

**MARSH COUNTRY HEALTH ALLIANCE  
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING  
November 27, 2017**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance President Russell Kottke at 9:30 a.m.

2. **ROLL CALL:**

**Board Members Present in Person:**

- Russell Kottke, Dodge County (MCHA President)

**Board Members Present Via Teleconference:**

- Duane Paulson, Waukesha County (MCHA Vice President)

**Board Members Not Present:**

- Andy Ross, Columbia County (MCHA Secretary)

**Also Present, Via Teleconference**

- Attorney Andy Phillips
- Jim Mode, Jefferson County
- Mary Smith, Waukesha County ADRC Manager

**Also Present, in Person:**

- Jane Hooper, Clearview Administrator / Executive Director
- Bill Wiley, Clearview Director of Finance /MCHA Deputy Treasurer
- Lori Kurutz, Clearview Assistant Administrator
- Jay Greatens, Clearview Admissions Coordinator
- Jill Soldner, Clearview Administrative Secretary / MCHA Deputy Secretary

3. **CENSUS (as of November 27, 2017):**

Clearview:	119 of 130, with 1-2 admits today
IID (formerly FDD):	44 of 46

**Not part of MCHA:**

Clearview Brain Injury Center:	22 of 30
Clearview Behavioral Health:	22 of 30, with 1 admission tomorrow
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	20 of 20

4. **QUARTERLY FINANCIAL REPORT:**

Wiley presented to the members the MCHA Income Statement through September 30, 2017. He mentioned that revenues for the MCHA facilities were approximately 4.5% below budget. He stated that some of the reasons for this was that the nursing home had struggled with its census

throughout the year. The average census was approximately 120. The IID facility had also struggled with an average census of 42.5.

Other facilities were performing better than MCHA facilities based on their census. The Behavioral Health facilities were meeting their budget goals. Assisted Living areas had struggled early in the year with their census numbers but have rebounded. The Brain Injury Center has also met their budget census goals for most of 2017.

Wiley reviewed the Clearview expenses with the members. He stated that the direct facility expenses were below budget. He also mentioned that the 2017 direct facility expenses were lower than the 2016 numbers.

Wiley concluded that overhead expenses were slightly lower than budget expectations. He did note that Dodge County did refinance one of the two bonds on the facility and that while the bond interest and debt issuance expense will be higher than budget in 2017, he did state that in the long term it would save the facility money by refinancing.

5. **NEXT MEETING DATE: Monday, February 26, 2018, at 9:30 a.m.**, at the Dodge County Administration Building, Room A1, 127 East Oak Street, Juneau, WI 53039 (quarterly financial meeting – MCHA Board: Dodge, Columbia, and Waukesha).
6. **ADJOURN:** There being no further business to come before the Commission Board, motion by the Chair, to adjourn. Meeting adjourned at 9:44 a.m. Motion carried.

Respectfully submitted this 25<sup>th</sup> of June, 2018.

**MARSH COUNTRY HEALTH ALLIANCE**

By: Russell Kathe, Chairman