

**Dodge County Board of Supervisors**  
**May 16, 2018 – 7:00 p.m.**  
**Administration Building - Juneau, Wisconsin**

The May Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Wurtz who had previously asked to be excused. Supervisor J. Schmitt was excused from the meeting at 7:56 p.m. and returned to the meeting at 9:27 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Benter and seconded by Supervisor Schaefer to approve the minutes of the April 17, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, reported there were no communications on file.

The following Resolution was read by the Clerk and acted upon by the Board:

**Resolution No. 18-05** Commendation Resolution – Jeffry Duchac – County Board, was passed by a rising vote of acceptance.

**Special Orders of Business**

The Chairman called the First Special Order of Business: Presentation of Certificate.

Chairman Kottke presented a Certificate of Appreciation to Jeffry Duchac for his 15 years of service to Dodge County as a Board Supervisor.

Mr. Jeffry Duchac presented a time-line of his representation as a Dodge County Supervisor and thanked past and present Dodge County department heads, elected officials, employees and supervisors for their support and friendship over the years.

The Chairman called for the Second Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Reappoint John Zanghi to the Revolving Loan Advisory Committee for a one year term commencing on May 18, 2018 to May 18, 2019, both inclusive. A motion to accept the reappointment was made by Supervisor Maly and seconded by Supervisor Schraufnagel. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

The Chairman called for the Third Special Order of Business: County Board Committee Appointments for 2018-2020: Chairman Kottke informed the Board of the three additional appointments made to the External Audit Review Oversight Committee: Supervisor Bobholz, Chair of Human Services and Health Board, Supervisor Justmann, Vice Chair of Human Services and Health Board and Joseph Marsik, 2<sup>nd</sup> Vice Chair of the Dodge County Board of Supervisors. A motion to approve the County Board Committee Appointments for 2018-2020 was made by Supervisor D. Schmidt and seconded by Supervisor Nickel. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Chairman Kottke called upon Kimberly Nass, Corporation Counsel who gave a presentation on Dodge County Board Supervisor training. Ms. Nass covered the following topics: Open Meeting Law, Agendas and Minutes, Public Records and Supervisors, County Board Rules and RRO, Committees and Committee Chairs and Resolutions and Ordinances. Ms. Nass also asked the County Board Supervisors if anyone objected to having the County Clerk dispose of reading the Resolve Clauses in Resolutions and Ordinances. Comment by Supervisor Berres. No objections were made. Following the presentation there were questions by Supervisors J. Schmitt and Derr answered by Kimberly Nass, Corporation Counsel. Comment by Supervisor Derr.

Chairman Kottke then called upon Supervisor Miller, Chairman, Judicial and Public Protection Committee who called on Sheriff Dale Schmidt, Chief Deputy Scott Mittelstadt and Julie Kolp, Finance Director. Ms. Kolp presented the Detention Center Jail Revenue/Expenditure Analysis. Sheriff Schmidt and Mr. Mittelstadt presented on the proposed Pod-J Replacement/Closure. Following the presentation there were questions by Supervisors Muche, D. Schmidt, Guckenberger, Marsik, Berres, Caine, Glewen, Benter, Sheahan-Malloy, Bobholz, Houchin, Greshay, Behl and Bennett answered by Sheriff Dale Schmidt, Chief Deputy Scott Mittelstadt, Julie Kolp, Finance Director and James Mielke, Administrator. Sheriff Schmidt encouraged the supervisors to contact his office or Finance Director Julie Kolp with questions.

The following Resolutions, Reports and Ordinances were read by the Clerk and acted upon by the Board:

**Resolution No. 18-06** Authorization to Engage U.S. Bank to Provide Banking Services for Dodge County – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 18-07** Six-Year Airport Improvement Plan (2018-2023 Plan) – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Report No. 1** Ordinance No. 996 – Amend Flood Plain Zoning Ordinance – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 2** Ordinance No. 997 – Amend Shoreland Protection Ordinance – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Report No. 3** Ordinance No. 998 Amend Land Use Code – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

**Ordinance No. 1** Ordinance No. 999 – An Ordinance to Amend Section 7.04 of Chapter 7 of the Dodge County Code of Ordinances to Regulate Speed Limits. – County Trunk Highway Y and YY, Town of LeRoy – Highway Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

**Ordinance No. 2** Ordinance No. 1000 – An Ordinance to Amend Chapter 7 of the Dodge County Code of Ordinances, Specifying Certain Segments of Dodge County Trunk Highways as All-Terrain Vehicle and Utility Terrain Vehicle Routes. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Questions by Supervisors Behl and D. Schmidt answered by Brian Field, Highway Commissioner and Supervisor Muche. Comment by Supervisor Caine. The vote was cast with 30 ayes, 1 no and 1 abstention, thereby adopting the Ordinance.

**Ayes:** Benter, Kottke, Bobholz, Macheel, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoesktra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 30.

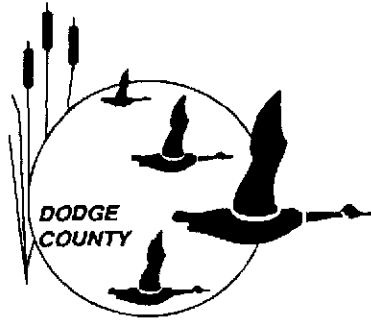
**No:** Bennett. Total 1.

**Abstain:** J. Schmitt. Total 1

The Clerk noted the following had been placed on the Supervisor's desks: 2017-2018 Official Proceedings of the Board of Supervisors and a Summer Social Gathering invite from Supervisor Derr. The Chairman ordered this be placed on file.

At 9:29 p.m. Supervisor Frohling made a motion to recess until Tuesday, June 19, 2018 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



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ADMINISTRATION DEPARTMENT

*JAMES MIELKE, COUNTY ADMINISTRATOR*

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127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

**County Project and Issue Update  
Volume 41 June 2018**

**Economic Development in Dodge County:** Vicki Pratt President of Thrive-Ed and Nate Olson, Dodge County Planning & Economic Development Administrator presented a report to the Executive Committee on June 5<sup>th</sup> with the title of *Economic Development in Dodge County, Summary of Year One*. The ten page report is attached. Vicki and Nate have put forth significant effort during the first year of the Dodge – Jefferson County partnership. Please make the time to review the report. Nate Olson would be happy to address specific questions you may have, he can be reached at 386-3948.

**Update: Proposed Health Insurance Consortium:** Representatives of M3 Insurance are assisting in the coordination of the proposed Health Insurance Consortium. M3 issued a Request for Proposals (RFP) to various providers on May 21<sup>st</sup>. The original due date to receive proposals was scheduled for June 11<sup>th</sup>. The due date has been extended to Wednesday June 13<sup>th</sup>. At the date of issuance the following municipalities confirming interest in the proposed consortium were: City of Beaver Dam, Dodge County, Jefferson County, City of Jefferson and City of Lake Mills. Per M3, the combined number of eligible employees totals 1,531. Additional information will be presented to the Human Resource & Labor Negotiation Committee and Finance Committee as it is obtained.

**Update: 2019 Budget:** Efforts are beginning on the Five Year Capital Improvement Plan (2019-2023). Instructions were distributed to Department Heads on June 11<sup>th</sup>, with responses due by Wednesday June 27<sup>th</sup>. The preliminary draft document will be distributed to the Finance Committee in conjunction with their July 10<sup>th</sup> meeting. The Finance Committee is scheduled to review the Plan in August and September. A Resolution related to the Five Year Plan is scheduled to be presented to the County Board on September 18<sup>th</sup>.

**Update: 2017 Financial Statements:** Representatives of Johnson Block and Company, Inc. are scheduled to present the 2017 Financial Statements to the Finance Committee on July 10<sup>th</sup>. A follow-up presentation by Johnson Block is scheduled for the July 17<sup>th</sup> County Board agenda.

**Update: River Run Consulting Project – Information Technology Department:** The consulting report from River Run is on schedule to be received by Dodge County no later than Friday July 13<sup>th</sup>. Representatives of River Run are meeting weekly with myself and various members of the Information Technology team to review the status of the project.

# ECONOMIC DEVELOPMENT IN DODGE COUNTY WI



**SUMMARY OF YEAR ONE  
WORK COMPLETED BY:**



## INTRODUCTION

Jefferson County entered into an agreement with Dodge County for delivery of economic development services that went into effect as of June 2017. This report is focused on what has been learned in the first year of service delivery for Dodge County, with an emphasis on recommendations and suggestions for steps to take that may affect Dodge County's competitiveness going forward. The report is broken into three areas:

- I. **Current Status:** Data that affects the County's competitiveness as well as input from meetings with various businesses and stakeholders across the county in the previous year.
- II. **Economic Development Perspective:** A further look into the data that affects a community's competitive status, with specific emphasis on what has driven economic development related activity in the past year, and the County's ability to engage effectively in such competitive situations.
- III. **Recommendations** for enhancing the County's competitiveness.

## I. CURRENT STATUS

This portion of the report is provocative and critically important to understand the recommendations at the end of the report. Context is important, and this section should provide the framework within which we view the next steps for successful economic development in Dodge County.

Dodge County is a very large land mass located within the commercial market triangle with Madison to the southwest, Milwaukee to the southeast and the tip of the triangle to the north of Fond du Lac. Population density of 101.4 persons per square mile is indicative of the size of the county! From a transportation perspective, Dodge County is not on the state's primary interstate highways except for a small strip of I-41 in the very northeast corner of the county. State Highway 151 cuts across the county, diagonally connecting Madison with Fond du Lac and the Fox Valley region. State Highway 33 is an east-west route providing access to I-39 to the west and connecting to I-41 to the east. State Highway 26 bisects the county and provides direct access to I-94, which then connects to I-90 and I-39. I-94 access to Milwaukee from the WI26 interchange is 50 minutes. Dodge County has several railroads that come through; however, few industrial locations have spur access. Railroads serving the County include: Canadian Pacific, Canadian National, Union Pacific and Wisconsin Southern Rail. There are no commercial airports in Dodge County; however, Juneau has an airport with service for private and smaller corporate jets and freight.

The State of Wisconsin is a manufacturing powerhouse, with the bulk of that activity occurring within 100 miles west of the Lake Michigan shoreline; i.e., Green Bay, Sheboygan, Manitowoc, Fond du Lac, Milwaukee/Waukesha, Racine, Kenosha and Janesville. For economic development purposes, Dodge County is included in the Madison region MSA and considered part of the Madison Regional Economic Partnership (MadREP) group. Dodge County, however, is very differently from neighboring Dane County and Madison. Dodge is classified by State demographers as a Manufacturing County, while the state's



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capital city is a power player in new technology businesses, including video gaming and health care. Madison and Dane County are considered a STEM (Science, Technology, Engineering & Math) cluster powerhouse, ranked as the number one area for Tech Talent Growth by CBRE (2017). There are more than 7,000 life sciences jobs in the region and more than 400 Information Communications Technology establishments. Madison's millennial population comprises almost 32% of the population – well over the US average of 28.6%.

By contrast, Dodge County's employment by industry sector is dominated by the manufacturing sector. Madison's manufacturing sector employs 8.1% of the worker population, while in Dodge County, 27.3% of the jobs are in the manufacturing sector! DataUSA 2016 provides important insights about prevalent occupations and employment by industry sector.

Here's a quick breakdown for Dodge County:

<b>PREVALENT OCCUPATIONS</b>			
<b>Production</b>	<b>17.3%</b>	<b>Personal Care</b>	<b>2.7%</b>
<b>Administration</b>	<b>12.8%</b>	<b>Health Practitioners</b>	<b>2.7%</b>
<b>Management</b>	<b>7.3%</b>	<b>Health Technicians</b>	<b>1.8%</b>
<b>Food &amp; Serving</b>	<b>5.6%</b>	<b>Architects/Engineers</b>	<b>1.5%</b>
<b>Education/Tmg/Library</b>	<b>5.0%</b>	<b>Firefighting Supervisors</b>	<b>1.4%</b>
<b>Construction/Extraction</b>	<b>5.0%</b>	<b>Farming/fishing/forestry</b>	<b>1.4%</b>
<b>Installn/maintnce/repair</b>	<b>4.3%</b>	<b>Community &amp; Social Svcs.</b>	<b>1.3%</b>
<b>Transportation</b>	<b>4.2%</b>	<b>Computer &amp; Mathematical</b>	<b>1.2%</b>
<b>Material Moving</b>	<b>3.9%</b>	<b>Arts &amp; recreation</b>	<b>1.0%</b>
<b>Business/Finance Ops.</b>	<b>3.0%</b>	<b>Law Enfcmt. Supervisors</b>	<b>.6%</b>
<b>Cleaning &amp; Maintenance</b>	<b>3.0%</b>	<b>Life/physical/social sciences</b>	<b>.5%</b>
<b>Healthcare Support</b>	<b>3.0%</b>		

While production occupations are the most prevalent in Dodge County, Data USA also provides a handy breakdown of the highest paid occupations in the County. These are, in order:

1. *Architects/Engineers*
2. *Health Practitioners*
3. *Management*
4. *Firefighter Supervisors*
5. *Computer/Mathematical*

Unfortunately, there are not a lot of folks in total employed in these particular occupations in Dodge County.



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If you look at employment by Industry Sector (and this is dependent upon how the business files its taxes), DataUSA results for 2016 are:

#### EMPLOYMENT BY INDUSTRY SECTOR

<b>Manufacturing</b>	<b>27.3%</b>
Healthcare and Social Assistance	12.3%
<b>Retail Trades</b>	<b>11%</b>
Construction	6.9%
<b>Education Services</b>	<b>6.2%</b>
Accommodations and Food Services	5.5%
<b>Public Administration</b>	<b>4.2%</b>
Other Services except public administration	4.2%
<b>Transportation &amp; Warehousing</b>	<b>3.8%</b>
Ag/Forestry/Fishing	3.8%
<b>Administration/Support &amp; Waste Management Services</b>	<b>2.9%</b>
Finance & Insurance	2.6%
<b>Professional/Scientific &amp; Technical</b>	<b>2.5%</b>
Wholesale Trades	2.3%
<b>Information Services</b>	<b>1.7%</b>

The data verifies what we all know about Dodge County: It is a manufacturing powerhouse in that most of the folks employed within the county work in a manufacturing business, and most of the occupations are production related.

**Population Projections:** As they say, "Demography is Destiny." Recent projections from census.gov put Dodge County at 87,786 for 2017, a decrease of 1.1% from the 2010 Census. The Wisconsin Taxpayers Alliance (WISTAX) projects Dodge County's 2040 population to be 95,650, a 7.8% increase from where we are today. However, to better understand what that means, we need to look deeper into how that population shakes out. By 2040, WISTAX projects that the worker-aged residents (20-64 years old) will decrease by 9.5%, while the population of those aged 65+ will increase by 100.2%. This is not just a Dodge County problem, but a Wisconsin problem. Most of the rural counties in the State are facing this looming crisis. And it is a crisis.

**Commutation Data:** There is a little good news here. The data from 2014 indicated that out commuting of employed residents was 61%. This means that the majority of Dodge County residents, who are employed, left the county for work. The 2015 data (most recent available) indicates that this number has dropped to 60%. This is a data point that we will continue to watch. Some of the commutation is undoubtedly the result of higher wages outside of Dodge County. While the data is dated, searches by Occupational Code by County indicate that wages in most occupations are higher in Dane and in Waukesha counties, than they are in Dodge County.

**Costs of Living/Costs of Doing Business:** There is a tendency for municipalities to want to emphasize their perception of quality of life, as a primary reason for businesses to invest in their community. Businesses seeking new locations hire consultants to advise them how each location being considered



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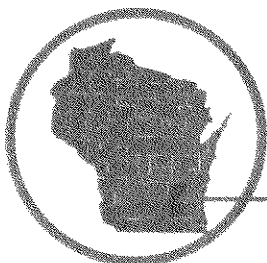


will impact their profitability over time. Good consultants do very deep dives into the communities being considered once they get past the first two 'cuts.' The initial rounds of cuts generally are related to very specific site, building or market specifications and access to labor. Labor is generally assessed based upon availability of workers, with the skills the employer requires at the time of investigation and projections over time, along with the cost of that labor in that market. This fact is critical and should be a focus for actions to reduce the overall costs of doing business. One simple example is for municipalities to streamline their permitting processes, which reduces time and ultimately saves businesses money.

At the point that a location is given more serious consideration, the ongoing costs of doing business will be thoroughly investigated before the quality of life issues become a deciding factor. Ongoing costs of doing business are a 'certain' decision factor, while quality of life may not be. If the company intends to relocate any of its executive team, quality of life issues tend to be of greater importance in the decision-making process.

Beyond worker costs (and availability), business looks closely at the availability and costs to acquire real estate for their projects. We gathered market data related to Commercial and Industrial real estate transactions in 2017 in Dodge and Jefferson County. This data (see table below) reflects the reality of the existing built environment in both counties. Dodge County has more recently constructed industrial space than Jefferson, and Jefferson has more recently-constructed commercial space than Dodge County. While Dodge and Jefferson County have lower land costs overall than their border markets in Dane, Waukesha, Washington or Fond du Lac counties, the costs per square foot of industrial space in Dodge is comparable to surrounding markets. Conversely, the costs per square foot of commercial space in Jefferson County is comparable to surrounding markets (although varies widely with highest costs at I-94/WI 26 intersect).

JEFFERSON COUNTY	DODGE COUNTY
<b>19 commercial/industrial transactions completed in 2017</b>	<b>16 commercial/industrial transactions completed in 2017</b>
<b>\$11,793,400</b> Total - Purchase price	<b>\$48,982,900</b> Total - Purchase price
<b>\$12.51</b> Average sales price per square foot - Industrial	<b>\$58.75</b> Average sales price per square foot - Industrial
<b>\$41.67</b> Average sales price per square foot - commercial	<b>\$29.62</b> Average sales price per square foot - commercial



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There are several points of reference for Cost of Living information. As a reminder of the contract between Dodge County and the region it's considered part of, the 2016 DataUSA reports Median Household Income in Madison was \$61,284, and the Median Property Value was \$236,100. Dodge County's Median Household Income for the same time frame was \$54,111, and the Median Property Value was \$153,900. These numbers certainly impact the costs of living for residents and the costs of doing business over time for business location decisions. A higher cost of living generally means that employers must offer higher wages to compete for talent. On the flip side, a lower cost of living may result in depressed wages. Mobile talented workers will commute for higher wages.

