

**NOTICE OF MEETING OF THE
FINANCE COMMITTEE
OF THE DODGE COUNTY BOARD OF SUPERVISORS**

Tuesday August 14, 2018 at 8:00 a.m. in Room H&I - Auditorium Located on the 1st Floor of the Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Members Present from the Finance Committee: Benter, Caine, Frohling, Guckenberger, Schaefer

Others Present: Finance Director Julie Kolp; County Administrator Jim Mielke; Finance Administrative Assistant Deb Weber; ERP Project Director Ross Winklbauer; Human Services and Health Department Fiscal Support Services Division Manager Monica Hooper; County Treasurer Patti Hilker; Clearview Bill Wiley; Clearview Director, Jane Hooper; IT Josh Kohloff; County Board Chairman Russ Kottke; Corporate Counsel, Kim Nass.

Public Comment - none

Motion by Jeff Caine, seconded by Tom Schaefer to approve the July 10 & 23, 2018 minutes as presented. Motion carried.

ERP Update (Ross Winklbauer)

- Update on the new Chart of Accounts (COA): The ERP Project Team has updated the Chart of Accounts with the suggested Tyler Munis changes. The COA has been sent back to the Tyler Munis Conversion Team to load into the training database. The Tyler Munis suggested changes include only data validation.
- System Design Validation Testing Sessions: The team is now able to test and learn how the system works with data that is relevant to Dodge County. This testing and review includes more than just data validation. The testing will confirm that the new Chart of Accounts will fulfill Dodge County's needs. After testing is completed in the Train Database and the team is assured that the system will work as needed, the team will begin updating the Tyler Munis Live Database. The Live Database is the final product that the Dodge County team will work in after implementation.
- Potential Policy & Procedure Changes/Updates: The Project Publication continues to include potential policy and procedure changes/updates for review by the Dodge County stakeholders. After the Project Team receives feedback and completes their research the policy and procedure changes/updates will be brought to the Finance Committee for review and potential approval.

Resolution authorizing the Land Resources and Parks Department Reorganization. Fiscal Note sets the budget impact in the amount of \$21,880. Consensus of the Finance Committee members to authorize the Finance Committee Chairman to sign the Fiscal Note and forward the resolution to the County Clerk

Motion by Guckenberger, seconded by Benter to authorize the use of Jail Improvement funds for the purpose of a camera and equipment and authorize the payment of vouchers. Motion carried.

NetSmart Update – (Monica Hooper)

- Update on Netsmart Financial Optimization project: Dodge County is continuing to work with the Joxel group on open issues.
 - The Joxel group was onsite July 23-25 for Train the trainer training. Overall, the training went great. New configuration and processes were trained on within the development system.
 - The group is currently working through open Netsmart cases which include self-pay and performance issues. After further discussions, Netsmart support and the Joxel group recommend that we apply the latest update to the development environment and begin testing the new update with current and future state processes. Because of the amount of testing effort involved by the group and the current open cases, Dodge County and the Joxel group agreed to postpone go-live of the future state processes until October 1st instead of August 24th.
- Update on billing: The month of June has been closed. All billing runs with the exception of CCS for July have been sent. This week the fiscal staff will be working on self-pay statements

Ms. Kolp reported that she has no new information regarding the Internal Revenue Service (IRS) penalty.

US Bank Implementation Status Update – Patti Hilker

Scheduled for Monday, August 20, 2018 for the General Check switch over.
Farmers Merchant Bank – setting up cash accounts – no fees and Hilker is going to do 3 year CD \$100,000, Transfer every day
Training has been provided, Accounts Payable and Payroll checks tested and approved
Electronic deposit and withdrawal continue thru Landmark until depts. Update providers
US Bank is providing info to ERP /Tyler Munis

Capital Improvement Plan (CIP) - Guckenberger is asking for more detail in regards to the Highway projects / equipment. It was noted the Highway Commissioner will be proposing an updated plan to the Highway Committee on August 16th.

Kolp presented the General Fund Balance/Unassigned General Fund. Mielke noted an option is a potential request for \$3 million of Fund Balance for the 2019 budget. Additional discussion will be part of the Special Finance Committee Meeting agenda.

Questions were asked regarding the proposed Sheriff Office Budget and impacts of the closing of Pod J. Additional question were asked regarding the status of the overall county budget and proposed Five Year Capital Improvement Plan and Sales Tax funded projects for 2019.

The Committee confirmed a 4:00 p.m. start time for the September 26th and 27th Mini Budget Presentations. The Committee also confirmed the Special Finance Committee – budget presentation will be held at 6:00 p.m. October 30th.

Mielke reviewed information regarding the Health Insurance Consortium.. Currently holding nine informational sessions are being held to provide an opportunity for employees to learn about Health Savings Accounts and the proposed Dean Care Plan.

Kolp reported the preliminary equalized value, Net new construction and levy limit are calculating a possible levy increase of \$362,019. New this year is the Personal Property Aid of \$353,196 however there is uncertainty regarding the impact to the levy limit worksheet.

There was no Committee discussion on the Statement of the Dodge County Treasurer, County Investment report and the County Sales and Use Tax Report.

Wiley explained the Clearview Write Offs. They remain standard/consistent (Individuals passed away – big balance on that, split different licenses and counties they are residents of, Untimely expect less – billing electronically now)

The one that is different and unique - a denied claim thru Medicare. It was for an all-inclusive stay (patient) – which means the patient needs to be in therapy but denied therapy and then it is supposed to revert to private pay Family appealed Medicare will no cover/pay Ruled in the favor of the family – Dodge County cannot appeal it. Therefore, Dodge County has to pay. Older accts will come thru for the rest of the year – working with Corp Counsel on these. Motion by Schaefer, seconded by Caine to approve the Clearview Write Offs. Motion carried

Kolp received draft of County Schedule of Expenditure of Federal and State Awards and it is still being review. The format has changed this year. Findings in the back of document – page 14. Happy to report there are no new findings this year and all findings last year commented as “no similar findings in 2017” which is good.

The Intra-Department Fund Transfer Request and Unbudgeted/Excess Revenue Appropriation Request are for Committee review only. There was no discussion: Gold Star Memorial Trail - Land Resources and Parks Department, Generator Rental - Physical Facilities Department, Cemetery Foundations - Physical Facilities Department. Motion by Caine, seconded by Benter to approve all three Intra-Departmental Fund Transfers above. Motion carried

The Committee had a brief discussion on the Dodge County Vouchers \$10,000 Supervisor Guckenberger asked about the Feil's Supper Club about the \$10,000 a month for meals program M Hooper confirmed that yes it is \$10,000/month they can only ask for suggested donations It will go up in 2019. Can't turn them away if they do not do donations. Care WI does reimburse some of the cost. Meal site Bayshore – closed; that area will have home deliveries or Watermark site and Meal site Fox Lake – closed; Randolph will do home delivery. The contract is always bid out – but no one other than Fail's Supper Club is the only establishment that bids on it. The State of Wisconsin is mandating that the meals sites are going to add and additional Fruit to the meal site program in 2019 which will increase the cost. Guckenberger requested Monica Hooper to explain in more detail the budget on the meals program.

The next Special Finance Committee meeting is scheduled for Tuesday, August 21, 2018, at 6:00 p.m., in Room 4C, located on the fourth floor of the Administration Building.

The next regular meeting is scheduled for Tuesday, September 11, 2018, at 8:00 a.m., in the Auditorium, located on the first floor of the Administration Building.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 9:22am.

Ed Benter

Secretary



Enterprise Resource Planning (ERP) Project Publication

Chart of Accounts (COA) Update

A Chart of Accounts review session has been completed with all Dodge County Departments except for Clearview, HSHD, Highway, Physical Facilities, and Sheriff. The review session included a review of the overall Dodge County COA schema and the department specific COA. As well as the ability to lookup, run inquiries, and report in Munis, and explore the department specific workflow options and permissions. The departments not included in these sessions are currently being reexamined by the project team before the department review sessions are scheduled.

Schedule Update / Tyler Munis Consultant Change

Dan Norris the Tyler Munis Enterprise Asset Management (EAM) Implementation Consultant is no longer with Tyler Munis. Dan has been replaced by Sidney (Sid) Wood. The project team is familiar with Sid because he was onsite to conduct the Fundamental Review Sessions when the project began. Due to scheduling conflicts caused by the change, the schedule was adjusted with approval from the Dodge County Project Team. The schedule change will not extend the ERP Project's scheduled go live date.

Six Month Update

On Thursday March 8, Dodge County held the Enterprise Resource Planning (ERP) Kickoff Event. During this event we learned from Lindsey Fulton and Erin Becker (the Tyler Munis Project Managers) about the Tyler Munis Product Suite, the Project Teams, the Project Schedule, and the Project Goals. After six months Dodge County is testing and validating the framework of our new ERP System and in eight more short months Dodge County will go live with our new ERP System. The ERP Project Team thanks you for your commitment to the project thus far and looks forward to working with you over the next eight months.

Segment Number Three = Department

Department: The accounting system should provide the basis for appropriate budgetary control." An important element of control is the assignment of responsibility for adhering to the budget. For Dodge County, individual departments are the units responsible for budget control and responsible for all recorded transactions.

Departments are two digits (XX) broken into six criteria.

Criteria #1: Departments 10-19 are ranged as central service departments.

Departments that serve other departments - general government

Criteria #2: Departments 20 – 29 are ranged as public safety.

Criteria #3: Departments 30 – 39 are ranged as highways and streets.

Criteria #4: Avoid departments in the 40s and 50s range.

Reserve the 40s and 50s for expenditures and revenues.

Criteria #5: Departments 60 – 69 are ranged as fiduciary

Criteria #6: Departments 70 – 79 are ranged as departments utilizing state computer systems.

Criteria #7: Departments 80 – 89 are ranged as departments with multiple functions.

Criteria #8: Departments 90 – 99 are ranged as health and welfare.

Department Code	Full Description	Short Description
10	COUNTY ADMINISTRATOR	CTY ADMIN
11	CORPORATION COUNSEL	CORP COUNS
12	COUNTY CLERK	CTY CLK
13	FINANCE	FINANCE
14	TREASURER	TREASURER
15	INFORMATION TECHNOLOGY	IT
16	HUMAN RESOURCES	HR
17	REGISTER OF DEEDS	ROD
20	SHERIFFS OFFICE	SHERIFF
25	MEDICAL EXAMINER	MED EXAM
28	EMERGENCY MANAGEMENT	EMRG MGMT
30	HIGHWAY DEPARTMENT	HWY DEPT
60	EASTERN WI RR CONSORTIUM	EWCRC
70	COURTS	CTS
71	DISTRICT ATTORNEY	DIST ATTY
72	CLERK OF COURTS	CLK OF CTS
80	PHYSICAL FACILITIES	PHYS FACIL
81	LAND & WATER CONSERVATION	L&W CON
82	LAND RESOURCES & PARKS	LRP
88	UW EXTENSION	UWEX
90	CLEARVIEW	CLEARVIEW
93	CHILD SUPPORT	CHILD SUP
94	VETERANS SERVICES	VETS
96	PUBLIC HEALTH	PH
97	HUMAN SERVICES	HS

September 2018

Su	Mo	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31 Kronos Import Testing (AM)	1
2	3	4	5	6	7	8
9	10	11 Payroll System Configuration Validation (All Day)	12 Payroll System Configuration Validation (All Day)	13 Payroll System Configuration Validation (All Day)	14	15
16	17	18 System Administration Testing (All Day)	19 Dashboard Administration Testing (All Day)	20 Tyler Content Manager Administration Testing (All Day)	21 Open Lab /Overview (AM)	22
23	24	25 Accounts Receivable System Design Validation (All Day)	26 Project Ledger System Design Validation (All Day)	27 Project Ledger System Design Validation (AM) Cash Management System Design Validation (PM)	28 Open Lab /Overview (AM)	29

Dodge County Capital Improvement Program for 2019-2023

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Finance Committee has developed a Capital Improvement Program for Dodge County consisting of a flexible five-year capital expenditure plan for the departments and agencies of Dodge County, intended to be updated and projected on an annual basis; and,

WHEREAS, the departments and agencies of Dodge County have cooperated in assessing their five-year capital needs; and,

WHEREAS, the Finance Committee believes that the Capital Improvement Program is a useful fiscal planning tool and recommends adoption by the Dodge County Board of Supervisors;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the Capital Improvement Program for 2019-2023, attached hereto; and,

BE IT FURTHER RESOLVED, that the purpose of such adoption shall be to aid the Dodge County Board of Supervisors, its committees, and departments and agencies of Dodge County in the performance of their duties; and,

BE IT FINALLY RESOLVED, that the first year of the Capital Improvement Program shall represent the capital projects that the various departments and agencies of Dodge County may include in their proposed 2019 budgets, but that such inclusion does not guarantee approval by either the Dodge County Administrator or the Dodge County Board of Supervisors.

All of which is respectfully submitted this 18th day of September, 2018.

Dodge County Finance Committee:

David Frohling

Jeffrey Caine

David Guckenberger

Thomas J. Schaefer

Ed Benter

Vote Required: Majority of Members present.
Resolution Summary: A Resolution adopting the Capital Improvement Program for 2019-2023.

RESOLUTION NO. _____

Financial Plan for the 2019 Dodge County Budget

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, Dodge County departments have identified and presented in the Dodge County Capital Improvement Program for 2019-2023 future major project needs; and,

WHEREAS, the Dodge County Finance Committee has reviewed the Dodge County Capital Improvement Program for 2019-2023 and the current status of County financial funds; and,

WHEREAS, the Dodge County Finance Committee hereby recommends to the Dodge County Board of Supervisors the financial plan for the 2019 Budget that includes the proposed application of county sales and use tax proceeds and the proposed application of undesignated general funds that is set forth in a document entitled *Financial Plan for the 2019 Dodge County Budget*, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the financial plan for the 2019 Dodge County Budget that is set forth in a document entitled *Financial Plan for the 2019 Dodge County Budget*, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto.

