

AGENDA

**Dodge County Board of Supervisors Meeting
Tuesday, February 25, 2020 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039**

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from January 21, 2020, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Board Chair

1. Replace Supervisor Berres with Supervisor Benter as Dodge County's Official Representative on the PACE Commission.

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-63 Resolution Ordering the Establishment of the Beaver Dam Lake District – Land Resources and Parks Committee.
Upon adoption of Resolution 19-63, appoint the initial Board of Commissioners to the Beaver Dam Lake District:
Dale Macheel – landowner
Dale Maas – designated rep of an association that is a landowner (Beaver Dam Conservationists, Inc.)
Richard Hiley – landowner and resident
Bill Foley – County Land and Water Conservation Committee member
- 19-64 Resolution Authorizing the Purchase and Financing of the 2020 Computer and Infrastructure Refresh Project – Information Technology and Finance Committees.
- 19-65 Authorizing a General Fund Transfer and the Purchase and Installation of Transfer Switches for the Dodge County Detention Facility – Building and Finance Committees.
- 19-66 Resolution Authorizing the Construction and Internal Borrowing of the Law Enforcement Center Repurpose Project – Building and Finance Committees.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD
MEETING DATE February 25, 2020

 Approval RK Date 2-27-2020
 Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.40		
49450	Bennett, Richard	X		50.00	6	3.45		
49449	Benter, Ed	X		50.00	46	26.45		
19566	Berres, Jeff	X		50.00	21	12.08		
11970	Bischoff, Larry	X		50.00	20	11.50		
26899	Bobholz, Mary	X		50.00	28	16.10		
50238	Burnett, Kevin	X		50.00	20	11.50		
49453	Caine, Jeffrey	X		50.00	14	8.05		
46788	Derr, Lisa	X		50.00	21	12.08		
49971	Fink, Richard W.	X		50.00	35	20.13		
28760	Frohling, David	X		50.00	14.5	8.34		
49455	Glewen, Becky	X		50.00	20	11.50		
41853	Greshay, Richard	X		50.00	14	8.05		
49993	Guckenberger, David	X		50.00	42	24.15		
48638	Hilbert, Dan	X		50.00	10	5.75		
50131	Hoekstra, William	X		50.00	33	18.98		
49454	Houchin, Cathy	X		50.00	33	18.98		
50239	Kemmel, Timothy	X		50.00	54	31.05		
16348	Kottke, Russell	X		55.00	30	17.25		
50490	Kriewald, Naomi	X		50.00	20	11.50		
19650	Macheel, Dale	X		50.00	44	25.30		
29374	Maly, Donna	X		50.00	10	5.75		
22503	Marsik, Joseph M.	X		50.00	20	11.50		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.65		
47109	Nickel, Thomas		X	0.00	0	0.00		
46789	Roesch, Mark E.	X		50.00	34	19.55		
30697	Schaefer, Thomas	X		50.00	30	17.25		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	9	5.18		
37252	Schraufnagel, Larry	X		50.00	50	28.75		
50060	Sheahan-Malloy, Kira	X		50.00	16	9.20		

**Dodge County Board of Supervisors
February 25, 2020 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The February Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Nickel who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Caine and seconded by Supervisor Benter to approve the minutes of the January 21, 2020, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a thank you note from the Hustisford Historical Society and also informed the Board that five letters were received in opposition of the establishment of the Beaver Dam Lake District and three letters were received in favor of the establishment of the Beaver Dam Lake District. Question by Supervisor J. Schmitt answered by Chairman Kottke. The Chairman ordered these be placed on file.

Special Orders of Business

Chairman Kottke called the First Order of Business: Confirm Appointment made by County Board Chair. Replace Supervisor Berres with Supervisor Benter as Dodge County's Official Representative on the PACE Commission. A motion to accept the appointment was made by Supervisor D. Schmidt and seconded by Supervisor Berres. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The following Resolutions were read by the Clerk and acted upon by the Board:

