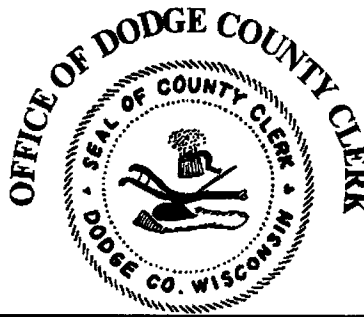


KAREN J. GIBSON  
Dodge County Clerk  
[kgibson@co.dodge.wi.us](mailto:kgibson@co.dodge.wi.us)



SHELBY J. MILLER  
Chief Deputy  
[smiller@co.dodge.wi.us](mailto:smiller@co.dodge.wi.us)

Administration Building  
127 East Oak Street, Juneau WI 53039  
920-386-3605 / Fax: 920-386-4292

CHRISTINE M. KJORNES  
Deputy  
[ckjornes@co.dodge.wi.us](mailto:ckjornes@co.dodge.wi.us)

November 5, 2019

Dear Supervisor:

The agenda and resolutions for next week's Annual County Board Budget Session are included with this letter.

**Please bring the budget book you received at last month's meeting to the November meeting.**

The **Budget Hearing** will begin at 9:00 a.m. on Tuesday, November 12<sup>th</sup>. Chairman Kottke will declare the Public Hearing open at 9:00 a.m. and discussion on any items in or pertaining to the budget by the general public will be allowed. Following comments by the general public, Chairman Kottke will declare the public hearing closed and business will begin. **New in 2019 for the 2020 budget: A proposed Supervisor Amendment form is included in this packet. Chairman Kottke has requested motions to amend the budget be made in writing by using this form.**

**Immunization Shots** Flu shots are available at the Public Health Department – Henry Dodge Office Building; Monday thru Friday, 8:00 a.m. – 4:30 p.m. There is no fasting or doctor's permission necessary. You will be asked to fill out a short form. The shots cost \$30.00 unless you have Medicare as your primary insurance (**not an advantage plan.**) If you have questions about immunization shots, please contact the Public Health Department at 920-386-3670.

Please feel free to contact Chairman Kottke or myself with any questions you may have regarding the November 12<sup>th</sup> County Board Meeting.

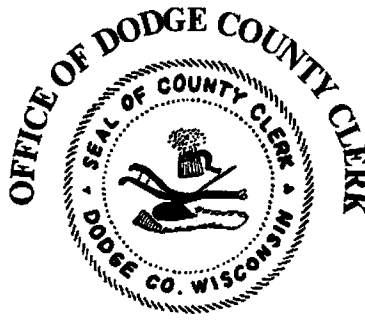
Sincerely,

Karen J. Gibson  
Dodge County Clerk

Enclosures



KAREN J. GIBSON  
Dodge County Clerk  
[kgibson@co.dodge.wi.us](mailto:kgibson@co.dodge.wi.us)



SHELBY J. MILLER  
Chief Deputy  
[smiller@co.dodge.wi.us](mailto:smiller@co.dodge.wi.us)

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CHRISTINE M. KJORNES  
Deputy  
[ckjornes@co.dodge.wi.us](mailto:ckjornes@co.dodge.wi.us)

MEMO TO: COUNTY BOARD SUPERVISORS

FROM: KAREN J. GIBSON  
COUNTY CLERK *KG*

RE: COUNTY SUPERVISOR ELECTION - 2020

DATE: NOVEMBER 5, 2019

Your Campaign Registration Statement, Nomination Papers and Declaration of Candidacy forms are available for pick up in my office. The Campaign Registration Statement must be filed when you form the intent to run so be prepared to complete the form when picking up your papers.

**This form requires your bank name and bank address. It is important for you to have this information with you when you pick up the paperwork.**

The first day to circulate nomination papers is Sunday, December 1, 2019, and all papers must be filed with my office by 5:00 p.m. on Tuesday, January 7, 2020. No less than 20 and no more than 100 signatures will need to be obtained from residents in your district. As always, I recommend no less than 25 signatures are obtained. If a primary election is needed it will be held on Tuesday, February 18 with the Spring Election scheduled for Tuesday, April 7. If needed, the drawing for ballot name placement will be held in the County Clerk's Office at 8:30 a.m. on Monday, January 13, 2020.

**If you are not running for re-election a Notification of Noncandidacy Form must be filed with my office no later than Friday, December 27, 2019.**

If interested, you may view candidate information at the following link:  
<https://www.co.dodge.wi.gov/government/departments-a-d/county-clerk/election-information/dodge-county-races-and-candidates>

Please contact me if you have any questions regarding the election process. Thank you.

Reminder: County offices are closed Tuesday, December 24<sup>th</sup> and Wednesday, December 25<sup>th</sup>, Tuesday, December 31<sup>st</sup>, and Wednesday, January 1<sup>st</sup>.

**Dodge County Board of Supervisors  
October 15, 2019 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The October Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Bobholz, Schraufnagel and Wurtz who had previously asked to be excused. Supervisor Miller left the meeting at 9:00 p.m. and returned at 9:03 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Greshay to approve the minutes of the September 17, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

Chairman Kottke called the First Order of Business: 2019 WCA Annual Video: A Day in the Life of Counties. This video was shown to all present.

Chairman Kottke called upon Victoria Pratt, CEcD, President, Thrive-ED who introduced Nate Olson, Planning and Economic Development Administrator and Steve Jenkins, CEcD, who, all together, gave an update on Thrive-ED.

Chairman Kottke called upon Supervisor Maly, Chairman, Information Technology Committee and Enterprise Resource Planning (ERP) Steering Committee Member, who called on County Administrator, James Mielke and Justin Reynolds and Andy Miller, ERP Project Co-Directors who gave an update on the ERP Project.

The following County Aid Bridge Memorials and Resolutions were read by the Clerk and acted upon by the Board:

**County Aid Bridge Memorials** Highway Committee. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the County Aid Bridge Memorials.

**Resolution No. 19-43** Amend Town of Theresa Zoning Ordinance – Gerald Bellin Trust Property – Town of Theresa – Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 19-44** Amend Town of Hubbard Zoning Ordinance – Clayton Klink Property – Town of Hubbard – Supervisor Schraufnagel. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 19-45** Dodge County Conservation Aids Program – UW-Extension Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 19-46** Resolution to Create the Position of *Deputy Medical Examiner* – Supervisor Hilbert. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Maly. Supervisor D. Schmidt called for a point of order regarding County Board Rule No. 37. Chairman Kottke called upon Corporation Counsel Kimberly Nass who advised that County Board Rule No. 37 does not apply to this Resolution. Questions by Supervisors D. Schmidt, Derr, J. Schmitt, Sheahan-Malloy answered by Corporation Counsel Kimberly Nass and PJ. Schoebel, Medical Examiner. Comments by Supervisors Hilbert, Houchin, Derr, Nickel, Guckenberger, Kriewald, Berres and J. Schmitt. Supervisor J. Schmitt made a motion to suspend County Board Rule No. 37. The motion to suspend was seconded by Supervisor Maly. Supervisor Nickel called for a point of order. Corporation Counsel Kimberly Nass advised that County Board Rule No. 16 is not applicable and she does not think that a motion to suspend County Board Rule No. 37 is necessary in this instance. Question by Supervisor J. Schmitt. Ms. Nass also advised that the decision to rule the motion to suspend out of order or to vote on the motion to suspend was up to Chairman Kottke and that a motion to suspend is not debatable. Chairman Kottke ruled that Supervisor J. Schmitt’s motion to suspend County Board Rule No. 37 is out of order. Comments by Supervisors Guckenberger and Berres. Supervisor Frohling made a motion to call the question. The motion to call the question was seconded by Supervisor Benter. The motion to call the question passed by acclamation with no negative votes cast, thereby approving the motion to call the question.

The vote was cast on the original Resolution with 27 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Roesch, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 27.

**Noes:** Berres, Houchin, D. Schmidt. Total 3.

**Absent:** Bobholz, Wurtz, Schraufnagel. Total 3.

**Resolution No. 19-47** Dodge County Capital Improvement Program for 2020-2024 – Finance Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Caine. Question by Supervisor Houchin answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 19-48** Financial Plan for the 2020 Dodge County Budget – Finance Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Frohling. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Glewen. Total 28.

**No:** J. Schmitt. Total 1.

**Absent:** Bobholz, Wurtz, Schraufnagel, Miller. Total 4.

The Clerk noted the following had been placed on the Supervisor’s desks: Benvenuto’s invite for Friends of Clearview fundraiser, Clearview’s Annual Holiday Bazaar invitation, THRIVE Business

Retention and Expansion Program pamphlet, Dodge County, Wisconsin County Sales and Use Tax Revenue, Autumn, 2019 Aging and Disability Resource Center newsletter, Wisconsin Counties Association Conference reports by Chairman Kottke and Supervisors Derr, Fink, Frohling, D. Schmidt, Marsik and Sheahan-Malloy, Dodge County, and 2020 Dodge County Budget Book. The Chairman ordered these be placed on file.

Chairman Kottke reminded the Board to bring the 2020 Dodge County Budget Book to the Finance Committee Meeting on October 29, 2019 as well as the November 12, 2019 County Board meeting which starts at 9:00 a.m.

At 9:03 p.m. Supervisor Frohling made a motion to recess until Tuesday, November 12, 2019 at 9:00 a.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

DODGE COUNTY, WISCONSIN  
DC Paid Vouchers \$10,000 Or More  
Vouchers paid in October

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
100.1661.092	43954	Dean Health Plan	10/01/19	PV	490948	00100	710,997.55	P	
100.1661.092	43954	Dean Health Plan	11/01/19	PV	492372	00100	723,155.94	P	
100.2153.04	53204	Employee Benefits Corporation	10/04/19	PV	491038	00100	13,405.17	P	
100.2153.04	53204	Employee Benefits Corporation	09/06/19	PV	491329	00100	13,380.17	P	
100.2153.04	53204	Employee Benefits Corporation	09/06/19	PV	491502	00100	13,380.17	P	
100.2153.04	53204	Employee Benefits Corporation	10/18/19	PV	491685	00100	13,490.17	P	
100.2153.04	53204	Employee Benefits Corporation	10/18/19	PV	491707	00100	13,490.17	P	
301.5819	54095	Conference Technologies Inc	10/17/19	PV	492180	00100	76,275.00	P	
1811.5249	52831	Capital Data, Inc	10/02/19	PV	491562	00100	18,452.81	P	
1901.5811	21400	Ewald's Hartford LLC	10/02/19	PV	492353	00100	38,967.00	P	
1905.5222	15074	Juneau Utilities	09/30/19	PV	491557	00100	11,499.42	P	
2036.5349	14366	Motorola Solutions, Inc.	10/31/19	PV	492280	00100	10,000.00	P	
2061.5275	22827	Aramark Chicago Lockbox	09/30/19	PV	491073	00100	12,031.71	P	
2061.5275	22827	Aramark Chicago Lockbox	09/30/19	PV	491074	00100	12,091.90	P	
2061.5275	22827	Aramark Chicago Lockbox	10/31/19	PV	492282	00100	12,282.51	P	
2061.5275	22827	Aramark Chicago Lockbox	10/31/19	PV	492283	00100	12,006.63	P	
2061.5275	22827	Aramark Chicago Lockbox	10/31/19	PV	492284	00100	11,446.51	P	
2061.5291.02	50252	Wellpath	10/31/19	PV	492379	00100	11,700.66	P	
2801.5242	39212	Wave Communications, Inc./Skyline	09/30/19	PV	491076	00100	74,817.08	P	
2901.5222	15074	Juneau Utilities	09/30/19	PV	491040	00100	11,750.00	P	
2901.5822	13881	Hometown Glass & Improvement Inc.	09/30/19	PV	491558	00100	17,208.57	P	
2902.5222	15074	Juneau Utilities	10/10/19	PV	492179	00100	12,260.00	P	
6843.5297	38609	Vecilia North America	09/30/19	PV	491558	00100	25,812.85	P	
7071.5299	15068	U.S. Department of Agriculture	10/15/19	PV	492285	00100	25,649.13	P	
7868.5299	14367	MSA Professional Services Inc.	10/08/19	PV	491331	00100	12,413.08	P	
			09/05/19	PV	491458	00100	10,209.60	P	
Fund . . . . . 00100							GENERAL FUND	1,918,173.80	

DODGE COUNTY, WISCONSIN  
DC Paid Vouchers \$10,000 Or More  
Vouchers paid in October

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
242.2163	47126	Department of Health Services	09/30/19	PV	491075	00100	113,706.25	P	
4802.5219	42342	Northwest Counseling & Guidance Clinic	09/30/19	PV	491560	00100	10,369.66	P	
4805.5299	47338	JusticePoint, Inc.	09/30/19	PV	491610	00100	29,962.00	P	
4807.5219	12426	Lutheran Social Services-WI & Upper MI	09/30/19	PV	491457	00100	50,887.16	P	
4807.5219	29288	Adult Care Consultants, Inc	09/30/19	PV	491459	00100	15,729.62	P	
4807.5219	39482	Family Youth Interaction Zone	09/30/19	PV	491606	00100	80,822.75	P	
4807.5219	40615	Anu Family Services	09/30/19	PV	491758	00100	11,179.70	P	
4807.5219	48475	Orion Family Services	09/30/19	PV	491611	00100	10,543.50	P	
4807.5219	50314	Seasons Counseling LLC	09/30/19	PV	491512	00100	15,262.50	P	
4809.5279.633	15685	Trempealeau County Health Care Center	09/30/19	PV	492351	00100	10,124.01	P	
4812.5291.428	34580	Fond du Lac County	09/25/19	PV	490951	00100	10,800.00	P	
4821.5721	47126	Department of Health Services	09/30/19	PV	491075	00100	18,930.75	P	
4825.5299	13771	Green Valley Enterprises Inc.	08/31/19	PV	491071	00100	31,541.67	P	
4825.5299	13771	Green Valley Enterprises Inc.	09/30/19	PV	491072	00100	31,541.67	P	
4846.5299	47338	JusticePoint, Inc.	09/30/19	PV	491561	00100	17,065.00	P	
5010.5273.02	12436	Northwest Passage, LTD	09/30/19	PV	491368	00242	14,280.00	P	
5010.5273.02	12436	Northwest Passage, LTD	09/30/19	PV	491368	00242	11,550.00	P	
5010.5273.02	12436	Northwest Passage, LTD	09/30/19	PV	491368	00242	11,737.20	P	
5010.5273.02	12438	Tomorrows Children	09/30/19	PV	491369	00242	10,020.00	P	
5010.5273.02	13296	Chileda Institute Inc	09/30/19	PV	491371	00242	16,700.40	P	
5010.5273.02	18762	Family Services of Northeast Wisc. Inc.	09/30/19	PV	491372	00242	10,210.20	P	
5010.5273.02	19821	Clinicare Corporation	09/30/19	PV	491374	00242	11,652.60	P	
5010.5273.02	24982	Oconomowoc Developmental Training Center	09/30/19	PV	491378	00242	12,099.00	P	
5010.5273.02	50352	Youth Villages Inc	09/30/19	PV	491413	00242	15,000.00	P	
5046.5721	47126	Department of Health Services	09/30/19	PV	491075	00100	37,916.75	P	
5742.5275	39203	Feil's Supper Club/Catering	09/30/19	PV	491559	00100	12,436.16	P	
Fund . . . . . 00242							HEALTH & HUMAN SERVICES FUND	622,068.55	