All of which is respectfully submitted this 18th day of September, 2018.

Dodge County Finance Committee:

David Frohling

Jeffrey Caine

David Guckenberger

Thomas J. Schaefer

Ed Benter

Vote Required: Majority of Members present.

Resolution Summary: A Resolution adopting the financial plan for the 2019 Dodge County Budget.

Financial Plan for the 2019 Dodge County Budget - August 29, 2018- Draft

1. Use of County Sales and Use Tax in the amount of \$6,553,090 to fund the following projects in 2019.

Available Funds	
Sales Tax Fund Balance	<u>\$817,221</u>
2018 Estimated Remittances	6,200,000
Sub-Total	<u>7,017,221</u>
2018 Sales Tax Budgeted Projects	4,711,667
Estimated Fund Balance Available	<u>\$2,305,554</u>

2019 Debt and Projects	
2019 Remittance	\$4,518,090
Debt Service 2017 Re-funding Bond Issue	845,000
Debt Service 2014 Bond Issue	1,500,000
Intergovernmental Borrowing-Neosho Highway Shop	593,090
Intergovernmental Borrowing-Detention Facility Pipe/Vent	580,000
Sub-Total Debt	<u>3,518,090</u>
Highway Road/Bridge Projects	1,000,000
Sub-Total 2019 Collection Expenditures	<u>4,518,090</u>

Use of Accumulated Sales Tax Fund Balance Projects	
Security Projects - County Buildings	85,000
Replace Sound System Courts: Br 1-5	650,000
Highway Road/Bridge Projects	1,300,000
Sub-Total	<u>2,035,000</u>
Total Budgeted	<u>\$6,553,090</u>

2. Use of Unassigned General Funds in 2019 in an amount not to exceed \$1,100,000

(The Dodge County Board of Supervisors may make unassigned general fund transfers at a meeting scheduled to be held in November, 2019. This not to exceed \$1,100,000 amount will be reduced by the amount of these transfers, if any.)

Exhibit "A"

Financial Plan for the 2019 Dodge County Budget - August 31, 2018 - Draft

1. Use of County Sales and Use Tax in the amount of \$6,553,090 to fund the following projects in 2019.

Available Funds	
Sales Tax Fund Balance	\$817,221
2018 Estimated Remittances	6,200,000
Sub-Total	7,017,221
2018 Sales Tax Budgeted Projects	4,711,667
Estimated Fund Balance Available	\$2,305,554

2019 Debt and Projects	
2019 Remittance	\$4,518,090
Debt Service 2017 Re-funding Bond Issue	845,000
Debt Service 2014 Bond Issue	1,500,000
Intergovernmental Borrowing - Neosho Highway Shop	593,090
Intergovernmental Borrowing-Detention Facility Pipe/Vent	580,000
Sub-Total Debt	3,518,090
Highway Road/Bridge Projects	1,000,000
Sub-Total 2019 Collection Expenditures	4,518,090

Use of Accumulated Sales Tax Fund Balance Projects	
Security Projects - County Buildings	85,000
Replace Sound System Courts: Br 1-5	650,000
Highway Road/Bridge Projects	1,300,000
Sub-Total	2,035,000
Total Budgeted	\$6,553,090

2. Use of Unassigned General Funds in 2019 in an amount not to exceed \$ _____

(The Dodge County Board of Supervisors may make unassigned general fund transfers at a meeting scheduled to be held in November, 2019. This not to exceed \$ _____ amount will be reduced by the amount of these transfers, if any.)

**Authorizing a General Fund Transfer for Courtroom Audio/Visual
Technology Consulting and Design Services**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County is considering an upgrade to its existing courtroom audio/visual technology, primarily focusing on five (5) courtrooms, one (1) video courtroom located in the Dodge County Jail, and one (1) holding cell video courtroom; and,

WHEREAS, Dodge County developed and released a Request for Proposals (RFP) on July 18, 2018, for consulting and design services seeking a consulting firm to assist Dodge County in developing options, and designing a solution that will satisfy Dodge County's needs; and,

WHEREAS, proposals were due to the Dodge County Clerk by 3:00 p.m., on August 8, 2018; and,

WHEREAS, the consultant will advise the Dodge County Circuit Courts on options to consider, make recommendations on appropriate upgrades in equipment and software to meet Dodge County's needs, explore expanding video court capabilities, develop plans and specifications for the Installation RFP, cost estimating, budget development and an implementation plan for the upgrades; and,

WHEREAS, the County has assembled an Evaluation Team (Team) comprised of representatives from the Dodge County Circuit Court, the Dodge County Information Technology Department, the Dodge County District Attorney's Office, and the Dodge County Physical Facilities Maintenance Department; and,

WHEREAS, the Team has received and evaluated two proposals and conducted interviews of the proposing consulting firms; and,

WHEREAS, the Team has selected Professional Audio Designs, Inc., as the consulting firm in the amount of \$69,913; and,

WHEREAS, at its meeting on September 4, 2018, the Dodge County Information Technology Committee received a report from the Team regarding the selection, and recommends contracting with the firm for the services offered; and,

WHEREAS, at its meeting on September 7, 2018, the Dodge County Judicial and Public Protection Committee received a report of the project timeline and the Team's selection of the consulting firm and recommends contracting with the firm for the services offered; and,

WHEREAS, at its meeting on September 11, 2018, the Dodge County Finance Committee received a report of the project timeline and the Team's recommendation, and has determined that there are sufficient Dodge County funds (Unassigned General Fund) available to fund the proposal in the amount not to exceed \$70,000 for the consulting and design services; and,

1 **WHEREAS**, the Finance Committee recommends to the Dodge County Board of
2 Supervisors that the Dodge County Board of Supervisors authorize the use of Dodge County funds,
3 in the amount not to exceed \$70,000, to fund the proposal;
4

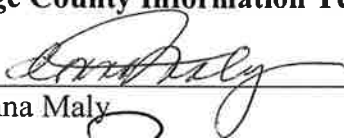
5 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
6 Supervisors hereby approves the award for consulting and design services to Professional Audio
7 Designs, Inc., and authorizes the use of Dodge County funds in the amount not to exceed \$70,000 to
8 fund the proposal; and,
9

10 **BE IF FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the
11 Dodge County Information Technology Director is authorized to enter into an agreement with the
12 selected firm for the services offered, subject to the review and approval of the Dodge County
13 Corporation Counsel; and,
14

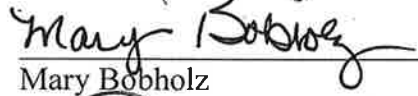
15 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that the
16 Dodge County Finance Director is directed to transfer funds from Business Unit 100, Account No.
17 3429, Unassigned General Fund, in the amount of \$70,000 to Information Technology Business
18 Unit 301, Account No. .5819 to cover the cost of the proposal.
19

All of which is respectfully submitted this 18th day of September, 2018.

Dodge County Information Technology Committee:



Donna Maly



Mary Bobholz



David Guckenberger



Timothy Kemmel



Kevin Burnett

Dodge County Judicial and Public Protection Committee:

MaryAnn Miller

Larry Schraufnagel

Thomas Nickel

Eugene Wurtz

Dan Hilbert

Dodge County Finance Committee:

David Frohling

Jeffrey Caine

David Guckenberger

Thomas J. Schaefer

Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$70,000. Finance Committee review date: September 11, 2018. Chair initials: _____.

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution authorizing a general fund transfer for courtroom audio/visual technology consulting and design services.



Dodge County Information Technology

Administration Building
127 East Oak Street
Juneau, WI 53039-1329
(920) 386-3200 FAX: (920) 386-3813

To: County Board Supervisors
From: Ian Dodge, Electronics Technician, IT Dept
Date: August 27, 2018
RE: Courthouse Audio Visual Design Consultant

The audio visual (AV) equipment in the courthouse is aging and in need of replacement before significant failures occur. AV upgrades for the Courts are on the Capital Improvement Plan for 2019, and a three phase project has been proposed. Phase I is consulting and design, phase II is bidding for the installation, and phase III is the actual installation.

Through an RFP process overseen by Jamie Beckwith, Professional Audio Designs, Inc. has been selected with the winning bid for phase I. The decision was made by a selection team with representatives from most of the benefitting departments: Judge Bauer and Judge DeVries from Courts, Bob Barrington from the District Attorney's office, Phil McAleer from Physical Facilities, and Ian Dodge from Information Technology.

If approved by the board, Pro Audio Designs will be doing the design work for the AV upgrades in the courts and acting as project manager. They are not eligible to bid on the installation phase of this project. The design work will include meeting with the courthouse departments to determine needs, assist the County with estimates so that the needs and wants can be kept within budgeted amounts, design and draw up plans for the determined needs, prepare all technical drawings and documentation sufficient to receive competitive bids for the equipment and installation of the new AV system. They will be following through phases II and III of the project to assist the County with reviewing the phase II bids, preparing addendums and responses to contractor questions, and ensuring that the selected installation bid contractor is qualified for the job. In phase III, they will assist with Request For Information responses, installation site visits, oversee and approve the punch list, review the contractor As Built drawings, and lastly, tune the AV system in each courtroom.

We are also seeking approval for Pro Audio Designs to conduct an acoustic survey of the courtrooms. This is an addendum submitted in their bid. The survey will include a review of the current wall, floor, ceiling coverings, and ambient noise levels. Using computer models, they will test different room treatments and offer recommendations for improvements.

The services to be provided by Pro Audio Designs are critical to the success of the overall courts AV project. This is a very complex AV upgrade that is beyond the expertise within the County. The design considerations to keep the courtrooms functioning while the upgrades take place are considerable. All of the current equipment terminates in one data closet. Once this equipment is taken down, it is down for all courtrooms. The detailed drawings and equipment lists required for the installation RFP require the expertise of a knowledgeable contractor. Pro Audio Designs has done design work for other government agencies, including the Wisconsin State Senate Chambers and the Waukesha County Courthouse. With your approval, we can look forward to working with Pro Audio Designs on a successful court audio visual upgrade.

Respectfully submitted,

Ian Dodge

Authorizing Dodge County's Participation in an Intergovernmental Agreement for Joint Purchase of Health Insurance

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County continually evaluates the health insurance coverages offered to its employees in order to provide cost effective and reasonable options and coverage; and,

WHEREAS, in 2017, with the assistance of M3 Insurance Consulting, Dodge County, Jefferson County and several local municipalities began exploring the possibility of partnering to develop a pool large enough to be competitive and attractive in the health insurance market to seek proposals for health insurance for its respective employees; and,

WHEREAS, Section 66.0301, Wis. Stats., authorizes two or more municipalities of the State of Wisconsin to enter into an agreement for the joint exercise of any power or duty authorized by law; and,

WHEREAS, Dodge County, Jefferson County, Cities of Beaver Dam, Jefferson, Fort Atkinson, Waterloo, Lake Mills and Whitewater ("municipalities"), in the spirit of intergovernmental cooperation and in the interest of pursuing efficiencies in government, formally agreed to collaborate and form a group for such purposes; and,

WHEREAS, the municipalities provide the minimum of 1,200 potential insureds to be covered allowing the group to attract competitive health insurance rates; and,

WHEREAS, in 2018, the municipalities developed and released a Request for Proposals for Health Insurance and received responses from potential providers; and,

WHEREAS, it is in the interest of the municipalities to develop an intergovernmental agreement so that membership, scope of joint purchases, and cooperative efforts are defined, and certain procedures are outlined; and,

WHEREAS, the Human Resources and Labor Negotiations Committee is well-informed of the activities undertaken to pursue competitive health insurance rates and has been apprised of the joint efforts of the cooperating units of government, and, at its meeting on September 10, 2018, considered the benefits of an intergovernmental agreement for the purposes specified herein and recommends entering into such agreement; and,

WHEREAS, the Finance Committee has been monitoring the development of the health insurance proposal, and, at its meeting on September 11, 2018, considered the benefits of an intergovernmental agreement for the purposes specified herein and recommends entering into such agreement;

1 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of
2 Supervisors that it endorses intergovernmental cooperation among the units of government referred
3 to herein, and finds it to be of benefit to enter into an intergovernmental agreement; and,
4

5 **BE IT FINALLY RESOLVED** that upon the recommendation of the Finance Committee
6 and the Human Resources and Labor Negotiations Committee, the Dodge County Board of
7 Supervisors hereby authorizes the County Board Chairman and the Dodge County Clerk to enter
8 into an intergovernmental agreement with such terms and conditions identified herein.
9

All of which is respectfully submitted this 18th day of September, 2018.

Dodge County Human Resources & Labor Negotiations Committee

Joseph Marsik

Kira Sheahan-Malloy

Dennis Schmidt

Dan Hilbert

Richard Greshay

Dodge County Finance Committee:

David Frohling

Jeffrey Caine

David Guckenberger

Thomas J. Schaefer

Ed Benter

Vote Required: Majority of members present

Resolution Summary: A resolution authorizing Dodge County's participation in an intergovernmental agreement for the exercise of joint purchase of health insurance.

