

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Wednesday, May 2, 2018, in Conference Room #G52 of the Henry Dodge Office Building.

The meeting was called to order at 6:00 p.m. by.

ROLL CALL: PRESENT: Mary Bobholz, Becky Glewen, Lois Augustson, David Godshall, Stephanie Justmann, Jennifer Keyes, Mark Roesch, and Kira Sheahan-Malloy, Tim Kemmel

ABSENT/EXCUSED: None

ALSO PRESENT: STAFF: Jim Mielke - County Administrator, Becky Bell – Director, Monica Hooper-Division Manager, Alyssa Schultz-Division Manager, Sheila Drays-Division Manager, Amy Beranek-Supervisor, Anne Connors-Supervisor

OTHERS: Clancy Knaup, Marguerite Bashynski

Certification of Public Notice: Kris Keith certified public notice.

Consideration to Deviate from the Agenda if Needed:

Motion by Kira Sheahan-Malloy to approve deviation from the agenda if needed. Seconded by David Godshall. Motion carried.

Election of Human Services Committee

David Godshall nominated Mary Bobholz for Chairman. There were no other nominations. Motion was made by David Godshall, and seconded by Mark Roesch to close the nominations and to cast a unanimous ballot for Mary Bobholz as Chairman. Motion carried

Kira Sheahan-Malloy nominated Stephanie Justmann for Vice Chairman. There were no other nominations. Motion was made by Kira Sheahan-Malloy, and seconded by Becky Glewen to close the nominations and to cast a unanimous ballot for Stephanie Justmann as Vice Chairman. Motion carried

Stephanie Justmann nominated Lois Augustson for Secretary. There were no other nominations. Motion was made by Stephanie Justmann, and seconded by Jennifer Keyes to close the nominations and to cast a unanimous ballot for Lois Augustson as Secretary. Motion carried

Approval of Minutes of the April 4, 2018 meeting:

Motion by Becky Glewen to approve the minutes of the April 4, 2018 meeting. Seconded by Lois Augustson. Motion carried with Mary Bobholz abstaining

Public Forum:

Clancy Knaup, owner of Bayshore Apartment building, gave comment about the potential closure of the Bayshore congregate meal site. He indicated that the meal site has been in existence since approximately 1979. He asked the board to consider keeping the site up and wanted to know how the current residents are to get meals. This issue was further discussed during the Nutrition Revitalization Plan discussion.

Board Action:

A. Consider, Discuss and take action on the Nutrition Revitalization Plan

Amy Ewerdt, Sheila Drays, and Becky Bell discussed their recommendation to close the Bayshore congregate meal site. They noted, Beaver Dam has another meal site one mile away at the Watermark. Dodge County is exploring other options for meals within Dodge County and is looking to maximize dollars to expand home delivered meals within the county in areas where residents are not currently eligible to receive meals due to a lack of meal routes. These areas include the Town of Beaver Dam, Brownsville, and Watertown. In discussions with the State, meal sites need to be welcoming and accessible to the public and meal sites in apartment buildings create an interesting dilemma as individuals may not feel comfortable in attending a site in a private environment. The discussion also included a proposal to change the location of the Lomira meal site from an apartment building to a public location due to a lack of participation. Motion by Becky Glewen to approve Lomira and Bayshore meal site location closings. Motion seconded by Tim Kemmel. Motion carried with a unanimous vote.

B. Establish Human Services and Health Board meeting date and time.

Human Services Board agreed to keep the meetings the first Wednesday of the month at 6:00pm.

C. Discuss Options for Distribution of Agenda and Packet

The Board discussed how they would like to receive their packets each month

Director's Report:

A. Update: NetSmart Status/Next Steps

The month of March has been closed in Netsmart. Patient statements have also been mailed. The Joxel Group was onsite April 30th to discuss assumptions, future state, and next steps with Dodge County. The fiscal team was assigned homework items with deadlines are currently working on completing the open items.

B. Update: Henry Dodge Office Building Security Discussion

Ms. Bell indicated there are ongoing discussions regarding security within the building. Russell Freber, Director of Physical Facilities met with key management staff earlier this month to discuss options for increasing security. Some of those options being looked into include bullet resistant glass at reception points, cameras, and duress buttons.

C. Update: Strategic Prevention Framework Rx Grant

Recruitment efforts are continuing for positions for the grant through a contracted provider. Ms. Bell indicated she has an upcoming meeting with Annie Short from the Northeast Wisconsin Area Health Education Center to discuss the grant.

D. Update: Opioid Treatment Center Grant

Ms. Bell discussed that funding for Phase One was allocated to startup costs which included desks and office equipment. Phase Two will run from May 1st, 2018 to April 20, 2019 and the contract will be backdated for funding purposes.

Division Reports:

The Board members reviewed and discussed the following informational items:

A. Clinical & Family Services Division:

1. Program Statistics:

- a. Out of Home Costs
- b. March Report from Northwest Connections on after-hours crisis activity
- c. Northwest Connections March Expenses

B. Community Support Services Division:

1. Program Statistics
2. Aging and Disability Resource Center Information:
 - a. Dining Center Comments for January
 - b. 2018 Economic Support Specialists Case Managers Week
 - c. Aging and Disability Resource Center Month
3. Public Health Information:

C. Fiscal & Support Services Division:

1. Review of March 2018 expenditures & revenues

Anne Connors reported that the expenses are close to the revenues and there were no adjustments at this time and March was closed.

2. Review 2017 expenditures & revenues

Human Services will be returning \$1.5 million and change to the General Fund. The department did clean up a lot of outstanding balance sheet items in 2017. One of the cleanup items was a 96,316.65. The account represents the past recordings of TCM receivables. With the difficulty to identify the details due to past billing practices and procedures, and that the balance outstanding has been longer than a year provides a reasonable estimate that the amount in this account will be uncollectible.

3. Discuss Johnson Block Audit Finding Review

Division Manager Monica Hooper reported that the audit visit went well and the department should find out by the end of June or July if there was any findings.

4. Review Revenue & Expenditure Adjustment Forms

Next Meeting Date: June 6, 2018 @ 6:00 p.m.

Motion by Kira Sheahan-Malloy to adjourn the meeting. Seconded by Jennifer Keyes. Motion carried. The meeting was adjourned at 7:21

Lois Augustson, **Secretary**

Mary Bobholz, **Chairperson**

Kris Keith, **Recording Secretary**

kk

DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING

1 RESOLUTION NO. _____
2

3 **Human Services and Health Department**
4 **2018 Dodge County Budget Amendment**
5 **Opioid Methamphetamine Treatment Center Grant**
6

7 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
8

9 **WHEREAS**, Dodge County by its Human Services and Health Department, in partnership
10 with Fond du Lac County, applied for and was awarded the State of Wisconsin Opioid
11 Methamphetamine Treatment Center (OMTC) Grant amount of approximately \$666,000; and,
12

13 **WHEREAS**, Dodge County has been designated the fiscal agent for the OMTC Grant and is
14 responsible for administering the grant funds; and,
15

16 **WHEREAS**, the grant funding is to be used for, among other programs, the operation of
17 treatment centers in Dodge County and Fond du Lac County; and,
18

19 **WHEREAS**, the grant funding will be distributed in two parts; and,
20

21 **WHEREAS**, a presentation was made regarding the goals and objectives of the OMTC Grant
22 to the Dodge County Human Services and Health Board and the impact of the OMTC Grant on the
23 2018 Dodge County Human Services and Health Department Budget; and,
24

25 **WHEREAS**, due to the structure of the award, the Dodge County Human Services and Health
26 Department expects excess revenues and expenditures in 2018, and has received the first distribution
27 of grant funds in the amounts of \$162,000 and \$504,000, as described on Exhibits "A" and "B",
28 respectively, both of which are attached hereto and incorporated herein; and,
29

