

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: June 28, 2018

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on June 28, 2018, in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Mark Roesch, Cathy Houchin, Kevin Burnett, Richard Fink.**

Roll Call and Non-Committee member County Board Attendance: The following members were present – Donna Maly, County Board; MaryAnn Miller, County Board; Ed Benter, County Board; Joe Marsik, County Board; Tom Schaefer, County Board; Dave Frohling, County Board; Jeff Berres, County Board; Jeff Caine, County Board; Kira Sheahan-Malloy, County Board; Russell Kottke, County Board Chairman; Jim Mielke, Dodge County Administrator; Dale Schmidt, Dodge County Sheriff; James Ketchem, Resident; Marie Witzel, UWEX; Ed Zagorski, Daily Times; Ken Thomas, Daily Citizen; Kevin Haugen, WBEV-WXRO

The Following Non-Committee members of the County Board would like to receive Perdiem: Donna Maly, MaryAnn Miller, Ed Benter, Joe Marsik, Dave Frohling, Jeff Berres, Kira Sheahan-Malloy

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary

Public Forum: Jim Ketchem appeared before the Committee to voice his support to closing Pod J and also opposing additional pods added to the Dodge County Detention Facility.

Approval of the minutes from the June 7, 2018 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Cathy Houchin and seconded by Mark Roesch. Motion carried.

Resolution Closing Dodge County Law Enforcement Center – Pod J Chairman Schmidt read the Resolution to the Committee, and all in attendance. The Committee selected a closing date of on or before December 31, 2018. A motion was made by Cathy Houchin and seconded by Richard Fink to approve and forward to the County Board for consideration at its July 17, 2018 meeting, the Closing Dodge County Law Enforcement Center – Pod J Resolution. Motion Carried. Kevin Burnett made a motion to amend the adopted closing Pod J by changing the closing date from December 31, 2018 to March 1, 2019. There was no second, therefore the motion to amend died for lack of a second.

Discussion on repair, rental, and possible replacement options of the Emergency Generator at the Law Enforcement Center (Pod J) the Dodge County Highway Department was able to repair the Emergency Generator at a cost of \$1,154(labor and material). The generator is up and running.

Resolution Opposing an Addition to the Dodge County Detention Facility Chairman Dennis Schmidt read the Resolution to the Committee, and all in attendance. A motion was made by Cathy Houchin and seconded by Mark Roesch to approve and forward to the County Board for consideration at its July 17,2018 meeting, the Opposing an Addition to the Dodge County Detention Facility Resolution. Motion carried.

Discussion Regarding Running the Air Handler Units at the Dodge County Courthouse there was a request from an employee at the Dodge County Courthouse to run the Air Handler Units over the weekend, as some come in and work. After discussion it was decided that the Committee would like more specifics on running of the Air Handlers on the weekend.

Update the Committee on the expenditures for the Youth Building at the Fair Grounds handouts were given to the Committee showing the Expenditures for year 2016 and year 2017. Russ Freber also informed the Committee that the doors will need to be replaced and he has received some proposals.

Discuss Take Action on the Roof Repairs at the Dodge County Detention Facility maintenance is done on the roofs every year. It is in the Capital Budget to replace the roofs in 2020. The membranes are shrinking and need to be fixed. The cost to extend the roof replacement 3-5 years would be \$11,500, if this isn't done the roofs would need to be replaced earlier than 2020. A motion was made by Richard and seconded by Cathy Houchin to repair the roof at the Dodge County Detention Facility not to exceed \$11,550. Motion carried.

Update on Headstones at the Dodge County Cemetery there are 60 head stones and pavers in place. Maintenance staff will continue to pull headstones as things move forward. The base for the Main Headstone will be poured in the next couple weeks, with the cost being \$700. The Main headstone has been ordered.

2019-2023 Capital Budget

2020 Replace Roof at the Dodge County Courthouse, Replace Parking lot at the Dodge County Detention Facility

2021 Upgrade Public Elevator at the Henry Dodge Office Building, Replace Roof at the Dodge County Detention Facility

2022 Replace 185 ton A/C Unit at the Dodge County Detention Facility, Replace Main A/C Unit at the Administration Building, Replace 215 ton A/C Unit at the Dodge County Detention Facility, Replace 400 ton A/C Unit at the Dodge County Detention Facility

2023 Replace Parking Lot at the Henry Dodge Office Building, Replace Shed at the Henry Dodge Office Building

2019 Budget

- Security Cameras at the Henry Dodge Office Building
- Carpet Machine for the Henry Dodge Office Building
- Exterior Sign at the Administration Building and the Dodge County Detention Facility
- Radios for the Physical Facilities Maintenance Staff
- Replace the 2000 Chevy Plow Truck
- Additional Stone Repairs to the Dodge County Administration Building
- Flushing Points at the Dodge County Detention Facility
- \$ For Physical Facility Maintenance Staff to Attend 2019 Conference

Determine Next Meeting Date and Time Thursday, August 2, 2018 at 5:00 PM.

Adjournment:

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:45 p.m.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.