RESOLUTION NO. _____

Authorization to Enter into a Multi-Year Contract with Dean Care for Health Insurance

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, since 2003, Dodge County has participated in the State of Wisconsin Health Plan administered by the Employee Trust Fund which offers health insurance coverage to local government employees of participating local government employers; and,

WHEREAS, in 2017, Dodge County began exploring alternatives to the State of Wisconsin Health Plan; and,

WHEREAS, Dodge County, Jefferson County, Cities of Beaver Dam, Jefferson, Fort Atkinson, Waterloo, Lake Mills and Whitewater (“municipalities”), in the spirit of intergovernmental cooperation and in the interest of pursuing efficiencies in government, formally agreed to collaborate to solicit proposals for the provision of employee health insurance coverage; and,

WHEREAS, collectively, the municipalities provide a pool of insureds sufficient to attract competitive health insurance rates for the employees of the municipalities; and,

WHEREAS, in 2018, with the assistance of M3 Insurance Solutions, Inc., a Request for Proposals (“RFP”) for Health Insurance was developed and released; and,

WHEREAS, two responses to the RFP were received and evaluated, with Dean Health Plan (“Dean”) providing the most competitive rates; and,

WHEREAS, the Human Resources and Labor Negotiation Committee has received multiple presentations regarding the Dean proposal, including a comparison to the current State Plan rates and the benefits of providing employees two plan options; and,

WHEREAS, Dean’s multi-year proposal offers a low deductible plan and a high deductible plan with annual rate caps through 2022; and,

WHEREAS, at its meeting on September 10, 2018, the Human Resources and Labor Negotiations Committee (“Committee”) was provided with the final Dean rates for the two plan options and the rate caps for 2020-2022 as described in the letter dated _____, attached hereto and incorporated herein as Exhibit “A”; and,

WHEREAS, based on the information provided, the Committee recommends that the Dodge County Board of Supervisors accept the multi-year Dean proposal as summarized in Exhibit “A”, attached hereto; and,

WHEREAS, at the same meeting, the Committee established the 2019 employer/employee premium share, by percentage of total premium, as follows:

	Employer	Employee
High Deductible Plan	88.5%	11.5%
Low Deductible Plan	85%	15%

1
2 **WHEREAS**, the Committee also evaluated the high deductible option which option provides
3 significant savings to the employer and employee and allows eligible employee the option of opening a
4 health saving account (“HSA”); and,
5

6 **WHEREAS**, considering the savings associated with the high deductible option and in an
7 effort to facilitate any eligible employee wishing to switch to a high deductible plan in 2019, the
8 Committee further recommends a 2019 county contribution to an eligible employee’s HSA in the
9 amount of \$1,000 for a single plan and \$2,000 for a family plan; and,
10

11 **WHEREAS**, the Finance Committee met on September 11, 2018 to consider the multi-year
12 Dean proposal including the 2019 health insurance plan options, rates offered, and the Committee’s
13 recommendation to provide a county contribution to offset the high deductible; and,
14

15 **WHEREAS**, the Finance Committee concurs with the Human Resources and Labor
16 Negotiation Committee’s recommendations;
17

18 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors
19 that the recommendations of the Human Resources and Labor Negotiations Committee are hereby
20 adopted; and,
21

22 **BE IF FURTHER RESOLVED**, that the Dodge County Administrator and the Dodge
23 County Human Resources Director are authorized to enter into a contract with Dean commencing in
24 2019, renewable annually at the discretion of Dodge County, for the provisions of health insurance
25 coverage for eligible Dodge County employees, subject to the review of the Corporation Counsel
26 and provided that said contract includes the rates and rate caps as proposed and identified on
27 Exhibit “A”, attached hereto and incorporated herein; and,
28

29 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors that a 2019
30 county contribution to an eligible county employee’s health savings account is hereby authorized as
31 recommended.
32

All of which is respectfully submitted this 18th day of September, 2018.

Dodge County Human Resources & Labor Negotiations Committee

Joseph Marsik

Kira Sheahan-Malloy

Dennis Schmidt

Dan Hilbert

Richard Greshay

Dodge County Finance Committee:

David Frohling

Jeffrey Caine

David Guckenberger

Thomas J. Schaefer

Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes ___ No ___ N/A.

Budget Impact: \$ _____. Finance Committee review date: September 11, 2018. Chair initials: _____.

Vote Required: Majority of members present

Resolution Summary: A resolution authorizing Dodge County to enter into a contract with Dean for the provision of health insurance coverage for eligible Dodge County employees.

1 RESOLUTION NO. _____
2

3 **EXISTING EMPLOYER-WITHDRAWAL RESOLUTION**
4 **WISCONSIN PUBLIC EMPLOYER'S GROUP HEALTH INSURANCE PROGRAM**

5
6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, Dodge County is currently participating in the Wisconsin Public Employers
9 Group Health Insurance program of the State of Wisconsin, pursuant to the provisions of § 40.51 (7),
10 Wis. Stats.; and,
11

12 **WHEREAS**, the Dodge County Human Resources and Labor Negotiations Committee
13 recommends withdrawing from the Wisconsin Group Health Insurance Program as of January 1,
14 2019, with the understanding that coverage will terminate for all insured participants, including
15 annuitants and any participants who are on continuation of coverage, and that Dodge County will be
16 subject to a three-year waiting period and underwriting if it desires to rejoin;
17

18 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Dodge County,
19 Wisconsin, that Dodge County hereby withdraws as a county employer participant in the Wisconsin
20 Public Employers Group Health Insurance program of the State of Wisconsin Group Insurance Board, and
21 adopts this Resolution to indicate its intent to withdraw as of January 1, 2019; and,
22

23 **BE IT FINALLY RESOLVED**, that the Employer Representative shall send a certified copy
24 of this Resolution to the Department of Employee Trust Funds, by no later than October 15, 2018, for
25 withdrawal to be effective January 1, 2019.

All of which is respectfully submitted this 18th day of September, 2018.

Dodge County Human Resources and Labor Negotiations Committee:

Joseph Marsik

Dan Hilbert

Kira Sheahan-Malloy

Dennis Schmidt

Richard Greshay

Dodge County Finance Committee:

David Frohling

David Guckenberger

Thomas J. Schaefer

Ed Benter

Jeffrey Caine

CERTIFICATION

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the _____ day of _____, year _____, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this _____ day of _____, year _____.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

396005685
Federal Tax Identification Number
(FEIN/TIN)

69-036-0927
ETF Employer Identification Number

Number of eligible employees _____

Finance Director
Employer Representative Title
Julie A. Kolp

127 E. Oak Street, Juneau, WI 53039-1329
Mailing Address

Dodge County
Employer County

jkolp@co.dodge.wi.us
Email Address

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to withdraw as a county employer participant in the Wisconsin Public Employers Group Health Insurance program of the State of Wisconsin Group Insurance Board, as of January 1, 2019.

1 RESOLUTION NO. _____
2

3 **Abolish the Position of *Counselor I, II, or III – AODA* and**
4 **Create the Position of *Psychiatric Therapist II – Outpatient***
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed
9 staffing needs at the Dodge County Human Services and Health Department; and,
10

11 **WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board
12 recommends that the Dodge County Board of Supervisors abolish the following position in the
13 Human Services and Health Department, effective September 19, 2018:
14

15 One vacant, funded, full-time, benefited position of *Counselor I, II, or III - AODA*; and,
16

17 **WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board
18 also recommends that the Dodge County Board of Supervisors create the following position in the
19 Human Services and Health Department, effective September 19, 2018:
20

21 One new, full-time, benefited position of *Psychiatric Therapist II - Outpatient*; and,
22

23 **WHEREAS**, job descriptions for each of the *Counselor I, II, or III - AODA* positions have
24 been marked for identification as Exhibits “A”, “B”, and “C”, respectively, and have been attached
25 hereto; and,
26

27 **WHEREAS**, a job description for the proposed position of *Psychiatric Therapist II -*
28 *Outpatient* has been marked for identification as Exhibit “D” and has been attached hereto; and,
29

30 **WHEREAS**, there are funds in the 2018 Budget of the Human Services and Health
31 Department to fund the proposed position of *Psychiatric Therapist II – Outpatient* during the period
32 of time commencing on September 19, 2018, and ending on December 31, 2018, both inclusive;
33

34 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
35 Supervisors hereby abolishes the following position in the Human Services and Health Department,
36 effective September 19, 2018:
37

38 One vacant, funded, full-time, benefited position of *Counselor I, II, or III - AODA*; and,
39

40 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby
41 creates the following position in the Human Services and Health Department, effective September 19,
42 2018:
43

44 One new, full-time, benefited position of *Psychiatric Therapist II - Outpatient*; and,
45

1 **BE IT FINALLY RESOLVED**, that funds in the 2018 Budget of the Human Services and
2 Health Department shall be used to fund the position of *Psychiatric Therapist II - Outpatient* during
3 the period of time commencing on September 19, 2018, and ending on December 31, 2018, both
4 inclusive.

All of which is respectfully submitted this 18th day of September, 2018.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Lois Augustson

Becky Glewen

Stephanie Justmann

Kira Sheahan-Malloy

Mark E. Roesch

David Godshall

Jennifer Keyes

Timothy J. Kemmel

FISCAL NOTE:
*The revenue/expenditure is contained in the current year budget: X Yes No N/A.
Budget Impact: \$12,407 (Net Surplus). Finance Committee review date: September 11, 2018. Chair initials: _____.*

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Counselor I, II, or III – AODA* and create the position of *Psychiatric Therapist II – Outpatient*.

DODGE COUNTY JOB DESCRIPTION

JOB TITLE:	Counselor I - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Five (5)	REVISED:	11/15/10; 3/20/13; 7/06/16
OVERALL PURPOSE/SUMMARY			
Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.			
PRINCIPAL DUTIES AND RESPONSIBILITIES			
<ol style="list-style-type: none"> 1. Provides alcohol and other drug abuse assessments utilizing standardized formats. 2. Provides individual or group therapy to assigned clients. 3. Provides telephone/TDD crisis intervention services. 4. Provides interventions for family members and significant supports of persons receiving/needing treatment. 5. Provides community outreach to increase awareness of available agency resources. 6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake. 7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes. 8. Functions as member of multi-disciplinary team for case planning and review. 9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated. 10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure. 11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, or and assisting medical records personnel in releasing appropriate records. 12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery. 13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs. 14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education. 15. Serves as contact person to other treatment agencies or organizations. 16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning. 17. Participates in staff trainings as deemed appropriate by supervisor. 18. Maintains required and related paperwork in an accurate and timely manner. 19. Regular attendance and punctuality required. 20. Performs related duties as may be required or assigned. 			
JOB SPECIFICATION			
KNOWLEDGE, SKILLS, AND ABILITIES			
<p>Knowledge of individual/group counseling techniques and theories.</p> <p>Knowledge of pharmacology/psychopharmacology.</p> <p>Knowledge of assessment & treatment planning.</p> <p>Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.</p> <p>Knowledge of counselor ethics/conduct.</p> <p>Skill in working with chronic alcohol and other drug abuse cases and special populations.</p> <p>Ability to work with chemically dependent individuals/families.</p> <p>Ability to communicate effectively.</p> <p>Must meet requirements of Dodge County Driver Qualification Policy.</p>			
EDUCATION AND EXPERIENCE			
A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and no experience.			
WORKING CONDITIONS			
Office and field working environment. Potential to work in adverse interpersonal situations.			
PHYSICAL DEMANDS			
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
ACKNOWLEDGEMENTS		FOR HUMAN RESOURCE USE	
EMPLOYEE SIGNATURE:		ANALYST(S):	
DATE:		DATE:	
SUPERVISOR SIGNATURE:			
DATE:			

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$20.51 - \$28.13

JOB TITLE:	Counselor II - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Six (6)	REVISED:	11/15/10; 3/20/13; 7/6/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of individual/group counseling techniques and theories.
- Knowledge of pharmacology/psychopharmacology.
- Knowledge of assessment & treatment planning.
- Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
- Knowledge of counselor ethics/conduct.
- Skill in working with chronic alcohol and other drug abuse cases and special populations.
- Ability to work with chemically dependent individuals/families.
- Ability to communicate effectively.
- Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and two (2) years directly related experience and 5 C.E.U.'s.