30 **WHEREAS**, the Dodge County Human Services and Health Board has reviewed the
31 anticipated excess revenues and additional expenditures and has formed the considered conclusion
32 that the additional services to be provided are reasonable and necessary; and,
33

34 **WHEREAS**, the Dodge County Human Services and Health Board requests that the Dodge
35 County Board of Supervisors appropriate to the 2018 Dodge County Human Services and Health
36 Department Budget the excess revenues and increased expenditures as reflected on Exhibits "A" and
37 "B", attached hereto and incorporated herein by reference;
38

39 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors,
40 that the Dodge County Board of Supervisors hereby approves the excess revenues and additional
41 expenditures as described on Exhibits "A" and "B", incorporated herein, and does hereby direct the
42 Finance Director to amend the 2018 Dodge County Human Services and Health Department Budget
43 to reflect same in accordance with Exhibits "A" and "B".
44

All of which is respectfully submitted this 19th day of June, 2018.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Lois Augustson

Becky Glewen

Stephanie Justmann

Kira Sheahan-Malloy

Mark E. Roesch

David Godshall

Jennifer Keyes

Timothy J. Kemmel

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$666,000. Finance Committee review date: June 12, 2018. Chair initials: ____.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Dodge County Human Services and Health Department 2018 Dodge County Budget Amendment for the Opioid Methamphetamine Treatment Center Grant, in the amount of \$666,000.



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
Ledger = BA

Date: 5/21/18

Department: Human Services & Health Department

Budget Year: 2018

Description of Adjustment:

Resolution Accepting Opioid Treatment Grant

For Finance Department use only
Doc# _____
Batch# _____
GL Date: _____

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4805	4234	533131	Opioid Grant GPR	-162,000
4805	5299		Sundry Contractual Services	106,746
4805	5346		Medication	13,409
4085	5279		Other CBRF	39,932
4805	5225	112	Mobile Service	1,313
4805	5312		Office Supplies	600

Note the total Budget Adjustment must balance



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form

Doc = BX
Ledger = BA

Effective January 1st, 2016

Date: 5/23/18

Department: Human Services & Health Department

Budget Year: 2018

Description of Adjustment:

Resolution Accepting Opioid Treatment Grant

For Finance Department use only

Doc# _____

Batch# _____

GL Date: _____

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4805	4234		Opioid Grant GPR	-504,000
4805	5299		Sundry Contractual Services	351,535
4805	5346		Medication	40,227
4085	5279		Other CBRF	106,500
4805	5225	112	Mobile Service	3,938
4805	5312		Office Supplies	1,800

Note the total Budget Adjustment must balance

1 RESOLUTION NO. _____
2

3 **Human Services and Health Department**
4 **2018 Dodge County Budget Amendment – CCS Program**
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, in January of 2015, the Comprehensive Community Services (CCS) program in
9 Dodge County was regionalized with CCS programs in Washington, Ozaukee, and Sheboygan counties
10 under the Shared Services Model encouraged by the State of Wisconsin; and,
11

12 **WHEREAS**, as a result of this regionalization of the CCS program in Dodge County, the
13 following activities occurred: 1) the number of available certified agencies providing services increased
14 from three to fifteen; 2) program enrollment increased from 34 individuals in January of 2015 to 83
15 individuals as of December of 2016, and 132 as of December of 2017; 3) contracting for the provision of
16 services for the CCS program has increased due to reallocation of funding from the CST Program to the
17 CCS Program through programmatic changes; 4) CCS referrals have increased due to outreach efforts
18 by the Department to local school districts; 5) expenditures for the CCS program have increased and
19 there is a need to appropriate excess revenues to pay for these increased expenditures; and,
20

21 **WHEREAS**, the Human Services and Health Board received a detailed presentation of the CCS
22 program at its June 6, 2018 meeting, and has formed the considered conclusion that the increased
23 expenditures in the amount of \$1,850,000 for the CCS program are necessary and reasonable; and,
24