Cost of living certainly affects quality of life. What else do we know about the Cost of Living in Dodge County? The United Way of Wisconsin completed the 'ALICE' report in 2014. The Dodge County data breaks out the county's municipalities by households and by households in poverty. ALICE is an acronym for Asset Limited, Income Constrained, Employed. In other words, the working poor who earn more than the Federal Poverty Level, but less than the basic costs of living for the county. This study reveals that 42% of the County's population struggles to afford basic needs. The costs, broken out into a Monthly Household Survival Budget (bare minimum) for Dodge County suggest that an hourly wage of \$27.80 (\$57,824 annual) for a household of 2 adults and 2 children is consumed as follows:

Childcare	\$1109
Housing	\$738
Transportation	\$702
Health Care	\$587
Taxes	\$544
Food	\$533
Misc.	\$421

Given the above 2014 expense breakdown, a household income of \$57,824 for a family of four in Dodge County consumes \$55,608, leaving precious little discretionary income for this family.

A source used by many individuals when contemplating location changes for new employment is Sperlings Best Places, at [www.bestplaces.net](http://www.bestplaces.net). If one is being recruited to take a position John Deere Horicon Works, and is currently employed by John Deere in Waterloo, Iowa, they may go to such a site to compare the costs of living. Following, is the result of a recent cost of living comparison run for a worker earning \$50,000 in Waterloo IA that breaks out the difference in costs by major categories. That worker would need to earn \$53,268 annually to maintain the same quality of life in Horicon that they currently enjoy in Waterloo.



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Cost of Living Indexes	Waterloo	Horicon
Overall	81.1	86.4
Food	93.8	93.2
Housing	51.4	62
Utilities	85.3	99.2
Transportation	96.6	100.9
Health	100.7	104.2
Miscellaneous	95.4	96.5

100=national average

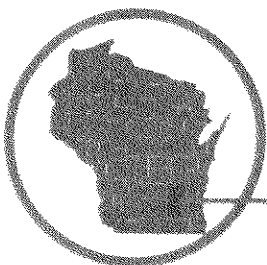
As Dodge County contemplates its demographic destiny, and any actions to take to attract residents, it will be important to consider these factors among many others. *Quality of life is a highly subjective issue.* No community can be all things to all people. While quality of life issues may not be a factor to companies considering a new investment location, the quality of life and costs of living are paramount to attracting residents to Dodge County. One issue that affects quality of life broadly is cell phone connectivity and access to high speed internet services.

**Labor Availability Analysis:** The recently completed Labor Availability Analysis provides valuable information for our existing manufacturing entities, and gives us solid data to market Dodge County for new industrial investments. The study took 6 months to complete and the report compiles data from over 2,000 phone call surveys with residents as well as data from other sources.

While Dodge County's population is 87,786, it has a labor basin area that comprises some portion of eight counties. This means the total labor basin population is 657,906. The labor basin has a civilian labor force of 384,778. The Docking Institute study suggests that the labor basin contains a pool of 223,727 available workers. The study reports that an estimated 104,639 folks within the labor basin are willing to work in the manufacturing sector.

What will it take to attract these folks to work in manufacturing in Dodge County? The most important factors are, in order:

1. Good salary/hourly pay
2. Good retirement benefits
3. OJT or paid training
4. Good vacation benefits
5. Flexible hours/flex-time
6. Good education assistance
7. Transportation assistance
8. Childcare assistance



The study further defined “necessary commute time” as equal to or greater than the commute time necessary for the respondent to travel from the zip code of residence to the zip code at the center of the labor basin. There are 121,061 individuals within the necessary commute time, and they report wage demands as follows:

- 46% would accept positions at \$25/hour
- 33% will accept positions at \$20/hour
- 18% will accept positions at \$15/hour
- 4% will accept positions at \$10/hour

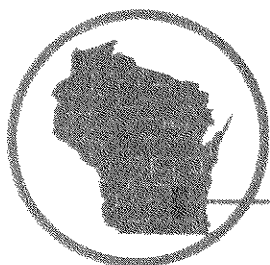
**Business/Stakeholder Input:** Meetings with businesses, elected officials, agency representatives and residents completed in the past 11 months reveal the following ‘top priorities’ for economic development in Dodge County.

- No available workers
- No skilled workers
- Lack of sliding scale benefits keeping single parents out of the labor pool
- Cost of child care
- Lack of transportation
- Lack of affordable housing for workers
- No available workers for second or third shift work

## II. Economic Development Perspective:

Area Development Magazine conducts an annual survey of business CEO’s and Site Selection Consultants to better understand what is driving location investment decisions across America. This year’s survey results mirror what we are seeing in the State of Wisconsin and certainly in Dodge County. The top five factors in order are: highway accessibility, labor costs, and availability of skilled labor, quality of life, and tax exemptions.

Labor is paramount in making a location decision. “Labor” means both costs and availability of labor. It is noteworthy that this year’s study analysis indicates that corporate continues to reduce risk by pushing site selectors to provide a detailed study of the area’s established labor pool and talent pipeline. Thrive Economic Development, Jefferson County, the City of Jefferson and Dodge County SHRM provided funding for completion of a Labor Availability Analysis that was broken out for both Dodge and Jefferson County that provides this type of detail. The results will be widely shared with stakeholders in both counties on May 23, 2018. The single most important aspect of understanding the “what is” of labor, is related to defining the long-term demographic plan to create, attract and KEEP the talent that is needed by the workplace or industry sectors in your community. This will be discussed further in Section III.



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While incentives made the top five list above, it is important to understand what is meant by this term. Incentives are categorized as: Cash Grants, Tax Incentives (credits or exemptions), and/or other Financial Incentives such as IRB's, loans, etc.; Worker Training Incentives; and 'Other Incentives.' Other Incentives are those generally offered at a local level and include such things as free land, utility rate breaks, infrastructure development, etc. Of these, Tax Incentives and Other Incentives are the most coveted by those actually making the location investment decision. In Wisconsin, Tax Incentives are granted only through the State. This is not true in all states. Other Incentives may be offered by municipalities who have TID's; however, this is also regulated by the State of Wisconsin. Again, this is not how every state operates. See Section III for more.

The previous year was a very active opportunity pipeline timeframe, from an economic development perspective for Thrive Economic Development. That said, few site searches were conducted specifically for Dodge County or included locations in Dodge County. The primary reason for this is due to the county's lack of an interstate, which was often cited as a location-specific data point. The majority of searches completed for new investment opportunities were quite specific about access to interstate (which mirrors the Area Development survey) and/or were looking for existing buildings that met very specific criteria that didn't exist in Dodge County's inventory. Highway access and airport access are, for many projects, "first cut" issues. Many of these types of projects filter out any community outside of a specific radius around a particular market or distance from an international airport.

The following are the primary reasons why Dodge County was excluded for site searches:

- *Lack of better quality existing industrial buildings. These are generally defined as:*
  - High ceilings (25+ ft clearance)
  - Sprinkler systems in place
  - High load power
  - Availability of natural gas (high pressure)
  - Access to municipal services
  - On or near truck weighted highways
- *Lack of development-ready industrial sites. These are generally defined as:*
  - Pre-permitted for industrial uses and industrial users
  - All utility services on site OR all engineering completed to show customers both the cost and the timeline necessary to bring all utility services to the site
- *Lack of access to airports/interstates – Dodge County may be able to look at strategies to expand its airport capacity; but not it's interstate access.*
- *Proximity to markets – and this is where economic development gets tough. Dodge County cannot move, business can!*



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### III. RECOMMENDATIONS

After only one year of providing economic development services for Dodge County, I can safely say the learning needs to continue. Work has begun to complete an Asset Inventory for Dodge County. This will continue for the duration of 2018 and spill over to 2019. The Asset Inventory will document the existence of specific services and other issues that impact business in the County. As an example, work is currently underway to document the available capacity of the water and wastewater treatment plants in the county. Available capacity is very attractive to certain types of industries whose processes are water dependent, such as food processing, but also companies like Foxconn.

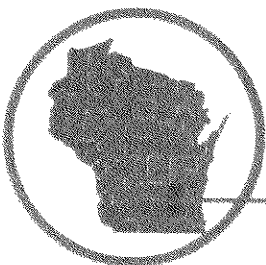
From both a short term and a long-range perspective, the single most pressing issue for Dodge County to remain competitive and viable, is its demographic trajectory and the need for a strategy to reverse this projection! Current data (in Section I) predicts a critical labor shortage combined with an increase of aged 65+ residents of over 100%. Demography is destiny! While the state as a whole is facing a migration problem, this will be especially painful for more rural counties in Wisconsin. It is imperative that Dodge County take this issue seriously and start taking steps to change the trajectory.

**Long Term:** Attracting younger residents should be uppermost in the minds of the Board of Supervisors. Such efforts in other communities have been undertaken much like siting industrial parks – a 20-year endeavor. Dodge County's strategy might focus on attracting qualified workers or working families. To undertake such an endeavor, I'd recommend establishing a task force to guide the process. There are several examples of how such programs have succeeded in other areas. One point to make clear however, is that any community deciding to undertake such an initiative needs to ensure that it has the capacity to staff and fund such an endeavor over time. It is not a one-year initiative; nor can it be an add-on to some other organization's full time strategy. Successful people attraction programs (like business attraction programs) tend to include some mix of incentives focused on attracting the residents you want. Some examples include:

- Offering a reduced mortgage interest rate for qualified targets (typically a 5-year/1% write down)
- Offering subsidized rental rates for qualified targets (6 months' rent free)
- Offering 'free for a time' memberships to health clubs
- Offering 'free for a time' internet access

**Short Term:**

- Recommend a county-wide housing study to define feasibility of constructing and filling affordable and mixed market rate housing in various locations. This should be done on a county-wide level and needs to be tied to a longer term strategy to attract residents.
- Recommend a county-wide effort to address the many 'dead zones' in the county. A plan to ensure that residents anywhere in Dodge County have cell phone access is a high priority. (Absolutely necessary to attract residents!)



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- Education to municipal officials on steps they might take to prepare for industrial growth, such as:
  - Identifying proposed locations
  - Acquiring some form of site control
  - Planning for infrastructure investments to ensure that location is development ready
  - Clarifying the permitting process to document paperwork/timelines and costs for business

In conclusion, much learning has occurred in the first year of delivering economic development services to Dodge County. We are certain that Dodge offers business advantages and we hope to continue our work to ensure that communities in the county are increasingly able to compete for new investment opportunities – and to win more. Working with Nate Olson, of Dodge County Land Resources, and county and municipal leadership, we hope to address the short-term and longer-term issues presented here to promote Dodge County as a ‘must see’ destination for businesses.

Respectfully submitted,



Victoria Pratt, CECD  
President, Thrive-ED



864 Collins Rd. Suite 111 | Jefferson, WI 53549 | 920-674-8711

Jefferson Dodge Counties WI  
 **THRIVE**  
Economic Development is Happening Here

DODGE COUNTY, WISCONSIN  
 DC Paid Vouchers \$10,000 Or More  
 Vouchers paid in May

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
131.5728	16165	East Wis Counties Railroad Consortium	04/26/18	PV	466159	00100	25,000.00	P	
1305.5213	36019	Johnson Block & Company, Inc.	05/07/18	PV	466557	00100	17,800.00	P	
1816.5226	19295	AT&T	04/19/18	PV	466574	00100	10,306.64	P	
2061.5275	22827	Aramark Chicago Lockbox	04/30/18	PV	466207	00100	11,560.77	P	
2061.5275	22827	Aramark Chicago Lockbox	04/30/18	PV	466209	00100	11,462.42	P	
2061.5275	22827	Aramark Chicago Lockbox	05/31/18	PV	467296	00100	11,429.64	P	
2061.5291.02	50252	Correct Care Solutions, LLC	05/31/18	PV	466216	00100	73,362.92	P	
2811.5727	52401	Dodge County Fire Chiefs Association	05/18/18	PV	466513	00100	39,446.00	P	
2901.5222	15074	Juneau Utilities	04/26/18	PV	466190	00100	12,860.32	P	
2902.5222	15074	Juneau Utilities	04/26/18	PV	466190	00100	19,290.49	P	
7852.5828	52162	Woleske Construction Co	04/30/18	PV	466696	00100	108,990.55	P	
Fund . . . . . 00100							GENERAL FUND	338,509.75	



DODGE COUNTY, WISCONSIN  
 DC Paid Vouchers \$10,000 Or More  
 Vouchers paid in May

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
4805.5818	47339	JusticePoint, Inc.	04/30/18	PV	467542	00100	11,185.00	P	
4807.5219	12426	Lutheran Social Services-WI & Upper MI	04/30/18	PV	467342	00100	47,512.97	P	
4807.5219	39482	Family Youth Interaction Zone	04/30/18	PV	466741	00100	90,835.25	P	
4807.5219	40615	Am Family Services	04/30/18	PV	467541	00100	11,378.66	P	
4807.5219	50222	UnMasked Expressive Therapies	04/30/18	PV	467409	00100	12,086.25	P	
4807.5219	50314	Seasons Counseling LLC	04/30/18	PV	467316	00100	44,085.00	P	
4809.5279.468	39368	Journey Mental Health Center, Inc.	04/30/18	PV	467301	00100	10,800.00	P	
4809.5279.468	40485	Evergreen Manor II Inc.	04/30/18	PV	467302	00100	10,791.00	P	
4825.5299	13771	Green Valley Enterprises Inc.	04/30/18	PV	466735	00100	31,541.67	P	
4846.5299	47338	JusticePoint, Inc.	04/30/18	PV	467310	00100	15,091.00	P	
5004.5273.02	12426	Lutheran Social Services-WI & Upper MI	04/30/18	PV	466507	00100	11,410.39	P	
5010.5273.02	12435	Lead Lake, Inc.	04/30/18	PV	466613	00242	11,204.40	P	
5010.5273.02	12436	Northwest Passage, LTD	04/30/18	PV	466614	00242	11,196.00	P	
5010.5273.02	13296	Chileda Institute Inc	04/30/18	PV	466616	00242	15,505.20	P	
5010.5273.02	19821	Clinicare Corporation	04/30/18	PV	466618	00242	11,482.50	P	
5010.5273.02	24982	Oconomowoc Developmental Training Center	04/30/18	PV	466622	00242	11,435.10	P	
5010.5273.02	24982	Oconomowoc Developmental Training Center	04/30/18	PV	466622	00242	13,640.40	P	
5010.5273.02	42556	Lutheran Social Services-Waukesha	04/30/18	PV	466638	00242	11,634.60	P	
5010.5273.02	50352	Youth Villages Inc	04/30/18	PV	466659	00242	13,500.00	P	
5742.5275	39203	Feil's Supper Club/Catering	04/30/18	PV	466578	00100	11,007.84	P	
Fund . . . . . 00242							HEALTH & HUMAN SERVICES FUND	367,293.23	

DODGE COUNTY, WISCONSIN  
 DC Paid Vouchers \$10,000 Or More  
 Vouchers paid in May

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C
645.1844	13881	Hometown Glass & Improvement Inc.	04/30/18	FV	467289	00100	19,314.00	P
4520.8591.20	15271	Wisconsin Dept. of Health & Family Serv.	05/31/18	FV	466478	00100	22,100.00	P
4521.8591.20	15271	Wisconsin Dept. of Health & Family Serv.	05/31/18	FV	466479	00100	41,860.00	P
4528.5345	44091	Omnicare Inc	04/30/18	FV	467051	00100	11,761.60	P
4556.5222	15074	Juneau Utilities	04/30/18	FV	466114	00100	23,500.45	P
4561.5323	51376	MatrixCare, Inc	04/30/18	FV	466480	00100	16,845.00	P
Fund . . . . .			00645	CLEARVIEW LTC & REHAB			135,381.06	

DODGE COUNTY, WISCONSIN  
DC Paid Vouchers \$10,000 Or More  
Vouchers paid in May

Account Number	Address Number	Alpha Name	G/L Date	Doc Ty	Document Number	Doc Fd	Amount	P C P
872.2371.80	52403	Andy's Excavations, LLC	05/10/18	PV	466514	00100	17,300.00	P
		Fund . . . . .	00872				17,300.00	
					DRAINAGE DISTRICTS FUND		17,300.00	
					Grand Total . . . . .		858,484.04	

DODGE COUNTY, WISCONSIN  
 DC Paid Vouchers \$10,000 Or More  
 Voucher paid in May

Account Number	Address Number	Alpha Name	G/L Date	Doc Ty	Document Number	Doc Fd	Amount	P C	
730.2121	12880	Al-Chroma	04/26/18	FV	466219	00730	12,776.40	-	
730.2121	14439	Compass Minerals	05/09/18	FV	466786	00730	59,104.94	P	
730.2121	14439	Compass Minerals	05/10/18	FV	466787	00730	21,089.76	P	
730.2121	14439	Compass Minerals	05/14/18	FV	466788	00730	22,105.89	P	
730.2121	15356	E.H. Wolf & Sons Inc.	05/07/18	FV	466485	00730	12,590.89	P	
730.2121	15356	E.H. Wolf & Sons Inc.	05/23/18	FV	467436	00730	13,306.28	P	
730.2121	16670	Force America Inc.	04/30/18	FV	467413	00730	11,261.88	P	
730.2121	16670	Force America Inc.	04/30/18	FV	467414	00730	11,219.88	P	
730.2121	16670	Force America Inc.	04/30/18	FV	467414	00730	11,219.88	P	
730.2121	16670	Force America Inc.	04/30/18	FV	467414	00730	11,219.88	P	
730.2121	40879	Potters Industries Inc.	05/14/18	FV	467195	00730	12,320.00	P	
730.2121	40879	Potters Industries Inc.	05/17/18	FV	467595	00730	12,320.00	P	
730.2121	49610	Midstates Equipment & Supply	05/02/18	FV	466365	00730	27,052.20	P	
730.2121	50623	Kriete Truck Center Madison	04/26/18	FV	466110	00730	122,000.00	P	
730.2121	50623	Kriete Truck Center Madison	04/26/18	FV	466111	00730	122,000.00	P	
730.2121	50791	Emnis Paint Inc	05/17/18	FV	467510	00730	20,812.00	P	
730.2121	50791	Emnis Paint Inc	05/24/18	FV	467597	00730	23,080.75	P	
Fund . . . . . 00730							HIGHWAY AND AIRPORT FUND	525,480.63	
Grand Total . . . . .								525,480.63	



