

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: July 11, 2019

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 3:00 p.m. on July 11, 2019 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Richard Fink, Mark Roesch, Kevin Burnett**

Roll Call and Non-Committee Member County Board Attendance:

Also present: Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Brett Bolman, Juneau Lanes; Ken Thomas, Daily Citizen Beaver Dam

Public Comment: None

Approval of the minutes from the June 6, 2019 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Cathy Houchin and seconded by Kevin Burnett. Motion carried.

Discuss and Take Action on Request for use of Lawn Space on August 10, 2019 a request was made by Brett Bolman to get permission from the Committee to put a jumpy castle on the lawn of the Dodge County Administration Building. A motion was made by Richard Fink and seconded by Kevin Burnett to deny the request to put a jumpy castle on the lawn of the Dodge County Administration Building on August 10th, 2019. Motion carried.

Tour the Sheriff's Office for Storage Needs the Committee left room 1H & 1I of the Dodge County Administration Building at 3:11 p.m. to tour the Dodge County Sheriff's Office, located at 124 West Street.

The Committee returned to 1H & 1I of the Dodge County Administration Building at 4:21 p.m.

Discuss Location Storage Needs for Sheriff's Office Committee would like to review site locations.

Approve Quote for Exterior Stone Repair/Replacement at the Dodge County Administration Building a motion was made by Kevin Roesch and seconded by Richard Fink to approve the quote from Statz Restoration in the amount of \$19,250 for exterior stone repair/replacement at the Dodge County Administration Building. Motion carried.

Exterior Signage at the Dodge County Administration Building an RFP will have to be made up, and sent out for bids due to the cost of Exterior Signage.

Sidewalk Repair at the Dodge County Administration Building is complete.

Updates on Maintenance Operations no updates at this time.

Sprinkler Pipe Project at the Dodge County Courthouse is almost complete.

Landscaping Project at Trailview Heights is complete by the Contractor. Maintenance staff are working on restoring lawn.

Future Agenda Items tour Highway grounds, Consultant opinion on the determination of salvage, and usage of the Law Enforcement Building (J-Pod).

Determine Next Meeting Date and Time Thursday August 8, 2019 at 3:00 p.m.

Adjournment:

There being no further business to come before this Committee, a motion was made by Kevin Burnett and seconded by seconded by Cathy Houchin to adjourn the July 11, 2019 meeting at 4:41 p.m. Motion carried.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



Reimbursable Expense Schedule

TO: Dodge County
127 East Oak Street
Juneau, WI 53039

RE: Standard Reimbursable Expenses for Consulting Services
Rates Effective January 1, 2019

These rates are subject to revision in January 2020.

PRINTING

In-House:	
Photocopies - black and white, up to 11x17	\$0.15 per sheet
Color documents, up to 11x17	\$0.30 per sheet
Other Misc. Production Materials	Cost
External:	Cost plus 10%

TRAVEL

Automobile	IRS limit
Airfare	Cost
Other Misc. Expenses	Cost

SHIPPING OR DELIVERY SERVICE

UPS, Federal Express, USPS, materials, etc.	Cost plus 10%
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MISCELLANEOUS EXPENSES

CD or Flash Drive	\$10.00 per CD or Flash Drive
Plan Review Fees	Cost
Other Out-Of-Pocket Expenses	Cost plus 10%

Please feel free to give me a call with any questions.

Sincerely,

Jodi Flaherty, P.E. | LEED AP
President



Fee Schedule

TO: Dodge County
127 East Oak Street
Juneau, WI 53039

FROM: CMG & Associates, Inc.
138 West Holum Street
DeForest, WI 53532

RE: **Standard Billable Rates for Consulting Services
2019 Projects**

DATE: January 1, 2019

These rates are subject to revision in January 2020.

<i>Consulting Service</i>	<i>Hourly Rate</i>
Principal / Project Manager	\$ 140.00
Senior Engineer	\$ 130.00
Technical Specialist	\$ 125.00
Engineer I	\$ 110.00
Engineer II	\$ 100.00
Designer / Engineering Technician	\$ 80.00
CAD Technician	\$ 70.00
General Administration	\$ 45.00

Reimbursable expenses in relation to the scope of a project are not included in the above rates. These expenses include, but are not limited to, printing and reproduction costs, mileage, travel expenses, lodging, per diem meal expenses, and other expenses directly related to the services rendered. These expenses will be billed as incurred in accordance with CMG's Reimbursable Expense Schedule.

