

AGENDA

Dodge County Board of Supervisors Meeting
Tuesday, April 21, 2020 – 9:00 AM
Administration Building, First Floor Auditorium
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call and Oath of Office

Introduction of New County Board Members

Approve Minutes from March 17, 2020, County Board Session

Communications on File

Special Orders of Business

Elections

- Appoint Ballot Clerks
- County Board Chairman
- 1st Vice Chairman
- 2nd Vice Chairman
- Members at Large – Executive Committee

Appointments

Take formal action to select Annette Thompson, Dodge County School District Superintendent, as a member of the UW Extension Education Committee. (See UW Extension Education Committee Description in *Official Directory for Dodge County*.)

Supervisor Bobholz, Chairman of Human Services and Health Board
Abby Sauer, Public Health Officer, Human Services and Health Department
COVID-19 Update

Consider, Discuss and Take Action on the Following:

Take formal action to adopt the County Board Rules of Order as established by Resolution 19-71.

Resolutions on File

- 19-78 A Resolution in Support of The Establishment of An Agricultural Enterprise Area Within the Town of Westford, Dodge County, Wisconsin – Land Resources and Parks Committee.
- 19-79 Authorize the Acceptance of the Targeted Safety Support Program Grant Award – Human Services and Health Board.
- 19-80 Authorize Agreement Between Dodge County and Dodge County Sheriff's Office Sworn Union Employees, Local 120 – Human Resources and Labor Negotiations Committee.
- 19-81 Authorize General Fund and Unrestricted Net Position Transfers to Offset Calendar Year 2019 Departmental Deficits – Finance Committee.
- 19-82 Authorize General Fund Balance Classifications as of December 31, 2019 – Finance Committee.
- 19-83 Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Same Purpose – Finance Committee.
- 19-84 Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Different Purpose – Finance Committee.
- 19-85 Establishing a Fund Balance for Payouts Due to Retirements or Certain Resignations – Finance Committee.
- 19-86 Authorize the Purchase of Professional Services for Kronos Software v8.1 Upgrade Project – Information Technology Committee.
- 19-87 Commendation of Dodge County Clerk, Dodge County Municipal Clerks, and Poll Workers – County Board of Supervisors.

Report on File

1. Ordinance No. 1041 – Amend Land Use Code – Dennis Oechsner – Town of Lomira – Land Resources and Parks Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD							
MEETING DATE April 21, 2020							
				Approval <i>RK</i>		Date <i>4-23-2020</i>	
				Chair <i>Russ Kallhe</i>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS
11994	Behl, Allen	X		60.00	16	9.20	
49450	Bennett, Richard	X		60.00	3	1.73	
49449	Benter, Ed	X		60.00	46	26.45	
19566	Berres, Jeff	X		60.00	42	24.15	
11970	Bischoff, Larry	X		60.00	20	11.50	
26899	Bobholz, Mary	X		60.00	28	16.10	
50624	Boelk, Jr. Robert L.	X		60.00	26	14.95	
50238	Burnett, Kevin	X		60.00	20	11.50	
49453	Caine, Jeffrey	X		60.00	14	8.05	
46788	Derr, Lisa	X		60.00	21	12.08	
49971	Fink, Richard W.	X		60.00	35	20.13	
28760	Frohling, David	X		60.00	29	16.68	
41853	Greshay, Richard	X		60.00	14	8.05	
49993	Guckenberger, David	X		60.00	42	24.15	
50625	Hedrick, Jenifer	via phone		60.00	0	0.00	
48638	Hilbert, Dan	X		60.00	20	11.50	
49454	Houchin, Cathy	via phone		60.00	0	0.00	
50239	Kemmel, Timothy	X		60.00	54	31.05	
16348	Kottke, Russell	X		65.00	30	17.25	
50490	Kriewald, Naomi	X		60.00	20	11.50	
50623	Kuehl, Karen	X		60.00	28	16.10	
19650	Macheel, Dale	X		60.00	22	12.65	
29374	Maly, Donna	X		60.00	20	11.50	
22503	Marsik, Joseph M.	X		60.00	40	23.00	
34243	Miller, MaryAnn	X		60.00	22	12.65	
47109	Nickel, Thomas	X		60.00	34	19.55	
30697	Schaefer, Thomas	X		60.00	30	17.25	
15819	Schmidt, Dennis	X		60.00	0	0.00	
28630	Schmitt, Jeffrey	X		60.00	18	10.35	
37252	Schraufnagel, Larry	via phone		60.00	0	0.00	
50626	Schultz, Travis	X		60.00	30	17.25	
50060	Sheahan-Malloy, Kira	X		60.00	32	18.40	
50627	Yaroeh, Del	X		60.00	20	11.50	

**Dodge County Board of Supervisors
April 21, 2020 – 9:00 a.m.
Administration Building - Juneau, Wisconsin**

The Organizational Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m. in the Auditorium of the Administration Building.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance. Supervisors Hedrick, Houchin and Schraufnagel appeared via teleconference.

Supervisors were sworn in by Karen J. Gibson, County Clerk. Chairman Kottke introduced and welcomed the new members to the Board: Robert Boelk, Jr., Jenifer Hedrick, Karen Kuehl, Travis Schultz and Delbert Yaroch.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Maly to approve the minutes of the March 17, 2020, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

Elections

Chairman Kottke appointed Kimberly Nass, Corporation Counsel, Ms. Gibson, and Shelby Miller, Chief Deputy County Clerk as the Ballot Clerks.

The County Board members that appeared remotely communicated their votes to the County Clerk electronically.

Chairman Kottke called for nominations for Chairman. Supervisor Caine nominated Supervisor Kottke. Supervisor Berres nominated Supervisor J. Schmitt. Supervisor Derr nominated Supervisor Maly. A motion to close nominations was made by Supervisor Greshay and seconded by Supervisor Schaefer. Motion carried. After the ballots were cast, the ballot clerks retired to tally the votes. Supervisor Kottke – 18, Supervisor J. Schmitt – 10 and Supervisor Maly – 5, thereby re-electing Supervisor Kottke as Chairman.

Chairman Kottke opened the nominations for 1st Vice Chairman. Supervisor Derr nominated Supervisor Maly. Supervisor Bischoff nominated Supervisor Frohling. Supervisor Berres nominated Supervisor J. Schmitt. A motion to close nominations was made by Supervisor Greshay and seconded by Supervisor D. Schmidt. Motion carried. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Maly – 6, Supervisor Frohling – 16 and Supervisor J. Schmitt – 11. None of the candidates received a majority of the votes and another vote needed to be cast. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Maly – 2, Supervisor Frohling – 17 and Supervisor J. Schmitt – 14, thereby re-electing Supervisor Frohling as 1st Vice Chairman.

Chairman Kottke then opened nominations for 2nd Vice Chairman. Supervisor Caine nominated Supervisor Marsik. Supervisor Derr nominated Supervisor J. Schmitt. Supervisor Houchin nominated Supervisor Sheahan-Malloy. Supervisor Sheahan-Malloy declined the nomination. A motion to close nominations was made by Supervisor Greshay and seconded by Supervisor Schaefer. Motion carried. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Marsik – 17 and Supervisor J. Schmitt – 16, thereby re-electing Supervisor Marsik as 2nd Vice Chairman.

Chairman Kottke then opened nominations for Four Members – At-Large to the Executive Committee. Supervisor Schaefer nominated Supervisor Bischoff. Supervisor Derr nominated Supervisor J. Schmitt. Supervisor Greshay nominated Supervisor Sheahan-Malloy. Supervisor Frohling nominated Supervisor Schaefer. Supervisor Marsik nominated Supervisor Hilbert. Supervisor Schultz nominated Supervisor Miller. Supervisor Miller nominated Supervisor Maly. Supervisor Houchin nominated Supervisor Guckenberger. Supervisor Maly nominated Supervisor Berres. Supervisor Greshay asked if a supervisor could make more than one nomination. Corporation Counsel Kimberly Nass advised that it is okay for a Supervisor to make more than one nomination or to nominate themselves. Supervisor Greshay nominated Supervisor D. Schmidt. Supervisor Houchin nominated herself. Supervisor Miller nominated Supervisor Nickel. A motion to close nominations was made by Supervisor Frohling and seconded by Supervisor Caine. Motion carried. Supervisor Berres made a motion to destroy the ballots after the election. The motion to destroy was seconded by Supervisor Greshay. Corporation Counsel Kimberly Nass advised that the motion is out of order and the ballots cannot be destroyed as they are a public record. After the ballots were cast, the ballot clerks retired to tally votes. The votes were cast as follows: Supervisor Bischoff – 11, Supervisor J. Schmitt – 16, Supervisor Sheahan-Malloy – 11, Supervisor Schaefer – 13, Supervisor Hilbert – 13, Supervisor Miller – 10, Supervisor Maly – 8, Supervisor Guckenberger – 10, Supervisor Berres – 7, Supervisor D. Schmidt – 11, Supervisor Houchin – 7 and Supervisor Nickel – 10. Another vote needed to be taken as none of the candidates received a majority of the votes. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Bischoff – 9, Supervisor J. Schmitt – 20, Supervisor Sheahan-Malloy – 15, Supervisor Schaefer – 15, Supervisor Hilbert – 16, Supervisor Miller – 7, Supervisor Maly – 2, Supervisor Guckenberger – 10, Supervisor Berres – 6, Supervisor D. Schmidt – 12, Supervisor Houchin – 2 and Supervisor Nickel – 9, thereby electing Supervisor J. Schmitt to the Executive Committee. Another vote needed to be taken as none of the other candidates received a majority of the votes. County Board Supervisors were instructed to vote for not more than three. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Bischoff – 5, Supervisor Sheahan-Malloy – 16, Supervisor Schaefer – 18, Supervisor Hilbert – 20, Supervisor Miller – 5, Supervisor Maly – 2, Supervisor Guckenberger – 9, Supervisor Berres – 2, Supervisor D. Schmidt – 12, Supervisor Houchin – 1 and Supervisor Nickel – 2, thereby electing Supervisors Hilbert and Schaefer to the Executive Committee. Another vote needed to be taken as none of the other candidates received a majority of the votes. County Board Supervisors were instructed to vote for not more than one. After the ballots were cast, the ballot clerks retired to tally the votes. The County Clerk informed the Board that one of the ballots cast voted for 3 and the vote was for 1 therefore reducing the number of ballots cast to 32. The votes were cast as follows: Supervisor Bischoff – 1, Supervisor Sheahan-Malloy – 18, Supervisor Miller – 0, Supervisor Maly – 0, Supervisor Guckenberger – 0, Supervisor Berres – 0, Supervisor D. Schmidt – 11, Supervisor Houchin – 0 and Supervisor Nickel – 2, thereby electing Supervisor Sheahan-Malloy to the Executive Committee. Those serving on the Executive Committee for the 2020-2022 term are: Kottke, Frohling, Marsik, J. Schmitt, Schaefer, Hilbert and Sheahan-Malloy.

Appointments

Chairman Kottke called upon the Board to take formal action to select Annette Thompson, Dodgeland School District Superintendent, as a member of UW-Extension Education Committee. A motion to select Annette Thompson as a member of the UW-Extension Education Committee was made by Supervisor Caine and seconded by Supervisor Benter. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The Chairman called for a 7 minute recess at 10:51 a.m.

At 11:01 a.m., Chairman Kottke called for the meeting to reconvene.

Chairman Kottke called upon Supervisor Bobholz, Chairman, Human Services and Health Board who called upon Abby Sauer, Public Health Officer, Human Services and Health Department who gave an update on COVID-19. Questions by Supervisors D. Schmidt, Burnett, Derr, Maly, Hilbert, Berres, Sheahan-Malloy, Greshay, Frohling and Kuehl answered by Ms. Sauer, Bill Ehlenbeck, Director of Land Resources and Parks and Chairman Kottke.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

Resolution No. 19-78 A Resolution in Support of The Establishment of An Agricultural Enterprise Area Within the Town of Westford, Dodge County, Wisconsin – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Macheel. Motion carried.

Resolution No. 19-79 Authorize the Acceptance of the Targeted Safety Support Program Grant Award – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Maly. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-80 Authorize Agreement Between Dodge County and Dodge County Sheriff's Office Sworn Union Employees, Local 120 – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-81 Authorize General Fund and Unrestricted Net Position Transfers to Offset Calendar Year 2019 Departmental Deficits – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schaefer. Question by Supervisor Marsik answered by David Ehlinger, Finance Director. The Clerk took a roll call vote with 32 ayes and 1 abstention, thereby adopting the Resolution.

Ayes: Behl, Bennett, Benter, Berres, Bischoff, Bobholz, Burnett, Caine, Derr, Fink, Frohling, Greshay, Guckenberger, Hedrick, Hilbert, Houchin, Kimmel, Kottke, Kriewald, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmidt, J. Schmitt, Schraufnagel, Schultz, Sheahan-Malloy, Yaroch. Total 32.

Abstention: Boelk. Total 1.

Resolution No. 19-82 Authorize General Fund Balance Classifications as of December 31, 2019 – Finance Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Miller. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-83 Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Same Purpose – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Questions by Supervisors Houchin and J. Schmitt answered by David Ehlinger, Finance Director, Chairman Kottke, Bill Ehlenbeck, Director of Land Resources and Parks and Corporation Counsel Kimberly Nass. Supervisor J. Schmitt made a motion to amend Resolution No. 19-83, Page 2, Department: Land Resources & Parks by deleting items A, B, C, D, E & G and have Item F – be assigned to the same project and have Item H – be moved to Phase II under purpose. The motion to amend was seconded by Supervisor Berres. Questions by Supervisor Derr, Kuehl, Berres, Benter and Chairman Kottke answered by Supervisor J. Schmitt, Mr. Ehlinger, Mr. Ehlenbeck and Chairman Kottke. Comments by Supervisors Frohling, Schaefer, Benter, J. Schmitt and Derr. Supervisor Guckenberger made a motion to postpone Resolution No. 19-83 to the next County Board meeting. The motion to postpone was seconded by Supervisor Houchin. Questions by Supervisor Houchin, Berres and Frohling answered by Ms. Nass and Mr. Ehlinger. Comments by Supervisor Derr, J. Schmitt and Boelk. The Clerk took a roll call vote with 9 ayes and 24 noes, thereby defeating the motion to postpone.

Ayes: Berres, Bobholz, Boelk, Guckenberger, Hedrick, Houchin, Kriewald, J. Schmitt, Sheahan-Malloy. Total 9.

Noes: Behl, Bennett, Benter, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Greshay, Hilbert, Kimmel, Kottke, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmidt, Schraufnagel, Schultz, Yaroch. Total 24.

The meeting continued with discussion on Supervisor J. Schmitt's motion to amend. Question by Supervisor Greshay answered by County Clerk Karen Gibson. Comment by Supervisor J. Schmitt. The Clerk took a roll call vote on the motion to amend with 8 ayes and 25 noes, thereby defeating the motion to amend.

Ayes: Benter, Berres, Bobholz, Guckenberger, Hilbert, Houchin, Kriewald, J. Schmitt. Total 8.

Noes: Behl, Bennett, Bischoff, Boelk, Burnett, Caine, Derr, Fink, Frohling, Greshay, Hedrick, Kimmel, Kottke, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmitt, Schraufnagel, Schultz, Sheahan-Malloy, Yaroch. Total 25.

There were no further questions or comments on Resolution No. 19-83 and the Clerk took a roll call vote on the Resolution as presented with 31 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Behl, Bennett, Benter, Berres, Bischoff, Bobholz, Burnett, Caine, Derr, Fink, Frohling, Greshay, Guckenberger, Hedrick, Hilbert, Kemmel, Kottke, Kriewald, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmidt, J. Schmitt, Schraufnagel, Schultz, Sheahan-Malloy, Yaroch. Total 31.

Noes: Boelk, Houchin. Total 2.

Resolution No. 19-84 Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Different Purpose – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Comment by Supervisor Guckenberger. The Clerk took a roll call vote with 28 ayes and 5 noes, thereby adopting the Resolution.

Ayes: Behl, Bennett, Benter, Berres, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Greshay, Hedrick, Hilbert, Kemmel, Kottke, Kriewald, Kuehl, Macheel, Maly, Marsik, Miller, Nickel, Schaefer, D. Schmidt, Schraufnagel, Schultz, Sheahan-Malloy, Yaroch. Total 28.

Noes: Bobholz, Boelk, Guckenberger, Houchin, J. Schmitt. Total 5.

Resolution No. 19-85 Establishing a Fund Balance for Payouts Due to Retirements or Certain Resignations – Finance Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Miller. Comment by Supervisor Maly. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-86 Authorize the Purchase of Professional Services for Kronos Software v8.1 Upgrade Project – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Miller. Question by Supervisor Greshay answered by Supervisor Maly. Motion carried.

Resolution No. 19-87 Commendation of Dodge County Clerk, Dodge County Municipal Clerks, and Poll Workers – County Board of Supervisors. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Bobholz. The motion passed by a rising vote of acceptance.

Report No. 1 Ordinance No. 1041 – Amend Land Use Code – Dennis Oechsner – Town of Lomira – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Fink. Motion carried.