# Enterprise Resource Planning (ERP) Project Publication

## Quick Calendar

May 25, 2018  
Volume: 23



## June 2018

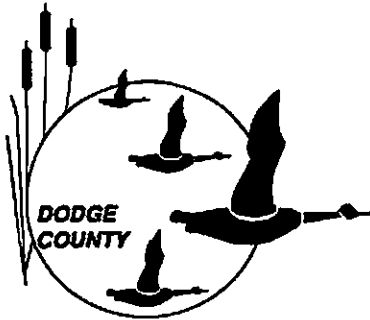
SU	MON	TUE	WED	THU	FRI	SA
27	28	29	30 Project & Grant Accounting <u>All Day</u>	31 Project & Grant Accounting <u>All Day</u>	1 Project & Grant Accounting <u>All Day</u>	2
3	4 Employee Maintenance <u>All Day</u>	5 Salary & Benefits <u>All Day</u>	6	7	8	9
10	11	12 Purchasing <u>All Day</u>	13 Contract Management <u>AM Session</u> Accounts Payable <u>PM Session</u>	14 Accounts Payable <u>AM Session</u> Employee Expense <u>PM Session</u>	15 Student Activity <u>AM Session</u> Cash Management <u>PM Session</u>	16
17	18	19 Accounts Receivable <u>All Day</u>	20 Capital Assets <u>AM Session</u> General Ledger / Budget Conversion <u>PM Session</u>	21 Accounts Payable Conversion <u>AM Session</u>	22 Capital Assets Conversion <u>AM Session</u> Tyler Forms <u>PM Session</u>	23
24	25	26 Work Orders Highway Specific <u>All Day</u>	27 Work Orders Highway Specific <u>All Day</u>	28 Inventory <u>All Day</u>	29 Inventory Conversion <u>AM Session</u> Work Order Conversion <u>PM Session</u>	30

# Enterprise Resource Planning (ERP) Project Publication

## JUNE SCHEDULE OF EVENTS

May 25, 2018  
Volume: 23

- May 30, 8:30am—10:30am - Review Session - Project and Grant Accounting (All Departments listed in the Analysis Sessions below)
- May 30, 8:30am - 4:30pm - Analysis Session - Project and Grant Accounting (UW Extension, Highway, & Physical Facilities)
- May 31, 8:30am - 4:30pm - Analysis Session - Project and Grant Accounting (Clearview, Human Services, Emergency Management, & Sheriff)
- June 1, 8:30am - 4:30pm - Analysis Session - Project and Grant Accounting (Land Resources and Parks, Land and Water Conservation, Child Support, & Information Technology)
- June 4, 8:30 am - 4:30 pm - Fundamentals Review - Limited Payroll/Employee Maintenance
- June 5, 8:30 am - 4:30 pm - Fundamentals Review - Limited Payroll/Salary and Benefits
- June 12, 8:30 am - 4:30 pm - Analysis Session - Purchasing
- June 13, 8:30 am - 12:00 pm - Analysis Session - Contract Management
- June 13, 1:00 pm - 4:30 pm - Analysis Session - Accounts Payable Session #1
- June 14, 8:30 am - 12:00 pm - Analysis Session - Accounts Payable Session #2
- June 14, 1:00 pm - 4:30 pm - Analysis Session - Employee Expense Reimbursement
- June 15, 8:30 am - 12:00 pm - Analysis Session - Student Activity
- June 15, 1:00 pm - 4:30 pm - Analysis Session - Cash Management
- June 19, 8:30 am - 4:30 pm - Analysis Session - Accounts Receivable/General Billing
- June 20, 8:30 am - 12:00 pm - Analysis Session - Capital Assets
- June 20, 1:00 pm - 4:30 pm - Conversion Analysis - General Ledger/Budget
- June 21, 8:30 am - 4:30 pm - Conversion Analysis - Accounts Payable
- June 22, 8:30 am - 12:00 pm - Conversion Analysis - Capital Assets
- June 22, 1:00 pm - 4:30 pm - Analysis Session - Tyler Forms
- June 26, 8:30 am - 4:30 pm - Analysis Session - Work Orders (Highway Specific)
- June 27, 8:30 am - 4:30 pm - Analysis Session - Work Orders (Highway Specific)
- June 28, 8:30 am - 4:30 pm - Analysis Session - Inventory
- June 29, 8:30 am - 12:00 pm - Conversion Analysis - Inventory
- June 29, 1:00 pm - 4:30 pm - Conversion Analysis - Work Order (Highway Specific)



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**ADMINISTRATION DEPARTMENT**

***JAMES MIELKE, COUNTY ADMINISTRATOR***

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127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

To: Dodge County Supervisors  
From: James Mielke *JM*  
Date: June 8, 2018

**Re: Update – Pod J**

At the Building Committee of June 7<sup>th</sup>, Sheriff Dale Schmidt distributed a memo summarizing ongoing discussions with Potter Lawson (architects – Madison) and me regarding potential costs / a potential timeline. A copy of the memo, dated June 7, 2018 from Sheriff Schmidt is attached. Please note, the Sheriff's memo provides a summary of two potential options for providing an addition to the main detention facility. The potential options are: 2 Pods totaling 124 beds. 1 Pod totaling 62 beds. As noted in prior presentations, Pod J has a capacity of 108 beds.

In addition to the Sheriff's memo, I distributed copies of the following: (attached)

- Estimate of Probable Construction Costs: Potter Lawson dated August 31, 2017 ( 2 Pods)
- Amortization Schedule for a \$20 million dollar General Obligation Bond – prepared by Ehlers (Dodge County Financial Advisor).
  
- Estimate of Probable Construction Costs: Potter Lawson, dated June 6, 2018 (1 Pod)
- Amortization Schedule for a \$10 million dollar General Obligation Bond – prepared by Ehlers.

The next meeting of the Building Committee is scheduled for **5:00 p.m. Thursday June 28<sup>th</sup>**. At that time, the meeting agenda will include at least one, possibly two Resolutions related to Pod J, and the proposed building project. Based on the committee discussion, my understanding of the intent is to separate the closing of Pod J from the building discussion. There will be further discussion between Committee Chair Dennis Schmidt and Corporation Counsel Kim Nass regarding the Resolution (s).

Pod J Inmate Associated Revenue and Expenditure Analysis: If there are questions or you would like further information regarding the methodology behind the calculations, please contact Finance Director Julie Kolp at 386-3287. Julie is willing to discuss / meet on a one-to one basis or in small groups to review the calculations and the overall analysis.

Pod J Back Up Generator: A mechanical issue was discovered on June 6<sup>th</sup> during routine inspection / testing. As a result of the mechanical issues, the generator was taken out of service. A temporary replacement unit 60 kW has been rented / installed to provide back up service in the event of a power outage. The installation of the temporary unit took place during the afternoon of June 6<sup>th</sup>. The rental is currently planned for a 30 day period in order to provide time to determine the status of the generator. The unit was installed in 1977. Information will be provided to the Building Committee on June 28<sup>th</sup> regarding the generator and available options. The June 28<sup>th</sup> Building Committee agenda will include an action item to determine how to proceed.





# DODGE COUNTY SHERIFF'S OFFICE

Dale J Schmidt Sheriff Scott Mittelstadt Chief Deputy

June 7, 2018

Members of the Dodge County Building Committee;

County Administrator Mielke and I have heard the concerns of the committees and the Dodge County Board. We have continued to analyze the situation surrounding the eventual closure of Pod J. We still firmly believe that it is in the best interest of the county to have the closure of Pod J closely linked to the building of a replacement facility attached to the Dodge County Detention Facility. We believe it is important for the Sheriff Office, County Board Supervisors and Administration to work together to reach the best long term decision for the county.

We also understand that there is risk to the county in building a replacement pod in that there is no guarantee that those contracts will continue into the distant future. While that is and always has been a possibility, it is the belief that the risks are far outweighed by the gains and the stable relationship Dodge County has had with our contract partners for over 15 years.

We have made contact with Potter Lawson and requested additional information regarding timelines; itemization of Estimate of Probable Construction Costs; as well as the architectural and design costs related to replacing Pod J. A summary of the requested information is provided below. A detailed Estimate of Probable Construction Cost prepared by Potter Lawson is contained in a separate attachment.

In hearing the expressed concerns and risks regarding the original proposal of an addition of two pods (124 beds) to the main detention facility, Potter Lawson has prepared information regarding the addition of a single pod (62 beds). By proposing a single pod, the total number of inmate beds would be reduced from the current 466 to 420.

Breakdowns and comparisons:

1. Breakdown of Cost Estimate for two housing pods and associated amenities:

Original Estimate (August 2017)

Construction Cost	\$16,100,000
Other Project Costs	\$4,400,000 (25% of Construction Cost)
Total Project Cost	\$20,500,000

\*\*The 20.5 million dollar budget does not include the resurfacing of the existing parking lots or the re-roofing of the existing buildings.

\*\*\*Attached is a summary/Breakdown of the Preliminary Construction Cost Estimate presented last year as requested. Please note that this estimate used 2017-2018 dollars and that the construction cost should be increased by a minimum of 5% for 2019. The Other Project Costs making up the additional 25% are listed at the bottom of the summary.

2. **Single Pod Preliminary Project Cost Estimate - Breakdown of Cost Estimate for two housing pods and associated amenities (June 2018)**
  - Construction Cost \$10,500,000
  - Other Project Costs \$2,700,000
  - Total Project Cost \$13,200,000
  
3. **Architectural / Engineering Fees: (For budgeting purposes)**
  - Approximately 8% of Construction Cost
  - Single Pod \$840,000
  - Two Pods \$1,288,000
  
4. **Preliminary Schedule:**
  - Two Housing Pods (124 beds) 23.5 months
    - Design and Documentation: 6 months (2 months for design and 4 months for construction documentation)
    - Bidding / Contracts: 1 – 1.5 months
    - Construction: 14 – 16 months
  
  - One Housing Pod (62 beds) 22.5 months
    - Design and Documentation: 6 months (2 months for design and 4 months for construction documentation)
    - Bidding/Contracts: 1 - 1.5 months
    - Construction 13 - 15 months

As an example, a best case scenario based upon the preliminary schedule outlined by Potter Lawson, if authorization would be obtained by the Dodge County Board in January, 2019 to proceed with the design phase, a request for bids could be presented in June or July, 2019. Following the above Potter Lawson timeline, if authorized to proceed and funding secured, construction could start in early fall 2019 with completion in late 2020 or early 2021.

Respectfully,



Sheriff Dale J. Schmidt

Estimate of Probable Construction Costs

POTTER LAWSON, INC

**Dodge County Jail Pod Replacement**

Dodge County , WI

Date:  
PLI #:

August 31, 2017  
2017.25.00

10 General Project Information

Add 2 Jail Pods to Existing Facility	
Project Location: Juneau, WI	
Building Type:	Addition
Building Gross Area:	51022 SF
No. of Floors:	2

Parking:	N.A.
Elevators:	N.A.
Site Area:	Minimal Restoration/Drive
Special Features:	Storm Water Management

**30 SUMMARY OF PRELIMINARY CONSTRUCTION COST ESTIMATE**

3010	Elemental Cost Estimate		
3010.A1	Substructure	\$	985,967.27
3010.B1	Shell	\$	2,956,395.01
3010.C1	Interiors	\$	3,136,254.00
3010.D1	Conveying	\$	-
3010.D2	Plumbing	\$	648,709.38
3010.D3	HVAC	\$	2,476,704.00
3010.D4	Fire Protection	\$	281,712.64
3010.D5	Electrical	\$	1,856,180.36
3010.E1	Equipment and Furnishings	\$	-
3010.F1	Special Construction and Demolition	\$	15,000.00
3010.G1	Building Sitework	\$	68,760.00
3010.Z1	General Requirements	\$	1,303,905.32
3040	Alternates	\$	-
	<b>SUBTOTAL</b>	\$	<b>13,729,587.98</b>
3010.Z2	Estimating Contingency:	10% \$	1,372,958.80
3010.Z3	Inflation Adjustment 6/17 - 12/18	6.3% \$	951,460.45
	<b>PRELIMINARY ESTIMATE OF CONSTRUCTION COST (See Footnote)</b>	\$	<b>16,054,007.23</b>

Prelim. Estimated Cost/Square Foot: \$ 314.65

**3020 Typical Project Costs (not included in the Preliminary Estimate of Construction Cost):**

Owner's Contingency	Movable Equipment & Furnishings
Architect-Engineer Fees	Telephone Equipment
Topographic & Utility Survey	Technology / Computer Equipment
Soils Investigation	AV Equipment
Asbestos Survey & Removal	Owners Insurance During Construction
Reproduction of Drawings & Specifications	Move-in Expenses
Governmental Plan Review Fees	Financing Costs
Testing During Construction	Bonding Fees
Special Consultants	Miscellaneous Reimbursables
Land Acquisition, Infrastructure & Environmental Assessment Costs	

Footnote: This preliminary estimate of construction cost is for general information only and is subject to changing scope, quality of the project, the changing nature of market conditions, the unpredictability of construction bids and changing client requirements. Potter Lawson does not warrant or represent that bids or negotiated prices will not vary from the Owner's Project Budget or from any estimate of Construction Cost.

# Dodge County, Wisconsin

4/5/18

\$20,000,000 General Obligation Bonds

SINGLE PURPOSE

Dated: February 1, 2019 "AA" 4/3/18

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2019	-	-	-	-	-
08/01/2019	-	-	253,350.00	253,350.00	253,350.00
02/01/2020	1,000,000.00	1.580%	253,350.00	1,253,350.00	-
08/01/2020	-	-	245,450.00	245,450.00	1,498,800.00
02/01/2021	1,000,000.00	1.700%	245,450.00	1,245,450.00	-
08/01/2021	-	-	236,950.00	236,950.00	1,482,400.00
02/01/2022	1,000,000.00	1.850%	236,950.00	1,236,950.00	-
08/01/2022	-	-	227,700.00	227,700.00	1,464,650.00
02/01/2023	1,000,000.00	2.020%	227,700.00	1,227,700.00	-
08/01/2023	-	-	217,600.00	217,600.00	1,445,300.00
02/01/2024	1,000,000.00	2.170%	217,600.00	1,217,600.00	-
08/01/2024	-	-	206,750.00	206,750.00	1,424,350.00
02/01/2025	1,000,000.00	2.270%	206,750.00	1,206,750.00	-
08/01/2025	-	-	195,400.00	195,400.00	1,402,150.00
02/01/2026	1,000,000.00	2.380%	195,400.00	1,195,400.00	-
08/01/2026	-	-	183,500.00	183,500.00	1,378,900.00
02/01/2027	1,000,000.00	2.480%	183,500.00	1,183,500.00	-
08/01/2027	-	-	171,100.00	171,100.00	1,354,600.00
02/01/2028	1,000,000.00	2.570%	171,100.00	1,171,100.00	-
08/01/2028	-	-	158,250.00	158,250.00	1,329,350.00
02/01/2029	1,000,000.00	2.630%	158,250.00	1,158,250.00	-
08/01/2029	-	-	145,100.00	145,100.00	1,303,350.00
02/01/2030	1,000,000.00	2.690%	145,100.00	1,145,100.00	-
08/01/2030	-	-	131,650.00	131,650.00	1,276,750.00
02/01/2031	1,000,000.00	2.750%	131,650.00	1,131,650.00	-
08/01/2031	-	-	117,900.00	117,900.00	1,249,550.00
02/01/2032	1,000,000.00	2.800%	117,900.00	1,117,900.00	-
08/01/2032	-	-	103,900.00	103,900.00	1,221,800.00
02/01/2033	1,000,000.00	2.850%	103,900.00	1,103,900.00	-
08/01/2033	-	-	89,650.00	89,650.00	1,193,550.00
02/01/2034	1,000,000.00	2.900%	89,650.00	1,089,650.00	-
08/01/2034	-	-	75,150.00	75,150.00	1,164,800.00
02/01/2035	1,000,000.00	2.940%	75,150.00	1,075,150.00	-
08/01/2035	-	-	60,450.00	60,450.00	1,135,600.00
02/01/2036	1,000,000.00	2.980%	60,450.00	1,060,450.00	-
08/01/2036	-	-	45,550.00	45,550.00	1,106,000.00
02/01/2037	1,000,000.00	3.010%	45,550.00	1,045,550.00	-
08/01/2037	-	-	30,500.00	30,500.00	1,076,050.00
02/01/2038	1,000,000.00	3.040%	30,500.00	1,030,500.00	-
08/01/2038	-	-	15,300.00	15,300.00	1,045,800.00
02/01/2039	1,000,000.00	3.060%	15,300.00	1,015,300.00	-
08/01/2039	-	-	-	-	1,015,300.00
<b>Total</b>	<b>\$20,000,000.00</b>	<b>-</b>	<b>\$5,822,400.00</b>	<b>\$25,822,400.00</b>	<b>-</b>

### Yield Statistics

Bond Year Dollars	\$210,000.00
Average Life	10.500 Years
Average Coupon	2.7725714%
Net Interest Cost (NIC)	2.7725714%
True Interest Cost (TIC)	2.7536316%
Bond Yield for Arbitrage Purposes	2.7536316%
All Inclusive Cost (AIC)	2.7536316%

### IRS Form 8038

Net Interest Cost	2.7725714%
Weighted Average Maturity	10.500 Years

Estimate of Probable Construction Costs

POTTER LAWSON, INC

**Dodge County Jail Pod Replacement**

Dodge County , WI

Date: June 6, 2018

PLI #: 2017.25.00

10 General Project Information

Revised Add 1 Jail Pod - Existign Bldg.	
Project Location: Juneau, WI	
Building Type:	Addition
Building Gross Area:	33164 SF
No. of Floors:	1 + Mezzanine

Parking:	N.A.
Elevators:	N.A.
Site Area:	Minimal Restoration/Drive
Special Features:	Storm Water Management

**30 SUMMARY OF PRELIMINARY CONSTRUCTION COST ESTIMATE**

3010	Elemental Cost Estimate		
3010.A1	Substructure	\$	640,863.61
3010.B1	Shell	\$	1,925,465.30
3010.C1	Interiors	\$	1,890,348.00
3010.D1	Conveying	\$	-
3010.D2	Plumbing	\$	391,003.56
3010.D3	HVAC	\$	1,493,094.00
3010.D4	Fire Protection	\$	169,799.68
3010.D5	Electrical	\$	1,206,506.32
3010.E1	Equipment and Furnishings	\$	-
3010.F1	Special Construction and Demolition	\$	15,000.00
3010.G1	Building Sitework	\$	68,760.00
3010.Z1	General Requirements	\$	1,303,905.32
3040	Alternates	\$	-
	<b>SUBTOTAL</b>	\$	<b>9,104,745.79</b>
3010.Z2	Estimating Contingency:	10% \$	910,474.58
3010.Z3	Inflation Adjustment 2019 Construction	5.0% \$	500,761.02

**PRELIMINARY ESTIMATE OF CONSTRUCTION COST (See Footnote) \$ 10,515,981.39**

Prelim. Estimated Cost/Square Foot: \$ 317.09

**3020 Typical Project Costs (not included in the Preliminary Estimate of Construction Cost):**

Owner's Contingency	Movable Equipment & Furnishings
Architect-Engineer Fees	Telephone Equipment
Topographic & Utility Survey	Technology / Computer Equipment
Soils Investigation	AV Equipment
Asbestos Survey & Removal	Owners Insurance During Construction
Reproduction of Drawings & Specifications	Move-in Expenses
Governmental Plan Review Fees	Financing Costs
Testing During Construction	Bonding Fees
Special Consultants	Miscellaneous Reimbursables
Land Acquisition, Infrastructure & Environmental Assessment Costs	

Footnote: This preliminary estimate of construction cost is for general information only and is subject to changing scope, quality of the project, the changing nature of market conditions, the unpredictability of construction bids and changing client requirements. Potter Lawson does not warrant or represent that bids or negotiated prices will not vary from the Owner's Project Budget or from any estimate of Construction Cost.