Please feel free to give me a call with any questions.

Thank you,

A handwritten signature in black ink, appearing to read 'Jodi Flaherty', is written over a light blue background.

Jodi Flaherty, P.E. | LEED AP
President



July 3, 2019

Mr. Russell Freber
Physical Facilities Director
Dodge County
127 East Oak Street
Juneau, WI 53039

**Re: Dodge County Detention Facility
Proposal for Plumbing Consulting Services**

Dear Mr. Freber:

Thank you for the opportunity to submit this proposal. Based on communication with *Physical Facilities*, we understand that *CMG & Associates, Inc. (CMG)* shall provide plumbing consulting services along with our subconsultant, *Water Quality Investigations*. This letter outlines our team's scope of services and corresponding fee for the project.

SCOPE OF SERVICES:

1. Recommend locations for branch flushing valve installation and identify these flushing locations on floor plans for both the jail and courthouse facilities.
2. Preparation of a flushing protocol and piping diagram with written instructions for flushing of the service line.
3. Preparation of a maintenance protocol for minimizing microbial induced corrosion in the plumbing system.
4. Attend one (1) on site meeting to review the branch flushing valve locations and review the flushing protocol with *Physical Facilities*.
5. Please note that no bidding or construction phase services are included in the scope of this proposal. These services can be provided at an additional cost.
6. Sample bottles will be furnished to the facility, if desired, for sampling of the water during service line flushing to assess improvement. Samples will be analyzed at a cost of \$100 per sample.

DELIVERABLES:

CMG shall provide marked PDF plans of existing plumbing drawings identifying the locations of branch line flushing valves. Dodge County can then perform the installation on their own or bid this work to a plumbing contractor. CMG will also prepare the flushing piping diagram and flushing/maintenance protocols. Prior to beginning consultation, *Dodge County* shall provide electronic copies of all existing Courthouse plumbing drawings.

FEES:

Based on the above described scope of services, the time and material not-to-exceed fee for our services has been provided below. Fees for Additional Services, if any, shall be negotiated based on our hourly rates and reimbursable expenses (see attached). Please note the below fee does not include sampling analysis costs.

Plumbing Consulting Services Fee	\$5,000.00
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After your review of the information presented, please discuss with us any possible adjustments to our perceived scope of work. Any adjustments made to the project scope may result in modifications to our fee. The Contractor and/or Owner shall be responsible for all permits and associated plan review fees. Payment terms and other contract conditions are outlined in our "*Standard Terms and Conditions*", which will be incorporated into this contract.

Upon your approval, please sign this Proposal and the attached "*Standard Terms and Conditions*", and return them to our office. If you have any questions, or need any further information, please call me at (608) 842-0700. I look forward to working with you on this project.

Sincerely,

CMG & Associates, Inc.



Jodi Flaherty, P.E. | LEEP AP
President

Enclosures: CMG Fee Schedule
CMG Reimbursable Expense Schedule
CMG Standard Terms and Conditions

This **Proposal** accepted by:

(Authorized Signature & Title)

(Date)



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

Dodge County

[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box



Quote Worksheet



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box

	MSRP
Base Price	\$35,945.00
Dest Charge	\$1,595.00
Total Options	\$11,944.00
Subtotal	\$49,484.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$10,517.00)
Subtotal Discount	(\$10,517.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$38,967.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$38,967.00

Comments:

2019 Ford F250 with Plow to the specifications as detailed. Registration fees are not included. Payment terms are net 10 days.

Dealer Signature / Date

Customer Signature / Date

Standard Equipment

Mechanical

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel -inc: Flex-Fuel badge on fleet orders only (STD)

Transmission: TorqShift-G 6-Spd Auto w/SelectShift (STD)

3.73 Axle Ratio (STD)

50-State Emissions System

Transmission w/Oil Cooler

Electronic Transfer Case

Part-Time Four-Wheel Drive

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Data Version: 8881. Data Updated: Jul 26, 2019 3:28:00 AM PDT.