25 **WHEREAS**, in 2018, there will be excess revenues in the amount of \$1,850,000 in Business
26 Unit 4807, Comprehensive Community Services, Account No. .4630, Medicaid, to pay costs for the
27 expanded contracting for the CCS program and to pay costs for the provision of other professional
28 services necessary to support individuals in the CCS programs as set forth on Exhibit "A", attached
29 hereto; and,
30

31 **WHEREAS**, the Human Services and Health Board requests that the Dodge County Board of
32 Supervisors appropriate to the 2018 Dodge County Human Services and Health Department Budget
33 excess revenues in the amount of \$1,850,000 in Business Unit 4807, Comprehensive Community
34 Services, Account No. .4630, Medicaid and expenditures in the same amount in Business Unit 4807,
35 Comprehensive Community Services, Account No. .5219, Other Professional Services, as described on
36 Exhibit "A";
37

38 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors
39 hereby approves the excess revenues and expenditures as described on Exhibit "A" attached hereto and
40 authorizes and directs the Dodge County Finance Director to appropriate the excess revenues and
41 additional expenditures to the 2018 Dodge County Human Services and Health Department Budget and
42 make the necessary budget adjustments in accordance with Exhibit "A".
43

All of which is respectfully submitted this 19th day of June, 2018.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Lois Augustson

Becky Glewen

Stephanie Justmann

Kira Sheahan-Malloy

Mark E. Roesch

David Godshall

Jennifer Keyes

Timothy J. Kemmel

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes No ___ N/A.

Budget Impact: \$1,850,000. Finance Committee review date: June 12, 2018. Chair initials: ____.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Dodge County Human Services and Health Department 2018 Dodge County Budget Amendment for the Comprehensive Community Services Program, in the amount of \$1,850,000.



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form

Doc = BX
Ledger = BA

Effective January 1st, 2016

Date: 5/21/18

Department: Human Services & Health Department

Budget Year: 2018

Description of Adjustment:

Resolution 2018 Dodge County Budget Amendment-CCS Program

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4807	4630		Medicaid Revenues	-1,850,000
4807	5219		Other Professional Services	1,850,000

Note the total Budget Adjustment must balance

COMMUNITY SUPPORT SERVICES DIVISION
FROM MARCH TO APRIL STATISTICS NARRATIVE
FOR THE JUNE 2018
HUMAN SERVICES & HEALTH BOARD MEETING

AGING AND DISABILITY RESOURCE CENTER

KRIS SCHEFFT – SUPERVISOR

CALL STATISTICS

- Recorded Contacts increased from 547 in March to 579 in April ↑
- Providing Information and Assistance decreased from 330 in March to 317 in April ↓
- Administering Long Term Care Functional Screens increased from 52 in March to 70 in April ↑
- Providing all other services increased from 177 in March to 193 in April ↑
- Referring for all other services decreased from 3 in March to 0 in April ↓

AGING, TRANSPORTATION, AND NUTRITION

AMY EWERDT – SUPERVISOR

DINING MEAL DONATIONS

- Congregate donations decreased from \$42.85 in March to \$20.42 in April ↓
- Home delivered donations decreased from \$24.22 in March to \$16.66 in April ↓

DINING MEAL PARTICIPANTS

- Congregate participants decreased from 69 in March to 63 in April ↓
- Home delivered participants increased from 126 in March to 138 in April ↑

VOLUNTEER DRIVER STATISTICS

- Total trip miles went up from 16,231 in March to 16,746 in April ↑
- Total hours of service went up from 785 in March to 820 in April ↑
- Total cash donations received went down from \$4,080.37 in March to \$3,390.90 in April ↓