Resolution No. 19-63 Resolution Ordering the Establishment of the Beaver Dam Lake District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Muche. Comments by Supervisors J. Schmitt, Maly, Miller, Guckenberger, Burnett, Derr and Bobholz. Supervisor J. Schmitt made a motion to amend Resolution 19-63 as follows: Pursuant to Wisconsin Statutes 33.26(6), The Dodge County Board of Supervisors specifically excludes all privately owned parcels depicted on the boundary map provided (Exhibit A) which are not represented by the confirmed signature(s) of at least (1) one unique owner of lands on the petition submitted to the Dodge County Board of Supervisors on September 10, 2019. This measure removes 560 parcels of 1104 total proposed district parcels. (+/- 50.7%). Questions by Supervisors Houchin and Bobholz answered by Corporation Counsel Kimberly Nass. Comments by Supervisors Guckenberger, Derr, J. Schmitt and Glewen. Motion by Supervisor Glewen to postpone Resolution 19-63 until the March 17, 2020 County Board meeting. Comments by Supervisors Derr and J. Schmitt. The motion to postpone was seconded by Supervisor Muche. Chairman Kottke called upon Corporation Counsel Kimberly Nass to advise the Board on proper procedures. Ms. Nass stated that a motion to postpone to a time certain is in order, takes precedence over the motion to amend, can be discussed/debated and requires a majority vote to pass. Ms. Nass also advised that the Board needs to act on this Resolution within six months of the date of the public hearing, which was October 3, 2019, so this Resolution needs to be acted on prior to April 3, 2020. The vote was cast on Supervisor Glewen's motion to postpone with 25 ayes and 6 noes. Supervisor Derr informed Chairman Kottke that she had meant to vote no. With changing Supervisor Derr's vote to a no, the vote was cast with 24 ayes and 7 noes, thereby adopting the motion to postpone until the March 17, 2020 County Board meeting.

Ayes: Kottke, Bobholz, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Schraufnagel, Caine, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Glewen. Total 24.

Noes: Benter, Macheel, Bennett, Guckenberger, Bischoff, Behl, Derr. Total 7.

Absent: Nickel. Total 1.

Resolution No. 19-64 Resolution Authorizing the Purchase and Financing of the 2020 Computer and Infrastructure Refresh Project – Information Technology and Finance Committees. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Frohling. Comment by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-65 Authorizing a General Fund Transfer and the Purchase and Installation of Transfer Switches for the Dodge County Detention Facility – Building and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Greshay. Comment by Supervisor Guckenberger. The vote was cast with 27 ayes and 4 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Berres, Houchin, Roesch, Frohling, D. Schmidt, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 27.

Noes: J. Schmitt, Guckenberger, Behl, Hoekstra. Total 4.

Absent: Nickel. Total 1.

Resolution No. 19-66 Resolution Authorizing the Construction and Internal Borrowing of the Law Enforcement Center Repurpose Project – Building and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Caine. Questions by Supervisors Maly, J. Schmitt and D. Schmidt answered by D. Schmidt and Russ Freber, Director of Physical Facilities. Comments by Supervisors Houchin, J. Schmitt, Guckenberger, Burnett, Benter, Fink, D. Schmidt and Berres. Supervisor Glewen made a motion to call the question. The motion to call the question was seconded by Supervisor Frohling. Supervisor Guckenberger called for a point of order regarding the vote on a motion to call the question. Chairman Kottke called upon Corporation Counsel Kimberly Nass who advised that a motion to call the question requires 2/3 of members present to pass. Comment by Supervisor J. Schmitt. The vote was cast on the motion to call the question with 28 ayes and 3 noes, thereby adopting the motion to call the question.

Ayes: Benter, Kottke, Bobholz, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 28.

Noes: Macheel, Berres, Houchin. Total 3.

Absent: Nickel. Total 1.

The vote was cast on the Resolution with 7 ayes and 24 noes, thereby defeating the Resolution.

Ayes: Benter, Schaefer, Fink, Kemmel, Caine, Miller, Burnett. Total 7.

Noes: Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Guckenberger, Muche, Schraufnagel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 24.

Absent: Nickel. Total 1.

The Clerk noted the following had been placed on the Supervisor's desks: February, 2020 Forward Analytics – The Rural Challenge Depopulation & Its Economic Consequences, Memo dated February 21, 2020 from Wisconsin Counties Association regarding NACo Director, Diagram of Lower Level Furniture and Equipment Plan and City of Beaver Dam, Wisconsin Resolution No. 26-2018. The Chair ordered these be placed on file.

The Clerk advised the members to bring their copy of Resolution 19-63 to the March 17, 2020 County Board meeting as additional copies would not be provided.

