

MARSH COUNTRY HEALTH ALLIANCE
MINUTES OF THE ANNUAL MEETING OF THE
MEMBERS AND COMMISSION BOARD

August 27, 2018 ~ 10:00 a.m.

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance (“MCHA”) Chair Russell Kottke at 10:00 a.m.
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

Members Present (in person):

- Russell Kottke, Dodge County Board Chairman
- Mark Stead, Grant County Board Supervisor
- Robert Keeney, Grant County Board Chairman
- Herbert Hanson, Green County Board Supervisor
- James Griffiths, Iowa County Board Supervisor
- James Mode, Jefferson County Board Supervisor
- Valerie McAuliffe, Sauk County Board Supervisor
- Kristine Deiss, Washington County Board Supervisor
- Duane Paulson, Waukesha County Board Supervisor

Members Present (via teleconference):

- Jack Allen, Adams County Board Supervisor
- Kathy Geracie, Ozaukee County Board Supervisor
- Terry Thomas, Rock County Board Supervisor

Members Absent:

- James Foley, Columbia County Board Supervisor
- Michael Norton, Winnebago County Board Supervisor

Human Services Staff Present (in person):

- Dawn Woodard, Columbia County Human Services Director
- Brian Bellford, Jefferson County Human Services Administrative Division Manager
- Randy Setzer, Waukesha County Manager of Fiscal Administrative Support Division of Health and Human Services
- Mary Smith, Waukesha County ADRC Coordinator

Human Services Via Teleconference:

- Kelly Oleson, Adams County Human Services Director
- Diane Osborn, Adams County Long Term Support Manager
- Liza Drake, Ozaukee County Human Services Director
- Kate Luster, Rock County Human Services Director
- Dan Brattset, Sauk County Human Services Director
- Renee Soroko, Winnebago County Behavioral Health Services Division Manager

Also Present:

- Attorney Andrew Phillips
- Jane E. Hooper, Clearview Administrator / Executive Director
- Lori Kurutz, Clearview Assistant Administrator
- Bill Wiley, Marsh Country Health Alliance Deputy Treasurer/Clearview Director of Finance
- Jill Soldner, Marsh Country Health Alliance Deputy Secretary/Clearview Administrative Secretary

3. **PUBLIC COMMENT:** None.

4. **ELECTION OF OFFICERS: VICE CHAIR AND SECRETARY (1-year term, August 2018 to August 2019):**

Nominations were taken from the Commission Board to elect officers for a one-year term, from August 2018 to August 2019.

Vice Chair: Duane Paulson (Waukesha County)

Secretary: Herbert Hanson (Green County)

Motion by Grant County to close the nominations for Vice Chair; seconded by Iowa County. Motion carried. Motion by Grant County; seconded by Iowa County, to re-elect Duane Paulson as Vice Chair for a one-year term (August 2018 to August 2019). Motion carried.

Motion by Grant County to close the nominations for Secretary; seconded by Iowa County, Motion by Grant County; seconded by Iowa County, to elect Herbert Hanson (Green County) as Secretary for a one-year term (August 2018 to August 2019). Motion carried.

5. **APPROVAL OF THE MINUTES OF THE JUNE 25, 2018 MEETING:**

Motion by Jefferson County; seconded by Washington County, to approve the June 25, 2018 Meeting. Motion carried.

6. **CENSUS UPDATE (as of 8/27/18):**

Clearview:	109 of 120
ICF-IID (formerly FDD):	45 of 46

Not Part of MCHA:

Clearview Brain Injury Center:	22 of 30
Clearview Behavioral Health 1/2/3/4:	35 of 40
Trailview	3 of 4
Clearview Community Group Home:	3 of 4
Northview Heights (CBRF):	17 of 20

7. UPDATE: ADMINISTRATIVE CHANGES TO MARSH COUNTRY HEALTH ALLIANCE:

Administrator / Executive Director: Jane Hooper, Administrator / Executive Director, has announced her retirement, effective the beginning of January 2019. Active recruitment is underway to fill the position.

Director of Nursing: Ann Schulz, Director of Nursing, retired on August 2, 2018. Clearview's Assistant Director of Nursing, Erin Blank, had been acting as Interim Director of Nursing until August 22, 2018, when it was announced that she accepted the position of Director of Nursing. Recruitment is underway to fill the Assistant Director of Nursing's position.

Medical Director and Staff Physician: Dr. Charles Frinak, Clearview's Medical Director, announced his retirement, effective December 31, 2018. Dr. Victor Caceres, has also announced his retirement, effective November 30, 2018. Recruitment is actively in place to fill both positions.

8. UPDATE: PREFERRED PROVIDER: Optum / United HealthCare went live on July 1, 2018, with an increased amount of referrals coming in.

9. FINANCIAL PRESENTATION ~ BILL WILEY:

Current Financial Status: Wiley reviewed the current status of the 2018 MCHA budget with the Commission members. Wiley explained that the MCHA facilities were performing at budget overall. Medicaid revenues were slightly higher than budget due to the daily Medicaid rates being better than what was budgeted. Medicare revenues are at budget whereas private pay and commercial revenue was slightly below budget. Direct expenses are lower than budget expectations. The overhead expenses for MCHA are lower than what is budgeted. Overall the 2018 MCHA actuals are slightly ahead of budget projections.

2019 Proposed Budget: Wiley reviewed the proposed 2019 Clearview budget with the members. He noted that while there are less beds in the Nursing Home than in previous years, revenue is estimated to remain steady. The main reasons were because the daily Medicaid rate has been trending upwards. Also, the Medicaid supplemental payments have also been steadily climbing. He also mentioned that direct expenses were expected to increase due to personnel costs, consulting physicians, and the expected increase in costs to replace facility items.

Long Range Capital Plans: Wiley reviewed the capital plans for the upcoming five years. All years reflect facility and resident equipment replacement as well as a vehicle replacement in each year. This is to continually replace a portion of the facility's aging fleet and

equipment every year. In 2019, Wiley also mentioned that the siding on the facility is anticipated to begin being replaced. This will be a yearly project spanning the next five years.

10. **ANNUAL INDEPENDENT AUDIT – REPORT ON FILE:** The annual independent audit may be found on the Dodge County website at:

<http://www.co.dodge.wi.gov/home/showdocument?id=28838>

11. **FUTURE AGENDA ITEMS.** None requested.

12. **NEXT MEETING DATE:** **Quarterly Board Meeting (Chair, Vice Chair, and Secretary) (conference call or attendance in person) on Monday, November 26, 2018, at 9:30 a.m.,** in Room A1, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin. **The call-in number is (920) 386-4172.**

13. **2019 MEETING DATES:**

- a. **Monday, February 25, 2019, at 9:30 a.m.:** Quarterly Board (Chair, Vice Chair, and Secretary) meeting/conference call (financials)
- b. **Monday, June 24, 2019, at 10:00 a.m.:** Set assessment rate for 2020 – full Commission
- c. **Monday, August 26, 2019, at 10:00 a.m.:** Annual Meeting – full Commission
- d. **Monday, November 25, 2019, at 9:30 a.m.:** Quarterly Board (Chair, Vice Chair, and Secretary) meeting/conference call (financials)

14. **ADJOURN:** Motion by the Grant County to adjourn; seconded by Waukesha County, at 10:26 a.m. Motion carried.

Respectfully submitted this 24th day of June, 2019.

MARSH COUNTRY HEALTH ALLIANCE

By: 
Herbert Hanson, Secretary