



Finance Committee Meeting
Monday, January 13, 2020 – 8:00 AM
Administration Building
Room 1H & 1I
127 East Oak Street, Juneau, Wisconsin 53039

The following business will be brought before the Committee for initiation, discussion, deliberation, and possible formal action subject to the rules of the Board, which may be inspected in the office of the County Clerk.

The agenda for the meeting is as follows:

- 1) Call to order
- 2) Roll call and non-committee member County Board Supervisor attendance
- 3) Public comment
- 4) Approval of the minutes of the December 10, 2019 meeting
- 5) Update: Enterprise Resource Planning (ERP)
 - a. Conference call with Lindsey Fulton – Tyler Project Manager
- 6) Consider, discuss and take action regarding resolutions to the County Board
 - a. Labor Agreement Between Dodge County & Highway Department – Human Resources & Labor Negotiations Committee
 - b. Computer/Network Infrastructure Purchase – Information Technology Committee
 - c. Computer/Network Infrastructure 4-Year Finance – Information Technology Committee
 - d. Fund a New Reeseville Highway Shop – Highway Committee
- 7) Update on District Attorney 2019 budget
- 8) Review, Discuss and Take Action on Clearview Write-offs
- 9) Review, discuss and take action on draft countywide Fund Balance Policy
- 10) Discussion regarding reporting Indirect Cost Allocation Plan in the general ledger
- 11) Year-end 2019
 - a. Discussion on non-lapsing (carryforward) requests being split between same line item vs. different line item purposes
 - b. Discussion of timeline
 - i. December payroll posted approximately January 15th
 - ii. Payroll accruals, including vested benefits, posted approximately January 22nd
 - iii. Non-lapsing (carryforward) requests due to Finance Department by February 25th
 - iv. Departments close their accounting books by February 28th
 - v. Jurisdiction and Finance Committees review/recommend non-lapsing requests at their March meetings
 - vi. County Board approvals of non-lapsing (carryforward) requests at March meeting
 - vii. Johnson Block field work in April.
 - viii. Johnson Block presentation of audited financials in July

- 12) Discussion regarding 2021 Budget Process
- 13) Review, discuss and take action regarding draft Budget Amendment Policy
- 14) Consider, discuss and take action regarding attendance at the Government Finance Officers Association (GFOA) Annual Conference
- 15) Consider, discuss and take action regarding attendance at the Tyler Munis Annual Conference 2020
- 16) Update:
 - a. Purchasing Agent vacancy/recruitment / potential shared position with Jefferson County
- 17) Consider and discuss the following reports:
 - a. Statement of the Dodge County Treasurer
 - b. County Investments – County Treasurer
 - c. County Sales and Use Tax Report
 - d. Intra-department fund transfer and unbudgeted/excess revenue appropriation forms
 - i. Election equipment – County Clerk
 - ii. 2019 Assessor travel & meal expense – County Clerk
 - iii. 2020 Assessor travel & meal expense – County Clerk
- 18) Report – Dodge County vouchers \$10,000 or more
- 19) Suggested next date, time and place of next regular meeting
 - Monday, February 10, 2020, at 8:00 a.m. (tentative)
 - Room H & I on the 1st floor of the Dodge County Administration Building 127 E Oak St. Juneau, Wisconsin
- 20) Adjourn

It is possible that individual members of other governing bodies of the County government may attend the above meeting to listen, gather information and comment. Such attendance may constitute a meeting of other governing bodies pursuant to *State ex rel. Badke. v. Vill. Bd. of Vill. Of Greendale*, 173 Wis2d 553, 578-74, 494 N.W. 2d 408 (1993). No action will be taken by any other governmental body except by the governing body noticed in the caption above.

Any person wishing to attend whom, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at 920-386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance, which is accessible by a person with a disability, is located on the east side of the building off Miller Street.

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3:52PM CLK