WORKING CONDITIONS

Office and field working environment. Potential to work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$22.44 - \$30.77

JOB TITLE:	Counselor III - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Seven (7)	REVISED:	11/15/10; 3/20/13; 7/6/16
OVERALL PURPOSE/SUMMARY			
Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.			
PRINCIPAL DUTIES AND RESPONSIBILITIES			
<ol style="list-style-type: none"> 1. Provides alcohol and other drug abuse assessments utilizing standardized formats. 2. Provides individual or group therapy to assigned clients. 3. Provides telephone/TDD crisis intervention services. 4. Provides interventions for family members and significant supports of persons receiving/needing treatment. 5. Provides community outreach to increase awareness of available agency resources. 6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake. 7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes. 8. Functions as member of multi-disciplinary team for case planning and review. 9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated. 10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure. 11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, or and assisting medical records personnel in releasing appropriate records. 12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery. 13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs. 14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education. 15. Serves as contact person to other treatment agencies or organizations. 16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning. 17. Participates in staff trainings as deemed appropriate by supervisor. 18. Maintains required and related paperwork in an accurate and timely manner. 19. Regular attendance and punctuality required. 20. Performs related duties as may be required or assigned. 			
JOB SPECIFICATION			
KNOWLEDGE, SKILLS, AND ABILITIES			
Knowledge of individual/group counseling techniques and theories.			
Knowledge of pharmacology/psychopharmacology.			
Knowledge of assessment & treatment planning.			
Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.			
Knowledge of counselor ethics/conduct.			
Skill in working with chronic alcohol and other drug abuse cases and special populations.			
Ability to work with chemically dependent individuals/families.			
Ability to communicate effectively.			
Must meet requirements of Dodge County Driver Qualification Policy.			
EDUCATION AND EXPERIENCE			
A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and five (5) years directly related experience and ten (10) C.E.U.'s.			
WORKING CONDITIONS			
Office and field working environment. Potential to work in adverse interpersonal situations.			
PHYSICAL DEMANDS			
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
ACKNOWLEDGEMENTS		FOR HUMAN RESOURCE USE	
EMPLOYEE SIGNATURE:		ANALYST(S):	
DATE:		DATE:	
SUPERVISOR SIGNATURE:			
DATE:			

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

JOB TITLE:	Psychiatric Therapist II-Outpatient	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	July 7, 1998
LABOR GRADE:	Dodge County Nine (9)	REVISED:	11/15/10; 3/18/14

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides/coordinates services, through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment and social planning using developed skills and methodology. Plans and carries out prevention/rehabilitative treatment programs.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides individual, family or group therapy to assigned clients, scheduling client appointments as required.
2. Provides psycho-social assessments, including impressions of mental status and diagnosis.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Refers clients to appropriate agency staff or other agencies for evaluation and diagnosis.
6. Monitors client's progress on ongoing basis.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Suggests need for new programs or services to meet unfulfilled client needs to administration's attention.
14. Provides consultative services to other agency staff on an as needed basis.
15. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
16. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
17. Prepares articles/presentations for various media sources.
18. Participates in staff trainings as deemed appropriate by supervisor.
19. Maintains required and related paperwork in an accurate and timely manner.
20. Regular attendance and punctuality required.
21. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of psycho-social assessments/diagnosis and appropriate courses of treatment.
 Knowledge of pharmacology/psychopharmacology.
 Knowledge of assessment & treatment planning.
 Knowledge of individual/group therapy and crisis intervention techniques.
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
 Knowledge of professional ethics/conduct codes.
 Ability to communicate effectively.
 Ability to work with multi-problem clients and their families.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Master's degree in social work, psychology, counseling, or related field, and 3000 hours of supervised clinical experience, and/or Medical Assistance Certified for billing. Wisconsin State Certified or certifiable as Licensed Clinical Social Worker or Wisconsin State Professional Counselor or Wisconsin State Marriage & Family Therapist. Wisconsin State Substance Abuse Counselor Certification is of additional benefit.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

TIME RECEIVED
August 13, 2018 at 3:17:34 PM CDT

REMOTE CSID
9203872247

DURATION PAGES
39 1

STATUS
Received

08/13/2018 15:22 FAX 9203872247

modern marble mfg

001

Modern Marble Mfg Inc

320 Kekoskee St.
Mayville, WI 53050

Voice: 920-387-5899
Fax: 920-387-2247

PROPOSAL

Proposal Number: 3190
Proposal Date: Aug 13, 2018
Complete By: Aug 13, 2018
Page: 1

To:
Dodge County Physical Facilities
216 W. Center St.
Juneau, WI 53039-1329

Ship To:
H-Pod

ATTN: Russ

Customer ID

Dodge County Physica

Payment Terms

50% downpayment

Quantity	Description	Unit Price	Amount
1.00	Marvelle (solid surface) countertop. Color: 502-Pewter.		
1.00	Countertop with sink cut out.	669.00	669.00
1.00	Upper desk area counter.	2,449.12	2,449.12
1.00	Front panel skirting.	3,510.90	3,510.90
1.00	Lower counters & 8 grommet.	3,487.55	3,487.55
1.00	Inside skirting from countertop to upper ledge.	1,152.87	1,152.87
1.00	Install & delivery laminate off facing.	3,000.00	3,000.00
	Plumbing to connect reused sink by others.		
	Disconnecting & rehook up of computers by others.		

Plumbing & Building Permits by Others.

Acceptance of Proposal:

The above prices, and specifications are satisfactory and are hereby accepted. Please sign and return 2nd copy with a 50% down payment. The other 50% is due on completion. Price good for 90 days from date of proposal.

Subtotal	14,269.44
Sales Tax	
Freight	
TOTAL PROPOSAL AMOUNT	14,269.44

Proposal by: *Bruce Kahhammer*

Customer Signature *Russell Z Fisher*

Date of Acceptance *8-16-18*

**DODGE COUNTY, WISCONSIN
COUNTY INVESTMENTS**

AUGUST 2018

INVESTMENT TYPE	AUGUST			2018			AUGUST	
	BALANCE BEFORE INVESTING	% INVESTED	AVG. YIELD RATE	AMOUNT INVESTING	AMOUNT SOLD	AVG. YIELD RATE	BALANCE AFTER INVESTING	% INVESTED
CERTIFICATES OF DEPOSITS	\$1,000,000.00	1.4%	0.000%	\$0.00	\$1,000,000.00	0.000%	\$0.00	0.0%
STATE INVEST. POOL RAILROAD	\$628,907.05	0.9%	1.950%	\$1,040.70	\$0.00	1.950%	\$629,947.75	1.3%
STATE INVEST. POOL GENERAL	\$35,870,512.47	51.3%	1.950%	\$9,158,833.32	\$30,779,749.32	1.950%	\$14,249,596.47	29.4%
STATE INVEST. POOL HSN PROJECT	\$0.00	0.0%	0.000%	\$0.00	\$0.00	0.000%	\$0.00	0.0%
EHLERS -GENERAL FUNDS	\$7,873,711.03	11.3%	1.720%	\$16,404.53	\$404,138.00	1.720%	\$7,485,977.56	15.4%
EHLERS -TREASURY ACCT	\$0.00	0.0%	0.000%	\$0.00	\$0.00	0.000%	\$0.00	0.0%
MISC TREAS INVESTED	\$508,226.31	0.7%	2.139%	\$500,872.12	\$0.00	2.139%	\$1,009,098.43	2.1%
LANDMARK CREDIT UNION GEN FUND INVESTMENTS	\$1,998,991.94	2.9%	0.000%	\$1,199,643.35	\$0.00	0.000%	\$3,198,635.29	6.6%
WELLS FARGO INVESTMENTS	\$1,230,006.18	1.8%	2.850%	\$502.19	\$0.00	2.850%	\$1,230,508.37	2.5%
4-H LEADERS ASSOCIATION NOTE	\$0.00	0.00%	0.000%	\$0.00	\$0.00	0.000%	\$0.00	0.0%
DODGE CTY DRAINAGE BOARD UNSECURED LOAN	\$0.00	0.00%	3.500%	\$0.00	\$0.00	3.500%	\$0.00	0.0%
FIXED INCOME CUSTODY (DANA)	\$16,788,430.89	24.0%	0.210%	\$34,913.44	\$86,623.61	0.210%	\$16,736,720.72	34.5%
NEOSHO SHOP - INTERNAL BORROWING	\$1,299,757.00	1.9%	1.000%	\$0.00	\$0.00	1.000%	\$1,299,757.00	2.7%
PIPE PROJECT - INTERNAL BORROWING	\$2,700,000.00	3.9%	1.600%	\$0.00	\$0.00	1.600%	\$2,700,000.00	5.6%
	<u>\$69,898,542.87</u>	<u>100.0%</u>		<u>\$10,912,209.65</u>	<u>\$32,270,510.93</u>		<u>\$48,540,241.59</u>	<u>100.0%</u>

July Yield Rates		
	2018	2017
CD	0.00%	0.65%
State Pool	1.95%	0.88%
Fixed Income	0.21%	1.94%
Misc Treas Invested	2.14%	N/A%
Wells Fargo Investments	2.85%	0.91%
Ehlers-General Funds	1.72%	0.17%
Pipe Project-Internal	1.60%	1.60%
Neosho Shop-Internal	1.00%	1.00%

INVESTED BY:

DATE

PATTI K. HILKER, DODGE COUNTY TREASURER

INVESTMENTS AUTHORIZED BY:

DATE

DAVID FROHLING
FINANCE COMM. CHAIRMAN

**Dodge County, Wisconsin
County Sales and Use Tax Revenue**

Remittance Period	Collection Period	2012	2013	2014	2015	2016	2017	2018	Previous Year	
		Remittance	Remittance	Remittance	Remittance	Remittance	Remittance	Remittance	\$ Change	% Change
Jan	Nov	\$328,944	\$395,130	\$486,170	\$461,907	\$512,301	\$429,376	\$392,621	(\$36,755)	-8.6%
Feb	Dec	491,041	464,668	465,644	419,112	440,663	686,238	720,097	\$33,858	4.9%
Mar	Jan	334,316	378,875	346,135	399,718	414,299	497,670	453,560	(\$44,109)	-8.9%
Apr	Feb	376,618	380,068	433,718	469,683	321,749	396,375	401,653	5,278	1.3%
May	Mar	470,113	481,241	534,851	515,569	407,852	522,150	625,667	\$103,517	19.8%
Jun	Apr	459,467	399,631	422,574	407,861	638,989	587,195	635,147	47,952	8.2%
Jul	May	339,517	510,392	589,725	524,613	578,159	470,957	545,288	\$74,331	15.8%
Aug	Jun	525,156	552,835	672,406	500,849	510,100	717,294	745,510	\$28,216	3.9%
Sep	Jul	402,754	413,028	461,485	486,051	531,127	622,065			
Oct	Aug	457,675	505,310	565,940	580,603	522,952	524,810			
Nov	Sep	502,994	458,782	490,439	417,286	545,035	648,274			
Dec	Oct	387,671	370,028	484,997	548,922	484,606	518,044			
		\$5,076,266	\$5,309,989	\$5,954,084	\$5,732,174	\$5,907,833	\$6,620,448	\$4,519,542	\$212,287	
Monthly Average		423,022	442,499	496,174	477,681	492,319	551,704	564,943	26,536	
Highest Monthly Amt		\$525,156 Aug/June	\$552,835 Aug/June	\$672,406 Aug/June	\$580,603 Oct/Aug	\$638,989 June/April	\$717,294 Aug/June	\$745,510 Aug/June	\$103,517 May/March	
Lowest Monthly Amt		\$328,944 Jan/Nov	\$370,028 Dec/Oct	\$346,135 Mar/Jan	\$399,718 Mar/Jan	\$321,749 Apr/Feb	\$396,375 Apr/Feb	\$392,621 Jan/Nov	(\$44,109) Mar/Jan	
% Of Year Completed								66.7%		
Estimated Year End								\$6,779,313		

2018 Budget	Monthly Budget
\$4,453,750	\$371,145.83

	Jul-18		Aug-18		Previous Month	
					\$ Change	% Change
State	33,289,721	48,361,131	15,071,410	45.3%		
Dodge	545,288	745,510	200,222	36.7%		



Schedules of Expenditures of Federal and State Awards

For the Year Ended December 31, 2017

Together with Independent Auditor's Reports

Johnson Block & Company, Inc.
Certified Public Accountants
406 Science Drive, Suite 100
Madison, WI 53711
(608) 274-2002
Fax (608) 274-4320

COUNTY OF DODGE

Table of Contents

	Page
Reports of Independent Auditor	
Independent Auditor's Report On Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1
Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance and the Schedules of Expenditures of Federal and State Awards Required by the Uniform Guidance and the State Single Audit Guidelines.....	3
Schedule of Expenditures of Federal Awards	6
Schedule of Expenditures of State Awards	9
Notes to the Schedules of Expenditures of Federal and State Awards	12
Schedule of Findings and Questioned Costs	13
Identification of Major Programs	15
Summary Schedule of Prior Audit Findings.....	16



Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Honorable Members of the
Board of Supervisors of the County of Dodge:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, and each major fund of the County of Dodge (the "County") as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated July 9, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County of Dodge's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Johnson Block & Company, Inc.

Johnson Block & Company, Inc.
Certified Public Accountants
Madison, Wisconsin
July 9, 2018



Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance and the Schedules of Expenditures of Federal and State Awards Required by the Uniform Guidance and the State Single Audit Guidelines

To the Honorable Members of the
Board of Supervisors of the County of Dodge:

Report on Compliance for Each Major Federal and State Program

We have audited the County of Dodge's (the "County") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *State Single Audit Guidelines*, issued by the Wisconsin Department of Administration that could have a direct and material effect on each of the County's major federal and state programs for the year ended December 31, 2017. The County's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the *State Single Audit Guidelines*. Those standards, the Uniform Guidance, and the *State Single Audit Guidelines* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal or state program. However, our audit does not provide a legal determination of the County's compliance.





Opinion on Each Major Federal and State Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2017.

Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the State Single Audit Guidelines, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Report on Schedules of Expenditures of Federal and State Awards Required by the Uniform Guidance and the State Single Audit Guidelines

We have audited the financial statements of the governmental activities and each major fund of the County of Dodge, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the County of Dodge's basic financial statements. We issued our report thereon dated July 9, 2018, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedules of expenditures of federal and state awards are presented for purposes of additional analysis as required by the Uniform Guidance and the State Single Audit Guidelines and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of expenditures of federal and state awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Purpose of this Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the State Single Audit Guidelines. Accordingly, this report is not suitable for any other purpose.

Johnson Block & Company, Inc.

