CliftonLarsonAllen

Criteria	Consensus Score	Weight Factor	Factored Score
#1	9.00	10%	0.900
#2	8.33	25%	2.083
#3	8.67	25%	2.167
#4	8.70	30%	2.609
#5	#DIV/0!	10%	
Total Score			7.759

KerberRose

Criteria	Consensus Score	Weight Factor	Factored Score
#1	6.00	10%	0.600
#2	6.00	25%	1.500
#3	6.33	25%	1.583
#4	8.20	30%	2.460
#5	#DIV/0!	10%	
Total Score			6.144

Wipfli

Criteria	Consensus Score	Weight Factor	Factored Score
#1	7.33	10%	0.733
#2	7.00	25%	1.750
#3	7.00	25%	1.750
#4	10.00	30%	3.000
#5	#DIV/0!	10%	
Total Score			7.233

Description for Each Criteria Rated

Criteria #1 - Proposal Thoroughness
Criteria #2 - Expertise and Experience
Criteria #3 - Audit Approach
Criteria #4 - Pricing (Scored by Purchasing)
Criteria #5 - References

Comparison of Vendors

Vendor	Total Score
BakerTilly	8.362
CliftonLarsonAllen	7.759
KerberRose	6.144
Wipfli	7.233

4 **Resolution Authorizing the Engagement of Baker Tilly for Audit Services**
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, the Finance Committee (Committee) authorized the release of a Request for
9 Proposals (RFP) for audit services at its meeting on May 11, 2020; and,
10

11 **WHEREAS**, the Finance Director released RFP #FI 20-06 *Audit Services 2020*, on June
12 8, 2020, seeking qualified firms of certified public accountants to audit Dodge County's financial
13 statements for the fiscal years ending December 31, 2020, 2021, 2022, with two (2) optional
14 subsequent fiscal years upon the approval of the Finance Committee, with such audits to be in
15 accordance with generally accepted accounting principles (GAAP), the standards set forth in the
16 General Accounting Office's (GAO) Government Auditing Standards, the provisions of the federal
17 Single Audit Act of 1984, as amended in 1996, as well as other applicable standards, regulations,
18 rules and laws; and,
19

20 **WHEREAS**, four proposals, as described herein, were received in response to RFP #FI
21 20-06 *Audit Services 2020*, copies of which are on file in the Dodge County Finance Department
22 for viewing, after award, during normal business hours; and,
23
24

Contractor	Bid – 2020	Bid – 5 Year Total
Baker Tilly	\$52,600	\$296,600
CliftonLarsonAllen	\$53,100	\$281,800
KerberRose	\$57,100	\$298,800
Wipfli	\$47,250	\$245,050

25 ; and,
26

27 **WHEREAS**, the proposals were reviewed and scored in accordance with the scoring
28 criteria set forth in RFP #FI 20-06 *Audit Services 2020*, which scores were shared with the
29 Committee; and,
30

31 **WHEREAS**, the Committee has reviewed the proposals and scores and formed the
32 considered conclusion that Baker Tilly of Madison, Wisconsin, is qualified to perform the services
33 requested in RFP #FI 20-06 *Audit Services 2020*; and,
34

35 **WHEREAS**, the Committee recommends that the Dodge County Board of Supervisors
36 approve the engagement of Baker Tilly and authorize a contract with Baker Tilly for audit services
37 for fiscal years ending 2020, 2021, 2022, with the option of two (2) additional fiscal years at a cost
38 not to exceed \$296,600;

1
2 **NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors
3 adopts the recommendation of the Finance Committee and hereby approves the engagement of
4 Baker Tilly at a cost not to exceed \$52,600 for calendar year 2020 for the purchase of audit services
5 as requested in RFP #FI 20-06 *Audit Services 2020*, with the deliverables generally described as
6 timely providing audit opinions on Dodge County’s Comprehensive Annual Financial Report
7 (CAFR), Single Audit and Form A (Tax 16 Report); and,

8
9 **BE IT FURTHER RESOLVED**, that the Dodge County Board Chairman and the Dodge
10 County Clerk are hereby authorized to execute an agreement with Baker Tilly, provided that said
11 agreement incorporates all requirements requested by Dodge County as set forth in RFP #FI 20-06
12 *Audit Services 2020*, such agreement being subject to the review and approval of the Corporation
13 Counsel; and,

14
15 **BE IT FINALLY RESOLVED**, that upon properly presented invoices, in a total amount
16 not to exceed \$52,600, the Dodge County Finance Director is authorized to make payment of such
17 invoices, as appropriate, from the budgets of the Finance Department (40%), the Human Services
18 and Health Department (30%), Clearview (20%), and the Highway Department (10%).

All of which is respectfully submitted this 18th day of August, 2020.

Dodge County Finance Committee:

David Frohling

Kira Sheahan-Malloy

Jeffrey Caine

Ed Benter

Jeffrey C. Schmitt

***FISCAL NOTE:** The audit contract for fiscal year 2019 with Johnson Block was for an amount not to exceed \$47,000 with an additional \$4,600 for drafting a set of Clearview full accrual financial statements. The additional Clearview charges should not be applicable for fiscal 2019 due to the reporting changes in the 2019 CAFR (Comprehensive Annual Financial Report). The allocation percentages to each department is based upon estimates provided by Johnson Block. After the first year of audit, Baker Tilly will be requested to provide a similar allocation of time spent in each department. Finance Committee review date: August 10, 2020. Chair initials: _____.*

Vote Required: Majority of Members present.

Resolution Summary: Resolution authorizing the engagement of Baker Tilly for audit services.

