



**Minutes**  
**Human Services and Health Board Meeting**  
**Wednesday, July 10, 2019-6:00 pm**  
**Henry Dodge Office Building**  
**Room G46**  
**199 County Rd DF, Juneau, WI 53039**

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1. Call to Order by Chairperson Mary Bobholz at 6:00pm
2. Roll Call and Non-Committee Member County Board Attendance

**Board Present:** Mary Bobholz, Mark Roesch, Becky Glewen, David Godshall, Kira Sheahan-Malloy, Jennifer Keyes, Lois Augustson

**Absent/Excused:** Tim Kemmel

**Staff Present:** Director Becky Bell, Division Manager Monica Hooper, Division Manager Sheila Drays, Division Manager Alyssa Schultz, Supervisor Anne Conners, Supervisor Abby Sauer, Supervisor Amy Booher

**Others Present:** Jim Mielke, Cassie Hurst-Green Valley Enterprises

3. Elect Vice Chairman of the Human Services and Health Board  
Becky Glewen nominated Kira Sheahan-Malloy for Vice Chairman. Mark Roesch seconded the nomination. Kira Sheahan-Malloy accepted. Motion was made to elect Kira Sheahan-Malloy as Vice Chairman of the Human Services and Health Board. Motion carried

3. Public Comment:

4. Approval of the minutes of the June 5, 2019 meeting  
Motion by Kira Sheahan-Malloy to approve the June 5, 2019 minutes. Seconded by Becky Glewen. Motion carried.

6. Presentation: Birth to 3 Program- Amy Booher from Dodge County Human Services and Health Department and Cassie Hurst from Green Valley Enterprises.  
Supervisor Amy Booher shared with the Board that Birth to 3 services is a voluntary program that provides services to children from birth to 3 years of age who have developmental delays. The State mandates counties to provide these services. Wisconsin has chosen the Primary Coach Approach to teaming as the model for Birth to 3 services. Under this model one therapist takes the lead and provides all rehabilitative services a child needs from occupational, speech, and physical therapies. Under this model only one service can be billed even if all three types of therapies are provided. Birth to 3 services are Medicaid reimbursable. Cassie Hurst from Green Valley Enterprises informed the Board that referrals are received from multiple sources including parents, schools, and doctors. Our program serves approximately 110-120 children per month. Children who are no longer eligible for Birth to 3 services are referred to Children's Long Term Support (CLTS) for continued services as deemed appropriate. Parents can incur a cost share under this program but most families in Dodge County do not pay for services based on income guidelines.

## **7. BOARD ACTION**

### **A. Budget hearing decisions on agency requests**

Board asked Monica Hooper to add \$62,500 and \$75,000 into the 2020 budget to see what it would look like and Ms. Hooper will bring it back this information to the August board meeting for further discussion.

### **B. Create Position of Elderly Benefit Specialist (EBS)/Disability Benefit Specialist (DBS) position resolution.**

Ms. Bell reported to the board the Human Services and Health Department received one time grant funding through the ADRC that would fund this position and after the grant funding is over the position will be funded through the funding received through the State. No county levy will be used for this position. Ms. Bell indicated that there is a large increase in elders who are accessing these services.

## **8. DIRECTORS REPORT- Ms. Bell**

### **A. Update: State Budget discussion**

Ms. Bell informed the board that the Governor signed the state budget and Becky reported a few of the items that have passed. Child and Family Aids Allocation will be increased to 25.5 million annually for child welfare agencies, increased funding for crisis intervention services, additional dollars for Economic Support and funding for Birth to 3 Programs.

### **B. Green Valley Enterprises budget request & program discussion**

Ms. Bell informed the board that Monica Hooper, Alyssa Schultz, Amy Booher, and she will be meeting with the new Director of Green Valley Enterprises and Rehab Resources to discuss the budget increase request of \$243,000. Ms. Bell will bring back additional information regarding this issue in future meetings.

### **C. Foster Care Coordinator position discussion**

Ms. Bell indicated Human Services and Health would like to create another Foster Care Coordinator position for 2020. Ms. Bell shared statistical information about how foster care licensing needs have increased over the last several years. The Board requested additional information and Ms. Schultz indicated this information would be shared in August.

### **D. Emergency Preparedness Coordinator position discussion**

Ms. Bell indicated Human Services and Health has contracted for this position in the past with Watertown Public Health. The person holding this position has resigned which has led to discussions about creating a Dodge County employee opportunity. This position would be funded through Human Services and Health for 24 hours per week through grant funding. This position would also report to Amy Nehls from Emergency Management for the remaining 16 hours per week.

### **E. CCS Service Facilitator position discussion**

Ms. Bell wanted to confirm with the Human Services board that they are in agreement for her to take these position requests to the County Board in August. The Board indicated support for this.

### **F. Out of state youth placement**

Ms. Bell informed that board a child has been placed in a facility in Georgia. There were no facilities in Wisconsin who could meet the child's needs. Manager Alyssa Schultz reported that Dodge County needs to send a case worker every quarter to visit the child.

G. Update: NNAI MAT Grant

Ms. Bell reported that Human Services and Health applied for an additional \$35,000 for working with the jail and she hopes to hear something back mid-August.

H. Update: Wisconsin Home Energy Assistance program (WHEAP) request for proposal

Ms. Bell indicated two proposals were received and a proposal was chosen. Human Services and Health is in the process of developing a contract.

I. Out of state travel for Amanda Mersch, Jodi Goodman and Melissa Zarczinski

Ms. Bell indicated Amanda Mersch will be attending the National Prevention Conference and Jodi Goodman and Melissa Zarczinski will be attending the Restorative Justice Conference. These requests were approved by the Executive Committee.

**9. COMMUNITY SUPPORT SERVICES REPORT-Ms. Drays**

- A. Stats for May
- B. Dining Center Comments
- C. WisDOT Compliance site review corrective action plan-finalized
- D. Public Health-2019 County Environmental Health profile

**10. CLINICAL & FAMILY SERVICES REPORT-Ms. Schultz**

- A. Stats for May
- B. Out of home costs
- C. May report from Northwest Connections-After Hours Crisis
- D. Northwest Connections May expenses

**11. FISCAL & SUPPORT SERVICES REPORT-Ms. Hooper**

- A. Review 2019 expenditures & revenues
- B. Revenue and Expenditure Adjustment Forms

Next Meeting will be August 7, 2019 at 6:00pm

Adjourned at 7:54pm

Motion by Lois Augustson to adjourn. Seconded by Jennifer Keyes. Motion carried



Lois Augustson, **Secretary**



Mary Bobholz, **Chairperson**

Kris Keith, **Recording Secretary**