DODGE COUNTY, WISCONSIN  
 DC Paid Vouchers \$10,000 Or More  
 Vouchers paid in October

Page Number 3  
 Date 10/31/19

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
4520.5211.39	39490	Achieve Solutions	09/30/19						
4520.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	10/31/19	PV	491041	00100	16,747.62	P	
4521.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	10/31/19	PV	491115	00100	20,400.00	P	
4528.5211.11	39490	Achieve Solutions	09/30/19	PV	491116	00100	41,860.00	P	
4528.5211.13	39490	Achieve Solutions	09/30/19	PV	491042	00100	20,278.64	P	
4528.5211.15	39490	Achieve Solutions	09/30/19	PV	491042	00100	22,108.95	P	
4556.5222	15074	Juneau Utilities	09/30/19	PV	491042	00100	21,717.55	P	
4591.5819	36497	B&H Photo-Video	09/25/19	PV	491533	00100	25,191.72	P	
				PV	491633	00100	12,597.14	P	
Fund . . . . . 00645							CLEARVIEW LTC & REHAB	180,901.62	
Grand Total . . . . .								2,721,143.97	

DODGE COUNTY, WISCONSIN  
 DC Paid Vouchers \$10,000 Or More  
 Voucher paid in October

Page Number 1  
 Date 10/31/19

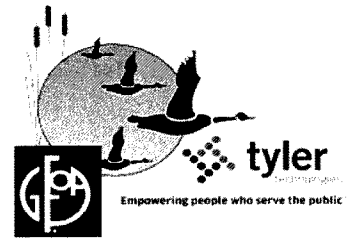
Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
730.2121	13042	Baycom, Inc.	10/08/19						
730.2121	14363	Morton Salt	10/17/19	PV	492330	00730	16,300.00	P	
730.2121	14363	Morton Salt	10/17/19	PV	492211	00730	48,946.20	P	
730.2121	14363	Morton Salt	10/16/19	PV	492212	00730	34,125.91	P	
730.2121	14363	Morton Salt	10/18/19	PV	492213	00730	20,941.69	P	
730.2121	15273	Wisconsin Dept of Transportation	09/30/19	PV	491479	00730	13,419.68	P	
730.2121	15356	E.H. Wolf & Sons Inc.	10/15/19	PV	492014	00730	10,546.16	P	
730.2121	19256	Kriete Group	09/11/19	PV	492037	00730	20,384.84	P	
730.2121	21400	Ewald's Hartford LLC	10/10/19	PV	492175	00730	49,555.50	P	
730.2121	50623	Kriete Truck Center Madison	10/17/19	PV	492033	00730	123,000.00	P	
730.2121	50623	Kriete Truck Center Madison	10/17/19	PV	492034	00730	123,000.00	P	
730.2121	50623	Kriete Truck Center Madison	10/17/19	PV	492035	00730	123,000.00	P	
Fund . . . . . 00730							HIGHWAY AND AIRPORT FUND	583,219.98	
Grand Total . . . . .								583,219.98	





# Enterprise Resource Planning (ERP) Project Publication Volume #40

November 2019



To harvest is the process or period of gathering crops.

For Dodge County it was a process of gathering new financial knowledge:

- \* Cash Management 14 participants
- \* Asset Management 22 participants
- \* Projects and Grants 17 participants
- \* Vendor Entry (2 Classes) 37 participants
- \* Activity Accounting 7 participants
- \* ERP Here We Go! Department Head overview 32 participants
- \* Munis 101 (7 Classes) 104 Participants
- \* Many Follow Up Review sessions for departments
- \* Numerous Integration Test days

Start of End User Training

- \* General Ledger (4 Classes) 67 Participants

*The cornucopia symbolizes an abundance of good things. Through an abundance of hard work and dedication Dodge County's Cornucopia will soon be overflowing with a new ERP System.*

*One that provides rewards of better budgeting, accuracy in purchasing, awareness of all assets and a repository for all County contracts.*

***Enhancing the quality of Dodge County's Financial Resource Planning***

# NOVEMBER 2019

Monday	Tuesday	Wednesday	Thursday	Friday
				1 Open Lab  86 Weeks/8 Weeks    O
4 End User Purchasing Training  O	5 End User Purchasing Training  O	6 End User Purchasing Training  O	7 End User Purchasing Training  O	8 End User Purchasing Training 87 weeks/7 Weeks  O
11 A/P Imports Invoice 101 Training Open Lab with Mary  O	12 End User Purchasing Training  O	13 End User Contracts   O	14 End User Contracts   O	15 End User Contract 88 Weeks/6 Weeks  O
18 Asset Management—Fuel Master  O	19 Asset Management Physical Facilities  O	20 Asset Management Other Departments  O	21 Work Order Templates Barcode Binders  O	22   89Weeks/5 Weeks  O
25 Human Capital Management	26 Human Capital Management	27	28 <i>Happy Thanksgiving!</i>	29

The numbers found in the lower part of the cell for Friday, represent the ERP Project Timeline. In the lower left corner are the weeks completed. In the lower right corner are the weeks until project "go-live" date. The R on the right hand corner indicates the Vendor is working with Dodge County remotely, the O indicates the Vendor is working onsite with Dodge County.

RESOLUTION NO. 19-49

**TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN**

Members:

WHEREAS, Dodge County, a body corporate, under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Beaver Dam has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of the electors of the Town of Beaver Dam at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Beaver Dam was held by the Plan Commission of the Town of Beaver Dam on September 30, 2019 and the proposed amendment to the Zoning Ordinance of the Town of Beaver Dam having been adopted by the Town Board of the Town of Beaver Dam on October 8, 2019,

THEREFORE BE IT RESOLVED:

That the amendment to the Town Zoning Ordinance of the Town of Beaver Dam attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 9 day of October, 2019.

  
\_\_\_\_\_  
County Board Supervisor

**REPORT** to Res. 19-49


TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Anthony and Patricia Roedl requesting amendment of the Zoning Ordinance, Town of Beaver Dam, Dodge County, Wisconsin, to rezone approximately 2.85-acres of land from an I-1 Industrial Zoning District to an R-1 Residential Zoning District in part of the NE ¼ of the NW ¼, Section 26, T12N, R14E, Town of Beaver Dam for the purpose of creating a residential lot at this location and recommend approval of the resolution submitted by the Town of Beaver Dam Town Board for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town Board has followed the proper procedures outlined in their Zoning Ordinance in order to approve the rezoning request.

Respectfully submitted this 12th day of November, 2019

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
William Muehe

  
\_\_\_\_\_  
Larry Schraufnager

  
\_\_\_\_\_  
Jeffrey Schmitt

  
\_\_\_\_\_  
Thomas Schaefer

Land Resources and Parks Committee

# Anthony & Patricia Roedl Town of Beaver Dam, Sec. 26

The data used to create this map is a compilation of records, information, and data from various city, county, and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.

23 GANSKE PROPERTIES LLC  
34.9 ac.

2334-000  
ZIMMERMAN  
40 ac.

2343-000  
ZIMMERMAN  
28.6 ac.

2621-000  
ZIMMERMAN  
28.7 ac.

2622-002  
HAMMER  
39.4 ac.

2612-000  
BRENNAN  
44.3 ac.

2612-002  
LACHENDRO  
5.1 ac.



2621-002  
ROEDL  
8.9 ac.




2621-001  
ROEDL  
3.2 ac.

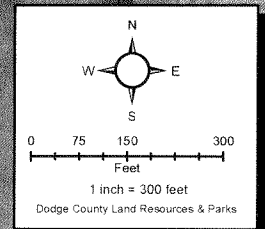
26 COUNTY ROAD B

2623-003  
HAMMER  
36.5 ac.

2624-000  
ZIMMERMAN  
40 ac.

2613-000  
ZIMMERMAN  
40 ac.

-  Tax Parcels
-  Roedl Property
-  Area to be Rezoned (I-1 to R-1)



Resolution 19-50

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN:

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Chester has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Chester held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Chester was held by the Town Plan Commission of the Town of Chester on October 1, 2019, the proposed amendment to zoning ordinance of the Town of Chester having been adopted by the Town Board of the Town of Chester on October 8, 2019.

THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Chester as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 12<sup>th</sup> day of November, 2019



\_\_\_\_\_  
Dodge County Board Supervisor

**REPORT** to Res. 19-50

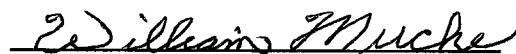
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Henry and Mary Braatz requesting amendment of the Zoning Ordinance, Town of Chester, Dodge County, Wisconsin, to rezone approximately 37-acres of land from an FP Farmland Preservation Zoning District to an AG General Agricultural Zoning District in part of the SE ¼ of the SW ¼, Section 33, T13N, R15E, Town of Chester to allow for the future construction of a non-farm residence on this site and recommend approval of the resolution submitted by the Town of Chester for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.


Respectfully submitted this 12th day of November, 2019

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
William Muehe

\_\_\_\_\_  
Larry Schraufnagel

  
\_\_\_\_\_  
Jeffrey Schmitt

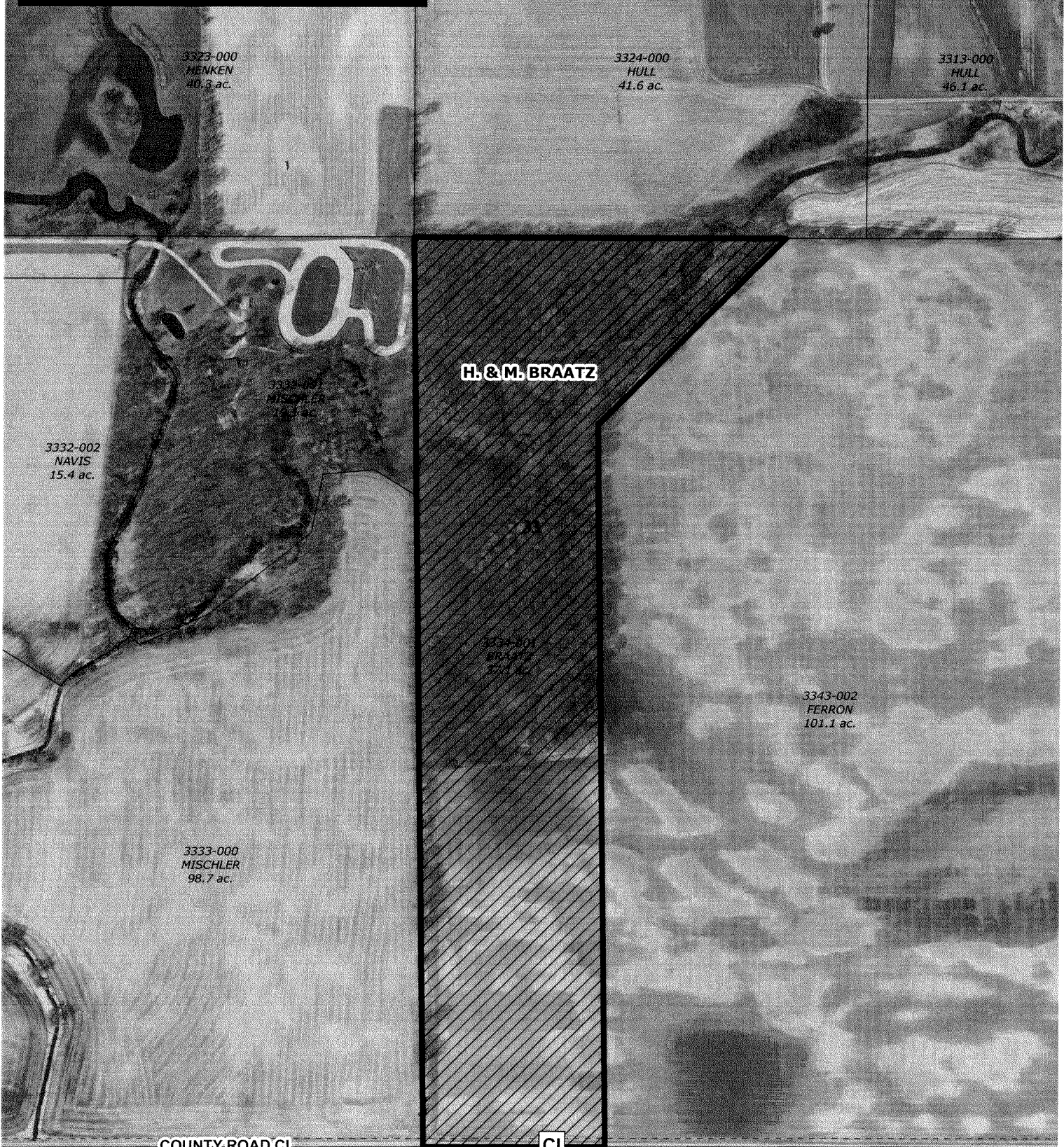
  
\_\_\_\_\_  
Thomas Schaefer




Land Resources and Parks Committee



# Henry & Mary Braatz Town of Chester, Sec. 33

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



-  Tax Parcels
-  Braatz Property
-  Area to be Rezoned (FP to AG)

0422-001  
-002  
SIN  
ac.

0421-000  
POSSIN  
35 ac.

2  
3  
4 **Resolution Authorizing Dodge County to Administer**  
5 **the Youth Justice Innovation Grant**  
6

7  
8 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
9

10 **WHEREAS**, Dodge County, in partnership with Fond du Lac, Columbia, and Sauk  
11 Counties, (hereafter "Consortium") applied for a Youth Justice Innovation Grant to fund the  
12 introduction of a structured approach to case planning utilizing family centered treatment model  
13 with the goal of reducing out-of-home placements for youth involved in the juvenile justice  
14 system in the respective counties; and,  
15

16 **WHEREAS**, Dodge County was awarded \$150,000 in grant funding for the grant period  
17 of October 1, 2019 through December 31, 2020 for Consortium-related activities as specified in  
18 the application; and,  
19

20 **WHEREAS**, the grant will provide funding for training, professional services and  
21 contracting with a service provider to implement the family centered treatment model for  
22 Consortium families with youth involved in the juvenile justice system,  
23

24 **WHEREAS**, Dodge County Human Services and Health Department will receive the  
25 grant funding and administer the funds throughout the Consortium; and,  
26

27 **WHEREAS**, Dodge County Human Services and Health Department is willing to accept  
28 fiscal and administrative responsibilities of the grant and will administer the funds in accordance  
29 with the grant agreement; and,  
30

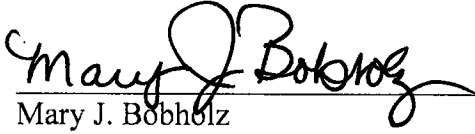
31 **WHEREAS**, the estimated grant revenue and expenses were not included in the 2019  
32 Human Services and Health Department Budget; and,  
33

34 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
35 Supervisors hereby supports the efforts of the Consortium and goals of the grant; and,  
36


37 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors that Dodge  
38 County agrees to serve as the fiscal agent of the Youth Justice Innovation Grant, approves the  
39 Budget Amendment attached hereto as Exhibit "A", and directs the Dodge County Finance  
40 Director to establish a segregated fund for the administration of the grant funds.  
41

All of which is respectfully submitted this 12<sup>th</sup> day of November, 2019.

