

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: June 4, 2020

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on June 4, 2020 in the Auditorium of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Richard Fink, Kevin Burnett, Robert Boelk and Cathy Houchin (via teleconference).**

**Roll Call and Non-Committee Member County Board Attendance:** There were no non-committee members in attendance.

**Also present:** Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks Administrative Secretary; Jim Mielke, Dodge County Administrator; Kim Nass, Corporation Counsel; Zev Kianovsky, Corporation Counsel

**Public Comment:** None

**Approval of the minutes from the May 19, 2020 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting.** A motion was made by Kevin Burnett and seconded by Robert Boelk. Motion carried.

**Discuss and Reapprove the minutes from the May 7, 2020 meeting** a motion was made by Kevin Burnett and seconded by Robert Boelk to reapprove the minutes from the May 7, 2020 meeting. Motion carried.

A motion was made by Richard Fink and seconded by Kevin Burnett for reconsideration: Dodge County Justice Facility Caulking Project RFP. Motion carried.

**Reconsideration: Dodge County Justice Facility Caulking Project** Kim Nass informed the Committee that the County has to follow Dodge County Procurement Policy, and Statutes. Russ Freber informed the Committee of the bid amounts: Angus Young \$8500, Samuels \$12500, and Tyson Billy \$12555. A motion was made Dennis Schmidt and seconded by Kevin Burnett to hire Angus Young for the Dodge County Facility Caulking Project. Motion did not pass.

**Request to Hire Engineer for Specifications and Drawings to Replace the Air Conditioner at the Dodge County Administration Building in 2021** a motion was made by Dennis Schmidt and seconded by Kevin Burnett to hire Engineer for specifications and drawings to replace the Air Conditioner at the Dodge County Administration Building in 2021. Motion carried.

**Dodge County Administration Building Air Handler #3 Project Update** project will start on Monday.

**Discuss Dodge County Administration Building Entrances** since Covid 19 we have only had the Miller Street entrance open. Moving forward we would like to continue with just the one entrance. The consensus of the Committee is to continue with the Miller Street entrance access.

**Update on Maintenance Operations** Russ updated the Committee on the following:

- Parking lot lights at the Dodge County Courthouse, and Dodge County Justice Facility
- Valve Replacement at the Henry Dodge Office Building
- Heat Exchange at the Dodge County Justice Facility
- Dodge County Courthouse Open
- Houses Secured
- Storm Damage to Trees/Removal
- VFD's Replaced at the Dodge County Justice Facility

**A Motion** was made by Robert Boelk and seconded by Richard Fink to convene in closed session at 5:58 p.m.

Before voting on the motion, Chairman Schmidt announced to all present that the purpose of the closed session will be to deliberate the purchasing of public properties, which, because of competitive and bargaining reason, requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-04 has been assigned, and which is located at 150 Miller Street, in the City of Juneau, Wisconsin. The meeting is closed pursuant to Section 19.85 (1) (e) of the Wisconsin Statutes.

A roll was taken. Motion carried by unanimous vote of all member present. There was deliberation concerning the purchasing of public properties, which, because of competitive and bargaining reasons requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-04 has been assigned and which is located at 150 Miller Street, in the City of Juneau, Wisconsin.

**A motion** was made by Kevin Burnett and seconded by Robert Boelk to reconvene in open session. A roll call was taken. Motion carried unanimous vote of all members at 6:19 p.m.

**Consider, deliberate and take action in respect to the parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-04 has been assigned, located at 150 Miller Street, in the City of Juneau, Wisconsin** a motion was made by Dennis Schmidt and seconded by Kevin Burnett to retract previous offer to purchase with terms and conditions as discussed in closed session. Motion carried. **A motion** was made by Robert Boelk and seconded by Kevin Burnett to have legal consultation from Corporation Counsel to draft legal terms and conditions to purchase property at 150 Miller Street. Also, Corporation Counsel to have direct contact with Russ Freber and Dennis Schmidt, and update the Committee. Motion carried.

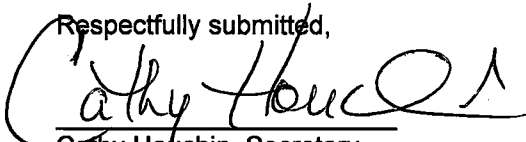
**Future Agenda Items**

- Farmer to cut lawn by CBRF
- Modified CIP
- Budget Update

**Determine next meeting Date and Time** Thursday July 2, 2020 at 5:00 p.m.

**Adjournment:** There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:22 p.m.

Respectfully submitted,



Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.