# Dodge County, Wisconsin

## \$10,000,000 General Obligation Notes

### SINGLE PURPOSE

Dated: February 1, 2019 "AA" 4/3/18

### Debt Service Schedule

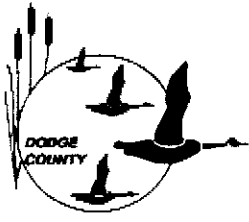
Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/01/2019	-	-	-	-	-
08/01/2019	-	-	108,250.00	108,250.00	108,250.00
02/01/2020	1,000,000.00	1.580%	108,250.00	1,108,250.00	-
08/01/2020	-	-	100,350.00	100,350.00	1,208,600.00
02/01/2021	1,000,000.00	1.700%	100,350.00	1,100,350.00	-
08/01/2021	-	-	91,850.00	91,850.00	1,192,200.00
02/01/2022	1,000,000.00	1.850%	91,850.00	1,091,850.00	-
08/01/2022	-	-	82,600.00	82,600.00	1,174,450.00
02/01/2023	1,000,000.00	2.020%	82,600.00	1,082,600.00	-
08/01/2023	-	-	72,500.00	72,500.00	1,155,100.00
02/01/2024	1,000,000.00	2.170%	72,500.00	1,072,500.00	-
08/01/2024	-	-	61,650.00	61,650.00	1,134,150.00
02/01/2025	1,000,000.00	2.270%	61,650.00	1,061,650.00	-
08/01/2025	-	-	50,300.00	50,300.00	1,111,950.00
02/01/2026	1,000,000.00	2.380%	50,300.00	1,050,300.00	-
08/01/2026	-	-	38,400.00	38,400.00	1,088,700.00
02/01/2027	1,000,000.00	2.480%	38,400.00	1,038,400.00	-
08/01/2027	-	-	26,000.00	26,000.00	1,064,400.00
02/01/2028	1,000,000.00	2.570%	26,000.00	1,026,000.00	-
08/01/2028	-	-	13,150.00	13,150.00	1,039,150.00
02/01/2029	1,000,000.00	2.630%	13,150.00	1,013,150.00	-
08/01/2029	-	-	-	-	1,013,150.00
<b>Total</b>	<b>\$10,000,000.00</b>	<b>-</b>	<b>\$1,290,100.00</b>	<b>\$11,290,100.00</b>	<b>-</b>

### Yield Statistics

Bond Year Dollars	\$55,000.00
Average Life	5.500 Years
Average Coupon	2.3456364%
Net Interest Cost (NIC)	2.3456364%
True Interest Cost (TIC)	2.3379765%
Bond Yield for Arbitrage Purposes	2.3379765%
All Inclusive Cost (AIC)	2.3379765%

### IRS Form 8038

Net Interest Cost	2.3456364%
Weighted Average Maturity	5.500 Years



# The Dodge County Board of Supervisors

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127 East Oak Street, Juneau, Wisconsin 53039  
Russell Kottke, Chairman  
920-386-3603

To: Dodge County Board of Supervisors  
From: Russell Kottke – Chair *RK*  
Date: June 12, 2018

## **Re: Proposed Advisory Referendum – Governance Structure**

County Board Supervisor Jeff Schmitt appeared before the Executive Committee on Tuesday June 5<sup>th</sup> to present his request to have the Committee consider sponsoring a Resolution to hold an Advisory Referendum on November 6, 2018 regarding the county's governance structure, specifically whether an elected County Executive should replace the current appointed Administrator structure.

At the Executive Committee meeting, Supervisor Schmitt distributed a draft of his proposed Resolution. The draft is attached for reference. The Executive Committee is scheduled to take up the proposed Resolution at its July 10<sup>th</sup> meeting.

In order to assist you with questions you may be asked by your constituents, attached please find the following:

- Executive and Administrative Options (Wisconsin County Official's Handbook)
- Comparison Summary of Executive / Administrator / Administrative Coordinator (prepared by the Wisconsin Counties Association)
- Wisconsin Statute 59.17 County Executive
- Wisconsin Statute 59.18 County Administrator
- Wisconsin Statute 59.19 Administrative Coordinator
- County Board Resolution 07-80 adopted January 15, 2008. The Resolution created the position of County Administrator

Per Statute, a referendum question is required to be submitted to the County Clerk not less than 70 days prior to the election. This would require Board action no later than the August 21, 2018 County Board meeting to establish an Advisory Referendum question on the November 6<sup>th</sup> ballot.





6/5/18

RESOLUTION NO. \_\_\_\_\_

**Resolution Proposing Advisory Referendum to  
Establish County Executive Form of Government**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, Chapter 59, of the Wisconsin Statutes, specifies three forms of county government; elected county executive per §59.17, Wis. Stat., appointed county administrator per §59.18, Wis. Stats., and appointed county administrative coordinator per §59.19, Wis. Stats.; and,

**WHEREAS**, Dodge County currently operates under the Administrator form of government as established pursuant to Resolution No. 07-80 adopted on January 15, 2008; and,

**WHEREAS**, county boards may conduct countywide advisory or contingent referendum pursuant to §59.52(25), Wis. Stats.; and,

**WHEREAS**, Dodge County is considering changing its form of government from Administrator to Executive and seeks the input of the voters on an advisory basis; and,

**WHEREAS**, the Dodge County Executive Committee of the Dodge County Board of Supervisors has considered the three forms of county government; and,

**WHEREAS**, the Executive Committee of the Dodge County Board of Supervisors proposes the following question for placement on the November 2018 election ballot:

*Should Dodge County change its form of government from County Administrator appointed by the County Board of Supervisors to County Executive elected by the voters of Dodge County?*

**WHEREAS**, the Committee recommends that the Dodge County Board of Supervisors adopt a resolution proposing the herein advisory referendum question so that it may be placed on the November 2018 election ballot along with the required explanation; and,

**SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that it seeks input on an advisory basis as authorized by §59.52(25), Wis. Stats., as to whether the county government form should be changed to an elected County Executive as described in §59.17, Wis. Stats.; and,

**BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors that, pursuant to §59.52(25), Wis. Stats., the following question is hereby approved and the Dodge County Clerk is directed to place the following question of the November election ballot:

*Should Dodge County change its form of government from County Administrator appointed by the County Board of Supervisors to County Executive elected by the voters of Dodge County?*

All of which is respectfully submitted this 19th day of June, 2018.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
Donna Maly

\_\_\_\_\_  
Jeff Berres

\_\_\_\_\_  
Dennis Schmidt

\_\_\_\_\_  
David Frohling

**Vote Required:** Majority of Members present.

**Resolution Summary:** Resolution Proposing Advisory Referendum to Establish County Executive Form of Government.

## ■ ORGANIZATION

### County Board Districts

traveled routes" do not apply to counties with self-organized status where the board may elect to pay members for routes that contain mileage over and above present statutory limits.

### FILLING BOARD VACANCIES

From time to time, due to resignation or death, a vacancy occurs on the county board of supervisors. In self-organized counties, the board may determine the procedure for filling a vacancy. Without self-organizational status, the county board chairperson, with the approval of the board, appoints a qualified elector who is a resident in the vacated supervisory district. The appointed person then serves for the remainder of the term, unless the board orders a special election to fill the vacancy. If a vacancy occurs before June 1 in the year preceding expiration of the term of office, the board may order a special election to fill the vacancy. In the case that the board orders such a special election, the appointed person serves until a successor is elected and qualified. The person that is elected in a special election serves for the remainder of the unexpired term.

\*

### EXECUTIVE AND ADMINISTRATIVE OPTIONS

\*

Prior to 1960, Wisconsin county boards functioned as both the legislative branch and the executive branch for counties. However, as county government became more complex and the population became more urbanized, state statute was amended to permit the creation of a separate, elected position of county executive to administer and monitor county departments and exercise other specified powers. This position first was mandated for Milwaukee County in 1960. In 1969, the authority to create an executive position was extended to all counties, regardless of size (Wis. Stat. § 59.17). County executives are elected in the general nonpartisan election on the first Tuesday in April and serve four-year terms.

In 1985, the legislature specified the powers of appointed county administrator. The county administrator is responsible for the annual budget, providing oversight to county department heads, and reporting to the county board.<sup>6</sup> Wisconsin currently has 11 elected county executives and 28 appointed administrators. Wis. Stat. § 59.19 required all counties no later than January 1, 1987 that do not choose to create either an administrator or an executive position to designate an administrative coordinator. The administrative coordinator is "responsible for coordinating all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in elected officers." In addition, the administrative coordinator is the contact person for official correspondence between the county and departments or agencies of the state of Wisconsin. Thirty-three counties have selected this form of administration.

### FORMS OF COUNTY GOVERNMENT IN BRIEF

Wisconsin law provides for three forms of county government. Those are the county executive, county administrator, and county administrative coordinator. All counties have an elected board of supervisors comprised of members of the electorate with powers authorized by Section 22, Article IV of the Constitution and specified in Chapter 59 of the statutes. The Wisconsin county board is unlike the commission form of government in which individual county commissioners are directly responsible for

**TABLE 2: COUNTY ADMINISTRATIVE OPTIONS**

<u>TOPIC</u>	<u>EXECUTIVE</u> (Wis. Stat. § 59.17)	<u>ADMINISTRATOR</u> (Wis. Stat. § 59.18)	<u>ADMIN. COORDINATOR</u> (Wis. Stat. § 59.19)
How Created	Board resolution or citizen petition/referendum	Board resolution or citizen petition/referendum	Board resolution or ordinance
How Chosen	Spring election every four years (nonpartisan)	Appointed by majority vote of county board	Appointed by majority vote of board
Qualifications	U.S. citizen, 18 years of age, county resident	Training, experience, education (no consideration for residence, nationality or political affiliation)	Elected or appointed county official and other qualifications set by board
Source of Powers	State statutes	State statutes	Limited state statutes and board resolution/ordinance
Removal	By governor for cause	By county board majority	By county board majority
Budget Authority	Prepares & presents to board	Prepares & presents to board	Only as authorized by board
Veto Board Actions	Yes	No	No
Department Heads	Appoints (subject to board confirmation), removes at pleasure	Appoints (subject to board confirmation), removes at pleasure	No authority unless granted by board
Advisory Committees/Boards	Appoints, removes subject to board confirmation unless waived or made under civil service	Appoints, removes subject to board confirmation unless waived or made under civil service	No authority unless granted by board
Coordinate Depts.	Yes	Yes	Only management functions not assigned departments by ordinance or law

the operational aspects of any county department. In a true commission form of government, which still exists in some states, members of the elected body are assigned responsibility for specific departments. For example, an elected "commissioner" is assigned to supervise a specific department such as the highway department, veteran's affairs, social services, etc. The elected official so assigned then actually supervises and directs the operations of that department and controls that department's budget.

While perhaps desirable because it places an elected person directly in charge of a government operation, critiques have been made that the commission form encourages non-productive competition between commissioners and their respective departments; it can distract from the elected official's primary responsibility of policy making and planning; and it can place a person in charge of a department who frequently has no training or experience in government departments that have become increasingly complex. In the most severe cases, this form of government has also been considered more prone to official corruption. Hence, the Wisconsin State Legislature and statutes do not provide for this form of government. Instead, they chose the supervisor form of government. Unfortunately, the use of the term "supervisor" appears to be a source of misinterpretation of the duties of Wisconsin county boards of supervisors. Supervisors do not directly "supervise" under Wisconsin law; they "oversee" through their policy making and budgeting authority.

**COUNTY EXECUTIVE (WIS. STAT. § 59.17).** In this form of county government, a county executive is elected by the citizens specifically to act in the capacity of Chief Executive Officer (CEO) of the county. While Milwaukee County is required to have a county executive, any county in the state may choose this form of executive structure. This structure is often chosen for reasons such as political climate, complexity of governmental issues in that county, projected growth, or some other issue that compels the citizenry to elect a full-time CEO who answers directly to them.

## County Government Structure

The county executive coordinates and directs all administrative and management functions, appoints members to boards and commissions (subject to county board confirmation); supervises department heads; submits the annual budget; and holds veto authority over county board decisions, ordinances, resolutions, and appropriations. The county board can override vetoes of the county executive with a two-thirds majority vote. In short, the county executive is the highest level political leader in the county with powers and a relationship with the board that can be generally equated to those between a mayor and city council or the governor and legislature. While the county board of supervisors is restricted to legislative duties and oversight, the county executive manages and supervises all departments and activities, both day-to-day and long-term through planning. This includes every county action and service except those performed by constitutional officers, such as the sheriff, where the county executive's authority is essentially limited to budgetary control.

**COUNTY ADMINISTRATOR (Wis. Stat. § 59.18).** The county administrator form of government is optional. It can be chosen but its adoption is not required anywhere by statute. A county administrator form of government is very closely related to the city manager form at the municipal level. It is often chosen because population, growth, and/or complexity of government issues within the county are seen to require a full-time professional manager/administrator to ensure efficient service provision. The county administrator is the chief administrative officer (CAO) of the county and is appointed by a county board "solely on merit" with no weight given to residence, political affiliation, etc. The county administrator coordinates and directs all administrative and management functions of a county government and appoints and supervises department heads subject to county board confirmation.

The county administrator appoints members to boards and commissions, and where statutes give appointment authority to the county board or its chairperson, subject to board confirmation. The county administrator is responsible for preparing and submitting the annual budget, which requires the board of supervisor's approval before becoming official. The county administrator answers to the county board of supervisors as a whole, not to the county board chairperson. A key point here is that the county administrator "supervises" versus "coordinates." Department heads work for, report to, and are evaluated by the county administrator, except for elected constitutional officers such as the county clerk or the sheriff. Through this supervisory authority, the county administrator is expected to manage or administer the daily business of county government. The county administrator has hiring authority (subject to county board approval) and firing authority over department heads unless that authority is revoked by local ordinance by the board of supervisors.

However, constitutional officers and elected department heads do not fall into this category. They do not "work for" the county administrator. Nevertheless, they must recognize the administrator's authority regarding coordination between departments; resource allocation; and management issues outside of the non-supervised department, which require coordination and support from other county departments. Essentially, the county administrator must foster a relationship of trust and cooperation with those officers and department heads not under his/her supervisory control to effectively manage county operations. County administrators commonly assume additional duties, especially in smaller

ITEM	Executive	Administrator	Administrative Coordinator
	(Sec. 59.17, Wis. Stats.)	(Sec. 59.18, Wis. Stats.)	(Sec. 59.19, Wis. Stats.)
HOW CREATED	Board resolution, petition, and/or referendum	Board resolution, petition and/or referendum	Board resolution or ordinance
HOW CHOSEN	Spring election every four years (non- partisan)	Appointed by majority vote of County Board	Appointed by majority vote of County Board
QUALIFICATIONS	U.S. Citizen, 18 years of age, county resident	Training, experience, education (no consideration for residence, nationality or political affiliation)	Elected or appointed County Official Other qualifications set by County Board Note: The Attorney General's Opinion of Incompatibility issued in October 2011
SOURCE OF POWERS	State statutes	State statutes	Limited State statutes and board resolution/ordinance
REMOVAL	By Governor for cause	By County Board (majority)	By County Board (majority)
BUDGET AUTHORITY	Prepares & presents to board	Prepares & presents to board	Only as authorized by board
VETO BOARD ACTIONS	Yes	No	No
DEPT. HEADS	Appoints (Subject to board confirmation) Removes at pleasure	Appoints & removes (Subject to board confirmation) Removes at pleasure	No authority unless granted by County Board
ADVISORY COMMITTEES ADMINISTRATIVE BOARDS	Appoints & removes (Subject to Board confirmation unless waived or made under civil service)	Appoints (Subject to Board confirmation unless waived or made under civil service)	No authority unless granted by County Board
COORDINATE DEPARTMENTS	Yes	Yes	Only management functions not assigned county departments by ordinance or law

A county board cannot adopt a resolution that infringes on the power of a succeeding board to elect its chairperson and vice chairperson. 61 Atty. Gen. 108.  
Removal of the chairperson of a county board may be at the will of a simple majority of the board under this section. Section 17.10 is inapplicable. Nothing in this section requires the county board to have any particular reason for removing its chairperson. An incumbent chairperson may be removed at will by the county board simply by voting to elect someone else to that position. OAG 1–07.

**59.13 Committees; appointment; compensation.**

(1) The board may, by resolution designating the purposes and prescribing the duties thereof and manner of reporting, authorize their chairperson to appoint before June 1 in any year committees from the members of the board, and the committees so appointed shall perform the duties and report as prescribed in the resolution.