CASELOAD/WORKLOAD STATISTICS

- Total caseload increased from 287 in March to 294 in April ↑
- Referrals increased from 34 in March to 39 in April ↑
- Court hearings increased from 14 in March to 15 in April ↑
- Annual Protective Placement reviews increased from 17 in March to 21 in April ↑
- Supportive Home Care reviews decreased from 20 in March to 17 in April ↓
- Total Supportive Home Care cases decreased from 131 in March to 126 in April ↓
- Total Home and Financial Manager cases increased from 28 in March to 29 in April ↑

CASELOAD/WORKLOAD STATISTICS

- FoodShare caseloads decreased from 3483 in March to 3472 in April ↓
- Medicaid Total caseload increased from 2311 in March to 2322 in April ↑
- BadgerCare Total caseload decreased from 4750 in March to 4738 in April ↓
- Total gross recipients decreased from 13,153 in March to 13,061 in April ↓
(This is the number of county residents receiving assistance, which includes those handled by other counties in the consortia)
- Total cases decreased from 7435 in March to 7431 in April ↓
- FoodShare expenditures decreased from \$696,194 in March to \$690,876 in April ↓
- Child Care expenditures decreased from \$120,197 in March to \$113,936 in April ↓

CASELOAD/WORKLOAD STATISTICS

- Programs for Children decreased from 55 in March to 45 in April ↓
- Programs for Children and Families increased from 1038 in March to 1042 in April ↑
- Programs for Women increased from 11 in March to 27 in April ↑
- Programs for ALL Residents decreased from 93 in March to 91 in April ↓

Dining Center Comments

Apr-18

April	2	Bay Shore	Sweet potato bake on menu - received plain potatoes
	2	Beaver Dam	Bread was ordered but not delivered. Had some in freezer but not enough
	2	Horicon	one piece of ham burnt
	2	Randolph	received mashed potatoes, not sweet potatoes
	2	Watertown	No sweet potato bake. People were disappointed. Mashed potatoes instead.
	2	Reeseville	Received mashed potatoes, not sweet potatoes. Participants disappointed
	3	Reeseville	Participants love the pistachio torte
	3	Randolph	peas & cauliflower instead of carrots
	4	Horicon	Felis late delivery
	4	Randolph	food late
	4	Reeseville	Not everyone likes the cranberry kroust meatballs. Count was down today.
	5	Reeseville	Count down again. Maybe because of the teriyaki chicken.
	6	Reeseville	Having WAY TOO MUCH orange jello with oranges. Other flavors of gelatin would be welcome
	9	Watertown	Short 1 dessert & 2 skim milks. Delivered were past exp. Date. Exp. 4-6-18. Only ordered 2 skim milk.
	10	Reeseville	Loved the spinach & bacon dressing.
	11	Reeseville	Good cake.
	11	Beaver Dam	Meatloaf was as good as always. A favorite!
	11	Horicon	No bread delivered
	11	Mayville	Potatoes were dry and brown
	11	Randolph	Received mashed potatoes instead of baked potatoes. And red velvet cake instead of applesauce cake. Red velvet very good.
	11	Bay Shore	Buns substitute for bread
	12	Lomira	Substituted lime jello for cranberry
	12	Fox Lake	Uneven portions of turkey and casserole was watery.
	13	Bay Shore	1 ice cream short
	16	Beaver Dam	good lunch
	18	Reeseville	Other flavors of jello would be appreciated
	19	Reeseville	Good meal!
	19	Horicon	Short 3 servings of veggies. Was not peas & carrots. Got cauliflower & carrots. Rest of servings very skimpy. Veggies were mush

20	Fox Lake	Cantelope was good
20	Randolph	Cantelope was bad. Very tough!
17	Watertown	Short one piece of chicken
17	Lomira	Scraping to make enough servings of mashed potatoes
20	Lomira	Too many beans - casserole beans, green beans
23	Reeseville	Needed more sauce from meatballs to moisten the rice. It was quite dry.
24	Mayville	Meat was very tender and good. Everyone enjoyed.
24	Reeseville	Good spaghetti!
24	Fox Lake	Hard to know serving size because meat was so tender it fell apart. It was very good!
24	Beaver Dam	Roast beef was nice and tender. Very good.
25	Bay Shore	One cookie short. Vegetables mushy.
25	Fox Lake	At least 3 servings short of veggies. Reported to Juneau.
25	Reeseville	Salad was good. Very glad to see red jello!
26	Reeseville	Very tender meat. Delicious & so was the dessert.
30	Reeseville	Everyone liked the chicken.