At 8:38 p.m. Supervisor Frohling made a motion to recess until Tuesday, March 17, 2020 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

Resolution 19-63 Resolution Ordering the Establishment of the Beaver Dam Lake District – Land Resources and Parks Committee.

This Resolution was postponed to the March 17, 2020 County Board Meeting. See March 2020 County Board proceedings for further action.

RESOLUTION NO. 19-64

**Resolution Authorizing the Purchase and Financing of the
2020 Computer and Infrastructure Refresh Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Information Technology Committee (“Committee”) has considered the current County Department computers and information technology server/network infrastructure and the maintenance and upgrades needed to prevent data loss, enhance user productivity and provide data and system securities; and,

WHEREAS, as proposed by the Information Technology Department (“IT Department”), the Committee has considered the following department and infrastructure upgrades: life-cycle refresh of department computers within the Dodge County Administration Building, Sheriff’s Office, and also infrastructure refresh of servers and core networking hardware (“2020 Computer and Infrastructure Refresh Project”); and,

WHEREAS, the IT Department recommends a 4-year replacement cycle for County Department computers, and in the Fall of 2019, the IT Department inventoried County Department computers and determined that one hundred three (103) computers and related equipment require replacement, listed on a document entitled *List of Department Computer Equipment*, attached hereto as Exhibit “A”, at a total cost, excluding interest, not to exceed \$152,339.24 with the cost spread over four (4) years of \$39,739.28 per year; and,

WHEREAS, in the Fall of 2019, the IT Department evaluated Dodge County’s server and core-networking infrastructure and determined that various system hardware require replacement, listed on a document entitled *List of Servers and Network Hardware*, attached hereto as Exhibit “B”, at a total cost, excluding interest, not to exceed \$491,808.60 with the cost spread over four (4) years of approximately \$128,293.40 per year; and,

WHEREAS, the 2020 Computer and Network Infrastructure Refresh Project includes all hardware listed on the attached exhibits, warranty on all equipment, installation, and financing costs; and,

WHEREAS, the 2020 IT Department Budget has \$185,000 to fund the 2020 Computer and Infrastructure Refresh Project; and,

WHEREAS, the IT Department has explored funding sources and financing options for the 2020 Computer and Infrastructure Refresh Project, requested pricing from four different technology leasing and financing lenders as follows:

2020 FINANCING PROPOSALS	Finance Type	Interest Rate	Payment Terms	Annual Rate Factor 4-Years	Percentage of Total Interest Costs	First Payment Year
Lender #1 – American Capital	Purchase Finance to Own	2.873%	4 years	0.26086	4.3%	2020
Lender #2 – HP Financing	Purchase Finance to Own	3.06%	4 years	0.26290	4.5%	2020
Lender #3 – DELL Financing	Purchase Finance to Own	Not available	4 years	0.26805	7.2%	2020
Lender #4 – Vantage	Purchase Finance to Own	Not available	4 years	0.27780	11%	2020

; and,

1 **WHEREAS**, the IT Department presented its lease-to-own proposal to refresh department
2 computers and network hardware and the various financing options to the Committee at its meeting on
3 January 7, 2020, and also on February 4, 2020; and,
4

5 **WHEREAS**, the Committee recommends authorization of the 2020 Computer and Infrastructure
6 Refresh Project in a total principal amount not to exceed \$644,147.84, and a 4-year lease-to-own agreement
7 with American Capital to spread the costs over four (4) years of approximately \$168,032.68 per year; and,
8

9 **WHEREAS**, the Dodge County Finance Committee, at its meeting on February 17, 2020,
10 considered the financing proposal for the 2020 Computer and Infrastructure Refresh Project at a total
11 principal amount not to exceed \$644,147.84 and recommends entering into a 4-year financing agreement
12 with American Capital with the requirement that the IT Department budget sufficient amounts in its annual
13 budgets in 2021, 2022 and 2023 to cover the expenditures required by the agreement;
14

15 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that
16 it hereby adopts the recommendations of the Information Technology Committee and the Finance
17 Committee, and authorizes the 2020 Computer and Infrastructure Refresh Project; and,
18

19 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the County
20 Administrator and County Clerk are authorized to execute a financing agreement presented by American
21 Capital containing the following terms:
22