Johnson Block & Company, Inc.
Certified Public Accountants
Madison, Wisconsin
August 14, 2018

County of Dodge
Schedule of Expenditures of Federal Awards
For The Year Ended December 31, 2017

Grantor Agency/Pass Through Agency/Federal Program Title	Pass Through Entity	CFDA #	CARS/SPARC Profile #	Federal Expenditures	Expenditures provided to Subrecipients
<u>U. S. Department of Agriculture</u>					
Special Supplemental Nutrition Program for Women, Infants and Children		10.557			
Nutritional Services	DHS		154710	\$ 273,511	
WIC Peer Counseling	DHS		154760	12,517	
Total 10.557				286,028	
State Administrative Matching Grants Program-	DHS/DCF	10.561			
FS FPI Fed			61	23,368	
IMAA Federal Share			284	290,661	
Total 10.561				314,029	
Total U. S. Department of Agriculture				600,057	
<u>U.S. Department of Justice</u>					
Byrne Formula Grant Program: Anti-Drug Enforcement (SEADOG)	n/a	16.579			26,152
State Criminal Alien Assistance Program		16.606			3,307
Bulletproof Vest Partnership Program Bullet Proof Vests	DOJ	16.607			9,729
Body Worn Camera Grant	DOJ				79,500
Total 16.607					89,229
Total U. S. Department of Justice				118,688	
<u>U.S. Department of Transportation</u>					
Highway Safety Cluster					
State and Community Highway Safety Seatbelt Enforcement	DOT	20.600			48,145
Carseat Enforcement	DOT	20.616			2,006
Highway Safety Cluster Sub-Total					50,151
Total U.S. Department of Transportation				50,151	
<u>U.S. Department of Education</u>					
Grants for Infants and Toddlers with Disabilities	DHS	84.181			
Birth-to-Three Initiative			550	75,960	\$ 75,960
Total U.S. Department of Education				75,960	
<u>U. S. Dept. of Health and Human Services</u>					
Special Program for the Aging-Title III-D, Promotion Services	AAA	93.043	560510	4,583	
Nation Family Caregiver Support Program Title III-E	AAA	93.052	560520	34,439	
Aging Cluster					
Special Program for the Aging-Title III-B, Grants for Supportive Services and Senior Centers	AAA	93.044	560340	75,389	
Special Program for the Aging-Title III-C, Nutrition Services	AAA	93.045			
Congregate Meals-Title III-C-1			560350	116,554	
Home Delivered Meals-Title III-C-2			560360	53,147	
Total 93.045				169,701	

County of Dodge
Schedule of Expenditures of Federal Awards
For The Year Ended December 31, 2017

Grantor Agency/Pass Through Agency/Federal Program Title	Pass Through Entity	CFDA #	CARS/SPARC Profile #	Federal Expenditures	Expenditures provided to Subrecipients
<u>U. S. Dept. of Health and Human Services (Continued)</u>					
Nutrition Services Incentive	AAA	93.053			
Cash in Lieu of Commodities- Nutrition Services					
Congregate Meals-USDA					
October 1, 2016 to September 30, 2017			560422	13,228	
Home Delivered Meals-USDA					
October 1, 2016 to September 30, 2017			560422	18,620	
Total 93.053				<u>31,848</u>	
Aging Cluster Sub-Total				<u>276,938</u>	
PH Emergency Preparedness 17-18	DHS	93.074	155015	63,098	
HPP and PHEP Aligned Coop Agreements	DHS	93.074			
PHEP Ebola 2			11111	4,874	
Childhood Immunization Grants	DHS	93.268			
Consolidated Contracts--Immunization			155020	16,723	
SHIP		93.324	560432	3,000	
Family Preservation and Support Services	DHS	93.556			
Safe & Stable Families			3306	43,265	
Block Grants for Temporary Assistance for Needy Families	DHS/DCF	93.558			
IMAA Federal Share					
Basic County Allocation--Unified Services			561	144,262	
Kinship Care Base Benefit			3377	111,133	
Kinship Care Assessments			3380	7,572	
WVR Save Children First			700		
Child Care Administration & Operation Costs			0852	84,447	
Total 93.558				<u>347,414</u>	
Child Support Enforcement	DCF	93.563			
Indirect Costs			70469	232,494	
Other Direct Costs			70477	781,193	
Total 93.563				<u>1,013,687</u>	
Low-Income Home Energy Assistance	DOA	93.568			
LIHEAP Operations					
October 1, 2017 to September 30, 2018				37,296	37,296
LIHEAP Crisis Client Services					
October 1, 2017 to September 30, 2018				45,961	45,961
Total 93.568				<u>83,257</u>	
Child Care Mandatory and Matching Funds of the Child Care Development Fund	DCF	93.596			
Child Care Certification Costs			0831	9,332	
Fraud Prevention and Investigation			0840	3,904	
Child Care Administration & Operation Costs			0852	84,447	
Total 93.596				<u>97,683</u>	
Child Welfare Services-State Grants	DCF	93.645			
CW Children and Families Allocation			3561	38,860	
Youth Aids-Community			3413	5,297	
Total 93.645				<u>44,157</u>	
Foster Care-Title IV-E	DCF	93.658			
Foster Parent Competency Based Training			3396	547	
Youth Aids-Community			3413	9,499	
CW Children and Families Allocation			3561	436,112	
Total 93.658				<u>446,158</u>	

**County of Dodge
Schedule of Expenditures of Federal Awards
For The Year Ended December 31, 2017**

Grantor Agency/Pass Through Agency/Federal Program Title	Pass Through Entity	CFDA #	CARS/SPARC Profile #	Federal Expenditures	Expenditures provided to Subrecipients
<u>U. S. Dept. of Health and Human Services (Continued)</u>					
Adoption Assistance	DCF	93.659			
CW TPR Adoption Services			3574	734	
Social Services Block Grant	DHS	93.667			
Basic County Allocation--Unified			561	270,492	
Capacity Building - PPHF	DHS	93.733			
Immunization - Adult			155032	2,488	
Adult Immunization			non-CARS	3,467	
Total 93.733				5,955	
Consolidated Contracts PIHS	DHS	93.758			
Oct 1, 2016 to Aug 31, 2018			159220	6,941	
State Children's Insurance Program	DHS	93.767			
IMAA Federal Share			284	38,525	
Medical Assistance	DHS	93.778			
MA FPI Fed			62	23,368	
Income Maintenance Admin Allocation			284	396,256	
CLTS CCOP Fed Match			822	68,925	
CLTS Waiver FED			872	170,496	
CLTS Grandfather FED			875	141,765	
CLTS Federal Other - Admin			878	12,813	
CLTS Autism Federal - Admin			881	5,964	
MA Crisis Training - FED Pass through Columbia County			81078	2,288	
STR Waitlist Opioid Grant			533118	55,749	
Consolidate Contracts MCH			159320	1,173	
I & A Elderly Benefit Specialist Replacement			560021	18,365	
ADRC MFP-NH RELOCATE FED			560061	3,742	
DBS Medicaid I&A Fed			560081	28,062	
Resource CTR MA I&A Fed			560087	264,235	
Resource CTR Screen Fed			560091	68,681	
ADRC DEMENTIA CARE MA-FED			560155	33,212	
I & A EBS Replacement			560327	1,473	
Total 93.778				1,296,567	
Block Grants for Community Mental Health Services	DHS	93.958			
Coordinated Services County			515	6,822	
Mental Health Block Grant			569	33,451	
Total 93.958				40,273	
Block Grants for Prevention and Treatment of Substance Abuse	DHS	93.959			
AODA Block Grant			570	111,966	
Treatment Alternative PRG			576	64,440	
Total 93.959				176,406	
Maternal & Child Health Services	DHS	93.994			
Consolidated Contracts MCH			159320	22,070	
Total U. S. Dept. of Health and Human Services				4,337,239	
<u>U.S Department of Homeland Security</u>					
Emergency Management Performance Grant	DMA	94.042			
October 1, 2016 to September 30, 2017				60,210	
October 1, 2017 to September 30, 2018				15,536	
Total 94.042				75,745	
Total U.S. Department of Homeland Security				75,745	
Total Federal Awards				\$ 5,257,840	

County of Dodge
Schedule of Expenditures of State Awards
For The Year Ended December 31, 2017

<u>Grantor Agency/Pass Through Agency/State Program Title</u>	<u>State ID # CARS/SPARC Profile #</u>	<u>State Expenditures</u>	<u>Expenditures provided to Subrecipients</u>
<u>Wisconsin Department of Administration</u>			
Low-Income Home Energy Assistance Program	505.371		
Public Benefits			
Oct 1, 2017 to Sept 30, 2018		\$ 16,649	\$ 16,649
Outreach			
Oct 1, 2017 to Sept 30, 2018		25,150	25,150
Weatherization Operations			
Oct 1, 2017 to Sept 30, 2018		26,606	26,606
Total 505.371		<u>68,405</u>	
WLIP Training/Education	505.166		
WLIP Grant EDUC-17-14		1,000	
WLIP SIG Grant AD179065		22,503	
Total 505.166		<u>23,503</u>	
Total Wisconsin Department of Administration		<u>91,908</u>	
<u>Wisconsin Department of Agriculture, Trade and Consumer Protection</u>			
County Staff and Support Programs	115.15		
SWRM Grant		138,382	
Land and Water Resource Management Projects	115.40		
		38,652	
Total Wisconsin Department of Agriculture		<u>177,034</u>	
<u>Wisconsin Department of Safety & Professional Services</u>			
Wisconsin Fund Private Sewage System	143.11		
		7,000	
Total Wisconsin Department of Safety & Professional Services		<u>7,000</u>	
<u>Wisconsin Department of Natural Resources</u>			
Local Park Aids Stewardship	370.421		
Recreational Trail Aids			
Wild Goose State Trail--RTA 636-14		21,226	
Gold Star Trail NRTA 706-15		8,366	
Gold Star Trail NRTA 744-15		13,066	
Gold Star Trail S-ADLP 316-1250 - (2017)		1,039	
Total 370.421		<u>43,697</u>	
Enforcement Aids-Boating Enforcement	370.55		
		9,997	
Enforcement Aids-All Terrain Vehicle Enforcement	370.551		
		4,523	
Enforcement Aids-Snowmobile	370.552		
		6,983	
Wildlife Damage Abatement and Claims	370.553		
		24,707	
Snowmobile Trail Aids	370.574		
July 1, 2016 to June 30, 2017 (S-4755)		66,922	
July 1, 2017 to June 30, 2018 (S-5055)		9,350	
Total 370.574		<u>76,271</u>	
All Terrain Vehicle Aids	370.577		
July 1, 2016 to June 30, 2017 (ATV3455)		745	
July 1, 2017 to June 30, 2018 (ATV3655)		121	
Petroleum Environmental Cleanup Fund Award (PECFA)		5,944	
WI Act 358 S 100		2,671	
Total 370.577		<u>9,481</u>	
Total Wisconsin Department of Natural Resources		<u>175,658</u>	
<u>Wisconsin Department of Transportation</u>			
Elderly and Handicapped County Aids, State Funds	395.101		
		213,281	
Total Wisconsin Department of Transportation		<u>213,281</u>	

**County of Dodge
Schedule of Expenditures of State Awards
For The Year Ended December 31, 2017**

Grantor Agency/Pass Through Agency/State Program Title	State ID # CARS/SPARC Profile #	State Expenditures	Expenditures provided to Subrecipients
<u>Wisconsin Department of Health Services</u>			
FPI-Non Fed	435.600	8,637	
IMAA State Share	435.283	247,778	
IMAA State Share	435.284	8,366	
APS-Adult Protective Services	435.312	54,705	
Children's COP	435.377	39,365	
Alzheimer's Family Support	435.381	38,471	
Coordinated Services County	435.515	53,178	
Community Mental Health	435.516	124,070	
Birth to Three Initiative	435.550	74,545	74,545
Basic County Allocation	435.561		
Unified Services		1,545,332	
Treatment Alternatives PRg	435.576	35,560	
State and County Match - Unified	435.681	211,597	
CLTS CCOP Local Match	435.826	48,582	
CLTS Waiver GPR	435.871	120,499	
CLTS Grandfather GPR	435.874	100,198	
CLTS Adm GPR Other	435.877	12,813	
CLTS Adm GPR Autism	435.880	5,964	
PF non Federal Program rev	435.882&883	(3,671)	
MA Crisis Training Non FED pass through Columbia County	435.81079	2,288	
WIC Farmers Market Grant	435.154720	1,851	
Consolidated Contract-CHHD LD	435.157720	10,331	
Consolidate Contract-MCH	435.159320	1,173	
ADRC MFP_NH Relocation	435.560065	9,444	
Aging & Disability Resource Center	435.560100	457,199	
Aging & Disability Resource Center	435.560158	80,000	
Dementia Care Innovation	435.560203	45,586	
(Passed through Area Agency on Aging)			
Elderly Benefit Specialist Program	435.560024	18,365	
(Passed through Area Agency on Aging)			
July 1, 2016 to June 30, 2017	435.560327	6,261	
July 1, 2017 to June 30, 2018	435.560327	1,001	
State Senior Community Services	435.560330	9,102	
(Passed through Area Agency on Aging)			
Congregate Meals-Title III-C-1	435.560350	42,781	
Home Delivered Meals-Title III-C-2	435.560360	5,840	
Elder Abuse Grant	435.560490	32,199	
Total Wisconsin Department of Health Services		3,449,410	

County of Dodge
Schedule of Expenditures of State Awards
For The Year Ended December 31, 2017

<u>Grantor Agency/Pass Through Agency/State Program Title</u>	<u>State ID # CARS/SPARC Profile #</u>	<u>State Expenditures</u>	<u>Expenditures provided to Subrecipients</u>
<u>Wisconsin Department of Children and Families</u>			
Food Stamp Agency Incentives	437.0965		5,779
Medicaid Agency Incentives	437.0980		4,170
CW Children & Families Allocation	437.3561		445,873
CW State/County Match	437.3681		72,929
JJ Community Intervention Program	437.3410		
July 1, 2017 to June 30, 2018			29,867
July 1, 2016 to June 30, 2017			13,677
Total 437.3410			<u>43,544</u>
JJ Youth Aids	437.3413		594,098
Child Support Enforcement			
CS Medical Support Liability (MSL) Incentive	437.7332		40,949
CS State GPR/PR Funding Allocation	437.7502		102,377
CS Medical Support GPR Earned	437.7606		5,937
CS Federal Parent Locator Services	437.7903		(2,476)
Total Wisconsin Department of Children and Families			<u><u>1,313,180</u></u>
<u>Wisconsin Department of Justice</u>			
Victim and Witness Assistance Program	455.530, 532 & 539		79,744
Law Enforcement Training (Jail)	455.202		30,893
Law Enforcement Training	455.231		8,800
Treatment Alternative & Diversion (TAD)	455.271		192,501
Total Wisconsin Department of Justice			<u><u>311,938</u></u>
<u>Wisconsin Department of Military Affairs</u>			
Emergency Planning Grant Program	465.337		
October 1, 2016 to September 30, 2017			22,833
October 1, 2017 to September 30, 2018			7,385
Total 465.337			<u>30,218</u>
SARA Computer & Hazmat Equipment Grant 2017	465.367		6,489
Training & Education Grant 2016 HMEP-01-10866			1,600
Total 465.367			<u>8,089</u>
Total Wisconsin Department of Military Affairs			<u><u>38,306</u></u>
<u>Wisconsin Department of Veterans Affairs</u>			
County Veterans Service Officer	485.001		8,450
Total Wisconsin Department of Veterans Affairs			<u>8,450</u>
Total State Awards			<u><u>\$ 5,786,166</u></u>

COUNTY OF DODGE, WISCONSIN
Notes to the Schedules of Expenditures of Federal and State Awards
For the Year Ended December 31, 2017

1. Basis of Presentation

The Schedules of Expenditures of Federal and State Awards (the Schedules) were prepared on the modified accrual basis of accounting.