(2) Except as provided under sub. (3), committee members shall receive such compensation for their services as the board allows, not exceeding the per diem and mileage allowed to members of the board and the committee members shall receive such compensation, milcage and reimbursement for other expenses as the board allows for their attendance at any school, institute or meeting which the board directs them to attend. No supervisor shall be allowed pay for committee service while the board is in session, nor for mileage except in connection with services performed within the time limited under this subsection. The number of days for which compensation and mileage may be paid a committee member in any year, except members of committees appointed to have charge of the erection of any county building, and except as otherwise provided by law, are limited as follows:

(a) In counties containing less than 25,000 population, to 20 days, not more than 10 of which shall be for services on any one committee, except that the board may increase the number of committee meetings under par. (b) and similarly fix the compensation of the members for the additional meetings.

(b) In counties with a population of 25,000 or more, to 30 days for services on committees, except that the board may, by a two-thirds vote of the members present, increase the number of days for which compensation and mileage may be paid in any year and fix the compensation for each additional day.

(3) A supervisor in a county with a population of 750,000 or more may not accept any compensation in addition to his or her regular salary for serving as a member of any committee, board or commission appointed by the county board or by the county executive.

**History:** 1983 a. 192 s. 303 (1); 1985 a. 29; 1995 a. 201 s. 107; Stats. 1995 s. 59.13; 2017 a. 207, s. 5.

A county board may not delegate appointment of committee members to a committee of the board. 61 Atty. Gen. 214.

Section 59.06 (2) (intro.) [now 59.13 (2) (intro.)] does not prohibit payment of additional mileage under s. 59.03 (3) (g) [now 59.10 (3) (g)]. 68 Atty. Gen. 73.

County board resolutions creating special or standing committees under this section or creating rules of procedure relative to executive matters or the administration of law are subject to veto in counties under 500,000. 68 Atty. Gen. 182.

A county board's power to delegate authority concerning property transactions to its committees is discussed. 74 Atty. Gen. 227.

Except in self-organized counties under s. 59.03 (1) [now s. 59.10 (1)], a county board may not establish multiple per diem compensation for attendance at more than one committee meeting on the same day on days when the county board is not in session. 79 Atty. Gen. 122.

**59.14 Publication of ordinances and proceedings.**

(1) Whenever a board enacts an ordinance under this chapter the clerk shall immediately publish the ordinance either in its entirety, as a class 1 notice, under ch. 985, or as a notice, as described under sub. (1m) (b); and the clerk shall procure and distribute copies of the ordinance to the several town clerks, who shall file it in their respective offices.

(1m) (a) In this subsection, "summary" means a brief, precise, and plain-language description that can be easily understood.

(b) A notice of an ordinance that may be published under this subsection shall be published as a class 1 notice under ch. 985 and shall contain at least all of the following:

1. The number and title of the ordinance.
2. The date of enactment.

3. A summary of the subject matter and main points of the ordinance.

4. Information as to where the full text of the ordinance may be obtained, including the phone number of the county clerk, a street address where the full text of the ordinance may be viewed, and a website, if any, at which the ordinance may be accessed.

(2) The board shall, by ordinance or resolution, provide for publication in one or more newspapers in the county as a class 1 notice, under ch. 985, a certified copy of all its proceedings had at any meeting, regular or special; said publication to be completed within 60 days after the adjournment of each session.

(3) The board may at any meeting, regular or special, provide by resolution for the publication in pamphlet form by the lowest and best bidder therefor, of a sufficient and designated number of copies of its duly certified proceedings, for general distribution.

(4) The board may order public notices relating to tax redemption and other affairs of the county to be published in a newspaper printed in any other than the English language, to be designated in such order, whenever the board considers it necessary for the better information of the inhabitants of the county, and it shall appear from the last previous census that one-fourth or more of the adult population of the county is of a nationality not speaking the English language, and that there shall have been a newspaper published in the county continuously for one year or more in the language spoken by that nationality; but all of the notices shall also be published in a newspaper published in the English language as provided by law. The compensation for all of the publications shall be paid by the county ordering the publications, and shall be the same as that prescribed by law for publication in the English language; and no extra charge shall be allowed for translation in any case. No irregularity, mistake or informality in any such publication shall affect the validity or regularity of any tax redemptions or other legal proceedings.

**History:** 1987 a. 378; 1995 a. 201 s. 244; Stats. 1995 s. 59.14; 2007 a. 72; 2017 a. 365 s. 112.

Sub. (1) is discussed in reference to the effect of the failure to distribute and the requirements of distribution and publication. 62 Atty. Gen. 81.

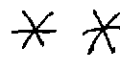
Codification and publication of ordinances is discussed. 70 Atty. Gen. 124.

A county with a population of less than 250,000 is not required to designate an official newspaper. A county is not required to seek bids for the publication of legal notices. Even if a county does not competitively bid the publication of its own proceedings as provided in sub. (3), it may print its own proceedings or post them on its website. A county may not, in lieu of publication in a printed newspaper or posting on a physical bulletin board, post its legal notices on its official website. OAG 2–08.

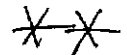
**59.15 Neglect of duty.** Any supervisor who refuses or neglects to perform any of the duties which are required of the supervisor by law as a member of the board, without just cause therefor, shall for each such refusal or neglect forfeit not less than \$50 nor more than \$200.

**History:** 1991 a. 316; 1995 a. 201 s. 246; Stats. 1995 s. 59.15; 1995 a. 225 s. 136; 1997 a. 35.

A county board may provide for a penalty in the nature of a forfeiture for the violation of a code of ethics ordinance but may not bar violators from running for office. A violation is not a neglect of duties under s. 59.15 or ipso facto cause for removal under s. 17.09 (1). 66 Atty. Gen. 148. See also 67 Atty. Gen. 164.



SUBCHAPTER IV  
COUNTY OFFICERS



**59.17 County executive.** (1) **ELECTION AND TERM OF OFFICE.** (a) In each county with a population of 750,000 or more, a county executive shall be elected for a 4-year term at the election to be held on the first Tuesday in April of each year in which county supervisors are elected, and shall take office on the first Monday in May following the election. The county executive shall be elected from residents of the county at large by a majority vote of all qualified electors in the county voting in the election. In any county which attains a population of 750,000 or more, the first election under this paragraph shall be held on the first Tuesday in April in the year following the official announcement of the federal census.

(b) Counties with a population of less than 750,000 may by resolution of the board or by petition and referendum create the office of county executive or abolish it by petition and referendum. If the office of county executive is abolished, the person serving in the office shall complete the term to which elected. The county executive shall be elected the same as a county executive is elected under par. (a) for a term of 4 years commencing with the first spring election occurring at least 120 days after the creation of the office and shall take office on the 3rd Tuesday in April of that year. Such petition and election shall follow the procedure provided in s. 9.20 (1) to (6), except that in case of conflict this subsection shall control.

(2) DUTIES AND POWERS. The county executive shall be the chief executive officer of the county. The county executive shall take care that every county ordinance and state or federal law is observed, enforced and administered within his or her county if the ordinance or law is subject to enforcement by the county executive or any person supervised by the county executive. The duties and powers of the county executive shall be, without limitation because of enumeration, to:

(a) Coordinate and direct all administrative and management functions of the county government not otherwise vested by law in other elected officers.

(b) In any county with a population of 750,000 or more:

1. Appoint and supervise the heads of all departments except where the statutes provide that the appointment shall be made by a board or commission or by other elected officers. Notwithstanding any statutory provision that a board or commission or the county board or county board chairperson appoint a department head, except ss. 17.21 and 59.47 (3), the county executive shall appoint and supervise the department head. Except for a statutory provision which specifies that a board or commission or the county board shall supervise the administration of a department, the county executive shall administer, supervise, and direct all county departments, including any person who negotiates on behalf of the county, and the county board, other board, or commission shall perform any advisory or policy-making function authorized by statute. Any appointment by the county executive under this subdivision requires the confirmation of the county board unless the county board, by ordinance, elects to waive confirmation. An appointee of the county executive may assume his or her duties immediately, pending board action which shall take place within 60 days after the county executive submits the appointment to the board for confirmation. Any department head appointed by a county executive under this subsection may be removed at the pleasure of the county executive. The county executive shall comply with hiring policies set by the board when making appointments under this paragraph.

2. Establish departments in county government, and sections and divisions within those departments, that the county executive believes are necessary for the efficient administration of the county. Any department or subunit of a department that the county executive creates under this subdivision may not be established unless its creation and funding are approved by a vote of the board. The county executive shall administer, supervise, and direct any department or subunit of a department that is created under this subdivision, and those departments and subunits shall report to the county executive.

3. Exercise the authority under s. 59.52 (6) that would otherwise be exercised by a county board, except that the county board may continue to exercise the authority under s. 59.52 (6) with regard to land that is zoned as a park on or after July 14, 2015, other than land zoned as a park in the city of Milwaukee that is located within the area west of Lincoln Memorial Drive, south of E. Michigan Street, east of N. Van Buren Street, and north of E. Clybourn Avenue. With regard to the sale, acquisition, or lease as landlord or tenant of property, other than certain park land as described in this subdivision, the county executive's action need not be consistent with established county board policy and may take effect without submission to or approval by the county board.

The proceeds of the sale of property as authorized under this subdivision shall first be applied to any debt attached to the property. Before the county executive's sale of county land may take effect, a majority of the following must sign a document, a copy of which will be attached to the bill of sale and a copy of which will be retained by the county, certifying that they believe the sale is in the best interests of the county:

a. The county executive or his or her designee.

b. The county comptroller or his or her designee.

c. An individual who is a resident of the city, village, or town where the property is located, who shall be appointed, at least biennially, by the executive council, as defined in s. 59.794 (1) (d). The individual appointed under this subd. 3. c. may not be an elective official, and he or she must have demonstrable experience in real estate law or real estate sales or development.

4. Sign all contracts, conveyances, and evidences of indebtedness on behalf of the county, to the extent that no other county officer or employee is specifically required to sign such contracts, conveyances, and evidences of indebtedness, and countersign all other contracts, conveyances, and evidences of indebtedness. No contract with the county is valid unless it is signed or countersigned by the county executive and, as provided in ss. 59.255 (2) (e) and 59.42 (2) (b) 5., by the comptroller and corporation counsel.

5. Introduce proposed ordinances and resolutions for consideration by the board.

6. Hire and supervise the number of employees that the county executive reasonably believes are necessary for him or her to carry out the duties of the county executive's office, subject to board approval of the county executive department budget.

7. Together with the commissioner of the opportunity schools and partnership program under subch. II of ch. 119, solicit private gifts and grants for use by the commissioner to further the purposes of the opportunity schools and partnership program under subch. II of ch. 119 and without oversight or approval of the county board.

(bm) 1. In any county with a population of 750,000 or more, appoint the following persons:

a. The director of parks, recreation and culture under s. 27.03 (2).

b. The director of the county department of human services under s. 46.21 (1m) (a).

c. The director of the county department of administration under s. 59.52 (1) (a).

d. The director of personnel of the county civil service commission under s. 63.02 (2).

e. The director of transportation under s. 83.01 (1).

2. Each appointment under subd. 1. is subject to the confirmation of the county board and is in the unclassified service, serving at the pleasure of the county executive and holding office until a new appointment is made by the county executive and confirmed by the board. An appointee of the county executive may assume his or her duties immediately, pending board action which shall take place within 60 days after the county executive submits the appointment to the board for confirmation. No prior appointee may serve longer than 6 months after the term for which he or she was appointed and confirmed expires, unless reappointed and reconfirmed. The term of each appointment is 4 years or less. The county executive shall comply with hiring policies set by the board when making appointments under subd. 1.

(br) In any county with a population of less than 750,000, appoint and supervise the heads of all county departments except those elected by the people and except where the statutes provide that the appointment shall be made by other elected officers. Notwithstanding any statutory provision that a board or commission or the county board or county board chairperson appoint a department head, except s. 17.21, the county executive shall appoint and supervise the department head. Notwithstanding any statutory



provision that a board or commission supervise the administration of a department, the department head shall supervise the administration of the department and the board or commission shall perform any advisory or policy-making function authorized by statute. An appointment by the county executive under this subsection requires the confirmation of the board unless the board, by ordinance, elects to waive confirmation or unless the appointment is made under a civil service system competitive examination procedure established under s. 59.52 (8) or ch. 63. Any department head appointed by a county executive under this subsection may be removed at the pleasure of the county executive unless the department head is appointed under a civil service system competitive examination procedure established under s. 59.52 (8) or ch. 63.

(c) Appoint the members of all boards and commissions where appointments are required and where the statutes provide that the appointments are made by the county board or by the chairperson of the county board. All appointments to boards and commissions by the county executive are subject to confirmation by the county board.

(3) ADMINISTRATIVE SECRETARIES TO COUNTY EXECUTIVE; STAFF. The county executive may appoint administrative secretaries using hiring procedures which shall be exempt from county civil service competitive examination procedures and such additional staff assistants as the board provides.

(4) COMPENSATION OF COUNTY EXECUTIVE, DEPUTY, AND STAFF ASSISTANTS. The board shall fix the compensation of the county executive, the county executive's administrative secretary and the county executive's staff assistants, provided that the salary of the county executive shall be established at least 90 days prior to any election held to fill the office.

(5) MESSAGE TO THE BOARD; SUBMISSION OF ANNUAL BUDGET. The county executive shall annually, and otherwise as may be necessary, communicate to the board the condition of the county, and shall recommend such matters to the board for its consideration as he or she considers expedient. Notwithstanding any other provision of the law, he or she shall be responsible for the submission of the annual budget to the board and may exercise the power to veto any increases or decreases in the budget under sub. (6).

(6) COUNTY EXECUTIVE TO APPROVE OR VETO RESOLUTIONS OR ORDINANCES; PROCEEDINGS ON VETO. Every resolution adopted or ordinance enacted by the board shall, before it becomes effective, be presented to the county executive. If the county executive approves, the county executive shall sign it; if not, the county executive shall return it with his or her objections, which objections shall be entered at large upon the journal and the board shall proceed to reconsider the matter. Appropriations may be approved in whole or in part by the county executive and the part approved shall become law, and the part objected to shall be returned in the same manner as provided for in other resolutions or ordinances. If, after such reconsideration, two-thirds of the members-elect of the board agree to adopt the resolution or enact the ordinance or the part of the resolution or ordinance objected to, it shall become effective on the date prescribed but not earlier than the date of passage following reconsideration. In all such cases, the votes of the members of the board shall be determined by ayes and nays and the names of the members voting for or against the resolution or ordinance or the part thereof objected to shall be entered on the journal. If any resolution or ordinance is not returned by the county executive to the board at its first meeting occurring not less than 6 days, Sundays excepted, after it has been presented to the county executive, it shall become effective unless the board has recessed or adjourned for a period in excess of 60 days, in which case it shall not be effective without the county executive's approval.

(7) REMOVAL FROM OFFICE; VACANCY, HOW FILLED. The county executive may be removed from office by the governor for cause under s. 17.16. A vacancy in the office of county executive shall be filled temporarily, within 30 days of the date of the vacancy, by

appointment by the chairperson of the board, subject to confirmation by the board, from among electors of the county. Within 7 days following the occurrence of the vacancy, the clerk shall order a special election to be held under s. 8.50 to fill the vacancy. If the vacancy occurs after October 31 but not later than 49 days before the day of the spring primary, the special election shall be held concurrently with the spring primary and election.

(B) SUCCESSION IN OFFICE. (a) In the event of the inability of the county executive to serve because of mental or physical disease, the powers and duties of the office shall devolve upon the chairperson of the board until such time as the disability shall cease.

(b) In the event that a vacancy in the office of county executive occurs, the chairperson of the board shall immediately succeed to the office and assume the duties and responsibilities thereof until the board has confirmed an appointment to the office under sub. (7).

**History:** 1975 c. 264; 1977 c. 257, 259; 1979 c. 260; 1981 c. 217, 314, 329; 1981 c. 391 s. 210; 1983 a. 148; 1983 a. 192 ss. 116, 303 (2); 1983 a. 239, 484; 1985 a. 29 ss. 1150 to 1158, 1160, 3200 (56), 3202 (56); 1985 a. 135 s. 85; 1985 a. 176; 1989 a. 273; 1991 a. 269, 274, 316; 1995 a. 16 s. 2; 1995 a. 201 s. 101; Stats. 1995 s. 59.17; 2013 a. 14; 2015 a. 55; 2017 a. 207, s. 5.

A county executive's partial-veto power is similar to the governor's power. 73 Atty. Gen. 92.

The powers of an elected county executive are discussed. 77 Atty. Gen. 113.

A county board may adopt an ordinance creating the office of county executive and make the ordinance contingent upon approval in a countywide referendum. The office of county executive is created at the time the results of the referendum become final. The first election for the office occurs at least 120 days after the creation becomes effective. The county executive takes office on the 3rd Tuesday in April of the election year. 78 Atty. Gen. 227.

The veto of an appropriation under sub. (5) does not restore the appropriation to its level in the county executive's proposed budget. 80 Atty. Gen. 214.

Section 33.28 (2) (a) provides that the county representative upon a public inland lake protection and rehabilitation board is to be a person appointed by the county board. By operation of sub. (2) (c), the power of appointing the county representative to a public inland lake protection and rehabilitation district is therefore transferred from the county board to the county executive once the office of county executive is created, subject to confirmation by the board. OAG 2-09.

A county board may require a county executive to clarify that he or she is not representing the position of the county when engaging in lobbying activities on behalf of a position that is not the position adopted by the county. A county board may require county department heads to submit reports to the county board, but it cannot require county department heads appointed and supervised by the county executive to report to the board in a supervisory sense. A county board is not authorized to demote, suspend, or discharge a department head or employee not appointed by the board unless that power is specifically conferred by statute. OAG 6-13.

The Milwaukee County Board may require confirmation of the county executive's appointments to any position in the unclassified service that is a department head. The Board may not require confirmation of the executive's or other administrators' appointments to positions in the unclassified service that are not department heads. OAG 7-13.