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | chrissy.gensch@ewaldauto.com

[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box

Mechanical

72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
157 Amp Alternator
Class V Towing Equipment -inc: Hitch and Trailer Sway Control
Trailer Wiring Harness
3840lbs. Maximum Payload
GVWR: 10,000 lb Payload Package
HD Shock Absorbers
Front Anti-Roll Bar
Firm Suspension
Hydraulic Power-Assist Steering
34 Gal. Fuel Tank
Single Stainless Steel Exhaust
Auto Locking Hubs
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)
Tires: LT245/75R17E BSW A/S (4) (STD)
Regular Box Style
Steel Spare Wheel
Full-Size Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Rear Step Bumper
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Manual Side Mirrors w/Manual Folding
Manual Extendable Trailer Style Mirrors
Fixed Rear Window

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[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box

Exterior

- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Front License Plate Bracket
- Tailgate Rear Cargo Access
- Manual Tailgate/Rear Door Lock
- Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light

Entertainment

- Radio: AM/FM Stereo -inc: digital clock and 4 speakers
- Fixed Antenna
- 1 LCD Monitor In The Front

Interior

- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
- Manual Air Conditioning
- Illuminated Locking Glove Box
- Interior Trim -inc: Chrome Interior Accents
- Full Cloth Headliner
- Urethane Gear Shift Knob
- HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- 2 12V DC Power Outlets
- Front Map Lights
- Fade-To-Off Interior Lighting

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[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box

Interior

- Full Vinyl/Rubber Floor Covering
- Underhood And Pickup Cargo Box Lights
- Instrument Panel Bin and Covered Dashboard Storage
- Manual 1st Row Windows
- Systems Monitor
- Trip Computer
- Outside Temp Gauge
- Analog Display
- Manual Adjustable Front Head Restraints
- Securilock Anti-Theft Ignition (pats) Engine Immobilizer
- Air Filtration

Safety-Mechanical

- Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
- Safety Canopy System Curtain 1st Row Airbags
- Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
- Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters
- Back-Up Camera

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[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box

WARRANTY

Basic Years: 3
 Basic Miles/km: 36,000
 Drivetrain Years: 5
 Drivetrain Miles/km: 60,000
 Corrosion Years: 5
 Corrosion Miles/km: Unlimited
 Roadside Assistance Years: 5
 Roadside Assistance Miles/km: 60,000

Selected Model and Options

MODEL

CODE	MODEL	MSRP
F2B	2019 Ford Super Duty F-250 SRW XL 4WD Reg Cab 8' Box	\$35,945.00

COLORS

CODE	DESCRIPTION	MSRP
Z1	Oxford White	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
18B	Platform Running Boards	\$320.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
41H	Engine Block Heater	\$100.00
52B	Trailer Brake Controller -inc: Verified to be compatible w/select electric over hydraulic brakes, smart trailer tow connector	\$270.00

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[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
473	Snow Plow Prep Package -inc: computer selected springs for snowplow application, NOTE 1: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details, NOTE 2: May result in deterioration of ride quality when vehicle is not equipped w/snowplow, Extra Heavy-Duty 200 Amp Alternator	\$185.00
90L	Power Equipment Group -inc: Deletes passenger-side lock cylinder, upgraded door trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, Power Locks, Remote Keyless Entry, Manual Telescoping/Folding Trailer Tow Mirrors, power heated glass, heated convex spotter mirror and integrated clearance lights and turn signal indicators, Power Front Seat Windows, 1-touch up/down driver/passenger window, Power Tailgate Lock	\$915.00
96V	XL Value Package -inc: Bright Chrome Hub Covers & Center Ornaments, Chrome Front Bumper, Radio: AM/FM Stereo/MP3, 4 speakers, SYNC Communications & Entertainment System, enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls, 4.2" Center-Stack Screen, Chrome Rear Step Bumper, Steering Wheel-Mounted Cruise Control	\$1,000.00

ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION	MSRP
585	Radio: AM/FM Stereo/MP3 -inc: 4 speakers, SYNC Communications & Entertainment System, enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls	Inc.