2. Financial Awards

Oversight and Cognizant Agencies – The Wisconsin Department of Health Services is the County's State cognizant audit agency for the single audit.

Federal Awards - Federal awards are those programs which the County has contracted with Federal agencies or the State of Wisconsin and are funded with Federal resources. Major Federal awards for 2017 were determined in accordance with the Uniform Guidance.

State Awards - State awards are those programs, including Federal programs, which are funded by the State of Wisconsin. Major programs are defined in the State Single Audit Guidelines.

Program Period - If the program period is not the year ended December 31, 2017, the fiscal period is disclosed in the Schedules.

3. Disclosure Requirements of the State of Wisconsin

Direct Payments by the State of Wisconsin - As reported to the County, the State of Wisconsin made direct payments of \$8,807,341 under the Food Share Program to recipients residing within the boundaries of the County for the year ended December 31, 2017. Those benefits are not reflected in the Schedules.

Medical Assistance - Medical Assistance payments to the County's group facilities for the care of the elderly and the mentally ill are excluded from the Schedules. For the year ended December 31, 2017, these payments were approximately \$13,633,000.

4. Indirect Cost Rate

The County did not elect to use the 10% de minimus indirect cost rate.

COUNTY OF DODGE, WISCONSIN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2017

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
*Material weakness(es) identified?	No
*Significant deficiencies identified?	None Reported
Noncompliance material to financial statements noted?	No

Federal and State Awards

Internal control over major programs:	
*Material weakness(es) identified?	No
*Significant deficiencies identified?	None reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?	No
Identification of major programs:	See table on next page
Dollar threshold for distinguishing Types A and B programs:	\$750,000
Auditee qualified as low-risk auditee?	No

Section II - Summary Schedule of Prior Audit Findings

See the tables on pages 16 - 18.

Section III – Financial Statement Findings

None.

Section IV – Federal Award Findings and Questioned Costs

None.

**COUNTY OF DODGE, WISCONSIN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2017**

Section V – Other Issues

1. Does the auditor have substantial doubt as to the auditee's ability to continue as a going concern? No

2. Does the audit report show audit issues (i.e. material non-compliance, non-material non-compliance, questioned costs, material weakness, significant deficiency, management letter comment, excess revenue or excess reserve) related to grants/contracts with funding agencies that require audits to be in accordance with the State Single Audit Guidelines:

Department of Administration	No
Department of Agriculture, Trade and Consumer Protection	No
Department of Children and Families	No
Department of Corrections	N/A
Department of Health Services	No
Department of Justice	No
Department of Military Affairs	No
Department of Natural Resources	No
Department of Safety & Professional Services	No
Department of Transportation	No
Department of Veteran's Affairs	No

3. Was a Management Letter or other document conveying audit comments issued as a result of this audit? No

4. Name and signature of partner



Kevin Krysinski, CPA

5. Date of report: August 14, 2018

COUNTY OF DODGE, WISCONSIN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2017

Identification of Major Programs

<u>Program Description</u>	<u>ID Number</u>
Federal Programs	
Child Support Enforcement	93.563
Medical Assistance	93.778
State Programs	
Land and Water Resource Management Projects	115.40
CLTS Waiver GPR	435.871
CLTS Grandfather GPR	435.874
CLTS Adm GPR Other	435.877
CLTS Adm GPR Autism	435.880
Basic County Allocation	435.561
State and County Match	435.681
Aging and Disability Resource Center	435.5601
CW Children & Families Allocation	437.3561
CS Medical Support Liability (MSL) Incentive	437.7332
CS State GPR/PR Funding Allocation	437.7502
CS Medical Support GPR Earned	437.7606
CS Federal Parent Locator Services	437.7903

COUNTY OF DODGE, WISCONSIN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2017

Section II - Summary Schedule of Prior Audit Findings

2016-001 Clerical Services Billing and Receivables – Human Services

Criteria: Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation in the financial statements of financial position, results of operations, and cash flows, including the notes to financial statements, in conformity with U.S. generally accepted accounting principles. In order to ensure the financial statements are fairly stated, reconciliation procedures and controls should be in place to ensure the following:

- A proper system of written procedures and internal controls over significant transaction processes should be established.
- Timely data entry and reporting of billings, collections and outstanding receivables.
- Documented reconciliations of receivables and aging reports between the billing software and the County's general ledger.
- An analysis of bad debts and the need for an allowance for doubtful accounts has been reviewed for reasonableness.
- Revenue recognition is assessed and adjusted if necessary.

Condition/Cause: We had previously noted various deficiencies and weaknesses in the internal controls and financial reporting over the billing and collections of the Human Services Clinical Services that still should be addressed. The following weaknesses were noted:

- The County's Human Services billing software utilized during 2016 was limited in its ability to provide relevant financial data and reports.
- Time consuming manual processes are required to generate useful financial data.
- The billing system is not integrated with the County's financial general ledger. This requires regular journal entries be made which limits the likelihood that the billing system and general ledger are in agreement on a continuous basis.
- The billing, collection and data entry department process improved during the year but there were still limitations related to the level of relevant financial information available from the billing system.
 - The County, in 2016, did get caught up with client billing and receivables through year-end.

Recommendation: We recommend the County commit time and resources to understanding the deficiencies, completing the migration to the new billing software and developing standard procedures to ensure that accounts are reconciled, proper cutoff is established and that the financial information that ultimately gets reported is accurate based on creditable documentation. Management appears to be committed to implementing improved procedures and compensating controls. Management has already started documenting and implementing procedures but the process is not finalized and in 2017, the County has started running billings through the new software but the impact on improved financial reporting is yet to be determined. We recommend procedures be updated on a regular basis to ensure they are up to date with changes in new software systems and personnel.

COUNTY OF DODGE, WISCONSIN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2017

Current Status: The County has developed and implemented the financial policies in the Human Services and Health Department. No similar findings were noted in the 2017 audit.

2016-002 Material Adjustments Relating to Health Insurance Expenditures

Condition: The County's governmental fund balance was restated to increase beginning fund balance by \$977,710 across its major funds. The increase was due to the County reflecting prepayments of health insurance as an asset and recording the health insurance expenditure in the period it relates.

Criteria: Internal controls over financial reporting include management's judgement on the use of estimates and the application of accounting policies. Prepaid health insurance was not recorded since the County's change in policies in 2003.

Cause/Effect: The County initially reflected the adjustment to prepaid insurance by recording only 11 months of expenditures in 2016. An audit adjustment was proposed to reflect an adjustment to health insurance expenditures and fund balance for \$977,710. The financial statements previously issued should be restated.

Recommendation: Our recommendation includes restatement of the financial statements due to a correction. The current financial statements include these restatements. We recommend the County review the effect of changes due to corrections prior to the application of the change.

Current Status: The County implemented the prepaid health insurance reporting policy in 2017. No similar findings were noted in the 2017 audit.

2016-003 Reconciliation procedures of Schedule of Federal and State Awards

Criteria / Condition / Cause / Effect: The County is responsible for the preparation of the schedules of expenditures of federal and state awards in accordance with the Uniform Guidance and State Single Audit Guidelines. The information in the schedules of awards should be derived from the accounting records used to prepare the financial statements. During our testing of the schedules of federal and state awards it was noted that expenditures reported in the general ledger did not, in some instances, reconcile with the expenditures reported in the schedules of awards. This resulted in a variance between the financial statements and the schedules of awards. We also noted allocations between the federal and state awards schedules that required adjustments/reclassifications.

Recommendation: We continue to recommend the County implement procedures to reconcile the schedules of federal and state awards to the general ledger. We also recommend these procedures include a review by individuals other than those preparing the schedules.

Current Status: Procedures were implemented to reconcile the schedules of federal and state awards to the general ledger in 2017. No similar findings were noted in the 2017 audit.

2016-004 Department of Health Services Audit Guide

- 2.7 Subrecipient Monitoring and Department of Children and Family Audit Guide
- 2.4 Subrecipient Monitoring

COUNTY OF DODGE, WISCONSIN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2017

Condition/Criteria/Cause: Federal and state rules require the County to monitor subrecipient activities and to ensure that required audits are performed in accordance with federal standards and that corrective action is taken. At the date of the audit, the County had not properly documented review of an audit report for 2016 to ensure compliance with federal and state rules.

Recommendation: The County should review provider audits to ensure all audits were properly completed in compliance with federal and state rules.

Current Status: The 2016 Daybreak, Inc's audit was received and reviewed by the County. No similar findings were noted in the 2017 audit.



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
Effective January 1st, 2016

Doc = BX
Ledger = BA

Date: 8/06/18

Department: Land and Water Conservation Department

Budget Year: 2018

For Finance Department use only
Doc# _____
Batch# _____
GL Date: _____

Description of Adjustment:

Revenue and expenses were underestimated for what actually came in for private well testing.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
7004	4521	702	Land and Water	\$ (6,222.00)
7004	5279		Other Purchased Services	\$ 6,222.00

Note the total Budget Adjustment must balance

Department Head Signature [Signature] Date: 10 Aug 18

County Administrator Signature [Signature] Date: 8/10/18

Committee of Jurisdiction Chairman Signature _____ Date: _____

Finance Committee Chairman Signature _____ Date: _____



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
Effective Date: January 01, 2016

Doc = BX
Ledger = BA

Date: 8/8/18

Department: Human Services & Health Department

Budget Year: 2018

Description of Adjustment:

The department had to place a client at a facility and there is not enough money in the object line to pay for the costs. This transfer will allow for the invoice to be paid.

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4812	5291	466	Other Facilities	12,782

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4809	5279	568	Other CBRF	12,782

Note the increases must balance with the decreases

Department Head Signature Berky Bell Date: 8/16/18

County Administrator Signature James Mielke Date: 8/16/18

Committee of Jurisdiction Chairman Signature _____ Date: _____

Finance Committee Chairman Signature _____ Date: _____



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
Effective Date: January 01, 2016

Doc = BX
Ledger = BA

Date: 8/8/18

Department: Human Services & Health Department

Budget Year: 2018

Description of Adjustment:

Crisis and Mental Health revenue was combined in business unit 4801. This is now being split and Crisis revenue will be recorded in its own business unit 4802.

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4802	4610		Crisis Private Insurance	-31,200
4802	4630		Crisis Medicaid	-112,000

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4801	4610		Private Insurance Revenue	31,200
4801	4630		Medicaid Revenues	112,000

Note the increases must balance with the decreases

Department Head Signature Berly Bell Date: 8/16/18

County Administrator Signature James Muelhe Date: 8/16/18

Committee of Jurisdiction Chairman Signature _____ Date: _____

Finance Committee Chairman Signature _____ Date: _____



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
Effective Date: January 01, 2016

Doc = BX
Ledger = BA

Date:

2-Aug-18

Department: LAND RESOURCES & PARKS

Budget Year: 2018

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

Reservation fee revenues and expenses for the online campsite reservation system were budgeted in BU 7860 Rec Adm but being requested for transfer to BU 7869 Parks Future Dev. The online reservation system involves an ongoing licensing cost (\$2 fee per reservation) rather than a large upfront software purchase as we budgeted for. A \$5 reservation fee has been implemented to cover this licensing cost and the credit merchant processing fees. The balance remaining will remain in the non-lapsing account for future park development.

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
7869	5323		Subscription Charges (Premier)	\$7,000
7869	5265		Credit Card Service Fees	\$4,000
7869	4521	786	Reservation Fees	\$11,000

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
7860	5818		Computer Equipment	\$11,000
7860	4511	786	Park & Rec Res Revenue (Res Fees)	\$11,000

Note the increases must balance with the decreases

Department Head Signature Wm. K. K... [Signature] Date: 8/2/18

County Administrator Signature James M... [Signature] Date: 8/10/18

Committee of Jurisdiction Chairman Signature Tom Schaefer [Signature] Date: 8/21/18

Finance Committee Chairman Signature _____ Date: _____



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
Effective Date: January 01, 2016

Doc = BX
Ledger = BA

Date: 7/30/18

Department: Human Services & Health Department

Budget Year: 2018

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

When the 2018 budget was created and entered into JD Edwards, the budget amount for revenue relating to business unit 4808 was entered into the wrong object line Object line 4573.05 was the old TCM account number used and the new Netsmart account object line is 4630.