A county executive has the authority to reduce a line item budget appropriation from one specific dollar figure to another through the use of his or her partial veto. Constitutional amendments limiting the governor's veto authority in Art. V, s. 10 (1) (c) impose no corresponding limit upon the veto authority of the county executive under Art. IV, s. 23a. OAG 6-14. ~~✱~~ ~~✱✱~~

**59.18 County administrator. (1) APPOINTMENT.** Counties having a population of less than 750,000 may by resolution of the board or by petition and referendum create the office of county administrator. The county administrator shall be appointed by majority vote of the board. Such petition and election shall follow the procedure provided in s. 9.20 (1) to (6). If any member of the board is appointed as county administrator, his or her status as a member of the board is thereby terminated, except that in the case of a vacancy in the office of county administrator by reason of removal, resignation or other cause, the board may appoint any member of the board as acting county administrator to serve for a period of 15 days while the board is considering the selection of a county administrator.

(2) DUTIES AND POWERS. The county administrator shall be the chief administrative officer of the county. The county administrator shall take care that every county ordinance and state or federal law is observed, enforced and administered within his or her county if the ordinance or law is subject to enforcement by the county administrator or any other person supervised by the county administrator. The duties and powers of the county administrator shall be, without limitation because of enumeration, to:

(a) Coordinate and direct all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in other elected officers.

(b) Appoint and supervise the heads of all departments of the county except those elected by the people and except where the statutes provide that the appointment shall be made by elected officers; but the county administrator shall also appoint and supervise all department heads where the law provides that the appointment shall be made by a board or commission, by the chairperson of the county board or by the county board. Notwithstanding any statutory provision that a board or commission supervise the administration of a department, the department head shall supervise the administration of the department and the board or commission shall perform any advisory or policy-making function authorized by statute. Any appointment by the county administrator under this paragraph requires the confirmation of the county board unless the board, by ordinance, elects to waive confirmation or unless the appointment is made under a civil service system competitive examination procedure established under s. 59.52 (8) or ch. 63. Any department head appointed by a county administrator under this paragraph may be removed at the pleasure of the county administrator unless the department head is appointed under a civil service system competitive examination procedure established under s. 59.52 (8) or ch. 63.

(c) Appoint the members of all boards and commissions where the statutes provide that such appointment shall be made by the county board or by the chairperson of the county board. All appointments to boards and commissions by the county administrator shall be subject to the confirmation of the county board.

**(3) ADMINISTRATIVE SECRETARY TO COUNTY ADMINISTRATOR; STAFF.** The county administrator may appoint an administrative secretary, and additional staff assistants, as necessary.

**(4) COMPENSATION OF COUNTY ADMINISTRATOR AND STAFF.** The board shall fix the compensation of the county administrator, the county administrator's administrative secretary and the county administrator's staff assistants.

**(5) MESSAGE TO THE BOARD; SUBMISSION OF ANNUAL BUDGET.** The county administrator shall annually, and otherwise as necessary, communicate to the board the condition of the county, and recommend such matters to the board for its consideration as the county administrator considers expedient. Notwithstanding any other provision of the law, the county administrator shall be responsible for the submission of the annual budget to the board.

**(6) QUALIFICATIONS FOR APPOINTMENT.** The county administrator shall be appointed solely on merit. In appointing the county administrator, the board shall give due regard to training, experience, administrative ability and general qualifications and fitness for performing the duties of the office, and no person shall be eligible to the office of county administrator, who is not by training, experience, ability and efficiency qualified and generally fit to perform the duties of such office. No weight or consideration shall be given by the board to residence, to nationality, or to political or religious affiliations.

**(7) REMOVAL.** The board may remove the county administrator at any time that the county administrator's conduct of the county administration becomes unsatisfactory, and engage a successor. The action of the board in removing the county administrator shall be final.

**(8) VACANCY, HOW FILLED.** A vacancy in the office of the county administrator by reason of removal, resignation or other cause, shall be filled by appointment by majority vote of the board.

**History:** 1983 a. 192 ss. 118, 303 (2); 1985 a. 29, 176; 1989 a. 273; 1991 a. 316; 1995 a. 201 s. 102; Stats. 1995 s. 59.18; 2017 a. 207, s. 5.

A county board can abolish the office of county administrator by majority vote. 61 Atty. Gen. 322.

Sub. (2) (b) transfers the authority to supervise the administration of county departments from boards and commissions to department heads appointed by the county administrator. Sub. (2) therefore entirely negates s. 59.70 (2) insofar as it provides that the board may "employ" a system manager. In a county with a county administrator, the solid waste management board is purely an advisory body to the county administrator and to the county board and a policy-making body for the solid waste management department as a whole. OAG 1-12.

**59.19 Administrative coordinator.** In any county which has not created the office of county executive or county administrator, the board shall designate, no later than January 1, 1987, an elected or appointed official to serve as administrative coordinator of the county. The administrative coordinator shall be responsible for coordinating all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in other elected officers.

**History:** 1985 a. 29; 1995 a. 201 s. 103; Stats. s. 59.19.

A sitting member of a county board must resign the office of supervisor before being appointed to the permanent position of county administrative coordinator under this section. OAG 1-11.

**59.20 County offices and officers. (1) ELIGIBILITY FOR COUNTY OFFICE.** No person may file nomination papers as a candidate for, have his or her name placed on a ballot for election to, or hold a county elective office who is not an elector of the county. No person may file nomination papers as a candidate for, have his or her name placed on a ballot for election to, or hold the office of county supervisor who is not an elector of the supervisory district from which he or she is chosen.

**(2) COUNTY OFFICERS; TERMS.** (a) Beginning in 2008 and quadrennially thereafter, a register of deeds, county clerk, and county treasurer shall be chosen at the general election by the electors of each county for the term of 4 years. Except as provided in this paragraph, beginning in 2008 and quadrennially thereafter, a surveyor shall be chosen at the general election by the electors of each county in which the office of surveyor is filled by election, for the term of 4 years. No surveyor shall be elected in counties having a population of 750,000 or more. The regular term of office of each register of deeds, county clerk, county treasurer, and county surveyor shall commence on the first Monday of January next succeeding his or her election and shall continue 4 years and until his or her successor qualifies.

(am) Beginning in 2012 and quadrennially thereafter, a comptroller shall be chosen at the spring election by the electors of each county having a population of 750,000 or more for the term of 4 years. The regular term of office of each comptroller shall commence on the 3rd Tuesday in April next succeeding his or her election and shall continue 4 years and until his or her successor qualifies.

(b) Beginning in 2006 and quadrennially thereafter, a sheriff shall be chosen at the general election by the electors of each county for the term of 4 years. Except as provided in this paragraph, beginning in 2006 and quadrennially thereafter, a coroner shall be chosen at the general election by the electors of each county in which there is a coroner, for the term of 4 years. No coroner shall be elected in counties having a population of 750,000 or more or in counties in which a medical examiner system is instituted. The regular term of office of each sheriff and coroner shall commence on the first Monday in January next succeeding his or her election and shall continue 4 years and until his or her successor qualifies.

(bm) Beginning in 2006 and quadrennially thereafter, a clerk of circuit court shall be chosen at the general election for the term of 4 years by the electors of each county, subject to removal as provided by law. The regular term of office of each clerk of circuit court shall commence on the first Monday of January next succeeding his or her election and shall continue 4 years and until his or her successor qualifies.

(c) In counties that elect a surveyor, the surveyor shall be a professional land surveyor. In lieu of electing a surveyor in any county having a population of less than 750,000, the board may, by resolution, designate that the duties under ss. 59.45 (1) and 59.74 (2) be performed by any professional land surveyor employed by the county. Any surveyor employed by a county having a population of 750,000 or more shall be a professional land surveyor.

(d) Except as provided in par. (b), in any county containing one town only, the county board may, by resolution, designate any county office a part-time position, combine 2 or more county

RESOLUTION NO. 07-80

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS,

WHEREAS, on March 8, 2007, Garland G. Lichtenberg, Administrative Secretary to the Dodge County Board of Supervisors, informed the Dodge County Executive Committee that it is his intention to retire in the medium-term future; and,

WHEREAS, subsequently, the Executive Committee considered, discussed, and deliberated proposals to carry out in the future the duties of the position of "Administrative Secretary to the Dodge County Board of Supervisors;" and,

WHEREAS, as a result of these considerations, discussions, and deliberations, the Executive Committee concluded that:

1. In view of Mr. Lichtenberg's statement that it is his intention to retire in the medium-term future, it will soon be necessary to assign to someone else the many and varied functions which Mr. Lichtenberg now performs;
2. In view of the fact that county government is becoming more complicated, it is necessary to apply increased administrative resources in order for it to continue to operate effectively and efficiently in Dodge County;

3. At the present time all County departments, except for the Highway Department and the Human Services and Health Department, are under the centralized control of the County Board Chairman, but the statutes do not allow the County Board to assign to the County Board Chairman the authority to supervise, direct, and coordinate the operations of either the Highway Department or the Human Services and Health Department;
4. Assigning most of the statutory powers and duties of the County Administrator to the County Board Chairman will work as long as the County Board Chairman possesses the necessary knowledge, skills and abilities to perform the duties and is willing to spend sufficient time to perform the duties;
5. However, assigning the statutory powers and duties of a County Administrator to the County Board Chairman is not a permanent solution to the need for an individual to function as an administrative officer on a daily basis, to make those decisions necessary for the effective and efficient operation of the County, because not every individual who will be elected County Board Chairman will possess the necessary knowledge, skills and abilities to perform the duties or will be willing to spend sufficient time to perform the duties; and,

WHEREAS, as a result of these considerations, discussions, deliberations, and conclusions, the Executive Committee recommends to the Dodge County Board of Supervisors that it:

1. Create the Office of County Administrator;
2. Create one new full-time position of "Dodge County Administrator" and one new full-time position of "Administrative Secretary to County Administrator;"

3. Abolish one full-time position of “Administrative Secretary to the County Board” and one full-time position of “Administrative Assistant” in the Dodge County Administrative Secretary Department, effective upon the retirement of Garland G. Lichtenberg; and,

WHEREAS, Section 59.19, of the Wisconsin Statutes, requires all counties in Wisconsin to have one of three administrative structures: an elected County Executive whose duties and powers are specified in Section 59.17(2), of the Wisconsin Statutes; an appointed County Administrator whose duties and powers are specified in Section 59.18(2), of the Wisconsin Statutes; or an Administrative Coordinator whose duties and powers are specified in Section 59.19, of the Wisconsin Statutes; and,

WHEREAS, a photocopy of Section 59.18, of the Wisconsin Statutes has been marked for identification as Exhibit “A” and has been attached hereto; and,

WHEREAS, a table which sets forth a summary of the duties and powers of an elected County Executive, an appointed County Administrator, and an Administrative Coordinator has been marked for identification as Exhibit “B” and has been attached hereto; and,

WHEREAS, a draft job description for the proposed position of “County Administrator” has been marked for identification as Exhibit “C” and has been attached hereto; and,

WHEREAS, it has been reasonably estimated that in 2008, the annualized cost of wages and fringe benefits for the position of “County Administrator” will be \$122,000, that the annualized cost of wages and fringe benefits for the position of “Administrative Secretary to County Administrator” will be \$67,000, and that the annualized cost of other expenses required to operate the Office of County Administrator will be \$13,000, for an estimated total of \$202,000; and,

WHEREAS, it has been reasonably estimated that \$101,100 will be needed to pay for wages and fringe benefits and other expenses of operation of the Office of County Administrator during the period of time commencing on June 1, 2008, and ending on December 31, 2008; and,

WHEREAS, it has been reasonably estimated that these costs will be partially offset in 2008 and thereafter by the reduction in costs that will result from the abolition of the positions of “Administrative Secretary to the County Board” and “Administrative Assistant” in the Dodge County Administrative Secretary Department, effective upon the retirement of Garland G. Lichtenberg;

SO, NOW, THEREFORE, BE IT RESOLVED:

1. That the Dodge County Board of Supervisors hereby creates the Office of County Administrator;
2. That the Dodge County Board of Supervisors hereby creates one new full-time, benefited position of “County Administrator” which shall have a projected salary range for 2008 of \$85,000 to \$110,000;
3. That the County Administrator may appoint one “Administrative Secretary to County Administrator” who will not be in a labor union, may delegate risk management and purchasing responsibilities to this “Administrative Secretary to County Administrator” position along with other duties, and may appoint one or two other Dodge County employees as Deputy Administrator in addition to their other assigned duties;
4. That the Dodge County Board of Supervisors hereby creates one new, full-time, benefited position of “Administrative Secretary to County Administrator,” and hereby authorizes and directs the Dodge County Human Resources and Labor Negotiation

Committee to develop a job description and to establish a salary range for this position after consultation with the County Administrator;

5. That the Dodge County Board of Supervisors hereby abolishes one full-time position of “Administrative Secretary to the County Board” and one full-time position of “Administrative Assistant” in the Dodge County Administrative Secretary Department, effective upon the retirement of Garland G. Lichtenberg;
6. That the current administrative structure of Dodge County, as established by Resolution No. 05-64, which was adopted by the Dodge County Board of Supervisors on November 15, 2005, shall remain in full force and effect until such time as a County Administrator shall be appointed by majority vote of the Dodge County Board of Supervisors;
7. That committees of the County Board shall continue to be appointed by either the County Board Chairman or by election by the County Board, and shall not be appointed by the County Administrator;
8. That the Dodge County Executive Committee shall expeditiously take all action necessary to cause the name of one finalist candidate to be presented to the Dodge County Board of Supervisors for appointment as Dodge County Administrator as soon as is reasonably practicable with a target date of May 20, 2008;
9. That recruitment for the position of “County Administrator” shall be done by the Dodge County Human Resources and Labor Negotiations Committee and the Director of the Dodge County Human Resources Department;

10. That not more than five candidates shall be selected by the Dodge County Human Resources and Labor Negotiations Committee and the Director of the Dodge County Human Resources Department for first interviews by the Dodge County Executive Committee which shall select not more than three candidates for a second interview by the Dodge County Executive Committee; and,
11. That the Dodge County Executive Committee shall then select one final candidate, based on qualifications and experience, and shall thereafter recommend to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors appoint this final candidate as Dodge County Administrator.

All of which is respectfully submitted this 15th day of January, 2008.

ADOPTED  
By DODGE COUNTY BOARD

JAN 15 2008

YES 22 NOES 11  
PRESENT 2  
ABSENT 0

*Karen J. Gibson*  
County Clerk

*Russell Kottke*  
\_\_\_\_\_  
Russell Kottke

*Ray Seacholm*  
\_\_\_\_\_  
Ray Seacholm

*Ernest Borchardt*  
\_\_\_\_\_  
Ernest Borchardt

*Kenneth Neumann*  
\_\_\_\_\_  
Kenneth Neumann

*Harold Johnson*  
\_\_\_\_\_  
Harold Johnson

*David Frohling*  
\_\_\_\_\_  
David Frohling

DODGE COUNTY EXECUTIVE COMMITTEE



## Wis. Stat. § 59.18 (2006)

### 59.18. County administrator.

#### (1) APPOINTMENT.

Counties having a population of less than 500,000 may by resolution of the board or by petition and referendum create the office of county administrator. The county administrator shall be appointed by majority vote of the board. Such petition and election shall follow the procedure provided in s. 9.20 (1) to (6) If any member of the board is appointed as county administrator, his or her status as a member of the board is thereby terminated, except that in the case of a vacancy in the office of county administrator by reason of removal, resignation or other cause, the board may appoint any member of the board as acting county administrator to serve for a period of 15 days while the board is considering the selection of a county administrator.

#### (2) DUTIES AND POWERS.

The county administrator shall be the chief administrative officer of the county. The county administrator shall take care that every county ordinance and state or federal law is observed, enforced and administered within his or her county if the ordinance or law is subject to enforcement by the county administrator or any other person supervised by the county administrator. The duties and powers of the county administrator shall be, without limitation because of enumeration, to:

(a) Coordinate and direct all administrative and management functions of the county government not otherwise vested by law in boards or commissions, or in other elected officers.

(b) Appoint and supervise the heads of all departments of the county except those elected by the people and except where the statutes provide that the appointment shall be made by elected officers; but the county administrator shall also appoint and supervise all department heads where the law provides that the appointment shall be made by a board or commission, by the chairperson of the county board or by the county board. Notwithstanding any statutory provision that a board or commission supervise the administration of a department, the department head shall supervise the administration of the department and the board or commission shall perform any advisory or policy-making function authorized by statute. Any appointment by the county administrator under this paragraph requires the confirmation of the county board unless the board, by ordinance, elects to waive confirmation or unless the appointment is made under a civil service system competitive examination procedure established under s. 59.52 (8) or ch. 63 Any department head appointed by a county administrator under this paragraph may be removed at the pleasure of the county administrator unless the department head is appointed under a civil service system competitive examination procedure established under s. 59.52 (8) or ch. 63

(c) Appoint the members of all boards and commissions where the statutes provide that such appointment shall be made by the county board or by the chairperson of the county board. All appointments to boards and commissions by the county administrator shall be subject to the confirmation of the county board.

#### (3) ADMINISTRATIVE SECRETARY TO COUNTY ADMINISTRATOR; STAFF.

The county administrator may appoint an administrative secretary, and additional staff assistants, as necessary.

#### (4) COMPENSATION OF COUNTY ADMINISTRATOR AND STAFF.

The board shall fix the compensation of the county administrator, the county administrators administrative secretary and the county administrators staff assistants.

(5) MESSAGE TO THE BOARD; SUBMISSION OF ANNUAL BUDGET.

The county administrator shall annually, and otherwise as necessary, communicate to the board the condition of the county, and recommend such matters to the board for its consideration as the county administrator considers expedient. Notwithstanding any other provision of the law, the county administrator shall be responsible for the submission of the annual budget to the board.

(6) QUALIFICATIONS FOR APPOINTMENT.

The county administrator shall be appointed solely on merit. In appointing the county administrator, the board shall give due regard to training, experience, administrative ability and general qualifications and fitness for performing the duties of the office, and no person shall be eligible to the office of county administrator, who is not by training, experience, ability and efficiency qualified and generally fit to perform the duties of such office. No weight or consideration shall be given by the board to residence, to nationality, or to political or religious affiliations.

(7) REMOVAL.

The board may remove the county administrator at any time that the county administrator's conduct of the county administration becomes unsatisfactory, and engage a successor. The action of the board in removing the county administrator shall be final.

(8) VACANCY, HOW FILLED.

A vacancy in the office of the county administrator by reason of removal, resignation or other cause, shall be filled by appointment by majority vote of the board.

