

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: May 2, 2019

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 4:30 p.m. on May 2, 2019 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Richard Fink, Mark Roesch, Kevin Burnett**

Roll Call and Non-Committee Member County Board Attendance:

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator; Jason Boeck, Lieutenant

Public Comment: None

Approval of the minutes from the April 4, 2019 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Richard Fink and seconded by Cathy Houchin. Motion carried.

Dodge County Law Enforcement Center Update received asbestos and lead report today. There should be a full report tomorrow or Monday for cost for abate and asbestos. Samples of the roof are still needed.

Sheriff's Space Needs (Jason Boeck) Jason prepared a list of current items stored in the garage/storage areas. There is more area to be utilized. The biggest issue is garage space to get vehicles inside.

Dodge County Administration Building Loading Dock, Sidewalk Repairs, and Parking Lot Crack Filling we may be filling in the loading dock with concrete because it is not usable for delivery trucks. There will be a trench drain on the Southside sidewalk. Parking lot cracks need to be filled before they get worse. Consensus of the Committee is to fill the parking lot cracks.

Carpet for Dodge County Courthouse Proposals a motion was made by Kevin Burnett and seconded by Richard Fink to accept the proposal from Jack Twohig's Carpet One in the amount of \$11,354 to furnish and install carpet in the Jury Assembly Room. Motion carried. A motion was made by Cathy Houchin and seconded by Mark Roesch to accept the proposal from Jack Twohig's Carpet One in the amount of \$1,000 to furnish and install carpet on second floor above the entrance. Motion carried.

Henry Dodge Office Building Grounds Care farmer will cut that section of lawn west of the water tower that was discussed at the April meeting.

Maintenance Operations heat exchanger on the Alto Sham oven went out last night. General Parts found one in Menomonee Falls for \$6,032 and can install tomorrow. A motion was made by Richard Fink and seconded by Kevin Burnett to have General Parts install heat exchanger on the Alto Sham oven for the amount of \$6,032 with the use of Jail Improvement funds. Motion carried.

**CIP 5 Year Plan
2020**

Repave Parking Lot at the Dodge County Detention Facility

Replace Roof at the Dodge County Courthouse

New Parking Lot Lights/LED at the Dodge County Courthouse/Dodge County Detention Facility

Hazardous Materials Removal at the Dodge County Law Enforcement Center

Razing Dodge County Law Enforcement Center
Equipment Storage/Garage Sheriff Department

2021

Upgrade to DDC Controls on Air Handler Unit #3 at the Dodge County Administration Building
Replace Shed at the Henry Dodge Office Building
Upgrade Public Elevator at the Henry Dodge Office Building
Roof Replacement at the Dodge County Detention Facility

2022

Replace A/C Unit at the Dodge County Administration Building
Replace A/C Unit at the Dodge County Detention Facility
Upgrade Public Elevator at the Henry Dodge Office Building
Replace A/C Unit at the Dodge County Courthouse

2023

Upgrade to DDC Controls on Air Handler Unit #4 at the Dodge County Administration Building
Repave Parking Lot at the Henry Dodge Office Building
Replace Shed at the Henry Dodge Office Building

2024

Upgrade to DDC Control on Air Handler Unit #5 at the Dodge County Administration Building

Lawncare Bids we received two bids for lawncare from Becker Lawncare, and Hooksy's Lawncare. It was determined Hooksy's Lawncare will be hired for lawncare for the year. Hooksy's doesn't spray lawn so we will be meeting with K & B Lawncare tomorrow regarding the lawn spraying.

Future Agenda Items Abatement cost for the Dodge County Law Enforcement Center (J-pod).

Determine Next Meeting Date and Time Thursday June 6, 2019 at 4:30 p.m.

Adjournment:

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:41 p.m.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.