**Dodge County, Wisconsin
County Sales and Use Tax Revenue**

Remittance Period	Collection Period	2014	2015	2016	2017	2018	2019	2020	Previous Year	
		Remittance	Remittance	Remittance	Remittance	Remittance	Remittance	Remittance	\$ Change	% Change
Jan	Nov	\$486,170	\$461,907	\$512,301	\$429,376	\$392,621	\$579,474	\$632,456	\$52,982	9.1%
Feb	Dec	465,644	419,112	440,663	686,238	720,097	600,995	638,152	37,157	6.2%
Mar	Jan	346,135	399,718	414,299	497,670	453,560	456,212	508,216	52,004	11.4%
Apr	Feb	433,718	469,683	321,749	396,375	401,653	431,567	583,291	151,724	35.2%
May	Mar	534,851	515,569	407,852	522,150	625,667	599,122	584,337	(14,785)	-2.5%
Jun	Apr	422,574	407,861	638,989	587,195	635,147	494,862	572,046	77,184	15.6%
Jul	May	589,725	524,613	578,159	470,957	545,288	647,998	725,670	77,672	12.0%
Aug	Jun	672,406	500,849	510,100	717,294	745,510	756,266			
Sep	Jul	461,485	486,051	531,127	622,065	491,180	466,593			
Oct	Aug	565,940	580,603	522,952	524,810	606,792	735,238			
Nov	Sep	490,439	417,286	545,035	648,274	698,710	673,407			
Dec	Oct	484,997	548,922	484,606	518,044	530,674	471,403			
		\$5,954,084	\$5,732,174	\$5,907,833	\$6,620,448	\$6,846,899	\$6,913,135	\$4,244,167	\$433,939	

Annual increase (decrease)			-3.7%	3.1%	12.1%	3.4%	1.0%			
Monthly Average		\$496,174	\$477,681	\$492,319	\$551,704	\$570,575	\$576,095	\$606,310	\$61,991	

2020 Budget				
Monthly	Annual	Projected	Projected Surplus	
\$500,000	\$6,000,000	\$7,275,716	\$1,275,716	21.3%

% Of Year Completed	58.3%
Estimated Year End	\$7,275,716

Year to date current year	\$4,244,167
Year to date, prior year (thru same period)	\$3,810,228
Increase (decrease) over prior year	11.4%

State of Wisc.	Previous Month		\$ Change	% Change
	Jun-20	Jul-20		
State of Wisc.	\$32,946,886	\$45,186,201	\$12,239,315	37.1%
Dodge	572,046	725,670	153,623	26.9%



Dodge County, Wisconsin
Finance Department

Doc = BX
Ledger = BA

Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form

Effective January 1st, 2016

Date: July 6, 2020

For Finance Department use only	
BA #	_____
Doc#	_____
Batch#	_____
GL Date:	_____

Department: Human Services and Health Department

Budget Year: 2020

Description of Adjustment:

The department has received ADRC Cares funding, CARS profile 560200 for 01/01/2020-12/31/2020.

Budget Adjustment

Project String	Description	Amount
97ADRC-GRANT-STATE-CARES	ADRC CARES FUNDING	-8,128
97ADRC-SUPPLIES-COMPUTER	COMPUTER SUPPLIES	8,128

Note the total Budget Adjustment must balance

Department Head Signature Becky Beal Date: 7/6/20

County Administrator Signature Jane Mielke Date: 7/9/2020

Committee of Jurisdiction Chairman Signature _____ Date: _____

Finance Committee Chairman Signature _____ Date: _____

38. CARS PAYMENT INFORMATION

<i>DHS CARS STAFF INTERNAL USE ONLY</i>						
CARS PAYMENT INFORMATION						
The information below is used by DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.						
Agency #:	Agency Name:	Agency Type:	CARS Contract Start Date:	CARS Contract End Date:	Program Total Contract:	
14	DODGE CO - ADRC	025	1/1/2020	12/31/2020	\$8,128	
Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls ¹
560200	CARES ADRC	Report expenses here for reimbursement	-	\$8,128	\$8,128	N/A
					\$8,128	

¹ See "Funding Controls."



**Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form**
Effective January 1st, 2016

**Doc = BX
Ledger = BA**

Date: 7/6/20

Department: District Attorney Trust

Budget Year: 2020

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

Unanticipated collections received so an adjustment to revenues and expenditures is needed

Budget Adjustment

Munis Long Account	Account Title	Amount
260-00-62-0000-00000-00-452300-	RESTITUTION RECEIVED	(85,000.00)
260-00-62-0000-00000-00-557200-	RESTITUTION PAYMENTS	85,000.00