The Clerk noted the following had been placed on the Supervisor's desks: Dodge County Board of Supervisors – Seniority List – April, 2020, Revised 4/15/2020 Dodge County Board of Supervisors listing, 2020 WCA Membership Survey, WCA Brochure, 7th Edition of the *Wisconsin County Official's Handbook*, Parliamentary procedure card on motions, Electronic Communications flyer, Outreach Programs flyer, 2019 Highway Department Annual Report, Memo dated April 20, 2020 from Sarah Hinze regarding Correction to Appendix "A" of the Sheriff's Office Sworn Employees, Local 120 Contract, Emergency Order #31 – Badger Bounce Back and letter dated April 20, 2020 addressed to Governor Evers from Mark D. O'Connell, Executive Director, Wisconsin Counties Association. The Chair ordered these be placed on file.

Chairman Kottke advised the Board that the new committee assignments will be out next week and will be effective May 4, 2020. Question by Supervisor Greshay answered by Chairman Kottke. Comment by Supervisor Derr.

At 12:34 p.m. Supervisor Frohling made a motion to recess until Tuesday, May 19, 2020 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

Resolution 19-78

A Resolution in Support of The Establishment of An Agricultural Enterprise Area Within the Town of Westford,
Dodge County, Wisconsin

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

Whereas; the Wisconsin Department of Agriculture, Trade and Consumer Protection is accepting petitions for the designation of Agricultural Enterprise Areas (AEA) throughout the State of Wisconsin, and

WHEREAS; agriculture is an important component of the Town of Westford Dodge County economy, landscape, and rural character, and

WHEREAS; the Town of Westford Dodge County has consistently supported the agricultural industry, and

WHEREAS; Dodge County Comprehensive Plan adopted on 5/19/2015 identifies the protection and preservation of agricultural land as a goal of the Plan, and

WHEREAS; Dodge County and the Town of Westford believe that the establishment of an AEA will further protect agricultural land and enhance the local agricultural economy, and

WHEREAS, the Town of Westford have held public meetings in regard to the establishment of an AEA and have determined that there is public support for the AEA, and

WHEREAS, the boundaries of the proposed Agricultural Enterprise Area are depicted in Exhibit "A", which is attached hereto, and

WHEREAS, the decision to participate in the program related to the Agricultural Enterprise Area will be at the sole discretion of the individual land owner, and

WHEREAS, agriculture is an important land use in the Town of Westford and worthy of preservation and support, and

WHEREAS, the Dodge County Land Resources and Parks Committee hereby recommends that the Dodge County Board of Supervisors support the establishment of an Agricultural Enterprise Area within the Town of Westford, Dodge County, Wisconsin;

THEREFORE, BE IT RESOLVED the Dodge County Board of Supervisors hereby supports the establishment of an Agricultural Enterprise Area within the Town of Westford, Dodge County, Wisconsin

All of which is respectfully submitted this 21st day of April 2020.

Dodge County Land Resources and Parks Committee:

Thomas J Schaefer
Thomas J Schaefer, Chair

William Muche
William Muche

Joseph Marsik
Joseph Marsik

Larry Schraufnagel
Larry Schraufnagel

Jeffrey Schmitt
Jeffrey Schmitt

Adopted this 21 ^{April} day of ~~March~~ 2020, by the County Board of Supervisors of Dodge County.

Attested by: Karen J. Gibson Dodge County Clerk

By Resolution No. 19-78, date ~~March~~ ^{April} 21, 2020.

Russell Kottke

Russell Kottke

Chairman, Dodge County Board of Supervisors

Karen J. Gibson

Karen J. Gibson, Dodge County Clerk

Voice Vote

ADOPTED

BY DODGE COUNTY BOARD

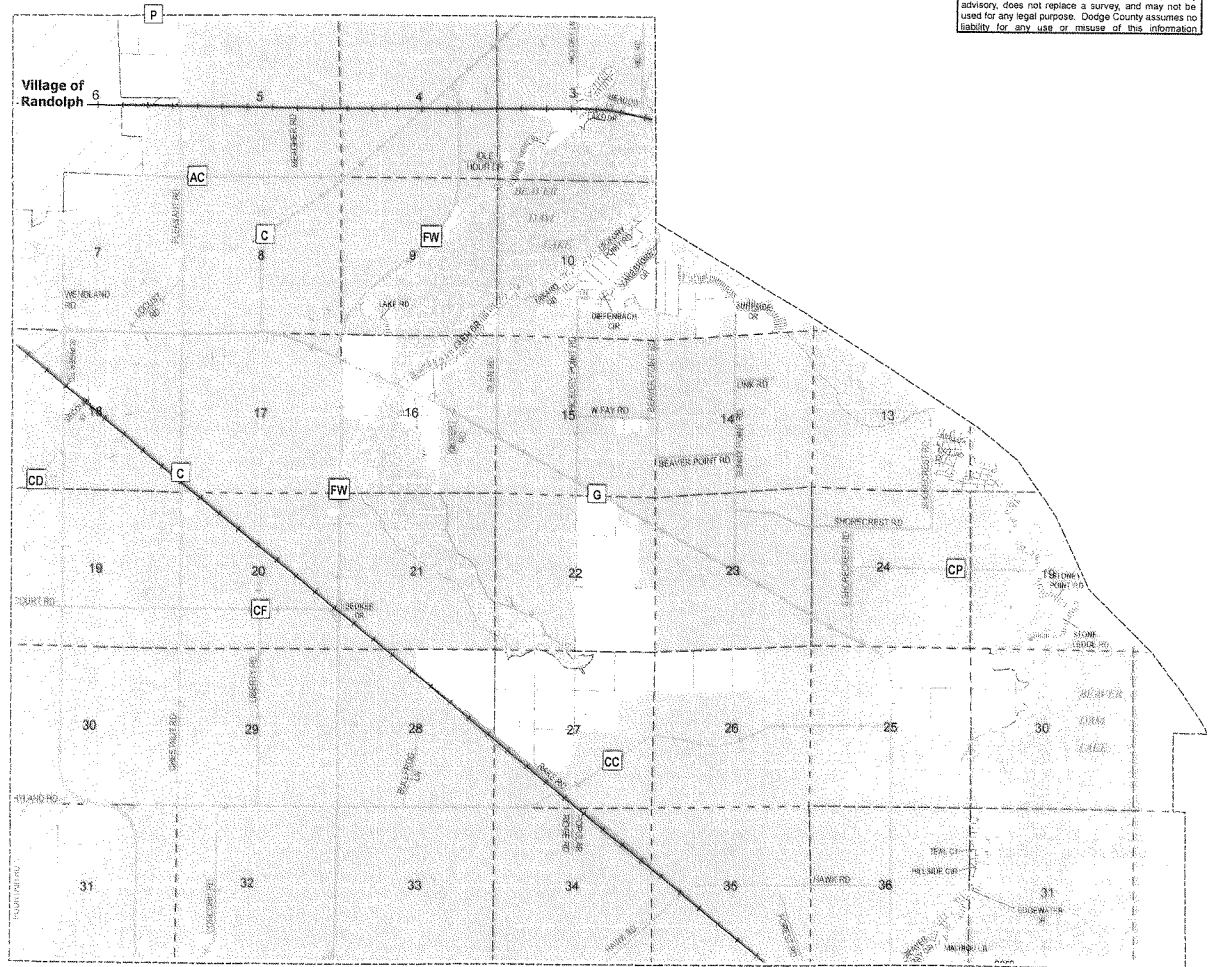
APR 21 2020

AYES	<u>33</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

Karen J. Gibson
County Clerk

Agricultural Enterprise Area Town of Westford, Dodge County, Wisconsin

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



Legend			
	U.S. Highway		Section Line
	State Highway		Ownership Parcels (from 2017 platbook)
	County Highway		Incorporated Areas
	Town Road		Waterbody
	Railroad		Road Right-of-Way
	Town Boundary		Rivers and Streams
			Agricultural Enterprise Area Eligible Parcels
			Agricultural Enterprise Area Ineligible Parcels

1 inch = 4,000 feet

Dodge County Wisconsin

Town of Westford

Source: Dodge County Land Resources and Parks Department, March 2020

RESOLUTION NO. 19-79

Authorize the Acceptance of the Targeted Safety Support Program Grant Award

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Human Services and Health Department (“Department”), with the support of the Dodge County Human Services and Health Board, applied for, and was awarded, a grant from the Wisconsin Department of Children and Families for the implementation of a Targeted Safety Support Program in Dodge County; and,

WHEREAS, grant funding in the total amount of \$57,700 for the implementation of a Targeted Safety Support Program is available in 2020 as follows: \$19,200 for January 2020 through April 2020, and \$38,500 for May 2020 through December 2020; and,

WHEREAS, the Targeted Safety Support Program purpose and goals include keeping children safe with their families by providing supports and resources that strengthen families, prevent future maltreatment, support reunification efforts by providing services such as food, clothing, housing, parenting, and transportation assistance, household supports, day care, respite, recreational and social supports, and similar assistance; and,

WHEREAS, the required local match of approximately \$5,700 is included in the 2020 Human Services and Health Department Budget; and,

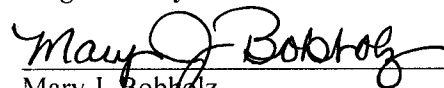
WHEREAS, the Department will administer the grant funds in accordance with the Wisconsin Department of Children and Families Contract Amendment, setting forth its respective obligations, understandings, roles and responsibilities with regard to the Targeted Safety Support Grant and the Program said funding supports; and,

WHEREAS, the grant award results in additional revenue in the amount of \$57,700 in the 2020 Human Services and Health Department Budget, and associated expenses as set forth on Exhibit “A”, attached hereto;

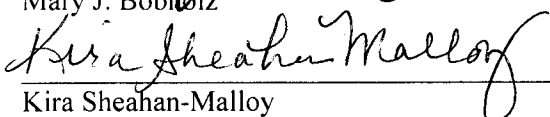
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the Department is authorized to accept the grant in the amount of \$57,700, and the Finance Director is directed to make the necessary budget adjustments to the Human Services and Health Department Budget to recognize the grant revenue and associated expenses as set forth on Exhibit “A”.

All of which is respectfully submitted this 21st day of April, 2020.


Dodge County Human Services and Health Board:



Mary J. Bobholz



Kira Sheahan-Malloy



Naomi Kriewald

Becky Glewen


Timothy Kemmel



Mark Roesch

David Godshall

Lois Augustson



Jennifer Keyes

FISCAL NOTE: The grant requires a county contribution of \$5,706.53, which the Human Services and Health (HSH) Department will use their Assigned Fund Balance for funding. Sufficient funds are available in the HSH Assigned Fund Balance for this transfer. Finance Committee review date: April 13, 2020. Chair initials: *JK*

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A Resolution authorizing the acceptance of the Targeted Safety Support Grant award.

ADOPTED
BY DODGE COUNTY BOARD

APR 21 2020

AYES	<u>33</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

Karen J. Seleson



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form

Doc = BX
Ledger = BA

Date: March 20, 2020

Effective January 1st, 2016

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Department: Human Services and Health Department

Budget Year: 2020

Description of Adjustment:

see Resolution

Budget Adjustment

Project String	Description	Amount
97TSSF-GRANT-STATE	TSSF GRANT FUNDING	-57,700
97TSSF-COUNTY-GEN FD TRN	GENERAL FUND TRANSFER	-5,707
97TSSF-SERVICES-PROF SERV-LIMITED	TIME LIMITED RESOURCES	28,850
97TSSF-SERVICES-PROF SERV-UNLIMIT	UNLIMITED RESOURCES	28,850
97TSSF-INT GOVT-COST	COST ALLOCATION	5,707

Note the total Budget Adjustment must balance

RESOLUTION NO. 19-80

Authorize Agreement Between Dodge County and Dodge County Sheriff's Office Sworn Employees, Local 120

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

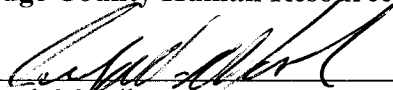
WHEREAS, labor negotiations have been conducted by the Dodge County Human Resources and Labor Negotiations Committee, with the Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., and,

WHEREAS, these negotiations have resulted in a one year contract between Dodge County and the Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., which agreement has been reduced to a written tentative agreement titled, *Labor Agreement Between Dodge County and Sheriff's Office Sworn Employees, Local 120, January 1, 2020 to December 31, 2020*, as Exhibit "A";

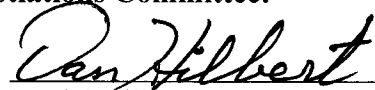
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Human Resources and Labor Negotiations Committee and the Dodge County Human Resource Director are hereby authorized and directed to execute a written contract with Dodge County Sheriff's Office Sworn Employees, Local 120, The Labor Association of Wisconsin, Inc., titled, *Labor Agreement Between Dodge County and Sheriff's Office Sworn Employees, Local 120, January 1, 2020 to December 31, 2020*, as Exhibit "A".

All of which is respectfully submitted this 21st day of April, 2020.

Dodge County Human Resources and Labor Negotiations Committee:



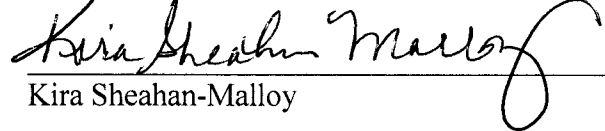
Joseph Marsik



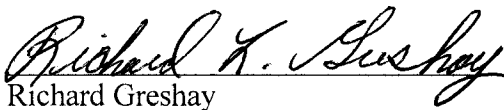
Daniel Hilbert




Dennis Schmidt



Kira Sheahan-Malloy



Richard Greshay

FISCAL NOTE: The adopted budget for 2020 included \$50,000 within Department 00 General Revenues with the intent these funds would be transferred to the Sheriff's Office when the contract has been approved by the County Board. The adopted budget assumed a wage increase of 1.5% as opposed to the 3.0% increase included in this resolution. The resolution assumes the Sheriff's Office will be able to absorb the difference between the total fiscal effect and the \$50,000 included in the adopted budget. Finance Committee review date: April 13, 2020. Chair initials: 

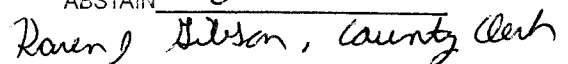
ADOPTED
BY DODGE COUNTY BOARD

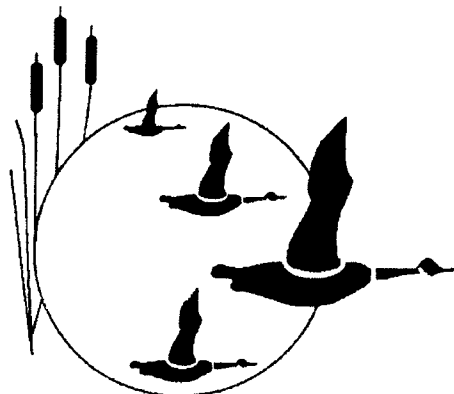
Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: A Resolution authorizing the Agreement between Dodge County and Dodge County Sheriff's Office Sworn Employees, Local 120.

APR 21 2020

AYES 33 NOES 0
ABSENT 0
ABSTAIN 0


Raven Gibson, County Clerk



LABOR AGREEMENT

Between

DODGE COUNTY

and

**DODGE COUNTY SHERIFF'S OFFICE SWORN EMPLOYEES
Local 120, Labor Association of Wisconsin**

January 1, 2020 to December 31, 2020

Exhibit "A"

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**ARTICLE I
AGREEMENT/INTRODUCTION**

This agreement entered into effect the 1st day of January, 2020, by and between the County of Dodge, Wisconsin, hereinafter referred to as the "Employer" and the Dodge County Sheriff's Office Sworn Employees, Local 120 of the Labor Association of Wisconsin, hereinafter referred to as "Association".

WHEREAS, it is intended that the following Agreement shall be an implementation of the provisions of Section 111.77 of the Wisconsin Statutes, consistent with that legislative authority, which devolves upon the County of Dodge, the statutes and, insofar as applicable, the rules and regulations relating to or promulgated by the Civil Service Ordinance.

WHEREAS, both of the parties to this Agreement are desirous of protecting and promoting the interests of the general public and of reaching an amicable understanding with respect to the Employer/ Employee relationship which exists between them and to enter into an Agreement covering rates of pay, hours of work and conditions of employment.

NOW, THEREFORE, the parties hereto reached the following Agreement:

**ARTICLE II
RECOGNITION AND DUES DEDUCTION**

- 2.1 The County agrees to deduct monthly dues in the amount certified by the Labor Association of Wisconsin (Association) from the pay of employees who individually sign a dues deduction authorization form provided by the County where the Employee is knowingly and affirmatively consenting to the deduction of dues from the employee's paycheck, including any Local Association dues which the employee has authorized to be deducted in conjunction with the Association dues.
- 2.2 The Employer will deduct dues pursuant to this Agreement as follows.
 - 2.21 It shall be the employee's responsibility to sign the dues deduction authorization form and provide the signed form to the County and Association no less than 30 days prior to the date in which dues deductions are to commence. The County shall deduct the combined dues amount each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the Association or Local Association if applicable. With respect to newly hired employees, such deductions will commence in the month following completion of the probationary period.
 - 2.22 Authorization of dues deduction by a member may be revoked upon notice in writing to the County, Association, or to the Local

Association and with the understanding that the deduction will cease as reasonably as practical after receipt of written notice of revocation.

- 2.23 No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with either the Association or local Association Constitution and By-Laws. No employee shall be denied membership because of race, creed, color, sex or other legally protected class status.
- 2.24 It is expressly understood and agreed that Association and the Local Association will refund to the County or the employee involved any dues erroneously deducted by the County and paid to Association and/or the Local Association. The Association and the Local Association shall indemnify and hold the County harmless against any and all third-party claims, demands, suits, order, judgments or any other forms of liability against or incurred by the County, including all costs of defense and attorney's fees, which may arise out of action taken or not taken by the County's compliance with this Article.