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4808	4630		Medicaid Revenues	-156,000

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4808	4575.05		Medicaid	156,000

Note the increases must balance with the decreases

Department Head Signature Berly Bell Date: 8/30/18

County Administrator Signature Jana Muelhe Date: 8/30/18

Committee of Jurisdiction Chairman Signature _____ Date: _____

Finance Committee Chairman Signature _____ Date: _____



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
Effective Date: January 01, 2016

Doc = BX
Ledger = BA

Date: 7/30/18

Department: Human Services & Health Department

Budget Year: 2018

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

When the 2018 budget was created and entered into JD Edwards, the budget amount for revenue relating to business unit 4804 was entered into the wrong object line Object line 4573.04 was the old TCM account number used and the new Netsmart account object line is 4630.

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4804	4630		Medicaid Revenues	-10,800

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4804	4573.04		Case Mangmnt -Medicaid	10,800

Note the increases must balance with the decreases

Department Head Signature Beeby Bell Date: 8/30/18

County Administrator Signature James Mielke Date: 8/30/18

Committee of Jurisdiction Chairman Signature _____ Date: _____

Finance Committee Chairman Signature _____ Date: _____



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
 Ledger = BA

Date: 8/16/18

Department: Human Services & Health Department

Budget Year: 2018

Description of Adjustment:

The department applied and was awarded the 2018 Changemaker Health Grant from the Greater Watertown Community Health Foundation. These funds will be used to purchase the Incredible Years Parenting Skills Group.

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
5005	4851		Donation from Organization	-20,000
5005	5219		Professional Services	8,000
5005	5343		Food, Vending Mach Sup	800
5005	5335		Meals	200
5005	5334		Commercial Travel	1,500
5005	5348		Education Supplies	4,000
5005	5813		Office Equipment	1,000
5005	5349		Other Operating Supplies	4,500

Note the total Budget Adjustment must balance

Department Head Signature Bekky Bell Date: 8/30/18

County Administrator Signature James Melka Date: 8/30/18

Committee of Jurisdiction Chairman Signature _____ Date: _____

Finance Committee Chairman Signature _____ Date: _____



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form

Doc = BX
Ledger = BA

Effective Date: January 01, 2016

8/31/2018

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Department: Physical Facilities

Budget Year: 2018

Description of Adjustment:

Transfer of Funds to pay FJA Christiansen Roofing for roof repair in the amount of \$12,003.00

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
2902	5247		Building Maint. & Repair	\$12,003.00

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
2902	5819		Other Capital Equipment	12003.00

Note the increases must balance with the decreases

Department Head Signature Russell Z. Fisher Date: 8/31/2018

County Administrator Signature James Mielke Date: 8/31/18

Committee of Jurisdiction Chairman Signature _____ Date: _____

Finance Committee Chairman Signature _____ Date: _____

DODGE COUNTY, WISCONSIN
 DC Paid Vouchers \$10,000 Or More
 Vouchers paid in August

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount
100.1112.04	34008	Farmers & Merchants Union Bank	08/23/18	PV	471615	00100	100,000.00
100.1211.0021	10081	Town of Ashippun	08/16/18	PV	471003	00100	149,720.98
100.1211.0021	12352	Hartford Union High School District	08/16/18	PV	471047	00100	56,337.87
100.1211.0021	12353	Hartford Jr. 1 School District	08/16/18	PV	471048	00100	54,959.46
100.1211.0021	12361	Oconomowoc Area School District	08/16/18	PV	471057	00100	424,459.41
100.1211.0021	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	11,047.64
100.1211.0021	15155	Waukesha County Technical College	08/16/18	PV	471001	00100	16,259.99
100.1211.0021	50953	Herman Neosho Rubicon School District	08/16/18	PV	471049	00100	54,286.15
100.1211.0041	10082	Town of Beaver Dam	08/16/18	PV	471004	00100	93,394.15
100.1211.0041	12349	Beaver Dam Unified School District	08/16/18	PV	471044	00100	824,405.61
100.1211.0041	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	53,707.74
100.1211.0061	10083	Town of Burnett	08/16/18	PV	471005	00100	67,042.56
100.1211.0061	12349	Beaver Dam Unified School District	08/16/18	PV	471044	00100	47,287.90
100.1211.0061	12355	School District of Horicon	08/16/18	PV	471050	00100	180,032.44
100.1211.0061	12366	Waupun School District	08/16/18	PV	471061	00100	25,253.26
100.1211.0061	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	16,416.97
100.1211.0081	10084	Town of Calamus	08/16/18	PV	471006	00100	79,240.46
100.1211.0081	12349	Beaver Dam Unified School District	08/16/18	PV	471044	00100	164,833.96
100.1211.0081	12350	Columbus Public Schools	08/16/18	PV	471045	00100	58,362.52
100.1211.0081	12351	Fall River School District	08/16/18	PV	471046	00100	67,212.78
100.1211.0081	12362	Randolph School District	08/16/18	PV	471058	00100	12,432.31
100.1211.0081	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	15,112.80
100.1211.0101	10085	Town of Chester	08/16/18	PV	471007	00100	29,344.26
100.1211.0101	12366	Waupun School District	08/16/18	PV	471061	00100	160,716.52
100.1211.0101	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	10,537.41
100.1211.0121	10086	Town of Clyman	08/16/18	PV	471008	00100	49,135.20
100.1211.0121	12356	Dodgeland School District	08/16/18	PV	471052	00100	166,557.62
100.1211.0121	12365	Watertown School District	08/16/18	PV	471060	00100	39,064.11
100.1211.0121	13908	Hustisford School District	08/16/18	PV	471051	00100	27,878.00
100.1211.0121	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	10,572.46
100.1211.0141	10087	Town of Elba	08/16/18	PV	471009	00100	74,647.48
100.1211.0141	12350	Columbus Public Schools	08/16/18	PV	471045	00100	278,694.02
100.1211.0141	12963	Madison College	08/16/18	PV	471000	00100	28,460.18
100.1211.0161	10088	Town of Emmet	08/16/18	PV	471010	00100	77,416.99
100.1211.0161	12365	Watertown School District	08/16/18	PV	471060	00100	299,058.87
100.1211.0161	12963	Madison College	08/16/18	PV	471000	00100	31,357.15
100.1211.0181	10089	Town of Fox Lake	08/16/18	PV	471011	00100	190,064.44
100.1211.0181	12362	Randolph School District	08/16/18	PV	471058	00100	99,602.29
100.1211.0181	12366	Waupun School District	08/16/18	PV	471061	00100	491,349.62
100.1211.0181	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	32,563.92
100.1211.0201	10090	Town of Herman	08/16/18	PV	471012	00100	47,906.60
100.1211.0201	12352	Hartford Union High School District	08/16/18	PV	471047	00100	104,762.39
100.1211.0201	14251	Mayville School District	08/16/18	PV	471055	00100	13,944.46
100.1211.0201	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	21,363.62
100.1211.0201	50953	Herman Neosho Rubicon School District	08/16/18	PV	471049	00100	219,096.77
100.1211.0221	10091	Town of Hubbard	08/16/18	PV	471013	00100	135,845.83
100.1211.0221	12355	School District of Horicon	08/16/18	PV	471050	00100	164,338.30
100.1211.0221	12356	Dodgeland School District	08/16/18	PV	471052	00100	14,154.09
100.1211.0221	13908	Hustisford School District	08/16/18	PV	471051	00100	228,523.53
100.1211.0221	14251	Mayville School District	08/16/18	PV	471055	00100	211,299.32
100.1211.0221	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	39,472.31
100.1211.0241	10092	Town of Hustisford	08/16/18	PV	471014	00100	123,409.46
100.1211.0241	12356	Dodgeland School District	08/16/18	PV	471052	00100	14,042.30
100.1211.0241	13908	Hustisford School District	08/16/18	PV	471051	00100	370,075.66

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C
100.1211.0241	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	26,265.73	P
100.1211.0261	10093	Town of Lebanon	08/16/18	PV	471015	00100	140,336.60	P
100.1211.0261	12352	Hartford Union High School District	08/16/18	PV	471047	00100	13,082.03	P
100.1211.0261	12361	Oconomowoc Area School District	08/16/18	PV	471057	00100	11,462.51	P
100.1211.0261	12365	Watertown School District	08/16/18	PV	471060	00100	243,562.51	P
100.1211.0261	12963	Madison College	08/16/18	PV	471000	00100	25,538.21	P
100.1211.0261	13908	Hustisford School District	08/16/18	PV	471051	00100	31,796.95	P
100.1211.0261	50953	Herman Neosho Rubicon School District	08/16/18	PV	471049	00100	27,359.36	P
100.1211.0281	10094	Town of Leroy	08/16/18	PV	471016	00100	94,155.14	P
100.1211.0281	12357	Lomira Public School District	08/16/18	PV	471053	00100	16,344.61	P
100.1211.0281	14251	Mayville School District	08/16/18	PV	471055	00100	273,096.61	P
100.1211.0281	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	17,379.51	P
100.1211.0301	10095	Town of Lomira	08/16/18	PV	471017	00100	124,288.32	P
100.1211.0301	12357	Lomira Public School District	08/16/18	PV	471053	00100	408,117.75	P
100.1211.0301	14251	Mayville School District	08/16/18	PV	471055	00100	33,263.65	P
100.1211.0301	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	28,243.33	P
100.1211.0321	10096	Town of Lowell	08/16/18	PV	471018	00100	88,320.76	P
100.1211.0321	12349	Beaver Dam Unified School District	08/16/18	PV	471044	00100	46,926.74	P
100.1211.0321	12356	DodgeLand School District	08/16/18	PV	471052	00100	239,616.62	P
100.1211.0321	12364	Waterloo School District	08/16/18	PV	471059	00100	60,495.09	P
100.1211.0321	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	15,526.83	P
100.1211.0341	10097	Town of Oak Grove	08/16/18	PV	471019	00100	58,620.77	P
100.1211.0341	12349	Beaver Dam Unified School District	08/16/18	PV	471044	00100	43,284.89	P
100.1211.0341	12355	School District of Horicon	08/16/18	PV	471050	00100	98,566.48	P
100.1211.0341	12356	DodgeLand School District	08/16/18	PV	471052	00100	237,254.75	P
100.1211.0341	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	21,565.60	P
100.1211.0361	10098	Town of Portland	08/16/18	PV	471020	00100	74,601.14	P
100.1211.0361	12350	Columbus Public Schools	08/16/18	PV	471045	00100	11,699.28	P
100.1211.0361	12364	Waterloo School District	08/16/18	PV	471059	00100	266,798.30	P
100.1211.0361	12963	Madison College	08/16/18	PV	471000	00100	27,296.57	P
100.1211.0381	10099	Town of Rubicon	08/16/18	PV	471021	00100	82,014.69	P
100.1211.0381	12352	Hartford Union High School District	08/16/18	PV	471047	00100	175,866.00	P
100.1211.0381	12353	Hartford Jt. 1 School District	08/16/18	PV	471048	00100	12,635.53	P
100.1211.0381	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	34,792.31	P
100.1211.0381	50953	Herman Neosho Rubicon School District	08/16/18	PV	471049	00100	353,192.82	P
100.1211.0401	10100	Town of Shields	08/16/18	PV	471022	00100	41,452.86	P
100.1211.0401	12365	Watertown School District	08/16/18	PV	471060	00100	126,716.36	P
100.1211.0401	12963	Madison College	08/16/18	PV	471000	00100	13,639.39	P
100.1211.0421	10101	Town of Theresa	08/16/18	PV	471023	00100	106,293.01	P
100.1211.0421	12357	Lomira Public School District	08/16/18	PV	471053	00100	179,649.93	P
100.1211.0421	14251	Mayville School District	08/16/18	PV	471055	00100	124,695.85	P
100.1211.0421	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	18,865.22	P
100.1211.0441	10102	Town of Trenton	08/16/18	PV	471024	00100	65,540.76	P
100.1211.0441	12349	Beaver Dam Unified School District	08/16/18	PV	471044	00100	204,080.25	P
100.1211.0441	12366	Waupun School District	08/16/18	PV	471061	00100	162,318.44	P
100.1211.0441	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	23,910.29	P
100.1211.0461	10103	Vicky Orth	08/16/18	PV	471025	00100	51,315.65	P
100.1211.0461	12349	Beaver Dam Unified School District	08/16/18	PV	471044	00100	228,484.55	P
100.1211.0461	12362	Randolph School District	08/16/18	PV	471058	00100	207,961.50	P
100.1211.0461	12366	Waupun School District	08/16/18	PV	471061	00100	12,265.73	P
100.1211.0461	12963	Madison College	08/16/18	PV	471000	00100	14,648.31	P
100.1211.0461	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	15,851.25	P
100.1211.0481	12355	School District of Horicon	08/16/18	PV	471050	00100	19,617.07	P
100.1211.0481	14251	Mayville School District	08/16/18	PV	471055	00100	203,328.41	P

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount
100.1211.0481	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	13,231.95
100.1211.1061	10105	Village of Brownsville	08/16/18	PV	471026	00100	53,404.35
100.1211.1061	12357	Lomira Public School District	08/16/18	PV	471053	00100	120,765.33
100.1211.1111	10106	Village of Clyman	08/16/18	PV	471027	00100	71,601.47
100.1211.1111	12356	Dodgeland School District	08/16/18	PV	471052	00100	76,775.23
100.1211.1361	10107	Village of Hustisford	08/16/18	PV	471028	00100	171,913.93
100.1211.1361	13908	Hustisford School District	08/16/18	PV	471051	00100	151,887.17
100.1211.1361	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	10,353.91
100.1211.1411	10108	Village of Iron Ridge	08/16/18	PV	471029	00100	67,949.86
100.1211.1411	12355	School District of Horicon	08/16/18	PV	471050	00100	110,651.10
100.1211.1431	14251	Mayville School District	08/16/18	PV	471055	00100	29,304.81
100.1211.1461	10110	Village of Lomira	08/16/18	PV	471031	00100	373,080.54
100.1211.1461	12357	Lomira Public School District	08/16/18	PV	471053	00100	339,165.92
100.1211.1461	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	21,753.38
100.1211.1471	10111	Village of Lowell	08/16/18	PV	471032	00100	44,399.72
100.1211.1471	12356	Dodgeland School District	08/16/18	PV	471052	00100	49,308.86
100.1211.1611	10112	Village of Neosho	08/16/18	PV	471033	00100	40,246.50
100.1211.1611	12352	Hartford Union High School District	08/16/18	PV	471047	00100	27,295.79
100.1211.1611	50953	Herman Neosho Rubicon School District	08/16/18	PV	471049	00100	57,085.64
100.1211.1761	10113	Village of Randolph	08/16/18	PV	471034	00100	363,889.93
100.1211.1761	12362	Randolph School District	08/16/18	PV	471058	00100	194,565.60
100.1211.1761	12963	Madison College	08/16/18	PV	471000	00100	13,704.73
100.1211.1771	10114	Village of Reeseville	08/16/18	PV	471035	00100	79,356.26
100.1211.1771	12356	Dodgeland School District	08/16/18	PV	471052	00100	123,006.99
100.1211.1861	10115	Village of Theresa	08/16/18	PV	471036	00100	49,873.48
100.1211.1861	12357	Lomira Public School District	08/16/18	PV	471053	00100	117,776.12
100.1211.2061	10116	City of Beaver Dam	08/16/18	PV	471037	00100	3,320,869.52
100.1211.2061	12349	Beaver Dam Unified School District	08/16/18	PV	471044	00100	2,644,903.35
100.1211.2061	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	171,952.68
100.1211.2261	10117	City of Fox Lake	08/16/18	PV	471038	00100	216,582.73
100.1211.2261	12366	Waupun School District	08/16/18	PV	471061	00100	229,387.48
100.1211.2261	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	15,039.85
100.1211.2301	10123	City of Hartford	08/16/18	PV	471039	00100	218,455.00
100.1211.2301	12352	Hartford Union High School District	08/16/18	PV	471047	00100	79,183.91
100.1211.2301	12353	Hartford Jt. 1 School District	08/16/18	PV	471048	00100	70,619.37
100.1211.2301	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	15,527.66
100.1211.2301	50953	Herman Neosho Rubicon School District	08/16/18	PV	471049	00100	83,961.75
100.1211.2361	10118	City of Horicon	08/16/18	PV	471040	00100	552,819.22
100.1211.2361	12355	School District of Horicon	08/16/18	PV	471050	00100	525,487.93
100.1211.2361	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	34,112.39
100.1211.2411	10224	City of Juneau	08/16/18	PV	471041	00100	320,317.61
100.1211.2411	12356	Dodgeland School District	08/16/18	PV	471052	00100	260,166.99
100.1211.2411	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	13,545.98
100.1211.2511	10120	City of Mayville	08/16/18	PV	471042	00100	876,807.64
100.1211.2511	14251	Mayville School District	08/16/18	PV	471055	00100	861,902.44
100.1211.2511	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	50,691.64
100.1211.2921	10122	City of Waupun	08/16/18	PV	471043	00100	582,278.52
100.1211.2921	12366	Waupun School District	08/16/18	PV	471061	00100	540,383.02
100.1211.2921	14355	Moraine Park Technical Institute	08/16/18	PV	471002	00100	35,430.39
1811.5818	19110	Staples	07/30/18	PV	471462	00100	26,634.58
1811.5818	19110	Staples	07/30/18	PV	471462	00100	13,508.62
1811.5818	51785	Mac Source Inc	07/13/18	PV	471405	00100	54,467.36
1814.5818.01	25157	Government Finance Officers Association	08/08/18	PV	471540	00100	31,063.00
1814.5818.01	50062	Tyler Technologies, Inc	06/30/18	PV	470635	00100	43,299.90

DODGE COUNTY, WISCONSIN
DC Paid Vouchers \$10,000 Or More
Vouchers paid in August

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
1814.5818.01	50062	Tyler Technologies, Inc	06/27/18	PV	470637	00100	35,745.00	P	
1901.5222	15074	Juneau Utilities	07/31/18	PV	471090	00100	11,348.25	P	
1905.5222	15074	Juneau Utilities	07/31/18	PV	471089	00100	13,826.99	P	
2001.5818	49842	Spillman Technologies Inc	07/31/18	PV	470459	00100	22,170.00	P	
2061.5275	22827	Aramark Chicago Lockbox	07/31/18	PV	470456	00100	11,334.42	P	
2061.5275	22827	Aramark Chicago Lockbox	07/31/18	PV	471118	00100	11,470.23	P	
2061.5275	22827	Aramark Chicago Lockbox	07/31/18	PV	471121	00100	11,317.25	P	
2061.5291.02	50252	Correct Care Solutions, LLC	08/31/18	PV	470460	00100	73,362.92	P	
2061.5818	51785	Mac Source Inc	07/13/18	PV	471405	00100	24,846.30	P	
2901.5222	15074	Juneau Utilities	07/31/18	PV	471091	00100	20,092.01	P	
2902.5222	15074	Juneau Utilities	07/31/18	PV	471091	00100	30,138.02	P	
7004.5279	13611	Water & Environmental Analysis Lab(WEAL)	07/18/18	PV	471617	00100	12,222.00	P	
7852.5828	52162	Woleske Construction Co	07/31/18	PV	471157	00100	86,754.96	P	
7861.5234	11800	Silver Creek Riders	07/31/18	PV	470657	00100	15,591.29	P	
Fund 00100							GENERAL FUND	26,703,033.70	

DODGE COUNTY, WISCONSIN
DC Paid Vouchers \$10,000 Or More
Vouchers paid in August

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
242.1664.48	39213	RouteMatch Software	08/01/18	PV	470938	00100	11,288.34	P	
4805.5299	47338	JusticePoint, Inc.	07/31/18	PV	471132	00100	14,735.00	P	
4807.5219	12426	Lutheran Social Services-WI & Upper MI	07/31/18	PV	470960	00100	31,438.15	P	
4807.5219	39482	Family Youth Interaction Zone	07/31/18	PV	470978	00100	47,245.50	P	
4807.5219	39482	Family Youth Interaction Zone	07/31/18	PV	471131	00100	55,375.00	P	
4807.5219	50314	Seasons Counseling LLC	07/31/18	PV	471156	00100	36,062.50	P	
4809.5279.468	40455	Evergreen Manor II Inc.	07/31/18	PV	470981	00100	11,150.70	P	
4809.5279.633	15685	Trempealeau County Health Care Center	07/31/18	PV	470936	00100	10,329.85	P	
4812.5291.428	34580	Fond du Lac County	07/31/18	PV	471124	00100	17,847.61	P	
4825.5299	13771	Green Valley Enterprises Inc.	07/31/18	PV	470965	00100	31,541.67	P	
4846.5299	47338	JusticePoint, Inc.	07/31/18	PV	470987	00100	15,945.00	P	
5010.5273.02	12435	Lad Lake, Inc.	07/31/18	PV	470832	00242	11,577.88	P	
5010.5273.02	12436	Northwest Passage, LTD	07/31/18	PV	470833	00242	11,569.20	P	
5010.5273.02	12438	Tomorrows Children	07/31/18	PV	470834	00242	10,137.00	P	
5010.5273.02	13296	Chileda Institute Inc	07/31/18	PV	470836	00242	16,022.04	P	
5010.5273.02	19821	Clinicare Corporation	07/31/18	PV	470838	00242	11,634.30	P	
5010.5273.02	19821	Clinicare Corporation	07/31/18	PV	470838	00242	11,865.25	P	
5010.5273.02	24982	Oconomowoc Developmental Training Center	07/31/18	PV	470843	00242	14,095.08	P	
5010.5273.02	50352	Youth Villages Inc	07/31/18	PV	470882	00242	13,950.00	P	
5010.5273.02	52597	Mille Lacs Academy	07/31/18	PV	470904	00242	15,014.85	P	
Fund 00242							HEALTH & HUMAN SERVICES FUND	398,824.92	

DODGE COUNTY, WISCONSIN
DC Paid Vouchers \$10,000 Or More
Vouchers paid in August

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
645.2141.04	42205	Bond Trust Services Corporation	08/31/18	PV	471703	00100	276,353.13	P	
4520.5211.32	39490	Achieve Solutions	07/31/18	PV	471274	00100	10,749.08	P	
4520.5211.39	39490	Achieve Solutions	07/31/18	PV	471274	00100	18,026.01	P	
4520.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	08/31/18	PV	470695	00100	20,400.00	P	
4521.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	08/31/18	PV	470696	00100	41,860.00	P	
4528.5211.11	39490	Achieve Solutions	07/31/18	PV	471255	00100	24,979.35	P	
4528.5211.11	39490	Achieve Solutions	07/31/18	PV	471255	00100	27,274.19	P	
4528.5211.13	39490	Achieve Solutions	07/31/18	PV	471255	00100	23,572.38	P	
4528.5211.15	39490	Achieve Solutions	07/31/18	PV	471286	00100	10,975.57	P	
4528.5345	44091	Omnicare Inc	07/31/18	PV	471286	00100	10,975.57	P	
4556.5222	15074	Juneau Utilities	07/31/18	PV	470955	00100	29,585.66	P	
Fund 00645							CLEARVIEW LTC & REHAB	483,775.37	

09450

DODGE COUNTY, WISCONSIN
DC Paid Vouchers \$10,000 Or More
Vouchers paid in August

Page Number 7
Date 9/05/18

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
730.2644	20252	Truck Country of Wisc	08/14/18	PA	470914	00730	24,707.00	P	
Fund							00730	HIGHWAY AND AIRPORT FUND	24,707.00

09450

DODGE COUNTY, WISCONSIN
DC Paid Vouchers \$10,000 Or More
Vouchers paid in August

Page Number 8
Date 9/05/18

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
872.2371.01	24021	Wondra Construction, Inc.	07/31/18	PV	470780	00100	17,022.94	P	
Fund							00872	DRAINAGE DISTRICTS FUND	17,022.94
Grand Total									27,627,363.93

09450

DODGE COUNTY, WISCONSIN
DC Paid Vouchers \$10,000 Or More
Voucher paid in August

Page Number 1
Date 9/05/18

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
730.2121	15356	E.H. Wolf & Sons Inc.	08/01/18	PV	470452	00730	12,707.16	P	
730.2121	15356	E.H. Wolf & Sons Inc.	08/24/18	PV	471689	00730	12,557.27	P	
730.2121	18077	Northeast Asphalt, Inc.	07/18/18	PV	470410	00730	15,214.09	P	
730.2121	18077	Northeast Asphalt, Inc.	07/18/18	PV	470410	00730	14,274.51	P	
730.2121	18077	Northeast Asphalt, Inc.	07/26/18	PV	470488	00730	33,580.45	P	
730.2121	18077	Northeast Asphalt, Inc.	07/26/18	PV	470488	00730	31,076.79	P	
730.2121	18077	Northeast Asphalt, Inc.	07/26/18	PV	470488	00730	28,831.98	P	
730.2121	18077	Northeast Asphalt, Inc.	07/26/18	PV	470488	00730	45,652.58	P	
730.2121	18077	Northeast Asphalt, Inc.	07/31/18	PV	470972	00730	25,887.11	P	
730.2121	18077	Northeast Asphalt, Inc.	08/02/18	PV	470973	00730	16,681.15	P	
730.2121	18077	Northeast Asphalt, Inc.	08/02/18	PV	470973	00730	20,398.91	P	
730.2121	18077	Northeast Asphalt, Inc.	08/02/18	PV	470991	00730	16,234.15	P	
730.2121	18077	Northeast Asphalt, Inc.	08/02/18	PV	470991	00730	20,398.91	P	
730.2121	18077	Northeast Asphalt, Inc.	08/09/18	PV	471070	00730	15,604.32	P	
730.2121	18077	Northeast Asphalt, Inc.	08/09/18	PV	471070	00730	24,924.72	P	
730.2121	18077	Northeast Asphalt, Inc.	08/09/18	PV	471070	00730	32,430.34	P	
730.2121	18077	Northeast Asphalt, Inc.	07/27/18	PV	471158	00730	48,110.00	P	
730.2121	18077	Northeast Asphalt, Inc.	08/13/18	PV	471671	00730	15,703.12	P	
730.2121	23218	Ewald Motors of Oconomowoc LLC	08/02/18	PV	471159	00730	29,213.50	P	
730.2121	23218	Ewald Motors of Oconomowoc LLC	08/02/18	PV	471160	00730	31,168.50	P	
730.2121	40879	Potters Industries Inc.	07/30/18	PV	470538	00730	12,320.00	P	
730.2121	48577	FABICK CAT	07/26/18	PV	470990	00730	18,500.00	P	
730.2121	50791	Ennis Paint Inc	07/30/18	PV	470490	00730	23,080.75	P	
730.2121	50791	Ennis Paint Inc	07/30/18	PV	470491	00730	20,812.00	P	
730.2121	50791	Ennis Paint Inc	08/08/18	PV	471185	00730	20,812.00	P	
Fund							00730	HIGHWAY AND AIRPORT FUND	586,174.31
Grand Total									586,174.31