

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: August 9, 2018

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on August 9, 2018, in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Mark Roesch, Cathy Houchin, Kevin Burnett**

Roll Call and Non-Committee member County Board Attendance: The following members were present – Russell Kottke, County Board Chairman; Jim Mielke, Dodge County Administrator

Also present: Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary

Public Comment: None

Approval of the minutes from the June 28, 2018 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Mark Roesch and seconded by Cathy Houchin. Motion carried.

Discuss and take action on Youth Building at the Dodge County Fair Grounds including 2019 Building Maintenance Budget this will be brought to the County Board in October so a decision is made before the budget in November.

Discuss and take action on approval of sidewalk repair at the Dodge County Administration Building two bids have been received. Russ is waiting for the bid from Highway. There is \$10,000 budgeted for this. A motion was made by Mark Roesch and seconded by Kevin Burnett to approve sidewalk repair at the Dodge County Administration Building not to exceed \$10,000. Motion carried.

Update on running of the Air Handler Units at the Dodge County Courthouse on the weekend air handlers should be starting up when the temperature reaches 82 degrees, this is not happening. Russ will be checking with Johnson Controls as to why this isn't happening. The temperature may need to be set at 84 degrees.

Update on Dodge County Cemetery all Headstones have been placed, just waiting on the Monument to be completed.

Update on 2019 Budget/Five Year Capital Improvement Plan 2019 Budget

- Security Cameras at the Administration Building/Sales Tax
- Security Cameras at the Henry Dodge Office Building/Sales Tax
- Carpet Machine for the Henry Dodge Office Building
- Exterior Sign at the Administration Building and the Dodge County Detention Facility
- Radios for the Physical Facilities Maintenance Staff
- Additional Stone Repairs to the Administration Building
- Flushing Points at the Dodge County Detention Facility
- \$ For Physical Facility Maintenance Staff to Attend 2019 Conference
- Carpet Jury Assembly Room at the Dodge County Courthouse, Repair Door Frames at the Courthouse, Change Door Direction at Courthouse

2020 Replace Roof at the Dodge County Courthouse, Replace Parking lot at the Dodge County Detention Facility, Construct Shed for Sheriff Department and Demo of Old Building

2021 Upgrade Public Elevator at the Henry Dodge Office Building, Replace Roof at the Dodge County Detention Facility

2022 Replace 185 ton A/C Unit at the Dodge County Detention Facility, Replace Main A/C Unit at the Administration Building, Replace 215 ton A/C Unit at the Dodge County Detention Facility, Replace 400 ton A/C Unit at the Dodge County Detention Facility

2023 Replace Parking Lot at the Henry Dodge Office Building, Replace Shed at the Henry Dodge Office Building

Update on J-pod phone lines, bank alarms, and antennas may have to be moved, which could cause shut down. The Budget for this building will be reduced to \$40,000 from \$125,000. There would be no levy increase to this budget.

Future Items none requested by Committee.

Determine Next Meeting Date and Time Thursday, September 6, 2018 at 5:00 PM.

Adjournment:

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:30 p.m.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.