ARTICLE III MANAGEMENT RIGHTS

- 3.1 Except as hereinafter provided, the Employer shall have the sole and exclusive right to determine the number of Employees to be employed, the duties of each of these Employees, the nature and place of their work and all other matters pertaining to the management and operation of the County, including the hiring, promoting, transferring, demoting, suspending or discharging for cause of any Employee. This shall include the right to assign and direct Employees, to schedule work and to pass upon the efficiency and capabilities of the Employees and the Employer may establish and enforce reasonable work rules and regulations. Further, to the extent that rights and prerogatives of the Employer are not explicitly granted to the Association or Employees, the Employer retains such rights. However, the provisions of this Section shall not be used for the purpose of undermining the Association or discriminating against any of its members.

ARTICLE IV CONDUCT OF BUSINESS

- 4.1 The Association shall keep the Employer informed in writing of its selection of officers and members who are qualified to represent the Association.
- 4.2 The Association agrees to conduct its business off the job, except as hereinafter provided. This Article shall not operate in any manner that would prevent a steward from the proper investigation and processing of any grievance in accordance with the procedures outlined in this Agreement or to prevent certain routine, reasonable business such as the posting of the Association notices and bulletins.

- 4.3 The Employer hereby agrees that reasonable time spent in the investigation, processing and presentation of grievance during regular working hours shall not be deducted from the pay of delegated representatives of the Association. "Reasonable time" for these purposes shall be approximately fifteen (15) minutes to one-half (1/2) hour per grievance and shall be inclusive of one (1) Association official and grievant.
- 4.4 A member of the Association Bargaining Committee who attends any schooling sponsored by the Association shall be granted leave time.
- This shall include only one (1) member per division at any one time and only upon two (2) weeks prior notice to the Employer. Such time off shall be without pay and shall not exceed five (5) days per year.
- 4.5 Business agents or representatives of the Association having business with the officers or individual members of the Association may confer with such officers or members during the course of the workday for reasonable periods of time as above defined, provided that notice is first given to the supervisor immediately in charge of such officers or member.
- 4.6 The Employer agrees to provide and allow the Association use of bulletin board space in a designated area in the work location.

**ARTICLE V
HOURS OF WORK AND OVERTIME**

5.1 Workday

The regular workday shall consist of eight (8) consecutive hours.

5.2 Work Schedule

The regular work schedule shall consist of four (4) consecutive workdays; followed by two (2) consecutive days off. This cycle shall then be repeated.

5.21 An Institution Detective shall work Monday through Friday.

- i. Detectives. Detectives may be assigned an alternative work schedule of five days on shift two days off shift or a shift rotating five days on shift, two days off shift, five days on shift, two days off shift, four days on shift, three days off shift in variants thereof (for example, 5-2, 4-3, 5-2, or 4-3, 5-2, 5-2). Detectives assigned to the 5-2 schedule or rotating shift schedule shall be scheduled to a normal work schedule with hours beginning and ending between 7:00 a.m. and 6:00 p.m. and subject to flexing between these hours. Detectives shall be scheduled off for holidays on County recognized holidays and shall be subject to call back on a rotation coverage schedule during holidays and off days based on Department policy and with a

response time not to exceed one hour. A rotation schedule shall be created for weekend and holiday coverage, and employees may trade coverage responsibility after providing notice to the Lieutenant of Detectives. Weekday coverage shall be subject to the all call process. The rotation coverage schedule shall include the ability for Detectives to select off days, in increments of two consecutive days at a time, in order based on seniority. Prior to the end of the Detective's shift for the week, the Detective shall inform the Lieutenant of Detectives or designee of the Detective's availability during off days. Holiday coverage shall be selected based on seniority. Detectives shall receive call-in pay at a rate of two hours of overtime pay (which can be converted to compensatory time) for calls for investigative services during off-duty hours that will result in the Detective being assigned to the complaint and possible follow up at a later time. When the Detective responds to the scene or takes over the case, normal overtime compensation shall apply. All such overtime shall be subject to approval by the supervisor on duty.

- ii. Specialized Unit Assignments. Employees shall not be ordered/mandated to be a part of any "Specialized Unit" on a permanent basis without the Employee's approval. However, where an immediate need is determined by management, management reserves the right to assign an employee to the "Specialized Unit" on a temporary basis. Employees who are current members of "Specialized Unit" shall have the ability to resign their position on that unit and that resignation will be accepted at reasonable time as determined by mutual agreement between the employee and management. Employees assigned to a specialized unit, such as SWAT, CIT, Fatal Vision, K-9, Cadet Advisors, Community Outreach, Victim Impact Panel, Instructors, Citizens Academy, Interdiction, Rec Patrol, Honor Guard, Town Liaisons, or Fair, shall be subject to the following provisions when performing work in the specialized unit assignment. With approval of a supervisor, the employee shall adjust the employee's work schedule to accommodate work related to the specialized unit assignment so that work can be performed at straight time. Response to an activation of the specialized unit for an emergency call-in shall be at the overtime rate if the employee is not scheduled to work or flexing the work schedule to accommodate work related to the specialized unit assignment. With approval of a supervisor, specialized unit assignment work may be performed outside of scheduled work time at straight time. All training time pertaining to the specialized unit assignment shall be at straight time. Hours worked shall continue to be subject to overtime under applicable law for hours worked in excess of 171 hours in a 28 day work period.

- 5.22 Transport officers will work eighty (80) hours biweekly with eight (8) hour call out notice and shifts will be flexible.
- 5.23 All present shift schedules will be maintained. Any changes will be by negotiated agreement between management and the Association. If agreement cannot be reached, changes will not be implemented.
- 5.24 Swat Team members shall be paid three hundred (\$300.00) dollars per year for their services on this special squad.

5.3 **Time and One-Half**

Employees shall receive one and one-half (1-1/2) times their straight time hourly rate for all hours worked in excess of their normal, regular scheduled workday except for the following:

- 5.31 Any Employee who works for more than eight (8) hours in any twenty-four (24) hour period at his/her own request and who is not required to do so by the Employer shall not be entitled to overtime for such work.
- 5.32 Officers participating in the One on One Squad Program may be called to duty one (1) hour prior to and held over one (1) hour after their scheduled shift at their straight time rate.
- 5.33 **Continuation of Duty** - If a One on One officer, while working regularly scheduled shift, is given an assignment that would require him/her to work beyond their normal shift, hours will be eligible for overtime pay. This shall not apply to assignments that are anticipated to be less than one hour in duration, for example, escorts, special traffic enforcement, traffic control or prisoner transports.
- 5.34 Compensatory time may be accumulated into a running account up to a maximum of two hundred forty (240) hours each year. All hours accumulated above the maximum will be paid out on the next appropriate check. All compensatory time accounts will be paid out to the Employees on the last paycheck date in December and/or compensatory time must be scheduled for and used on or before December 31st of each year in order to bring the compensatory time accounts to zero. Employees will not be allowed to earn any compensatory time in the month of December and will be paid.

5.4 **Call-In**

Employees that respond to recall by the Sheriff or designated department head to work outside of the regular schedule shall receive a minimum of two (2) hours at time and one half (1-1/2).

- 5.41 Call-in pay does not apply to hours worked consecutively prior to or subsequent to the Employee's regular schedule of hours. Consecutive hours prior to and after the Employee's regular schedule of hours shall be considered no more than two (2) hours before or after said shift.
- 5.42 Employees, upon request, may start their shift earlier or later than normally assigned upon mutual agreement of the Employer and Employee; and in those cases, the call-in pay or overtime shall not apply.
- 5.43 Employees who are not notified within twenty-four (24) hours to cancel an already assigned case shall receive the two (2) hour minimum call-in pay and shall not be required to report in to work until the start of their regular shift.
- 5.44 Officers participating in the One on One Squad Program may be called to duty one (1) hour prior to and held over one (1) hour after their scheduled shift at their straight time rate.

5.5 Night Shift Premium

- 5.51 An Employee shall receive an additional \$0.30 per hour for each hour worked whose regular scheduled shift commences between 3:00p.m. and 10:59 p.m.
- 5.52 An Employee shall receive an additional \$0.40 per hour for each hour worked whose regular scheduled shift commences between 11:00p.m. and 6:59 a.m.
- 5.53 Employees who are scheduled on a rotating shift shall receive an additional twenty cents (\$0.20) per hour.
- 5.6 An employee may, upon approval of Management, switch work hours with another Employee of equal rank; provided, however, it does not result in any overtime. Employees, rather than working back the hours as indicated above, shall be allowed to use their accumulated compensatory time to pay back said time. Sergeants and Corporals, for the purpose of this Section only, shall be considered of equal rank.

**ARTICLE VI
PROBATIONARY PERIOD**

- 6.1 Except as provided in Section 6.8 all newly hired Employees shall serve a one (1) year probationary period. The one year probationary period shall start when the employee

begins Phase I of the FTO program. During said probationary period, they shall not attain any seniority rights. The probationary period of one (1) year shall be extended to cover any unpaid leave of absence.

- 6.2 Upon completion of said probationary period, Employees shall be granted seniority rights from the date of original hire. Notice of satisfactory completion of probation shall be given to the Employee and his personnel file shall so note.
- 6.3 Upon completion of the (6) months of the probationary period of employment following the start of Phase I of the FTO program, Employees shall be advanced one (1) increment on the Salary Schedule and shall be advanced an additional increment each year thereafter until they reach the maximum.
- 6.4 Except as provided in Section 6.8 during the probationary period, Employees shall be entitled to all fringe benefits specified elsewhere in this Agreement. Employees shall not, however, be entitled to use paid sick leave the six months (6) of employment following the start of Phase I of the FTO programs; but upon completion of the six (6) months following the start of Phase I of the FTO program, Employees shall be credited with (6) days of sick leave.
- 6.5 An Employee who has been awarded a posted bargaining unit position shall serve a trial period of thirty (30) working days. During such trial period, either the Employer or the Employee may request that the Employee be returned to his former position.
- 6.6 Upon promotion to a higher classification, an Employee's rate of pay shall be increased to a minimum rate of the higher classification. If the Employee's present rate meets or exceeds the minimum rate for the higher classification, the Employee's rate of pay shall be increased to the next step in the new classification that is higher than his present rate regardless of the length of time since the last wage increase received by the Employee.
- 6.7 When an Employee is demoted or accepts a position in a lower classification, the individual shall be placed in the step of the classification that will result in the least amount of decrease in pay.
- 6.8 Deputy in training. The following language shall govern non-certified employees who will be or are attending the Academy prior to beginning Phase I of the FTO program.
- 6.81 Wages. Sections, 7.1 and 7.2 of Article VII, Wages and Longevity and Appendices A through F shall not apply to the Deputy-in-Training position. The hourly wage paid to the Deputy-in-Training position shall be seventy percent (70%) of the Deputy Sheriff starting pay. Sections 7.1 and 7.2 of Article VII, Wages and Longevity and Appendices A through F shall apply to an individual serving in the Deputy-in-Training position after the individual successfully completes the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.82 Hours of Work and Overtime. Article V, Hours of Work and Overtime shall not apply to the Deputy-in-Training position. The Deputy-in-Training position shall be a full-time

position, earning overtime at time-and-one-half the position's regular hourly rate of pay for each hour worked beyond 171 hours in a 28 day work period, in accordance with 29 C.F.R. § 553.201(7)(k). The Sheriff shall set hours of work. The position shall not be eligible for contractual overtime, call-in pay, shift differential or any other pay differential encompassed in Article V, Hours of Work and Overtime. Article V, Hours of Work and Overtime shall apply to an individual serving in the Deputy-in-Training position after the individual successfully completes the Academy and on their first day on full duty as a Deputy Sheriff.

- 6.83 Longevity. Section 7.3 and subsections 7.31 through 7.34 of Article VII, Wages and Longevity shall not apply to the Deputy-in-Training position, meaning individuals serving in a Deputy-in-Training position shall neither receive longevity payments nor begin accruing service time toward longevity payments. Individuals serving in the Deputy-in-Training position shall become eligible to start accruing service time toward longevity payments and receiving longevity payments under Section 7.3 and subsection 7.31 through 7.34 of Article VII, Wages and Longevity after the individual successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.84 Deputy Sheriff Probationary Period. Section 6.1 of Article VI, Probationary Period shall not apply to the Deputy-in-Training position, meaning the Deputy Sheriff probationary period for each individual serving in the Deputy-in-Training position shall not begin tolling until after the individual successfully completes the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.85 Deputy-in-Training Probationary Period. Individuals serving in the Deputy-in-Training position shall be on probation from the date of hire through the entirety of their enrollment at the Academy and on their first day on full duty as a Deputy Sheriff, which means that such individuals serve the County as at-will employees not subject to just cause protections under Chapter 59 of the Wisconsin Statutes and as probationary under Section 6.1. Such probation period shall be separate and apart from the one-year probationary period served by Deputy Sheriffs under the Section 6.1 Probationary Period.
- 6.86 Seniority. With regard to the commencement of Union Seniority for an individual serving in the Deputy-in-Training position, the terms "original date of hire" and "date of hire" utilized in Section 6.2 of Article VI, Probationary Period and Section and Section 14.3 of Article XIV, Seniority Rights, respectively, shall mean the date a Deputy-in-Training serves their first day on-duty as a Deputy Sheriff. Commencement of County Seniority for an individual serving in the Deputy-in-Training position shall begin the first day of such individual's employment with the County as a Deputy-in-Training.
- 6.87 Holidays. Article IX, Holidays shall not apply to the Deputy-in-Training position. The Deputy-in-Training position shall be relieved from their attendance and participation in the Academy in accordance with Academy policy and regulations. To the extent a Deputy-in-Training is required to attend or participate in Academy-mandated events or other approved work on a legal holiday listed under Section 9.1 of Article IX, Holidays, the Deputy-in-Training shall be paid at their regular rate of pay for hours worked on such holiday. Article IX, Holidays shall apply prospectively to an individual serving in the

Deputy-in-Training position after they successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.

- 6.88 Vacation and Sick Leave. Article X, Vacations and Article XI, Sick Leave shall apply to the Deputy-in-Training position, meaning an individual serving in the Deputy-in-Training position shall begin to accrue and may only utilize vacation and sick leave if permitted in accordance with the aforementioned Articles and Section 6.4. However, to the extent an individual serving in the Deputy-in-Training position utilizes vacation or sick leave while attending the Academy, such individual must be cognizant of the fact that the use of excess vacation or sick leave may cause such individual to not complete the Academy within the timeframe set forth by the County, which could result in termination of such individual's employment with the County.
- 6.89 Leaves of Absence. Article XII, Leave of Absence shall not apply to the Deputy-in-Training position. An individual serving in the Deputy-in-Training position shall be granted a leave of absence only in accordance with applicable law and as determined by the County. Article XII, Leave of Absence shall apply to an individual serving in the Deputy-in-Training position after they successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.90 Uniform Allowance. Article XVI, Uniform Allowance shall not apply to the Deputy-in-Training position. Article XVI, Uniform Allowance shall apply in a prorated manner to an individual serving in the Deputy-in-Training position after they successfully complete the Academy and on their first day on full duty as a Deputy Sheriff.
- 6.91 Transition from Deputy-in-Training to Sworn Law Enforcement Officer. An individual serving in the Deputy-in-Training position shall not be eligible to continue employment with the County beyond their attendance at the Academy if they fail to successfully complete the Academy within the time parameters set forth by the County.

ARTICLE VII WAGES AND LONGEVITY

- 7.1 The classifications and wages covered by this Agreement are contained in Appendix A.
- 7.2 New Employees shall be hired at the starting step of their job classification and shall progress through the rate range in accordance with their length of service.
- 7.21 The County shall determine the starting wage rate and amount of vacation due to a qualified experienced law enforcement officer applicant. The County may hire external experienced law enforcement officer applicants and set initial compensation and vacation at a higher step than the lowest wage rate and lowest vacation rate under Section 10.1, as determined in the discretion of the Human Resources and Labor Negotiations Committee or designee, but shall not exceed the applicant's actual prior years of

full-time law enforcement service or the existing wage and vacation accrual schedules in the applicable current collective bargaining agreement. The qualified applicant shall then track on the wage and vacation schedules for future accruals and step adjustments.

- 7.3 **Longevity.** All Employees covered by this Agreement shall be entitled to longevity pay in accordance with the following schedule and conditions:
- 7.31 Employees who have completed sixty (months) of continuous service shall, beginning on the sixty-first (61st) month, become entitled to longevity pay at the rate of ten dollars (\$10.00) per month.
 - 7.32 On each anniversary date of employment thereafter, Employees shall become entitled to additional longevity pay in the amount of one dollar and twenty-five cents (\$1.25) per month for each additional year of continuous service up to a maximum of thirty-three dollars and seventy-five (\$33.75) per month beginning with the two hundred eighty-eighth (288th) month of service.
 - 7.33 Eligibility for longevity payments shall be determined as of November 1st of any calendar year. Longevity payments shall be made on an annual basis between December 1 and December 10 of each year to all Employees who are on the payroll as of that time.
 - 7.34 In the event that an eligible Employee should retire or die, his/her heirs shall receive longevity payments due as of the last date of employment and said payments shall be made at the time of retirement or death.
- 7.4 Employees will be paid by direct payroll deposit.

