



Minutes
Human Services and Health Board Meeting
Wednesday, May 1, 2019-6:00 pm
Henry Dodge Office Building
Room G46
199 County Rd DF, Juneau, WI 53039

1. Call to Order by Chairperson Mary Bobholz at 6:00pm
2. Roll Call and Non-Committee Member County Board Attendance

Board Present: Mary Bobholz, Mark Roesch, Stephanie Justmann, Becky Glewen, David Godshall, Tim Kemmel, Kira Sheahan-Malloy, Jennifer Keyes

Absent/Excused: Lois Augustson

Staff Present: Director Becky Bell, Division Manager Monica Hooper, Division Manager Sheila Drays, Division Manager Alyssa Schultz, Supervisor Anne Connors

Others Present:

3. Public Comment:
4. Approval of the minutes of the April 3, 2019 meeting
Motion to approve the minutes from the April 3, 2019 meeting by Becky Glewen. Seconded by Jennifer Keyes. Motion carried with Mary Bobholz abstaining

5. DIRECTORS REPORT-Ms. Bell

A. Rapid Rehousing discussion

Ms. Bell informed the Board that Human Services and Health Department has some interest in developing this program in Dodge County to help residents who are facing eviction or have been evicted. This program currently exists in Dodge County but Human Services and Health Department has had very little involvement with it. Ms. Bell reported that she has asked Fred Hebert to talk about this at the June Board Meeting. .

B. Aging/ADRC one-time carryover request discussion

Ms. Bell reported to the board that an application for a one time funding carryover request through the Aging/ADRC allocation was submitted. We should hear back by May 15, 2019 if Dodge County Human Services and Health Department will receive this funding. Ms. Bell stated that this funding was requested for a volunteer recruitment position and an EBS/DBS position.

C. Update: CCS Service Facilitator Revenue discussion

Director Becky Bell distributed information regarding the breakdown of the current employee's rate of pay and the revenue dollars that has been generated through this program. Human Services and Health Department continues to be interested in moving forward with ending the contracts with contracted providers and creating Dodge County positions for the budget year of 2020. Concerns were raised on how this would

affect contracted agencies and the board agreed that conversations with these entities should take place. Ms. Bell will update the Board regarding these discussions at the next meeting.

D. DOT compliance review

Ms. Bell informed the board that State and Federal Government employees were at Human Services and Health department for a DOT review. They were very impressed in our program in Dodge County. Becky Bell will share the feedback to the board when she receives the outcome of the review.

6. COMMUNITY SUPPORT SERVICES REPORT-Ms. Drays

- A. Stats for March
- B. Dining Center Comments
- C. Community Health Assessment Summit-May 9th

7. CLINICAL & FAMILY SERVICES REPORT-Ms. Schultz

- A. Stats for March
- B. Out of home costs
- C. March report from Northwest Connections-After Hours Crisis
- D. Northwest Connections March expenses

8. FISCAL & SUPPORT SERVICES REPORT-Ms. Hooper

- A. Review March 2019 expenditures & revenues
- B. Revenue and Expenditure Adjustment Forms
- C. Onsite auditor visit discussion

Division Manger Monica Hooper reported to the board that the auditors were here doing field work for 2017-2018 and they did not relay any concerns at this time.

Next Meeting will be June 5, 2019 at 6:00pm

Adjourned at 6:51pm

Motion to adjourn by Kira Sheahan-Malloy. Seconded by Stephanie Justmann. Motion carried

Lois Augustson, **Secretary**

Mary Bobholz, **Chairperson**

Kris Keith, **Recording Secretary**



RECEIVED

MAY 23 2019

DODGE COUNTY HUMAN SERVICES & HEALTH DEPARTMENT

May 21, 2019

Dear Ms. Becky Bell:

PAVE is respectfully requesting \$25,000 from Dodge County for 2020. We hope that we can show our appreciation of Dodge County's support by serving victims and survivors of domestic and sexual violence in our community.

PAVE is extremely grateful that the County was able to fund us at the requested \$25,000 for 2019. We understand the County faces significant budgetary challenges, which is why we have requested the same amount that was granted in 2019 even though funding for PAVE is inconsistent with service demands as we continue to see an increased need in Dodge County. Each year PAVE provides well over 3,000 nights of shelter and serves over 1,000 individuals. Currently, during 80% of our operating hours (24 hours per day, 365 days per year) we operate with only one staff person available at the shelter and to answer the crisis line, business line, and texting hotline.

In spite of challenges we have been doing our best to provide quality services to the community of Dodge County and will continue to do so in 2019.