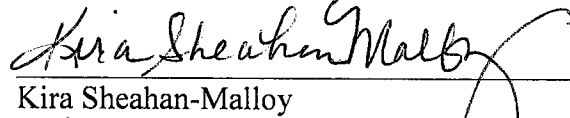
**Dodge County Human Services and Health Board:**


  
\_\_\_\_\_  
Mary J. Bobholz

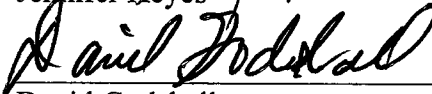
\_\_\_\_\_  
Becky Glewen


  
\_\_\_\_\_  
Mark Roesch

\_\_\_\_\_  
Timothy Kemmel

  
\_\_\_\_\_  
Kira Sheahan-Malloy

  
\_\_\_\_\_  
Jennifer Keyes


  
\_\_\_\_\_  
David Godshall

  
\_\_\_\_\_  
Lois Augustson

  
\_\_\_\_\_  
Naomi Kriewald

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.

Budget Impact: \$150,000. Finance Committee review date: November 5, 2019. Chair initials: 

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** Resolution authorizing Dodge County to serve as fiscal agent of the Youth Justice Innovation Grant.



**Dodge County Human Services and Health Department 2019 Budget Amendment  
Dodge County Drug Treatment Court Enhancement Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, by its Human Services and Health Department, applied for and was awarded the U.S. Department of Justice, Bureau of Justice Assistance Drug Treatment Court Enhancement Grant in the amount of \$500,000; and,

**WHEREAS**, the purpose of the grant is to increase Dodge County's current drug court program capacity and access to and intensity of services based on needs assessments; and,

**WHEREAS**, the grant program period is October 1, 2019, through September 30, 2022; and,

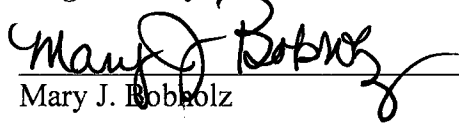
**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the additional services funded by the grant will benefit drug treatment court participants; and,

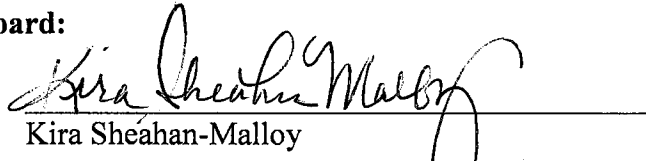
**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2019 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2019 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit "A".

All of which is respectfully submitted this 12<sup>th</sup> day of November, 2019.

**Dodge County Human Services and Health Board:**

  
Mary J. Bobholz

  
Kira Sheahan-Malloy

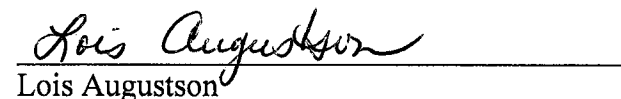
Becky Glewen

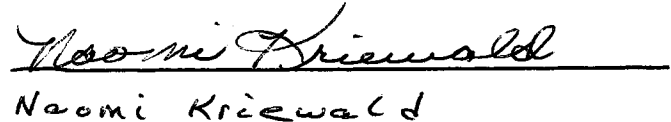
  
Jennifer Keyes

  
Mark Roesch

  
David Godshall

Timothy Kimmel

  
Lois Augustson

  
Naomi Kriewald

**FISCAL NOTE:**

*The total expenditures for this grant over a three year period are \$500,000 with matching grant revenue of 75% which results in a net cost to the County of \$166,666. Expenditures for calendar year 2019 are anticipated to be \$3,656 with corresponding grant revenue of \$2,925 which results in the net amount of \$731 needed. Human Services and Health Department anticipates a surplus from operations for calendar year 2019 in total to be approximately \$1 million. This budget amendment for 2019 requests that the net amount of \$731 be used from anticipated departmental operational surplus to fund the adult drug court grant. In addition, it is anticipated that the Human Services & Health Department will be requesting a carry forward amount at year end 2019 in order to fully fund the total grant matching of \$165,935 for the life of the grant.*

*The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.  
Budget Impact: \$500,000. Finance Committee review date: November 5, 2019. Chair initials: AK.*

**Vote Required:** 2/3 Majority of Members Elect.

**Resolution Summary:** Dodge County Human Services and Health Department 2019 Budget Amendment due to the Dodge County Drug Treatment Court Enhancement Grant



1 RESOLUTION NO. 19-53

2  
3 **Authorize ThriveED to Apply for Public Service**  
4 **Commission Broadband Expansion Grant on Behalf of Dodge County**  
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, Dodge County Resolution 19-10 adopted on April 16, 2019 established the  
9 Dodge County Broadband Workgroup (“Workgroup”) with the following goals and objectives:  
10

- 11 1. Investigate and understand existing and potential broadband access opportunities for  
12 Dodge County;
- 13 2. Evaluate and reduce obstacles to broadband infrastructure;
- 14 3. Evaluate and facilitate projects that provide or expand broadband access;
- 15 4. Explore collaboration and regional opportunities to facilitate access throughout Dodge  
16 County and the region;
- 17 5. Consider county investment to secure and further enhance broadband access; and,  
18

19 **WHEREAS**, Dodge County Resolution No. 19-36, adopted on September 17, 2019,  
20 authorized forming a partnership with Bertram Communications LLC, and Netwurx Internet as  
21 providers to expand broadband infrastructure in Dodge County and in furtherance of securing grant  
22 funding; and,  
23

24 **WHEREAS**, ThriveED, the economic development organization for Dodge and Jefferson  
25 Counties, has offered to serve as the main applicant on behalf of the counties and the selected  
26 providers for the Public Service Commission (PSC) Broadband Expansion Grant; and,  
27

28 **WHEREAS**, at its meeting on October 9, 2019, the Workgroup adopted a recommendation to  
29 support ThriveED as the PSC Broadband Expansion Grant main applicant on behalf of Dodge and  
30 Jefferson Counties; and,  
31

32 **WHEREAS**, as the main applicant, ThriveED will submit two separate and distinct  
33 applications, one for Dodge County and one for Jefferson County, each with county-specific project  
34 plans, scope and impact; and,  
35

36 **WHEREAS**, at its meeting on November 5, 2019, the Dodge County Executive Committee  
37 reviewed information regarding the PSC grant cycle and application requirements, considered the  
38 recommendation of the Workgroup and recommends that the Dodge County Board of Supervisors  
39 support the partnership and authorize ThriveED as the main applicant on behalf of Dodge and  
40 Jefferson Counties for the 2020 PSC Broadband Expansion Grant;  
41

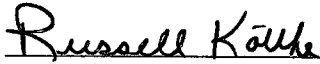
42 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of  
43 Supervisors that it hereby authorizes ThriveED to apply for the PSC Broadband Expansion Grant, on  
44 behalf of Dodge County, to expand access to broadband throughout Dodge County; and,  
45

46 **BE IT FINALLY RESOLVED**, that the Dodge County Board Chairman and the Dodge  
47 County Clerk are authorized to execute any and all applications, agreements or similar documents  
48 necessary to pursue access to or enhancement of broadband services in Dodge County.

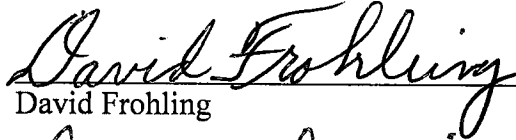


All of which is respectfully submitted this 12<sup>th</sup> day of November, 2019.

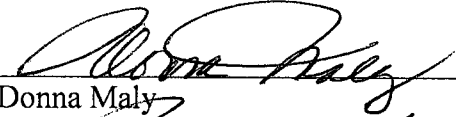
**Dodge County Executive Committee:**



Russell Kottke



David Frohling



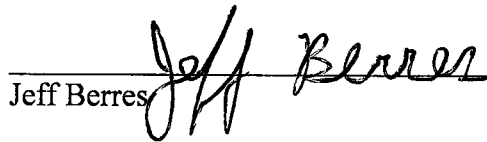
Donna Maly



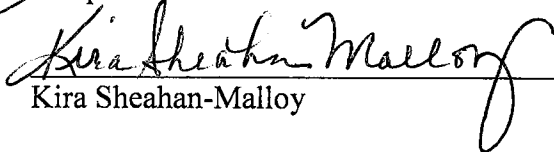
Dennis R. Schmidt



Joseph Marsik



Jeff Berres



Kira Sheahan-Malloy

**Vote Required:** Majority of members present.

**Resolution Summary:** Authorize ThriveED to apply for Public Service Commission Broadband Expansion Grant on behalf of Dodge County.

**RESOLUTION AUTHORIZING THE INCREASE IN COMPENSATION  
PAID TO MEMBERS OF THE DODGE COUNTY BOARD OF SUPERVISORS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the last increase in compensation paid to members of the Dodge County Board of Supervisors for attendance at meetings of the County Board and for attendance at meetings of Committees of the County Board occurred on October 15, 2013, by Resolution No. 13-33, at which time compensation paid to:

1. County Board members, for attendance at County Board meetings and County Board Committee meetings, was increased from \$40 per meeting to \$50 per meeting, with a maximum of two meetings compensated for in any one day;
2. Chairpersons of the County Board and County Board Committees, for attendance at County Board Committee meetings at which they preside as chairperson, was increased from \$45 per meeting to \$55 per meeting;
3. Individuals who are not County Board members but who are members of County Board Committees or County Commissions or County Boards, other than the County Board of Supervisors, for attendance at meetings of County Board Committees or County Commissions or County Boards, other than a meeting of the County Board of Supervisors, was increased from \$40 per meeting to \$50 per meeting, with a maximum of two meetings compensated for in any one day;
4. Individuals who are not County Board members but who are members of County Board Committees or County Commissions or County Boards, other than the County Board of Supervisors, for attendance at meetings of County Board Committees or County Commissions or County Boards, other than a meeting of the County Board of Supervisors, at which they preside as chairperson, was increased from \$45 per meeting to \$55 per meeting; and,
5. The number of days for which compensation and mileage may be paid to members of County Board Committees for attendance at Committee meetings shall be 125 days, not including County Board of Supervisor meetings; and,

**WHEREAS**, Section 59.13(2)(b), of the *Wisconsin Statutes*, authorizes the County Board by a two-thirds vote of the members present to increase from 30 the number of days for which compensation and mileage may be paid in any year to members of County Board Committees for attendance at County Board Committee meetings, and to fix the compensation for each additional day; and,

**WHEREAS**, at its meeting on October 2, 2017, the Executive Committee, by consensus, made no changes to the compensation paid to County Board members and Committee members; and,

1           **WHEREAS**, the Executive Committee has reviewed these matters and has concluded that due to  
2 the facts of inflation and the general increase in costs of doing business, and pursuant to Section  
3 59.10(1)(c), of the *Wisconsin Statutes*, recommends compensation to be paid to:  
4

- 5           1. County Board members, for attendance at County Board meetings and County Board  
6           Committee meetings, should be increased from \$50 per meeting to \$60 per meeting, with a  
7           maximum of two meetings compensated for in any one day;  
8
- 9           2. Chairpersons of the County Board and County Board Committees, for attendance at County  
10           Board Committee meetings at which they preside as chairperson, should be increased from  
11           \$55 per meeting to \$65 per meeting;  
12
- 13           3. Individuals who are not County Board members but who are members of County Board  
14           Committees or County Commissions or County Boards, other than the County Board of  
15           Supervisors, for attendance at meetings of County Board Committees or County  
16           Commissions or County Boards, other than the County Board of Supervisors, should be  
17           increased from \$50 per meeting to \$60 per meeting, with a maximum of two meetings  
18           compensated for in any one day;  
19
- 20           4. Individuals who are not County Board members but who are members of County Board  
21           Committees or County Commissions or County Boards, other than the County Board of  
22           Supervisors, for attendance at meetings of County Board Committees or County  
23           Commissions or County Boards, other than the County Board of Supervisors, at which they  
24           preside as chairperson, should be increased from \$55 per meeting to \$65 per meeting; and,  
25
- 26           5. The number of days for which compensation and mileage may be paid to members of County  
27           Board Committees for attendance at Committee meetings shall be 125 days, not including  
28           County Board of Supervisor meetings; and,  
29

30           **WHEREAS**, the Executive Committee has reviewed the current limit of 125 days for which  
31 compensation and mileage may be paid in any year for attendance at County Board Committee  
32 meetings, and has concluded that the current limit of 125 days is sufficient;  
33

34           **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors,  
35 that the compensation shall be increased as recommended by the Executive Committee as described in  
36 Paragraphs 1 through 5, above;  
37

38           **BE IT FURTHER RESOLVED**, that the current limit of 125 day for which compensation and  
39 mileage may be paid to members of the County Board Committees for attendance at County Board  
40 Committee meetings is sufficient and shall remain; and,  
41


42           **BE IT FURTHER RESOLVED**, that days of attendance at County Board meetings are not  
43 included in the limitation of 125 days for which compensation and mileage may be paid to members of  
44 the County Board Committees for attendance at County Board Committee meetings; and,

1 **BE IT FURTHER RESOLVED**, that the matter of compensation paid to the individuals  
2 described herein, shall be reviewed by the Executive Committee biennially; and,  
3

4 **BE IT FINALLY RESOLVED**, that this Resolution shall be in full force and effect beginning  
5 April 21, 2020.

All of which is respectfully submitted this 12<sup>th</sup> day of November, 2019.


**Dodge County Executive Committee:**


  
\_\_\_\_\_  
Russell Kottke

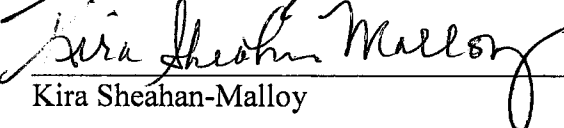
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Donna Maly

  
\_\_\_\_\_  
Dennis R. Schmidt

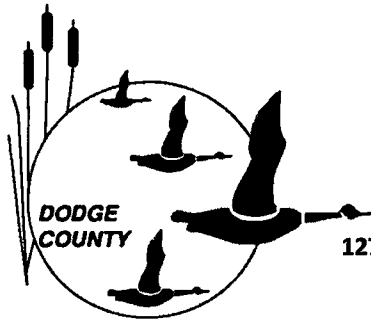
  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
Jeff Berres

  
\_\_\_\_\_  
Kira Sheahan-Malloy

**Vote Required:** Majority of members present.

**Resolution Summary:** Resolution authorizing the increase in compensation paid to members of the Dodge County Board of Supervisors



ADMINISTRATION DEPARTMENT

JAMES MIELKE, COUNTY ADMINISTRATOR

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

To: Russell Kottke – Chair  
Dodge Board of Supervisors  
From: Jim Mielke  
Date: November 5, 2019

**Re: Resolution 19-55 Proposed 2020 County Administrator's Budget**

Per Wisconsin Statute 59.18(5) the County Administrator is responsible for the submittal of an annual budget. The 2020 budget process began in earnest with a June 4, 2019 joint meeting of the Finance Committee and the Human Resource & Labor Negotiation Committee.