ARTICLE VIII INSURANCE AND RETIREMENT

- 8.1 **Health Insurance.** Effective January 1, 2020, the County will pay eighty-nine and one half percent (89.5%) of the premium rate of the lowest cost qualified health care coverage plan offered by the County to the employees for either single or family coverage.
- 8.11 Employees who retire or upon death of the Employee, the Employee's spouse and eligible dependents shall be allowed to continue in the group health insurance program; provided they qualify and meet all plan eligibility requirements, pay the premiums in advance to the County or as required by the plan, and participate in all parts of Medicare as soon as eligible.
- 8.2 **Dental Insurance.** The County will continue dental insurance with a maximum limit of \$1,000.00 per participant per calendar year; no

deductibles; 100% payment of diagnostic, preventative, ancillary and regular restorative; 80% payment of oral surgery, endodontics, periodontics; and 50% payment of precious metal, prosthodontics and orthodontics with a separate \$1,000.00 lifetime maximum per participant. The County agrees to pay a flat payment that reflects the same amount paid by all eligible County employees.

8.3 **Life Insurance.** The County will continue to participate in a life insurance program with present benefits and to contribute its required share of the program.

8.31 The County will offer a Spouse and Dependent Life Insurance plan with the cost to be paid entirely by the Employee.

8.32 The County will offer an additional Life Insurance plan under which an Employee eligible for the basic plan may double the amount of coverage with the additional cost to be paid entirely by the Employee.

8.4 **Voluntary Long-term Disability.** Employees will be allowed to enroll in a voluntary long-term disability plan and pay their premiums through payroll deduction. The employee shall pay the full premium.

8.5 **Wisconsin Retirement Fund.** Each eligible employee, as determined by applicable law, shall be a participant of the Wisconsin Retirement Fund as provided by Wisconsin Statutes and rules established by the Wisconsin Retirement Fund Board. Employees hired on or after July 1, 2011 will be required to pay the same percentage of wages as "general employees" are required to pay.

Effective January 1, 2020 Employees hired prior to July 1, 2011 will pay 5.5%.

ARTICLE IX HOLIDAYS

9.1 Each Employee shall be granted the following holidays off with pay:

New Year's Day	Thanksgiving Day
Spring Holiday (Friday before Easter)	Day after Thanksgiving
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day
Labor Day	New Year's Eve Day

9.2 Holiday pay shall be based upon eight (8) hours pay for each day, however employees will be permitted to take holiday time in four (4) hour increments with the prior approval

of management. For the purposes of this section, 'holiday time' refers to the holiday hours made available for the employee at the beginning of the calendar year.

- 9.3 Employees required to work on a holiday will be paid time and one-half (1 ½) for hours worked plus a compensatory day off or eight (8) hours pay at the Employee's option. The compensatory day is to be selected by the Employee, subject to the approval of the Sheriff or his/her delegated assistant.
- 9.4 Employees who normally work Monday through Friday shall observe holidays falling on a Saturday or Sunday on the dates designated by the County for other County employees.

**ARTICLE X
VACATIONS**

- 10.1 Regular full-time Employees shall earn paid vacations based upon their anniversary date of employment in accordance with the following schedule:
 - After one (1) year of employment - two (2) weeks vacation
 - After seven (7) years of employment - three (3) weeks vacationCommencing with the fourteenth (14th) anniversary date of employment, Employees shall earn one (1) additional day of vacation for each additional year of employment up to a maximum of five (5) weeks of vacation after twenty-three (23) years of employment.
- 10.2 Vacation pay shall be based upon his/her weekly earnings. Five (5) working days shall equal one (1) week of vacation.
- 10.3 Vacations may be taken one (1) day at a time.
- 10.4 The number of Employees on vacation within a given classification at one time shall be determined by the Sheriff or his/her delegated assistant.
- 10.5 Choice of vacation time within a given classification shall be selected for periods of one (1) week at a time based upon divisional seniority.
- 10.6 Vacation schedules shall be posted by the previous December 1st of each year.
- 10.7 Employees must take all their vacation days off within twelve (12) months of the anniversary date they are earned.
- 10.8 If termination occurs prior to one (1) full year of employment, the Employee is not eligible for vacation.

- 10.9 An Employee on vacation may switch to sick leave while on vacation or use sick leave following vacation, providing the Department is notified immediately and there is a doctor's verification of illness.
- 10.10 Employees shall be allowed to use the equivalent of 2 weeks of vacation time immediately preceding their retirement date provided the employee provides written notice of their date of retirement no later than 60 days prior to the use of the 2 weeks of vacation. Such vacation time shall not count towards the maximum number of employees allowed off per shift, per day.

**ARTICLE XI
SICK LEAVE**

11.1 All permanent Employees shall be entitled to paid sick leave, which is earned on the 15th of each month. Sick leave shall accumulate at the rate of one (1) day for each month of regular full-time employment (including the probationary period) up to a maximum of one hundred twenty (120) days.

11.11 Employees who have accumulated the one hundred twenty (120) days of sick leave shall continue to earn sick leave, which shall be placed into their emergency sick leave bank. These banked days may be used if the Employee has exhausted his or her normal sick leave and is under a verified doctor's or chiropractor's care for serious illness or injury. Accumulation of days for the emergency bank shall be effective as of January 1, 1979. Days in the emergency sick leave bank shall not be subject to the payout provision in Section 11.4

11.2 Sick leave benefits shall be paid at the regular hourly rate received by the Employee at the time of illness or injury. Sick leave benefits shall be paid up to the extent of an Employee's accumulation of all bona fide injury or illness, excepting only those cases for which an Employee would be entitled to receive Worker's Compensation benefits

11.3 A doctor's or chiropractor's certificate may be required to substantiate the use of sick leave.

11.4 Except for discharge for just cause, Employees who terminate employment shall be paid out of their accumulated sick leave as follows:

After five (5) years of service	20%
After ten (10) years of service	30%
After fifteen (15) years of service	50%
After twenty (20) years of service	60%

Upon death, such amount shall be paid into the Employee's estate.

11.5 The County of Dodge will provide for conversion of accumulated sick leave, as stipulated in Section 11.4, at the Employee's option to a credit, which will be used to pay for monthly health insurance premiums for an Employee and any eligible dependents after his/her retirement/death.

When said Fund is depleted, the Employee or spouse may continue in the program, provided he/she pays the amount of the premium to the County in advance and participates in all parts of Medicare as soon as eligible. If the Employee options to take payment, the payment will be in a lump sum.

During the period of time that Dodge County participates in the Wisconsin Public Employers' Group Health Insurance Plan, employees who retire and/or dependents must meet eligibility and participation requirements established by the state health plan.

As part of this agreement the County will recommend to the County Board to extend the current PEHP plan through 12/31/2020.

- 11.51 Employees who terminate employment with Dodge County between January 1, 2020 through December 31, 2020, and who are eligible to receive a retirement annuity under the provisions of the Wisconsin State Retirement Plan, will have eighty percent (80%) of their accumulated sick leave (up to the contract maximum of 120 days) placed into a deposit account designated by the County, which shall be a post-employment health plan if available. The money in that account shall be restricted to the payment of insurance premiums. If the Employee dies prior to the depletion of the account, then the surviving spouse and/or dependents who are participating in the retiree's insurance plan must use the remaining monies in the account for insurance premiums. There can be no exceptions to this policy for persons eligible to retire during the term of this agreement or the tax-exempt status of any and all funds set aside in such deposit accounts will be negated. If the retired Employee and his or her eligible dependent(s) should die prior to the depletion of the account, the remaining monies in the account will be divided equally among other retirees who have monies in deposit accounts created under the provisions of this section.
- 11.6 An Employee eligible for sick leave may be authorized to use sick leave up to three (3) days with pay due to illness or injury to the immediate family (spouse, children, or parent of the Employee) that would require the presence of the Employee on prior written request of the physician. Under special circumstances and approval of the Department head, an Employee may be granted additional sick leave up to three (3) more days.
- 11.7 If the Employee dies prior to termination or retirement, payment will be made to the employee's estate in the same percentages as provided in paragraph 11.4.

**ARTICLE XII
LEAVE OF ABSENCE**

- 12.1 Leaves of absence without pay for periods not to exceed six (6) months in any one (1) year may be granted by the Employer to any full-time Employee upon written request of the Employee. Upon expiration of the leave of absence, the Employee shall be entitled to be

reinstated to the position in which he/she was employed at the time the leave was granted or a position of comparable classification providing there is such a vacancy.

12.11 Seniority shall continue to accrue during the first calendar month of any approved leave of absence.

12.12 Employees on approved leave of absence shall not, as a condition of such leave, seek or accept employment elsewhere.

12.13 Any leave of absence granted by the Employer shall be evidenced in writing.

12.14 During an unpaid leave of absence, there shall be no additions to an individual's vacation or sick leave benefits.

12.2 **Maternity Leave.** A leave due to pregnancy shall be treated the same as a medical leave as defined in Article 12.6 of this Agreement.

12.3 **Military Leave.** Leaves of absence without pay shall be automatically granted all full-time Employees who are called or volunteer for military service, providing the application for re-employment is made within ninety (90) days of discharge.

12.31 Existing Employees serving in the National Guard or other branches of the Armed Forces shall be entitled to not more than two (2) weeks (ten [10] days) leave of absence without pay in any one (1) year while on active duty; providing the Employee turns in his/her check stub for pay received from the military during this period, excluding expenses and pay received for holidays, Saturdays and Sundays and said Employee will receive the amount over the above the military pay amount equal to the gross amount of their regular pay.

12.4 **Jury Duty.** Employees called for jury duty shall be entitled to receive lost pay; provided that they deposit any compensation received for such duty, excluding mileage allowance, with the Employer and receive a receipt for said deposit.

12.5 **Bereavement Leave.** Employees shall be entitled to up to three (3) days of bereavement leave in the event of the death of an Employee's spouse, child, parent, brother or sister. Two (2) days of bereavement leave shall be allowed in the event of the death of an Employee's stepparent or stepchild. One (1) day of bereavement leave shall be allowed in the event of death of an Employee's mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparent or grandchild of Employee or spouse. If additional leave time is required beyond that specified in this Section, such additional leave may be taken and deducted from the Employee's sick leave, compensatory time or vacation accumulation.

12.6 **Medical Leave.** An Employee who has exhausted his/her sick leave accumulation and is unable to return to work due to illness or injury shall be granted, upon written request to the Department in charge accompanied by a physician's or chiropractor's certification

stating that the leave is necessitated by the disability of the Employee, a leave of absence for a period not to exceed (6) months. A physician's or chiropractor's certificate may be required from time to time to substantiate the need for continuing a leave of absence.

- 12.61 While on approved medical leave of absence as per Section 12.6 of this Agreement, the Employer shall continue to pay toward health insurance as provided in Section 8.1 and group life insurance for those Employees who have exhausted their sick leave and compensatory time and are still unable to return to work for up to six (6) months.

**ARTICLE XIII
TERMINATION OF BENEFITS**

- 13.1 Employees who properly terminate their employment shall receive pay for all accrued vacation, holidays and compensatory time which is due them on the date of termination; provided that at least two (2) weeks written notice is submitted and provided further that the Employees are not terminated for just cause.
- 13.2 Employees who retire or become disabled and are eligible to receive Wisconsin Retirement Fund annuity or Social Security shall receive pay for all accrued vacation, holidays or compensatory time.
- 13.21 The heirs of Employees who die shall receive all of the above referred to termination pay plus their regular pay for the balance of the month during which they die.

**ARTICLE XIV
SENIORITY RIGHTS**

- 14.1 It shall be the policy of the Employer to recognize seniority.
- 14.2 There shall be three (3) types of seniority: Countywide, Classification and Bargaining Unit.
- 14.3 Countywide Seniority shall be defined as the length of time that an Employee has been employed, dating from his/her most recent date of hire and excluding any unpaid leaves of absence except as hereinafter provided.

Classification Seniority shall be defined as the employee's total length of continuous service in a classification since his/her date of assignment to that classification. Shift changes may be posted for a shorter period with the approval of the Association. One posting will be utilized to fill all vacancies created initially on a specific shift by one position opening.

Bargaining Unit Seniority shall be defined as the length of time that an Employee has been a sworn employee of the Dodge County Sheriff's Office.

14.4 Countywide Seniority shall apply in lay-offs and recall from lay-offs.

Classification Seniority shall apply for shift selections and vacation selections for each shift as herein provided.

Bargaining Unit Seniority shall be used as a consideration in promotions and transfers but shall not be the sole basis on which promotions or transfers are granted.

When a vacancy occurs for a Deputy Sheriff, then a Detective or a Sergeant who wishes to self-demote to a Deputy Sheriff may request to move down to the Deputy Sheriff rank and bargaining unit seniority shall be the sole basis in which these are granted, if more than one employee posts for the vacancy.

14.5 Work unit classifications are as follows:

- A. **Criminal Division**
 - 1. Detective

- B. **Patrol Division**
 - 1. Sergeant
 - 2. Deputy Sheriff
 - 3. Civil Process Server
 - 4. Transport Officer

- C. **Court Security Division**
 - 1. Court Security Officer (wages, hours, benefits, working conditions, etc., subject to Article XXI of this agreement)

14.6 **Job Posting.** Whenever a vacancy occurs or it is known that a promotion or a new position will be created, the vacancy shall be posted on all bulletin boards for a period of five (5) workdays, excluding Saturday, Sunday and holidays.

14.61 Qualified Employees may apply for such position during this period by signing the posting.

14.62 All qualified Employees seeking a change in classification shall be tested and shall be subject to examination by the Civil Service Commission.

14.63 All vacant bargaining unit positions not filled by the posting procedure shall be filled from established position eligibility lists approved by the Civil Service Commission and provided by the Human Resources Department.

14.64 The Sheriff shall establish and modify minimum qualifications for all positions. Minimum educational requirements shall apply only

to those persons hired on or after January 1, 1994. This section shall not limit Employee's rights under Section 15.1 of this contract.

14.7 **Layoff and Recall.** In the event that the Employer reduces its work force, the following shall apply:

14.71 When it is necessary to layoff an employee in a classification, the Employee with the least seniority in that classification shall be laid off first, providing that the remaining Employees are qualified to carry on the Employer's usual operation.

The employee who is to be laid off will be allowed to bump a less senior employee in a different classification provided the employee who is bumping is able to perform the operations of that classification, qualifies for the position under Civil Service requirements, and is able to meet the certifications required by the department. The employee who is being bumped will be afforded the same bumping opportunity.

If an employee cannot or chooses not to bump a less senior employee, the employee will be placed on layoff for a period of up to fifteen (15) months.

14.72 When the County chooses to fill a vacancy on a regular, on-going basis while there is an employee on layoff, first consideration will be given to an employee who is on layoff from that classification, provided that employee possesses the needed qualifications.

If there is no employee on layoff from a position which management chooses to fill on a regular basis, equal consideration will be given to employees who are actively employed who sign the job posting and employees on layoff. Consideration will be given to employee's skill, ability and seniority. Where all factors are substantially equal, the employee with the greatest seniority will be entitled to preference.

14.73 An employee will be notified of recall to a position by certified mail. Employees shall notify the County of any change of address while on layoff and shall lose all seniority after a failed attempt to notify the employee of recall as a result of an out-of-date address.

14.74 An Employee must notify the County of his/her intent to return to work from layoff within three (3) days of receipt of the recall letter, exclusive of Saturdays, and Sundays and holidays. The employee will be required to return to work within seven (7) calendar days after receipt of the recall letter. This seven (7) day period will be extended up to a maximum of fourteen (14) calendar days if the employee

needs that time to give notice to a present employer or other mutually agreed upon reason.

This time period may be extended by the County if the return to work date is determined to be beyond the one or two week period described herein.

- 14.75 Employees laid off under this Section shall retain all seniority rights for a period of fifteen (15) months, provided that they respond to any request to return to work made during this time.
- 14.8 An Employee who quits, is discharged for just cause, is absent from work for three (3) consecutive working days without notification to the Employer (unless unable to notify for physical or other legitimate reasons) or fails to respond within three (3) days or report to work within seven (7) calendar days after having been recalled from layoff by certified mail, shall lose prior seniority rights, except if reinstated under Article XV.
- 14.9 A seniority roster shall be posted by division and department and be brought up-to-date on March 1 and September 1 of each year. The roster shall list all of the Employees in the bargaining unit and shall show the number of months of credited seniority.

ARTICLE XV GRIEVANCE PROCEDURE

- 15.1 **Grievance.** A grievance is defined as any matter involving the interpretation, application or enforcement of the terms of this Agreement.
- 15.2 **Procedure.** Grievances shall be presented in the following manner: (Time limits set forth shall be exclusive of Saturday, Sunday or holidays.)
- 15.21 The Employee and/or the Grievance Committee representative shall take the grievance up orally with the Employee's immediate supervisor within twenty (20) days after the Employee knew or should have known of the event-giving rise to the grievance. The Supervisor shall attempt to make a mutually satisfactory adjustment of the matter and in any event shall be required to give an answer within seventy-two (72) hours.
- 15.22 The grievance shall be considered settled in 15.21 unless within five (5) days from the date of the supervisor's answer the grievance is presented in writing to the Chief Deputy. The Chief Deputy shall attempt to make a mutually satisfactory adjustment of the matter and in any event shall be required to give an answer within seventy-two (72) hours.
- 15.23 The grievance shall be considered settled in 15.22 unless within five (5) days from the date of the Chief Deputy's written answer the

grievance is presented in writing to the Human Resources and Labor Negotiations Committee. The Human Resources and Labor Negotiations Committee shall meet within two (2) weeks after receipt of the grievance and shall submit a written answer to the Grievance Committee, the Employee or his representative within five (5) days.