Please see below for our most recent service numbers.

Timeframe	Nights of Shelter	Individuals receiving crisis services	Individuals receiving prevention education
2014	3410	500	3475
2015	3322	531	2787
2016	3687	658	1623
2017	4077	772	3889
2018	3064	1099	3184
2019 - projected based on YTD stats	3100	1000	2000
2020- projected	3100	1000	2000

Should you have any questions, please do not hesitate to contact me. We look forward to seeing you on June 5th at the Dodge County Human Service & Health Board public hearing.

Respectfully,

Ashley Welak
Interim Executive Director

COMMUNITY SUPPORT SERVICES DIVISION
FROM MARCH TO APRIL 2019 STATISTICS NARRATIVE
FOR THE JUNE 2019
HUMAN SERVICES & HEALTH BOARD MEETING

AGING AND DISABILITY RESOURCE CENTER

KRIS SCHEFFT – SUPERVISOR

CALL STATISTICS

- Recorded Contacts increased from 516 in March to 586 in April ↑
- Providing Information and Assistance increased from 328 in March to 331 in April ↑
- Administering Long Term Care Functional Screens increased from 34 in March to 38 in April ↑
- Providing all other services decreased from 117 in March to 114 in April ↓
- Referring for all other services remained steady at 2 for March and April →

AGING, TRANSPORTATION, AND NUTRITION

JACKIE DELAROSA – SUPERVISOR

DINING MEAL DONATIONS

- Congregate donations increased from \$20.08 in March to \$39.16 in April ↑
- Home delivered donations increased from \$20.81 in March to \$21.04 in April ↑

DINING MEAL PARTICIPANTS

- Congregate participants remained steady at 39 for March and April →
- Home delivered participants decreased from 152 in March to 149 in April ↓

VOLUNTEER DRIVER STATISTICS

- Total trip miles increased from 19,822 in March to 21,797 in April ↑
- Total hours of service increased from 927 in March to 1011 in April ↑
- Total cash donations received increased from \$2,880.94 in March to \$3,958.90 in April ↑

CASELOAD/WORKLOAD STATISTICS

- Total caseload increased from 319 in March to 329 in April ↑
- Referrals decreased from 31 in March to 30 in April ↓
- Court hearings remained steady at 11 for March and April →
- Annual Protective Placement reviews increased from 22 in March to 25 in April ↑
- Supportive Home Care reviews decreased from 24 in March to 20 in April ↓
Total Supportive Home Care cases increased from 138 in March to 144 in April ↑
- Total Home and Financial Manager cases decreased from 38 in March to 33 in April ↓

CASELOAD/WORKLOAD STATISTICS

- FoodShare caseloads increased from 3323 in March to 3333 in April ↑
- Medicaid Total caseload increased from 2394 in March to 2404 in April ↑
- BadgerCare Total caseload increased from 4723 in March to 4746 in April ↑
- Total gross recipients increased from 12,940 in March to 13,032 in April ↑
(This is the number of county residents receiving assistance, which includes those handled by other counties in the consortia)
- Total cases increased from 7429 in March to 7460 in April ↑
- FoodShare expenditures increased from \$619,344 in March to \$623,759 in April ↑
- Child Care expenditures decreased from \$132,042 in March to \$120,884 in April ↓

CASELOAD/WORKLOAD STATISTICS

- Programs for Children increased from 42 in February and March to 54 in April ↑
- Programs for Children and Families increased from 902 in March to 922 in April ↑
- Programs for Women increased from 20 in March to 23 in April ↑
- Programs for ALL Residents increased from 107 in March to 122 in April ↑

Dining Center Comments

Jackie D. send to Feils

April	Site	Comments
3	Reeseville	Lower count because of Liver
3	Mayville	Did not send diet dessert today
3	Horicon	Received rolls instead of sliced bread. Did not received sour cream packets for baked potato
4	Reeseville	Good chicken and cake
4	Mayville	Sent bananas instead of cantaloupe and short 1 piece of chicken
4	Lomira	Received bananas instead of cantaloupe
5	Randolph	Broccoli was mushy
5	Lomira	Received cantaloupe
5	Horicon	2 servings short of veggies
5	Beaver Dam	Subbed cantaloupe for bananas
8	Watertown	Shorted 1 banana
8	Randolph	They enjoyed the meal!
8	Mayville	Sent melon instead of fruit cocktail
8	Hustisford	We were 2 meals short of baked beans
8	Horicon	Bananas instead of fruit cocktail. HD called to say hamburger was very good!!
8	Beaver Dam	Very good burger!
9	Reeseville	Very good meal
9	Mayville	Short 2 dinner rolls
9	Lomira	Short 1 jello
9	Horicon	1 serving short of dessert
11	Watertown	Shorted 2 pieces of meat
11	Reeseville	Mixed veggies instead of brussel sprouts
11	Mayville	Got peas and carrots instead of brussel sprouts
11	Beaver Dam	Didn't get brusses sprouts, we were looking forward to them :(
12	Watertown	Spinach lasagna was burned onto the bottom of the pan We sure are having a lot of peas and carrots lately. Especially when they are also in the mixed veggies
12	Reeseville	Everyone loved the meal!
12	Randolph	Spinach lasagna was really good. The salad did taste like Olive Garden
15	Hustisford	Good meal. Loved the torte
15	Reeseville	Crust on dessert was very hard, couldn't cut through it with a kitchen knife

