

**OFFICIAL PROCEEDINGS**

of the

**BOARD OF SUPERVISORS**

**Dodge County, Wisconsin**

FOR THE YEAR OF  
2018-2019

**Russell Kottke**  
**Chairman**

**Karen Gibson**  
**County Clerk**

**Notice of Meeting of the Dodge County Board of Supervisors**

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, April 17, 2018**, at **9:00 A.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

**The Agenda for the Meeting is as follows:**

**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call and Oath of Office**

**Statement of Election by County Clerk**

**Introduction of New County Board Members**

**Approve Minutes from March 20, 2018, County Board Session**

**Communications on File**

**Special Orders of Business**

Elections

- County Board Chairman
- 1<sup>st</sup> Vice Chairman
- 2<sup>nd</sup> Vice Chairman
- Members at Large – Executive Committee

Take formal action to select Annette Thompson, Dodgeland School District Superintendent, as a member of the UW Extension Education Committee. (See UW Extension Education Committee Description in *Official Directory for Dodge County.*)

Supervisor Miller, Chairman, Judicial and Public Protection Committee  
Sheriff Dale Schmidt  
Sheriff's Office Annual Report

**Consider, Discuss and Take Action on the Following:**

Take formal action to adopt the County Board Rules as established by Resolution 17-102.

**Resolutions on File**

- 18-01 Resolution Amending Rule 29 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* – Supervisor Berres.
- 18-02 Recognizing Grant Award to Address Opioid Misuse – Human Services and Health Board.
- 18-03 Recognizing May 7, 2018 through May 12, 2018 as “National Economic Development Week” – Executive Committee.
- 18-04 Authorization to Combine Payroll Groups – Human Resources and Labor Negotiations, Information Technology and Finance Committees.

**Reports on File**

1. Ordinance No. 995 – Amend Land Use Code – Alvin Wiese Property – Town of LeRoy – Planning, Development and Parks Committee.
2. County Official's Bonds – Executive Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD									
MEETING DATE April 17, 2018									
						Approval <u>RK</u> Date <u>4-19-2018</u>			
						Chair <u>Russell Kottke</u>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT	
11994	Behl, Allen	X		50.00	32	17.44			
49450	Bennett, Richard	X		50.00	6	3.27			
49449	Benter, Ed	X		50.00	23	12.54			
19566	Berres, Jeff	X		50.00	42	22.89			
11970	Bischoff, Larry	X		50.00	20	10.90			
26899	Bobholz, Mary	X		50.00	14	7.63			
50238	Burnett, Kevin	X		50.00	20	10.90			
49453	Caine, Jeffrey	X		50.00	14	7.63			
46788	Derr, Lisa	X		50.00	21	11.45			
49971	Fink, Richard W.	X		50.00	17.5	9.54			
28760	Frohling, David	X		50.00	7.25	3.95			
49455	Glewen, Becky	X		50.00	20	10.90			
41853	Greshay, Richard	X		50.00	7	3.82			
49993	Guckenberger, David	X		50.00	25	13.63			
48638	Hilbert, Dan	X		50.00	20	10.90			
50131	Hoekstra, William	X		50.00	33	17.99			
49454	Houchin, Cathy	X		50.00	33	17.99			
49451	Justmann, Stephanie	X		50.00	16	8.72			
50239	Kemmel, Timothy	X		50.00	54	29.43			
16348	Kottke, Russell	X		55.00	30	16.35			
19650	Macheel, Dale	X		50.00	44	23.98			
29374	Maly, Donna	X		50.00	10	5.45			
22503	Marsik, Joseph M.	X		50.00	20	10.90			
34243	Miller, MaryAnn	X		50.00	22	11.99			
43804	Muche, William	X		50.00	22	11.99			
47109	Nickel, Thomas	X		50.00	34	18.53			
46789	Roesch, Mark E.		X	0.00	0	0.00			
30697	Schaefer, Thomas	X		50.00	15	8.18			
15819	Schmidt, Dennis	X		50.00	0	0.00			
28630	Schmitt, Jeffrey	X		50.00	18	9.81			
37252	Schraufnagel, Larry	X		50.00	50	27.25			
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44			
10021	Wurtz, Eugene	X		50.00	25	13.63			

**Dodge County Board of Supervisors  
April 17, 2018 – 9:00 a.m.  
Administration Building - Juneau, Wisconsin**

The Organizational Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Roesch who had previously asked to be excused. Supervisor Wurtz left the meeting at 10:22 a.m.

Supervisors were sworn in by Karen J. Gibson, County Clerk, and the Clerk read the Statement of Election. Chairman Kottke introduced and welcomed the new members to the Board: Kevin Burnett, William Hoekstra, Timothy Kemmel, Dale Macheel, Jeffrey Schmitt and Eugene Wurtz.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Miller and seconded by Supervisor D. Schmidt to approve the minutes of the March 20, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

**Election**

Chairman Kottke called for nominations for Chairman. Supervisor Miller nominated Supervisor Maly. Supervisor Nickel nominated Supervisor Kottke. Supervisor J. Schmitt nominated Supervisor Frohling. Supervisor Frohling declined the nomination. Chairman Kottke closed nominations and chose Supervisors Glewen, Justmann and Benter as ballot clerks. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Maly - 8 and Supervisor Kottke - 24, thereby re-electing Supervisor Kottke as Chairman. Chairman Kottke thanked the Board for their support.

Chairman Kottke opened the nominations for 1<sup>st</sup> Vice Chairman. Supervisor Schaefer nominated Supervisor Frohling. Supervisor Hilbert nominated Supervisor Maly. Supervisor J. Schmitt nominated Supervisor Marsik. Supervisor Houchin nominated Supervisor Berres. Supervisor Marsik declined the nomination. Chairman Kottke closed nominations and chose the same ballot clerks. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Frohling – 16, Supervisor Maly – 9 and Supervisor Berres – 7. None of the candidates received a majority of the votes and another vote needed to be cast. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Frohling – 19, Supervisor Maly – 8 and Supervisor Berres - 5, thereby electing Supervisor Frohling as 1<sup>st</sup> Vice Chairman.

Chairman Kottke then opened nominations for 2<sup>nd</sup> Vice Chairman. Supervisor D. Schmidt nominated Supervisor Marsik. Supervisor Sheahan-Malloy nominated Supervisor Berres. Supervisor Miller nominated Supervisor Maly. Supervisor J. Schmitt nominated Supervisor D. Schmidt. Supervisor D. Schmidt declined the nomination. Chairman Kottke closed nominations and chose the same ballot clerks. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Marsik – 16, Supervisor Berres – 6 and Supervisor Maly – 10. None of the

candidates received a majority of the votes and another vote needed to be cast. After the ballots were cast, the ballot clerks retired to tally the votes. The votes were cast as follows: Supervisor Marsik – 17, Supervisor Berres – 5 and Supervisor Maly 10, thereby electing Supervisor Marsik as 2<sup>nd</sup> Vice Chairman.

Chairman Kottke then opened nominations for Four Members – At-Large to the Executive Committee. Supervisor Frohling nominated Supervisor D. Schmidt. Supervisor D. Schmidt nominated Supervisor Berres. Supervisor Houchin nominated Supervisor Sheahan-Malloy. Supervisor D. Schmidt nominated Supervisor Nickel. Supervisor Bobholz nominated Supervisor Maly. Supervisor Maly nominated Supervisor Miller. Supervisor Houchin nominated Supervisor J. Schmitt. Chairman Kottke closed nominations and chose the same ballot clerks. After the ballots were cast, the ballot clerks retired to tally the votes. At this time, the County Clerk informed the board members that she had put a voluntary demographics survey from the Wisconsin Counties Association on each of their desks. Question by Supervisor Berres regarding the survey answered by the County Clerk. The County Clerk was advised by the tally clerks that there was one ballot cast that was not signed on the back therefore reducing the number of ballots cast to 31 and the number of votes needed for a majority to 16. The votes were cast as follows: Supervisor D. Schmidt - 19, Supervisor Berres - 23, Supervisor Sheahan-Malloy – 16, Supervisor Nickel – 15, Supervisor Maly – 17, Supervisor Miller – 12 and Supervisor J. Schmitt - 11, thereby electing Supervisors D. Schmidt, Berres, Sheahan-Malloy and Maly to the Executive Committee.

Chairman Kottke called upon the Board to take formal action to select Annette Thompson, Dodgeland School District Superintendent, as a member of the UW-Extension Education Committee. A motion to select Annette Thompson as a member of the UW-Extension Education Committee was made by Supervisor Caine and seconded by Supervisor Behl. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke called upon Supervisor Miller, Chairman, Judicial and Public Protection Committee who called on Sheriff Dale Schmidt who gave a presentation on the 2017 Sheriff's Office Annual Report.

The Chairman called for a 10 minute recess at 10:22 a.m.

The Board reconvened at 10:33 a.m., by order of the Chair. Chairman Kottke called for the following Resolutions and Reports to be read by the Clerk and acted upon by the Board:

Take formal action to adopt the County Board Rules as established by Resolution 17-102. A motion was made by Supervisor Frohling and seconded by Supervisor D. Schmidt. The motion passed by acclamation with no negative votes cast, thereby approving the County Board Rules as established in Resolution 17-102.

**Resolution No. 18-01** Resolution Amending Rule 29 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* – Executive Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Bobholz. Supervisor Miller made a motion to lay this Resolution over until the June County Board meeting. Questions by Supervisors Houchin and Maly answered by Supervisor Miller and Corporation Counsel Kimberly Nass. Comments by Supervisors Berres, J. Schmitt, Nickel, Maly and Frohling. The vote was cast with 12 ayes and 19 noes, thereby defeating the motion to layover the Resolution.

**Ayes:** Macheel, Greshay, Schaefer, Muche, Schraufnagel, Bischoff, Caine, Behl, Frohling, Hoekstra, Nickel, Miller. Total 12.

**Noes:** Benter, Kottke, Bobholz, J. Schmitt, Marsik, Bennett, Justmann, Guckenberger, Fink, Kemmel, Berres, Houchin, D. Schmidt, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Glewen. Total 19.  
**Absent:** Roesch, Wurtz. Total 2.

Supervisor Nickel made a motion to amend the original Resolution by changing the word five (5) to twelve (12) in line 32. The motion to amend was seconded by Supervisor J. Schmitt. Questions by Supervisors Bobholz, Behl and Berres answered by Chairman Kottke and Corporation Counsel Kimberly Nass. Due to technical difficulties with the voting system, a voice vote was called on the motion to amend with 28 ayes and 3 noes, thereby approving the motion to amend.

**Ayes:** Behl, Benter, Berres, Bischoff, Bobholz, Burnett, Caine, Derr, Fink, Frohling, Glewen, Greshay, Hilbert, Hoekstra, Houchin, Justmann, Kemmel, Kottke, Macheel, Maly, Marsik, Miller, Muche, Nickel, D. Schmidt, J. Schmitt, Schraufnagel, Sheahan-Malloy. Total 28.

**Noes:** Bennett, Guckenberger, Schaefer. Total 3.

**Absent:** Roesch, Wurtz. Total 2.

Comment on the original Resolution as amended by Supervisor Derr. Chairman Kottke called upon Corporation Counsel Kimberly Nass regarding the fiscal note. Ms. Nass advised that due to the amendment the Budget Impact on the Fiscal Note should be changed to \$18,000.00. Due to technical difficulties with the voting system, a voice vote was called on Resolution 18-01 as amended with all voting in the affirmative, thereby adopting the Resolution as amended.

**Resolution No. 18-02** Recognizing Grant Award to Address Opioid Misuse – Human Services and Health Board. A motion for adoption was made by Supervisor Justmann and seconded by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-03** Recognizing May 7, 2018 through May 12, 2018 as “National Economic Development Week” – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor D. Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-04** Authorization to Combine Payroll Groups – Human Resources and Labor Negotiations, Information Technology and Finance Committees. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Report No. 1** Ordinance No. 995 – Amend Land Use Code – Alvin Wiese Property – Town of LeRoy – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** County Official’s Bonds – Executive Committee. The Chairman ordered this to be placed on file.

The Clerk noted the following had been placed on the Supervisor’s desks: Wisconsin Counties Association packet, 2017 Sheriff’s Office Annual Report, 2017 Highway Operations Annual Financial Report, Clearview’s 4<sup>th</sup> Spring Home and Garden Sale flyer, April, 2018 Aging and Disability Resource Center Newsletter, Dodge County Law Enforcement News pamphlet and a Dodge County “*Celebrate a Well-Being Milestone*” ribbon cutting ceremony invite. The Chairman ordered these be placed on file.

Chairman Kottke reminded the Board to turn in their committee questionnaire to him by Friday, April 20, 2018. He informed the Board that the Finance Committee meeting scheduled for 12:30 p.m. today would be held in Rooms F&G on the 1<sup>st</sup> Floor. He also informed the Board that the Watertown Daily Times would like to get pictures of the Executive Committee and the new County Board members after the meeting.

At 11:15 a.m. Supervisor Frohling made a motion to recess until Wednesday, May 16, 2018 at 7:00 p.m. Supervisor Maly seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



RESOLUTION NO. 18-01

**Resolution Amending Rule 29 of the Rules of Order Governing the County Board of Supervisors of Dodge County, WI.**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, in an effort to increase supervisor engagement and knowledge on important county issues, supervisors are encouraged to attend committee meetings even though they may not be appointed to serve as a committee member; and,

**WHEREAS**, non-committee member supervisors attending committee meetings will improve unity among board members and increase communication among supervisors; and,

**WHEREAS**, attending a wide variety of committee meetings will allow supervisors to build relationships with each other; and,

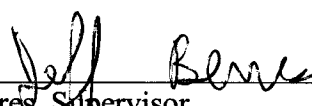
**WHEREAS**, to encourage non-committee member supervisors to attend committee meetings, a supervisor will be eligible for a per diem and mileage for up to five meetings per session;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that, effective immediately, Rule 29 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*, shall be amended as follows:

29. All **committee** members present at a properly called committee meeting shall be entitled to their authorized compensation and actual mileage regardless of whether or not a quorum is present at the meeting. No member shall be eligible for compensation (per diem) in excess of two committee meetings per day. **Non-committee member supervisors shall be entitled to a per diem and mileage for attendance at up to an additional five (5) committee meetings per session.**

**BE IT FINALLY RESOLVED**, that the Dodge County Corporation Counsel is directed to modify the Dodge County Code of Ordinances, Section 2.01, to incorporate this rule change during the 2018 codification process.

All of which is respectfully submitted this 17th day of April, 2018.

  
\_\_\_\_\_  
Jeff Berres, Supervisor  
Dodge County Supervisory District No. 20

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes / No \_\_\_ N/A.

Budget Impact: \$ 7500. Finance Committee review date: April 10, 2018. Chair initials: AK.

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution amending Rule 29 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI.*

\*\* Amendment line 32: Change five (5) committee meetings per session to twelve (12) committee meetings per session.

Adjust Budget Impact to \$18,000

ADOPTED  
BY DODGE COUNTY BOARD

APR 17 2018

AYES	<u>31</u>	NOES	<u>0</u>
ABSENT	<u>2</u>		
ABSTAIN	<u>0</u>		

Karen J. Gibson  
County Clerk

RESOLUTION NO. 18-02

**Recognizing Grant Award To Address Opioid Misuse**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Department (Department) provides monthly reports to the Dodge County Human Services and Health Board (Board) regarding the Department’s functions and programs; and,

**WHEREAS**, Dodge County has been identified by the State of Wisconsin as a high priority county due to the number of opioid overdose deaths; and,

**WHEREAS**, the Board and Department recognize the need to address and curb prescription drug misuse, particularly, opioids; and,

**WHEREAS**, the Department has devoted and will continue to devote considerable resources to anti-opioid abuse programs; and,

**WHEREAS**, to assist in its efforts, the Department received grant funds by developing a plan to achieve two goals; 1) to build community capacity to combat prescription drug abuse; and 2) to reduce non-medical or unauthorized access and availability to prescription drugs in Dodge County; and,

**WHEREAS**, the grant award of \$35,000 will allow the Department to contract with Northeastern Wisconsin Area Health Education Center, Inc. (NEWAHEC) to achieve the identified goals; and

**WHEREAS**, the Human Services and Health Board supports the efforts of the Department;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the Department is applauded in efforts to combat opioid misuse and encourages the Department to pursue grant funding to support programming, treatment and related activities to address the opioid epidemic.

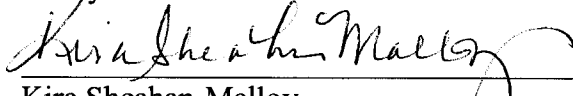
All of which is respectfully submitted this 17th day of April, 2018.

Dodge County Human Services and Health Board:

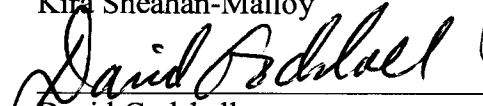
Mary J. Bobholz



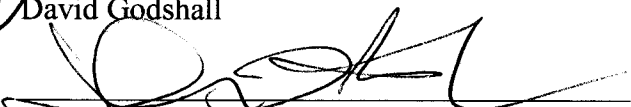
Becky Glewen



Kira Sheahan-Malloy



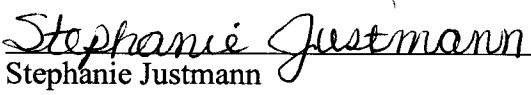
David Godshall



Jeremy Bartsch



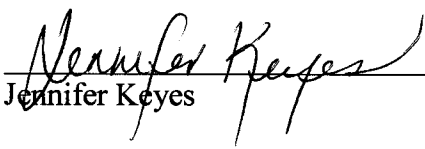
Lois Augustson



Stephanie Justmann



Mark E. Roesch



Jennifer Keyes

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes  No  N/A.

Budget Impact: \$35,000. Finance Committee review date: April 10, 2018. Chair initials: JH

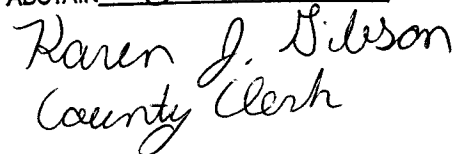
Vote Required:

Resolution Summary:

ADOPTED  
BY DODGE COUNTY BOARD

APR 17 2018

AYES 31 NOES 0  
ABSENT 2  
ABSTAIN 0



Karen J. Gibson  
County Clerk

RESOLUTION NO. 18-03

**Recognizing May 7, 2018 through May 12, 2018 as  
"National Economic Development Week"**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

**WHEREAS**, the Dodge County Executive Committee recognizes the International Economic Development Council (IEDC) as the largest professional economic development organization dedicated to serving economic developers; and,

**WHEREAS**, the IEDC is promoting establishing National Economic Development week, as part of its efforts to provide leadership and excellence in economic development for communities, members, and partners through training, research, policy advocacy, and initiatives such as the Accredited Economic Development Organization program and the Certified Economic Developer designation; and,

**WHEREAS**, the Executive Committee and the Economic Development staff of Dodge County promote the economic well-being and rising quality of life for Dodge County by engaging in a wide variety of efforts to attract and retain businesses, high quality jobs, develop vibrant communities, enhance the tax base, and improve the quality of life for residents of Dodge County; and,

**WHEREAS**, the Executive Committee recommends that the Dodge County Board of Supervisors designate May 7, 2018 through May 12, 2018, as "National Economic Development Week";

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors does hereby recognize the importance of economic development and does hereby designate May 7, 2018 through May 12, 2018, as "National Economic Development Week".

All of which is respectfully submitted this 17<sup>th</sup> day of April, 2018.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

David Frohling  
David Frohling

Donna Maly  
Donna Maly

Joseph Marsik  
Joseph Marsik

MaryAnn Miller  
MaryAnn Miller

Dennis R. Schmidt  
Dennis Schmidt

Jeff Berres  
Jeff Berres

ADOPTED  
BY DODGE COUNTY BOARD

APR 17 2018

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

**Vote Required:** Majority vote of members present.

**Resolution Summary:** A resolution designating May 7, 2018 through May 12, 2018 as "National Economic Development Week".

Karen J. Blison  
County Clerk

RESOLUTION NO. 18-04

**Authorization to Combine Payroll Groups**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, at present, Dodge County, an organization with approximately 950 employees, has four payroll groups for its employees and elected officials with differing pay periods, pay dates and days between pay period end and pay date; and,

**WHEREAS**, consideration was given to combining payroll groups prior to Dodge County’s implementation of Kronos Workforce Central, and it was determined at that time to delay combining payroll groups; and,

**WHEREAS**, with the implementation of Tyler Munis Enterprise Resource Planning (ERP project), another opportunity is presented to consider combining payroll groups; and,

**WHEREAS**, various Dodge County key personnel were tasked with evaluating the possibility of combining all payroll groups into one so that all employees and elected officials will have the same pay period and pay date; and,

**WHEREAS**, an evaluation, weighing benefits against risks, identified multiple benefits such as standardization, efficiency, reduction in frequency of processes, reduction in errors, increased productivity, increased data access for budgeting and reporting and multiple risks such as impact on scheduling, concerns regarding change, impact on employee personal banking and cost of programming (Kronos); and,

**WHEREAS**, the Human Resources and Labor Negotiations Committee, the Information Technology Committee and the Finance Committee (Committees) have been provided information regarding combining payroll groups; and,

**WHEREAS**, the Committees have also considered the impact on county employees, implementation of the ERP project, and the need to engage Kronos for professional services; and,

**WHEREAS**, the Dodge County Board of Supervisors authorized the carryover of funds from the 2017 to the 2018 Information Technology Budget in Resolution No. 17-92 to fund the combining of payroll groups to one payroll group; and,

**WHEREAS**, the Committees, having weighed the benefits and risks, have formed the considered conclusion that Dodge County’s four payroll groups should be combined into one pay group with a single pay period and pay date; and,

**WHEREAS**, the Committees recommend that the Dodge County Board of Supervisors authorize and direct the combining of payroll groups;

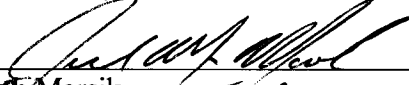
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the recommendation of the Committees is hereby adopted; and,

1 **BE IT FURTHER RESOLVED**, that staff is directed to invest the necessary resources to  
2 combine Dodge County's four payroll groups into one payroll group with a single pay period and pay  
3 date for all county employees and officials; and,  
4

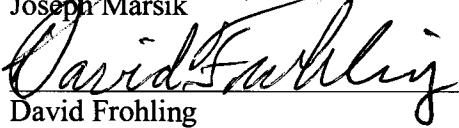
5 **BE IT FINALLY RESOLVED**, that combining payroll groups shall occur no later than  
6 November of 2018, with due care and consideration given to minimize the impact on County employees.

All of which is respectfully submitted this 17<sup>th</sup> day of April, 2018.

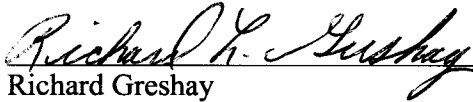
**Dodge County Human Resources & Labor Negotiations Committee**

  
\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
Jeffry Duchac

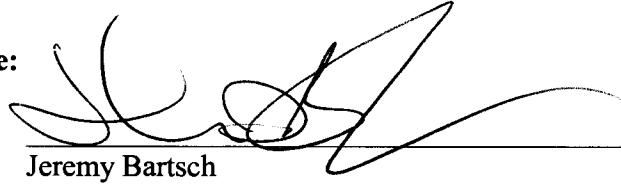
  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Dennis Schmidt

  
\_\_\_\_\_  
Richard Greshay

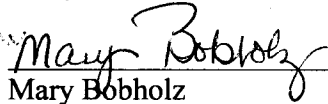
**Dodge County Information Technology Committee:**

  
\_\_\_\_\_  
Donna Maly

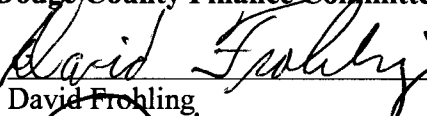
  
\_\_\_\_\_  
Jeremy Bartsch


\_\_\_\_\_  
Jeffry Duchac

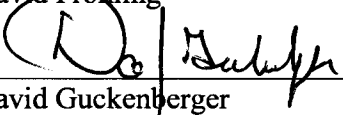
\_\_\_\_\_  
Janice Bobholz


  
\_\_\_\_\_  
Mary Bobholz

**Dodge County Finance Committee:**

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Ed Benter

  
\_\_\_\_\_  
David Guckenberger

  
\_\_\_\_\_  
Richard Fink

**ADOPTED**  
**BY DODGE COUNTY BOARD**

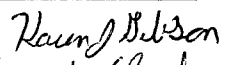
  
\_\_\_\_\_  
Thomas J. Schaefer

APR 17 2018

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: X Yes    No    ABSENT    ABSTAIN     
Budget Impact: \$0.00. Finance Committee review date: April 10, 2018. Chair initials:   

**Vote Required:** Majority of members present

  
County Clerk

**Resolution Summary:** Resolution authorizing the combining of payroll groups to one payroll group with same pay period and pay date.

REPORT   1  

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Alvin Wiese requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 11.8-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the SW ¼, Section 24, Town of Leroy, to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this  17th  day of  April , 2018.

ADOPTED  
BY DODGE COUNTY BOARD

APR 17 2018

AYES  31  NOES  0   
ABSENT   2   
ABSTAIN   8 

*Karen J. Sleson*  
County Clerk

Tom Schaefer

*Allen Behl*  
Allen Behl

*William Muehe*  
William Muehe

*Joseph Marsik*  
Joseph Marsik

Janice Bobholz

Planning, Development and Parks Committee



Ordinance No. 995

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 24, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 17th day of April, 2018.


Russell Kottke  
Russell Kottke  
Chairman


Karen J. Gibson  
Karen J. Gibson  
County Clerk

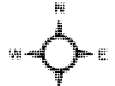

**Alvin Wiese  
Town of Lerory, Sec. 24**

This map was prepared from a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for the use or misuse of this information.



 Wiese Property

 Area to be Rezoned (A-1 to A-2)

Dodge County  
Land Resources & Parks  
2017 Aerial Photo  
Color Inset 1:500 Feet

REPORT NO. 2

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15

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

Pursuant to Section 59.21(2) of the Wisconsin Statutes, the Dodge County Executive Committee has examined the bonds of the County Clerk, Treasurer, Sheriff, Medical Examiner, Clerk of Circuit Courts, and the Register of Deeds and has found that these bonds are adequate as to form and sufficiency of the sureties thereto, and has approved these bonds as to form and sufficiency of the sureties thereto.

The County Clerk, Sheriff, Clerk of Circuit Court and the Register of Deeds are covered by the blanket bond of Dodge County with a limit of \$250,000 per loss. The Treasurer has an individual bond with a limit of a one-time claim of \$250,000. The Medical Examiner has an individual bond with a limit of a \$15,000 annual aggregate.

All of which is respectfully submitted this 17th day of April, 2018.

Dodge County Executive Committee

Russell Kottke  
Russell Kottke

Donna Maly  
Donna Maly

MaryAnn Miller  
MaryAnn Miller

Dennis R. Schmidt  
Dennis R. Schmidt

David Frohling  
David Frohling

Joseph Marsik  
Joseph Marsik

Jeff Berres  
Jeff Berres

Placed on File  
~~ADOPTED~~  
BY DODGE COUNTY BOARD

APR 17 2018

AYES   —   NOES   —    
ABSENT   =    
ABSTAIN   =  

Karen J. Sileson  
County Clerk

**Notice of Meeting of the Dodge County Board of Supervisors**

There will be a meeting of the Dodge County Board of Supervisors on **Wednesday, May 16, 2018, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

**The Agenda for the Meeting is as follows:**

**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from April 17, 2018, County Board Session**

**Communications on File**

**Resolutions on File**

18-05 Commendation Resolution – Jeffry Duchac – County Board.

**Special Orders of Business**

Present Certificate of Appreciation – Chairman Kottke

Confirm Appointments made by County Administrator

1. Reappoint John Zanghi to the Revolving Loan Advisory Committee for a one year term, commencing on May 18, 2018 to May 18, 2019, both inclusive.

Confirm Appointments made by County Board Chairman and County Administrator

1. County Board Committee Appointments 2018-2020.

Chairman Kottke

Kimberly Nass, Corporation Counsel

County Board Supervisor Training

Supervisor Miller, Chairman, Judicial and Public Protection Committee

Sheriff Dale Schmidt

Detention Center Jail Revenue/Expenditure Analysis

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File (Continued)**

18-06 Authorization to Engage U.S. Bank to Provide Banking Services for Dodge County – Finance Committee.

18-07 Six-Year Airport Improvement Plan (2018-2023 Plan) – Highway Committee.

**Reports on File**

1. Ordinance No. 996 – Amend Flood Plain Zoning Ordinance – Land Resources and Parks Committee.
2. Ordinance No. 997 – Amend Shoreland Protection Ordinance – Land Resources and Parks Committee.
3. Ordinance No. 998 – Amend Land Use Code – Land Resources and Parks Committee.

**Ordinances on File**

1. Ordinance No. 999 – An Ordinance to Amend Section 7.04 of Chapter 7 of the Dodge County Code of Ordinances to Regulate Speed Limits. – County Trunk Highway Y and YY, Town of LeRoy – Highway Committee.
2. Ordinance No. 1000 - An Ordinance to Amend Chapter 7 of the Dodge County Code of Ordinances, Specifying Certain Segments of Dodge County Trunk Highways as All-Terrain Vehicle and Utility Terrain Vehicle Routes.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD  
MEETING DATE May 16, 2018

Approval R.K. Date 6-1-2018  
Chair Russell Kothe

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	17.44		
49450	Bennett, Richard	X		50.00	6	3.27		
49449	Benter, Ed	X		50.00	46	25.07		
19566	Berres, Jeff	X		50.00	42	22.89		
11970	Bischoff, Larry	X		50.00	20	10.90		
26899	Bobholz, Mary	X		50.00	28	15.26		
50238	Burnett, Kevin	X		50.00	20	10.90		
49453	Caine, Jeffrey	X		50.00	14	7.63		
46788	Derr, Lisa	X		50.00	21	11.45		
49971	Fink, Richard W.	X		50.00	35	19.08		
28760	Frohling, David	X		50.00	29	15.81		
49455	Glewen, Becky	X		50.00	20	10.90		
41853	Greshay, Richard	X		50.00	14	7.63		
49993	Guckenberger, David	X		50.00	50	27.25		
48638	Hilbert, Dan	X		50.00	20	10.90		
50131	Hoekstra, William	X		50.00	33	17.99		
49454	Houchin, Cathy	X		50.00	33	17.99		
49451	Justmann, Stephanie	X		50.00	32	17.44		
50239	Kemmel, Timothy	X		50.00	54	29.43		
16348	Kottke, Russell	X		55.00	30	16.35		
19650	Macheel, Dale	X		50.00	44	23.98		
29374	Maly, Donna	X		50.00	20	10.90		
22503	Marsik, Joseph M.	X		50.00	40	21.80		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	11.99		
47109	Nickel, Thomas	X		50.00	34	18.53		
46789	Roesch, Mark E.	X		50.00	34	18.53		
30697	Schaefer, Thomas	X		50.00	30	16.35		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	9.81		
37252	Schraufnagel, Larry	X		50.00	50	27.25		
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44		
10021	Wurtz, Eugene		X	0.00	0	0.00		

**Dodge County Board of Supervisors  
May 16, 2018 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The May Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Wurtz who had previously asked to be excused. Supervisor J. Schmitt was excused from the meeting at 7:56 p.m. and returned to the meeting at 9:27 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Benter and seconded by Supervisor Schaefer to approve the minutes of the April 17, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

The following Resolution was read by the Clerk and acted upon by the Board:

**Resolution No. 18-05** Commendation Resolution – Jeffry Duchac – County Board, was passed by a rising vote of acceptance.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Presentation of Certificate.

Chairman Kottke presented a Certificate of Appreciation to Jeffry Duchac for his 15 years of service to Dodge County as a Board Supervisor.

Mr. Jeffry Duchac presented a time-line of his representation as a Dodge County Supervisor and thanked past and present Dodge County department heads, elected officials, employees and supervisors for their support and friendship over the years.

The Chairman called for the Second Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Reappoint John Zanghi to the Revolving Loan Advisory Committee for a one year term commencing on May 18, 2018 to May 18, 2019, both inclusive. A motion to accept the reappointment was made by Supervisor Maly and seconded by Supervisor Schraufnagel. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

The Chairman called for the Third Special Order of Business: County Board Committee Appointments for 2018-2020: Chairman Kottke informed the Board of the three additional appointments made to the External Audit Review Oversight Committee: Supervisor Bobholz, Chair of Human Services and Health Board, Supervisor Justmann, Vice Chair of Human Services and Health Board and Joseph Marsik, 2<sup>nd</sup> Vice Chair of the Dodge County Board of Supervisors. A motion to approve the County Board Committee Appointments for 2018-2020 was made by Supervisor D. Schmidt and seconded by Supervisor Nickel. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Chairman Kottke called upon Kimberly Nass, Corporation Counsel who gave a presentation on Dodge County Board Supervisor training. Ms. Nass covered the following topics: Open Meeting Law, Agendas and Minutes, Public Records and Supervisors, County Board Rules and RRO, Committees and Committee Chairs and Resolutions and Ordinances. Ms. Nass also asked the County Board Supervisors if anyone objected to having the County Clerk dispose of reading the Resolve Clauses in Resolutions and Ordinances. Comment by Supervisor Berres. No objections were made. Following the presentation there were questions by Supervisors J. Schmitt and Derr answered by Kimberly Nass, Corporation Counsel. Comment by Supervisor Derr.

Chairman Kottke then called upon Supervisor Miller, Chairman, Judicial and Public Protection Committee who called on Sheriff Dale Schmidt, Chief Deputy Scott Mittelstadt and Julie Kolp, Finance Director. Ms. Kolp presented the Detention Center Jail Revenue/Expenditure Analysis. Sheriff Schmidt and Mr. Mittelstadt presented on the proposed Pod-J Replacement/Closure. Following the presentation there were questions by Supervisors Muche, D. Schmidt, Guckenberger, Marsik, Berres, Caine, Glewen, Benter, Sheahan-Malloy, Bobholz, Houchin, Greshay, Behl and Bennett answered by Sheriff Dale Schmidt, Chief Deputy Scott Mittelstadt, Julie Kolp, Finance Director and James Mielke, Administrator. Sheriff Schmidt encouraged the supervisors to contact his office or Finance Director Julie Kolp with questions.

The following Resolutions, Reports and Ordinances were read by the Clerk and acted upon by the Board:

**Resolution No. 18-06** Authorization to Engage U.S. Bank to Provide Banking Services for Dodge County – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-07** Six-Year Airport Improvement Plan (2018-2023 Plan) – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Report No. 1** Ordinance No. 996 – Amend Flood Plain Zoning Ordinance – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 997 – Amend Shoreland Protection Ordinance – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 3** Ordinance No. 998 Amend Land Use Code – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Ordinance No. 1** Ordinance No. 999 – An Ordinance to Amend Section 7.04 of Chapter 7 of the Dodge County Code of Ordinances to Regulate Speed Limits. – County Trunk Highway Y and YY, Town of LeRoy – Highway Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.



**Ordinance No. 2** Ordinance No. 1000 – An Ordinance to Amend Chapter 7 of the Dodge County Code of Ordinances, Specifying Certain Segments of Dodge County Trunk Highways as All-Terrain Vehicle and Utility Terrain Vehicle Routes. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Questions by Supervisors Behl and D. Schmidt answered by Brian Field, Highway Commissioner and Supervisor Muche. Comment by Supervisor Caine. The vote was cast with 30 ayes, 1 no and 1 abstention, thereby adopting the Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoesktra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 30.

**No:** Bennett. Total 1.

**Abstain:** J. Schmitt. Total 1

The Clerk noted the following had been placed on the Supervisor's desks: 2017-2018 Official Proceedings of the Board of Supervisors and a Summer Social Gathering invite from Supervisor Derr. The Chairman ordered this be placed on file.

At 9:29 p.m. Supervisor Frohling made a motion to recess until Tuesday, June 19, 2018 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 18-05

**JEFFRY C. DUCHAC COMMENDATION RESOLUTION**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, the Dodge County Board of Supervisors wishes to express its appreciation to Jeffry C. Duchac who has worked on behalf of the citizens of Dodge County by serving on the County Board; and,

**WHEREAS**, service on the Dodge County Board of Supervisors requires dedication, perseverance, and personal sacrifices on the part of its members; and,

**WHEREAS**, Jeffry C. Duchac has represented the citizens of Supervisory District No. 31 and Dodge County, as a member of the Dodge County Board of Supervisors, from March 19, 1985 to April 15, 1986; and,

**WHEREAS**, Jeffry C. Duchac has represented the citizens of Supervisory District No. 28 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 20, 2004 to April 17, 2012; and,

**WHEREAS**, Jeffry C. Duchac has represented the citizens of Supervisory District No. 25 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 18, 2012 to April 17, 2018; and,

**WHEREAS**, the absence of Jeffry C. Duchac from the County Board will be a great loss to the citizens of Dodge County and to the members of the County Board who have looked to Jeffrey C. Duchac for counsel and leadership; and,

**WHEREAS**, it is the opinion of the undersigned Board of Supervisors that at this time the contributions of Jeffry C. Duchac to the government of Dodge County should be testified to by this Body and recognized by this Body for all the citizens of Dodge County;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our heartiest thanks, our heartfelt gratitude, and our very best wishes to our friend and colleague, Jeffry C. Duchac upon his departure from this Board; and,

**BE IT FURTHER RESOLVED**, that we take this opportunity to extend our hope that our much esteemed friend and colleague will continue to take an interest in County Government and as the opportunity may arise, to give this Body the benefit of his counsel and advice; and,

**BE IT FINALLY RESOLVED**, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors and that this Resolution be forwarded to Jeffry C. Duchac as a testament to the great esteem and honor we hold for our friend, Jeffry C. Duchac.

All of which is respectfully submitted this 16<sup>th</sup> day of May, 2018.

Russell Kathe  
 Tom Schaefer  
 Kay M. [unclear]  
 Alec [unclear]  
 William Muehe  
 Kara Heather Mallory  
 Michael G. [unclear]  
 Van Gilbert  
 S. [unclear]  
 Stephanie Justmann  
 Mark Roesh  
 Peter [unclear]  
 Mary Robt [unclear]  
 Mary Miller  
 John J. [unclear]  
 Eugene D. [unclear]  
 W. [unclear]

[unclear]  
 Dennis R Schmidt  
 Richard W. Funk  
 [unclear]  
 [unclear]  
 David Forhling  
 Jeffrey [unclear]  
 [unclear]  
 [unclear]  
 Cathy [unclear]  
 Kevin Bennett  
 Rachael Bennett  
 Ed Bester  
 [unclear]  
 [unclear]  
 Dale Markel

Rising Vote of Acceptance  
 ADOPTED  
 BY DODGE COUNTY BOARD

MAY 16 2018

AYES \_\_\_\_\_ NOES \_\_\_\_\_  
 ABSENT \_\_\_\_\_  
 ABSTAIN \_\_\_\_\_

Karen J. Gibson  
 County Clerk

RESOLUTION NO. 18-06

**Authorization to Engage U.S. Bank to Provide Banking Services for Dodge County**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

**WHEREAS**, Dodge County currently engages the services of Landmark Credit Union, formerly Hartford Savings Bank, for its banking needs; and,

**WHEREAS**, Dodge County solicited proposals for banking services by releasing a Request for Proposal – Banking Services (“RFP”), on January 30, 2018, with responses due no later than March 2, 2018; and,

**WHEREAS**, the widely advertised solicitation contained a number of specific banking services being sought by Dodge County; and,

**WHEREAS**, the primary objectives of the solicitation included seeking a bank offering positive pay and direct billing, cash management, account reconciliation, online banking, and integration with Dodge County’s financial systems, with the goal of being less reliant on paper by taking advantage of technological advances in the banking industry; and,

**WHEREAS**, Dodge County received the following seven proposals that were thoroughly evaluated by an evaluation team, consisting of the Dodge County Administrator, Dodge County Treasurer, Dodge County Finance Director, Dodge County Corporation Counsel, and the Dodge County Board Chairman (evaluation team), assembled to review and rate the proposals:

<b>Bank Institutions</b>
Associated Bank
Farmers & Merchants Bank
Farmers State Bank – ERGO Bank
Horicon Bank
Landmark Credit Union
National Exchange Bank & Trust
U.S. Bank

; and,

**WHEREAS**, the Dodge County Treasurer reported the findings and conclusions of the evaluation team to the Finance Committee at its April 10, 2018 meeting; and,

**WHEREAS**, the Finance Committee met on April 20, 2018, to interview Associated Bank, Horicon Bank, and U.S. Bank; and,

**WHEREAS**, at the conclusion of the interviews, and based on all the information gathered, the Finance Committee recommends engaging the services of U.S. Bank for Dodge County’s banking needs as set forth in the RFP; and,

1 SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of  
2 Supervisors hereby selects U.S. Bank to provide banking services for Dodge County for an initial  
3 term of five (5) years renewable thereafter for up to five, one-year terms; and,  
4

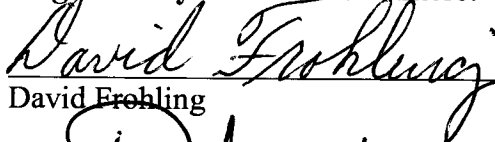
5 BE IT FURTHER RESOLVED, that all Departments are directed to utilize the services of  
6 U.S. Bank; and,  
7

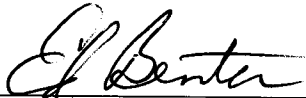
8 BE IT FURTHER RESOLVED, that the Dodge County Treasurer shall be a signer and have  
9 access to all U.S. Bank Accounts; and,  
10

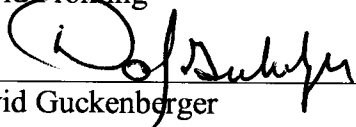
11 BE IT FINALLY RESOLVED, that the Dodge County Board Chair and the Dodge County  
12 Clerk are authorized and directed to enter into a contract for services with U.S. Bank containing  
13 terms and conditions consistent with the RFP and satisfactory to Dodge County.

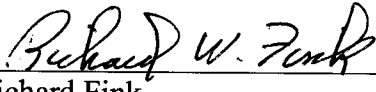
All of which is respectfully submitted this 16<sup>th</sup> day of May, 2018.

Dodge County Finance Committee:

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Ed Benter


  
\_\_\_\_\_  
David Guckenberger

  
\_\_\_\_\_  
Richard Fink

  
\_\_\_\_\_  
Thomas J. Schaefer

Vote Required: Majority vote of members present.

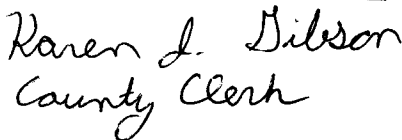
Resolution Summary: A resolution to engage U.S. Bank to provide banking services for Dodge County.

Fiscal Note: The revenues/expenditures are contained in the current year budget  Yes \_\_\_ No \_\_\_ N/A.  
Budget Impact: \$ 0 Reviewed by the Finance Committee on April 20, 2018. Chair initials: 

ADOPTED  
BY DODGE COUNTY BOARD

MAY 16 2018

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

RESOLUTION NO. 18-07

SIX-YEAR AIRPORT IMPROVEMENT PLAN (2018-2023 Plan)

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Highway Committee has considered the improvement needs of the Dodge County Airport and has determined that various proposed improvements are in the best interest of the Dodge County Airport; and,

WHEREAS, Wisconsin Statutes, Chapter 114, requires a Statement of Project Intentions from airport owners contemplating federal and/or state aid within the next six years; and,

WHEREAS, a list of the various proposed improvements are described in the six-year Statement of Project Intentions for Dodge County Airport document attached hereto as Exhibit "A"; and,

WHEREAS, this six-year Statement of Project Intentions for Dodge County Airport document is used by the Department of Transportation, Bureau of Aeronautics for planning and budgeting purposes and is not a petition for federal and/or state aid; and,

WHEREAS, the Highway Committee has reviewed the list of proposed improvements and recommends the Dodge County Board of Supervisors approve same;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the six-year Statement of Project Intentions for Dodge County Airport is hereby approved; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors contemplates requesting federal and/or state aid for the projects listed on the six-year Statement of Project Intentions for Dodge County Airport document attached hereto as Exhibit "A".

All of which is respectfully submitted this 16th day of May, 2018

Dodge County Highway Committee:

William Muche (signature)
William Muche

David Frohling (signature)
David Frohling

Jeff Berres (signature)
Jeff Berres

Richard W. Fink (signature)
Richard Fink

Jeffrey Caine (signature)
Jeffrey Caine

ADOPTED BY DODGE COUNTY BOARD

MAY 16 2018

Vote Required: Majority of Members present.
Resolution Summary: Six-Year Airport Improvement Plan (2018-2023) Resolution.

AYES 31 NOES 0
ABSENT 2
ABSTAIN 0

Karen J. Dilson
County Clerk

**STATEMENT OF PROJECT INTENTIONS FOR AIRPORT**  
DODGE COUNTY

Fiscal Year	Description of Improvement	Size of Improvement	Estimated Cost (if known)	Anticipated Petition Date
2018	Phase 2 - Runway 8/26 rehabilitation Lighting and navigation aids Runway 8/26 Avigation easement - property at North end Runway 20	3000'	\$3 million \$400,000 \$ 75,000	Complete Complete Complete
2019	Tree clearing property at North end Runway 20 Design entrance drive, auto parking lot and gates		\$ 50,000 \$ 75,000	Complete Complete
2020	Reconstruct entrance drive, auto parking lot & gates Design reconstruction of Runway 2/20, parallel taxiway and lighting		\$350,000 \$100,000	Complete 2019
2021	Reconstruct Runway 2/20 and lighting	4000'	\$1,600,000	2019
2022	Reconstruct Runway 2/20 parallel taxiway Design East ramp and fuel farm	4000'	\$1,300,000 \$ 200,000	2019 2019
2023	Reconstruct East ramp and fuel farm		\$1,400,000	2019

For 2024 & later, please attach additional pages.

**EXAMPLE DESCRIPTIONS OF IMPROVEMENTS:**

Reconstruct runway, replace runway lighting, construct runway extension, construct or expand apron, develop hangar area, construct terminal building, acquire land, clear runway approaches, develop auto parking, prepare master plan, purchase snow removal equipment. List the size of the improvement in acres, square yards, length, width, or as appropriate.

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Dodge County Land Resources and Parks Committee to amend Appendix 1 of the Floodplain Zoning Ordinance, Dodge County, Wisconsin by adopting the Beaver Dam River Failure Inundation Shadow analysis, the Dam Failure Map Panels 1 through 7, the Dam Failure Profiles Panels 1 through 4 and the Dam Failure Floodway Data Table for those portions of the floodplain that cover lands located outside of the city limits of the City of Beaver Dam as described in Exhibit A and to amend Section 1.5(1) of the Floodplain Zoning Ordinance as described in Exhibit B and recommend approval of the proposed Ordinance.

The Committee has considered the proposal in accord with Section 8.0 of the Dodge County Floodplain Zoning Ordinance and finds that the proposed amendments to the Floodplain Zoning Ordinance are necessary in order to bring the Dodge County Floodplain Zoning Ordinance into compliance with the State Floodplain regulations. The Committee has found that the proposed amendments meet the challenge of changing conditions, the proposed amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Floodplain Zoning Ordinance, that the proposed amendments will protect the health, safety and general welfare of the general public, and that the amendments will not result in significant adverse impacts on the natural environment.

Respectfully submitted this 16th day of May, 2018

ADOPTED  
BY DODGE COUNTY BOARD

MAY 16 2018

AYES 31 NOES 0  
ABSENT 2  
ABSTAIN 0

*Karen J. Gibson*  
County Clerk

*Tom Schaefer*  
Tom Schaefer

*Allen Behl*  
Allen Behl

Janice Bobholz

*Joseph Marsik*  
Joseph Marsik

*William Mucche*  
William Mucche

Land Resources and Parks Committee



Ordinance No. 996

An Ordinance amending the Floodplain Zoning Ordinance, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed the proposed amendments to the Dodge County Floodplain Zoning Ordinance and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance.

Whereas the Dodge County Land Resources and Parks Committee have found that the proposed amendments are necessary in order to bring the Dodge County Floodplain Zoning Ordinance into compliance with the applicable State and Federal floodplain regulations. Furthermore, the Committee has found that the amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Ordinance and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Land Resources and Parks Committee has found that said amendments will protect the health, safety, and general welfare of the general public.


The County Board of Supervisors of the County of Dodge do ordain as follows:

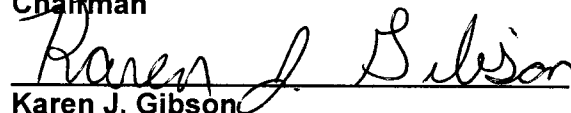
Section 1. Be it resolved that the amendment to the Floodplain Zoning Ordinance, Dodge County Wisconsin as represented by "Exhibit A" and "Exhibit B" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall become effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 16th day of May, 2018.

  
\_\_\_\_\_  
Russell Kottke  
Chairman

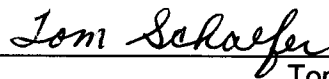
  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk

**PETITION TO AMEND THE FLOODPLAIN ZONING ORDINANCE OF DODGE COUNTY, WISCONSIN**

We, the Dodge County Planning, Development and Parks Committee, petition to amend Appendix 1 of the Floodplain Zoning Ordinance, Dodge County Wisconsin by adding the Beaver Dam River Dam Failure Inundation Shadow analysis information for the Upper Beaver Dam River Dam located in Section 4, City of Beaver Dam as shown in Exhibit A and petition to amend Section 1.5 (1) of the Ordinance as shown in Exhibit B.

The intent of the petition is to incorporate the 2017 revised dam failure analysis, the Dam Failure Map Panels 1 through 7, the Dam Failure Profile Panels 1 through 4 and the Dam Failure Floodway Data Table for those portions of the floodplain that cover lands located outside of the City limits of the City of Beaver Dam for the Upper Beaver Dam River Dam located in Section 4, City of Beaver Dam. The analysis was prepared by MSA Professional Services dated April 6, 2017 and approved by the Wisconsin Department of Natural Resources on April 10, 2017 and to incorporate exemptions for lands adjacent to farm drainage ditches as specified in s. 87.30(1m)(am) Wis. Stats. The proposed changes to Section 1.5 (1) (a) of the ordinance is necessary in order to comply with recently amended Wisconsin State Statutes (2017 Wis. Act 115).

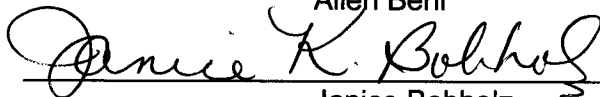
Respectfully submitted this 16th day of May, 2018.



Tom Schaefer



Allen Behl



Janice Bobholz



Joseph Marsik



William Muehe

Planning, Development and Parks Committee

**Exhibit A**

**Proposed changes:**

**Additions in text are indicated by underline:**

**Floodplain Study Appendix**

**Dodge County Flood Storage District Maps**

Panels 1 through 13

Dated May 19, 2014

Prepared by the Wisconsin Department of Natural Resources. Approved by the Wisconsin Department of Natural Resources.

**Dam failure analysis and hydraulic shadow maps for the Danville Dam**

Hydrologic and hydraulic analysis and the dam failure analysis prepared by the Wisconsin Department of Natural Resources dated October 2015.

**Supplemental Dam Failure Analysis and hydraulic shadow map for the Village of Hustisford Dam**

Supplemental Dam Failure Analysis and hydraulic dam failure profile for the Village of Hustisford Dam, dated July 6, 2015 prepared by Stantec Consulting Services Inc. and approved by the Wisconsin Department of Natural Resources.

**Beaver Dam River Dam Failure Inundation Shadow**

Those portions of the following documents that cover lands located outside of the City limits of the City of Beaver Dam:

- Dam Failure Map Panels 1 through 7;
- Dam Failure Profile Panels 1 through 4;
- Dam Failure Floodway Data Table;

All bearing the Professional Engineer's Seal of Uriah P. Monday, PE, of MSA Professional Services, dated April 6, 2017 and approved by the Wisconsin Department of Natural Resources on April 10, 2017.

Beaver Dam River  
Dam Failure Scenario

City of Beaver Dam  
Dodge County, Wisconsin

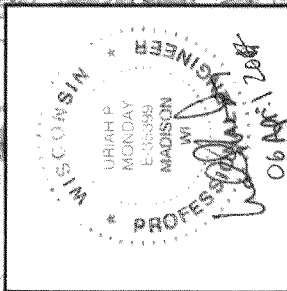
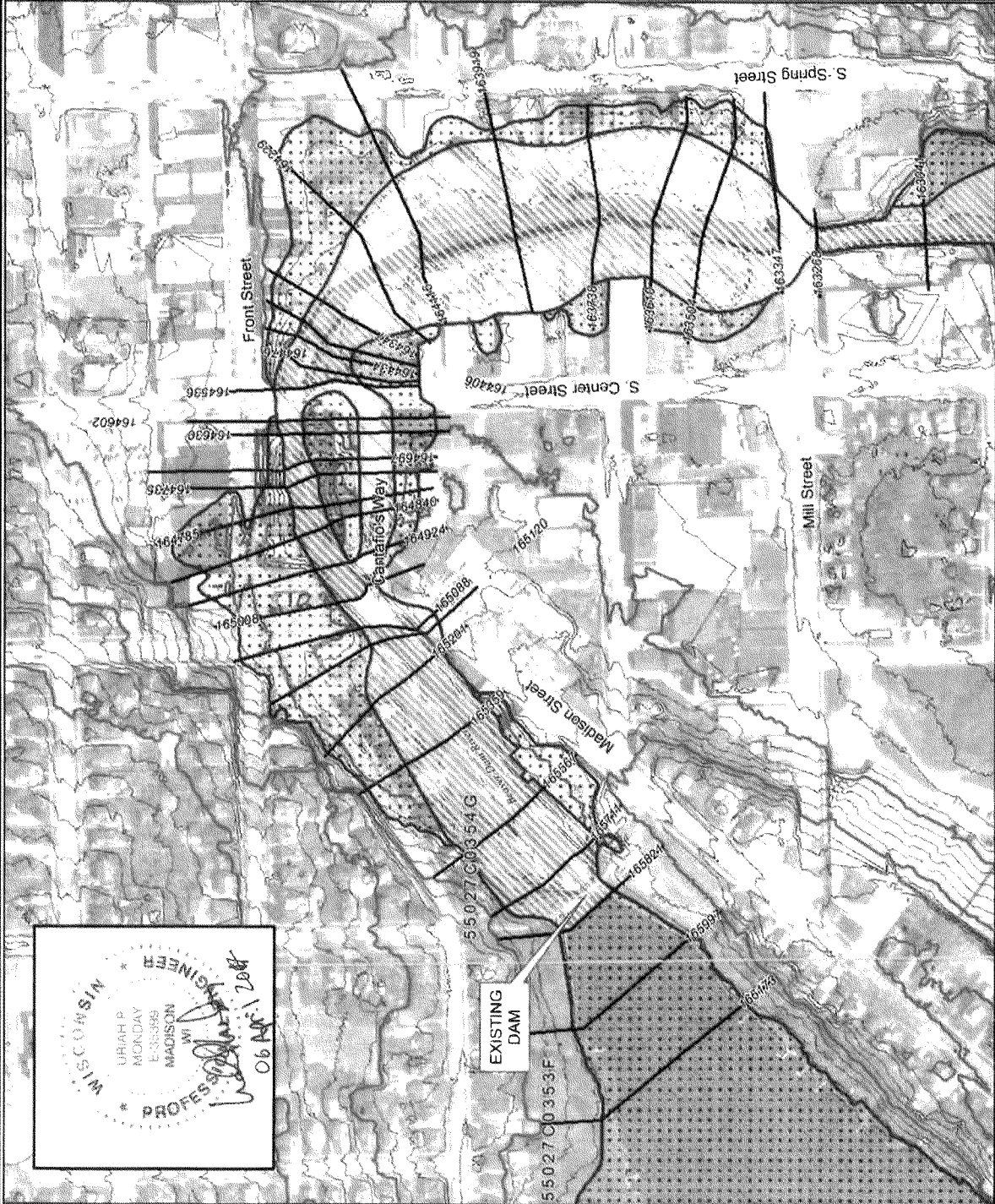
Panel 1 of 7

Legend

- FEMA FIRM Panel Boundary
- Political Boundary
- DFA Model Cross Section
- DFA Flood Hazard Area
- Dam Falls - Flood Fringe
- Dam Falls - Floodway



Source:  
Elevation provided by Dodge County  
DFA developed by JDF, et al.  
Dodge County, Wisconsin  
Date: 5/15/18









Beaver Dam River  
Dam Failure Scenario

City of Beaver Dam  
Dodge County, Wisconsin

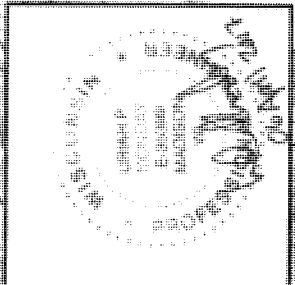
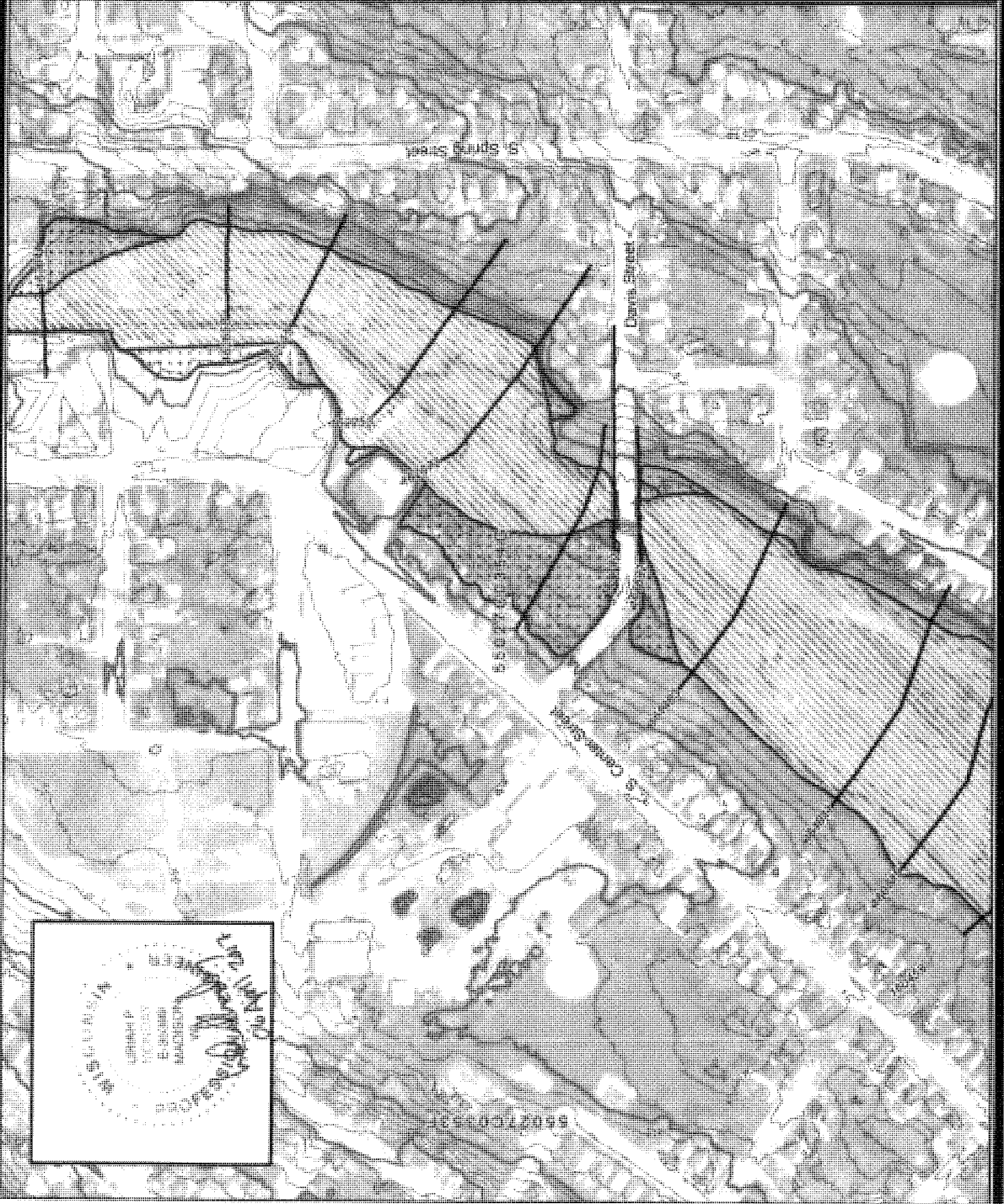
Panel 2 of 7

**Legend**

-  FEMA FIRM Panel Boundary
-  Political Boundary
-  DPA Model Cross Section
-  DPA Flood Hazard Area
-  Dam Falls - Flood Fringe
-  Dam Falls - Floodway



City of Beaver Dam  
Dodge County, Wisconsin  
55027003531











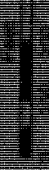
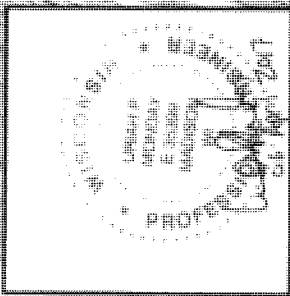
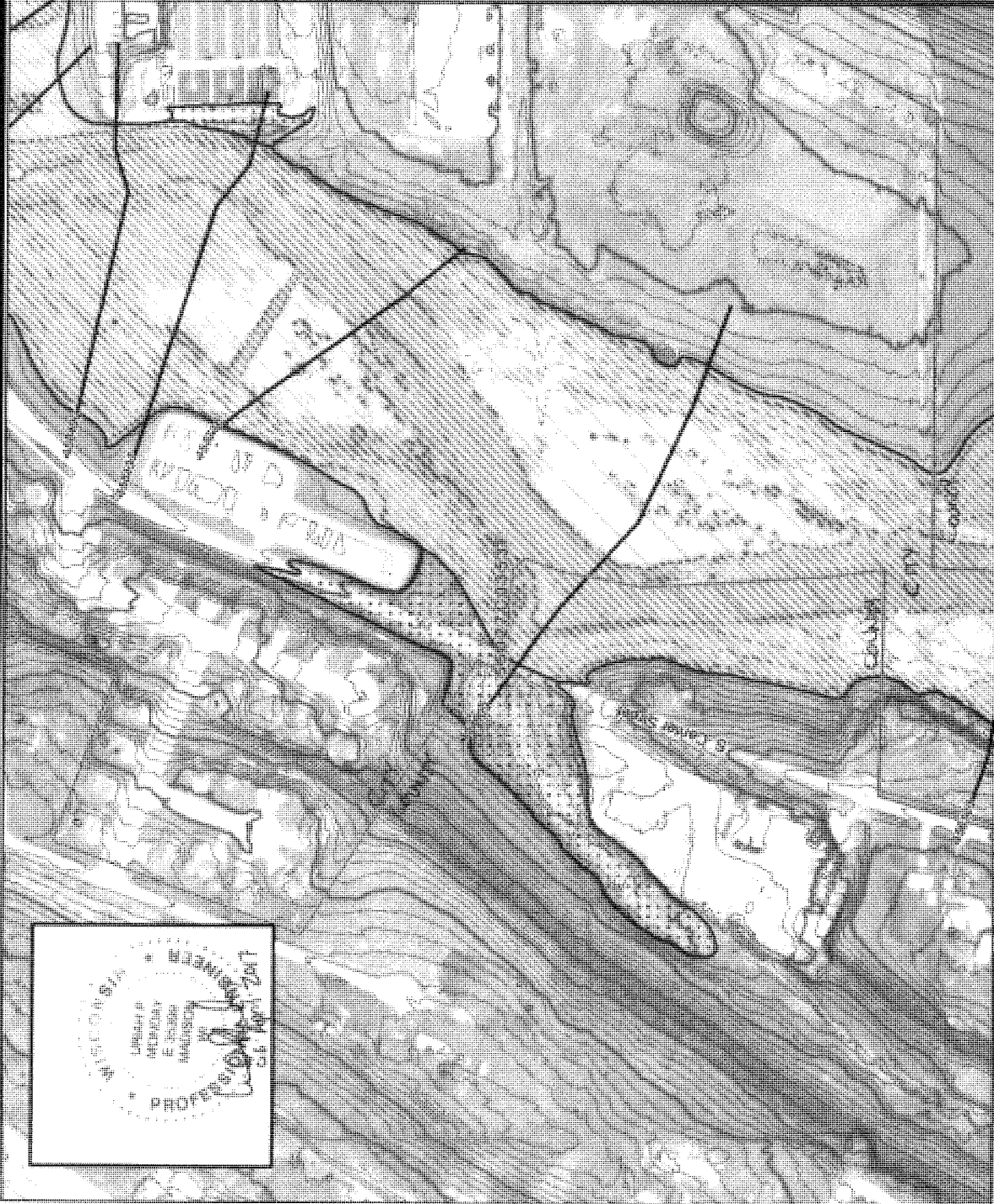
Beaver Dam River  
Dam Failure Scenario

City of Beaver Dam  
Dodge County, Wisconsin

Panel 4 of 7

Legend

-  FEMA FIRIM Panel Boundary
-  Political Boundary
-  DPA Model Cross Section
-  DPA Flood Hazard Area
-  Dam Falls - Flood Fringe
-  Dam Falls - Floodway









Map Data Provided by Esri, DeLorme  
Map Generated by ArcGIS  
Map Date: 05/02/18 10:45 AM

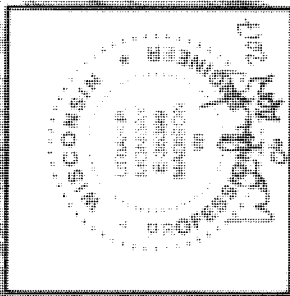
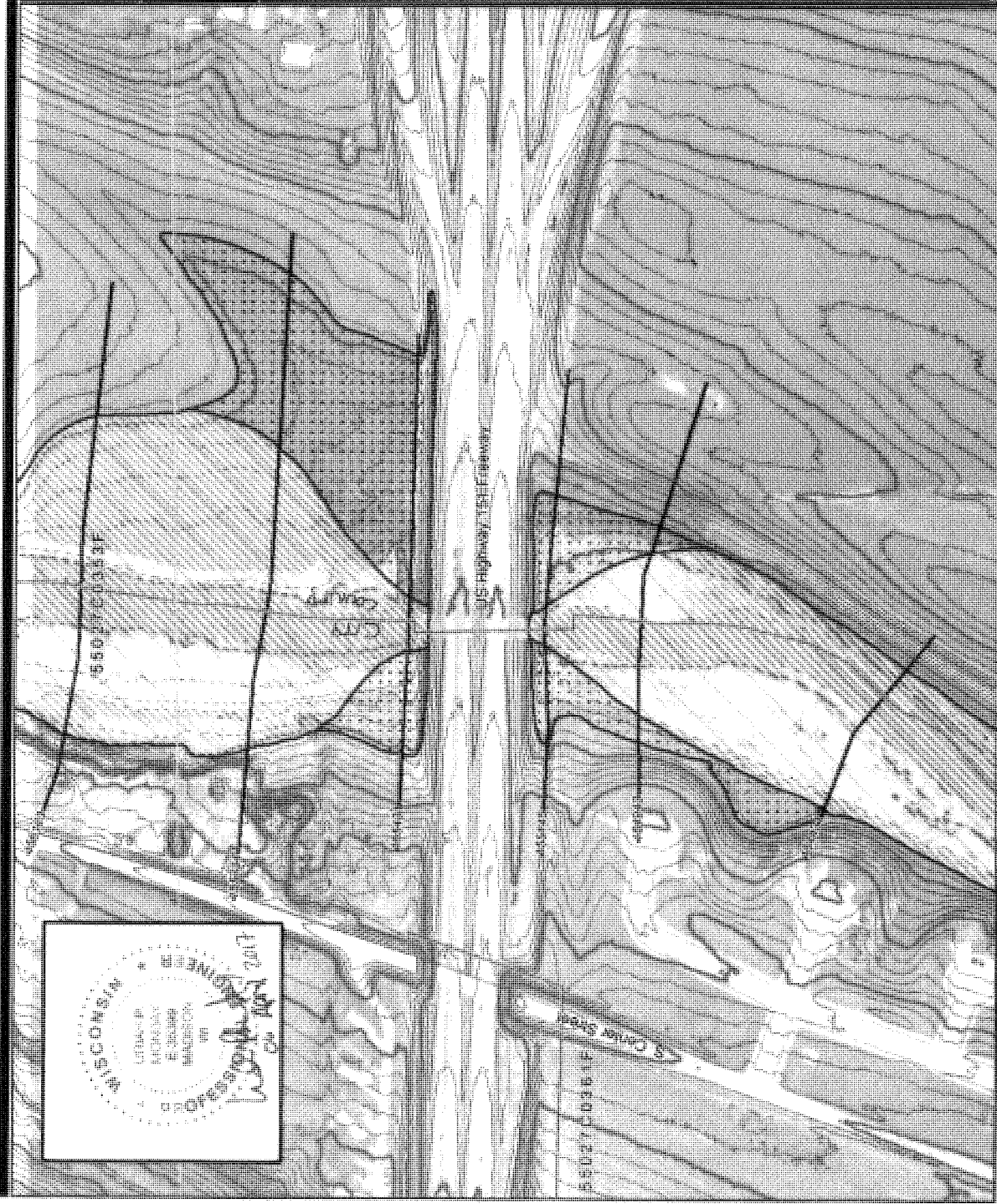
Beaver Dam River  
Dam Failure Scenario

City of Beaver Dam  
Dodge County, Wisconsin

Panel 5 of 7

Legend

-  FEMA FIRIM Panel Boundary
-  Political Boundary
-  DPA Model Cross Section
-  DPA Flood Hazard Area
-  Dam Falls - Flood Fringe
-  Dam Falls - Floodway

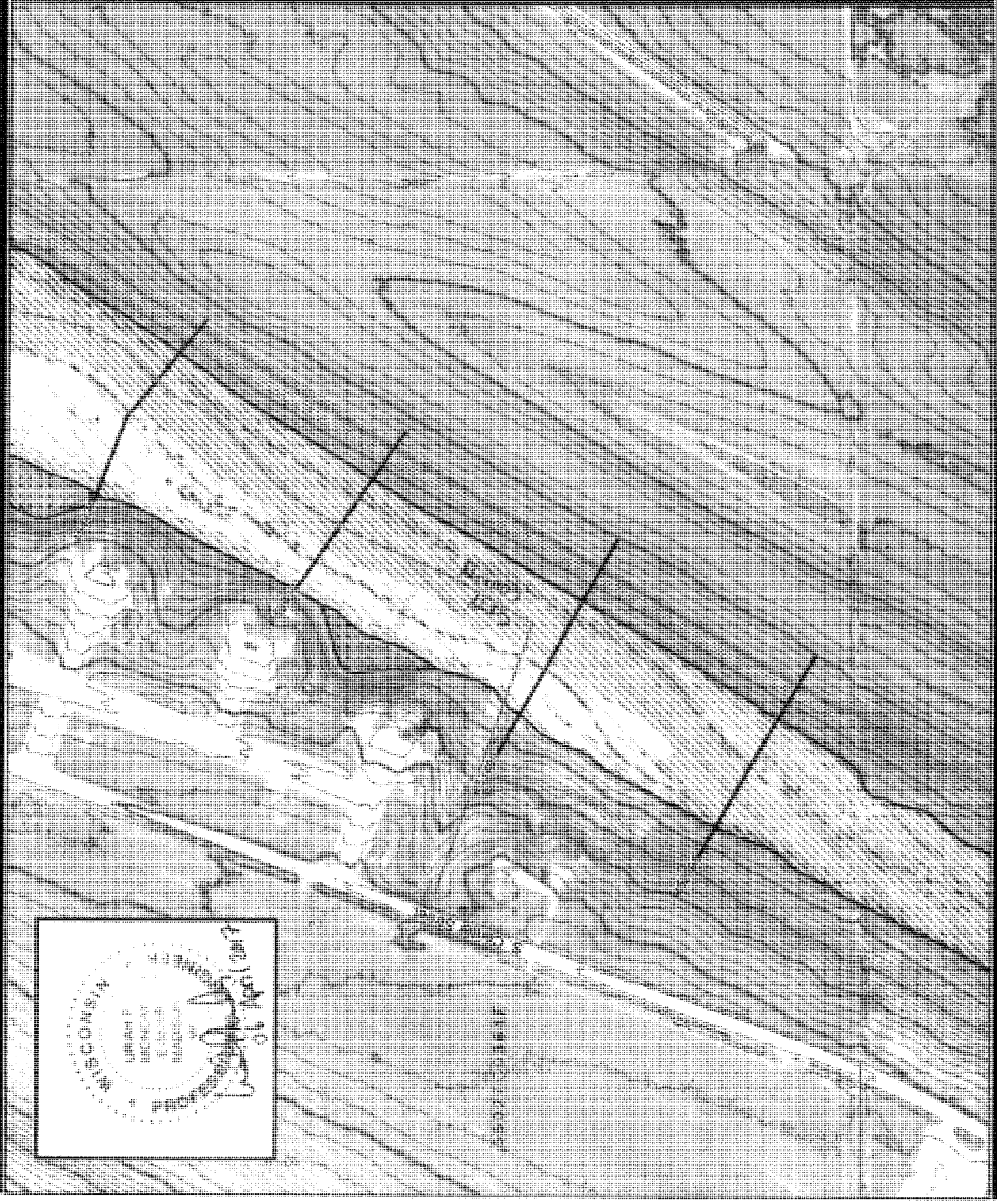




Beaver Dam River  
Dam Failure Scenario

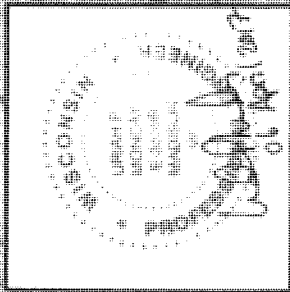
City of Beaver Dam  
Dodge County, Wisconsin

Panel 6 of 7



**Legend**

- FEMA Flood Panel Boundary
- Political Boundary
- DFA Model Cross Section
- DFA Flood Hazard Area
- Dam Failure - Flood Fringe
- Dam Failure - Floodway









5.02.17.03.6.1.F

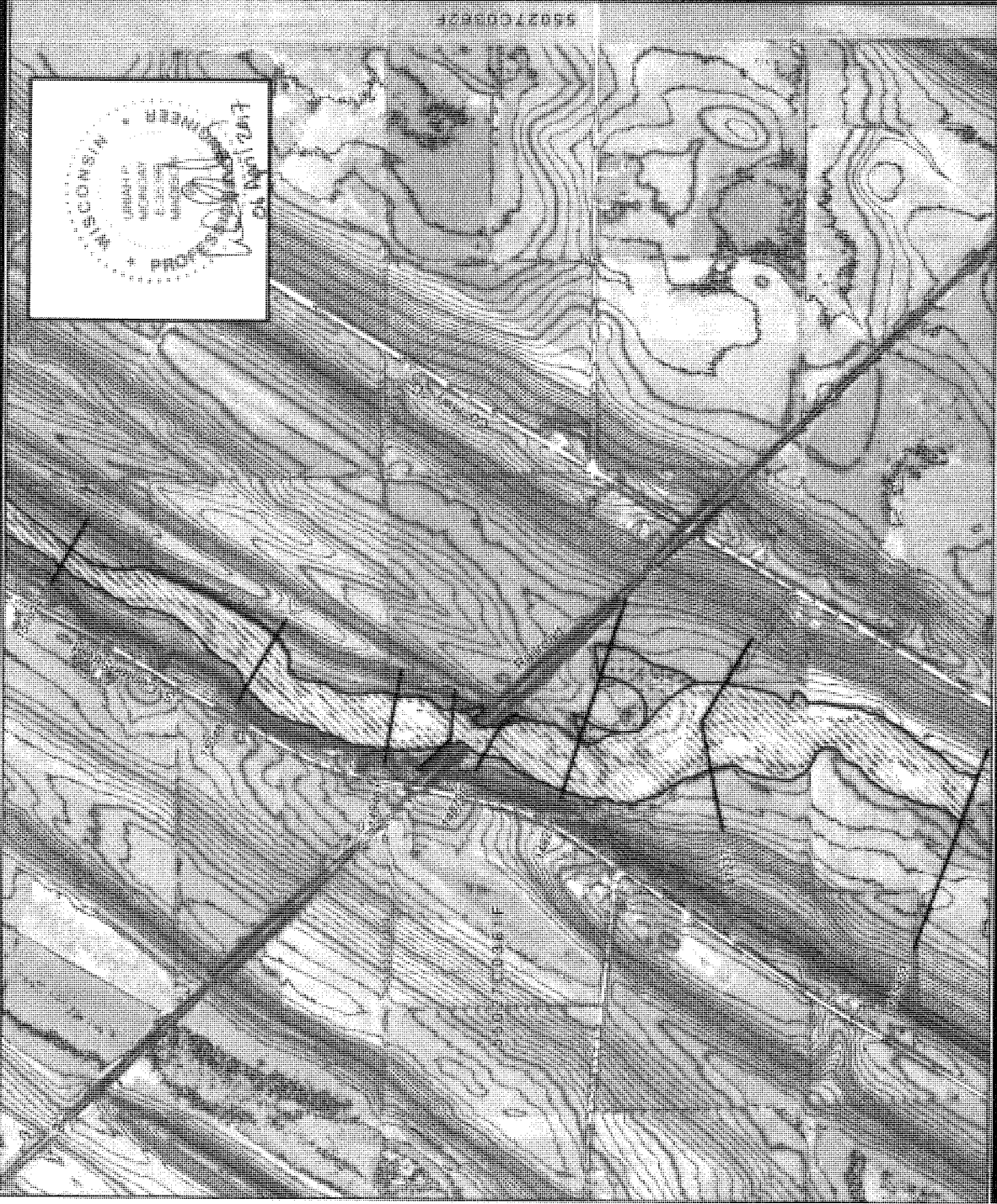
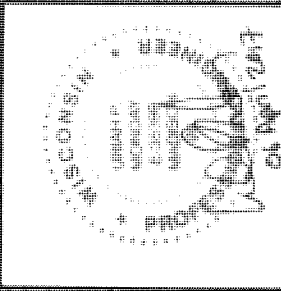
Beaver Dam River  
Dam Failure Scenario

City of Beaver Dam  
Dodge County, Wisconsin

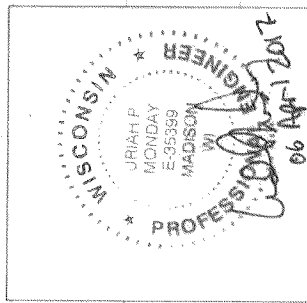
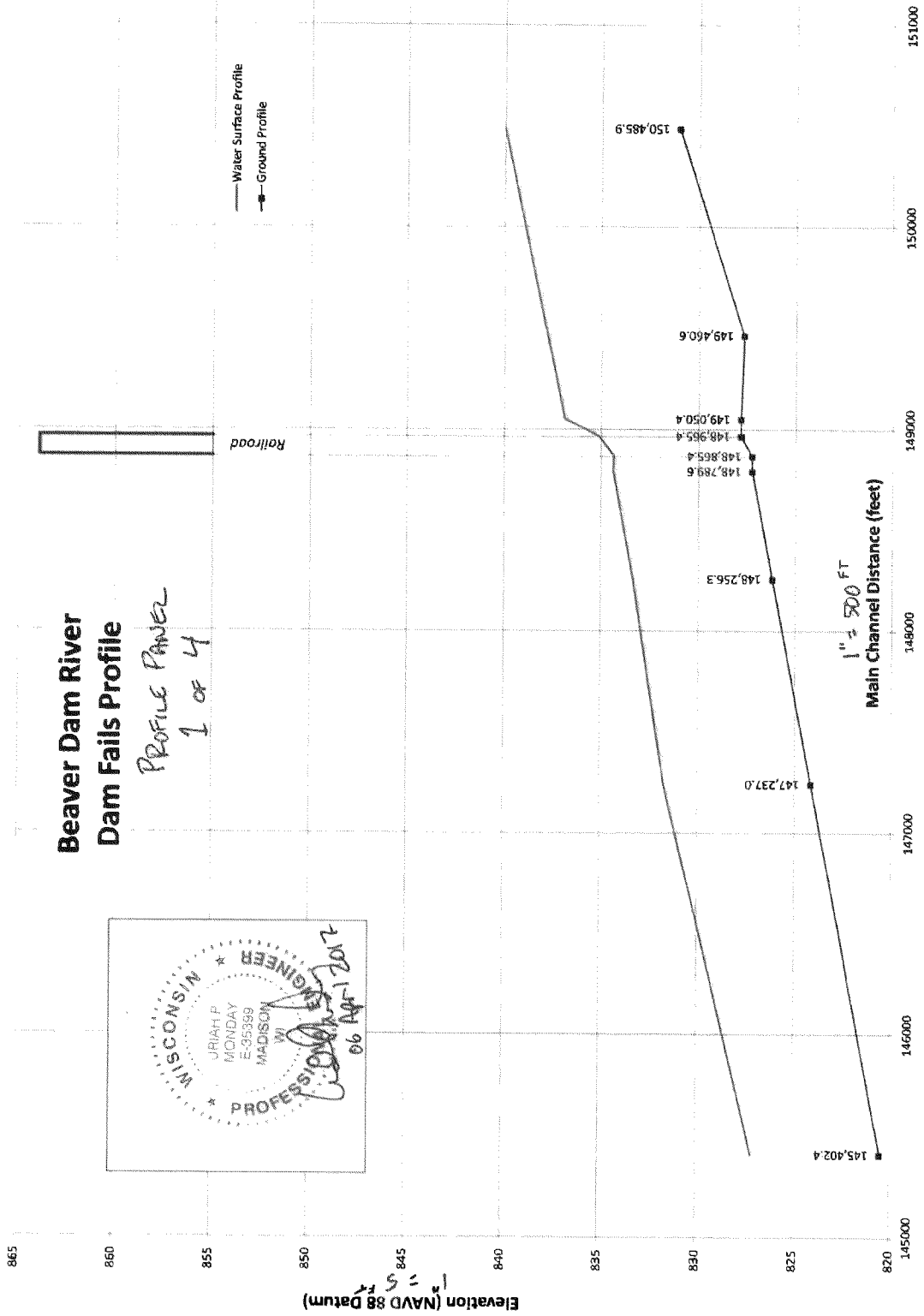
Panel 7 of 7

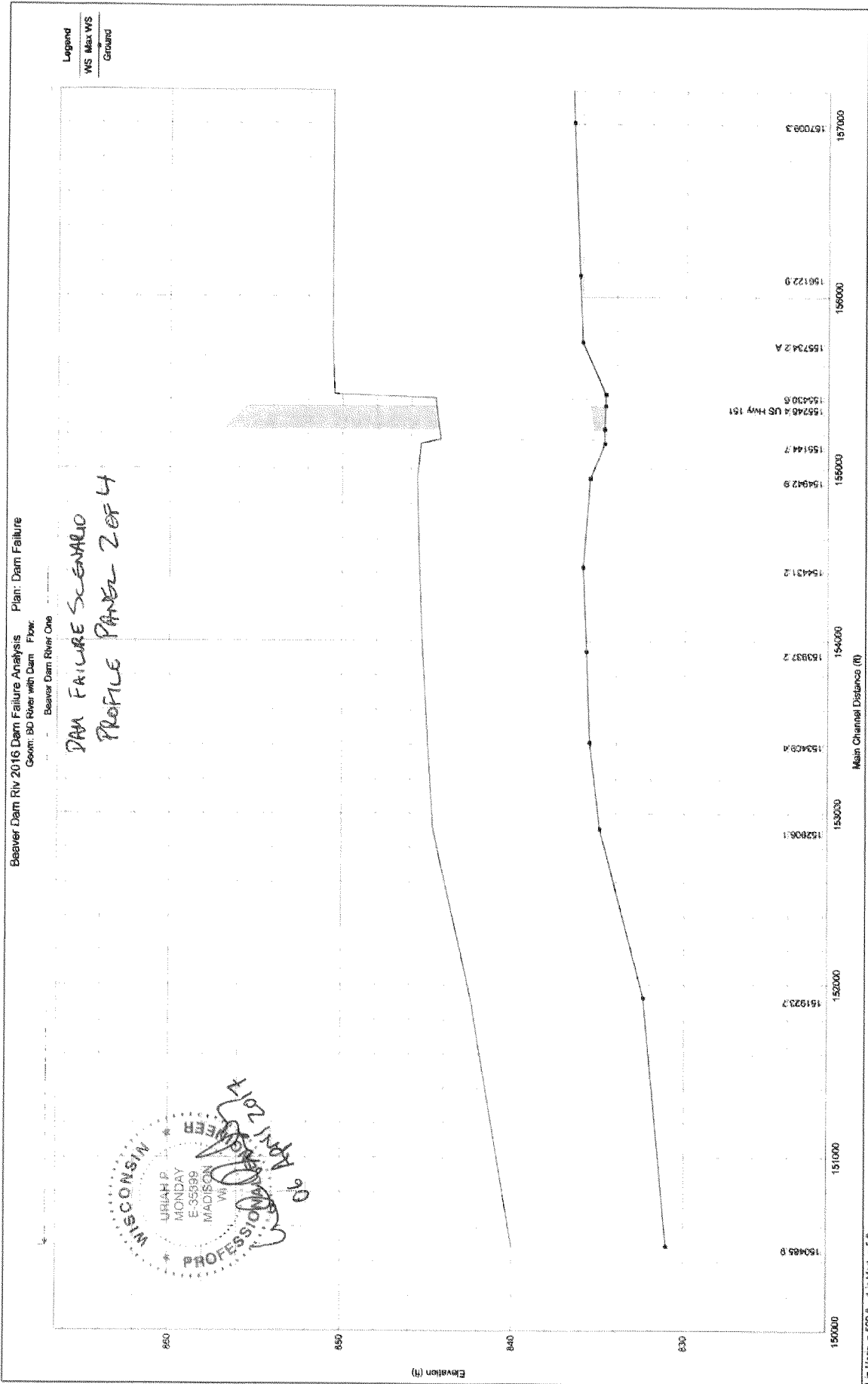
Legend

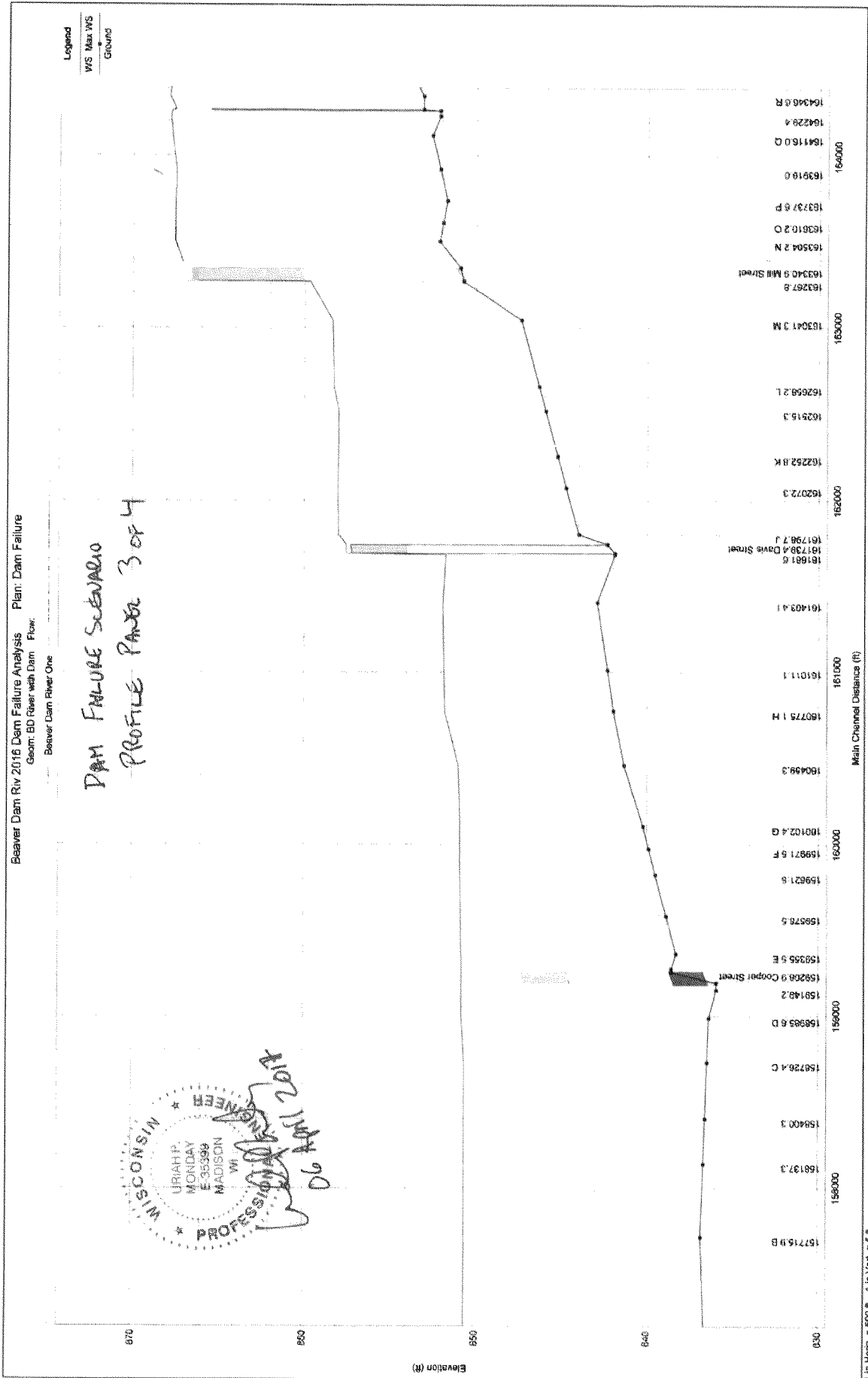
-  FEMA FIRAI Panel Boundary
-  Political Boundary
-  Hydraulic Model Cross Section
-  DPA Flood Hazard Area
-  Dam Falls - Flood Fringe
-  Dam Falls - Floodway



NOTE: SOME DAMPED  
HIGH PASSES  
1-6





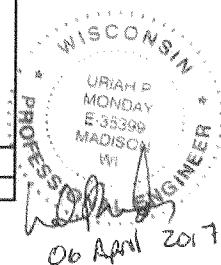




FLOODING SOURCE	FLOODWAY DATA			STAGE-FLOW DATA	
CROSS SECTION	WIDTH (FEET)	SECTION AREA (SQUARE FEET)	MEAN VELOCITY (FEET PER SECOND)	MAXIMUM FLOW RATE (CUBIC FEET PER SECOND)	MAXIMUM WATER SURFACE ELEVATION (FEET NAVD 88)
<b>BEAVER DAM RIVER - DAM FAILURE</b>					
187588	1,340	8,164	0.2	1475	873.49
186173	398	2,517	0.6	1475	873.49
185887	303	2,420	0.6	1475	873.48
185821	132	1,307	1.1	1475	873.47
<b>Beaver Dam Lake Dam</b>					
185711	242	1,871	2.6	4801	873.12
185567	210	1,827	2.5	4895	873.12
185359	205	2,258	2.2	4889	873.13
185201	198	2,117	2.3	4865	873.10
185120	152	1,372	3.8	4863	872.97
185088	161	1,396	3.5	4882	872.97
<b>Madison Street</b>					
185008	89	820	5.8	4773	870.73
184924	168	900	5.3	4773	870.75
184840	153	781	6.1	4773	870.52
184785	140	566	8.4	4773	869.91
184735	151	862	7.2	4773	870.08
184697	168	738	6.5	4773	870.18
184630	142	700	6.8	4772	870.00
184602	135	775	6.2	4772	870.11
<b>South Center Street</b>					
184535	182	938	5.1	4771	867.99
184476	170	968	4.9	4771	867.98
184434	122	739	6.5	4771	867.68
184406	135	858	5.5	4771	867.82
184347	165	971	4.9	4771	867.91
<b>Pedestrian Bridge</b>					
184229	252	1,507	3.2	4771	867.84
184118	232	1,357	3.5	4771	867.76
183819	345	1,146	4.2	4771	867.50
183738	311	1,338	3.8	4771	867.54
183610	311	1,593	3.0	4771	867.56
183504	320	1,544	3.1	4771	867.53
183347	188	711	5.6	3885	867.00
<b>Mill Street</b>					
183268	50	337	14.1	4762	858.70
183041	77	422	11.3	4748	858.35
182850	231	1,165	4.1	4731	858.27
182815	211	980	4.9	4730	857.97
182253	328	1,749	2.7	4727	858.01
182072	383	2,886	1.8	4725	868.04
181799	150	1,414	3.3	4721	857.89
181742	82	741	6.4	4720	857.54
<b>Davis Street</b>					
181682	82	381	11.6	4428	851.72
181403	333	1,381	3.2	4414	851.90
181011	422	2,197	2.0	4412	851.83
180775	505	2,271	1.9	4412	851.79
180458	385	870	5.1	4397	850.88
180102	532	1,959	2.2	4397	850.87
180872	865	2,822	1.7	4396	850.89
180822	882	2,899	1.5	4387	850.86
180879	586	2,837	1.7	4387	850.84
180358	542	2,601	1.7	4386	850.80
180271	727	2,564	1.7	4397	850.78
<b>Cooper Street</b>					
180148	772	6,042	1.4	4396	850.79
180886	738	2,821	1.6	4396	850.77
180726	428	1,530	2.9	4396	850.81
180400	590	4,253	1.0	4398	850.83
180137	618	5,231	0.8	4396	850.82
180716	832	5,884	0.8	4395	850.81
180088	740	6,838	0.6	4396	850.80
180123	654	4,823	1.0	4385	850.57
180734	654	4,987	0.9	4385	850.56
180431	131	1,629	2.7	4395	850.46
<b>US Hwy 151</b>					
180145	87	733	6.0	4395	845.42
180943	343	2,379	1.8	4395	845.65
180431	343	1,856	2.4	4395	845.50
180937	267	1,554	2.8	4395	845.38
180408	267	1,315	3.3	4395	845.00
180905	259	1,347	3.3	4395	844.87
181924	128	648	8.8	4395	842.45
180486	371	1,385	3.2	4395	840.00
149481	329	1,842	2.7	4395	837.79
149050	259	1,155	3.8	4395	836.80
<b>Railroad Bridge</b>					
148780	240	922	4.8	4395	834.38
148256	328	1,306	3.4	4395	833.35
147237	588	1,681	2.8	4395	831.74
145402	287	934	4.7	4395	827.18

DODGE COUNTY, WI FLOODWAY DATA  
 AND UNINCORPORATED AREAS BEAVER DAM RIVER - DAM FAILURE

NOTE: ACCOMPANIES 4 PROFILE PANELS AND 7 MAP PANELS.



## Exhibit B

**Proposed changes:**

**Additions in text are indicated by underline; deletions by ~~single strikethrough~~.**

1. Create Section 1.5 (1) (a) as follows:

## 1.5 GENERAL PROVISIONS

### (1) AREAS TO BE REGULATED

This ordinance regulates all lands within the boundaries of Dodge County, lying outside the limits of incorporated cities and villages that would be covered by the regional flood or base flood as shown on the Flood Insurance Rate Map (FIRM) or other maps approved by the DNR. **Note:** Base flood elevations are derived from the flood profiles in the Flood Insurance Study (FIS) and are shown as AE, A1-30, and AH Zones on the FIRM. Other regulatory zones are displayed as A and AO zones. Regional Flood Elevations (RFE) may be derived from other studies. If more than one map or revision is referenced, the most restrictive information shall apply.

#### (a) EXEMPTION (2017 Wisconsin Act 115 – 87.30 (1m) (ag) (intro.)

Notwithstanding any other provision of law or administrative rule promulgated thereunder, the Floodplain Zoning Ordinance does not apply to lands adjacent to farm drainage ditches if all of the following apply:

1. Such lands are not within the floodplain of a natural navigable stream or river;
2. Those parts of the drainage ditches adjacent to these lands were non-navigable streams before ditching.

#### (b) EXEMPTION (2017 Wisconsin Act 115 – 87.30(1m) (am) Wis. Stats.)

Notwithstanding any other provision of law or administrative rule promulgated thereunder, the provisions of the Floodplain Zoning Ordinance do not apply to lands adjacent to farm drainage ditches if all of the following apply, except to the extent necessary for the municipality to which the floodplain zoning ordinance applies to maintain eligibility for participation in the National Flood Insurance Program:

1. The farm drainage ditch is subject to the jurisdiction of a drainage district under Ch. 88 Wis. Stats.
2. The disposal of material in a floodplain is within the drainage district corridor under 88.74 Wis. Stats.
3. The lands adjacent to the corridor are maintained in nonstructural agricultural use or other nonstructural use.



REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Dodge County Land Resources and Parks Committee to amend certain sections of the Shoreland Protection Ordinance as described in Exhibit "A" and recommend approval of the ordinance as proposed.

The Committee has considered the proposal in accord with Section 14.3 of the Dodge County Shoreland Protection Ordinance and finds that the proposed amendments are necessary in order bring the Ordinance into compliance with the recent changes to the Wisconsin State Statutes. The Committee has found that the proposed amendments to the Shoreland Protection Ordinance meet the challenge of changing conditions, they are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Ordinance, they will protect the health, safety and general welfare of the general public, and they will not result in significant adverse impacts on the natural environment. Furthermore, the Committee has found that the criteria listed in Section 14.3(10) of the Dodge County Shoreland Protection Ordinance can be met for these amendments.

Respectfully submitted this 16th day of May, 2018.

Tom Schaefer  
Tom Schaefer

Allen Behl  
Allen Behl

Janice Bobholz  
Janice Bobholz

Joseph Marsik  
Joseph Marsik

William Mueche  
William Mueche

Land Resources and Parks Committee

APPROVED  
BY DODGE COUNTY BOARD

MAY 16 2018

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

Karen J. Gibson  
County Clerk

Ordinance No. 997

An Ordinance amending the Shoreland Protection Ordinance, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed the proposed amendments to the Dodge County Shoreland Protection Ordinance and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 14.3(10) of the Dodge County Shoreland Protection Ordinance.

Whereas the Dodge County Land Resources and Parks Committee has found that the proposed ordinance amendments are necessary in order to bring the Shoreland Protection Ordinance into compliance with the recent changes to the Wisconsin State Statutes and the Committee has found that the amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Shoreland Protection Ordinance and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 14.3(10) of the Dodge County Shoreland Protection Ordinance can be met for this code amendment that is the subject matter of this Ordinance and has further found that said amendment will protect the health, safety, and general welfare of the general public.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the amendment to the Shoreland Protection Ordinance, Dodge County Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby are approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 16th day of May, 2018.

Russell Kottke  
Russell Kottke  
Chairman  
Karen J. Gibson  
Karen J. Gibson  
County Clerk


**PETITION TO AMEND THE DODGE COUNTY SHORELAND PROTECTION ORDINANCE**

We, the Dodge County Planning, Development and Parks Committee, petition to amend the Shoreland Protection Ordinance, Dodge County Wisconsin as shown in "Exhibit A"


The petition includes amendments related to the public hearing notice requirements, the criteria for issuing a conditional use permit, the criteria for establishing conditions for a conditional use permit and the expiration date for a conditional use permit. The petition includes amendments related to the clarification of the standards for granting certain variances, the burden of proof standards for the applicant and the expiration date for variance decisions. The petition also includes amendments related to the repair, rebuilding, and maintenance of certain nonconforming structures and the clarification of the regulations dealing with the enforcement of shoreland related violations that have been in place for more than 10 years. The proposed changes are necessary in order to comply with the recently amended Wisconsin State Statutes (2017 Acts 67 & 68).