Note the total Budget Adjustment must balance

Department Head Signature: [Signature] Date: 6/6/20

County Administrator Signature: [Signature] Date: 7/7/2020

Committee of Jurisdiction Chairman
Signature _____ Date: _____

Finance Committee Chairman
Signature _____ Date: _____

VENDOR NAME	INVOICE NUMBER	INVOICE DATE	CHECK #	CHECK DATE	NET AMOUNT	DEPART	INVOICE DESCRIPTION
1559 M3 INSURANCE SOLUTIONS INC	52945	06/29/2020	1674	07/09/2020	187,842.18	1310	20/21 PACKAGE RENEWAL
			1674 Total		187,842.18		
752 SECURIAN LIFE INSURANCE COMPANY	08012020	07/07/2020	1694	07/09/2020	22,380.41	1610	August Premium
			1694 Total		22,380.41		
1338 NORTH SHORE BANK	NSB07102020	07/10/2020	1711	07/10/2020	8,443.54	1310	DEFERRED COMPENSATION
			1711 Total		8,443.54		
856 ADULT CARE CONSULTANTS INC	856070320201	07/03/2020	1712	07/13/2020	5,153.40	9730	0008081642
856 ADULT CARE CONSULTANTS INC	856070320202	07/03/2020	1712	07/13/2020	3,950.94	9730	0008081642
856 ADULT CARE CONSULTANTS INC	856070320203	07/03/2020	1712	07/13/2020	5,153.40	9730	0008081642
			1712 Total		14,257.74		
290 CHILED A INSTITUTE INC	290070320201	07/03/2020	1723	07/13/2020	17,247.90	9730	0008020561
			1723 Total		17,247.90		
876 COMMUNITY CARE RESOURCES	876070320201	07/03/2020	1725	07/13/2020	1,633.28	9730	0000022566
876 COMMUNITY CARE RESOURCES	876070320202	07/03/2020	1725	07/13/2020	1,633.28	9730	0000022566
876 COMMUNITY CARE RESOURCES	876070320203	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	876070320204	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	876070320205	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	876070320206	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	876070320207	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	876070320208	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	876070320209	07/03/2020	1725	07/13/2020	593.92	9730	0000022566
876 COMMUNITY CARE RESOURCES	8760703202010	07/03/2020	1725	07/13/2020	593.92	9730	0000022566
876 COMMUNITY CARE RESOURCES	8760703202011	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	8760703202012	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	8760703202013	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
876 COMMUNITY CARE RESOURCES	8760703202014	07/03/2020	1725	07/13/2020	2,227.20	9730	0000022566
			1725 Total		26,726.40		
1813 GRATEFUL GIRLS INC	1813070320201	07/03/2020	1735	07/13/2020	12,586.50	9730	0008058955
			1735 Total		12,586.50		
1710 RAWHIDE INC	1710070320201	07/03/2020	1764	07/13/2020	12,595.80	9730	0008011092
1710 RAWHIDE INC	1710070320202	07/03/2020	1764	07/13/2020	7,137.62	9730	0008011092
			1764 Total		19,733.42		

213 YOUTH VILLAGES	213070320201	07/03/2020	1781	07/13/2020	17,850.00	9730	0008057966
			1781 Total		17,850.00		
1458 YOUTH VILLAGES	1458070320201	07/03/2020	1782	07/13/2020	14,400.00	9730	0008080185
			1782 Total		14,400.00		
259 ACHIEVE SOLUTIONS INC	10109	07/02/2020	1783	07/23/2020	79,458.32	9010	CBIC THERAPY CHARGES JUNE 20
259 ACHIEVE SOLUTIONS INC	10110	07/02/2020	1783	07/23/2020	30,151.85	9010	MED A, MED B & PVT THERAPIES
			1783 Total		109,610.17		
856 ADULT CARE CONSULTANTS INC	16230	06/30/2020	1784	07/23/2020	456.25	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16190	06/30/2020	1784	07/23/2020	63.75	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16195	06/30/2020	1784	07/23/2020	1,083.75	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16196	06/30/2020	1784	07/23/2020	1,296.25	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16197	06/30/2020	1784	07/23/2020	510.00	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16198	06/30/2020	1784	07/23/2020	340.00	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16199	06/30/2020	1784	07/23/2020	63.75	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16200	06/30/2020	1784	07/23/2020	616.25	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16201	06/30/2020	1784	07/23/2020	63.75	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16193	06/30/2020	1784	07/23/2020	42.50	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16192	06/30/2020	1784	07/23/2020	42.50	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16191	06/30/2020	1784	07/23/2020	106.25	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16249	06/30/2020	1784	07/23/2020	452.50	9730	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16250	06/30/2020	1784	07/23/2020	1,842.50	9730	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16246	06/30/2020	1784	07/23/2020	900.00	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16246A	06/30/2020	1784	07/23/2020	5,171.25	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16253	06/30/2020	1784	07/23/2020	1,043.75	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16252	06/30/2020	1784	07/23/2020	1,583.75	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16251	06/30/2020	1784	07/23/2020	1,625.00	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16245	06/30/2020	1784	07/23/2020	978.75	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16244	06/30/2020	1784	07/23/2020	1,810.00	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16242	06/30/2020	1784	07/23/2020	1,673.75	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16243	06/30/2020	1784	07/23/2020	2,600.00	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16256	06/30/2020	1784	07/23/2020	1,192.50	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16255	06/30/2020	1784	07/23/2020	895.00	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16254	06/30/2020	1784	07/23/2020	1,181.25	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16241	06/30/2020	1784	07/23/2020	2,137.50	9720	2020 CONTRACT