ITEM	EXECUTIVE (Sec. 59.17, Wis. Stats.)	ADMINISTRATOR (Sec. 59.18, Wis. Stats.)	ADMIN. COORDINATOR (Sec. 59.19, Wis. Stats.)
HOW CREATED	Board resolution, petition, and/or referendum	Board resolution, petition and/or referendum	Board resolution or ordinance
HOW CHOSEN	Spring election every four years (non-partisan)	Appointed by majority vote of County Board	Appointed by majority vote of County Board
QUALIFICATIONS	U.S. Citizen, 18 years of age, county resident	Training, experience, education (no consideration for residence, nationality or political affiliation)	Elected or appointed County Official Other qualifications set by County Board
SOURCE OF POWERS	State statutes	State statutes	Limited State statutes and board resolution/ordinance
REMOVAL	By Governor for cause	By County Board (majority)	By County Board (majority)
BUDGET AUTHORITY	Prepares & presents to board	Prepares & presents to board	Only as authorized by board
VETO BOARD ACTIONS	Yes	No	No
DEPT. HEADS	Appoints (Subject to board confirmation) Removes at pleasure	Appoints & removes (Subject to board confirmation)	No authority unless granted by County Board
ADVISORY COMMITTEES ADMINISTRATIVE BOARDS	Appoints & removes (Subject to Board confirmation unless waived or made under civil service)	Appoints & removes (Subject to Board confirmation unless waived or made under civil service)	No authority unless granted by County Board
COORDINATE DEPARTMENTS	Yes	Yes	Only management functions not assigned depts. by ordinance or law

<b>JOB TITLE:</b>	County Administrator	<b>FLSA STATUS:</b>	Exempt
<b>DEPARTMENT:</b>		<b>REPORTS TO:</b>	County Board
<b>LOCATION:</b>	Administration Building	<b>DATE:</b>	DRAFT
<b>LABOR GRADE:</b>	Management/Non-union LG (TBD)	<b>REVISED:</b>	

**OVERALL PURPOSE/SUMMARY**

Under the general direction of the County Board and in accordance with Section 59.18 of the Wisconsin State Statutes, the County Administrator is the chief administrative officer of the County. This position directs, administers and coordinates the activities of the County in support of policies, goals and objectives established by the County Board, by performing duties personally or through various departments.

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

1. Directs and coordinates all administrative and management functions of Dodge County government not otherwise vested by law in boards or commissions, or in other elected officers.
2. Appoint the members of all boards and commissions where the statutes provide that such appointment is made by the County Board or by the County Board Chairperson. All such appointments are subject to confirmation by the County Board. Committees of the County Board shall continue to be appointed by either the County Board Chairman or by election by the County Board, and shall not be appointed by the County Administrator.
3. Assists in preparing agendas for and attends County Board meetings.
4. Coordinates, prepares and presents an annual budget to the County Board, with recommendations.
5. Administers and monitors adopted annual budget.
6. Recommends Ordinances and Resolutions to the County Board.
7. Takes the initiative to propose to the County Board such actions as will contribute to the efficiency, productivity, and overall improvement of County operations.
8. Attend Committee meetings when requested.
9. Prepare reports and make recommendations to the County Board and Committees on matters included within the authority of the office.
10. Following consultation with liaison committees, recommends departmental organization and staffing to the County Board.
11. Assists boards, commissions and committees in monitoring the activities of operating departments.
12. Recommend county-wide priorities for programs and activities.
13. Keep informed on pending federal and state legislation affecting County operations.
14. Keep informed on federal and state grants and mandates affecting County operations.
15. Coordinates the transaction of all County administrative business with Federal, State and local officials.
16. Recommends and implements administrative management practices to ensure proper use of resources.
17. Coordinates and oversees major capital improvement projects.
18. Approves and signs contracts, leases, grants, property transfers, etc.
19. Appoint and supervise the heads of all departments of the county except those elected by the people and except where the statutes provide that the appointment shall be made by elected officers. All such appointments are subject to confirmation by the County Board.
20. Serves as mediator in issues, problems and disputes involving department heads and other municipalities.
21. Reviews and responds to complaints regarding County personnel and operations; ensures proper response.
22. As requested by and under the direction of the County Board Chairperson, review and approve press releases, publications, speeches, or other declarations by persons representing the County's public policy position on any given matter and keep the County Board Chairperson and Executive Committee informed on said matters.
23. Represents Dodge County at various legislative meetings and hearings; acts as liaison, including public speaking to various groups, service clubs, other jurisdictions and state and federal government.
24. Responsible for risk management activities, including recommendations regarding insurance and stop loss purchase.
25. Responsible for purchasing activities, including issuing purchase orders, maintaining inventory, selecting vendors, etc.
26. May prepare bid specifications and requests for proposals for various projects.
27. May oversee building construction and renovation projects.
28. Regular attendance and punctuality required.
29. Performs related duties and special projects as may be assigned or required.

**JOB SPECIFICATION**

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Thorough knowledge of county government structure and operation.
- Thorough knowledge of public administration principles and practices including budget development and accounting procedures.
- Thorough knowledge of federal and state programs.
- Experience in effective leadership.
- Ability to establish and maintain effective working relationships with wide variety of individuals.
- Ability to communicate effectively, both verbally and in writing.
- Ability to plan and direct work of others.
- Ability to analyze information and make responsible independent decisions within established policies and procedures.

<b>JOB SPECIFICATION (cont.)</b>	
<b>EDUCATION AND EXPERIENCE</b> Bachelor's degree in Business, Public Administration, or related field required, Masters degree preferred; six (6) or more years of upper management experience in public administration. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.	
<b>RESIDENCY</b> Must become a Dodge County resident within one year of hire.	
<b>WORKING CONDITIONS</b> Normal office conditions.	
<b>PHYSICAL DEMANDS</b> The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.	
<b>ACKNOWLEDGEMENTS</b>	<b>FOR HUMAN RESOURCE USE</b>
<b>EMPLOYEE SIGNATURE:</b>	<b>ANALYST(S):</b>
<b>DATE:</b>	<b>DATE:</b>
<b>SUPERVISOR SIGNATURE:</b>	
<b>DATE:</b>	
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).	

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

3 **Resolution Extending Post-Employment Health Plan**  
4

5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
6

7 **WHEREAS**, the Dodge County Human Resources and Labor Negotiations Committee  
8 (Committee) is the advisory and policy-making body for the Dodge County Human Resources  
9 Department; and,  
10

11 **WHEREAS**, the Human Resources Department is responsible for administering  
12 employee benefit plans for eligible classes of employees working for Dodge County; and,  
13

14 **WHEREAS**, beginning January 1, 2006, and for periods of time thereafter, Dodge  
15 County has offered its eligible non-represented employees the opportunity to participate in a  
16 Post-Employment Health Plan, also known as a "PEHP Plan"; and,  
17

18 **WHEREAS**, the PEHP Plan benefit that Dodge County provides to eligible non-  
19 represented employees who end employment is an Insurance Premium Reimbursement Account;  
20 and,  
21

22 **WHEREAS**, one of the intended purposes of providing a PEHP Plan benefit is to  
23 encourage employees to exercise good judgment in the usage of their sick leave so that upon  
24 retirement they will have a source of funds to help defray the cost of medical insurance; and,  
25

26 **WHEREAS**, funding of the PEHP Plan benefit is accomplished by a payment of eighty  
27 percent (80%) of an eligible non-represented employee's accumulated sick leave (up to a  
28 maximum of 960 hours) into a post-employment health plan deposit account in the name of that  
29 employee which funds are restricted to the payment of insurance premiums; and,  
30

31 **WHEREAS**, the current policy or agreement that provides eligible non-represented  
32 employees with a PEHP Plan benefit expires on December 31, 2018; and,  
33

34 **WHEREAS**, the Committee, after due consideration and deliberation, has determined  
35 that it is in the best interest of Dodge County to continue to provide the PEHP Plan benefit to its  
36 eligible non-represented employees for a period of two (2) additional years, from December 31,  
37 2018, up to, and including, December 31, 2020; and,  
38

39 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
40 Supervisors hereby authorizes and directs the Committee to take such actions to continue to  
41 provide the Post-Employment Health Plan benefit (PEHP Plan benefit) to eligible non-  
42 represented employees of Dodge County for a period of two additional years, from December 31,  
43 2018, up to, and including, December 31, 2020; and,  
44  
45

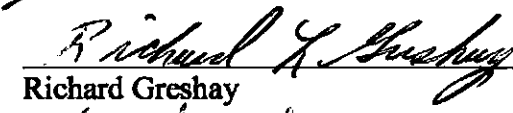
1 **BE IT FINALLY RESOLVED**, that funding of the PEHP Plan benefit be accomplished  
2 by a payment of eighty percent (80%) of an eligible non-represented employee's accumulated  
3 sick leave (up to a maximum of 960 hours) into a post-employment health plan deposit account  
4 in the name of that employee, restricted to the payment of health insurance premiums.

All of which is respectfully submitted this 19th day of June, 2018.

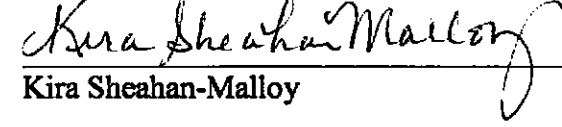
**Dodge County Human Resources and Labor Negotiations Committee:**

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
Dennis Schmidt

  
\_\_\_\_\_  
Richard Greshay

  
\_\_\_\_\_  
Dan Hilbert

  
\_\_\_\_\_  
Kira Sheahan-Malloy

**Vote Required:** Majority vote of members present.

**Resolution Summary:** A resolution extending Post-Employment Health Plan to December 31, 2020, for eligible employees.

**RESOLUTION # 18-09**

**TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN**

**MEMBERS:**

**WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and**

**WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and**

**WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and**

**WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on May 2<sup>nd</sup>, 2018, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on May 7<sup>th</sup>, 2018.**

**THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Theresa as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.**

All of which is respectfully submitted this 9<sup>th</sup> day of MAY, 2018.

  
\_\_\_\_\_  
Dodge County Board Supervisor



**REPORT to Res. 18-09**

**TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS**

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Boeck Family LLC requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the NE ¼, Section 17, T12N, R17E, Town of Theresa to allow for the creation of a 2-acre non-farm residential lot and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 19th day of June, 2018

  
\_\_\_\_\_  
Joseph Marsik

  
\_\_\_\_\_  
William Muche

  
\_\_\_\_\_  
Larry Schrauffmager

  
\_\_\_\_\_  
Jeffrey Schmitt

  
\_\_\_\_\_  
Thomas Schaefer

Land Resources and Parks Committee

# Boeck Family, LLC Town of Theresa, Sec. 17

The data used to create this map is a compilation of records, information and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.


COUNTY ROAD AY




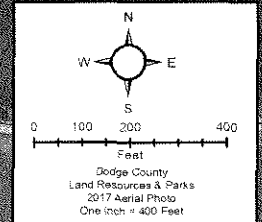
**BOECK FAMILY LLC**  
**LOT 2**

AY

MCARTHUR RD

 Boeck Family LLC Property

 Area to be Rezoned (A-1 to A-2)



0 100 200 400  
Feet  
Dodge County  
Land Resources & Parks  
2017 Aerial Photo  
One Inch = 400 Feet

1 RESOLUTION NO. 18-10

2  
3 **Human Services and Health Department**  
4 **2018 Dodge County Budget Amendment**  
5 **Opioid Methamphetamine Treatment Center Grant**  
6

7 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
8

9 **WHEREAS**, Dodge County by its Human Services and Health Department, in partnership  
10 with Fond du Lac County, applied for and was awarded the State of Wisconsin Opioid  
11 Methamphetamine Treatment Center (OMTC) Grant amount of approximately \$666,000; and,  
12

13 **WHEREAS**, Dodge County has been designated the fiscal agent for the OMTC Grant and is  
14 responsible for administering the grant funds; and,  
15

16 **WHEREAS**, the grant funding is to be used for, among other programs, the operation of  
17 treatment centers in Dodge County and Fond du Lac County; and,  
18

19 **WHEREAS**, the grant funding will be distributed in two parts; and,  
20

21 **WHEREAS**, a presentation was made regarding the goals and objectives of the OMTC Grant  
22 to the Dodge County Human Services and Health Board and the impact of the OMTC Grant on the  
23 2018 Dodge County Human Services and Health Department Budget; and,  
24

25 **WHEREAS**, due to the structure of the award, the Dodge County Human Services and Health  
26 Department expects excess revenues and expenditures in 2018, and has received the first distribution  
27 of grant funds in the amounts of \$162,000 and \$504,000, as described on Exhibits "A" and "B",  
28 respectively, both of which are attached hereto and incorporated herein; and,  
29

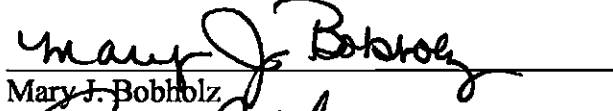
30 **WHEREAS**, the Dodge County Human Services and Health Board has reviewed the  
31 anticipated excess revenues and additional expenditures and has formed the considered conclusion  
32 that the additional services to be provided are reasonable and necessary; and,  
33

34 **WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge  
35 County Board of Supervisors appropriate to the 2018 Dodge County Human Services and Health  
36 Department Budget the excess revenues and increased expenditures as reflected on Exhibits "A" and  
37 "B", attached hereto and incorporated herein by reference;  
38

39 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors,  
40 that the Dodge County Board of Supervisors hereby approves the excess revenues and additional  
41 expenditures as described on Exhibits "A" and "B", incorporated herein, and does hereby direct the  
42 Finance Director to amend the 2018 Dodge County Human Services and Health Department Budget  
43 to reflect same in accordance with Exhibits "A" and "B".  
44

All of which is respectfully submitted this 19th day of June, 2018.

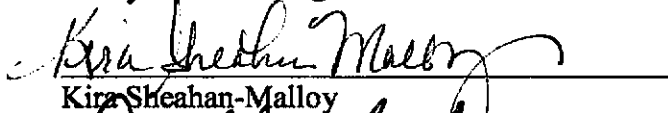
**Dodge County Human Services and Health Board:**

  
Mary J. Bobholz

  
Lois Augustson

  
Becky Glewen

Stephanie Justmann

  
Kira Sheahan-Malloy


  
Mark E. Roesch

  
David Godshall

  
Jennifer Keyes

  
Timothy J. Kennel

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.  
Budget Impact: \$666,000. Finance Committee review date: June 12, 2018. Chair initials: 

**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Dodge County Human Services and Health Department 2018 Dodge County Budget Amendment for the Opioid Methamphetamine Treatment Center Grant, in the amount of \$666,000.



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**  
 Effective January 1st, 2016

**Doc = BX**  
**Ledger = BA**

Date: 5/21/18

Department: Human Services & Health Department

Budget Year: 2018

**Description of Adjustment:**

Resolution Accepting Opioid Treatment Grant

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

<b>Budget Adjustment</b>
--------------------------

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4805	4234	533131	Opioid Grant GPR	-162,000
4805	5299		Sundry Contractual Services	106,746
4805	5346		Medication	13,409
4085	5279		Other CBRF	39,932
4805	5225	112	Mobile Service	1,313
4805	5312		Office Supplies	600

**Note the total Budget Adjustment must balance**



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**  
 Effective January 1st, 2016

**Doc = BX**  
**Ledger = BA**

Date: 5/23/18

Department: Human Services & Health Department

Budget Year: 2018

**Description of Adjustment:**

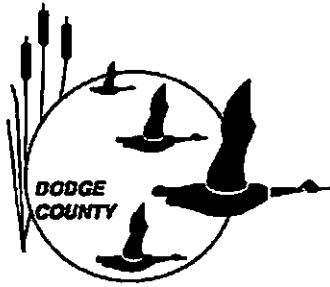
Resolution Accepting Opioid Treatment Grant

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

<b>Budget Adjustment</b>
--------------------------

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4805	4234		Opioid Grant GPR	-504,000
4805	5299		Sundry Contractual Services	351,535
4805	5346		Medication	40,227
4085	5279		Other CBRF	106,500
4805	5225	112	Mobile Service	3,938
4805	5312		Office Supplies	1,800

**Note the total Budget Adjustment must balance**



# HUMAN SERVICES & HEALTH DEPARTMENT

199 COUNTY ROAD DF • JUNEAU, WISCONSIN 53039-9512

920-386-3500

*Becky Bell, Director*

◆ ADMINISTRATION  
(920) 386-3501  
FAX: (920) 386-4011

◆ AGING & DISABILITY  
RESOURCE CENTER (ADRC)  
& AGING PROGRAM  
(920) 386-3580  
NUTRITION  
(920) 386-3580  
TRANSPORTATION  
(920) 386-3832  
FAX: (920) 386-4015

◆ ADULT PROTECTIVE SERVICES  
& SUPPORTIVE HOME CARE  
(920) 386-3750  
FAX: (920) 386-3245

◆ ALCOHOL & DRUG ABUSE  
(920) 386-4094  
FAX: (920) 386-3812

◆ CHILD WELFARE &  
JUVENILE JUSTICE  
(920) 386-3750  
FAX: (920) 386-3533

◆ COMMUNITY SUPPORT  
PROGRAM & COMPREHENSIVE  
COMMUNITY SERVICES  
(920) 386-4094  
FAX: (920) 386-3812

◆ ECONOMIC SUPPORT  
(920) 386-3780  
FAX: (920) 386-4012

◆ MENTAL HEALTH  
(920) 386-4094  
FAX: (920) 386-3812

◆ PUBLIC HEALTH  
(920) 386-3670  
FAX: (920) 386-4011

TO: County Board Supervisors  
FROM: Becky Bell *BB*  
DATE: June 11, 2018

I am writing this memo to explain the resolution before you tonight regarding the CCS Program. As you may recall, the Comprehensive Community Services Program (CCS) is a recovery and goal oriented, consumer driven Medical Assistance reimbursable program serving individual with mental health and substance abuse disorders who meet functional eligibility. Dodge County has operated a CCS Program since 2008. Human Services regionalized its program in 2015 with Washington, Ozaukee, and Sheboygan Counties. Medical Assistance reimburses counties 100% of expenses incurred, thereby no longer requiring counties to contribute any of their own county tax levy.