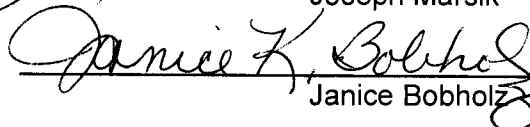
Respectfully submitted this 16th day of May, 2018

  
\_\_\_\_\_  
Tom Schaefer

  
\_\_\_\_\_  
Allen Behl

  
\_\_\_\_\_  
William Muche

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
Janice Bobholz

Planning, Development and Parks Committee

**Exhibit A**

**Proposed changes:**

**Additions in text are indicated by underline; deletions by ~~single strikethrough~~.**

1. Modify Section 11.2 as follows:

**11.2 (s. MAINTENANCE, REPAIR, REPLACEMENT, RESTORATION, REBUILDING, REMODELING OR VERTICAL EXPANSION OF NONCONFORMING STRUCTURES**

**59.692(1k)(a)2, 4 and (b) stats. (2017 Wisconsin Act 68)** An existing structure that was lawfully placed when constructed but that does not comply with the required shoreland setback, or that is legally located in the shoreland setback area by operation of a variance granted before July 13, 2015, may be maintained, repaired, replaced, restored, rebuilt, or remodeled without a County Shoreland Land Use Permit if the activity does not expand the footprint of the nonconforming structure. Further, an existing structure that was lawfully placed when constructed but that does not comply with the required shoreland setback may be vertically expanded unless the vertical expansion would extend more than 35 feet above grade level. Counties shall (2015 ACT 167) allow expansion of a structure beyond the existing footprint if the expansion is necessary to comply with applicable state for federal requirements.

*Note: Section 59.692(1k)(a)2, 4 and (b) stats. prohibits counties from requiring any approval or imposing any fee or mitigation requirements for the activities ~~activities~~ specified in Section 11.2. However, it is important to note that property owners may be required to obtain permits or approvals and counties may impose fees under ordinances adopted pursuant to other statutory requirements, such as floodplain zoning, general zoning, sanitary codes, building codes or even stormwater erosion control.*

*Note: NR 115.05(1)(b)1m and Section 6.1(1) lists structures that are exempt from the shoreland setback. These structures are considered conforming structures and are not considered nonconforming structures. Structures that were granted variances or illegally constructed structures are not considered nonconforming structures.*

2. Modify Section 14.1(3)(c)2 as follows:

**(c) Powers and Duties**

The powers and duties of the Dodge County Board of Adjustment under this Ordinance shall be as follows:

1. **Interpretations**

The Board of Adjustment shall be responsible for interpreting the regulations and boundaries of the districts, upon referral by the Land Use Administrator.

2. **Variances**

The Board of Adjustment shall be responsible for hearing and authorizing variances from the terms of the ordinance that will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, and so that the spirit of the ordinance shall be observed and substantial justice done. ~~hearing and granting variances where, owing to special conditions, a literal enforcement of this Ordinance would result in practical difficulty or unnecessary hardship.~~

3. Modify Section 14.1 (b) as follows:

**b) Review and Decision Procedure**

The Land Use Administrator shall review each permit application and approve, withhold, or deny within 30 days based on the Approval Criteria of Section 14.2(1) (c) 13.6 (1)(e) . Any permit issued in conflict with the provisions of this Ordinance shall be null and void.

4. Modify Section 14.1(2) through 14.1(2)(f) as follows:

**(2) Conditional Use Permits**

In this subsection:

"Conditional use" means a use allowed under a conditional use permit, special exception or other special zoning permission issued by a county, but does not include a variance.

"Substantial Evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.

The Committee shall authorize the Land Use Administrator to issue a Conditional Use Permit (CUP) for conditional uses after review and a public hearing, provided that such conditional uses are in accordance with the purpose and intent of this Ordinance and the approval criteria provided in Section 14.2(2)(c) 13.22(3), and are found not to be hazardous, harmful, offensive, or otherwise adverse to the environment or the value of the area.

**(a) Procedure**

Applications for CUP's shall be made to the Land Use Administrator, upon forms provided by the Department, who shall forward them upon receipt to the Committee. The applicant must demonstrate that the application and all requirements established by the Department relating to the conditional use permit request are or will be satisfied and are supported by substantial evidence. Such applications shall include the following where applicable:

1. The names and addresses of the applicant, owner of the site, architect, professional engineer, contractor, and all property owners of record within 300 feet of the subject property boundary;
2. A description of the subject site by parcel identification number (PIN), lot, block, and recorded subdivision or by metes and bounds; address of the subject site; type of structure;
3. A scaled drawing showing dimensions of the lot and locations of all existing and proposed structures and impervious surfaces relative to the lot lines, center line of abutting highways and the ordinary highwater mark of any abutting water course; and the location of any existing or proposed on-site sewage systems and any private or public water supply systems;
4. A scaled site plan with specifications for the proposed filling, grading, lagooning or dredging project being proposed including but not limited to the area to be disturbed, the extent of the proposed project, a cross section showing the depth and width of the filling project and showing the cross section of all culverts or bridges if applicable;
5. Erosion Control plans;
6. Plans for appropriate mitigation when required;
7. The appropriate application fee;
8. A detailed narrative of the proposed project;
9. Additional information as may be required by the Committee or the Land Use Administrator.

**(b) Public hearings**

Public hearings on complete applications shall be scheduled within 30 days and shall receive notice in accordance with the applicable Wisconsin State Statutes and pursuant to the

general notice provisions of Section 14.5(5) 13-55. In addition, the Land Use Administrator shall notify the Department of Natural Resources at least 10 prior to any public hearing, as required under NR115(4)(h) and all property owners within 300 feet of the subject property boundary as listed by the applicant in the original application of the time, date and subject matter of the hearing. Failure to comply with this provision shall not, however, invalidate any previous or subsequent action on the application.

**(c) General Approval Criteria for Conditional Use Permits**

Conditional Use Permits shall be approved by the Committee if they find that all of the following criteria have been met and the applicant agrees to meet the conditions specified in the Code, and those imposed by the Committee:

1. The proposed use complies with all applicable provisions of this Ordinance;
2. Adequate assurances of continuing maintenance of safe and healthful conditions have been provided;
3. The project has been designed to prevent and control water pollution and sedimentation;
4. The project is in compliance with local floodplain zoning ordinance and the potential for damage to adjacent properties due to altered surface water drainage has been mitigated to the maximum extent possible, and to the satisfaction of the Wisconsin Department of Natural Resources;
5. The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover has been considered and any significant adverse impacts will be mitigated to the maximum practical extent;
6. Public safety, transportation and utility facilities and services will be available to serve the subject property while maintaining sufficient levels of service for existing development;
7. The need of the proposed use for a shoreland location has been considered and the proposed use will not cause substantial diminution in value of other property in the neighborhood in which it is to be located;
8. The proposed use is compatible with uses on adjacent land and the use will not be significantly detrimental to the public health, safety and welfare unless the use is a public necessity;
9. The amount of liquid and solid wastes to be generated and the adequacy of the proposed disposal systems has been considered and any potential significant adverse impacts on the natural environment will be mitigated to the maximum practical extent;
10. The following general criteria has been considered:
  - (i) Domestic uses shall be generally preferred;
  - (ii) Uses not inherently a source of pollution within an area shall be preferred over uses that are or may be a pollution source;
  - (iii) Use locations within an area tending to minimize the possibility of pollution shall be preferred over use locations tending to increase that possibility. Additional standards such as parking, noise, may be referred to the applicable part of their ordinance.

**(d) Conditions**

The Committee may attach such conditions, in addition to those required elsewhere in this Ordinance, that it deems necessary in furthering the purpose of this Ordinance. Any condition imposed by the Committee must be related to the purpose of the Ordinance and be based on substantial evidence. The requirements and conditions must be reasonable and, to the extent practicable, measurable. Violation of any of these conditions shall be deemed a violation of this Ordinance. In granting a conditional use permit, the Committee may not impose conditions which are more restrictive than any of the specific standards in the ordinance. Where the ordinance is silent as to the extent of restriction, the Committee may

impose any reasonable permit conditions to affect the purpose of this ordinance. Such conditions may include specifications for:

1. Type of shore cover;
2. Specific sewage disposal and water supply facilities;
3. Landscaping and planting screens;
4. Hours of operation;
5. Operational control;
6. Sureties;
7. Deed restrictions,
8. Locations of piers, docks, parking and signs; or
9. Type of construction or any other requirement necessary to fulfill the purpose and intent of this Ordinance.
10. Additional Information

In evaluating each application, the Committee may request assistance from other local, county, state or federal agencies. Also, in order to secure information upon which to base its determination, the Committee may require the applicant to furnish, in addition to the information required for a Conditional Use Permit, the following information:

(i) A plan of the area showing contours, soil types, highwater mark, groundwater conditions, bedrock, slope and vegetative covers;

(ii) Location of buildings, parking areas, traffic access, driveways, walkways, open space, landscaping, signs, and lighting;

(iii) Plans for buildings, sewage disposal facilities, water supply systems, and arrangement of operations;

(iv) Other pertinent information necessary to determine if the proposed use meets the requirements of this Ordinance.

11. The permits duration, transfer or renewal requirements;

12. Any other requirement necessary to fulfill the purpose and intent of this Ordinance.

#### **(e) Expiration of Conditional Use Permits**

Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, however, the County may impose conditions such as the permit's duration, transfer or renewal, in addition to any other conditions specified in the Code.

The decision of the Committee to approve or conditionally approve a Conditional Use Permit request shall expire one year after the decision is filed with the Department after its effective date or at such alternative time specified in the approval unless at least one of the following criteria has been met:

1. Construction has been diligently pursued;
2. A Certificate of Zoning Compliance has been issued;
3. The use is established;
4. The Conditional Use Permit is renewed, for a period not to exceed one year;
5. A Conditional Use Permit also shall expire upon termination of a project or if the rights granted by the permit are discontinued for 180 consecutive days.

5. Create Section 14.2(4) through 14.2(6) as follows:

**(4) USE OF EXISTING REQUIREMENTS** (s. 66.10015(2)(a) Wis. Stats.) Except as provided under 14.2(5), if a person has submitted an application for an approval, the Committee shall approve, deny or conditionally approve the application solely based on existing requirements, unless the applicant and the Committee agree otherwise. An application is filed under this subsection on the date that the Department receives the application.

**(5) MULTIPLE APPROVALS** (s. 66.10015(2)(b) Wis. Stats.) If a project requires more than one approval or approvals from one or more political subdivisions and the applicant identifies the full scope of the project at the time of filing the application for the first approval required for the project, the existing requirements applicable in each political subdivision at the time of filing the application for the first approval required for the project shall be applicable to all subsequent approvals required for the project unless the applicant and the political subdivision agree otherwise.

**(6) Development Regulations** (66.10015(2)(b) Wis. Stats.) - The treatment of subsections 14.2(4) and 14.2(5) of the statutes first applies to an application for an approval that is filed on or after November 28, 2017.

6. Modify Section 14.5 (2) and 14.5(5)(e) as follows:

**14.5 (2) Application Completeness**

An application will be considered complete if it is submitted in the required number and form, includes all mandatory information, and is accompanied by the applicable fee. The Land Use Administrator shall make a determination of application completeness within 10 days of application filing. If an application is determined to be incomplete, the Land Use Administrator shall notify the applicant of the application's deficiencies. No further processing of the application shall occur until the deficiencies are corrected. If the deficiencies are not corrected by the applicant within 60 30 days of receiving notice of the deficiencies, the application shall be considered withdrawn.

**14.5(5)(e) Timing of Notices**

Unless otherwise expressly provided in state statutes or this Ordinance, notice, when required, shall be mailed or published at least 8 days prior to the hearing or action for changes or amendments to the Ordinance, rezonings, conditional use permit or appeals to the Board of Adjustment in accordance with Class II notice requirements. For all other actions requiring notice, notice shall be mailed or published at least 7 days prior to the hearing or action in accordance with Class I notice requirements.

7. Modify Section 14.7 as follows:

**14.7 VARIANCES**

In this subsection, an "Area Variance" means a modification to a dimensional, physical, or locational requirements such as the setback, frontage, height, bulk, or density restriction for a structure that is granted by the Board of Adjustment under this subsection.

(s. 59.694(7), Wis. Stats. The Board of Adjustment may grant upon appeal a variance from the standards of this ordinance in according with the following provisions:



**(6) Approval Criteria**

The Board of Adjustment may grant upon appeal a variance from the standards of this ordinance where an applicant convincingly demonstrates that:

- 1) Literal enforcement of the provisions of the ordinance will result in unnecessary hardship on the applicant.
  - a. Unnecessary hardship for an "Area Variance" is when strict compliance with the provisions of this Code would unreasonably prevent the property owner from using the property owner's property for a permitted purpose or would render conformity with the Code unnecessarily burdensome.
- 2) The hardship is due to special conditions that are unique to the property, and
- 3) The variance is not contrary to the public interest.

**(7) Burden of Proof**

In all circumstances, a property owner bears the burden of proving that the "unnecessary hardship" as it is used in subsections 14.7(6) is present and is based on conditions that are unique to the property, rather than considerations personal to the property owner and that the unnecessary hardship was not created by the property owner.

**(8 7) Conditions**

In granting a variance, the board may not impose conditions which are more restrictive than any of the specific standards in the ordinance. Where the ordinance is silent as to the extent of restriction, the board may impose any reasonable permit conditions to affect the purpose of this ordinance.

**(9) Expiration of Approval**

Any decision or order issued by the Board of Adjustment requiring the Land Use Administrator to issue a permit shall expire one year after the decision is filed with the Department or at such alternative time specified in the approval process unless:

- (a) The applicant or appellant has filed a land use permit application with the Department for the applicable project within such time, provided, that the time may be extended when so specified by the Board of Adjustment.
- (b) Construction has been diligently pursued;
- (c) The land use permit is renewed, for a period not to exceed one year; or
- (d) A Certificate of Zoning Compliance has been issued;

(10) A variance granted under this subsection runs with the land.

8. Modify Section 14.8 as follows:

**14.8 APPEALS**

Appeals from the decision of any review and decision-making body may be made by any person aggrieved or their agent, or by an officer, department, board, or bureau of the County, or by any affected town board.

**(8) Appeals of a Conditional Use Permit Decision by the Land Resources and Parks Committee (2017 Wisconsin Act 67) - If the Committee denies a person's conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in s. 59.694(10) Wis. Stats.**

9. Renumber Section 15.0 (1) as follows:  
15.1(4) Violations

10. Create Section 15.4 (4) as follows:

**(4) ENFORCEMENT OF VIOLATIONS IN PLACE FOR MORE THAN TEN YEARS** (s. 59.692(1t)  
Wis. Stats.)

A county may not commence an enforcement action against a person who owns a building or structure that is in violation of a shoreland zoning standard or an ordinance enacted under s. 59.692 Wis. Stats. if the building or structure has been in place for more than 10 years.

11. Add the following definitions to Section 16.0 as follows:

**Existing Requirements** - Regulations, ordinances, rules, or other properly adopted requirements of a political subdivision that are in effect at the time the application for an approval is submitted to the political subdivision.

**Political Subdivision** - Political Subdivision means a city, village, town or county.

**Project** - Project means a specific and identifiable land development that occurs on defined and adjacent parcels of land, which includes lands separated by roads, waterways and easements.

**Substandard lot** - Substandard lot means a legally created lot or parcel that met any applicable lot size requirements when it was created, but does not meet current lot size requirements.

REPORT 3

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Dodge County Land Resources and Parks Committee requesting amendment of certain sections of the Land Use Code, Dodge County, Wisconsin as described in "Exhibit A", and recommend approval of the ordinance as proposed.

The Committee has considered the proposal in accord with Section 2.3.3.1 of the Dodge County Land Use Code and finds that the proposed amendments to the Land Use Code are necessary in order to bring the Code into compliance with the recently amended state statutes. The Committee has found that the Land Use Code amendments as proposed meet the challenge of changing conditions, they are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Code, they will protect the health, safety and general welfare of the general public, and they will not result in significant adverse impacts on the natural environment. Furthermore, the Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for these amendments.

Respectfully submitted this 16th day of May, 2018

Tom Schaefer  
Tom Schaefer

Allen Behl  
Allen Behl

ADOPTED  
BY DODGE COUNTY BOARD

MAY 16 2018

AYES 31 NOES 0  
ABSENT 2  
ABSTAIN 0

Raren J. Dilson  
County Clerk

Janice Bobholz  
Joseph Marsik

William Mucche  
William Mucche

Land Resources and Parks Committee

Ordinance No. 998

An Ordinance amending the Land Use Code, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed the proposed amendments to the Dodge County Land Use Code and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the proposed code amendments are necessary in order to bring the Code into compliance with the recently amended State Statutes and has found that the amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the code and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for this code amendment that is the subject matter of this Ordinance and has further found that said amendment will protect the health, safety, and general welfare of the general public.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the amendment to the Land Use Code, Dodge County Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 14th day of May, 2018.

Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

**PETITION TO AMEND THE LAND USE CODE OF DODGE COUNTY, WISCONSIN**

We, the Dodge County Planning, Development and Parks Committee, petition to amend the Land Use Code, Dodge County Wisconsin as shown in "Exhibit A"

The petition includes amendments related to limiting the authority of the County to regulate development on substandard lots and requiring the merging of lots; requiring the issuance of a conditional use permit under certain circumstances; clarifying the standards for granting certain variances, clarifying the provisions for when a land use permit is not required, and clarifying the requirements related to the repair, rebuilding, and maintenance of certain nonconforming structures. These amendments are necessary in order to bring the code into compliance with the recently amended Wisconsin State Statutes (2017 Acts 67 & 68).

The petition also includes changes to the Certified Survey Map and Plat submission provisions of the Code and a series of miscellaneous housekeeping amendments to the Code that are necessary in order to clarify certain definitions used in the Code, to clarify the height exceptions that are allowed for accessory structures, to clarify the filling, grading, dredging, ditching, tiling and excavation regulations allowed under the Code, to clarify the provisions relating to the accommodations that are allowed for the disabled, to remove the Administrative Adjustment provisions of the Code, to clarify certain uses that are allowed in the Code and to correct an error in the list of urbanized roads listed in Appendix 1 of the Code.

Respectfully submitted this 16th day of May, 2018

*Tom Schaefer*

Tom Schaefer

*Allen Behl*

Allen Behl

*William Mucho*

William Mucho

*Joseph Marsik*

Joseph Marsik

*Janice Bobholz*

Janice Bobholz

Planning, Development and Parks Committee

## Exhibit A

### **Proposed changes:**

**Additions in text are indicated by underline; deletions by ~~single strikethrough~~.**

**1. Create Section 1.4.4.D as follows:**

**1.4.4.D** A Land Use Permit shall not be required for the construction or maintenance of electric, gas, telephone, water and sewer transmission and distribution facilities by public utilities and cooperative associations organized for the purpose of producing or furnishing heat, light, power or water to their members and the project may include limited filling, flooding, draining, dredging, ditching, tiling or excavating provided all of the following apply:

1. The utility is installed totally within the road right-of-way;
2. The Department of Natural Resources has issued all required permits and approvals authorizing the construction or maintenance under ch. 30, 31, 281, or 283 Wis. Statutes;
3. The applicable Highway Department has issued all required permits and approvals authorizing the construction or maintenance work within their respective road right-of-way;
4. The project is conducted in a manner that employs best management practices to infiltrate or otherwise control storm water runoff from the facility;
5. Any significant adverse impacts on the natural environment are mitigated to the maximum practical extent.

**2. Modify Section 1.4.4 as follows:**

**1.4.4** No structure, land or water, shall hereafter be used and no structure, or part thereof shall hereafter be located, erected, moved, reconstructed, extended, converted or structurally altered without a Land Use Permit and/or a Conditional Use Permit, if required, except as allowed in Section 1.4.4.A through 1.4.4.D ~~G~~, without full compliance with the provisions of this Code and all other applicable County and State Regulations.

**3. Modify Section 2.1.3.C.2 as follows:**

**2.1.3.C.2 Variances**

The Board of Adjustment shall be responsible for authorizing upon appeal in specific cases variances from the terms of the Code that will not be contrary to the public interest, where owing to special conditions, a literal enforcement of the provisions of this Code will result in unnecessary hardship, and so that the spirit of the Code shall be observed and substantial justice done. ~~hearing and granting variances where, owing to special conditions, a literal enforcement of this Code would result in practical difficulty or unnecessary hardship. (See Section 2.3.12)~~

**4. Modify Section 2.1.4.B.2 as follows:**

**2.1.4.B.2 Administrative Adjustments**

(Deleted on insert date)

~~The Land Use Administrator shall be responsible for reviewing applications for Administrative Adjustments and acting to approve, approve with conditions, or disapprove such applications. (See Section 2.3.2)~~

**5. Modify Section 2.2.2 as follows:**

**2.2.2 Application Completeness**

An application will be considered complete if it is submitted in the required number and form, includes all mandatory information, and is accompanied by the applicable fee. The Land Use Administrator shall make a determination of application completeness within 10 days of application filing. If an

application is determined to be incomplete, the Land Use Administrator shall notify the applicant of the application's deficiencies. No further processing of the application shall occur until the deficiencies are corrected. If the deficiencies are not corrected by the applicant within 30 days of receiving notice of the deficiencies, the application shall be considered withdrawn.

**2.2.2.A (s. 66.10015 (2) (c) Wis. Stats.)** An application shall expire not less than 60 days after filing if all of the following apply:

**2.2.2.A.1** The application does not comply with the form and content requirements of the Code.

**2.2.2.A.2** Not more than 10 working days after filing, the County provides the applicant with written notice of the noncompliance. The notice shall specify the nature of the noncompliance and the date on which the application will expire if the noncompliance is not remedied.

**2.2.2.A.3** The applicant fails to remedy the noncompliance's before the date provided in the notice.

6. Modify Section 2.2.6.E as follows:

**2.2.6.E Timing of Notices**

Unless otherwise expressly provided in state statutes or this Code, notice, when required, shall be mailed or published at least 8 days prior to the hearing or action for changes or amendments to the Code, rezonings, conditional use permits, or appeals to the Board of Adjustment in accordance with Class II notice requirements. For all other actions requiring notice, notice shall be mailed or published at least 7 days prior to the hearing or action in accordance with Class I notice requirements.

7. Modify Section 2.2.11 as follows:

**2.2.11 Findings of Fact**

Final decisions of all review and decision-making bodies shall be accompanied by written findings of fact based upon the applicable standards and criteria. The findings shall be filed with the Planning and Development Department. In the event of denial, the written findings shall specify the provisions of the County's adopted regulations that the proposal failed to satisfy.

8. Create Section 2.2.17 as follows:

**2.2.17 Use of Existing Requirements (s. 66.10015 (2) Wis. Stats.)**

**2.2.17.A** Except as provided under section 2.2.17.B, if a person has submitted an application for an approval, the County shall approve, deny or conditionally approve the application solely based on existing requirements, unless the applicant and the County agree otherwise. An application is filed under this subsection on the date that the County receives the application.

**2.2.17.B** If a project requires more than one approval or approvals from one or more political subdivision and the applicant identifies the full scope of the project at the time of filing the application for the first approval required for the project, the existing requirements applicable in each political subdivision at the time of filing the application for the first approval required for the project shall be applicable to all subsequent approvals required for the project unless the applicant and the political subdivision agree otherwise.

9. Delete "Administrative Adjustments" from Table 2.3.1.

10. Modify Sections 2.3.2 through 2.3.2 E Administrative Adjustments.

**2.3.2 (The Administrative Adjustment provisions of the Code were deleted on *Insert date*)**

**~~2.3.2 Administrative Adjustments~~**

**~~2.3.2.A Applicability~~**

~~This section sets out the required review and approval procedures for Administrative Adjustments, which are modifications of 10 percent or less of any numeric Dimensional Standard set out in Chapter 5, except those related to water setbacks, residential density, or nonresidential intensity.~~

**~~2.3.2.B Application Filing~~**

~~Applications for Administrative Adjustments shall be submitted to the Land Use Administrator.~~

**~~2.3.2.C Review and Action~~**

~~The Land Use Administrator shall review each application for an Administrative Adjustment and act to approve, approve with conditions, or deny the application based on the Approval Criteria of Section 2.3.2(D).~~

**~~2.3.2.D Approval Criteria~~**

~~Administrative Adjustments may be approved by the Land Use Administrator only upon a finding that: (1) the modification is necessary to satisfy the federal requirements for reasonable accommodation of housing for protected groups under the federal Fair Housing Amendments Act or Americans with Disabilities Act; or (2) all of the following criteria have been met:~~

~~**2.3.2.D.1** The requested adjustment is consistent with the Dodge County Comprehensive Plan and the stated purposes of this Code;~~

~~**2.3.2.D.2** The requested adjustment eliminates an unnecessary inconvenience to the applicant and will have no significant adverse impact on the health, safety or general welfare of surrounding property owners or the general public;~~

~~**2.3.2.D.3** Any adverse impacts resulting from the Administrative Adjustment will be mitigated to the maximum extent practical; and~~

~~**2.3.2.D.4** The requested Administrative Adjustment relates to a measurable standard and is required to compensate for some unusual aspect of the site or the proposed development that is not shared by landowners in general.~~

**~~2.3.2.E Hearings~~**

~~No public hearing is required for an Administrative Adjustment. However, the Land Use Administrator may refer the application to the Board of Adjustment, who may schedule a public hearing on an Administrative Adjustment if they consider the application to be controversial, or believe granting the Administrative Adjustment would have an adverse impact upon surrounding property owners or the County as a whole. Additionally, the Land Use Administrator shall schedule a public hearing on the Administrative Adjustment application if requested to do so by the applicant. In such cases, written and published notice shall be provided for the public hearing pursuant to the general notice provisions of Section 2.2.6. The Board of Adjustment shall base its decision upon input received at the public hearing and upon the Approval Criteria of Section 2.3.2(D).~~



11. Modify Section 2.3.6 through 2.3.6.J as follows:

**2.3.6 Conditional Use Permits**

In this subsection:

“Conditional use” means a use allowed under a conditional use permit, special exception or other special zoning permission issued by a county, but does not include a variance.

“Substantial Evidence” means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a conditional use permit and that reasonable persons would accept in support of a conclusion.

The Committee shall authorize the Land Use Administrator to issue a Conditional Use Permit (CUP) for conditional uses after review and a public hearing, provided that such conditional uses are found to be in accordance with the purpose and intent of this Code and the approval criteria provided in Section 2.3.6.F.

**2.3.6.A Procedure**

All Conditional Use Permit applications shall be submitted to the Land Use Administrator upon forms provided by the Department. The applicant must demonstrate that the application and all requirements established by the County relating to the conditional use permit request are or will be satisfied and are supported by substantial evidence. Applications for a conditional use permit shall include the following:

**2.3.6.D Committee Review and Decision**

**2.3.6.D.1** The Committee shall hold a public hearing on the application and following the public hearing shall approve, approve with conditions or deny the conditional use permit application within 15 days after the public hearing based on the general approval criteria listed in 2.3.6.F unless the time is extended by written agreement with the applicant. Failure of the Committee to take final action within 15 days after the public hearing or within the time as extended by agreement with the applicant shall constitute an approval of the conditional use permit as proposed.

**2.3.6.D.2** If an applicant for a conditional use permit meets or agrees to meet all of the requirements and conditions specified in this Code or those imposed by the Committee, the Committee shall grant the conditional use permit.

**2.3.6.D.3** The requirements and conditions must be reasonable and, to the extent practicable, measurable and may include conditions such as the permit’s duration, transfer or renewal.

**2.3.6.D.4** The applicant must demonstrate that the application and all requirements of the Code relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence.

**2.3.6.D.5** The Committee decision to approve or deny the permit application must be supported by substantial evidence.

**2.3.6.E** Compliance with all other provisions of this Code, such as lot width and area, yards, height, parking, loading, traffic, highway access, and the performance standards, shall be required of all conditional uses, except as modified by this Section 2.3.6.

**2.3.6.F General Approval Criteria for Conditional Use Permits**

Conditional Use Permits shall be approved by the Committee if they find that all of the following criteria have been met and the applicant agrees to meet the conditions specified in the Code, and those imposed by the Committee:

**2.3.6. F.1** The proposed use complies with all applicable provisions of this Code;

**2.3.6. F.2** The proposed use is compatible with adjacent uses in terms of scale, site design, operating characteristics (hours of operation, traffic generation, lighting, noise, odor, dust, and other external impacts);

**2.3.6. F.3** The proposed use will not be significantly detrimental to the public health, safety and welfare unless the use is a public necessity;

**2.3.6. F.4** The proposed use will not cause a substantial diminution decrease in value of other property in the neighborhood in which it is to be located;

**2.3.6.F.5** Public safety, transportation and utility facilities and services will be available to serve the subject property while maintaining sufficient levels of service for existing development;

**2.3.6.F.6** Adequate assurances of continuing maintenance have been provided;

**2.3.6.F.7** Any significant adverse impacts on the natural environment will be mitigated to the maximum practical extent;

**2.3.6.F.8** The proposed use will not be located in any hazard areas, including floodplains, floodways, etc., unless any potential danger is mitigated to the maximum extent possible, and to the satisfaction of the Wisconsin Department of Natural Resources.

**2.3.6.G Conditions**

The Committee may attach such conditions, in addition to those required elsewhere in this Code, that it deems necessary in furthering the purpose of this Code. Any condition imposed by the Committee must be related to the purpose of the Code and be based on substantial evidence. The requirements and conditions must be reasonable and, to the extent practicable, measurable. Violation of any of these conditions shall be deemed a violation of this Code.

**2.3.6.G.1** Type of shore cover;

**2.3.6.G.2** Increased setback and yards;

**2.3.6.G.3** Specified sewage disposal and water supply facilities;

**2.3.6.G.4** Landscaping and planting screens;

**2.3.6.G.5** Hours of operation;

**2.3.6.G.6** Operational control;

**2.3.6.G.7** Sureties;

**2.3.6.G.8** Deed restrictions,

**2.3.6.G.9** Locations of piers, docks, parking and signs; or

**2.3.6.G.10** The permit's duration, transfer or renewal requirements;

**2.3.6.G.11** Type of construction; or

**2.3.6.G.12** Any other requirement necessary to fulfill the purpose and intent of this Code.

**2.3.6.H Additional Information**

In evaluating each application, the Committee may request assistance from other local, county, state or federal agencies. Also, in order to secure information upon which to base its determination, the Committee may require the applicant to furnish, in addition to the information required for a Conditional Use Permit, the following information:

**2.3.6.H.1** A plan of the area showing contours, soil types, highwater mark, groundwater conditions, bedrock, slope and vegetative covers.

**2.3.6.H.2** Location of buildings, parking areas, traffic access, driveways, walkways, open space, landscaping, signs, and lighting;

**2.3.6.H.3** Plans for buildings, sewage disposal facilities, water supply systems, and arrangement of operations;

**2.3.6.H.4** Other pertinent information necessary to determine if the proposed use meets the requirements of this Code.

**2.3.6.I Expiration of Conditional Use Permits**

Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, however, the County may impose conditions such as the permit's duration, transfer or renewal, in addition to any other conditions specified in the Code.

**2.3.6.I.1** The decision of the Committee to approve or conditionally approve a Conditional Use Permit request shall expire one year after its effective date after the decision is filed with the Department or at such alternative time specified in the approval unless:

**2.3.6.I.1.a** Construction has been diligently pursued;

**2.3.6.I.1.b** A Certificate of Zoning Compliance has been issued;

**2.3.6.I.1.c.** The use is established; or

**2.3.6.I.1.d** The Conditional Use Permit is renewed, for a period not to exceed one year.

**2.3.6.I.2** A Conditional Use Permit also shall expire upon termination of a project or if the rights granted by the permit are discontinued for 180 consecutive days.

**2.3.6.J Appeals**

If the Committee denies a person's conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in s. 59.694(10) Wis. Stats.

**12.** Modify Section 2.3.9.F.2.b.vii through 2.3.9.F.2.d as follows:

**2.3.9.F.2.b Additional Information**

The map shall show correctly on its face, in addition to the information required by Section 236.34 of the Wisconsin Statutes, the following:

**2.3.9.F.2.b.i** Date of map preparation;

**2.3.9.F.2.b.ii** Graphic scale;

**2.3.9.F.2.b.iii** Names and addresses of the owner, subdivider and surveyor;

**2.3.9.F.2.b.iv** Parcel identification number

**2.3.9.F.2.b.v** All existing buildings, watercourses, drainage ditches, road access and other features pertinent to proper division;

**2.3.9.F.2.b.vi** Names of adjoining streets, highways, parkways, cemeteries, subdivisions, ponds, streams, lakes, flowages, and wetlands;

**2.3.9.F.2.b.vii** Acreage included in each parcel, excluding road rights-of-way. If the survey map crosses a municipal boundary line, the acreage included in each portion of the parcel that is located in each municipality shall be shown on the map.

**2.3.9.F.2.b.viii** The regional floodplain boundaries as designated on the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRM) dated April 2010.

**2.3.9.F.2.b.ix** Ordinary highwater mark of lakes, ponds, or streams;

An ordinary highwater mark of lakes, ponds and streams shall be shown on the certified survey map in accord with s. 236.025 Wis. Statutes, as determined by the Department of Natural Resources/pursuant to law, or shall be shown as "approximate" on the survey. If the ordinary high water mark is approximated, the location shall be a point on the bank to which the presence and action of the water is so continuous as to leave a distinct mark. Such approximate ordinary high water mark must be labeled "for reference only".

**Public trust information** – Any plat or CSM which includes lots or out-lots that go to the water's edge must include the following statement: "Any land below the ordinary highwater mark of a lake or navigable stream is subject to the public trust in navigable waters that is established under article IX, Section 1 of the State Constitution."

#### **2.3.9.F.2.d Certificates**

The surveyor shall certify on the map that he has fully complied with all the provisions of this Code. The Committee or the Land Use Administrator, acting as Deputy County Clerk, shall certify approval on the face of the map.

**13. Modify and renumber Section 2.3.10.C.2 through 2.3.10.D.7 as follows:**

#### **2.3.10.C.2 Preparation of the Preliminary Plat**

The Preliminary Plat shall be prepared in accordance with Chapter 236, Wisconsin Statutes and Chapter 7 of this Code. The subdivider or the subdivider's agent shall be required to submit an electronic copy of the Preliminary Plat and 4 copies of the plat that are capable of clearly legible reproduction, to this Department along with a complete major land division application and the applicable application fees at least 60 days prior to the meeting of the Committee at which action is desired. The subdivider shall also be required to submit the Preliminary Plat to the applicable approving agencies in accord with Chapter 236.12(2)(a) Wisconsin Statutes and to the State Department of Administration – State Plat Review Department in accord with Chapter 236.12(2)(ac) Wisconsin Statutes.

#### **2.3.10.C.2 Referrals**

The Land Use Administrator shall, within 2 days after filing, transmit copies of the application to those individuals and entities as required by Wis. Stat. 236.12, and may distribute the application to other reviewers the Land Use Administrator considers appropriate. The copies shall be distributed as follows:

**2.3.10.C.2.a** ~~Two copies to the town board in which the plat is located;~~

**2.3.10.C.2.b** ~~Two copies to the clerk of each adjoining city or village if the subdivision lies within the extraterritorial plat approval jurisdiction of the city or village;~~

**2.3.10.C.2.c** ~~Two copies for each of the state agencies required to review the plat to the Wisconsin Department of Administration – Plat Review or other state agency responsible for the review of plats~~

~~(i.e. State Department of Administration, State Department of Transportation, State Department of Commerce, etc.);~~

~~2.3.10.C.2.d Two copies to the school district in which the plat is located;~~

~~2.3.10.C.2.e Two copies to the sanitary district in which the site is located, if applicable;~~

~~2.3.10.C.2.f One copy each to the County Highway Department, the Land Conservation Department, and all affected Utility Companies for their review and recommendations concerning matters within their jurisdictions; their recommendations, if any; shall be transmitted to the Committee within 30 days from the date the Preliminary Plat is filed.~~

### ~~2.3.10.C.3 Approving Agencies and Objecting Agencies~~

#### ~~2.3.10.C.3.a Designation~~

~~The Committee, the town wherein the plat is located, and each adjoining city or village in whose extraterritorial plat approval jurisdiction the subdivision lies are designated approving agencies for purposes of this section. The Wisconsin Departments of Administration and Transportation shall be referred to as objecting agencies for purposes of this section.~~

#### ~~2.3.10.C.3.b Objecting Agency Action~~

~~The objecting agencies shall, within 20 days of the date of receiving their copies of the Preliminary Plat, notify the subdivider and all other approving and objecting agencies of any objections. If there are no objections, they shall so certify on their copy of the Plat and shall return that copy to the Land Use Administrator. If an objecting agency fails to act within 20 days, it shall be deemed to have no objection to the Plat.~~

### ~~2.3.10.C.4 Land Use Administrator's Review and Recommendation~~

~~Upon receipt of a complete preliminary plat application, the Land Use Administrator shall review each proposed Preliminary Plat in light of the Approval Criteria of Section 2.3.10(C)(10), and the comments received from approving and objecting agencies. Based on the results of those reviews, the Land Use Administrator shall recommend approval, approval with conditions, or denial of the application to the Committee. Failure of the Land Use Administrator to make a recommendation within 90 days of his receipt of the complete Preliminary Plat application shall constitute a recommendation for approval of the application unless the applicant agrees in writing to an extension of this period.~~

### ~~2.3.10.C.5 Committee's Review and Decision~~

~~2.3.10.C.5.4.a The Committee shall hold a public hearing on the Preliminary Plat application, which shall receive written and published notice pursuant to the general notice provisions of Section 2.2.6. Following the public hearing, the Committee shall by majority vote approve, approve conditionally, or reject the Preliminary Plat based on the Approval Criteria of Section 2.3.10(C)(10-8). Where, in the judgment of Committee, literal interpretation of the approval criteria or standards provided in Chapter 7 of this Code would result in exceptional or undue hardship, the Committee may waive or modify any requirements to the extent deemed necessary to relieve the exceptional or undue hardship. Such relief shall be granted without detriment to the public good, impairment of the purpose and intent of this Land Use Code, or conflict with the County Comprehensive Plan.~~

~~2.3.10.C.5.4.b The Committee shall take its final action within 90 days of the date of filing of the Preliminary Plat with the Land Use Administrator, and shall state in writing any conditions of approval or reasons for rejection, unless the time is extended by agreement with the subdivider. Failure of the Committee to act within 90 days or within the time as extended by agreement with the subdivider shall constitute an approval.~~

~~2.3.10.C.5.4.c One copy of the Plat shall be returned to the subdivider with the date and action endorsed on it; and if approved conditionally or rejected, a letter setting forth the conditions of approval or the reasons for rejection shall accompany the Plat. One copy each of the Plat and letter shall be placed in the Department's permanent file.~~

**2.3.10.C.6 5 Effect on Final Plat Approval**

If the final plat conforms substantially to the preliminary plat as approved, including any conditions of that approval, and to local plans and ordinances adopted as authorized by law, it is entitled to approval. If the final plat is not submitted within 36 months after the last required approval of the preliminary plat, any approval authority may refuse to approve the final plat or may extend the time for submission of the final plat. The final plat may, if permitted by the approving authority, constitute only that portion of the approved preliminary plat that the subdivider proposes to record at that time.

~~Approval or conditional approval of a Preliminary Plat shall not constitute automatic approval of the Final Plat, except that if the Final Plat is submitted within 36 months after the last required approval of the Preliminary Plat, unless the time is extended by agreement with the subdivider and the final plat conforms substantially to the Preliminary Plat layout as indicated in Wis. Stat. Section 236.11 (1) (b), the Final Plat shall be entitled to approval with respect to such layout. The Preliminary Plat shall be deemed an expression of approval or conditional approval of the layout submitted as a guide to the preparation of the Final Plat which will be subject to further consideration by the Committee at the time of its submission.~~

**2.3.10.C.7 6 Technical Disputes**

As a means of resolving technical disputes between the applicant's licensed or registered professionals and the County, such disputes may be referred to the appropriate state department for a recommendation.

**2.3.10.C.8 7 Expiration of Preliminary Plat Approval**

An approved Preliminary Plat shall expire and be of no further force and effect if a complete Final Plat application for the subdivision or a phase of the subdivision has not been submitted within 36 months of the Preliminary Plat approval by the Committee. If the subdivision is to be developed in phases, a phasing plan shall be approved as part of the Preliminary Plat approval. If approval expires, the Land Use Administrator shall record an expiration of approval affidavit with the Dodge County Register of Deeds.

**2.3.10.C.9 Preliminary Plats Within Extraterritorial Plat Approval Jurisdiction**

~~When land to be subdivided lies within 1 ½ miles of the corporate limits of a fourth-class city or village or within 3 miles of all other cities, and these cities or villages have adopted and exercise extraterritorial plat review, the subdivider shall proceed as specified in Sections (1) through (5) above, except:~~

~~2.3.10.C.9.a Transmittal responsibility lies with the village clerk, city clerk, town clerk, or County Planning and Development Department to whomever the Plat is first submitted; and the subdivider shall indicate which one in his application.~~

~~2.3.10.C.9.b Approving Agencies include the village plan commission or village board, or city plan commission or common council, town board, and the Committee, and the subdivider must comply with the land division ordinances of these agencies.~~

~~2.3.10.C.9.c The subdivider may not proceed with the installation of any improvements as may be required by a town board, village board or city council in the matters over which they have jurisdiction until the Committee has received and approved or conditionally approved the Preliminary Plat.~~

~~2.3.10.C.9.d All improvement requirements specified by the town board, village board, common council, County, or any special improvement district in matters over which they have jurisdiction, shall be met before filing of the Final Plat.~~

**2.3.10.C.10 8 Approval Criteria**

A Preliminary Plat may be approved by the Planning and Development Committee after considering whether:

**2.3.10.C.10.8.a** The proposed subdivision furthers the goals and policies of the County's Comprehensive Plan;

**2.3.10.C.10.8.b** The proposed subdivision complies with the standards and design requirements of this Code;

**2.3.10.C.10.8.c** The proposed subdivision has made adequate provision for a water supply system that is sufficient in terms of quantity, dependability, and quality to provide an appropriate supply of water for the type of subdivision proposed;

**2.3.10.C.10.8.d** The proposed subdivision has made adequate provision for sewage disposal which complies with federal, state and local laws and regulations;

**2.3.10.C.10.8.e** The proposed subdivision can be accommodated within the school district in terms of the school's capacity to accept the estimated number of additional students;

**2.3.10.C.10.8.f** The proposed subdivision is compatible with the soil and topographical conditions of the site;

**2.3.10.C.10.8.g** The location of the proposed subdivision is suitable for development at this time and will not result in a premature subdivision or a scattered subdivision of land that leaves undeveloped parcels of land lacking urban services between developed parcels;

**2.3.10.C.10.8.h** A driveway access permit has been issued or a letter has been received indicating that such a permit will be issued;

**2.3.10.C.10.8.i** The subdivider has, to the maximum extent feasible, taken every effort to mitigate the impact of the proposed subdivision on public health, safety and welfare;

**2.3.10.C.10.8.j** The subdivider has the financial ability to complete the proposed subdivision in accordance with all applicable federal, state and local laws and regulations; and

**2.3.10.C.10.8.k** The proposed subdivision has an approved soil erosion control plan and stormwater management plan.

#### **2.3.10.D Final Plat**

After approval of a Preliminary Plat, a Final Plat application for the subdivision may be submitted.

##### **2.3.10.D.1 Application Filing**

~~Final Plat applications shall be submitted to the Land Use Administrator.~~

##### **2.3.10.D.1 Application Filing**

Final Plat applications shall be submitted to the Land Use Administrator along with a Final Plat application form furnished by the Department.

##### **2.3.10.D.2 Preparation of Final Plat**

The Final Plat shall be prepared in accordance with Chapter 236, Wisconsin Statutes and Chapter 7 of this Code. The subdivider or the subdivider's agent shall be required to submit an electronic copy of the Final Plat and 4 copies of the plat that are capable of clearly legible reproduction, to this Department along with a complete Final Plat application and the applicable application fees at least 60 days prior to the meeting of the Committee at which action is desired. The subdivider shall also be required to submit the Final Plat to the applicable approving agencies and to the State Department of Administration – State Plat Review Department in accord with Chapter 236.12 Wisconsin Statutes.

**2.3.10.D.2 Referrals**

The Land Use Administrator shall, within 2 days after filing, transmit copies of the application to those individuals and entities as required by Wis. Stat. 236.12, and may distribute the application to other reviewers the Land Use Administrator considers appropriate. The copies shall be distributed as follows:

~~2.3.10.D.2.a~~ Two copies to the Town Board in which the plat is located;

~~2.3.10.D.2.b~~ Two copies to the clerk of each adjoining city or village if the subdivision lies within the extraterritorial plat approval jurisdiction of the city or village;

~~2.3.10.D.2.c~~ Two copies for each of the state agencies required to review the plat to the Wisconsin Department of Administration – Plat Review or other state agency responsible for the review of plats (i.e. State Department of Administration, State Department of Transportation, State Department of Commerce, etc.);

~~2.3.10.D.2.d~~ Two copies to the school district in which the site is located;

~~2.3.10.D.2.e~~ Two copies to the sanitary district in which the site is located, if applicable;

~~2.3.10.D.2.f~~ One copy each to the County Highway Department, Land Conservation Department, and all affected utility companies for their review and recommendations concerning matters within their jurisdictions; their recommendations, if any, shall be transmitted to the Committee within 30 days from the date the Plat is filed.

**2.3.10.D.3 Land Use Administrator’s Action**

The Land Use Administrator shall review each Final Plat application and shall provide the committee his or her conclusions as to whether the final plat conforms substantially to the preliminary plat and shall recommend that the Committee approve, approve with conditions or deny the Final Plat, based on the Approval Criteria of Section 2.3.10(D)(5). The recommendation shall be made part of the record of the proceeding at which the final plat is being considered.

**2.3.10.D.5 Approval Criteria**

The Committee may approve a Final Plat only if the Committee determines that the Final Plat substantially complies with the approved Preliminary Plat and includes all corrections and conditions imposed by the Committee during their approval of the Preliminary Plat; and complies with this Code and all other ordinances, rules, regulations, plans, and plan components which may affect it.

**2.3.10.D.7 Submission Timing**

If the Final Plat is not submitted within 36 months of the last required approval of the Preliminary Plat, the Committee may refuse to approve the Final Plat or may. ~~The committee may extend the time for submission of the final plat.~~

**14. Modify Section 2.3.12 through 2.3.12.H as follows:**

**2.3.12 Variances**

In this subsection, an “Area Variance” means a modification to a dimensional, physical, or locational requirements such as the setback, frontage, height, bulk, or density restriction for a structure that is granted by the Board of Adjustment under this subsection and a “Use Variance” means an authorization by the Board of Adjustment under this subsection for the use of land for a purpose that is otherwise not allowed or is prohibited by the applicable code.

**2.3.12.E.5** For a “Use Variance” that strict compliance with the provisions of this Code would leave the property owner with no reasonable use of the property in the absence of a variance; literal interpretation of the provisions of this Code will leave no practical use of the land or building; and



**2.3.12.E.6** For an “Area Variance” that strict compliance with the provisions of this Code would unreasonably prevent the property owner from using the property owners property for a permitted purpose or would render conformity with the Code unnecessarily burdensome;

**2.3.12.E.7** A variance may not be granted where the primary reason for obtaining a variance is to obtain a more profitable use of the property, personal inconvenience, construction error, economic gain, self-created hardship or where the property is presently a non-conforming use.

**2.3.12.F Burden of Proof**

In all circumstances, a property owner bears the burden of proving that the “unnecessary hardship” as it is used in subsections 2.3.12.E.5 and 2.3.12.E.6 is present and is based on conditions that are unique to the property, rather than considerations personal to the property owner and that the unnecessary hardship was not created by the property owner.

**2.3.12.G Expiration of Approval**

Any decision or order issued by the Board of Adjustment requiring the Land Use Administrator to issue a permit shall expire after one year after the decision is filed with the Department or at such alternative time specified in the approval process unless:

**2.3.12.G.1** The applicant or appellant has filed a land use permit application with the Department for the applicable project within such time, provided, that the time may be extended when so specified by the Board of Adjustment.

**2.3.12.G.2** Construction has been diligently pursued;

**2.3.12.G.3** The land use permit is renewed, for a period not to exceed one year; or

**2.3.12.G.4** A Certificate of Zoning Compliance has been issued.

**2.3.12.H** A variance granted under this subsection runs with the land.

15. Modify Table 3.6-1 as follows:

Uses	R-1	R-2	R-3	C-1	C-2	I-1	I-2	A-2	Description	Reference
Residential Uses:									6.1.2	
Household Living:									6.1.2-A	
1. Single Family Dwelling, Detached Residential Use	A	A	A	C	C	C	C	A		5.2.1,6.2.8,6.2.9
2. Two Family Dwelling Residential Use		A	A	C	C			C		6.2.8,6.2.9
3. Multi-Family Dwelling Residential Use, 3 to 7 Units			A	C						6.2.9
4. Multi-Family Dwelling Residential Use, 8 or more Units			C	C						6.2.9
5. Mobile Home Parks and Trailer Courts			C					C		6.2.7,6.2.8 6.2.9

Agricultural Uses:									6.1.6	
Animal Confinement Facilities:									6.2.11	
1. General Livestock								C	6.2.11	
2. Fur Farms								C	6.2.11	
3. Stockyards and Livestock Sales					C			C	6.2.11	
4. Agricultural Trucking Companies						A	A	C		
5. Wedding/Events Facility within an existing rehabilitated agricultural structure								C		

	R-1	R-2	R-3	C-1	C-2	I-1	I-2	A-2	Description	Reference
Recreation and Entertainment, Outdoor:									6.1.4-L	
1. Bait Shops				C	A			C		6.2.4
2. Boat Launches	C	C	C		C			C		6.2.4
3. Entertainment and Recreation Except Adult				C	C					
4. Golf Driving Ranges					C			C		6.2.4
5. Marinas					A			C		6.2.4
6. Shooting Ranges					C			C		6.2.4
7. Ski Hills and/or Lodges					C			C		6.2.4
8. Game Farms, Shooting Preserves								C		

Industrial Services:									6.1.5-B	
1. Agricultural Services						C	C	C		
2. Machinery and Equipment Repair					C	A	A	C	6.1.5-B,3,b	
3. Automobile, Truck and Motorcycle Repair					C	A	A	C	6.1.5.B.3.b	
4. Printing and Publishing				A	A	A	A			
5. Propane Gas Distributors					C	C	C		6.1.5-B,3,d	
6. Sawmills							C	C		
7. Agricultural Trucking Companies						A	A	C		
8. All Other						C	C			

Water Oriented:										
1. Boathouses	A	A	A	A	A	A	A	A	A	
2. Dams and Flowages	C	C	C	C	C	C	C	C	C	
3. Filling, Grading, Dredging, Draining, Ditching, Tiling and, Excavating	A	A	A	A	A	A	A	A	A	8.3
4. Watercourse Relocation	C	C	C	C	C	C	C	C	C	
5. Wildlife Ponds – Located outside of a shoreland/wetland or floodplain area;	A	A	A	A	A	A	A	A	A	

16. Modify Section 5.2.3.B and 5.2.3.C as follows:

**5.2.3.B Front or Street Yard Setback**

A yard extending across the full width of a lot, the depth of which shall be measured as the minimum horizontal distance between the existing or proposed street, road or highway centerline and a line parallel thereto through the nearest point of the principal structure. Corner lots shall have two such yards. The street yard on a double frontage lot shall be the yard on which the principal structure faces and/or is addressed

**5.2.3.C Rear Setback**

A yard extending across the full width of the lot, the depth of which shall be measured as the minimum horizontal distance between the rear property or lot line and a line parallel thereto through the nearest point of the principal structure. A corner lot will have two side yard setbacks and no rear yard setback. The rear yard on a double frontage lot shall be the yard that is opposite the street yard on which the principal structure faces and/or is addressed.

17. Create Section 5.2.5 through 5.2.5.C as follows:

**5.2.5 Accommodations for the Disabled**

**5.2.5.A** The Committee or the Land Use Administrator may issue a Land Use Permit that waives specified Land Use Code requirements, if the Committee or Land Use Administrator determines that both of the following conditions have been met:

**5.2.5.A.1** The requested accommodation (i.e. the requested waiver of land use code provisions), or other less-extensive accommodation is:

**5.2.5.A.1.a** Necessary to afford persons with disabilities equal access to public accommodations; and

**5.2.5.A.1.b** The minimum accommodations that will give the persons with disabilities adequate relief.

**5.2.5.A.2** The accommodation will not unreasonably undermine the basic purposes the Land Use Code seeks to achieve.

**5.2.5.B** In granting a waiver to specified land use code requirements under this provision, the Committee or the Land Use Administrator may require that the modifications granted to accommodate the disabilities shall be removed after no longer necessary.

**5.2.5.C** If a waiver is granted under this provision, the applicant shall be required to sign and record an affidavit with the Dodge County Register of Deeds office outlining the conditions and removal procedures associated with allowing accommodations for the disabled.

18. Modify Section 6.3.3.B as follows:

**6.3.3.B Height**

The maximum height of accessory buildings or structures shall not exceed 20 feet except as allowed under Section 5.1 5.1.2.N, 5.2.3.H.5 and 5.2.4.

19. Modify Section 7.1.1 as follows:

**7.1.1 Applicability**

The regulations of this chapter apply to all land divisions in Dodge County except those lands within incorporated municipalities, including, but not limited to, Major Subdivisions, Minor Land Divisions, replats, any other divisions of land for any purpose within Dodge County, and the preparation of plat maps and certified survey maps and other maps provided for by Wis. Stat. Chapter 236. All subdivisions and land divisions and any part thereof lying within the unincorporated parts of the County shall be made and all plat maps and certified survey maps shall be prepared and presented for approval as provided for in this Code. This chapter also expressly applies to ~~any minor land division or subdivision created by~~ the review and approval of a condominium instrument under Subsection 2.3.15.

**20. Delete Section 7.3.10**

**7.3.10 Lot Merger**

~~When two (2) or more legal lots of record are under common ownership and control and are contiguous, and one (1) or more of the lots is nonconforming to this Code as to lot area, lot frontage, lot width or lot depth, the owner shall be required to merge all contiguous, nonconforming lots with contiguous lots under common ownership and control until such contiguous, nonconforming lots are made conforming to the applicable lot area, lot frontage, lot width and lot depth provisions of the code unless an exception is provided for below.~~

~~**7.3.10.A** Exceptions — The following lots shall be exempt from the lot merger provisions set forth in this section:~~

~~**7.3.10.A.1** If at the time the lots described above become under common ownership or control, there is a lawful and preexisting principal structure on each lot, the owner shall not be required to merge the nonconforming lot or lots;~~

~~**7.3.10.A.2** If at the time the lots described above became under common ownership or control, the lot size of each commonly owned contiguous lot contains 20,000 square feet or more in lot area and the minimum lot width for each lot is 100 feet or more, the owner shall not be required to merge the nonconforming lot or lots;~~

~~**7.3.10.B** Solely for purposes of this subsection, a lot owned by one member of a married couple is not deemed to be owned by the married couple and is not deemed common ownership for purposes of merging nonconforming lots.~~

**21. Modify Section 8.3 as follows:**

**8.3 Deleted (June 16, 2009)(Filling, grading, dredging provisions were moved to the Shoreland Overlay District)**

**8.3 FILLING, GRADING, DREDGING, DRAINING, DITCHING, TILING AND EXCAVATING**

Filling, grading, dredging, draining, ditching, tiling and excavating may be permitted only in accordance with the erosion control and stormwater management provisions of Section 7.9 of the Dodge County Land Use Code, the applicable provisions of the Dodge County Shoreland Protection Ordinance, the applicable provisions of the Dodge County Floodplain Zoning Ordinance and other state and federal laws where applicable, and only when done in a manner to minimize sedimentation, water pollution, flooding, and related property and environmental damage caused by soil erosion and uncontrolled stormwater runoff during and after construction , in order to diminish the threats to public health, safety, welfare and the natural resources of Dodge County.

**8.3.1.A PERMIT REQUIRED**

Unless specifically exempted or waived by a provision of this Code, a land use permit is required for filling, grading, dredging, draining, ditching, tiling and excavating that meets any of the following criteria:

**8.3.1.A.1** Disturbs 2,000 square feet or more of total land surface area;

**8.3.1.A.2** Involves excavation or filling, or a combination of excavation and filling in excess of 400 cubic yards of material;

**8.3.1.A.3** Disturbs 100 lineal feet of road ditch, grass waterway, or other land area where surface drainage flows in a defined open channel;

**8.3.1.A.4** Involves excavation or filling, or a combination of excavation and filling on slopes of 12% or greater;

8.3.1.A.5 Involves tiling for agricultural purposes; or

8.3.1.A.6 Other land disturbing activities, including the installation of access drives that the Committee or Land Use Administrator determines to have a high risk of soil erosion or water pollution, or that may have a significant adverse impact on environmentally sensitive areas.

**8.3.1.B Exemptions**

8.3.1.B.1 The following sites shall be exempt from all of the requirements of this subsection, provided all such exempt activities are undertaken in a manner that presents no significant erosion or sedimentation hazard:

8.3.1.B.1.a All activities directly relating to the planting, growing, and harvesting of agricultural crops except as required under Subsection 8.3.1.A.5.

8.3.1.B.1.b Land disturbing activities exclusively subject to federal or state approval and enforcement, except as may voluntarily become subject to this Code through adopted memorandums of understanding or other, similar cooperative mechanisms.

8.3.1.B.1.c Usual and customary site investigation and surveying activities undertaken prior to submittal of an application for preliminary subdivision approval, provided such activity shall not disturb more than 5,000 square feet of land area.

8.3.1.B.1.d The construction of one- and two-family residential buildings on lots outside subdivisions, except those on slopes of 12 percent or greater, those sites with soil depths to bedrock of 60 inches or less, and sites with high water table shall be exempt from the construction site erosion control provisions of Subsection 7.9.5 of this Code.

8.3.1.B.1.e Any proposal that is designed and/or certified by the Land Conservation Department as part of a soil conservation or water pollution control project shall comply with all of the requirements of this section, but may be exempted from obtaining a permit, providing a financial guarantee, or paying a fee.

8.3.1.B.1.f Any road construction or other land disturbing or land development activity by the County, or any municipality within the County shall comply with all of the requirements of this section, but shall be exempted from any fees and financial guarantee requirements.

**22. Modify Section 10.3.2. through 10.3.2.B.1 as follows:**

**10.3.2 Repairs, Building, Maintenance, Additions and Enlargements to Legal Existing Nonconforming Structures** - The following repairs, rebuilding, maintenance, additions and enlargements to legal existing nonconforming structures are permitted by this code:

**10.3.2.A Incidental Repairs and Normal Maintenance**

Incidental repairs and normal maintenance of nonconforming structures shall be allowed without a County Land Use Permit unless such repairs or maintenance increase the extent of nonconformity or are otherwise expressly prohibited by this Code. For purposes of this section, "incidental repairs" shall mean repairs that are subordinate and minor in significance. Incidental repairs and normal maintenance repairs are not considered a modification or addition and are not considered an increase in the extent of the nonconformity; Incidental repairs and normal maintenance include painting, decorating, paneling, re-roofing or re-shingling a roof, replacing siding, replacement of doors, windows and other non-structural components and the maintenance, repair or replacement of existing private onsite wastewater treatment systems (POWTS) or water supply systems or connections to public utilities. Incidental repairs and ordinary maintenance repairs do not include any costs associated with the repair of a damaged structure. Nothing in this section shall be construed to prevent structures from being structurally strengthened or restored to a safe condition, in accordance with an official order of a public official.

**10.3.2.B. Rebuilding, Additions and Modifications**

No new basements, additional stories, lateral expansion or accessory construction outside of the perimeter of existing structure or building, except as allowed under this subsection, shall be permitted unless the proposed construction complies with all applicable provisions of this Code;

10.3.2.B.1 Rebuilding, repair or remodeling of a legal existing nonconforming structure is permitted provided the rebuilt, remodeled or repaired structure is confined to the existing three dimensional footprint of the legal existing nonconforming structure; ~~The replacement of an existing porch or deck is permitted provided the replacement porch or deck is confined to the existing three dimensional footprint of the existing porch or deck;~~

**23. Modify Section 10.5 Through 10.5.1.B as follows:**

**10.5 NONCONFORMING LOTS**

In this subsection, a "substandard lot" means a legally created lot or parcel of record that met any applicable lot size requirements when it was created, but does not meet current lot size requirements.

**10.5.1 Vacant Substandard Lots**

~~In any residential or agricultural district, a single family detached dwelling and its accessory structures may be erected on any vacant legal lot or parcel of record recorded in the County Register of Deeds Office before the effective date or amendment of this Code, subject to the requirements set forth below.~~

**10.5.1.A Substandard Lots 20,000 Square Feet or Greater in Lot Area and 100 Feet in Lot Width**

~~All requirements of the Code, except the dimensional requirements referenced in the title to this subsection, shall be met.~~

**10.5.1.B Substandard Lots Less Than 20,000 Square Feet in Lot Area or 100 Feet in Lot Width**

~~10.5.1.B.1 Such lot must be in separate ownership from abutting lands. If abutting lands and the substandard lot are owned by the same owner, the substandard lot shall not be sold or used without full compliance with the area requirements of this Code.~~

~~10.5.1.B.2 Such lot must be at least 50 feet wide and 7,500 square feet in area.~~

**10.5.1 Substandard lots that do not meet the lot size requirements of the Code.**

A legally created lot or parcel of record that met any applicable lot size requirements when it was created, but does not meet current lot size requirements may be used as a building site if all of the following apply:

10.5.1.A The substandard lot or parcel has never been developed with one or more of its structures placed partly upon an adjacent lot or parcel.

10.5.1.B The substandard lot or parcel is developed to comply with all other codes and ordinances of the political subdivision.

**24. Delete Section 10.5.4:**

**(10.5.4 Lot Merger – Moved to Section 7.3.10 – September 18, 2012)**

25. Modify the following definitions in Chapter 12 as follows:

**Contiguous**

Land that is abutting or touching at any point of which no part is separated by intervening land in other ownership, by a public road, street, or highway, by a municipal boundary, or by a navigable body of water.

**Down Zoning Ordinance**

A zoning ordinance that affects an area of land in one of the following ways:

1. By decreasing the development density of the land to be less dense than was allowed under its previous usage.
2. By reducing the permitted uses of land that are specified in a zoning ordinance or other land use regulation to fewer uses than were allowed under its previous usage.

**Existing Requirements**

Regulations, ordinances, rules, or other properly adopted requirements of a political subdivision that are in effect at the time the application for an approval is submitted to the political subdivision.

**Front Yard**

See Street Yard

**Political Subdivision**

Political Subdivision means a city, village, town or county.

**Project**

Project means a specific and identifiable land development that occurs on defined and adjacent parcels of land, which includes lands separated by roads, waterways and easements.

**Rear Yard**

A yard extending across the full width of the lot, the depth of which shall be the minimum horizontal distance between the rear lot line and a line parallel thereto through the nearest point of the principal structure. A corner lot shall have two side yards and no rear yard. The rear yard on a double frontage lot shall be the yard that is opposite the street yard on which the principal structure faces and/or is addressed.

**Street Yard**

A yard extending across the full width of the lot, the depth of which shall be the minimum horizontal distance between the existing or proposed street or highway line and a line parallel thereto through the nearest point of the principal structure. Corner lots shall have 2 such yards. The street yard on a double frontage lot shall be the yard on which the principal structure faces and/or is addressed.

**Single Family Residential Use**

Any structure or lot with one independent dwelling unit.

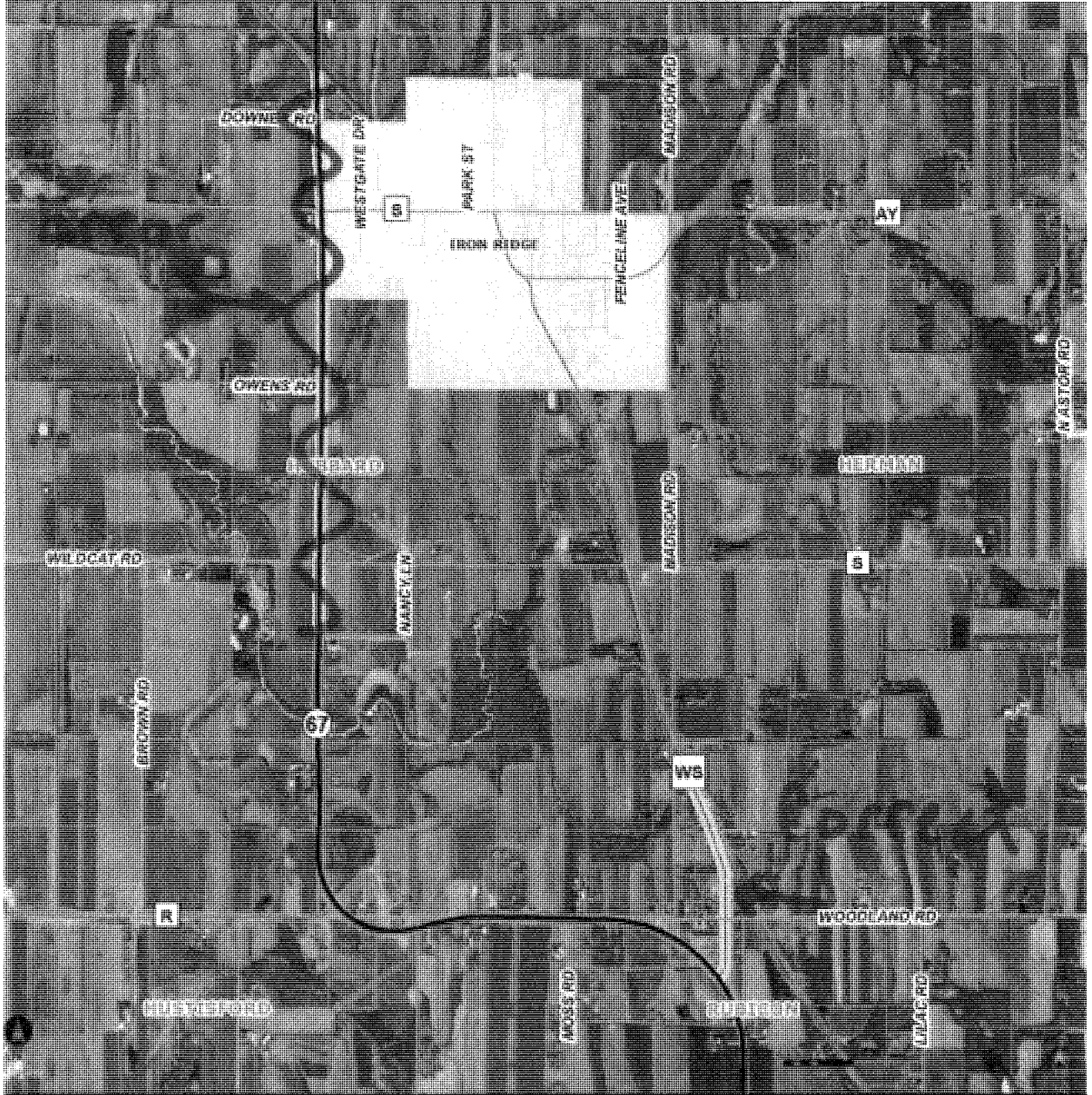
**Substandard lot**

Substandard lot means a legally created lot or parcel that met any applicable lot size requirements when it was created, but does not meet current lot size requirements.

26. Modify Appendix 1 Designated Streets or Roads as follows in order to correct a typographical error in an urbanized road description:

**Junction of STH 67 and CTH R – Woodland**

Beginning at a point in the junction of STH 67 and CTH R, County Road WS thence north along STH-67 County Road WS to its junction with the C.M.St.P. & P. Railroad.





ORDINANCE NO. 999

AN ORDINANCE TO AMEND SECTION 7.04 OF CHAPTER 7 OF THE DODGE COUNTY CODE OF ORDINANCES TO REGULATE SPEED LIMITS. – COUNTY TRUNK HIGHWAY Y AND YY, TOWN OF LEROY.

WHEREAS, in Section 7.01 of the Dodge County Code of Ordinances, the Dodge County Board of Supervisors adopted, by reference, state statutes regulating the speed zones as set forth in Sections 346.57, 346.58, and 346.59, *Wisconsin Statutes*; and,

WHEREAS, penalties for violations of Chapter 7 of the Dodge County Code of Ordinances are set forth within Section 7.20 of the Dodge County Code of Ordinances, and subject to the enforcement procedures as set forth within Section 7.21 of the Dodge County Code of Ordinances; and,

WHEREAS, the Dodge County Board of Supervisors has the specific authority under Sections 346.57, 346.58, and 346.59, *Wisconsin Statutes*, to adopt this ordinance relating to the maximum and minimum speed of vehicles; and,

SO, NOW, THEREFORE,

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF DODGE DOES ORDAIN AS FOLLOWS:

Section 1. Speed Zones.

- a. CTH Y, 45 miles per hour from a point located 75 feet northerly of the centerline of Bauer Road, 860 feet northerly, Section 26 and 27 of the Town of Leroy, and 35 miles per hour from said point, northerly to the centerline of CTH Y and CTH YY to promote safety;
- b. CTH YY, 35 miles per hour from the centerline of CTH Y and CTY YY Northerly, 545 feet; 45 miles per hour from said point northerly 3,450 feet, Section 22 and 23 of the Town of Leroy.

Section 2. Traffic Signs. Pursuant to Section 7.03 of the Dodge County Code of Ordinances, the County Highway Department shall place appropriate traffic signs on the above-described highway(s) on or before the effective date of this ordinance.

Section 3. Enforcement. This ordinance shall be enforced by any officer employed by the Dodge County Sheriff's Office (the "Sheriff's Office") as set forth in Section 7.21 of the Dodge County Code of Ordinances.

Section 4. Penalties. Violation of this ordinance shall result in forfeiture pursuant to Sections 7.01 and 7.20 of the Dodge County Code of Ordinances. In addition to those penalties, the County may remove any vehicle found to be in violation of this section. The cost of such removal shall be paid by the owner and the County shall not be liable for damage occasioned by such removal.

- 1 Section 5. Effective Date. This ordinance becomes effective immediately upon enactment by the Dodge
- 2 County Board of Supervisors and publication and erection of required signs.

Respectfully submitted this 16th day of May, 2018.

**Dodge County Highway Committee:**

William Muche  
 William Muche

Russell Kottke  
~~Jeff Barnes~~ - Russell Kottke

Jeffery Caine  
 Jeffrey Caine

Enacted and approved this 16th day of May, 2018.

Russell Kottke  
 Russell Kottke, Chairman  
 Dodge County Board of Supervisors

Karen J. Gibson  
 Karen J. Gibson, County Clerk

ADOPTED  
BY DODGE COUNTY BOARD

MAY 16 2018

AYES 31 NOES 0  
 ABSENT 0  
 ABSTAIN 0

Karen J. Gibson  
 County Clerk

\*\*\* Additions are indicated in **Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

ORDINANCE NO. 1000

AN ORDINANCE TO AMEND CHAPTER 7 OF THE DODGE COUNTY CODE OF ORDINANCES, SPECIFYING CERTAIN SEGMENTS OF DODGE COUNTY TRUNK HIGHWAYS AS ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTES.

*The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:*

**Section 1. Enabling Law.** The Dodge County Board of Supervisors adopted on July 19, 2016, as Ordinance No. 955, a procedure for specifying designated segments of Dodge County Trunk Highways as All-Terrain Vehicle (ATVs) and Utility Terrain Vehicle (UTVs) routes (ATV routes), pursuant to Section 23.33, Wis. Stats.; and,

**Section 2.** On May 2, 2018, the Dodge County Highway Committee recommended that certain segment(s) of Dodge County Trunk Highways be designated as ATV and UTV routes, and be incorporated into Section 7.10 of the Dodge County Code of Ordinances; and,

**Section 3.** Section 7.10(11)(e), of the Code is hereby amended to include the following segment(s) to the Dodge County ATV and UTV Routes:

\* \* \* \* \*

**Dodge County Trunk Highway “T” from Torpy Road to Witt Lane, approximately 0.62 miles;**

**Dodge County Trunk Highway “TT” from Breyer Road to Ghost Hill Road, approximately 1.40 miles;**

**Dodge County Trunk Highway “J” from Meadow Road to a point 0.21 miles west of the centerline of CTH “G”, approximately 1.90 miles;**

**Dodge County Trunk Highway “G” from CTH “GI” to CTH “I”, approximately 1.52 miles;**

**Dodge County Trunk Highway “GI” from N. Kohn Road to CTH “G”, approximately 1.00 miles;**

**Dodge County Trunk Highway “G” from north Reeseville Village limits to Columbus Road, approximately 1.42 miles;**

**Dodge County Trunk Highway “I” from Well Road to Cole Road, approximately 0.11 miles;**

**Dodge County Trunk Highway “I” from a point 0.32 miles north of Lock Road to a point 0.15 miles west of the centerline of CTH “A”, approximately 3.33 miles;**

**Dodge County Trunk Highway “KW” from Lowell Village limits to Cole Road, approximately 1.42 miles;**

**Dodge County Trunk Highway “JK” from CTH “KW” to CTH “K”, approximately 1.62 miles;**

**Dodge County Trunk Highway “K” from CTH “JK” to STH 16/60, approximately 1.00 miles;**

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

Dodge County Trunk Highway "J" from Reeseville Village limits to Elm Shade Road, approximately 8.62 miles;

Dodge County Trunk Highway "DJ" from Elm Shade Road to CTH "E", approximately 1.61 miles;

Dodge County Trunk Highway "E" from CTH "DJ" to CTH "MM", approximately 1.14 miles;

Dodge County Trunk Highway "MM" from CTH "E" to CTH "EM", approximately 1.96 miles;

Dodge County Trunk Highway "EM" from CTH "MM" – west leg to CTH "MM" – east leg, approximately 0.34 miles; and,

Dodge County Trunk Highway "MM" from CTH "EM" to Center Street, approximately 1.07 miles.

**Section 4. Traffic Signs.** Pursuant to Section 7.03 of the Dodge County Code of Ordinances, the County Highway Department shall place appropriate traffic signs on the above-described highway(s) on or before the effective date of this ordinance.

**Section 5. Effective Date.** This ordinance becomes effective immediately upon enactment by the Dodge County Board of Supervisors and publication and erection of required signs.

**Section 6. Summary.** An Ordinance Amendment to add segments to the Dodge County ATV and UTV Routes contained in Section 7.10.

Respectfully submitted this 16th day of May, 2018.

**Dodge County Highway Committee:**

William Muche  
William Muche

David Frohling  
David Frohling

Jeffrey Cline  
Jeffrey Cline

Jeff Berres  
Jeff Berres

Richard W. Fink  
Richard Fink

Enacted and approved this 16th day of May, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

MAY 16 2018

AYES 30 NOES 1  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

Karen J. Gibson  
Karen J. Gibson, County Clerk

Karen J. Gibson  
County Clerk

\*\*\*Additions are indicated in **Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, June 19, 2018**, at **7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

**The Agenda for the Meeting is as follows:**

**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from May 16, 2018, County Board Session**

**Communications on File**

**Special Orders of Business**

Confirm Appointments made by County Administrator

1. Reappoint Larry Dogs to the Board of Adjustment for a three year term, commencing on July 1, 2018 to July 1, 2021, both inclusive.
2. Reappoint Chris Connaughty and Matthew Gibbs to the Revolving Loan Advisory Committee for one year terms, commencing on June 21, 2018 to June 21, 2019, both inclusive.

Confirm Appointment made by County Board Chairman

1. Appoint Supervisor Macheel to the Fox Lake Inland Lake Protection and Rehabilitation District Board of Commissioners.

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File**

- 18-08 Resolution Extending Post-Employment Health Plan – Human Resources and Labor Negotiations Committee.
- 18-09 Amend Town of Theresa Zoning Ordinance – Boeck Family LLC Property – Supervisor Fink.
- 18-10 Human Services and Health Department 2018 Dodge County Budget Amendment Opioid Methamphetamine Treatment Center Grant – Human Services and Health Board.
- 18-11 Human Services and Health Department 2018 Dodge County Budget Amendment – CCS Program – Human Services and Health Board.
- 18-12 Authorizing a General Fund Transfer for Security Glass at the Henry Dodge and Administration Buildings – Building Committee.

**Report on File**

1. Ordinance No. 1001 – Amend Land Use Code – Robert and Kathleen Schraufnagel Revocable Trust – Town of LeRoy - Land Resources and Parks Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk’s Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

**JUNE DAIRY MONTH TREATS PROVIDED BY DODGE COUNTY DAIRY PROMOTION**

COMMITTEE NAME		COUNTY BOARD							
MEETING DATE		June 19, 2018							
						Approval <u>RK</u>		Date <u>6-20-2017</u>	
						Chair <u>Russell Kottke</u>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT	
11994	Behl, Allen	X		50.00	32	17.44			
49450	Bennett, Richard	X		50.00	6	3.27			
49449	Benter, Ed	X		50.00	46	25.07			
19566	Berres, Jeff	X		50.00	42	22.89			
11970	Bischoff, Larry	X		50.00	20	10.90			
26899	Bobholz, Mary	X		50.00	14	7.63			
50238	Burnett, Kevin	X		50.00	20	10.90			
49453	Caine, Jeffrey	X		50.00	14	7.63			
46788	Derr, Lisa	X		50.00	21	11.45			
49971	Fink, Richard W.		X	0.00	0	0.00			
28760	Frohling, David	X		50.00	14.5	7.90			
49455	Glewen, Becky	X		50.00	20	10.90			
41853	Greshay, Richard	X		50.00	14	7.63			
49993	Guckenberger, David		X	0.00	0	0.00			
48638	Hilbert, Dan	X		50.00	20	10.90			
50131	Hoekstra, William	X		50.00	33	17.99			
49454	Houchin, Cathy	X		50.00	33	17.99			
49451	Justmann, Stephanie	X		50.00	32	17.44			
50239	Kemmel, Timothy	X		50.00	54	29.43			
16348	Kottke, Russell	X		55.00	30	16.35			
19650	Macheel, Dale	X		50.00	44	23.98			
29374	Maly, Donna	X		50.00	20	10.90			
22503	Marsik, Joseph M.	X		50.00	20	10.90			
34243	Miller, MaryAnn	X		50.00	0	0.00			
43804	Muche, William	X		50.00	22	11.99			
47109	Nickel, Thomas		X	0.00	0	0.00			
46789	Roesch, Mark E.	X		50.00	34	18.53			
30697	Schaefer, Thomas	X		50.00	30	16.35			
15819	Schmidt, Dennis	X		50.00	0	0.00			
28630	Schmitt, Jeffrey	X		50.00	18	9.81			
37252	Schraufnagel, Larry	X		50.00	50	27.25			
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44			
10021	Wurtz, Eugene	X		50.00	25	13.63			

**Dodge County Board of Supervisors  
June 19, 2018 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The June Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Guckenberger and Nickel who had previously asked to be excused. Supervisor Fink was absent. Supervisor Greshay arrived at 7:21 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Schraufnagel to approve the minutes of the May 16, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Confirm Appointments made by County Administrator, James Mielke. Reappoint Larry Dogs to the Board of Adjustment for a three year term, commencing on July 1, 2018 to July 1, 2021, both inclusive. A motion to accept the reappointment was made by Supervisor Schaefer and seconded by Supervisor Schmidt. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then reappointed Chris Connaughty and Matthew Gibbs to the Revolving Loan Advisory Committee for one year terms, commencing on June 21, 2018 to June 21, 2019, both inclusive. A motion to accept the reappointments was made by Supervisor Glewen and seconded by Supervisor Caine. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Chairman Kottke then called the Second Special Order of Business: Confirm appointment made by County Board Chairman. Appoint Supervisor Macheel to the Fox Lake Inland Lake Protection and Rehabilitation District Board of Commissioners. A motion to accept the appointment was made by Supervisor Benter and seconded by Supervisor Maly. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

**Resolution No. 18-08** Resolution Extending Post-Employment Health Plan – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. Questions by Supervisors Houchin, J. Schmitt, Marsik, D. Schmidt, Glewen and Berres answered by Supervisor Marsik and Human Resources Director Sarah Hinze. Supervisor Berres made a motion to send Resolution 18-08 back to the Human Resources and Labor Negotiations Committee. The motion was seconded by Supervisor Houchin. Questions by Supervisors J. Schmitt and Sheahan-Malloy answered by Jim Mielke, County Administrator, Supervisors Frohling and J. Schmitt. Comments by Jim Mielke, County Administrator, Supervisors Derr, Hilbert, D. Schmidt,

Frohling, J. Schmitt and Wurtz. The vote was cast on the motion to send back to committee with 6 ayes and 24 noes, thereby defeating the motion to send back to committee.

**Ayes:** J. Schmitt, Wurtz, Berres, Houchin, Roesch, Sheahan-Malloy. Total 6.

**Noes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Hoekstra, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 24.

**Absent:** Guckenberger, Fink, Nickel. Total 3.

Comment on the original Resolution by Supervisor D. Schmidt. The vote was then cast on the original Resolution as presented with 25 ayes and 5 noes, thereby approving the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 25.

**Noes:** J. Schmitt, Wurtz, Berres, Houchin, Roesch. Total 5.

**Absent:** Guckenberger, Fink, Nickel. Total 3.

**Resolution No. 18-09** Amend Town of Theresa Zoning Ordinance – Boeck Family LLC Property – Supervisor Fink. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schaefer. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 29.

**No:** Wurtz. Total 1.

**Absent:** Guckenberger, Fink, Nickel. Total 3.

**Resolution No. 18-10** Human Services and Health Department 2018 Dodge County Budget Amendment Opioid Methamphetamine Treatment Center Grant – Human Services and Health Board. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-11** Human Services and Health Department 2018 Dodge County Budget Amendment – Comprehensive Community Services Program – Human Services and Health Board. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-12** Authorizing a General Fund Transfer for Security Glass at the Henry Dodge and Administration Buildings – Building Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Greshay. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Report No. 1** Ordinance No. 1001 – Amend Land Use Code – Robert and Kathleen Schraufnagel Revocable Trust – Town of LeRoy - Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.



The Clerk noted the following had been placed on the Supervisor's desks: 2018 Official Directory for Dodge County, Friends of Dodge County Parks June, 2018 Newsletter, June 29, 2018 Friends of Clearview Bray Fry Flyer, Green Book, UW Extension pamphlet, Memo from Human Resources Director Sarah Hinze and Memo from Physical Facilities Director Russ Freber. The Chairman ordered these be placed on file.

At 7:48 p.m. Supervisor Frohling made a motion to recess until Tuesday, July 17, 2018 at 7:00 p.m. Supervisor Glewen seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 18-08

**Resolution Extending Post-Employment Health Plan**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Resources and Labor Negotiations Committee (Committee) is the advisory and policy-making body for the Dodge County Human Resources Department; and,

**WHEREAS**, the Human Resources Department is responsible for administering employee benefit plans for eligible classes of employees working for Dodge County; and,

**WHEREAS**, beginning January 1, 2006, and for periods of time thereafter, Dodge County has offered its eligible non-represented employees the opportunity to participate in a Post-Employment Health Plan, also known as a “PEHP Plan”; and,

**WHEREAS**, the PEHP Plan benefit that Dodge County provides to eligible non-represented employees who end employment is an Insurance Premium Reimbursement Account; and,

**WHEREAS**, one of the intended purposes of providing a PEHP Plan benefit is to encourage employees to exercise good judgment in the usage of their sick leave so that upon retirement they will have a source of funds to help defray the cost of medical insurance; and,

**WHEREAS**, funding of the PEHP Plan benefit is accomplished by a payment of eighty percent (80%) of an eligible non-represented employee’s accumulated sick leave (up to a maximum of 960 hours) into a post-employment health plan deposit account in the name of that employee which funds are restricted to the payment of insurance premiums; and,

**WHEREAS**, the current policy or agreement that provides eligible non-represented employees with a PEHP Plan benefit expires on December 31, 2018; and,

**WHEREAS**, the Committee, after due consideration and deliberation, has determined that it is in the best interest of Dodge County to continue to provide the PEHP Plan benefit to its eligible non-represented employees for a period of two (2) additional years, from December 31, 2018, up to, and including, December 31, 2020; and,

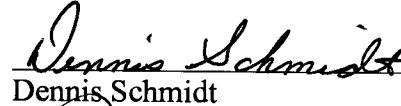
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Committee to take such actions to continue to provide the Post-Employment Health Plan benefit (PEHP Plan benefit) to eligible non-represented employees of Dodge County for a period of two additional years, from December 31, 2018, up to, and including, December 31, 2020; and,

1 **BE IT FINALLY RESOLVED**, that funding of the PEHP Plan benefit be accomplished  
2 by a payment of eighty percent (80%) of an eligible non-represented employee's accumulated  
3 sick leave (up to a maximum of 960 hours) into a post-employment health plan deposit account  
4 in the name of that employee, restricted to the payment of health insurance premiums.

All of which is respectfully submitted this 19th day of June, 2018.

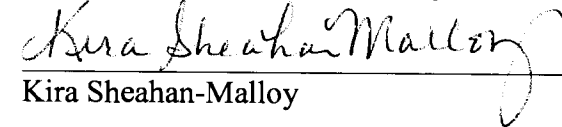
**Dodge County Human Resources and Labor Negotiations Committee:**

  
Joseph Marsik

  
Dennis Schmidt

  
Richard Greshay

  
Dan Hilbert

  
Kira Sheahan-Malloy

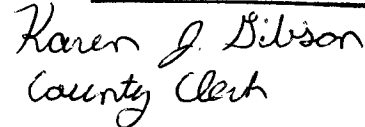
**Vote Required:** Majority vote of members present.

**Resolution Summary:** A resolution extending Post-Employment Health Plan to December 31, 2020, for eligible employees.

ADOPTED  
BY DODGE COUNTY BOARD

JUN 19 2018

AYES 25 NOES 5  
ABSENT 3  
ABSTAIN 0

  
Karen J. Gibson  
County Clerk

**RESOLUTION # 18-09**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on May 2<sup>nd</sup>, 2018, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on May 7<sup>th</sup>, 2018.

THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Theresa as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.


All of which is respectfully submitted this 9<sup>th</sup> day of MAY, 2018.

**ADOPTED  
BY DODGE COUNTY BOARD**

  
\_\_\_\_\_  
Dodge County Board Supervisor

JUN 19 2018

AYES 29 NOES 1  
ABSENT 3  
ABSTAIN 0

  
County Clerk


REPORT to Res. 18-09

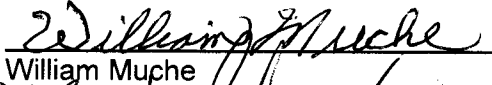
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

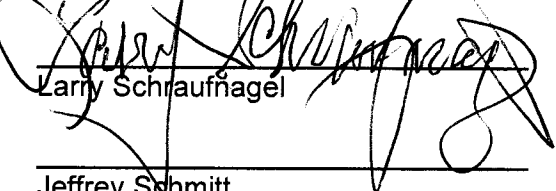
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Boeck Family LLC requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the NE ¼, Section 17, T12N, R17E, Town of Theresa to allow for the creation of a 2-acre non-farm residential lot and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.


Respectfully submitted this 19th day of June, 2018

  
 \_\_\_\_\_  
 Joseph Marsik

  
 \_\_\_\_\_  
 William Muche

  
 \_\_\_\_\_  
 Larry Schraufnagel

  
 \_\_\_\_\_  
 Jeffrey Schmitt

  
 \_\_\_\_\_  
 Thomas Schaefer



Land Resources and Parks Committee

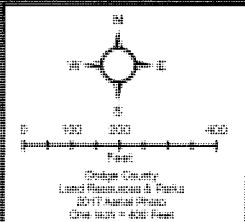
**Boeck Family, LLC  
Town of Theresa, Sec. 17**

**June 2018**

The data used to create this map is a compilation of records, information and data from various city, county and state offices and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal process. Dodge County assumes no liability for any use or misuse of this information.



-  Boeck Family LLC Property
-  Area to be Rezoned (A-1 to A-2)



RESOLUTION NO. 18-10

**Human Services and Health Department  
2018 Dodge County Budget Amendment  
Opioid Methamphetamine Treatment Center Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County by its Human Services and Health Department, in partnership with Fond du Lac County, applied for and was awarded the State of Wisconsin Opioid Methamphetamine Treatment Center (OMTC) Grant amount of approximately \$666,000; and,

**WHEREAS**, Dodge County has been designated the fiscal agent for the OMTC Grant and is responsible for administering the grant funds; and,

**WHEREAS**, the grant funding is to be used for, among other programs, the operation of treatment centers in Dodge County and Fond du Lac County; and,

**WHEREAS**, the grant funding will be distributed in two parts; and,

**WHEREAS**, a presentation was made regarding the goals and objectives of the OMTC Grant to the Dodge County Human Services and Health Board and the impact of the OMTC Grant on the 2018 Dodge County Human Services and Health Department Budget; and,

**WHEREAS**, due to the structure of the award, the Dodge County Human Services and Health Department expects excess revenues and expenditures in 2018, and has received the first distribution of grant funds in the amounts of \$162,000 and \$504,000, as described on Exhibits "A" and "B", respectively, both of which are attached hereto and incorporated herein; and,

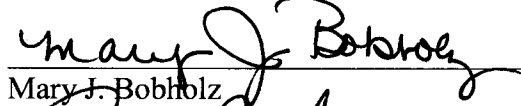
**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the additional services to be provided are reasonable and necessary; and,

**WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2018 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibits "A" and "B", attached hereto and incorporated herein by reference;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors hereby approves the excess revenues and additional expenditures as described on Exhibits "A" and "B", incorporated herein, and does hereby direct the Finance Director to amend the 2018 Dodge County Human Services and Health Department Budget to reflect same in accordance with Exhibits "A" and "B".

All of which is respectfully submitted this 19th day of June, 2018.

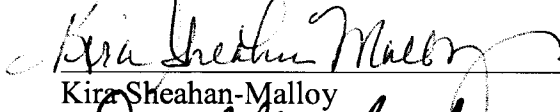
**Dodge County Human Services and Health Board:**

  
Mary J. Bobholz

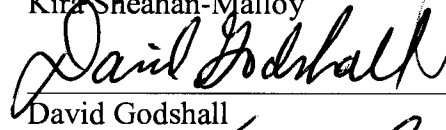
  
Lois Augustson

  
Becky Glewen

Stephanie Justmann

  
Kira Sheahan-Malloy


  
Mark E. Roesch

  
David Godshall

  
Jennifer Keyes

  
Timothy J. Kimmel

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.  
Budget Impact: \$666,000. Finance Committee review date: June 12, 2018. Chair initials: 

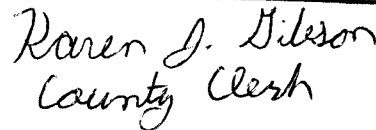
**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Dodge County Human Services and Health Department 2018 Dodge County Budget Amendment for the Opioid Methamphetamine Treatment Center Grant, in the amount of \$666,000.

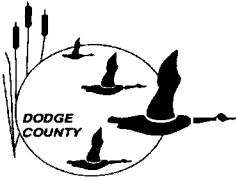
ADOPTED  
BY DODGE COUNTY BOARD

JUN 19 2018

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

  
County Clerk





**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form**

Doc = BX  
Ledger = BA

Effective January 1st, 2016

Date: 5/21/18

Department: Human Services & Health Department

Budget Year: 2018

**Description of Adjustment:**

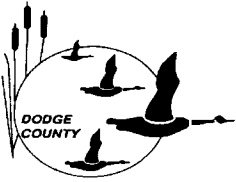
Resolution Accepting Opioid Treatment Grant

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

<b>Budget Adjustment</b>
--------------------------

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4805	4234	533131	Opioid Grant GPR	-162,000
4805	5299		Sundry Contractual Services	106,746
4805	5346		Medication	13,409
4085	5279		Other CBRF	39,932
4805	5225	112	Mobile Service	1,313
4805	5312		Office Supplies	600

**Note the total Budget Adjustment must balance**



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form**

Doc = BX  
Ledger = BA

Effective January 1st, 2016

Date: 5/23/18

Department: Human Services & Health Department

Budget Year: 2018

**Description of Adjustment:**

Resolution Accepting Opioid Treatment Grant

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

<b>Budget Adjustment</b>
--------------------------

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4805	4234		Opioid Grant GPR	-504,000
4805	5299		Sundry Contractual Services	351,535
4805	5346		Medication	40,227
4085	5279		Other CBRF	106,500
4805	5225	112	Mobile Service	3,938
4805	5312		Office Supplies	1,800

**Note the total Budget Adjustment must balance**

RESOLUTION NO. 18-11

**Human Services and Health Department  
2018 Dodge County Budget Amendment – CCS Program**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, in January of 2015, the Comprehensive Community Services (CCS) program in Dodge County was regionalized with CCS programs in Washington, Ozaukee, and Sheboygan counties under the Shared Services Model encouraged by the State of Wisconsin; and,

**WHEREAS**, as a result of this regionalization of the CCS program in Dodge County, the following activities occurred: 1) the number of available certified agencies providing services increased from three to fifteen; 2) program enrollment increased from 34 individuals in January of 2015 to 83 individuals as of December of 2016, and 132 as of December of 2017; 3) contracting for the provision of services for the CCS program has increased due to reallocation of funding from the CST Program to the CCS Program through programmatic changes; 4) CCS referrals have increased due to outreach efforts by the Department to local school districts; 5) expenditures for the CCS program have increased and there is a need to appropriate excess revenues to pay for these increased expenditures; and,

**WHEREAS**, the Human Services and Health Board received a detailed presentation of the CCS program at its June 6, 2018 meeting, and has formed the considered conclusion that the increased expenditures in the amount of \$1,850,000 for the CCS program are necessary and reasonable; and,

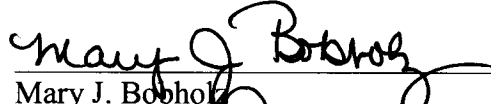
**WHEREAS**, in 2018, there will be excess revenues in the amount of \$1,850,000 in Business Unit 4807, Comprehensive Community Services, Account No. .4630, Medicaid, to pay costs for the expanded contracting for the CCS program and to pay costs for the provision of other professional services necessary to support individuals in the CCS programs as set forth on Exhibit “A”, attached hereto; and,

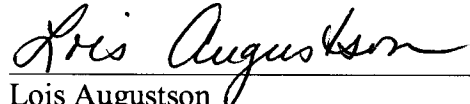
**WHEREAS**, the Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2018 Dodge County Human Services and Health Department Budget excess revenues in the amount of \$1,850,000 in Business Unit 4807, Comprehensive Community Services, Account No. .4630, Medicaid and expenditures in the same amount in Business Unit 4807, Comprehensive Community Services, Account No. .5219, Other Professional Services, as described on Exhibit “A”;


**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves the excess revenues and expenditures as described on Exhibit “A” attached hereto and authorizes and directs the Dodge County Finance Director to appropriate the excess revenues and additional expenditures to the 2018 Dodge County Human Services and Health Department Budget and make the necessary budget adjustments in accordance with Exhibit “A”.

All of which is respectfully submitted this 19th day of June, 2018.

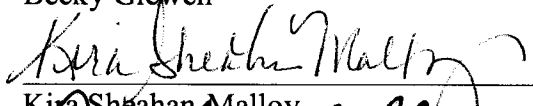
**Dodge County Human Services and Health Board:**

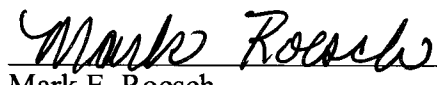
  
Mary J. Bobholz

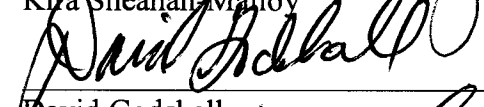
  
Lois Augustson

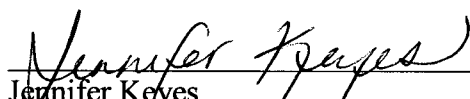
  
Becky Glewen

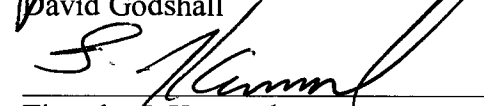
Stephanie Justmann

  
Kira Sheahan-Malloy


  
Mark E. Roesch

  
David Godshall

  
Jennifer Keyes

  
Timothy J. Kemmel

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.  
Budget Impact: \$1,850,000. Finance Committee review date: June 12, 2018. Chair initials: 

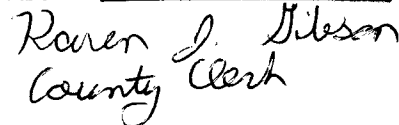
**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Dodge County Human Services and Health Department 2018 Dodge County Budget Amendment for the Comprehensive Community Services Program, in the amount of \$1,850,000.

ADOPTED  
BY DODGE COUNTY BOARD

JUN 19 2018

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

  
County Clerk



RESOLUTION NO. 18-12

**Authorizing a General Fund Transfer for  
Security Glass at the Henry Dodge and Administration Buildings**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Building Committee (Committee) has undertaken an evaluation of the security needs of the Dodge County buildings under its jurisdiction; and,

**WHEREAS**, the Committee has discussed several security measures and options for the various buildings; and,

**WHEREAS**, the Committee has determined that one of the security measures to be employed at the Henry Dodge Building is to install forced entry resistance glass in the reception windows within the Dodge County Human Services and Health Department in each of the following areas: Main Entrance, Public Health, Aging and Disability Resource Center, and Economic Support; and,

**WHEREAS**, the Committee has also determined that the Dodge County Clerk’s Office reception counter shall be enclosed with forced entry glass and the door glass covered with safety film; and,

**WHEREAS**, quotes in the amount of \$41,000 for the purchase and installation of the glass have been received from Hometown Glass & Improvements, Inc., hereinafter “proposal”, attached hereto as Exhibit “A”; and,

**WHEREAS**, at its meeting on June 7, 2018, the Committee reviewed the proposal and recommended proceeding with the installation of the glass as indicated; and,

**WHEREAS**, at its meeting on June 12, 2018, the Dodge County Finance Committee also reviewed the proposal and has determined that there are sufficient Dodge County funds (Unassigned General Fund) available to fund the proposal in the amount not to exceed \$41,000; and,

**WHEREAS**, the Finance Committee recommends to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the use of Dodge County funds, in the amount not to exceed \$41,000, to fund the proposal;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves the proposal implementing security measures at the Henry Dodge and Administration Buildings and authorize the use of Dodge County funds in the amount not to exceed \$41,000 to fund the proposal; and,

**BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Finance Director is directed to transfer funds from Business Unit 100, Account No. 3429, Unassigned General Fund, in the amounts of \$7,300 to Business Unit 1901, County Buildings, and \$33,700 to Business Unit 1905, Henry Dodge Office Building, to cover the cost of the proposal.

All of which is respectfully submitted this 19th day of June, 2018.

**Dodge County Building Committee:**

Dennis R. Schmidt  
Dennis R. Schmidt

Richard W. Fink  
Richard W. Fink

Mark E. Roesch  
Mark E. Roesch

Cathy Houchin  
Cathy Houchin

Kevin Burnett  
Kevin Burnett

**FISCAL NOTE:**

*The revenue/expenditure is contained in the current year budget: Yes \_\_\_ No X N/A. Budget Impact: \$41,000. Finance Committee review date: June 12, 2018. Chair initials: CS.*

**Vote Required:** Two-thirds (2/3) of members elect.

Resolution Summary: Authorize a General Fund Transfer for Security Glass at the Henry Dodge and Administration Buildings in the amount of \$41,000.

ADOPTED  
BY DODGE COUNTY BOARD

JUN 19 2018

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

Karen J. Gibson  
County Clerk



N7171 Raceway Road Phone: (920)887-3757  
 Beaver Dam, WI 53916 Fax: (920)887-3338

Like us on facebook!   
 facebook.com/hometownglass  
 hometownglass.com

Office Copy

Federal Tax ID: 39-1612115

P/O#:	Cust State Tax ID: YES	<b>Quote: Q001130</b> <b>Date: 5/25/2018</b>
Taken By: Jeff	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep: Jeff	Adv. Code:PC	

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

HENRY DODGE  
 MAIN RECEPTIONIST AREA

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area in the main entry area.	\$5,890.00	\$5,890.00

Includes 2 openings to get 3/4" Armor Protect glass, speakers, stainless trays & U-channel around the perimeter.

NET 30

Total:

Sub Total: \$5,890.00

Tax: \$0.00

Total: \$5,890.00





N7171 Raceway Road Phone: (920)887-3757  
 Beaver Dam, WI 53916 Fax: (920)887-3338

Like us on facebook!   
 facebook.com/hometownglass  
 hometownglass.com

Customer

Federal Tax ID: 39-1612115

P/O#:	Cust State Tax ID: YES	<b>Quote: Q001128</b> Date: 5/25/2018
Taken By: Jeff	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep: Jeff	Adv. Code:PC	

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

HENRY DODGE  
 ADRC OFFICE

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area in the ADRC.	\$11,590.00	\$11,590.00

Includes 3 openings to get 3/4" Armor Protect glass, speakers, stainless trays & steel glass stops.

NET 30

Total:

Sub Total: \$11,590.00

Tax: \$0.00

Total: \$11,590.00



N7171 Raceway Road Phone: (920)887-3757  
 Beaver Dam, WI 53916 Fax: (920)887-3338

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 hometownglass.com

Office Copy

Federal Tax ID: 39-1612115

P/O#:	Cust State Tax ID: YES	<b>Quote: Q001129</b> <b>Date: 5/25/2018</b>
Taken By: Jeff	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep: Jeff	Adv. Code:PC	

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

HENRY DODGE  
 ECONOMICS SUPPORT OFFICE

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area in Economics Support.	\$5,830.00	\$5,830.00

Includes 2 openings to get 3/4" Armor Protect glass, speakers, stainless trays & steel glass stops.

NET 30

Total:

Sub Total: \$5,830.00

Tax: \$0.00

Total: \$5,830.00

Exhibit "A"



N7171 Raceway Road Phone: (920)887-3757  
 Beaver Dam, WI 53916 Fax: (920)887-3338

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Office Copy

Federal Tax ID: 39-1612115

P/O#:	Cust State Tax ID: YES	<b>Quote: Q001131</b> <b>Date: 5/25/2018</b>
Taken By: Jeff	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep: Jeff	Adv. Code:PC	

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

HENRY DODGE  
 PUBLIC HEALTH OFFICE

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area in the Public Health Office.	\$10,390.00	\$10,390.00

Includes 2 openings to get 3/4" Armor Protect glass, speakers, stainless trays and steel glass stops.

NET 30

Total:

Sub Total: \$10,390.00

Tax: \$0.00

Total: \$10,390.00

Exhibit "A"



N7171 Raceway Road Phone: (920)887-3757  
Beaver Dam, WI 53916 Fax: (920)887-3338

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Office Copy

Federal Tax ID: 39-1612115

P/O#: \_\_\_\_\_  
Taken By: Jeff  
Installer: \_\_\_\_\_  
Cust State Tax ID: YES  
Cust Fed Tax ID: \_\_\_\_\_  
Ship Via: \_\_\_\_\_  
SalesRep: Jeff  
Adv. Code: PC

**Workorder: W096708**  
Date: 5/14/2018  
Time: 07:10 PM

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
DODGE COUNTY ADMIN  
PHYSICAL FACILITIES  
JUNEAU, WI 53039

ADMINISTRATION BUILDING

(920) 386-3665

Qty	Part Number	Description	List	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area near the Mueller St. entrance.	\$6,960.00	\$6,960.00	\$6,960.00

Includes 3/4" Armor Protect glass, speakers in each, U-channel to hold in place, stainless tray installed in the existing counter top and channel between the 2 panes of glass.

Total:

Sub Total: \$6,960.00

Total: \$6,960.00

Customer's Signature: \_\_\_\_\_

**Balance: \$6,960.00**

Exhibit "A"



N7171 Raceway Road Phone: (920)887-3757  
 Beaver Dam, WI 53916 Fax: (920)887-3338

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Customer

Federal Tax ID: 39-1612115

P/O#: Taken By: Jeff Installer:	Cust State Tax ID: YES Cust Fed Tax ID: Ship Via:	<b>Quote: Q001004</b> Date: 4/4/2018
SalesRep: Jeff	Adv. Code:PC	

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

ADMINISTRATION BUILDING

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install 3M Ultra S600 safety film on existing door glasses.	\$270.00	\$270.00

Price is per door based on 24" x 60" size glass.

Includes bonding to the door glass frame so the whole glass can't be broken out.

NET 30

Total:

Sub Total: \$270.00

Tax: \$0.00

Total: \$270.00

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Robert and Kathleen Schraufnagel Revocable Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 25.884-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NE ¼ of the SE ¼, Section 8, Town of Leroy, in order to allow for the creation of a 2.5-acre and a 23.384-acre non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 19th day of June, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

JUN 19 2018

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

*Karen J. Nilson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik  
*William Muehe*  
William Muehe  
*Larry Schraufnagel*  
Larry Schraufnagel  
*Jeffrey Schmitt*  
Jeffrey Schmitt  
*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1001

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 8, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 19 day of June, 2018.

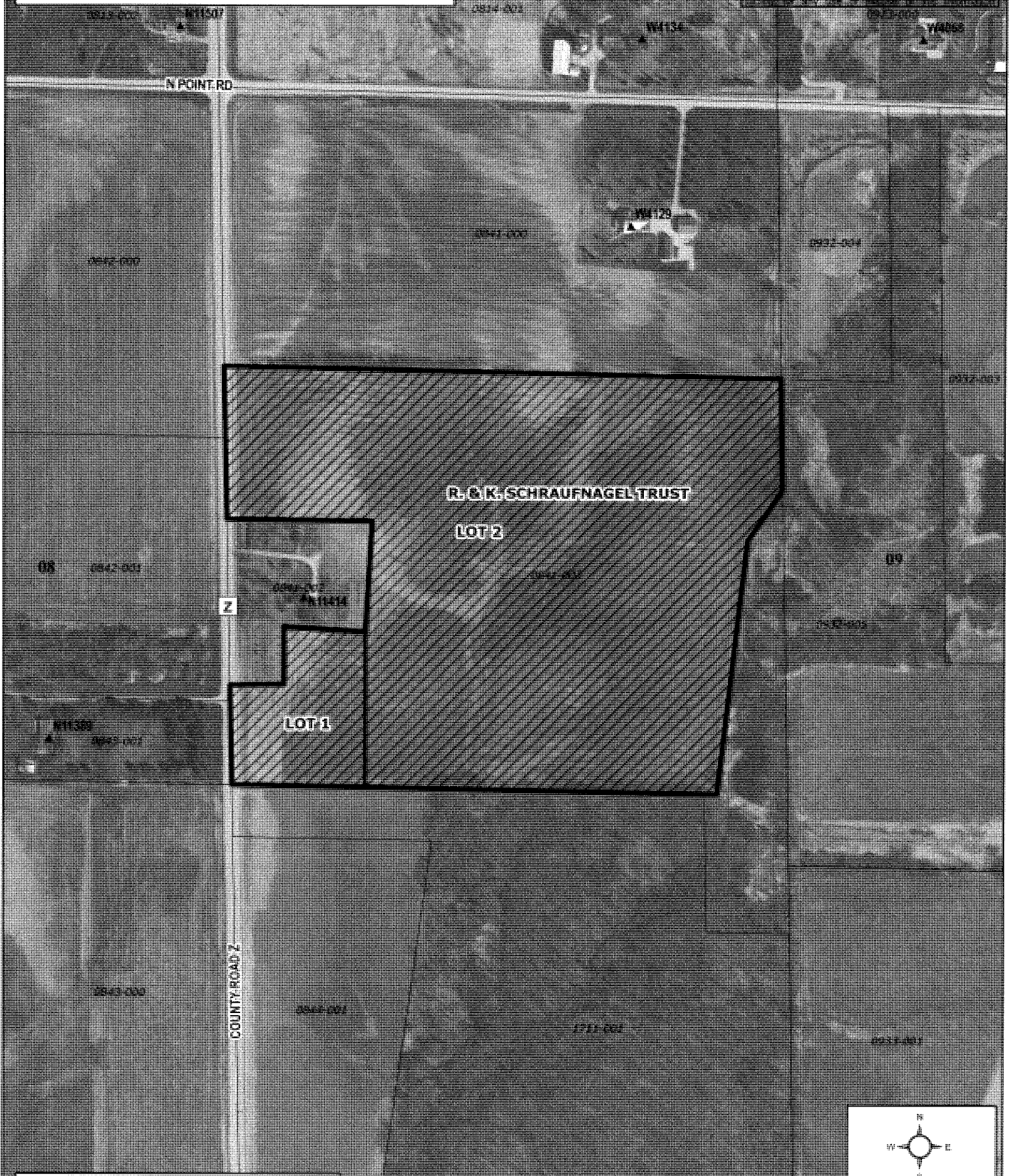
Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

# Schraufnagel Revocable Trust Town of Leroy, Sec. 8

June 2018

This map was used to create this map is a compilation of aerial information and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and shall not be used for any legal purpose. The user assumes all risk for any use or misuse of this information.







R. G. K. SCHRAUFNAGEL TRUST

LOT 2

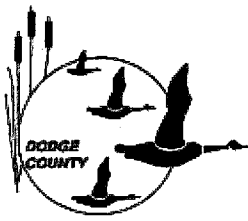
LOT 1

Z

 Schraufnagel Trust Property  
 Area to be Rezoned (A-1 to A-2)

  
  
 Dodge County  
 Land Resources & Parks  
 2017 Aerial Photo  
 (Map Scale = 300 Feet)





**AGENDA**  
**Dodge County Board of Supervisors Meeting**  
**Tuesday, July 17, 2018 – 7:00 PM**  
**Administration Building**  
**County Board Room, Fourth Floor**  
**127 East Oak Street, Juneau, Wisconsin 53039**

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**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from June 19, 2018, County Board Session**

**Communications on File**

**Special Orders of Business**

Supervisor Bischoff, Chairman, Land and Water Conservation Committee  
 Bill Boettge, Co-Chair of Dodge County Alliance for Healthy Soils and Healthy Waters  
 Update on Health of Soil and Water in Dodge County

Supervisor Frohling, Chairman, Finance Committee  
 Brett Hofmeister and Kevin Krysinski, Johnson Block and Company, Inc.  
 Financial Statements with Independent Auditor's Report  
*Hard Copy of Report will be distributed at County Board Meeting*

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File**

- 18-13 Amend Town of Portland Zoning Ordinance – Daniel and Lori Schey Property – Supervisor Berres.
- 18-14 Resolution Authorizing an Agreement with the City of Beaver Dam for the Conveyance of a Parcel of Real Estate to the City of Beaver Dam In Exchange For the Payment of Unpaid Real Property Taxes and Specials – Taxation Committee.
- 18-15 Resolution Closing Dodge County Law Enforcement Center – Pod J – Building Committee.
- 18-16 Resolution Opposing an Addition to the Dodge County Detention Facility – Building Committee.

**Reports on File**

- 1. Ordinance No. 1002 – Amend Land Use Code – Devin Fink Property – Town of Lomira – Land Resources and Parks Committee.
- 2. Ordinance No. 1003 – Amend Land Use Code – Zedland Farm, Inc. Property – Town of Lomira, Land Resources and Parks Committee.
- 3. Ordinance No. 1004 - Amend Land Use Code – Allen Thurow Property – Town of Lebanon – Land Resources and Parks Committee.
- 4. Ordinance No. 1005 – Amend Land Use Code – Thomas Timmel Property – Town of Lebanon – Land Resources and Parks Committee.
- 5. Ordinance No. 1006 – Amend Land Use Code – Michael and Deborah Scheiber Property – Town of Lebanon – Land Resources and Parks Committee.

**Ordinance on File**

- 1. Ordinance No. 1007 – An Ordinance to Amend Section 7.10 of the Dodge County Code of Ordinances, Specifying Certain Segments of Dodge County Trunk Highways as All-Terrain Vehicle and Utility Terrain Vehicle Routes – Highway Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME		COUNTY BOARD							
MEETING DATE		July 17, 2018							
						Approval <u>RK</u>		Date <u>7-19-2018</u>	
						Chair <u>Russell Kallhe</u>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT	
11994	Behl, Allen			50.00	32	17.44			
49450	Bennett, Richard			50.00	6	3.27			
49449	Benter, Ed			50.00	46	25.07			
19566	Berres, Jeff			50.00	42	22.89			
11970	Bischoff, Larry			50.00	20	10.90			
26899	Bobholz, Mary			50.00	14	7.63			
50238	Burnett, Kevin			50.00	10	5.45			
49453	Caine, Jeffrey			50.00	14	7.63			
46788	Derr, Lisa			50.00	21	11.45			
49971	Fink, Richard W.			50.00	35	19.08			
28760	Frohling, David			50.00	29	15.81			
49455	Glewen, Becky			50.00	20	10.90			
41853	Greshay, Richard			50.00	14	7.63			
49993	Guckenberger, David			50.00	25	13.63			
48638	Hilbert, Dan			50.00	20	10.90			
50131	Hoekstra, William			50.00	33	17.99			
49454	Houchin, Cathy			50.00	33	17.99			
49451	Justmann, Stephanie			50.00	32	17.44			
50239	Kemmel, Timothy			50.00	27	14.72			
16348	Kottke, Russell			55.00	30	16.35			
19650	Macheel, Dale			50.00	44	23.98			
29374	Maly, Donna			50.00	10	5.45			
22503	Marsik, Joseph M.			50.00	40	21.80			
34243	Miller, MaryAnn			50.00	0	0.00			
43804	Muche, William			50.00	22	11.99			
47109	Nickel, Thomas			50.00	34	18.53			
46789	Roesch, Mark E.			50.00	34	18.53			
30697	Schaefer, Thomas			50.00	30	16.35			
15819	Schmidt, Dennis			50.00	0	0.00			
28630	Schmitt, Jeffrey			50.00	18	9.81			
37252	Schraufnagel, Larry			50.00	50	27.25			
50060	Sheahan-Malloy, Kira			50.00	32	17.44			
10021	Wurtz, Eugene			50.00	25	13.63			

**Dodge County Board of Supervisors  
July 17, 2018 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The July Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Greshay and seconded by Supervisor Hilbert to approve the minutes of the June 19, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

The Chairman called upon Supervisor Bischoff, Chairman, Land and Water Conservation Committee, who introduced Bill Boettge, Co-Chair of Dodge County Alliance for Healthy Soil and Healthy Water. Mr. Boettge introduced Co-Chair Andrew Condon of Dodge County Alliance for Healthy Soil and Healthy Water and Chair Tony Peirick, Co-Chair Marty Weiss and Dr. Loretta Ortiz-Ribbing of Dodge County Farmers for Healthy Soil and Healthy Water whom together gave a presentation on their initiative to improve Dodge County's soil and water through conservation practices and education along with building a community dedicated to soil and water health. Comment by Supervisor Glewen.

Chairman Kottke then called upon Supervisor Frohling, Chairman, Finance Committee, who introduced Brett Hofmeister and Kevin Krysinski with Johnson Block and Company, Inc. to present on the Financial Statements with Independent Auditor's Report. Mr. Krysinski discussed the Dodge County Financial Statements with Independent Auditor's Report and reported on the findings of the audit. Mr. Hofmeister presented the financial statements. Questions by Supervisors Derr, Berres and Houchin answered by Mr. Krysinski.

The following Resolutions, Reports and Ordinance were read by the Clerk and acted upon by the Board:

**Resolution No. 18-13** Amend Town of Portland Zoning Ordinance – Daniel and Lori Schey Property – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schaefer. Question by Supervisor Frohling answered by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-14** Resolution Authorizing an Agreement with the City of Beaver Dam for the Conveyance of a Parcel of Real Estate to the City of Beaver Dam In Exchange For the Payment of Unpaid Real Property Taxes and Specials – Taxation Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Berres. Question by Supervisor Greshay answered by Supervisor Berres. The vote was cast with 31 ayes and 2 abstentions, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Derr. Total 31.

**Abstentions:** Burnett, Glewen. Total 2.

**Resolution No. 18-15** Resolution Closing Dodge County Law Enforcement Center – Pod J – Building Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Benter. Question by Supervisor Hilbert answered by Supervisor Frohling. Supervisor Nickel made a motion to postpone Resolution 18-15 indefinitely. The motion was seconded by Supervisor Maly. Comments by Supervisors J. Schmitt, D. Schmidt, Maly, Greshay, Berres, Guckenberger and Wurtz. Supervisor Wurtz advised that he would like to make a motion to amend. Chairman Kottke advised that a motion to postpone indefinitely was on the floor. Chairman Kottke called upon Corporation Counsel Kimberly Nass to advise the Board on the proper procedures regarding amendments and motions. Corporation Counsel Kimberly Nass advised that it was proper to make a motion to amend prior to acting on the motion to postpone indefinitely. Question by Supervisor Derr answered by Corporation Counsel Kimberly Nass. Supervisor Wurtz then made a motion to amend Resolution 18-15 by deleting lines 31 through 37 of the original Resolution and replacing them with “So, Now, Therefore, Be It Resolved, by the Dodge County Board of Supervisors, on the recommendation of the Building Committee, adopts the findings herein and establishes a closing date for Pod J upon the Sheriff developing and implementing a transition plan to relocate inmates housed in Pod J so that the facility is vacated.” The motion to amend was seconded by Supervisor Maly. Questions by Supervisors Glewen, Houchin and Bobholz answered by Corporation Counsel Kimberly Nass and Supervisors Sheahan-Malloy and Miller. Comments by Supervisors Guckenberger, Fink, J. Schmitt, Benter, D. Schmidt, Derr and Nickel. The vote was cast on the motion to amend with 5 ayes and 28 noes, thereby defeating the motion to amend.

**Ayes:** Wurtz, Schraufnagel, Nickel, Maly, Miller. Total 5.

**Noes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Kemmel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Hilbert, Burnett, Derr, Glewen. Total 28.

Supervisor Derr made a Motion to amend Resolution 18-15 by changing the closing date from December 31, 2018 to March 1, 2019. The motion to amend was seconded by Supervisor Hilbert. Comments by Supervisors D. Schmidt, Guckenberger, Glewen, J. Schmitt, Kottke, Greshay, Houchin and Hilbert. The vote was cast on the motion to amend with 13 ayes and 20 noes, thereby defeating the motion to amend.

**Ayes:** Kottke, Justmann, Wurtz, Schraufnagel, Bischoff, Frohling, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 13.

**Noes:** Benter, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Guckenberger, Fink, Mueche, Kemmel, Caine, Behl, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy. Total 20.

Comment by Corporation Counsel Kimberly Nass. The vote was then cast on the motion to postpone Resolution 18-15 indefinitely with 4 ayes and 29 noes, thereby defeating the motion to postpone indefinitely.

**Ayes:** Schraufnagel, Nickel, Maly, Miller. Total 4.

**Noes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Sheahan-Malloy, Hilbert, Burnett, Derr, Glewen. Total 29.

Comments by Supervisors Nickel, D. Schmidt, Guckenberger and Derr. The vote was then cast on the original Resolution 18-15 as presented with 24 ayes and 9 noes. Supervisor Bobholz informed Chairman Kottke that she had meant to vote yes. With changing Supervisor Bobholz's vote to a yes, the vote was 25 ayes and 8 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Burnett, Glewen. Total 25.

**Noes:** Justmann, Wurtz, Bischoff, Nickel, Maly, Hilbert, Miller, Derr. Total 8.

**Resolution No. 18-16** Resolution Opposing an Addition to the Dodge County Detention Facility – Building Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Houchin. Questions by Supervisors Wurtz and Derr answered by Supervisor D. Schmidt. Comments by Supervisors J. Schmitt, Greshay, Miller, Guckenberger, Derr, Muche and Sheahan-Malloy. The vote was cast with 28 ayes and 5 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 28.

**Noes:** Wurtz, Schraufnagel, Nickel, Miller, Burnett. Total 5.

**Report No. 1** Ordinance No. 1002 – Amend Land Use Code – Devin Fink Property – Town of Lomira – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schraufnagel. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 1003 – Amend Land Use Code – Zedland Farm, Inc. Property – Town of Lomira, Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 3** Ordinance No. 1004 – Amend Land Use Code – Allen Thurow Property – Town of Lebanon – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 4** Ordinance No. 1005 – Amend Land Use Code – Thomas Timmel Property – Town of Lebanon – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 5** Ordinance No. 1006 – Amend Land Use Code – Michael and Deborah Scheiber Property – Town of Lebanon – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. Questions by Supervisor Berres answered by

Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Ordinance No. 1** Ordinance No. 1007 – An Ordinance to Amend Section 7.10 of the Dodge County Code of Ordinances, Specifying Certain Segments of Dodge County Trunk Highways as All-Terrain Vehicle and Utility Terrain Vehicle Routes – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. The vote was cast with 31 ayes and 2 noes, thereby adopting the Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Glewen. Total 31.

**Noes:** Bennett, Miller. Total. 2.

The Clerk noted the following had been placed on the Supervisor's desks: Healthy Soil and Healthy Water packet, Johnson Block Financial Statements with Independent Auditor's Report for the years ended December 2017 and 2016, Memo, dated July 17, 2017 from Jim Mielke regarding recruitment for Clearview Administrator/Executive Director, Memo, dated July 17, 2018 from Susie Mueller, Information Technology, Karen Gibson, County Clerk and Kim Nass, Corporation Counsel regarding County e-mail access, Dodge County Law Enforcement News pamphlet, 2019 Wisconsin County Officials Directory and July, 2018 Aging and Disability Resource Center newsletter. The Chairman ordered these be placed on file.

At 9:14 p.m. Supervisor Frohling made a motion to recess until Tuesday, August 21, 2018 at 7:00 p.m. Supervisor Sheahan-Malloy seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

**Disclaimer:** The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 18-13

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and


WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on May 2, 2018 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on May 17, 2018

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 28 day of May, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

  
JEFF BERRES , Supervisor

JUL 17 2018

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0






**REPORT** to Res. 18-13

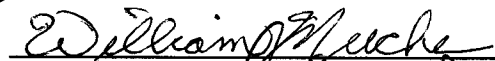
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Daniel and Lori Schey requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 0.5- acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NE ¼ of the SE ¼, Section 26, T09N, R13E, Town of Portland to allow for the establishment of a brewery at this location and recommend approval of the resolution submitted for this rezoning petition.

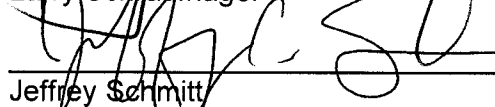
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as agriculture which may allow for agriculturally related development.

Respectfully submitted this 17th day of July, 2018

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
William Muche

  
\_\_\_\_\_  
Larry Schraufnagel

  
\_\_\_\_\_  
Jeffrey Schmitt

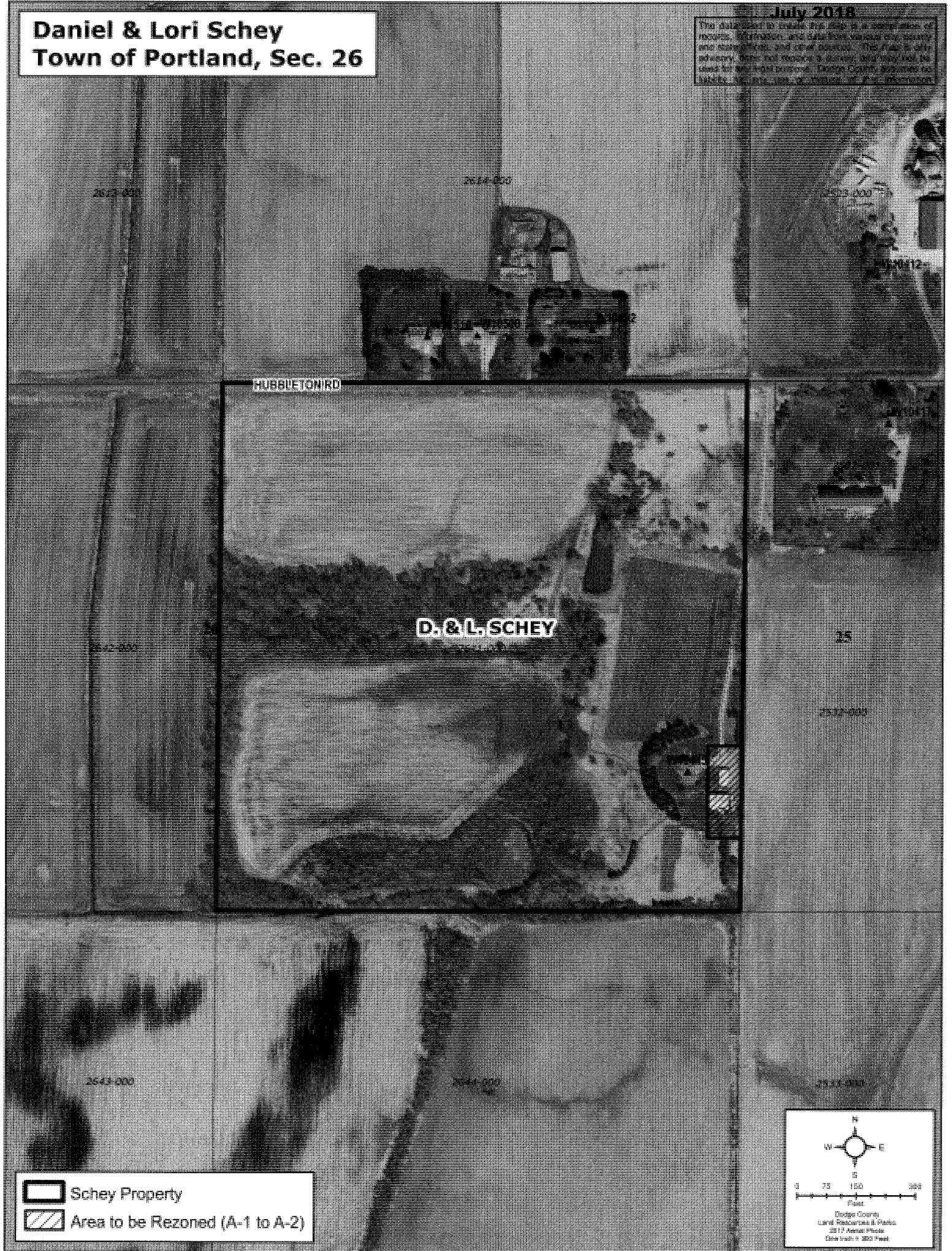
  
\_\_\_\_\_  
Thomas Schaefer



Land Resources and Parks Committee

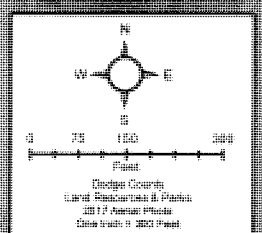
**Daniel & Lori Schey  
Town of Portland, Sec. 26**

July 2018

This document is created for the purpose of a compilation of records, information, and data from various city, county, and state agencies, and other sources. This map is only advisory, does not constitute a contract, and may not be used for any legal purpose. Dodge County, Wisconsin, is not responsible for any errors or omissions in this document.



 Schey Property  
 Area to be Rezoned (A-1 to A-2)



**TOWN OF PORTLAND REZONING PETITION**

Applicant's Name DANIEL SCHEY Phone Number (920) 253-5593  
Applicant's Address W10445 HUBBLETON RD. WATERLOO, WI 53594

Address of Property to be Rezoned W10445 HUBBLETON RD Section Number 26  
Parcel Identification Number APN 036-0913-2641-000 Number of Acres in Parcel 40  
Number of Acres to be Rezoned 1/4 ACRE

Property's Current Zoning Classification A-1 Proposed Zoning Classification A-2  
Current Property Use HOPS FARM Proposed Use BREWERY

Applicant's Justification for the Proposed Rezoning TO BE ABLE TO HAVE  
SALE'S OUT OF BREWERY.

Names and Addresses of owners of all properties lying within 100 feet of the area proposed to be rezoned. Attach an additional page, if needed.

NORMAN Eggert W10412 HUBBLETON RD.  
WATERLOO, WI 53594

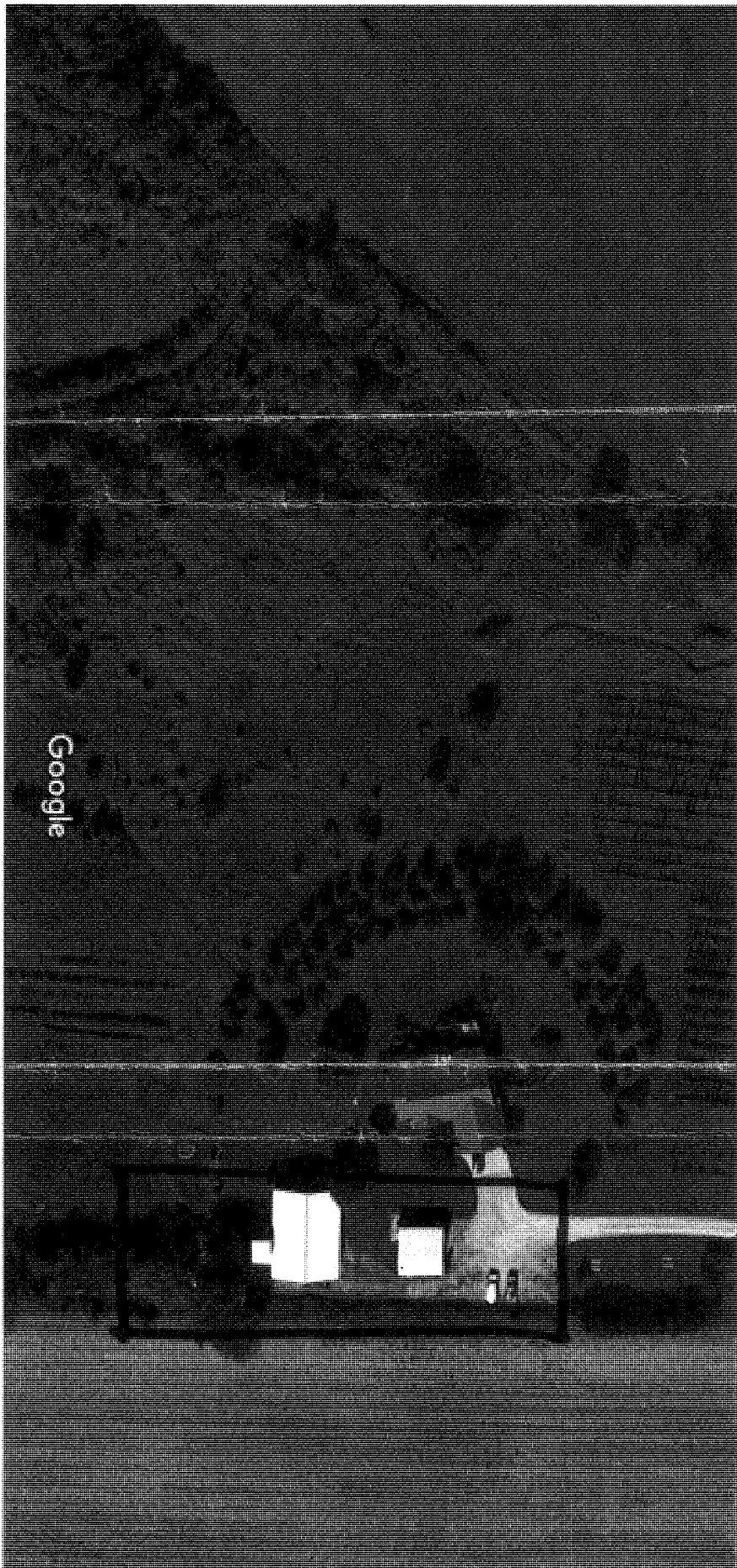
Attach a plot plan/survey showing the specific area to be rezoned—its precise location and dimensions—and the zoning classification(s) and existing use of all properties within 100 feet of the area proposed to be rezoned.

CERTIFICATE: I, the undersigned, hereby certify that all of the above information, in addition to all information contained on any attachments submitted herewith, is true and correct to the best of my knowledge.

Applicant's Signature  Date 3/18/18

Date of Plan Commission's Public Hearing 5/2/2018

Plan Commission's Recommendation : Approve X Deny      Vote 4-0-0 Date 5/2/2018



Google Maps satellite view of wooded area

1/2 ACRE

Distance from road is 380 ft  
 Rezoned area width: 91 ft  
 Rezoned area length: 232.3 ft

<https://www.google.com/maps/@43.2168802,-88.9118514,127m/data=!3m1!1e3?hl=en>

Imagery ©2018 Google, Map data ©2018 50 ft

RESOLUTION NO. 18-14

**Resolution Authorizing an Agreement with the City of Beaver Dam for the  
Conveyance of a Parcel of Real Estate to the City Of Beaver Dam  
In Exchange For the Payment of Unpaid Real Property Taxes and Specials**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County, Wisconsin, is the owner of a parcel of real property located in the City of Beaver Dam, Wisconsin, identified as Dodge County Parcel Identification Number 206-1114-0422-246 (“the parcel”); and,

**WHEREAS**, the parcel is located in the City of Beaver Dam bordering Ryan Cantafio’s Way and South Center Street as depicted on Exhibit “A”, attached hereto and incorporated herein; and,

**WHEREAS**, tax certificates have been issued on the parcel for nonpayment of real property taxes for which interest and penalties have accrued and will continue to accrue at a rate of one percent (1%) per month and penalty at a rate of one half percent (0.5%) per month until the real property taxes are paid on the parcel; and,

**WHEREAS**, as of April 30, 2018, the total unpaid delinquent taxes, interest and penalty for the parcel amounted to \$39,427.27; and,

**WHEREAS**, the City of Beaver Dam has expressed an interest in acquiring this parcel; and,

**WHEREAS**, Dodge County is interested in having the parcel return to productive use; and,

**WHEREAS**, the Dodge County Taxation Committee has considered the tax delinquent status and the history of the parcel in conjunction with the City of Beaver Dam’s request to acquire the parcel, and has formed the considered conclusion that it is in Dodge County’s best interest to enter into an agreement with the City of Beaver Dam for conveyance of said parcel on terms and conditions acceptable to Dodge County, and recommends that the Dodge County Board of Supervisors approve such action;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the Dodge County Administrator and the Dodge County Clerk, on behalf of Dodge County, are hereby authorized to enter into an agreement, pursuant to § 75.365, Wis. Stats., with the City of Beaver Dam for the conveyance of the parcel to the City of Beaver Dam in exchange for the payment of unpaid real property taxes and specials for tax years 2014 through 2017, which amount is \$30,024.76; and,

**BE IT FINALLY RESOLVED**, that said agreement shall contain terms and conditions acceptable to Dodge County, including, but not limited to, environmental indemnifications.

All of which is respectfully submitted this 17<sup>th</sup> day of July, 2018.

**Dodge County Taxation Committee:**

Jeff Berres  
Jeff Berres

Dennis Schmidt  
Dennis Schmidt

Jeff Schmitt  
Jeff Schmitt

Cathy Houchin  
Cathy Houchin

Ed Benter  
Ed Benter

**Vote Required:** Majority of Members present.

**Resolution Summary:** A resolution authorizing the Taxation Committee to enter into an agreement with the City of Beaver Dam for the conveyance of a parcel to the City of Beaver Dam in exchange for the payment of unpaid real property taxes.

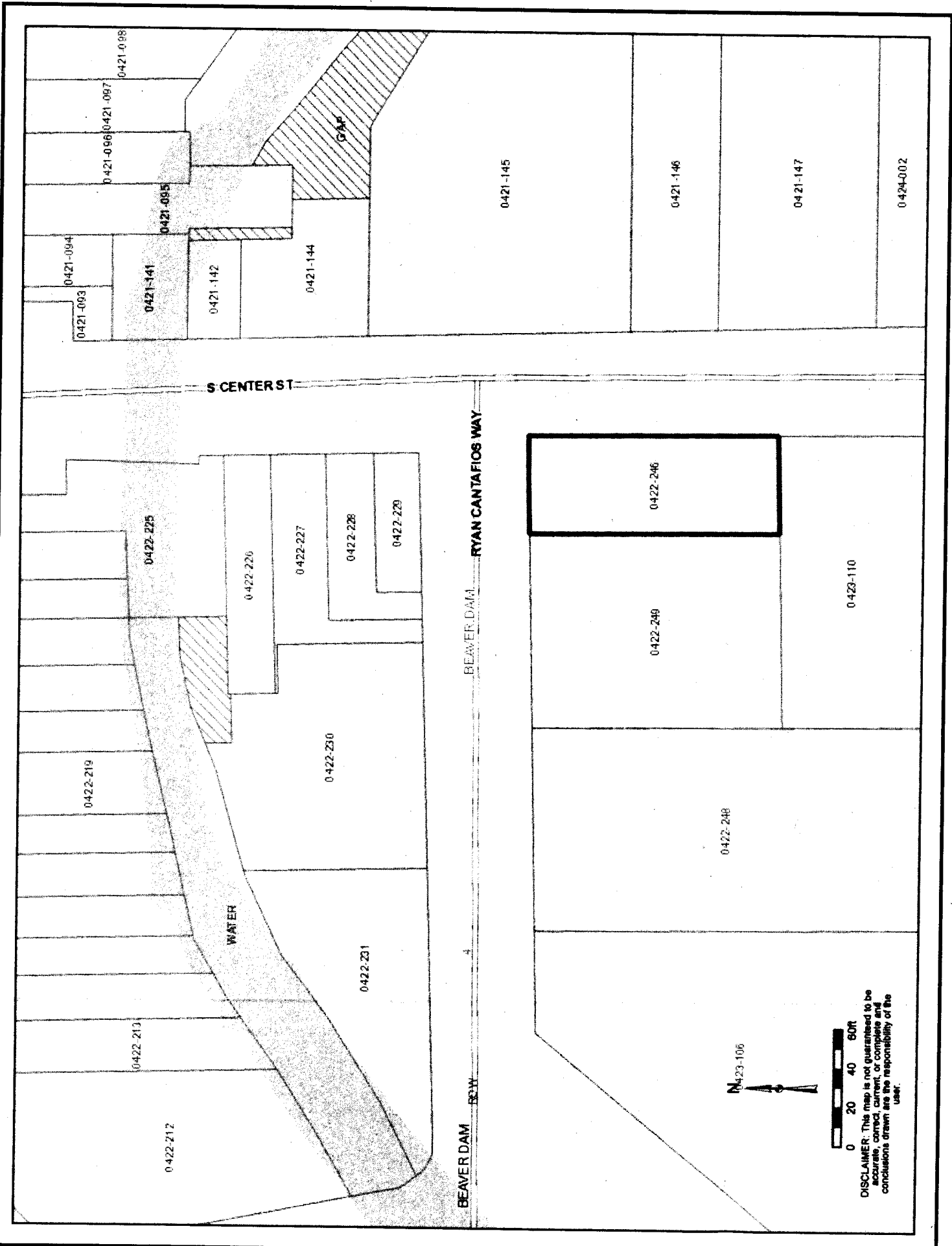
ADOPTED  
BY DODGE COUNTY BOARD

JUL 17 2018

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 2

Raven J. Gibson  
County Clerk

PIN 206-1114-0422-246 - City of Beaver Dam



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Exhibit "A"

RESOLUTION NO. 18-15

**Resolution Closing Dodge County Law Enforcement Center – Pod J**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County maintains comprehensive correctional facilities located in Juneau, Wisconsin, with various pods housing several different classes of inmates; and,

**WHEREAS**, the Dodge County Law Enforcement Center (“Pod J”) located at 141 N. Main Street, Juneau, Wisconsin, formerly known as the old Dodge County Jail, consists of 108 beds available to house work release inmates and probation holds; and,

**WHEREAS**, first constructed in 1959, the Dodge County Board of Supervisors authorized renovations over the years to Pod J in order to expand its capacity to the 108 beds currently in use; and,

**WHEREAS**, the Dodge County Building Committee has studied Pod J, its current utilization, future maintenance costs, mechanical systems, and security needs of the physical structure and infrastructure; and,

**WHEREAS**, as a result of these studies and analyses, the Building Committee has formed the considered conclusion that Pod J has exceeded its useful life and the upkeep and maintenance costs far outweigh the benefits to keeping the facility open; and,

**WHEREAS**, the Building Committee recommends a determination that Pod J has exceeded its useful life, the physical structure will not allow for future renovations, the mechanical infrastructure is not worthy of upgrades, and the long-term operational costs will substantially outweigh the benefits of maintaining the structure;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, on the recommendation of the Building Committee, adopts the findings herein and establishes a closing date of December 31, 2018 for Pod J; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors respectfully requests the Dodge County Sheriff to develop and implement a transition plan to relocate inmates housed in Pod J so that the facility is vacated no later than December 31, 2018; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors directs the Dodge County Physical Facilities Maintenance Director to take steps necessary to decommission the building after it is vacated.



All of which is respectfully submitted this 17th day of July, 2018.

**Dodge County Building Committee:**

*Dennis Schmidt*

Dennis Schmidt

*Richard W. Fink*

Richard W. Fink

*Mark Roesch*

Mark E. Roesch

*Cathy Houchin*

Cathy Houchin

Kevin Burnett

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes \_\_\_ No X N/A.

Budget Impact: \$ 0. Finance Committee review date: July 12, 2018. Chair initials: *RS* *CH*.

**Vote Required:** Majority of Members present.

**Resolution Summary:** A resolution closing Dodge County Law Enforcement Center – Pod J.

**ADOPTED  
BY DODGE COUNTY BOARD**

JUL 17 2018

AYES 25 NOES 8  
ABSENT 0  
ABSTAIN 0

*Raren J. Gibson*  
County Clerk

RESOLUTION NO. 18-16

**Resolution Opposing an Addition to the Dodge County Detention Facility**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN:

**WHEREAS**, in 2017, an architectural firm, Potter Lawson, developed conceptual plans and preliminary cost estimates for a Jail Pod Replacement and Training, Parking and Storage Facility; and,

**WHEREAS**, the conceptual plans and cost estimates for the expansion of the jail were presented to the Dodge County Board of Supervisors at its meeting on September 19, 2017; and,

**WHEREAS**, since that time, Dodge County Committees and staff have developed options for the potential jail expansion and analyzed the same; and,

**WHEREAS**, on May 7, 2018, the Dodge County Building Committee and the Dodge County Judicial and Public Protection Committee met jointly to receive a presentation by the Sheriff, Chief Deputy, Jail Administrator and Finance Director regarding the revenues and expenditures relating to the operation of the current detention facilities, current jail capacity, inmate classification system, cost to replace Pod J, as well as a proposal to expand the facilities by constructing two additional jail pods and potential construction timeline; and,

**WHEREAS**, on May 16, 2018, the Dodge County Board of Supervisors received a presentation similar to the presentation described in the preceding paragraph; and,

**WHEREAS**, the Building Committee, at its meeting on June 7, 2018, was presented with and has considered an alternative proposal to replace Pod J by constructing a single jail pod with approximately 62 beds and a proposal to proceed with design of same by contracting with an architectural firm; and,

**WHEREAS**, the Building Committee, having received and evaluated the various presentations and proposals, has formed the considered conclusion that it opposes any and all addition to the Dodge County Detention Facility, but recognizes that the Dodge County Board of Supervisors should make the final determination regarding the extent of jail expansion, if any; and;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, upon the recommendation of the Building Committee, hereby directs that there be no allocation of funds in the 2019 Budget to support an addition to the Dodge County Detention Facility; and

**BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors that the County Administrator is directed to remove an addition to the Dodge County Detention Facility from the Dodge County Capital Improvement Program (2019-2023).

All of which is respectfully submitted this 17th day of July, 2018.

**Dodge County Building Committee:**

*Dennis Schmidt*

Dennis Schmidt

*Richard W. Fink*

Richard W. Fink

*Mark E. Roesch*

Mark E. Roesch

*Cathy Houchin*

Cathy Houchin

Kevin Burnett

**Vote Required:** Majority of Members present.

**Resolution Summary:** A resolution opposing an addition to the Dodge County Detention Facility.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 17 2018

AYES	<u>28</u>	NOES	<u>5</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

*Karen J. Gibson*  
County Clerk

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Deven Fink requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 0.45-acres of land from an A-1 Prime Agricultural Zoning District to an R-1 Single Family Residential Zoning District in part of the SE ¼ of the SW ¼, Section 6, Town of Lomira, to allow for the enlargement of a lot located within a residential subdivision and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of July, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 17 2018

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

*Karen J. Silson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik

*William Muche*  
William Muche

*Larry Schraufnager*  
Larry Schraufnager

*Jeffrey Schmitt*  
Jeffrey Schmitt

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1002

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 6, T13N, R17E, Town of Lomira, in the R-1 Single Family Residential zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 17th day of July, 2018.

Russell Kottke

Russell Kottke  
Chairman

Karen J. Gibson

Karen J. Gibson  
County Clerk


**David & Dianne Kindschuh  
Town of Lomira, Sec. 6**

July 2018

The data used to create this map is a combination of public information and data from various city, county and state offices and other sources. This map is only advisory, does not represent a survey, and should be used for only legal purposes. Dodge County does not warrant the accuracy or any use of the information shown on this map.



Kindschuh Property  
 Area to be Rezoned (A-1 to R-1)

  
 0 125 250 500 Feet  
 Dodge County  
 Land Resources & Planning  
 2017 Aerial Photo  
 Created: 4/18/18

REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Zedland Farm Inc. requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 85-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NE ¼ of the SE ¼ and part of the NW ¼ of the NE ¼, Section 34, Town of Lomira to allow for the establishment of an event facility business on this site for weddings, graduation parties and other celebrations and to allow for the establishment of a storefront for the sale of products produced on the farm and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of July, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 17 2018

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

*Raren J. Gibson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik

*William Mucho*  
William Mucho

*Larry Schraufnager*  
Larry Schraufnager

*Jeffrey Schmitt*  
Jeffrey Schmitt

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1003

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 34, T13N, R17E, Town of Lomira, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.l of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.l of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 17<sup>th</sup> day of July, 2018.

Russell Kottke  
Russell Kottke  
Chairman

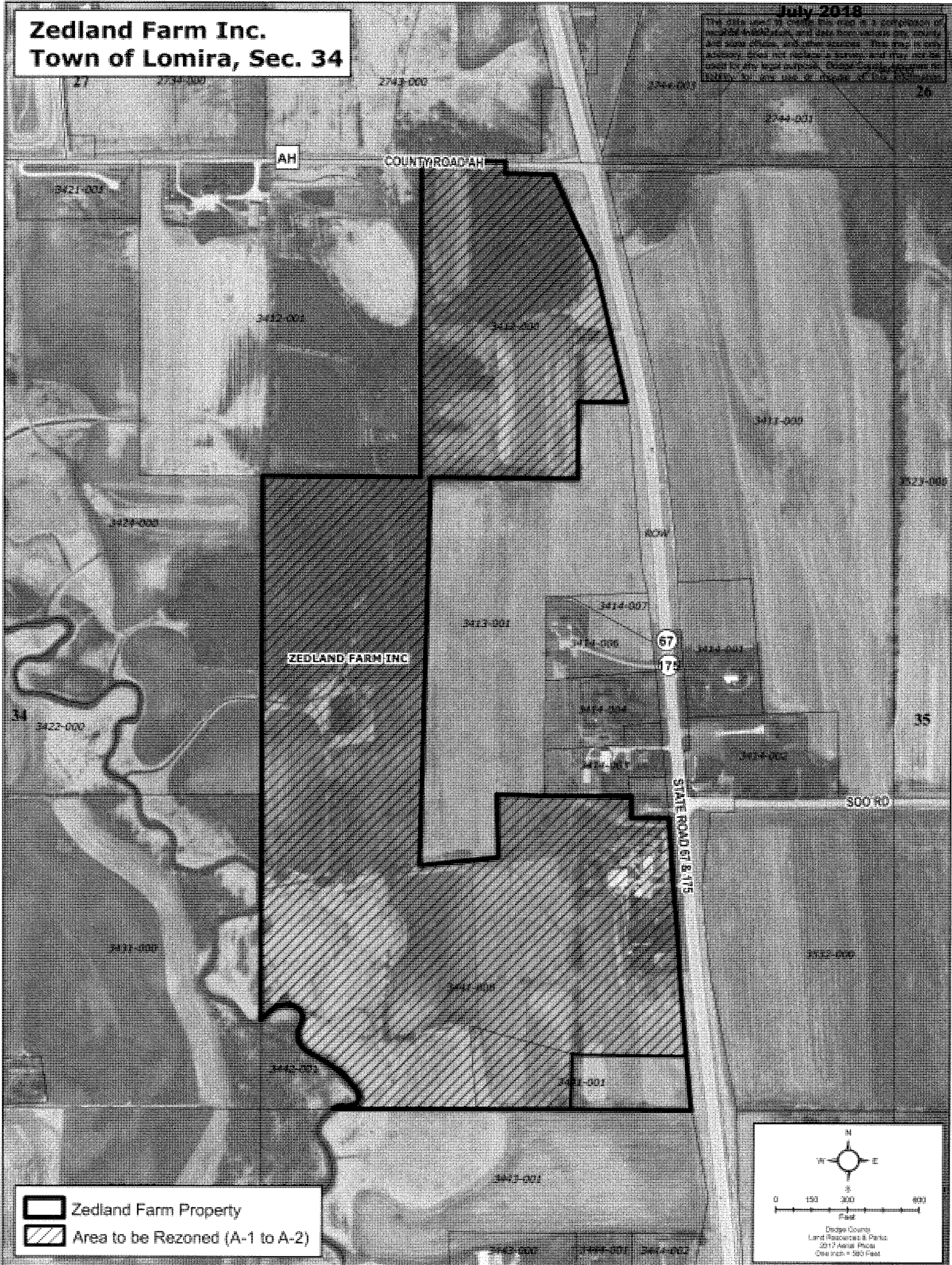
Karen J. Gibson  
Karen J. Gibson  
County Clerk




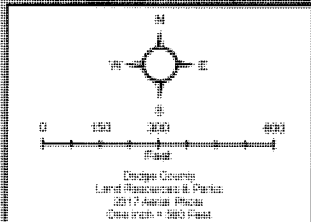
**Zedland Farm Inc.  
Town of Lomira, Sec. 34**

July 2018

This data used to create this map is a compilation of records, data, and data from various sources and is not intended to be used for any legal purpose. Errors and omissions notwithstanding, the user of this map assumes all liability for any use of the map.



-  Zedland Farm Property
-  Area to be Rezoned (A-1 to A-2)



REPORT 3

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Allen Thurow requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 7.65-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NE ¼ of the NE ¼, and part of the SE ¼ of the NE ¼, Section 12, Town of Lebanon, to allow for the creation of two non-farm residential lots at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of July, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 17 2018

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

*Karen J. Sibley*  
County Clerk

*Joseph Marsik*  
Joseph Marsik

*William M. Muehe*  
William Muehe

*Larry Schraufnager*  
Larry Schraufnager

*Jeffrey Schmitt*  
Jeffrey Schmitt

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1004

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 12, T09N, R16E, Town of Lebanon, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 17th day of July, 2018.

Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

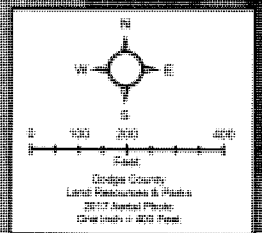
**Allen Thurow  
Town of Lebanon, Sec. 12**

July 2018

This map is used to provide information for the consideration of rezoning information and does not constitute a final zoning and subdivision map. It is not intended to be used as a legal document. It is not intended to be used as a legal document. It is not intended to be used as a legal document.



Thurow Property  
 Area to be Rezoned (A-1 to A-2)



REPORT 4

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Thomas Timmel requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 2.5-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the SW ¼, Section 28, Town of Lebanon to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

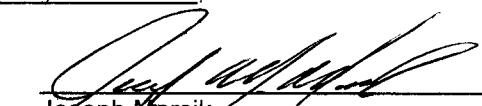
Respectfully submitted this 17th day of July, 2018.


ADOPTED  
BY DODGE COUNTY BOARD


JUL 17 2018

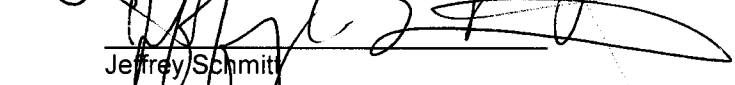
AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

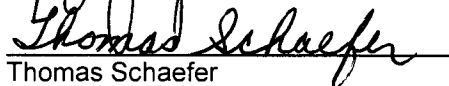
*Ronan J. Gibson*  
County Clerk

  
Joseph Marsik

  
William Muche

  
Larry Schraufnager

  
Jeffrey Schmitt

  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1005

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 28, T09N, R16E, Town of Lebanon, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 17<sup>th</sup> day of July, 2018.

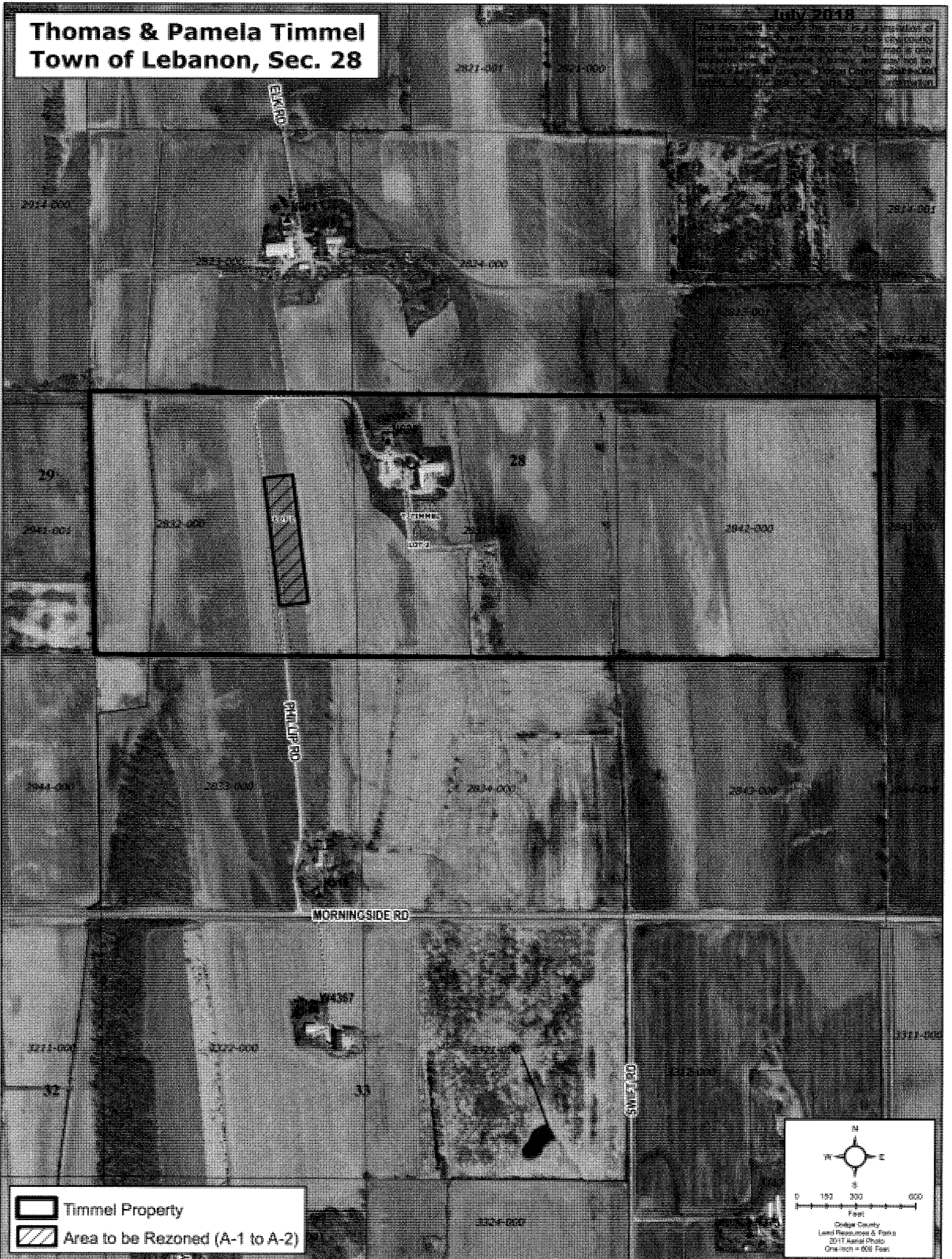
Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

**Thomas & Pamela Timmel  
Town of Lebanon, Sec. 28**

July 2018

This map was prepared for the Town of Lebanon, Vermont, and is not intended to be used for any other purpose. The Town of Lebanon, Vermont, is not responsible for any errors or omissions on this map. The Town of Lebanon, Vermont, is not responsible for any damages or losses resulting from the use of this map.



REPORT 5

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Michael and Deborah Scheiber requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 6.3-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the NE ¼, Section 34, Town of Lebanon, to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of July, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

JUL 17 2018

AYES 33 NOES 0  
ABSENT \_\_\_\_\_  
ABSTAIN 0

*Karen J. Sleson*  
County Clerk

*[Signature]*  
Joseph Marsik  
*[Signature]*  
William Muche  
*[Signature]*  
Larry Schraufnagel  
*[Signature]*  
Jeffrey Schmitt  
*[Signature]*  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1006

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 34, T09N, R16E, Town of Lebanon, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 17<sup>th</sup> day of July, 2018.

Russell Kottke  
Russell Kottke  
Chairman

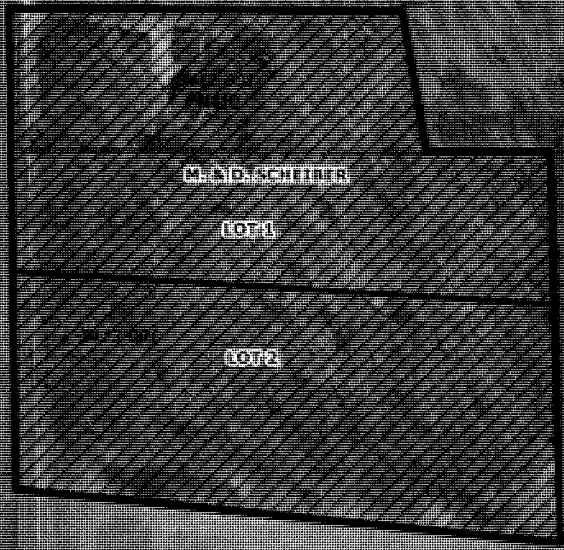
Karen J. Gibson  
Karen J. Gibson  
County Clerk

**Michael & Deborah Scheiber  
Town of Lebanon, Sec. 34**

July 2018

This map is a reproduction of a compilation of records, including aerial photography, city records, and other sources. This map is only for informational purposes and may not be used for legal proceedings. Design County assumed no liability for accuracy or content of this information.

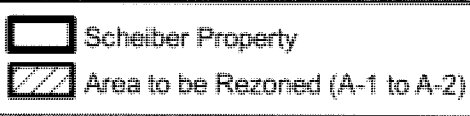
WILEY RD

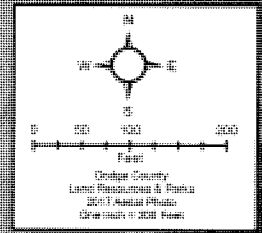


M. & D. SCHEIBER

LOT 1

LOT 2





ORDINANCE NO. 1007

AN ORDINANCE TO AMEND SECTION 7.10 OF THE DODGE COUNTY CODE OF ORDINANCES, SPECIFYING CERTAIN SEGMENTS OF DODGE COUNTY TRUNK HIGHWAYS AS ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTES.

*The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:*

**Section 1. Enabling Law.** The Dodge County Board of Supervisors adopted on July 19, 2016, as Ordinance No. 955, a procedure for specifying designated segments of Dodge County Trunk Highways as All-Terrain Vehicle (ATVs) and Utility Terrain Vehicle (UTVs) routes (ATV routes), pursuant to Section 23.33, Wis. Stats.; and,

**Section 2.** On June 28, 2018, the Dodge County Highway Committee recommended that certain segment(s) of Dodge County Trunk Highways be designated as ATV and UTV routes, and be incorporated into Section 7.10 of the Dodge County Code of Ordinances; and,

**Section 3.** Section 7.10(11)(e), of the Code is hereby amended to include the following segment(s) to the Dodge County ATV and UTV Routes:

\* \* \* \* \*

**23. Dodge County Trunk Highway "TW" from N. Bluemound Road to S. Bluemound Road – 0.24 miles;**

**24. Dodge County Trunk Highway "AY" from STH 28/67 to Mc Arthur Road – 0.89 miles;**

**Section 4. Traffic Signs.** Pursuant to Section 7.03 of the Dodge County Code of Ordinances, the County Highway Department shall place appropriate traffic signs on the above-described highway(s) on or before the effective date of this ordinance.

**Section 5. Effective Date.** This ordinance becomes effective immediately upon enactment by the Dodge County Board of Supervisors and publication and erection of required signs.

**Section 6. Summary.** An Ordinance Amendment to add segments to the Dodge County ATV and UTV Routes contained in Section 7.10.

Respectfully submitted this 17th day of July, 2018.

Dodge County Highway Committee:

William Muche  
William Muche

David Frohling  
David Frohling

Jeffrey Caine  
Jeffrey Caine

Jeff Beres  
Jeff Beres

Richard W. Fink  
Richard Fink

Enacted and approved this 17th day of July, 2018.

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

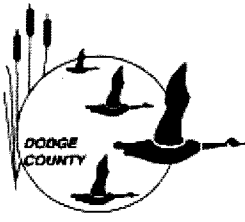
ADOPTED  
BY DODGE COUNTY BOARD

Karen J. Gibson  
Karen J. Gibson, County Clerk

JUL 17 2018

AYES 31 NOES 2  
ABSENT 8  
ABSTAIN 8

Karen J. Gibson  
County Clerk



## AGENDA

Dodge County Board of Supervisors Meeting  
Tuesday, August 21, 2018 – 7:00 PM  
Administration Building  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039

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Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from July 17, 2018, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Administrator

1. Reappoint Judy Braun to the Commission on Aging and Disability Services for a three year term, retroactive from July 1, 2018 to July 1, 2021, both inclusive.

Supervisor Miller, Chairman, Judicial and Public Protection Committee  
Sheriff Dale Schmidt  
Recognition of Law Enforcement Explorers

Supervisor Marsik, Chairman, Human Resources and Labor Negotiations Committee  
Sarah Hinze, Director of Human Resources  
Health Insurance Consortium/Plan Design Options and Health Savings Account (HSA)

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 18-17 Create One Position of *Clinical Care Coordinator* at Clearview – Health Facilities Committee.
- 18-18 Create One Position of *Psychiatric Therapist II – Community Support Program (CSP) and Comprehensive Community Services (CCS) Program* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-19 Create One Position of *Crisis Coordinator* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-20 Create One Position of *Human Services Supervisor – Economic Support* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-21 Create One Position of *Social Worker I, II, or Senior – Community Services* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-22 Create One Position of *Social Worker I, II, or Senior – Youth Justice Services Prevention* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-23 Create One Position of *Social Worker I, II, or Senior – Child Protective Services Prevention* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-24 Create One Position of *Social Services Aide I, II, or III – Community Services, Restitution and Independent Living Skills Program* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-25 Create One Position of *Social Services Aide I, II, or III – Youth Justice Services* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-26 Create One Position of *Social Services Aide I, II or III – Child Protective Services* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-27 Create Two Positions of *Deputy Sheriff – Patrol* in the Dodge County Sheriff's Office – Judicial and Public Protection Committee.

- 18-28 Create One Position of *Detective* in the Dodge County Sheriff's Office – Judicial and Public Protection Committee.
- 18-29 Create One Position of *Beautician* at Clearview – Health Facilities Committee.
- 18-30 Resolution Authorizing Land Resources and Parks Department Reorganization Plan-Abolishing and Creating Various Department Staff Positions – Land Resources and Parks Committee.
- 18-31 A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31, Based on Annexation – Executive Committee.
- 18-32 Resolution Authorizing Petition For Direct Annexation (Portion Of West Lake Street – City of Horicon) – Highway Committee.
- 18-33 Amend Town of Lowell Zoning Ordinance – Lois L. Masche Trust Property – Supervisor Marsik.
- 18-34 Amend Town of Theresa Zoning Ordinance – God Green Acres LTD Property – Supervisor Fink.
- 18-35 Resolution Proposing Advisory Referendum to Establish County Executive Form of Government – Supervisor J. Schmitt.

**Report on File**

- 1. Ordinance No. 1008 – Amend Land Use Code – Chris Ganske and Donald and Kathryn Ganske Property – Town of Trenton – Land Resources and Parks Committee.

**Ordinance on File**

- 1. Ordinance No. 1009 – An Ordinance Amending Chapter 1, Section 1.30 Purpose, and Section 1.36, Microfilming or Optical Disk Storage of Department Records of the Dodge County Code of Ordinances – Executive Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME		COUNTY BOARD							
MEETING DATE		August 21, 2018							
						Approval	<i>RK.</i>	Date	8-23-2018
						Chair	<i>Russell Kathe</i>		
VENDOR	NAME	PRESENT	ABSENT	PER DIEM	MILES	AMOUNT	MEALS	AMOUNT	
11994	Behl, Allen	X		50.00	32	17.44			
49450	Bennett, Richard	X		50.00	6	3.27			
49449	Benter, Ed	X		50.00	46	25.07			
19566	Berres, Jeff		X	0.00	0	0.00			
11970	Bischoff, Larry	X		50.00	20	10.90			
26899	Bobholz, Mary	X		50.00	28	15.26			
50238	Burnett, Kevin	X		50.00	20	10.90			
49453	Caine, Jeffrey	X		50.00	14	7.63			
46788	Derr, Lisa	X		50.00	21	11.45			
49971	Fink, Richard W.	X		50.00	35	19.08			
28760	Frohling, David	X		50.00	29	15.81			
49455	Glewen, Becky	X		50.00	20	10.90			
41853	Greshay, Richard	X		50.00	14	7.63			
49993	Guckenberger, David	X		50.00	50	27.25			
48638	Hilbert, Dan	X		50.00	20	10.90			
50131	Hoekstra, William	X		50.00	33	17.99			
49454	Houchin, Cathy	X		50.00	33	17.99			
49451	Justmann, Stephanie	X		50.00	32	17.44			
50239	Kemmel, Timothy	X		50.00	54	29.43			
16348	Kottke, Russell	X		55.00	30	16.35			
19650	Macheel, Dale	X		50.00	44	23.98			
29374	Maly, Donna	X		50.00	20	10.90			
22503	Marsik, Joseph M.	X		50.00	40	21.80			
34243	Miller, MaryAnn	X		50.00	0	0.00			
43804	Muche, William	X		50.00	22	11.99			
47109	Nickel, Thomas		X	0.00	0	0.00			
46789	Roesch, Mark E.	X		50.00	34	18.53			
30697	Schaefer, Thomas	X		50.00	30	16.35			
15819	Schmidt, Dennis	X		50.00	0	0.00			
28630	Schmitt, Jeffrey	X		50.00	18	9.81			
37252	Schraufnagel, Larry	X		50.00	50	27.25			
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44			
10021	Wurtz, Eugene	X		50.00	25	13.63			

**Dodge County Board of Supervisors  
August 21, 2018 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The August Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Nickel and Berres who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Miller to approve the minutes of the July 17, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Confirm Appointment made by County Administrator, James Mielke. Reappoint Judy Braun to the Commission on Aging and Disability Services for a three year term, retroactive from July 1, 2018 to July 1, 2021, both inclusive. A motion to accept the reappointment was made by Supervisor Caine and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke called upon Supervisor Miller, Chairman, Judicial and Public Protection Committee, who called on Sheriff Dale Schmidt. Sheriff Schmidt recognized Captain Easton Meier, Lieutenant Kole Weber and Explorer Brennan Giese of the Law Enforcement Explorers for their first place finish in the shoot/don't shoot competition while attending the National Law Enforcement Explorer Conference at Purdue University in the State of Indiana. Deputies Bill Pansier and Ryan Jackson chaperoned the Explorers at the conference. Sheriff Schmidt then presented challenge coins to each Explorer. Explorer Brennan Giese and Deputy Jackson were unable to attend the presentation.

Chairman Kottke then called upon Supervisor Marsik, Chairman, Human Resources and Labor Negotiations Committee, who called on Sarah Hinze, Director of Human Resources who introduced Jeff Ireland, Insurance Consultant, M3 Insurance Consultant Services. Ms. Hinze advised the Board that a copy of the PowerPoint presentation was placed on their desks. Ms. Hinze and Mr. Ireland presented on the proposed Health Insurance Consortium/Plan Design Option and Health Savings Account (HSA). Ms. Hinze informed the Board that three Resolutions regarding Health Insurance would be presented at the September County Board Meeting: 1. Resolution to withdraw from the State Health Plan; 2. Resolution to join the Consortium or to go out and purchase Dean Health Plan; and 3. Resolution to offer the two different plans: high deductible/low deductible plans with an HSA account option. Questions by Supervisors Bobholz, Maly, Burnett, Hilbert, Houchin and J. Schmitt answered by Ms. Hinze and Mr. Ireland.

The following Resolutions, Report and Ordinance were read by the Clerk and acted upon by the Board:



**Resolution No. 18-17** Create One Position of *Clinical Care Coordinator* at Clearview – Health Facilities Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Hilbert. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-18** Create One Position of *Psychiatric Therapist II – Community Support Program (CSP) and Comprehensive Community Services (CCS) Program* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Bobholz. Questions by Supervisors Guckenberger and Maly answered by Becky Bell, Human Services and Health Department Director and Supervisors Glewen and Bobholz. The vote was cast with 28 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 28.

**Noes:** J. Schmitt, Guckenberger, Burnett. Total 3.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-19** Create One Position of *Crisis Coordinator* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Glewen. Questions by Supervisors Houchin and Sheahan-Malloy answered by Becky Bell, Human Services and Health Department Director. The vote was cast with 29 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 29.

**Noes:** Justmann, Guckenberger. Total 2.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-20** Create One Position of *Human Services Supervisor – Economic Support* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Greshay and seconded by Supervisor Glewen. The vote was cast with 29 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 29.

**Noes:** J. Schmitt, Guckenberger. Total 2.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-21** Create One Position of *Social Worker I, II, or Senior – Community Services* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Maly. Question by Supervisor Bennett answered by Becky Bell, Human Services and Health Department Director. The vote was cast with 28 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 28.

**Noes:** J. Schmitt, Guckenberger, Burnett. Total 3.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-22** Create One Position of *Social Worker I, II, or Senior – Youth Justice Services Prevention* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Hilbert and seconded by Supervisor Maly. Questions by Supervisors J. Schmitt and Burnett answered by Becky Bell, Human Services and Health Department Director. The vote was cast with 27 ayes and 4 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 27.

**Noes:** J. Schmitt, Guckenberger, Behl, Burnett. Total 4.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-23** Create One Position of *Social Worker I, II, or Senior – Child Protective Services Prevention* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Glewen. The vote was cast with 28 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 28.

**Noes:** J. Schmitt, Behl, Sheahan-Malloy. Total 3.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-24** Create One Position of *Social Services Aide I, II, or III – Community Services, Restitution and Independent Living Skills Program* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Greshay and seconded by Supervisor Bobholz. The vote was cast with 26 ayes and 5 noes, thereby adopting the Resolution.

**Ayes:** Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 26.

**Noes:** Benter, J. Schmitt, Guckenberger, Houchin, Burnett. Total 5.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-25** Create One Position of *Social Services Aide I, II, or III – Youth Justice Services* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Greshay. Question by Supervisor Houchin answered by Becky Bell, Human Services and Health Department Director. The vote was cast with 24 ayes and 7 noes, thereby adopting the Resolution.

**Ayes:** Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Roesch, Frohling, D. Schmidt, Hoekstra, Maly, Hilbert, Miller, Derr, Glewen. Total 24.

**Noes:** Benter, J. Schmitt, Guckenberger, Behl, Houchin, Sheahan-Malloy, Burnett. Total 7.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-26** Create One Position of *Social Services Aide I, II or III – Child Protective Services* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Glewen and seconded by Supervisor Bobholz. The vote was cast with 23 ayes and 8 noes voting in the affirmative, thereby adopting the Resolution.

**Ayes:** Kottke, Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Roesch, Frohling, D. Schmidt, Hoekstra, Maly, Hilbert, Miller, Derr, Glewen. Total 23.

**Noes:** Benter, Macheel, J. Schmitt, Guckenberger, Behl, Houchin, Sheahan-Malloy, Burnett. Total 8.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-27** Create Two Positions of *Deputy Sheriff – Patrol* in the Dodge County Sheriff's Office – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Wurtz. Questions by Supervisors Guckenberger, Houchin and Sheahan-Malloy answered by Supervisors Miller, Maly, Hilbert, J. Schmitt and Frohling. Supervisor Sheahan-Malloy asked if the Resolution could be split into two Resolutions and vote for each position separately. Chairman Kottke called upon Corporation Counsel Kimberly Nass to advise the Board on the proper motion. Corporation Counsel Kimberly Nass advised that it was proper to make a motion to divide the question and split it into two resolutions or a motion to amend could be made to reduce the two positions to one. Supervisor Sheahan-Malloy made a motion to divide the Resolution. The motion to divide was seconded by Supervisor Guckenberger. The vote was cast on the motion to divide with 11 ayes and 20 noes, thereby defeating the motion to divide.

**Ayes:** Bobholz, Bennett, Justmann, Schaefer, Guckenberger, Fink, Kemmel, Houchin, Roesch, Hoekstra, Sheahan-Malloy. Total 11.

**Noes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Muche, Wurtz, Schraufnagel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 20.

**Absent:** Berres, Nickel. Total 2.

Questions by Guckenberger, Houchin and Maly answered by Supervisor Maly and Sheriff Dale Schmidt. Comments by Supervisors Miller, Maly and Burnett. The vote was then cast on the original Resolution with 25 ayes and 5 noes, thereby adopting the Resolution.

**Ayes:** Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 25.

**Noes:** Benter, Bobholz, Guckenberger, Houchin, Sheahan-Malloy. Total 5.

**Abstention:** Caine. Total 1.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-28** Create One Position of *Detective* in the Dodge County Sheriff's Office – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. The vote was cast with 29 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 29.

**Noes:** Benter, Guckenberger. Total 2.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-29** Create One Position of *Beautician* at Clearview – Health Facilities Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Hilbert. Questions by Supervisors Houchin, Maly, J. Schmitt, Miller, Bennett and Glewen answered by Supervisor Bischoff and Clearview Administrator Jane Hooper. Comment by Supervisor Guckenberger. The vote was cast with 26 ayes and 5 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr. Total 26.

**Noes:** J. Schmitt, Behl, Houchin, Miller, Glewen. Total 5.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-30** Resolution Authorizing Land Resources and Parks Department Reorganization Plan-Abolishing and Creating Various Department Staff Positions – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schaefer. Question by Supervisor Maly answered by Supervisor Schaefer. Comments by Supervisors Frohling and J. Schmitt. The vote was cast with 28 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Hilbert, Burnett, Derr, Glewen. Total 28.

**Noes:** Wurtz, Maly, Miller. Total 3.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-31** A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31, Based on Annexation – Executive Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Muche. The vote was cast with 30 ayes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 30.

**Abstention:** Bobholz. Total 1.

**Absent:** Berres, Nickel. Total 2.

**Resolution No. 18-32** Resolution Authorizing Petition For Direct Annexation (Portion Of West Lake Street – City of Horicon) – Highway Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-33** Amend Town of Lowell Zoning Ordinance – Lois L. Masche Trust Property – Supervisor Marsik. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-34** Amend Town of Theresa Zoning Ordinance – God Green Acres LTD Property – Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schraufnagel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-35** Resolution Proposing Advisory Referendum to Establish County Executive Form of Government – Supervisor J. Schmitt. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Bobholz. Comments by Supervisor Wurtz. Supervisor Maly made a motion to amend Resolution 18-35 by deleting the word “currently” in line 12 as well as deleting lines 18 through 22 and lines 30 through 33 of the original Resolution. The motion to amend was seconded by Supervisor Miller. Questions by Supervisors Miller, J. Schmitt, Guckenberger and Glewen answered by Chairman Kottke, Supervisor Maly and Corporation Counsel Kimberly Nass. Comments by Supervisors J. Schmitt and Guckenberger. The vote was cast on the motion to amend with 8 ayes and 23 noes, thereby defeating the motion to amend.

**Ayes:** Kottke, Greshay, Wurtz, Bischoff, Caine, Frohling, Maly, Miller. Total 8.

**Noes:** Benter, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Behl, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy, Hilbert, Burnett, Derr, Glewen. Total 23.

**Absent:** Berres, Nickel. Total 2.

Questions by Supervisors Sheahan-Malloy, Derr, Hilbert and Frohling answered by County Clerk Karen Gibson and Supervisor J. Schmitt. Comments by Supervisors Guckenberger, Wurtz, Behl and Frohling. The vote was then cast on the original Resolution with 3 ayes and 28 noes, thereby defeating the Resolution.

**Ayes:** Bobholz, J. Schmitt, Sheahan-Malloy. Total 3.

**Noes:** Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 28.

**Absent:** Berres, Nickel. Total 2.

**Report No. 1** Ordinance No. 1008 – Amend Land Use Code – Chris Ganske and Donald and Kathryn Ganske Property – Town of Trenton – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Ordinance No. 1** Ordinance No. 1009 – An Ordinance Amending Chapter 1, Section 1.30 Purpose, and Section 1.36, Microfilming or Optical Disk Storage of Department Records of the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Clerk noted the following had been placed on the Supervisor’s desks: Memo dated August 20, 2018 from Nate Olson regarding Dodge County Economic Development Revolving Loan Program and Health Insurance Review PowerPoint Presentation by Sarah Hinze, Human Resource Director. The Chairman ordered these be placed on file.

Chairman Kottke reminded the Board that the October meeting has been changed to Tuesday, October 23, 2018 at 7:00 p.m. and that the November 13, 2018 County Board meeting is a day meeting starting at 9:00 a.m. and is also the budget hearing.

At 9:10 p.m. Supervisor Frohling made a motion to recess until Tuesday, September 18, 2018 at 7:00 p.m. Supervisor Maly seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 18-17

**Create One Position of *Clinical Care Coordinator* at Clearview**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, the Dodge County Health Facilities Committee has studied and analyzed staffing needs at Clearview; and,

**WHEREAS**, as a result of these studies and analyses, the Health Facilities Committee recommends that the Dodge County Board of Supervisors create the following position at Clearview, effective January 1, 2019:

One new, full-time, benefited position of *Clinical Care Coordinator*; and,

**WHEREAS**, a job description for the proposed position of *Clinical Care Coordinator* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of Clearview; and,

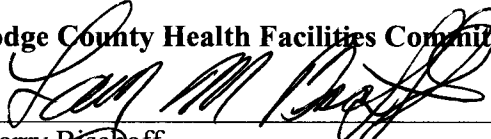
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Clinical Care Coordinator* during calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position at Clearview, effective January 1, 2019:

One new, full-time, benefited position of *Clinical Care Coordinator*.

All of which is respectfully submitted this 21st day of August, 2018.

Dodge County Health Facilities Committee:

  
Larry Bischoff

  
Dan Hilbert

  
Thomas J. Schaefer

  
Lisa Derr

  
William Hoekstra

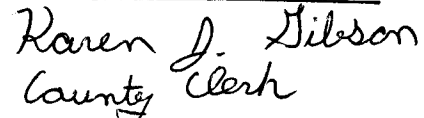
ADOPTED  
BY DODGE COUNTY BOARD

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to create one position of *Clinical Care Coordinator*.

AUG 21 2018

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

**DODGE COUNTY JOB DESCRIPTION**

**Wage Range: \$30.59 - \$39.95**

<b>JOB TITLE:</b>	Clinical Care Coordinator	<b>FLSA STATUS:</b>	Exempt (TBD)
<b>DEPARTMENT:</b>	Nursing	<b>REPORTS TO:</b>	Director of Nursing Services
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	TBD	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Director of Nursing Services, has clinical authority, responsibility and accountability for management of admissions and in relation to nursing care. Directs Quality Assurance and Performance Improvement within the organization and coordinates staff education/in-services.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Reviews pre-admission screenings with Admission Coordinator and Unit Managers in a timely manner.
2. May do an onsite assessment prior to admission of potential residents with complex medical needs.
3. Assesses for specific nursing/medical needs, including equipment needed, medications and obtains cost for medications that are more expensive including payment method for these medications/equipment and discusses with the Financial Department and DON for admission approval..
4. Facilitates prior authorization in conjunction with Admissions Coordinator, and Financial Department.
5. Makes the clinical decision whether Clearview can meet the needs of the resident, and provides comprehensive information to the interdisciplinary team prior to admission with written communication (medical screen/ 48 hour care plan) as well as verbally. Coordinates care needs with Central Supply.
6. Ensures that admission processes are in full compliance with county, state and federal regulations.
7. Understands the Medicare requirements in relation to the admission process.
8. Supervises clinical care of residents, assuring optimal nursing care and compliance with standards.
9. Responsible to work as RN Supervisor, Team Leader in staffing emergencies.
10. May serve as Designated Director of Nursing or Designated Assistant Director of Nursing.
11. Observes and evaluates nursing care while completing surveillance rounding.
12. Assists with mediations of conflict resolution between individuals and groups.
13. Conducts, attends and/or participates in nursing and facility meetings.
14. Responsible to lead and direct for facility quality assurance performance improvement projects.
15. Coordinates in-services and staff education.
16. Serves as chairperson of Quality of Life.
17. Attends all mandatory in-services.
18. Represents Clearview in a positive and professional manner at all times at work.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of nursing care processes and nursing management processes.  
 Knowledge of all applicable state/federal standards relating to the position.  
 Knowledge of leadership, management and supervisory theory, practices and procedures.  
 Ability to communicate effectively with residents, families, physicians, community contacts, and other interested consumers.  
 Ability to establish and maintain effective working relationships.  
 Ability to plan, direct, supervise and review work of professional, technical and office staff.  
 Ability to perform a variety of nursing procedures safely and competently.  
 Knowledge of and ability to comply with policies and procedures.  
 Must have flexibility to adjust work schedule to meet resident, staffing or facility needs.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Four (4) year BSN degree from recognized school of nursing preferred with experience in restorative, psychiatric or geriatric nursing; licensure as Registered Professional Nurse in Wisconsin, and three (3) years prior nursing and supervisory experience. A combination of education and experience which provides the necessary knowledge, skills and abilities may be considered. C.P.R certification required

**WORKING CONDITIONS**

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**  
**DATE:**  
**SUPERVISOR SIGNATURE:**  
**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**  
**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).



RESOLUTION NO. 18-18

**Create One Position of *Psychiatric Therapist II –Community Support Program (CSP) and Comprehensive Community Services (CCS) Program* in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Psychiatric Therapist II –Community Support Program (CSP) and Comprehensive Community Services (CCS) Program*; and,

**WHEREAS**, a job description for the proposed position of *Psychiatric Therapist II –Community Support Program (CSP) and Comprehensive Community Services (CCS) Program* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

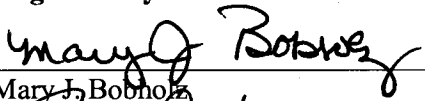
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Psychiatric Therapist II –Community Support Program (CSP) and Comprehensive Community Services (CCS) Program* during calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:


One new, full-time, benefited position of *Psychiatric Therapist II –Community Support Program (CSP) and Comprehensive Community Services (CCS) Program*.

All of which is respectfully submitted this 21st day of August, 2018.

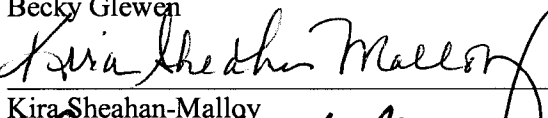
**Dodge County Human Services and Health Board:**

  
Mary J. Bobholz

Lois Augustson

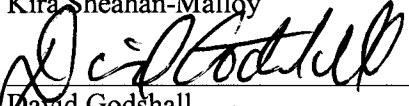
  
Becky Glewen

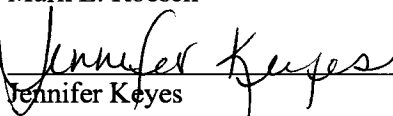
  
Stephanie Justmann

  
Kira Sheahan-Malloy

  
Mark E. Roesch

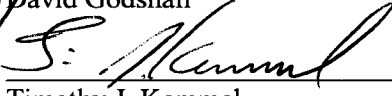
ADOPTED BY DODGE COUNTY BOARD

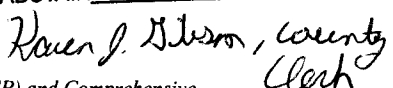
  
David Godshall

  
Jennifer Keyes

AUG 21 2018

AYES 28 NOES 3  
ABSENT 0  
ABSTAIN 0

  
Timothy J. Kemmel

  
Kären J. Blum, County Clerk

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *Psychiatric Therapist II –Community Support Program (CSP) and Comprehensive Community Services (CCS) Program*.

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

<b>JOB TITLE:</b>	Psychiatric Therapist II –Community Support Program (CSP) and Comprehensive Community Services (CCS) Program	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services and Health	<b>REPORTS TO:</b>	Human Services Supervisor – CSP/CCSP
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	February 26, 1999
<b>LABOR GRADE:</b>	Dodge County Nine (9)	<b>REVISED:</b>	4/5/10; 1/1/2013

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, provides coordination and monitoring of services and treatment to meet consumer's needs. Provides therapeutic environment and skill-building to consumers with chronic mental illness.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Collaborates with other members of the CSP and CCS teams, including the consumer, family members, service provider staff and guardian, if applicable, to develop consumer treatment goals and plans based on assessment, evaluation, and agency guidelines.
2. Maintains ongoing assessment of consumer's physical, psychiatric and social needs, and refers for additional services, if indicated. Evaluates consumer's progress, referring for additional evaluation or alternative treatment if indicated.
3. Monitors medication compliance by observing consumer taking medication (may deliver single unit dose or prepared medication packages), checks to see if medications are being taken, watches for side effects of the medication and the seriousness of these side effects, and watches for signs of deterioration which would suggest the consumer is not taking the medication or the medication is not effective, then reporting these findings to a designated CSP or CCS staff member or other medical professional.
4. Assists consumers with living accommodations including locating, financing and maintaining safe and healthy living arrangements, and provides advocacy and assistance to the consumer in relating to his or her landlord and neighbors in an appropriate manner.
5. Provides individual and/or group interventions in social or recreational skills training to improve consumer's communication skills and facilitate appropriate interpersonal behavior.
6. Provides problem-solving, support and supervision related to activities of daily living to assist consumers in gaining and utilizing skills related to personal hygiene, household tasks, transportation utilization and money management.
7. Accompanies consumers to appointments in order to assist in gaining necessary services including medical and dental care, legal services, transportation services, and living accommodations.
8. Provides support and guidance to families/friends of persons receiving/needing treatment.
9. Arranges for or provides consumer's transportation.
10. Serves on appropriate standing or ad hoc committee, as assigned. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
11. Provides crisis intervention services as needed.
12. Works in partnership with service providers to coordinate services and to avoid delays or duplications.
13. Advocates on behalf of consumers to assure their needs are met appropriately and in timely fashion through meeting with service providers or agency administration to explain the consumer's needs and to facilitate service delivery.
14. Suggests to administration the need for new programs or services to meet unfulfilled consumers needs.
15. Conducts and/or designs groups as agreed upon with team.
16. Attends CSP and CCS staff meetings.
17. Provides individual, group or family psychotherapy services as needed.
18. Provides consultative services to other agency staff as needed.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Knowledge of psychosocial assessments and diagnostic criteria.
- Knowledge of chronic mental illness and treatment methods.
- Knowledge of community support and comprehensive community services programs.
- Knowledge of therapy and crisis intervention techniques.
- Knowledge of protective payee responsibilities.
- Knowledge of computer technology as related to job responsibilities.
- Ability to communicate effectively.
- Ability to maintain confidentiality.
- Must meet requirements of Dodge County Driver Qualification Policy.

<b>EDUCATION AND EXPERIENCE</b>	
Master's degree in social work, psychology, counseling or related field, <u>and</u> 3,000 hours supervised clinical experience, half of which must be with chronic mentally ill adults, or 1,500 hours in a community support program, and/or Certification for Medical Assistance billing.	
<b>WORKING CONDITIONS</b>	
Office and field working environment. Potential of work in adverse interpersonal situations and hazardous home environments.	
<b>PHYSICAL DEMANDS</b>	
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.	
<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	
<small>The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).</small>	
<small>THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.</small>	

RESOLUTION NO. 18-19

**Create One Position of *Crisis Coordinator* in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Crisis Coordinator*; and,

**WHEREAS**, a job description for the proposed position of *Crisis Coordinator* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

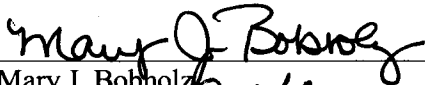
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Crisis Coordinator* during calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:


One new, full-time, benefited position of *Crisis Coordinator*.


All of which is respectfully submitted this 21st day of August, 2018.


**Dodge County Human Services and Health Board:**

  
\_\_\_\_\_  
Mary J. Bobholz

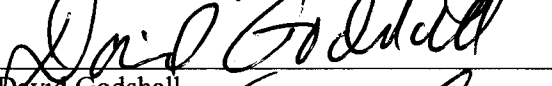
\_\_\_\_\_  
Lois Augustson

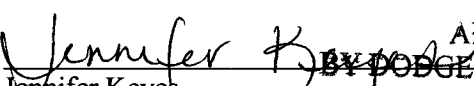
  
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Becky Glewen

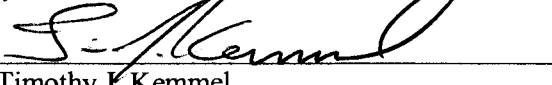
  
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Stephanie Justmann

  
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Kira Sheahan-Malloy

  
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Mark E. Roesch

  
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David Godshall

  
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Jennifer Keyes


  
\_\_\_\_\_  
Timothy J. Kemmel

ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES 29 NOES 2  
ABSENT 0  
ABSTAIN 0

**Vote Required:** Majority of Members present.  
**Resolution Summary:** A Resolution to create one position of *Crisis Coordinator*.

  
County Clerk

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$30.59 - \$39.95**

<b>JOB TITLE:</b>	Crisis Coordinator	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services and Health	<b>REPORTS TO:</b>	Clinical Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Ten (10)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Clinical Services Supervisor, coordinates and provides direct supervision of all crisis services for the Clinical Services Unit. Provides direct supervision of crisis workers to ensure services are in accordance with DHS 34 & 51 state guidelines. Provides on-site, phone, and mobile crisis services and walk-in emergency assessment. Facilitates placements in out-of-home settings, monitors status of placements, and facilitates discharge and linkage with ongoing services. Ensures the monitoring of all Chapter 51 settlement and commitments orders.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Provides training and direct supervision of Psychiatric Therapist II – Clinical Services Intake Workers (crisis workers).
2. Approves work schedules, vacation and other time off requests for crisis workers to assure adequate coverage within the unit.
3. Conducts crisis/psychosocial assessments and makes appropriate referrals for services.
4. Provides and coordinates with crisis workers all crisis contacts, follow-up and linkage, mobile services, crisis planning, and other direct crisis services. Assigns cases to crisis workers for follow-up and linkage.
5. Provides on-site mobile crisis assessment and intervention services as needed.
6. Ensures the monitoring of all Chapter 51 settlement and commitment orders are occurring according to agency expectations.
7. Maintains all crisis statistical information for ongoing program monitoring and development, state reporting, and grant reporting as applicable.
8. Monitors crisis placements and expenses on an ongoing basis, and provides information and updates to the Human Services Supervisor – Clinical Services as requested.
9. Completes required agency forms and paperwork in an accurate and timely manner for documentation and billing purposes.
10. Serves as a liaison with all community stakeholders as it relates to crisis services including community hospitals, law enforcement, detox facilities, residential facilities, crisis stabilization and other acute care programs.
11. Coordinates services within other units of the Human Services and Health Department, and other county departments as needed.
12. Works collaboratively with Dodge County Corporation Counsel as it relates to settlement/commitment orders or other crisis-related cases.
13. Evaluates crisis services in coordination with the Human Services Supervisor – Clinical Services. Makes recommendations for changes and improvements to policy, process and programs.
14. Provides consultative services to other agency staff on an as needed basis.
15. Provides information and testimony in court hearings relating to clients as requested, or through subpoena.
16. Attends ongoing continuing education training as recommended by supervisor and to maintain licensure.
17. Completes ongoing evaluation of crisis workers and makes recommendations for hiring, discipline, promotion, transfer or other employee-related performance matters.
17. Regular attendance and punctuality required.
18. Performs related duties as required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Working knowledge of mental health, substance abuse and crisis assessment, diagnosis and treatment.  
 Working knowledge of client rights, confidentiality, standards of practice and ethics in outpatient and crisis services.  
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 35, 48, 51, 55, 75, 92 & 94.  
 Working knowledge of local and state-wide community agencies and their programs.  
 Knowledge of agency policies and procedures.  
 Ability to assess client needs, determine realistic goals and develop effective crisis responses and plans.  
 Ability to work with clients and families experiencing complex problems and stressors.  
 Ability to work cooperatively with and communicate effectively with others, including other units and community partners.  
 Ability to work independently to establish program objectives and maintain schedules.  
 Knowledge of supervisory practices including, but not limited to, personnel supervision, program development and monitoring.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Master's degree in social work, psychology, counseling, or related field and 3000 hours supervised clinical experience, and/or Medical Assistance certification for billing. Wisconsin State Licensed as an Independent Clinical Social Worker or Wisconsin State Professional Counselor or Wisconsin State Marriage & Family Therapist. Wisconsin State Substance Abuse Counselor licensure and/or substance abuse education/experience preferred.

**WORKING CONDITIONS**

Office and community emergency assessment. Work in a fast-paced environment with the potential for adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 18-20

**Create One Position of Human Services Supervisor – Economic Support  
in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Human Services Supervisor – Economic Support*; and,

**WHEREAS**, a job description for the proposed position of *Human Services Supervisor – Economic Support* has been marked for identification as Exhibit “A”, and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

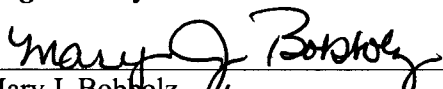
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Human Services Supervisor – Economic Support* during calendar year 2019;

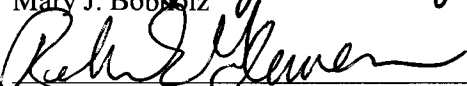
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

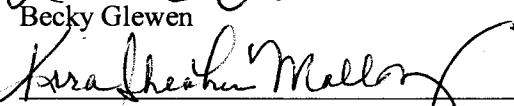
One new, full-time, benefited position of *Human Services Supervisor – Economic Support*.


All of which is respectfully submitted this 21st day of August, 2018.


**Dodge County Human Services and Health Board:**

  
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 Mary J. Bobholz


  
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 Becky Glewen

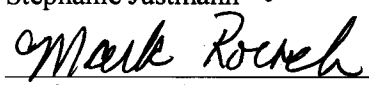
  
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 Kara Sheahan-Malloy

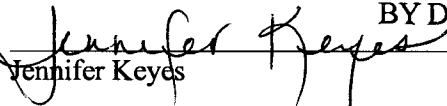
  
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 David Godshall

  
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 Timothy J. Kimmel

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 Mark E. Roesch

  
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 Jennifer Keyes

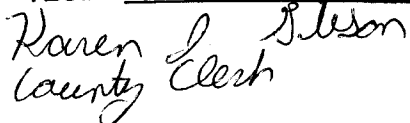
ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES	<u>29</u>	NOES	<u>2</u>
ABSENT	<u>2</u>		
ABSTAIN	<u>0</u>		

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *Human Services Supervisor – Economic Support*.

  
County Clerk

**DODGE COUNTY JOB DESCRIPTION****August 2018**

<b>JOB TITLE:</b>	Human Services Supervisor – Economic Support	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Human Services and Health	<b>REPORTS TO:</b>	Division Manager
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	April 19, 1996
<b>LABOR GRADE:</b>	Dodge County Nine (9)	<b>REVISED:</b>	3/17/13

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Division Manager, supervises, trains, and monitors Economic Support staff who administer County/State/Federal entitlement programs. Represents the Department's interests at various venues.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Prepares annual comprehensive plan for Economic Support programs and services.
2. Establishes priorities and objectives for review and approval of Division Manager.
3. Evaluates/recommends short, intermediate, and long term plans.
4. Prepares progress reports as required.
5. Recommends hiring, promotion, discipline, and discharge of assigned staff.
6. Ensures compliance with Dodge County's policies and procedures.
7. Consults with interested public/official bodies in assessment of programs and in making recommendations.
8. Establishes positive relationships with organizations connected with Support programs and services.
9. Performs Targeted Case Review by examining a few cases from each Worker monthly and reporting to State.
10. Holds individual case conferences for Economic Support programs, staffing and assignment of duties.
11. Conducts weekly staff meetings with prepared agenda.
12. Makes incapacitation determinations as designee of director.
13. Interprets all manual material, general letters, regulations, and statutory changes pertaining to eligibility/policy and presents interpretation and policy decisions to staff.
14. Provides supervision of general relief program.
15. Coordinates Wisconsin Home Energy Assistance Program and monitors contractor.
16. Supervises child day care program, develops/maintains waiting lists, and surveys average daily care costs (annually).
17. Develops new policy/procedure and interprets statute changes in partnership with Division Manager and Director.
18. Monitors performance of Capital Consortium Call Center and maintains mandated coverage on a daily basis.
19. Coordinates activities/communications between Economic Support Unit, other units in the Department, IT, child support, Energy Services, Fraud/FEV Program (Office of Inspector General), and state departments of Health Services and Children and Families.
20. Attempts to calm/solve problems of irritated clients.
21. Disseminates general and specific information to public and clients.
22. Attends regular meetings of Error Reduction work group, Training committees, regional Economic Support meetings, the Income Maintenance Policy Advisory Committee and Income Maintenance Advisory Committee.
23. Approves nursing home cases enrolled by new staff as needed.
24. Develops, promotes, and monitors new programs to capture additional funding to address county economic support needs.
25. Oversees Front End Verification Program, with Director, writes FEV/Fraud Plan annually.
26. Maintains statistical records for use of Director.
27. Acts as agency representative when necessary.
28. Trains/monitors staff on state computer system.
29. Regular attendance and punctuality required.
30. Performs related duties as may be required.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Comprehensive knowledge of public assistance programs, policies, and procedures.  
 Knowledge of supervisory procedures and practices, including but not limited to, fiscal/budget monitoring, planning personnel supervision, program development and monitoring.  
 Working knowledge of personnel management.  
 Working knowledge of financial and statistical record keeping methods.  
 Knowledge of federal, state and local legislation regulation Economic Support service programs.  
 Ability to plan, schedule, and direct work of professional/support personnel.  
 Ability to deal effectively with general public, government officials and employees.  
 Ability to communicate effectively with large/small groups and individuals.  
 Ability to work independently to establish objectives and maintain schedules.  
 Ability to establish and meet program goals.  
 Ability to implement policies/directives of Human Services and Health Committee and its Director.  
 Ability to maintain confidentiality.  
 Ability to perform mathematical calculations for accurate records keeping and preparation of reports.  
 Must meet requirements of Dodge County Driver Qualification Policy.



**EDUCATION AND EXPERIENCE**

Four (4) year degree in psychology, social work, rehabilitation, special education, hospital administration, or related field and five (5) years progressively responsible experience in relevant field, with at least two (2) of those years in a supervisor position. Equivalent combination of education and experience which provides the necessary knowledge, skills, and abilities may be considered.

**WORKING CONDITIONS**

Office working environment. Constant interruptions. Nearly constant time pressure. Some adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 18-21

**Create One Position of *Social Worker I, II, or Senior - Community Services* in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Worker I, II, or Senior - Community Services*; and,

**WHEREAS**, a job description for the proposed position of *Social Worker I, II, or Senior - Community Services* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

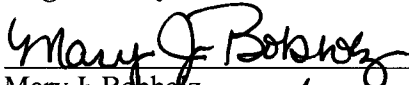
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Social Worker I, II, or Senior - Community Services* during calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Worker I, II, or Senior - Community Services*.

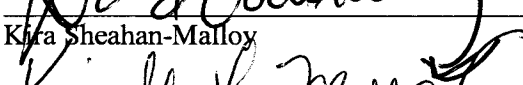
All of which is respectfully submitted this 21st day of August, 2018.

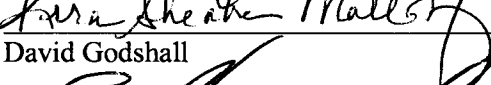
**Dodge County Human Services and Health Board:**

  
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Mary J. Bobholz

  
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Becky Glewen

  
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Kira Sheahan-Malloy

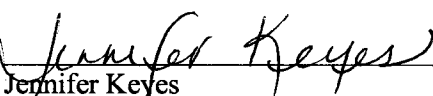
  
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David Godshall

  
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Timothy J. Kemmel

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Lois Augustson

  
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Stephanie Justmann

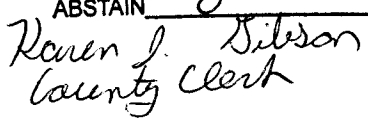
  
\_\_\_\_\_  
Mark E. Roesch

  
\_\_\_\_\_  
Jennifer Keyes

**ADOPTED**  
**BY DODGE COUNTY BOARD**

AUG 21 2018

AYES 28 NOES 3  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

  
\_\_\_\_\_  
Karen J. Silson  
County Clerk

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to create one position of *Social Worker I, II, or Senior - Community Services*.

<b>JOB TITLE:</b>	Social Worker I – Community Services	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Six (6)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Human Services Human Services Supervisor, coordinates and provides services to persons and families in need of Independent Living and Community Service/Restitution services. Makes recommendations for administrative decision. Assesses client psychosocial needs and develops plans of care; makes referrals for additional services; advocates for client rights; and provides direct services.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to assigned CPS or YJ social worker regarding needs, progress, barriers, etc.,
3. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
4. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to assigned social workers immediately for safety planning and intervention as needed.
5. Provides case planning/case management services, including maintaining collateral contact and updating information.
6. Provides or assists in arranging transportation as needed.
7. Attends permanency plan hearings, administrative reviews, permanency roundtables, court hearings, and other meetings as needed to facilitate exchange of information and collaboration.
8. Completes required agency/eWiSACWIS forms and paperwork, including out-of-home placements.
9. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
10. Regular attendance and punctuality required.
11. Performs related duties as may be required or assigned.

**Independent Living Program**

1. Develops and coordinates provision of required Independent Living Program Services for youth 14 and older who are in out-of-home care for at least 6 months, or youth who are 15 or older when entering out-of-home care.
2. Ensures that all youth enrolled in the IL program meet criteria for involvement in the program.
3. Identifies, recruits, and collaborates with additional services and supports within the community to address needs external to the service array provided by DCHS.
4. Develops, maintains and evaluates all work sites, and develops project support within the community.
5. Provides comprehensive assessment and analysis of the youth's needs, as well as a measurable plan to address these needs. Needs may include, but are not limited to, housing, employment, skills training, money management, benefits, education, etc.
6. Plans Independent Living Skills classes.
7. Works with youth on an individual basis to address independent living skills needs and goals.

**Community Service and Restitution**

1. Develops and coordinates a community-based alternative to completing community service and restitution for youth served by DCHS and are the subject of a court order or Deferred Prosecution Agreement, and are court-ordered to complete community service hours and/or restitution payments.
2. Identifies, recruits, and collaborates with additional potential community service agencies to expand service opportunities available to youth in Dodge County for this purpose.
3. Receives and screens referrals to ensure that all youth meet the criteria for involvement in the program and that offenders are aware of the concept and purpose of the community service/restitution program and the conditions for involvement in the program.
4. Supervises youth at community service placements to assure work is completed appropriately and thoroughly.
5. Monitors relationships between youth and placement staff for duration of placement.
6. Finalizes, records, and updates the terms of all restitution agreements.
7. Accurately accounts for payments received and disbursed under restitution agreements.
8. Coordinating with families to set up schedules, coordinate transportation, etc.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08. Consideration may be given to completion of this certification during orientation period.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
EMPLOYEE SIGNATURE: DATE: SUPERVISOR SIGNATURE: DATE:	ANALYST(S): DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**EXHIBIT A**

<b>JOB TITLE:</b>	Social Worker II – Community Services	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Seven (7)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Human Services Human Services Supervisor, coordinates and provides services to persons and families in need of Independent Living and Community Service/Restitution services. Makes recommendations for administrative decision. Assesses client psychosocial needs and develops plans of care; makes referrals for additional services; advocates for client rights; and provides direct services.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to assigned CPS or YJ social worker regarding needs, progress, barriers, etc.,
3. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
4. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to assigned social workers immediately for safety planning and intervention as needed.
5. Provides case planning/case management services, including maintaining collateral contact and updating information.
6. Provides or assists in arranging transportation as needed.
7. Attends permanency plan hearings, administrative reviews, permanency roundtables, court hearings, and other meetings as needed to facilitate exchange of information and collaboration.
8. Completes required agency/eWiSACWIS forms and paperwork, including out –of-home placements.
9. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
10. Regular attendance and punctuality required.
11. Performs related duties as may be required or assigned.

**Independent Living Program**

1. Develops and coordinates provision of required Independent Living Program Services for youth 14 and older who are in out-of-home care for at least 6 months, or youth who are 15 or older when entering out-of-home care.
2. Ensures that all youth enrolled in the IL program meet criteria for involvement in the program.
3. Identifies, recruits, and collaborates with additional services and supports within the community to address needs external to the service array provided by DCHS.
4. Develops, maintains and evaluates all work sites, and develops project support within the community.
5. Provides comprehensive assessment and analysis of the youth’s needs, as well as a measurable plan to address these needs. Needs may include, but are not limited to, housing, employment, skills training, money management, benefits, education, etc.
6. Plans Independent Living Skills classes.
7. Works with youth on an individual basis to address independent living skills needs and goals.

**Community Service and Restitution**

1. Develops and coordinates a community-based alternative to completing community service and restitution for youth served by DCHS and are the subject of a court order or Deferred Prosecution Agreement, and are court-ordered to complete community service hours and/or restitution payments.
2. Identifies, recruits, and collaborates with additional potential community service agencies to expand service opportunities available to youth in Dodge County for this purpose.
3. Receives and screens referrals to ensure that all youth meet the criteria for involvement in the program and that offenders are aware of the concept and purpose of the community service/restitution program and the conditions for involvement in the program.
4. Supervises youth at community service placements to assure work is completed appropriately and thoroughly.
5. Monitors relationships between youth and placement staff for duration of placement.
6. Finalizes, records, and updates the terms of all restitution agreements.
7. Accurately accounts for payments received and disbursed under restitution agreements.
8. Coordinating with families to set up schedules, coordinate transportation, etc.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Bachelor’s degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08, two (2) years related work experience and ten (10) days in-service training related to specific job responsibilities.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. **August 2018**

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE: DATE: SUPERVISOR SIGNATURE: DATE:	ANALYST(S): DATE:
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).	

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

<b>JOB TITLE:</b>	Senior Social Worker – Community Services	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Eight (8) )	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Human Services Supervisor, coordinates and provides services to persons and families in need of Independent Living and Community Service/Restitution services. Makes recommendations for administrative decision. Assesses client psychosocial needs and develops plans of care; makes referrals for additional services; advocates for client rights; and provides direct services.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to assigned CPS or YJ social worker regarding needs, progress, barriers, etc.,
3. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
4. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to assigned social workers immediately for safety planning and intervention as needed.
5. Provides case planning/case management services, including maintaining collateral contact and updating information.
6. Provides or assists in arranging transportation as needed.
7. Attends permanency plan hearings, administrative reviews, permanency roundtables, court hearings, and other meetings as needed to facilitate exchange of information and collaboration.
8. Completes required agency/eWiSACWIS forms and paperwork, including out-of-home placements.
9. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
10. Regular attendance and punctuality required.
11. Performs related duties as may be required or assigned.

**Independent Living Program**

1. Develops and coordinates provision of required Independent Living Program Services for youth 14 and older who are in out-of-home care for at least 6 months, or youth who are 15 or older when entering out-of-home care.
2. Ensures that all youth enrolled in the IL program meet criteria for involvement in the program.
3. Identifies, recruits, and collaborates with additional services and supports within the community to address needs external to the service array provided by DCHS.
4. Develops, maintains and evaluates all work sites, and develops project support within the community.
5. Provides comprehensive assessment and analysis of the youth's needs, as well as a measurable plan to address these needs. Needs may include, but are not limited to, housing, employment, skills training, money management, benefits, education, etc.
6. Plans Independent Living Skills classes.
7. Works with youth on an individual basis to address independent living skills needs and goals.

**Community Service and Restitution**

1. Develops and coordinates a community-based alternative to completing community service and restitution for youth served by DCHS and are the subject of a court order or Deferred Prosecution Agreement, and are court-ordered to complete community service hours and/or restitution payments.
2. Identifies, recruits, and collaborates with additional potential community service agencies to expand service opportunities available to youth in Dodge County for this purpose.
3. Receives and screens referrals to ensure that all youth meet the criteria for involvement in the program and that offenders are aware of the concept and purpose of the community service/restitution program and the conditions for involvement in the program.
4. Supervises youth at community service placements to assure work is completed appropriately and thoroughly.
5. Monitors relationships between youth and placement staff for duration of placement.
6. Finalizes, records, and updates the terms of all restitution agreements.
7. Accurately accounts for payments received and disbursed under restitution agreements.
8. Coordinating with families to set up schedules, coordinate transportation, etc.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Masters degree in Social Work and possess a social worker certification as defined under Wisconsin State Statute 457.08 four (4) years related work experience, and additional ten (10) days in-service training related to specific job responsibilities, OR Bachelor's degree in Social Work and possess a social worker certification as defined under Wisconsin State Statute 457.08 seven (7) years related work experience, eight (8) graduate credits in Social Work from an accredited college or university, and additional twenty (20) days in-service training related to specific job responsibilities.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**EXHIBIT A**



RESOLUTION NO. 18-22

**Create One Position of *Social Worker I, II, or Senior - Youth Justice Services Prevention* in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Worker I, II, or Senior - Youth Justice Services Prevention*; and,

**WHEREAS**, a job description for the proposed position of *Social Worker I, II, or Senior - Youth Justice Services Prevention* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

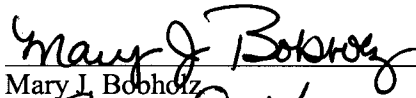
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Social Worker I, II, or Senior - Youth Justice Services Prevention* during calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

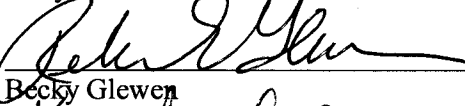
One new, full-time, benefited position of *Social Worker I, II, or Senior - Youth Justice Services Prevention*.

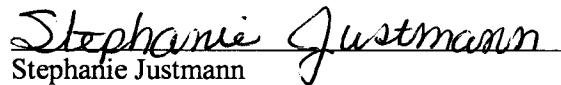
All of which is respectfully submitted this 21st day of August, 2018.

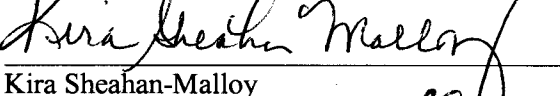
**Dodge County Human Services and Health Board:**

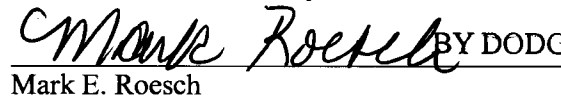
  
Mary J. Bobholz

\_\_\_\_\_  
Lois Augustson

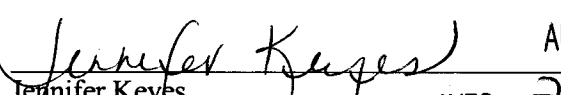
  
Becky Glewen

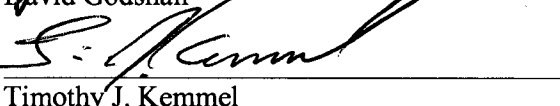
  
Stephanie Justmann

  
Kira Sheahan-Malloy

  
Mark E. Roesch

  
David Godshall

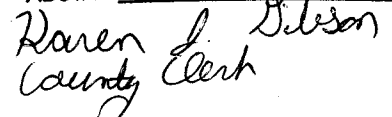
  
Jennifer Keyes

  
Timothy J. Kemmel

ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES 27 NOES 4  
ABSENT 0  
ABSTAIN 0

  
Karen J. Nelson  
County Clerk

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to create one position of *Social Worker I, II, or Senior - Youth Justice Services Prevention*.

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$22.24 - \$29.05**

<b>JOB TITLE:</b>	Social Worker I – Youth Justice Services Prevention	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Six (6)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, provides screening and linkage services to families referred to Youth Justice (YJ) who do not meet criteria for formal YJ involvement, but may have other service needs that put them at risk for further YJ involvement. Assesses child and family needs and provides options to reduce the risk of further YJ involvement by increasing supports and services on a voluntary basis.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 938, DSP standards and all County policies and procedures.
2. Assesses youth with behavior patterns that increase risk of criminal behavior or truancy referral, but do not meet criteria for formal YJ involvement at this time.
3. Works directly with these families to determine interest and motivation in receiving additional supports.
4. Provides assessment of family needs and factors contributing to high-risk behavior concerns and prior YJ referrals.
5. Works with family to determine appropriate plan to address identified needs.
6. Provides information, linkage and referrals for additional services, including both community-based formal and informal supports.
7. Provides case management services to families on a short-term basis (typically less than 6 months), including maintaining collateral contacts and updating information.
8. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to Access Social Worker immediately.
9. Advocates for the rights of the children and families served.
10. Identifies potential resources in Dodge County, and works to expand resource pool as needed through collaboration with existing resources and community services.
11. Provides or assists in arranging transportation as needed.
12. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
13. Attends staffings, hearings, and other meetings as needed to facilitate exchange of information and collaboration.
14. Completes required agency/eWISACWIS forms and paperwork, including out-of-home placements.
15. Maintains accurate and timely case records and current computer database (eWISACWIS) information on active cases.
16. Regular attendance and punctuality required.
17. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08. Consideration may be given to completion of this certification during orientation period.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

<b>JOB TITLE:</b>	Social Worker II – Youth Justice Services Prevention	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Seven (7)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, provides screening and linkage services to families referred to Youth Justice (YJ) who do not meet criteria for formal YJ involvement, but may have other service needs that put them at risk for further YJ involvement. Assesses child and family needs and provides options to reduce the risk of further YJ involvement by increasing supports and services on a voluntary basis.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 938, DSP standards and all County policies and procedures.
2. Assesses youth with behavior patterns that increase risk of criminal behavior or truancy referral, but do not meet criteria for formal YJ involvement at this time.
3. Works directly with these families to determine interest and motivation in receiving additional supports.
4. Provides assessment of family needs and factors contributing to high-risk behavior concerns and prior YJ referrals.
5. Works with family to determine appropriate plan to address identified needs.
6. Provides information, linkage and referrals for additional services, including both community-based formal and informal supports.
7. Provides case management services to families on a short-term basis (typically less than 6 months), including maintaining collateral contacts and updating information.
8. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to Access Social Worker immediately.
9. Advocates for the rights of the children and families served.
10. Identifies potential resources in Dodge County, and works to expand resource pool as needed through collaboration with existing resources and community services.
11. Provides or assists in arranging transportation as needed.
12. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
13. Attends staffings, hearings, and other meetings as needed to facilitate exchange of information and collaboration.
14. Completes required agency/eWISACWIS forms and paperwork, including out-of-home placements.
15. Maintains accurate and timely case records and current computer database (eWISACWIS) information on active cases.
16. Regular attendance and punctuality required.
17. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08, two (2) years related work experience and ten (10) days in-service training related to specific job responsibilities.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$26.42 - \$34.51**

<b>JOB TITLE:</b>	Senior Social Worker – Youth Justice Services Prevention	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Eight (8)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, provides screening and linkage services to families referred to Youth Justice (YJ) who do not meet criteria for formal YJ involvement, but may have other service needs that put them at risk for further YJ involvement. Assesses child and family needs and provides options to reduce the risk of further YJ involvement by increasing supports and services on a voluntary basis.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 938, DSP standards and all County policies and procedures.
2. Assesses youth with behavior patterns that increase risk of criminal behavior or truancy referral, but do not meet criteria for formal YJ involvement at this time.
3. Works directly with these families to determine interest and motivation in receiving additional supports.
4. Provides assessment of family needs and factors contributing to high-risk behavior concerns and prior YJ referrals.
5. Works with family to determine appropriate plan to address identified needs.
6. Provides information, linkage and referrals for additional services, including both community-based formal and informal supports.
7. Provides case management services to families on a short-term basis (typically less than 6 months), including maintaining collateral contacts and updating information.
8. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to Access Social Worker immediately.
9. Advocates for the rights of the children and families served.
10. Identifies potential resources in Dodge County, and works to expand resource pool as needed through collaboration with existing resources and community services.
11. Provides or assists in arranging transportation as needed.
12. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
13. Attends staffings, hearings, and other meetings as needed to facilitate exchange of information and collaboration.
14. Completes required agency/eWiSACWIS forms and paperwork, including out-of-home placements.
15. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
16. Regular attendance and punctuality required.
17. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Masters degree in Social Work and possess a social worker certification as defined under Wisconsin State Statute 457.08 four (4) years related work experience, and additional ten (10) days in-service training related to specific job responsibilities, OR Bachelor's degree in Social Work and possess a social worker certification as defined under Wisconsin State Statute 457.08 seven (7) years related work experience, eight (8) graduate credits in Social Work from an accredited college or university, and additional twenty (20) days in-service training related to specific job responsibilities.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
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<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**EXHIBIT A**

RESOLUTION NO. 18-23

**Create One Position of *Social Worker I, II, or Senior - Child Protective Services Prevention* in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Worker I, II, or Senior - Child Protective Services Prevention*; and,

**WHEREAS**, a job description for the proposed position of *Social Worker I, II, or Senior - Child Protective Services Prevention* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

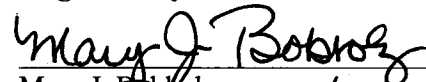
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Social Worker I, II, or Senior - Child Protective Services Prevention* during calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Worker I, II, or Senior - Child Protective Services Prevention*.

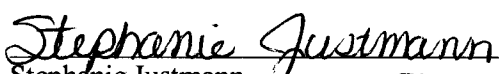
All of which is respectfully submitted this 21st day of August, 2018.

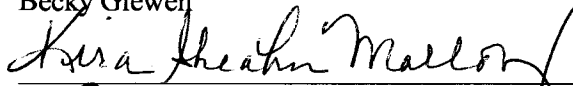
**Dodge County Human Services and Health Board:**


  
Mary J. Bobholz


Lois Augustson

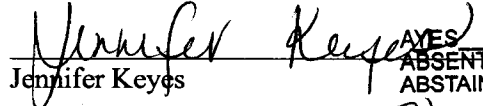
  
Becky Glewen

 **ADOPTED**  
Stephanie Justmann **BY DODGE COUNTY BOARD**

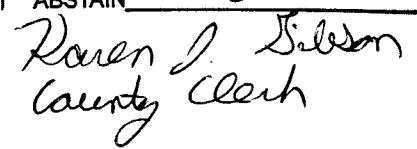
  
Kira Sheahan-Malloy

  
Mark E. Roesch **AUG 21 2018**

  
David Godshall

  
Jennifer Keyes **AYES 28 NOES 3**  
**ABSTAIN 0**

  
Timothy J. Kemmel

  
Karen J. Silson  
County Clerk

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to create one position of *Social Worker I, II, or Senior - Child Protective Services Prevention*.

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$22.24 - \$29.05**

<b>JOB TITLE:</b>	Social Worker I – Child Protective Services Prevention	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Six (6)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, provides screening and linkage services to families referred to Child Protective Services (CPS) who do not meet criteria for formal CPS involvement, but may have other service needs that put them at risk for further CPS involvement. Assesses child and family needs and provides options to reduce the risk of abuse/neglect and further CPS involvement by increasing supports and services on a voluntary basis.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, DSP standards and all County policies and procedures.
2. Assesses reports of abuse or neglect that are "screened out" or do not meet criteria for formal CPS involvement.
3. Works directly with these families to determine interest and motivation in receiving additional supports.
4. Provides assessment of family needs and factors contributing to potential safety concerns and CPS referrals.
5. Works with family to determine appropriate plan to address identified needs.
6. Provides information, linkage and referrals for additional services, including both community-based formal and informal supports.
7. Provides case management services to families on a short-term basis (typically less than 6 months), including maintaining collateral contacts and updating information.
8. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to Access Social Worker immediately.
9. Advocates for the rights of the children and families served.
10. Provides or assists in arranging transportation as needed.
11. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
12. Attends staffings, hearings, and other meetings as needed to facilitate exchange of information and collaboration.
13. Completes required agency/eWisACWIS forms and paperwork, including out-of-home placements.
14. Maintains accurate and timely case records and current computer database (eWisACWIS) information on active cases.
15. Regular attendance and punctuality required.
16. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08. Consideration may be given to completion of this certification during orientation period.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**EXHIBIT A**

<b>JOB TITLE:</b>	Social Worker II – Child Protective Services Prevention	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	RADFT
<b>LABOR GRADE:</b>	Dodge County Seven (7)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, provides screening and linkage services to families referred to Child Protective Services (CPS) who do not meet criteria for formal CPS involvement, but may have other service needs that put them at risk for further CPS involvement. Assesses child and family needs and provides options to reduce the risk of abuse/neglect and further CPS involvement by increasing supports and services on a voluntary basis.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, DSP standards and all County policies and procedures.
2. Assesses reports of abuse or neglect that are "screened out" or do not meet criteria for formal CPS involvement.
3. Works directly with these families to determine interest and motivation in receiving additional supports.
4. Provides assessment of family needs and factors contributing to potential safety concerns and CPS referrals.
5. Works with family to determine appropriate plan to address identified needs.
6. Provides information, linkage and referrals for additional services, including both community-based formal and informal supports.
7. Provides case management services to families on a short-term basis (typically less than 6 months), including maintaining collateral contacts and updating information.
8. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to Access Social Worker immediately.
9. Advocates for the rights of the children and families served.
10. Provides or assists in arranging transportation as needed.
11. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
12. Attends staffings, hearings, and other meetings as needed to facilitate exchange of information and collaboration.
13. Completes required agency/eWiSACWIS forms and paperwork, including out-of-home placements.
14. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
15. Regular attendance and punctuality required.
16. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08, two (2) years related work experience and ten (10) days in-service training related to specific job responsibilities.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

<b>JOB TITLE:</b>	Senior Social Worker – Child Protective Services Prevention	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Eight (8)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, provides screening and linkage services to families referred to Child Protective Services (CPS) who do not meet criteria for formal CPS involvement, but may have other service needs that put them at risk for further CPS involvement. Assesses child and family needs and provides options to reduce the risk of abuse/neglect and further CPS involvement by increasing supports and services on a voluntary basis.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, DSP standards and all County policies and procedures.
2. Assesses reports of abuse or neglect that are "screened out" or do not meet criteria for formal CPS involvement.
3. Works directly with these families to determine interest and motivation in receiving additional supports.
4. Provides assessment of family needs and factors contributing to potential safety concerns and CPS referrals.
5. Works with family to determine appropriate plan to address identified needs.
6. Provides information, linkage and referrals for additional services, including both community-based formal and informal supports.
7. Provides case management services to families on a short-term basis (typically less than 6 months), including maintaining collateral contacts and updating information.
8. Promotes the safety and well-being of youth, assesses for safety of the youth in the home, and reports all safety concerns to Access Social Worker immediately.
9. Advocates for the rights of the children and families served.
10. Provides or assists in arranging transportation as needed.
11. Provides emergency juvenile court intake as needed (custody decision) and participates in agency after-hours on-call system.
12. Attends staffings, hearings, and other meetings as needed to facilitate exchange of information and collaboration.
13. Completes required agency/eWISACWIS forms and paperwork, including out-of-home placements.
14. Maintains accurate and timely case records and current computer database (eWISACWIS) information on active cases.
15. Regular attendance and punctuality required.
16. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of principles/methods of social work and their application.  
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.  
 Knowledge of government and the role of public welfare in providing services.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Masters degree in Social Work and possess a social worker certification as defined under Wisconsin State Statute 457.08 four (4) years related work experience, and additional ten (10) days in-service training related to specific job responsibilities, OR Bachelor's degree in Social Work and possess a social worker certification as defined under Wisconsin State Statute 457.08 seven (7) years related work experience, eight (8) graduate credits in Social Work from an accredited college or university, and additional twenty (20) days in-service training related to specific job responsibilities.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



RESOLUTION NO. 18-24

**Create One Position of Social Services Aide I, II, or III - Community Services, Restitution and Independent Living Skills Program in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Services Aide I, II, or III - Community Services, Restitution and Independent Living Skills Program*; and,

**WHEREAS**, a job description for the proposed position of *Social Services Aide I, II, or III - Community Services, Restitution and Independent Living Skills Program* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

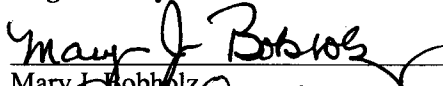
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Social Services Aide I, II, or III - Community Services, Restitution and Independent Living Skills Program* during calendar year 2019;

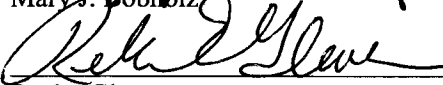
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:


One new, full-time, benefited position of *Social Services Aide I, II, or III - Community Services, Restitution and Independent Living Skills Program*.

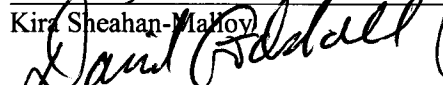
All of which is respectfully submitted this 21st day of August, 2018.

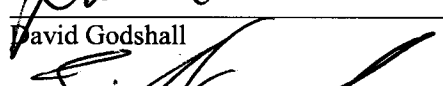
**Dodge County Human Services and Health Board:**

  
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 Mary J. Bobholz

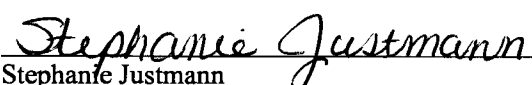
  
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 Becky Glewen

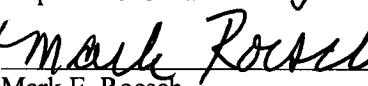
  
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 Kira Sheahan-Malloy

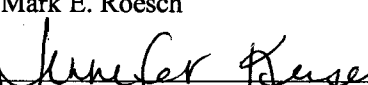
  
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 David Godshall

  
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 Timothy J. Kemmel

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 Lois Augustson

  
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 Stephanie Justmann

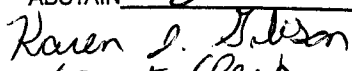
  
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 Mark E. Roesch

  
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 Jennifer Keyes

ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES	<u>26</u>	NOES	<u>5</u>
ABSENT	<u>2</u>		
ABSTAIN	<u>0</u>		

  
County Clerk

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to create one position of *Social Services Aide I, II, or III - Community Services, Restitution and Independent Living Skills Program*.

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$13.89 - \$18.15**

<b>JOB TITLE:</b>	Social Services Aide I – Community Service, Restitution and Independent Living Skills	<b>FLSA STATUS:</b> Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b> Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b> DRAFT
<b>LABOR GRADE:</b>	Dodge County Two (2)	<b>REVISED:</b>

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of services to youth in the Community Service/Restitution Program and the Independent Living Skills Program.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to Community Services Social Worker and assigned CPS or YJ social worker regarding needs, progress, barriers, etc.
3. Provides supervision and assistance to youth in the Community Service/Restitution program to assure that goals are met and services are provided appropriately.
4. Maintains and evaluations all Community Service work sites.
5. Provides for the physical safety of all youth at all Community Service work site locations, including classroom activities.
6. Conducts/facilitates Independent Living Skills classes.
7. Works with youth on an individual basis to address independent living skills needs and goals, which may include housing, employment, shopping and money management skills, benefits education, education options, etc.
8. Provides supervised visitation services as requested by unit supervisor to assist unit with work functions.
9. Co-facilitates parenting skills groups on an as-needed basis.
10. Provides or arranges transportation for any of the above services as needed.
11. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
12. Regular attendance and punctuality required.
13. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and one (1) year experience providing necessary knowledge, skills, and abilities, including knowledge of the community and its resources. Equivalent combination of education and experience, which provides necessary knowledge, skills, and abilities, may be considered.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
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<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$15.98 - \$20.88**

<b>JOB TITLE:</b>	Social Services Aide II – Community Service, Restitution and Independent Living Skills Programs	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Three (3)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of services to youth in the Community Service/Restitution Program and the Independent Living Skills Program.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to Community Services Social Worker and assigned CPS or YJ social worker regarding needs, progress, barriers, etc.
3. Provides supervision and assistance to youth in the Community Service/Restitution program to assure that goals are met and services are provided appropriately.
4. Maintains and evaluations all Community Service work sites.
5. Provides for the physical safety of all youth at all Community Service work site locations, including classroom activities.
6. Conducts/facilitates Independent Living Skills classes.
7. Works with youth on an individual basis to address independent living skills needs and goals, which may include housing, employment, shopping and money management skills, benefits education, education options, etc.
8. Provides supervised visitation services as requested by unit supervisor to assist unit with work functions.
9. Co-facilitates parenting skills groups on an as-needed basis.
10. Provides or arranges transportation for any of the above services as needed.
11. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
12. Regular attendance and punctuality required.
13. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and two (2) years of related work experience and a total of thirty-six (36) credit hours of job related in-service training.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
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<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$20.16 - \$26.33**

<b>JOB TITLE:</b>	Social Services Aide III – Community Service, Restitution and Independent Living Skills Programs	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Five (5)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of services to youth in the Community Service/Restitution Program and the Independent Living Skills Program.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to Community Services Social Worker and assigned CPS or YJ social worker regarding needs, progress, barriers, etc.
3. Provides supervision and assistance to youth in the Community Service/Restitution program to assure that goals are met and services are provided appropriately.
4. Maintains and evaluations all Community Service work sites.
5. Provides for the physical safety of all youth at all Community Service work site locations, including classroom activities.
6. Conducts/facilitates Independent Living Skills classes.
7. Works with youth on an individual basis to address independent living skills needs and goals, which may include housing, employment, shopping and money management skills, benefits education, education options, etc.
8. Provides supervised visitation services as requested by unit supervisor to assist unit with work functions.
9. Co-facilitates parenting skills groups on an as-needed basis.
10. Provides or arranges transportation for any of the above services as needed.
11. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
12. Regular attendance and punctuality required.
13. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and four (4) years of related work experience and a total of seventy-two (72) credit hours of job related in-service training.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

RESOLUTION NO. 18-25

**Create One Position of Social Services Aide I, II, or III - Youth Justice Services in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Services Aide I, II, or III - Youth Justice Services*; and,

**WHEREAS**, a job description for the proposed position of *Social Services Aide I, II, or III - Youth Justice Services* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

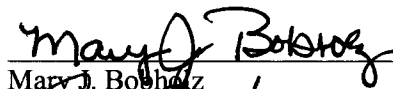
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Social Services Aide I, II, or III - Youth Justice Services* during calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Services Aide I, II, or III - Youth Justice Services*.

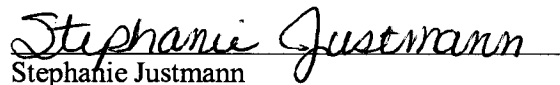
All of which is respectfully submitted this 21st day of August, 2018.

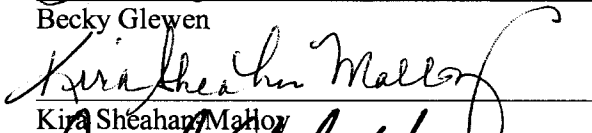
**Dodge County Human Services and Health Board:**

  
Mary J. Bohnholz

Lois Augustson

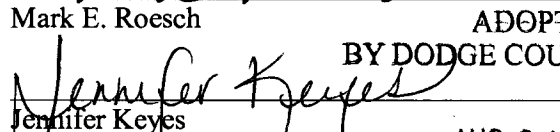
  
Becky Glewen

  
Stephanie Justmann

  
Kira Sheahan Mahoy

  
Mark E. Roesch

  
David Godshall

  
Jennifer Keyes

  
Timothy J. Kimmel

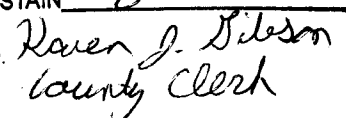
ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES 24 NOES 7  
ABSENT 2  
ABSTAIN 0

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *Social Services Aide I, II, or III - Youth Justice Services*.

  
Karen J. Nilson  
County Clerk

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$13.89 - \$18.15**

<b>JOB TITLE:</b>	Social Services Aide I – Youth Justice Services	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Two (2)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of truancy, electronic monitoring, and drug screen services to youth and families with Youth Justice Service involvement.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to assigned YJ social worker regarding needs, progress, barriers, etc.
3. Provides wraparound case management services to youth and families to address court-ordered services and additional service concerns contributing to YJ involvement.
4. Works with parents on an individual basis to address issues that contribute to or affect truancy and criminal behaviors from a family systems perspective.
5. Works with youth to ensure understanding requirements of court order, and encourages compliance and follow through with these requirements.
6. Provides interventions in the community and home to address and problem-solve truancy issues.
7. Provides on-site drug screen services as requested by the YJ social worker or supervisor.
8. Provides electronic monitoring services such as hooking up bracelets, random check-ins and response to violations as needed.
9. Collaborates with Community Services Social Worker on ways to address truancy through available community service options.
10. Provides or arranges transportation for any of the above services as needed.
11. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
12. Regular attendance and punctuality required.
13. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and one (1) year experience providing necessary knowledge, skills, and abilities, including knowledge of the community and its resources. Equivalent combination of education and experience, which provides necessary knowledge, skills, and abilities, may be considered.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
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<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$15.98 - \$20.88**

<b>JOB TITLE:</b>	Social Services Aide II – Youth Justice Services	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Three (3)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of truancy, electronic monitoring, and drug screen services to youth and families with Youth Justice Service involvement.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to assigned YJ social worker regarding needs, progress, barriers, etc.
3. Provides wraparound case management services to youth and families to address court-ordered services and additional service concerns contributing to YJ involvement.
4. Works with parents on an individual basis to address issues that contribute to or affect truancy and criminal behaviors from a family systems perspective.
5. Works with youth to ensure understanding requirements of court order, and encourages compliance and follow through with these requirements.
6. Provides interventions in the community and home to address and problem-solve truancy issues.
7. Provides on-site drug screen services as requested by the YJ social worker or supervisor.
8. Provides electronic monitoring services such as hooking up bracelets, random check-ins and response to violations as needed.
9. Collaborates with Community Services Social Worker on ways to address truancy through available community service options.
10. Provides or arranges transportation for any of the above services as needed.
11. Maintains accurate and timely case records and current computer database (eWISACWIS) information on active cases.
12. Regular attendance and punctuality required.
13. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and two (2) years of related work experience and a total of thirty-six (36) credit hours of job related in-service training.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**  
**DATE:**  
**SUPERVISOR SIGNATURE:**  
**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**  
**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$20.16 - \$26.33**

<b>JOB TITLE:</b>	Social Services Aide III – Youth Justice Services	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Five (5)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of truancy, electronic monitoring, and drug screen services to youth and families with Youth Justice Service involvement.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 938, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to assigned YJ social worker regarding needs, progress, barriers, etc.
3. Provides wraparound case management services to youth and families to address court-ordered services and additional service concerns contributing to YJ involvement.
4. Works with parents on an individual basis to address issues that contribute to or affect truancy and criminal behaviors from a family systems perspective.
5. Works with youth to ensure understanding requirements of court order, and encourages compliance and follow through with these requirements.
6. Provides interventions in the community and home to address and problem-solve truancy issues.
7. Provides on-site drug screen services as requested by the YJ social worker or supervisor.
8. Provides electronic monitoring services such as hooking up bracelets, random check-ins and response to violations as needed.
9. Collaborates with Community Services Social Worker on ways to address truancy through available community service options.
10. Provides or arranges transportation for any of the above services as needed.
11. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
12. Regular attendance and punctuality required.
13. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and four (4) years of related work experience and a total of seventy-two (72) credit hours of job related in-service training.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
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<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A



RESOLUTION NO. 18-26

**Create One Position of Social Services Aide I, II, or III - Child Protective Services in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs in the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

One new, full-time, benefited position of *Social Services Aide I, II, or III - Child Protective Services*; and,

**WHEREAS**, a job description for the proposed position of *Social Services Aide I, II, or III - Child Protective Services* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Human Services and Health Department; and,

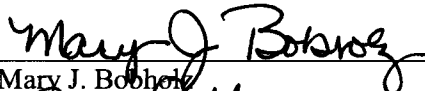
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Social Services Aide I, II, or III - Child Protective Services* during calendar year 2019;


**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2019:

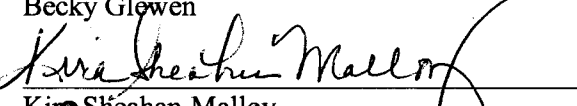
One new, full-time, benefited position of *Social Services Aide I, II, or III - Child Protective Services*.

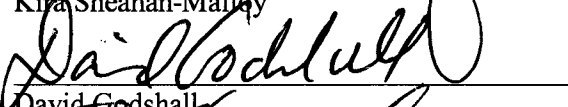
All of which is respectfully submitted this 21st day of August, 2018.


**Dodge County Human Services and Health Board:**

  
 \_\_\_\_\_  
 Mary J. Bobrow

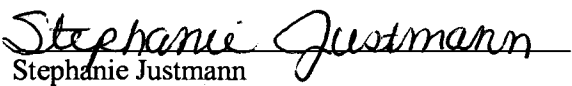
  
 \_\_\_\_\_  
 Becky Glewen

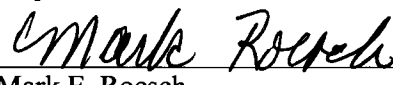
  
 \_\_\_\_\_  
 Kira Sheahan-Malley

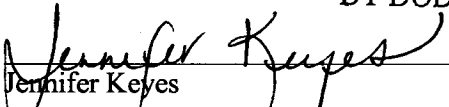
  
 \_\_\_\_\_  
 David Godshall

  
 \_\_\_\_\_  
 Timothy J. Kemmel

\_\_\_\_\_  
 Lois Augustson

  
 \_\_\_\_\_  
 Stephanie Justmann

  
 \_\_\_\_\_  
 Mark E. Roesch

  
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 Jennifer Keyes

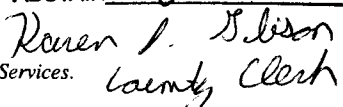
ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES	23	NOES	8
ABSENT	0		
ABSTAIN	0		

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *Social Services Aide I, II, or III - Child Protective Services*.

  
County Clerk

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$13.89 - \$18.15**

<b>JOB TITLE:</b>	Social Services Aide I – Child Protective Services	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Two (2)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of parenting, supervised visitation, and other supportive services to youth and families with Child Protective Service involvement.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to assigned CPS social worker regarding needs, progress, barriers, etc.
3. Works with parents on an individual basis to address identified parenting skills needs and concerns contributing to CPS involvement.
4. Works with parents to address and problem-solve barriers regarding housing, employment, budgeting and money management, education, needs of the child(ren), etc.
5. Facilitates or co-facilitates parenting skills groups on a regular and as-needed basis.
6. Provides supervised visitation services as requested by unit supervisor to assist unit with work functions.
7. Provides or arranges transportation for any of the above services as needed.
8. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
9. Regular attendance and punctuality required.
10. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and one (1) year experience providing necessary knowledge, skills, and abilities, including knowledge of the community and its resources. Equivalent combination of education and experience, which provides necessary knowledge, skills, and abilities, may be considered.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**EXHIBIT A**

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$15.98 - \$20.88**

<b>JOB TITLE:</b>	Social Services Aide II – Child Protective Services	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Three (3)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**  
 Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of parenting, supervised visitation, and other supportive services to youth and families with Child Protective Service (CPS) involvement.

- PRINCIPAL DUTIES AND RESPONSIBILITIES**
1. Performs duties in accordance with Chapter 48, DSP standards and all County policies and procedures.
  2. Provides regular updates and feedback to assigned CPS social worker regarding needs, progress, barriers, etc.
  3. Works with parents on an individual basis to address identified parenting skills needs and concerns contributing to CPS involvement.
  4. Works with parents to address and problem-solve barriers regarding housing, employment, budgeting and money management, education, needs of the child(ren), etc.
  5. Facilitates or co-facilitates parenting skills groups on a regular and as-needed basis.
  6. Provides supervised visitation services as requested by unit supervisor to assist unit with work functions.
  7. Provides or arranges transportation for any of the above services as needed.
  8. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
  9. Regular attendance and punctuality required.
  10. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**  
 Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**  
 High school diploma or GED equivalent and two (2) years of related work experience and a total of thirty-six (36) credit hours of job related in-service training.

**WORKING CONDITIONS**  
 Office and field working conditions.

**PHYSICAL DEMANDS**  
 The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$20.16 - \$26.33**

<b>JOB TITLE:</b>	Social Services Aide III – Child Protective Services	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Five (5)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Human Services Supervisor, performs duties related to the coordination and provision of parenting, supervised visitation, and other supportive services to youth and families with Child Protective Service (CPS) involvement.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Performs duties in accordance with Chapter 48, DSP standards and all County policies and procedures.
2. Provides regular updates and feedback to assigned CPS social worker regarding needs, progress, barriers, etc.
3. Works with parents on an individual basis to address identified parenting skills needs and concerns contributing to CPS involvement.
4. Works with parents to address and problem-solve barriers regarding housing, employment, budgeting and money management, education, needs of the child(ren), etc.
5. Facilitates or co-facilitates parenting skills groups on a regular and as-needed basis.
6. Provides supervised visitation services as requested by unit supervisor to assist unit with work functions.
7. Provides or arranges transportation for any of the above services as needed.
8. Maintains accurate and timely case records and current computer database (eWiSACWIS) information on active cases.
9. Regular attendance and punctuality required.
10. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Basic knowledge of Child Protective Services (Chapter 48) and Youth Justice (Chapter 938) Systems.  
 Knowledge of community agencies and their programs.  
 Knowledge of how programmatic and financial resources are made available to people in need.  
 Knowledge of Dodge County policies and procedures.  
 Ability to work in a variety of computer systems and learn new systems quickly.  
 Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.  
 Ability to establish and maintain effective working relationships with clients, families, community agencies, co-workers, and public.  
 Able to work independently and be self-driven.  
 Able to maintain client confidentiality.  
 Ability to establish and maintain accurate, timely and complete records relating to assigned programmatic areas.  
 Demonstrated proficiency in verbal and written communication.  
 Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and four (4) years of related work experience and a total of seventy-two (72) credit hours of job related in-service training.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b> <b>DATE:</b> <b>SUPERVISOR SIGNATURE:</b> <b>DATE:</b>	<b>ANALYST(S):</b> <b>DATE:</b>

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT A

RESOLUTION NO. 18-27

**Create Two Positions of *Deputy Sheriff - Patrol* in the Dodge County Sheriff's Office**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs in the Dodge County Sheriff's Office; and,

**WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors create the following positions in the Dodge County Sheriff's Office, effective January 1, 2019:

Two new, full-time, benefited positions of *Deputy Sheriff - Patrol*; and,

**WHEREAS**, a job description for the proposed positions of *Deputy Sheriff - Patrol* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Sheriff's Office; and,


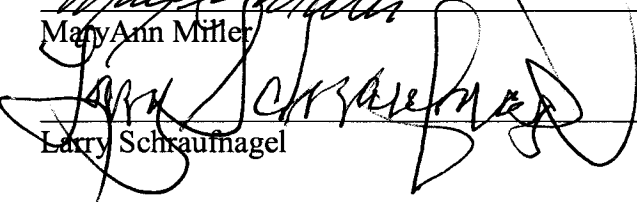
**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors may appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed positions of *Deputy Sheriff - Patrol* during calendar year 2019;

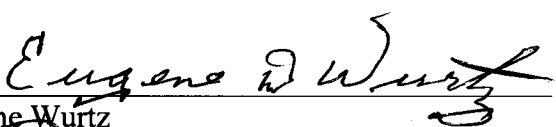
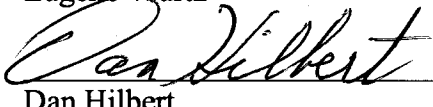
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following positions in the Dodge County Sheriff's Office, effective January 1, 2019:

Two new, full-time, benefited positions of *Deputy Sheriff - Patrol*.

All of which is respectfully submitted this 21st day of August, 2018.

**Dodge County Judicial and Public Protection:**

  
Mary Ann Miller  
  
Larry Schraufnagel

  
Eugene Wurtz  
  
Dan Hilbert

ADOPTED  
BY DODGE COUNTY BOARD

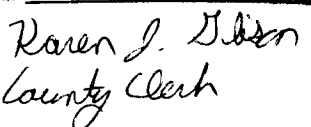
Thomas Nickel

AUG 21 2018

AYES 25 NOES 5  
ABSENT 2  
ABSTAIN 1

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to create two positions of *Deputy Sheriff - Patrol*.

  
County Clerk

DODGE COUNTY JOB DESCRIPTION

1/1/19 Wage Range: \$29.33 - \$32.44

<b>JOB TITLE:</b>	Deputy Sheriff - Patrol	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriff's Office	<b>REPORTS TO:</b>	Operations Captain
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	9/30/02
<b>LABOR GRADE:</b>	Sworn – Four (4)	<b>REVISED:</b>	10/25/11, 03/03/16; 10/19/17

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Operations Captain with general responsibilities of traffic enforcement, investigation of criminal activity, responding to calls for service as requested by the public, and maintaining peace and public order.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Protects the motoring public by conducting traffic enforcement fairly, consistently and courteously to deter traffic violations and prevent traffic crashes.
2. Responds to all requests for assistance from public as necessary.
3. Determines where high crash volume locations exist and take appropriate action to reduce crashes.
4. Determines if violations of law or ordinance have occurred and take appropriate law enforcement action if necessary.
5. Manages and investigates crash scenes and properly documents all evidence and information obtained
6. Records for permanent record clear, complete, correct, and concise reports of daily assignments and investigations.
7. Brings cases before the courts and testifies as required in court in the pursuit of justice.
8. Detects/deters crime within assigned area by use of problem oriented law enforcement practices.
9. Keeps or restores peace and public order while preventing injury, death, or damage to property.
10. Acts pursuant to law to safely transfers prisoners to jail or between various local, county, state, or federal facilities.
11. Provides traffic control, security measures, or other functions at special events as required.
12. Makes public appearances to the public about various aspects of law enforcement.
13. Attends training as required.
14. May work as Undercover Investigator to detect and record information and collect evidence of narcotic, drug, and other criminal violations.
15. Serves Civil Process papers as required.
16. Maintains a professional attitude and appearance.
17. Understands and follows the mission and vision statement of the sheriff's office.
18. Regular attendance and punctuality required.
19. Performs other related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Proficient skill in traffic enforcement and crash investigation, criminal and non-criminal investigation, and report writing. Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures. Ability to communicate effectively. Ability to function effectively and prioritize functions under stressful conditions. Ability to explain and enforce federal, state, and county laws clearly and courteously. Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Must be 21 years of age, law enforcement certifiable by the State of Wisconsin, and have valid, unrestricted Wisconsin motor vehicle operator's license. Before commencing employment on any basis in law enforcement, an individual must have met recruit qualifications established by Law Enforcement Standards Board OR must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Must pass written, oral and physical examinations as required by the Sheriff. Prior experience as a law enforcement officer is desired. Requirements of the current labor agreement apply where pertinent.

**WORKING CONDITIONS**

Nearly constant time pressure. Frequent repetitive activities. Frequent work under distractions. Frequent high/low temperatures. Frequent high stress situations. Frequent improper illumination. Minimal intense/continuous noise. May be exposed to free flowing blood and communicable disease.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**  
**DATE:**  
**SUPERVISOR SIGNATURE:**  
**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**  
**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 18-28

**Create One Position of *Detective* in the Dodge County Sheriff's Office**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs in the Dodge County Sheriff's Office; and,

**WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors create the following position in the Dodge County Sheriff's Office, effective January 1, 2019:

One new, full-time, benefited positions of *Detective*; and,

**WHEREAS**, a job description for the proposed position of *Detective* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of the Sheriff's Office; and,


**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors may appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Detective* during calendar year 2019;

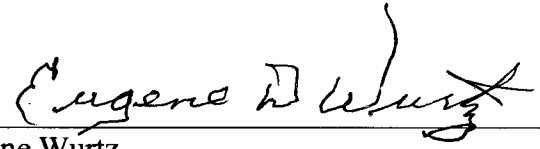
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Sheriff's Office, effective January 1, 2019:

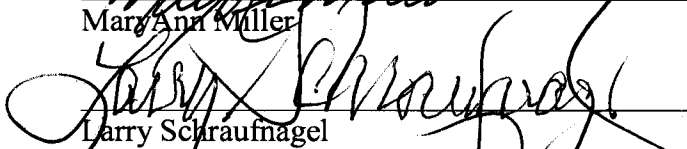
One new, full-time, benefited positions of *Detective*.

All of which is respectfully submitted this 21st day of August, 2018.

**Dodge County Judicial and Public Protection:**

  
\_\_\_\_\_  
Mary Ann Miller

  
\_\_\_\_\_  
Eugene Wurtz

  
\_\_\_\_\_  
Larry Schraufnagel

  
\_\_\_\_\_  
Dan Hilbert

\_\_\_\_\_  
Thomas Nickel

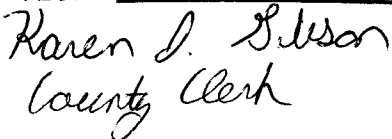
ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to create one position of *Detective*.

AYES 29 NOES 2  
ABSENT 2  
ABSTAIN 0

  
County Clerk

## DODGE COUNTY JOB DESCRIPTION

1/1/19 Wage Range: \$30.79 - \$34.79

<b>JOB TITLE:</b>	Detective	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Sheriff	<b>REPORTS TO:</b>	Lieutenant
<b>LOCATION:</b>	Law Enforcement Center	<b>DATE:</b>	May 17, 1996
<b>LABOR GRADE:</b>	Sworn – Six (6) or (7)	<b>REVISED:</b>	6/19/06; 10/25/11; 12/4/17

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Lieutenant, acts as criminal and incident investigator, report writer, and assistant to Patrol Division as assigned.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Investigates criminal cases in County, including detection and arrest of criminal offenders.
2. Locates missing persons, property, etc. as related to criminal activities.
3. Prepares, conducts, and completes accurate investigation of complaints and/or other assigned duties.
4. Maintains and preserves evidence collected in investigation process.
5. Prepares accurate and complete investigation notes and reports.
6. Completes assigned case investigation in timely manner and keeps departmental supervisor and other court officials informed of progress.
7. Prepares evidence and testifies in court cases as necessary as related to criminal or other investigations.
8. Assists other department divisions as needed.
9. Provide guidance and training when appropriate to patrol or detectives in areas of specialty.
10. Assist with educating the public in crime prevention techniques and participate in problem solving efforts of the organization.
11. Regular attendance and punctuality required.
12. Performs related duties as may be required or assigned.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Complete knowledge of criminal statutes.

Working knowledge of civil statutes.

Excellent communication skills.

Highly skilled in interviewing/questioning.

Proficient ability in criminal and incident investigation and report writing.

Must meet requirements of Civil Service Commission.

Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Certified by Law Enforcement Board, and three (3) or more years of experience as law enforcement officer.

Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered. Before commencing employment on any basis as law enforcement position, that individual must have met recruit qualifications established by Law Enforcement Standards Board. Must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Requirements of the current labor agreement apply where pertinent.

**WORKING CONDITIONS**

Nearly constant work under distractions. Frequent time pressure. Minimal work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



RESOLUTION NO. 18-29

**Create One Position of *Beautician* at Clearview**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

**WHEREAS**, the Dodge County Health Facilities Committee has studied and analyzed staffing needs at Clearview; and,

**WHEREAS**, as a result of these studies and analyses, the Health Facilities Committee recommends that the Dodge County Board of Supervisors create the following position at Clearview, effective January 1, 2019:

One new, full-time, benefited position of *Beautician*; and,

**WHEREAS**, a job description for the proposed position of *Beautician* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2018 Budget of Clearview; and,

**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Beautician* during calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position at Clearview, effective January 1, 2019:


One new, full-time, benefited position of *Beautician*.

All of which is respectfully submitted this 21st day of August, 2018.

Dodge County Health Facilities Committee:

  
Larry Bischoff

  
Dan Hilbert

  
Thomas J. Schaefer

  
Lisa Derr

  
William Hoekstra

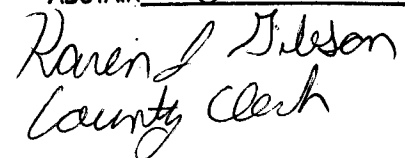
ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *Beautician* at Clearview.

AYES 26 NOES 5  
ABSENT 0  
ABSTAIN 0

  
County Clerk

<b>JOB TITLE:</b>	Beautician	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Administration	<b>REPORTS TO:</b>	Assistant Administrator
<b>LOCATION:</b>	Clearview	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Three (3)	<b>REVISED</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Assistant Administrator, provides hair care and other related services to Clearview residents to enhance resident self-image and appearance and to improve residents' quality life. In addition, will assist in the personal care of residents. Performs related work as required.

**PRINCIPAL DUTIES AND RESPONSIBILITIES****PRIMARY FUNCTION: SALON, PERSONAL CARE**

1. Provide cosmetology services to Clearview residents in accordance with WI Administrative Code Chapter Cos 2.
2. Cuts, styles, perms and colors the hair of residents as determined by the customer and condition of hair. Schedules appointments for services.
3. Instructs and aids residents in self-care of their hair.
4. Reports any scalp abnormalities to the Nurse.
5. Assists with the resident's direct care including feeding, bathing, dressing, oral hygiene, grooming, toileting, transferring, positioning, ambulating, and transporting or escorting. Individuals within the facility and community.
6. Assists in implementation and formation of the residents care plan/IPP.
7. Accurate recording of C.N.A. documentation as required.
8. Reports change of resident's condition.
9. Participates in resident and facility emergencies.
10. Functions as a member of the team and participates in routine Household meetings.
11. Assists licensed staff when requested.
12. Annually completes a minimum of 12 hours of in-service education relating to resident care.

**SECONDARY FUNCTION: SALON, HOUSEKEEPING AND LAUNDRY**

1. Purchases supplies for the Salon.
2. Maintains infection control policies and procedures according to Federal, State and County law and codes.
3. Report damaged equipment to Maintenance.
4. Comply with Federal, State and County law and codes.
5. Follow employment policies and procedures established by Dodge County and Clearview.
6. Knowledgeable of and adhere to resident's rights.
7. Clean and care for floors, windows, walls in resident rooms, offices, dayrooms on households, in neighborhoods and other areas as assigned.
8. Clean and disinfect plumbing fixtures (resident rooms, toilet rooms, shower, spa, utility rooms, etc.).
9. Clean, dust and polish wood, metal and Formica surfaces on a routine basis.
10. Vacuum and spot clean carpeting and entrance mats.
11. Refill soap, towel, and toilet paper dispenser as needed.
12. Receive soiled linen, personal clothing, etc.
13. Move soiled linen to designated area.
14. Assist with Household laundry.
15. Distributes clean personal laundry daily.

**OTHER:**

1. Represents Clearview in a positive and professional manner at all times at work.
2. Regular attendance and punctuality required.
3. Performs other related duties as they may be required or assigned.

**JOB SPECIFICATION****KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of Cosmetology services in Accordance with Wisconsin Administrative codes.  
 Knowledge of and respect for resident's rights.  
 Knowledge of and ability to comply with policies and procedures.  
 Knowledge of state and applicable federal codes.  
 Ability to maintain effective working relationships and communicates effectively with residents, families and guardians.  
 Ability to use computer programs for record keeping and reporting.  
 Ability to demonstrate techniques of prevention and management of physical crisis.  
 Ability to understand and follow written and verbal directions.  
 Ability to read and comprehend printed word (i.e. Care plans/IPP).  
 Ability to perform simple math and comprehend military time.  
 Ability to recognize change in resident's condition.  
 Ability to learn and operate household appliances.  
 Must have flexibility to adjust work schedule to meet resident, staffing or facility needs.

**EDUCATION AND EXPERIENCE**

One year certificate from college or technical school; or three to six months related experience and/or training. Must be a licensed Cosmetologist by the State of Wisconsin. Successful completion of nursing assistant training program, registered in Wisconsin as a C.N.A. within Six (6) months of hire. Must be 18 years of age

**OTHER:** This position will provide Salon services to residents with the remaining weekly shifts as a C.N.A. This C.N.A. does not sign a posting to any specific household, but floats to all households.

**WORKING CONDITIONS**

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 18-30

**Resolution Authorizing Land Resources and Parks Department Reorganization Plan-Abolishing and Creating Various Department Staff Positions**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Land Resources and Parks Department has undertaken an evaluation of the Department staff and operations and has developed a reorganization plan designed to create operational efficiencies and effectiveness; and,

**WHEREAS**, the Dodge County Land Resources and Parks Committee (Committee) has received the reorganization plan and has studied the plan and analyzed the staffing needs of the Dodge County Land Resources and Parks Department; and,

**WHEREAS**, as a result of these studies and analyses, the Committee recommends that the Dodge County Board of Supervisors approve the following staffing changes with an implementation date of September 1, 2018:

- Abolish one filled, funded, full-time, benefited position of *Land Information Systems Specialist*;
- Abolish one filled, funded, full-time, benefited position of *Geographic Information System (GIS) Specialist I, II, and Senior*;
- Abolish one vacant, funded, full-time, benefited position of *Manager of Parks and Trails*;
- Abolish one filled, funded, part-time, benefited position of *Parks Crew Leader*;
- Create one new, full-time, benefited position of *Manager of Land Information*;
- Create one new, full-time, benefited position of *Geographic Information System (GIS) Administrator*;
- Create one new, full-time, benefited position of *Parks Supervisor*;

**WHEREAS**, a job description for each of the above-listed positions have been marked for identification as Exhibits "A" through "G", respectively, and have been attached hereto; and,

**WHEREAS**, there are sufficient funds in the 2018 Budget of the Land Resources and Parks Department to support the reorganization plan; and,

**WHEREAS**, if the reorganization plan is implemented effective September 1, 2018, the Land Resources and Parks Department will realize a net 2018 budget savings as described on the attached Exhibit "H"; and,

**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2019 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed positions listed herein for the calendar year 2019;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the recommendation of the Committee and approves the following staff reorganization, effective September 1, 2018:

- Abolish one filled, funded, full-time, benefited position of *Land Information Systems Specialist*;

- 1 Abolish one filled, funded, full-time, benefited position of *Geographic Information System (GIS)*
- 2 *Specialist I, II, and Senior*;
- 3 Abolish one vacant, funded, full-time, benefited position of *Manager of Parks and Trails*;
- 4 Abolish one filled, funded, part-time, benefited position of *Parks Crew Leader*;
- 5
- 6 Create one new, full-time, benefited position of *Manager of Land Information*;
- 7 Create one new, full-time, benefited position of *Geographic Information System (GIS)*
- 8 *Administrator*;
- 9 Create one new, full-time, benefited position of *Parks Supervisor*;
- 10
- 11

All of which is respectfully submitted this 21st day of August, 2018.

**Dodge County Land Resources and Parks Committee**

Thomas J. Schaefer  
Thomas J. Schaefer

Larry Schraufnagel  
Larry Schraufnagel

William Muehe  
William Muehe

Jeffrey Schmitt  
Jeffrey Schmitt

Joseph Marsik  
Joseph Marsik

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget:  Yes \_\_\_ No \_\_\_ N/A.

Budget Impact: ~~\$218807~~. Finance Committee review date: August 14, 2018. Chair initials: *af*

Vote Required: Majority of members present

Resolution Summary: Resolution approving the Land Resources and Parks Department Reorganization Plan.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES	<u>28</u>	NOES	<u>3</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

*Raren J. Silson*  
County Clerk

<b>JOB TITLE:</b>	Land Information Systems (LIS) Specialist	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	July 19, 2016
<b>LABOR GRADE:</b>	Dodge County Labor Grade Six (6)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Director–Land Resources and Parks (Land Information Division Manager), maintains property ownership and Dodge County assessment records, provides reports and information to support the local assessment process, and provides assistance and information to state, county, municipal and professional entities, and the general public. Supports addressing management system, parcel mapping updates and Dodge County Sheriff’s Office (DCSO) Communications Center.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Analyzes, interprets and processes all necessary legal documents to maintain current real property ownership records.
2. Notifies attorneys, abstractors, and other professionals of errors and discrepancies discovered.
3. Drafts or corrects abbreviated tax descriptions for assessment and tax records.
4. Assists the general public, county officials, land records professionals and others with research and information for resolution of property-related problems, questions and miscellaneous inquiries.
5. Downloads assessment and revaluation figures from information provided by municipal assessors.
6. Reviews Certified Survey Maps and Plats submitted for approval and consults with private surveyors and survey/mapping staff to ensure accuracy and resolve issues, including use of CAD software to verify location with PLSS and orthoimagery.
7. Responsible for coordinating work schedule with local assessors regarding Open Book and Board of Review process.
8. Responsible for processing and delivery of State Assessed Manufacturing data to appropriate jurisdictions.
9. Assists attorneys, abstractors, other professionals, and general public in usage of the on-line Land Information Search 10. Tool (LIST) and GIS Web Map Tool for self-directed acquisition of land records data.
11. Updates Electronic Real Estate Transfer Return information on WIDOR website.
12. Consults with Senior Land Information Specialist regarding daily/seasonal workload, prioritization of activities, and in the development, standardization, enhancement or change in office procedures, practices, or projects.
13. Maps updates to tax parcels as parcel splits/combinations are created by Sr. Land Information Specialist; posts for integration into countywide parcel map using CAD software deployed in the County, assists in conversion from CAD to GIS format for publication.
14. Assist in maintenance of Address Management System, including assignment of new addresses, and responsible for mapping of those locations into the point address data layer in GIS to ensure continuity of this vital function for delivery of services.
15. Generates and maintains metadata describing databases.
16. Develops documentation of data automation and conversion processes and procedures in concise, understandable manner.
17. Utilizing GIS and Dodge County Sheriff’s Office (DCSO) Communications Center software, assist in development, maintenance, backup, and delivery of GIS data component (spatial and tabular) into that system.
18. Utilizing ArcGIS software, perform complex data conversion and integration, geographic data entry, data interpretation and reporting, and map generation as requested to support property listing office.
19. Using applicable ESRI programming tools, develop and deploy software program enhancements to implement new applications within the GIS environment to automate procedures for the user community
20. Provides general GIS/LIS technical support, application training and develop documentation for County GIS/LIS system users.
21. Develop and maintain documentation for web-based tools to assist casual users of the system.
22. Assist with research, evaluation, and deployment of hardware and software upgrades and new information technologies.
23. Work cooperatively on GIS and GIS-related projects and fill data requests as assigned.
24. Assist in design, development and implementation of imaging projects for archival, retrieval and integration into GIS/LIS.
25. Attend training, seminars, workshops, conferences and meetings as requested by supervisor to stay current and provide reports when requested.
26. Regular attendance and punctuality required.
27. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Considerable knowledge of state laws, practices and regulations governing property assessment.  
 Considerable knowledge of terminology used in real estate documents affecting ownership, assessment, and property location.  
 Considerable knowledge of the processes and terminology used in real estate, personal property assessment and tax rolls.  
 Thorough knowledge of proper legal documentation, recording and filing.  
 Intermediate knowledge of surveying laws, regulations, and terminology.  
 Ability to read and interpret complex legal descriptions.  
 Ability to perform complex research of historical documents and archives on real property.  
 Knowledge of and working experience with cartographic and survey related concepts and techniques including a thorough understanding of the Public Land Survey System (PLSS).

**KNOWLEDGE, SKILLS, AND ABILITIES (cont.)****August 2018**

- Considerable knowledge of state laws, practices and regulations governing property assessment.
- Considerable knowledge of terminology used in real estate documents affecting ownership, assessment, and property location.
- Considerable knowledge of the processes and terminology used in real estate, personal property assessment and tax rolls.
- Thorough knowledge of proper legal documentation, recording and filing.
- Intermediate knowledge of surveying laws, regulations, and terminology.
- Ability to read and interpret complex legal descriptions.
- Ability to perform complex research of historical documents and archives on real property.
- Knowledge of and working experience with cartographic and survey related concepts and techniques including a thorough understanding of the Public Land Survey System (PLSS).
- Considerable knowledge and understanding of current GIS database concepts and techniques.
- Considerable knowledge of and working experience with current GIS applications including ERSI ArcGIS ArcInfo, extensions, and ArcServer.
- Considerable knowledge and understanding of relational database concepts as they relate to GIS.
- Working knowledge and demonstrated understanding of GIS database-derived information and data analysis.
- Knowledge of and experience with programming languages and application software to support internet and web-based application development and maintenance such as ArcGIS On-Line.
- Basic knowledge of CAD software (Autodesk preferred) and willingness to develop skill in its use.
- Experience with integrated Records Management Systems.
- Knowledge of and experience with large-format plotters and scanners.
- Knowledge of and working experience with digital orthophotography and aerial photo interpretation.
- Ability to set goals and objectives, meet project completion dates, and establish methods of completion.
- Ability to work independently and manage/document multiple work assignments with minimal supervision.
- Ability to gather information and clearly and concisely communicate information and ideas in written documents such as procedure manuals, user instructions, reports, business correspondence, and emails.
- Ability to communicate effectively to persons having varying degrees of understanding of subject matter using verbal and written communication skills.
- Considerable working experience with and knowledge of Microsoft Office (Word/Excel/Access) and operating systems.
- Ability to maintain accurate and complete records.
- Ability to accurately and efficiently enter information in to computer programs used by the Department and County.
- Ability to analyze/synthesize/compile information into understandable reports for use in decision making.
- Thorough knowledge in use of on-line applications developed to assist users to self-acquire real property data (e.g., Land Information Search Tool and GIS Web Mapping tool).
- Ability to establish and maintain effective public and working relationships, at times working with difficult or hostile individuals with tact and courtesy.
- Ability to communicate and deal effectively with Department and County employees, community officials, land records professionals and general public.
- Ability to treat matters confidentially.
- Willingness to upgrade professional education through attendance at seminars or other available programs.
- Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Four (4) year Bachelor's Degree in GIS/LIS, Geography or a related field including advanced GIS course work. Minimum of two (2) years working experience in assessment, title and abstract, land surveying, property listing office in government setting and GIS database development, analysis and output using ESRI software products, specifically utilizing versions of ArcGIS, ArcGIS Spatial Analyst and ArcGIS On-Line currently used by the Land Resources and Parks Department. Experience with Autodesk Map 3D and ESRI ArcGIS Server preferred. Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered.

**WORKING CONDITIONS**

Office working environment.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

## DODGE COUNTY JOB DESCRIPTION

Wage Range: \$26.42 - \$34.51

<b>JOB TITLE:</b>	Senior GIS Specialist	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director - Land Resources and Parks
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	March 19, 2002
<b>LABOR GRADE:</b>	Dodge County Eight (8)	<b>REVISED:</b>	8/28/03, 8/16/06; 1/1/13

**OVERALL PURPOSE/SUMMARY**

Under the direction of the Director – Land Resources and Parks, provides GIS/LIS database development, conversion and maintenance, professional mapping, general mapping and technical support services to the Land Resources and Parks Department, associated Dodge County departments and other clientele served by the Land Resources and Parks Department.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**Land Information

1. Develop and maintain spatial and non-spatial databases for availability in the Dodge County GIS/LIS with standardized procedures developed by the department.
2. Perform complex data conversion and integration, geographic data entry, data interpretation and reporting, and map generation.
3. Perform in lead function for spatial analysis utilizing geo-referenced and associated attribute data.
4. Utilize elevation data for spatial analysis and presentation graphics.
5. Perform complex professional production cartography to fulfill mapping needs of clients.
6. Develop and maintain Internet mapping services and applications developed and supported by the department utilizing ESRI's ArcIMS software.
7. Using applicable ESRI programming languages, develop and deploy complex software program enhancements to implement new applications, customized menus and macros within the GIS environment to automate procedures fore the user community.
8. Assist in design and development of and perform on-going maintenance on Land Resources and Parks Department homepage and homepages for other land records-related departments as requested.
9. Perform complex data development, quality control and cartographic production of the Dodge County Plat Book utilizing PlatBook Professional V.x developed for ArcGIS/ArcInfo software.
10. Perform accurate feature location using mapping/resource grade GPS equipment.
11. Integrate GPS field survey data system; develop and maintain resulting data layers of feature locations in GIS/LIS system.
12. Generate and maintain metadata for databases.
13. Work cooperatively on GIS and GIS-related projects with staff from other County departments as assigned.
14. Process GIS database requests from other governmental units, agencies and private sector clients.
15. Assist in design, development and implementation of imaging projects for archival, retrieval and integration of scanned document images into GIS/LIS.
16. Develop documentation of data automation procedures and thoroughly document all work performed in concise, understandable manner.
17. Perform internet searches and download information as requested or required to fulfill job responsibilities.
18. Assist in development of department presentations and demonstrations.
19. Learn new software applications as required to fulfill job requirements and train other County staff in its use.
20. File management, documentation, archiving and security of generated departmental files located on department computers and general management and documentation of department files located on the GIS file server.
21. Provide general GIS technical support and application training for County GIS/LIS system users.
22. Assist with research, evaluation, and deployment of hardware and software upgrades and new information technologies.
23. Attend training, seminars, workshops, conferences and meetings as requested by supervisor. Provide reports on proceedings when requested.
24. Perform related duties as may be required or assigned.

Planning and Economic Development, Code Administration, and Parks and Trails

25. Analyze, evaluate, and compile data and research records for mapping purposes.
26. Research records, reading and interpreting legal property descriptions.
27. Design and develop Zoning, Parks, Topography, Soils, Land Use, Building Number, Highway, Internet and other mapping as required.
28. Assist in the organization and maintenance of land records associated with mapping projects.
29. Update computer and manual maps as needed.
30. Assist in maintenance and administration of Building Numbering System.
31. Maintain and establish computer/manual map and information storage systems.
32. Create digital and hard copy aerial photography displaying property ownership, wetlands, floodplains, and/or zoning information utilizing software currently used by the department. Create slides of these photos for Power-point presentation.
33. Provide digital file copies, copies of aerial photography and hard copy maps upon request for public and county/municipal officials.
34. Work with scanned images, performing digitizing, coordinate transformation, and archiving for GIS databases and multi-level mapping products.
35. Work with Director to create, maintain and document Supervisory District maps.
36. Meet and discuss mapping projects and problems with the public and county/municipal officials. Work with department staff and other County departments.
37. File management; back-up and archiving of all software and generated department files stored on network servers.
38. Create GIS databases. Integrate databases with parcel mapping.
39. Prepare a variety of written materials and correspondence.
40. Assist in ordering supplies. Prepare invoices as necessary.
41. Regular attendance and punctuality required.
42. Perform related duties as may be required or assigned.



**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Advanced knowledge and understanding of current GIS-, cartographic-, and survey-related concepts and techniques (e.g. GPS, coordinate systems, map projections).
- Advanced knowledge and understanding of relational database concepts and development techniques as they relate to GIS.
- Advanced knowledge of and working experience with database derived information and data analysis.
- Advanced knowledge of and working experience with ESRI's ArcGIS ArcInfo, Spatial Analyst, and ArcIMS. 3-D Analyst experience preferred.
- Demonstrated ability to summarize, design and present output cartography from substantially difficult spatial analysis assignments in a production environment.
- Advanced knowledge of ESRI programming tools (Avenue, AML, and Visual Basic) to design and deploy new applications, develop customized menus and macros to automate and standardize procedures, and generate requested GIS information for system users.
- Advanced knowledge of and experience with programming languages and application software to support internet and web-based application development and maintenance (such as ArcIMS, html, Java).
- Advanced knowledge of and working experience with relational database software applications within the ESRI GIS environment.
- Advanced working knowledge and demonstrated understanding of GIS database-derived information and data analysis.
- Advanced knowledge of and working experience with digital orthophotography, elevation data (DEM and DTM), and *drg* and *d1g*, using ESRI software and aerial photo interpretation.
- Advanced knowledge of and working experience with digital data input and conversion methods including digitizing, document scanning, coordinate geometry.
- High level of proficiency with and understanding of GIS, mapping, and database software applications.
- Advanced knowledge of computer mapping concepts and computer hardware, peripherals and software related to mapping and cartographic function.
- Knowledge of coordinate systems and procedures for conversion to different systems.
- Advanced knowledge of drafting and cartographic equipment and basic materials of cartographic profession.
- Knowledge of local government organization.
- Advanced knowledge of metadata development.
- Knowledge of document scanning concepts, techniques and GIS system integration.
- Advanced knowledge and working experience with IBM AS-400.
- Working knowledge of and experience with personal computers and related peripherals such as printers, plotters, scanners, compact disk writers, etc.
- Working knowledge of and experience with mapping/resource GPS hardware, firmware and software necessary. (Trimble Pathfinder ProXR).
- Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook).
- Ability to set goals and objectives, meet project completion dates, and establish methods of completion.
- Ability to work cooperatively and communicate effectively (verbal and written) with a wide variety of contacts including County employees, officials on the municipal, state, federal level, and with other public and private sector clients and vendors.
- Ability to research, interpret, evaluate and communicate technical material effectively.
- Ability to conscientiously develop quality standards and monitor accuracy and quality of GIS data.
- Ability to plan, prepare, and implement drafting and mapping projects of substantial difficulty.
- Ability to work independently and design/manage/document multiple work assignments with minimal supervision.
- Ability to direct the work of others.
- Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Four (4) year Bachelor's Degree in GIS/LIS, Geography or a related field including advanced GIS course work. Minimum four (4) years increasingly responsible project experience in GIS database development, analysis and output using ESRI software products listed below, and 12.0 CEU's related to specific job responsibilities; or Master's Degree in a directly related field, three (3) years experience related to specific responsibilities using ESRI software products listed below, and 6.0 CEU's related to specific job responsibilities. Considerable practical experience with and working knowledge of the versions of ArcGIS ArcInfo, ArcGIS Spatial Analyst and ArcIMS currently used by the Land Resources and Parks Department, with ArcGIS 3-D Analyst experience preferred. Practical experience with programming languages utilized by ESRI products and the design and coding of internet-based applications and other web programming languages is also required.

**WORKING CONDITIONS**

Normal office environment (majority of work time). Infrequent outdoor work activities within Dodge County, depending on duties assigned.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**FOR PERSONNEL USE**

EMPLOYEE SIGNATURE:  
DATE:

ANALYST(S):  
DATE:

SUPERVISOR SIGNATURE:  
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*)

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$32.67 - \$42.68**

<b>JOB TITLE:</b>	Manager - Parks and Trails	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director - Land Resources and Parks
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	May 2, 1997
<b>LABOR GRADE:</b>	Dodge County Eleven (11)	<b>REVISED:</b>	8/16/06; 1/1/13

**OVERALL PURPOSE/SUMMARY**

Under general direction of Director - Land Resources and Parks responsible for management of all County parks and trails operations, development functions and land management activities within the Dodge County Parks and Trails system. Areas of responsibility include providing budget recommendations, work planning, project development, personnel management, public relations and other activities associated with the park system.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Administers, plans, coordinates and implements all recreational operations within the County Park and Trails System according to the County Park, Outdoor Recreation and Open Space Plan and the parks and trails Master Plans.
2. Contributes to the County's Comprehensive Plan and local Park and Open Spaces plans in relation to park, outdoor recreation and open space issues.
3. Proposes, manages and implements parks and trails development projects.
4. Develops and recommends park and trails operational and capital budgets to Director.
5. Operates parks and trails programs within the business unit's approved annual budget.
6. Develops maintenance and inspection schedules according to appropriate standards for all parks and trails buildings, facilities, equipment and public use areas to ensure public safety and efficient operations.
7. Plans, assigns, supervises, and coordinates work of Parks and Trails staff.
8. Establishes employee objectives, performance standards, priorities and work plans according to department goals.
9. Evaluates staff, conducts performance evaluations and makes recommendations regarding promotions, disciplines and terminations.
10. Interviews candidates and makes recommendations regarding hire.
11. At the direction of the Planning, Development and Parks Committee, and the Director, initiates landowner contacts and negotiates acquisition of lands according to park and open space expansion needs and opportunities.
12. Seeks, prepares and administers available grants for designated park and trail projects.  
Administers, plans, coordinates and implements activities within the parks relating to natural resource management and landscaping.
13. Manages and promotes protection of historical and cultural resources within the parks.
14. Recommends policies, work plans and funding sources to address specific property issues relating to parks and trails.
15. Plans, directs and facilitates active public involvement in the planning, development and implementation of the County Parks and Trails System programs.
16. Establishes and maintains partnerships with other County Departments, other governmental agencies, local interest groups, businesses, individuals and other stakeholders for the benefit of County Parks and Trails System programs.
17. Develops and maintains productive and effective marketing and public relations, including press releases, presentations, speeches, reports, interviews, newsletters, brochures, website information, etc.
18. Acts as advisor to the Friends of Dodge County Parks to coordinate functions and fundraising activities of the group consistent with County Parks and Trails goals, policies and priorities.
19. Develops and implements strategies for addressing issues and customer complaints and concerns; resolves conflicts.
20. Develops and supervises volunteer programs, including project development, recruitment and work assignments.
21. Administers, plans, implements and coordinates the County snowmobile and ATV trails programs.
22. Maintains effective relations with the local ATV clubs, County snowmobile association and its member clubs to ensure safety on the motorized trail system while maintaining quality standards.
23. Administers annual State trail aids grants to operate, maintain and improve the motorized trail system.
24. Participates on teams or committees pertinent to the advancement of the County Parks and Trails system or consistent with the County Park, Outdoor Recreation and Open Space Plan.
25. Assists communities with parks and trail related activities.
26. Participates in Planning, Development and Parks Committee administrative meetings.
27. Regular attendance and punctuality required.
28. Performs other duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Advanced knowledge of theory and practice of public planning and administration as relates to parks and trails.
- Advanced knowledge of theory and practice of park and recreation development and operation.
- Advanced knowledge of laws, codes, regulations and policies pertaining to recreation and development matters.
- Advanced knowledge of plan implementation procedures.
- Ability to plan, organize, assign, supervise, and evaluate work of others.
- Ability to meet deadlines, deal with multiple priorities, and handle difficult interpersonal relations.

**KNOWLEDGE, SKILLS, AND ABILITIES (cont.)**

Excellent writing and composition skills.

Ability to use computer programs and software necessary to perform duties of the position.

Ability to communicate and deal effectively with departmental employees, officials, and public.

Must meet requirements of Dodge County Driver Qualification program.

**EDUCATION AND EXPERIENCE**

Four (4) year Bachelor's Degree in park administration, planning, landscape architecture, resource management or related field, and four (4) years of increasingly responsible park or recreation management experience, or Master's Degree in directly related field and three (3) years experience related to specific responsibilities, or equivalent combination of education and experience which provides necessary knowledge, skills, and abilities.

**WORKING CONDITIONS**

Office and field working conditions.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$20.16 - \$26.33**

<b>JOB TITLE:</b>	Parks Crew Leader	<b>FLSA STATUS:</b>	Non-exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Manager Parks & Trails
<b>LOCATION:</b>	Dodge County Parks	<b>DATE:</b>	1/1/2017
<b>LABOR GRADE:</b>	Dodge County Five (5)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under general direction of Manager, Parks & Trails, and in coordination with Parks Foreman, serves as lead worker and coordinator for park and trail maintenance, repair, construction and operational projects and other assigned tasks throughout park system. Also serves as assistant to Parks Foreman and fills in for park attendants or caretakers when needed.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Plans, coordinates, directs and assists park staff, volunteers and other work crews to carry out park maintenance, repair, construction and operational projects.
2. Assists Parks Foreman with purchase and delivery of parts, supplies and equipment as needed.
3. Assists in weekly collection of park receipts, fees and reports from Park Attendants and turns into central office.
4. Assists Parks Foreman with equipment and facility troubleshooting and repairs.
5. Coordinates volunteer programs, including recruitment, training, tracking and/or supervision of camp hosts, inmate crews, Adopt-A-Trail groups, scouts, school groups, and others.
6. Monitors firewood supply and leads cutting, splitting, hauling and stacking to ensure sufficient supply for camping season.
7. Keeps Parks Manager and Parks Foreman informed of problems, incidents, needs and status of assigned projects.
8. Coordinates work and vacation schedules of attendants and caretakers and covers in their absence when needed.
9. Assists Parks Foreman and park caretakers and attendants with their duties as necessary.
10. Regular attendance and punctuality required.
11. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Considerable knowledge of and proficiency in the use and maintenance of power equipment, chain saws, machinery and tools.  
 Considerable knowledge of electrical, plumbing and heating system and equipment.  
 Considerable knowledge of safety related to electricity, cleaning chemicals, herbicide/pesticide application, power equipment and general maintenance work.  
 Considerable carpentry and construction knowledge and skills.  
 Ability to follow drawings, plans or prints to carry out a project and ability to lead work crews according to the plans.  
 Ability to maintain a friendly disposition to the public and a good working relationship with staff, work crews and contractors.  
 Considerable knowledge and understanding of park administration policies, procedures, rules, laws and regulations and ability to relate same to the public and other park staff.  
 Thorough knowledge of and familiarity with all County Park facilities and resources.  
 Ability to understand and effectively carry out instructions, follow policies and procedures and work with little supervision.  
 Ability to maintain efficient and organized records.  
 Working knowledge of Microsoft Office (Word/Excel/Outlook) and Internet and email software.  
 Welding, steel fabrication and familiarity with metal work desirable.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

High school diploma or GED equivalent and minimum of two (2) years experience in general grounds, building and equipment maintenance and custodial work and/or public service and camping. Some related post high school course work in recreation, natural resources, conservation or land management, preferred, as well as Foreman and/or lead position experience.  
 Equivalent combination of education and experience which provides necessary knowledge, skills and abilities will be considered.  
 Satisfactory completion of Chain Saw safety certification course preferred.

**WORKING CONDITIONS**

Works primarily outdoors; may be subject to hot and cold temperature extremes, windy and wet weather.  
 Works in varied terrain and vegetation, including wooded areas, fields, steep topography, wet areas.  
 Inclement weather work may be done under shelters or in shop with slight protection from the weather.  
 May be exposed to periodic intense noise and hazards such as mechanical, electrical, chemical and heights.  
 May have necessity to deal with upset or hostile individuals.  
 Flexible work hours but needs to be available for occasional weekend and night work as necessary or assigned.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>FOREMAN SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

<b>JOB TITLE:</b>	Manager – Land Information	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Eleven (11)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Director- Land Resources and Parks, is responsible for front-line administration and management of the Land Information Division operations. Areas of responsibility include providing budget recommendations, work planning, personnel management, public relations and other activities associated with programs, activities and functions of the Land Information Division (tax mapping, survey, and property description).

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Serves as Dodge County Land Information Officer (LIO) with associated statutory functions and duties-Section 59.72(3).
2. Manages Land Information Division operations and programs within the approved annual budget.
3. Administers, plans, coordinates and implements Land Information Division programs, policies and procedures according to Dodge County Land Information Plan (Land Records Modernization Plan) or as otherwise directed.
4. Prepares grant applications and reports and maintains and updates countywide plan for land records modernization per Section 16.967(7) and Section 59.72 (3)
5. Prepares and submits data, reports and surveys mandated by Wisconsin Land Information Program (WLIP).
6. Prioritizes, manages, oversees and coordinates planning, development, integration, implementation, operation, administration and workload of Division staff for the day-to-day and long-term activities, projects, policies and procedures of the 7. Dodge County Geographic/Land Information Systems and Land Information Management System.
8. Conduct business and operational needs assessments, cost benefit analysis and workflow analysis.
9. Responsible for GPS equipment and associated maintenance agreements, trouble-shooting and technical support.
10. Administer wide-format copy/plot/scan system.
11. Researches, prepares and submits reports, resolutions, policies and procedures and standards pertaining to all Land Information Division related matters.
12. Manages and responsible for programs, policies, procedures, and standards relating to maintaining PLSS section corner monumentation and ensure ability for private surveyors to accurately locate property in Dodge County.
13. Prepares and maintains documentation for LIS system administration and database development.
14. Manages and responsible for tax parcel mapping and GPS data collection to support accurate property assessment and collection of taxes.
15. Manages and responsible for programs, policies, procedures and standards relating to property description records.
16. Responsible for administration of CSM Review Policy.
17. Researches, develops and recommends data distribution policies, disclaimers and fee schedule structure.
18. Develops and recommends Land Information operational, IT and capital budgets to Director.
19. Prepares annual report for the Division.
20. Establishes employee objectives, performance standards, priorities and work plans according to department goals.
21. Assesses staffing needs, assigns, supervises, and coordinates work of support, professional, supervisory and seasonal personnel assigned to the Division.
22. Trains, instructs and evaluates staff, conducts performance evaluations and makes recommendation regarding promotions, disciplines and terminations.
23. Reviews job applications, interviews candidates and makes recommendations regarding hire.
24. May direct and monitor work of outside consultants.
25. Works with officers and representatives of county, municipal, state, and federal governments, professional and other service providers, and the public on Division matters.
26. Keeps informed of relevant government regulations, policies, and developments pertaining to Division responsibilities.
27. Represents the Division by preparing for, attending and participating in Land Resources and Parks Committee, County Board, other Committees of the County Board, Land Information Council, and other meetings as well as represents Division/Department to outside public/private agencies, committees, and groups.
28. Responsible for development and distribution of RFI's, RFQ's, and RFP's as necessary and evaluation of responses in quantifiable manner.
29. In cooperation with GIS Administrator, responsible for coordinating and managing acquisition and distribution of high resolution orthophotography and elevation data on regular cycle.
30. Responsible for procurement and management of contracts with vendors and suppliers for professional services and equipment for the Division.
31. In cooperation with IT Department, Land Information Council, and County department staff, facilitates and coordinates the countywide automation of land-related information not developed or maintained by the department.
32. In cooperation with GIS Administrator recommends, develops, enhances and/or assists in the evaluation and implementation of new or upgraded hardware and software systems relating to the GIS and CAD environments.
33. In cooperation with GIS Administrator coordinates and facilitates the interfacing and distribution of mapping and land records data stored in the GIS/LIS with various Dodge County departments, local municipalities, neighboring counties, state and federal agencies and private sector entities

34. Responsible for completing duties of staff to support completion of mission critical functions and to meet state mandates as required.
35. Reviews Certified Survey Maps, Plats, Condominiums and Plat of Survey for approval and consults with private surveyors and survey/mapping staff to ensure accuracy and resolve issues.
36. Assists private sector professionals (i.e., attorneys, title companies, surveyors, appraisers, realtors), public sector, and general public in interpreting difficult property issues.
37. Advises private sector, public sector, and general public in determining appropriate method for correction of title and/or boundary issues.
38. Researches survey and Register of Deeds records to resolve discrepancies in Land Information Management System.
39. Advises Director on property listing/assessment-related technology, LIS development, implementation issues, software systems, and assists in determining priorities for related activities.
40. Advises Director on issues at State/Federal level which may affect County operations and potential unfunded mandates.
41. Assists in design, development and implementation of imaging projects for archival, retrieval and integration of scanned document images into land records system
42. Acts as liaison with County Treasurer, Department of Revenue, assessors, clerks, attorneys, realtors, public officials and private citizens.
43. Communicates and deals effectively with government, private and public sector as required.
44. Assists attorneys, abstractors, other professionals, and general public in usage of the on-line Land Information Search Tool (LIST) and GIS Web Map Tool for self-directed acquisition of land records data.
45. Regular attendance and punctuality required.
46. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Advanced knowledge and understanding of cartographic and survey related concepts and techniques including Public Land Survey System (PLSS), GPS, LiDAR, orthophotography, coordinate systems and map projections.
- Considerable knowledge of terminology used in various documents affecting ownership, assessment, and property location.
- Considerable knowledge of terminology used in real estate and personal property assessment and tax rolls.
- Considerable knowledge and working experience with current upgrades of ESRI's ArcGIS professional software suite.
- Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook), Records Management Software and internet access.
- Thorough knowledge and understanding of computer hardware and software related to mapping and land descriptions.
- Considerable knowledge of and working experience with mapping (CAD) software (Autodesk preferred).
- Knowledge and working experience with IBM AS-400 or other County financial software programs.
- Knowledge of document scanning concepts, techniques and IS system integration.
- Thorough knowledge of governmental organization and procedures at local, state and federal levels.
- Considerable knowledge of laws and regulation related to survey and real estate.
- Thorough knowledge of proper legal documentation, recording and filing.
- Ability to analyze/synthesize/compile information into understandable reports for use in decision making.
- Ability to research, analyze, interpret, evaluate, understand and communicate technical material effectively.
- Ability to plan, prepare/implement, support substantially difficult drafting, mapping and land description projects.
- Ability to understand and utilize digital orthophotography and elevation data to evaluate situations and resolve problems.
- Thorough knowledge in use of on-line applications developed to assist users to self-acquire real property data (i.e., Land Information Search Tool and GIS Web Map tool).
- Ability to set goals and objectives, meet project completion dates, and establish methods of completion.
- Ability to work cooperatively and communicate effectively (verbal and written) with a wide variety of contacts including County employees, officials at the municipal, County, state, federal level, and other public and private sector clients and vendors.
- Ability to establish and maintain professional, effective public and working relationships, at times working with difficult or hostile individuals with tact and courtesy.
- Ability to think clearly and react appropriately and professionally under pressure.
- Excellent organizational skills with the ability to deal with multiple priorities and problems concurrently.
- Ability to conscientiously develop and apply quality standards and monitor accuracy and quality of data.
- Ability to oversee and professionally direct the work of others.
- Ability to treat matters confidentially.
- Must meet requirements of Dodge County Driver Qualification Program.

**EDUCATION AND EXPERIENCE**

Four (4) year college degree in cartography, geography, land surveying, or related land information field and with courses in cartography, geography, land surveying, mathematics, or related field, with minimum of seven (7) years increasingly responsible land information experience, or Master's Degree in a directly related field, and three (3) years increasingly responsible experience related to specific responsibilities, or equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered.

**WORKING CONDITIONS**

Office working environment; little exposure to noise, dust fumes, etc.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**DODGE COUNTY JOB DESCRIPTION**

**August 2018**

**Wage Range: \$28.51 - \$37.23**

<b>JOB TITLE:</b>	GIS Administrator	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director - Land Resources and Parks
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Nine (9)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the Director - Land Resources and Parks, is responsible as the primary administrator for developing, implementing and maintaining Dodge County's Geographic Information System (GIS) and related functions. Oversees GIS integration, database development, project management, mapping and technical support services countywide. Provides professional mapping, data analysis, and technical support services to the Land Resources and Parks Department as well as other County departments and clientele.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

**GIS ADMINISTRATION**

1. Responsible for acquisition, maintenance, and improvement of all geospatial data holdings at Dodge County including geodatabases (enterprise and local), raster datasets, shapefiles, tabular data and online mapping resources.
2. Facilitates discovery and use of GIS data by County staff, outside agencies, and the public through efficient network archival, ArcGIS Server infrastructure, and online resources such as ArcGIS Online and the County website.
3. Oversees development, improvement, and technical support for County online GIS mapping resources, including the Dodge County Web Map public mapping portal, Dodge County GIS Data Portal, and all other web-based mapping applications and functions.
4. Acts as SQL Server database administrator for mission-critical geodatabases including the County parcel fabric, master address repository, and online data repositories.
5. Anticipates countywide geospatial data needs and uses recognized best practices to develop GIS data of all types in order to fulfill countywide mapping objectives and meet statutory requirements.
6. Coordinates and manages contracts to acquire countywide high-resolution orthophotography and elevation data on a regular cycle.
7. Utilizes relevant programming and scripting languages to automate and streamline GIS workflows and processes.
8. Produces and maintains documentation for all major GIS data holdings and workflows including instructional guides, metadata, help files and diagrams to ensure ease of use and continuity of service.
9. In coordination with the Information Technology Department, manages infrastructure needed to support online and desktop GIS throughout the County including desktop computers, SQL Server databases, Windows servers, and networking software.
10. Assists and advises County officials on budget-related GIS matters including vendor contracts, RFPs, RFQs, and other technical documents.
11. Acts as primary point of contact for all federal, state, county, and municipal agencies in matters related to spatial data and GIS.
12. Acts as primary point of contact and advisor for the integration of GIS with other county systems (Spillman, Tyler, and GCS).
13. Serves as alternate Dodge County Land Information Officer (LIO) and assists the LIO with all statutory functions and duties.
14. Coordinates the activities of the Land Resources & Parks GIS intern position in order to distribute workload and meet department and countywide GIS goals.
15. Coordinates activities and resources of the countywide GIS user group including training, licensing, data acquisition, and meetings.

**ADDRESSING & EMERGENCY RESPONSE**

1. Responsible for administration of the County addressing system, assignment of new addresses in unincorporated areas of the county and all research, correspondence and documentation needed to facilitate the process between various governmental levels and entities.
2. Responsible for development, management, and improvement of all geospatial data, maps, and records related to addressing and emergency dispatch including street centerlines, address points, common names/points of interest, emergency response districts, and other relevant public safety layers.
3. Monitors addressing activities in incorporated areas and corresponds with officials to discover and verify changes that could impact emergency response, incorporating changes into relevant county-maintained datasets.
4. Facilitates successful integration and continued maintenance of addressing, routing, and emergency response data as it pertains to County computer aided dispatch software, including contact with vendor support as needed.
5. Participates in and provides mapping support for various County emergency response teams (COOP, CART, EOC).

**LAND RESOURCES & PARKS (LRP)**

1. Provides daily and project-specific mapping support for all divisions within the department as needed, delegating mapping workload as needed throughout the GIS user group.
2. Responsible for bi-yearly production of Dodge County plat book including design, data acquisition/prep, map edits, and final publication QA/QC.
3. Updates and maintains various GIS databases to support LRP department functions including data for parks, code administration, zoning, farmland preservation, and non-metallic mining.
4. Produces maps and data related to comprehensive planning and farmland preservation efforts by the County and individual municipalities for public display and inclusion in final publications.
5. Prepares County redistricting plans for review by county board after each decennial census and facilitates all mapping and data management required to support accurate and fair reapportionment.
6. Operates and maintains production quality computer mapping/printing equipment and related supplies.

**GENERAL COUNTY**

1. Provides on-demand and project-level mapping support as needed for other County departments including the Sheriff's Office, Corporation Council, Highway Department, Land & Water Conservation, Social Services and County Clerk.
2. Creates and updates countywide production-quality maps for sale and distribution including the Dodge County Street Index, Tourism Brochure, Park Maps, and Visitor Map.
3. Assists municipalities, businesses, and customers as needed with project-specific GIS data queries, mapping, and analysis.
4. Performs related duties as required or assigned by the LRP Director.



**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Advanced knowledge of and working experience with ESRI's ArcGIS software suite (Pro/Desktop/Server/Online) including Spatial Analyst, 3D Analyst, and Network Analyst extensions as well as the Parcel Fabric editing solution.
- Advanced knowledge of contemporary web-based GIS methods, procedures, and practices including ArcGIS Server, ArcGIS Online, and various other spatial data visualization and delivery systems.
- Advanced knowledge and demonstrated understanding of spatial and tabular data analysis using GIS, SQL, Access, and Excel.
- Advanced knowledge of and working experience with digital data input and conversion methods.
- Advanced knowledge of metadata development.
- Advanced knowledge and understanding of SQL Server database management, security, permissions, and development techniques.
- Advanced knowledge and understanding of current GIS, cartographic, and survey-related concepts (e.g. orthophotography, LiDAR, GPS, coordinate systems, map projections, Public Land Survey System).
- Advanced knowledge and working experience with modern production cartography techniques, hardware and software and ability to produce simplified high quality output cartography from complex and disparate sources.
- Advanced knowledge of and working experience with digital orthophotography and elevation data.
- Advanced knowledge of field data collection methods, hardware, and software (surveying techniques, GPS, ArcGIS Collector)
- Advanced knowledge of Microsoft Windows operating system (professional/server)
- Proficient in use of programming and scripting languages (html, Java, Python, Visual Basic, Avenue) to design and deploy new applications, develop customized menus and scripts to automate and standardize procedures, and generate requested GIS information.
- Proficient in use of Microsoft Office Professional Suite (Word, Excel, Access, PowerPoint, Outlook).
- Proficient in use of Adobe Creative Suite (Acrobat, Illustrator, Photoshop)
- Proficient in use of AutoDesk AutoCAD Map3D software, including related file types and methods.
- Working knowledge of IT networking and security concepts.
- Working knowledge of website design, development, and security concepts.
- Working knowledge of terminology used in various deeds and other real estate documents affecting ownership, taxation, and location.
- Working knowledge of pertinent federal, state, and local laws, codes, and regulations governing land use, planning, and zoning.
- Working knowledge of local government organization.
- Working knowledge of document scanning concepts, techniques and GIS system integration.
- Ability to analyze/synthesize information and perform difficult/complex technical research.
- Ability to organize, compile, summarize, prepare and present comprehensive findings, recommendations, and reports using various visual and communications media.
- Ability to speak and present information publicly on topics relating to GIS and Land Information.
- Ability to independently set goals and objectives, meet project completion dates, and establish methods of completion.
- Ability to work cooperatively and communicate effectively (verbal and written) with a wide variety of contacts including County employees, government officials on the municipal, state, federal level, and other public and private sector clients and vendors.
- Ability to research, interpret, evaluate and communicate technical material effectively.
- Ability to conscientiously develop quality standards and monitor accuracy and quality of GIS data.
- Ability to plan, prepare, and implement drafting and mapping projects of substantial difficulty.
- Ability to work independently and design/manage/document multiple work assignments with minimal supervision.
- Ability to direct the work of others.
- Excellent organizational skills with ability to deal with multiple priorities and problems concurrently.
- Ability to critically evaluate, recommend and implement hardware and software systems and other new technologies.
- Must meet requirements of Dodge County Driver Qualification Program.
- Regular attendance, professional demeanor, and punctuality required.

**EDUCATION AND EXPERIENCE**

Four (4) year Bachelor's Degree in GIS/LIS, Geography or a related field including advanced GIS course work. Minimum six (6) years increasingly responsible project experience in GIS database development, analysis and output using ESRI software products; or a Master's Degree in a directly related field and four (4) years experience related to specific responsibilities using ESRI software products. Considerable practical experience with and working knowledge of ArcGIS Pro, ArcGIS Desktop, ArcGIS Server, and ArcGIS Online required. Practical experience with web programming and design of internet-based applications is also required.

**WORKING CONDITIONS**

Normal office environment (majority of work time). Infrequent outdoor work activities within Dodge County, depending on duties assigned.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

**FOR PERSONNEL USE**

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS

Wage Range: \$28.51 - \$37.32 KNOWLEDGE, SKILLS, AND ABILITIES

<b>JOB TITLE:</b>	Park Supervisor	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>	Land Resources and Parks	<b>REPORTS TO:</b>	Director of Land Resources & Parks
<b>LOCATION:</b>	Dodge County Parks	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Dodge County Nine (9)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Director – Land Resources and Parks, responsible for the supervision of daily parks and trails field operations by coordinating, overseeing and conducting maintenance, construction and repair of park grounds, equipment, facilities, and structures. Responsible for supervising park staff in carrying out daily field operations, maintenance, repairs and improvements. Also responsible for the administration of County Snowmobile and ATV Trail programs and providing budget recommendations, work planning, project development and requisition and delivery of supplies and equipment.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Supervises and trains park staff, volunteers and other work crews in the operations, maintenance, repairs and improvements of equipment, grounds, buildings and facilities.
2. Coordinates construction projects, repairs and improvements to grounds, buildings and facilities with vendors, contractors, utilities and other agencies.
3. Develops plans, designs, specifications and cost estimates for procurement of supplies and equipment.
4. Records and maintains logs for fixed assets, inventory, maintenance, supply purchases, fuel and equipment usage and service contracts.
5. Maintains security of receipts from collection at the parks to delivery to office.
6. Provides regular communication and reports to Director on projects status, incidents, problems, needs, etc. and relays feedback and information to Crew Leader, Attendants and Caretakers as required.
7. Coordinates and performs necessary winter maintenance, snow plowing and regular park inspections during winter months.
8. Evaluates work methods, makes recommendations and implements new procedures to increase efficiency and safety.
9. Purchases and delivers supplies and equipment.
10. Develops maintenance and inspection schedules according to appropriate standards for all parks and trails buildings, facilities, equipment and public use areas to ensure public safety and efficient operations.
11. Performs equipment and facility troubleshooting, maintenance and repairs.
12. Monitors park operations to ensure safety of park visitors, staff, facilities and equipment.
13. Assists Director in the design of park facilities, improvement plans, and the writing of park ordinances, policies and procedures.
14. Operates equipment as required, including dump trucks, tractor-mowers, loaders, brush chippers, snow removal equipment and similar equipment of comparable size and complexity.
15. Operates brush cutters, chainsaws, weed sprayers, hand mowers and various hand tools as necessary.
16. Provides recommendations for the parks and trails technology, operational and capital budgets.
17. Operates the parks and trails programs within the business unit's approved annual budget.
18. Interviews candidates and makes recommendations regarding hire.
19. Seeks, prepares and administers available grants for designated park and trail projects as directed.
20. Coordinates work and vacation schedules of Crew Leader, Park Attendants and Caretakers.
21. Administers, plans, implements and coordinates the County snowmobile and ATV trails programs, including administration of the annual State Trail Aids grants for operation, maintenance and improvement to the trail systems.
22. Maintains effective relations with the local ATV clubs, County snowmobile association and its member clubs to ensure Safety on the motorized trail system while maintaining quality standards.
23. Coordinates the Special Use Permit system for consideration of out of the ordinary park use requests, including researching and evaluating the proposals and issuing or denying permits as directed.
24. Assists Parks Crew Leader, Caretakers and Attendants with their duties, including fill-in for absences. as necessary
25. Regular attendance and punctuality required.
26. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES****August 2018**

Considerable knowledge of power equipment, light machinery, tools, cleaning materials and their use.  
 Considerable knowledge of electrical, plumbing and heating system and equipment.  
 Considerable knowledge of safety related to electricity, cleaning chemicals, power equipment and general maintenance work.  
 Considerable carpentry and construction knowledge and skills.  
 Knowledge of theory and practice of park and recreation development and operation, including ADA requirements.  
 Knowledge of plan implementation procedures.  
 Ability to plan, organize, assign, supervise, and evaluate work of others.  
 Ability to meet deadlines, deal with multiple priorities, and handle difficult interpersonal relations.  
 Ability to follow drawings, plans or prints to carry out a project.  
 Ability to direct and oversee work crews to complete a project according to plans, requirements or needs.  
 Ability to maintain a friendly disposition to the public and a good working relationship with staff, work crews and contractors.  
 Considerable knowledge and understanding of park administration policies, procedures, rules, laws and regulations and ability to relate same to the public and other park staff.  
 Thorough knowledge and familiarity with all County Park facilities.  
 Ability to understand and effectively carry out instructions, follow policies and procedures and work with little supervision.

**KNOWLEDGE, SKILLS, AND ABILITIES (cont.)**

Ability to maintain efficient and organized records.  
 Working knowledge of Microsoft Office (Word/Excel/Outlook/PowerPoint) and Internet and email software.  
 Excellent written and verbal communications skills.  
 Ability to use computer programs and software necessary to perform duties of the position, including ArcGIS.  
 Ability to communicate and deal effectively with departmental employees, officials, contractors, vendors and the public.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

A Two (2) year Associates Degree or Four (4) year Bachelor's Degree in park administration, landscape architecture, resource management or related field, and three (3) years of increasingly responsible park or recreation management experience, or Master's Degree in directly related field and two (2) years experience related to specific responsibilities in maintenance, construction, welding, carpentry, custodial work, public service or outdoor recreation. Experience in lead worker or supervisory capacity required. Satisfactory completion of Chain Saw safety certification course required within 6 months of hire. A valid CDL with Type A, B, & D is preferred. Equivalent combination of education and experience which provides necessary knowledge, skills and abilities will be considered.

**WORKING CONDITIONS**

Works primarily at one assigned site, but may be assigned to various park sites, based on project needs. Works primarily outdoors; may be subject to temperature extremes, windy and wet weather. Works in varied terrain and vegetation; wooded areas, fields, steep topography, wet areas. Inclement weather work may be done under shelters or in shop with slight protection from the weather. May be exposed to periodic intense noise. May be exposed to hazards such as weather, mechanical, electrical, chemicals and heights. May need to effectively deal with upset or hostile individuals or those violating park rules. Flexible work hours based on individual park needs, conditions and usage, but must be available to work primarily during the weekdays when park usage is lowest. May need to work an occasional evening, Saturday or Sunday.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

EMPLOYEE SIGNATURE:  
 DATE:  
 SUPERVISOR SIGNATURE:  
 DATE:

**FOR HUMAN RESOURCE USE**

ANALYST(S):  
 DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

LAND RESOURCES AND PARKS DEPARTMENT  
 PROPOSED REORGANIZATION - 2018

AS OF AUGUST 21, 2018					PROPOSED EFFECTIVE 9/1/18			
CURRENT CLASSIFICATION	GRADE/STEP	RATE	ACTION	PROPOSED CLASSIFICATION	GRADE/STEP	PAY RATE	RATE CHANGE	TOTAL W & F CHANGE
SR LAND INFO SPECIALIST	8 Merit	\$33.36	Promotion to new position.	MANAGER - LAND INFORMATION	11 / 4	\$35.47	\$2.11	\$1,913
SR GIS SPECIALIST	8 Merit	\$33.36	Promotion to new position.	GIS ADMINISTRATOR	9 Merit	\$34.86	\$1.50	\$1,439
PARK FOREMAN	7 / 3	\$25.73	Promotion to new position.	PARKS SUPERVISOR	9 / 1	\$28.51	\$2.78	\$2,339
PARKS CREW LEADER	5 / 1	\$20.16	Promotion to vacant position.	PARKS FOREMAN	7 / 1	\$24.34	\$4.18	\$3,452
LAND INFO SYSTEMS SPEC	6 / 2	\$23.28	Transfer or Promotion to vacant position.	LAND INFORMATION SPECIALIST II	7 / 1	\$24.34	\$1.06	\$1,158
				Total hourly increase for all position changes.			\$11.63	\$10,301
MANAGER PARKS & TRAILS	11/ 1	\$33.31	ABOLISH MANAGER PARKS & TRAILS	NA	NA	\$0.00	-\$33.31	-\$32,181
							<b>PROJECTED SAVINGS</b>	
							<b>9/1 - 12/31</b>	<b>\$21,880</b>

RESOLUTION NO. 18-31**A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31, Based on an Annexation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, on March 20, 2012, the Dodge County Board of Supervisors adopted a 10-year supervisory district plan entitled the *Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, creating county supervisory districts, municipal aldermanic districts, and election wards following the 2010 Census; and,

**WHEREAS**, Section 59.10(3)(c), of the *Wisconsin Statutes*, allows a county board, in the exercise of its sole discretion, to alter the boundaries of supervisory districts based on annexations which occur after the adoption of the 10-year supervisory district plan, so long as the number of supervisory districts is not changed; and,

**WHEREAS**, on July 13, 2018, the City of Beaver Dam completed an annexation of 75.929 acres, more or less, located in the Town of Beaver Dam; and,

**WHEREAS**, a map of the annexed parcel, and a copy of the annexation ordinance are on file in the Office of the Dodge County Clerk; and,

**WHEREAS**, this parcel annexed by the City of Beaver Dam is part of Dodge County Supervisory District No. 3, which consists of Wards 1, 2, and 3 of the Town of Beaver Dam, Ward 4 of the Town of Fox Lake, and Ward 2 of the Town of Trenton; and,

**WHEREAS**, it is appropriate to move the annexed parcel into Dodge County Supervisory District No. 31 in the City of Beaver Dam because Dodge County Supervisory District No. 31 consists of Wards 11 and 13 of the City of Beaver Dam; and,

**WHEREAS**, the population of the annexed parcels is zero (0) residents which, therefore, maintains the original population numbers of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31; and,

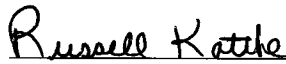
**WHEREAS**, this Resolution does not change the number of Dodge County Supervisory Districts;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby amends the *Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, by moving the annexed parcel of land from Dodge County Supervisory District No. 3 to Dodge County Supervisory District No. 31, as shown on the attached document, entitled *City of Beaver Dam Annexations and Alterations of the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31*, which has been marked for identification as Exhibit “A”; and,

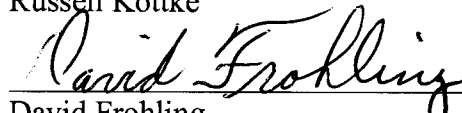
1 **BE IT FINALLY RESOLVED**, that the Chairman of the Dodge County Supervisors  
2 shall file a certified copy of this Resolution and attachments, including Exhibit "A", with the  
3 Secretary of State of the State of Wisconsin in accordance with the provisions of Section  
4 59.10(3)(c)4., of the *Wisconsin Statutes*.

All of which is respectfully submitted this 21st day of August, 2018.

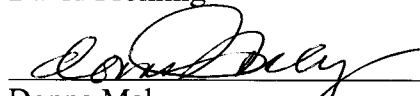
**Dodge County Executive Committee:**

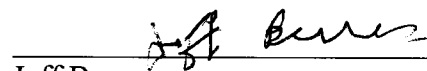
  
\_\_\_\_\_  
Russell Kottke

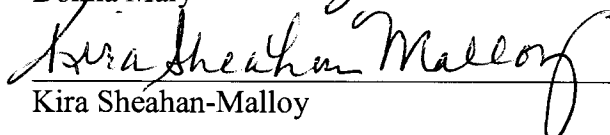
  
\_\_\_\_\_  
Joseph Marsik

  
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David Frohling

  
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Dennis Schmidt

  
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Donna Maly

  
\_\_\_\_\_  
Jeff Berres

  
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Kira Sheahan-Malloy

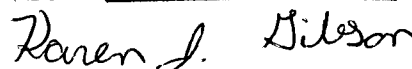
**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to alter the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31, based on an Annexation.

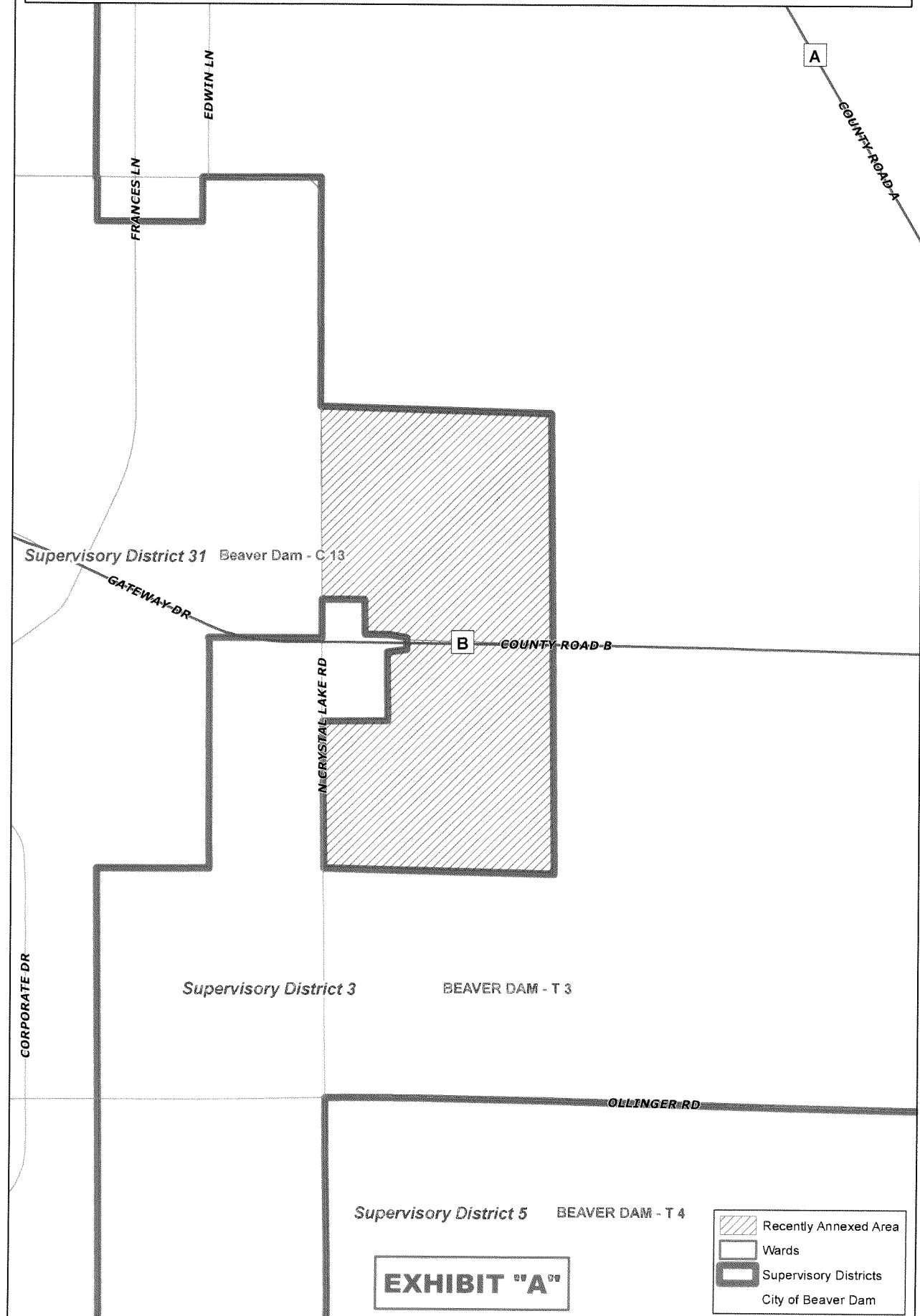
ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES 30 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

**City of Beaver Dam Annexation and Alterations of the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31**



RESOLUTION NO. 18-32

**RESOLUTION AUTHORIZING PETITION FOR DIRECT ANNEXATION  
(PORTION OF WEST LAKE STREET – CITY OF HORICON)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Section 66.0214, Wis. Stats., specifies the process for direct annexation by unanimous approval of all of the electors residing within the territory and the owners of all of the real property in the territory; and,

**WHEREAS**, Dodge County is the sole owner of the real property described on Exhibit “A”, attached hereto, and incorporated herein, which property is in the Town of Oak Grove contiguous to the City of Horicon, also known as right-of-way underlying West Lake Street (formerly County Trunk Highway “E”) acquired in the name of Dodge County for highway purposes; and,

**WHEREAS**, no electors reside within the territory proposing to be annexed to the City of Horicon; and,

**WHEREAS**, the Dodge County Highway Committee has been informed by the City of Horicon of a proposal to reconstruct 5,120 feet of West Lake Street from its intersection with Industrial Drive to its intersection with Larabee Street (“project”); and,

**WHEREAS**, the Committee has been further informed that it would be of benefit to the project funding to have the property officially recognized as within the City of Horicon; and,

**WHEREAS**, in support of this project, the Dodge County Highway Committee recommends that the Dodge County Board of Supervisors authorize a petition for direct annexation of the property to the City of Horicon, described in Exhibit “A”;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that it hereby adopts the recommendation of the Highway Committee and authorizes Dodge County to petition for the direct annexation of the property described on Exhibit “A” from the Town of Oak Grove to the City of Horicon; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors does hereby authorize the Dodge County Board Chair and the Dodge County Clerk to sign the Petition for Direct Annexation and take any other action statutorily required of a petitioner.



All of which is respectfully submitted this 21st day of August, 2018.

**Dodge County Highway Committee:**

William Mucho  
William Mucho

Richard W. Fink  
Richard Fink

Jeffrey Caine  
Jeffrey Caine

Jeff Berres  
Jeff Berres

Dave Frohling  
Dave Frohling

**Vote Required: Majority of members present.**

**Resolution Summary:** Resolution authorizing petition for direct annexation (portion of West Lake Street – City of Horicon).

ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES 31 NOES 0  
ABSENT 2  
ABSTAIN 0

Raren J. Bilsen  
County Clerk



RESOLUTION # 18-33

TO THE HONORABLE BOARD OF SUPERVISORS  
OF DODGE COUNTY, WISCONSIN

**WHEREAS**, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

**WHEREAS**, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

**WHEREAS**, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

**WHEREAS**, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on June 5, 2018, and

**WHEREAS**, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on June 12, 2018, as set forth and attached hereto as "Exhibit A";

**THEREFORE, BE IT RESOLVED**, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A" attached hereto and made a part of this Resolution be and hereby are APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

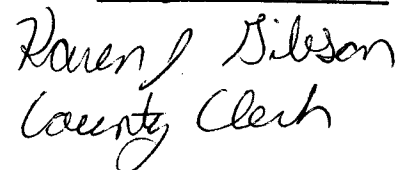
All of which is respectfully submitted this 21st day of August, 2018.

  
Joe Marsik, County Supervisor

ATTEST:  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES 31 NOES 0  
ABSENT 2  
ABSTAIN 0

  
Karen J. Sibson  
County Clerk

REPORT to Res. 18-33


TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

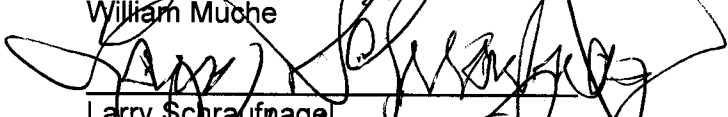
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Lois L Masche Trust requesting amendment of the Zoning Ordinance, Town of Lowell, Dodge County, Wisconsin, to rezone approximately 2.3-acres of land from an AG-1 General Agricultural Zoning District to an RC-1 Rural Cluster Residential Overlay Zoning District in part of the NW ¼ of the SW ¼, Section 33, T11N, R14E, Town of Lowell to allow for the creation of a non-farm residential lot and recommend approval of the resolution submitted by the Town of Lowell for this rezoning petition.

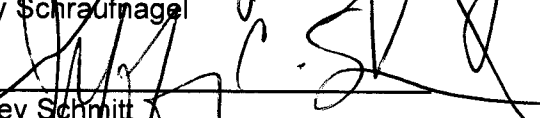
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

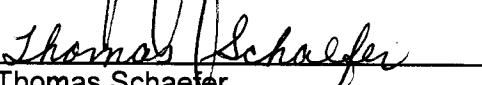
Respectfully submitted this 21st day of August, 2018

  
Joseph Marsik

  
William Muehe

  
Larry Schraufnager

  
Jeffrey Schmitt

  
Thomas Schaefer



Land Resources and Parks Committee

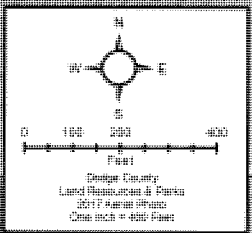
**Lois Masche Trust  
Town of Lowell, Sec. 32/33 (1114)**

**August 2018**

This site used to create the map is a compilation of GIS data from the 2017 GIS project. The data is not guaranteed to be 100% accurate. The data is not intended to be used for legal purposes. Design County assumes no liability for any errors or omissions. Design County assumes no liability for any errors or omissions.



-  Masche Trust Property
-  Area to be Rezoned (AG-1 to RC-1)



**RESOLUTION # 18-34**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on June 13<sup>th</sup>, 2018, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on July 2<sup>nd</sup>, 2018.

THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Theresa as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 6<sup>th</sup> day of JULY, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

Richard W. Fink  
Dodge County Board Supervisor

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

Raren J. Gibson  
County Clerk


REPORT to Res. 18-34

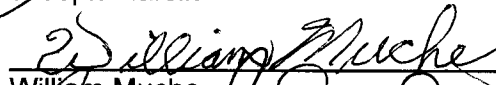
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

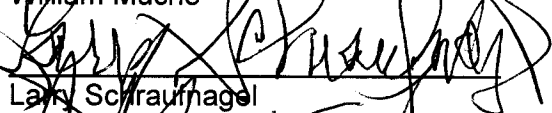
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of God Green Acres LTD requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 3.8- acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NE ¼ of the NE ¼, Section 32, T12N, R17E, Town of Theresa to allow for the transfer of this land to an adjacent land owner for non-farm residential use and recommend approval of the resolution submitted for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.


Respectfully submitted this 21st day of August, 2018

  
Joseph Marsik

  
William Muehe

  
Larry Schraufnagel

  
Jeffrey Schmitt

  
Thomas Schaefer

Land Resources and Parks Committee

# God Green Acres LTD Town of Theresa, Sec. 32

August 2018

This map was prepared by the Planning Department of Dodge County, Wisconsin, and is for informational purposes only. It is not intended to be used for legal purposes. Dodge County, Wisconsin, is not responsible for any errors or omissions on this map.

29 2942-000

2944-000

28 2874-000

2944-001

ZION CHURCH RD

RDW

**GOD GREEN ACRES LTD**

2922-001

2922-002

2912-000

PLYMER RD

2922-002

2912-001

32




31

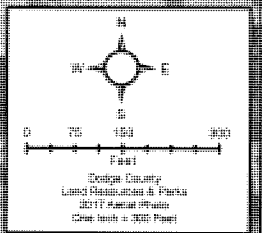
2914-000

2912-001

2912-002

2914-001

-  Tax Parcels
-  God Green Acres Property
-  Area to be Rezoned (A-1 to A-2)





**Resolution 17-35** Resolution Proposing Advisory Referendum to Establish County Executive Form of Government – Supervisor J. Schmitt failed on a vote of 3 Yes, 28 Noes and 2 Absent. Therefore, it is not published.

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Chris Ganske and Donald and Kathryn Ganske requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 10-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NW ¼, and part of the SW ¼ of the NW ¼, Section 8, T12N, R14E, Town of Trenton, for the purpose of enlarging a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of August, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

AUG 21 2018

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

*Karen J. Peterson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik

*William Muche*  
William Muche

*Larry Schraufnager*  
Larry Schraufnager

Jeffrey Schmitt

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1008

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 8, T12N, R14E, Town of Trenton, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.l of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.l of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 21st day of August, 2018.

*Russell Kottke*

Russell Kottke  
Chairman

*Karen J. Gibson*



Karen J. Gibson  
County Clerk

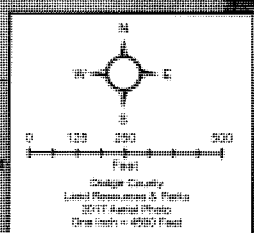
**C. Ganske / D. & K. Ganske  
Town of Trenton, Sec. 8**

**August 2018**

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not represent a survey, and may not be used for any legal purposes. DeKalb County assumes no liability for any use of this map or the information.



 Ganske Property  
 Area to be Rezoned (A-1 to A-2)



ORDINANCE NO. 1009

AN ORDINANCE AMENDING CHAPTER 1, SECTION 1.30 PURPOSE, AND SECTION 1.36, MICROFILMING OR OPTICAL DISK STORAGE OF DEPARTMENT RECORDS OF THE DODGE COUNTY CODE OF ORDINANCES.

*The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:*

**Section 1.** The Dodge County Public Records Committee convened on July 23, 2018, and advanced the herein Ordinance amendment to the Dodge County Board of Supervisors for consideration.

**Section 2.** 1.30 – PURPOSE.

The purpose of this chapter is to establish a County Records Retention Schedule and authorize destruction of County Records pursuant to the schedule on an annual basis. Records custodians may destroy records prior to the time set forth in the schedule only if such a record has been reproduced as an original record pursuant to ~~§ 16.16(7)~~ **§§ 16.61(7)** or 16.612, Wis. Stats. Any record not covered by this chapter or any other regulation or law shall be retained 7 years unless the record is added by amendment to the ordinance and the shorter period is approved by the State Public Records and Forms Board.

**Section 3.** 1.36 – MICROFILMING OR OPTICAL DISK STORAGE OR DEPARTMENT RECORDS.

**(1)** Departments may keep and preserve public records through the use of microfilm or optical disk storage providing that the applicable standards established in §§ 16.61(7) and 16.612, Wis. Stats., respective, are met. Departments should consider factors such as retention periods and estimated costs and benefits of converting records between different media when deciding which records to microfilm or store on optical disks. After verification, paper records converted to either microfilm or optical disk storage should be destroyed. The retention periods identified in this ordinance apply to records in any media.

**(2)** **Pursuant to § 137.20, Wis. Stats., records created in electronic/digital format may be maintained in electronic/digital format unless converted to another format per § 16.61(7), Wis. Stats.**

**Section 4.** **Effective Date.** This ordinance becomes effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

1 **Section 5. Summary.** An Ordinance amending Section 1.30 and Section 1.36 of the Dodge  
2 County Code of Ordinances pertaining to records retention.

3  
4 **Section 6. Vote Required.** Majority of members present.

Respectfully submitted this 21<sup>st</sup> day of August, 2018.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

David Frohling  
David Frohling

Donna Maly  
Donna Maly

Dennis R. Schmidt  
Dennis R. Schmidt

Joseph Marsik  
Joseph Marsik

Jeff Berres  
Jeff Berres

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Enacted and approved this 21<sup>st</sup> day of August, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

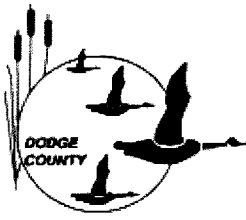
Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

AUG 21 2018

AYES 31 NOES 0  
ABSENT 0  
ABSTAIN 0

Karen J. Gibson  
Karen J. Gibson, County Clerk

Karen J. Gibson



## AGENDA

**Dodge County Board of Supervisors Meeting  
Tuesday, September 18, 2018 – 7:00 PM  
Administration Building  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

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**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from August 21, 2018, County Board Session**

**Communications on File**

**Special Orders of Business**

Confirm Appointments made by County Administrator

1. Appoint Jody Langfeldt to fill a vacancy on the Commission on Aging and Disability Services. Her term will expire on July 1, 2020.
2. Reappoint Caitlin Richardson, Barbara Rich and Ivan Elm to the Nutrition Advisory Council for three year terms, retroactive from July 1, 2018 to July 1, 2021, both inclusive.
3. Reappoint Becky Glewen to the Housing Authority Committee for a five year term, commencing on September 30, 2018 to September 30, 2023, both inclusive.
4. Reappoint Karen Coley to the Revolving Loan Advisory Committee for a one year term, commencing on October 19, 2018 to October 19, 2019, both inclusive.

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File**

- 18-36 Dodge County Declaration of Local State of Emergency – Executive Committee.
- 18-37 Resolution Amending Rule 1 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* – Executive Committee.
- 18-38 Authorizing a General Fund Transfer for Courtroom Audio/Visual Technology Consulting and Design Services – Information Technology, Judicial and Public Protection and Finance Committees.
- 18-39 State of Wisconsin Transportation Budget and Local Roads Funding Concerns – Highway Committee.
- 18-40 Dodge County Capital Improvement Program for 2019-2023 – Finance Committee.
- 18-41 Financial Plan for the 2019 Dodge County Budget – Finance Committee.
- 18-42 Authorizing Dodge County's Participation in an Intergovernmental Agreement for Joint Purchase of Employer Sponsored Benefits – Human Resources and Labor Negotiations and Finance Committees.
- 18-43 Authorization to Enter into a Multi-Year Contract with Dean Care for Health Insurance – Human Resources and Labor Negotiations and Finance Committees.
- 18-44 Existing Employer-Withdrawal Resolution Wisconsin Public Employer's Group Health Insurance Program – Human Resources and Labor Negotiations and Finance Committees.
- 18-45 Authorization to Enter into an Agreement for the Development of Certain Monarch Lots – Taxation Committee.

**Report on File**

1. Ordinance No. 1010 – Amend Land Use Code – Randall Mark Young, agent for David W. and Judith R. Frohling Revocable Trust – Town of Lebanon – Land Resources and Parks Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.



COMMITTEE NAME		COUNTY BOARD							
MEETING DATE		September 18, 2018							
				Approval <u>RK</u>		Date <u>9-20-2018</u>			
				Chair <u>Russell Kitzke</u>					
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT	
11994	Behl, Allen	X		50.00	32	17.44			
49450	Bennett, Richard	X		50.00	6	3.27			
49449	Benter, Ed	X		50.00	46	25.07			
19566	Berres, Jeff	X		50.00	42	22.89			
11970	Bischoff, Larry	X		50.00	20	10.90			
26899	Bobholz, Mary	X		50.00	14	7.63			
50238	Burnett, Kevin	X		50.00	20	10.90			
49453	Caine, Jeffrey	X		50.00	14	7.63			
46788	Derr, Lisa	X		50.00	21	11.45			
49971	Fink, Richard W.	X		50.00	35	19.08			
28760	Frohling, David	X		50.00	14.5	7.90			
49455	Glewen, Becky	X		50.00	20	10.90			
41853	Greshay, Richard	X		50.00	14	7.63			
49993	Guckenberger, David	X		50.00	50	27.25			
48638	Hilbert, Dan		X	0.00	0	0.00			
50131	Hoekstra, William	X		50.00	33	17.99			
49454	Houchin, Cathy	X		50.00	33	17.99			
49451	Justmann, Stephanie	X		50.00	16	8.72			
50239	Kemmel, Timothy	X		50.00	54	29.43			
16348	Kottke, Russell	X		55.00	30	16.35			
19650	Macheel, Dale	X		50.00	44	23.98			
29374	Maly, Donna	X		50.00	20	10.90			
22503	Marsik, Joseph M.	X		50.00	20	10.90			
34243	Miller, MaryAnn	X		50.00	0	0.00			
43804	Muche, William	X		50.00	22	11.99			
47109	Nickel, Thomas	X		50.00	34	18.53			
46789	Roesch, Mark E.	X		50.00	34	18.53			
30697	Schaefer, Thomas	X		50.00	30	16.35			
15819	Schmidt, Dennis	X		50.00	0	0.00			
28630	Schmitt, Jeffrey	X		50.00	18	9.81			
37252	Schraufnagel, Larry	X		50.00	50	27.25			
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44			
10021	Wurtz, Eugene	X		50.00	25	13.63			

**Dodge County Board of Supervisors  
September 18, 2018 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The September Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Hilbert who had previously asked to be excused. Supervisor Wurtz arrived at 7:14 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor D. Schmidt and seconded by Supervisor Glewen to approve the minutes of the August 21, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Confirm Appointments made by County Administrator, James Mielke. The appointment of Jody Langfeldt to fill a vacancy on the Commission on Aging and Disability Services will not be taking place at this time.

Mr. Mielke then reappointed Caitlin Richardson, Barbara Rich and Ivan Elm to the Nutrition Advisory Council for three year terms, retroactive from July 1, 2018 to July 1, 2021, both inclusive. A motion to accept the reappointments was made by Supervisor Miller and seconded by Supervisor Maly. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Mr. Mielke then reappointed Becky Glewen to the Housing Authority Committee for a five year term, commencing on September 30, 2018 to September 30, 2023, both inclusive. A motion to accept the reappointment was made by Supervisor Nickel and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then reappointed Karen Coley to the Revolving Loan Advisory Committee for a one year term, commencing on October 19, 2018 to October 19, 2019, both inclusive. A motion to accept the reappointment was made by Supervisor Glewen and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

**Resolution No. 18-36** Dodge County Declaration of Local State of Emergency – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Sheahan-Malloy. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-37** Resolution Amending Rule 1 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* – Executive Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Berres. Questions by Supervisors J. Schmitt, Maly, Berres and Miller answered by Chairman Kottke, County Clerk Karen Gibson and Supervisors Marsik and Berres. Comments by Supervisors Frohling and Berres. Supervisor J. Schmitt made a motion to amend

Resolution 18-37 by deleting the word “No” on Page 2, line 6 of the original Resolution. The motion to amend was seconded by Supervisor Maly. Questions by Chairman Kottke, Supervisors Miller, Houchin, Miller, Berres and Nickel answered by Chairman Kottke and Supervisor Frohling. The vote was cast on the motion to amend with 19 ayes and 13 noes, thereby approving the motion to amend.

**Ayes:** Bobholz, J. Schmitt, Greshay, Justmann, Guckenberger, Fink, Wurtz, Kemmel, Schraufnagel, Berres, Houchin, Roesch, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr. Total 19.

**Noes:** Benter, Kottke, Macheel, Marsik, Bennett, Schaefer, Muche, Bischoff, Caine, Behl, Frohling, D. Schmidt, Glewen. Total 13.

**Absent:** Hilbert. Total 1.

Questions on the original Resolution as amended by Supervisors Miller and Bischoff answered by Supervisors Marsik and County Clerk Karen Gibson. Comment by Supervisor Maly. The vote was then cast on the original Resolution as amended with 27 ayes and 5 noes, thereby adopting the Resolution as amended.

**Ayes:** Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Berres, Houchin, Roesch, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 27.

**Noes:** Benter, Bennett, Schaefer, Behl, D. Schmidt. Total 5.

**Absent:** Hilbert. Total 1.

**Resolution No. 18-38** Authorizing a General Fund Transfer for Courtroom Audio/Visual Technology Consulting and Design Services – Information Technology, Judicial and Public Protection and Finance Committees. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Nickel. County Clerk Karen Gibson informed the Board that line 17 of Page 2 of this Resolution had the incorrect Business Unit title, the Business Unit title should be Courts, not Information Technology. Questions by Supervisors Houchin and Berres answered by Supervisor Maly, Chairman Kottke and Judges Bauer and Sciascia. Comments by Supervisors Maly and Derr. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 31.

**No:** Berres. Total 1.

**Absent:** Hilbert. Total 1.

**Resolution No. 18-39** State of Wisconsin Transportation Budget and Local Roads Funding Concerns – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Comment by Supervisor Guckenberger. The vote was cast with 25 ayes and 7 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Frohling, D. Schmidt, Hoekstra, Nickel, Maly, Burnett, Derr, Glewen. Total 25.

**Noes:** Bobholz, J. Schmitt, Guckenberger, Houchin, Roesch, Sheahan-Malloy, Miller. Total 7.

**Absent:** Hilbert. Total 1.

**Resolution No. 18-40** Dodge County Capital Improvement Program for 2019-2023 – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Questions by Supervisors Guckenberger, D. Schmidt, Houchin, Berres, Greshay answered by Supervisors Caine, Guckenberger, Frohling and Chairman Kottke. Comments by Supervisors Frohling and J. Schmitt. The vote was cast with 30 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 30.  
**Noes:** Wurtz, Houchin. Total 2.  
**Absent:** Hilbert. Total 1.

**Resolution No. 18-41** Financial Plan for the 2019 Dodge County Budget – Finance Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Benter. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 31.  
**No:** Wurtz. Total 1.  
**Absent:** Hilbert. Total 1.

**Resolution No. 18-42** Authorizing Dodge County's Participation in an Intergovernmental Agreement for Joint Purchase of Employer Sponsored Benefits – Human Resources and Labor Negotiations and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. Questions by Supervisors Maly, Hoekstra and Bobholz answered by Chairman Kottke, Sarah Hinze, Human Resources Director and Supervisor Marsik. Comment by Supervisor Caine. The vote was cast with 30 ayes, and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 30.  
**Noes:** Bobholz, Bennett. Total 2.  
**Absent:** Hilbert. Total 1.

**Resolution No. 18-43** Authorization to Enter into a Multi-Year Contract with Dean Care for Health Insurance – Human Resources and Labor Negotiations and Finance Committees. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Caine. The vote was cast with 29 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Derr, Glewen. Total 29.  
**Noes:** Bobholz, Bennett, Burnett. Total 3.  
**Absent:** Hilbert. Total 1.

**Resolution No. 18-44** Existing Employer-Withdrawal Resolution Wisconsin Public Employer's Group Health Insurance Program – Human Resources and Labor Negotiations and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Frohling. The vote was cast with 30 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 30.

**Noes:** Bobholz, Bennett. Total 2.

**Absent:** Hilbert. Total 1.

**Resolution No. 18-45** Authorization to Enter into an Agreement for the Development of Certain Monarch Lots – Taxation Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Maly. The vote was cast with 30 ayes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr. Total 31.

**Abstention:** Glewen. Total 1.

**Absent:** Hilbert. Total 1.

**Report No. 1** Ordinance No. 1010 – Amend Land Use Code – Randall Mark Young, agent for David W. and Judith R. Frohling Revocable Trust – Town of Lebanon – Land Resources and Parks Committee. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Schaefer. The vote was cast with 30 ayes, 1 no and 1 abstention, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mueche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 30.

**No:** Wurtz. Total 1.

**Abstention:** Frohling. Total 1.

**Absent:** Hilbert. Total 1.

The Clerk noted no items had been placed on the Supervisor's desks.

At 8:11 p.m. Supervisor Frohling made a motion to recess until Tuesday, October 23, 2018 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 18-36

**Dodge County Declaration of Local State of Emergency**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, on August 28, 2018, at approximately 4:00 p.m., an emergency, namely a severe thunderstorm struck northern Dodge County, Wisconsin; and,

**WHEREAS**, pursuant to Sections 323.11 and 323.14(4)(b), of the Wisconsin Statutes, it was necessary and expedient for the health, safety, welfare and good order of Dodge County to proclaim that emergency conditions exist; and,

**WHEREAS**, the disaster has caused Dodge County and its cities, villages and townships to expend, commit and exhaust its pertinent available resources; and,

**WHEREAS**, Dodge County requests state assistance and advises the State of Wisconsin of Dodge County’s emergency conditions throughout Dodge County; and,

**WHEREAS**, because of emergency conditions, including down trees and power lines and an extended power outage, the Dodge County Board of Supervisors was unable to meet with promptness so the Dodge County Board Chairman issued a disaster declaration, attached hereto as Exhibit “A”; and,

**WHEREAS**, the Dodge County Executive Committee, at its meeting on September 4, 2018, received a report from the Emergency Management Director on the conditions existing throughout Dodge County; and,

**WHEREAS**, the Executive Committee recommends that the Dodge County Board of Supervisors ratify the Dodge County Board of Supervisors Chairman’s declaration made for the emergency conditions on August 28, 2018;

**SO, NOW, THEREFORE, BE IT RESOLVED**, pursuant to Chapters 59 and 323, of the Wisconsin Statutes, that the disaster declaration of the Dodge County Board Chairman, is hereby ratified; and,

**BE IT FURTHER RESOLVED**, that due to the continuation of the conditions, the following requests and restrictions shall apply:

- Travel/entry restrictions to certain areas in Dodge County;
- Request Wisconsin state resources, including assistance of State Patrol and other state resources;
- Authorize emergency purchases of goods and materials;
- Authorize emergency purchases of services; and,

1 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors that  
2 the disaster declaration shall remain in effect until the emergency conditions within  
3 Dodge County subside.  
4

All of which is respectfully submitted this 18th day of September, 2018.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

David Frohling  
David Frohling

Donna Maly  
Donna Maly

Dennis R. Schmidt  
Dennis R. Schmidt

Joseph Marsik  
Joseph Marsik

Jeff Berres  
Jeff Berres

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution ratifying the Dodge County Board Chairman's Declaration of Local State of Emergency for Dodge County.

ADOPTED  
BY DODGE COUNTY BOARD

SEP 18 2018

AYES 31 NOES 0  
ABSENT 2  
ABSTAIN 0

Raren J. Gibson  
County Clerk

## Dodge County Declaration of Local State of Emergency

### DISASTER DECLARATION

WHEREAS on August 28, 2018 at approximately 4 p.m. an emergency, namely a severe thunderstorm struck northern Dodge County, Wisconsin; and

WHEREAS, because of emergency conditions including down trees and power lines and an extended power outage, the County Board is unable to meet with promptness; and

WHEREAS, pursuant to sections 323.11 and 323.14(4)(b) of the Wisconsin Statutes it is necessary and expedient for the health, safety, welfare and good order of the county to proclaim that emergency conditions exist; and

WHEREAS, the disaster has caused the county to expend, commit and exhaust its pertinent available resources; and

WHEREAS, the county requests state assistance and advises the State of Wisconsin of our emergency conditions:

NOW, THEREFORE, pursuant to chapter 59 of the Wisconsin Statutes, as county board chairman of Dodge County, Wisconsin, I hereby declare a condition of disaster and proclaim until September 4, 2018 at 4 p.m. or such earlier time as a quorum of the county board convenes: [Apply selections and include details below as applicable to the event]

- Curfew, as follows:
- Evacuation, as follows:
- Travel/entry restrictions, as follows:
- Securing of resources, as follows:
- Seizure of equipment, as follows:
- Request Wisconsin National Guard, as follows:
- Request Wisconsin state resources, as follows:  
State Patrol
- Suspend permits, as follows:
- Establish price controls, as follows:
- Authorize emergency purchases of goods and materials, as follows:
- Authorize emergency purchases of services, as follows:
- Authorize hiring, as follows:
- Authorize public works contracting in excess of \$20,000 without advertising or bid, as follows:

Russell Kottke Chairman August 29th, 2018 at 12 p.m.



RESOLUTION NO. 18-37

**Resolution Amending Rule 1 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI.***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County is a member of the Wisconsin Counties Association (WCA), an association of Wisconsin county governments with the following mission statement:

WCA is the foremost voice of county officials representing all 72 counties in Wisconsin. We are a financially well-positioned, highly visible civic force with a well-informed and motivated membership governed by a diverse Board. We are a highly interactive service provider to county officials and other government entities offering lobbying, insurance programs, education, research, grant development and consulting services resulting in our ability to affect public policy to the benefit of county government.

; and,

**WHEREAS**, WCA offers an annual statewide convention, usually held in September of each year, during which new and returning county board supervisors are provided with educational and networking opportunities on a wide variety of county issues and programs; and,

**WHEREAS**, in an effort to enhance supervisor knowledge and professional development on important county issues, all Dodge County supervisors are encouraged to attend the annual convention for the benefit of Dodge County; and,

**WHEREAS**, the Executive Committee (Committee) has considered the above stated benefits and recommends amending the County Board Rules to make the WCA annual convention available to all supervisors at County expense as follows: mileage, lodging and registration fee; and,

**WHEREAS**, the Committee further recommends that the County Board Rules specifically exclude the payment of per diem for attendance at the annual convention;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that, effective January 1, 2019, Rule 1 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*, shall be amended as follows:

1. The Chairman of the Dodge County Board of Supervisors shall preside over all meetings of the Board, and is authorized to resolve disputes between standing committees. In the absence of the Chairman, the First Vice Chairman shall preside, and in the absence of the Chairman and the First Vice Chairman, the Second Vice Chairman shall preside. In the absence of the Chairman, the First Vice Chairman and the Second Vice Chairman, the County Clerk shall call the meeting to order and the Board shall elect a member of the body to occupy the chair and preside over the meeting. The Chairman shall serve as an ex-officio member of all committees, commissions, and boards. The Chairman's role as an ex-officio member shall be

\*\*\*Rule Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

1 limited to attending only those meetings necessary to form a quorum. When serving  
2 in this capacity, the Chairman shall have all rights as any regular member of the  
3 committee, commission, or board. Members of the ~~Executive Committee of the~~  
4 ~~Board~~ **Dodge County Board of Supervisors** are authorized to attend the Annual  
5 Convention of the Wisconsin Counties Association at County expense, which  
6 expense is limited to mileage, lodging and registration fee. No per diem shall \*Amendment  
7 be paid for attendance. Supervisors who attend the Wisconsin Counties  
8 Association annual conference shall report to the County Board of Supervisors  
9 regarding knowledge gained by attending conference. Attendance at such  
10 convention by other County Supervisors shall be at County expense ~~only if the~~  
11 ~~Executive Committee determines that~~ as such attendance ~~shall be~~ is to the benefit  
12 of Dodge County. Supervisors shall notify the County Clerk no later than the  
13 third Tuesday of April if attending said annual convention. Attendance at any  
14 seminar sponsored by the WCA shall be at county expense only if the Executive  
15 Committee or the County Board Chairman determines that such attendance shall be  
16 to the benefit of Dodge County. Dodge County will not pay any amount for out of  
17 state travel expenses for anyone unless approved by the Executive Committee.  
18

19 **BE IT FURTHER RESOLVED** that funds shall be budgeted in the 2019 County Board  
20 Budget to cover the costs stated herein.

21  
22 **BE IT FINALLY RESOLVED**, that the Dodge County Corporation Counsel is directed  
23 to modify the Dodge County Code of Ordinances, Section 2.01 to incorporate this rule change in  
24 the 2018 codification process.

All of which is respectfully submitted this 18th day of September, 2018.

**Dodge County Executive Committee:** \*Amendment: Line 6: Strike the word "No"

Russell Kottke  
Russell Kottke

David Frohling  
David Frohling

Donna Maly

Dennis R. Schmidt

Joseph Marsik

Jeff Berres ADOPTED  
BY DODGE COUNTY BOARD

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Vote Required: Majority of members present

SEP 18 2018  
AYES 27 NOES 5  
ABSENT \_\_\_\_\_  
ABSTAIN 6

*Raven J. Silson, County Clerk*

**Resolution Summary:** Resolution amending Rule 1 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* regarding WCA annual convention attendance by county board supervisors.

RESOLUTION NO. 18-38

**Authorizing a General Fund Transfer for Courtroom Audio/Visual  
Technology Consulting and Design Services**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County is considering an upgrade to its existing courtroom audio/visual technology, primarily focusing on five (5) courtrooms, one (1) video courtroom located in the Dodge County Jail, and one (1) holding cell video courtroom; and,

**WHEREAS**, Dodge County developed and released a Request for Proposals (RFP) on July 18, 2018, for consulting and design services seeking a consulting firm to assist Dodge County in developing options, and designing a solution that will satisfy Dodge County's needs; and,

**WHEREAS**, proposals were due to the Dodge County Clerk by 3:00 p.m., on August 8, 2018; and,

**WHEREAS**, the consultant will advise the Dodge County Circuit Courts on options to consider, make recommendations on appropriate upgrades in equipment and software to meet Dodge County's needs, explore expanding video court capabilities, develop plans and specifications for the Installation RFP, cost estimating, budget development and an implementation plan for the upgrades; and,

**WHEREAS**, the County has assembled an Evaluation Team (Team) comprised of representatives from the Dodge County Circuit Court, the Dodge County Information Technology Department, the Dodge County District Attorney's Office, and the Dodge County Physical Facilities Maintenance Department; and,

**WHEREAS**, the Team has received and evaluated two proposals and conducted interviews of the proposing consulting firms; and,

**WHEREAS**, the Team has selected Professional Audio Designs, Inc., as the consulting firm in the amount of \$69,913; and,

**WHEREAS**, at its meeting on September 4, 2018, the Dodge County Information Technology Committee received a report from the Team regarding the selection, and recommends contracting with the firm for the services offered; and,

**WHEREAS**, at its meeting on September 7, 2018, the Dodge County Judicial and Public Protection Committee received a report of the project timeline and the Team's selection of the consulting firm and recommends contracting with the firm for the services offered; and,

**WHEREAS**, at its meeting on September 11, 2018, the Dodge County Finance Committee received a report of the project timeline and the Team's recommendation, and has determined that there are sufficient Dodge County funds (Unassigned General Fund) available to fund the proposal in the amount not to exceed \$70,000 for the consulting and design services; and,

1           **WHEREAS**, the Finance Committee recommends to the Dodge County Board of  
2 Supervisors that the Dodge County Board of Supervisors authorize the use of Dodge County funds,  
3 in the amount not to exceed \$70,000, to fund the proposal;  
4

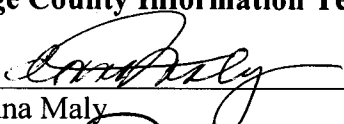
5           **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
6 Supervisors hereby approves the award for consulting and design services to Professional Audio  
7 Designs, Inc., and authorizes the use of Dodge County funds in the amount not to exceed \$70,000 to  
8 fund the proposal; and,  
9

10           **BE IF FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the  
11 Dodge County Information Technology Director is authorized to enter into an agreement with the  
12 selected firm for the services offered, subject to the review and approval of the Dodge County  
13 Corporation Counsel; and,  
14

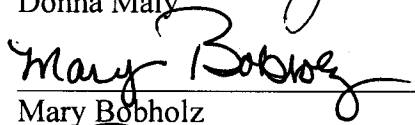
15           **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that the  
16 Dodge County Finance Director is directed to transfer funds from Business Unit 100, Account No.  
17 3429, Unassigned General Fund, in the amount of \$70,000 to ~~Information Technology Business~~  
18 Unit 301, Account No. .5819 to cover the cost of the proposal. Courts  
19

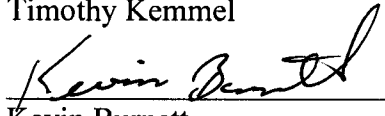
All of which is respectfully submitted this 18th day of September, 2018.

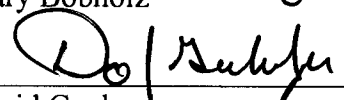
**Dodge County Information Technology Committee:**

  
\_\_\_\_\_  
Donna Maly

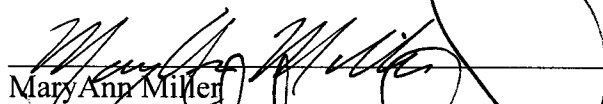
  
\_\_\_\_\_  
Timothy Kimmel

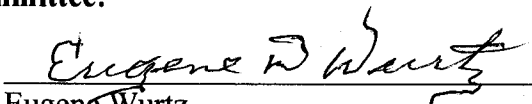
  
\_\_\_\_\_  
Mary Bobholz

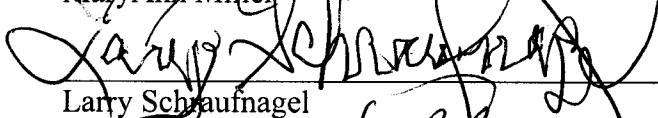
  
\_\_\_\_\_  
Kevin Burnett

  
\_\_\_\_\_  
David Guckenberger

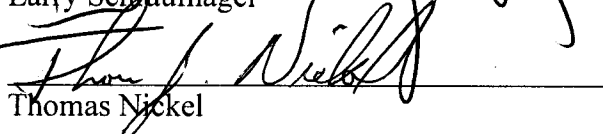
**Dodge County Judicial and Public Protection Committee:**

  
\_\_\_\_\_  
Mary Ann Miller

  
\_\_\_\_\_  
Eugene Wurtz

  
\_\_\_\_\_  
Larry Schraufnagel

  
\_\_\_\_\_  
Dan Hilbert

  
\_\_\_\_\_  
Thomas Nickel

Dodge County Finance Committee:

David Frohling  
David Frohling

David Guckenberger  
David Guckenberger

Ed Benter  
Ed Benter

Jeffrey Caine  
Jeffrey Caine

Thomas J. Schaefer  
Thomas J. Schaefer

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget:      Yes   X   No      N/A.  
Budget Impact: \$70,000. Finance Committee review date: September 11, 2018. Chair initials:   JG  

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution authorizing a general fund transfer for courtroom audio/visual technology consulting and design services.

ADOPTED  
BY DODGE COUNTY BOARD

SEP 18 2018

AYES   31   NOES   1    
ABSENT   1    
ABSTAIN   0  

Karen J. Gibson  
County Clerk

RESOLUTION NO. 18-39

**State of Wisconsin Transportation Budget and Local Roads Funding Concerns**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, local government in Wisconsin is responsible for about 90% of the road miles in the State of Wisconsin; and,

**WHEREAS**, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and,

**WHEREAS**, Dodge County and other local governments across Wisconsin have been highlighting our unmet transportation needs in many different avenues including events such as the historic Turnout for Transportation event in September of 2016 where local governments in every region of this state held simultaneous meetings calling on the state legislature to prioritize transportation and pass a sustainable funding package; and,

**WHEREAS**, while the increase in transportation funding for local governments in the last budget was certainly appreciated, many still are not back to 2011 levels when you adjust for inflation; and,

**WHEREAS**, local governments, including Dodge County, continue to struggle to meet even the most basic maintenance needs for our transportation system; and,

**WHEREAS**, states surrounding Wisconsin and across the country have stepped up with sustainable funding plans for its state and local roads; and,

**WHEREAS**, Wisconsin will be at a competitive disadvantage if it does not implement a revenue and spending plan that addresses both our Interstates that were built in the 1950's and 1960's *and* our local and state roads; and,

**WHEREAS**, levy limits do not allow local governments to make up for the deterioration of state funding; and,

**WHEREAS**, local governments would not be forced to turn to local wheel taxes, or increased borrowing, or exceeding its levy limits if the state would finally pass a sustainable funding plan for transportation; and,

**WHEREAS**, the Dodge County Highway Committee recognizes that our state highway and interstate system is the backbone of its surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and,

**WHEREAS**, from a competitive standpoint, Wisconsin motorists pay significantly less than any of its neighbors when you combine the annual cost of the state gas tax and vehicle registration fees;

1  
2  
3  
4  
5  
6  
7  
8  
9

**SO, THEREFORE, BE IT RESOLVED**, that upon recommendation of the Highway Committee, the Dodge County Board of Supervisors urge the Governor and Legislature to "Just Fix It" and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts its user fees to adequately and sustainably fund Wisconsin's transportation system; and,

**BE IT FINALLY RESOLVED**, that the Dodge County Clerk shall transmit a copy of this resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a constituency within Dodge County, and the Wisconsin Counties Association.

All of which is respectfully submitted this 18th day of September, 2018.

**Dodge County Highway Committee:**

William Muche  
William Muche

Richard W. Fink  
Richard Fink

Jeffrey Coine  
Jeffrey Coine

Jeff Berres  
Jeff Berres

Dave Frohling  
Dave Frohling

**Vote Required:** Majority of members present.

**Resolution Summary:** Resolution regarding State of Wisconsin transportation budget and local roads funding concerns.

ADOPTED  
BY DODGE COUNTY BOARD

SEP 18 2018

AYES 25 NOES 7  
ABSENT \_\_\_\_\_  
ABSTAIN 6

Karen J. Sibley  
County Clerk

RESOLUTION NO. 18-40

**Dodge County Capital Improvement Program for 2019-2023**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, the Dodge County Finance Committee has developed a Capital Improvement Program for Dodge County consisting of a flexible five-year capital expenditure plan for the departments and agencies of Dodge County, intended to be updated and projected on an annual basis; and,

**WHEREAS**, the departments and agencies of Dodge County have cooperated in assessing their five-year capital needs; and,

**WHEREAS**, the Finance Committee believes that the Capital Improvement Program is a useful fiscal planning tool and recommends adoption by the Dodge County Board of Supervisors;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the Capital Improvement Program for 2019-2023, attached hereto; and,

**BE IT FURTHER RESOLVED**, that the purpose of such adoption shall be to aid the Dodge County Board of Supervisors, its committees, and departments and agencies of Dodge County in the performance of their duties; and,

**BE IT FINALLY RESOLVED**, that the first year of the Capital Improvement Program shall represent the capital projects that the various departments and agencies of Dodge County may include in their proposed 2019 budgets, but that such inclusion does not guarantee approval by either the Dodge County Administrator or the Dodge County Board of Supervisors.

All of which is respectfully submitted this 18th day of September, 2018.

**Dodge County Finance Committee:**

*David Frohling*  
\_\_\_\_\_  
David Frohling

*David Guckenberger*  
\_\_\_\_\_  
David Guckenberger

*Ed Benter*  
\_\_\_\_\_  
Ed Benter

*Jeffrey Coine*  
\_\_\_\_\_  
Jeffrey Coine

*Thomas J. Schaefer*  
\_\_\_\_\_  
Thomas J. Schaefer

ADOPTED  
BY DODGE COUNTY BOARD

SEP 18 2018

Vote Required: Majority of Members present.

Resolution Summary: A Resolution adopting the Capital Improvement Program for 2019-2023.

AYES 30 NOES 2  
ABSENT 0  
ABSTAIN 0

*Raven J. Belson*  
County Clerk



# Dodge County Capital Improvement Plan 2019-2023

## DODGE COUNTY CAPITAL IMPROVEMENT PLAN

### NEED FOR A CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan assists in allocating financial resources. It schedules major capital expenditures each year over the next five years. The plan identifies each project, the estimated cost of the project and the financial resources available to finance it. The Capital Improvement Plan (CIP) selects and prioritizes capital projects, distributes expenditures and projects the impact of these expenditures on the budget and tax levy. The plan is updated annually to reflect changing needs and priorities, and to extend the plan another year.

### OBJECTIVES OF THE CAPITAL IMPROVEMENT PLAN

- 1) Allocation of limited financial resources by prioritizing requests.
- 2) Continuity in financial decisions by linking planning, programming and budgeting of major projects.
- 3) Coordination between department and committee decision makers.
- 4) Public awareness of financial needs.
- 5) Stabilization of tax rates by relating expenditures to financial capacity.
- 6) Improved bond ratings through effective management and fiscal solvency.
- 7) Identify requests to be funded with sales tax proceeds.

### PROCESS AND PROCEDURE

The capital improvement plan process depends upon the cooperation of people from most areas of county government. Six steps are involved in the process.

Determine Future Capital Needs - Each department head or agency director inventories their capital needs and submits them for inclusion in the CIP. Governing committees may review and approve requests prior to submitting them. The Land Resources and Parks Department compiles individual capital project requests and combines them with other department requests.

Determine the Financing Potential - The County Administrator reviews the preliminary CIP and assesses the ability of the County to pay for the requested capital improvements and identifies possible requests to be funded with sales tax proceeds. Not all capital project requests will be included in the CIP that is forwarded to the Finance Committee.

Establish Fiscal Policies - After review by County Administrator, the Finance Committee outlines policies and priorities by which to rank the remaining projects. Financing methods and projected revenues and expenditures are considered.

Rank Projects In Priority Order - The Finance Committee ranks projects in priority order:

Develop the Capital Improvement Plan - The Finance Committee matches various funding sources to achieve the best results. After the CIP is adopted by the Committee, it is forwarded to the County Board for review and approval. The first year of the Capital Improvement Plan shall represent the capital projects the departments and agencies of Dodge County may include in their proposed 2019 budgets, but such inclusion does not guarantee approval by the Finance Committee or County Board.

Implement, Monitor and Update the Capital Improvement Plan - The CIP is adopted prior to the annual operating budget. The Finance Committee monitors progress in implementing the Capital Budget.

#### Definitions

**Year:** The year the project is intended to be implemented, constructed, purchased or initiated.

**Administrative Unit:** County agencies or departments identifying a project subject to the criteria.

**Project Criteria:** Each planned expenditure of \$50,000 or more.

**Project Description:** A summary of the projects developed by CIP staff from more thorough descriptions by the administrative units.

**Total Cost:** Total project cost as estimated by administrative units.

**Outside Financial Assistance:** Funds provided by sources outside County government such as federal and state grants and aids, excluding service charges or indirect reimbursements.

**County Cost:** Funds to be provided by the County through tax levy, sales tax proceeds or long-term financing.

**Administrative Staff:** Jim Mielke, County Administrator; Julie Kolp, County Auditor; and Nate Olson, Planning & Economic Development Administrator

DRAFT - SEPTEMBER 5, 2018  
2019 - 2023 CAPITAL IMPROVEMENT PLAN

Administrative Unit	2019						2020						2021						2022						2023									
	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds					
CLEARVIEW	PURCHASE VAN/ENTERVAN	\$50,000	Operations		\$50,000		PURCHASE VAN/ENTERVAN	\$50,000	Operations		\$50,000		PURCHASE VAN/ENTERVAN	\$50,000	Operations		\$50,000		PURCHASE VAN/ENTERVAN	\$50,000	Operations		\$50,000		PURCHASE VAN/ENTERVAN	\$50,000	Operations		\$50,000					
	SEALING REPLACEMENT	\$80,000	Operations		\$80,000		SEALING REPLACEMENT	\$80,000	Operations		\$80,000		SEALING REPLACEMENT	\$80,000	Operations		\$80,000		SEALING REPLACEMENT	\$80,000	Operations		\$80,000		SEALING REPLACEMENT	\$80,000	Operations		\$80,000					
COURTS	REPLACE SOUND SYSTEM COURTHOUSE	\$650,000	Sales Tax		\$650,000																													
EMERGENCY MANAGEMENT DEPARTMENT					\$203,084		SMALLCAST UPGRADE AT ALL 8 TOWER SITES	\$203,084	Sales Tax / County Tax Levy		\$203,084		SMALLCAST UPGRADE AT ALL 8 TOWER SITES	\$203,084	Sales Tax / County Tax Levy		\$203,084		SMALLCAST UPGRADE AT ALL 8 TOWER SITES	\$203,084	Sales Tax / County Tax Levy		\$203,084		SMALLCAST UPGRADE AT ALL 8 TOWER SITES	\$203,084	Sales Tax / County Tax Levy		\$203,084					
					\$203,300		IMPLEMENT COMMUNICATION BRIDGE BETWEEN TOWER AT MAYVILLE HIGHWAY SHOP	\$203,300	County Tax Levy		\$203,300		IMPLEMENT COMMUNICATION BRIDGE BETWEEN TOWER AT MAYVILLE HIGHWAY SHOP	\$203,300	County Tax Levy		\$203,300		IMPLEMENT COMMUNICATION BRIDGE BETWEEN TOWER AT MAYVILLE HIGHWAY SHOP	\$203,300	County Tax Levy		\$203,300		IMPLEMENT COMMUNICATION BRIDGE BETWEEN TOWER AT MAYVILLE HIGHWAY SHOP	\$203,300	County Tax Levy		\$203,300					
HIGHWAY DEPARTMENT	CTH REHAB-SURFACE 0.36 MILES	\$2,300,000	Sales Tax	\$2,300,000			CTH - CTH (J) RECONSTRUCTION PART 1 OF 2 2.7 MILES	\$3,300,000	County Tax Levy / Sales Tax / CHP-D	\$400,000	\$2,900,000		CTH - CTH (J) RECONSTRUCTION PART 2 OF 2 2.7 MILES	\$3,300,000	County Tax Levy / Sales Tax	\$3,300,000		CTH (TBD) RECONSTRUCTION PART 2 OF 2 2.5 MILES	\$3,300,000	County Tax Levy / Sales Tax	\$3,300,000		\$3,300,000		CTH (TBD) RECONSTRUCTION PART 2 OF 2 2.5 MILES	\$3,300,000	County Tax Levy / Sales Tax / CHP-D	\$3,300,000		\$3,300,000				
	EQUIPMENT REPLACEMENT See Exhibit A	\$1,463,868	County Tax Levy	\$1,463,868			CTH (TBD) RECONSTRUCTION DESIGN & ROW	\$300,000	County Tax Levy / Sales Tax	\$280,000	\$20,000		CTH (TBD) REHAB-SURFACE 20 MILES	\$5,700,000	County Tax Levy / Sales Tax / CHP	\$280,000	\$5,420,000		CTH (TBD) RECONSTRUCTION DESIGN PART 1 OF 2 5 MILES	\$325,000	County Tax Levy	\$325,000		\$325,000		CTH (TBD) REHAB-SURFACE 20 MILES	\$5,900,000	County Tax Levy / Sales Tax	\$20,000	\$5,880,000				
	DESIGN THREE BRIDGE IMPROVEMENTS TO BE COMPLETED IN 2020	\$75,000	County Tax Levy / Bureau of Aeronautics	\$71,250	\$3,750		CTH (TBD) REHAB-SURFACE 20 MILES	\$5,600,000	County Tax Levy / Sales Tax	\$5,600,000		EQUIPMENT REPLACEMENT	\$1,800,000	County Tax Levy	\$1,800,000		CTH (TBD) REHAB-SURFACE 20 MILES	\$1,800,000	County Tax Levy	\$1,800,000		\$1,800,000		EQUIPMENT REPLACEMENT	\$1,900,000	County Tax Levy	\$1,900,000		\$1,900,000					
	JANEAU FACILITY MAIN SHOP ROOF REPLACEMENT	\$115,000	County Tax Levy	\$115,000			AUTOMATED TRUCK WASH EQUIPMENT AND BUILDING MODIFICATION AT MAYVILLE SHOP	\$400,000	County Tax Levy / Fund Balance	\$400,000		TRUCK WASH FACILITY AT TRENTON SHOP	\$500,000	County Tax Levy / Fund Balance	\$500,000		COUNTY BRIDGE REPLACEMENT (CTH J - HARTL BRIDGE)	\$1,200,000	County Tax Levy / Fund Balance	\$1,200,000		\$1,200,000		COUNTY BRIDGE REPLACEMENT (CTH S - LEPSIS BRIDGE)	\$172,000	County Tax Levy / Sales Tax / WDOT	\$28,400	\$143,600		\$143,600				
	CLIVE SPEED ANALYSIS AND COMPLIANCE INITIATIVE	\$75,000	County Tax Levy	\$75,000			AIRPORT ACCESS AND PARKING LOT RECONSTRUCTION	\$350,000	County Tax Levy / Federal Funding	\$332,500	\$17,500		RECONSTRUCT AIRPORT RUNWAY 220 AND LIGHTING	\$1,600,000	County Tax Levy / Bureau of Aeronautics	\$1,500,000	\$100,000		COUNTY BRIDGE REPLACEMENT (CTH S - LEPSIS BRIDGE)	\$1,140,000	County Tax Levy / Sales Tax / WDOT	\$865,800	\$274,200		\$274,200		COUNTY BRIDGE REPLACEMENT (CTH S - LEPSIS BRIDGE)	\$1,140,000	County Tax Levy / Sales Tax / WDOT	\$865,800	\$274,200		\$274,200	
	RESERVEVILLE SHOP LAND ACQUISITION AND DESIGN	\$145,000	County Tax Levy	\$145,000			DESIGN RECONSTRUCTION OF AIRPORT RUNWAY 220 AND PARALLEL TAXIWAY INCLUDING LIGHTING	\$100,000	County Tax Levy / Bureau of Aeronautics	\$95,000	\$5,000		NEW SALT STORAGE FACILITY AT NCSBHD SHOP	\$415,000	County Tax Levy / Fund Balance		\$415,000		RECONSTRUCT TAXIWAY PARALLEL TO AIRPORT RUNWAY 220	\$1,300,000	County Tax Levy / Bureau of Aeronautics	\$1,200,000	\$100,000		\$100,000		RECONSTRUCT TAXIWAY PARALLEL TO AIRPORT RUNWAY 220	\$1,300,000	County Tax Levy / Bureau of Aeronautics	\$1,200,000	\$100,000		\$100,000	
							RESERVEVILLE SHOP REPLACEMENT	\$4,000,000	County Tax Levy / Fund Balance / Bonding		\$4,000,000																							

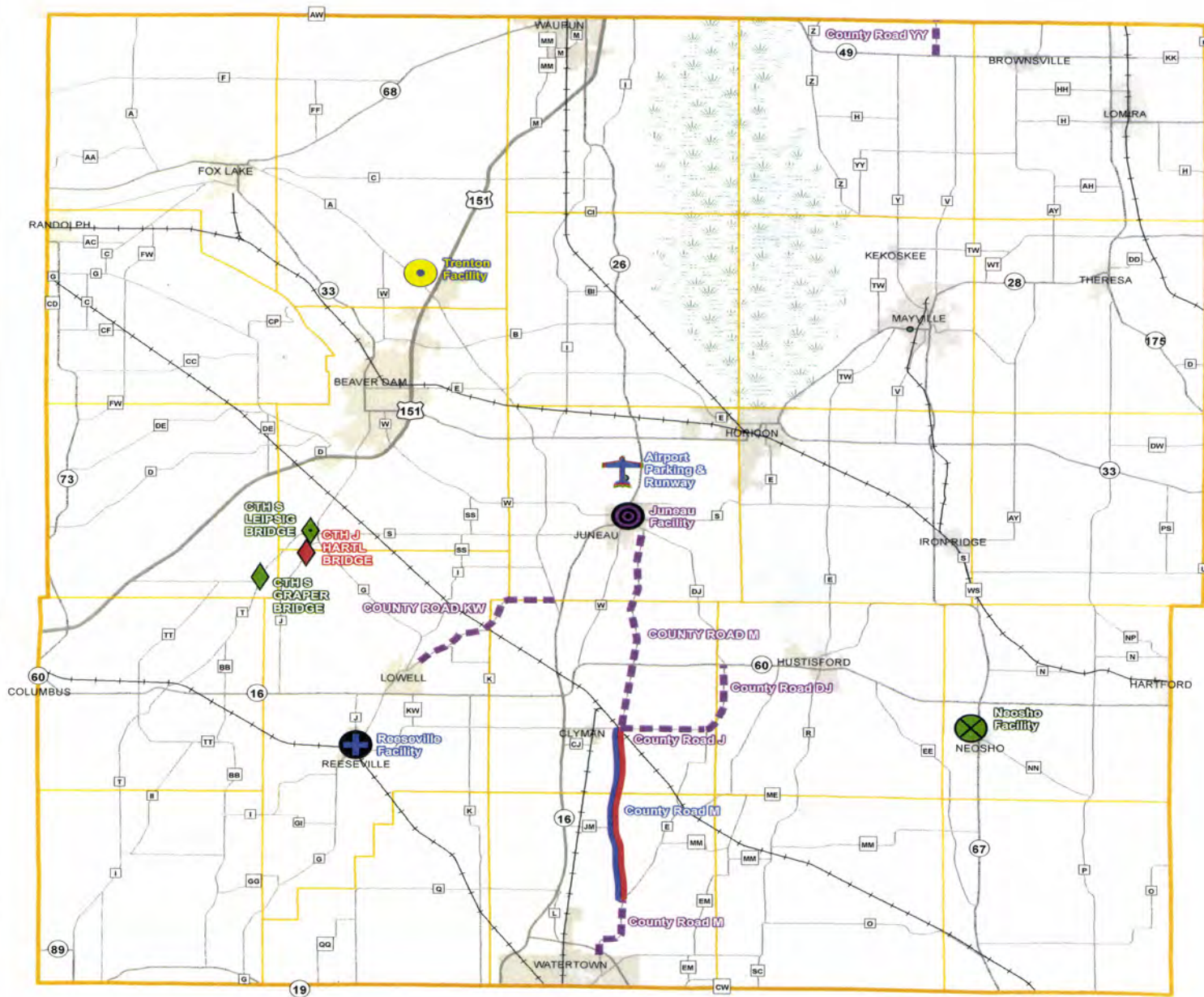
DRAFT - SEPTEMBER 5, 2018  
2019 - 2023 CAPITAL IMPROVEMENT PLAN

Administrative Unit	2019						2020						2021						2022						2023							
	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		
INFORMATION TECHNOLOGY DEPARTMENT	UPS REPLACEMENT COURTHOUSE	\$55,000	County Tax Levy		\$55,000	CORE SWITCH COMPONENT	\$100,000	County Tax Levy		\$100,000	REPLACE HOST SERVERS	\$200,000	County Tax Levy		\$200,000	SWITCH REPLACEMENT	\$100,000	County Tax Levy		\$100,000	CORE SWITCHES	\$250,000	County Tax Levy		\$250,000							
	REPLACE EDGE SWITCH COURTHOUSE	\$75,000	County Tax Levy		\$75,000	CISCO UCS REFRESH	\$60,000	County Tax Levy		\$60,000																						
	INFRASTRUCTURE UPGRADES	\$1,285,000	Internal Bonding		\$1,285,000	SWITCH REPLACEMENT HENRY DODGE / SHERIFF	\$140,000	County Tax Levy		\$140,000												UPS SHERIFF	\$50,000.00	County Tax Levy		\$50,000.00						
						KRONOS UPGRADE	\$50,000	County Tax Levy		\$50,000																						
						KRONOS BENEFIT EMPLOYMENT	\$50,000	County Tax Levy		\$50,000																						
LAND RESOURCES AND PARKS DEPARTMENT	REPLACE TRACTOR OWNER WILD GOOSE TRAIL	\$74,000	Trade In / County Tax Levy	\$15,000	\$89,000	LEDGE PARK ROAD REHAB/PARKING	\$75,000	County Tax Levy		\$75,000	GOLD STAR MEMORIAL TRAIL HORCON TO BEAVER DAM CONSTRUCTION (3.3 Miles)	\$1,000,000	Grants / Donations (90%) / County Tax Levy	\$2,700,000	\$300,000	DIGITAL ORTHOS	\$110,000	WUP Grants / Friends of Wildlife / Merit Fund	\$110,000		\$110,000	HANNSON PARK RIVER TRAIL / BEAVER DAM DEVELOPMENT	\$74,000	Grant / Donations / County Tax Levy		\$37,000						
						GOLD STAR MEMORIAL TRAIL HORCON HISTORIC TO HORCON CONSTRUCTION	\$50,000	Grants / Donations	\$50,000	\$0	HANNSON PARK - GAZEBO / STAGE AREA	\$60,000	Friends Group / County Tax Levy	\$30,000	\$30,000	ARTICO PARK ROAD REHAB/PARKING	\$105,000	County Tax Levy		\$105,000												
						GOLD STAR MEMORIAL TRAIL HORCON TO BEAVER DAM DESIGN	\$200,000	Grants / Donations (90%) / County Tax Levy	\$270,000	\$30,000	UPGRADE PUBLIC ELEVATOR HENRY DODGE OFFICE BUILDING	\$280,000	County Tax Levy		\$280,000	REPLACE 16 TON AC UNIT COURTHOUSE	\$125,000	County Tax Levy		\$125,000												
						REHAB PARKING LOT JUSTICE FACILITY	\$600,000	County Tax Levy		\$600,000	ROOF REPLACEMENT DETENTION FACILITY	\$600,000	County Tax Levy		\$600,000	REPLACE 215 TON AC UNIT JAIL FACILITY	\$150,000	County Tax Levy		\$150,000												
						REPLACE ROOF COURTHOUSE	\$275,000	County Tax Levy		\$275,000					\$800,000	REPLACE AC UNIT ADMINISTRATION BUILDING	\$150,000	County Tax Levy		\$150,000												
PHYSICAL FACILITIES/ MAINTENANCE						HAZING POD J	\$125,000	County Tax Levy		\$125,000					REPLACE 215 TON AC UNIT JAIL FACILITY	\$150,000	County Tax Levy		\$150,000													
						EQUIPMENT GARAGE / STORAGE FACILITY SHERIFF	\$2,000,000	Bonding		\$2,000,000					REPLACE 400 TON AC UNIT JAIL FACILITY	\$250,000	County Tax Levy		\$250,000													

DRAFT - SEPTEMBER 5, 2018  
2019 - 2023 CAPITAL IMPROVEMENT PLAN

Administrative Unit	2019					2020					2021					2022					2023				
	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds
SHERIFFS OFFICE																									
TOTAL PROJECT COST		\$6,539,868					\$20,068,384					\$18,900,246					\$17,168,000					\$13,924,000			
TOTAL NON-COUNTY FUNDS		\$66,250					\$1,147,500					\$5,297,000					\$3,174,200					\$1,737,000			
TOTAL COUNTY FUNDS		\$6,453,618					\$18,920,884					\$13,603,246					\$13,993,800					\$12,187,000			

# Dodge County Highway Department Capital Improvement Plan 2019 - 2023



## Legend

### Facility Projects

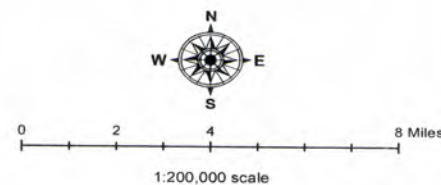
- Airport Runway Reconstruction (2020-2021)
- Airport Access & Parking Lot (2020)
- Airport Taxiway Reconstruction (2022)
- Airport East Ramp & Fuel System (2023)
- Juneau Facility (2019)
- Reeseville Facility (2020)
- Neosho Facility (2022)
- Trenton Facility Truck Wash (2021)
- Trenton Facility Cold Storage (2023)

### Road Projects

- 2019 Rehab/Resurfacing
- 2020 Reconstruction
- 2021 Reconstruction

### Bridge Projects

- CTH J - Hartl Bridge (2021)
- CTH S - Graper Bridge (2022)
- CTH S - Leipsig Bridge (2022)



## 2019 Highway Commission Budget Request

### Business Unit 3281 Capital Asset Acquisition Summary

Description	Purchase Price	Auction Revenue	Net
1 Paint Truck	\$450,000	N/A	\$450,000
3 New quad axle dump truck	\$0(EXCHANGE)	N/A	
3 Tandem Axle Patrol Trucks	\$795,000	\$15,000	\$780,000
2 Supervisor pick-ups	\$72,000	\$44,000	\$28,000
1 Foreman Pickup Truck	\$50,000	\$500	\$49,500
1 Tow behind Shoulder roller	\$20,000	N/A	\$20,000
<u>4 Heated Asphalt Patch Boxes</u>	<u>\$30,000</u>	<u>\$4,000</u>	<u>\$26,000</u>
<b>Equipment Totals</b>	<b>\$1,417,000</b>	<b>\$63,500</b>	<b>\$1,353,500</b>
Equipment – Major Repairs	35,368		
Juneau Roof Replacement	115,000		
Juneau Security Fence Replacement	25,000		
<u>Reeseville Property Acquisition and Design</u>	<u>145,000</u>		
<b>Miscellaneous Capital Acquisition</b>	<b>\$ 320,368</b>		
<b>Grand Total</b>	<b>\$1,737,368</b>		

Note: the actual net expense would be the total of the \$1,737,368 cost less the anticipated auction revenue of \$63,500 or \$1,673,868.



RESOLUTION NO. 18-41

**Financial Plan for the 2019 Dodge County Budget**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, Dodge County departments have identified and presented in the Dodge County Capital Improvement Program for 2019-2023 future major project needs; and,

**WHEREAS**, the Dodge County Finance Committee has reviewed the Dodge County Capital Improvement Program for 2019-2023 and the current status of County financial funds; and,

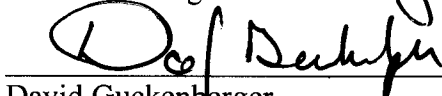
**WHEREAS**, the Dodge County Finance Committee hereby recommends to the Dodge County Board of Supervisors the financial plan for the 2019 Budget that includes the proposed application of county sales and use tax proceeds and the proposed application of undesignated general funds that is set forth in a document entitled *Financial Plan for the 2019 Dodge County Budget*, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto;


**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the financial plan for the 2019 Dodge County Budget that is set forth in a document entitled *Financial Plan for the 2019 Dodge County Budget*, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto.

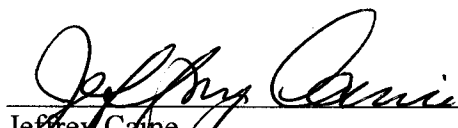
All of which is respectfully submitted this 18th day of September, 2018.

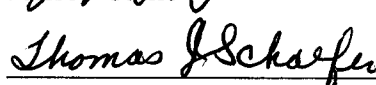
**Dodge County Finance Committee:**

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
David Guckenberger

  
\_\_\_\_\_  
Ed Benter

  
\_\_\_\_\_  
Jeffrey Caine

  
\_\_\_\_\_  
Thomas J. Schaefer

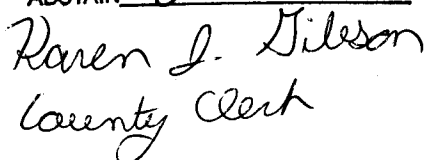
**ADOPTED  
BY DODGE COUNTY BOARD**

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution adopting the financial plan for the 2019 Dodge County Budget.

SEP 18 2018

AYES 31 NOES 1  
ABSENT 0  
ABSTAIN \_\_\_\_\_

  
County Clerk

# Financial Plan for the 2019 Dodge County Budget

1. Use of County Sales and Use Tax in the amount of \$6,553,090 to fund the following projects in 2019.

Available Funds	
Sales Tax Fund Balance	<u>\$817,221</u>
2018 Estimated Remittances	6,200,000
Sub-Total	<u>7,017,221</u>
2018 Sales Tax Budgeted Projects	4,711,667
<b>Estimated Fund Balance Available</b>	<b><u>\$2,305,554</u></b>

2019 Debt and Projects	
<b>2019 Remittance</b>	<b>\$4,518,090</b>
Debt Service 2017 Re-funding Bond Issue	845,000
Debt Service 2014 Bond Issue	1,500,000
Intergovernmental Borrowing - Neosho Highway Shop	593,090
Intergovernmental Borrowing-Detention Facility Pipe/Vent	580,000
Sub-Total Debt	<u>3,518,090</u>
Highway Road/Bridge Projects	<u>1,000,000</u>
Sub-Total 2019 Collection Expenditures	<b><u>4,518,090</u></b>

**Use of Accumulated Sales Tax Fund Balance Projects**

Security Projects - County Buildings	85,000
Replace Sound System Courts: Br 1-5	650,000
Highway Road/Bridge Projects	<u>1,300,000</u>
Sub-Total	<u>2,035,000</u>
<b>Total Budgeted</b>	<b><u>\$6,553,090</u></b>

2. Use of Unassigned General Funds in 2019 in an amount not to exceed \$ 2,100,000

(The Dodge County Board of Supervisors may make unassigned general fund transfers at a meeting scheduled to be held in November, 2019. This not to exceed \$ 2,100,000 amount will be reduced by the amount of these transfers, if any.)

Exhibit "A"

RESOLUTION NO. 18-42

**Authorizing Dodge County's Participation in an Intergovernmental Agreement for Joint Purchase of Employer Sponsored Benefits**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County continually evaluates the benefits offered to its employees in order to provide cost effective and reasonable options and coverage; and,

**WHEREAS**, in 2017, with the assistance of M3 Insurance Consulting, Dodge County, Jefferson County and several local municipalities began exploring the possibility of partnering to develop a pool large enough to be competitive and attractive in the health insurance market to seek proposals for health insurance for its respective employees; and,

**WHEREAS**, Section 66.0301, Wis. Stats., authorizes two or more municipalities of the State of Wisconsin to enter into an agreement for the joint exercise of any power or duty authorized by law; and,

**WHEREAS**, Dodge County, Jefferson County, Cities of Beaver Dam, Jefferson, Fort Atkinson, Waterloo, Lake Mills and Whitewater ("municipalities"), in the spirit of intergovernmental cooperation and in the interest of pursuing efficiencies in government, have cooperated to explore joint purchases of health insurance and other employee benefits; and,

**WHEREAS**, Dodge and Jefferson Counties ("counties") provide the minimum of 1,200 potential insureds to be covered allowing the group to attract competitive health insurance rates; and,

**WHEREAS**, in 2018, the municipalities developed and released a Request for Proposals for Health Insurance and received responses from potential providers; and,

**WHEREAS**, it is in the interest of the counties to develop an intergovernmental agreement so that membership, scope of joint purchases, and cooperative efforts are defined, and certain procedures are outlined; and,

**WHEREAS**, the Human Resources and Labor Negotiations Committee is well-informed of the activities undertaken to pursue competitive health insurance rates and has been apprised of the joint efforts of the cooperating units of government, and, at its meeting on September 10, 2018, considered the benefits of an intergovernmental agreement for the purposes specified herein and recommends entering into such agreement; and,

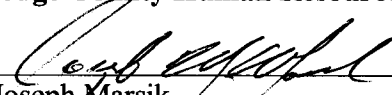
**WHEREAS**, the Finance Committee has been monitoring the development of the health insurance proposal, and, at its meeting on September 11, 2018, considered the benefits of an intergovernmental agreement for the purposes specified herein and recommends entering into such agreement;

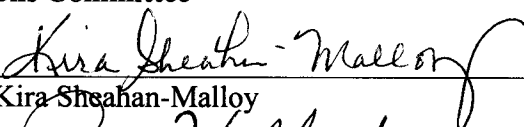
1 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of  
2 Supervisors that it endorses intergovernmental cooperation among the units of government referred  
3 to herein, and finds it to be of benefit to Dodge County to enter into an intergovernmental  
4 agreement; and,  
5

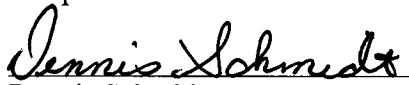
6 **BE IT FINALLY RESOLVED** that upon the recommendation of the Finance Committee  
7 and the Human Resources and Labor Negotiations Committee, the Dodge County Board of  
8 Supervisors hereby authorizes the County Board Chairman and the Dodge County Clerk to enter  
9 into an intergovernmental agreement with such terms and conditions identified herein.  
10

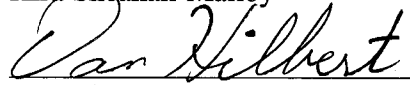
All of which is respectfully submitted this 18th day of September, 2018.

**Dodge County Human Resources & Labor Negotiations Committee**

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
Kira Sheahan-Malloy

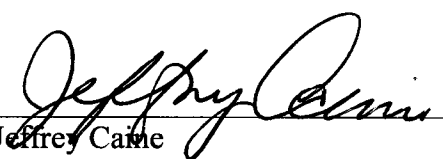
  
\_\_\_\_\_  
Dennis Schmidt

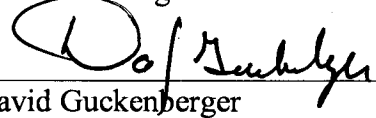
  
\_\_\_\_\_  
Dan Hilbert

  
\_\_\_\_\_  
Richard Greshay

**Dodge County Finance Committee:**

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Jeffrey Caine

  
\_\_\_\_\_  
David Guckenberger

  
\_\_\_\_\_  
Thomas J. Schaefer

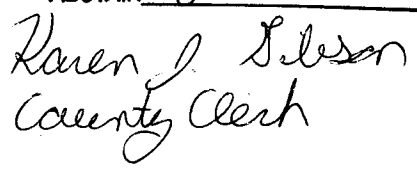
  
\_\_\_\_\_  
Ed Benter

**Vote Required:** Majority of members present

**Resolution Summary:** A resolution authorizing Dodge County's participation in an intergovernmental agreement for the exercise of joint purchase of health insurance and other employee benefits. **BY DODGE COUNTY BOARD**

SEP 18 2018

AYES 30 NOES 2  
ABSENT 1  
ABSTAIN 6

  
County Clerk

RESOLUTION NO. 18-43

**Authorization to Enter into a Multi-Year Contract with Dean Care for Health Insurance**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, since 2003, Dodge County has participated in the State of Wisconsin Health Plan administered by the Employee Trust Fund which offers health insurance coverage to local government employees of participating local government employers; and,

**WHEREAS**, in 2017, Dodge County began exploring alternatives to the State of Wisconsin Health Plan; and,

**WHEREAS**, Dodge County, Jefferson County, Cities of Beaver Dam, Jefferson, Fort Atkinson, Waterloo, Lake Mills and Whitewater (“municipalities”), in the spirit of intergovernmental cooperation and in the interest of pursuing efficiencies in government, have collaborated to solicit proposals for the provision of employee health insurance coverage; and,

**WHEREAS**, in 2018, with the assistance of M3 Insurance Solutions, Inc., a Request for Proposals (“RFP”) for Health Insurance was developed and released; and,

**WHEREAS**, two responses to the RFP were received and evaluated, with Dean Health Plan (“Dean”) providing the most competitive rates; and,

**WHEREAS**, the Human Resources and Labor Negotiation Committee has received multiple presentations regarding the Dean proposal, including a comparison to the current State Plan rates and the benefits of providing employees two plan options; and,

**WHEREAS**, Dean’s multi-year proposal offers a low deductible plan and a high deductible plan with annual rate caps through 2022; and,

**WHEREAS**, at its meeting on September 10, 2018, the Human Resources and Labor Negotiations Committee (“Committee”) was provided with the final Dean rates for the two plan options and the rate caps for 2020-2022 as described in the letter dated September 5, 2018, attached hereto and incorporated herein as Exhibit “A”; and,

**WHEREAS**, based on the information provided, the Committee recommends that the Dodge County Board of Supervisors accept the multi-year Dean proposal as summarized in Exhibit “A”, attached hereto; and,

**WHEREAS**, at the same meeting, the Committee established the 2019 employer/employee premium share, by percentage of total premium, as follows:

	<b>Employer</b>	<b>Employee</b>
High Deductible Plan	88.5%	11.5%
Low Deductible Plan	85%	15%
Sworn Union Employer and Employee Rates are Established through the Union Contract	High Deductible and Low Deductible 89.5%	High Deductible and Low Deductible 10.5%

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**WHEREAS**, the Committee also evaluated the high deductible option which option provides significant savings to the employer and employee and allows eligible employee the option of opening a health saving account (“HSA”); and,

**WHEREAS**, considering the savings associated with the high deductible option and in an effort to facilitate any eligible employee wishing to switch to a high deductible plan in 2019, the Committee further recommends a 2019 county contribution to an eligible employee’s HSA in the amount of \$1,000 for a single plan and \$2,000 for a family plan; and,

**WHEREAS**, the Finance Committee met on September 11, 2018 to consider the multi-year Dean proposal including the 2019 health insurance plan options, rates offered, and the Committee’s recommendation to provide a 2019 county contribution to offset the high deductible; and,

**WHEREAS**, the Finance Committee concurs with the Human Resources and Labor Negotiation Committee’s recommendations;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the recommendations of the Human Resources and Labor Negotiations Committee are hereby adopted; and,

**BE IF FURTHER RESOLVED**, that the Dodge County Administrator and the Dodge County Human Resources Director are authorized to enter into a contract with Dean commencing in 2019, renewable annually at the discretion of Dodge County, for the provisions of health insurance coverage for eligible Dodge County employees, subject to the review of the Corporation Counsel and provided that said contract includes the rates and rate caps as proposed and identified on Exhibit “A”, attached hereto and incorporated herein; and,

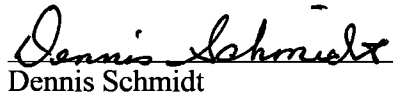
**BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors that a 2019 county contribution to an eligible county employee’s health savings account is hereby authorized as recommended.

All of which is respectfully submitted this 18th day of September, 2018.

**Dodge County Human Resources & Labor Negotiations Committee**

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
Kira Sheahan-Malloy

  
\_\_\_\_\_  
Dennis Schmidt

  
\_\_\_\_\_  
Dan Hilbert

  
\_\_\_\_\_  
Richard Greshay

**Dodge County Finance Committee:**

*David Frohling*  
\_\_\_\_\_

David Frohling

*David Guckenberger*  
\_\_\_\_\_

David Guckenberger

*Ed Benter*  
\_\_\_\_\_

Ed Benter

*Jeffrey Caine*  
\_\_\_\_\_

Jeffrey Caine

*Thomas J. Schaefer*  
\_\_\_\_\_

Thomas J. Schaefer

**Vote Required:** Majority of members present

**Resolution Summary:** A resolution authorizing Dodge County to enter into a contract with Dean for the provision of health insurance coverage for eligible Dodge County employees.

**ADOPTED  
BY DODGE COUNTY BOARD**

SEP 18 2018

AYES	<u>29</u>	NOES	<u>3</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

*Raven J. Gibson*  
*County Clerk*



1277 Deming Way  
Madison, WI 53717  
**phone:** 800-279-1301  
**Medicare:** 888-422-3326  
**TTY:** 711  
**deancare.com**

September 5, 2018

Jeff Ireland  
M3 insurance  
828 John Nolen Drive  
Madison WI 53713

Dear Jeff:

We are excited for the opportunity to partner with The Dodge/Jefferson Group for their insurance needs. Our proposal provides them with comprehensive benefits and 4 years of stability and the flexibility to customize their insurance offering over time to best meet the needs of their employees and their families. In addition to the proposed HMO/PPO benefits and premium rates (attached), we are pleased to provide a 4-year commitment comprised of the following elements:

- Dean Health Plan will be the sole carrier and will require 1,200 subscribers to effectuate coverage.
- A 4-year not to exceed renewal rate cap strategy:
  - 2020 – HMO renewal not to exceed 7.5%, PPO not to exceed 8.5%
  - 2021 – HMO renewal not to exceed 7.5%, PPO not to exceed 8.5%
  - 2022 – HMO renewal not to exceed 9.9%, PPO not to exceed 11.9%
- Allowed Municipalities: Dodge County, Jefferson County, City of Lake Mills, City of Jefferson, City of Whitewater and City of Beaver Dam
- Future additions must be domiciled in Dodge or Jefferson County and will be subject to underwriting
- They may offer multiple HMO/PPO plan designs
- M3 will receive a \$10 per employee per month commission
- Each municipality will have the flexibility to administer their unique eligibility and retiree coverage (subject to underwriting approval)
- Dean Health Plan provides a comprehensive provider network including Dean providers UW Health Primary Care providers in Dodge and Jefferson Counties
- Eligibility for a PPO Plan for employees who reside outside of our Dean Health Plan core service area (eligibility is determined based on the employee's home zip code).



The next step would be completion of the Employer Group Application by each municipality, outlining their unique benefit provisions. We will then develop the final rate acceptance exhibit for their approval and sign off.

Thank you for this opportunity, as we look forward to working with each of these employers. Please let me know if you have any questions.

Sincerely,



**Michelle Wright | Director of Sales**

**Dean Health Plan**

1277 Deming Way

Madison, WI 53717

Phone: (608) 827-4005

Cell: (608) 345-0098

Fax: (608) 252-0834

[michelle.wright@deancare.com](mailto:michelle.wright@deancare.com)

RESOLUTION NO. 18-44

**EXISTING EMPLOYER-WITHDRAWAL RESOLUTION  
WISCONSIN PUBLIC EMPLOYER'S GROUP HEALTH INSURANCE PROGRAM**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County is currently participating in the Wisconsin Public Employers Group Health Insurance program of the State of Wisconsin, pursuant to the provisions of § 40.51 (7), Wis. Stats.; and,


**WHEREAS**, the Dodge County Human Resources and Labor Negotiations Committee recommends withdrawing from the Wisconsin Group Health Insurance Program as of January 1, 2019, with the understanding that coverage will terminate for all insured participants, including annuitants and any participants who are on continuation of coverage, and that Dodge County will be subject to a three-year waiting period and underwriting if it desires to rejoin;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Dodge County, Wisconsin, that Dodge County hereby withdraws as a county employer participant in the Wisconsin Public Employers Group Health Insurance program of the State of Wisconsin Group Insurance Board, and adopts this Resolution to indicate its intent to withdraw as of January 1, 2019; and,


**BE IT FINALLY RESOLVED**, that the Employer Representative shall send a certified copy of this Resolution to the Department of Employee Trust Funds, by no later than October 15, 2018, for withdrawal to be effective January 1, 2019.

All of which is respectfully submitted this 18th day of September, 2018.

**Dodge County Human Resources and Labor Negotiations Committee:**

  
Joseph Marsik


  
Dan Hilbert


  
Kira Sheahan-Malloy

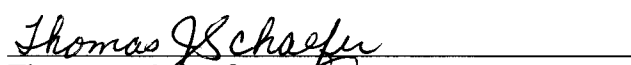
  
Dennis Schmidt


  
Richard Greshay

**Dodge County Finance Committee:**

  
David Frohling

  
David Guckenberger

  
Thomas J. Schaefer

  
Ed Benter

  
Jeffrey Caine

CERTIFICATION

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

396005685  
Federal Tax Identification Number  
(FEIN/TIN)

Finance Director  
Employer Representative Title  
Julie A. Kolp

69-036-0927  
ETF Employer Identification Number

127 E. Oak Street, Juneau, WI 53039-1329  
Mailing Address

Number of eligible employees \_\_\_\_\_

Dodge County  
Employer County

jkolp@co.dodge.wi.us  
Email Address

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to withdraw as a county employer participant in the Wisconsin Public Employers Group Health Insurance program of the State of Wisconsin Group Insurance Board, as of January 1, 2019.

ADOPTED  
BY DODGE COUNTY BOARD

SEP 18 2018

AYES 30 NOES 2  
ABSENT 1  
ABSTAIN 0

*Karen J. Silson*  
*County Clerk*

RESOLUTION NO. 18-45

**Authorization to Enter into an Agreement for the Development of Certain Monarch Lots**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, in 1988, Dodge County acquired approximately 14 acres of real estate located on North Spring Street, in the City of Beaver Dam, Wisconsin, by a Quit Claim Transfer of Plant Site pursuant to an Order issued by the Honorable James E. Shapiro of the United States Bankruptcy Court, Eastern District of Wisconsin, in the case captioned *In Re: Malleable Iron Range Company, Debtor, Case No. 85-00684*; and,

**WHEREAS**, at the time of transfer, the real estate had known environmental contamination such as the presence of petroleum products residue, trichloroethylene residue (degreaser) and, in some areas, elevated metals concentrations; and,

**WHEREAS** in 1992, Dodge County entered into an agreement for the development of a master plan to address the environmental condition and other concerns so that the real estate could be redeveloped; and,

**WHEREAS**, since the transfer to Dodge County, and as a result of the agreement, the environmental condition of the real estate has been investigated and partially remediated, the real estate has been platted as eleven lots named Plat of Monarch, and six of the eleven lots have been returned to productive use; and,

**WHEREAS**, in 2017, the Taxation Committee engaged an environmental consulting firm for an updated report on the environmental condition of the remaining five lots; and,

**WHEREAS**, in 2017, the Taxation Committee considered a proposal for the evaluation and possible development of the remaining five lots, specifically, Lots 3, 4, 5 7 and 8, Plat of Monarch; and,

**WHEREAS**, the Taxation Committee has negotiated a tentative agreement with Monarch Development LLC, for the evaluation of the remaining five lots and the possible development of same; and,

**WHEREAS**, the Taxation Committee recommends that the Dodge County Board of Supervisors authorize entering into such agreement; and,

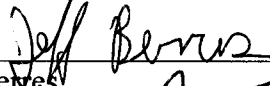
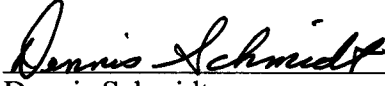
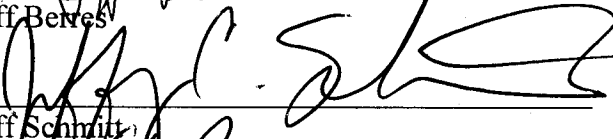
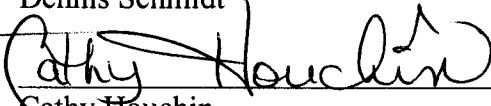

**WHEREAS**, Section 59.52(6)(c), Wis. Stats., states, in part, that the Dodge County Board of Supervisors may “Direct the clerk to lease, sell or convey or contract to sell or convey any county property, . . . on terms that the board approves.”;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the Dodge County Board Chairman and the Dodge County Clerk are authorized to enter into an agreement with Monarch Development LLC, to allow Lots 3, 4, 5, 7 and 8 of the Plat of Monarch to be evaluated for suitable development and possible sale to Monarch Development LLC, pursuant to the terms of said agreement, with the final agreement subject to the review and approval of the Taxation Committee and the Corporation Counsel; and,

1 **BE IT FINALLY RESOLVED**, that the sale of any or all of the remaining lots shall be subject  
2 to the approval of the Dodge County Board of Supervisors, and authorized pursuant to Section 59.52(6),  
3 Wis. Stats.

All of which is respectfully submitted this 18<sup>th</sup> day of September, 2018.

**Dodge County Taxation Committee:**

 _____ Jeff Berres	 _____ Dennis Schmidt
 _____ Jeff Schmitt	 _____ Cathy Houchin
 _____ Ed Benter	

**Vote Required:** Majority of Members present.

**Resolution Summary:** A resolution authorizing the Taxation Committee to enter into an agreement for the development of certain Monarch lots.

ADOPTED  
BY DODGE COUNTY BOARD

SEP 18 2018

AYES	<u>31</u>	NOES	<u>0</u>
ABSENT	<u>1</u>		
ABSTAIN	<u>1</u>		

*Raven J. Gibson*  
County Clerk

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Randall Mark Young, agent for David W and Judith R Frohling Revocable Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 60.5-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the NW ¼, Section 7, Town of Lebanon, to allow for the construction of two non-farm residences on this parcel and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of September, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

SEP 18 2018

AYES 30 NOES 1  
ABSENT \_\_\_\_\_  
ABSTAIN \_\_\_\_\_

*Raven J. Gibson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik  
*William Muche*  
William Muche  
*Larry Schraufnager*  
Larry Schraufnager  
*Jeffrey Schmitt*  
Jeffrey Schmitt  
*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1010

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 7, T09N, R16E, Town of Lebanon, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 18<sup>th</sup> day of September, 2018.

*Russell Kottke*

\_\_\_\_\_  
Russell Kottke  
Chairman

*Karen J. Gibson*

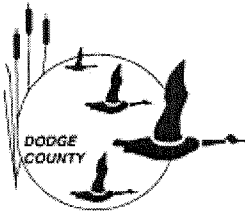
\_\_\_\_\_  
Karen J. Gibson  
County Clerk

**David & Judith Frohling Revocable Trust  
Town of Lebanon, Sec. 7**

**September 2018**  
The data used to create this map is a compilation of existing information and data from various city, county and state offices and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purposes. Dodge County assumes no liability for any use or misuse of the information.







**AGENDA**

**Dodge County Board of Supervisors Meeting  
Tuesday, October 23, 2018 – 7:00 PM  
Administration Building  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

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**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from September 18, 2018, County Board Session**

**Communications on File**

**Special Orders of Business**

Chairman Kottke

Victoria Pratt, CEcD, President, Thrive-ED

Thrive-ED Update

**Consider, Discuss and Take Action on the Following:**

**County Aid Bridge Memorials**

**Resolutions on File**

- 18-46 Resolution in Support of Increased State Funding for County Child Support Agencies – Judicial and Public Protection Committee.
- 18-47 Abolish the Position of *Counselor I, II, or III – AODA* and Create the Position of *Psychiatric Therapist II – Outpatient* – Human Services and Health Board.
- 18-48 Authorizing a General Fund Transfer-Internal Borrowing for Information Technology 2019 Infrastructure Upgrades – Information Technology and Finance Committees.
- 18-49 Allowable Levy Limit Adjustment – Unused Levy – Finance Committee.
- 18-50 Advisory Resolution Funding for Next Generation 911 Upgrades – Executive Committee.
- 18-51 Dodge County Conservation Aids Program Participation – UW-Extension Education Committee.

**Ordinance on File**

- 1. Ordinance No. 1011 – All Terrain Vehicle and Utility Terrain Vehicle Route Ordinance – Highway Committee.

**Claim on File**

- 1. On or about September 4, 2018, Dodge County received an invoice from Charter Spectrum also known as Charter Communications in the amount of \$2,016.86. This invoice was construed as a claim by Charter Spectrum alleging damages to its unmarked pedestal in the right-of-way of County Trunk Highway A caused during the mowing of the right-of-way on or about August 14, 2018.

**Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.**

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD  
 MEETING DATE October 23, 2018  
 Approval RK Date 10-25-2018  
 Chair Russ Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	17.44		
49450	Bennett, Richard	X		50.00	6	3.27		
49449	Benter, Ed	X		50.00	46	25.07		
19566	Berres, Jeff		X	0.00	0	0.00		
11970	Bischoff, Larry	X		50.00	10	5.45		
26899	Bobholz, Mary	X		50.00	28	15.26		
50238	Burnett, Kevin	X		50.00	20	10.90		
49453	Caine, Jeffrey	X		50.00	14	7.63		
46788	Derr, Lisa	X		50.00	10.5	5.72		
49971	Fink, Richard W.	X		50.00	35	19.08		
28760	Frohling, David	X		50.00	29	15.81		
49455	Glewen, Becky	X		50.00	20	10.90		
41853	Greshay, Richard		X	0.00	0	0.00		
49993	Guckenberger, David	X		50.00	50	27.25		
48638	Hilbert, Dan	X		50.00	6.66	3.63		
50131	Hoekstra, William	X		50.00	16.5	8.99		
49454	Houchin, Cathy	X		50.00	33	17.99		
49451	Justmann, Stephanie	X		50.00	32	17.44		
50239	Kemmel, Timothy	X		50.00	54	29.43		
16348	Kottke, Russell	X		55.00	30	16.35		
19650	Macheel, Dale	X		50.00	44	23.98		
29374	Maly, Donna	X		50.00	20	10.90		
22503	Marsik, Joseph M.	X		50.00	20	10.90		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William		X	0.00	0	0.00		
47109	Nickel, Thomas	X		50.00	34	18.53		
46789	Roesch, Mark E.	X		50.00	34	18.53		
30697	Schaefer, Thomas	X		50.00	15	8.18		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey		X	0.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	27.25		
50060	Sheahan-Malloy, Kira	X		50.00	16	8.72		
10021	Wurtz, Eugene	X		50.00	25	13.63		

**Dodge County Board of Supervisors  
October 23, 2018 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The October Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Berres, Greshay, Muche and J. Schmitt who had previously asked to be excused. Supervisor Houchin arrived at 7:17 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Maly to approve the minutes of the September 18, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

Chairman Kottke called upon Victoria Pratt, CEcD, President, Thrive-ED and Nate Olson, Planning/Economic Development Administrator, Dodge County Land Resources and Parks Department who, together, gave an update on the Thrive-ED. Questions by Supervisors Caine, Glewen, Maly and Derr, answered by Ms. Pratt and Mr. Olson. Comments by Supervisor Maly, Ms. Pratt and Mr. Olson

The following County Aid Bridge Memorials, Resolutions, Ordinance and Claim were read by the Clerk and acted upon by the Board:

**County Aid Bridge Memorials** Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the County Aid Bridge Memorials.

**Resolution No. 18-46** Resolution in Support of Increased State Funding for County Child Support Agencies – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Glewen. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-47** Abolish the Position of *Counselor I, II, or III – AODA* and Create the Position of *Psychiatric Therapist II – Outpatient* – Human Services and Health Board. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Glewen. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-48** Authorizing a General Fund Transfer-Internal Borrowing for Information Technology 2019 Infrastructure Upgrades – Information Technology and Finance Committees. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Sheahan-Malloy. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-49** Allowable Levy Limit Adjustment – Unused Levy – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-50** Advisory Resolution Funding for Next Generation 911 Upgrades – Executive Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor D. Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-51** Dodge County Conservation Aids Program Participation – UW-Extension Education Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Ordinance No. 1** Ordinance No. 1011 – All Terrain Vehicle and Utility Terrain Vehicle Route Ordinance – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Maly. Questions by Supervisor Bennett answered by Supervisor Caine and Brian Field, Highway Commissioner. Comments by Chairman Kottke and Supervisor Bennett. The vote was cast with 25 ayes and 4 noes, thereby adopting the Ordinance.

**Ayes:** Benter, Kottke, Macheel, Marsik, Justmann, Schaefer, Fink, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 25.

**Noes:** Bobholz, Bennett, Guckenberger, Hoekstra. Total 4.

**Absent:** J. Schmitt, Greshay, Muche, Berres. Total 4.

**Claim No. 1** On or about September 4, 2018, Dodge County received an invoice from Charter Spectrum also known as Charter Communications in the amount of \$2,016.86. This invoice was construed as a claim by Charter Spectrum alleging damages to its unmarked pedestal in the right-of-way of County Trunk Highway A caused during the mowing of the right-of-way on or about August 14, 2018. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Maly and seconded by Supervisor D. Schmidt. The vote was cast with 28 ayes and 1 no, thereby disallowing the claim.

**Ayes:** Benter, Kottke, Macheel, Marsik, Bennett, Justmann, Schaefer, Guckenberger, Fink, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 28.

**No:** Bobholz. Total 1.

**Absent:** J. Schmitt, Greshay, Muche, Berres. Total 4.

The Clerk noted the following had been placed on the Supervisor's desks: Memo from Nate Olson regarding Commerce Park, Alice in Dodge County data sheet, Memo from Corporation Counsel Kimberly Nass regarding RFP and Sheriff's Office, October, 2018 Aging and Disability Resource Center Newsletter, Benvenuto's invite for Friends of Clearview fundraiser, Clearview's Annual Holiday Bazaar invitation, THRIVE Annual Report and 2019 Dodge County Budget Book.

Chairman Kottke informed the Board that a presentation of the proposed 2019 Dodge County Budget will be held on Tuesday, October 30, 2018 at 6:00 p.m. in the Auditorium of the Administration Building and to please bring along the 2019 Dodge County Budget Books to this meeting as well as the November 13, 2018 County Board meeting. Chairman Kottke also advised the Board that 2019 Dodge

County Budget Book will be put on the Dodge County website under the County Board and Finance Department pages.

At 8:26 p.m. Supervisor Frohling made a motion to recess until Tuesday, November 13, 2018 at 9:00 a.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

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DODGE COUNTY HIGHWAY

REPORT NO. 1

COUNTY AID BRIDGE MEMORIALS

TO THE HONORABLE BOARD OF SUPERVISORS, DODGE COUNTY, WISCONSIN  
Members:

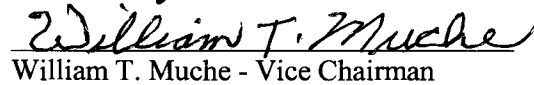
Your Highway Committee, to whom the following County Aid Bridge Memorials were referred:

<u>TOWN</u>	<u>BRIDGE NAME</u>	<u>ROAD</u>	<u>C.A.B. NO.</u>
Fox Lake	Schultz Bridge	Blanecae Road	332-17-07
Hustisford	Roth Bridge	W. Hillcrest Road	332-18-01
LeRoy	USA Bridge	N. Point Road	332-18-02
Theresa	Clark Bridge	McArthur Road	332-18-03
Theresa	Nickel Bridge	Racoon Road	332-18-04
Herman	Wetor Bridge	Buchanan Road	332-18-05

hereby beg leave to recommend favorably upon said County Aid Bridge Memorials.

All of which is respectfully submitted this 23rd day of October, 2018.

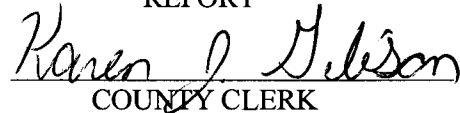
  
Jeffrey Gaine - Chairman

  
William T. Muehe - Vice Chairman

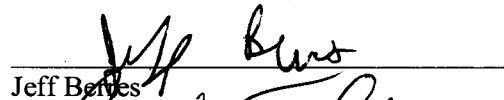
Vote on Foregoing Report

Ayes 29 Noes 0 Absent 4

Adopted 10-23-18  
REPORT

  
COUNTY CLERK

Richard Fink - Secretary

  
Jeff Berles

  
David Frohling

DODGE COUNTY HIGHWAY COMMITTEE

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Fox Lake hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36' x 60" pipe with a 60' x 48" pipe, that the pipe is located in Section 8 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on September 14, 2017. This document memorializes the agreement between the Town of Fox Lake and Dodge County.

Name of Bridge Schultz

C.A.B. No. 332-17-07

Name of Road Blanecae Road

Thomas Wussing  
Chairman-Town of Fox Lake

11/13/17  
Date

Peter Thompson  
Assistant Highway Commissioner-Dodge County

11/8/17  
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Hustisford hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 29"x42"x50' pipe with a 36"x52' pipe, that the pipe is located in Section 20 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 19, 2018. This document memorializes the agreement between the Town of Hustisford and Dodge County.

Name of Bridge Roth Bridge

C.A.B. No. 332-18-01

Name of Road W. Hillcrest Road

David G. Mangelsky  
Chairman-Town of Hustisford

7/11/2018  
Date

Peter Thompson  
Assistant Highway Commissioner-Dodge County

6/27/18  
Date



COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of LeRoy hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 72"x60' pipe with a 72"x60' pipe, that the pipe is located in Section 8 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

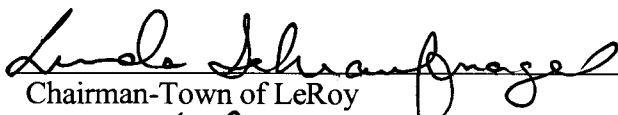
We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 16, 2018. This document memorializes the agreement between the Town of LeRoy and Dodge County.

Name of Bridge USA Bridge

C.A.B. No. 332-18-02

Name of Road N. Point Road

  
Chairman-Town of LeRoy

7-31-18  
Date

  
Assistant Highway Commissioner-Dodge County

7/17/18  
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Theresa hereby sets forth the fact that the Town Board of the said Town has petitioned to repair the wing walls of a 14' x 5.5' box culvert that crosses the so-called Fink Creek located in Section 18 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 3, 2018. This document memorializes the agreement between the Town of Theresa and Dodge County.

Name of Bridge Clark Bridge

C.A.B. No. 332-18-03

Name of Road McArthur Road

Paul Christian  
Chairman-Town of Theresa  
7-20-18

Date

Peter Thompson  
Assistant Highway Commissioner-Dodge County  
7/17/18

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Theresa hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 44' pipe with a 36" x 44' pipe, that the pipe crosses a ditch located in Section 29 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 3, 2018. This document memorializes the agreement between the Town of Theresa and Dodge County.

Name of Bridge Nickel Bridge

C.A.B. No. 332-18-04

Name of Road Racoon Road

*Paul Christian*

Chairman-Town of Theresa

7-20-18

Date

*Peter Thompson*

Assistant Highway Commissioner-Dodge County

7/17/18

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Herman hereby sets forth the fact that the Town Board of the said Town has petitioned to repair a deck failure and has been approved for complete replacement of a 24.3' bridge over Butler Creek located in Section 35 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.


We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

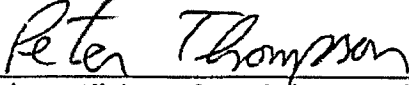
Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 17, 2018. This document memorializes the agreement between the Town of Herman and Dodge County.

Name of Bridge Wetor Bridge

C.A.B. No. 332-18-05

Name of Road Buchanan Road

  
Chairman-Town of Herman  
10-2-2018  
Date

  
Assistant Highway Commissioner-Dodge County  
8/8/2018  
Date

RESOLUTION NO. 18-46

**Resolution in Support of Increased State Funding for County Child Support Agencies**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County administers the Child Support Enforcement Program on behalf of the state, providing services to Dodge County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders; and,

**WHEREAS**, our children's well-being, economic security and success in life are enhanced by parents who provide financial and emotional support; and,

**WHEREAS**, Dodge County's Child Support Agency ensures that parents take responsibility for the care and well-being of their children, supports the involvement of parents in their children's lives and provides services to both custodial and noncustodial parents; and,

**WHEREAS**, the Child Support Enforcement Program is an effective investment in Wisconsin's future as child support increases self-sufficiency, reduces child poverty, and has a positive effect on children's well-being; and,

**WHEREAS**, Wisconsin's Child Support Enforcement Program is ranked 2<sup>nd</sup> in the nation for collecting current support; and,

**WHEREAS**, Wisconsin's Child Support Enforcement Program is incredibly cost-effective, collecting an average of \$5.56 in support for every dollar invested in the program; and,

**WHEREAS**, county child support agencies collected \$934 Million in child support during 2017, 95% of which went directly to families while 5% reimbursed public assistance programs; and,

**WHEREAS**, child support agencies help save taxpayer dollars by establishing health insurance orders for 97% of cases, which reduces state Medicaid costs by moving children from public assistance to private insurance; and,

**WHEREAS**, state funding for county child support services has not increased above the 2007 funding level while county agency costs have steadily increased due to growing caseloads, inflation and new federal regulations; and,

**WHEREAS**, diminished performance may result in reduced federal funding to Wisconsin; and,

**WHEREAS**, Wisconsin's strong performance in child support is at risk without additional state funding; and,

1 WHEREAS, decreased state and federal funding may result in reductions in child support  
2 enforcement staff and services and reduced child support collections; and,  
3

4 WHEREAS, new state investments in child support will generate a generous federal  
5 match, as every \$1 of state General Purpose Revenue (GPR) invested in the Child Support Program  
6 generates \$2 in federal matching funds;  
7

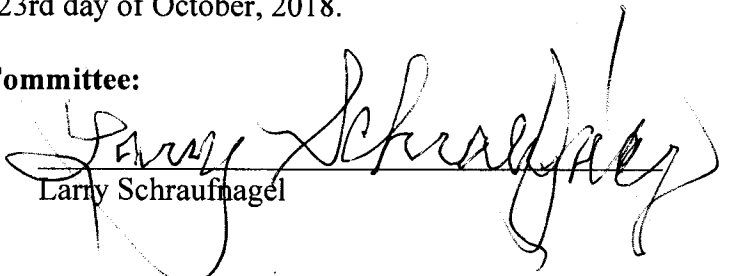
8 SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of  
9 Supervisors respectfully requests that state funding for county child support agencies be increased  
10 by \$1.5 million GPR in each fiscal year of the 2019-21 Wisconsin state budget, which will generate  
11 approximately \$3 million in additional federal funding each year, ensuring that counties can  
12 continue to effectively promote economic support to our children; and,  
13

14 BE IT FINALLY RESOLVED, that the Dodge County Clerk shall transmit a copy of this  
15 resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a  
16 constituency within Dodge County, the Secretary of the Wisconsin Department of Administration,  
17 and the Wisconsin Counties Association for consideration.  
18

All of which is respectfully submitted this 23rd day of October, 2018.

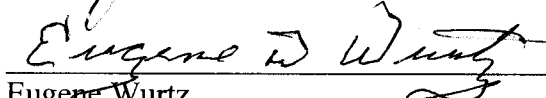
Dodge County Judicial and Public Protection Committee:

  
MaryAnn Miller

  
Larry Schraufnager

  
Thomas Nickel

Dan Hilbert

  
Eugene Wurtz

Vote Required: Majority of Members present.

Resolution Summary: A resolution in support of increased state funding for county child support agencies.

ADOPTED  
BY DODGE COUNTY BOARD

OCT 23 2018

AYES 29 NOES 0  
ABSENT 4  
ABSTAIN 0

  
County Clerk

RESOLUTION NO. 18-47

**Abolish the Position of *Counselor I, II, or III – AODA* and  
Create the Position of *Psychiatric Therapist II – Outpatient***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors abolish the following position in the Human Services and Health Department, effective September 19, 2018:

One vacant, funded, full-time, benefited position of *Counselor I, II, or III - AODA*; and,

**WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board also recommends that the Dodge County Board of Supervisors create the following position in the Human Services and Health Department, effective September 19, 2018:

One new, full-time, benefited position of *Psychiatric Therapist II - Outpatient*; and,

**WHEREAS**, job descriptions for each of the *Counselor I, II, or III - AODA* positions have been marked for identification as Exhibits “A”, “B”, and “C”, respectively, and have been attached hereto; and,

**WHEREAS**, a job description for the proposed position of *Psychiatric Therapist II - Outpatient* has been marked for identification as Exhibit “D” and has been attached hereto; and,

**WHEREAS**, there are funds in the 2018 Budget of the Human Services and Health Department to fund the proposed position of *Psychiatric Therapist II – Outpatient* during the period of time commencing on September 19, 2018, and ending on December 31, 2018, both inclusive;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes the following position in the Human Services and Health Department, effective September 19, 2018:

One vacant, funded, full-time, benefited position of *Counselor I, II, or III - AODA*; and,

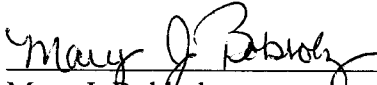


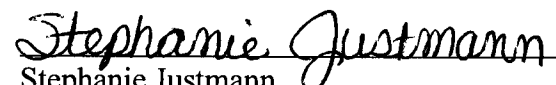
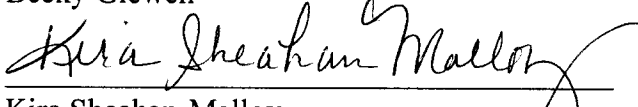
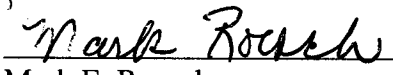
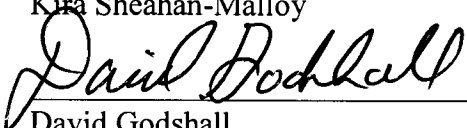

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in the Human Services and Health Department, effective September 19, 2018:

One new, full-time, benefited position of *Psychiatric Therapist II - Outpatient*; and,

1 **BE IT FINALLY RESOLVED**, that funds in the 2018 Budget of the Human Services and  
2 Health Department shall be used to fund the position of *Psychiatric Therapist II - Outpatient* during  
3 the period of time commencing on September 19, 2018, and ending on December 31, 2018, both  
4 inclusive.

All of which is respectfully submitted this 18th day of September, 2018.

**Dodge County Human Services and Health Board:**

 _____ Mary J. Bobholz	 _____ Lois Augustson
 _____ Becky Glewen	 _____ Stephanie Justmann
 _____ Kira Sheahan-Malloy	 _____ Mark E. Roesch
 _____ David Godshall	 _____ Jennifer Keyes

\_\_\_\_\_  
Timothy J. Kemmel

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget:  X  Yes   No   N/A.

Budget Impact: \$12,407 (Net Surplus). Finance Committee review date: September 11, 2018. Chair initials:  JS


**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to abolish the position of *Counselor I, II, or III – AODA* and create the position of *Psychiatric Therapist II – Outpatient*.

**ADOPTED  
BY DODGE COUNTY BOARD**

OCT 23 2018

AYES	<u>29</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		

  
County Clerk



<b>JOB TITLE:</b>	Counselor I - AODA	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services and Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	August 14, 2000
<b>LABOR GRADE:</b>	Dodge County Five (5)	<b>REVISED:</b>	11/15/10; 3/20/13; 7/06/16

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, or and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of individual/group counseling techniques and theories.  
 Knowledge of pharmacology/psychopharmacology.  
 Knowledge of assessment & treatment planning.  
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.  
 Knowledge of counselor ethics/conduct.  
 Skill in working with chronic alcohol and other drug abuse cases and special populations.  
 Ability to work with chemically dependent individuals/families.  
 Ability to communicate effectively.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and no experience.

**WORKING CONDITIONS**

Office and field working environment. Potential to work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**FOR HUMAN RESOURCE USE**

**EMPLOYEE SIGNATURE:**

**ANALYST(S):**

**DATE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**DODGE COUNTY JOB DESCRIPTION**

**October 2018**

**Wage Range: \$20.51 - \$28.13**

<b>JOB TITLE:</b>	Counselor II - AODA	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services and Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	August 14, 2000
<b>LABOR GRADE:</b>	Dodge County Six (6)	<b>REVISED:</b>	11/15/10; 3/20/13; 7/6/16

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of individual/group counseling techniques and theories.  
 Knowledge of pharmacology/psychopharmacology.  
 Knowledge of assessment & treatment planning.  
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.  
 Knowledge of counselor ethics/conduct.  
 Skill in working with chronic alcohol and other drug abuse cases and special populations.  
 Ability to work with chemically dependent individuals/families.  
 Ability to communicate effectively.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and two (2) years directly related experience and 5 C.E.U.'s.

**WORKING CONDITIONS**

Office and field working environment. Potential to work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**  
**DATE:**  
**SUPERVISOR SIGNATURE:**  
**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**  
**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

**DODGE COUNTY JOB DESCRIPTION**

**October 2018**

**Wage Range: \$22.44 - \$30.77**

<b>JOB TITLE:</b>	Counselor III - AODA	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services and Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	August 14, 2000
<b>LABOR GRADE:</b>	Dodge County Seven (7)	<b>REVISED:</b>	11/15/10; 3/20/13; 7/6/16

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, or and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of individual/group counseling techniques and theories.  
 Knowledge of pharmacology/psychopharmacology.  
 Knowledge of assessment & treatment planning.  
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.  
 Knowledge of counselor ethics/conduct.  
 Skill in working with chronic alcohol and other drug abuse cases and special populations.  
 Ability to work with chemically dependent individuals/families.  
 Ability to communicate effectively.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and five (5) years directly related experience and ten (10) C.E.U.'s.

**WORKING CONDITIONS**

Office and field working environment. Potential to work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

**DODGE COUNTY JOB DESCRIPTION**

**October 2018**

<b>JOB TITLE:</b>	Psychiatric Therapist II-Outpatient	<b>FLSA STATUS:</b>	Non Exempt
<b>DEPARTMENT:</b>	Human Services & Health	<b>REPORTS TO:</b>	Human Services Supervisor
<b>LOCATION:</b>	Henry Dodge Office Building	<b>DATE:</b>	July 7, 1998
<b>LABOR GRADE:</b>	Dodge County Nine (9)	<b>REVISED:</b>	11/15/10; 3/18/14

**OVERALL PURPOSE/SUMMARY**

Under the general direction of Human Services Supervisor, provides/coordinates services, through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment and social planning using developed skills and methodology. Plans and carries out prevention/rehabilitative treatment programs.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Provides individual, family or group therapy to assigned clients, scheduling client appointments as required.
2. Provides psycho-social assessments, including impressions of mental status and diagnosis.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Refers clients to appropriate agency staff or other agencies for evaluation and diagnosis.
6. Monitors client's progress on ongoing basis.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Suggests need for new programs or services to meet unfulfilled client needs to administration's attention.
14. Provides consultative services to other agency staff on an as needed basis.
15. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
16. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
17. Prepares articles/presentations for various media sources.
18. Participates in staff trainings as deemed appropriate by supervisor.
19. Maintains required and related paperwork in an accurate and timely manner.
20. Regular attendance and punctuality required.
21. Performs related duties as may be required or assigned.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of psycho-social assessments/diagnosis and appropriate courses of treatment.  
 Knowledge of pharmacology/psychopharmacology.  
 Knowledge of assessment & treatment planning.  
 Knowledge of individual/group therapy and crisis intervention techniques.  
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.  
 Knowledge of professional ethics/conduct codes.  
 Ability to communicate effectively.  
 Ability to work with multi-problem clients and their families.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**

Master's degree in social work, psychology, counseling, or related field, and 3000 hours of supervised clinical experience, and/or Medical Assistance Certified for billing. Wisconsin State Certified or certifiable as Licensed Clinical Social Worker or Wisconsin State Professional Counselor or Wisconsin State Marriage & Family Therapist. Wisconsin State Substance Abuse Counselor Certification is of additional benefit.

**WORKING CONDITIONS**

Office and field working environment. Potential of work in adverse interpersonal situations.

**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**ACKNOWLEDGEMENTS**

**EMPLOYEE SIGNATURE:**

**DATE:**

**SUPERVISOR SIGNATURE:**

**DATE:**

**FOR HUMAN RESOURCE USE**

**ANALYST(S):**

**DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 18-48

**Authorizing a General Fund Transfer-Internal Borrowing for  
Information Technology 2019 Infrastructure Upgrades**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Information Technology Committee (Committee) has considered the current county information technology infrastructure and the maintenance and upgrades needed to prevent data loss, enhance user productivity and provide data and system securities; and,

**WHEREAS**, as proposed by the Information Technology Department (Department), the Committee has considered the following infrastructure upgrades: network switches, a new backup solution, a new hypervisor solution, a firewall and security suite, replacement storage device for video storage and vital records, and a solution for hardware data replication ("2019 Infrastructure Upgrades"); and,

**WHEREAS**, the Committee included the Infrastructure Upgrades amounting to \$1,285,000 in the Dodge County Capital Improvement Plan for 2019-2023 (CIP) which was adopted on September 18, 2018; and,

**WHEREAS**, the Committee proposes to fund the 2019 Infrastructure Upgrades by an internal borrowing on the terms as specified on the repayment summary, attached hereto and incorporated herein as Exhibit "A"; and,

**WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate sufficient funds in the Information Technology Budget and the affected county department budgets to repay the borrowed funds, consistent with the repayment schedule set forth in Exhibit "A"; and,

**WHEREAS**, the Finance Committee has reviewed the proposed internal borrowing and has determined that sufficient funds are available in the General Fund to finance the 2019 Infrastructure Upgrades; and,

**WHEREAS**, the Dodge County Information Technology Committee and the Dodge County Finance Committee recommend to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the use of Dodge County funds in the amount of not to exceed \$1,285,000 on the following terms and conditions:

1. The loan shall be made on November 1, 2018;
2. The principal amount shall not exceed \$1,285,000;
3. The source of the funds will be Business Unit 100, Account No. 3429, Unassigned General Fund;
4. The interest rate will be 1.9 percent per annum;

- 1           5. The financing term will be 3 years beginning January 15, 2020 and ending January 15, 2022,  
2           both inclusive;
- 3
- 4           6. The Information Technology Department and the affected county departments shall budget  
5           sufficient sums in the operating budgets in years 2020 through 2022 to cover the established  
6           annual payment; and,  
7
- 8           7. The annual principal payment shall be used to replenish Business Unit 100, Account No.  
9           .3429;

10  
11           **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors  
12 hereby authorizes the 2019 Infrastructure Upgrades as proposed by the Information Technology  
13 Committee; and,  
14

15           **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors authorizes the  
16 use of Dodge County funds from Business Unit 100, Account No. .3429 for the funding of the 2019  
17 Infrastructure Upgrades and the repayment thereof consistent with the repayment summary as set forth  
18 on Exhibit "A", on the recommendation of the Finance Committee, on the following terms and  
19 conditions:  
20

- 21           1. The loan shall be made on November 1, 2018;
- 22
- 23           2. The principal amount shall not exceed \$1,285,000;
- 24
- 25           3. The source of the funds will be Business Unit 100, Account No. 3429, Unassigned General  
26           Fund;
- 27
- 28           4. The interest rate will be 1.9 percent per annum;
- 29
- 30           5. The financing term will be 3 years beginning January 15, 2020 and ending January 15, 2022,  
31           both inclusive;
- 32
- 33           6. The Information Technology Department and the affected county departments shall budget  
34           sufficient sums in the operating budgets in years 2020 through 2022 to cover the established  
35           annual payment; and,  
36
- 37           7. The annual principal payment shall be used to replenish Business Unit 100, Account No.  
38           .3429.


39  
40           **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors authorizes and  
41 directs the Dodge County Finance Director to amend the 2018 Information Technology Department  
42 Budget, and the 2018 budgets of the affected county departments accordingly to account for the 2019  
43 Infrastructure Upgrades; and,  
44

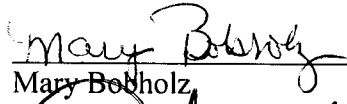
45           **BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors directs the  
46 Information Technology Department and affected county departments to budget accordingly for the  
47 repayment of the 2019 Infrastructure Upgrades.  
48

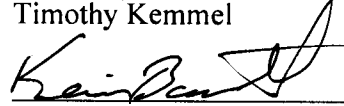
All of which is respectfully submitted this 23rd day of October, 2018.


**Dodge County Information Technology Committee:**

  
Donna Maly

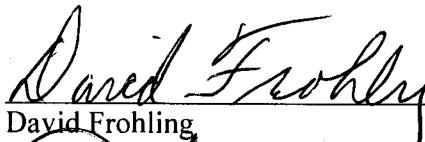
  
Timothy Kemmel

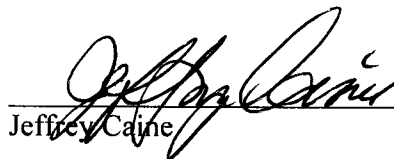
  
Mary Bobholz

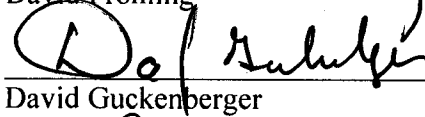
  
Kevin Burnett

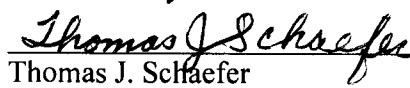
  
David Guckenberger

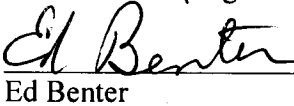
**Dodge County Finance Committee:**

  
David Frohling

  
Jeffrey Caine

  
David Guckenberger

  
Thomas J. Schaefer

  
Ed Benter

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.

Budget Impact: \$1,285,000. Finance Committee review date: October 9, 2018. Chair initials: JS.

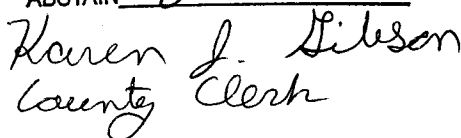
Vote Required: 2/3 Majority of Members Elect.

**Resolution Summary:** A resolution authorizing a general fund transfer-internal borrowing for Information Technology infrastructure upgrades.

ADOPTED  
BY DODGE COUNTY BOARD

OCT 23 2018

AYES 29 NOES 0  
ABSENT 4  
ABSTAIN 0

  
County Clerk

**IT INFRASTRUCTURE - FIXED PRINCIPAL LOAN - 3 YEAR REPAYMENT**

*A fixed principal loan results in declining payments over the loan period.*

*The principal remains fixed, while the interest declines as more of the principal is paid off.*

Loan Amount (PV)	\$1,285,000
Annual Interest Rate	1.90%
Years to Repay	3
Period Type	Annually
Number of Periods	3
Principal Repayment	428,333

**FIXED PRINCIPAL LOAN SCHEDULE**

Period	Principal Repayment	Interest	Total Payment	Balance
0				\$1,285,000
1	\$428,333	\$24,415	\$452,748	\$856,667
2	\$428,333	\$16,277	\$444,610	\$428,333
3	\$428,333	\$8,138	\$436,472	\$0



RESOLUTION NO. 18-49

**Allowable Levy Limit Adjustment – Unused Levy**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

**WHEREAS**, on November 14, 2017, the Dodge County Board of Supervisors adopted Resolution 17-64, constituting the 2018 Dodge County Budget; and,

**WHEREAS**, the adopted 2018 Dodge County Budget levied a net county tax levy amount of \$33,840,280, and a resulting county tax rate of \$5.504/\$1,000 of Equalized Valuation; and,

**WHEREAS**, Dodge County has an unused levy carryforward from 2016 in the amount of \$101,716 (“Unused Levy”) which can be used for the 2019 operating budget; and,

**WHEREAS**, pursuant to §66.0602(3)(fm), Wis. Stats., Dodge County may make an adjustment to its allowable levy limit in the amount of the Unused Levy which is calculated as a percentage of the previous year actual levy; specifically, the 2016 unused percentage (0.310%); and,

**WHEREAS**, the Dodge County Finance Committee recommends increasing the levy limit for 2019 Dodge County Budget by the amount of Unused Levy;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves increasing the allowable levy limit for 2019 Dodge County Budget, pursuant to §66.0602(3)(fm), Wis. Stats., by the Unused Levy, in the amount of \$101,716; and,

**BE IT FINALLY RESOLVED**, that the Unused Levy shall be budgeted in the 2019 Dodge County Budget.

All of which is respectfully submitted this 23<sup>rd</sup> day of October, 2018.

Dodge County Finance Committee:

*David Frohling*  
David Frohling

*Ed Benter*  
Ed Benter

*David Guckenberger*  
David Guckenberger

*Jeffrey Gaine*  
Jeffrey Gaine

*Thomas J. Schaefer*  
Thomas J. Schaefer

ADOPTED  
BY DODGE COUNTY BOARD

OCT 23 2018

AYES 29 NOES 0  
ABSENT 0  
ABSTAIN 0

**Vote Required:** Two-thirds of members elect.

**Resolution Summary:** A resolution increasing the allowable levy limit pursuant to §66.0602(3)(fm), Wis. Stats., by the Unused Levy.

*Karen J. Gibson*  
County Clerk

RESOLUTION NO. 18-50

**Advisory Resolution  
Funding for Next Generation 911 Upgrades**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, modernizing Wisconsin's 911 system has been a priority for local governments, Public Safety Answering Points (PSAPs), law enforcement, and the telecommunications industry since the early 2000s; and,

**WHEREAS**, the 2017-2019 state biennial budget provided funding for creation of a statewide emergency services IP network (ESInet), which is the first step in the transition to a digital Next Generation 911 (NG911) system; and,

**WHEREAS**, a NG911 system utilizes advancements in technology to improve communication with 911 operators and provides greater efficiency in assisting individuals in crisis; and,

**WHEREAS**, once the ESInet is operational, local 911 centers (PSAPs) will require NG911 capable equipment to connect to the digital system; and,

**WHEREAS**, currently very few PSAPs have the equipment necessary to utilize the ESInet and transition from analog to digital systems; and,

**WHEREAS**, the average cost for the necessary equipment upgrades will exceed \$250,000 per county in addition to ongoing maintenance costs; and,

**WHEREAS**, while the state has provided grant funding for counties in the past to upgrade local PSAPs, the state has not allocated funding in over a decade; and,

**WHEREAS**, the state authorized and currently imposes the Police and Fire Protection Fee, which fee was originally intended to fund county PSAP upgrades; and,

**WHEREAS**, revenue from the Police and Fire Protection Fee is deposited in the state's general fund and has never been utilized for its intended purpose; and,

**SO, NOW, THEREFORE, BE IT RESOLVED**, that Dodge County does hereby urge the Governor and Wisconsin State Legislature to allocate at least \$7 million annually for counties to upgrade local 911 centers to begin the NG911 transition; and,

**BE IT FURTHER RESOLVED**, that the \$7 million for county PSAP upgrades should be funded through the existing Police and Fire Protection Fee as originally intended; and,

1 **BE IT FINALLY RESOLVED**, that the Dodge County Clerk shall transmit a copy of this  
2 resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a  
3 constituency within Dodge County, the Secretary of the Wisconsin Department of Administration,  
4 and the Wisconsin Counties Association for consideration.

All of which is respectfully submitted this 23rd day of October, 2018.

**Dodge County Executive Committee:**

*Russell Kottke*

Russell Kottke

*David Frohling*

David Frohling

*Donna Maly*

Donna Maly

*Dennis R. Schmidt*

Dennis R. Schmidt

*Joseph Marsik*

Joseph Marsik

*Jeff Bertes*

Jeff Bertes

*Kira Sheahan Malloy*

Kira Sheahan-Malloy

**Vote Required:** Majority of Members present.

**Resolution Summary:** An advisory resolution requesting funding for Next Generation 911 Upgrades.

ADOPTED  
BY DODGE COUNTY BOARD

OCT 23 2018

AYES 29 NOES 0  
ABSENT 4  
ABSTAIN 6

*Raren J. Gibson*  
County Clerk

RESOLUTION NO. 18-51

**Dodge County Conservation Aids Program Participation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Dodge County desires to participate in county fish and game projects pursuant to the provisions of Section 23.09(12), of the *Wisconsin Statutes*; and,

**WHEREAS**, financial aid is available to install the project(s); and,

**WHEREAS**, the Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids program, specifically for the installation of fish and game projects under Section 23.09(12), of the *Wisconsin Statutes*;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that Dodge County UW Extension Department has budgeted an amount equal to the local share of project costs or land acquisition; and,


**BE IT FURTHER RESOLVED**, that Dodge County hereby authorizes the Dodge County UW Extension Educator to act on behalf of Dodge County to:


1. Sign and submit an application to the Wisconsin Department of Natural Resources (WDNR) for any financial aid that may be available;
2. Submit to the WDNR reimbursement claims along with necessary supporting documentation within one (1) year of project end date; and,
3. Take necessary action to undertake, direct, and complete the approved project(s); and,

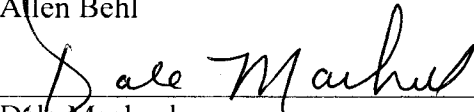
**BE IT FINALLY RESOLVED**, that Dodge County will comply with all state and federal laws related to the County Conservation Aids program and will obtain approval in writing from the WDNR before any change is made in the use of any project site funded by such aid.

All of which is respectfully submitted this 23rd day of October, 2018.

**Dodge County UW-Extension Education Committee:**

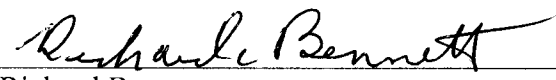
  
Allen Behl

  
Becky Glewen

  
Dale Macheel

  
Annette Thompson

ADOPTED  
BY DODGE COUNTY BOARD

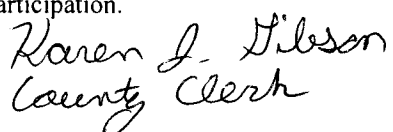
  
Richard Bennett

OCT 23 2018

AYES	<u>29</u>	NOES	<u>0</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		

Vote Required: Majority of Members present.

Resolution Summary: A resolution regarding Dodge County Conservation Aids Program participation.

  
Karen J. Gibson  
County Clerk

ORDINANCE NO. 1011

ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTE ORDINANCE

AN ORDINANCE AMENDING CHAPTER 7, SECTION 7.10 ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTES, OF THE DODGE COUNTY CODE OF ORDINANCES.

*The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:*

**Section 1. Enabling Law.** The Dodge County Board of Supervisors adopted on July 19, 2016, as Ordinance No. 955, a procedure for specifying designated segments of Dodge County Trunk Highways as All-Terrain Vehicle (ATVs) and Utility Terrain Vehicle (UTVs) routes (ATV routes), pursuant to Section 23.33, Wis. Stats.; and,

**Section 2.** On October 3, 2018, the Dodge County Highway Committee recommended that all Dodge County Trunk Highways be designated as ATV and UTV routes, with segments opened for use when compliance with this Section 7.10 is achieved.

**Section 3.** Section 7.10 of the Code is hereby amended as follows:

\* \* \* \* \*

(1) The terms "ATV," "UTV," "operator" and "ATV route," shall be defined as provided by § 23.33, Wis. Stats.

~~(2)~~ **The Dodge County Highway Committee (the "Highway Committee") is authorized to designate open for use segments of Dodge County Highways as ATV routes, in accordance with the provisions of § 23.33 Wis. Stats., and the provisions of this Section, and shall maintain the official list of open segments and publish same on the Dodge County website.**

~~(3)~~ **The designation of a segment of a All Dodge County Trunk Highways as an are approved ATV routes, may be made based upon consideration of a All requests for such designation to open a specified segment by an individual or group of citizens who wish to sponsor the designation segment shall be submitted to the Highway Committee.**

~~(4)~~ **A request for such designation to open specific segments shall be made on a form prescribed by the Highway Committee.**

~~(5)~~ **A sponsoring individual or group shall pay for the projected 10-year cost of procurement, installation, and maintenance of signs relating to such designation segment, as determined by the Dodge County Highway Department (the "Highway Department") after initial review of the request by the Highway Department. Signs shall include, at a minimum, approved signs designating the segment as an open ATV route, and signs indicating the speed limit for ATVs and UTVs if that limit is less than the speed limit for automobiles on the segment, and shall be posted at the beginning and end of each route segment. In addition, the Highway Department may specify additional signage requirements for all such designated segments. The Highway Department shall prepare an estimate of the cost of procurement,**

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

- 1 installation and maintenance of the signage over a projected period of 10 years and furnish  
 2 such estimate to the sponsor. The calculation of the cost of procurement may take into  
 3 account any in-kind contribution of signs made by the Sponsor and accepted by the  
 4 Highway Department.
- 5 (6) The Highway Department shall make a report and recommendation to the Highway  
 6 Committee regarding any request for designation **the opening** of a segment of a county  
 7 trunk highway as an ATV route. The report shall include information regarding the  
 8 topography, traffic patterns and uses, and other information which may bear on the safety  
 9 and appropriateness of the proposed designation, including information provided by the  
 10 Dodge County Sheriff's Office. In addition, the report and recommendation shall include  
 11 recommendations regarding:
- 12 (a) Reduced speed limits for ATVs/UTVs within the segment; and  
 13 (b) Time of day limitations (expressed in hours or with reference to daylight conditions) for  
 14 ATV/UTV operation within the proposed ATV route;
- 15 (7) A sponsor of a designation **segment** shall tender funds equal to the estimated cost of  
 16 procurement, installation, and maintenance of the route signage prior to any approval of the  
 17 Highway Committee of the ~~designation~~ request. Those funds shall be retained by the  
 18 Highway Department and used to offset the cost of procurement, installation, and  
 19 maintenance of signage on the ATV route segment. If the Highway Committee denies a  
 20 sponsor's request for approval of a proposed ATV route, ~~or if the County Board of~~  
 21 ~~Supervisors declines to enact a County Ordinance granting final approval of the same,~~  
 22 those funds shall be returned in full to the sponsor which tendered the funds.
- 23 (8) The speed limit for ATVs and UTVs shall be established at not greater than 35 miles per  
 24 hour or the speed limit for automobiles, whichever is lower, on all segments of county trunk  
 25 highways designated as ATV routes.
- 26 (9) The Highway Committee may, at a duly noticed meeting during which an opportunity is  
 27 afforded for input and comment by members of the public, ~~designate~~ **authorize opening**  
 28 segments of a County Trunk Highway as ATV routes, and may specify speed limits for  
 29 ATVs/UTVs operating on such route, and time of day limitations on operation of ATVs/UTVs  
 30 on such route, ~~all of which shall be subject to final approval by the enactment of a County~~  
 31 ~~Ordinance by the County Board of Supervisors approving the same.~~ The designation  
 32 **opening** of any segment of a County Trunk Highway located within an incorporated  
 33 municipality shall not take effect until the governing body of such municipality has passed a  
 34 resolution approving the same.
- 35 (10) General Limitations. The following limitations apply on all county trunk highway segments  
 36 designated **opened** as ATV routes:
- 37 (a) Operators must abide by all traffic laws unless further restricted by this Section.  
 38 (b) No ATV/UTV shall be operated at a speed greater than that established by the  
 39 Highway Committee for the ATV route segment or the posted limit applicable to  
 40 automobiles, whichever is lower.  
 41 (c) ATVs/UTVs may be operated on paved surfaces only, unless yielding the right-of-way.  
 42 (d) No ATV/UTV may be operated on any designated **open** route without fully functional  
 43 headlights, tail-lights, and brake lights.  
 44 (e) No ATV/UTV may be operated on any designated **open** route between the hours of  
 45 11:59 p.m. and 5:00 a.m. daily, unless a different restriction on hours of operation has

1           been specified by the Highway Committee ~~in creating or modifying the designation of a~~  
 2           for the open segment of County Trunk Highway and notice of the same is duly posted  
 3           on the segment.

- 4           (f) All ATV/UTV operators shall ride in single file.
- 5           (g) All ATV/UTV operators shall ride on the right hand side of the paved portion of the  
 6           highway, unless making a left turn. Operation on the gravel shoulders, grassy in-slope,  
 7           ditches, or other highway right-of-way is prohibited, unless yielding right-of-way.
- 8           (h) No ATV/UTV may be operated on any ~~designated~~ open ATV route if the ATV/UTV  
 9           does not meet all applicable Federal noise and air pollution standards.
- 10          (i) No person under the age of 16 may operate an ATV/UTV on any open segment of a  
 11          County Trunk Highway which is a designated ATV route.
- 12          (j) No person under the age of 18 may operate an ATV/UTV on any designated open  
 13          segment ATV route unless wearing approved protective head gear.
- 14          (k) Every person who operates an ATV/UTV on a an open segment of County Trunk  
 15          Highway ~~which is designated as an ATV route~~ shall have in his or her immediate  
 16          possession a valid motor vehicle operator's license, and shall display the license  
 17          document upon demand from any law enforcement officer or official described in §  
 18          23.33(12), Wis. Stats.

19       (11) ATV Routes. (Am. #956; #964)

- 20          (a) ~~All~~ County highways ~~designated as~~ are designated ATV routes shall be established  
 21          and approved by the Highway Committee, subject to final approval by the enactment of  
 22          a County Ordinance by the County Board of Supervisors approving the same subject  
 23          to approval of the Highway Committee opening the specified segment for use  
 24          and the installation of proper signage. The Highway Department shall provide to the  
 25          Sheriff's Office current records specifying those segments of County Trunk Highways  
 26          which have been ~~designated~~ ATV routes open for use and properly signed.
- 27          ~~(b) The County Board of Supervisors may rescind or modify the designation of an ATV~~  
 28          ~~route by repeal of an ordinance granting final approval of such designation or by~~  
 29          ~~enactment of an ordinance modifying such designation.~~
- 30          ~~(b)~~ The Highway Committee may temporarily modify or suspend any ~~designation of an~~  
 31          ~~ATV Route~~ the use of any opened segment. In addition, the Dodge County Highway  
 32          Commissioner (the "Highway Commissioner") may, without prior approval of the  
 33          Highway Committee, modify or suspend any designation of an ATV route made under  
 34          this Ordinance whenever emergency conditions so require, for up to 120 days.
- 35          ~~(c)~~ In the event that the County Board of Supervisors takes an action rescinding or  
 36          ~~terminating a designation of an ATV route made under this ordinance within 10 years~~  
 37          ~~of such designation~~ its initial adoption, the Highway Department shall refund to the  
 38          sponsor of such designation any unexpended funds remaining of the funds tendered by  
 39          such sponsor for the signage of such designation, less an administrative charge equal  
 40          to 5% of the funds originally tendered.

1 (ed) Designated routes. The following segment(s) of the Dodge County Trunk Highway  
 2 system are designated **open for use and signed** as ATV routes:

- 3 1. Dodge County Trunk Highway "I" from Clarkson Road to Dahlman Road;
- 4 2. Dodge County Trunk Highway "I" from Trophy Road to CHT T;
- 5 3. Dodge County Trunk Highway "BB" from Hubbleton Road to Port Road;
- 6 4. Dodge County Trunk Highway "I" from Yerges Road to CTH BB;
- 7 5. Dodge County Trunk Highway "II" from Burr Oak Road to CHT TT;
- 8 6. Dodge County Trunk Highway "TT" from CTH II to Breyer Road;
- 9 7. Dodge County Trunk Highway "T" from Breyer Road to Elba Town Hall driveway -  
 10 1.3 mile;
- 11 8. Dodge County Trunk Highway "TT" from CTH "II" to CTH "BB" - 0.8 mile;
- 12 9. Dodge County Trunk Highway "BB" from CTH "TT" to Tamarack Road - 0.5 mile;
- 13 10. Dodge County Trunk Highway "J" from Reeseville Village Limits to Seven Hill  
 14 Road - 0.25 mile;
- 15 11. Dodge County Trunk Highway "G" from CTH "I" to Park Avenue (Reeseville) - 1.3  
 16 miles;
- 17 12. Dodge County Trunk Highway "I" from Maiden Lane to CTH "G" - 1.55 miles;
- 18 13. Dodge County Trunk Highway "GI" from Baker Road to S. Kohn Road - 0.9 mile;
- 19 14. Dodge County Trunk Highway "G" from Hubbleton Road to Crestview Drive - 0.3  
 20 mile;
- 21 15. Dodge County Trunk Highway "I" and "T" from Sullivan Road to CTH "I" - 1.35  
 22 miles;
- 23 16. Dodge County Trunk Highway "II" from CTH "I" to Burr Oak Road - 2.2 miles;
- 24 17. Dodge County Trunk Highway "I" from CTH "T" to Yerges Road - 2.0 miles;
- 25 18. Dodge County Trunk Highway "TW" from Bayview Road (south terminus) to STH  
 26 28 (east leg of tee) - 1.8 miles;
- 27 19. Dodge County Trunk Highway "TW" from Wool Road to A Street (Kekoskee) - 1.5  
 28 miles;
- 29 20. Dodge County Trunk Highway "Y" from Mayville City Limits to Madison Road -  
 30 0.35 mile;
- 31 21. Dodge County Trunk Highway "Z" from Rockvale Road to CTH "Y" - 0.75 mile;
- 32 22. Dodge County Trunk Highway "I" from Prospect Road south to a point 290 feet  
 33 north of the centerline of STH 33 (N6923 CTH "I") - 1.0 mile. (Cr. #968)

34 **23. Such other segments as the Highway Committee approves and opens for**  
 35 **use.**

36 (f) Speed limit. These ATV routes shall have a 35 mph speed limit unless posted speed  
 37 limits are lower, then the lower speed limit shall apply and time of day limitations where  
 38 no ATV/UTV operation shall be allowed between the hours of 11:59 p.m. and 5:00 a.m.  
 39



1 (12) Route Signs.

2 (a) **No County Trunk Highway or segment thereof shall be used as an ATV/UTV route**  
3 **until approved by the Highway Committee and properly signed as provided**  
4 **herein.**

5 (ab) All required designated route signs shall be installed and maintained by the Highway  
6 Department.

7 (bc) All signs posted shall be in compliance with Federal and State Statutes.

8 (ed) No person may erect, remove, obscure, or deface any official designated route sign  
9 unless authorized by the Highway Commissioner.

10 (de) No person shall operate an ATV/UTV contrary to any authorized and official posted  
11 sign.

12 (13) Enforcement.

13 (a) This Section shall be enforced by any officer employed by the Dodge County Sheriff's  
14 Office (the "Sheriff's Office") or any other law enforcement official as set forth in §  
15 23.33(12), Wis. Stats., and Dodge County Section 7.21.

16 (b) Nothing in this Section shall prohibit any law enforcement officer or DNR warden from  
17 proceeding under any other ordinance, regulation, statute, law or order that pertains to  
18 the subject matter addressed under this Section.

19 (14) Penalties. Operation of an ATV/UTV in violation of any provision of this Section shall result  
20 in forfeiture pursuant to Dodge County Code of Ordinances Sections 7.01 and 7.20, and  
21 subject to the enforcement procedures set forth in Dodge County Code of Ordinances  
22 Section 7.21. The penalty for operation of an ATV or UTV in violation of any provision of  
23 this Ordinance for which a penalty is not otherwise specified shall be a forfeiture of \$30.00  
24 plus the costs and fees imposed under Ch. 814, Wis. Stats.

25 (15) Maintenance. Designation of segments of the Dodge County Highway System as ATV/UTV  
26 routes does not impose upon the Highway Department a greater duty of care or  
27 responsibility for maintenance of those **open** segments than for any other segment of  
28 county highway. Operators of ATV/UTV's on county highways assume all the usual and  
29 normal risks of ATV/UTV operation.

30  
31 **Section 4. Effective Date.** This ordinance becomes effective immediately upon enactment  
32 by the Dodge County Board of Supervisors and publication.

33 **Section 5. Summary.** An Ordinance amending Section 7.10 of the Dodge County Code of  
34 Ordinances pertaining to records retention.

35  
36 **Section 6. Vote Required.** Majority of members present.

Respectfully submitted this 23rd day of October, 2018.

Dodge County Highway Committee:

Jeffrey Caine  
Jeffrey Caine

David Frohling  
David Frohling

William T. Muche  
William Muche

Richard Fink  
Richard Fink

Jeff Berres  
Jeff Berres

Enacted and approved this 23rd day of October, 2018.

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

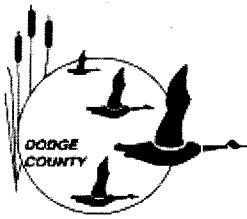
Karen J. Gibson  
Karen J. Gibson, County Clerk

ADOPTED  
BY DODGE COUNTY BOARD

OCT 23 2018

AYES 25 NOES 4  
ABSENT 4  
ABSTAIN 0

Karen J. Gibson



## **AGENDA**

**Dodge County Board of Supervisors Meeting  
Tuesday, November 13, 2018 – 9:00 AM  
Administration Building  
County Board Room, Fourth Floor  
127 East Oak Street, Juneau, Wisconsin 53039**

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**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from October 23, 2018, County Board Session**

**Communications on File**

**Special Orders of Business**

Affidavit of Publication

Public Hearing – Resolution 18-54 – 2019 Dodge County Budget Appropriation

Confirm Appointment made by County Administrator

1. Reappoint Robert Patrouille to the Veterans Service Commission for a three year term, commencing on December 1, 2018 to December 1, 2021, both inclusive.

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File**

- 18-52 Authorizing the Purchase of Certain Hardware, Software and Services for Information Technology Infrastructure Upgrades – Information Technology Committee.
- 18-53 Appointment of Deanna Wilson as Clearview Executive Director/Administrator – Health Facilities Committee.
- 18-54 2019 Dodge County Budget Appropriation – Finance Committee.
  - A. Highway Committee Proposed Budget Amendment – General Transportation Aid
  - B. Amendments from the Floor

**Reports on File**

1. Ordinance No. 1012 – Amend Dodge County Comprehensive Plan – Land Resources and Parks Committee.
2. Ordinance No. 1013 – Amend Land Use Code – Christian Hill Holdings LLC Property– Town of Lomira – Land Resources and Parks Committee.
3. Ordinance No. 1014 – Amend Land Use Code – Ronald C. and Donna M. Luedtke Trust – Town of Lomira – Land Resources and Parks Committee.
4. Ordinance No. 1015 – Amend Land Use Code – Darlene Sterr Property – Town of LeRoy – Land Resources and Parks Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD									
MEETING DATE November 13, 2018									
						Approval <i>RK</i>		Date <i>11-14-2018</i>	
						Chair <i>Russell Kottke</i>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT	
11994	Behl, Allen	X		50.00	32	17.44			
49450	Bennett, Richard		X	0.00	0	0.00			
49449	Benter, Ed	X		50.00	23	12.54			
19566	Berres, Jeff	X		50.00	21	11.45			
11970	Bischoff, Larry	X		50.00	20	10.90			
26899	Bobholz, Mary	X		50.00	14	7.63			
50238	Burnett, Kevin	X		50.00	10	5.45			
49453	Caine, Jeffrey	X		50.00	14	7.63			
46788	Derr, Lisa	X		50.00	21	11.45			
49971	Fink, Richard W.	X		50.00	35	19.08			
28760	Frohling, David	X		50.00	29	15.81			
49455	Glewen, Becky	X		50.00	20	10.90			
41853	Greshay, Richard	X		50.00	14	7.63			
49993	Guckenberger, David	X		50.00	25	13.63			
48638	Hilbert, Dan	X		50.00	20	10.90			
50131	Hoekstra, William	X		50.00	33	17.99			
49454	Houchin, Cathy	X		50.00	16.5	8.99			
49451	Justmann, Stephanie	X		50.00	32	17.44			
50239	Kemmel, Timothy	X		50.00	27	14.72			
16348	Kottke, Russell	X		55.00	30	16.35			
19650	Macheel, Dale	X		50.00	44	23.98			
29374	Maly, Donna	X		50.00	10	5.45			
22503	Marsik, Joseph M.	X		50.00	40	21.80			
34243	Miller, MaryAnn	X		50.00	22	11.99			
43804	Muche, William	X		50.00	22	11.99			
47109	Nickel, Thomas	X		50.00	34	18.53			
46789	Roesch, Mark E.	X		50.00	34	18.53			
30697	Schaefer, Thomas	X		50.00	30	16.35			
15819	Schmidt, Dennis	X		50.00	0	0.00			
28630	Schmitt, Jeffrey	X		50.00	9	4.91			
37252	Schraufnagel, Larry	X		50.00	50	27.25			
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44			
10021	Wurtz, Eugene	X		50.00	25	13.63			

**Dodge County Board of Supervisors  
November 13, 2018 – 9:00 a.m.  
Administration Building - Juneau, Wisconsin**

The November Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Bennett who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Schraufnagel to approve the minutes of the October 23, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Affidavit of Publication – County Clerk Karen Gibson read the Affidavit of Publication for the Public Hearing.

The Chairman then called the Second Special Order of Business: Public Hearing – Resolution 18-54 – 2019 Dodge County Budget Appropriation. Chairman Kottke declared the Public Hearing open at 9:03 a.m. and asked anyone who wished to speak to come forward. There being no requests, the Chairman declared the Public Hearing closed at 9:04 a.m.

Chairman Kottke then called the Third Special Order of Business: Confirm Appointment made by County Board Administrator, James Mielke. Reappoint Robert Patrouille to the Veterans Service Commission for a three year term, commencing on December 1, 2018 to December 1, 2021, both inclusive. A motion to accept the reappointment was made by Supervisor Nickel and seconded by Supervisor Miller. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

The following Resolutions and Reports were read by the Clerk and acted upon by the Board:

**Resolution No. 18-52** Authorizing the Purchase of Certain Hardware, Software and Services for Information Technology Infrastructure Upgrades – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Wurtz. Question by Supervisor Houchin answered by Chairman Kottke. The vote was cast with 31 ayes and 1 no. Supervisor J. Schmitt informed Chairman Kottke that he had meant to vote yes. With changing Supervisor J. Schmitt's vote to a yes, the vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-53** Appointment of Deanna Wilson as Clearview Executive Director/Administrator – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor D. Schmitt. The vote was cast with 30 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 30.

**Noes:** Guckenberger, Houchin. Total 2.

**Absent:** Bennett. Total 1.

**Resolution No. 18-54** 2019 Dodge County Budget Appropriation – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Benter. Chairman Kottke asked County Administrator, James Mielke to come forward and present the budget. Mr. Mielke gave a power point presentation that summarized the 2019 Dodge County Budget. Mr. Mielke stated that the proposed tax levy is \$34,033,789 resulting in a mill rate of \$5.40 per \$1,000 of equalized assessed valuation, which is a \$0.10 cent decrease for the 2019 budget. Supervisor Fink made a motion to amend the 2019 Dodge County Budget by removing \$115,000 for Juneau Roof Replacement from 2019 Highway Budget (Decrease Expense), apply \$233,000 Highway Fund Balance (Increase Revenue) and include estimated GTA of \$2,782,501 in place of estimated GTA of \$3,129,645. The motion was seconded by Supervisor Caine. The vote was cast on Supervisor Fink's motion to amend with 30 ayes and 2 noes, thereby approving the motion to amend.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Glewen. Total 30.

**Noes:** Houchin, Derr. Total 2.

**Absent:** Bennett. Total 1.

Supervisor Miller made a motion to amend the 2019 Dodge County Budget to add two vehicles for Patrol Division of the Sheriff's Office, increasing 2019 Sheriff's Office expenditures in an amount not to exceed \$90,000 and increasing the use of Unassigned General Fund by the same amount as the funding source for this expenditure. This is budget neutral amendment and will not change the 2019 levy. The motion to amend was seconded by Supervisor Hilbert. Questions by Supervisors Houchin, D. Schmidt, Sheahan-Malloy, Maly, Bobholz, Greshay, Burnett, Berres, Wurtz, J. Schmitt and Derr answered by Supervisor Miller, Chairman Kottke and Sheriff Dale Schmidt. Comments by Supervisors Nickel, Houchin, Benter, Muche, Derr, Wurtz, J. Schmitt and Guckenberger. The vote was cast on Supervisor Miller's motion to amend with 18 ayes and 14 noes, thereby approving the motion to amend.

**Ayes:** Kottke, Macheel, Greshay, Justmann, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Caine, Frohling, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 18.

**Noes:** Benter, Bobholz, J. Schmitt, Marsik, Schaefer, Guckenberger, Bischoff, Behl, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy. Total 14.

**Absent:** Bennett. Total 1.

Supervisor Guckenberger made a motion to amend the 2019 Dodge County Budget by removing \$51,255 from Business Unit 1501 thereby reducing the amount of the Unassigned Fund Balance applied in the 2019 Administrator's Budget by 50,000 and increase the central services budget of the County Board by \$1255. Decrease 42,200 from 1501 5100. Decrease 7,000 from 1501 5200. Decrease 2,040 from 1501 5300. Decrease 15 from 1501 5400. Increase 1255 to 101 5400. The motion to amend was seconded by Supervisor Houchin. Question by Supervisor Guckenberger answered by Supervisor Maly. Comments by Supervisors Maly, Derr, Glewen and Kimberly Nass, Corporation Counsel. The vote was

cast on Supervisor Guckenberger's motion to amend with 19 ayes and 13 noes, thereby approving the motion to amend.

**Ayes:** Benter, Bobholz, Macheel, J. Schmitt, Marsik, Guckenberger, Fink, Muche, Wurtz, Schraufnagel, Bischoff, Behl, Houchin, Roesch, Frohling, D. Schmidt, Sheahan-Malloy, Burnett, Glewen. Total 19.

**Noes:** Kottke, Greshay, Justmann, Schaefer, Kemmel, Caine, Berres, Hoekstra, Nickel, Maly, Hilbert, Miller, Derr. Total 13.

**Absent:** Bennett. Total 1.

Supervisor Guckenberger made a motion to amend the 2019 Dodge County Budget by removing \$30,000 from Business Unit 2811 5727 and reduce the Proposed Unassigned Fund Balance Applied in the 2019 Administrator's Budget by \$30,000. 2811 5727 Reduce \$30,000. The motion to amend by was seconded by Supervisor Maly. Questions by Supervisor Berres answered by Supervisor Frohling and Kimberly Nass, Corporation Counsel. Supervisor Guckenberger called upon Kimberly Nass, Corporation Counsel for clarification on his amendment and Ms. Nass advised on the correct procedures of the amendment. Comments by Supervisors Guckenberger, Maly, J. Schmitt, Nickel, Frohling, Greshay, Derr and Houchin. The vote was cast on Supervisor Guckenberger's motion to amend with 14 ayes and 18 noes. Supervisor Maly informed Chairman Kottke that she had meant to vote no. With changing Supervisor Maly's vote to a no, the vote was cast with 13 ayes and 19 noes, thereby defeating the motion to amend.

**Ayes:** Bobholz, J. Schmitt, Guckenberger, Fink, Muche, Wurtz, Schraufnagel, Bischoff, Behl, Houchin, Roesch, Hoekstra, Sheahan-Malloy. Total 13.

**Noes:** Benter, Kottke, Macheel, Marsik, Greshay, Justmann, Schaefer, Kemmel, Caine, Berres, Frohling, D. Schmidt, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 19.

**Absent:** Bennett. Total 1.

Supervisor Guckenberger made a motion to amend the 2019 Dodge County Budget by removing \$30,000 from Business Unit 101 5100 and reduce the Proposed Unassigned Fund Balance Applied in the 2019 Administrator's Budget by \$30,000. 101 5151 Reduce \$30,000. The motion to amend was seconded by Supervisor Maly. Questions by Supervisors Berres and Maly answered by Supervisor Guckenberger and Kimberly Nass, Corporation Counsel. Ms. Nass advised the Board about the proper procedures on the amendment. Comments by Supervisors Guckenberger, J. Schmitt, Frohling and Corporation Counsel Kimberly Nass. The vote was cast on Supervisor Guckenberger's motion to amend with 2 ayes and 30 noes, thereby defeating the motion to amend.

**Ayes:** Guckenberger, Houchin. Total 2.

**Noes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 30.

**Absent:** Bennett. Total 1.

Supervisor Guckenberger made a motion to amend the 2019 Dodge County Budget by removing \$208,000 from Business Unit 2061 5100 and reduce the Proposed Unassigned Fund Balance Applied in the 2019 Administrator's Budget by \$208,000. 2061 5100 Reduce \$208,000. The motion to amend was seconded by Supervisor Sheahan-Malloy. Questions by Supervisors Derr, J. Schmitt and Maly answered by Supervisors Guckenberger and D. Schmidt. Comments by Supervisors Sheahan-Malloy, Greshay,

Nickel and Guckenberger. The vote was cast on Supervisor Guckenberger's motion to amend with 10 ayes and 22 noes, thereby defeating the motion to amend.

**Ayes:** Benter, Bobholz, J. Schmitt, Guckenberger, Behl, Berres, Houchin, Roesch, Hoekstra, Sheahan-Malloy. Total 10.

**Noes:** Kottke, Macheel, Marsik, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Frohling, D. Schmidt, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 22.

**Absent:** Bennett. Total 1.

The Chairman called for a 10 minute recess at 10:49 a.m. to allow Julie Kolp, Finance Director and Kimberly Nass, Corporation Counsel to incorporate the amendments into the 2019 Dodge County Budget, Resolution 18-54.

At 11:03 a.m., Chairman Kottke called for the meeting to reconvene.

**Report No. 1** Ordinance No. 1012 – Amend Dodge County Comprehensive Plan – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 1013 – Amend Land Use Code – Christian Hill Holdings LLC Property– Town of Lomira – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Marsik. The vote was cast with 31 ayes and 1 no, thereby adopting the Report and Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 31.

**No:** Wurtz. Total 1.

**Absent:** Bennett. Total 1.

**Report No. 3** Ordinance No. 1014 – Amend Land Use Code – Ronald C. and Donna M. Luedtke Trust – Town of Lomira – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 4** Ordinance No. 1015 – Amend Land Use Code – Darlene Sterr Property – Town of LeRoy – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor D. Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Questions by Supervisor J. Schmitt answered by Supervisor Guckenberger.

At this time Resolution 18-54 as amended was distributed to the County Board and Kimberly Nass, Corporation Counsel explained the changes that were made to the Resolution. The vote was then cast on the 2019 Dodge County Budget, Resolution 18-54 as Amended, with 29 ayes and 3 noes, thereby adopting the Resolution as amended.



**Ayes:** Benter, Kottke, Macheel, Marsik, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 29.

**Noes:** Bobholz, J. Schmitt, Guckenberger. Total 3.

**Absent:** Bennett. Total 1.

The Clerk noted the following had been placed on the Supervisor's desks: 2019 Discover Wisconsin Calendar, Dodge County Sheriff's Office Estimated Squad Replacement Schedule. The Chairman ordered these be placed on file.

At 11:22 a.m. Supervisor Frohling made a motion to recess until Tuesday, December 18, 2018 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 18-52

**Authorizing the Purchase of Certain Hardware, Software and Services for Information Technology Infrastructure Upgrades**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN:

**WHEREAS**, the Dodge County Information Technology Committee (“Committee”) has considered the current county information technology infrastructure and the maintenance and upgrades needed to prevent data loss, enhance user productivity and provide data and system securities; and,

**WHEREAS**, as proposed by the Information Technology Department (Department), the Committee considered the following infrastructure upgrades: network switches, a new backup solution, a new hypervisor solution, a firewall and security suite, replacement storage device for video storage and vital records, and a solution for hardware data replication (“2019 Infrastructure Upgrades”) and included same in the Dodge County Capital Improvement Plan for 2019-2023 (CIP) which was adopted on September 18, 2018; and,

**WHEREAS**, by adoption of Resolution 18-48, the Dodge County Board of Supervisors approved a General Fund Transfer-Internal Borrowing to fund the 2019 Infrastructure Upgrades; and,

**WHEREAS**, the Committee has determined that it is necessary to purchase the following equipment at this time: a new backup solution, a new hypervisor solution, a firewall and web security suite, replacement storage device for video storage and vital records, and a solution for hardware data replication; and,

**WHEREAS**, the Department has solicited quotations for said purchases and has received three quotations, all of which are on file in the Information Technology Department and may be viewed during normal business hours; and,

**WHEREAS**, according to Rule 30 of the Rules of Order Governing the County Board of Supervisors, purchases in excess of \$50,000 shall be presented to the Committee advising the Department for recommendation to the County Board of Supervisors; and,

**WHEREAS**, the Committee has reviewed the quotations and has formed the considered conclusion that it is necessary to proceed with the purchase of hardware, software, and associated services and maintenance as reflected on Exhibit “A”, attached hereto and incorporated herein, from Capital Data in an amount not to exceed \$1,041,000, and recommends that the Dodge County Board of Supervisors approve and accept the quotation from Capital Data at a purchase price not to exceed \$1,041,000; and,

**WHEREAS**, in order to avoid cost increases due to potentially rising tariffs, the Finance Committee, at its meeting on October 9, 2018, supported placing an order for the purchases prior to November 1, 2018;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors, upon the recommendation of the Information Technology Committee, hereby approves, authorizes, and ratifies the 2019 Infrastructure Upgrade purchases as proposed by the Information Technology


1 Committee, and as reflected on Exhibit "A", attached hereto and incorporated herein, from Capital Data  
2 in an amount not to exceed \$1,041,000; and,  
3

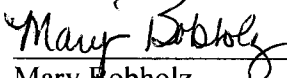
4 **BE IT FINALLY RESOLVED**, that upon delivery of hardware, software, satisfactory  
5 installation, and properly presented invoices in an amount not to exceed \$1,041,000, the Dodge County  
6 Administrator is authorized to make payment of such invoices from the appropriate Business Units and  
7 Accounts.  
8

All of which is respectfully submitted this 13th day of November, 2018.

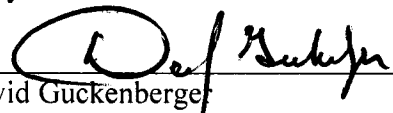
**Dodge County Information Technology Committee:**

  
\_\_\_\_\_  
Donna Maly

  
\_\_\_\_\_  
Timothy Kemmel

  
\_\_\_\_\_  
Mary Bobholz

  
\_\_\_\_\_  
Kevin Burnett

  
\_\_\_\_\_  
David Guckenberger

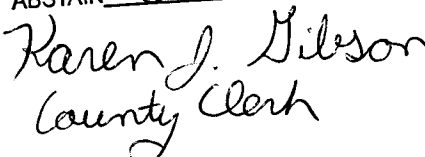
**Vote Required:** Majority of Members Present

**Resolution Summary:** A resolution authorizing the purchase of certain hardware, software, and associated services and maintenance for Information Technology infrastructure upgrades.

ADOPTED  
BY DODGE COUNTY BOARD

NOV 13 2018

AYES 32 NOES 0  
ABSENT 1  
ABSTAIN 0

  
Karen J. Gibson  
County Clerk

**Proposed Information Technology Purchases  
October 30, 2018**

**Vmware**

<b><u>Product</u></b>	<b><u>Capital Data</u></b>
Vmware	\$108,477.17
Vmware Installation	\$ 10,800.00
Total Vmware	\$119,277.17
Low Bid	\$119,277.17

**Data Center Solutions**

<b><u>Product</u></b>	<b><u>Capital Data</u></b>
Vplex Metro	\$191,599.71
Isilon Replacement	\$329,355.18
Backup Solution	\$269,719.12
DataCenter Solution Shipping	Included
Total DataCenter Solution	\$790,674.01
Low Bid	\$790,674.01

**Palo Alto**

<b><u>Product</u></b>	<b><u>Capital Data</u></b>
Palo Alto	\$130,361.50
Low Bid	\$130,361.50

**Grand Total:** **\$1,040,312.68**

RESOLUTION NO. 18-53

**Appointment of Deanna Wilson as Clearview Executive Director/Administrator**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

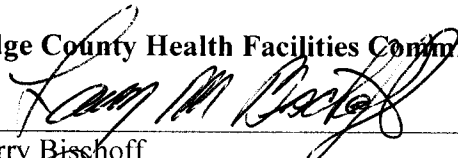
**WHEREAS**, on October 26, 2018, James Mielke, Dodge County Administrator, appointed Deanna Wilson to the full-time, benefited position of *Clearview Executive Director/Administrator*, effective January 2, 2019, in the merit range of Labor Grade 17 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$64.90 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment; and,

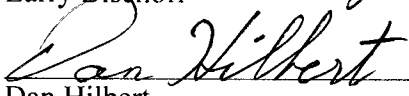
**WHEREAS**, James Mielke, Dodge County Administrator, and the Dodge County Health Facilities Committee request the Dodge County Board of Supervisors confirm this appointment;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby confirms the appointment of Deanna Wilson to the full-time, benefited position of *Clearview Executive Director/Administrator*, effective January 2, 2019, in the merit range of Labor Grade 17 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$64.90 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment.

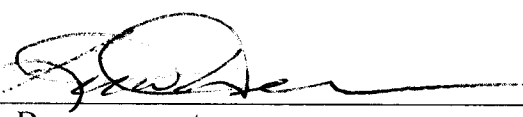
All of which is respectfully submitted this 13th day of November, 2018.

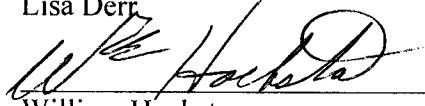
**Dodge County Health Facilities Committee:**

  
\_\_\_\_\_  
Larry Bischoff

  
\_\_\_\_\_  
Dan Hilbert

  
\_\_\_\_\_  
Thomas J. Schaefer

  
\_\_\_\_\_  
Lisa Derr

  
\_\_\_\_\_  
William Hoekstra

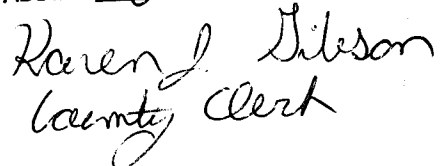
**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution for the appointment of Deanna Wilson as *Clearview Executive Director/Administrator*.

ADOPTED  
BY DODGE COUNTY BOARD

NOV 13 2018

AYES 30 NAYS 2  
ABSENT 1  
ABSTAIN 6

  
County Clerk

This Resolution was amended. See attached RESOLUTION NO. 18-54 AS AMENDED for the adopted Resolution.

RESOLUTION NO. 18-54

**2019 Dodge County Budget Appropriation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

**WHEREAS**, the proposed 2019 Budget Summary-Dodge County was published in the Beaver Dam Daily Citizen on October 17, 2018, in accordance with the provisions of §65.90, Wis. Stats.; and,

**WHEREAS**, the proposed expenditures and revenues for 2019 are shown in the Dodge County 2019 Budget Book, available for review in the Office of the Dodge County Clerk as of October 24, 2018, and incorporated herein by reference; and,

**WHEREAS**, the Equalized Valuation for Dodge County reported by the Wisconsin Department of Revenue on August 15, 2018 is \$6,595,192,400 (TID out: \$6,302,273,200); and,

**WHEREAS**, the total indebtedness of Dodge County as of December 31, 2017, is \$30,575,000; and,

**WHEREAS**, on the recommendation of the Finance Committee, the Dodge County Board of Supervisors adopted Resolution 18-49, Adjustment to Allowable Levy Limit – Unused Levy at its meeting on October 23, 2018 which approved an adjustment in the amount of \$101,716; and,

**WHEREAS**, the proposed 2019 Dodge County Budget is summarized as follows:

2018 Valuation.....	\$ 6,302,273,200
Total Expenditures.....	\$ 112,138,028
Total Revenue.....	\$ 68,915,095
Other Revenue Sources.....	\$ 4,596,054
Sales Tax Revenues.....	\$ 4,518,090
Exempt Computer Aid.....	\$ 75,000
County Tax Levy.....	\$ 34,033,789
County Tax Rate.....	\$ 5.400

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the 2019 budget appropriations in the sums and for the purposes herein set forth be and the same are hereby approved; and,

**BE IT FURTHER RESOLVED** that by adoption of this resolution which incorporates by reference the 2019 Budget Book, the Dodge County Board of Supervisors levies a tax against the taxable property of Dodge County, both real and personal, sufficient to provide for the 2019 budget appropriations in Dodge County 2019 Budget Book, it being understood that this general tax levy shall not duplicate other levies adopted by this Board; and,

RESOLUTION NO. 18-54 AS AMENDED

**2019 Dodge County Budget Appropriation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

**WHEREAS**, the proposed 2019 Budget Summary-Dodge County was published in the Beaver Dam Daily Citizen on October 17, 2018, in accordance with the provisions of §65.90, Wis. Stats.; and,

**WHEREAS**, the proposed expenditures and revenues for 2019 are shown in the Dodge County 2019 Budget Book, available for review in the Office of the Dodge County Clerk as of October 24, 2018, and incorporated herein by reference; and,

**WHEREAS**, the Equalized Valuation for Dodge County reported by the Wisconsin Department of Revenue on August 15, 2018 is \$6,595,192,400 (TID out: \$6,302,273,200); and,

**WHEREAS**, the total indebtedness of Dodge County as of December 31, 2017, is \$30,575,000; and,

**WHEREAS**, on the recommendation of the Finance Committee, the Dodge County Board of Supervisors adopted Resolution 18-49, Adjustment to Allowable Levy Limit – Unused Levy at its meeting on October 23, 2018 which approved an adjustment in the amount of \$101,716; and,

**WHEREAS**, the proposed 2019 Dodge County Budget is summarized as follows:

2018 Valuation.....	\$ 6,302,273,200
Total Expenditures.....	\$ 112,063,028*
Total Revenues.....	\$ 68,567,095*
Other Revenue Sources.....	\$ 4,869,054*
Sales Tax Revenues.....	\$ 4,518,090
Exempt Computer Aid.....	\$ 75,000
County Tax Levy.....	\$ 34,033,789
County Tax Rate.....	\$ 5.400

\*As amended

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the 2019 budget appropriations in the sums and for the purposes herein set forth be and the same are hereby approved; and,

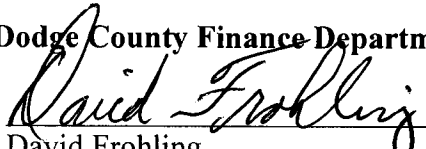
**BE IT FURTHER RESOLVED** that by adoption of this resolution which incorporates by reference the 2019 Budget Book, the Dodge County Board of Supervisors levies a tax against the taxable property of Dodge County, both real and personal, sufficient to provide for the 2019 budget appropriations in Dodge County 2019 Budget Book, it being understood that this general tax levy shall not duplicate other levies adopted by this Board; and,


1 **BE IT FURTHER RESOLVED** that the County Clerk be and is hereby authorized and  
2 directed to assess said levy to the municipalities of Dodge County in accordance with the schedule of  
3 equalized values as prepared by the Wisconsin Department of Revenue; and,  
4

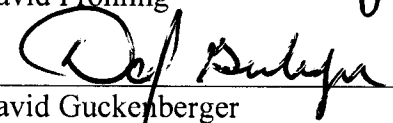
5 **BE IT FINALLY RESOLVED** that a copy of this Resolution, including the Dodge County  
6 2019 Budget Book and any amended version be made available for public inspection in the Office of  
7 the Dodge County Clerk, upon adoption, as provided by law.

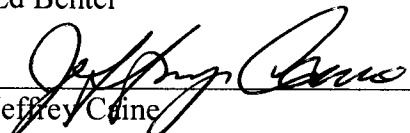
All of which is respectfully submitted this 13<sup>th</sup> day of November, 2018.


**Dodge County Finance Department:**

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Ed Benter

  
\_\_\_\_\_  
David Guckenberger

  
\_\_\_\_\_  
Jeffrey Caine

  
\_\_\_\_\_  
Thomas J. Schaefer

**Vote Required:** Majority of members present.

**Resolution Summary:** A resolution to approve the 2019 Dodge County Budget Appropriation.

ADOPTED  
BY DODGE COUNTY BOARD

NOV 13 2018

AYES 29 NOES 3  
ABSENT \_\_\_\_\_  
ABSTAIN 0

  
\_\_\_\_\_  
County Clerk





REVENUES	2015		2016		2017		2018		2018		County Board		+/-	
	ACTUAL		ACTUAL		ACTUAL		ESTIMATED		ADOPTED	Budget	Adopted 2019	BUDGET CHANGE	PERCENT CHANGE	
HUMAN SERVICES AND HEALTH FUND	19,917,782	\$	21,146,785	\$	22,052,299	\$	12,318,115	\$	19,182,798	\$	16,424,231	\$	(2,758,567)	-14.4%
DEBT SERVICE FUNDS	11,293,469		13,503,811		13,920,845		14,809,656		13,360,679		16,397,831		3,037,152	22.7%
CAPITAL PROJECT FUNDS														
CLEARVIEW FUND	24,857,113		25,719,326		25,392,074		27,289,036		27,631,150		28,629,249		1,198,099	4.3%
TRANSPORTATION FUND	7,542,745		7,785,268		8,521,198		7,926,894		7,126,926		6,915,784		(211,142)	-3.0%
<b>TOTAL REVENUES</b>	<b>63,611,109</b>	<b>\$</b>	<b>68,155,190</b>	<b>\$</b>	<b>69,886,416</b>	<b>\$</b>	<b>62,343,701</b>	<b>\$</b>	<b>67,301,553</b>	<b>\$</b>	<b>68,567,095</b>	<b>\$</b>	<b>1,265,542</b>	<b>1.9%</b>
<b>PROCEEDS &amp; TRANSFERS</b>														
GENERAL FUND:														
Unassigned	(821,912)		(646,184)		604,444		8,826,166		1,153,202		2,096,779		943,577	81.8%
Borrowing from GF Unassigned														
Restricted/Committed/Assigned	82,898		(646,184)		604,444		8,826,166		2,575,116		1,254,675		(1,320,441)	-51.3%
Assigned - Sales Tax-Central									(370,000)		155,000		525,000	100.0%
Assigned - Sales Tax-Highway									(618,750)		706,910		1,325,660	214.2%
HUMAN SERVICES AND HEALTH FUND														
DEBT SERVICE FUNDS-Human Ser	5,850		(609,652)		(1,427,926)		(1,287,695)		114,382		101,306		(13,076)	-11.4%
DEBT SERVICE FUNDS-Highway	172,425		163,875		155,335		974,191		794,612		718,050		(76,562)	-9.6%
DEBT SERVICE FUNDS-Clearview	1,020,791		(694,121)		1,415,031		(873,070)		-		(396,666)		(396,666)	-100.0%
CLEARVIEW FUND	(119,174)		566,115		808,013		2,773,059		2,272,142		233,000		(2,039,142)	-89.7%
TRANSPORTATION FUND	4,220,094		(241,426)		2,477,078		9,438,460		5,920,704		4,869,054		(1,051,650)	-17.8%
<b>TOTAL FUND BALANCES APPLIED</b>	<b>4,560,972</b>	<b>\$</b>	<b>(241,426)</b>	<b>\$</b>	<b>2,477,078</b>	<b>\$</b>	<b>9,438,460</b>	<b>\$</b>	<b>5,920,704</b>	<b>\$</b>	<b>4,869,054</b>	<b>\$</b>	<b>(1,051,650)</b>	<b>-17.8%</b>
<b>COUNTY SALES TAX APPLIED</b>														
GENERAL FUND	1,517,795	\$	1,560,993	\$	904,410	\$	540,000	\$	540,000	\$	580,000	\$	40,000	7.4%
HUMAN SERVICES AND HEALTH FUND														
DEBT SERV FUND-Clearview, Highway & Human Ser	2,805,000		2,805,000		2,805,000		2,335,000		2,335,000		2,345,000		10,000	0.4%
CAPITAL PROJECT FUND														
CLEARVIEW FUND														
TRANSPORTATION FUND														
<b>GROSS COUNTY SALES TAX</b>	<b>4,322,795</b>	<b>\$</b>	<b>4,365,993</b>	<b>\$</b>	<b>4,409,653</b>	<b>\$</b>	<b>4,453,750</b>	<b>\$</b>	<b>4,453,750</b>	<b>\$</b>	<b>4,518,000</b>	<b>\$</b>	<b>64,250</b>	<b>1.4%</b>
<b>GROSS COUNTY PROPERTY TAX</b>														
GENERAL FUND	16,585,604	\$	16,736,035	\$	17,173,569	\$	17,684,431	\$	17,759,431	\$	18,290,894	\$	531,463	3.0%
HUMAN SERVICES AND HEALTH FUND	8,720,328		8,929,125		8,850,919		8,823,551		8,823,551		8,594,505		(229,046)	-2.6%
DEBT SERVICE FUNDS-Highway														
CAPITAL PROJECT FUND-Highway														
CLEARVIEW FUND														
TRANSPORTATION FUND	7,420,389		7,319,638		7,256,827		7,332,298		7,332,298		7,223,390		(108,908)	-1.5%
<b>GROSS COUNTY PROPERTY TAX LEVY</b>	<b>32,726,321</b>	<b>\$</b>	<b>32,984,798</b>	<b>\$</b>	<b>33,281,315</b>	<b>\$</b>	<b>33,840,280</b>	<b>\$</b>	<b>33,915,280</b>	<b>\$</b>	<b>34,108,789</b>	<b>\$</b>	<b>193,509</b>	<b>0.6%</b>
EQUALIZED VALUATION	5,764,589,000	\$	5,814,882,400	\$	5,905,450,700	\$	6,148,663,100	\$	6,148,663,100	\$	6,302,273,200	\$	153,610,100	2.50%
PROPERTY TAX RATE PER \$1,000 E. V.	5.677	\$	5.673	\$	5.636	\$	5.504	\$	5.516	\$	5.412	\$	(0.104)	-1.88%
EXEMPT COMPUTER AID	90,020	\$	92,787	\$	83,869	\$	87,131	\$	75,000	\$	75,000	\$	193,209	0.6%
<b>NET COUNTY PROPERTY TAX LEVY</b>	<b>33,840,280</b>	<b>\$</b>	<b>33,840,280</b>	<b>\$</b>	<b>33,840,280</b>	<b>\$</b>	<b>33,840,280</b>	<b>\$</b>	<b>33,840,280</b>	<b>\$</b>	<b>34,013,789</b>	<b>\$</b>	<b>173,509</b>	<b>0.6%</b>
<b>NET COUNTY PROPERTY TAX RATE</b>	<b>5.507</b>	<b>\$</b>	<b>5.507</b>	<b>\$</b>	<b>5.507</b>	<b>\$</b>	<b>5.507</b>	<b>\$</b>	<b>5.507</b>	<b>\$</b>	<b>5.408</b>	<b>\$</b>	<b>(0.101)</b>	<b>-1.88%</b>

93410  
COMBUDGET  
19FNLEX100

DODGE COUNTY, WISCONSIN  
GENERAL FUND EXPENDITURE SUMMARY

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
<b>IGG GENERAL GOVERNMENT</b>						
5000 B.U. TOTAL EXPEND./EXPENSE	7,471,908	7,658,049	8,072,506	8,597,761	8,645,973	8,597,792
5100 PERSONNEL SERVICES	2,268,493	2,145,298	2,269,610	2,600,471	2,389,425	2,465,727
5200 SERVICES and CHARGES	419,708	443,326	336,499	388,354	436,811	376,894
5300 SUPPLIES and EXPENSES	1,538,174	1,441,067	1,698,703	1,311,787	1,954,912	1,073,855
5400 INTERDEPARTMENT CHARGES	1,797,042	1,507,684	1,506,567	1,252,857	2,201,936	1,294,356
5500 FIXED CHARGES	0	0	0	0	0	0
5600 DEBT SERVICES	15,450	15,645	700	2,000	850	850
5700 GRANTS and CONTRIBUTIONS	2,289,061	1,184,603	1,341,573	1,427,662	2,368,184	1,892,115
5800 CAPITAL OUTLAY	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPENSE	12,722,488	11,513,538	11,828,752	12,957,318	14,088,267	13,553,879
<b>IGG GENERAL GOVERNMENT</b>						
IGG GENERAL GOVERNMENT	12,722,488	11,513,538	11,828,752	12,957,318	14,088,267	13,553,879
<b>2PS PUBLIC SAFETY</b>						
5000 B.U. TOTAL EXPEND./EXPENSE	14,747,752	15,049,942	15,862,152	15,667,638	15,806,317	15,119,144
5100 PERSONNEL SERVICES	2,604,077	3,066,236	3,198,182	2,897,489	3,163,121	3,077,365
5200 SERVICES and CHARGES	303,924	357,791	386,494	368,671	414,127	545,709
5300 SUPPLIES and EXPENSES	323,258	239,192	240,895	284,331	285,320	275,180
5400 INTERDEPARTMENT CHARGES	247,029	238,642	225,986	254,494	258,713	288,963
5500 FIXED CHARGES	10,449	41,443	27,224	65,946	60,000	55,000
5700 GRANTS and CONTRIBUTIONS	1,144,675	3,622,213	4,179,211	1,150,058	1,179,162	485,675
5800 CAPITAL OUTLAY	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPENSE	19,381,164	22,615,459	24,120,144	20,688,627	21,166,760	19,847,036
<b>2PS PUBLIC SAFETY</b>						
2PS PUBLIC SAFETY	19,381,164	22,615,459	24,120,144	20,688,627	21,166,760	19,847,036
<b>3PW PUBLIC WORKS</b>						
5000 B.U. TOTAL EXPEND./EXPENSE	55,734	7,173	32,442	9,026	18,630	42,400
5100 PERSONNEL SERVICES	3,346	3,235	3,427	8,800	4,295	0
5200 SERVICES and CHARGES	602	0	1,169	0	0	0
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0
5400 INTERDEPARTMENT CHARGES	0	0	0	0	0	0
5500 FIXED CHARGES	0	0	0	0	0	0
5600 DEBT SERVICES	0	0	0	0	0	0
5700 GRANTS and CONTRIBUTIONS	30,741	25,000	32,000	25,000	25,000	25,000
5800 CAPITAL OUTLAY	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPENSE	90,423	35,408	69,038	42,826	47,925	67,400
<b>3PW PUBLIC WORKS</b>						
3PW PUBLIC WORKS	90,423	35,408	69,038	42,826	47,925	67,400
<b>4HH HEALTH &amp; HUMAN SERVICES</b>						
5000 B.U. TOTAL EXPEND./EXPENSE	1,136,581	1,123,962	1,090,574	936,582	972,693	978,290
5100 PERSONNEL SERVICES	0	0	0	0	0	0

83410  
COMBUDGET  
19FNLX100

DODGE COUNTY, WISCONSIN  
GENERAL FUND EXPENDITURE SUMMARY

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
4HH HEALTH & HUMAN SERVICES						
5200 SERVICES and CHARGES	483,437	415,625	429,237	463,987	467,598	420,566
5300 SUPPLIES and EXPENSES	44,909	38,845	39,956	68,098	75,875	66,105
5400 INTERDEPARTMENT CHARGES	49,672	37,130	51,234	18,195	30,195	21,695
5500 FIXED CHARGES	2,496	2,164	1,916	2,647	2,510	3,072
5700 GRANTS and CONTRIBUTIONS	11,946	17,229	14,532	15,068	112,555	111,850
5800 CAPITAL OUTLAY	213,084	170,845	9,001	8,399	8,250	19,999
5000 B.U. TOTAL EXPEND./EXPENSE	1,942,125	1,805,800	1,636,450	1,512,976	1,669,676	1,621,577
4HH HEALTH & HUMAN SERVICES	1,942,125	1,805,800	1,636,450	1,512,976	1,669,676	1,621,577
5CR CULTURE, RECREATION & EDUCAT						
5000 B.U. TOTAL EXPEND./EXPENSE	657,342	640,291	636,588	497,418	548,218	577,152
5100 PERSONNEL SERVICES	102,339	158,691	196,495	433,366	340,538	318,057
5200 SERVICES and CHARGES	83,607	96,660	85,276	85,329	88,236	97,815
5300 SUPPLIES and EXPENSES	158,829	70,728	114,846	41,921	38,394	29,763
5400 INTERDEPARTMENT CHARGES	8,309	8,929	9,607	13,273	10,816	12,706
5500 FIXED CHARGES	790,285	770,569	807,818	889,747	883,747	931,732
5700 GRANTS and CONTRIBUTIONS	25,550	30,826	92,370	819,780	291,200	142,050
5800 CAPITAL OUTLAY						
5000 B.U. TOTAL EXPEND./EXPENSE	1,826,261	1,776,694	1,943,000	2,774,834	2,201,149	2,108,275
5CR CULTURE, RECREATION & EDUCAT	1,826,261	1,776,694	1,943,000	2,774,834	2,201,149	2,108,275
6CD CONSERVATION & DEVELOPMENT						
5000 B.U. TOTAL EXPEND./EXPENSE	968,556	957,287	932,291	1,142,789	1,202,800	1,171,909
5100 PERSONNEL SERVICES	39,643	48,986	142,260	139,020	148,085	166,155
5200 SERVICES and CHARGES	50,058	45,065	42,506	60,101	63,145	67,650
5300 SUPPLIES and EXPENSES	55,378	54,713	39,969	61,529	43,325	41,220
5400 INTERDEPARTMENT CHARGES	2,135	2,829	3,170	4,178	3,633	4,808
5500 FIXED CHARGES	0	0	0	8,314	19,438	15,016
5600 DEBT SERVICES	42,161	15,800	40,152	38,100	35,344	35,844
5700 GRANTS and CONTRIBUTIONS	3,879	1,052	11,990	13,100	0	800
5800 CAPITAL OUTLAY						
5000 B.U. TOTAL EXPEND./EXPENSE	1,161,810	1,125,732	1,212,338	1,467,131	1,516,770	1,503,412
6CD CONSERVATION & DEVELOPMENT	1,161,810	1,125,732	1,212,338	1,467,131	1,516,770	1,503,412
37,124,271	38,872,631	40,809,722	39,443,712	40,690,547	38,701,579	

83410  
COMBUDGET  
19FNLEX242

DODGE COUNTY, WISCONSIN  
County Budget Report Analysis  
Summary Expenditures  
For Fund 242 - Human Services Fund

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
00242 HEALTH & HUMAN SERVICES FUND						
2PS PUBLIC SAFETY						
5000 B.U. TOTAL EXPEND./EXPENSE	0	29,188	40,296	40,011	65,000	35,000
5200 SERVICES and CHARGES	0	9	0	0	0	0
5300 SUPPLIES and EXPENSES	0	0	0	0	0	0
5400 INTERDEPARTMENT CHARGES	1,400	1,035	1,847	1,900	1,500	20,000
5500 FIXED CHARGES						
5000 B.U. TOTAL EXPEND./EXPENSE	1,400	30,232	42,143	41,911	66,500	55,000
2PS PUBLIC SAFETY						
1,400	30,232	42,143	41,911	66,500	55,000	
4HH HEALTH & HUMAN SERVICES						
5000 B.U. TOTAL EXPEND./EXPENSE	9,422,101	9,352,602	9,594,819	9,825,966	10,544,485	11,251,072
5100 PERSONNEL SERVICES	7,913,053	9,126,828	8,176,034	8,800,349	7,816,959	10,277,911
5200 SERVICES and CHARGES	500,289	476,258	523,965	626,681	521,674	780,276
5300 SUPPLIES and EXPENSES	954,497	879,436	848,660	701,412	946,245	658,500
5400 INTERDEPARTMENT CHARGES	51,782	54,647	467,524	450,040	304,264	306,230
5500 FIXED CHARGES	0	0	0	0	0	0
5600 DEBT SERVICES	1,014,172	1,729,235	1,467,900	1,568,927	1,779,163	1,554,857
5700 GRANTS and CONTRIBUTIONS	156,503	173,986	222,793	330,226	204,940	108,490
5800 CAPITAL OUTLAY						
5000 B.U. TOTAL EXPEND./EXPENSE	20,012,397	21,793,052	21,301,695	22,303,601	22,117,730	24,937,336
4HH HEALTH & HUMAN SERVICES						
20,012,397	21,793,052	21,301,695	22,303,601	22,117,730	24,937,336	
00242 HEALTH & HUMAN SERVICES FUND						
20,013,797	21,823,284	21,343,838	22,345,512	22,184,230	24,992,336	

83410  
COMBUDGET  
19FNLEX645

DODGE COUNTY, WISCONSIN  
County Budget Report Analysis  
Summary Clearview Fund Expenditures  
For Fund 645

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
4HH HEALTH & HUMAN SERVICES						
00645 CLEARVIEW LTC & REHAB						
5000 B.U. TOTAL EXPEND./EXPENSE	18,956,184	18,873,842	19,410,517	19,334,228	20,790,674	21,478,811
5100 PERSONNEL SERVICES	2,939,160	2,977,998	2,955,696	2,895,297	3,147,556	3,221,100
5200 SERVICES and CHARGES	1,475,545	1,523,270	1,586,974	1,691,725	1,680,653	1,782,130
5300 SUPPLIES and EXPENSES	168,122	143,850	146,349	133,918	150,047	150,696
5400 INTERDEPARTMENT CHARGES	1,093,084	1,487,491	1,474,868	1,646,820	1,451,995	1,457,347
5500 FIXED CHARGES	827,532	850,263	1,075,202	666,593	100,293	129,165
5600 DEBT SERVICES	3,324	5,461	2,488	4,836	4,000	4,000
5700 GRANTS and CONTRIBUTIONS	295,779	137,221	155,011	42,549	506,518	467,664
5800 CAPITAL OUTLAY	0	0	0	0	0	0
5900 OTHER FINANCING USES	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPENSE	25,758,730	25,999,396	26,807,105	26,415,966	27,631,150	28,432,583
00645 CLEARVIEW LTC & REHAB	25,758,730	25,999,396	26,807,105	26,415,966	27,631,150	28,432,583

83410  
COMBUDGET  
19FNLEX730

DODGE COUNTY, WISCONSIN  
County Budget Report Analysis  
Summary Expenditures  
For Fund 730-Highway and Airport

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
3PM PUBLIC WORKS						
00730 HIGHWAY AND AIRPORT FUND						
5000 B.U. TOTAL EXPEND./EXPENSE	5,721,871	6,043,165	6,059,031	6,172,340	6,078,161	6,182,566
5100 PERSONNEL SERVICES	249,049	255,356	289,629	318,127	317,707	310,945
5200 SERVICES and CHARGES	1,039,410	1,148,595	1,113,037	1,371,600	1,042,650	1,426,900
5300 SUPPLIES and EXPENSES	10,240,409	6,121,753	6,750,636	7,974,453	8,265,148	8,527,610
5400 INTERDEPARTMENT CHARGES	1,895,822	1,876,232	1,916,797	2,002,249	1,908,600	138,315
5500 DEBT SERVICES	157,428	149,457	237,125	114,382	0	27,510
5600 FIXED CHARGES	51,664	76,463	213,783	79,100	79,100	113,348
5700 GRANTS and CONTRIBUTIONS	0	0	0	0	0	0
5800 CAPITAL OUTLAY	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPENSE	19,355,653	15,671,021	16,586,038	18,032,251	17,691,366	16,672,174
3PM PUBLIC WORKS	19,355,653	15,671,021	16,586,038	18,032,251	17,691,366	16,672,174

83410  
COMBUDGET  
19FNLRV100

DODGE COUNTY, WISCONSIN  
GEN FUND BUDGETED REVENUE SUMMARY

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
00100 GENERAL FUND						
4100 TAXES	6,648,856-	6,861,696-	7,427,554-	685,596-	5,153,875-	5,205,090-
4200 INTERGOVERNMENTAL REVENUES	4,965,325-	5,243,293-	5,205,790-	5,102,915-	5,269,673-	5,528,118-
4300 LICENSES AND PERMITS	151,355-	165,084-	190,555-	149,910-	148,275-	145,955-
4400 FINES, FORFEITS & PENALTIES	327,352-	326,649-	351,036-	330,100-	315,300-	315,100-
4500 PUBLIC CHARGES FOR SERVICES	2,294,459-	2,130,703-	2,262,998-	2,184,727-	2,149,363-	2,140,784-
4700 INTERGOVERNMENTAL CHARGES	8,927,371-	10,168,311-	9,850,933-	9,199,362-	9,684,498-	6,671,011-
4800 MISCELLANEOUS REVENUES	925,859-	617,042-	1,173,086-	1,296,249-	915,564-	936,263-
4000 B. U. TOTAL REVENUES	24,240,577-	25,512,778-	26,461,952-	18,948,859-	23,636,548-	20,942,321-
00100 GENERAL FUND	24,240,577-	25,512,778-	26,461,952-	18,948,859-	23,636,548-	20,942,321-

83410  
COMBUDGET  
19FNLRV242

DODGE COUNTY, WISCONSIN  
Department Budget Report Analysis  
Summary Revenues  
For Fund 242 - Human Services Fund

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
00242 HEALTH & HUMAN SERVICES FUND						
4200 INTERGOVERNMENTAL REVENUES	8,186,478-	9,307,486-	9,184,102-	8,910,392-	9,290,496-	10,093,943-
4400 FINES, FORFEITS & PENALTIES	66,555-	84,616-	89,049-	95,220-	65,000-	96,000-
4500 PUBLIC CHARGES FOR SERVICES	3,039,798-	3,929,336-	1,852,369-	1,301,729-	2,897,773-	1,145,249-
4600 REVENUES	0	0	2,756,960-	4,410,189-	957,000-	4,923,423-
4700 INTERGOVERNMENTAL CHARGES	461-	285-	310-	12,198-	0	5,066-
4800 MISCELLANEOUS REVENUES	177-	182,088-	38,055-	79,928-	150,410-	134,150-
4000 B. U. TOTAL REVENUES	11,293,469-	13,503,811-	13,920,845-	14,809,656-	13,360,679-	16,397,831-
00242 HEALTH & HUMAN SERVICES FUND	11,293,469-	13,503,811-	13,920,845-	14,809,656-	13,360,679-	16,397,831-

83410  
COMBUDGET  
19FNLRV645

DODGE COUNTY, WISCONSIN  
County Budget Report Analysis  
Summary Clearview Fund Revenues  
For Fund 645

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
00645 CLEARVIEW LTC & REHAB						
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0
4200 INTERGOVERNMENTAL REVENUES	23,695,232	23,450,328	24,372,846	25,434,475	24,336,666	26,997,756
4500 PUBLIC CHARGES FOR SERVICES	0	0	0	0	0	0
4600 REVENUES	2,165,306	2,240,974	1,916,069	1,820,370	4,070,306	2,524,834
4700 INTERGOVERNMENTAL CHARGES	17,386	28,024	22,950	34,191	18,790	24,709
4800 MISCELLANEOUS REVENUES	25,877,904	25,719,326	26,311,865	27,289,036	28,425,762	29,547,299
4000 B. U. TOTAL REVENUES	25,877,904	25,719,326	26,311,865	27,289,036	28,425,762	29,547,299

83410  
COMBUDGET  
19FNLRV730

DODGE COUNTY, WISCONSIN  
County Budget Report Analysis  
Summary Revenues  
For Fund 730-Highway and Airport

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2015	2016	2017	2018	2018	2019
00730 HIGHWAY AND AIRPORT FUND						
4000 B. U. TOTAL REVENUES	0	0	0	0	0	0
4100 TAXES	3,642,696	2,747,015	4,193,307	3,301,289	2,907,798	2,982,870
4200 INTERGOVERNMENTAL REVENUES	15,195	12,700	17,080	17,875	17,275	17,275
4300 LICENSES AND PERMITS	0	0	0	0	0	0
4400 FINES, FORFEITS & PENALTIES	33,677	42,162	69,341	90,880	90,480	70,934
4500 PUBLIC CHARGES FOR SERVICES	3,859,943	4,845,785	4,256,059	3,770,327	3,605,760	3,719,338
4700 INTERGOVERNMENTAL CHARGES	163,659	137,606	140,736	746,523	619,995	226,673
4800 MISCELLANEOUS REVENUES	7,715,170	7,785,268	8,676,523	7,926,894	7,241,308	7,017,090
4000 B. U. TOTAL REVENUES	7,715,170	7,785,268	8,676,523	7,926,894	7,241,308	7,017,090



REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the proposed amendments to Map 8-2 – the Dodge County Future Land Use Map and the proposed amendments to the Dodge County Farmland Preservation Map which is in Appendix B of the Dodge County Year 2030 Comprehensive Plan as shown in Exhibit "A".