- 15.3 **Arbitration.** If a satisfactory settlement is not reached as outlined in 15.23 above, the Association may, within ten (10) days after the last response in writing is received or due, appeal the grievance to arbitration by written notification to the County Human Resources Director that the Association is appealing the grievance to arbitration. Within fourteen (14) calendar days of giving such notice to the Human Resources Director, the Association and the Human Resources Director shall select a staff member of the Wisconsin Employment Relations Commission (WERC) and shall jointly request the WERC to appoint that person as the arbitrator to hear the grievance. The decision of the arbitrator shall be final and binding on both parties. In rendering the arbitrator's decision, the arbitrator shall neither add to, detract from, nor modify any of the provisions of this Agreement.

The selection of the WERC staff member shall be as follows: Each party shall submit the names of three (3) WERC staff members; if both parties submit the same name, that person will be considered the selected staff member; if there are no matches, one of the names will be drawn by lot and discarded from further consideration, and the parties will alternatively strike (the order determined by a coin toss) from a list of remaining names until one name remains, who will then be considered the selected staff member.

- 15.31 **Costs.** Each party shall share equally the cost, if any, of the arbitrator.
- 15.32 The filing party in arbitration requests will pay the W.E.R.C. fee.
- 15.33 **Time Limits.** Time limits set forth in this Article may be extended by mutual agreement in writing.

- 15.4 **Payment of Employees.** The County will allow the grievant, two (2) Association officers and any witness's time off from work with pay for attendance at grievance hearings. The County will allow individuals named in the complaint and mutually agreeable witness's time off from work with pay for attendance at court hearings involving litigation between Dodge County and Association Employees of the County.

ARTICLE XVI UNIFORM ALLOWANCE

- 16.1 The County shall furnish the following to new Employees:

Detective/Patrolman/Civil Process Server: Badges (without individual's name), leather goods, handcuffs and gun.

Employees shall be responsible for items listed above and return them to the County upon termination of employment.

- 16.11 All uniformed personnel shall be furnished (1) one extra badge.
- 16.2 Each regular Employee shall receive an annual cash allowance for the purchase of uniforms in the amount of seven hundred dollars (\$700.00) to be paid on the first payroll of the year in 2020 through direct deposit.
- 16.3 All newly hired Employees shall receive a proration of their first annual uniform allowance at the time of hire and in addition two hundred dollars (\$200.00).
 - 16.31 Employees transferring from a non-uniform position to that of an uniformed position shall receive one hundred twenty five dollars (\$125.00) extra clothing allowance as well as an advance on their next annual clothing allowances.
- 16.4 The uniform allowance as noted above shall be used for replacement, repair and dry cleaning of uniform clothing, caused by normal wear, and not for replacement and/or repair of County owned leather goods and equipment.
- 16.5 If the uniform, equipment or personal belongings of the Employee is damaged, broken or destroyed in the course of their duties, said articles shall be given to the County. The County shall repair or replace such articles at their value when purchased at no cost to the Employee; not to be deducted from the uniform allowance excluding cosmetic and jewelry items. Watches are limited to \$40.00 and glasses \$100.00
- 16.6 If an Employee terminates employment during the year, the uniform allowance shall be prorated and if any Employee has used more than the prorate, he shall repay the County the difference.
- 16.7 If the Sheriff's Office changes the full Class A or Class B uniform within five (5) years of a full change, then the County shall provide employees with two hundred dollars (\$200.00) in additional uniform allowance for that year.

**ARTICLE XVII
MILEAGE REIMBURSEMENT**

17.1 Car Travel.

The current mileage reimbursement rate shall be the rate as approved by the Dodge County Board of Supervisors. In the event the Dodge County Board of Supervisors increases the mileage reimbursement rate, the new rate will be implemented for members of the bargaining unit on the effective date of approval.

**ARTICLE XVIII
EDUCATIONAL REIMBURSEMENT**

- 18.1 The Employer will reimburse certain educational costs and expenses for Employees participating in courses approved by the Sheriff during the term of this Agreement to the following extent:
- 18.11 The Department must approve the course in advance as a participating course.
 - 18.12 The Employer will contribute two-thirds (2/3) of the cost of the tuition to a maximum of five hundred dollars (\$500.00) per year.
 - 18.13 The Employer shall contribute two-thirds (2/3) of the cost of books and supplies for approved courses.
 - 18.14 Payment of such reimbursement portion of the Employer's contribution will be made to the Employee involved as soon as possible following evidence of satisfactory completion of the course, defined as a Grade C or better.

**ARTICLE XIX
STRIKE OR LOCKOUT**

- 19.1 During the term of this Agreement, the parties hereto agree not to engage in any strike or lockout or support same in any way. The parties recognize provisions of Wisconsin Statutes prohibiting strikes by public employees. In the event any Employee who is a member of the unit shall violate this Section and shall not immediately return to work when directed by the Employer, such Employee or Employees may be summarily dismissed and such dismissal shall not be subject to any grievance procedure as contained in this Agreement. Such action shall, in addition, not bar the Employer from any further action.

**ARTICLE XX
MISCELLANEOUS**

- 20.1 Should any of the provisions of this Agreement be found to be in violation of any law, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement. The Association and the County shall negotiate any areas found in violation.
- 20.2 Retroactive pay will be on a separate check.
- 20.3 Vacation and sick leave accrue to the individual and are non-transferable.
- 20.4 The County and the Association have agreed that the County may establish a mandatory drug testing policy that includes pre-employment, random and for cause testing.

**ARTICLE XXI
COURT SECURITY OFFICERS**

This Article is only applicable to Court Security Officers. Court Security Officers are Sheriff's Office employees in the Court Security Division who serve at the pleasure of the Chief Judge. These employees will accumulate seniority with respect to this position for paid hours determined based on the rate of 173.3 hours for each month seniority. Current employees of the Sworn Bargaining Unit within the Sheriff's Office will be made aware of any Court Security Officer open positions through posting of a notice of the vacancy, and will be given first consideration for such openings on the condition that they terminate their employment and be re-hired for the open position. There will be a one (1) year probationary period.

These employees will work flexible schedules determined by the Chief Judge, not to exceed forty (40) hours per week. Any hours worked in excess of eight (8) hours per day will accumulate at straight rate into a bank of compensatory time. Employees will be responsible for using up compensatory time for hours not worked up to eight (8) hours per day, and will not be allowed to carry over hours from one (1) calendar year to the next. All compensatory time accounts will be paid out to the Employees on the last paycheck in December unless scheduled for and used on or before December 31.

Current law enforcement certification is a pre-requisite for this position. The County will provide for, and the employee is required to successfully participate in, minimum training as set forth by Wisconsin State Statutes. The employee will also be required to successfully participate in firearms training as determined by the Sheriff. Inability to satisfactorily participate in any training will be cause for termination of employment.

Employees in the Court Security Officer position will not be eligible for posting into any other position in the Sheriff's Office. Employees "transferring" into this position from another position will not be eligible for a sixty (60) day trial period.

Layoff and recall rights will exist specific to this position. Employees will not be allowed to bump into other Sheriff's Office positions, nor will other employees be allowed to bump into this position.

Employees are eligible for pro-rated uniform allowance in relation to regularly scheduled hours, payable on or before January 7 of the following year. Employees are eligible for a prorated amount as described in Section 16.7. Employees are not eligible for new-hire uniform allowance (16.3). The County will provide a gun, gun belt, walkie-talkie, and a badge for use by the Court Security Officers. This position does not require a vehicle assignment.

The wage for this position are identified in the wage appendix as Security Officer I and II. Employees regularly scheduled to work less than an average of twenty (20) hours per week over a one year period will not be entitled to benefits. Employees regularly scheduled to work an average of twenty (20) or more hours per week over a one (1) year period may be eligible for the following benefits:

- Health insurance. Eligibility begins as of the first of the month following date of hire. (Current Sworn Bargaining Unit employees who "transfer" to this position, including by retirement, are considered to have continued eligibility with no interruption.) Employee contributes on a pro-rated basis determined by the number of hours worked in relation to full-time employment.
- Dental Insurance. Newly hired part-time employees, and "transferring" employees currently enrolled in the Dental Plan, who wish to participate in the Dental Plan may do so by paying a pro-rated contribution amount. All coverage, etc., remains the same as for full-time employees.
- Wisconsin Retirement Fund. Employees are eligible for participation in the Wisconsin Retirement Fund based on eligibility requirements established by the Wisconsin Department of Employee Trust Funds. Current rules provide that an annuitant who wishes to return to work for an employer covered by the Fund can do so and may elect to participate again in the Fund if he/she exceeds his/her established earnings limit, but by doing so loses the current annuity payments.
- Life Insurance. Part-time employees may be eligible for the Life Insurance benefit based on participation in the Wisconsin Retirement Fund, with eligibility determinations made by the Department of Employee Trust Funds.
- Holidays. Part-time employees will be eligible for pro-rated Holiday pay, provided the employee works in the pay period in which the holiday falls. Pay for such holidays will be pro-rated based on the number of hours he/she is normally scheduled to work.

Court Security Officers are not eligible for vacation benefits, sick leave benefits, leaves of absence (except statutory leaves of absence), longevity pay, call-in pay, stand-by pay, or education benefits. No other benefits are implied by omission.

ARTICLE XXII TERMINATION AND DURATION

- 21.1 This Agreement shall be effective as of the 1st day of January, 2020 and shall remain in force and effect through December 31, 2020 and shall automatically renew itself from year to year unless either party notifies the other in writing on or before August 1, 2020 or August 1 of any subsequent year that it desires to alter or amend this Agreement.

This Agreement shall remain in full force and effect during negotiations unless either party shall give notice of termination as hereinafter provided.

- 21.2 Either party may at any time give to the other party written notice of its intention not to extend the term of the Contract. Such notice must be submitted at least ten (10) days prior to the intended date after which the Contract term will not be extended and in no instance can the term expire prior to December 31, 2020.

Executed this _____ day of _____, 2020.

**FOR DODGE COUNTY
HUMAN RESOURCES AND LABOR
NEGOTIATIONS COMMITTEE**

Joseph Marsik Chair

Dennis Schmidt Vice-chair

Richard Greshay Secretary

Daniel Hilbert

Kira Sheahan-Malloy

**FOR DODGE COUNTY SHERIFFS
DEPARTMENT EMPLOYEES
LOCAL 120, LAW**

President

Vice-president

Secretary/Treasurer

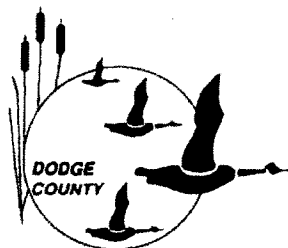
Ben Barth, LAW Representative

APPENDIX "A"

SWORN EMPLOYEES - LOCAL 120, LAW, Inc.
EFFECTIVE: January 1, 2020

3.0%

CLASSIFICATION	PAY GRADE	HRS/WK	START	6 MOS.	18 MOS.	30 MOS.	42 MOS.	54 MOS.	
			STEP 1_st	2M06	3M18	4M30	5M42	6M54	
Sergeant	SSU09	40				32.00	33.44	34.75	
	SSU08	37.5				33.44	34.84	36.18	
Detective	SSU06	40	32.11	32.54	32.98	33.44	34.84	36.18	
	SSU06	37.5	32.11	32.54	32.98	33.44	34.84	36.18	
Deputy Sheriff	SSU04	37.5	31.13	31.59	32.03	32.49	33.69	34.79	
Process Server	SSU04	40	30.59	31.05	31.51	31.94	32.9	33.84	
Transport Officer	SSU04	40	30.59	31.05	31.51	31.94	32.9	33.84	
Security Officer I	SSU01							19.72	
Security Officer II	SSU02							22.00	
Deputy in Training	SSU10		70% of the Deputy Sheriff Stating Step						21.79



HUMAN RESOURCES DEPARTMENT
Sarah Hinze, Human Resources Director
127 East Oak Street, Juneau, WI 53039
(920)386-3691 – FAX (920)386-3545

MEMO

DATE: April 20, 2020
TO: The Honorable County Board of Supervisors
FROM: Sarah Hinze *sh*
RE: Correction to Appendix "A" of the Sheriff's Office Sworn Employees, Local 120 Contract

It was discovered after the Contract document was sent in your County Board packet that there was a formula error in Appendix "A" of the contract. Attached is the corrected appendix. The error occurred under the Deputy Sheriff, SSU04 pay grade. Sorry for any confusion this may have caused.

Thank you for your support of this resolution.

**APPENDIX A
DODGE COUNTY SHERIFF'S DEPARTMENT
SWORN EMPLOYEES - LOCAL 120, LAW, Inc.
EFFECTIVE: January 1, 2020**

3.0%

CLASSIFICATION	PAY GRADE	HRS/WK	START						
			STEP 1_st	6 MOS. 2M06	18 MOS. 3M18	30 MOS. 4M30	42 MOS. 5M42	54 MOS. 6M54	
Sergeant	SSU09	40				32.00	33.44	34.75	
	SSU08	37.5				33.44	34.84	36.18	
Detective	SSU06	40	32.11	32.54	32.98	33.44	34.84	36.18	
	SSU06	37.5	32.11	32.54	32.98	33.44	34.84	36.18	
Deputy Sheriff	SSU04	37.5	30.59	31.05	31.51	31.94	32.90	33.84	
Process Server	SSU04	40	30.59	31.05	31.51	31.94	32.90	33.84	
Transport Officer	SSU04	40	30.59	31.05	31.51	31.94	32.90	33.84	
Security Officer I	SSU01							19.72	
Security Officer II	SSU02							22.00	
Deputy in Training	SSU10		70% of the Deputy Sheriff Stating Step						21.41

RESOLUTION NO. 19-81

**Authorize General Fund and Unrestricted Net Position
Transfers to Offset Calendar Year 2019 Departmental Deficits**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, due to circumstances arising after the 2019 budget was adopted, the following transfer of funds are necessary from the General Fund to the respective department budgets as indicated below to close the accounting books for 2019:

County Board	\$2,415.75
Land Resources & Parks	\$310,970.95
Finance	\$38,788.04
Central Services	\$42,477.89

; and,

WHEREAS, the County Board deficit relates to ensuring that the allocation of meeting expenses to other departments is applied consistently throughout Dodge County; and,

WHEREAS, the Land Resources and Parks deficit amount creates a bad debt reserve for the Economic Development Loan Program (Revolving Loan Fund); and,

WHEREAS, the Economic Development Loan Program (Revolving Loan Fund) has funds specifically set aside as a Restricted General Fund that will be used to offset the deficit for 2019; and,

WHEREAS, the Finance Department deficit relates to \$28,571.07 of deferred revenue under the Petroleum and Environmental Cleanup Fund Act (PECFA) that cannot be recognized as revenue in 2019 under modified accrual accounting as well as \$16,015.50 in audit related expenditures that were in excess of the budgeted amount; and,

WHEREAS, the Central Services Department was budgeted for a surplus in operations in 2019 even though the department was closed at the end of 2018; and,

WHEREAS, due to circumstances arising after the 2019 budget was adopted, the following transfer of funds are necessary from the Unrestricted Net Position for the following internal service funds indicated below to close the accounting books for 2019:

Fund 750 Risk Management	\$1,286,436.17
Fund 755 Workers Compensation	\$414,945.27

; and,

WHEREAS, the Risk Management Fund required creation of actuarial reserves of approximately \$1.4 million under full accrual accounting, for which the creation of an internal service fund was authorized per Resolution No. 19-76, adopted on March 17, 2020; and,

1 WHEREAS, the Workers Compensation Fund required creation of actuarial reserves of
2 approximately \$0.6 million under full accrual accounting, for which the creation of an internal
3 service fund was authorized per Resolution No. 19-76, adopted on March 17, 2020;

4
5 SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of
6 Supervisors hereby authorizes the Finance Director to transfer from the Unassigned General Fund to
7 the following department budgets in the following amounts:

8		
9	County Board	\$2,415.75
10	Finance	\$38,788.04
11	Central Services	\$42,477.89

12 ; and,

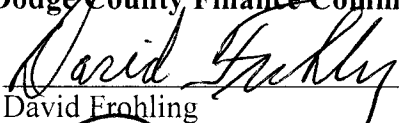
13
14 BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby
15 authorizes the Finance Director to transfer an amount of \$310,970.95 from the Restricted General
16 Fund to the Economic Development Loan Program (Revolving Loan Fund) in the Land Resources
17 and Parks Department; and,

18
19 BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby
20 authorizes the Finance Director to transfer an amount of \$1,286,436.17 from the Unrestricted Net
21 Position of Fund 750 Risk Management for actuarial activity in the Risk Management Fund; and,

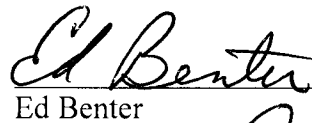
22
23 BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors hereby
24 authorizes the Finance Director to transfer an amount of \$414,945.27 from the Unrestricted Net
25 Position of Fund 755 Workers Compensation for actuarial activity in the Workers Compensation
26 Fund.
27

All of which is respectfully submitted this 21st day of April, 2020.

