

DODGE COUNTY TAXATION COMMITTEE

August 23, 2018, at 4:30 P.M.

ROOM 1A DODGE COUNTY ADMINISTRATION BUILDING

JUNEAU, WI 53039

The meeting was called to order by Chairman Berres at 4:31 p.m.

Members present: Ed Benter, Jeff Berres, Cathy Houchin, Dennis R. Schmidt, and Jeffrey Schmitt.

Member(s) absent: None.

Others present: Kim Nass, Corporation Counsel, Mike Butler.

There was no public comment.

A motion was made by Ed Benter, and seconded by Cathy Houchin to approve the July 24, 2018 minutes as presented. Motion carried.

The August 15, 2018 minutes were distributed at the meeting and reviewed by the Committee. A motion was made by Jeff Schmitt, and seconded by Dennis Schmidt to approve the August 15, 2018 minutes as presented. Motion carried.

The Committee considered the Wisconsin Surplus online auction results for Dodge County Parcel Identification Number 206-1114-0322-121 formerly owned by EMK of Beaver Dam, LLC. The high bid of \$23,050 was made by Mike Butler of Brownsville, Wisconsin. A motion was made by Jeff Berres and seconded by Cathy Houchin to approve and accept the winning bid of \$23,050 that was made on the Wisconsin Surplus Online Auction website by Mike Butler for the purchase of a parcel of real estate identified as Dodge County Parcel Identification Number 206-1114-0322-121, located in the City of Beaver Dam, formerly owned by EMK of Beaver Dam, LLC, and now owned by Dodge County. Motion carried. Kim Nass reported that an invoice will be issued by Wisconsin Surplus and once payment is made, she will collect payment from Wisconsin Surplus Online Auction, the \$30 recording fee to record the Quit Claim Deed, payable to the Dodge County Register of Deeds and prepare Quit Claim Deed for closing.

Corporation Counsel, Kim Nass, opened the bids received for the 2018-2019 Lawn Maintenance/Snow Removal Contract for county-owned properties. Only one bid was received for this service. A bid from S & S Lawn Care of Beaver Dam, in the amount of \$50 per time for lawn maintenance for the Monarch properties and \$35 per time for all other properties and \$35 per snowfall for snow removal and salting plus cost of salt, unless the county provides the salt. A motion was made by Dennis Schmidt and seconded by Jeff Schmitt to award the 2018-2019 Lawn Maintenance/Snow Removal Contract for County-owned properties to S & S Lawn Care of Beaver Dam in the amounts listed above, for a term starting on October 1, 2018, and ending on September 30, 2019, on the terms and conditions set forth in the solicitation for bids. Motion carried.

Treasurer Patti Hilker will obtain the proper liability insurance paperwork from S&S Lawn Care, including a provision that Dodge County is a Named Insured under the terms of S&S Lawn Care's liability insurance policy.

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Corporation Counsel Kim Nass opened the bids that were received for the 2018 In Rem Title Searches. The first bid that was opened was from Guaranty Title Services, Inc., Juneau, Wisconsin, in the amount of \$75.00 per search. The second bid that was opened was from Title Consultants Inc., Beaver Dam, Wisconsin, in the amount of \$75.00 per search. The third bid that was opened was from Integrity Search Service, Hustisford, Wisconsin in the amount of \$60.00 per search. A motion was made by Dennis Schmidt and seconded by Jeff Schmitt to award a contract for the 2018 In Rem Title Searches to Integrity Search Service in the amount of \$60.00 per search. Motion carried.

The Committee considered and discussed 2018 In Rem No. 3 – Dodge County Parcel Identification Number 038-1017-1434-004, located in the Town of Rubicon, and owned by Majestic Properties, LLC. Kim Nass reported that she is obtaining information from City of Hartford regarding the extension of service to the Rubicon Sanitary District.

Corporation Counsel reported on a parcel of real estate identified as Dodge County Parcel Identification Number 226-1313-2641-025, located in the City of Fox Lake, and owned by Gary T. Ballweg. Kim Nass reported that a Claim in the Estate was filed on August 9, 2018. The Committee is considering pursuing an In Rem action on this parcel per the agreement with the property owner.

The Committee considered and discussed 2018 In Rem No. 3 – Dodge County Parcel Identification Numbers 176-1213-0632-004 and 176-1213-0632-006, Village of Randolph, now owned by Dodge County, formerly owned by KPA Investments, LLC. Kim Nass gave a report of activities occurring since the August 15, 2018 meeting. A meeting is scheduled with the Village of Randolph for Monday, August 27, 2018 to explore options for these parcels. The Committee authorized the issuance of the lease to Sam's Well Drilling commencing September 1, 2018. Status report of activities will be given at the next meeting.

The Committee considered and discussed the closure of Lots 9 and 10 of the Plat of Monarch Development, located in the City of Beaver Dam, Wisconsin. The Committee received a report regarding the possible outcomes of a DNR Case Closure Review application. An application fee of \$1,350 payable to DNR shall accompany the submittal. A motion was made by Cathy Houchin and seconded by Dennis Schmidt to authorize engaging APTIM for consulting services for Lots 9 and 10 of the Plat of Monarch to include assembling the data, completing and submitting the case closure application and assisting the County in obtaining DNR closure letter, subject to negotiations regarding the consulting fee.

Motion by Dennis Schmidt, seconded by Ed Benter to convene in closed session. Before voting on Motion, Chairman Jeff Berres announced to all present that the purpose of the closed session will be to review in detail an Option/Agreement relating to Lots 3, 4, 5, 7, and 8 of the Plat of Monarch Development, located in the City of Beaver Dam, Wisconsin, and that Section 19.85(1)(e), of the Wisconsin Statutes, authorizes the closed session.

A roll call vote was taken. Motion carried by unanimous vote of all members present at 5:47 p.m.

Motion by Jeff Schmitt, seconded by Cathy Houchin to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 6:14 p.m.

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The Committee considered and discussed the Option/Agreement with regard to Lots 3, 4, 5, 7, and 8 of the Plat of Monarch Development, located in the City of Beaver Dam, Wisconsin. A motion was made by Jeff Schmitt and seconded by Ed Benter to authorize Corporation Counsel Kim Nass to present proposed revisions and finalize the document per discussion in closed session. Motion carried.

The next regular meeting of the Taxation Committee is scheduled for September 6, 2018 at 4:00 p.m., in Room 1A of the Dodge County Administration Building.

A motion was made by Ed Benter and seconded by Dennis Schmidt to adjourn the meeting at 6:19 p.m. Motion carried.

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.