

**Minutes**  
**Human Services and Health Board Meeting**  
**Wednesday, April 3, 2019-6:00 pm**  
**Henry Dodge Office Building**  
**Room G52**  
**199 County Rd DF, Juneau, WI 53039**

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1. Call to Order by Co-Chairperson Stephanie Justmann at 6:00pm
2. Roll Call and Non-Committee Member County Board Attendance

**Board Present:** Mark Roesch, Stephanie Justmann, Becky Glewen, David Godshall, Tim Kemmel, Kira Sheahan-Malloy, Jennifer Keyes

**Absent/Excused:** Mary Bobholz, Lois Augustson

**Staff Present:** Director Becky Bell, Division Manager Monica Hooper, Division Manager Sheila Drays, Division Manager Alyssa Schultz, Supervisor Anne Connors, Supervisor Abby Sauer, Carol Carlson

**Others Present:** Jim Mielke

3. Public Comment:
4. Approval of the minutes of the March 6, 2019 meeting  
Motion by Becky Glewen to approve the March 6<sup>th</sup> meeting minutes. Seconded by Mark Roesch. Motion carried
5. Presentation of the DTC/IDC Program by Carol Carlson

Carol Carlson presented to the board about the DTC/IDC program here at Dodge County. Carol talked about how this program was established in 2015 for persons who have a drug and/or alcohol addiction that are on probation and nonviolent offenders but have a high probability of offending again. These are 12-24 month programs and these clients are monitored weekly with court dates and random drug tests. Ms. Carlson reported that in 2018, 15 people graduated the DTC program and there were 20 graduates from the IDC program, but graduates need to have 90 days of sobriety to graduate.

**6. DIRECTORS REPORT-Ms. Bell**

**A. Grant funding opportunity for Drug Treatment Court**

Ms. Bell discussed a grant opportunity that Dodge County Human Services and Health Department will be applying for to enhance our drug court program. The grant is for a period of 3 years and is for a total of \$500,000. The deadline is April 16<sup>th</sup>, 2019. Some of the additional services that may be covered are expanding Drug Court to 30 participants, housing and transportation assistance, and increased judicial prosecution time. We will find out if we receive the funds by September 30<sup>th</sup>, 2019

**B. Wisconsin Home Energy Assistance Program (WHEAP) request for funding**

Ms. Bell indicated that the State of Wisconsin is now requiring counties to send out requests for proposals (RFP) for the Wisconsin Home Energy Assistance Program (WHEAP). The Department has been working with Jamie Beckwith, purchasing Agent with Dodge County, to draft the RFP which is scheduled to be advertised May 1<sup>st</sup>, 2019

C. Update: CAP Team Human Services day at the Capitol

Ms. Bell, Ms. Sheahan-Malloy, Alyssa Schultz and Sheila Drays updated the Board on the meeting with State Representatives at the Capitol for Human Services Day. The meeting with the Representatives was positive in nature.

D. CCS Services Facilitator revenue discussion

Ms. Bell indicated that an analysis of this program has been completed. We currently employ eight service facilitators for this program. In 2018, we have a surplus of \$206,919 above our costs for staff. We also contract with seven service facilitators through Lutheran Social Services and Adult Care Consultants. Our process is to reimburse these agencies whatever Medical Assistance pays us for the service facilitation functions. Ms. Bell brought this to the attention of the Board as there may be a financial incentive to bring these positions in house versus contracting to increase our revenue and have local control over positions. This item will be addressed again next month.

E. Child Protective Services workload standard discussion.

Ms. Bell indicated that the Wisconsin Counties Association is advocating for \$30 million dollars statewide for increased revenue to offset increased costs to Child Protective Services functions. Currently the Governor has indicated \$15 million dollars in his budget proposal. There has been some discussion around the expectation that increased dollars to the counties should be linked to bringing staffing up to the Standards for Workload for CPS. Ms. Bell indicated that an analysis was completed and Dodge County Human Services and Health Department would have to hire a .5 FTE Initial Assessment Social Worker, .5 FTE Ongoing Social Worker, a fulltime supervisor, .5 FTE Foster Care Coordinator, and a .5 FTE Access Worker. We would receive approximately \$240,919 and cost for these positions would be approximately \$247,425.

**7. COMMUNITY SUPPORT SERVICES REPORT-Ms. Drays**

- A. Stats for February
- B. Dining Center Comments
- C. 2019 Dodge County Health Ranking
- D. 2019 Community Health Assessment Summit-May 8, 2019

**8. CLINICAL & FAMILY SERVICES REPORT-Ms. Schultz**

- A. Stats for February
- B. Out of home costs
- C. February report from Northwest Connections-After Hours Crisis
- D. Northwest Connections February expenses

**9. FISCAL & SUPPORT SERVICES REPORT-Ms. Hooper**

- A. Review February expenditures & revenues

Ms. Hooper reported to the Board that for 2018 Human Services and Health Department will be returning \$1.3 million dollars to the general fund.

- B. Revenue and Expenditure Adjustment Forms

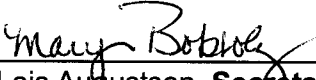
C. Update: Forward Health refund-CCS program claims

Division Manager Monica Hooper reported to the Board that there had been an upload mistake with CCS claims. The claims were uploaded to the wrong clearinghouse which paid a big portion of the claims but under the wrong taxonomy code. So the billing department had to void the claims and reimburse Forward Health with one check instead of having Forward Health recoup the money on their own, which would have taken up to a year to do. There are now things put in place to avoid this mistake from happening in the future.

Next Meeting will be May 1, 2019 at 6:00pm

Adjourned at 7:18pm

Motion made by Tim Kemmel to adjourn. Seconded by Jennifer Keyes. Motion carried

  
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Lois Augustson, **Secretary**

  
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Mary Bobholz, **Chairperson**

  
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Kris Keith, **Recording Secretary**