16	Reeseville	Squash, veggies and jello were good! Didn't enjoy the ham roll
16	Lomira	Sweet potatoes were dark on one side of the pan
17	Reeseville	Baked chicken meal is a favorite
17	Beaver Dam	Was short one piece of chicken
18	Lomira	Received fruit cocktail in place of peach slices
18	Horicon	Substituted vegges instead of health slaw. Had fruit cocktail instead of peach slices
22	Reeseville	Good Meal! Especially liked the ambrosia dessert!
23	Reeseville	"The swiss steak just seems like glorified hamburger"
23	Randolph	Congregate wanted to pass along that beans are served too much. They would also like the option of chocolate milk
23	Lomira	Received chocolate skim milk instead of white skim
23	Beaver Dam	Short 2 scoops of mashed potato
24	Hustisford	Short 2 meals of chicken broccoli and rice casserole
24	Beaver Dam	Short 2 servings of casserole and 1 serving of pudding
25	Lomira	Received cantaloupe slices instead of pineapple
29	Watertown	Substituted cold bean salad for hot beans and rice. Shorted 1 pan of applesauce, only received 1 pan with 26 servings in it. We gave home del only 1/2 serving
29	Reeseville	Substituted bean salad (cold) for beans and rice. No notice of substitution, so delay with getting another styrofoam container and cover ready. Also delay bc white bags were glued shut and some food needed to be cooled before packing.
29	Horicon	No bread delivered. Short 1 milk. Brought 1 diet dessert which was not ordered
30	Reeseville	Triangular pieces of pie do not fit into round containers! Otherwise, very good pie.

Significant Community Health Issues



Community Survey	Secondary Data	Employee and Physician Surveys	Focus Group/Interviews
<ul style="list-style-type: none"> • Affordable insurance • Alcohol and drug abuse • Access to doctors/ Inconvenient office hours • Getting mental health & behavioral health services • Obesity/ Lack of healthy diet • Stress • Parenting • Physical activity • Poverty/Low income • Taking responsibility for own health/lifestyle 	<ul style="list-style-type: none"> • Smoking • Adult obesity • Excessive drinking • Access to exercise opportunities • Drinking water violations • Air pollution - particulate matter • Primary care physicians per population 	<ul style="list-style-type: none"> • Affordable healthcare • Obesity/ Physical inactivity for adults and children • Diabetes • High Blood Pressure • Mental health & behavioral health services • Taking more responsibility for their own lifestyle/health • Responsible, involved parents • Substance abuse • Transportation for seniors • Lack of a healthy diet • Heart Disease 	<ul style="list-style-type: none"> • Substance use disorder/alcohol/tobacco • Mental health • Transportation • Housing • Nutrition • Exercise • Access to care and insurance • Senior issues • Socioeconomics/poverty • Family/children issues

CLINICAL AND FAMILY SERVICES DIVISION

APRIL STATISTICS NARRATIVE

FOR THE JUNE 2019

HUMAN SERVICES & HEALTH BOARD MEETING

CHILD PROTECTIVE SERVICES UNITS

MARK BEBEL – INTAKE SUPERVISOR
LISA GRYCOWSKI – ONGOING SUPERVISOR

ACCESS REPORTS

- Total number of CPS Access and Services reports increased by 1 (from 91 to 92) ↑

ONGOING CASELOAD DATA

- Number of families being served increased by 2 (from 87 to 89) ↑
- Number of children being served increased by 2 (from 206 to 208) ↑
- Number of children in out-of-home care increased by 4 (from 77 to 81) ↑
- Termination of Parental Rights (TPR) and guardianship cases in progress stayed the same at 11 →