856 ADULT CARE CONSULTANTS INC	16240	06/30/2020	1784	07/23/2020	1,455.00	9720	2020 CONTRACT
856 ADULT CARE CONSULTANTS INC	16239	06/30/2020	1784	07/23/2020	1,427.50	9720	2020 CONTRACT
			1784 Total		32,655.00		
1314 DEAN HEALTH PLAN	005874918	07/08/2020	1803	07/23/2020	758,612.43	1610	August Health Insurance
			1803 Total		758,612.43		
1910 ENNIS FLINT INC	397762	06/30/2020	1806	07/23/2020	23,053.53	3110	TRAFFIC PAINT
1910 ENNIS FLINT INC	397763	06/30/2020	1806	07/23/2020	21,640.85	3110	TRAFFIC PAINT
			1806 Total		44,694.38		
1147 HANKE TERMINALS INC	87398A	06/30/2020	1813	07/23/2020	3,969.38	3110	MATERIAL
1147 HANKE TERMINALS INC	87419A	06/30/2020	1813	07/23/2020	725.49	3110	MATERIAL
1147 HANKE TERMINALS INC	87518A	07/01/2020	1813	07/23/2020	1,831.69	3110	MATERIAL
1147 HANKE TERMINALS INC	87520A	07/01/2020	1813	07/23/2020	1,061.39	3110	MATERIAL
1147 HANKE TERMINALS INC	87521A	07/01/2020	1813	07/23/2020	379.86	3110	MATERIAL
1147 HANKE TERMINALS INC	87619A	07/02/2020	1813	07/23/2020	1,125.13	3110	MATERIAL
1147 HANKE TERMINALS INC	87868A	07/07/2020	1813	07/23/2020	3,489.46	3110	MATERIAL
			1813 Total		12,582.40		
1504 HEALING RELATIONSHIPS LLC	612020	06/30/2020	1814	07/23/2020	8,250.00	9720	2020 CONTRACT
			1814 Total		8,250.00		
131 JOHNSON BLOCK & CO INC	476940	07/08/2020	1819	07/23/2020	16,200.00	1310	AUDIT SERVICES
			1819 Total		16,200.00		
37 KOPLIN EXCAVATING & GRADING	119991	06/30/2020	1826	07/23/2020	17,366.91	3110	ROAD ROCK
			1826 Total		17,366.91		
1513 OMNICARE INC	2849746	06/30/2020	1839	07/23/2020	86.48	9010	PHARMACY CHARGES CBH 1 JUNE 20
1513 OMNICARE INC	2849748	06/30/2020	1839	07/23/2020	34.56	9010	PHARMACY CHARGES CBH 3 JUNE 20
1513 OMNICARE INC	2849749	06/30/2020	1839	07/23/2020	70.09	9010	PHARMACY CHARGES CBH 4 JUNE 20
1513 OMNICARE INC	2849714	06/30/2020	1839	07/23/2020	54.12	9010	PHARMACY CHARGES TLV JUNE 20
1513 OMNICARE INC	2837366	05/31/2020	1839	07/23/2020	6,927.27	9010	PHARMACY - CBIC - MAY 2020
1513 OMNICARE INC	2849750	06/30/2020	1839	07/23/2020	7,424.62	9010	PHARMACY - CBIC - JUNE 2020
1513 OMNICARE INC	2849747	06/30/2020	1839	07/23/2020	677.34	9010	PHARMACY - CBH 2- JUNE 2020
1513 OMNICARE INC	2849751	06/30/2020	1839	07/23/2020	722.55	9010	PHARMACY - IID - JUNE 2020
1513 OMNICARE INC	2849745	06/30/2020	1839	07/23/2020	6,911.41	9010	PHARMACY - SNF - JUNE 2020

1513 OMNICARE INC	2837361	05/31/2020	1839	07/23/2020	3,985.18	9010	PHARMACY - SNF - MAY 2020
			1839 Total		26,893.62		
933 SEASONS COUNSELING LLC	9190	06/30/2020	1848	07/23/2020	2,695.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9191	06/30/2020	1848	07/23/2020	687.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9192	06/30/2020	1848	07/23/2020	1,237.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9193	06/30/2020	1848	07/23/2020	1,017.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9194	06/30/2020	1848	07/23/2020	4,730.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9195	06/30/2020	1848	07/23/2020	1,595.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9197	06/30/2020	1848	07/23/2020	1,190.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9198	06/30/2020	1848	07/23/2020	700.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9199	06/30/2020	1848	07/23/2020	630.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9200	06/30/2020	1848	07/23/2020	1,102.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9201	06/30/2020	1848	07/23/2020	1,435.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9202	06/30/2020	1848	07/23/2020	1,120.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9203	06/30/2020	1848	07/23/2020	1,067.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9204	06/30/2020	1848	07/23/2020	2,275.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9205	06/30/2020	1848	07/23/2020	1,592.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9206	06/30/2020	1848	07/23/2020	1,320.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9207	06/30/2020	1848	07/23/2020	1,210.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9208	06/30/2020	1848	07/23/2020	935.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9209	06/30/2020	1848	07/23/2020	220.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9210	06/30/2020	1848	07/23/2020	1,402.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9211	06/30/2020	1848	07/23/2020	3,217.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9212	06/30/2020	1848	07/23/2020	2,007.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9213	06/30/2020	1848	07/23/2020	495.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9214	06/30/2020	1848	07/23/2020	687.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9215	06/30/2020	1848	07/23/2020	907.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9216	06/30/2020	1848	07/23/2020	55.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9217	06/30/2020	1848	07/23/2020	987.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9218	06/30/2020	1848	07/23/2020	475.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9219	06/30/2020	1848	07/23/2020	975.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9220	06/30/2020	1848	07/23/2020	462.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9221	06/30/2020	1848	07/23/2020	1,000.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9222	06/30/2020	1848	07/23/2020	212.50	9720	2020 CONTRACT

