

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Wednesday, May 2, 2018, in Conference Room #G52 of the Henry Dodge Office Building.

The meeting was called to order at 6:00 p.m. by.

ROLL CALL: PRESENT: Mary Bobholz, Becky Glewen, Lois Augustson, David Godshall, Stephanie Justmann, Jennifer Keyes, Mark Roesch, and Kira Sheahan-Malloy, Tim Kemmel

ABSENT/EXCUSED: None

ALSO PRESENT: STAFF: Jim Mielke - County Administrator, Becky Bell – Director, Monica Hooper-Division Manager, Alyssa Schultz-Division Manager, Sheila Drays-Division Manager, Amy Beranek-Supervisor, Anne Conners-Supervisor

OTHERS: Clancy Knaup, Marguerite Bashynski

Certification of Public Notice: Kris Keith certified public notice.

Consideration to Deviate from the Agenda if Needed:

Motion by Kira Sheahan-Malloy to approve deviation from the agenda if needed. Seconded by David Godshall. Motion carried.

Election of Human Services Committee

David Godshall nominated Mary Bobholz for Chaiman. There were no other nominations. Motion was made by David Godshall, and seconded by Mark Roesch to close the nominations and to cast a unanimous ballot for Mary Bobhoz as Chairman. Motion carried

Kira Sheahan-Malloy nominated Stephanie Justmann for Vice Chaiman. There were no other nominations. Motion was made by Kira Sheahan-Malloy, and seconded by Becky Glewen to close the nominations and to cast a unanimous ballot for Stephanie Justmann as Vice Chairman. Motion carried

Stephanie Justmann nominated Lois Augustson for Secretary. There were no other nominations. Motion was made by Stephanie Justmann, and seconded by Jennifer Keyes to close the nominations and to cast a unanimous ballot for Lois Augustson as Secretary. Motion carried

Approval of Minutes of the April 4, 2018 meeting:

Motion by Becky Glewen to approve the minutes of the April 4, 2018 meeting. Seconded by Lois Augustson. Motion carried with Mary Bobholz abstaining

Public Forum:

Clancy Knaup, owner of Bayshore Apartment building, gave comment about the potential closure of the Bayshore congregate meal site. He indicated that the meal site has been in existence since approximately 1979. He asked the board to consider keeping the site up and wanted to know how the current residents are to get meals. This issue was further discussed during the Nutrition Revitalization Plan discussion.

Board Action:

A. Consider, Discuss and take action on the Nutrition Revitalization Plan
Amy Ewerdt, Sheila Drays, and Becky Bell discussed their recommendation to close the Bayshore congregate meal site. They noted, Beaver Dam has another meal site one mile away at the Watermark. Dodge County is exploring other options for meals within Dodge County and is looking to maximize dollars to expand home delivered meals within the county in areas where residents are not currently eligible to receive meals due to a lack of meal routes. These areas include the Town of Beaver Dam, Brownsville, and Watertown. In discussions with the State, meal sites need to be welcoming and accessible to the public and meal sites in apartment buildings create an interesting dilemma as individuals may not feel comfortable in attending a site in a private environment. The discussion also included a proposal to change the location of the Lomira meal site from an apartment building to a public location due to a lack of participation. Motion by Becky Glewen to approve Lomira and Bayshore meal site location closings. Motion seconded by Tim Kemmel. Motion carried with a unanimous vote.

B. Establish Human Services and Health Board meeting date and time.

Human Services Board agreed to keep the meetings the first Wednesday of the month at 6:00pm.

C. Discuss Options for Distribution of Agenda and Packet

The Board discussed how they would like to receive their packets each month

Director's Report:

A. Update: NetSmart Status/Next Steps

The month of March has been closed in Netsmart. Patient statements have also been mailed. The Joxel Group was onsite April 30th to discuss assumptions, future state, and next steps with Dodge County. The fiscal team was assigned homework items with deadlines are currently working on completing the open items.

B. Update: Henry Dodge Office Building Security Discussion

Ms. Bell indicated there are ongoing discussions regarding security within the building. Russell Freber, Director of Physical Facilities met with key management staff earlier this month to discuss options for increasing security. Some of those options being looked into include bullet resistant glass at reception points, cameras, and duress buttons.

C. Update: Strategic Prevention Framework Rx Grant

Recruitment efforts are continuing for positions for the grant through a contracted provider. Ms. Bell indicated she has an upcoming meeting with Annie Short from the Northeast Wisconsin Area Health Education Center to discuss the grant.

D. Update: Opioid Treatment Center Grant

Ms. Bell discussed that funding for Phase One was allocated to startup costs which included desks and office equipment. Phase Two will run from May 1st, 2018 to April 20, 2019 and the contract will be backdated for funding purposes.

Division Reports:

The Board members reviewed and discussed the following informational items:

A. Clinical & Family Services Division:

1. Program Statistics:

- a. Out of Home Costs
- b. March Report from Northwest Connections on after-hours crisis activity
- c. Northwest Connections March Expenses

B. Community Support Services Division:

1. Program Statistics
2. Aging and Disability Resource Center Information:
 - a. Dining Center Comments for January
 - b. 2018 Economic Support Specialists Case Managers Week
 - c. Aging and Disability Resource Center Month
3. Public Health Information:

C. Fiscal & Support Services Division:

1. Review of March 2018 expenditures & revenues

Anne Connors reported that the expenses are close to the revenues and there were no adjustments at this time and March was closed.

2. Review 2017 expenditures & revenues

Human Services will be returning \$1.5 million and change to the General Fund. The department did clean up a lot of outstanding balance sheet items in 2017. One of the cleanup items was a 96,316.65. The account represents the past recordings of TCM receivables. With the difficulty to identify the details due to past billing practices and procedures, and that the balance outstanding has been longer than a year provides a reasonable estimate that the amount in this account will be uncollectible.

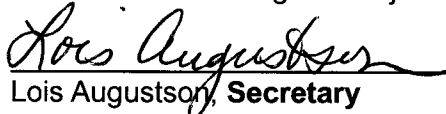
3. Discuss Johnson Block Audit Finding Review

Division Manager Monica Hooper reported that the audit visit went well and the department should find out by the end of June or July if there was any findings.

4. Review Revenue & Expenditure Adjustment Forms

Next Meeting Date: June 6, 2018 @ 6:00 p.m.

Motion by Kira Sheahan-Malloy to adjourn the meeting. Seconded by Jennifer Keyes. Motion carried. The meeting was adjourned at 7:21


Lois Augustson, **Secretary**


Mary Bobholz, **Chairperson**


Kris Keith, **Recording Secretary**

kk

DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING