

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: November 1, 2018

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 4:30 p.m. on November 1, 2018 in Room 1F & 1G of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Richard Fink, Mark Roesch.** Absent: **Kevin Burnett.**

Roll Call and Non-Committee member County Board Attendance: None

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Corporation Counsel, Kim Nass

Public Comment: None

Approval of the minutes from the October 2, 2018 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Cathy Houchin and seconded by Dennis Schmidt. Motion carried.

Update on J-Pod still in the process of counting back on inmates. Reported issues with water heater, will continue to monitor as needed.

Update and take action on Dodge County Youth Building Kim Nass is working on the final Resolution for the sale of building, which will be brought to the next Building Committee meeting.

Update on H-pod locker room 98% of work is complete.

Update and take action on Air Conditioning units at the Dodge County Detention Facility, Dodge County Courthouse, Dodge County Legal Services Building air conditioner at the Dodge County Detention Facility is leaking Freon. We received a quote from Trane in the amount of \$15,467.44 for repairs. This quote does not include the cost of the Freon. Freon cost will be about an additional \$3,000. A recommendation was made by the Committee to use Jail Improvement Funds to pay for the repairs in the amount of \$23,000. A motion was made by Richard Fink and seconded by March Roesch. Motion carried. Dodge County Courthouse air conditioner needs fan motors replaced. The Dodge County Legal Services Building air conditioner needs to be replaced. We will be getting quotes, and sending out for bids. A motion was made by Richard Fink and seconded by Mark Roesch to hire a consultant to draw up plans for the repair of the air conditioner. Motion carried.

Update and take action on replacement of VFD in Courthouse for Air Handler two frequency drives have been ordered. The quote from JMB & Associates is \$7599. This quote does not include the cost of the electrical, which will be about an additional \$2500.

Update on Dodge County Cemetery headstones are all done. We will be looking at getting a surveyor out next year to determine how many plots are left.

Take action on Railing at the Dodge County Sheriff's Office a quote has been received from Badger Sheet Metal for repairs in the amount of \$7200.

Update on Maintenance Operations staff have pulled shrubs, and brought in dirt for preparation of landscaping to be done.

Landscaping at the Henry Dodge Office Building, and the CBRF is complete.

Security Glass at the Henry Dodge Office Building has been installed.

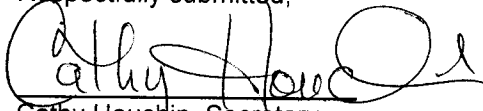
Future Agenda Items J-pod update, report on Consultant for Dodge County Courthouse air conditioner, Resolution for the Dodge County Youth Building, quotes to repair the air conditioner at the Dodge County Legal Services Building.

Determine Next Meeting Date and Time Thursday December 6, 2018 at 4:30 p.m.

Adjournment:

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:49 p.m.

Respectfully submitted,


Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.