23	Purchase Finance Term:	lease-to-own with dollar-buy-out
24	Total Principal Amount:	\$644,147.84
25	Annual Lease-to-Own Payment:	\$168,032.67
26	Number of Payments:	four (4) total payments (2020, 2021, 2022, & 2023)
27	Total Lease Payments Amount:	\$672,130.68
28	Interest Rate:	2.873%
29	Total Interest Portion:	\$27,982.84
30		

31 **BE IT FURTHER RESOLVED**, that the IT Department is directed to budget sufficient funds in
32 its department budget in 2021, 2022, and 2023 for the repayment of the financing agreement; and,
33

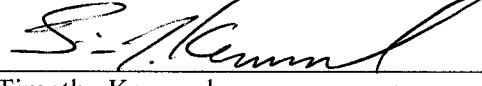
34 **BE IT FINALLY RESOLVED**, that the County Administrator and County Clerk are authorized to
35 execute the necessary agreements for the 2020 Computer and Infrastructure Refresh Project.
36

All of which is respectfully submitted this 25th day of February, 2020.

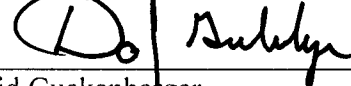
Dodge County Information Technology Committee:



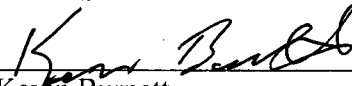
Donna Maly



Timothy Kemmel



David Guckenberger



Kevin Burnett

Mary Bobholz

Dodge County Finance Committee:

David Frohling
David Frohling

Jeffrey Cain
Jeffrey Cain

Thomas Schaefer
Thomas Schaefer

Ed Benter

David Guckenberger
David Guckenberger

FISCAL NOTE: Sufficient funds are budgeted within Bus Unit 1811 (Information Technology) (JD Edwards) for this purpose. A budget amendment is anticipated in the future to reclassify a portion of the expenditures from capital to non-capital to be consistent with Dodge County's capitalization threshold policy. Finance Committee review date: February 17, 2020. Chair initials: DF.

Vote Required: Two-thirds of the voting members present.

Resolution Summary: Resolution authorizing the purchase and financing of the 2020 Computer and Infrastructure Refresh Project.

ADOPTED
BY DODGE COUNTY BOARD

FEB 25 2020

AYES 31 NOES 0
ABSENT _____
ABSTAIN 0

Karen J. Gibson
County Clerk

List of Department Computer Equipment

LIST OF PURCHASE LEASE-TO-OWN FINANCE ITEMS

2020 COMPUTERS

- (8) Microsoft Surface Book
- (32) Dell OptiPlex 3070 SFF Desktop
- (16) Dell Latitude 3400 14" Laptop
- (18) Dell Latitude 3500 15.6" Laptop
- (9) Dell Latitude 7200 2-in-1 Tablet
- (8) Dell Precision 3630 Tower
- (43) Dell D6000 Docking Station
- (132) Dell Monitor 22"
- (12) Panasonic Toughbook CF-31

TOTAL = \$152,339.24

List of Servers and Network Hardware

LIST OF PURCHASE LEASE-TO-OWN FINANCE ITEMS

2020 INFRASTRUCTURE

- (9) Blade Servers (qty-3 Chassis)
- (8) Core-Networking
- (1) Disaster-Recovery Storage (3.84TB)
- (1) Cyber-Recovery (.8TB)

TOTAL = \$491,808.60

RESOLUTION NO. 19-65

**Authorizing a General Fund Transfer and the Purchase and
Installation of Transfer Switches for the Dodge County Detention Facility**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Building Committee (“Committee”) has been informed that two transfer switches at the Dodge County Detention Facility are failing and have become unreliable in operation; and,

WHEREAS, the Committee has discussed the need to expedite replacement of the transfer switches; and,

WHEREAS, the Dodge County Physical Facilities Department (“Department”) has requested proposals and quotations based on transfer switch size and availability and the availability of labor for the installation; and,

WHEREAS, a quote, in the amount of \$35,600, for the purchase of two Kohler transfer switch systems (Model Nos. KBS-DMTA-0800S and KBS-DMTA-0400S) has been received from Total Energy Systems, LLC, of DePere, Wisconsin, and a proposal in an amount not to exceed \$48,950 for the removal of existing transfer switches, installation of the new switches, and minor construction has been received from KW Electric, Inc., of Plymouth, Wisconsin; and,