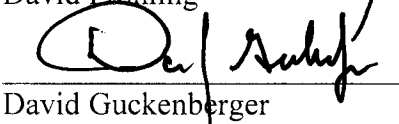
Dodge County Finance Committee:



David Frohling



Ed Benter



David Guckenberger



Jeffrey Cairne



Thomas J. Schaefer

APPROVED
BY DODGE COUNTY BOARD

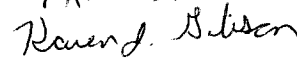
APR 21 2020

AYES 3 NOES 0

FISCAL NOTE: Sufficient funds for these 2019 budget amendments exist in the Unassigned General Fund, Restricted General Fund, Unrestricted Net Position for Risk Management, and Unrestricted Net Position for Workers Compensation for these transfers. Finance Committee review date: April 13, 2020. Chair initials:



1 ABSTAIN



Vote Required: 2/3 of Board Members present.

Resolution Summary: Authorize General Fund and Unrestricted Net Position transfers to offset calendar year 2019 departmental deficits.

County Clerk

RESOLUTION NO. 19-82

Authorize General Fund Balance Classifications as of December 31, 2019

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County follows Governmental Accounting Standards Board Statement No. 54 (GASB 54) for fund balance classifications for governmental funds; and,

WHEREAS, the Dodge County Finance Committee (“Committee”) has reviewed the attached Exhibit “A”, for the General Fund, as summarized by GASB 54 categories as listed below:

Non-spendable – Delinquent property taxes and related interest, amounts due from other funds, inventory, and prepaid expenditures totaling \$4,358,004.58;

Restricted – As required by Wisconsin statutes, grant restrictions, and/or donor restrictions totaling \$2,043,357.81;

Committed – Fund balance applied to the adopted 2020 budget, committed by subsequent County Board resolutions, and pending 2020 budget amendments for carryforward items totaling \$5,762,514.96;

Assigned – Intended to be used for future programs or activities but have not been included in a departmental budget at this time totaling \$1,495,478.81; and,

WHEREAS, the Committee recommends modifying the current fund balance policy to allow all funds to retain all fund balances (equity) within its individual fund and thus not have any non-General Fund departmental surplus for 2019 lapse to the General Fund;

SO, NOW, THEREFORE BE IT RESOLVED, that the Dodge County General Fund Balances shall be classified in accordance with GASB 54 as summarized herein, as of December 31, 2019, and for subsequent budget years; and,

BE IT FURTHER RESOLVED, that the Dodge County fund balance policy be amended to allow all funds to retain all fund balances (equity) within its individual fund and thus, not have any non-General Fund departmental surplus for 2019 lapse to the General Fund; and,

BE IT FINALLY RESOLVED, that the remaining amount of \$1,495,478.81 shall remain in the Assigned General Fund for the potential future usage by various departments as indicated on the attached Exhibit “A”.

All of which is respectfully submitted this 21st day of April, 2020.

Dodge County Finance Committee:

David Frohling
David Frohling

Ed Benter
Ed Benter

David Guckenberger
David Guckenberger

Jeffrey Caine
Jeffrey Caine

Thomas J. Schaefer
Thomas J. Schaefer

FISCAL NOTE: There are separate resolutions to amend the 2020 budget for the General Fund departments for both same purpose and different purposes. The Finance Committee anticipates looking at the draft Fund Balance Policy at its May 2020 meeting to determine the amount needed to retain in the Unassigned General Fund Balance. Finance Committee review date: April 13, 2020. Chair initials: JF.

Vote Required: 2/3 of Board Members present.

Resolution Summary: Authorize General Fund Balance classifications as of December 31, 2019.

ADOPTED
BY DODGE COUNTY BOARD

APR 21 2020

AYES 33 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

Dodge County
Final Equity Classifications -- General Fund
For the Year Ended December 31, 2019

Dept	Bus Unit	Acct	Description	Purpose	Non-Spendable	Spendable		Total	
						Restricted	Committed		Assigned
General Revenues	100		Delinquent property taxes		961,555.58				
General Revenues	100		Due from Sales Tax Fund		2,905,000.00				
General Revenues	100		Inventories & prepaid expenses		339,446.27				
General Revenues	1350		Res 19-62-Reeseville Shop			3,559,511.00			
General Revenues	1350		Res 19-65-Transfer switches			34,550.00			
General Revenues	1350		Law enforcement building			940,000.00			
General Revenues	1350		Retirement payouts				1,324,943.93		
General Revenues	1350		Subsequent year's budget			5,800.00			
General Revenues			Subtotal		4,206,001.85	0.00	4,539,861.00	1,324,943.93	10,070,806.78
County Board	143		Clean Sweep			43,716.91			
County Board			Subtotal		0.00	43,716.91	0.00	0.00	43,716.91
Land Resources & Parks	811		Land Information			178,903.62			
Land Resources & Parks	814		LIO copier/scanner			19,011.00			
Land Resources & Parks	7802		Non-metallic mining			23,904.22			
Land Resources & Parks	7852		Gold Star Trail			166,877.00			
Land Resources & Parks	7863	5822	Harnischfeger Park	Old house re[ur]pose/demo			10,700.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old north shelter concrete remove			2,500.00		
Land Resources & Parks	7864	5299	Nitschke Mounds Park	Master Plan			12,000.00		
Land Resources & Parks	7865		Astico Park	Remaining storm damage funds			46,500.00		
Land Resources & Parks	7866	5829	Derge Park	Phase 1 electrical			10,000.00		
Land Resources & Parks	7867	5829	Ledge Park	Overlook boardwalk			28,000.00		
Land Resources & Parks	7868	5431	Trail System	Bridge/culvert repair			15,500.00		
Land Resources & Parks	7869		Parks - Future Development	Reservation fees built up				73,442.30	
Land Resources & Parks	7871		Revolving Loans	Restricted by state		1,296,090.03			
Land Resources & Parks	7872		CDBG loans	Restricted by state		12,418.14			
Land Resources & Parks			Subtotal		0.00	1,697,204.01	125,200.00	73,442.30	1,895,846.31
Circuit Courts	301	5819	Courts A/V Project				114,035.91		
Circuit Courts	301	4921.03	Courts A/V Project	Sales Tax Transfer			(114,035.91)		
Circuit Courts	301	5819	Courts A/V Project		152,002.73		37,966.82		
Circuit Courts			Subtotal		152,002.73	0.00	37,966.82	0.00	189,969.55
Human Resources	905		Employee health & wellness					1,846.57	
Human Resources			Subtotal		0.00	0.00	0.00	1,846.57	1,846.57

Exhibit "A"

Dodge County
Final Equity Classifications -- General Fund
For the Year Ended December 31, 2019

Dept	Bus Unit	Acct	Description	Purpose	Non-Spendable	Spendable		Total
						Restricted	Committed	
Register of Deeds	1002	5818	Redaction project			3,677.39		
Register of Deeds			Subtotal		0.00	3,677.39	0.00	3,677.39
County Clerk	1202	5214	Elections	Election coding			2,150.00	
County Clerk	1202	5249	Elections	Upgrade election equipment			5,725.00	
County Clerk			Subtotal		0.00	0.00	7,875.00	7,875.00
Finance	1325		Clearview donations			30,457.92		
Finance	1326		Jail improvements			156,408.44		
Finance			Subtotal		0.00	186,866.36	0.00	186,866.36
County Treasurer	1448		Monarch property site				13,439.00	1,894.05
County Treasurer			Subtotal		0.00	0.00	13,439.00	1,894.05
Corporation Counsel	1711		Special Legal Counsel				14,547.35	
Corporation Counsel	1719		Codification project				6,776.11	
Corporation Counsel			Subtotal		0.00	0.00	21,323.46	0.00
Information Technology	1801	5214	Information Technology	Migrating AS/400 data			20,000.00	
Information Technology	1811	5249	Network infrastructure	UPS hardware & Informacast			75,000.00	
Information Technology	1814	5214	Enterprise systems	Kronos enhancements			17,000.00	
Information Technology	1814	5818.01	Enterprise systems	ERP Project			742,279.68	
Information Technology	1816	5226	Internet	Countywide service			10,000.00	
Information Technology			Subtotal		0.00	0.00	864,279.68	0.00
Physical Facilities	1901		County Buildings	Upgrade DDC controls			22,000.00	
Physical Facilities	1901		County Buildings	Water heaters/radio/cameras			12,000.00	
Physical Facilities	1901		County Buildings	Signs at County Buildings			22,000.00	
Physical Facilities	1905		Henry Dodge Office Building	Replace bad heating valves			10,000.00	
Physical Facilities	1914		Buildings ADA Improvements	Deleted at department request				0.00
Physical Facilities	2901		Courts Building Maintenance	R/R leaking roof drain piping			29,000.00	
Physical Facilities	2901		Courts Building Maintenance	Signs at Courthouse			11,000.00	
Physical Facilities	2902		Corrections Building Maint	Water flushing points			21,000.00	
Physical Facilities	2902		Corrections Building Maint	VACs, HVAC, VFDs			17,000.00	
Physical Facilities			Subtotal		0.00	0.00	144,000.00	0.00

Exhibit "A"

Dodge County
Final Equity Classifications -- General Fund
For the Year Ended December 31, 2019

Dept	Bus Unit	Acct	Description	Purpose	Non-Spendable	Spendable		Total	
						Restricted	Committed Assigned		
Sheriff	2029		K-9 Patrol donations	Unspent donations		37,559.61			
Sheriff	2032		Law enforcement	Unspent donations		68,763.69			
Sheriff	2034		Federal forfeitures	Restricted by federal program		5,137.66			
Sheriff	2036		Metro Drug Investigation	No remaining funds available		0.00			
			Subtotal		0.00	111,460.96	0.00	0.00	
Emergency Management	2819		Emergency Disaster				5,000.00		
Emergency Management			Subtotal		0.00	0.00	5,000.00	0.00	
Veterans Services	5301		Veterans Relief	"Fund Balance" carried forward				6,059.13	
Veterans Services			Subtotal		0.00	0.00	0.00	6,059.13	
County Library System	6001		County Library System	Non-countywide levy		144.06			
County Library System			Subtotal		0.00	144.06	0.00	0.00	
UW Madison	6812		UW Educational Activities	"Fund Balance" carried forward				32,741.97	
UW Madison	6813		School Peer Counseling	"Fund Balance" carried forward				138.66	
UW Madison	6814		Youth Educational Activities	"Fund Balance" carried forward				38,761.25	
UW Madison	6862		Traffic Safety Course	"Fund Balance" carried forward				5,178.16	
UW Madison	6864		Organizational Education	"Fund Balance" carried forward				276.09	
UW Madison	6871		County Conservation Aids	"Fund Balance" carried forward				(100.50)	
UW Madison	6874		Pesticide Training	"Fund Balance" carried forward				3,792.64	
UW Madison			Subtotal		0.00	288.12	0.00	80,788.27	
Land & Water Conservation	7001	5219	Land & Water Conservation	Other professional services			1,900.00		
Land & Water Conservation	7001	5279	Land & Water Conservation	Well testing			670.00		
Land & Water Conservation	7001	5325	Land & Water Conservation	Registration fees & tuition			500.00		
Land & Water Conservation	7001	5734	Land & Water Conservation	Environmental education award			500.00		
Land & Water Conservation	7073		Reforestration program	"Fund Balance" carried forward				6,504.56	
Land & Water Conservation			Subtotal		0.00	0.00	3,570.00	6,504.56	
General Fund Totals					4,358,004.58	2,043,357.81	5,762,514.96	1,495,478.81	13,659,356.16
									11,807,923.65
									25,467,279.81

Exhibit "A"

RESOLUTION NO. 19-83

Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Same Purpose

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Finance Committee has set forth in a document entitled *Requests To Carry Over Funds From Budget Year 2019 To Budget Year 2020 for the Same Purpose*, a list of requests that it has recently received from County Departments to carry over unexpended funds and related revenues from Budget Year 2019 to Budget Year 2020, a copy of which has been attached hereto as Exhibit "A", and a document entitled *Dodge County Departmental Carryforward Requests – General Fund*, which has been attached hereto as Exhibit "B"; and,

WHEREAS, in connection with each of these requests by County Departments to carry over funds, the Finance Committee has:

1. Confirmed with the County Departments that the funds will be used in Fiscal Year 2020 for the same purpose or purposes for which the funds were originally appropriated;
2. Received a recommendation from the committee of jurisdiction of each department that has made a request; and,
3. Received a recommendation from the County Administrator; and,

WHEREAS, the Finance Committee has considered the requests by County Departments, the recommendations of the committees of jurisdiction and the recommendations of the County Administrator, and has formed the considered conclusion that it is in the best interests of Dodge County for the Dodge County Board of Supervisors to carry over funds from Budget Year 2019 to Budget Year 2020, as requested;

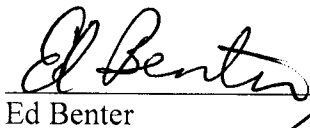
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby:

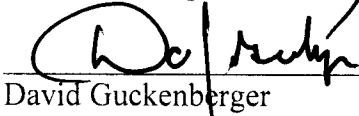
1. Carries over funds from the 2019 Dodge County Budget, from those business units and in those amounts set forth in Exhibit "A", attached hereto, in a total amount of \$518,870.32, and appropriates those funds to the 2020 Dodge County Budget, and by doing so, transfers said funds from the General Fund;
2. Appropriates to the 2020 Dodge County Budget the funding necessary to cover the carry over expenditures by adjusting the 2020 Dodge County Budget, the related revenues and the related 2019 fund balances, for a total amount of \$518,870.32; and,
3. Directs the Dodge County Finance Director to make all necessary adjustments to the 2020 Dodge County Budget authorized by the adoption of this Resolution.

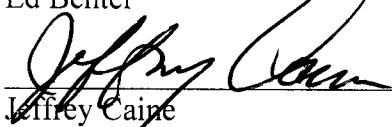
All of which is respectfully submitted this 21st day of April, 2020.

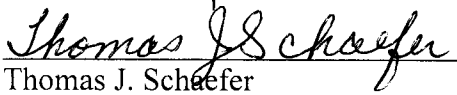
Dodge County Finance Committee:



David Frohling


Ed Benter


David Guckenberger


Jeffrey Caine


Thomas J. Schaefer

FISCAL NOTE: Sufficient funds are available in the Unassigned General Fund to allow for these carryover requests. The Finance Committee is anticipated to review the draft Fund Balance Policy at its May 2020 meeting. Finance Committee review date: April 13, 2020. Chair initials: .

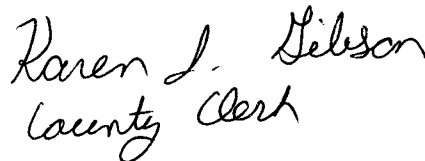
Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Same Purpose.

ADOPTED
BY DODGE COUNTY BOARD

APR 21 2020

AYES 31 NOES 2
ABSENT 0
ABSTAIN 0


County Clerk

REQUESTS TO CARRY OVER FUNDS FROM BUDGET
YEAR 2019 TO BUDGET YEAR 2020

SAME PURPOSE

1. Department: County Clerk/Elections				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1204.5214	Data Processing Services	\$2,150.00	Election Coding
B.	1204.5249	Computer Maintenance, Licenses & Repair	\$5,725.00	Upgrade to Election Equipment

Total Amount of Funds Requested to be Carried Over: **\$ 7,875.00**

2. Department: County Clerk/Library				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	6001	Fund Balance	\$144.06	Non-County Wide Library

Total Amount of Funds Requested to be Carried Over: **\$ 144.06**

3. Department: Register of Deeds				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1002.4931 R 1002.5818 E	Redaction	\$3,677.39	Redaction

Total Amount of Funds Requested to be Carried Over: **\$ 3,677.39**

4. Department: Land and Water Conservation				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	7001.5219	Other Professional Services	\$1,900.00	Other Professional Services

Total Amount of Funds Requested to be Carried Over: **\$ 1,900.00**

Department: Land Resources and Parks				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	7863.5822	Old House Demo/Repurpose	\$10,700.00	
B.	7863.5233	Old North Shelter Concrete removal/landscape	\$2,500.00	
C.	7864.5299	Nitschke Mounds Park Master Plan	\$12,000.00	
D.	7866.5829	Phase 1 Campsite Electrical Upgrade	\$10,000.00	
E.	7867.5829	Ledge Park Overlook Boardwalk	\$28,000.00	
F.	7868.5431 7868.5829	Wild Goose Trail bridge and culvert repairs	\$15,500.00	
G.	7865	Astico Park	\$46,500.00	Remaining storm damage and insurance Funds carried forward.
H.	7852	GSMT	\$86,877.00	

Total Amount of Funds Requested to be Carried Over: \$ 212,077.00

6. Department: Corporation Counsel				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1711.5212	Special Legal Counsel	\$14,547.35	Outside Counsel
B.	1719.5219	County Ordinance Codification	\$3,776.11	Codification

Total Amount of Funds Requested to be Carried Over: \$ 18,323.46

7. Department: Physical Facilities Maintenance Department				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	2902	Other Capital Improvements	\$21,000.00	Water Flushing Points
B.	2902	Other Capital Equipment	\$17,000.00	Inmate VAC's, HVAC upgrades / VFD's on Pumps
C.	1901	Other Capital Improvements	\$12,000.00	Water Heater/Radios/Cameras
D.	1901	Signs at Courthouse	22,000.00	Signs at Courthouse