933 SEASONS COUNSELING LLC	9223	06/30/2020	1848	07/23/2020	367.50	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9224	06/30/2020	1848	07/23/2020	1,265.00	9720	2020 CONTRACT
933 SEASONS COUNSELING LLC	9225	06/30/2020	1848	07/23/2020	220.00	9720	2020 CONTRACT
			1848 Total		41,497.50		
1241 SHANNON JAMES LLC	JUNE 2020	06/30/2020	1849	07/23/2020	10,093.75	9720	2020 CONTRACT
			1849 Total		10,093.75		
136 SYSCO EASTERN WISCONSIN	235750941	07/06/2020	1855	07/23/2020	766.27	9770	Nutrition Supply Order - July 2020
136 SYSCO EASTERN WISCONSIN	235691561	05/07/2020	1855	07/23/2020	4,640.92	9020	RAW FOOD & DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235694682	05/11/2020	1855	07/23/2020	114.09	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235700382-CREDIT	05/18/2020	1855	07/23/2020	-67.41	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	235717467	06/04/2020	1855	07/23/2020	3,809.14	9020	RAW FOOD & DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	13529037P	06/03/2020	1855	07/23/2020	-8.64	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	13529038P	06/03/2020	1855	07/23/2020	-17.95	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	13529039P	06/03/2020	1855	07/23/2020	-26.54	9010	RAW FOOD & DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235717803	06/05/2020	1855	07/23/2020	121.51	9010	DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235717804	06/05/2020	1855	07/23/2020	97.64	9010	DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235720168	06/06/2020	1855	07/23/2020	68.37	9010	DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235720422	06/08/2020	1855	07/23/2020	34.57	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235722860	06/10/2020	1855	07/23/2020	17.18	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235723744	06/11/2020	1855	07/23/2020	81.47	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235727283	06/13/2020	1855	07/23/2020	157.22	9010	DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235727648	06/15/2020	1855	07/23/2020	80.63	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235765897	07/20/2020	1855	07/23/2020	1,380.50	9770	Nutrition Supplies - frozen to hot meals
136 SYSCO EASTERN WISCONSIN	235638695	03/10/2020	1855	07/23/2020	384.14	9010	DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235723749	06/11/2020	1855	07/23/2020	114.09	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	13529212P	06/16/2020	1855	07/23/2020	-19.00	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	13529213P	06/16/2020	1855	07/23/2020	-7.36	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	235733439	06/20/2020	1855	07/23/2020	-9.78	9010	RAW FOOD & DIETARY SUPPLY REBATE
136 SYSCO EASTERN WISCONSIN	235737114	06/24/2020	1855	07/23/2020	114.09	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	13529354P	06/26/2020	1855	07/23/2020	-41.22	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	13529355P	06/26/2020	1855	07/23/2020	-22.04	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	235741641	06/27/2020	1855	07/23/2020	24.94	9010	DIETARY SUPPLIES

136 SYSCO EASTERN WISCONSIN	235742772	06/30/2020	1855	07/23/2020	35.16	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235712719-CREDIT	06/01/2020	1855	07/23/2020	-22.12	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	235721096-CREDIT	06/08/2020	1855	07/23/2020	-61.30	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	235747565	07/02/2020	1855	07/23/2020	4,533.98	9020	RAW FOOD & DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235754504	07/09/2020	1855	07/23/2020	4,558.90	9020	RAW FOOD & DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235758331	07/13/2020	1855	07/23/2020	3,466.72	9020	RAW FOOD & DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235747747	07/03/2020	1855	07/23/2020	-29.01	9010	RAW FOOD & DIETARY SUPPLY REBATE
136 SYSCO EASTERN WISCONSIN	13529478P	07/03/2020	1855	07/23/2020	-68.68	9010	RAW FOOD RETURN
136 SYSCO EASTERN WISCONSIN	235752301	07/08/2020	1855	07/23/2020	114.09	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235762155	07/16/2020	1855	07/23/2020	4,226.10	9020	RAW FOOD & DIETARY SUPPLIES
136 SYSCO EASTERN WISCONSIN	235757298	07/11/2020	1855	07/23/2020	18.78	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235757300	07/11/2020	1855	07/23/2020	19.41	9010	RAW FOOD
136 SYSCO EASTERN WISCONSIN	235765895	07/20/2020	1855	07/23/2020	4,325.75	9020	RAW FOOD & DIETARY SUPPLIES
1855 Total					32,904.61		
1124 WELLPATH LLC	INV0067588	07/02/2020	1872	07/23/2020	11,039.14	2010	JAIL HEALTH CARE FOR COUNTY 3/20
1124 WELLPATH LLC	INV0067438	07/01/2020	1872	07/23/2020	79,009.84	2010	JAIL HEALTH CARE FOR COUNTY 8/20
1872 Total					90,048.98		
36 REED CHRYSLER DODGE JEEP RAM INC	10480	07/06/2020	1662657	07/09/2020	30,453.00	2020	2020 DODGE DURANGO 7252
1662657 Total					30,453.00		
664 WI DEPT OF ADMINISTRATION	PROBATE FEES	07/07/2020	1662669	07/09/2020	22,671.85	1410	PROBATE & VITAL RECORDS FEES 2ND QUARTER DODGE CTY
1662669 Total					22,671.85		
751 NATIONWIDE TRUST COMPANY FSB	NR07102020	07/10/2020	1662683	07/10/2020	13,424.50	1310	DEFERRED COMPENSATION
751 NATIONWIDE TRUST COMPANY FSB	NROTH07102020	07/10/2020	1662683	07/10/2020	4,565.00	1310	DEFERRED COMPENSATION
1662683 Total					17,989.50		
1431 FAMILY SERVICES OF NORTHEAST WISCONSIN INC	1431070320201	07/03/2020	1662692	07/13/2020	10,458.60	9730	0008020562
1662692 Total					10,458.60		

394 TOMORROWS CHILDREN INC	394070320201	07/03/2020	1662706	07/13/2020	10,170.00	9730	0008021021
394 TOMORROWS CHILDREN INC	394070320202	07/03/2020	1662706	07/13/2020	10,170.00	9730	0008021021
			1662706 Total		20,340.00		
1395 ARAMARK SERVICES INC	200790600-000975	07/08/2020	1662715	07/23/2020	11,110.34	2050	6452 MEALS 7/2-7/8/20
			1662715 Total		11,110.34		
141 EDWARD H WOLF & SONS INC	262855	07/09/2020	1662746	07/23/2020	12,365.87	3110	FUEL
141 EDWARD H WOLF & SONS INC	262856	07/09/2020	1662746	07/23/2020	13,347.61	3110	FUEL
			1662746 Total		25,713.48		
2109 EWALD'S HARTFORD FORD	35720	07/13/2020	1662751	07/23/2020	45,466.50	3110	TRUCK 101
2109 EWALD'S HARTFORD FORD	35722	07/13/2020	1662751	07/23/2020	45,466.50	3110	TRUCK 106
2109 EWALD'S HARTFORD FORD	35723	07/13/2020	1662751	07/23/2020	45,466.50	3110	TRUCK 107
2109 EWALD'S HARTFORD FORD	35724	07/13/2020	1662751	07/23/2020	45,466.50	3110	TRUCK 157
2109 EWALD'S HARTFORD FORD	35725	07/13/2020	1662751	07/23/2020	45,466.50	3110	TRUCK 158
2109 EWALD'S HARTFORD FORD	JULY 2020 REFUND	07/20/2020	1662751	07/23/2020	11,400.00	3110	5 FORD F350 GUARANTEE REFUND 11-13-19 QUOTE DATE
			1662751 Total		238,732.50		
112 Family Youth Interaction Zone	CCSGROUP006	07/08/2020	1662752	07/23/2020	38,956.48	9720	2020 CONTRACT SUMMER JUNE
112 Family Youth Interaction Zone	CCSGROUP006 A	07/08/2020	1662752	07/23/2020	1,575.84	9730	2020 SERVICES PRIVETT
112 Family Youth Interaction Zone	SUMMER006	07/09/2020	1662752	07/23/2020	6,976.67	9730	2020 SERVICES SUMMER
112 Family Youth Interaction Zone	CST006	06/30/2020	1662752	07/23/2020	940.50	9730	2020 SERVICES COMMUNITY SERVICES
112 Family Youth Interaction Zone	STAND006	07/15/2020	1662752	07/23/2020	4,289.25	9730	2020 SERVICES
			1662752 Total		52,738.74		
86 HENRY G MEIGS LLC	5513229155	06/29/2020	1662755	07/23/2020	17,943.68	3110	ONYX - CUSTOMER # 327100
86 HENRY G MEIGS LLC	5513229855	07/06/2020	1662755	07/23/2020	21,148.41	3110	ONYX
			1662755 Total		39,092.09		
1891 HOME PATH REMODELING	CV19DC-0423	06/30/2020	1662756	07/23/2020	67,175.00	9010	SIDING PROJECT
			1662756 Total		67,175.00		
723 JUNEAU UTILITIES	070820 700380-00	07/08/2020	1662764	07/23/2020	196.90	3110	ACCT 700380-00 HIGHWAY DEPT
723 JUNEAU UTILITIES	070820 700405-00	07/08/2020	1662764	07/23/2020	2,943.81	3110	ACCT 700405-00 HIGHWAY DEPT
723 JUNEAU UTILITIES	070820 700410-00	07/08/2020	1662764	07/23/2020	2,297.25	3110	ACCT 700410-00 HIGHWAY DEPT
723 JUNEAU UTILITIES	070820700085-00	07/08/2020	1662764	07/23/2020	605.64	8010	UTILITIES
723 JUNEAU UTILITIES	070820700055-00	07/08/2020	1662764	07/23/2020	13,380.60	8010	UTILITIES
723 JUNEAU UTILITIES	070820700060-00	07/08/2020	1662764	07/23/2020	1,830.64	8010	UTILITIES

723 JUNEAU UTILITIES	070820700095-00	07/08/2020	1662764	07/23/2020	49,580.04	8010	UTILITIES
723 JUNEAU UTILITIES	070820700100-00	07/08/2020	1662764	07/23/2020	7,983.88	8010	UTILITIES
723 JUNEAU UTILITIES	070820700090-00	07/08/2020	1662764	07/23/2020	5,354.63	8010	UTILITIES
723 JUNEAU UTILITIES	070820201720-00	07/08/2020	1662764	07/23/2020	39.96	8010	UTILITIES
723 JUNEAU UTILITIES	070820700425-00	07/08/2020	1662764	07/23/2020	512.29	8010	UTILITIES
723 JUNEAU UTILITIES	070820700420-00	07/08/2020	1662764	07/23/2020	10,910.65	8010	UTILITIES
723 JUNEAU UTILITIES	700045-00JUNE20	07/08/2020	1662764	07/23/2020	28,001.79	9010	ELECTRIC CLV 6/1/20-7/1/20
723 JUNEAU UTILITIES	700049-00JUNE20	07/08/2020	1662764	07/23/2020	4,525.59	9010	WATER/SEWER/FIRE PROTECTION CLV 6/1-7/1/20
723 JUNEAU UTILITIES	700043-00JUNE20	07/08/2020	1662764	07/23/2020	58.41	9010	ELECTRIC CLV GARAGES 6/1-7/1/20
723 JUNEAU UTILITIES	J-0550	07/16/2020	1662764	07/23/2020	98.70	8010	SEWER PENALTIES
723 JUNEAU UTILITIES	C-119	07/16/2020	1662764	07/23/2020	82.80	9010	BOD/SUS SOLIDS/PHOS PENALTY JUNE 2020
1662764 Total					128,403.58		
308 JUSTICEPOINT INC	07092020B	07/09/2020	1662765	07/23/2020	3,986.00	9720	2020 CONTRACT
308 JUSTICEPOINT INC	2570	06/30/2020	1662765	07/23/2020	585.00	9610	2020 Contract
308 JUSTICEPOINT INC	07092020A	07/09/2020	1662765	07/23/2020	23,105.00	9720	2020 CONTRACT
308 JUSTICEPOINT INC	07092020C	07/09/2020	1662765	07/23/2020	14,122.00	9610	2020 Contract
308 JUSTICEPOINT INC	2568	06/30/2020	1662765	07/23/2020	204.00	9720	2020 CONTRACT JUNENILE
1662765 Total					42,002.00		
1655 MATRIXCARE INC	INV5128224	07/01/2020	1662770	07/23/2020	1,190.00	9010	QTRLY SUBSCRIPT CUST ID M017100 NVH 7/1-9/30/20
1655 MATRIXCARE INC	INV5128223	07/01/2020	1662770	07/23/2020	3,044.00	9010	QTRLY SUBSCRIPT CUST ID M017099 IID 7/1-9/30/20
1655 MATRIXCARE INC	INV5128221	07/01/2020	1662770	07/23/2020	1,111.00	9010	QTRLY SUBSCRIPT CUST ID M017097 CBH 1 7/1-9/30/20
1655 MATRIXCARE INC	INV5128218	07/01/2020	1662770	07/23/2020	1,111.00	9010	QTRLY SUBSCRIPT CUST ID M017412 CBH 3 7/1-9/30/20
1655 MATRIXCARE INC	INV5128222	07/01/2020	1662770	07/23/2020	1,111.00	9010	QTRLY SUBSCRIPT CUST ID M017098 CBH 2 7/1-9/30/20
1655 MATRIXCARE INC	INV5128220	07/01/2020	1662770	07/23/2020	2,112.00	9010	QTRLY SUBSCRIPT CUST ID M017096 CBIC 7/1-9/30/20

1655 MATRIXCARE INC	INV5128219	07/01/2020	1662770	07/23/2020	7,935.00	9010	QTRLY SUBSCRIPT CUST ID M017095 CLV 7/1-9/30/20
1655 MATRIXCARE INC	INV5128247	07/01/2020	1662770	07/23/2020	1,144.33	9010	QTRLY SUBSCRIPT CUST ID M021341 CBH 4 7/1-9/30/20
1655 MATRIXCARE INC	INV5128226	07/01/2020	1662770	07/23/2020	967.00	9010	QTRLY SUSBSSCRIPT CUST ID M017102 TLV 7/1-9/30/20
1655 MATRIXCARE INC	INV5128225	07/01/2020	1662770	07/23/2020	967.00	9010	QTRLY SUBSCRIPT CUST ID M017101 CGH 7/1-9/30/20
1662770 Total					20,692.33		
1364 MCGRATH CONSULTING GROUP, INC	1299	06/25/2020	1662773	07/23/2020	46,985.00	1610	COMPENSATION AND BENEFITS STUDY 2ND INSTALLMENT
1662773 Total					46,985.00		
1077 MEDLINE INDUSTRIES, INC.	1915994976	07/03/2020	1662774	07/23/2020	2,678.22	9010	BRIEFS/NURSING SUPPLIES
1077 MEDLINE INDUSTRIES, INC.	1916631294	07/10/2020	1662774	07/23/2020	369.72	9010	COVID SUPPLIES
1077 MEDLINE INDUSTRIES, INC.	1916631297	07/10/2020	1662774	07/23/2020	6,915.99	9010	BRIEF ORDER/NURSING SUPPLIES
1077 MEDLINE INDUSTRIES, INC.	1915127952	06/25/2020	1662774	07/23/2020	274.49	9010	COVID SUPPLIES
1077 MEDLINE INDUSTRIES, INC.	1907986959-FREIGHT	04/15/2020	1662774	07/23/2020	65.46	9010	FREIGHT CHARGE COVID SUPPLIES
1662774 Total					10,303.88		
1109 MICHELS COMMERCIAL AGGREGATES	393485	06/20/2020	1662775	07/23/2020	363.66	3110	GRAVEL
1109 MICHELS COMMERCIAL AGGREGATES	393486	06/20/2020	1662775	07/23/2020	455.44	3110	GRAVEL
1109 MICHELS COMMERCIAL AGGREGATES	393487	06/20/2020	1662775	07/23/2020	213.55	3110	GRAVEL
1109 MICHELS COMMERCIAL AGGREGATES	393488	06/20/2020	1662775	07/23/2020	182.61	3110	GRAVEL
1109 MICHELS COMMERCIAL AGGREGATES	394022	06/27/2020	1662775	07/23/2020	11,756.00	3110	GRAVEL
1109 MICHELS COMMERCIAL AGGREGATES	394016	06/27/2020	1662775	07/23/2020	93.53	3110	MATERIAL
1109 MICHELS COMMERCIAL AGGREGATES	394017	06/27/2020	1662775	07/23/2020	1,648.39	3110	MATERIAL
1109 MICHELS COMMERCIAL AGGREGATES	394018	06/27/2020	1662775	07/23/2020	117.99	3110	MATERIAL

1109	MICHELS COMMERCIAL AGGREGATES	394019	06/27/2020	1662775	07/23/2020	517.65	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394020	06/27/2020	1662775	07/23/2020	219.85	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394021	06/27/2020	1662775	07/23/2020	616.17	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394430	06/30/2020	1662775	07/23/2020	3,925.17	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394431	06/30/2020	1662775	07/23/2020	778.72	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394432	06/30/2020	1662775	07/23/2020	578.75	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394433	06/30/2020	1662775	07/23/2020	978.65	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394434	06/30/2020	1662775	07/23/2020	2,150.51	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394435	06/30/2020	1662775	07/23/2020	467.14	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394740	07/04/2020	1662775	07/23/2020	534.11	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394741	07/04/2020	1662775	07/23/2020	386.10	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394742	07/04/2020	1662775	07/23/2020	168.72	3110	MATERIAL
1109	MICHELS COMMERCIAL AGGREGATES	394743	07/04/2020	1662775	07/23/2020	50.01	3110	MATERIAL
				1662775 Total		26,202.72		
647	STATE OF WISCONSIN	07082020	07/08/2020	1662806	07/23/2020	159,179.72	1410	Clerk of Courts Fees Due State - June 2020
				1662806 Total		159,179.72		
669	US DEPT OF AGRICULTURE	3003508245/6001046	07/01/2020	1662815	07/23/2020	11,541.64	8120	2ND QTR WILDLIFE DAMAGE
				1662815 Total		11,541.64		
294	WESTERN CULVERT & SUPPLY INC	060798	06/26/2020	1662819	07/23/2020	1,810.00	3110	PLASTIC PIPE & ELBOWS
294	WESTERN CULVERT & SUPPLY INC	060866	07/07/2020	1662819	07/23/2020	12,663.00	3110	CULVERTS

					1662819 Total		14,473.00	
828	BADGER STATE INDUSTRIES	299230	04/09/2020	1662821	07/23/2020	10,763.24	7010	CHAIRS FOR COURTROOMS - COUNSEL CHAIRS
						1662821 Total	10,763.24	
638	WI DEPT OF HEALTH SERVICES	4350000065338	06/30/2020	1662822	07/23/2020	170,533.75	9710	FAMILY CARE CONTRIBUTION
638	WI DEPT OF HEALTH SERVICES	5034 073120	07/01/2020	1662822	07/23/2020	5,100.00	9010	MONTHLY LICENSED BED ASSESSMENTS CBIC JULY 20
638	WI DEPT OF HEALTH SERVICES	5026 073120	07/01/2020	1662822	07/23/2020	1,700.00	9010	MONTHLY LICENSED BED ASSESSMENTS CBH 1 JULY 20
638	WI DEPT OF HEALTH SERVICES	5036 073120	07/01/2020	1662822	07/23/2020	1,700.00	9010	MONTHLY LICENSED BED ASSESSMENTS CBH 2 JULY 20
638	WI DEPT OF HEALTH SERVICES	5049 073120	07/01/2020	1662822	07/23/2020	1,700.00	9010	MONTHLY LICENSED BED ASSESSMENTS CBH 3 JULY 20
638	WI DEPT OF HEALTH SERVICES	5050 073120	07/01/2020	1662822	07/23/2020	1,700.00	9010	MONTHLY LICENSED BED ASSESSMENTS CBH 4 JULY 20
638	WI DEPT OF HEALTH SERVICES	2977 073120	07/01/2020	1662822	07/23/2020	41,860.00	9010	MONTHLY LICENSED BED ASSESSMENTS IID JULY 20
638	WI DEPT OF HEALTH SERVICES	2380 073120	07/01/2020	1662822	07/23/2020	20,400.00	9010	MONTHLY LICENSED BED ASSESSMENTS CLV JULY 20
						1662822 Total	244,693.75	
751	NATIONWIDE TRUST COMPANY FSB	NR07242020	07/24/2020	1662838	07/24/2020	28,877.00	1310	DEFERRED COMPENSATION
751	NATIONWIDE TRUST COMPANY FSB	NROTH07242020	07/24/2020	1662838	07/24/2020	4,515.00	1310	DEFERRED COMPENSATION
						1662838 Total	33,392.00	
1368	DELTA DENTAL	377699	07/08/2020	201890128	07/08/2020	12,089.14	1310	DELTA DENTAL 7/2-8/2020
						201890128 Total	12,089.14	
617	INTERNAL REVENUE SERVICE	07102020	07/10/2020	201910110	07/10/2020	384,860.02	1310	FED TAX PYMT 071020
						201910110 Total	384,860.02	
1341	US BANK	USB07102020	07/10/2020	201920067	07/10/2020	100,236.89	1310	NON EBC EE/ER CONTRIBUTIONS
						201920067 Total	100,236.89	
744	EMPLOYEE BENEFIT CORPORATION (EBC)	EBC07102020	07/10/2020	201920073	07/10/2020	191,569.96	1310	EBC EE/ER CONTRIBUTIONS
						201920073 Total	191,569.96	

647 STATE OF WISCONSIN	JUNE 2020	07/14/2020	201950152	07/14/2020	87,034.80	1310	TRANSFER FEES DUE JUNE 2020
			201950152 Total		87,034.80		
1368 DELTA DENTAL	378845	07/15/2020	201960115	07/15/2020	13,283.22	1310	DELTA DENTAL CLAIMS 7/9-15/2020
			201960115 Total		13,283.22		
643 WI DEPT OF REVENUE	WI07152020	07/15/2020	201960157	07/15/2020	77,876.08	1310	STATE TAX DODGE CO
			201960157 Total		77,876.08		
1341 US BANK	STATMT 07-10-20	07/15/2020	201970188	07/15/2020	238,000.08	1310	US BANK PURCHASE CARD
			201970188 Total		238,000.08		
1368 DELTA DENTAL	382763	07/22/2020	202030126	07/22/2020	12,928.52	1310	DELTA DENTAL CLAIMS 7-16-22-2020
			202030126 Total		12,928.52		
617 INTERNAL REVENUE SERVICE	07242020	07/24/2020	202050100	07/24/2020	398,004.63	1310	FED TAX PYMT 072420
			202050100 Total		398,004.63		
744 EMPLOYEE BENEFIT CORPORATION (EBC)	EBC07242020	07/24/2020	202060057	07/24/2020	15,660.96	1310	EBC EE/ER CONTRIBUTIONS
			202060057 Total		15,660.96		
1368 DELTA DENTAL	383910	07/29/2020	202100108	07/29/2020	14,978.92	1310	DELTA DENTAL CLAIMS 7/23-29/2020
			202100108 Total		14,978.92		