The Committee finds that the proposed land use classifications in these areas will be consistent with the existing land use designations for these areas. The Committee also finds that the proposed amendments to the Dodge County Farmland Preservation Plan Map are consistent with the existing designations for these areas. Furthermore, the Committee finds that the proposals will be consistent with the relevant County Comprehensive Plan objectives and policies and the proposed land use designations would be appropriate for the subject properties.

Respectfully submitted this 13th day of November, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

NOV 13 2018

AYES 32 NOES 0  
ABSENT 1  
ABSTAIN 0

*Karen J. Nelson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik

*William Muche*  
William Muche

*Larry Schraufnager*  
Larry Schraufnager

*Jeffrey Schmitt*  
Jeffrey Schmitt

*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1012

**AN ORDINANCE TO AMEND THE DODGE COUNTY  
COMPREHENSIVE PLAN**

The Dodge County Board of Supervisors, Dodge County, Wisconsin, does ordain as follows:

- SECTION 1. Pursuant to section 59.69(3), Wisconsin Statutes, Dodge County is authorized to adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes.
- SECTION 2. The Dodge County Land Resources and Parks Committee, has reviewed the proposed amendments to Map 8-2 -the Future Land Use Map and to the Dodge County Farmland Preservation Plan Map which is in Appendix B of the Dodge County Comprehensive Plan.
- SECTION 3. Dodge County has provided opportunities for public involvement including a public hearing held in accordance with Section 66.1001(4)(d), Wisconsin Statutes.
- SECTION 4. The Dodge County Board of Supervisors does, by the enactment of this ordinance, formally amend Map 8-2 -the Future Land Use Map of the Dodge County Comprehensive Plan and amends the County's Farmland Preservation Plan Map which is in Appendix B of the County's Farmland Preservation pursuant to Section 66.1001(4)(c), Wisconsin Statutes in accordance with the attached "Exhibit A".
- SECTION 5. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Dodge County Board of Supervisors and publication/posting as required by law.

ADOPTED this 13 day of November, 2018.

Voting Aye: 32                      Voting Nay: 0

Russell Kathe  
County Board Chairman

Attest:  
Karen J. Gibson  
County Clerk

# Comprehensive Plan Amendment Town of Lomira, Sec. 13

The data used to create this map is a combination of records, information, and GIS data from the City, County and State offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for legal purposes. Dodge County does not warrant the use, use or results of its information.

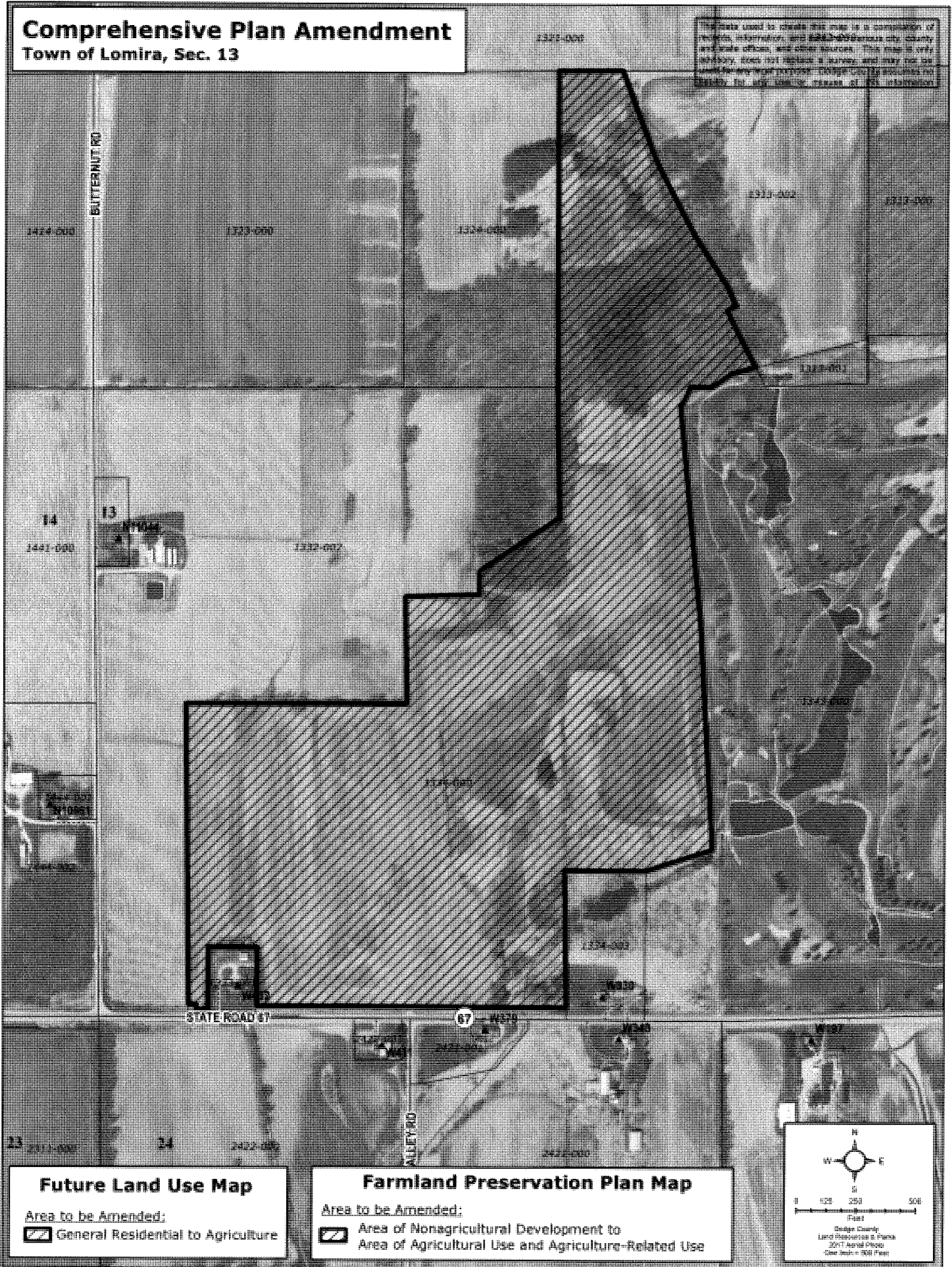
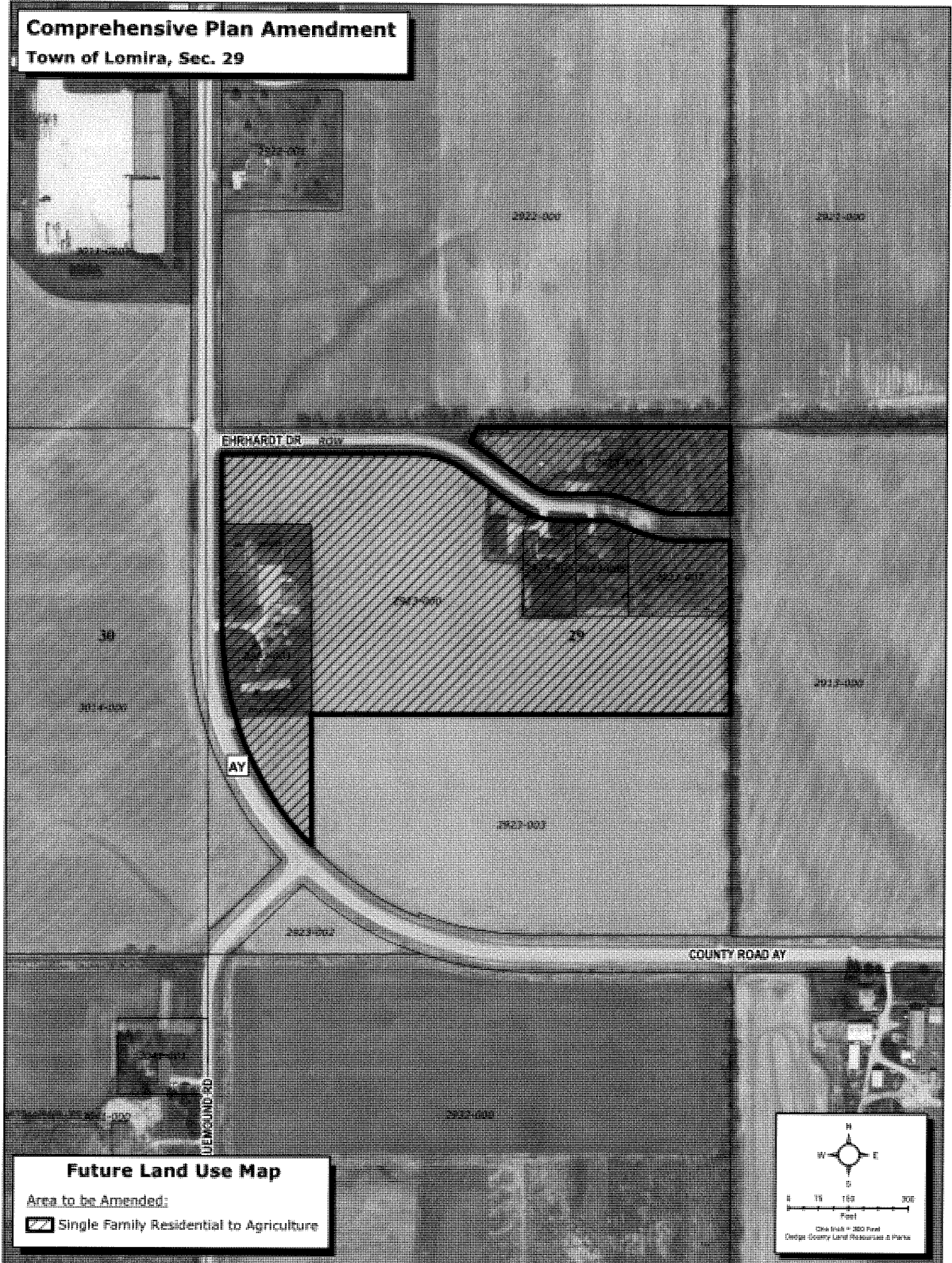
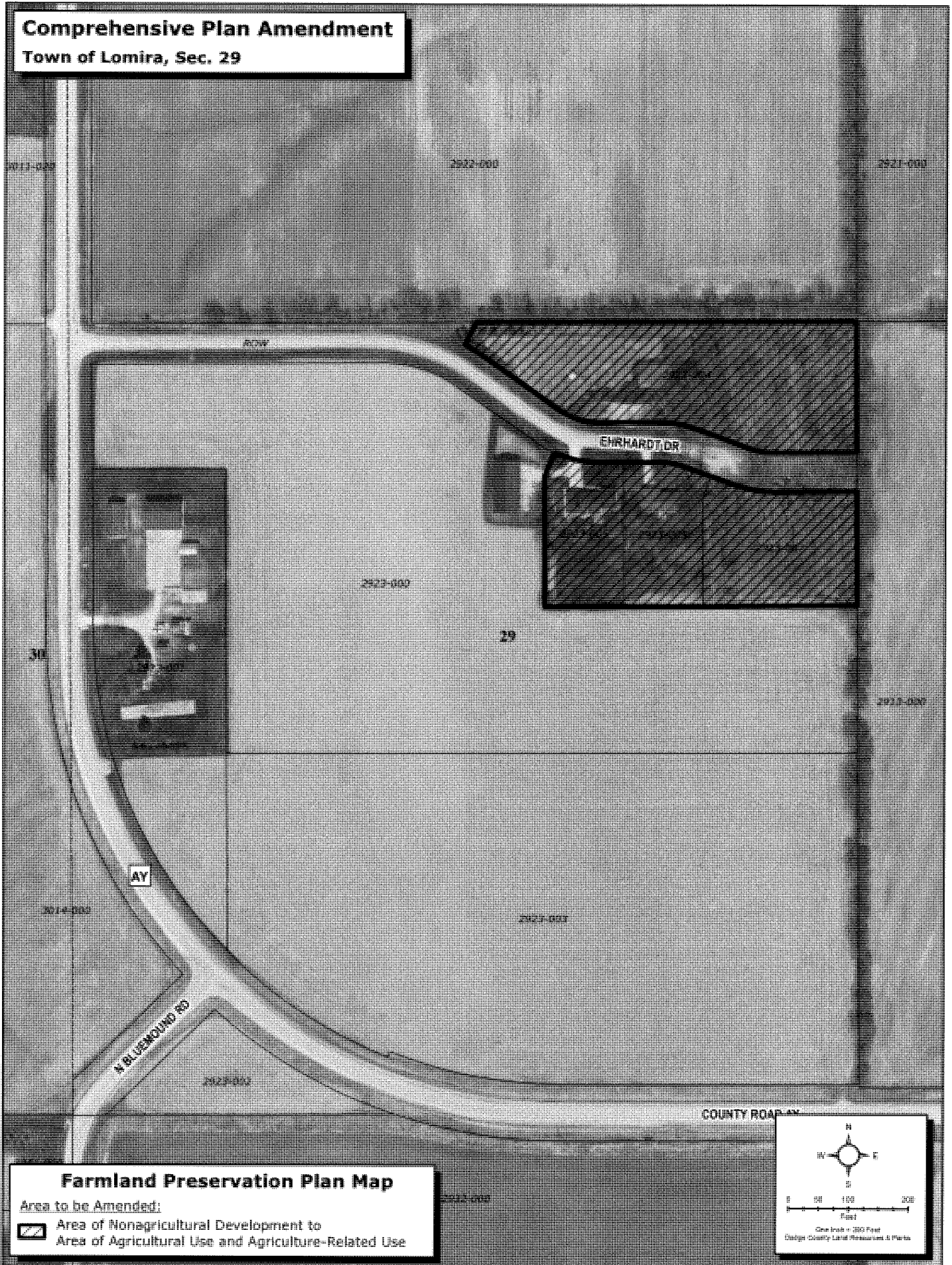


Exhibit A 338  
p. of 5

**Comprehensive Plan Amendment**  
**Town of Lomira, Sec. 29**




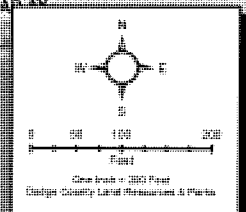
**Comprehensive Plan Amendment**  
**Town of Lomira, Sec. 29**



**Farmland Preservation Plan Map**

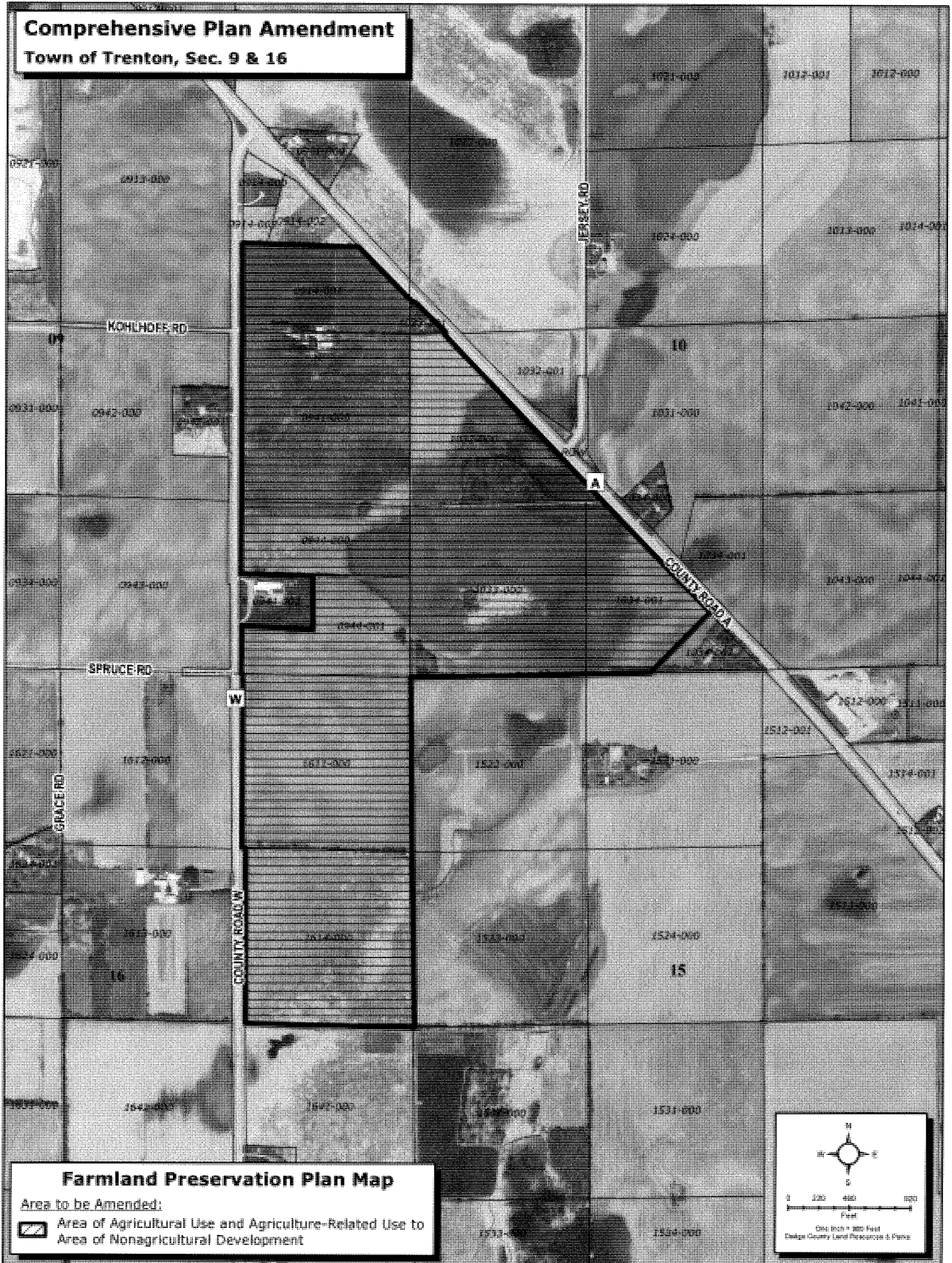
Area to be Amended:

-  Area of Monagricultural Development to Area of Agricultural Use and Agriculture-Related Use

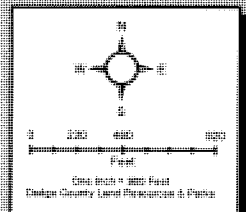




**Comprehensive Plan Amendment  
Town of Trenton, Sec. 9 & 16**



**Farmland Preservation Plan Map**  
 Area to be Amended:  
 [Hatched Box] Area of Agricultural Use and Agriculture-Related Use to  
 [Solid Box] Area of Nonagricultural Development



REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Christian Hill Holdings LLC requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 99-acres of land from the R-1 Single Family Residential, R-3 Multi-Family Residential and the A-2 General Agricultural Zoning District to an A-1 Prime Agricultural Zoning District in part of the SE ¼ of the SW ¼ and part of the NE ¼ of the SW ¼, Section 13, T13N, R17E, Town of Lomira, in order to qualify these lands for participation in the Farmland Preservation Program and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for agricultural development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 13th day of November, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

NOV 13 2018

AYES 31 NOES 1  
ABSENT 0  
ABSTAIN 0

*Karen L. Gibson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik  
*William J. Muche*  
William Muche  
*Larry Schradnager*  
Larry Schradnager  
*Jeffrey Schmitt*  
Jeffrey Schmitt  
*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1013

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 13, T13N, R17E, Town of Lomira, in the A-1 Prime Agricultural zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.



The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.






Adopted and Approved this 13 day of November, 2018.

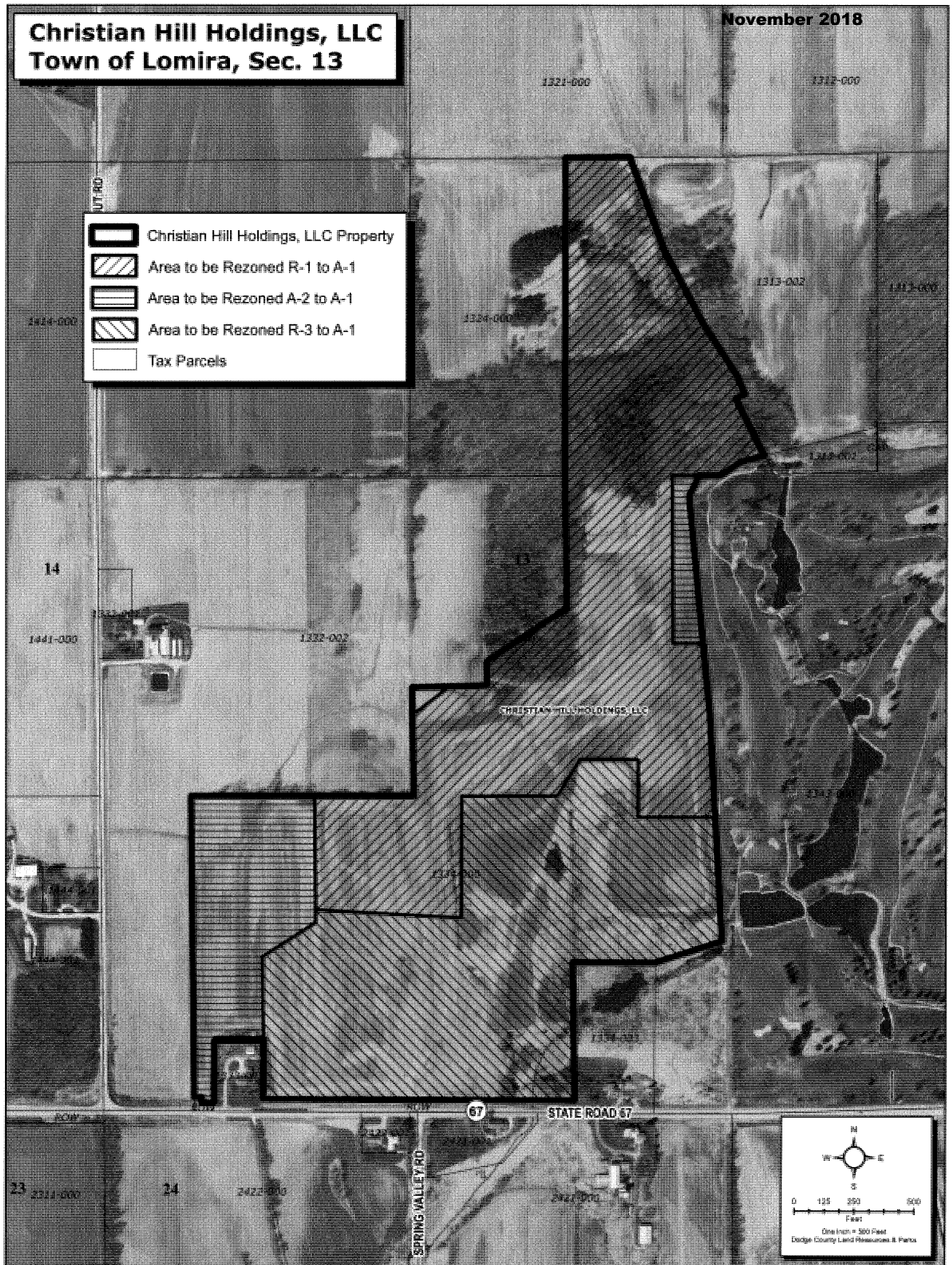
  
\_\_\_\_\_  
Russell Kottke  
Chairman  
  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk

**Christian Hill Holdings, LLC  
Town of Lomira, Sec. 13**

November 2018

**Legend**

-  Christian Hill Holdings, LLC Property
-  Area to be Rezoned R-1 to A-1
-  Area to be Rezoned A-2 to A-1
-  Area to be Rezoned R-3 to A-1
-  Tax Parcels



REPORT 3

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Ronald C. and Donna M. Luedtke Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 5.92-acres of land from an A-2 General Agricultural Zoning District to a C-2 Extensive Commercial Zoning District in part of the NE ¼ of the SW ¼, Section 11, Town of Lomira, the site address being N11499 Columbia Drive to allow for the expansion of a commercial marina facility on this site and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 13th day of November, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

NOV 13 2018

AYES 32 NOES 0  
ABSENT 1  
ABSTAIN 0

*Karen J. Silson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik  
*William Mucho*  
William Mucho  
*Larry Schaufnagel*  
Larry Schaufnagel  
*Jeffrey Schmitt*  
Jeffrey Schmitt  
*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1014

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 11, T13N, R17E, Town of Lomira, in the C-2 Extensive Commercial zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

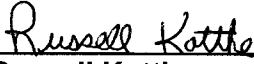
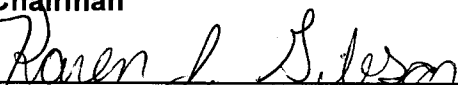
The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.



Adopted and Approved this 13th day of November, 2018.

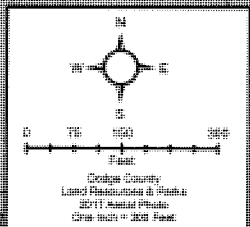
  
\_\_\_\_\_  
Russell Kottke  
Chairman  
  
\_\_\_\_\_  
Karen J. Gibson  
County Clerk

# Ronald & Donna Luedtke Trust Town of Lomira, Sec. 11

**November 2018**  
This map is based on a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory and does not constitute a survey, and may not be used for an legal purpose. Change County Assessed No. listed on this map is for informational purposes only.



 Luedtke Trust Property  
 Area to be Rezoned (A-2 to C-2)



REPORT 4

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Darlene Sterr requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 20.7-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SW ¼ of the NE ¼, Section 28, Town of Leroy, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

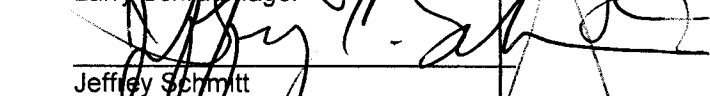
The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive Plan and Farmland Preservation Plan and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.


Respectfully submitted this 13th day of November, 2018.

  
Joseph Marsik

  
William Muche

  
Larry Schraufnagel

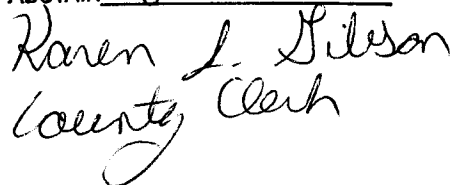
  
Jeffrey Schmitt

  
Thomas Schaefer

ADOPTED  
BY DODGE COUNTY BOARD

NOV 13 2018

AYES 32 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

Land Resources and Parks Committee

Ordinance No. 1015

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 28, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 13 day of November, 2018.

Russell Kottke  
Russell Kottke  
Chairman

Karen J. Gibson  
Karen J. Gibson  
County Clerk

**Darlene Sterr Trust  
Town of Leroy, Sec. 28**

The **November 2018** is a compilation of records, information, and data from various city, county, and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.

2821-000

2812-001

2812-000

2813-000

2814-000

2824-001

**D. STERR TRUST**

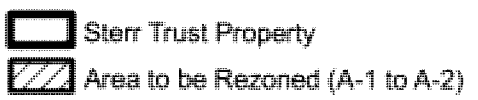

BAUER RD

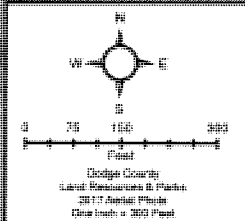
2842-000

2838-001

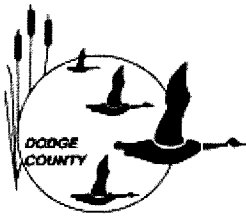
2831-000

2841-001

 **Sterr Trust Property**  
 **Area to be Rezoned (A-1 to A-2)**

  
North arrow pointing up, with N, S, E, W labels.  
Scale bar: 0, 75, 150, 300 Feet.  
Dodge County  
Lands, Resources & Planning  
2017 Aerial Photo  
Close North is 300 Feet





**AGENDA**  
**Dodge County Board of Supervisors Meeting**  
**Tuesday, December 18, 2018 – 7:00 PM**  
**Administration Building**  
**County Board Room, Fourth Floor**  
**127 East Oak Street, Juneau, Wisconsin 53039**

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**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from November 13, 2018, County Board Session**

**Communications on File**

**Special Orders of Business**

Election

1. Re-elect Rochelle Schmidt to the Civil Service Commission for a five year term, commencing on January 1, 2019 to January 1, 2024, both inclusive.

Confirm Appointments made by County Administrator

1. Appoint Jody Langfeldt to fill a vacancy on the Commission on Aging and Disability Services. Her term will expire on July 1, 2020.
2. Appoint David Godshall to fill a vacancy on the Nutrition Advisory Council. His term will expire on July 1, 2019.
3. Re-appoint Jeffrey Caine to the Monarch Library System Board of Trustees for a three year term, commencing on December 31, 2018 to December 31, 2021, both inclusive.

Confirm Appointments made by County Board Chairman

1. Re-appoint Daniel Klossner, Roger Gorst and Harold Zastrow as members of the Board of Directors on the Friends of Clearview Committee for two year terms, commencing on December 31, 2018 to December 31, 2020, both inclusive.

Supervisor Schaefer, Chairman, Land Resources and Parks Committee

Bill Ehlenbeck, Director, Land Resources and Parks Department

Goldstar Memorial Trail and Friends of Dodge County Parks

4-H Key Awards, Chairman Kottke

Marie Witzel, 4-H/Youth Development Educator

Andrew Boschert, Cassandra Luedtke, Katrina Pokorny and Natalie Siedschlag

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File**

- 18-55 Amend Town of Portland Zoning Ordinance – Patrick and Tonya Buchanan Property – Town of Portland – Supervisor Berres.
- 18-56 Resolution in Support of Increased Funding in the Children and Family Aids Allocation – Human Services and Health Board.
- 18-57 Authority to Purchase a Traffic Centerliner – Highway Committee.
- 18-58 Authority to Purchase Three 60,000 Pound GVW Tandem Truck Chassis- Highway Committee.
- 18-59 Appointment of Justin Reynolds as Director of Information Technology – Information Technology Committee.
- 18-60 Resolution Authorizing General Fund Transfer and the Engagement of Matrix Consulting Group for Sheriff's Office Operational and Financial Review – Executive and Finance Committees.

- 18-61 Resolution Authorizing the Conveyance of the Agricultural 4-H and Community Building to the Dodge County Fair Association – Building Committee.

**Ordinances on File**

1. Ordinance No. 1016 – An Ordinance to Amend Chapter 7, Section 7.09 Stopping, Standing, or Parking of Vehicles, of the Dodge County Code of Ordinances – Highway Committee.
2. Ordinance No. 1017 – An Ordinance Amending Chapter 2, Section 2.02 – Standing Committees, Boards and Commissions; Chapter 19, Parks and Recreation; and Revisor’s Amendments, of the Dodge County Code of Ordinances – Executive Committee.
3. Ordinance No. 1018 – An Ordinance Amending Chapter 7, Section 7.08 – Access Onto County Highways, Restrictions and Regulations, of the Dodge County Code of Ordinances – Highway Committee.
4. Ordinance No. 1019 – An Ordinance Amending Chapter 3, Section 3.06 – *Fees for Certain County Services*, of the Dodge County Code of Ordinances – Judicial and Public Protection Committee.
5. Ordinance No. 1020 – An Ordinance Amending Chapter 30, Section 30.04 – *Penalty Provisions*, of the Dodge County Code of Ordinances – Judicial and Public Protection Committee.

**Claims on File**

1. A claim dated September 7, 2018 was submitted by Mary Goetz and Latitude Subrogation Services alleging that on September 6, 2018 she sustained vehicle damage (2005 Mercury) in the amount of \$515.90 (repairs and deductible) due to her passing a vehicle that was spraying white lines on State Highway 28.
2. A claim dated November 11, 2018 was submitted by Kristine Neary alleging that on September 11, 2018 she sustained damages to her vehicle (2016 Ford) in the amount of \$472.36 due to driving over wet paint on or near State Highway 16 and 4<sup>th</sup> Street, Watertown, Wisconsin.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk’s Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD									
MEETING DATE December 18, 2018									
				Approval <u>RK</u>		Date <u>12-20-2018</u>			
				Chair <u>Russ Kallhe</u>					
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT	
11994	Behl, Allen			50.00	32	17.44			
49450	Bennett, Richard			50.00	6	3.27			
49449	Benter, Ed			50.00	46	25.07			
19566	Berres, Jeff			50.00	42	22.89			
11970	Bischoff, Larry			50.00	20	10.90			
26899	Bobholz, Mary			50.00	14	7.63			
50238	Burnett, Kevin			50.00	20	10.90			
49453	Caine, Jeffrey			50.00	14	7.63			
46788	Derr, Lisa			50.00	21	11.45			
49971	Fink, Richard W.			50.00	35	19.08			
28760	Frohling, David			50.00	14.5	7.90			
49455	Glewen, Becky			50.00	20	10.90			
41853	Greshay, Richard			50.00	14	7.63			
49993	Guckenberger, David			50.00	50	27.25			
48638	Hilbert, Dan			50.00	20	10.90			
50131	Hoekstra, William			50.00	33	17.99			
49454	Houchin, Cathy			50.00	33	17.99			
49451	Justmann, Stephanie			50.00	16	8.72			
50239	Kemmel, Timothy			50.00	54	29.43			
16348	Kottke, Russell			55.00	30	16.35			
19650	Macheel, Dale			50.00	44	23.98			
29374	Maly, Donna			50.00	20	10.90			
22503	Marsik, Joseph M.			50.00	20	10.90			
34243	Miller, MaryAnn			50.00	0	0.00			
43804	Muche, William			50.00	22	11.99			
47109	Nickel, Thomas			50.00	34	18.53			
46789	Roesch, Mark E.			50.00	34	18.53			
30697	Schaefer, Thomas			50.00	30	16.35			
15819	Schmidt, Dennis			50.00	0	0.00			
28630	Schmitt, Jeffrey			50.00	18	9.81			
37252	Schraufnagel, Larry			50.00	50	27.25			
50060	Sheahan-Malloy, Kira			50.00	32	17.44			
10021	Wurtz, Eugene			50.00	25	13.63			

**Dodge County Board of Supervisors  
December 18, 2018 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The December Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Nickel to approve the minutes of the November 13, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Election. Supervisor Greshay nominated Rochelle Schmidt to the Civil Service Commission for a five year term commencing on January 1, 2019 to January 1, 2024, both inclusive. The nomination was seconded by Supervisor Miller. Supervisor Frohling moved nominations be closed and a unanimous ballot be cast for Rochelle Schmidt. This motion was seconded by Supervisor Nickel with no objections, thereby re-electing Rochelle Schmidt to the Civil Service Commission with a term to expire on January 1, 2024.

The Chairman then called the Second Special Order of Business: Confirm Appointments made by County Board Administrator, James Mielke. Appoint Jody Langfeldt to fill a vacancy on the Commission on Aging and Disability Services. Her term will expire on July 1, 2020. A motion to accept the appointment was made by Supervisor Miller and seconded by Supervisor Hilbert. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Mr. Mielke then appointed David Godshall to fill a vacancy on the Nutrition Advisory Council. His term will expire on July 1, 2019. A motion to accept the appointment was made by Supervisor Maly and seconded by Supervisor Glewen. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Mr. Mielke then reappointed Jeffrey Caine to the Monarch Library System Board of Trustees for a three year term, commencing on December 31, 2018 to December 31, 2021, both inclusive. A motion to accept the reappointment was made by Supervisor Miller and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke then called the Third Special Order of Business: Confirm appointments made by County Board Chairman. Reappoint Daniel Klossner, Roger Gorst and Harold Zastrow as members of the Board of Directors on the Friends of Clearview Committee for two year terms, commencing on December 31, 2018 to December 31, 2020, both inclusive. A motion to accept the appointments was made by Supervisor D. Schmidt and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Chairman Kottke called upon Supervisor Schaefer who introduced Bill Ehlenbeck, Director, Land Resources and Parks Department who, along with Andy Nelson and Andrew Johnson, both organizers of the Gold Star Memorial Trail, gave a presentation on the Goldstar Memorial Trail and Friends of Dodge County Parks. Mr. Ehlenbeck announced that the Gold Star Memorial Trail - Phase I is now open for biking/hiking, cross country skiing and show shoeing and also invited the Board members to attend the grand opening of the Gold Star Memorial Trail to be held on June 1, 2019. Mr. Ehlenbeck also introduced Nate Olson, Glenn Daily, Emily Reible and Laura Johnson who are also organizers of the Gold Star Memorial Trail. Mr. Nelson and Andrew Johnson both addressed the County Board of Supervisors by telling them about the purpose and many efforts that have gone into completing Phase I of the Gold Star Memorial Trail and also thanking the board and the citizens of Dodge County for their support of the Gold Star Memorial Trail. Mr. Ehlenbeck then introduced Dan Bell and together the group presented a check in the amount of \$400,000.00 to Chairman Russell Kottke who accepted the check on behalf of Dodge County.

Chairman Kottke called upon Marie Witzel, 4-H/Youth Development Educator who named the 2018 4-H Key Award winners: Andrew Boschert, Alexis Luedtke, Katrina Pokorny and Natalie Siedschlag. Andrew Boschert, Alexis Luedtke, Katrina Pokorny and Natalie Siedschlag (via video as she was unable to attend) addressed the County Board of Supervisors, telling them about their many 4-H experiences and also thanking the board and citizens of Dodge County for their support of the 4-H program. Chairman Kottke congratulated the recipients and presented the 4-H Key Award to them as well as a certificate and citation from the State of Wisconsin. John Siedschlag accepted Natalie Siedschlag's award on her behalf. Chairman Kottke informed everyone that the agenda had erroneously listed Cassandra Luedtke as one of 2018 4-H Key Award winners and it should have been Alexis Luedtke.

The following Resolutions, Ordinances and Claims were read by the Clerk and acted upon by the Board:

**Resolution No. 18-55** Amend Town of Portland Zoning Ordinance – Patrick and Tonya Buchanan Property – Town of Portland – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-56** Resolution in Support of Increased Funding in the Children and Family Aids Allocation – Human Services and Health Board. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Frohling. Question by Supervisor J. Schmitt answered by Becky Bell, Human Services and Health Department Director. Comments by Supervisors Derr and Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-57** Authority to Purchase a Traffic Centerliner – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Questions by Supervisors J. Schmitt and Hilbert answered by Supervisor Caine. Comment by Supervisor Hilbert. The vote was cast with 30 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 30.

**Noes:** Guckenberger, Wurtz, Houchin. Total 3.

**Resolution No. 18-58** Authority to Purchase Three 60,000 Pound GVW Tandem Truck Chassis-Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Fink. The vote was cast with 32 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 32.

**No:** Wurtz. Total 1.

**Resolution No. 18-59** Appointment of Justin Reynolds as Director of Information Technology – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Frohling. Supervisor Maly made a motion to amend Resolution 18-59 by changing the effective date from January 7, 2019 to January 21, 2019 on lines 7 and 18. The motion to amend was seconded by Supervisor Bobholz. Question by Supervisor Greshay answered by Supervisor Maly. The motion to amend passed by acclamation with no negative votes cast, thereby approving the motion to amend. The vote was then cast on Resolution 18-59 as amended with all voting in the affirmative, thereby adopting the Resolution as amended.

Chairman Kottke introduced Justin Reynolds to the Board and welcomed him to Dodge County. Justin Reynolds provided his background information and thanked the Board for this opportunity.

**Resolution No. 18-60** Resolution Authorizing General Fund Transfer and the Engagement of Matrix Consulting Group for Sheriff's Office Operational and Financial Review – Executive and Finance Committees. A motion for adoption was made by Supervisor Miller and seconded by Supervisor D. Schmidt. Questions by Supervisors Wurtz and Nickel answered by Supervisor Maly and Chairman Kottke. The vote was cast with 32 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 32.

**No:** Wurtz.

**Resolution No. 18-61** Resolution Authorizing the Conveyance of the Agricultural 4-H and Community Building to the Dodge County Fair Association – Building Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Miller. The vote was cast with 32 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 32.

**No:** Wurtz.

Chairman Kottke invited Douglas Ninmann, President of the Dodge County Fair Association and Sharon Keil, Treasurer of the Dodge County Fair Association to come forward. Mr. Ninmann thanked the Board. Mr. Ninmann and Ms. Keil presented a check to Chairman Russell Kottke who accepted the check on behalf of Dodge County.

**Ordinance No. 1** Ordinance No. 1016 – An Ordinance to Amend Chapter 7, Section 7.09 Stopping, Standing, or Parking of Vehicles, of the Dodge County Code of Ordinances – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Marsik. Question by Supervisor Bennett answered by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

**Ordinance No. 2** Ordinance No. 1017 – An Ordinance Amending Chapter 2, Section 2.02 – Standing Committees, Boards and Commissions; Chapter 19, Parks and Recreation; and Revisor’s Amendments, of the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

**Ordinance No. 3** Ordinance No. 1018 – An Ordinance Amending Chapter 7, Section 7.08 – Access Onto County Highways, Restrictions and Regulations, of the Dodge County Code of Ordinances – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

**Ordinance No. 4** Ordinance No. 1019 – An Ordinance Amending Chapter 3, Section 3.06 – *Fees for Certain County Services*, of the Dodge County Code of Ordinances – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Nickel. Question by Supervisor Houchin answered by Kimberly Nass, Corporation Counsel and Supervisors Miller and Nickel. The vote was cast with 32 ayes and 1 abstention, thereby adopting the Ordinance.

**Ayes:** Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 32.

**Abstention:** Bobholz. Total 1.

**Ordinance No. 5** Ordinance No. 1020 – An Ordinance Amending Chapter 30, Section 30.04 – *Penalty Provisions*, of the Dodge County Code of Ordinances – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. Questions by Supervisors Berres and J. Schmitt answered by Supervisors Nickel, Hilbert and Miller. Comment by Supervisor Greshay. Supervisor J. Schmitt made a motion to refer Ordinance No. 1020 back to the Judicial and Public Protection Committee for further study and a report. The motion was seconded by Supervisor Berres. Questions by Supervisors Hilbert and Nickel answered by Kimberly Nass, Corporation Counsel and Sheriff Dale Schmidt. Comments by Supervisors Derr, Fink and J. Schmidt. The vote was cast on Supervisor J. Schmitt’s motion to refer with 16 ayes and 17 noes, thereby defeating the motion to refer.

**Ayes:** Benter, Bobholz, J. Schmitt, Marsik, Greshay, Guckenberger, Muche, Wurtz, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Glewen. Total 16

**Noes:** Kottke, Macheel, Bennett, Justmann, Schaefer, Fink, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Frohling, Nickel, Hilbert, Miller, Burnett, Derr. Total 17.

Questions by Supervisors Sheahan-Malloy, Houchin and Hilbert answered by Supervisors Miller, D. Schmidt and Chairman Kottke. Comments by Supervisors Sheahan-Malloy, Miller, Maly, Guckenberger, Greshay, Wurtz, Burnett and Nickel. The vote was cast on the original Ordinance as

presented with 18 ayes and 15 noes. Supervisor Maly informed Chairman Kottke that she had meant to vote no. With changing Supervisor Maly's vote to a no, the vote was 17 ayes and 16 noes, thereby adopting the Ordinance.

**Ayes:** Marsik, Bennett, Justmann, Schaefer, Fink, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Frohling, Nickel, Hilbert, Miller, Burnett, Derr. Total 17.

**Noes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Greshay, Guckenberger, Muche, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Glewen. Total 16.

**Claim No. 1** A claim dated September 7, 2018 was submitted by Mary Goetz and Latitude Subrogation Services alleging that on September 6, 2018 she sustained vehicle damage (2005 Mercury) in the amount of \$515.90 (repairs and deductible) due to her passing a vehicle that was spraying white lines on State Highway 28. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Frohling and seconded by Supervisor J. Schmitt. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

**Claim No. 2** A claim dated November 11, 2018 was submitted by Kristine Neary alleging that on September 11, 2018 she sustained damages to her vehicle (2016 Ford) in the amount of \$472.36 due to driving over wet paint on or near State Highway 16 and 4<sup>th</sup> Street, Watertown, Wisconsin. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor D. Schmidt and seconded by Supervisor Bischoff. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

The Clerk noted the following had been placed on the Supervisor's desks: December, 2018 Friends of Dodge County Parks Newsletter. The Chairman ordered this be placed on file.

At 8:58 p.m. Supervisor Frohling made a motion to recess until Tuesday, February 19, 2019 at 7:00 p.m. or by call of the Chair. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



RESOLUTION NO. 18-55

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on October 3, 2018, and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on October 18, 2018,

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 18th day of December, 2018.

~~ADOPTED~~  
BY DODGE COUNTY BOARD

Jeff Berres  
JEFF BERRES , Supervisor

DEC 18 2018

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

Raren J. Lilsen  
County Clerk

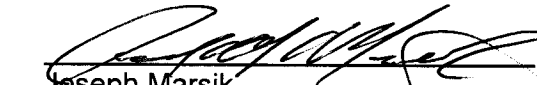
**REPORT** to Res. 18-55

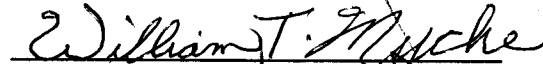
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

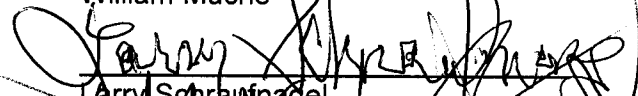
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Patrick and Tonya Buchanan requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 1.5-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agriculture Zoning District in part of the NE ¼ of the SW ¼, Section 17, T09N, R13E, Town of Portland to allow for the construction of a non-farm residence on this lot and recommend approval of the resolution submitted by the Town of Portland for this rezoning petition.


The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

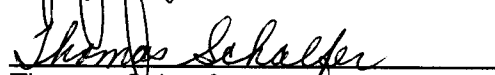
Respectfully submitted this 18th day of December, 2018

  
Joseph Marsik

  
William Muche

  
Larry Schraufnager

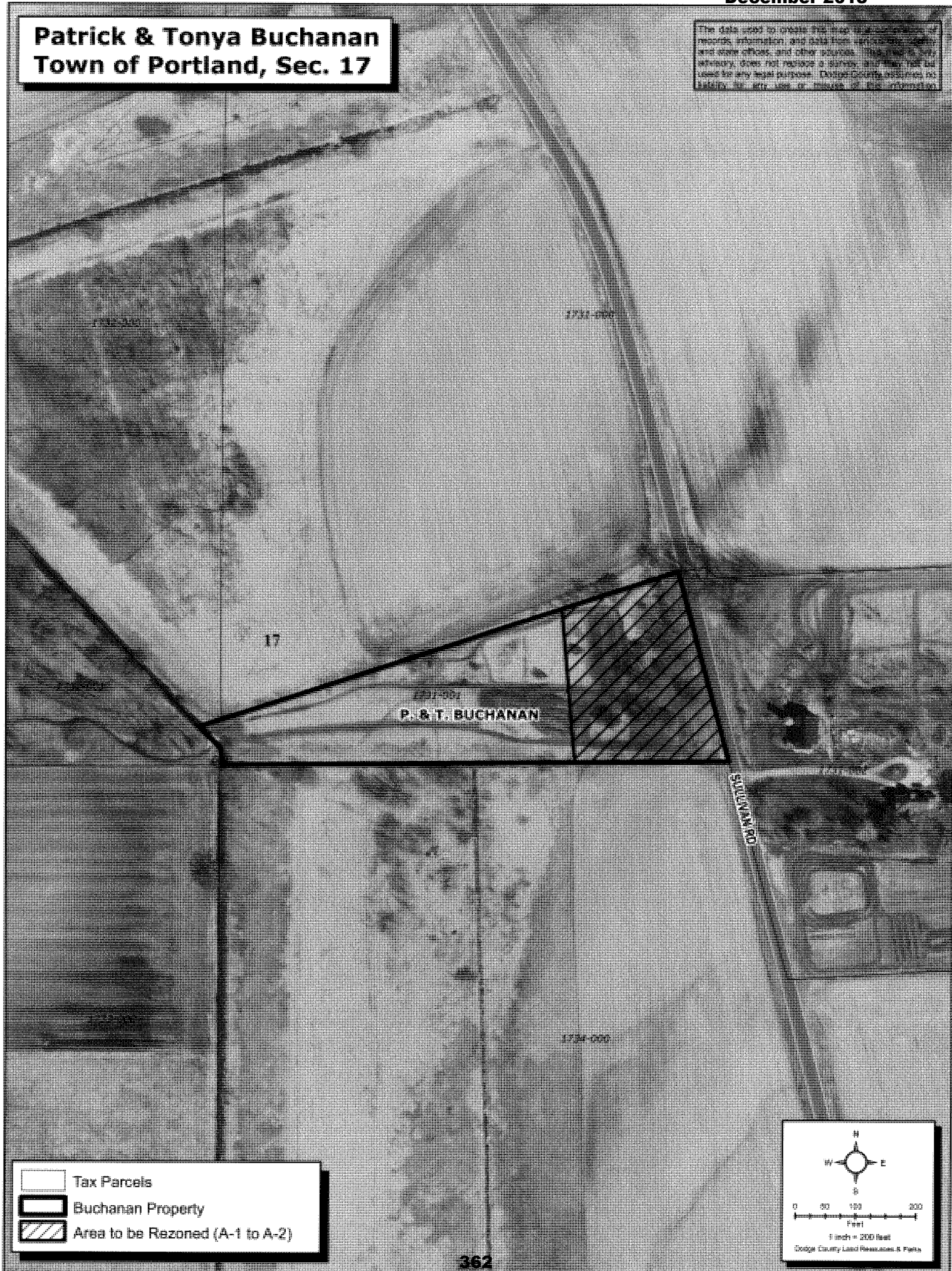
  
Jeffrey Schmitt




  
Thomas Schaefer

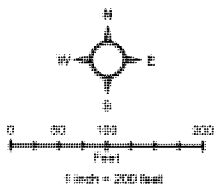
Land Resources and Parks Committee

**Patrick & Tonya Buchanan  
Town of Portland, Sec. 17**

The data used to create this map is a combination of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



	Tax Parcels
	Buchanan Property
	Area to be Rezoned (A-1 to A-2)



1 inch = 200 feet  
Dodge County Land Resources & Plans

1 RESOLUTION NO. 18-56  
2

3 **RESOLUTION IN SUPPORT OF INCREASED FUNDING IN THE**  
4 **CHILDREN AND FAMILY AIDS ALLOCATION**  
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, the Wisconsin Department of Children and Families provides funding to counties  
9 through the Children and Family Aids (CFA) allocation for the provision of child abuse and neglect  
10 services, including prevention, investigation, treatment, and out-of-home placement costs; and,  
11

12 **WHEREAS**, base funding for statewide child welfare services has only increased once since the  
13 Wisconsin Department of Children and Families was created in 2009, by \$5 million in 2018; and,  
14

15 **WHEREAS**, from 2013 to 2017, out-of-home care costs have increased 18% statewide, from  
16 \$81.4 million to \$95.7 million; and,  
17

18 **WHEREAS**, county tax levy currently represents 63% of funding for child welfare services;  
19 however, counties are only required to match the CFA allocation at 9.89%, therefore, the county  
20 overmatch rate is currently exceeds 1600%; and,  
21

22 **WHEREAS**, over the past few years, the child welfare workload has increased to unacceptable  
23 and unmanageable ratios in all counties across the state, resulting in a greater risk of negative outcomes  
24 for children and families; and,  
25

26 **WHEREAS**, counties are struggling to recruit and retain child welfare workers due to these high  
27 caseload ratios, with increasing stress taking its toll and causing many experienced child welfare  
28 workers to leave the profession; and,  
29

30 **WHEREAS**, the total number of child protective services (CPS) referrals statewide has  
31 increased by 43% since 2007 – from 55,895 CPS referrals in 2007 to 79,693 CPS referrals in 2017; and  
32 the total number of CPS referrals in Dodge County has increased by 37% since 2014 – from 526 CPS  
33 referrals in 2014 to 723 CPS referrals through September 2018; and,  
34

35 **WHEREAS**, the total number of children in out-of-home care statewide has increased by 24%  
36 from 2012 through Q1 of 2018 – from 6,263 children in 2012 to 7,802 children by March 2018; and the  
37 total number of children in out-of-home care in Dodge County has increased by 60% since January 2014  
38 – from 50 children in out-of-home care in January 2014 to 80 children in out-of-home care in August  
39 2018; and,  
40

41 **WHEREAS**, the total number of screened-in CPS reports statewide has increased by 9% since  
42 2011 – from 18,706 screened-in CPS reports in 2011 to 27,226 screened-in CPS reports in 2017; and the  
43 total number of screened-in CPS reports in Dodge County has increased by 9% since 2012 – from 278  
44 screened-in CPS reports in 2012 to 304 screened-in CPS reports in 2017; and,  
45

46 **WHEREAS**, the total percentage of children removed from their home statewide because of  
47 caretaker drug abuse has increased 119% since 2011; and the total percentage of children removed from  
48 their home in Dodge County because of caretaker drug abuse has increased 35% since 2014; and,

1  
2 **WHEREAS**, the total number of Children in Need of Protection and Services (CHIPS) petitions  
3 filed with the court statewide has increased 15% from 2008 to 2017; and the total number of CHIPS  
4 petitions filed with the court in Dodge County has increased by 62% since 2012 – from 47 CHIPS  
5 petitions filed with the court in 2012 to 76 CHIPS petitions filed with the court in 2017; and,  
6

7 **WHEREAS**, a leading cause of these increases is the use of heroin, opiates, and  
8 methamphetamines by caretakers; and,  
9

10 **WHEREAS**, it is critical that counties have the resources necessary to ensure the safety of  
11 children in all areas of the state; and,  
12

13 **WHEREAS**, with the county tax levy caps, counties are struggling to identify resources to  
14 increase child welfare staff, especially given the significant overmatch counties already put into the  
15 human services system;  
16

17 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors  
18 does hereby request that the state of Wisconsin, in its 2019-2021 state biennial budget, increase funding  
19 to counties in the Children and Family Aids allocation by the amount of \$30 million annually, to assist  
20 counties in serving the increasing number of children and families in the child welfare system; and,  
21

22 **BE IT FINALLY RESOLVED**, that the Dodge County Clerk is hereby authorized and directed  
23 to transmit a copy of this Resolution to the Governor of the State of Wisconsin, all Wisconsin State  
24 Legislators with a constituency within Dodge County, and the Wisconsin Counties Association.

All of which is respectfully submitted this 18th day of December, 2018.

**Dodge County Human Services and Health Board:**

\_\_\_\_\_  
Mary J. Bobholz

*Kira Sheahan Malloy*  
\_\_\_\_\_  
Kira Sheahan-Malloy

*Stephanie Justmann*  
\_\_\_\_\_  
Stephanie Justmann

*Jennifer Keyes*  
\_\_\_\_\_  
Jennifer Keyes

*Becky Glewen*  
\_\_\_\_\_  
Becky Glewen

*David Godshall*  
\_\_\_\_\_  
David Godshall

*Mark Roesch*  
\_\_\_\_\_  
Mark Roesch

*Lois Augustson*  
\_\_\_\_\_  
Lois Augustson

ADOPTED  
BY DODGE COUNTY BOARD

*Timothy Kemmel*  
\_\_\_\_\_  
Timothy Kemmel

DEC 18 2018

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

**Vote Required:** Majority of Members present.

**Resolution Summary:** A resolution in support of increased funding in the children and family aids allocation.

*Raren J. Gibson*  
*County Clerk*

1 RESOLUTION NO. 18-57

2  
3 **AUTHORITY TO PURCHASE A TRAFFIC CENTERLINER**

4  
5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
6 MEMBERS,

7  
8 **WHEREAS**, the Dodge County Highway Committee has determined that it is necessary  
9 to purchase one new Traffic Centerliner to better meet the demands of the Dodge County Highway  
10 Department; and,

11  
12 **WHEREAS**, the Highway Department has received quotations from the following vendors  
13 for the purchase of one new Traffic Centerliner:  
14

Vendor	Quotation
Vogel Traffic Services Inc., dba EZ-Liner Industries Orange City, IA	\$449,679.00
M-B Companies, Inc., New Holstein, WI	\$464,742.00

15  
16 ; and,

17  
18 **WHEREAS**, copies of the quotations are on file in the Office of the Dodge County  
19 Highway Commissioner and may be viewed during normal business hours; and,

20  
21 **WHEREAS**, the Highway Committee recommends that the Dodge County Board of  
22 Supervisors approve and accept the quotation from Vogel Traffic Services Inc., dba EZ-Liner  
23 Industries in the amount of \$449,679.00, and authorize and direct the Highway Committee to  
24 purchase a new Traffic Centerliner from Vogel Traffic Services Inc., dba EZ-Liner Industries at  
25 a purchase price of \$449,679.00.

26  
27 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
28 Supervisors hereby approves and accepts the quotation from Vogel Traffic Services Inc., dba  
29 EZ-Liner Industries in the amount of \$449,679.00 and authorizes and directs the Dodge County  
30 Highway Commissioner to purchase a Traffic Centerliner from Vogel Traffic Services Inc., dba  
31 EZ-Liner Industries; and,

32  
33 **BE IT FURTHER RESOLVED**, that the purchase cost of the Traffic Centerliner shall  
34 be charged to Business Unit 3281, Capital Asset Acquisition; and,

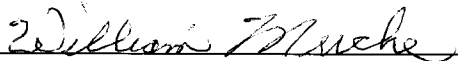
35  
36 **BE IT FINALLY RESOLVED**, that upon presentation of an invoice properly approved  
37 by the Dodge County Highway Commissioner, in a total amount not to exceed \$449,679.00, the  
38 Dodge County Highway Commissioner is hereby authorized to make payment of such invoice,  
39 and that funds for payment of such invoice shall come from Business Unit 3281, Capital Asset  
40 Acquisition.


All of which is respectfully submitted this 18th day of December, 2018.


**Dodge County Highway Committee:**

  
\_\_\_\_\_  
Jeffrey Caine

\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
William Muche

  
\_\_\_\_\_  
Richard Fink

  
\_\_\_\_\_  
Jeff Berres

**FISCAL NOTE:**

The revenue/expenditure is contained in the 2019 budget: X Yes \_\_\_ No \_\_\_ N/A.  
Budget Impact: \$0.00. Finance Committee review date: December 11, 2018. Chair initials: CS.

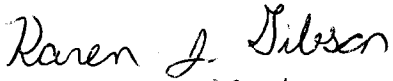
**Vote Required:** Majority of Members present.

**Resolution Summary:** Resolution authorizing the purchase of a Traffic Centerliner.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 18 2018

AYES 30 NOES 3  
ABSENT 0  
ABSTAIN 0

  
County Clerk

RESOLUTION NO. 18-58**AUTHORITY TO PURCHASE THREE 60,000 POUND GVW  
TANDEM TRUCK CHASSIS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS,

**WHEREAS**, the Dodge County Highway Committee has determined that it is necessary to purchase three 60,000 pound GVW tandem truck chassis to better meet the summer and winter demands of the Dodge County Highway Department; and,

**WHEREAS**, the Highway Department has received a quotation from Kriete Truck Center Madison for the purchase of three 60,000 pound GVW tandem truck chassis in the amount of \$369,000.00; and

**WHEREAS**, a copy of the quotation is on file in the Office of the Dodge County Highway Commissioner and may be viewed during normal business hours; and,

**WHEREAS**, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Kriete Truck Center Madison in the amount of \$123,000 per truck, and authorize and direct the Highway Committee to purchase three 60,000 pound GVW tandem dump truck chassis from Kriete Truck Center Madison at a total purchase price of \$369,000;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Kriete Truck Center Madison in the amount of \$123,000 per truck, and authorizes and directs the Dodge County Highway Commissioner to purchase three 60,000 pound GVW tandem dump truck chassis from Kriete Truck Center Madison; and,

**BE IT FURTHER RESOLVED**, that the purchase cost of these three 60,000 pound GVW tandem dump truck chassis shall be charged to Business Unit 3281, Capital Asset Acquisition; and,

**BE IT FINALLY RESOLVED**, that upon presentation of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$369,000, the Dodge County Highway Commissioner is authorized to make payment of such invoice, and that funds for payment of such invoice shall come from Business Unit 3281, Capital Asset Acquisition.



All of which is respectfully submitted this 18th day of December, 2018.

**Dodge County Highway Committee:**

Jeffrey Caine  
Jeffrey Caine

\_\_\_\_\_  
David Frohling

William Muche  
William Muche

Richard W. Fink  
Richard Fink

Jeff Berres  
Jeff Berres

**FISCAL NOTE:**

The revenue/expenditure is contained in the 2019 budget: X Yes \_\_\_ No \_\_\_ N/A. AK  
Budget Impact: \$0.00. Finance Committee review date: December 11, 2018. Chair initials: \_\_\_\_\_.

**Vote Required:** Majority of Members present.

**Resolution Summary:** Resolution authorizing the purchase of three 60,000 pound GVW tandem dump truck chassis.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 18 2018

AYES 32 NOES 1  
ABSENT \_\_\_\_\_  
ABSTAIN 8

Raren J. Gibson  
County Clerk

RESOLUTION NO. 18-59

**Appointment of Justin Reynolds as Director of Information Technology**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, on December 10, 2018, James Mielke, Dodge County Administrator, appointed Justin Reynolds to the full-time, benefited position of *Director of Information Technology*, effective January 7, 2019, at Step 3 of Labor Grade 15 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$47.92 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment; and,

**WHEREAS**, James Mielke, Dodge County Administrator, and the Dodge County Information Technology Committee request the Dodge County Board of Supervisors confirm this appointment;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby confirms the appointment of Justin Reynolds to the full-time, benefited position of *Director of Information Technology*, effective January 7, 2019, at Step 3 of Labor Grade 15 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$47.92 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment.

All of which is respectfully submitted this 18th day of December, 2018.

**Dodge County Information Technology Committee:**

  
\_\_\_\_\_  
Donna Maly

  
\_\_\_\_\_  
Timothy Kemmel

  
\_\_\_\_\_  
Mary Bobholz

  
\_\_\_\_\_  
Kevin Burnett

  
\_\_\_\_\_  
David Guckenberger

\* **Amendment:** change effective date to January 21, 2019.

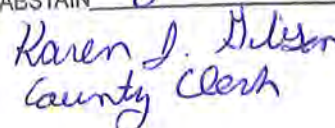
**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution for the appointment of Justin Reynolds as *Director of Information Technology*.

**ADOPTED**  
BY DODGE COUNTY BOARD

DEC 18 2018

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

RESOLUTION NO. 18-60**Resolution Authorizing General Fund Transfer and the Engagement of Matrix Consulting Group for Sheriff's Office Operational and Financial Review**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Executive Committee (Committee) has determined that it is necessary to engage the professional services of a company with experience performing evaluative studies, cost analyses and recommendations regarding county law enforcement operations; and,

**WHEREAS**, the Committee authorized the issuance of an Request for Proposal (RFP) – Sheriff's Office Operational and Financial Review (RFP#SO 18-03) for such study on October 16, 2018; and,

**WHEREAS**, three proposals were received in response, copies of which are on file in the Office of the Dodge County Clerk for viewing, after award, during normal business hours; and,

**WHEREAS**, the Committee has formed the considered conclusion that it is necessary to engage the services of Matrix Consulting Group of Mountain View, California and recommends that the Dodge County Board of Supervisors approve and accept the proposal from Matrix Consulting Group and authorize the purchase of such services at a cost not to exceed \$85,000; and,

**WHEREAS**, partial funding in the amount of \$30,000 for the said services is available in the 2019 Sheriff's Office Budget; and,

**WHEREAS**, the Finance Committee Dodge County Finance Committee has also reviewed the proposal and the associated cost and recommends authorizing the use of Dodge County funds from the Unassigned General Fund, in the amount not to exceed \$55,000, to fund the balance of the cost of the proposal;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors adopts the recommendation of the Executive Committee and hereby approves and accepts the proposal from Matrix Consulting Group in the amount not to exceed \$85,000 for the purchase of the services as requested in RFP #SO 18-03 with the deliverables as generally outlined in Exhibit "A" attached hereto; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes the expenditure from the 2019 Sheriff's Office Budget to partially fund the study and directs the Dodge County Finance Director to transfer funds from the Unassigned General Fund in the amount of \$55,000 to the Sheriff's Office Budget to cover the balance of the cost of the proposal; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board Chairman and the Dodge County Clerk are hereby authorized to execute an agreement with Matrix Consulting Group, provided that said agreement incorporates all requirements requested by Dodge County as set forth in Sheriff's Office Operational and Financial Review (RFP#SO 18-03);

1 **BE IT FINALLY RESOLVED**, that upon properly presented invoices, in a total amount not  
2 to exceed \$85,000, the Dodge County Corporation Counsel is authorized to make payment of such  
3 invoices, as appropriate, from the Sheriff's Office Budget.

All of which is respectfully submitted this 18<sup>th</sup> day of December, 2018.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

David Frohling  
David Frohling

Donna Maly  
Donna Maly

Dennis R. Schmidt  
Dennis R. Schmidt

Joseph Marsik  
Joseph Marsik

Jeff Berres  
Jeff Berres

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

**Dodge County Finance Committee:**

David Frohling  
David Frohling

Ed Benter  
Ed Benter

David Guckenberger  
David Guckenberger

Jeffrey Caine  
Jeffrey Caine

Thomas J. Schaefer  
Thomas J. Schaefer

**FISCAL NOTE:**

The revenue/expenditure is contained in the 2019 Sheriff's Office Budget (partial-\$30,000): X Yes \_\_\_ No  
Budget Impact: \$55,000.00 (General Fund). Finance Committee review date: December 11, 2018. Chair  
initials: JK.

**Vote Required:** 2/3 of members elect

**Resolution Summary:** A resolution authorizing general fund transfer and the engagement of Matrix Consulting Group for Sheriff's Office Operational and Financial Review.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 18 2018

AYES 32 NOES 1  
ABSENT 0  
ABSTAIN 0

Karen J. Gibson  
County Clerk

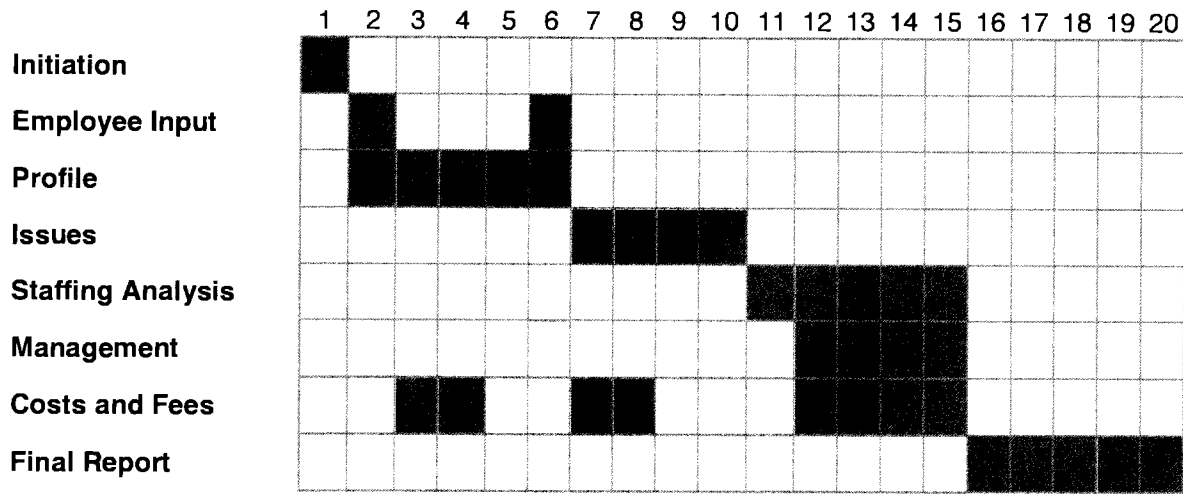
### 3. List of Deliverables

The following table summarizes the deliverables described above in this proposal:

<b>Task</b>	<b>Subject</b>	<b>Deliverable</b>
<b>1. Initiation</b>	What are the reasons for this study? Introductory interviews within the County and Sheriff's Office	Work Plan, Data List and Schedule
<b>2. Employee Input</b>	What are employee views of staffing and operations? Attitudinal survey of employees	Summary of the employee survey
<b>3. DCSO Profile</b>	Detailed understanding of DCSO organization, staffing, operations and costs	Descriptive profile of the DCSO
<b>4. Issues Assessment</b>	What operational, staffing and financial issues exist in the DCSO?	List of organizational, staffing, operational and financial issues.
<b>5. Staffing</b>	What are the current staffing needs of the DCSO at an appropriate level of service?	Staffing analysis
<b>6. Management</b>	What are management systems in the DCSO relating to overall management, personnel management and policies.	Analysis of management systems
<b>7. Costs and Fees</b>	What are costs for each function in the DCSO? How are direct and indirect costs identified and allocated? What are fees for service?	Analysis of costs, cost allocation and fees
<b>8. Report</b>		Draft and Final Reports

### 4. Project Schedule

The following chart presents a proposed 20-week project schedule, from project initiation and concluding with the completion of the project.



We are typically able to start a project within two weeks of a notice to proceed.

1 RESOLUTION NO. 18-61

2  
3 **Resolution Authorizing the Conveyance of the Agricultural 4-H and**  
4 **Community Building to the Dodge County Fair Association**

5  
6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, the Dodge County Fair Association, a Wisconsin Corporation with an effective  
9 registered date of May 7, 1888, (“Fair Association”), owns approximately forty (40) acres of land in  
10 the Town of Oak Grove commonly known as the Dodge County Fairgrounds (“Fairgrounds”); and,

11 **WHEREAS**, the Fair Association holds various events at the Fairgrounds including the Dodge  
12 County Junior Fair; and,

13 **WHEREAS**, Dodge County (“County”) owns and operates an Agricultural 4-H and  
14 Community Building (“Youth Building”) located on a part of the land owned by the Fair Association  
15 pursuant to a 99-year lease commencing June 1, 2004; and,

16 **WHEREAS**, the Youth Building was originally constructed by the County and has been  
17 expanded and maintained by the County; and,

18 **WHEREAS**, the Youth Building is used for housing and displaying youth exhibits during the  
19 annual county fair, for educational meetings in connection with Dodge County’s University of  
20 Wisconsin Cooperative Extension Programs (“UW-Extension Programs”) and for other community  
21 events throughout the year; and,

22 **WHEREAS**, the Association also uses the Youth Building, from time to time, throughout the  
23 year in conjunction with other events occurring at the Fairgrounds; and,

24 **WHEREAS**, the Dodge County Building Committee (Committee) has considered the benefits  
25 of transferring the Youth Building to the Fair Association so that the Fair Association controls,  
26 operates, and maintains all buildings at the Dodge County Fairgrounds; and,

27 **WHEREAS**, the Committee is aware of the long-standing use and the benefits of such use of  
28 the Youth Building for Dodge County’s UW-Extension Programs including but not limited to UW-  
29 Extension youth and adult programs, Dodge County 4-H Clubs and related programming; and,

30 **WHEREAS**, having considered benefits associated with conveying the Youth Building to the  
31 Fair Association, the Committee recommends to the Dodge County Board of Supervisors that the  
32 Youth Building be conveyed to the Fair Association, the Lease be terminated and an agreement for  
33 continued use of the Youth Building for Dodge County UW-Extension Programs including but not  
34 limited to UW-Extension youth and adult programs, Dodge County 4-H Clubs and related  
35 programming be established prior to transfer;

36 **WHEREAS**, the Committee further recommends that the Youth Building and its contents be  
37 conveyed to the Association “as is”, relinquishing any and all County responsibility for maintenance,  
38 repair, replacement, utilities and insurance;

39 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors  
40 that the recommendations of the Dodge County Building Committee are hereby adopted; and,

1 **BE IT FURTHER RESOLVED** by the Dodge County Board of Supervisors that it does  
2 hereby authorize the conveyance of the Youth Building and its contents on or before January 1, 2019,  
3 provided that an agreement regarding future use of the Youth Building is accomplished on or before  
4 said conveyance; and,

5 **BE IT FINALLY RESOLVED** that the Dodge County Chairman and Clerk are authorized to  
6 execute documents and instruments necessary to convey the building and its contents, terminate the  
7 lease and preserve future use of the Youth Building.

All of which is respectfully submitted this 18<sup>th</sup> day of December, 2018.

**Dodge County Building Committee:**

Dennis Schmidt  
Dennis Schmidt

Mark Roesch  
Mark Roesch

Cathy Houchin  
Cathy Houchin

Kevin Burnett  
Kevin Burnett

Richard W. Fink  
Richard Fink

**Vote Required:** Majority of Members present.

**Resolution Summary:** A resolution authorizing the conveyance of the Youth Building to the Fair Association and a use agreement.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 18 2018

AYES 32 NOES 1  
ABSENT 0  
ABSTAIN 0

Raven J. Gibson  
County Clerk



ORDINANCE NO. 1016

AN ORDINANCE TO AMEND CHAPTER 7, SECTION 7.09 STOPPING, STANDING, OR PARKING OF VEHICLES, OF THE DODGE COUNTY CODE OF ORDINANCES.

***The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:***

**Section 1. Enabling Law.** The Dodge County Board of Supervisors has the specific authority under Section 349.13, *Wisconsin Statutes*, to adopt this ordinance and limit the time of, or otherwise restrict, the stopping, standing, or parking of vehicles on highways over which it has jurisdiction, beyond the prohibitions, limitations, or restrictions imposed by Chapter 346, *Wisconsin Statutes*; and,

**Section 2.** On November 15, 2018, the Dodge County Highway Committee recommended that a restriction of parking on the east side of a certain segment of County Trunk Highway S is necessary to promote safety; and,

**Section 3.** Section 7.09(1) of the Code is hereby amended as follows:

\* \* \* \* \*

1. The provisions of §§ 346.50 – 346.55, *Wis. Stats.*, relating to the stopping, standing, or parking of vehicles are hereby adopted as part of this section as if fully set forth herein. In addition, the Dodge County Board of Supervisors has declared that the stopping, standing, or parking of vehicles on the following county highways in Dodge County is subject to the following restrictions and limitations:

- a. It shall be unlawful to park any vehicle on the east side of CTH T starting at a point 460 north of the centerline of STH 16/60 to a point 710 feet further north.
- b. It shall be unlawful to park any vehicle on the west side of CTH T starting at a point 775 feet north of the centerline of STH 16/60 to a point 123 feet further north.
- c. It shall be unlawful to park any vehicle on the east side of CTH I from Main Street to Taylor Street, Town of Portland, Dodge County.
- d. It shall be unlawful to park any vehicle on CTH S from a point 500' east of the Wisconsin & Southern Railroad to a point 1,250' west in Sections 14 and 23, T. 11 N., R. 16 E., Town of Hubbard.

**Section 4. Traffic Signs.** Pursuant to Section 7.03 of the Dodge County Code of Ordinances, the County Highway Department shall place appropriate traffic signs on the above-described highway(s) on or before the effective date of this ordinance amendment.

**Section 5. Effective Date.** This ordinance becomes effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

**Section 6. Summary.** An Ordinance amending Section 7.09(1) of the Dodge County Code of Ordinances pertaining to restricting parking on a portion of CTH S.

Section 7. Vote Required. Majority of members present.

Respectfully submitted this 18th day of December, 2018.

Dodge County Highway Committee:

Jeffrey Caine  
Jeffrey Caine

David Frohling  
David Frohling

William T. Muche  
William T. Muche

Jeff Berres  
Jeff Berres

Richard W. Fink  
Richard Fink

Enacted and approved this 18th day of December, 2018.

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

Karen J. Gibson  
Karen J. Gibson, County Clerk

ADOPTED  
BY DODGE COUNTY BOARD

DEC 18 2018

AYES 33 NOES 0  
ABSENT 0  
ABSTAIN 0

Karen J. Gibson  
County Clerk

ORDINANCE NO. 1017

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2.02 – STANDING COMMITTEES, BOARDS AND COMMISSIONS; CHAPTER 19, PARKS AND RECREATION; AND REVISOR'S AMENDMENTS, OF THE DODGE COUNTY CODE OF ORDINANCES.

*The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:*

**Section 1.** Prior to the codification of previously adopted but not yet codified ordinance amendments, the Dodge County Departments evaluated the Dodge County Code of Ordinances to identify non-substantive edits.

**Section 2.** On December 4, 2018, the Dodge County Executive Committee considered the non-substantive edits submitted by Dodge County Departments and recommended amending Chapters 2 and 19 of the Dodge County Code of Ordinances.

**Section 3:** Chapters 2 and 19 of the Dodge County Code of Ordinances are hereby amended to read as follows:

\* \* \* \* \*

Chapter 2 - THE GOVERNING BODY

2.02 - STANDING COMMITTEES, BOARDS AND COMMISSIONS

~~(12) LAND INFORMATION COMMITTEE. (Am. #16-100) The Land Information Committee shall be comprised of 5 Board members. The 5 members shall be appointed by the Chairman and confirmed by the Board. In appointing members to this Committee, the County Board Chairman shall seek to represent the interests of the 5 departments using land records, namely the County Treasurer, Land Resources and Parks, Land and Water Conservation, Highway, and Sheriff. The Committee shall be responsible for land records modernization to promote and facilitate timely access to information, decisions based upon accurate information, and efficiency in government with the goal of establishment of an integrated, technologically sound, countywide land information system. The Committee shall act as an advisory and policy-making body for the Land Information Division of the Land Resources and Parks Department. The Committee shall also act as an advisory and policy-making body, to the extent permitted by law, for the Office of the Register of Deeds.~~

(14) ~~PLANNING, DEVELOPMENT~~ **LAND RESOURCES** AND PARKS COMMITTEE. The Planning, Development **Land Resources** and Parks Committee shall be comprised of 5 Board members. The 5 members shall be appointed by the Chairman and confirmed by the Board. The Committee shall be designated as the County Zoning Agency authorized to act in all matters pertaining to County planning and zoning under § 59.69(2)(a), Wis. Stats. ~~In addition,~~ The Committee shall be responsible for subdividing, sanitation, and economic development, **land records modernization, and a countywide land information system.** The Committee

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

1 shall be an advisory and policy-making body for all divisions of the following Land Resources  
 2 and Parks Department divisions: ~~Code Administration, Parks and Trails, and Planning and~~  
 3 ~~Economic Development~~ and, to the extent permitted by law, the Office of the Register of  
 4 Deeds.

5  
6  
7 Chapter 19 - PARKS AND RECREATION

8  
9 19.02 - APPLICABILITY . (Am. #933)

10 This chapter shall apply to the following Dodge County Parks, Trails and recreational facilities:  
 11 Astico, Derge, Harnischfeger, Ledge, Nitschke Mounds, the Wild Goose State Trail, the Glacial  
 12 River Trail, the Gold Star Memorial Trail, the Dodge County Snowmobile Trail, the Dodge  
 13 County All-Terrain Vehicle Trail and properties or facilities subsequently added to the Dodge  
 14 County Park System or under the jurisdiction of the Dodge County ~~Planning, Development~~ Land  
 15 Resources and Parks Committee.

16  
17  
18 19.03 - TERMS AND DEFINITIONS . (Am. #933)

19 For the purpose of this chapter, the following definitions apply:

20 Committee. The Dodge County ~~Planning, Development~~ Land Resources and Parks  
 21 Committee or any successor committee duly charged by the Dodge County Board of  
 22 Supervisors with the Dodge County Park System responsibilities and jurisdiction.

23 Juvenile Group. A group made up of juvenile members of an established organization and  
 24 under the leadership of at least one competent, mature adult for each 10 juveniles in the  
 25 group and using any number of camping units or occupying a group ~~campground~~ campsite.

26 Park. Includes the recreational grounds, buildings and facilities thereon, and waters therein  
 27 or other recreational areas, trails or facilities which are under the jurisdiction of the  
 28 Committee.

29 Special Use Permit. A permit issued by the Committee or Department to allow an applicant  
 30 to undertake an activity in a park, trail or recreational property under the Department's  
 31 jurisdiction that would normally ~~by~~ be prohibited under this Chapter or established policies.  
 32 Conditions and fees may be established for the requested use.

1 19.04 - PROHIBITED ACTIVITIES AND PARK REGULATIONS . (Am. #933)

2 The following activities shall be prohibited in any Dodge County Park unless prior documented  
3 approval or Special Use Permit is obtained from the Department:

4 (1) HORSES.

5 (a) The riding of horses in any park or trail except in specifically designated or posted areas.

7 (3) TRAVEL AND PARKING OF MOTORIZED VEHICLES.

8 (g) Operating any unauthorized motorized vehicle on the Wild Goose State Trail, Glacial  
9 River Trail or Gold Star Memorial Trail.

13 19.05 - PARK HOURS . (Am. #933)

14 (2) The Department may establish and post different hours for the above listed parks or other  
15 parks, trails and recreation areas, when and where it is deemed appropriate.

16 (4) It shall be unlawful for any person to be in any County park outside of park hours, unless  
17 otherwise posted, except registered campers in designated campground campsites, or  
18 persons using the Derge Park boat launch or shoreline for the sole purpose of fishing or  
19 boating, or persons using the Wild Goose State Trail, Glacial River Trail or Gold Star  
20 Memorial Trail for the sole purpose of recreating by hiking, biking, snowmobiling, ATV riding,  
21 or other authorized trail activity.

22 \* \* \* \* \*

24 **Section 4. Revisor's Amendments.** By adopting this ordinance amendment, the revisor  
25 shall edit the Code of Ordinances throughout by changing "Sheriff's Department"  
26 to "Sheriff's Office" and such other edits and formatting to correct typos and the  
27 non-substantive changes.

30 **Section 5. Effective Date.** This ordinance becomes effective immediately upon enactment  
31 by the Dodge County Board of Supervisors and publication.

33 **Section 6. Summary.** An Ordinance creating Subsection 3.06(4) of Section 3.06 of the  
34 Dodge County Code of Ordinances pertaining to fees for certain county services.

- 1
- 2 **Section 7. Vote Required.** Majority of members present.

Respectfully submitted this 4th day of December, 2018.

**Dodge County Executive Committee:**

*Russell Kottke*  
 \_\_\_\_\_  
 Russell Kottke

*Joseph Marsik*  
 \_\_\_\_\_  
 Joseph Marsik

*David Frohling*  
 \_\_\_\_\_  
 David Frohling

*Dennis R Schmidt*  
 \_\_\_\_\_  
 Dennis Schmidt

*Donna Maly*  
 \_\_\_\_\_  
 Donna Maly

*Jeff Berres*  
 \_\_\_\_\_  
 Jeff Berres

*Kira Sheahan Malloy*  
 \_\_\_\_\_  
 Kira Sheahan-Malloy

Enacted and approved this 18th day of December, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 18 2018  
 AYES 33 NOES 0  
 ABSENT 0  
 ABSTAIN 0

*Karen J. Gibson*  
 County Clerk

*Russell Kottke*  
 \_\_\_\_\_  
 Russell Kottke, Chairman  
 Dodge County Board of Supervisors

*Karen J. Gibson*  
 \_\_\_\_\_  
 Karen J. Gibson, County Clerk

ORDINANCE NO. 1018

AN ORDINANCE AMENDING CHAPTER 7, SECTION 7.08 – ACCESS ONTO COUNTY HIGHWAYS, RESTRICTIONS AND REGULATIONS, OF THE DODGE COUNTY CODE OF ORDINANCES.

***The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:***

**Section 1.** Ordinance No. 786, *An Ordinance To Restrict and Regulate Access Onto County Highways*, was enacted by the Dodge County Board of Supervisors on March 20, 2007 creating Section 7.08 of the Dodge County Code of Ordinances.

**Section 2.** On December 5, 2018, the Dodge County Highway Committee recommended amendments to certain subsections of the Highway Access Control Ordinance.

**Section 3:** Subsection 7.08(2)(b) of the Dodge County Code of Ordinances is hereby amended to read as follows:

\* \* \* \* \*

(2) DEFINITIONS. The following terms shall be applied as indicated throughout this Ordinance:

(b) Definitions.

Semiurban CTH. Any CTH ~~outside the municipal boundaries of a city or village~~ with a speed limit of 45 m.p.h.

Urban CTH. Any CTH ~~outside the municipal boundaries of a city or village~~ with a speed limit below 45 m.p.h. and above 25 m.p.h.

**Section 4:** Subsection 7.08(4)(a) of the Dodge County Code of Ordinances is hereby amended to read as follows:

(4) ADMINISTRATION AND ENFORCEMENT.

(a) Administration. The Commission is hereby authorized to administer this ordinance outside municipal boundaries within Dodge County: **and within incorporated municipal boundaries for CTHs with a speed limit greater than 35 m.p.h.** Within incorporated municipal boundaries, the Commission is not the controlling authority on access **to CTHs with a speed limit equal to or less than 35 m.p.h.**

\* \* \* \* \*

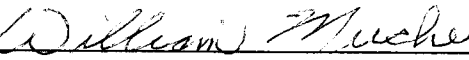
- 1 **Section 5. Effective Date.** This ordinance becomes effective immediately upon
- 2 enactment by the Dodge County Board of Supervisors and publication.
- 3 **Section 6. Summary.** An Ordinance amending certain subsections of Section 7.08 of the
- 4 Dodge County Code of Ordinances pertaining to the highway access control.
- 5
- 6 **Section 7. Vote Required.** Majority of members present.


Respectfully submitted this 5th day of December, 2018.

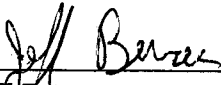
**Dodge County Highway Committee:**

  
 \_\_\_\_\_  
 Jeffrey Caine

\_\_\_\_\_  
 David Frohling

  
 \_\_\_\_\_  
 William Mueche

  
 \_\_\_\_\_  
 Richard Fink

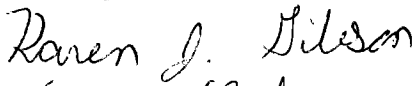
  
 \_\_\_\_\_  
 Jeff Berres

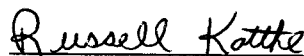
Enacted and approved this 18th day of December, 2018.

ADOPTED  
BY DODGE COUNTY BOARD

DEC 18 2018

AYES 33 NOES 0  
 ABSENT 0  
 ABSTAIN 0

  
 \_\_\_\_\_  
 County Clerk

  
 \_\_\_\_\_  
 Russell Kottke, Chairman  
 Dodge County Board of Supervisors

  
 \_\_\_\_\_  
 Karen J. Gibson, County Clerk

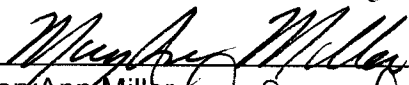


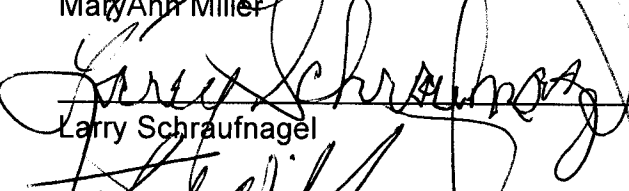


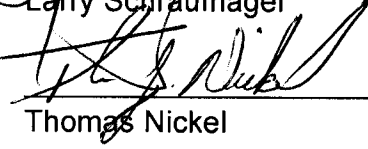
1 Section 6. Vote Required. Majority of members present.

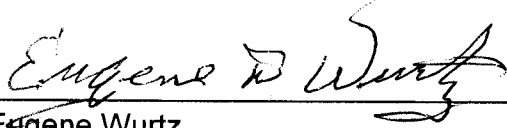
Respectfully submitted this 7th day of December, 2018.


Dodge County Judicial and Public Protection Committee:

  
 \_\_\_\_\_  
 Mary Ann Miller

  
 \_\_\_\_\_  
 Larry Schraufnagel

  
 \_\_\_\_\_  
 Thomas Nickel

  
 \_\_\_\_\_  
 Eugene Wurtz


  
 \_\_\_\_\_  
 Dan Hilbert

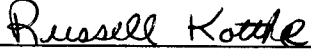
Enacted and approved this 18th day of December, 2018.

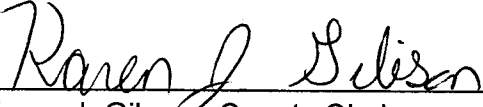
~~ADOPTED~~  
BY DODGE COUNTY BOARD

DEC 18 2018

AYES	<u>32</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>1</u>		

  
 County Clerk

  
 \_\_\_\_\_  
 Russell Kottke, Chairman  
 Dodge County Board of Supervisors

  
 \_\_\_\_\_  
 Karen J. Gibson, County Clerk

ORDINANCE NO. 1020

AN ORDINANCE AMENDING CHAPTER 30, SECTION 30.04 – *PENALTY PROVISIONS*, OF THE DODGE COUNTY CODE OF ORDINANCES.

***The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:***

**Section 1.** Section 30.04 of the Dodge County Code of Ordinances, *Penalty Provisions*, establishes a Schedule of Deposits for ordinance violations and the citation method for enforcement of ordinances.

**Section 2.** On December 7, 2018, the Dodge County Judicial and Public Protection Committee recommended amending a subsection of the *Penalty Provisions* Ordinance, to grant citation authority to the Dodge County Sheriff’s Office, Community Service Officers, for certain minor ordinance violations.

**Section 3:** Subsection 30.04(4)(d)3. of the Dodge County Code of Ordinances is hereby created to read as follows:

\* \* \* \* \*

**3. Community Service Officer. A Community Service Officer employed by the Dodge County Sheriff’s Office, as a non-sworn officer, may issue citations for the enforcement of certain ordinance violations authorized under this section and specified by Dodge County Sheriff’s Office policy.**

\* \* \* \* \*

**Section 4. Effective Date.** This ordinance becomes effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

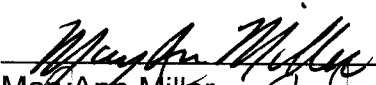
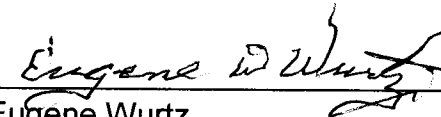
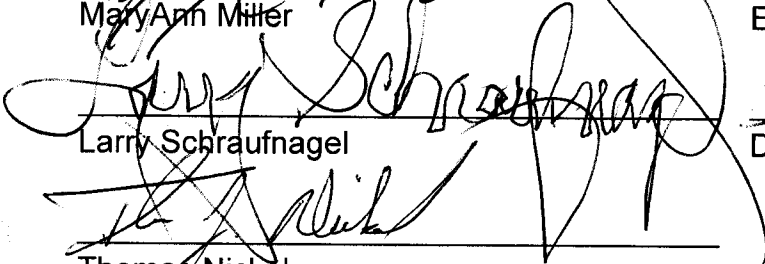
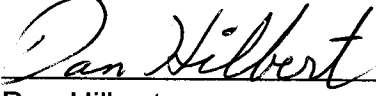
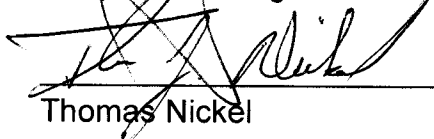
**Section 5. Summary.** An Ordinance creating Subsection 30.04(4)(d)3. of Section 30.04 of the Dodge County Code of Ordinances pertaining to issuance of citations.

**Section 6. Vote Required.** Majority of members present.

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*


Respectfully submitted this 7th day of December, 2018.

Dodge County Judicial and Public Protection Committee:

 _____ MaryAnn Miller	 _____ Eugene Wurtz
 _____ Larry Schraufnagel	 _____ Dan Hilbert
 _____ Thomas Nickel	


Enacted and approved this 18th day of December, 2018.

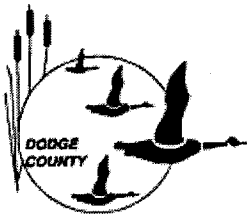
ADOPTED  
BY DODGE COUNTY BOARD

  
\_\_\_\_\_  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

DEC 18 2018  
 AYES 17 NOES 16  
 ABSENT 0  
 ABSTAIN 0

  
\_\_\_\_\_  
Karen J. Gibson, County Clerk

  
Karen J. Gibson  
County Clerk



## AGENDA

**Dodge County Board of Supervisors Meeting**  
**Tuesday, February 19, 2019 – 7:00 PM**  
**Administration Building**  
**County Board Room, Fourth Floor**  
**127 East Oak Street, Juneau, Wisconsin 53039**

---

**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from December 18, 2018, County Board Session**

**Communications on File**

**Special Orders of Business**

**Confirm Appointments made by County Administrator**

1. Reappoint Robert Ballweg to the Revolving Loan Advisory Committee for a one year term, commencing on March 17, 2019 to March 17, 2020, both inclusive.
2. Appoint Dennis Kaczor as the education representative, Matthew Christian as the medical representative, Kurt Klomberg as the law representative, Rob Kocinski as a citizen member and Mary Wendel as a citizen member to the Traffic Safety Commission for the year 2019.

**Confirm Appointments made by County Board Chairman**

1. Reappoint Paul F. Huebner as a representative and the County Board Chair as an alternate on the Thrive Economic Development Partnership Board. This appointment is made annually.

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File**

- 18-62 Resolution Authorizing the Purchase of a Tractor with Accessories – Land Resources and Parks Committee.
- 18-63 Resolution Authorizing the Purchase of a New 2019 Starcraft Bus – Human Services and Health Board.
- 18-64 Resolution to Carry Over Funds from Budget Year 2018 to Budget Year 2019 for the Same Purpose – Finance Committee.
- 18-65 Carry Over Funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Physical Facilities Department – Building Committee.
- 18-66 Carry Over Funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 18-67 Resolution to Authorize the Sheriff's Office HVAC Upgrade Project and Fund Project with Sales Tax – Building and Finance Committees.
- 18-68 Clearview 2018 Dodge County Budget Amendment – Health Facilities Committee.
- 18-69 Resolution for General Fund Transfer and Abolish Central Services Department – Finance Committee.
- 18-70 Resolution Authorizing a General Fund Transfer for Sheriff's Office Revenue Shortfall – Judicial and Public Protection and Finance Committees.
- 18-71 Carry Over Funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Human Resources Department – Human Resources and Labor Negotiations Committee.

**Reports on File**

1. Ordinance No. 1021 – Amend Land Use Code – Chad Dinkel Property – Town of Fox Lake – Land Resources and Parks Committee.

2. Ordinance No. 1022 – Amend Land Use Code – Anthony DelPonte Property – Town of Lomira – Land Resources and Parks Committee.
3. County Official’s Bonds – Executive Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk’s Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

## COMMITTEE NAME COUNTY BOARD

MEETING DATE February 19, 2019

Approval *RK* Date *2-21-2019*  
Chair *Russ Kottke*

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard	X		50.00	6	3.48		
49449	Benter, Ed		X	50.00	46	26.68		
19566	Berres, Jeff	X		50.00	42	24.36		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary	X		50.00	28	16.24		
50238	Burnett, Kevin	X		50.00	20	11.60		
49453	Caine, Jeffrey	X		50.00	14	8.12		
46788	Derr, Lisa	X		50.00	21	12.18		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky	X		50.00	20	11.60		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan	X		50.00	20	11.60		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy	X		50.00	33	19.14		
49451	Justmann, Stephanie	X		50.00	32	18.56		
50239	Kemmel, Timothy	X		50.00	54	31.32		
16348	Kottke, Russell	X		55.00	30	17.40		
19650	Macheel, Dale		X	50.00	44	25.52		
29374	Maly, Donna		X	50.00	20	11.60		
22503	Marsik, Joseph M.	X		50.00	40	23.20		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas	X		50.00	34	19.72		
46789	Roesch, Mark E.		X	50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	30	17.40		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry	X		50.00	50	29.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene	X		50.00	25	14.50		

**Dodge County Board of Supervisors**  
**February 19, 2019 – 7:00 p.m.**  
**Administration Building - Juneau, Wisconsin**

The February Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Benter, Macheel, Maly and Roesch who had previously asked to be excused. Supervisor Berres arrived at 7:12 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Greshay to approve the minutes of the December 18, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Confirm Appointments made by County Administrator, James Mielke. Reappoint Robert Ballweg to the Revolving Loan Advisory Committee for a one year term, commencing on March 17, 2019 to March 17, 2020, both inclusive. A motion to accept the reappointment was made by Supervisor Miller and seconded by Supervisor Behl. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then appointed Dennis Kaczor as the education representative, Matthew Christian as the medical representative, Kurt Klomberg as the law representative, Rob Kocinski as a citizen member and Mary Wendel as a citizen member to the Traffic Safety Commission for the year 2019. A motion to accept the appointments was made by Supervisor Caine and seconded by Supervisor Glewen. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

The Chairman then called the Second Special Order of Business: Confirm Appointments made by County Board Chairman. Reappoint Paul F. Huebner as a representative and the County Board Chair as an alternate on the Thrive Economic Development Partnership Board. This appointment is made annually. A motion to accept the reappointments was made by Supervisor Dennis Schmidt and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

The following Resolutions and Reports were read by the Clerk and acted upon by the Board:

**Resolution No. 18-62** Resolution Authorizing the Purchase of a Tractor with Accessories – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.



**Resolution No. 18-63** Resolution Authorizing the Purchase of a New 2019 Starcraft Bus – Human Services and Health Board. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Justmann. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-64** Resolution to Carry Over Funds from Budget Year 2018 to Budget Year 2019 for the Same Purpose – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schaefer. Questions by Supervisors J. Schmitt and D. Schmidt answered by Supervisors Frohling and Greshay and Jim Mielke, County Administrator. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Kottke, Bobholz, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Derr, Glewen. Total 28.