Total Amount of Funds Requested to be Carried Over: \$ 72,000.00

8. Department: Dodge County Board				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1240	Clean Sweep	\$43,716.91	Clean Sweep

Total Amount of Funds Requested to be Carried Over: \$ 43,716.91

9. Department: Information Technology				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Purpose
A.	1801.5214	Data Processing AS400 Consulting	\$20,000.00	Migrating Data from AS400 to SQL
B.	1811.5249	UPS & PA-VoIP Informacast	\$46,000.00	UPS Hardware & Informacast
C.	1814.5818.01	ERP Project	\$45,189.68	
D.	1816.5226	County-wide Internet Service	\$10,000.00	Internet Service Upgrades
E.	301.5819	Courthouse AV Project	\$37,966.82	
F.	301.5819	Courthouse AV Project	\$114,035.91	Sales Tax Transfer in the same amount will fund this expense. (\$144,035.91)

Total Amount of Funds Requested to be Carried Over: \$ 159,156.50

Total Amount of Funds Requested to be Carried Over: \$ 518,870.32

Dodge County
Departmental Carryforward Requests -- General Fund
For the Year Ended December 31, 2019

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
General Revenues	100		Delinquent property taxes				
General Revenues	100		Due from Sales Tax Fund				
General Revenues	100		Inventories & prepaid expenses				
General Revenues	1350		Res 19-62-Reeseville Shop				
General Revenues	1350		Res 19-65-Transfer switches				
General Revenues	1350		Law enforcement building				
General Revenues	1350		Retirement payouts				
General Revenues	1350		Subsequent year's budget				
General Revenues			Subtotal		0.00	0.00	0.00
County Board	143		Clean Sweep		43,716.91		
County Board			Subtotal		43,716.91	0.00	43,716.91
Land Resources & Parks	811		Land Information		0.00		
Land Resources & Parks	814		LIO copier/scanner		0.00		
Land Resources & Parks	7802		Non-metallic mining		0.00		
Land Resources & Parks	7852		Gold Star Trail		86,877.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old house re[ur]pose/demo	10,700.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old north shelter concrete remove	2,500.00		
Land Resources & Parks	7864	5299	Nitschke Mounds Park	Master Plan	12,000.00		
Land Resources & Parks	7865		Astico Park	Remaining storm damage funds	46,500.00		
Land Resources & Parks	7866	5829	Derge Park	Phase 1 electrical	10,000.00		
Land Resources & Parks	7867	5829	Ledge Park	Overlook boardwalk	28,000.00		
Land Resources & Parks	7868	5431	Trail System	Bridge/culvert repair	15,500.00		
Land Resources & Parks	7869		Parks - Future Development	Reservation fees built up	0.00		
Land Resources & Parks	7871		Revolving Loans	Restricted by state	0.00		
Land Resources & Parks	7872		CDBG loans	Restricted by state	0.00		

Exhibit "B"

Dodge County
Departmental Carryforward Requests -- General Fund
For the Year Ended December 31, 2019

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Land Resources & Parks			Subtotal		212,077.00	0.00	212,077.00
Circuit Courts	301	5819	Courts A/V Project		114,035.91		
Circuit Courts	301	4921.03	Courts A/V Project	Sales Tax Transfer	(114,035.91)		
Circuit Courts	301	5819	Courts A/V Project		37,966.82		
Circuit Courts			Subtotal		37,966.82	0.00	37,966.82
Human Resources			Employee health & wellness				
Human Resources			Subtotal		0.00	0.00	0.00
Register of Deeds	1002	5818	Redaction project		3,677.39		
Register of Deeds			Subtotal		3,677.39	0.00	3,677.39
County Clerk	1202	5214	Elections	Election coding	2,150.00		
County Clerk	1202	5249	Elections	Upgrade election equipment	5,725.00		
County Clerk			Subtotal		7,875.00	0.00	7,875.00
Finance	1325		Clearview donations		0.00		
Finance	1326		Jail improvements		0.00		
Finance			Subtotal		0.00	0.00	0.00
County Treasurer	1448		Monarch property site		0.00		
County Treasurer			Subtotal		0.00	0.00	0.00
Corporation Counsel	1711		Special Legal Counsel		14,547.35		
Corporation Counsel	1719		Codification project		3,776.11		
Corporation Counsel			Subtotal		18,323.46	0.00	18,323.46

Exhibit "B"

**Dodge County
Departmental Carryforward Requests -- General Fund
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Information Technology	1801	5214	Information Technology	Migrating AS/400 data	20,000.00		
Information Technology	1811	5249	Network infrastructure	UPS hardware & Informacast	46,000.00		
Information Technology	1814	5214	Enterprise systems	Kronos enhancements	0.00		
Information Technology	1814	5818.01	Enterprise systems	ERP Project	45,189.68		
Information Technology	1816	5226	Internet	Countywide service	10,000.00		
Information Technology			Subtotal		121,189.68	0.00	121,189.68
Physical Facilities	1901		County Buildings	Upgrade DDC controls		22,000.00	
Physical Facilities	1901		County Buildings	Water heaters/radio/cameras	12,000.00		
Physical Facilities	1901		County Buildings	Signs at County Buildings	22,000.00		
Physical Facilities	1905		Henry Dodge Office Building	Replace bad heating valves		10,000.00	
Physical Facilities	1914		Buildings ADA Improvements	Deleted at department request	0.00		
Physical Facilities	2901		Courts Building Maintenance	R/R leaking roof drain piping		29,000.00	
Physical Facilities	2901		Courts Building Maintenance	Signs at Courthouse		11,000.00	
Physical Facilities	2902		Corrections Building Maint	Water flushing points	21,000.00		
Physical Facilities	2902		Corrections Building Maint	VACs, HVAC, VFDs	17,000.00		
Physical Facilities			Subtotal		72,000.00	72,000.00	144,000.00
Sheriff	2029		K-9 Patrol donations	Unspent donations	0.00		
Sheriff	2032		Law enforcement	Unspent donations	0.00		
Sheriff	2034		Federal forfeitures	Restricted by federal program	0.00		
Sheriff	2036		Metro Drug Investigation	No remaining funds available	0.00		
Sheriff			Subtotal		0.00	0.00	0.00
Emergency Management	2819		Emergency Disaster		0.00		
Emergency Management			Subtotal		0.00	0.00	0.00

Exhibit "B"

**Dodge County
Departmental Carryforward Requests -- General Fund
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Veterans Services	5301		Veterans Relief	"Fund Balance" carried forward	0.00		
Veterans Services			Subtotal		0.00	0.00	0.00
County Library System	6001		County Library System	Non-countywide levy	144.06		
County Library System			Subtotal		144.06	0.00	144.06
UW Madison	6812		UW Educational Activities	"Fund Balance" carried forward	0.00		
UW Madison	6813		School Peer Counseling	"Fund Balance" carried forward	0.00		
UW Madison	6814		Youth Educational Activities	"Fund Balance" carried forward	0.00		
UW Madison	6862		Traffic Safety Course	"Fund Balance" carried forward	0.00		
UW Madison	6864		Organizational Education	"Fund Balance" carried forward	0.00		
UW Madison	6871		County Conservation Aids	"Fund Balance" carried forward	0.00		
UW Madison	6874		Pesticide Training	"Fund Balance" carried forward	0.00		
UW Madison			Subtotal		0.00	0.00	0.00
Land & Water Conservation	7001	5219	Land & Water Conservation	Other professional services	1,900.00		
Land & Water Conservation	7001	5279	Land & Water Conservation	Well testing		670.00	
Land & Water Conservation	7001	5325	Land & Water Conservation	Registration fees & tuition		500.00	
Land & Water Conservation	7001	5734	Land & Water Conservation	Environmental education award		500.00	
Land & Water Conservation	7073		Reforestation program	"Fund Balance" carried forward	0.00		
Land & Water Conservation			Subtotal		1,900.00	1,670.00	3,570.00
General Fund Totals					518,870.32	73,670.00	592,540.32

Exhibit "B"

RESOLUTION NO. 19-84

Resolution to Carry Over Funds from Budget Year 2019 to Budget Year 2020 for the Different Purpose

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Finance Committee has set forth in a document entitled *Requests To Carry Over Funds From Budget Year 2019 To Budget Year 2020 for the Different Purpose*, a list of requests that it has recently received from County Departments to carry over unexpended funds and related revenues from Budget Year 2019 to Budget Year 2020, a copy of which is attached hereto as Exhibit “A”, and a document entitled *Dodge County Departmental Carryforward Requests – General Fund*, a copy of which is attached hereto as Exhibit “B”; and,

WHEREAS, in connection with each of these requests by County Departments to carry over funds, the Finance Committee has:

1. Confirmed with the County Departments that the funds will be used in Fiscal Year 2020 for the different purpose or purposes for which the funds were originally appropriated;
2. Received a recommendation from the committee of jurisdiction of each department that has made a request; and,
3. Received a recommendation from the County Administrator; and,

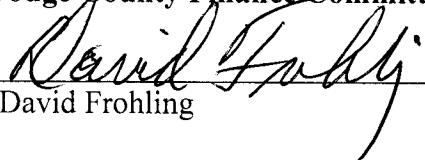
WHEREAS, the Finance Committee has considered the requests by County Departments, the recommendations of the committees of jurisdiction and the recommendations of the County Administrator, and has formed the considered conclusion that it is in the best interests of Dodge County for the Dodge County Board of Supervisors to carry over funds from Budget Year 2019 to Budget Year 2020, as requested;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby:


1. Carries over funds from the 2019 Dodge County Budget, from those business units and in those amounts set forth in Exhibit “A”, attached hereto, in a total amount of \$62,670, and appropriates those funds to the 2020 Dodge County Budget, and, by doing so, transfers said funds from the General Fund;
2. Appropriates to the 2020 Dodge County Budget the funding necessary to cover the carry over expenditures by adjusting the 2020 Dodge County Budget, the related revenues and the related 2019 fund balances, for a total amount of \$62,670; and,
3. Directs the Dodge County Finance Director to make all necessary adjustments to the 2020 Dodge County Budget authorized by the adoption of this Resolution.

All of which is respectfully submitted this 21st day of April, 2020.

Dodge County Finance Committee:



David Frohling



Ed Benter

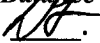
David Guckenberger



Jeffrey Caine



Thomas J. Schaefer

FISCAL NOTE: Sufficient funds are available in the Unassigned General Fund to allow for these carry over requests. The Finance Committee is anticipated to review the draft Fund Balance Policy at their May 2020 meeting. Finance Committee review date: April 13, 2020. Chair initials: .

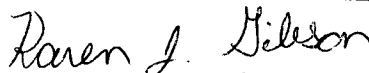
Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution to Carry Over Funds (Different Purpose) from Budget Year 2019 to Budget Year 2020.

ADOPTED
BY DODGE COUNTY BOARD

APR 21 2020

AYES 28 NOES 5
ABSENT 0
ABSTAIN 0


County Clerk

**REQUESTS TO CARRY OVER FUNDS FROM BUDGET
YEAR 2019 TO BUDGET YEAR 2020**

DIFFERENT PURPOSE

1. Department: Land and Water Conservation				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Justification
A.	7001.5361 to 7001.5325	Erosion Materials Supply	\$500.00	Registration Fees & Tuition
B.	7001.5431 to 7004.5279	Highway Dept. Services & Supplies	\$670.00	Well Testing
C.	7001.5242 to 7001.5734	Machinery & equipment Maintenance	\$100.00	Environmental Education Award
D.	7001.5473 to 7001.5734	Reproduction Service	\$400.00	Environmental Education Award

Total Amount of Funds Requested to be Carried Over: \$ 1,670.00

2. Department: Physical Facilities Maintenance Department				
	Business Unit	Project/Specific Purpose	Amount Available for Carryover	Justification
A.	1901	County Buildings - Other Capital Improvements	\$22,000.00	Upgrade to DDC Controls AHU 1 & 2
B.	1905	Henry Dodge Office Building	\$10,000.00	Replace Bad Heating Valves
C.	2901	Court's Building Maintenance - Electric	\$17,000.00	Repair / Replace Leaking Roof Drain Piping
D.	2901	Court's Building Maintenance - Natural Gas	\$12,000.00	Repair / Replace Leaking Roof Drain Piping

Total Amount of Funds Requested to be Carried Over: \$ 61,000.00

Total Amount of Funds Requested to be Carried Over: \$ 62,670.00

**Dodge County
Departmental Carryforward Requests -- General Fund
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
General Revenues	100		Delinquent property taxes				
General Revenues	100		Due from Sales Tax Fund				
General Revenues	100		Inventories & prepaid expenses				
General Revenues	1350		Res 19-62-Reeseville Shop				
General Revenues	1350		Res 19-65-Transfer switches				
General Revenues	1350		Law enforcement building				
General Revenues	1350		Retirement payouts				
General Revenues	1350		Subsequent year's budget				
General Revenues			Subtotal		0.00	0.00	0.00
County Board	143		Clean Sweep		43,716.91		
County Board			Subtotal		43,716.91	0.00	43,716.91
Land Resources & Parks	811		Land Information		0.00		
Land Resources & Parks	814		LIO copier/scanner		0.00		
Land Resources & Parks	7802		Non-metallic mining		0.00		
Land Resources & Parks	7852		Gold Star Trail		86,877.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old house re[ur]pose/demo	10,700.00		
Land Resources & Parks	7863	5822	Harnischfeger Park	Old north shelter concrete remove	2,500.00		
Land Resources & Parks	7864	5299	Nitschke Mounds Park	Master Plan	12,000.00		
Land Resources & Parks	7865		Astico Park	Remaining storm damage funds	46,500.00		
Land Resources & Parks	7866	5829	Derge Park	Phase 1 electrical	10,000.00		
Land Resources & Parks	7867	5829	Ledge Park	Overlook boardwalk	28,000.00		
Land Resources & Parks	7868	5431	Trail System	Bridge/culvert repair	15,500.00		
Land Resources & Parks	7869		Parks - Future Development	Reservation fees built up	0.00		
Land Resources & Parks	7871		Revolving Loans	Restricted by state	0.00		
Land Resources & Parks	7872		CDBG loans	Restricted by state	0.00		

Exhibit "B"

**Dodge County
Departmental Carryforward Requests -- General Fund
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Land Resources & Parks			Subtotal		212,077.00	0.00	212,077.00
Circuit Courts	301	5819	Courts A/V Project		114,035.91		
Circuit Courts	301	4921.03	Courts A/V Project	Sales Tax Transfer	(114,035.91)		
Circuit Courts	301	5819	Courts A/V Project		37,966.82		
Circuit Courts			Subtotal		37,966.82	0.00	37,966.82
Human Resources	905		Employee health & wellness				
Human Resources			Subtotal		0.00	0.00	0.00
Register of Deeds	1002	5818	Redaction project		3,677.39		
Register of Deeds			Subtotal		3,677.39	0.00	3,677.39
County Clerk	1202	5214	Elections	Election coding	2,150.00		
County Clerk	1202	5249	Elections	Upgrade election equipment	5,725.00		
County Clerk			Subtotal		7,875.00	0.00	7,875.00
Finance	1325		Clearview donations		0.00		
Finance	1326		Jail improvements		0.00		
Finance			Subtotal		0.00	0.00	0.00
County Treasurer	1448		Monarch property site		0.00		
County Treasurer			Subtotal		0.00	0.00	0.00
Corporation Counsel	1711		Special Legal Counsel		14,547.35		
Corporation Counsel	1719		Codification project		3,776.11		
Corporation Counsel			Subtotal		18,323.46	0.00	18,323.46

Exhibit "B"

**Dodge County
Departmental Carryforward Requests -- General Fund
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Information Technology	1801	5214	Information Technology	Migrating AS/400 data	20,000.00		
Information Technology	1811	5249	Network infrastructure	UPS hardware & Informacast	46,000.00		
Information Technology	1814	5214	Enterprise systems	Kronos enhancements	0.00		
Information Technology	1814	5818.01	Enterprise systems	ERP Project	45,189.68		
Information Technology	1816	5226	Internet	Countywide service	10,000.00		
Information Technology			Subtotal		121,189.68	0.00	121,189.68
Physical Facilities	1901		County Buildings	Upgrade DDC controls		22,000.00	
Physical Facilities	1901		County Buildings	Water heaters/radio/cameras	12,000.00		
Physical Facilities	1901		County Buildings	Signs at County Buildings	22,000.00		
Physical Facilities	1905		Henry Dodge Office Building	Replace bad heating valves		10,000.00	
Physical Facilities	1914		Buildings ADA Improvements	Deleted at department request	0.00		
Physical Facilities	2901		Courts Building Maintenance	R/R leaking roof drain piping		29,000.00	
Physical Facilities	2901		Courts Building Maintenance	Signs at Courthouse		11,000.00	
Physical Facilities	2902		Corrections Building Maint	Water flushing points	21,000.00		
Physical Facilities	2902		Corrections Building Maint	VACs, HVAC, VFDs	17,000.00		
Physical Facilities			Subtotal		72,000.00	72,000.00	144,000.00
Sheriff	2029		K-9 Patrol donations	Unspent donations	0.00		
Sheriff	2032		Law enforcement	Unspent donations	0.00		
Sheriff	2034		Federal forfeitures	Restricted by federal program	0.00		
Sheriff	2036		Metro Drug Investigation	No remaining funds available	0.00		
Sheriff			Subtotal		0.00	0.00	0.00
Emergency Management	2819		Emergency Disaster		0.00		
Emergency Management			Subtotal		0.00	0.00	0.00