CHILD AND ADOLESCENT SERVICES UNIT

AMY BOOHER – SUPERVISOR

JUVENILE JUSTICE CASELOAD STATISTICS

- Total caseload decreased by 3 (from 194 to 191) ↓

BIRTH TO THREE PROGRAM DATA

- Number of referrals increased by 8 (from 21 to 29) ↑
- Number of admissions decreased by 4 (from 19 to 15) ↓
- Number of discharges increased by 7 (from 7 to 14) ↑
- Total number of children served increased by 5 (from 108 to 113) ↑

CHILDRENS LONG TERM SUPPORT WAIVER (CLTS) and COMMUNITY OPTIONS PROGRAM (CCOP) DATA

- Total number of children served increased by 1 (from 162 to 163) ↑
- Total number of new referrals this month is 2; total for the calendar year is 22
- Number of families dually enrolled in both CLTS and CCS increased by 2 (from 29 to 31) ↑
- Wait list for CLTS and Family Support programs remains at 0

CLINICAL SERVICES UNIT

SARA GASKA – CLINICAL SUPERVISOR
KIM KUNZ – COMMUNITY PROGRAMS SUPERVISOR

OUTPATIENT MENTAL HEALTH SERVICES DATA

- Admissions increased by 4 (from 56 to 60) ↑
- Discharges increased by 6 (from 21 to 27) ↑
- End of month total client census increased by 35 (from 925 to 960) ↑
- End of month psychiatry census (for all programs) increased by 10 (from 841 to 851) ↑
- End of month therapy census decreased by 37 (from 396 to 359) ↓
- Average caseload size for MH therapists decreased by 6 (from 57 to 51) ↓

- # of clients on waitlist for adult psychiatric evaluation is 0, next available appt. is 6/5/19 (as of 5/16/19)
- # of clients on waitlist for child/adolescent psychiatric evaluation is 2, next available appt. is 7/16/19 (as of 5/16/19).
- Next available intake date for MH (non-emergency) is 5/30/19 (as of 5/16/19)

OUTPATIENT SUBSTANCE ABUSE SERVICES DATA

- Admissions decreased by 4 (from 38 to 34) ↓
- Discharges increased by 5 (from 24 to 29) ↑
- End of month total client census increased by 2 (from 166 to 168) ↑
- Average caseload size for SA counselors stayed the same at 30 →
- Number of Intoxicated Driver Assessments increased by 3 (from 39 to 42) ↑
- Next available intake date for AODA (non-emergency) is 6/11/19 (as of 5/16/19)

CRISIS RESPONSE SERVICES DATA

- Total hospitalization days increased by 20 (from 90 to 110) ↑
- Of this total, number of county-funded days increased by 15 (from 48 to 63) ↑
- Number of Emergency Detentions (EDs) decreased by 8 (from 19 to 11) ↓
- Number of crisis diversions increased by 27 (from 126 to 153) ↑
- Number of protective custody cases increased by 1 (from 0 to 1) ↑
- Number of voluntary admissions stayed the same at 16 →

COMMUNITY PROGRAMS DATA

- Community Support Program (CSP) end of month census decreased by 2 (from 12 to 10) ↓
- Comprehensive Community Services (CCS) end of month census increased by 6 (from 160 to 166) ↑
- Targeted Case Management (TCM) enrollment increased by 2 (from 38 to 40) ↑



2019 Children's Monthly Out-of-Home Placement Costs (# of children / \$\$\$)

	Group Homes		Institutions		Foster Care		Kinship Care		Monthly Total	
	4	19,816.05	8	104,048.07	53	58,277.87	41	9,882.00	106	192,023.99
January	4	19,816.05	8	104,048.07	53	58,277.87	41	9,882.00	106	192,023.99
February	3	15,018.48	9	100,258.13	53	54,980.44	42	9,969.14	107	180,226.19
March	4	24,613.62	9	107,486.08	53	54,826.69	42	10,126.00	108	197,052.39
April	3	18,773.10	9	104,273.40	53	57,849.71	43	10,582.52	108	191,478.73
May										
June										
July										
August										
September										
October										
November										
December										
Total 2019	14	78,221.25	35	416,065.68	212	225,934.71	168	40,559.66	429	760,781.30
Average 2019	3.5	19,555.31	8.7	104,016.42	53	56,483.68	42	10,139.91	107	190,195.32
Total 2018	49	242,179.89	115	1,341,116.67	552	626,835.59	467	111,746.74	1089	2,321,878.89
Average 2018	4.1	20,181.66	9.6	111,759.72	46	52,236.30	38.9	9,312.23	99	193,489.91

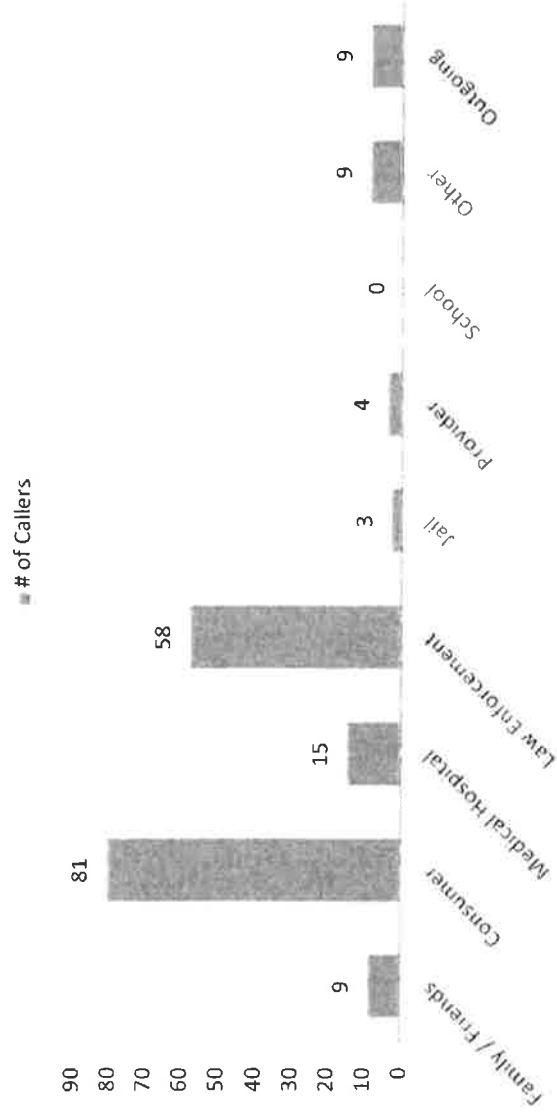
Number of placements are duplicated month-to-month.



Dodge County
Data Report for April 1, 2019 to April 30, 2019

Total Calls— 188
Total Minors: 39
Total Adults: 147
Total Age Unknown: 2
Stabilization Calls: 22
Mobile Sent— 4
AODA related contacts— 28
Dementia Related contacts - 2

of Callers April 1 - April 30, 2019



Caller	Total	Percent
Family / Friends	9	4.79%
Consumer	81	43.09%
Medical Hospital	15	7.98%
Law Enforcement	58	30.85%
Jail	3	1.60%
Provider	4	2.13%
School	0	0.00%
Other	9	4.79%
Outgoing	9	4.79%
Totals	188	100%

Facility	Voluntary	ED	Total
Community Memorial Hospital	0	1	1
Fond du Lac	0	2	2
Madison VA	1	0	1
Meriter	1	0	1
Rogers Memorial	1	1	2
ThedaCare	1	0	1
Watertown Memorial	1	0	1
Pending – Follow-Up by next shift / hospital does bed location	2	1	3
Totals	7	5	12

NORTHWEST COUNSELING AND GUIDANCE CLINIC

PO Box 309
Siren, WI 54872

Dodge County Human Service & Health Department
Henry Dodge Office Building
199 County Rd DF 3rd Floor
Juneau, WI 53039

5/7/2019

Enclosed please find the **APRIL** monthly billings for the following services from NWCGC:

Training/Supervision-1140	\$158.30
Mobile Service Usage-1171	\$647.22
Mobile Service Mileage-1172	\$78.30
Mobile Service Expense-1173	\$0.00
Phone Flat Rate- 1160	\$6,846.00
Mobile Flat Rate- 1170	\$1,959.59

TOTAL DUE **\$9,689.41**

If you have any questions, please call 715-349-7069.

Thank you,

Cortney H.
Out-Patient/County Billing Coordinator
Northwest Counseling & Guidance Clinic



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
Effective Date: January 01, 2016

Doc = BX
Ledger = BA

Date: 5/7/19

Department: Human Services and Health Department

Budget Year: 2019

Description of Adjustment:

The new van was in need of a locking system on the back door and that was not known at the time of the quote.

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4881	5811		Automotive Equipment	413

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4881	5331	05	E&H Volunteer Travel	413

Note the increases must balance with the decreases

Department Head Signature _____ Date: _____

County Administrator Signature _____ Date: _____

Committee of Jurisdiction Chairman
Signature _____ Date: _____

Finance Committee Chairman
Signature _____ Date: _____