WHEREAS, at its meeting on February 6, 2020, the Committee reviewed the proposals and recommended proceeding with the purchase and installation of the transfer switches; and,

WHEREAS, due to the unexpected deterioration and unreliability of the existing transfer switches, the Department did not budget funds in its 2020 Physical Facilities Budget to cover the cost of this purchase and installation; and,

WHEREAS, the Committee proposes to fund the purchase and installation of the transfer switches as follows:

1. \$50,000 from the Jail Assessment Fund; and,
2. Balance, not to exceed \$34,550, as a General Fund Transfer; and,

WHEREAS, at its meeting on February 17, 2020, the Dodge County Finance Committee also reviewed the proposals, and has determined that there are sufficient Dodge County funds in the Jail Assessment Fund and the Unassigned General Fund available to fund the purchase and installation of the transfer switches, in an amount not to exceed \$84,550; and,

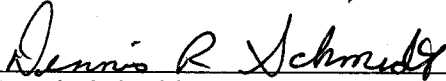
WHEREAS, the Finance Committee recommends to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the use of \$50,000 from the Jail Assessment Fund, and the remaining amount from the Unassigned General Fund, in an amount not to exceed \$34,550;

1
2 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
3 Supervisors hereby approves the proposals for the purchase and installation of the transfer switches
4 at the Dodge County Detention Facility, and authorizes the use of Dodge County funds as
5 recommended by the Finance Committee, in an amount not to exceed \$84,550 to fund the proposals
6 for the purchase and installation of the transfer switches at the Dodge County Detention Facility;
7 and,
8

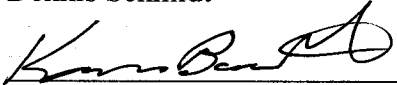
9 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge
10 County Finance Director is directed to (a) allocate \$50,000 of the costs to the Jail Assessment Fund,
11 and, (b) transfer funds from the Unassigned General Fund, in an amount not to exceed \$34,550, to
12 the 2020 Physical Facilities Budget to cover the funding of the proposals for the purchase and
13 installation of the transfer switches at the Dodge County Detention Facility.

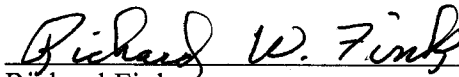
All of which is respectfully submitted this 25th day of February, 2020.

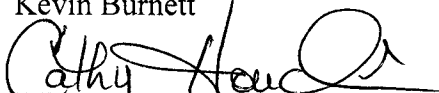
Dodge County Building Committee:


Dennis Schmidt

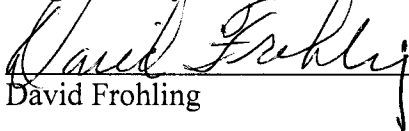

Mark Roesch

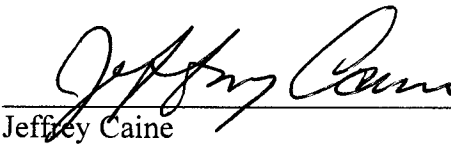

Kevin Burnett


Richard Fink


Cathy Houchin

Dodge County Finance Committee:



David Frohling


Jeffrey Caine

David Guckenberger


Thomas J. Schaefer

Ed Benter

FISCAL NOTE: The Jail Assessment Fund has an anticipated fund balance at 12-31-2019 of \$155,502 and thus has available equity to cover the \$50,000 expenditure portion. The Jail Assessment Fund currently does not currently have a related fund balance policy. The Unassigned General Fund balance is sufficient to allow for this transfer. Finance Committee review date: February 17, 2020. Chair initials: 

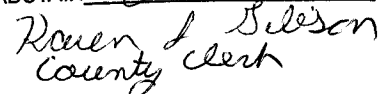
ADOPTED
BY DODGE COUNTY BOARD

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution authorizing a general fund transfer and purchase and installation of transfer switches.

FEB 25 2020

AYES 27 NOES 4
ABSENT 1
ABSTAIN 0


County Clerk

Resolution 19-66 Resolution Authorizing the Construction and Internal Borrowing of the Law Enforcement Center Repurpose Project – Building and Finance Committees.

This Resolution was defeated on a vote of 7 Yes, 24 Noes and 1 Absent. Therefore, it is not published.