This memo will provide information regarding direction received from the Human Resource & Labor Negotiation Committee and the Finance Committee during the budget process. The objective is to provide background information related to key decision points leading up to the October 15, 2019 budget submittal. Minutes of the referenced committee meetings are attached.

June 4, 2019: Joint Meeting of the Human Resource & Labor Negotiation Committee and Finance Committee. Per the Committees direction, the following modifications were made for budgeting purposes:

- 3% Cost of Living Adjustment as of January 1, 2020
- July 1, 2020 Step Increase: 2.5% for a Performance Evaluation rating of a 2 through 4 for employees in Steps 1-3
- July 1, 2020 Average Increase of 1.5% for employees at Step 4 and employees in the Merit Range
- Health Insurance: 2020 premium increase of 7.5%
- Dental Insurance: Premiums unchanged for 2020
- Health Savings Account(HSA): Fund the current contributions at \$2,000 Family Coverage and \$1,000 Single Coverage

September 4, 2019: Finance Committee Meeting. The Committee reviewed a 2020 budget document entitled, *Dodge County Departmental Budget – Summary County Administrator*. As of September 4<sup>th</sup>, there was a budget gap of \$1,554,515. Per the Finance Committee, the Administrator was directed to reduce departmental budget requests by \$554,515 and use a \$1.0 million debt levy. The Finance Committee scheduled a follow-up meeting for September 10<sup>th</sup>.

September 10, 2019: Finance Committee Meeting. Per the direction of the Finance Committee the goal of reducing the budget gap to no more than \$1.0 was achieved.

September 18, 2019: Finance Committee Meeting – Mini-Budget Presentations: Budget overview in addition to individual department presentations of their respective 2020 budgets.

September 19, 2019: Finance Committee Meeting – Mini-Budget Presentations: Budget overview. 2020 budget gap of \$952,439. Individual departmental presentations.

September 26, 2019: Finance Committee Meeting. Overview of the status of the proposed 2020 budget. The Committee recommended balancing the budget by applying \$914,014 of Sales Tax Fund Balance to the budget with a resulting County Mill Rate of \$5.14.

October 29, 2019: Special Finance Committee Meeting: (draft minutes are not available). An overview of the proposed 2020 budget was presented. Finance Director Dave Ehlinger provided an overview of proposed “housekeeping” budget amendments. All amendments were approved and are itemized on the November 12<sup>th</sup> County Board agenda.

No other amendments were offered or presented by the Finance Committee. The meeting was called to order at 6:00 p.m. and adjourned at 6:32 p.m. In addition to four members of the Finance Committee (Supervisor Schaefer was excused), there were 9 additional County Board Supervisors in attendance.

Resolution No. 19-55 for your consideration conforms to the directives provided by the Committees.

**JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HUMAN RESOURCES AND LABOR NEGOTIATIONS COMMITTEE**

June 4, 2019, 10:30 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The Human Resources and Labor Negotiations Committee meeting was called to order by Dodge County Human Resources and Labor Negotiations Committee Chairman, Joseph Marsik, at 10:30 a.m.

Members present from the Human Resources and Labor Negotiations Committee: Greshay, Hilbert, Marsik, Schmidt, and Sheahan-Malloy.

Member(s) absent from the Human Resources and Labor Negotiations Committee: None

The Finance Committee meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 10:32 a.m.

Members present from the Finance Committee: Benter, Caine, Frohling, Guckenberger, and Schaefer.

Member(s) absent from the Finance Committee: None.

Others present: Assistant Finance Director Eileen Lifke; Deputy County Clerk Christine Kjornes; County Administrator Jim Mielke; Human Resources Director Sarah Hinze; Assistant Human Resources Director Tonia Mindemann; Corporation Counsel Kimberly Nass; Dodge County Clerk Karen Gibson; Human Services and Health Director Becky Bell; Child Support Director Bernadette Mueller; Dodge County Treasurer Patti Hilker; Emergency Management Director Amy Nehls; Clearview Human Resource Specialist Megan Firari; Clearview Executive Director Deanna Wilson; Clerk of Courts Office Manager Michelle Kenning; Veteran Service Officer Andrew Miller; Dodge County Sheriff Dale Schmidt; Dodge County Sheriff Lieutenant Jason Hundt; Dodge County Sheriff Lieutenant Dustin Beck; County Board Chairman Russell Kottke; and Kathy Vergenz.

There was no Non-Committee Member County Board Supervisors requesting payment for attending the joint meeting.

There was no public comment.

Human Resources Director Sarah Hinze provided an oral report to the Committee regarding the 2020 wage adjustment to the Dodge County Compensation Plan for budgeting purposes, and adjustment to the overall Compensation Plan structure. Hinze presented information regarding the history of the compensation plan, including Wisconsin Employee Relations Commission (WERC) Consumer Price Index (CPI). Hinze indicated that the proposed 2020 compensation for budgeting purposes only, includes a 3% Cost of Living Adjustment (COLA) to all steps of the compensation structure, effective January 1, 2020, a step increase of 2.5% on July 1, 2020 for a score of 2 or more on evaluations, for Steps 1-3 and a Merit increase of average of 1.5% for budgeting purposes for employees at step 4 and those whose wage falls within the open merit range. This does not include Elected Officials or Sworn Union.

The Committees' continued with a discussion on how the proposed 2020 wage adjustment to the Dodge County Compensation Plan will affect the 2020 budget process. Motion by Greshay, seconded by Marsik to approve, for budget purposes only, a 3% Cost of Living (COLA) increase,

**JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HUMAN RESOURCES AND LABOR NEGOTIATIONS COMMITTEE**

June 4, 2019, 10:30 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

seconded by Schaefer to approve, for budget purposes only, a 3% Cost of Living (COLA) increase on January 1, 2020, and July 1<sup>st</sup> as the common date for Step or Merit increases. Motion carried 4-1. Guckenberger opposed.

The Committees' continued with a discussion on the 2020 Health Insurance premiums. County Administrator Jim Mielke commented that per the Dean Health contract, the 2020 Health Insurance premium increase is capped at 7.5%, and the specific premium increase is unknown at this time. Motion by Guckenberger, seconded by Schaefer to approve, for budget purposes only, the maximum 2020 Health Insurance premium increase of 7.5%. Motion carried. Motion by Greshay, seconded by Marsik to approve, for budget purposes only, the maximum 2020 Health Insurance premium increase of 7.5%. Motion carried.

There was no discussion on the 2020 Dental Insurance Premiums. Motion by Greshay, seconded by Schmidt, to approve no increase to the 2020 Dental Insurance premiums. Motion carried. Motion by Benter, seconded by Caine to approve no increase to the 2020 Dental Insurance premiums. Motion carried.

The Committees' continued with a discussion on the Health Savings Account (HSA) Employer Contributions options proposed for the year 2020.

Motion by Greshay, seconded by Sheahan-Malloy to fund the HSA at the current contribution of \$2,000 for family coverage, and \$1,000 for single coverage. Motion carried. Motion by Caine, seconded by Schaefer to fund the HSA at the current contribution of \$2,000 for family coverage, and \$1,000 for single coverage. Motion carried. The Human Resources and Labor Negotiations Committee will determine the best option for the contributions.

Chairman Marsik adjourned the joint Human Resources and Labor Negotiations Committee and Finance Committee meeting at 11:40 a.m.

The Finance Committee reconvened their meeting in Room 1F and 1G, located on the first floor of the Administration Building, at 11:42 a.m. The Finance Committee continued with the rest of their agenda items.

Motion by Caine, seconded by Schaefer to approve the May 14, 2019 minutes as presented. Motion carried.

Supervisor Frohling reported that a list of equipment from Central Service was included in the packet materials for review, and the equipment will be placed on the Wisconsin Online Auction. Motion by Caine, seconded by Guckenberger to remove the Image Runner Canon from the list, and the remainder of the equipment can be placed on the Wisconsin Online Auction. Motion carried.

Assistant Finance Director Eileen Lifke reported that she has no new information regarding the status of the 2018 Financial Statements. Ms. Lifke further reported that Johnson Block will present the financial statements to the Finance Committee at the July 2019 meeting, and to the County Board in July 2019.



**JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE HUMAN RESOURCES AND LABOR NEGOTIATIONS COMMITTEE**

June 4, 2019, 10:30 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

Veteran Service Officer Andrew Miller provided an update on the ERP Project. Mr. Miller reported the following:

- There is a Tyler Munis Workgroup today in West Bend, Wisconsin, which includes an Enterprise Asset Management (EAM) session, and members of the Dodge County ERP Project Team are in attendance at the meeting.
- A few items being focused on the week of June 3, 2019 are EAM and User Acceptance.
- GFOA continues to work with Dodge County with items such as best practices, AP Policies, and Procurement.
- The system ready date is anticipated to be October 18, 2019.

County Administrator Jim Mielke provided an oral report to the Committee regarding the 2019 Budget Review. Mr. Mielke reported that he emailed a memo to the Committee members on June 3, 2019 regarding the 2019 Finance Department Budget. Mr. Mielke further reported it is anticipated that there will be an overage in Personnel expenditures for BU 1301, but more definite figures will be available once the Finance Director Salary and start date are determined. Mr. Mielke reported that it is anticipated that the Clerk of Courts budget, as it relates to jury expenses, will be over budget for the year 2019.

Mr. Mielke reported that a draft of the Five Year Capital Improvement Plan (CIP) will be provided to the Finance Committee at the July 2019 meeting, and presented to the County Board at the September 2019 meeting.

Dodge County Treasurer Patti Hilker provided an oral report to the Committee regarding the Dodge County Investment Policy. Ms. Hilker reported that there have been no changes to the Wisconsin State Statutes. Ms. Hilker further reported that account numbers will change once Tyler Munis is implemented, and she will keep an eye on this. Supervisor Frohling commented that the Committee has reviewed the Dodge County Investment Policy, and does not need to approve it.

Ms. Hilker provided an oral report to the Committee regarding the Statement of the Dodge County Treasurer. Ms. Hilker reported that all numbers are included in the cells of the excel spreadsheet to assist the Treasurer's Office in balancing. Ms. Hilker further reported that she will be meeting with representatives from US Bank on June 18, 2019.

There was no discussion on the County Investments, or on the County Sales and Use Tax Report.

The Committee reviewed the following Unbudgeted/Excess Revenue Appropriation Requests:

- i. Van Locking Equipment – Human Services and Health Department

There was no discussion on the State of Wisconsin Department of Justice 2017 Audit.

Supervisor Guckenberger questioned why a name was redacted from the Dodge County Vouchers \$10,000 and more Report. The Committee continued with a brief discussion, and determined if it is not HIPPA related, a name will be provided on the Dodge County Vouchers \$10,000 and more Report.

**MEETING OF THE DODGE COUNTY FINANCE COMMITTEE**

September 4, 2019, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 8:00 a.m.

Members present from the Finance Committee: Benter, Caine (arrived at 8:04 a.m.), Frohling, Guckenberger.

Member(s) absent from the Finance Committee: Schaefer (excused).

Others present: Finance Director David Ehlinger; Deputy County Clerk Christine Kjornes; County Administrator Jim Mielke; Assistant Finance Director Eileen Lifke; Human Services Director Becky Bell; Land Resources and Park Director Bill Ehlenbeck; Land Conservationist John Bohonek; Dodge County Treasurer Patti Hilker; Information Technology Director Justin Reynolds; Emergency Management Director Amy Nehls; Dodge County Highway Commissioner Brian Field; Physical Facilities Director Russ Freber; Senior Accountant Makenzie Drays; Human Resources Director Sarah Hinze; Dodge County Chief Deputy Sheriff Scott Mittelstadt; and County Board Chairman Russell Kottke.

There was no Non-Committee Member County Board Supervisors requesting payment for attending the meeting.

There was no public comment.

Finance Director David Ehlinger reviewed a document entitled *Dodge County Departmental Budget Summary – County Administrator, Budget Year 2020, as of 09/04/19 at 7:28 a.m.* Mr. Ehlinger highlighted the following:

- General Revenues was moved out of the Treasurer's Department budget into its own fund;
- General Contingency was moved out of the Finance Department budget into its own fund;
- Sales Tax Fund now has its own fund;
- There is an estimated \$1,554,515 in excess of the Net New Construction.

Mr. Ehlinger reviewed a document entitled *Dodge County Debt Reporting Budget Scenarios Budget Year 2020*. Mr. Ehlinger highlighted the following:

- Counties are allowed to report debt levy per Wisconsin State Statutes;
- Alternatives for funding the estimated \$1,554,515 in excess of the Net New Construction levy increase:
  1. Use the fund balance;
  2. Report debt levy which may increase taxes;
  3. Cut department budgets.

The Committee continued with a discussion on alternatives for funding the estimated \$1,554,515 in excess of the Net New Construction levy increase. It was a consensus of the Committee to direct County Administrator Jim Mielke to reduce departmental budget requests by \$554,515 and use \$1 million debt levy. County Administrator Jim Mielke was asked to provide updated information at the September 10, 2019 Finance Committee meeting.

**MEETING OF THE DODGE COUNTY FINANCE COMMITTEE**

September 10, 2019, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

- The Information Technology Host Servers, and DR Storage will be funded by County Tax Levy.
- The Henry Dodge Office Building, and Sheriff's Office Network Switches Project was moved to the year 2021.

Supervisor Guckenberger voiced his concerns with the use of sales tax, in the amount of \$100,000, for the Human Resources Compensation Study. After Committee discussion, it was a recommendation by the Finance Committee to remove the Human Resources Compensation Study, in the amount of \$100,000, as a sales tax funded project.

The Committee continued with a discussion on the document titled *Dodge County Departmental Budget Summary – County Administrator, Budget Year 2020*. Mr. Mielke reported that per the Finance Committee's recommendations at the September 4, 2019 meeting, the Projected Fund Balance and/or Debt Levy Applied was decreased to an estimated \$1 million. Human Resources Director Sarah Hinze provided an overview of new positions included in the 2020 Budget, as of September 10, 2019. Mr. Mielke provided the estimated cost of wages and benefits for the General Fund, Human Services and Health Department, Clearview, and the Highway Department. Supervisor Guckenberger requested that each department provide information on newly funded positions for the year 2020, at the mini budget sessions that will take place on September 18-19, 2019.

The Committee had a discussion on the Dodge County Vouchers \$10,000 and more Report. Supervisor Guckenberger asked about Graves LLC. Dodge County Highway Commissioner Brian Field will find out what this is regarding. Assistant Finance Director Eileen Lifke explained that snowmobile clubs are paid on the amount of time put into trail maintenance, and this is grant funded.

The Special Mini Budget Presentations are scheduled on Wednesday, September 18, 2019 and Thursday, September 19, 2019, at 5:00 p.m., in the Auditorium, located on the first floor of the Administration Building.

The next regular meeting is scheduled for October 8, 2019, at 8:00 a.m., in the Auditorium, located on the first floor of the Administration Building.

Mr. Mielke commented it is anticipated that the budget book will be posted online prior to the October 15, 2019 County Board meeting.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 9:28 a.m.



Ed Benter,  
Secretary

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**MEETING OF THE DODGE COUNTY FINANCE COMMITTEE**

September 10, 2019, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 8:01 a.m.

Members present from the Finance Committee: Benter, Frohling, Guckenberger, and Schaefer.

Member(s) absent from the Finance Committee: Caine (Excused).

