

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: September 6, 2018

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on September 6, 2018 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Mark Roesch, Cathy Houchin, Kevin Burnett**

Roll Call and Non-Committee member County Board Attendance: The following members were present – Jeff Berres County Board; Jim Mielke, Dodge County Administrator; Kim Nass, Corporation Counsel

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary

Public Comment: None

Approval of the minutes from the August 9, 2018 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Mark Roesch and seconded by Kevin Burnett. Motion carried.

Repair of Leaks in the Men's Locker Room at the Dodge County Detention Facility the Dodge County Detention Facility received some water damage from a roof leak. Maas Brothers was brought in to access the damage and to provide a quote to repair damage. The roof was repaired the day after the leak was discovered.

Fund Transfer in the Amount of \$12,003 From Other Capital Equipment to Building Maintenance and Repair Russ informed the Committee that the Fund Transfer is just transferring from one line item to another line item in the same Business Unit.

Repair of elevator at the Dodge County Detention Facility employee elevator sump pump couldn't keep up with the rain causing the pit to fill with water, and damaged the hydraulic oil. We received a proposal from Otis Elevator in the amount of \$6,567 for replacement of oil, and labor.

Update of Dodge County Youth Building discussion involved the sale of the Dodge County Youth Building to the Dodge County Fair Association, and the continued use by the 4-H Leaders, and the UW Extension. Kim Nass from Corporation Council will draft a resolution and forward it to Building Committee for their discussion, and or approval on October 2, 2018 meeting.

Update on Physical Facilities Staffing the maintenance mechanic position for the Dodge County Highway Department will not be funded in 2019 budget.

Update on 2019 Budget

Dodge County Administration Building – Stone repair, Shed repairs, Cameras in hallways, Replace water heater, Replace radios, Replace exterior signs, Decrease in maintenance staffing expense

J-Pod – Cable rerouting for 911 system, Asbestos survey

HDOB/CBRF – Landscaping, Cameras, Carpet Vacuum, Radios

Dodge County Courthouse – Door frames, move door by metal detector

Dodge County Detention Facility - \$21,000 Flushing of copper pipes

Jim Mielke explained to the Committee about the Maintenance Mechanic position not being funded in 2019. The Highway budget reimbursement to Physical Facilities is about \$80,000 for this position. We had to look at different approaches to meet budget for 2019

Future Agenda Items J-pod update, Locker Room Repair

Determine Next Meeting Date and Time Tuesday October 2, 2018 at 4:30 PM.

Adjournment:

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:10 p.m.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.