**No:** Berres. Total 1.

**Absent:** Benter, Macheel, Roesch, Maly. Total 4.

**Resolution No. 18-65** Carry Over Funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Physical Facilities Department – Building Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Justmann. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-66** Carry Over Funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Glewen and seconded by Supervisor Bobholz. Questions by Supervisors Houchin, J. Schmitt, Berres and Guckenberger answered by Supervisors Bobholz, Justmann and Frohling, Rebecca Bell, Human Services and Health Department Director, Chairman Kottke and Jim Mielke, County Administrator. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-67** Resolution to Authorize the Sheriff's Office HVAC Upgrade Project and Fund Project with Sales Tax – Building and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Schraufnagel. Question by Supervisor J. Schmitt answered by Supervisor D. Schmidt. Comment by Supervisor Guckenberger. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Kottke, Bobholz, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Derr, Glewen. Total 28.

**No:** Guckenberger. Total 1.

**Absent:** Benter, Macheel, Roesch, Maly. Total 4.

**Resolution No. 18-68** Clearview 2018 Dodge County Budget Amendment – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Schaefer. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Kottke, Bobholz, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Derr, Glewen. Total 28.

**No:** Houchin. Total 1.

**Absent:** Benter, Macheel, Roesch, Maly. Total 4.

**Resolution No. 18-69** Resolution for General Fund Transfer and Abolish Central Services Department – Finance Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Schaefer. Questions by Supervisors J. Schmitt and Houchin answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-70** Resolution Authorizing a General Fund Transfer for Sheriff's Office Revenue Shortfall – Judicial and Public Protection and Finance Committees. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. Question by Supervisor Berres answered by Chairman Kottke. Comments by Supervisors Guckenberger, Sheahan-Malloy, Frohling, Berres, Houchin, Nickel, J. Schmitt and Chairman Kottke. The vote was cast with 23 ayes and 6 noes, thereby adopting the Resolution.

**Ayes:** Kottke, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Nickel, Hilbert, Miller, Burnett, Derr, Glewen. Total 23.

**Noes:** Bobholz, Muche, Berres, Houchin, Hoekstra, Sheahan-Malloy. Total 6.

**Absent:** Benter, Macheel, Roesch, Maly. Total 4.

**Resolution No. 18-71** Carry Over Funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Human Resources Department – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Report No. 1** Ordinance No. 1021 – Amend Land Use Code – Chad Dinkel Property – Town of Fox Lake – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 1022 – Amend Land Use Code – Anthony DelPonte Property – Town of Lomira – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 3** County Official's Bonds – Executive Committee. The Chairman ordered this to be placed on file.

The Clerk noted the following had been placed on the Supervisor's desks: Memo dated February 18, 2019, from Kimberly Nass, Corporation Counsel regarding Matrix Consulting Group-Sheriff's Office Operational and Financial Review, Memo, dated February 6, 2019, from Rebecca Bell, Director of Human Services & Health Department, Monica Hooper, Fiscal Services Division Manager, Mary Bobholz, Chair Human Services and Health Board and David Frohling, Chair Dodge County Finance Committee regarding the operational review of the Dodge County County Human Services and Health Department and January, 2019 Aging and Disability Resource Center Newsletter . The Chairman ordered these be placed on file.

At 7:57 p.m. Supervisor Frohling made a motion to recess until Tuesday, March 19, 2019 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 18-62

**Resolution Authorizing the Purchase of a Tractor with Accessories**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Land Resources and Parks Department seeks to replace the current 19-year-old tractor/loader/mower to more adequately, efficiently and safely maintain the Wild Goose Trail and perform varying tasks as needed throughout the Dodge County park system; and,

**WHEREAS**, the Wisconsin State Bid Contract MA17288 was utilized to obtain a quote of \$59,561.08 from Mid-State Equipment for a new tractor and accessories as itemized below:

\$58,251.35	John Deere 5075M (75 HP) Utility Tractor with cab
\$ 5,947.50	John Deere 540M Loader
\$ 1,446.25	Virnig V60 Heavy Duty Bucket
\$ 8,915.98	2018 Berti TA180 Flail Mower
<u>-\$15,000.00</u>	Trade in of current JD 5410 Tractor & JD 541 Loader
<b>\$59,561.08</b>	<b>TOTAL</b>

**WHEREAS**, a copy of the quotation is on file in the office of the Land Resources and Parks Department and may be viewed during normal business hours; and,

**WHEREAS**, an amount of \$76,000 in the adopted Capital Improvement Plan 2019-2024 and the 2019 Land Resources and Parks Budget was approved for the purchase of the replacement tractor and accessories; and,

**WHEREAS**, the Land Resources and Parks Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Mid-State Equipment in the amount of \$59,561.08 for the tractor and accessories, with the trade in of the current tractor and loader, and authorize and direct the Dodge County Land Resources and Parks Director to purchase the tractor, loader, bucket and flail mower with trade-in from Mid-State Equipment at a purchase price of \$59,561.08;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby accepts the recommendation of the Land Resources and Parks Committee and approves and accepts the quotation from Mid-State Equipment in the amount of \$59,561.08; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Land Resources and Parks Director to purchase the tractor, loader, bucket and flail mower from Mid-State Equipment; and,

**BE IT FINALLY RESOLVED**, that upon presentation of an invoice properly approved by the Dodge County Land Resources and Parks Director, in an amount not to exceed \$59,561.08, the Dodge County Land Resources and Parks Director is authorized to make payment of such invoice, and that funds for payment of such invoice shall come from Business Unit 7868.5814, Trails System – Motorized Equipment.

All of which is respectfully submitted this 19th day of February, 2019.

**Dodge County Land Resources and Parks Committee**

Thomas J. Schaefer  
Thomas J. Schaefer

Larry Schraufnagel  
Larry Schraufnagel

William T. Muche  
William Muche

Jeffrey Schmitt  
Jeffrey Schmitt

Joseph Marsik  
Joseph Marsik

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: X Yes \_\_\_ No \_\_\_ N/A.  
Budget Impact: \$0.00. Finance Committee review date: February 8, 2019. Chair initials: JS.

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution authorizing the purchase of a tractor with accessories.

ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

AYES	<u>28</u>	NOES	<u>0</u>
ABSENT	<u>5</u>		
ABSTAIN	<u>0</u>		

Karen J. Wilson  
County Clerk

RESOLUTION NO. 18-63

1  
2  
3 **RESOLUTION AUTHORIZING THE PURCHASE OF A NEW 2019 STARCRAFT BUS**  
4  
5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
6

7 **WHEREAS**, the Dodge County Human Services and Health Board has determined that it  
8 is necessary to purchase one 2019 Starcraft Bus to replace the mini-bus that was damaged in an  
9 accident that occurred on or about September 6, 2018; and,  
10

11 **WHEREAS**, as a result of the accident, the mini-bus was deemed a total loss by Dodge  
12 County's insurance carrier; and,  
13

14 **WHEREAS**, the Human Services and Health Department has received a quotation from  
15 Atlas Bus Sales, Inc., for the purchase of one 2019 Starcraft Bus in the amount of \$56,872; and  
16

17 **WHEREAS**, a copy of the purchase agreement is on file in the Dodge County Clerk's  
18 Office and may be viewed during normal business hours; and,  
19

20 **WHEREAS**, the Human Services and Health Board recommends that the Dodge County  
21 Board of Supervisors approve the purchase of one 2019 Starcraft Bus in the amount of \$56,872;  
22 and,  
23

24 **WHEREAS**, Dodge County is insured for the loss and will receive reimbursement at full  
25 replacement value and, thus, will have unbudgeted expenses and excess revenue in 2019 in the  
26 amount of \$56,872, as reflected on Exhibit "A", attached hereto; and,  
27

28 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
29 Supervisors hereby approves and accepts the purchase agreement from Atlas Bus Sales, Inc., in  
30 the amount of \$56,872, and authorizes and directs the Dodge County Human Services and Health  
31 Board to purchase one 2019 Starcraft Bus from Atlas Bus Sales, Inc.; and,  
32

33 **BE IT FURTHER RESOLVED**, that the cost of the 2019 Starcraft Bus shall be charged  
34 to Business Unit 4881, Transp-Volunteer Drivers, Account No. .5811, Automotive Equipment;  
35 and,  
36

37 **BE IT FURTHER RESOLVED**, that the Dodge County Finance Director is authorized  
38 to make the necessary budget adjustments to the 2019 Human Services and Health Department  
39 Budget as reflected on Exhibit "A", attached hereto; and,  
40

41 **BE IT FINALLY RESOLVED**, that a properly presented invoice, in a total amount not  
42 to exceed \$56,872, the Director of the Dodge County Human Services and Health Department is  
43 authorized to make payment of such invoice from Business Unit 4881, Transp-Volunteer  
44 Drivers, Account No. .5811, Automotive Equipment.  
45

All of which is respectfully submitted this 19<sup>th</sup> day of February, 2019.

**Dodge County Human Services and Health Board:**

Mary J. Bobholz  
Mary J. Bobholz

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Stephanie Justmann  
Stephanie Justmann

Jennifer Keyes  
Jennifer Keyes

Becky Glewen  
Becky Glewen

David Godshall  
David Godshall

Mark Roesch  
Mark Roesch

Lois Augustson  
Lois Augustson

\_\_\_\_\_  
Timothy Kimmel

**FISCAL NOTE:**

The revenue/expenditure is contained in the 2019 budget:      Yes   X   No      N/A.

Budget Impact: \$0.00. Finance Committee review date: February 8, 2019. Chair initials: JK

**Vote Required:** Majority of Members present.

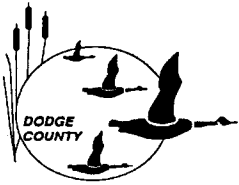
**Resolution Summary:** Resolution authorizing the purchase of one 2019 Starcraft Bus.

ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

AYES 28 NOES 0  
ABSENT 5  
ABSTAIN 0

Karen J. Gilson  
County Clerk



Dodge County, Wisconsin  
 Finance Department  
 Unbudgeted/Excess Revenue Appropriation  
 Revenue and Expenditure Adjustment Form  
 Effective January 1st, 2016

Doc = BX  
 Ledger = BA

Date: 1/20/19

Department: Human Services & Health Department

Budget Year: 2019

**Description of Adjustment:**

See Resolution

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4881	4843		Insurance Recovery	-56,872
4881	5811		Automotive Equipment	56,872

Note the total Budget Adjustment must balance

Exhibit "A"



RESOLUTION NO. 18-64

**Resolution to Carry Over Funds from Budget Year 2018 to  
Budget Year 2019 for the Same Purpose**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Finance Committee has set forth in a document entitled *Requests To Carry Over Funds From Budget Year 2018 To Budget Year 2019 for the Same Purpose*, a list of requests that it has recently received from County Departments to carry over unexpended funds and related revenues from Budget Year 2018 to Budget Year 2019; and,

**WHEREAS**, a copy of the document entitled *Requests To Carry Over Funds From Budget Year 2018 To Budget Year 2019 for the Same Purpose*, has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, in connection with each of these requests by County Departments to carry over funds, the Finance Committee has:

1. Confirmed with the County Departments that the funds will be used in Fiscal Year 2019 for the same purpose or purposes for which the funds were originally appropriated;
2. Received a recommendation from the committee of jurisdiction of each department that has made a request; and,
3. Received a recommendation from the County Administrator; and,

**WHEREAS**, the Finance Committee has considered the requests by County Departments, the recommendations of the committees of jurisdiction and the recommendations of the county administrator, and has formed the considered conclusion that it is in the best interests of Dodge County for the Dodge County Board of Supervisors to carry over funds from Budget Year 2018 to Budget Year 2019, as requested;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:

1. Carries over funds from the 2018 Dodge County Budget, from those business units and in those amounts set forth in Exhibit "A", attached hereto, in a total amount of \$1,854,309, and appropriates those funds to the 2019 Dodge County Budget;
2. Appropriates to the 2019 Dodge County Budget the funding necessary to cover the carry over expenditures by appropriating to the 2019 Dodge County Budget the related revenues and the related 2018 fund balances, for a total amount of \$1,854,309; and,
3. Directs the Dodge County Finance Director to make all necessary adjustments to the 2019 Dodge County Budget authorized by the adoption of this Resolution by the Dodge County Board of Supervisors.

All of which is respectfully submitted this 19th day of February, 2019.

**Dodge County Finance Committee:**

David Frohling  
David Frohling

David Guckenberger  
David Guckenberger

Thomas J. Schaefer  
Thomas J. Schaefer

Ed Benter  
Ed Benter

Jeffrey Caine  
Jeffrey Caine

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.

Budget Impact: \$1,854,309. Finance Committee review date: February 8, 2019. Chair initials: JH.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution to Carry Over Funds from Budget Year 2018 to Budget Year 2019.

ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

AYES 28 NOES 1  
ABSENT 7  
ABSTAIN 0

Karen J. Gibson  
County Clerk

**Requests to Carry Over Funds From  
Budget Year 2018 to Budget Year 2019  
For the Same Purpose**

1. Dodge County District Attorney					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Explanation
A.	1601.5219.161	\$6,500	Expert witness fees	1601.5219.161	Trials have yet to occur

**Total Amount of Funds Requested to be Carried Over: \$ 6,500**

2. Dodge County Circuit Courts					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Explanation
A.	301.5818	\$38,287	Court A/V Project	301.5818	Project Continuation – Consultant Services

**Total Amount of Funds Requested to be Carried Over: \$ 38,287**

3. Dodge County Information Technology Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Explanation
A.	1814.5818.01	\$1,280,000	ERP Project	1814.5818.01	ERP & Tyler Munis Continuation
B.	1814.5214	\$ 18,000	Kronos Project	1814.5214	System Enhancements – Continuation
C.	1811 - IT Borrowing	\$ 269,000	Network Infrastructure	<u>Clearview</u> \$70,000 4591.5819 <u>Highway</u> \$33,000 3281.5494 <u>Info. Tech.</u> \$166,000 1811.5818  <u>TOTAL</u> \$269,000	<u>Clearview</u> – Network Switches Capital  <u>Highway</u> – Network Switches Capital  <u>IT</u> – Network Equipment & Services

**Total Amount of Funds Requested to be Carried Over: \$ 1,567,000**

Exhibit "A"

4. Dodge County Land and Water Conservation Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Explanation
A.	7001.5219	\$7,725	FPP Software Development	7001.5219	Project was not completed

**Total Amount of Funds Requested to be Carried Over:**

**\$ 7,725**

5. Dodge County Land Resources and Parks Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Explanation
A.	7852.5828	\$71,342	Gold Star Memorial Trail Phase 1: Completion of contracts/trail	7852.5828	Balance of consultant and construction contracts to be paid upon final site restoration, completion & approval in Spring
B.	7863.5822	\$28,000	Harnischfeger Park: old home demo and electric meter panel replacement	7863.5822	Alternatives to complete demolition were explored in 2018. Full demolition planned in 2019. Electric panel replacement planned for Spring.
C.	7864.5299	\$12,000	Nitschke Mounds Park Plan	7864.5299	Delayed to coincide with feasibility study for Gold Star Trail Phase 2-3 in 2019.
D.	7866.5431	\$ 1,000	Derge Park: Asphalt patching/paving of paths & boat launch ramp	7866.5431	Some path preparation done in fall, not able to get asphalt placed before cold weather.
E.	7867.5829	\$28,000	Ledge Park: Overlook Boardwalk	7867.5829	Unable to complete designs and get proposals before Winter.
F.	7868.5829	\$ 7,500	Wild Goose Trail: Replace bridge decking	7868.5829	Contractor unable to complete before Winter – rescheduled to Spring.

**Total Amount of Funds Requested to be Carried Over:**

**\$ 147,842**

**Exhibit "A"**

6. Dodge County Physical Facilities Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Explanation
A.	2901.4932	\$15,000	Sprinklers	2901.4932	Fix sprinkler pipe / repair damage/ nitrogen generator

**Total Amount of Funds Requested to be Carried Over:**

**\$ 15,000**

7. Dodge County Sheriff's Office					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Explanation
A.	2001.4931	\$71,955	Spillman Final Payment	2001.4931	Spillman working on improving several interfaces and agreed not to ask for final payment until Dodge County is satisfied.

**Total Amount of Funds Requested to be Carried Over:**

**\$ 71,955**

**Total Amount of All Funds Requested to be Carried Over:**

**\$ 1,854,309**

**Exhibit "A"**

RESOLUTION NO. 18-65

**Carry over funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Physical Facilities Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Physical Facilities Department has requested a carry over of unexpended funds, for a different purpose, specifically, to cover the costs of numerous projects, from Budget Year 2018 to Budget Year 2019, as set forth in Exhibit "A", attached hereto and incorporated herein by reference; and,


**WHEREAS**, the Dodge County Building Committee has reviewed the Physical Facilities Department's request and recommends that these funds in the 2018 Budget of the Physical Facilities Department, in a total amount of \$71,000, be carried over to the 2019 Budget of the Physical Facilities Department, as set forth in Exhibit "A"; and,


**WHEREAS**, the Dodge County Building Committee recommends that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to carry over funds in the 2018 Budget of the Physical Facilities Department, in a total amount of \$71,000, to the 2019 Budget of the Physical Facilities Department, for the purposes set forth in Exhibit "A";

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to carry over funds in the 2018 Budget of the Dodge County Physical Facilities Department, in a total amount of \$71,000, to the 2019 Budget of the Physical Facilities Department, as set forth in Exhibit "A".


All of which is respectfully submitted this 19th day of February, 2019.

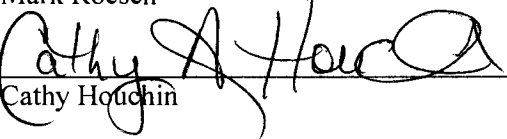
**Dodge County Building Committee:**

  
Dennis Schmidt

  
Kevin Burnett

  
Mark Roesch

  
Richard Fink

  
Cathy Houchin

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.

Budget Impact: \$71,000. Finance Committee review date: February 8, 2019. Chair initials: 


**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Carry over funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Physical Facilities Department, in the amount of \$71,000, for different purposes.

**ADOPTED  
BY DODGE COUNTY BOARD**

FEB 19 2019

AYES 29 NOES 0  
ABSENT 0  
ABSTAIN 0

  
County Clerk

**Requests to Carry Over Funds From  
Budget Year 2018 to Budget Year 2019  
Different Purpose**

<b>Physical Facilities Department:</b>					
	<b>From Business Account No.</b>	<b>Amount Available for Carryover</b>	<b>Project/Specific Purpose</b>	<b>To Business Account No.</b>	<b>Explanation</b>
A.	1901.5222	\$ 12,000	Carpet	2901.5247	Carpet is loose has been glued in past needs to be replaced. 19 years old. (Courthouse)
B.	1911	\$ 25,000	Wages	2903.5247	Roofs are at end of useful life. Had leaks in the past. (Sheriff's Office)
C.	1905.5222	\$ 6,000	Electric	1905.5247	Replace exterior doors. (Henry Dodge)
D.	1905.5224	\$ 6,000	Gas	1905.5247	Replace exterior doors. (Henry Dodge)
E.	2901.5224	\$ 11,000	Electric	2901.5247	Repair of sprinkler pipes. (Courthouse)
F.	2902.5224	\$ 11,000	Electric	2901.5247	Repair of sprinkler pipes. (Courthouse)

**Total amount of funds requested to be carried over:**

**\$ 71,000**

RESOLUTION NO. 18-66

**Carry over funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Services and Health Department has requested a carry over of unexpended funds, for a different purpose, specifically, to cover the costs of continued child residential placement, from Budget Year 2018 to Budget Year 2019, as set forth in Exhibit "A", attached hereto and incorporated herein by reference; and,

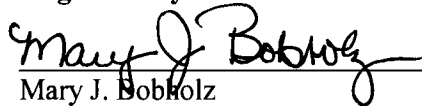
**WHEREAS**, the Dodge County Human Services and Health Board has reviewed the Human Services and Health Department's request and recommends that these funds in the 2018 Budget of the Human Services and Health Department, in a total amount of \$171,000, be carried over to the 2019 Budget of the Human Services and Health Department, as set forth in Exhibit "A"; and,

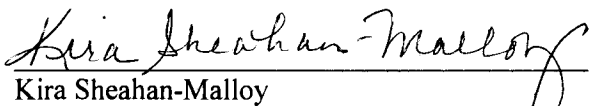
**WHEREAS**, the Dodge County Human Services and Health Board recommends that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to carry over funds in the 2018 Budget of the Human Services and Health Department, in a total amount of \$171,000, to the 2019 Budget of the Human Services and Health Department, as set forth in Exhibit "A";

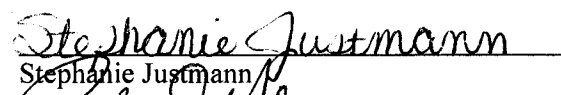
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to carry over funds in the 2018 Budget of the Dodge County Human Services and Health Department, in a total amount of \$171,000, to the 2019 Budget of the Human Services and Health Department, as set forth in Exhibit "A".

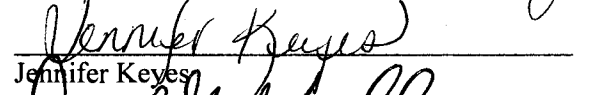
All of which is respectfully submitted this 19th day of February, 2019.

**Dodge County Human Services and Health Board:**

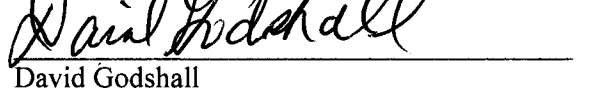
  
Mary J. Bobholz

  
Kira Sheahan-Malloy

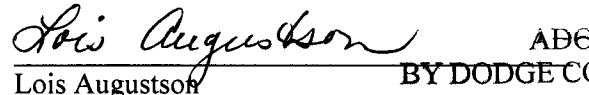
  
Stephanie Justmann

  
Jennifer Keyes

  
Becky Glewen

  
David Godshall

  
Mark Roesch

  
Lois Augustson

**ADOPTED**  
**BY DODGE COUNTY BOARD**

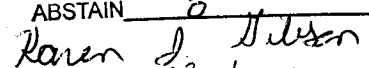
\_\_\_\_\_  
Timothy Kimmel

FEB 19 2019

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget:    Yes   X   No    N/A.     
Budget Impact: \$0.00. Finance Committee review date: February 8, 2019. Chair initials:   

AYES   29   NOES   0    
ABSENT   4    
ABSTAIN   0  

  
County Clerk

**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Carry over funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Human Services and Health Department, in the amount of \$171,000, for a different purpose.



**Requests to Carry Over Funds From  
Budget Year 2018 to Budget Year 2019  
Different Purpose**

<b>Human Services and Health Department</b>					
	<b>From Business Account No.</b>	<b>Amount Available for Carryover</b>	<b>Project/Specific Purpose</b>	<b>To Business Account No.</b>	<b>Explanation</b>
A.	4856.5419	180,458	Children Residential Services	5010.5273.02	Since the adoption of the Human Services and Health Department 2019 budget, our department has learned that a child placement that was anticipated to end in January will now extend through the entire 2019 calendar year.

**Total amount of funds requested to be carried over:**

**\$ 171,000**

RESOLUTION NO. 18-67

**Resolution to Authorize the Sheriff's Office HVAC Upgrade Project and Fund Project with Sales Tax**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, in November, 2018, it was determined that a part of the Sheriff's Office Heating, Ventilation, Air Conditioning (HVAC) system was failing; and,

**WHEREAS**, the Dodge County Physical Facilities Department (Department) engaged Angus Young Associates, Inc., of Janesville, Wisconsin, an engineering firm, to evaluate the HVAC System to determine the scope of the repairs or replacement needed; and,

**WHEREAS**, the Department has been advised by the engineering firm that a new air handling unit is required; and,

**WHEREAS**, in order to install the air handler, minor construction is needed due to the size of the unit and the space limitations associated with delivery and installation of the equipment; and,

**WHEREAS**, with the assistance of the Dodge County Purchasing Agent, the equipment will be acquired by owner-direct purchase and the installation of the equipment, including minor construction, will be let for bid (hereafter "HVAC Project"); and,

**WHEREAS**, two bids were received and opened on January 31, 2019 as follows:

Vendor	Quotation
Johnson Controls	\$ 99,975
MAAS Brothers Construction	\$141,500

; and,

**WHEREAS**, the bids were evaluated and the lowest responsive, responsible bidder was determined to be Johnson Controls; and,

**WHEREAS**, the total project budget of \$170,000 consists of \$51,300 for equipment, \$99,975 for installation and minor construction, and \$18,725 for contingency; and,

**WHEREAS**, due to the timing of the discovery of the failing component, no funds were budgeted by the Department in its 2019 Budget to cover the cost of the HVAC Project; and,

**WHEREAS**, sales and use tax receipts in Business Unit 1491, Taxes, Taxes Interest and Penalty (Sales Tax Fund Balance) are available for transfer to Business Unit 2903, Legal Services Building, to cover the total project budget not to exceed \$170,000; and,

**WHEREAS**, the Dodge County Building Committee requests that the cost of the HVAC Project be funded by Sales Tax Fund Balance, which is consistent with the Dodge County Sales and Use Tax Allocation Prioritization Policy; and,

**WHEREAS**, the Finance Committee has reviewed the request to use sales and use tax receipts (Sales Tax Fund Balance) and the availability thereof and recommends that the Dodge County Board of Supervisors authorize the use of sales and use tax receipts to cover the cost of the HVAC Project;

1 SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby  
2 approves the HVAC Project at the Sheriff's Office and authorizes the Physical Facilities Department to award  
3 the HVAC Project to Johnson Controls, in an amount not to exceed \$99,975; and,  
4

5 BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors authorizes the use of  
6 sales and use tax receipts (Sales Tax Fund Balance) in the amount not to exceed \$170,000, to fund the  
7 HVAC Project; and,  
8

9 BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors authorize a transfer  
10 from the Sales Tax Fund Balance in an amount not to exceed \$170,000 to Business Unit 2903, Legal  
11 Services Building, Account No. .5829, Other Capital Improvements, and directs the Finance Director to  
12 accomplish said transfer; and,  
13

14 BE IT FINALLY RESOLVED, that upon properly presented HVAC Project invoices, the Dodge  
15 County Physical Facilities Director is authorized to make payment of such invoices from Business Unit  
16 2903, Legal Services Building, Account No. .5829, Other Capital Improvements.  
17

All of which is respectfully submitted this 19<sup>th</sup> day of February, 2019.

Dodge County Building Committee:

Dennis Schmidt  
Dennis Schmidt

Mark Roesch  
Mark Roesch

Cathy Houchin  
Cathy Houchin

Kevin Burnett  
Kevin Burnett

Richard W. Fink  
Richard Fink

Dodge County Finance Committee:

David Frohling  
David Frohling

Ed Benter  
Ed Benter

David Guckenberger  
David Guckenberger

Jeffrey Caine  
Jeffrey Caine

Thomas J. Schaefer  
Thomas J. Schaefer

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.

Budget Impact: \$170,000. Finance Committee review date: February 8, 2019. Chair initials: OK.

Vote Required: Two-thirds (2/3) of members elect.

**ADOPTED**  
**BY DODGE COUNTY BOARD**

Resolution Summary: A resolution to authorize the Sheriff's Office HVAC Upgrade Project and fund Project with Sales Tax.

FEB 19 2019

AYES 28 NOES 1  
ABSENT 4  
ABSTAIN 0

Raven D. Wilson  
County Clerk

RESOLUTION NO. 18-68

**Clearview 2018 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors adopted the 2018 Dodge County Budget on November 14, 2017; and,


**WHEREAS**, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2018 Dodge County Budget, it is now necessary to change the amounts of some of the various revenues and expenses that were stated in the 2018 Dodge County Budget for Clearview at the time it was adopted; and,

**WHEREAS**, the Dodge County Health Facilities Committee hereby recommends to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to change the amounts of those revenues and expenses, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A";

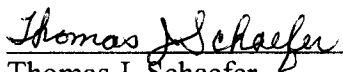
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors approves the budget amendment with adjustments to revenues and expenditures in the 2018 Clearview Budget, as reflected on Exhibit "A", and hereby authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations, as specified in Exhibit "A".

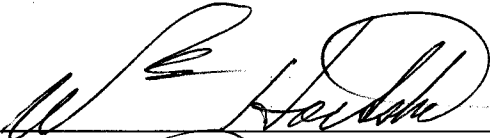
All of which is respectfully submitted this 19th day of February, 2019.

**Dodge County Health Facilities Committee:**

  
\_\_\_\_\_  
Larry Bischoff

  
\_\_\_\_\_  
Dan Hilbert

  
\_\_\_\_\_  
Thomas J. Schaefer

  
\_\_\_\_\_  
William Hoekstra

  
\_\_\_\_\_  
Lisa Derr

**FISCAL NOTE:**

The revenue/expenditure is contained in the 2018 budget: \_\_\_ Yes X No \_\_\_ N/A.

Budget Impact: \$0.00. Finance Committee review date: February 8, 2019. Chair initials: 

ADOPTED

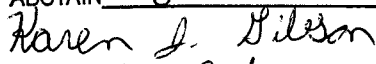
BY DODGE COUNTY BOARD

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution amending the 2018 Dodge County Budget (Clearview).

FEB 19 2019

AYES 28 NOES 1  
ABSENT 4  
ABSTAIN 0

  
County Clerk



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form**

Doc = BX  
Ledger = BA

Effective January 1st, 2016

Date: 1/29/19

Department: Clearview

Budget Year: 2018

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Description of Adjustment:**

The Behavioral Health facilities saw a large number of residents covered by Managed Care Organizations rather than by Other Counties. Additionally significant increases in the Medicaid rate for our three facilities realized substantial unbudgeted revenues. The Nursing Home saw higher than expected Medicare Advantage and Medicare B revenues. Subsequently we experienced slightly higher than anticipated costs in Medicare expenses along with various supplies and services. Therapy services in the Brain Injury Center were lower than budget.

**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
<b>REVENUES</b>				
<b>Increases</b>				
4520	4615		PVT-MC Advantage Full	133,000
4520	4625		MC-B Revenue	100,000
4520	4639		MA Supplemental	290,000
4520	4644		MA-Retro Revenue	145,000
4520	4652		MA MCO Revenue	55,000
4521	4631		Medicaid-SNF	75,000
4521	4639		MA Supplemental	275,000
4521	4644		MA-Retro Revenue	34,000
4521	4652		MA MCO Revenue	150,000
4524	4652		MA MCO Revenue	260,000
4525	4652		MA MCO Revenue	1,535,000
4525	4653		Commercial Ins Revenue	50,000
4527	4653		Commercial Ins Revenue	90,000
4528	4603		Private Pay	175,000
4528	4644		MA-Retro Revenue	495,000
4528	4651		Medicaid HMO	85,000
<b>Decreases</b>				
4519	4697		Other Revenue	27,000
4520	4603		Private Pay	40,000
4520	4614		PVT-Bedhold	16,000
4520	4623		MC Rev Full-Day	189,000
4520	4631		MA-SNF	65,000
4520	4651		Medicaid HMO	114,000
4521	4625		Medicare-B Revenue	29,000

4524	4734	45	CV Other County	184,000
4524	4794	01	Clrv-MI-Unif	65,000
4525	4668		Transportation Service	11,000
4525	4734	45	CV Other County	1,809,000
4525	4794	01	Clrv-MI-Unif	400,000
4526	4652		MA MCO Revenue	20,000
4527	4652		MA MCO Revenue	135,000
4528	4631		Medicaid-SNF	484,000
4528	4652		MA MCO Revenue	304,000
4528	4653		Commercial Ins Revenue	55,000
<b>EXPENSES</b>				
Increases				
4520	5211	39	MC-Prof Services	25,000
4520	5343		Oxygen Supplies	10,000
4520	5346		PVT-Over the Counter Drugs	25,000
4521	5343		Oxygen Supplies	5,000
4521	5349		MA-Other Supplies	10,000
4525	5343		Oxygen Supplies	5,000
4525	5349		MA-Other Supplies	5,000
4528	5346		PVT-Over the Counter Drugs	10,000
4532	5211	04	Nursing Consult	5,000
4541	5343		Raw Food	10,000
4544	5246		Contracted Services	6,000
4544	5297		Refuse Collection	6,000
4544	5349		Other Supplies	5,000
4561	5733		Employee Gifts	10,000
Decreases				
4520	5211	16	PVT-Pharmacy	22,000
4520	5211	30	MC-Occup Therapy	5,000
4520	5347	36	MC-Vaccine	5,000
4525	5819		Other Capital Equipment	5,000
4528	5211	03	Psych Consult	10,000
4528	5211	11	Occup Therapy	10,000
4528	5211	13	Phys Therapy	10,000
4528	5211	15	Speech Therapy	20,000
4544	5242		Equip Maint & Repair	15,000
4547	5279		Other Purchased Services	5,000
4553	5241		Motor Vehicle Maint & Repair	5,000
4556	5222		Electricity Services	5,000
4556	5224		Natural Gas Services	5,000
4561	5323		Books & Subscriptions	5,000
4582	5212		Legal Services	10,000

Note the total Budget Adjustment must balance

RESOLUTION NO. 18-69**Resolution for General Fund Transfer and Abolish Central Services Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the approved 2019 Dodge County operating budget eliminated the Central Services Department as of July 1, 2019; and,

**WHEREAS**, the Director of the Central Services Department retired at the end of 2018, and shortly thereafter, department operations concluded and supplies were liquidated; and,

**WHEREAS**, in review of the 2018 Central Services Department Budget, it has been determined that there exists a deficit of \$33,739.08 and a fund balance \$5,211; and,

**WHEREAS**, the Finance Committee has been informed that there are funds in the amount of \$28,528 in the Unassigned General Fund available for transfer and sufficient to cover the 2018 Central Services Department shortfall; and,

**WHEREAS**, as a result of the adoption of the 2019 Dodge County Budget which eliminated the department, it is appropriate to abolish the Central Services Department at this time; and,

**WHEREAS**, the Finance Committee recognizes that the 2019 Central Services Budget contains revenues and expenses that will not be realized due to ceasing actual operations at the end of 2018; and,

**WHEREAS**, the Finance Committee recommends that the Dodge County Board of Supervisors authorize the following actions:

1. A General Fund Transfer in the amount of \$28,528 to cover the shortfall in the 2018 Central Services Budget;
2. Abolish the Central Services Department; and,
3. Address the 2019 Central Services Budget unrealized revenues and expenses at the conclusion of 2019 by a year-end net revenue/expense entry to close the department budget to the General Fund;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the recommendations of the Finance Committee; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes a General Fund transfer in the amount of \$28,528 to cover the shortfall and directs the Dodge County Finance Director to proceed with said transfer to cover the shortfall in the 2018 Central Services Budget; and,

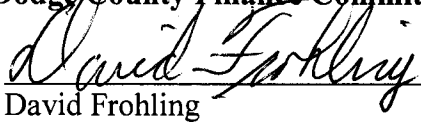
1  
2 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby  
3 eliminates the Central Services Department effective as of the adoption of this resolution; and,  
4

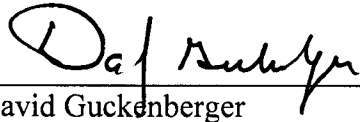
5 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby  
6 authorizes and directs the Dodge County Finance Director to take the necessary accounting  
7 actions, including making the necessary entries at year-end to close the 2019 Central Services  
8 Budget to the General Fund; and,  
9

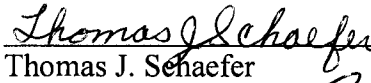
10 **BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby  
11 authorizes the Dodge County Corporation Counsel to update the Dodge County Code of  
12 Ordinances to reflect the elimination of the Central Services Department.

All of which is respectfully submitted this 19th day of February, 2019.

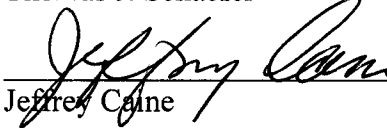
**Dodge County Finance Committee:**

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
David Guckenberger

  
\_\_\_\_\_  
Thomas J. Schaefer

\_\_\_\_\_  
Ed Benter

  
\_\_\_\_\_  
Jeffrey Caine

**FISCAL NOTE:**

The revenue/expenditure is contained in the 2018 budget: \_\_\_ Yes X No \_\_\_ N/A.

Budget Impact: \$28,528 (General Fund to cover 2018 shortfall).

Finance Committee review date: February 8, 2019. Chair initials: JS.

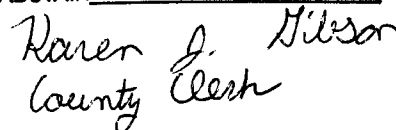
**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Resolution for general fund transfer for 2018 Central Services Budget and abolish Central Services Department.

ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

AYES 29 NOES 0  
ABSENT 4  
ABSTAIN 0

  
County Clerk



RESOLUTION NO. 18-70

**Resolution Authorizing a General Fund Transfer for Sheriff's Office Revenue Shortfall**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, in 2018, the Dodge County Sheriff's Office budgeted revenues and expenses across various business units for its operations; and,

**WHEREAS**, with the assistance of the Dodge County Finance Department, the Sheriff's Office has determined that its budgeted revenues for 2018 will not be achieved; and,

**WHEREAS**, the Judicial and Public Protection Committee and the Dodge County Finance Committee (Committees) met jointly and were presented with the 2018 Sheriff's Office Budget year end revenues and expenses analysis; and,

**WHEREAS**, as a result of the analysis, a shortfall of approximately \$496,597 in revenues has been identified; and,

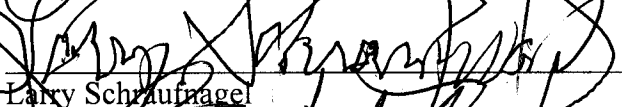
**WHEREAS**, the Committees jointly recommend to the Dodge County Board of Supervisors that the revenue shortfall be covered by a general fund transfer in an amount not to exceed \$496,597 in order to balance the 2018 Sheriff's Office Budget;

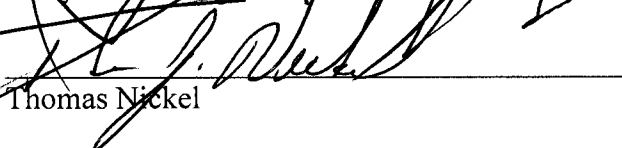
**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that the recommendation of the Committees is hereby adopted and that a general fund transfer in an amount not to exceed \$496,597 is hereby authorized to cover the shortfall in the sheriff's budget; and,

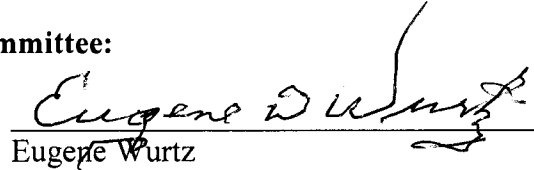
**BE IT FINALLY RESOLVED**, that the Dodge County Finance Director is hereby directed to transfer funds from Business Unit 100, Account No. 3429, Unassigned General Fund, in the amount not to exceed \$496,597 to the 2018 Sheriff's Office Budget to cover the shortfall.

**Dodge County Judicial and Public Protection Committee:**

  
Mary Ann Miller

  
Larry Schraufnager

  
Thomas Nickel

  
Eugene Wurtz

\_\_\_\_\_  
Dan Hilbert

Dodge County Finance Committee:

David Frohling  
David Frohling

\_\_\_\_\_  
David Guckenberger

Thomas J. Schaefer  
Thomas J. Schaefer

\_\_\_\_\_  
Ed Benter

Jeffrey Caine  
Jeffrey Caine

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$496,597. Finance Committee review date: February 8, 2019. Chair initials: DF.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: A Resolution authorizing a general fund transfer for Sheriff's Office 2018 revenue shortfall.

ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

AYES 23 NOES 6  
ABSENT 4  
ABSTAIN 6

Karen J. Gibson  
County Clerk

RESOLUTION NO. 18-71

**Carry over funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Human Resources Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Human Resources Department has requested a carry over of unexpended funds, for a different purpose, specifically, to cover the anticipated increased costs for professional services related to personnel issues, from Budget Year 2018 to Budget Year 2019, as set forth in Exhibit "A", attached hereto and incorporated herein by reference; and,

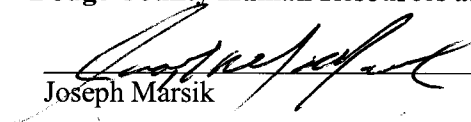
**WHEREAS**, the Dodge County Human Resources and Labor Negotiations Committee has reviewed the Human Resources Department's request and recommends that these funds in the 2018 Budget of the Human Resources Department, in a total amount of \$10,000, be carried over to the 2019 Budget of the Human Resources Department, as set forth in Exhibit "A"; and,

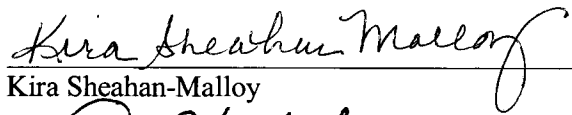
**WHEREAS**, the Dodge County Human Resources and Labor Negotiations Committee recommends that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to carry over funds in the 2018 Budget of the Human Resources Department, in a total amount of \$10,000, to the 2019 Budget of the Human Resources Department, as set forth in Exhibit "A";

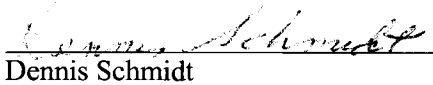
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to carry over funds in the 2018 Budget of the Dodge County Human Resources Department, in a total amount of \$10,000, to the 2019 Budget of the Human Resources Department, as set forth in Exhibit "A".


All of which is respectfully submitted this 19th day of February, 2019.

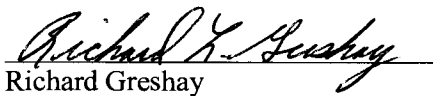
**Dodge County Human Resources and Labor Negotiations Committee:**

  
Joseph Marsik

  
Kira Sheahan-Malloy

  
Dennis Schmidt


  
Dan Hilbert

  
Richard Greshay

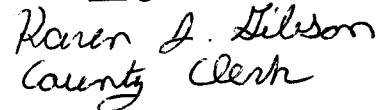
ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.  
Budget Impact: \$0.00. Finance Committee review date: February 19, 2019. Chair initials: 

AYES 29 NOES 0  
ABSENT 4  
ABSTAIN 0

  
County Clerk

**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Carry over funds from Budget Year 2018 to Budget Year 2019 in the Dodge County Human Resources Department, in the amount of \$10,000, for a different purpose.

**Requests to Carry Over Funds From  
Budget Year 2018 to Budget Year 2019  
Different Purpose**

<b>Human Resources Department</b>					
	<b>From Business Account No.</b>	<b>Amount Available for Carryover</b>	<b>Project/Specific Purpose</b>	<b>To Business Account No.</b>	<b>Explanation</b>
A.	913.5219	\$10,000	Professional services related to Health Insurance Consulting	901.5219.9991	Professional services related to personnel issues.

**Total amount of funds requested to be carried over:**

**\$ 10,000**

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Chad Dinkel requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 7.5-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SE ¼ of the NE ¼, Section 25, T13N, R13E, Town of Fox Lake, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the Farmland Preservation Plan Maps and the proposal is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 19th day of February, 2019.

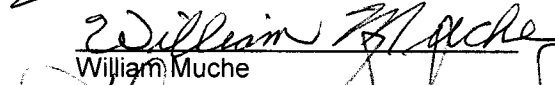
ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

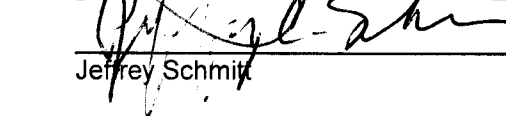
AYES 29 NOES 0  
ABSENT \_\_\_\_\_  
ABSTAIN 0

*Karen J. Nelson*  
County Clerk

  
Joseph Marsik

  
William Muche

  
Larry Schraufnager

  
Jeffrey Schmitt

\_\_\_\_\_  
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1021

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 25, T13N, R13E, Town of Fox Lake, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 19<sup>th</sup> day of February, 2019.



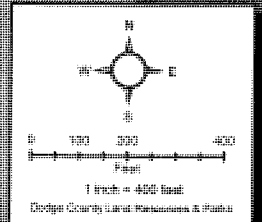
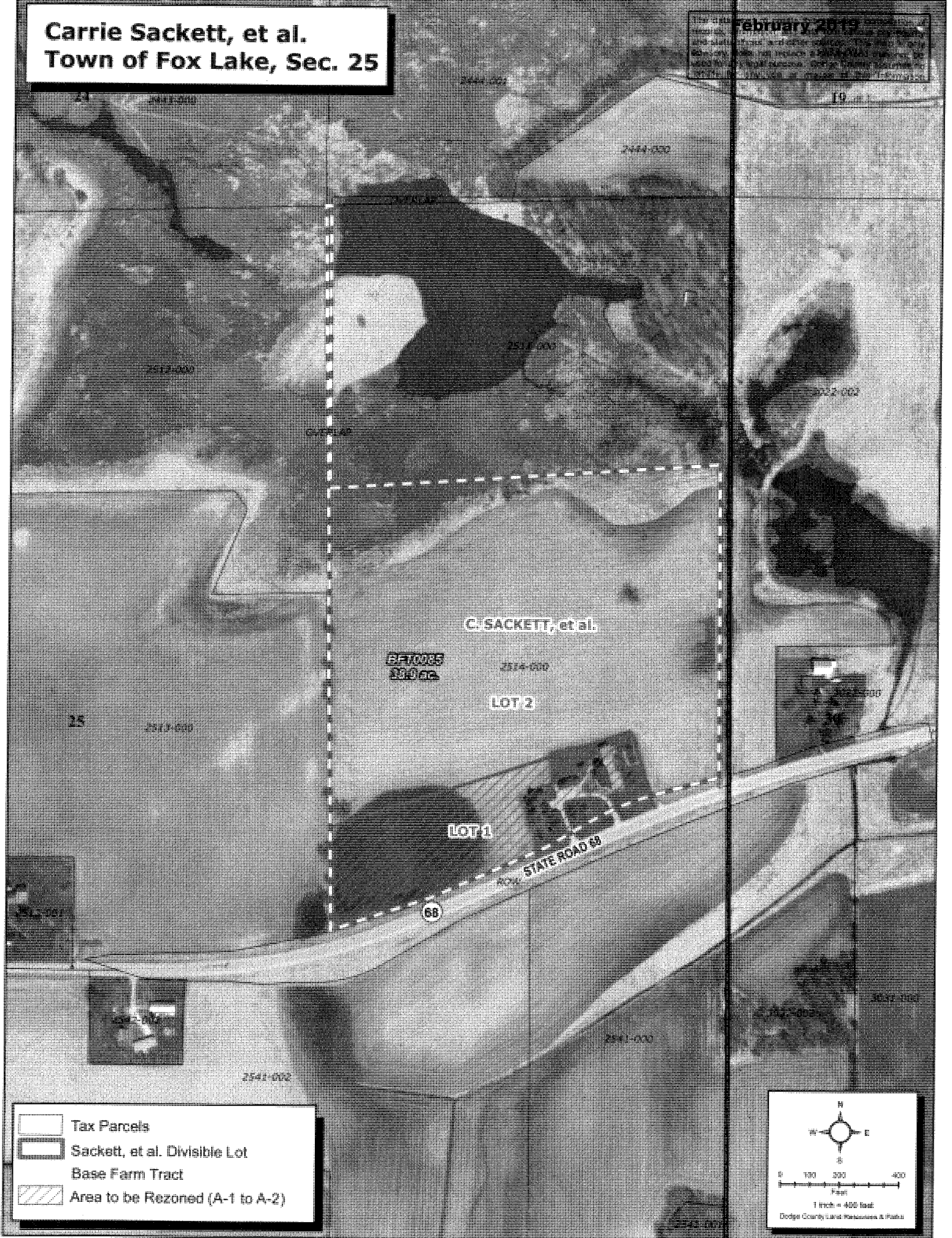
Russell Kottke  
Chairman



Karen J. Gibson  
County Clerk

**Carrie Sackett, et al.  
Town of Fox Lake, Sec. 25**

February 2019



REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Anthony DelPonte requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 5-acres of land from an R-1 Single Family Residential Zoning District to an A-2 General Agricultural Zoning District in the SW ¼ of the NW ¼, Section 29, Town of Lomira, to allow the owners to dissolve the subdivision boundaries and to allow for the agricultural use of this land and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 19th day of February, 2019.

ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

AYES 29 NOES 0  
ABSENT 7  
ABSTAIN 6

*Karen J. Wilson*  
County Clerk

*Joseph Marsik*  
Joseph Marsik  
*William Mucho*  
William Mucho  
*Larry Schraufnager*  
Larry Schraufnager  
*Jeffrey Schmitt*  
Jeffrey Schmitt  
*Thomas Schaefer*  
Thomas Schaefer

Land Resources and Parks Committee



Ordinance No. 1022

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 29, T13N, R17E, Town of Lomira, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 19th day of February, 2019.




Russell Kottke  
Russell Kottke  
Chairman

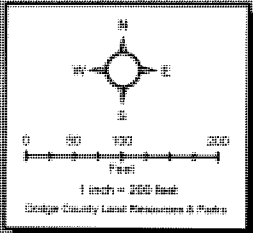
Karen J. Gibson  
Karen J. Gibson  
County Clerk

**Sharon DelPonte  
 Anthony & Sharon DelPonte  
 Joshua & Jamie Schraufnagel  
 Town of Lomira, Sec. 29**

**February 2019**  
 This map is a compilation of public information and data from various city, county, and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Goshute County assumes no liability for any use or misuse of this information.



-  Tax Parcels
-  DelPonte/Schraufnagel Property
-  Area to be Rezoned (R-1 to A-2)



REPORT NO. 3

1  
2  
3  
4  
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10  
11  
12  
13


TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

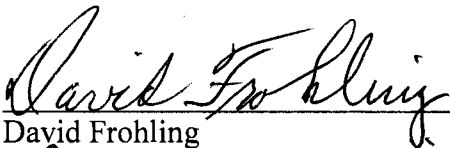
Pursuant to Section 59.21(2) of the Wisconsin Statutes, the Dodge County Executive Committee has examined the bonds of the County Clerk, Treasurer, Sheriff, Medical Examiner, Clerk of Circuit Courts, and the Register of Deeds and has found that these bonds are adequate as to form and sufficiency of the sureties thereto, and has approved these bonds as to form and sufficiency of the sureties thereto.

The County Clerk, Sheriff, Clerk of Circuit Court, Register of Deeds, Treasurer and the Medical Examiner are covered by the blanket bond of Dodge County with a limit of \$1,000,000 per loss.

All of which is respectfully submitted this 19th day of February, 2019.

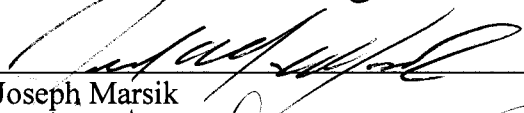
**Dodge County Executive Committee:**

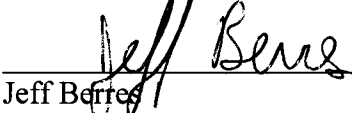
  
\_\_\_\_\_  
Russell Kottke

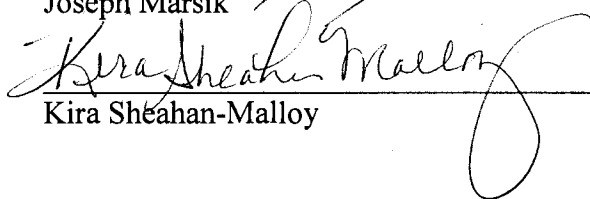
  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Donna Maly

  
\_\_\_\_\_  
Dennis R. Schmidt

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
Jeff Berres


  
\_\_\_\_\_  
Kira Sheahan-Malloy

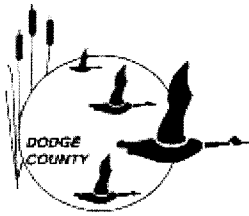
Placed on File

ADOPTED  
BY DODGE COUNTY BOARD

FEB 19 2019

AYES       -       NOES       -        
ABSENT       =        
ABSTAIN       =      

  
County Clerk



**AGENDA**  
**Dodge County Board of Supervisors Meeting**  
**Tuesday, March 19, 2019 – 7:00 PM**  
**Administration Building**  
**County Board Room, Fourth Floor**  
**127 East Oak Street, Juneau, Wisconsin 53039**

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**Call to Order by Russell Kottke, County Board Chairman**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes from February 19, 2019, County Board Session**

**Communications on File**

**Special Orders of Business**

Confirm Appointment made by County Board Chairman

1. Reappoint Lynn Schaal as a member of the Board of Directors on the Friends of Clearview Committee for a two year term, commencing on March 21, 2019 to March 21, 2021, both inclusive.

Chairman Kottke

Jason Stringer, Property Assessed Clean Energy (PACE) Wisconsin Program Administrator  
PACE Presentation – Resolution No. 18-72 and Ordinance No. 1023

**Consider, Discuss and Take Action on the Following:**

**Resolutions on File**

- 18-72 Authorize Dodge County to Become a Member of the Wisconsin PACE Commission – Executive Committee.  
**Upon adoption of Resolution 18-72, appoint the Chair of Taxation Committee as a representative on the Wisconsin PACE Commission.**
- 18-73 Advisory Resolution Supporting Legislation Addressing Illegal Activities Associated With Adult Entertainment Establishments – Executive Committee.
- 18-74 Create Position of *Certified Community Based Residential Facility Assistant* – Health Facilities Committee.
- 18-75 2019 Dodge County Clearview Budget Amendment – Health Facilities Committee.

**Report on File**

1. Annual County Board/Appointed Officials Compensation – Audit Committee.

**Ordinances on File**

1. Ordinance No. 1023 – An Ordinance Creating Section 3.09, Entitled *Property Assessed Clean Energy Financing*, of The Dodge County Code of Ordinances – Executive Committee.
2. Ordinance No. 1024 – An Ordinance Amending Chapter 1, Section 1.21, *Legal Custodians* and Chapter 2, Section 2.02 – *Standing Committee, Boards and Commission*; of the Dodge County Code of Ordinances – Executive Committee.

**Set Next Meeting Date & Time**

**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk’s Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD									
MEETING DATE March 19, 2019									
						Approval <u>RK</u> Date <u>3-21-2019</u>			
						Chair <u>Russ Kottke</u>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT	
11994	Behl, Allen	X		50.00	32	18.56			
49450	Bennett, Richard	X		50.00	6	3.48			
49449	Benter, Ed	X		50.00	46	26.68			
19566	Berres, Jeff	X		50.00	42	24.36			
11970	Bischoff, Larry	X		50.00	20	11.60			
26899	Bobholz, Mary	X		50.00	28	16.24			
50238	Burnett, Kevin	X		50.00	20	11.60			
49453	Caine, Jeffrey	X		50.00	14	8.12			
46788	Derr, Lisa	X		50.00	21	12.18			
49971	Fink, Richard W.	X		50.00	35	20.30			
28760	Frohling, David	X		50.00	29	16.82			
49455	Glewen, Becky	X		50.00	20	11.60			
41853	Greshay, Richard	X		50.00	14	8.12			
49993	Guckenberger, David	X		50.00	42	24.36			
48638	Hilbert, Dan		X	0.00	0	0.00			
50131	Hoekstra, William	X		50.00	33	19.14			
49454	Houchin, Cathy	X		50.00	33	19.14			
49451	Justmann, Stephanie	X		50.00	32	18.56			
50239	Kemmel, Timothy		X	0.00	0	0.00			
16348	Kottke, Russell	X		55.00	30	17.40			
19650	Macheel, Dale	X		50.00	44	25.52			
29374	Maly, Donna	X		50.00	20	11.60			
22503	Marsik, Joseph M.	X		50.00	40	23.20			
34243	Miller, MaryAnn	X		50.00	0	0.00			
43804	Muche, William	X		50.00	22	12.76			
47109	Nickel, Thomas		X	0.00	0	0.00			
46789	Roesch, Mark E.	X		50.00	34	19.72			
30697	Schaefer, Thomas	X		50.00	30	17.40			
15819	Schmidt, Dennis	X		50.00	0	0.00			
28630	Schmitt, Jeffrey	X		50.00	18	10.44			
37252	Schraufnagel, Larry	X		50.00	50	29.00			
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56			
10021	Wurtz, Eugene	X		50.00	25	14.50			

**Dodge County Board of Supervisors  
March 19, 2019 – 7:00 p.m.  
Administration Building - Juneau, Wisconsin**

The March Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Hilbert, Kemmel and Nickel who had previously asked to be excused. Supervisor J. Schmitt arrived at 7:19 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Greshay and seconded by Supervisor Benter to approve the minutes of the February 19, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, read a thank you letter, dated March 5, 2019, addressed to the Dodge County Board from Beaver Dam Police Chief John Kreuziger, regarding the 2018 explosion and control burn at 109 Knaup Drive in the City of Beaver Dam. The Chairman ordered this be placed on file.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Confirm Appointment made by County Board Chairman. Reappoint Lynn Schaal as a member of the Board of Directors on the Friends of Clearview Committee for a two year term, commencing on March 21, 2019 to March 21, 2021, both inclusive. A motion to accept the reappointment was made by Supervisor Miller and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke then called upon Jason Stringer, Property Assessed Clean Energy (PACE) Wisconsin Program Administrator, who presented on PACE explaining what PACE is and also gave an overview of PACE Wisconsin. Questions by Supervisors Guckenberger, Derr, D. Schmidt, Wurtz, Houchin and Benter answered by Mr. Stringer and Supervisor Frohling. Comment by Supervisor Frohling.

The following Resolutions, Report and Ordinances were read by the Clerk and acted upon by the Board:

**Resolution No. 18-72** Authorize Dodge County to Become a Member of the Wisconsin PACE Commission – Executive Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Maly. Comments by Supervisors Houchin, Derr, Glewen, Hoekstra and Berres. The vote was cast with 26 ayes, 3 noes and 1 abstention, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Schraufnagel, Bischoff, Behl, Berres, Roesch, Frohling, D. Schmidt, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 26.

**Noes:** Guckenberger, Houchin, Hoekstra. Total 3.

**Abstain:** Caine. Total 1.

**Absent:** Kemmel, Nickel, Hilbert. Total 3.

Upon adoption of Resolution No. 18-72, the Chairman appointed the Chair of Taxation Committee as a representative on the Wisconsin PACE Commission.

A motion to accept the appointment was made by Supervisor D. Schmidt and seconded by Supervisor Behl. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

**Resolution No. 18-73** Advisory Resolution Supporting Legislation Addressing Illegal Activities Associated With Adult Entertainment Establishments – Executive Committee. A motion for adoption was made by Supervisor Greshay and seconded by Supervisor Maly. The vote was cast with 28 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Miller, Derr, Glewen. Total 28.

**Noes:** Guckenberger, Burnett. Total 2.

**Absent:** Kemmel, Nickel, Hilbert. Total 3.

**Resolution No. 18-74** Create Position of *Certified Community Based Residential Facility Assistant* – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Hoekstra. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-75** 2019 Dodge County Clearview Budget Amendment – Health Facilities Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Marsik. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 29.

**No:** Houchin. Total 1.

**Absent:** Kemmel, Nickel, Hilbert. Total 3.

**Report No. 1** Annual County Board/Appointed Officials Compensation – Audit Committee. The Chairman ordered this be placed on file.

**Ordinance No. 1023** An Ordinance Creating Section 3.09, Entitled *Property Assessed Clean Energy Financing*, of The Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Maly. Question by Supervisor Guckenberger answered by Corporation Counsel Kimberly Nass. The vote was cast with 29 ayes and 1 no, thereby adopting the Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 29.

**No:** Guckenberger. Total 1.

**Absent:** Kemmel, Nickel, Hilbert. Total 3.

**Ordinance No. 1024** An Ordinance Amending Chapter 1, Section 1.21, *Legal Custodians* and Chapter 2, Section 2.02 – *Standing Committee, Boards and Commission*; of the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: April 15, 2019 Public Hearing Notice (Petition to Amend the Shoreland Protection Ordinance) and April 15, 2019 Public Hearing Notice (Petition to Amend the Dodge County Land Use Code), Dodge County Clerk 2018 Annual Report, Dodge County Human Services and Health Department 2018 Annual Report, Dodge County Register of Deeds 2018 Annual Report, Dodge County UW Extension 2018 Annual Report, Dodge County Veterans Service Office 2018 Annual Report, Dodge County Land Resources and Parks 2018 Annual Report and Dodge County Land and Water Conservation Department 2018 Annual Report. The Chairman ordered these be placed on file.

Supervisor Frohling informed the Board members that Craig Thompson, Secretary of Wisconsin Department of Transportation, will be speaking at the Watertown & Jefferson Agri-Business Club Dinner at Turner Hall located in Watertown at 7:00 p.m. on March 28, 2019. He invited all members to attend.

At 7:47 p.m. Supervisor Frohling made a motion to recess until Tuesday, April 16, 2019 at 9:00 a.m. at Clearview. Supervisor Hoekstra seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



RESOLUTION NO. 18-72

**Authorize Dodge County to Become a Member of the Wisconsin PACE Commission**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, pursuant to Wis. Stat. § 66.0301, two or more municipalities of the State of Wisconsin, may by contract create a commission for the joint exercise of any power or duty required or authorized by law; and,

**WHEREAS**, Dodge County is a “municipality” as that term is defined in Wis. Stat. § 66.0301 and a political subdivision located in the State; and,

**WHEREAS**, Dodge County is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare, which may be accomplished by various means; and,

**WHEREAS**, Wis. Stat. § 66.0627(8) authorizes a county in this State to, among other things, participate in or facilitate the financing of an energy improvement, a water efficiency improvement or a renewable resource application to a real property within its jurisdiction and to provide for such financing through the imposition of a special charge against the property benefitted by the energy or water efficiency improvement or renewable resource project; and,

**WHEREAS**, such financings are commonly referred to as “Property Assessed Clean Energy” or “PACE” financings; and,

**WHEREAS**, Dodge County has determined that it is in the public interest to provide real property owners, lessees, lenders and other transaction parties in Dodge County with access to a uniformly-administered program for PACE financing; and,

**WHEREAS**, in 2016, several Wisconsin counties, with the support of the Wisconsin Counties Association, League of Wisconsin Municipalities, Green Tier Legacy Communities and other stakeholders created a commission pursuant to Wis. Stat. § 66.0301 to be known as the Wisconsin PACE Commission (“Commission”); and,

**WHEREAS**, the Commission was created and operates in accordance with a Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission (“Commission Agreement”) which is on file in the Dodge County Clerk’s Office; and,

**WHEREAS**, it is in Dodge County’s best interests to join the Wisconsin PACE Commission and authorize the execution of the Commission Agreement; and,

**WHEREAS**, in accordance with Wis. Stat. § 66.0627 and the provisions of the Commission Agreement, Dodge County must adopt an Ordinance relating to the administration of PACE financings in Dodge County (“PACE Ordinance”); and,

1 WHEREAS, adoption of the PACE Ordinance is a necessary condition to Dodge County  
2 entering into the Commission Agreement; and,  
3

4 WHEREAS, it is the intent of this Resolution to authorize Dodge County to become a  
5 member of the Commission and authorize a duly-appointed representative of Dodge County to  
6 finalize and execute the final Commission Agreement;  
7

8 SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of  
9 Supervisors hereby authorizes Dodge County's membership in the Wisconsin PACE Commission,  
10 and authorizes and directs the Dodge County Board Chair to sign the Commission Agreement upon  
11 receipt of the final form of the Commission Agreement, subject to the review and approval of the  
12 Dodge County Corporation Counsel; and,  
13

14 BE IT FINALLY RESOLVED, that the Chair of the Dodge County Board of Supervisors is  
15 hereby directed to make an appointment of a county board supervisor or other county official to act  
16 as Dodge County's official representative in the PACE Commission and to otherwise take all action  
17 necessary to effectuate the intent of this Resolution.  
18

All of which is respectfully submitted this 19th day of March, 2019.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

David Frohling  
David Frohling

Donna Maly  
Donna Maly

Dennis R. Schmidt  
Dennis R. Schmidt

Joseph Marsik  
Joseph Marsik

Jeff Berres  
Jeff Berres

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution authorizing Dodge County to become a member of the Wisconsin PACE Commission.

**ADOPTED  
BY DODGE COUNTY BOARD**

MAR 19 2019

AYES 26 NOES 3  
ABSENT \_\_\_\_\_  
ABSTAIN 1

Karen J. Baleson  
County Clerk

RESOLUTION NO. 18-73

**Advisory Resolution Supporting Legislation Addressing Illegal Activities  
Associated With Adult Entertainment Establishments**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Board of Supervisors desires to provide its citizens and visitors with safe and healthy communities, a healthy environment, and positive quality of life in which to reside and thrive; and,

**WHEREAS**, three adult entertainment establishments are within the geographic boundaries of Dodge County; and,

**WHEREAS**, as a result of investigations conducted by various law enforcement agencies, it is known that adult entertainment establishments provide a fertile environment for human trafficking, illicit drug sales and use, and other criminal activity; and,

**WHEREAS**, Dodge County is not unique, as several Wisconsin counties have adult entertainment establishments; therefore, combating the associated illegal activities therein is of a statewide concern; and,

**WHEREAS**, the Wisconsin Statutes provide tools to regulate such establishments, such as the liquor licensing laws and certain zoning tools; and,

**WHEREAS**, the Dodge County Board of Supervisors realizes that certain activities within adult entertainment establishments may have First Amendment protections; therefore, any legislation should be carefully drafted to address only the ancillary illegal activities; and,

**WHEREAS**, in 2018, several state legislators recognized the negative impacts on residents, visitors, and the general public when adult entertainment establishments are operating within communities; and,

**WHEREAS**, at that time, state legislators indicated a willingness to introduce legislation to provide additional tools to combat human trafficking and the other illegal activity associated with these establishments;

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that it strongly opposes the illegal activities associated with the operation of adult entertainment establishments; and,

**BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors urges the Wisconsin Legislature to recognize that the illegal activities occurring within and around adult entertainment establishments negatively impact the quality of life of the citizens and visitors of the communities in which these establishments operate and these negative impacts are occurring throughout the State of Wisconsin; and,

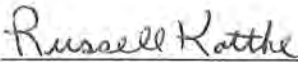
1  
2 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors urges the  
3 Wisconsin Legislature to recognize that additional laws are needed to combat the illegal  
4 activities that are associated with these establishments, and that the liquor licensing laws alone  
5 are not effective to curb the illegal activities; and,  
6

7 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors  
8 respectfully requests the Wisconsin Legislature to enact laws that would provide tools for  
9 counties, cities, villages and towns in addition to liquor licensing to assist local efforts in  
10 eradicating the negative impacts associated with the illegal activities occurring within and around  
11 these establishments; and,  
12

13 **BE IT FINALLY RESOLVED**, that the Dodge County Clerk shall transmit a copy of  
14 this resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a  
15 constituency within Dodge County, and the Wisconsin Attorney General.

All of which is respectfully submitted this 19<sup>th</sup> day of March, 2019.

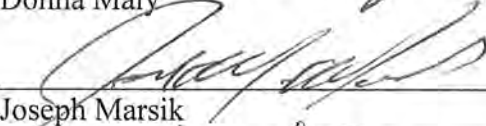
**Dodge County Executive Committee:**

  
\_\_\_\_\_  
Russell Kottke

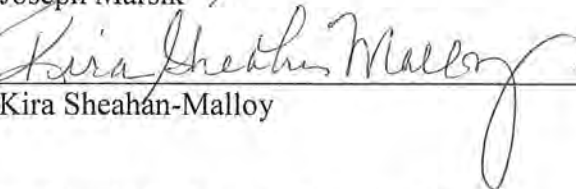
  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Donna Maly

  
\_\_\_\_\_  
Dennis R. Schmidt

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
Jeff Beres

  
\_\_\_\_\_  
Kira Sheahan-Malloy

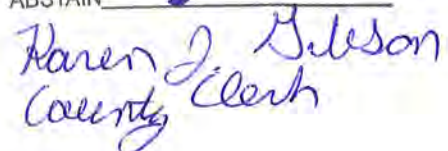
**Vote Required:** Majority of members present

**Resolution Summary:** Advisory Resolution supporting legislation addressing illegal activities associated with adult entertainment establishments.

ADOPTED  
BY DODGE COUNTY BOARD

MAR 19 2019

AYES 28 NOES 2  
ABSENT 3  
ABSTAIN 0

  
County Clerk

RESOLUTION NO. 18-74

**Create Position of *Certified Community Based Residential Facility Assistant***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Health Facilities Committee has studied and analyzed the staffing needs at Clearview; and,

**WHEREAS**, as a result of these studies and analyses, the Health Facilities Committee recommends that the Dodge County Board of Supervisors create the following position at Clearview, effective March 20, 2019:

*Certified Community Based Residential Facility Assistant;*

**WHEREAS**, a job description for the proposed position of *Certified Community Based Residential Facility Assistant* has been marked for identification as Exhibit "A", and has been attached hereto; and,

**WHEREAS**, there is no fiscal impact on the 2019 Budget of Clearview, and the 2019 Dodge County Budget contains sufficient funds to pay wages and fringe benefits for the proposed position of *Certified Community Based Residential Facility Assistant* during calendar year 2019;

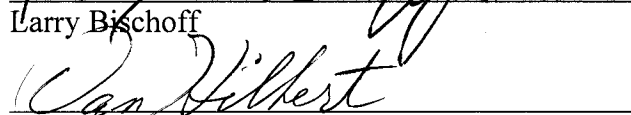
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby creates the following position in Clearview, effective March 20, 2019:

*Certified Community Based Residential Facility Assistant.*


All of which is respectfully submitted this 19<sup>th</sup> day of March, 2019.

Dodge County Health Facilities Committee:

  
Larry Bischoff

  
Dan Hilbert

  
Thomas Schaefer

  
William Hockstra

  
Lisa Derr

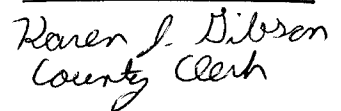
ADOPTED  
BY DODGE COUNTY BOARD

MAR 19 2019

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: X Yes \_\_\_ No \_\_\_ N/A \_\_\_  
Budget Impact: \$0.00. Finance Committee review date: March 12, 2019. Chair initials: 

  
Karen J. Gibson  
County Clerk

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to create the position of *Certified Community Based Residential Facility Assistant*.

**DODGE COUNTY JOB DESCRIPTION**

**March 2019**

**Wage Range: \$14.30 - \$18.61**

<b>JOB TITLE:</b> CBRF Assistant	<b>FLSA STATUS:</b> Non-Exempt
<b>DEPARTMENT:</b> Assisted Living	<b>REPORTS TO:</b> Assisted Living Supervisor
<b>LOCATION:</b> Northview Heights (CBRF)	<b>DATE:</b> DRAFT
<b>LABOR GRADE:</b> Dodge County Two (2)	<b>Revised:</b>

**OVERALL PURPOSE/SUMMARY:**  
 Under the supervision of the Assisted Living Supervisor, assists individuals with rehabilitative needs with personal cares, in all areas of daily living and gaining access to the community. Provides training to new staff.

- PRINCIPAL DUTIES AND RESPONSIBILITIES:**
1. Assist with implementing each individual's service plan, therapeutic physical/ psychological care and increasing independent vocational and leisure skills.
  2. Assist with carrying out restorative plans.
  3. Maintaining accurate documentation of data collection and behavioral symptoms.
  4. Assist and promote independence with; cares (including personal hygiene); ambulating in the home and accessing the community; preparation of meals; doing personal laundry and doing household tasks.
  5. Functions as an integral member of the team providing appropriate interventions during medical, behavioral, and/or facility emergencies.
  6. Report any changes in functional abilities to Assisted Living Supervisor
  7. Aid with preparation of menu's and providing leisure activities in the home.
  8. Assist with formulation of service treatment plan.
  9. Annually completes required 15 hours of facility and/or regulated in service and/or training required for the position.
  10. Transport individuals to appointments, vocational or leisure activities.
  11. Perform household tasks as required during each specified shift.
  12. Represents Clearview in a positive and professional manner at all times
  13. Performs other related duties as may be required or assigned.
  14. Regular attendance and punctuality required.

**JOB SPECIFICATION:**

**KNOWLEDGE, SKILLS, AND ABILITIES**  
 Knowledge of Assisted Living guidelines.  
 Knowledge and principles of behavior management and principles of rehabilitative services.  
 Have the confidence and knowledge to work independently.  
 Observe all house policies, rules, regulations and in service training requirements.  
 Ability to recognize physical and psychological changes of the resident.  
 Knowledge of and respect for resident rights.  
 Knowledge of and ability to comply with policies and procedures.  
 Knowledge of state and applicable federal codes.  
 Must have flexibility to adjust work schedule to meet resident, staffing or facility needs.  
 Must meet requirements of Dodge County Driver Qualification Policy.

**EDUCATION AND EXPERIENCE**  
 High School Diploma or GED equivalent preferred with nursing assistant certification required. Must be 18 years of age. Successful completion of nursing assistant training program and become registered in Wisconsin as a C.N.A within twelve (12) months of hire. CBRF certifications required. Experience working with brain injured or rehabilitative services preferred.

**WORKING CONDITIONS:**  
 Program care conditions with exposure to infectious agents and potentially aggressive residents. Must be able to work in an environment where specialized programs are implemented.

**PHYSICAL DEMANDS:** (See Physical Demands Worksheet)  
 The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

<b>APPROVALS:</b>	<b>FOR HUMAN RESOURCE USE:</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (\*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 18-75

2019 Dodge County Clearview Budget Amendment

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Board of Supervisors adopted the 2019 Dodge County Budget on November 13, 2018; and,

WHEREAS, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2019 Dodge County Budget, it is now necessary to change the amounts of some of the various revenues and expenses that were stated in the 2019 Dodge County Budget for Clearview at the time it was adopted; and,

WHEREAS, to provide adequate coverage during p.m., night, and weekend shifts, it has become necessary to increase wage differentials and offer a weekend-only schedule for certified nursing assistant positions for those shifts ("incentives"); and,

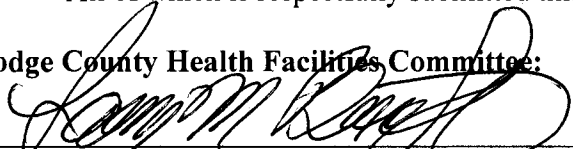
WHEREAS, the increase in expenses caused by the incentives will be offset by increases in Medicaid rates and application of Clearview fund balance; and,

WHEREAS, the Dodge County Health Facilities Committee hereby recommends to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to change the amounts of those revenues and expenses, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A";

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors approves the budget amendment with adjustments to revenues and expenditures in the 2019 Clearview Budget, as reflected on Exhibit "A", and hereby authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations, as specified in Exhibit "A".

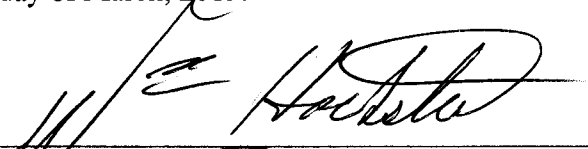
All of which is respectfully submitted this 19th day of March, 2019.


Dodge County Health Facilities Committee:

  
Larry Bischoff

  
Dan Hilbert

  
Thomas J. Schaefer

  
William Hoekstra

  
Lisa Derr

ADOPTED BY DODGE COUNTY BOARD

MAR 19 2019

AYES 29 NOES 1  
ABSENT 3  
ABSTAIN 0

*Karen J. Dilesor*  
County Clerk

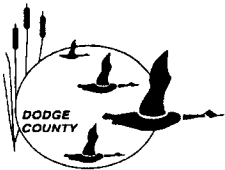
FISCAL NOTE:

The revenue/expenditure is contained in the 2019 budget: Yes X No N/A.

Budget Impact: \$356,908. Finance Committee review date: March 12, 2019. Chair initials: JK.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution amending the 2019 Dodge County Clearview Budget.



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**  
 Effective January 1st, 2016

Doc = BX  
 Ledger = BA

Date: 2/27/19

Department: Clearview

Budget Year: 2019

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Description of Adjustment:**

In order to meet staffing needs Clearview is increasing its shift differentials. The cost of this added expense is estimated to be \$356,908. In it's 2019 budget Clearview planned to add \$396,633 to it's fund balance. To account for the increased expense of the new shift differentials, Clearview would like to reduce the amount applied to it's fund balance by \$35,535 and apply that amount to the various business units and objects along with recognizing increases in it's Medicaid daily rates. This increase in expense will also cover the added costs of 12 hours shift changes.

**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
<b>REVENUES</b>				
<b>Increases</b>				
4520	4631		Medicaid-SNF	199,783
4521	4631		Medicaid-SNF	60,493
4528	4631		Medicaid-SNF	61,097
4599	4931		Fund Balance Applied	35,535
<b>EXPENSES</b>				
<b>Increases</b>				
4520	5121		Productive Pay	129,437
4520	5122		Overtime	29,512
4521	5121		Productive Pay	50,049
4521	5122		Overtime	11,411
4524	5121		Productive Pay	14,039
4524	5122		Overtime	7,271
4525	5121		Productive Pay	42,570
4525	5122		Overtime	9,706
4526	5121		Productive Pay	2,960
4526	5122		Overtime	1,533
4527	5121		Productive Pay	2,960
4527	5122		Overtime	1,533
4528	5121		Productive Pay	25,312
4528	5122		Overtime	5,771
4541	5121		Productive Pay	19,821
4541	5122		Overtime	906
4544	5121		Productive Pay	1,829
4544	5122		Overtime	288

Note the total Budget Adjustment must balance



REPORT NO. 1

County Board/ Appointed Officials Compensation and Mileage Expenditures  
Meetings Attended January 1 - December 31, 2018

County Board Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
Bartsch, Jeremiah D	8	400	113.36	513.36
Behl, Allen J	37	1900	749.92	2,649.92
Bennett, Richard C	46	2300	150.42	2,450.42
Benter, Edwin W	44	2200	1,027.90	3,227.90
Berres, Jeff A	68	3465	1,674.27	5,139.27
Bischoff, Larry M	56	2935	611.50	3,546.50
Bobholz, Mary J	43	2200	534.10	2,734.10
Burnett, Kevin	28	1400	272.50	1,672.50
Caine, Jeffrey G	65	3320	1,073.13	4,393.13
Derr, Lisa L	43	2150	457.97	2,607.97
Duchac, Jeffry C	13	660	212.55	872.55
Fink, Richard W	46	2300	1,040.60	3,340.60
Frohling, David W	84	4320	2,059.07	6,379.07
Glewen, Rebecca E	32	1600	291.04	1,891.04
Greshay, Richard L	51	2565	373.89	2,938.89
Guckenberger, David	41	2050	1,008.29	3,058.29
Hilbert, Daniel F	57	2860	566.81	3,426.81
Hoekstra, William J	31	1570	499.84	2,069.84
Houchin, Cathy A	42	2100	701.58	2,801.58
Justmann, Stephanie L	24	1210	348.80	1,558.80
Kemmel, Timothy	23	1150	618.05	1,768.05
Kottke, Russell H	115	4875	2,082.20	6,957.20
Kottke, Russell H		12000		12,000.00
Macheel, Dale R	33	1650	789.16	2,439.16
Maly, Donna L	100	5065	2,014.32	7,079.32
Marsik, Joseph M	64	3335	1,678.60	5,013.60
Miller, MaryAnn	69	3480	709.63	4,189.63
Muche, William T	51	2575	999.58	3,574.58
Nelson, Edward R	11	550	191.84	741.84
Nickel, Thomas J	42	2195	778.26	2,973.26
Roesch, Mark E	35	1750	648.55	2,398.55
Schaefer, Thomas J	47	2350	1,013.74	3,363.74
Schmidt, Dennis R	88	4465	183.12	4,648.12
Schmitt, Jeffrey C	62	2650	874.04	3,524.04
Schraufnagel, Larry G	26	1305	1,035.50	2,340.50
Sheahan-Malloy, Kira M	65	3250	1,124.34	4,374.34
Stousland, Glen W	16	875	10.90	885.90
Wurtz, Eugene D	44	2200	553.32	2,753.32
<b>Subtotal</b>	<b>1,750</b>	<b>\$99,225.00</b>	<b>\$29,072.69</b>	<b>\$128,297.69</b>

**Appointed Officials Per Diem, Mileage, and Expenditures**

	<b>No. of Committee Meetings</b>	<b>Committee Meetings</b>	<b>Mileage &amp; Expenditures</b>	<b>Total</b>
Adelmeyer, Marlene M	5	250	109.00	359.00
Augustson, Lois B	9	450	98.10	548.10
Birkholz, Dianne K	6	300	0.00	300.00
Birschbach, Donna J	3	150	37.06	187.06
Braun, Judith A	5	250	35.45	285.45
Caine, Chester	1	55	9.27	64.27
Diehlmann, Terri	2	100	20.72	120.72
Dogs, Larry C	10	505	195.11	700.11
Elm, Ivan C	4	200	65.40	265.40
Foley, William	13	650	212.55	862.55
Godshall, David M	11	550	191.84	741.84
Grulke, Harvey W	2	100	32.70	132.70
Hanson, Mark	8	400	567.90	967.90
Herren, Kenneth E	3	165	29.43	194.43
Hicks, Harold J	10	500	268.20	768.20
Johnson, Dennis D	1	50	18.53	68.53
Kahlow, Patricia A	5	250	103.55	353.55
Keyes, Jennifer	10	500	228.90	728.90
Kitchen, Shirley A	17	850	71.94	921.94
Knox, Patricia L	5	250	0.00	250.00
Koch, Thomas J	5	275	0.00	275.00
Krueger, Gloria J	2	100	15.26	115.26
Laufenberg, Leonard J	35	1360	771.82	2,131.82
Nass, William	7	385	95.41	480.41
Negen, Lorna K	3	300	71.94	371.94
Patenaude, Judith M	1	50	60.90	110.90
Patrouille, Robert L	1	50	17.44	67.44
Qaulmann, James	10	500	117.18	617.18
Reak, Mary J	13	650	0.00	650.00
Rich, Anna B	4	200	69.76	269.76
Roche, Joseph E	51	2000	1,029.66	3,029.66
Scheffler, Tracy A	1	50	8.18	58.18
Schmidt, Gary L	3	150	22.89	172.89
Schmidt, Rochelle	3	150	27.81	177.81
Schoenike, Jon	11	570	179.85	749.85
Schulz, Carol R	4	200	24.00	224.00
Schulze, Theresa	7	350	335.20	685.20
Schumann, Sharon	10	500	215.82	715.82
<b>Subtotal</b>	<b>301</b>	<b>14365</b>	<b>5,358.77</b>	<b>19,723.77</b>
<b>GRAND TOTAL</b>	<b>2051</b>	<b>\$ 113,590.00</b>	<b>\$ 34,431.46</b>	<b>\$ 148,021.46</b>

COMPARISON

Year	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
2018	2051	\$ 113,590.00	\$ 34,431.46	\$ 148,021.46
2017	2010	\$ 111,260.00	\$ 30,802.60	\$ 142,062.60
2016*	1876	\$ 105,930.00	\$ 30,915.21	\$ 136,845.21
2015	1839	\$ 103,281.00	\$ 31,674.82	\$ 134,955.82
2014	1764	\$ 95,380.00	\$ 31,303.02	\$ 126,683.02
2013	1675	\$ 80,270.00	\$ 29,768.48	\$ 110,038.48
2012	1956	\$ 91,660.00	\$ 32,002.37	\$ 123,662.37
2011	2098	\$ 97,385.00	\$ 32,191.41	\$ 129,576.41
2010	2095	\$ 97,220.00	\$ 31,343.15	\$ 128,563.15
2009	2171	\$ 100,415.00	\$ 38,489.22	\$ 138,904.22
	<b>Percent Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>	<b>Percent Increase (Decrease)</b>
2018 to 2017	9.328%	7.231%	11.374%	8.167%
2017 to 2016	7.143%	5.032%	-0.364%	3.813%
2016 to 2015*	2.012%	2.565%	-2.398%	1.400%
2015 to 2014	4.252%	8.284%	1.188%	6.530%
2014 to 2013	5.313%	18.824%	5.155%	15.126%
2013 to 2012	-14.366%	-12.426%	-6.980%	-11.017%
2012 to 2011	-6.768%	-5.879%	-0.587%	-4.564%
2011 to 2010	0.143%	0.170%	2.706%	0.788%
2010 to 2009	-3.501%	-3.182%	-18.566%	-7.445%

\* 2016 now includes Farm Drainage, Housing Authority and Civil Service

All of which is respectfully submitted this 19<sup>th</sup> day of March, 2019 at Juneau, Wisconsin.

Thomas Nickel, Chairman

Eugene Wurtz  
Eugene Wurtz

Richard G. Greshay  
Richard Greshay

Mary Ann Miller  
Mary Ann Miller

Richard Bennett  
Richard Bennett

( STATE OF WISCONSIN )

COUNTY OF DODGE

CERTIFICATION OF COUNTY CLERK OF DODGE COUNTY, WISCONSIN

I, Karen J. Gibson, County Clerk of Dodge County, Wisconsin do hereby certify that the foregoing is a true and correct copy of the per diems and expenses paid to County Board Members and Special Committees as recorded in the office of the County Clerk, Juneau, Wisconsin.

(SEAL)

Karen J. Gibson  
Karen J. Gibson, County Clerk

Placed on File  
**ADOPTED**  
BY DODGE COUNTY BOARD

MAR 19 2019

AYES     -     NOES     -      
ABSENT     -      
ABSTAIN     -    

Karen J. Gibson  
County Clerk

ORDINANCE NO. 1023

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AN ORDINANCE CREATING SECTION 3.09, ENTITLED *PROPERTY ASSESSED CLEAN ENERGY FINANCING*, OF THE DODGE COUNTY CODE OF ORDINANCES.

***The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:***

**Section 1.** On March 5, 2019, the Dodge County Executive Committee recommended creating Section 3.09 of the Dodge County Code of Ordinances.

**Section 2:** Section 3.09 of the Dodge County Code of Ordinances is hereby created to read as follows:

**Section 3.09 – PROPERTY ASSESSED CLEAN ENERGY (PACE) FINANCING.**

(1) **PURPOSE.** Dodge County finds that renovations or additions to premises located in Dodge County made to improve energy efficiency, improve water efficiency, and/or use renewable resource applications, increase property values, stimulate local economic activity, provide local and global environmental benefits, and promote the general welfare of Dodge County residents. The purpose of this Section is to facilitate loans arranged by property owners or lessees to make such improvements by treating loan principal and interest, fees, and other charges as special charges eligible for inclusion on the tax roll for these properties.

(2) **STATUTORY AUTHORITY.** This ordinance is enacted pursuant to Wis. Stat. § 66.0627, as amended, which authorizes a County to enter into an agreement regarding loan repayments to a 3rd party for owner-arranged or lessee-arranged financing, to an owner or a lessee of a premises located in Dodge County for making or installing an energy efficiency improvement, a water efficiency improvement or a renewable resource application to a premises.

(3) **DEFINITIONS.** In this section:

- (a) "Annual installment" means the portion of the PACE loan that is due and payable for a particular year under the supplemental agreement.
- (b) "Borrower" means the property owner or lessee of the subject property that borrows the proceeds of a PACE loan.
- (c) "Default loan balance" means the outstanding balance, whether or not due, of a PACE loan at the time that Dodge County receives foreclosure proceeds.
- (d) "Foreclosure proceeds" means the proceeds received by Dodge County from the disposition of a subject property through an *in rem* property tax foreclosure.
- (e) "Loan amount" means the principal, interest, administrative fees (including the Program Administrator's fees) and other loan charges to be paid by the borrower under the PACE loan.
- (f) "PACE" means the acronym for property assessed clean energy.

1  
2 (g) "PACE default provisions" means:  
3

- 4 1. The delinquent annual installment(s) due when Dodge County initiates the *in*  
5 *rem* property tax foreclosure on the subject property;  
6  
7 2. Any additional annual installment(s) that become due between the time that  
8 Dodge County initiates *in rem* property tax foreclosure on the subject  
9 property and the date Dodge County receives the foreclosure proceeds;  
10  
11 3. Any default interest charges applied to unpaid annual installments  
12 referenced in subs. (1.) and (2.) above, as provided in the supplemental  
13 agreement; and  
14  
15 4. Any default loan balance.  
16

17 (h) "PACE lender" means any person that makes a PACE loan, and which may include an  
18 affiliate of the borrower.  
19

20 (i) "PACE loan" means a loan made by a PACE lender to a borrower under this Section for  
21 energy efficiency improvements, water efficiency improvements, or renewable resource  
22 applications made to or installed on a subject property.  
23

24 (j) "Person" means any individual, association, firm, corporation, partnership, limited  
25 liability company, trust, joint venture or other legal entity, or a political subdivision as  
26 defined in Wis. Stat. § 66.0627.  
27

28 (k) "Program Administrator" means the person retained by the Wisconsin PACE  
29 Commission as provided in subsection (5)(b).  
30

31 (l) "Subject property" means any premises located in Dodge County on which an energy  
32 efficiency improvements, water efficiency improvements, or renewable resource  
33 applications are being or have been made and financed through an outstanding PACE  
34 loan.  
35

36 (m) "Supplemental agreement" means a written agreement among a borrower, a PACE  
37 lender and Dodge County, as provided for in subsection (7).  
38

39 (n) "Wisconsin PACE Commission" means the Wisconsin PACE Commission formed  
40 under Wis. Stat. § 66.0301, as amended, by Dodge County and one or more other  
41 political subdivisions as defined in Wis. Stat. § 66.0627, pursuant to a Joint Exercise of  
42 Powers Agreement relating to the Wisconsin PACE Commission.  
43  
44

1 (4) PACE LOANS AS SPECIAL CHARGES; DELINQUENT AMOUNTS AS LIENS. Any PACE  
2 loan made and secured pursuant to this Section shall be considered a special charge on the  
3 subject property. Any annual installment or portion of a PACE loan made and secured pursuant  
4 to the Section that becomes delinquent according to the terms of the PACE loan shall be a lien  
5 against the subject property and placed on the tax roll, as permitted pursuant to Wis. Stat.  
6 §66.0627 as amended.

7  
8 (5) WISCONSIN PACE COMMISSION.

9  
10 (a) Any of the powers and duties of Dodge County under this Section, except for those  
11 under subsection (9) may, but are not required to, be delegated to the Wisconsin PACE  
12 Commission.

13  
14 (b) The Wisconsin PACE Commission is further authorized to retain a Program  
15 Administrator to act as its agent and administer the PACE program, subject to adherence  
16 with PACE program requirements set forth in this Section and in Wis. Stat. § 66.0627 as  
17 amended.

18  
19 (6) LOAN APPROVAL.

20  
21 (a) A prospective borrower applying for a PACE loan shall comply with the loan application  
22 process set forth in the program manual approved by Dodge County.

23  
24 (b) Dodge County shall approve the financing arrangements between a borrower and  
25 PACE lender.

26  
27 (7) SUPPLEMENTAL AGREEMENT.

28  
29 (a) Dodge County, the borrower and the PACE lender shall execute the supplemental  
30 agreement which, without limitation:

- 31  
32 1. Shall inform the participants that the PACE loan amount shall be imposed as  
33 and considered a special charge, and each year's annual installment may be  
34 included on the property tax roll of the subject property as a special charge and  
35 an annual installment that is delinquent shall be a lien against the subject  
36 property pursuant to Wis. Stat. § 66.0627, as amended;
- 37  
38 2. Shall recite the amount and the term of the PACE loan;
- 39  
40 3. Shall provide for the amount, or a method for determining the amount, of the  
41 annual installment due each year;
- 42  
43 4. Shall provide whether default interest may be applied to unpaid annual  
44 installments;
- 45  
46 5. Shall require the PACE lender and the borrower to comply with all federal, state  
47 and local lending and disclosure requirements;
- 48  
49 6. Shall provide for any fees payable to Dodge County and/or Program  
50 Administrator;

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- 7. Shall recite that the supplemental agreement is a covenant that runs with the land;
- 8. May provide for prepayments of annual installments by the borrower with a resulting reduction in the special charge for the prepayment, subject to any prepayment premium charged by the PACE lender, if any; and
- 9. May allow for amendment by the parties.

(b) Prior to executing the supplemental agreement, the owner of the subject property, if different from the borrower, and any existing mortgage holder(s) on the subject property must have executed a separate writing acknowledging the borrower's use of PACE financing for the subject property and the special charge that will be imposed under this Section and its consequences, including the remedies for collecting the special charge.

(c) Each PACE loan shall be amortized over the term of the PACE loan as provided in the supplemental agreement.

(d) The annual payments of a PACE loan may be payable in installments as authorized by Wis. Stat. § 66.0627, as amended.

(8) ANNUAL INSTALLMENTS ADDED TO TAX ROLLS. Upon the request of the Program Administrator, Dodge County shall place each year's annual installment on the tax roll for the subject property as permitted pursuant to Wis. Stat. § 66.0627, as amended.

(9) REMITTANCE OF SPECIAL CHARGES. Dodge County shall promptly remit to the Wisconsin PACE Commission any payment(s) for a special charge imposed under this Section, including penalties and charges thereon, it may receive from any taxing district or Dodge County treasurer pursuant to Wis. Stat. Ch. 74, as amended.

(10) PROPERTY TAX FORECLOSURE PROCEDURES.

(a) Dodge County elects to utilize the provisions of Wis. Stat. § 75.521, as amended, for the purpose of enforcing tax liens if a subject property owner fails to pay any special charges imposed on the subject property under this Section as required.

(b) Dodge County shall begin an in rem property tax foreclosure proceeding on the subject property at the earliest time allowed under Wisconsin Statutes, unless the Dodge County Taxation Committee determines that subject property is a "brownfield" (as defined in Wis. Stat. § 75.106, as amended) or that in rem property tax foreclosure is not in the best interests of Dodge County due to the condition of the property or for other reasons as determined by the Taxation Committee.

(c) If the Taxation Committee determines that it does not wish to obtain judgment on a subject property, the PACE lender may request that Dodge County, pursuant to Wis. Stat. § 75.106, as amended, commence an in rem proceeding against the subject property and assign Dodge County's right to take judgment against the subject property to the PACE lender, provided that the PACE lender and Dodge County comply with all provisions of Wis. Stat. § 75.106, as amended, concerning the subject property and the PACE lender



1 agrees to pay the amount required by Wis. Stat. § 75.36(3)(a)1, 1m, and 3.

2  
3 (11) SALE OF FORECLOSED PROPERTY. If Dodge County obtains judgment in an in rem  
4 property tax foreclosure action against a subject property, Dodge County shall diligently proceed  
5 to sell the subject property pursuant to the procedures set forth in Wis. Stat. § 75.69, as  
6 amended.

7  
8 (12) DISTRIBUTION OF FORECLOSURE PROCEEDS. Dodge County treasurer shall follow the  
9 procedures set forth in Wis. Stat. § 75.36, as amended, to distribute the proceeds from the sale of  
10 a subject property.

11 \* \* \* \* \*

12  
13 **Section 3. Effective Date.** This ordinance becomes effective immediately upon enactment by  
14 the Dodge County Board of Supervisors and publication.

15  
16 **Section 4. Summary.** An Ordinance creating Section 3.09 of the Dodge County Code of  
17 Ordinances to establish Property Assessed Clean Energy (PACE) program in  
18 Dodge County applicable to real property within Dodge County.

19  
20 **Section 6. Vote Required.** Majority of members present.

Respectfully submitted this 19th day of March, 2019.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

Joseph Marsik  
Joseph Marsik

David Frohling  
David Frohling

Dennis Schmidt  
Dennis Schmidt

Donna Maly  
Donna Maly

Jeff Berfer  
Jeff Berfer

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

Enacted and approved this 19<sup>th</sup> day of March, 2019.

ADOPTED  
BY DODGE COUNTY BOARD

MAR 19 2019

AYES 29 NOES 1  
ABSENT 3  
ABSTAIN 0

Karen J. Gibson  
County Clerk

Russell Kottke  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

Karen J. Gibson  
Karen J. Gibson, Dodge County Clerk

ORDINANCE NO. 1024

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AN ORDINANCE AMENDING CHAPTER 1, SECTION 1.21, *LEGAL CUSTODIANS* AND CHAPTER 2, SECTION 2.02 – *STANDING COMMITTEES, BOARDS AND COMMISSIONS*; OF THE DODGE COUNTY CODE OF ORDINANCES.

***The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:***

**Section 1.** On March 5, 2019, the Dodge County Executive Committee recommended amending certain subsections of Chapters 1 and 2 of the Dodge County Code of Ordinances to conform the chapters to current county operations.

**Section 2:** Chapters 1 and 2 of the Dodge County Code of Ordinances are hereby amended to read as follows:

\* \* \* \* \*

Chapter 1 – GENERAL GOVERNMENT

1.21 – LEGAL CUSTODIANS.

(2) Unless otherwise prohibited **provided** by law, the County Clerk shall act as legal custodian for the County Board, **its standing and statutory committees, commissions and boards.** ~~Board of Adjustment; Human Services Board; Library Board (also known as Dodge County Library Systems Board); Civil Service Commission; Veterans Service Commission; Aging Advisory Committee; Audit Committee; Building Committee; Executive Committee; Finance Committee; Health Facilities Committee; Highway Committee; Human Resources and Labor Negotiations Committee; Information Technology Committee; Land Conservation Committee; Land Information Committee; Law Enforcement Committee; Planning, Development and Parks Committee; Taxation Committee; and UW – Extension Education Committee.~~

Chapter 2 – THE GOVERNING BODY

2.02 – STANDING COMMITTEES, BOARDS AND COMMISSIONS

(3) BUILDING COMMITTEE. (Am. #14-1) The Building Committee shall be comprised of 5 Board members. The 5 members shall be appointed by the Chairman and confirmed by the Board. The Building Committee shall have charge of the repairs, building construction and maintenance of, and the assignment, allocation, and designation of the space in, the Dodge County Administration Building, the Dodge County Office Building, the Henry Dodge Office Building, the Dodge County Law Enforcement Center, the Dodge County Legal Services Building, the Dodge County Justice Facility, ~~and the Dodge County Building at the Dodge County Fairgrounds,~~ and such other County buildings and grounds, **not specifically in charge of other officials not under the authority of other officials.** The Building Committee shall act as an advisory and policy-making body for the Physical Facilities Maintenance Department.

(5) FINANCE COMMITTEE. (Am. #16-1) The Finance Committee shall be comprised of 5 Board members. The 5 members shall be appointed by the Chairman and confirmed by the Board. It shall draft or have submitted to it all resolutions for expenditures of money and make recommendations

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

1 thereon to the Board, and authorize the transfer of funds within departments. The County Board  
2 delegates to the Finance Committee the authority to approve or deny tax-exempt leases of equipment  
3 proposed by all committees of the County Board. The County Board delegates to the Finance  
4 Committee pursuant to § 66.0603, Wis. Stats., the authority to temporarily invest such unused County  
5 funds and to arrange for the safekeeping of securities, their sale, re-investment or redemption as it  
6 may deem proper. This Committee shall not have the power to appropriate any money from the  
7 General Fund. It shall recommend to the County Board methods of financing County projects and  
8 indebtedness. The Finance Committee shall act as an advisory and policy-making body for the offices  
9 of the County Finance Director, the Finance Department, ~~the Central Services Department~~ and the  
10 Veterans Service Office. The Committee shall act as an advisory and policy-making body, to the extent  
11 permitted by law, for the Offices of the County Clerk and the County Treasurer.

12 \*\*\*\*\*

- 13 **Section 3. Effective Date.** This ordinance becomes effective immediately upon enactment by the  
14 Dodge County Board of Supervisors and publication.
- 15
- 16 **Section 4. Summary.** An Ordinance amending Section 1.21 and Section 2.02 of the Dodge County  
17 Code of Ordinances pertaining to certain Dodge County functions and operations.
- 18
- 19 **Section 6. Vote Required.** Majority of members present.

Respectfully submitted this 19th day of March, 2019.

**Dodge County Executive Committee:**

Russell Kottke  
Russell Kottke

Joseph Marsik  
Joseph Marsik

David Frohling  
David Frohling

Dennis Schmidt  
Dennis Schmidt

Donna Maly  
Donna Maly

Jeff Berres  
Jeff Berres

Kira Sheahan-Malloy  
Kira Sheahan-Malloy

ADOPTED  
Enacted and approved this 19<sup>th</sup> day of March, 2019.  
BY DODGE COUNTY BOARD

MAR 19 2019

AYES 30 NOES 0  
ABSENT 3  
ABSTAIN 0

Karen J. Gibson  
County Clerk

Russell Kottke  
Russell Kottke, Chairman

Dodge County Board of Supervisors

Karen J. Gibson  
Karen J. Gibson, Dodge County Clerk

\*\*\*Additions are indicated in **Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

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