Others present: Finance Director David Ehlinger; Deputy County Clerk Christine Kjornes; County Administrator Jim Mielke; Assistant Finance Director Eileen Lifke; Dodge County Treasurer Patti Hilker; Clearview Executive Director Deanna Wilson; Dodge County Highway Commissioner Brian Field; Emergency Management Director Amy Nehls; Human Resources Director Sarah Hinze; Information Technology Director Justin Reynolds; Physical Facilities Director Russ Freber; Human Services and Health Department Director Becky Bell; Land Conservationist John Bohonek; Dodge Fiscal Support Services Division Manager Monica Hooper; Dodge County Medical Examiner PJ Schoebel; Tyler Technologies Project Manager Lindsey Fulton (by phone); County Board Supervisor Kira Sheahan-Malloy; and County Board Chairman Russell Kottke.

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Kira Sheahan-Malloy.

There was no public comment.

Motion by Guckenberger, seconded by Benter to approve the August 8, 2019 minutes, and the August 13, 2019 minutes, as presented. Motion carried.

Physical Facilities Director Russ Freber provided an oral report to the Committee regarding a Resolution to Authorize the Engagement of Angus Young for the Proposed Dodge County Law Enforcement Center Repurpose Project. The Fiscal Note set forth in the Resolution was presented to the Finance Committee for its review and approval. The Fiscal Note sets forth a Fiscal Impact in the amount of \$47,000 on the adopted 2019 Budget. Mr. Freber reported that the Courthouse stairway door relocation project will not take place due to security concerns by Court Security. Mr. Freber further reported that the Resolution is requesting approximately \$47,000 to cover the cost of services of Angus Young, and the bidding of the project. Supervisor Guckenberger voiced his concerns on the use of sales tax to fund the repurpose project. The Committee continued with a discussion on the actual cost of the repurpose project. Finance Director David Ehlinger commented that the funds are actually being moved from one line item to another, therefore, the budget impact is \$0. Mr. Freber commented that the quote from Angus Young came in at \$26,000. After further discussion, it was a recommendation of the Finance Committee to have the Building Committee, at the September 17, 2019 County Board meeting, amend Resolution line item 37 on page one; and line item 1 on page two, to the actual cost, in the amount of \$26,000, for the repurpose project, and to amend the fiscal note to \$0. The remaining \$21,000 is anticipated to be returned to the sales tax fund balance.

Tyler Technologies Project Manager Lindsey Fulton appeared by phone to provide updates on the ERP Project. Ms. Fulton reported that Power User Training continues on Financials. Ms. Fulton further reported that the ERP Project Team is currently working on Capital Assets on Non-Highway items, and imports of third party databases. Information Technology Director Justin Reynolds commented that End User Training will begin in October of 2019.

**MEETING OF THE DODGE COUNTY FINANCE COMMITTEE**

September 10, 2019, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

Physical Facilities Director Russ Freber provided an oral report to the Committee regarding the use of Jail Improvement Funds. Mr. Freber reported that hooks in the floor of the padded jail cells were removed because they posed a hazard, therefore, the padding in those cells needed to be repaired. The cost to repair the padding is \$1,860.00. There was no discussion on the request to use Jail Improvement Funds, in the amount of \$1,144.50, to add electronic access control to an existing door by the loading dock at the Dodge County Detention Facility. Motion by Guckenberger, seconded by Schaefer to authorize the use of Jail Improvement Funds for both requests, and authorize the payment of vouchers. Motion carried.

Before the start of the meeting, Dodge County Treasurer Patti Hilker provided the Committee with a document titled *Statement of the Dodge County Treasurer, July 31, 2019*.

Ms. Hilker commented that on September 9, 2019, she had emailed to the Finance Committee the report on the County Investments, and the email provided an explanation on the larger amounts that were paid out.

There was no discussion on the County Sales and Use Tax Report.

Finance Director David Ehlinger provided an overview of the following Intra-Department Fund Transfers, and Unbudgeted/Excess Revenue Appropriation Requests:

- i. Independent Living Skills Program – Human Services and Health Department.
- ii. Excess Carry-over Funds – Information Technology Department.
- iii. Bite Suit Budget Redistribution – Sheriff Office
- iv. Redistribute Banking Services Charges - Treasurer Department.
- v. Child Support Indirect Cost Reclass – Finance Department.
- vi. General Revenues Reclass - Finance Department.
- vii. Property Tax Reclass - Finance Department.
- viii. Budget Damage Reimbursement Funds – Physical Facilities Department.
- ix. MAT Grant – Human Services and Health Department.
- x. GWAAR Grant Fund for Title III B Support Services – Human Services and Health Department.
- xi. GWAAR Grant Fund for Title III E Services – Human Services and Health Department.

County Administrator Jim Mielke provided an oral report to the Committee regarding the 2019 Budget Review. Mr. Mielke reported that the October 2019 Finance Committee meeting will include budget information regarding potential overages in the Clerk of Courts, the District Attorney's Office, the Finance Department, and the Human Resources Department.

Mr. Mielke provided an oral report to the Committee regarding the 2020 Budget. Mr. Mielke provided an overview of the document titled *Draft – SEPTEMBER 4, 2019, 2020-2024 CAPITAL IMPROVEMENT PLAN*. Mr. Mielke reported the following:

- The Emergency Management Communication tower maintenance in the amount of \$68,000 was removed as a sales tax funded project, and put on the County Tax Levy.
- The back-up generator will be reflected in the Emergency Management budget.

**MEETING OF THE DODGE COUNTY FINANCE COMMITTEE**

September 10, 2019, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

- The Information Technology Host Servers, and DR Storage will be funded by County Tax Levy.
- The Henry Dodge Office Building, and Sheriff's Office Network Switches Project was moved to the year 2021.

Supervisor Guckenberger voiced his concerns with the use of sales tax, in the amount of \$100,000, for the Human Resources Compensation Study. After Committee discussion, it was a recommendation by the Finance Committee to remove the Human Resources Compensation Study, in the amount of \$100,000, as a sales tax funded project.

The Committee continued with a discussion on the document titled *Dodge County Departmental Budget Summary – County Administrator, Budget Year 2020*. Mr. Mielke reported that per the Finance Committee's recommendations at the September 4, 2019 meeting, the Projected Fund Balance and/or Debt Levy Applied was decreased to an estimated \$1 million. Human Resources Director Sarah Hinze provided an overview of new positions included in the 2020 Budget, as of September 10, 2019. Mr. Mielke provided the estimated cost of wages and benefits for the General Fund, Human Services and Health Department, Clearview, and the Highway Department. Supervisor Guckenberger requested that each department provide information on newly funded positions for the year 2020, at the mini budget sessions that will take place on September 18-19, 2019.

The Committee had a discussion on the Dodge County Vouchers \$10,000 and more Report. Supervisor Guckenberger asked about Graves LLC. Dodge County Highway Commissioner Brian Field will find out what this is regarding. Assistant Finance Director Eileen Lifke explained that snowmobile clubs are paid on the amount of time put into trail maintenance, and this is grant funded.

The Special Mini Budget Presentations are scheduled on Wednesday, September 18, 2019 and Thursday, September 19, 2019, at 5:00 p.m., in the Auditorium, located on the first floor of the Administration Building.

The next regular meeting is scheduled for October 8, 2019, at 8:00 a.m., in the Auditorium, located on the first floor of the Administration Building.

Mr. Mielke commented it is anticipated that the budget book will be posted online prior to the October 15, 2019 County Board meeting.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 9:28 a.m.



Ed Benter,  
Secretary

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## SPECIAL MEETING OF THE DODGE COUNTY FINANCE COMMITTEE

Wednesday September 18, 2019 at 5:00 p.m. in Room 1H & 1I Located on the ground Floor of the Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

**Members Present:** Frohling, Benter, Schaefer, and Guckenberger.

**Excused:** Caine

**Others Present:** County Board Chairman Russ Kottke, Supervisors: Cathy Houchin, Kira Sheahan-Malloy, Mary Bobholz, Larry Bischoff, Joe Marsik, Naomi Kriewald, MaryAnn Miller, Donna Maly, Dennis Schmidt, Thomas Nickel, Jeff Berres, and Jeffrey Schmidt; County Administrator Jim Mielke, Department Heads: Dave Ehlinger, Sarah Hinze, Chris Planasch, Patti Hilker, Becky Bell, Justin Reynolds, Russ Freber, Amy Nehls, Karen Gibson, Dale Schmidt, Staff: Makenzie Drays, Monica Hooper, Scott Mittelstadt, and Eileen Lifke and Watertown Daily Times Reporter Ed Zagorski and WBEV reporter Kevin Haugen.

**Non-Member Supervisor Attendance:** Kira Sheahan-Malloy, Mary Bobholz, Larry Bischoff, Joe Marsik, Naomi Kriewald, MaryAnn Miller, Donna Maly, Dennis Schmidt, and Thomas Nickel.

**Public Comment – none**

Jim Mielke, County Administrator presented an overview of the Preliminary 2020 Dodge County Budget. Mielke announce that with the help of the department heads, the projected 2020 Fund Balance and/or Debt Levy Applied was lowered to an estimated \$1 million. Department programs and goals were retained with the intent of moving the county forward and maintaining services to its citizens. Mielke recognized Directors, Deanna Wilson (Clearview), Justin Reynolds (Information Technology) and Dave Ehlinger (Finance) as being new to the Dodge County Budgetary process. Lastly, he complimented Ehlinger on his Department Summary worksheet which helps readers understand Dodge County's 2020 Budget and levy requirements. According to Mielke, the spreadsheet is very straightforward with revenues, expenditures, sales tax, fund balance and borrowing identified by department.

Dave Ehlinger, Finance Director presented the 2020 budget breakdown. According to Ehlinger, expenditures are broken down by Operational, Depreciation (Actuarial) and Transfers Outs. In the spreadsheet presented by Ehlinger, depreciation is included for Clearview and Highway because it is recognized for reimbursement. Depreciation was not included as an expense in the past. Included in the spreadsheet is the transfer out of General Fund to Highway for the internal borrowing and the transfer out of Sales Tax Fund to cover county projects.

Revenues are broken down by Operational, Sales Tax, Internal Borrowing, Fund Balance, and Debt Service or Fund Balance. The Sales Tax revenue column shows payback of sales tax by Physical Facilities and Information Technology and the amount of sales tax applied to Land Resources and Parks, Physical Facilities, Debt Service and Highway projects. Revenue received by Physical Facilities for the proposed Law Enforcement Center repurposing and Highway's proposed Reeseville shop are represented in Internal Borrowing. According to Ehlinger, Sales Tax, Internal Borrowing and Fund Balance ties out to the second page which identifies each amount according to department and intended use.

Ehlinger concluded with comparisons between 2019 and 2020 budget numbers. A Fund Balance of \$2,096,779 was applied to 2019's budget. The current proposed 2020 budget levy request without

applying Fund Balance is \$1,156,260 higher than 2019. The resulting Mill Rate for the proposed budget is 5.1452 compared to 2019's Mill Rate of 5.4002. On a \$175,000 home, the tax would decrease \$44.63 (\$900.41 – 2020, \$945.04 – 2019). If \$952,439 of Debt was levied instead of using Fund Balance, the Mill Rate would be 5.2868 and taxes on a \$175,000 home would be \$925.20; a decrease of \$19.84 from 2019. No decision was made regarding Fund Balance or Debt to balance 2020's budget.

Becky Bell, Human Services and Health Director and Monica Hooper, Human Services and Health Fiscal Support Services Division Manager presented Human Services and Health Department (HSHD) 2020 Budget request. According to Hooper, the department consists of 5 divisions. Hooper provided a budgetary summary by division.

- Public Health
  - o Increase due to more community outreach
  - o Increase in prevention grant funding from \$50,000 to \$60,000. Funding is scheduled to end August 31, 2021.
- Unified Services
  - o Opioid prevention grant of \$666,666 is a joint effort with Fond du Lac County and is funded annually for up to five years. The 2020 Budget will be the second year of this grant.
  - o Increase in Birth to 3 program to meet county citizen needs
  - o Increase in the 85.21 grant from Wisconsin Department of Transportation 20/80 grant to replace two transportation vans. There will also be an increase to volunteer routes to better meet the needs of Dodge County residents.
  - o TAP (Treatment Alternative Program) and TAD (Treatment, Alternatives and Diversion) grant programs will maintain funding for 2020 but TAP funding will end at the end of 2020 and TAD grant funding will end at the end of 2021. HSHD will reapply for future funding at the end of current funding periods.
  - o Medical Assisted Treatment (MAT) grant funding is through June 2020.
  - o Cost savings for CBRF (Community-based Residential Facility) units by selecting appropriate facilities to better meet resident's needs.
- Social Services
  - o Great Watertown Community Health Foundation grant funding is anticipated through calendar 2021.
  - o Youth Justice Innovation Grant is new for 2020 and is anticipated through calendar year 2020.
  - o Overall increase is to fund rapid re-housing programs and increased foster home costs. In addition, there is a child in an out-of-state institution which is more costly than in-state institutions.
- Aging and Disability Resource Center
  - o Status quo for 2020
- Senior Dining/Nutrition
  - o Increase due to increase cost per meal (\$4.69 to \$4.85)

New positions approved at August County Board meeting include an Emergency Preparedness position which is funded through state contract. There will not be any levy dollars for this position. There will not be any levy dollars for the Counselor I position in CCS program. This is funded by Medicaid. Foster Care Coordinator Social Worker was added to meet the increase time requirement needed to certified foster homes. Overall, the department was able to reduce its 2020 levy \$250,000 below 2019's.



Mielke noted that all department budgets were prepared with a 3% cost of living adjustment (COLA) increase. According to Mielke, Department Heads realized the importance of this COLA and worked hard to minimize their levy request.

Patti Hilker, Treasurer presented Treasurer's Budget. Hilker updated committee members on changes to accounts and business units (BU) within her budget. Business units outside of the Treasurer's control were moved to other funds and/or departments. These include property and sales tax, transfer to and from General Fund, General Funds Applied, County Aid Shared revenue and other General Revenues/Expenditures. Other comments included:

- Operations (BU 1401) decrease due to investment expenditures moving to Investment Earnings (BU 1493)
- In Rem Property Revenue/Expenses (BU 1415) had a net revenue increase of \$11,308 due to Taxation Committee doing a good job at selling properties
- Prior Year Property Taxes (BU 1419) increased \$12,348 due to personal property charge backs and Assessor errors along with written off property taxes
- Taxes, Interest & Penalty (BU 1491) net decrease of \$3,026 revenue with the removal of property and sales tax revenue. In addition Use – Value Conversion fees and Federal Taxes and Aid in Lieu of Taxes are anticipated to go down
- Investment Earnings (BU1493) anticipates a \$178,063 increase in revenue. Hilker noted that account 1493.4811.08 – Interest – Ehlers could be adjusted from \$40,000 to \$70,000

Overall change to Treasurer's operational budget for 2020 is \$174,585. Hilker reported no new initiatives for 2020 and Tyler systems will aid in managing Treasure operations.