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
66S	Upfitter Switches (6) -inc: Located in overhead console, Extra Heavy-Duty 200 Amp Alternator	\$165.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
1S	Medium Earth Gray, Cloth 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$100.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44S	Transmission: TorqShift-G 6-Spd Auto w/SelectShift (STD)	\$0.00

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[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
600A	Order Code 600A	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
64A	Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel -inc: Flex-Fuel badge on fleet orders only (STD)	\$0.00

CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
DI-1	HAS BOSS 8'2" V-DXT STEEL PLOW INSTALLED	\$7,125.00
DI-2	INSTALL BACKUP ALARM	\$125.00
DI-3	RUSTPROOF & UNDERCOAT	\$389.00
DI-4	INSTALL ROOF LIGHT	\$695.00

TIRES

CODE	DESCRIPTION	MSRP
TBM	Tires: LT245/75R17E BSW A/T	\$165.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
X3E	Electronic-Locking w/3.73 Axle Ratio	\$390.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
Z1	Oxford White	\$0.00

Options Total	\$11,944.00
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Price Summary

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[Fleet] 2019 Ford Super Duty F-250 SRW (F2B) XL 4WD Reg Cab 8' Box

PRICE SUMMARY

	MSRP
Base Price	\$35,945.00
Total Options	\$11,944.00
Vehicle Subtotal	\$47,889.00
Destination Charge	\$1,595.00
Grand Total	\$49,484.00

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RESOLUTION NO. _____

Authorizing a General Fund Transfer and the Purchase of a 2019 Ford F-250 Plow Truck

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Physical Facilities Department (“Department”) has reported to the Dodge County Building Committee that the plow truck used for grounds maintenance is in significant disrepair; and,

WHEREAS, the Dodge County Building Committee (“Committee”) has considered the condition of the truck used for grounds maintenance including snow removal from parking lots and areas around county buildings and has determined that 2000 Chevy Silverado 2500 has exceeded its useful life and the cost of the needed repairs will exceed the value of the vehicle; and,

WHEREAS, the Committee received a quotation for the purchase of a 2019 Ford Super Duty F-250 Plow Truck with accessories (“2019 Ford F-250 Plow Truck”) from Ewald Automotive Group dated July 29, 2019, in the amount of \$38,967.00; and,

WHEREAS, due to the unexpected deterioration of the existing plow truck, the Department did not budget funds in its 2019 Physical Facilities Budget to cover the cost of this purchase; and,

WHEREAS, the Committee proposes to fund the purchase of the 2019 Ford F-250 Plow Truck by requesting a General Fund Transfer; and,

WHEREAS, the Finance Committee has reviewed the proposed purchase and has determined that sufficient funds are available in the General Fund-Unassigned to finance the purchase of the 2019 Ford F-250 Plow Truck; and,

WHEREAS, the Building Committee and the Finance Committee recommend to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the purchase of the 2019 Ford F-250 Plow Truck and the use of Dodge County funds from the Dodge County General Fund-Unassigned in the amount of not to exceed \$38,967.00.

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, on the recommendation of the Committees, does hereby approve and accept the quotation from Ewald Automotive Group for the purchase of a 2019 Ford F-250 Plow Truck in the amount of \$38,967.00 and authorizes the Physical Facilities Director to purchase the 2019 Ford F-250 Plow Truck; and,

BE IT FURTHER RESOLVED, by the Dodge County Board of Supervisors does hereby authorize the transfer of funds in the amount not to exceed \$38,967.00 from the General Fund-Unassigned to the 2019 Physical Facilities Budget to cover the purchase of the 2019 Ford F-250 Plow Truck and directs the Finance Director to record said transfer; and,

BE IT FINALLY RESOLVED, that upon presentation of an invoice properly approved by the Dodge County Physical Facilities Director, in a total amount not to exceed \$38,967.00, the Dodge County Physical Facilities Director is hereby authorized to make payment of said invoice.

All of which is respectfully submitted this 20th day of August, 2019.

Dodge County Building Committee:

Dennis Schmidt

Mark Roesch

Kevin Burnett

Richard Fink

Cathy Houchin

Dodge County Finance Committee:

David Frohling

Jeffrey Caine

David Guckenberger

Thomas J. Schaefer

Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$38,967.00. Finance Committee review date: August 13, 2019. Chair initials: ____.

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution authorizing a general fund transfer and purchase of a Ford F-250 Plow Truck.