Exhibit "B"

**Dodge County
Departmental Carryforward Requests -- General Fund
For the Year Ended December 31, 2019**

Dept	Bus Unit	Acct	Description	Purpose	2020 Budget Amendment		
					Same Purpose	Different Purpose	Total
Veterans Services	5301		Veterans Relief	"Fund Balance" carried forward	0.00		
Veterans Services			Subtotal		0.00	0.00	0.00
County Library System	6001		County Library System	Non-countywide levy	144.06		
County Library System			Subtotal		144.06	0.00	144.06
UW Madison	6812		UW Educational Activities	"Fund Balance" carried forward	0.00		
UW Madison	6813		School Peer Counseling	"Fund Balance" carried forward	0.00		
UW Madison	6814		Youth Educational Activities	"Fund Balance" carried forward	0.00		
UW Madison	6862		Traffic Safety Course	"Fund Balance" carried forward	0.00		
UW Madison	6864		Organizational Education	"Fund Balance" carried forward	0.00		
UW Madison	6871		County Conservation Aids	"Fund Balance" carried forward	0.00		
UW Madison	6874		Pesticide Training	"Fund Balance" carried forward	0.00		
UW Madison			Subtotal		0.00	0.00	0.00
Land & Water Conservation	7001	5219	Land & Water Conservation	Other professional services	1,900.00		
Land & Water Conservation	7001	5279	Land & Water Conservation	Well testing		670.00	
Land & Water Conservation	7001	5325	Land & Water Conservation	Registration fees & tuition		500.00	
Land & Water Conservation	7001	5734	Land & Water Conservation	Environmental education award		500.00	
Land & Water Conservation	7073		Reforestration program	"Fund Balance" carried forward	0.00		
Land & Water Conservation			Subtotal		1,900.00	1,670.00	3,570.00
General Fund Totals					518,870.32	73,670.00	592,540.32

Exhibit "B"

RESOLUTION NO. 19-85

Establishing a Fund Balance for Payouts Due to Retirements or Certain Resignations

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Finance Committee (“Committee”) recognizes that the payout of sick and vacation wages, when an employee retires or resigns in good standing, may significantly impact a department budget by causing a deficit in the budget, because departments do not plan or budget for such expenses; and,

WHEREAS, the Committee has considered options for the payout of sick and vacation wages and recommends that the 2020 Budget be amended to create a general fund retirement reserve account and fund said account in the amount of \$200,000, to be transferred to applicable departments (General Fund departments) by the Finance Director once a retirement/resignation calculation payout for both sick and vacation wages is calculated; and,

WHEREAS, because the Human Services and Health Department budget maintains its own fund balance, the Committee recommends that a similar account be created within the 2020 Human Services and Health Department budget and that \$40,000 be allocated to said account; and,

WHEREAS, the utilization of this retirement reserve assists in the stabilization of the tax levy by avoiding spikes due to retirements; and,

WHEREAS, it is not necessary to create a similar account for Clearview or the Highway Department, as both departments are proprietary funds and utilize full accrual accounting and, therefore, each department has already accrued the entire calculated liability; and,

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the recommendations of the Dodge County Finance Committee are hereby adopted; and,

BE IT FURTHER RESOLVED, that the Finance Director is authorized and directed to create and fund a retirement reserve account in the amount of \$200,000 in the General Fund (Dept. 00, General Revenues) and a similar account in the Human Services and Health Department Budget in the amount of \$40,000; and,

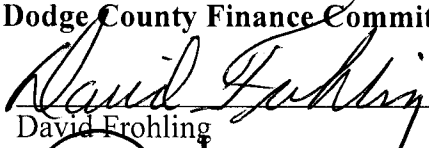
BE IT FURTHER RESOLVED, that the Finance Director is authorized to transfer appropriate funds from Dept. 00, General Revenues, to affected departments in the General Fund for retirement/resignation payouts that occur during 2020; and,

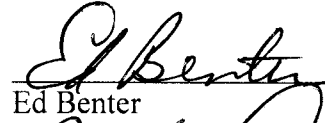
BE IT FURTHER RESOLVED, that the Finance Director is authorized to transfer appropriate amounts from the Human Services and Health Assigned Fund to the affected business units in the Human Services and Health Fund for retirements/resignation payouts that occur during 2020; and,

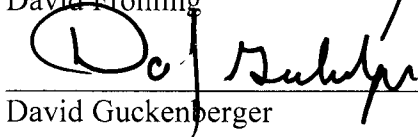
BE IT FINALLY RESOLVED, that the 2021 Dodge County Budget shall be developed with similar retirement reserves in the General Fund and Human Services and Health Fund in amounts determined by the Dodge County Finance Committee during the annual budget process.

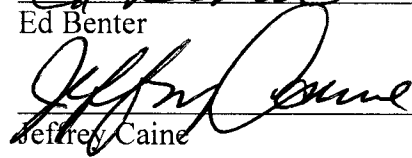
All of which is respectfully submitted this 21st day of April, 2020.

Dodge County Finance Committee:



David Frohling


Ed Benter


David Guckenberger


Jeffrey Caine


Thomas J. Schaefer

FISCAL NOTE: County Board Resolution 19-82, adopted on April 21, 2020, established an Assigned General Fund for this purpose. Both the General Fund and Human Services & Health Fund have Assigned Fund Balances sufficient for this purpose, as the amounts assigned are \$1,344,943.93 and \$449,690.50, respectively. Finance Committee review date: April 13, 2020. Chair initials: 

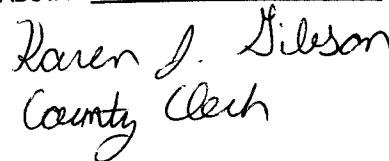
Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution Establishing a Fund Balance for Payouts Due to Retirements or Certain Resignations.

ADOPTED
BY DODGE COUNTY BOARD

APR 21 2020

AYES 33 NOES 0
ABSENT _____
ABSTAIN 8


County Clerk

**Dodge County
Post Employment Health Plan (PHEP) Payout
March 31, 2020**

Calendar Year	General Fund	Human Services	Clearview	Highway	Total
2017	120,397.42	69,048.28	54,605.76	0.00	244,051.46
2018	219,907.62	3,901.81	72,608.85	19,476.48	315,894.76
2019	174,740.93	19,527.23	172,077.81	83,973.49	450,319.45
Three Year Ave	171,681.99	30,825.77	99,764.14	34,483.32	336,755.22
2015	112,731.73	88,426.96	115,211.02	45,155.08	361,524.79
2016	59,052.27	64,892.01	45,067.81	45,912.72	214,924.81
2017	120,397.42	69,048.28	54,605.76	0.00	244,051.46
2018	219,907.62	3,901.81	72,608.85	19,476.48	315,894.76
2019	174,740.93	19,527.23	172,077.81	83,973.49	450,319.45
Five Year Ave	137,365.99	49,159.26	91,914.25	38,903.55	317,343.05
2020 YTD	21,342.72	48,208.90	5,926.79	37,545.83	113,024.24
2020 annualized	85,370.88	192,835.60	23,707.16	150,183.32	452,096.96

(Based upon first three months of data)

Proposed reserve 1,324,943.93 449,690.50
A/C 3424.999

Estimated years 7.72 14.59 Using three year average
Estimated years 9.65 9.15 Using five year average

The General Fund as well as Human Services & Health use modified accrual accounting. As such, they will only reflect an expenditure when paid out (or a retirement has been announced at year end). Since Dodge County does not typically levy for known retirements, the departments will have a deficit unless funding is provided for these retirements.

Clearview and Highway are proprietary funds, and as such, use full accrual accounting. Therefore, they have already accrued 100% of the calculated liability. The only fiscal effect to these funds will be a reduction in cash when paid out.

RESOLUTION NO. 19-86

**Authorize the Purchase of Professional Services for
Kronos Software v8.1 Upgrade Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County initially purchased Kronos Workforce Central (v7.0) for Human Resource management, timekeeper, and payroll system for county-wide use in 2014; and,

WHEREAS, Dodge County currently utilizes Kronos v8.0, which includes Adobe Flash content; and,

WHEREAS, Adobe has announced end-of-life for Flash at the end of 2020, and content creators and consumers are encouraged to migrate any existing Flash content to new content delivery formats, such as HTML5; and,

WHEREAS, the Dodge County Information Technology Department requests contracting with Kronos for professional services to upgrade the Dodge County on premise Kronos Workforce Central systems from v8.0 to v8.1 (“Kronos Software v8.1 Upgrade Project”); and,

WHEREAS, at its meeting on April 7, 2020, the Dodge County Information Technology Committee received a report from the Information Technology Director regarding the Kronos upgrades, and recommends contracting with Kronos for professional services to upgrade the Dodge County on premise Kronos Workforce Central system; and,

WHEREAS, a copy of the price quotation, with the complete Scope of Work (SOW) is on file in the Office of the Dodge County Clerk, and may be viewed there during normal business hours; and,

WHEREAS, there are funds, in the amount of \$76,200, in the 2020 Information Technology Department Budget to cover the costs of the time-and-material professional services and other project related costs as set forth on Exhibit “A”, attached hereto; and,

WHEREAS, the Committee recommends that the Dodge County Board of Supervisors accept the price quotation from Kronos for the Kronos Software v8.1 Upgrade Project, and authorize the purchase of the professional services, in an amount not to exceed \$76,200, as summarized on Exhibit “A”, attached hereto; and,

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby accepts the price quotation from Kronos for the purchase of the time-and-material professional services, in an amount not to exceed \$76,200, and authorizes the purchase of professional services to be provided by Kronos as summarized on Exhibit “A”; and,

BE IT FURTHER RESOLVED, that the Information Technology Director is authorized to enter into an agreement with Kronos for the professional services to complete the Kronos Software v8.1 Upgrade Project described herein, subject to the review and approval of said agreement by the Corporation Counsel; and,

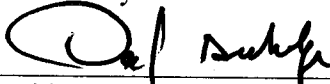
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2
3
4

BE IT FINALLY RESOLVED, that the Dodge County Information Technology Director is authorized to make payment of invoices, in a total amount not to exceed \$76,200, for satisfactorily performed professional services from Kronos to complete the Kronos Software v8.1 Upgrade Project.

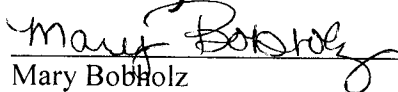
All of which is respectfully submitted this 21st day of April, 2020.

Dodge County Information Technology Committee:

Donna Maly



David Guckenberger



Mary Bobholz

Timothy Kimmel

Kevin Burnett

FISCAL NOTE: Sufficient funds for this contract are budgeted within A/C 1814,5249, which has a total budget of \$105,021. Finance Committee review date: April 13, 2020. Chair initials: DK

Vote Required: Majority of Members present.

Resolution Summary: A Resolution authorizing the purchase of professional services for the Kronos Software v8.1 Upgrade Project.

Unice Vote

ADOPTED
BY DODGE COUNTY BOARD

APR 21 2020

AYES 33 NOES 0
ABSENT _____
ABSTAIN 8

Karen J. Gibson
County Clerk

PROFESSIONAL SERVICES / EDUCATIONAL SERVICES

Item | Quantity | Unit Price | Total Price

PARAGON ONLINE REMOTE TEAM 290 Hours \$51,220.00

Project Manager 40 Hours \$180.00
Technology Consultant 46 Hours \$190.00
Integration Consultant 128 Hours \$180.00
Solution Consultant 68 Hours \$180.00

PARAGON ONLINE HRMS REMOTE TEAM 126 Hours \$23,080.00

Integration Consultant 30 Hours \$180.00
Technology Consultant 40 Hours \$190.00
Solution Consultant 56 Hours \$180.00

SOLUTION SERVICES REPORTING 10 Hours \$1,900.00

KSS Consultant 10 Hours \$190.00

Total Price \$76,200.00

QUOTE SUMMARY

Description Total Price

Subtotal \$76,200.00

Deposit \$0.00

Tax \$0.00

Grand Total \$76,200.00

RESOLUTION NO. 19-87

**COMMENDATION OF DODGE COUNTY CLERK,
DODGE COUNTY MUNICIPAL CLERKS, AND POLL WORKERS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, on April 7, 2020, in-person voting (Election Day) occurred for Wisconsin's 2020 Spring Election and Presidential Preference Primary Election; and,

WHEREAS, leading up to Election Day, Wisconsin voters were encouraged to vote by absentee ballot; and,

WHEREAS, the 2020 Spring Election occurred amid the COVID-19 state and national public health emergencies; and,

WHEREAS, Dodge County Clerk and Municipal Clerks administered in-person absentee voting and mailed thousands of absentee ballots to voters who requested such ballots; and,

WHEREAS, prior to Election Day, the Dodge County Clerk provided training, guidance, supplies and assistance to Dodge County Municipal Clerks so that the Spring Election was conducted in an orderly and efficient manner; and,

WHEREAS, on April 6, 2020, Governor Anthony Evers issued Executive Order #74 which, in part, sought to suspend in-person voting on Election Day; and,

WHEREAS, leading up to Election Day, there were several legal challenges in state and federal courts calling into question whether the in-person voting on April 7, 2020, would actually occur; and,

WHEREAS, in spite of the state and national public health emergencies, the uncertainty with in-person voting, the scarcity of resources such as absentee ballot envelopes, hand sanitizer, other personal protective equipment and the logistics of conducting in-person voting while implementing social distancing, the Dodge County Clerk and Municipal Clerks prepared for safe and orderly in-person voting; and,

WHEREAS, the Dodge County Board of Supervisors wishes to express its appreciation to the Dodge County Clerk and her staff, the Municipal Clerks and the poll workers who performed exemplary on behalf of the citizens of Dodge County to conduct a safe and orderly election on April 7, 2020;

SO, NOW, THEREFORE, BE IT RESOLVED, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our heartiest thanks, our heartfelt gratitude, and our highest regard for the Dodge County Clerk, her staff, Dodge County Municipal Clerks and poll workers for their performance throughout the Spring Election; and,

BE IT FINALLY RESOLVED, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors, and that this Resolution be forwarded to the Dodge County Clerk and the Dodge County Municipal Clerks as a sign of this Board's utmost appreciation for their efforts on behalf of the citizens of Dodge County.

All of which is respectfully submitted this 21st day of April, 2020.

Russell Kottke
 [Signature]
 Kara Sherin Mallory
 Dennis R. Schmidt
 Van Hilbert
 Richard L. Bushong
 Allen Field
 Richard Bennett
 Thomas J. Chappell
 [Signature]
 Karen A. Kuehl
 Jeffrey A. Cairns
 [Signature]
 Keny Beersell
 [Signature]
 Naomi Heivold

David Frohling
 Mark Miller
 [Signature]
 [Signature]
 [Signature]
 Dale Muehl
 Richard W. Fick
 Ed Bous
 Jeff Berris
 [Signature]
 [Signature]
 Ed Benton

Rising Vote
 of acceptance
 ADOPTED
 BY DODGE COUNTY BOARD

APR 21 2020

AYES _____ NOES _____
 ABSENT _____
 ABSTAIN _____
 Karen J. Silson
 County Clerk

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Dennis Oechsner requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the NW ¼, Section 10, Town of Lomira, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of April, 2020

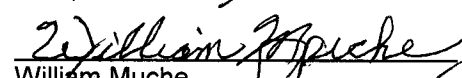
Voice Vote
ADOPTED
BY DODGE COUNTY BOARD

APR 21 2020

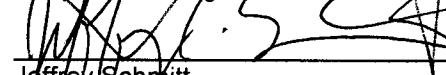
AYES 33 NOES 0
ABSENT 0
ABSTAIN 0

Ronan J. Silson
County Clerk


Joseph Marsik


William Muche


Larry Schraufnager


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1041

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 10, T13N, R17E, Town of Lomira, in the A-1 Prime Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.


The County Board of Supervisors of the County of Dodge do ordain as follows:

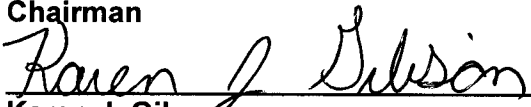
Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this _____ day of _____, 2020.



Russell Kottke
Chairman


Karen J. Gibson
County Clerk

Oechsner Brothers, LLC

Town of Lomira, Sec.10

April 2020

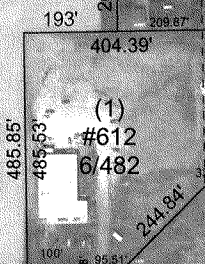
The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is advisory, does not replace a survey and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.

04
0444-000
GREENE
36.7 ac.

0333-000
WENINGER RESIDUARY TRUST
69.8 ac.

816.83'
POLE RD

03



2251.04'

49

STATE ROAD 49

389/216



0911-000
GREENE TRUST
38.1 ac.

1022-001
GREENE TRUST
18.3 ac.

1021-000
THELEN
37.9 ac.

693'
OECHSNER BROS. LLC
LOT 2

1022-000
OECHSNER BROTHERS LLC
40.5 ac.

09

10




0914-000
GREENE TRUST
40 ac.

1023-000
GREENE TRUST
20 ac.

1024-000
THELEN
40.4 ac.

1032-000
KAZMIERCZAK
40.6 ac.

1031-000
THELEN
40.7 ac.

-  Tax Parcels
-  Oechsner Property
-  Area to be Rezoned (A-1 to A-2)

0 100 200 400
Feet
1 inch = 400 feet
Dodge County Land Resources & Parks