Karen Gibson, County Clerk reported on County Clerk's budget. BU 1201 – County Clerk levy request is anticipated to decrease \$7,482 due to increase revenue from Marriage license fees. BU 1204 – Elections is expected to have a \$53,260 increase due to four scheduled elections in 2020 compared to two in 2019. BU 1217 – Maps and Plat Books is anticipating a levy decrease of \$1,292. A new Plat Book is expected mid-June/July of 2020. BU 1262 – Historical Societies is status quo with libraries receiving a \$600 annual payment if reports are turned in by the historical society. Overall department levy increase for 2020 is \$44,486. Ehlinger also noted that due to a governmental accounting change, the Dog License Fund will be moved to County Clerk's department but it will have a zero effect. Due to time constraints, Ehlinger did not have time to complete it for this report but it will be completed before the budget is final.

Gibson continued by reporting on the Library levy. A Wisconsin State Statute requires a county library plan to include payment to each library in the county and each adjacent county library an amount equal to at least 70% of the cost of library services provided to county residents that do not maintain a public library. Currently, there are seventeen in-county libraries that will receive 88.75% of cost and thirty-two adjacent counties that will receive 70% of costs. In the past, in-county libraries cost reimbursements were increase 5% and for 2020 it would have been 90%. It was decided to reimburse at 88.75%. Juneau Library received an additional \$1,000 because they have a higher volume of large print books for Clearview residents. It was decided to transfer this additional cost to the Clearview Fund.

Mielke presented County Board's budget. In BU 101 – County Board, meeting pay is anticipated to increase \$3,145. This is usually an estimated number and is dependent on county activity. Membership dues is for Wisconsin Counties Association (WCA) and National Association of Counties (NACO). NACO lobbies for utility tax reimbursement. Registration and Tuition increased slightly. WCA does waive registration fees for newly seated county board members. Lodging is the responsibility of the county for all county board members. Lodging is expected to increase \$1,000. New to the County Board

department is the Clean Sweep program. In the past, this program was managed by UW Extension. Since it is not funded through Tax Levy, it was decided to move it to the County Board. Grant revenue is anticipated for 2020 and the goal is to hold a Clean Sweep program annually with rotating locations.

Chris Planasch, Register of Deeds presented the Register of Deeds' budget. According to Planasch, the overall change is a \$323 reduction of revenues. Budgeted revenues will increase through LandShark subscriptions and escrow accounts but decrease for document recording fees. The increase in revenues will offset the increase in wages and benefits. BU 1002 – Register of Deeds – Redaction SSN will be discontinued at the end of 2019 since all funds will be used.

Mielke presented the Veterans Service Office budget in the absence of Andy Miller, Veterans Services Director. According to Mielke, BU 5301 – Veterans Service Commission Relief Fund is a zero levy business unit and overall revenues and expenditures has not changed for 2020. BU 5301 – Veterans Service Officer's increase is a result of the 3% cost-of-living increase to wages and benefits. There hasn't been any changes in staffing.

Sarah Hinze, Human Resource Director presented the Human Resource budget. The biggest change to the Human Resource budget is the Compensation Study. A cost study was completed in 2012, a health insurance study in 2015 and market study in 2017. According to Hinze, not many compensation plans include benefits. They are normally based on positions. The basis for the compensation study is from information obtained from exit interviews. Wages is the main reason for employees to terminate followed by flexibility and vacation time. Hinze is anticipating the Request for Proposal back next and will confirm the budgeted amount needed when received. BU 904 – Education and Training is reduced by \$1,000. If training is for the specific need of the department, they are charged to that department causing a decrease to this business unit. Wages and benefits increased for BU 913 – Health Insurance due to increase employee time spent managing the current health insurance after switching from the State Plan. To account for the increase need in BU 913, employee time was reduced from BU 915 – Dental Insurance. Not including the compensation plan, Human Resources budget request increased by \$577,324.

Russ Freber, Physical Facilities Director presented the Physical Facilities budget. According to Freber, the requested levies for five of the six building business unit decreased. Bu 1901 – Administration increased \$55. Building's levy request decreased due to lower electric and natural gas costs. Freber budgeted a little tighter based on the past five year's usage and also because he was able to lock in a lower 3-year natural gas price for transported natural gas. BU 1911 – Maintenance Administration increased \$124,913 due to wage and benefit increase. In addition to the cost of living increase, there were employees who didn't have health insurance budgeted for 2019. For 202 these employees either picked up family health insurance or went from single plans to family plans.

Freber concluded by identifying a new project that needs to be completed in 2020 but was not included in the 2020 Budget Review book. The jail doors, cell windows and louvers are in need of caulking. It was last completed in 2012 and is deteriorating. The current quote for repair is \$70,000 and includes removing the old caulk and backer rod and replacing with urethane caulking. Ehlinger noted that according to a new state statue, jail improvement funds could be used for this project. Mielke commented that this project will be included to the propose budget presented at the October Budget meeting.

Dave Ehlinger, Finance Director presented Finance's budget request. Ehlinger increased the budgeted amount for County Auditor to East Wisconsin Counties Railroad Consortium to be consistent with actual amounts received in past years. The amount directly charged to other departments for auditing services

will be discontinued and will be handled through the Indirect Cost Allocation Plan. Beginning 2015, Deferred Inflows and Outflows of Resources are required to be included in the counties financial statements. This information was not include in the General Ledger but instead, the county relied on the auditors to include it in the Financial Statements. In 2017, Deferred Loss on Debt Refunding was added and in 2018, OPEB (Other Post-Employment Benefit) was added. The OPEBs are related to the Health and Life Insurance plans. ETF (Employee Trust Fund) provides the Life Insurance OPEB value and there will not be a cost to the county. The Health Insurance OPEB value is the responsibility of the county so the related actuarial study was budgeted in 2020. This study was not budgeted for 2019. For 2019 Financial Statements, the Clearview and Highway will assume their portion of liabilities in their own funds since they are Enterprise Funds. Human Services and Health OPEBs will be recognized in the General Fund since they are Governmental Funds.

For clarity, BU 1325 – Donations – Clearview Amenities and BU 1326 – Jail Improvements are zero levy business units and will become Special Revenue Funds in Tyler Munis. State statue now allows jail improvement funds to cover inmate medical expenses. For 2020, Jail Improvement budgeted \$50,000 for inmate medical expenses. BU 1337 – PECFA- Highway and Airport Sites was moved to County Board and is a zero levy. BU 1340 – County Patients – Other Institutions was moved to Human Services and Health and BU 1390 – Contingency was moved to General Revenues. The Contingency amount of \$100,000 will remain unchanged for 2020. Excluding the removal of Contingency and County Patient – Other Institutions, the Finance levy request increase roughly \$27,000.

Ehlinger continued with the newly created General Revenues department. The business units in this department were previously contained in the Treasurer's and Finance departments. BU 1350 – General Revenues contains Property Tax, State Shared Revenue, Aid Exempt Computers, Personal Property Aid, and Utility Shared Revenues. In the past, State Shared Revenue and Utility Shared Revenues were combined in the General Ledger. State Shared Revenues remains the same throughout the years but the Utility Shared Revenues decrease unless utilities are updated. For clarity, Ehlinger is separating them for 2020's budget. City of Juneau closed two TID (Tax Incremental Districts) in 2019 and no activity is anticipated for 2020 so there will be less revenue for 2020's budget. Personal Property Aid is an estimated amount provided by the Wisconsin Department of Revenue. Two other items added to General Revenue are Vending Machine revenues (formally in the Treasurer's department) and a holding account for Wages Permanent Regular pending sworn officer labor contract.

For additional clarity, BU 1360 – Internal Borrowing and BU 1370 – Contingency were added for additional General Ledger clarity. BU 1360 contains line items for each of the internal borrowings. It includes incoming revenues from Neosho Shop (completed in 2019), Detention Facility (pipe project) and Information Technology borrowings. Expenditure line items include 2020's internal borrowings for repurposing the Law Enforcement Center (formerly J Pod) and Reeseville Shop. Ehlinger noted that additional details for the internal borrowings can be found in Fund 250 – Sales Tax Fund.

Ehlinger continued with information on the newly developed Sales Tax Fund. Activity for Sales Tax was previously accounted for in multiple areas within the Treasurer's budget. Due to the high level of interest in Sales Tax revenue, a new fund was created to track Sales Tax activity. Advances, or internal borrowings covered by future sales tax revenue will be recorded on the Balance Sheets and Statement of Net Position as Due From Other Funds by the General Fund and Due to Other Funds by the Sales Tax Fund. This will allow the reader of financial statements to see how much future Sales Tax revenue has been committed. This fund contains Sales Tax Fund Balance and Sales and Use Tax receipts from the Wisconsin Department of Revenue. On the *2020 Department Budget Report Analysis*, \$2,952,453 in the 6 Mo. Act. 2019 column is the current 1/1/19 Sales Tax Fund Balance. Each the projects that will be

using sales tax dollars are listed as separate line items in expenditures so application of Sales Tax funds are clearly visible within the fund. The \$6 million budgeted Sales and Use Tax remittance is a conservative estimate. WCA estimated \$7.3 million.

Ehlinger provided information on the Debt Service Fund. Only external borrowing is included in the Debt Service Fund. Sales Tax covers the principal amount of debt which is budgeted in this account. The interest is paid by the borrowing department and is included in the department's budget. In the past, interest was budgeted in Debt Service but it should be budgeted in the departments. For 2020, interest is budgeted in the related department.

Amy Nehls, Emergency Management Director presented Emergency Management's budget. BU 2801 – Central Communications is for the communication tower equipment. This includes \$67,457 funding for a proposed contract to provide 24/7/365 service. Currently this service is provided in-house but the employee who provides this service will be retiring at the end of 2019. Currently, a replacement is not anticipated. Due to the employee's retirement, Co. Radio Maint & Repair will decrease \$17,787. Overall, this business unit is requesting a \$46,838 increase in levy. BU 2811 – Emergency Management is requesting an increase of \$4,048. Increased wages and benefits were offset by removal of the water rescue boat which the county will not be funding for 2020. BU 2813 – Hazard Mitigation is used to update the county-wide Hazard Mitigation plan. The county is currently in the process of updating the plan and it may run into 2020. This business unit is not funded by the levy. BU 2819 – Emergency Disaster is used only for emergency disasters and currently has a zero levy request. BU 2821 – Local Emergency Planning Committee is requesting an additional \$10,149. The increase is mainly from wages and benefits. BU 2824 – Exercise and Training is grant funded and requires zero levy dollars.

Scott Mittelstadt, Chief Deputy presented the Sheriff Office's budget. According to Mittelstadt, overall the Sheriff's 2020 budget request increased \$120,688. Overall wages and benefits increased \$141,711 which was offset by reductions in other areas. BU 2021 – Patrol increased \$335,930 overall. Increase in wage and benefits is \$74,327 which includes already vacant positions. Reimbursement revenues from police training are no longer applicable for Dodge County causing a \$30,650 reduction in training reimbursement. Other operating supplies increased \$63,295. In 2019, six squads were budgeted opposed to seven. This caused an additional squad to be added to the replacement plan for 2020. In 2020, nine squads were budgeted causing a \$170,823 increase to automotive equipment. BU 2051 – Civil Process decreased \$110,359 overall. This is partially due to two vacant deputy positions which will not be filled until later 2020. In addition, the projected revenue is anticipated to decrease \$13,480 based on an improved process for calculating actual revenues. BU 2056 – Radio Communications anticipates a \$172,301 levy increase. This business unit will experience decreased intragovernmental revenue as a result of the retirement of radio technician. Expenditures are expected to increase \$144,591 due to several annual service agreement updates. Also included is \$37,000 for twelve cameras as part of the Accurate Control project and \$22,500 for replacing aged portable radios. There are fifty-eight radios at end of life and the number was reduced to five for this budget. BU 2061 – Jail decreased \$126,736. Federal inmate boarding revenue was increased \$467,300 based on a predicted average daily population and updated rate per day (\$86/day/inmate). Expenditures for this business unit increased \$340,564 mostly due to wages and benefits. In 2019, BU 2062 – Work Release was combined with BU 2061. The cost for Huber Inmate electronic monitoring was not transferred to BU 2061. It is included in 2020 and resulted in 39,200 increase for software. A replacement jail van was budgeted for \$40,000.

Mielke concluded the meeting by requesting a Finance Committee meeting the week of September 22<sup>nd</sup> to determine what should be included or removed from the presented budgets and direction regarding the use of Fund Balance or Debt to balance the 2020 budget.

Next special meeting is scheduled for Thursday, September 19, 2019 at 5:00 p.m. in Room H & I - Auditorium on the 1<sup>st</sup> floor of the Dodge County Administration Building.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 7:12 p.m.

*Ed Benter*

Ed Benter,  
Secretary

## **SPECIAL MEETING OF THE DODGE COUNTY FINANCE COMMITTEE**

**Thursday September 19, 2019 at 5:00 p.m.** in Room 1H & 1I Located on the ground Floor of the Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

**Members Present:** Frohling, Benter, Schaefer, and Guckenberger.

**Excused:** Caine

**Others Present:** County Board Chairman, Russ Kottke, Supervisors: Dale Macheel, Larry Bischoff, Richard Fink, Thomas Nickel, MaryAnn Miller, Becky Glewen, Mary Bobholz, Kira Sheahan-Malloy, Dennis Schmidt, Rich Greshay, and Cathy Houchin; County Administrator Jim Mielke, Department Heads: Dave Ehlinger, Jeff Hoffman, John Bohonek, Lynn Hron, Judge Brian Pfitzinger, Kim Nass, Justin Reynolds, PJ Schoebel, Bill Ehlenbeck, Deanna Wilson, Kurt Klomberg, and Brian Field; Staff: Makenzie Drays, Lori Kurutz, Nicole Grossman, Bob Barrington, Monica Hooper, Bill Wiley, Beth Narr and Eileen Lifke; and Watertown Daily Times Reporter Ed Zagorski.

**Non-Member Supervisor Attendance:** Dale Macheel, Larry Bischoff, Richard Fink, Thomas Nickel, MaryAnn Miller, Becky Glewen, Mary Bobholz, Kira Sheahan-Malloy, Dennis Schmidt, Rich Greshay and Cathy Houchin.

**Public Comment - none**

Jim Mielke, County Administrator presented an overview of the preliminary 2020 budget. Mielke noted that the last budget adjustments were made prior to Tuesday's Budget Review meeting and no adjustments have been made as a result of Tuesday's meeting.

Dave Ehlinger, Finance Director presented a spreadsheet showing a breakdown of revenues and expenditures by department. Ehlinger explain the basis for reporting depreciation in Clearview and Highway's budget and how it differs from prior years. Also detailed in the spreadsheet is the representation and application of Sales Tax and internal borrowing revenues as well as debt and internal borrowing payments. Ehlinger noted the budget presented is \$952,439 over 2020's Levy Limit and either Fund Balance or Debt could be used to balance the budget. In 2019, \$2,096,779 Fund Balance was applied to the budget. For a \$175,000 home, taxes would go down \$44.63 if Fund Balance was applied and down \$19.84 if Debt was applied.

Kurt Klomberg, District Attorney and Bob Barrington, Managing Attorney presented the District Attorney's budget. According to Barrington, the District Attorney (DA) has four main revenue streams; Deferred Prosecution Agreements (DPA) fees, court ordered fees and costs, discovery fees and State Inmate reimbursement. Dodge County is the only county in the state with a negotiated contract with the state for State Inmate case reimbursement. State Inmate cases result from crimes committed in the prison system.

