

MEETING OF THE DODGE COUNTY FINANCE COMMITTEE

September 4, 2019, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 8:00 a.m.

Members present from the Finance Committee: Benter, Caine (arrived at 8:04 a.m.), Frohling, Guckenberger.

Member(s) absent from the Finance Committee: Schaefer (excused).

Others present: Finance Director David Ehlinger; Deputy County Clerk Christine Kjornes; County Administrator Jim Mielke; Assistant Finance Director Eileen Lifke; Human Services Director Becky Bell; Land Resources and Park Director Bill Ehlenbeck; Land Conservationist John Bohonek; Dodge County Treasurer Patti Hilker; Information Technology Director Justin Reynolds; Emergency Management Director Amy Nehls; Dodge County Highway Commissioner Brian Field; Physical Facilities Director Russ Freber; Senior Accountant Makenzie Drays; Human Resources Director Sarah Hinze; Dodge County Chief Deputy Sheriff Scott Mittelstadt; and County Board Chairman Russell Kottke.

There was no Non-Committee Member County Board Supervisors requesting payment for attending the meeting.

There was no public comment.

Finance Director David Ehlinger reviewed a document entitled *Dodge County Departmental Budget Summary – County Administrator, Budget Year 2020, as of 09/04/19 at 7:28 a.m.* Mr. Ehlinger highlighted the following:

- General Revenues was moved out of the Treasurer's Department budget into its own fund;
- General Contingency was moved out of the Finance Department budget into its own fund;
- Sales Tax Fund now has its own fund;
- There is an estimated \$1,554,515 in excess of the Net New Construction.

Mr. Ehlinger reviewed a document entitled *Dodge County Debt Reporting Budget Scenarios Budget Year 2020*. Mr. Ehlinger highlighted the following:

- Counties are allowed to report debt levy per Wisconsin State Statutes;
- Alternatives for funding the estimated \$1,554,515 in excess of the Net New Construction levy increase:
 1. Use the fund balance;
 2. Report debt levy which may increase taxes;
 3. Cut department budgets.

The Committee continued with a discussion on alternatives for funding the estimated \$1,554,515 in excess of the Net New Construction levy increase. It was a consensus of the Committee to direct County Administrator Jim Mielke to reduce departmental budget requests by \$554,515 and use \$1 million debt levy. County Administrator Jim Mielke was asked to provide updated information at the September 10, 2019 Finance Committee meeting.

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Mr. Mielke will provide the number of new job positions that are included in the 2020 budget at the September 10, 2019 meeting.

Mr. Mielke reviewed a document entitled *Preliminary 2020 Sales Tax Funded Projects – September 3, 2019*. The Committee continued with a discussion on the use of sales tax funds for non-debt service projects. Supervisor Guckenberger voiced his concerns on the estimated \$68,000 being used to fund Emergency Management Communication Tower maintenance which is an operating expense. After further discussion, it was a consensus of the Committee to remove the Emergency Management Communication Tower maintenance as a sales tax funded project and put it on levy. The estimated \$68,000 could be used to fund a different county project.

The Committee continued with a discussion on a document entitled *Loan Amortization Schedule, Proposed Reeseville Highway Facility & J Pod Modifications, August 29, 2019*. The document provided a five (5) year amortization with a loan amount of \$4.7 million, which included \$3.7 million for the Reeseville Highway Facility, and \$1.0 million for the J Pod modifications. The Committee also reviewed a document entitled *DRART – SEPTEMBER 4, 2019, 2020-2024 CAPITAL IMPROVEMENT PLAN*. Mr. Mielke commented that the Information Technology 2020 Host Servers and DR Storage project will be removed from the CIP because it will be funded by levy. Mr. Mielke commented that the 2020 network switches project for the Sheriff's Office and Henry Dodge Office Building will also be reviewed.

Mr. Mielke commented that he will provide a detailed analysis of wage and benefits for the September 10, 2019 Finance Committee meeting.

The next regular meeting is scheduled for September 10, 2019, at 8:00 a.m., in the Auditorium, located on the first floor of the Administration Building.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 9:11 a.m.



Ed Benter,
Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.