Within the last year Human Services has had several initiatives take place regarding how our department works with children and families. One of the changes was to place more of an emphasis on the CCS Program. Human Services has made a change in the approach to Coordinated Service Teams (CST). Prior to January 1<sup>st</sup>, 2018, those services were provide through contracted providers utilizing grant and county levy dollars. Starting on January 1<sup>st</sup>, 2018, CST service facilitation is occurring within the department and contracting these services out is no longer necessary. Additionally, Human Services is working diligently to eliminate the waitlist for our Children's Long Term Support (CLTS) Program. Some of those children on the waitlist are eligible for CCS services versus CLTS. Lastly, there has been an increase in school based referrals to the CCS Program in 2018. All of these events have created a situation where the CCS Program is serving more children. The CCS Program currently serving 133 individuals, 79 which are under the age of 18. Human Services has been adding contracted service facilitators through Lutheran Social Services and most recently Adult Care Consultants to meet the needs of children.

Services offered through CCS include Service Facilitation, Diagnostic Evaluations, Medication Management, Physical Health Monitoring, Peer Support Services, Individual Skill Development and Enhancement, Employment-Related Skill Training, Individual and/or Family Psychoeducation, Wellness Management and Recovery Support Services, Psychotherapy, and Substance Abuse Treatment.

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RESOLUTION NO. 18-11

**Human Services and Health Department  
2018 Dodge County Budget Amendment – CCS Program**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, in January of 2015, the Comprehensive Community Services (CCS) program in Dodge County was regionalized with CCS programs in Washington, Ozaukee, and Sheboygan counties under the Shared Services Model encouraged by the State of Wisconsin; and,

**WHEREAS**, as a result of this regionalization of the CCS program in Dodge County, the following activities occurred: 1) the number of available certified agencies providing services increased from three to fifteen; 2) program enrollment increased from 34 individuals in January of 2015 to 83 individuals as of December of 2016, and 132 as of December of 2017; 3) contracting for the provision of services for the CCS program has increased due to reallocation of funding from the CST Program to the CCS Program through programmatic changes; 4) CCS referrals have increased due to outreach efforts by the Department to local school districts; 5) expenditures for the CCS program have increased and there is a need to appropriate excess revenues to pay for these increased expenditures; and,

**WHEREAS**, the Human Services and Health Board received a detailed presentation of the CCS program at its June 6, 2018 meeting, and has formed the considered conclusion that the increased expenditures in the amount of \$1,850,000 for the CCS program are necessary and reasonable; and,

**WHEREAS**, in 2018, there will be excess revenues in the amount of \$1,850,000 in Business Unit 4807, Comprehensive Community Services, Account No. .4630, Medicaid, to pay costs for the expanded contracting for the CCS program and to pay costs for the provision of other professional services necessary to support individuals in the CCS programs as set forth on Exhibit "A", attached hereto; and,

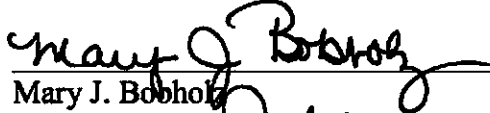
**WHEREAS**, the Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2018 Dodge County Human Services and Health Department Budget excess revenues in the amount of \$1,850,000 in Business Unit 4807, Comprehensive Community Services, Account No. .4630, Medicaid and expenditures in the same amount in Business Unit 4807, Comprehensive Community Services, Account No. .5219, Other Professional Services, as described on Exhibit "A";

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves the excess revenues and expenditures as described on Exhibit "A" attached hereto and authorizes and directs the Dodge County Finance Director to appropriate the excess revenues and additional expenditures to the 2018 Dodge County Human Services and Health Department Budget and make the necessary budget adjustments in accordance with Exhibit "A".

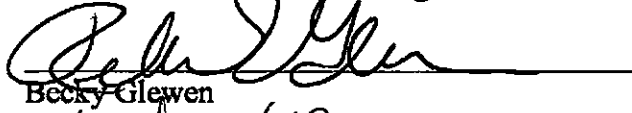


All of which is respectfully submitted this 19th day of June, 2018.

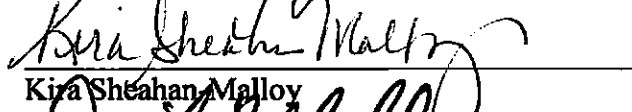
**Dodge County Human Services and Health Board:**

  
Mary J. Bobholz

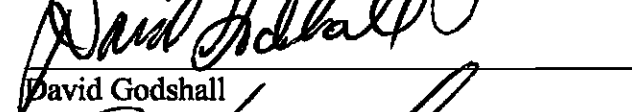
  
Lois Augustson

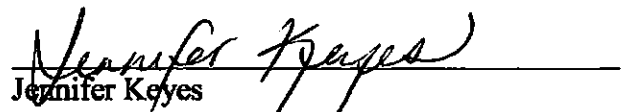
  
Becky Glewen

Stephanie Justmann

  
Kira Sheahan Malloy


  
Mark E. Roesch

  
David Godshall

  
Jennifer Keyes

  
Timothy J. Kemmel

**FISCAL NOTE:**

The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.  
Budget Impact: \$1,850,000. Finance Committee review date: June 12, 2018. Chair initials: 

**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Dodge County Human Services and Health Department 2018 Dodge County Budget Amendment for the Comprehensive Community Services Program, in the amount of \$1,850,000.



**Dodge County, Wisconsin**  
**Finance Department**  
**Unbudgeted/Excess Revenue Appropriation**  
**Revenue and Expenditure Adjustment Form**  
Effective January 1st, 2016

**Doc = BX**  
**Ledger = BA**

Date: 5/21/18

Department: Human Services & Health Department

Budget Year: 2018

**Description of Adjustment:**

Resolution 2018 Dodge County Budget Amendment-CCS Program

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4807	4630		Medicaid Revenues	-1,850,000
4807	5219		Other Professional Services	1,850,000

Note the total Budget Adjustment must balance

RESOLUTION NO. 18-12

**Authorizing a General Fund Transfer for  
Security Glass at the Henry Dodge and Administration Buildings**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the Dodge County Building Committee (Committee) has undertaken an evaluation of the security needs of the Dodge County buildings under its jurisdiction; and,

**WHEREAS**, the Committee has discussed several security measures and options for the various buildings; and,

**WHEREAS**, the Committee has determined that one of the security measures to be employed at the Henry Dodge Building is to install forced entry resistance glass in the reception windows within the Dodge County Human Services and Health Department in each of the following areas: Main Entrance, Public Health, Aging and Disability Resource Center, and Economic Support; and,

**WHEREAS**, the Committee has also determined that the Dodge County Clerk's Office reception counter shall be enclosed with forced entry glass and the door glass covered with safety film; and,

**WHEREAS**, quotes in the amount of \$41,000 for the purchase and installation of the glass have been received from Hometown Glass & Improvements, Inc., hereinafter "proposal", attached hereto as Exhibit "A"; and,

**WHEREAS**, at its meeting on June 7, 2018, the Committee reviewed the proposal and recommended proceeding with the installation of the glass as indicated; and,

**WHEREAS**, at its meeting on June 12, 2018, the Dodge County Finance Committee also reviewed the proposal and has determined that there are sufficient Dodge County funds (Unassigned General Fund) available to fund the proposal in the amount not to exceed \$41,000; and,

**WHEREAS**, the Finance Committee recommends to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the use of Dodge County funds, in the amount not to exceed \$41,000, to fund the proposal;


**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby approves the proposal implementing security measures at the Henry Dodge and Administration Buildings and authorize the use of Dodge County funds in the amount not to exceed \$41,000 to fund the proposal; and,

**BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Finance Director is directed to transfer funds from Business Unit 100, Account No. 3429, Unassigned General Fund, in the amounts of \$7,300 to Business Unit 1901, County Buildings, and \$33,700 to Business Unit 1905, Henry Dodge Office Building, to cover the cost of the proposal.

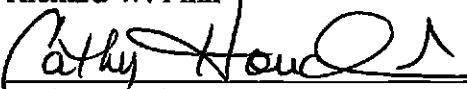
All of which is respectfully submitted this 19th day of June, 2018.


**Dodge County Building Committee:**

  
Dennis R. Schmidt

  
Richard W. Fink

  
Mark E. Roesch

  
Cathy Houchin

  
Kevin Burnett

**FISCAL NOTE:**

*The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.  
Budget Impact: \$41,000. Finance Committee review date: June 12, 2018. Chair initials: RF.*

**Vote Required:** Two-thirds (2/3) of members elect.

Resolution Summary: Authorize a General Fund Transfer for Security Glass at the Henry Dodge and Administration Buildings in the amount of \$41,000.



N7171 Raceway Road Phone: (920)887-3757  
 Beaver Dam, WI 53916 Fax: (920)887-3338

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 hometownglass.com

Office Copy

Federal Tax ID: 39-1612115

P/O#:	Cust State Tax ID: YES	<b>Quote: Q001130</b> <b>Date: 5/25/2018</b>
Taken By: Jeff	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep: Jeff	Adv. Code:PC	

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

HENRY DODGE  
 MAIN RECEPTIONIST AREA

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area in the main entry area.	\$5,890.00	\$5,890.00

Includes 2 openings to get 3/4" Armor Protect glass, speakers, stainless trays & U-channel around the perimeter.

NET 30

Total:

Sub Total: \$5,890.00

Tax: \$0.00

Total: \$5,890.00

Exhibit "A"



N7171 Raceway Road Phone: (920)887-3757  
 Beaver Dam, WI 53916 Fax: (920)887-3338

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 hometownglass.com

Customer

Federal Tax ID: 39-1612115

P/O#: Taken By: Jeff Installer:	Cust State Tax ID: YES Cust Fed Tax ID: Ship Via:	Quote: Q001128 Date: 5/25/2018
SalesRep: Jeff	Adv. Code: PC	

Bill To: DODGE COUNTY ADMIN M

Sold To: DODGE COUNTY ADMIN M

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

HENRY DODGE  
 ADRC OFFICE

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area in the ADRC.	\$11,590.00	\$11,590.00

Includes 3 openings to get 3/4" Armor Protect glass, speakers, stainless trays & steel glass stops.

NET 30

Total:

Sub Total: \$11,590.00


Tax: \$0.00

Total: \$11,590.00

Exhibit "A"



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 Beaver Dam, WI 53916 Fax: (920)887-3338

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Federal Tax ID: 39-1612115

P/O#: Taken By: Jeff Installer:	Cust State Tax ID: YES Cust Fed Tax ID: Ship Via:	Quote: Q001129 Date: 5/25/2018
SalesRep: Jeff	Adv. Code:PC	

Bill To: DODGE COUNTY ADMIN M

Sold To: DODGE COUNTY ADMIN M

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

HENRY DODGE  
 ECONOMICS SUPPORT OFFICE

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area in Economics Support.	\$5,830.00	\$5,830.00

Includes 2 openings to get 3/4" Armor Protect glass, speakers, stainless trays & steel glass stops.

NET 30

Total:

Sub Total: \$5,830.00

Tax: \$0.00

Total: \$5,830.00



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 Beaver Dam, WI 53916 Fax: (920)887-3338

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Federal Tax ID: 39-1612115

P/O#:	Cust State Tax ID: YES	<b>Quote: Q001131</b> <b>Date: 5/25/2018</b>
Taken By: Jeff	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep: Jeff	Adv. Code:PC	

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

HENRY DODGE  
 PUBLIC HEALTH OFFICE

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area in the Public Health Office.	\$10,390.00	\$10,390.00

Includes 2 openings to get 3/4" Armor Protect glass, speakers, stainless trays and steel glass stops.

NET 30

Total:

Sub Total: \$10,390.00

Tax: \$0.00

Total: \$10,390.00

Exhibit "A"

Page 4





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 Beaver Dam, WI 53916 Fax: (920)887-3338

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Office Copy

Federal Tax ID: 39-1612115

P/O#:  
 Taken By: Jeff  
 Installer:

Cust State Tax ID: YES  
 Cust Fed Tax ID:  
 Ship Via:

**Workorder: W096708**  
 Date: 5/14/2018  
 Time: 07:10 PM

SalesRep: Jeff

Adv. Code:PC

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

ADMINISTRATION BUILDING

(920) 386-3665

Qty	Part Number	Description	List	Sell	Total
1	MISC	Furnish & install a Forced Entry Resistance receptionist area near the Mueller St. entrance.	\$6,960.00	\$6,960.00	\$6,960.00

Includes 3/4" Armor Protect glass, speakers in each, U-channel to hold in place, stainless tray installed in the existing counter top and channel between the 2 panes of glass.

Total:

Sub Total: \$6,960.00

Total: \$6,960.00

Customer's Signature: \_\_\_\_\_

**Balance: \$6,960.00**

Exhibit "A"



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 Beaver Dam, WI 53916 Fax: (920)887-3338

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Customer

Federal Tax ID: 39-1612115

P/O#:	Cust State Tax ID: YES	<b>Quote: Q001004</b> <b>Date: 4/4/2018</b>
Taken By: Jeff	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep: Jeff	Adv. Code: PC	

**Bill To: DODGE COUNTY ADMIN M**

**Sold To: DODGE COUNTY ADMIN M**

DODGE COUNTY ADMIN MAINTENANCE  
 DODGE COUNTY ADMIN  
 PHYSICAL FACILITIES  
 JUNEAU, WI 53039

ADMINISTRATION BUILDING

(920) 386-3665

Qty	Part Number	Description	Sell	Total
1	MISC	Furnish & install 3M Ultra S600 safety film on existing door glasses.	\$270.00	\$270.00

Price is per door based on 24" x 60" size glass.

Includes bonding to the door glass frame so the whole glass can't be broken out.

NET 30

Total:

Sub Total: \$270.00

Tax: \$0.00

Total: \$270.00

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Robert and Kathleen Schraufnagel Revocable Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 25.884-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NE ¼ of the SE ¼, Section 8, Town of Leroy, in order to allow for the creation of a 2.5-acre and a 23.384-acre non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 19th day of June, 2018.



Joseph Marsik



William Muche



Larry Schraufnagel



Jeffrey Schmitt



Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1001

**An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 8, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.**

**Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.**

**Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.**

**Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.**

**The County Board of Supervisors of the County of Dodge do ordain as follows:**

**Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.**

**Section 2. This ordinance shall be effective upon passage.**

**Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.**

**Adopted and Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.**

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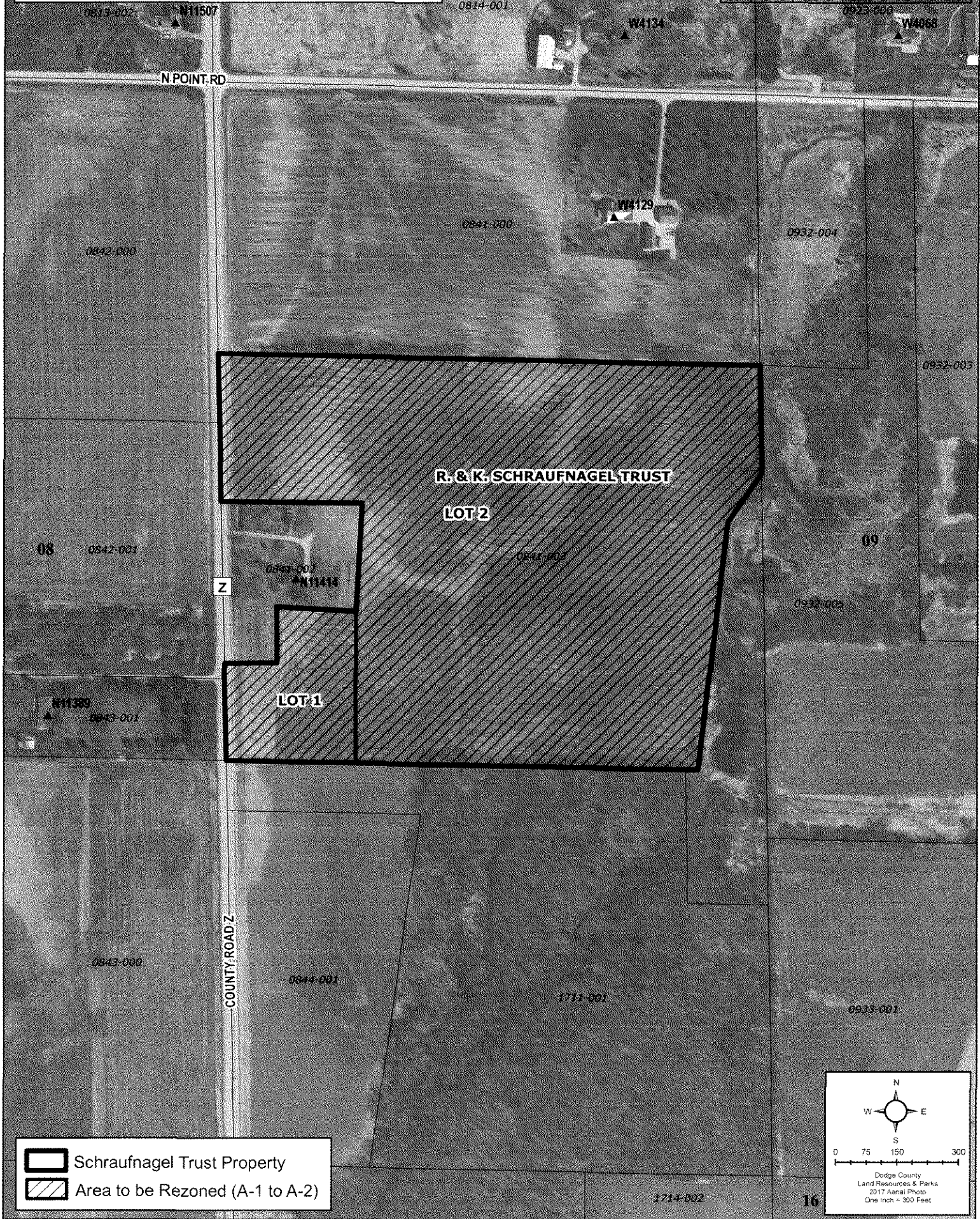
**Russell Kottke  
Chairman**



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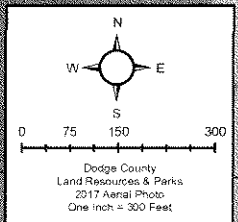
**Karen J. Gibson  
County Clerk**

# Schraufnagel Revocable Trust Town of Leroy, Sec. 8

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



 Schraufnagel Trust Property  
 Area to be Rezoned (A-1 to A-2)



1714-002