For 2020, the DA is requesting more budget dollars than they have in the past. This is due to purchasing a copy machine. In the past, the copier was provided by the Central Service department which absorbed the machine's initial cost and DA would be charged based on usage. This eliminated upfront costs to DA. The current copier is at the end of its life cycle and needs to be replaced. Computer monitors are being replaced with wide monitors to accommodate resolution changes of most web pages. The State provides

computers but monitors are the county's responsibility. Monitors are currently eight years old and at the end of their life cycle. Office desk chairs are twelve years old and showing signs of failure. These are also being replaced. None of these are normal expenses.

According to Barrington, the DA had been conservative in budgeting cost for prosecution but there is more activity this year that will carry into 2020. Costs for process serving is also going up due to the nature of cases the county is handling. Process serving outside the county has to be handled by private agencies and many times if Milwaukee is the destination, serving occurs more than once. These cost contribute to increased prosecution costs.

Business Unit (BU) 1612 – Victim Witness has 1.9 full-time employees. Costs in this business unit are payroll related and reimbursed by the state at an estimated 50%.

Kurt Klomberg, District Attorney continued with information on expert witness fees, one of the larger discretionary costs for his department. The DA calls county police agencies to determine the number of homicides that may go to trial for the year. Some homicides will settle outside of court and not make it to trial. The number of homicide trials for 2019 is higher than anticipated and currently there are sixteen fatalities that may go to trial next year. Autopsies are performed by Milwaukee County with toxicology studies sent out of state. If expert witnesses for toxicology are needed, it may require them to travel to Wisconsin at the DA's expense. This averages around \$4,000 per case. For the potential 2020 cases, the DA is estimating \$16,000 for expert witnesses but requesting \$10,000. If costs actually exceed the \$10,000 request, the DA will return to the Finance Committee for additional funding.

Judge Brian Pfitzinger, presented the Court's budget request. Areas highlighted by Judge Pfitzinger included:

- BU 301 – Circuit Court is in need of new counsel chairs. The current chairs are falling apart. Judge Pfitzinger included \$8,769 in the budget for chairs, however a current quote for replacement is \$10,803.
- BU 308 – Guardian Ad Litem costs are increasing due to a rate increase (\$65 to \$75) to attract quality attorneys to represent the best interest of minor children.
- BU 401 – Register in Probate had a significant increase of \$4,200 to obtain a new micro-film reader with the ability to copy. Judge Pfitzinger stated the Register in Probate has records on micro-film from 1840 – 1969. Citizens of Dodge County regularly look at adoption and estate information pre-1969.

Lynn Hron, Clerk of Courts presented the Clerk of Courts budget. For BU 701 – Clerk of Courts, Hron anticipates a decrease in Circuit Court and Municipal fees and filings. This revenue is dependent on where cases are filed. In addition some divorce and civil filing fees are being waived by the courts. Currently State Inmate reimbursement revenue is down but would increase if there's a jury trial. According to Hron, wages and benefits are the bulk of the expenditures for Clerk of Court. With the decrease in filings, there has been re-assignment of workload within the department and the family clerk position remains unfilled.

In BU 702 – Jury, costs have increased slightly from 2019 due to the increase in number of jury trials. The number of days per trial also affects overall costs.

Hron presented Child Support's budget request in the absence of Bernie Mueller, Child Support Director. Ehlinger addressed the change for Child Support Indirect Cost revenue. In past years, this revenue had

been included in the Treasurer's budget. For 2020, this revenue will be in Child Support's budget since it's related to Child Support expenditures. This results in a net revenue for Child Support. Outside of additional revenue, the overall Child Support budget does not have any significant changes.

PJ Schoebel, Medical Examiner presented the Medical Examiner budget. Death's drive the Medical Examiner's budget. The largest number of deaths are due to the opioid crisis. Between 2008 and 2018, drug deaths increased 145%. In 2019, there were 3 homicide and 16 overdose deaths. Most of the overdose deaths are due to opioids but fentanyl is making an appearance. Schoebel is anticipating the number of cases to increase.

The average on-scene time per person in 2018 was 2.5 hours. Follow-up and cremation time is additional time for staff. Currently, there are two full-time staff and three on call staff that provides 24/7/365 coverage. The Medical Examiner and Chief Deputy Medical Examiner were on call in part or full for 56% of the weekends in 2018 when there were five on call staff. Schoebel will be bringing a resolution to the October County Board requesting another full-time Deputy Medical Examiner to assist with the anticipated increased numbers and reduce the amount of on call between the Medical Examiner and Chief Deputy Medical Examiner.

Deanna Wilson, Clearview Administrator and Lori Kurutz, Assistant Clearview Administrator presented Clearview's budget. Clearview has ten licenses with seven being held by the main facility. Revenues are driven by census. Areas noted by Wilson were:

- BU 4520 – Skilled Nursing Facility (MCHA) budgeted for increased revenue due to higher private pay and Medicaid rates
- BU 4525 – Clearview Behavioral Health (CBH) revenue is anticipated to decrease due to lower expected census. Expenses are based on census so they will have a consequential reduction.
- BU 4528 – Clearview Brain Injury Center (CBIC) revenue is expected to go down due to anticipated lower census. Expenses will likewise be lower.
- BU 4547 – Laundry will decrease with the lower anticipated census.
- BU 4556 – Utilities was budgeted lower due to historical utilities usage.
- BU 4561 – Finance has an increase in budget resulting from the billing/clinical software system subscription and email software that will give all Clearview employees access to email.

Overall, Clearview's census for CBIC, MCHA, CBH, and Individuals with Intellectual Disabilities (IID) is anticipated to decrease from 2019. According to Wilson, part of the reason relates to staffing problems. The group homes (Trailview and Community Group Home) are at capacity. Northview Heights, the Community Based Residential Facility is budgeted close to capacity.

Kim Nass, Corporation Counsel Director presented Corporation Counsel's budget. Corporation Counsel monitors and collects guardian ad litem, custody, mediation, court-appointed legal counsel and attorney fees ordered reimbursed to Dodge County by the courts. For 2020, an additional subscription for online legal research was added to the budget so all Corporation Counsel attorneys will have access. Additional funds were budgeted to mileage to cover attorneys' mileage for attending conferences. Nass commented that with the discontinuation of Central Service and the use of Image runners, costs for copying is up. Dollars were also added to replace chairs and provide standup desks for staff. Overall, Corporation Counsel's budget increased by \$9,509 with the majority attributed to wages and benefits.

Bill Ehlenbeck, Land Resources and Parks Director reported on Land Resources and Park's (LRP) budget. Ehlenbeck noted the following:



- Land Information
  - o New ortho-photo flights will be scheduled in 2020.
  - o The surveyor position is still vacant and LRP will delay the rehire until July 1, 2020. During this time, it will be evaluated if a full-time surveyor is needed or if the department will continue with the temporary survey service.
  - o Change between 2019 and 2020 is an increase of \$303
- Code Administration
  - o No main change in revenue
  - o Overall \$28,851 increase from 2019 is for wages and benefits
- Parks and Trails
  - o Camping fees increased slightly. Weekends are almost to capacity at all campsites.
  - o Goldstar Memorial Trail is in Phase 2 of Design. Fund Balance and donations from the Friends group will cover this so no levy requested.
  - o Clubhouse and Grounds at Harnischfeger Park will need repairs. A pole shed will be added but the Friends group will be funding.
  - o Utility Vehicles are needed for Harnischfeger and Wildgoose State Trail
  - o Mower replacement is needed for Astico Park
  - o Path and culvert replacement is needed at Derge Park
  - o Trail resurfacing needed for Wildgoose State Trail. Ehlenbeck would like to get the annual resurfacing of this trail back on track.
- Community Development
  - o Thrive Ed Partnership is \$50,000
  - o Broadband Project of \$100,000 will be funded by Sales Tax dollars
  - o Slight increase is due to completion of Discover Wisconsin Tourism project. The Discover Wisconsin video is expected to come out in April 2020.

Overall change to LRP's budget is \$83,098, a 5.3% increase. Over half of the increase is attributed to the Thrive Ed Partnership.

John Bohonek, Land and Water Conservation Director presented Land and Water Conservation's budget. Bohonek's budget request is \$39,814 higher than 2019. This is partially due to the Administrative Secretary going from part-time to full-time in July 2019. The most notable increase is related to the implementation of a county-wide well testing program for \$28,000. The current program selects an area of Dodge County and residents voluntarily participate. This is a single testing and long-term effects to ground water isn't observed. The proposed program will establish a network of private well owners to perform annual testing over an extended period of time. This effort will help inform residents and local leaders whether groundwater quality is changing over time. The department also facilitates Watershed (Wildcat Creek and Lake Sinissippi-Rock River), Multi Discharge Variance (MDV) and Producer-Led Group grants. These all focus on the quality of Dodge County waterways and are fully funded by grant dollars.

Justin Reynolds, Information Technology Director presented Information Technology's budget. BU 1801 – Information Technology's overall wages and benefits is \$32,385 less than 2019. BU 1811 - Desktop and Network Infrastructure is budgeted \$29,388 higher. This increase is mostly attributed to hosting Human Services and Health's NetSmart software, Microsoft licensing true-up, increased maintenance cost and the four year computer replacement plan. BU 1814 – Enterprise Systems' budget is down \$38,815. This is due to completion of the ERP project. BU 1816 – Internet Services is \$39,000 higher than 2019.

This is caused by projected internet upgrades for the Courthouse, Clearview and Mayville Disaster Recovery site.

Jeff Hoffman, UW Extension Director presented UW Extension's budget. Hoffman updated the committee of changes to the UW Extension Department. Hoffman's position will be changed to area director and Dodge County's UW Extension will have a name change around April of 2020.

The UW Extension is requesting a \$4,152 levy increase. The State contract was reduced and the \$10,000 educator discount which was supposed to be discontinued, still remains. A Crop and Soils educator, shared with Fond du Lac County, was added in July and started in September. This person will partner with land and water producers. The department also had a support position changed from Administration III to Extension Lead.

The UW Extension manages the following programs which are funded by participants and no levy dollars are used. They are:

- 15 University Educational Programs
- 12 Youth Programs
- Tractor Safety Programs
- Pesticide Applicator Training

The Educational and Youth programs are human development and relationship education programs. They are geared toward strengthening family life, improving parental involvement and educating those who care for children.

Mielke presented the County Administrator budget. The most significant increase to the Administrator's budget is a 15% increased property insurance premium.

Brian Field, Highway Commissioner presented Highway's budget. According to Field, Highway's four main responsibilities are:

- Highway safety and pavement condition
- Maintenance and emergency service provided by adequate and qualified staff
- Maintain a reliable fleet of truck and equipment for an acceptable level of service
- Responsible approach in managing county-owned properties

The highway's budget request mirrors past budgets in most areas. With levy allocations declining and State and Federal revenues remaining static, there is a lack of major funding for reconstruction, rehabilitation and repaving projects. Field noted this is a nationwide problem.

Field continued by identifying road projects and proposed equipment purchases for 2020. In addition, replacement of the Reeseville Highway Shop was included in 2020's budget. This will be funded by an internal borrowing of \$3.7 million from the General Fund with a five year pay-back plan. Sales Tax will fund principle and Highway operations will fund interest. Field concluded with an overview of past tax levy requests and highway rating reports which showed the condition of Dodge County's highway system. In conclusion, Field noted that even though levy amounts have been fairly static, Sales Tax allocations have allowed for construction, rehabilitation and repaving of county highways.

Mielke asked committee members if there is any additional information they would like for the September 26, 2019 meeting to assist in making a decision on how to fund the \$952,439 budget deficit. A

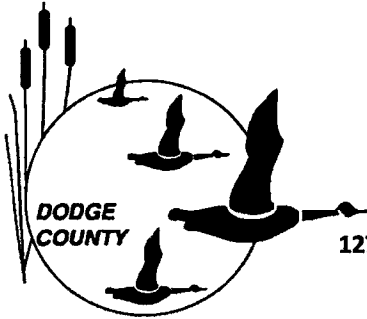
breakdown of the 3% cost of living adjustment for all departments and a list of other items in the current proposed budget that could be funded with Sales Tax dollars per the Sales Tax policy was requested.

Next special meeting is scheduled for Thursday, September 26, 2019 at 8:00 a.m. in Room H & I - Auditorium on the 1<sup>st</sup> floor of the Dodge County Administration Building.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 7:00 p.m.



Ed Benter,  
Secretary



**ADMINISTRATION DEPARTMENT**

**JAMES MIELKE, COUNTY ADMINISTRATOR**

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

To: Russell Kottke – Chair  
 Dodge Board of Supervisors  
 From: Jim Mielke  
 Date: November 5, 2019

**Re: Cost of Living Summary 2014 – 2020**

Background: The existing Dodge County Employee Compensation Plan became effective January 2013 through the adoption of County Board Resolution 12-4. The Resolution was adopted August 28, 2012. The structure of the Compensation Plan was recently amended through the adoption of Resolution 16 -35 on August 16, 2016. The updated compensation structure became effective January 2017.

Cost of Living Adjustments: Annually proposed Cost of Living Increases are considered by the Human Resource & Labor Negotiation Committee. The Committee recommendation is used to build the respective annual budget. For the 2020 budget, a Cost of Living Adjustment of 3.0% has been incorporated into the compensation structure for budgeting purposes.

A summary of Cost of Living Increases is shown for the period 2014 – 2020. The authorized Cost of Living Increases to the Dodge County Compensation structure are shown on the far left column. In addition to the County adjustments, for perspective a comparison to Wisconsin and national adjustments are shown for the period. The source of the Wisconsin adjustment is the Wisconsin Employment Relations Commission (WERC). The national adjustment is determined by the Social Security Administration (SSA).

Year	Dodge County Cost of Living Increase	WERC	Social Security
2014	0.00%	1.66%	1.50%
2015	0.00%	1.57%	1.70%
2016	0.00%	0.73%	0.00%
2017	1.0% Jan / 1.0% July	0.68%	0.30%
2018	1.25%	1.84%	2.00%
2019	2.50%	2.25%	2.80%
2020	3.00%	2.07%	1.60%

2  
3 **2020 Dodge County Budget Appropriation**

4  
5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

6  
7 **WHEREAS**, the notice of public hearing on the proposed 2020 Dodge County Budget  
8 was published in the Beaver Dam Daily Citizen on October 22, 2019, in accordance with the  
9 provisions of §65.90, Wis. Stats; and,

10  
11 **WHEREAS**, the proposed expenditures/expenses and revenues for 2020 are shown in the  
12 Dodge County 2020 Budget Book dated October 15, 2019, available for review in the Office of  
13 the Dodge County Clerk and incorporated herein by reference; and,

14  
15 **WHEREAS**, the equalized valuation for Dodge County reported by the Wisconsin  
16 Department of Revenue on August 9, 2019 is \$6,724,265,100 excluding Tax Incremental District  
17 (TID) increments; and,

18  
19 **WHEREAS**, the proposed 2020 Dodge County budget is summarized as follows:

20		
21	Operational expenses/expenditures	\$117,056,569
22	Depreciation expenses	\$ 3,320,980
23	Transfers out	<u>\$ 12,605,097</u>
24	Total expenses/expenditures	\$132,982,646
25		
26	Operational revenues	\$ 77,511,128
27	Sales tax revenues	\$ 7,965,097
28	Internal borrowings	\$ 4,640,000
29	Fund balances applied for various activities	\$ 7,322,298
30	Sales tax fund balance applied to achieve levy limit	<u>\$ 945,764</u>
31	Total revenues	\$ 98,384,287
32		
33	Property tax levy proposed	\$ 34,598,359

34  
35 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of  
36 Supervisors that the 2020 budget appropriations in the sums and for the purposes herein set forth  
37 be and the same are hereby approved; and,  
38

1  
2 **BE IT FURTHER RESOLVED**, that by the adoption of this Resolution which  
3 incorporates by reference the 2020 Budget Book, the Dodge County Board of Supervisors hereby  
4 levies a tax against the taxable real property of Dodge County sufficient to provide for the 2020  
5 budget appropriations in the Dodge County 2020 Budget Book, it being understood that this  
6 general tax levy shall not duplicate other levies adopted by this Board; and,  
7

8 **BE IT FURTHER RESOLVED**, that the sums of money levied for the ensuing year  
9 are:

	<u>Levy</u>	<u>Rate Per \$1,000</u>
12 Public Health	\$ 543,442	0.0877
13 Library System	\$ 975,362	0.3038
14 County Bridge Aids	\$ 161,153	0.1489
15 All Other County Taxes	<u>\$32,918,402</u>	4.8955
16 Property Tax Levy	<u>\$34,598,359</u>	

17  
18 **BE IT FURTHER RESOLVED**, that Dodge County shall apportion the tax for the  
19 Public Health Division of the Human Services & Health Department as well as the tax for the  
20 Library System on all districts participating; and,  
21

22 **BE IT FURTHER RESOLVED**, that Dodge County shall apportion the tax for bridges  
23 under §82.08, Wis. Stats., on the taxable property of the taxing districts participating; and,  
24

25 **BE IT FURTHER RESOLVED**, that Dodge County shall apportion up to forty (40%)  
26 Highway County Trunk Bridge assessments as an authorized tax against any district in the  
27 County under §83.03(2), Wis. Stats.; and,  
28

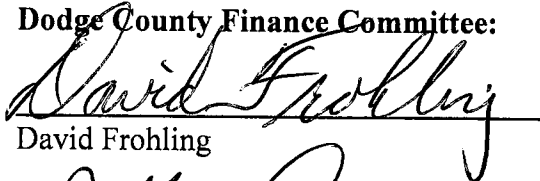
29 **BE IT FURTHER RESOLVED**, that Dodge County shall apportion all other county  
30 taxes against all districts in the county; and,  
31

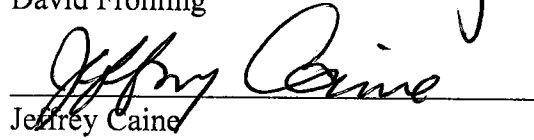
32 **BE IT FURTHER RESOLVED**, that a copy of this Resolution, including the Dodge  
33 County 2020 Budget Book and any amended version, shall be made available for public  
34 inspection in the Office of the Dodge County Clerk, upon adoption, as provided by law; and,  
35

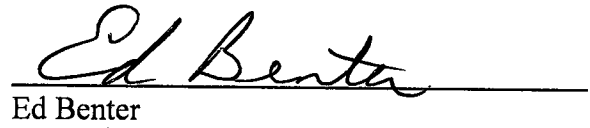
36 **BE IT FINALLY RESOLVED**, that the Dodge County Finance Director is authorized  
37 to make any technical corrections to the budget that are necessary and shall provide information  
38 on these technical corrections to the Dodge County Finance Committee.  
39

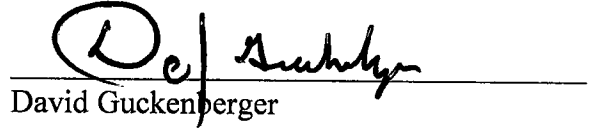
All of which is respectfully submitted this 12<sup>th</sup> day of November, 2019.

**Dodge County Finance Committee:**

  
David Frohling

  
Jeffrey Caine

  
Ed Benter

  
David Guckenberger

\_\_\_\_\_  
Thomas Schaefer

**Vote required:** Majority of members present

**Resolution summary:** A resolution to approve the 2020 Dodge County Budget Appropriation.

**2020 Budget  
Dodge County  
Proposed Supervisor Amendment**

By Supervisor(s) David Frohling

Amendment # 1

To amend the 2020 budget as proposed by the County Administrator, I (we) hereby propose:

*Beginning in calendar year 2019, governmental accounting standards changed regarding how fiduciary funds are accounted for (Governmental Accounting Standards Statement No. 84). As a result, accounting for drainage districts will have to be recorded within a newly created special revenue fund (Fund 255 – Drainage Districts) and Business Unit 256 – Drainage Districts. The business unit and fund were created for this purpose in 2019. The budgeted amounts below are based upon calendar year expenditures and revenues through 10-22-2019. As of 10-22-2019, the fund balance in the newly created fund is \$56,415 due to the fact that assessments are typically paid before expenditures are paid out. The analysis of the effect of GASB Statement 84 on the drainage districts fund was not completed until after the budget book was sent out to the printer. The proposed budget amendment below has a zero effect on the tax levy.*

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ \_\_\_\_\_

*Not applicable*

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

*Not applicable*

**THIS SECTION FOR FINANCE DEPARTMENT STAFF USE**

Bus Unit	Account Number	Account Description	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
256	4896	Drains assessment		\$ 55,000		\$ (55,000)
256	5215	Engineering fees	\$ 15,000			\$ 15,000
256	5233	Grounds improvements	\$ 32,000			\$ 32,000
256	5212	Legal fees	\$ 12,000			\$ 12,000
256	5312	Office supplies	\$ 50			\$ 50
256	5151	Per diem	\$ 1,500			\$ 1,500
256	5321	Publication of legal notices	\$ 500			\$ 500
256	5154	Secretary fees	\$ 750			\$ 750
256	5217	Survey fees	\$ 1,000			\$ 1,000
256	4931	Fund balance applied			\$ 7,800	\$ (7,800)
<b>Totals</b>			<b>\$ 62,800</b>	<b>\$ 55,000</b>	<b>\$ 7,800</b>	<b>\$ -</b>

Ayes	Nays	Finance Member
Aye		David Frohling
Aye		Ed Benter
Aye		Jeffrey Caine
Aye		David Guckenberger
		Thomas Schaefer
4	0	

*Fiscal note:*

*No tax levy increase. Total expenditures increase by \$62,800*



**2020 Budget  
Dodge County  
Proposed Supervisor Amendment**

By Supervisor(s) David Frohling

Amendment # 2

To amend the 2020 budget as proposed by the County Administrator, I (we) hereby propose:

*Beginning in calendar year 2019, governmental accounting standards changed regarding how fiduciary funds are accounted for (Governmental Accounting Standards Statement No. 84). As a result, accounting for restitution payments received by the District Attorney's office will have to be recorded within a newly created special revenue fund (Fund 260 - District Attorney) and Business Unit 2601 - Dist. Atty. Restitutions. The business unit and fund were created for this purpose in 2019. The budgeted amounts below are based upon calendar year expenditures and revenues received this year. The analysis of the effect of GASB Statement 84 on the District Attorney restitution fund was not completed until after the budget book was sent out to the printer. The proposed budget amendment below has a zero effect on the tax levy.*

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ \_\_\_\_\_

*Not applicable*

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

*Not applicable*

**THIS SECTION FOR FINANCE DEPARTMENT STAFF USE**

Bus Unit	Account Number	Account Description	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
2601	4591	Restitution received		\$ 15,000		\$ (15,000)
2601	5598	Restitution payments	\$ 15,000			\$ 15,000
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -

**Totals** \$ 15,000    \$ 15,000    \$ -    \$ -

Ayes	Nays	Finance Member
Aye		David Frohling
Aye		Ed Benter
Aye		Jeffrey Caine
Aye		David Guckenberger
		Thomas Schaefer
4	0	

*Fiscal note:*

*No tax levy increase. Total expenditures increase by \$15,000.*

**2020 Budget  
Dodge County  
Proposed Supervisor Amendment**

By Supervisor(s) David Frohling

Amendment # 3

To amend the 2020 budget as proposed by the County Administrator, I (we) hereby propose:

*Beginning in calendar year 2019, governmental accounting standards changed regarding how fiduciary funds are accounted for (Governmental Accounting Standards Statement No. 84). As a result, accounting for the Crime Prevention Fund will have to be recorded as a special revenue fund (Fund 280 - Crime Prevention Fund). The revenue amount indicated below is based upon annualized revenue from the first nine months of calendar year 2019. The expenditure amount is based upon the two (2) grants awarded during calendar year 2018. The 'other sources' amount is the anticipated increase in restricted fund balance. The analysis of the effect of GASB Statement 84 on the dog license fund was not completed until after the budget book was sent out to the printer. The proposed budget amendment below has a zero effect on the tax levy.*

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ \_\_\_\_\_

*Not applicable*

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

*Not applicable*

**THIS SECTION FOR FINANCE DEPARTMENT STAFF USE**

Bus Unit	Account Number	Account Description	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
281	4441	Crime prevention surcharge		\$ 11,432		\$ (11,432)
281	5797	Grants to organizations	\$ 6,000			\$ 6,000
281	4931	Fund balance applied			\$ (5,432)	\$ 5,432
						\$ -
						\$ -
						\$ -
						\$ -
<b>Totals</b>			<b>\$ 6,000</b>	<b>\$ 11,432</b>	<b>\$ (5,432)</b>	<b>\$ -</b>

Ayes	Nays	Finance Member
Aye		David Frohling
Aye		Ed Benter
Aye		Jeffrey Caine
Aye		David Guckenberger
		Thomas Schaefer
4	0	

*Fiscal note:*

*There is no increase on the tax levy amount. The restricted fund balance is estimated to increase by \$5,432 for calendar year 2020.*

**2020 Budget  
Dodge County  
Proposed Supervisor Amendment**

By Supervisor(s) David Frohling

Amendment # 4

To amend the 2020 budget as proposed by the County Administrator, I (we) hereby propose:

*Beginning in calendar year 2019, governmental accounting standards changed regarding how fiduciary funds are accounted for (Governmental Accounting Standards Statement No. 84). As a result, accounting for dog licenses will have to be recorded within the County Clerk's budget. Business Unit 1202 was created for this purpose in 2019. The analysis of the effect of GASB Statement 84 on the dog license fund was not completed until after the budget book was sent out to the printer. The proposed budget amendment below has a zero effect on the tax levy.*

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ \_\_\_\_\_

*Not applicable*

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

*Not applicable*

**THIS SECTION FOR FINANCE DEPARTMENT STAFF USE**

Bus Unit	Account Number	Account Description	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
1202	4327	Dog licenses		\$ 15,000		\$ (15,000)
						\$ -
1202	5299	Sundry contractual sesrvices	\$ 400			\$ 400
1202	5321	Publication of legal notices	\$ 100			\$ 100
1202	5349	Other operating supplies	\$ 1,500			\$ 1,500
1202	5399.01	Dog fees returned	\$ 12,000			\$ 12,000
1202	5565	Indemnity claims	\$ 1,000			\$ 1,000

**Totals** **\$ 15,000** **\$ 15,000** **\$ -** **\$ -**

Ayes	Nays	Finance Member
Aye		David Frohling
Aye		Ed Benter
Aye		Jeffrey Caine
Aye		David Guckenberger
		Thomas Schaefer
4	0	

*Fiscal note:*

*No tax levy increase. Total expenditures increase by \$15,000.*

**2020 Budget  
Dodge County  
Proposed Supervisor Amendment**

By Supervisor(s) David Frohling

Amendment # 5

To amend the 2020 budget as proposed by the County Administrator, I (we) hereby propose:

*The Village of Lowell has officially notified Dodge County that they will be closing the Lowell Public Library as of December 31, 2019. Because of this election, the Village of Lowell will not be requesting an exemption from the Library System levy for 2020. As such, the amount included in the County Administrator's proposed budget is proposed to be reduced by the amount originally included for payment to the Village of Lowell.*

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$1,993

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy Increase / decrease (circle one) to the following department(s) and/or program area(s):

*Not applicable*

**THIS SECTION FOR FINANCE DEPARTMENT STAFF USE**

Bus Unit	Account Number	Account Description	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
6001	5727.150	Lowell Public Library	\$ (1,993)			\$ (1,993)
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -

**Totals** **\$ (1,993) \$ - \$ - \$ (1,993)**

Ayes	Nays	Finance Member
Aye		David Frohling
Aye		Ed Benter
Aye		Jeffrey Caine
Aye		David Guckenberger
		Thomas Schaefer
4	0	

*Fiscal note:*

*The Library System levy is exempt from the current levy limit calculations. As such, the amount of Sales Tax fund balance applied to the total tax levy to remain under the levy limit remains the same.*

**2020 Budget  
Dodge County  
Proposed Supervisor Amendment**

By Supervisor(s) David Frohling

Amendment # 6

To amend the 2020 budget as proposed by the County Administrator, I (we) hereby propose:

*The Finance Department's levy request for 2020 was built as much as possible as a status quo from the 2019 adopted budget for the department. While working out the contract details for 2019 with our proposed Indirect Cost Allocation Plan vendor (Diversified Service Network), it was realized that no funds were budgeted for 2019 for this purpose. As such, the proposed budget for the Finance Department for 2020 is requested to increase by \$5,800.*

I (we) estimate that this proposed amendment would increase / decrease ~~(circle one)~~ the tax levy by \$5,800.

I (we) also propose offsetting any tax levy increase / decrease ~~(circle one)~~ with a tax levy increase / decrease ~~(circle one)~~ to the following department(s) and/or program area(s):

*Increasing the amount of General Fund fund balance applied to keep the net levy change at zero.*

**THIS SECTION FOR FINANCE DEPARTMENT STAFF USE**

Bus Unit	Account Number	Account Description	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
1301	5213	Accounting & auditing services	\$ 5,800			\$ 5,800
						\$ -
1350	4931	Fund balance applied			\$ 5,800	\$ (5,800)
						\$ -
						\$ -
						\$ -
						\$ -
<b>Totals</b>			<b>\$ 5,800</b>	<b>\$ -</b>	<b>\$ 5,800</b>	<b>\$ -</b>

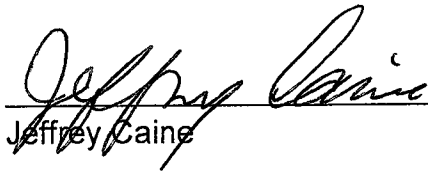
Ayes	Nays	Finance Member
Aye		David Frohling
Aye		Ed Benter
Aye		Jeffrey Caine
Aye		David Guckenberger
		Thomas Schaefer
4	0	

*Fiscal note:  
Increased expenditures in Finance = \$5,800.  
Fund balance applied for the General Fund = \$5,800*



Respectfully submitted this 7<sup>th</sup> day of November, 2019.

**Dodge County Highway Committee:**

  
\_\_\_\_\_  
Jeffrey Caine

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
William Muche

\_\_\_\_\_  
Richard Fink

\_\_\_\_\_  
Jeff Berres

Enacted and approved this 12<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

\_\_\_\_\_  
Karen J. Gibson, County Clerk