**CLEAN OUT
YOUR CABINET!**

**WORLD'S MOST
DANGEROUS
LEFTOVERS**



Help keep our
children safe by
turning in your
unused or expired
medications for
safe disposal
at any of the listed
Dodge County drug
drop box locations

Dodge County Law
Enforcement
asks everyone

to:

**DISPOSE
MEDICATIONS
SAFELY!**

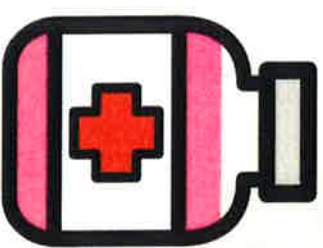


Dodge County Human Services
& Health Department - Public
Health Unit—Ground Floor

199 County Road DF
Juneau WI 53030
Telephone—920-386-3670
Fax— 920-386-4011

<http://www.co.dodge.wi.gov>

Dodge County Human Services
and Health Department



Medication &
Prescription
Disposal
Pills
Creams
Liquids
Vitamins
Inhalers
Prescriptions
Over the Counter
Medications
Pet Medications



Don't toss unused or expired medications in the trash or dump down the drain or flush down the toilet!

Empty all pill type **MEDICATION** into sandwich size sealable bags.

Toss **EMPTY** containers in your home recycling bin.

Keep **LIQUIDS & CREAMS/OINTMENTS** in original containers and place in plastic bags or tape the caps shut.

Dispose of **INHALERS** like any aerosol container; empty the contents and place in recyclable container.

Follow the same steps for over-the-counter medications, vitamins and pet medications.

Place **SHARPS, EPI-PENS, and SYRINGES** in a rigid container and bring to :

Dodge County Human Services and Health Department—Public Health Unit

199 County Road DF

Juneau WI 53039

Watertown Department of Public Health

515 S. First Street

Watertown WI 53094

Acceptable containers for sharps are: specially

made red sharps containers as well as shatterproof, leak proof and puncture resistant containers with tight fitting screw caps such as liquid detergent bottles.



Drop-Off Locations — No Questions Asked

NO SHARPS, EPI-PENS OR SYRINGES !

The following are open 24 hours:

Dodge County Sheriff's Office, 127 East Oak Street, Juneau

Beaver Dam Police Department, 123 Park Avenue, Beaver Dam

Columbus Police Department, 159 South Ludington, Columbus

Watertown Police Department, 106 Jones St. Watertown

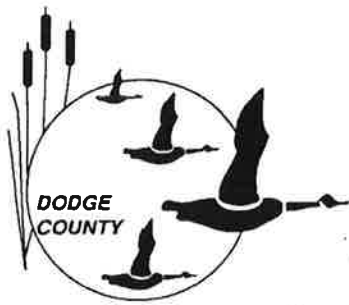
Police Departments

Juneau Police Department, 128 Cross St. 8:00am to 4:00 pm
Monday - Friday

Lomira Police Department, 425 S. Water 8:00 am to 7:00 pm
Monday – Friday

Mayville Police Department, 25 S. School St. 8:00 am to 4:30 pm
Monday—Friday

Waupun Police Department, 16 E. Main St. 7:30 am to 4:00 pm
Monday — Friday



HUMAN SERVICES & HEALTH DEPARTMENT

199 COUNTY ROAD DF • JUNEAU, WISCONSIN 53039-9512

920-386-3500

Becky Bell, Director

For Immediate Release

Contact: Jody Langfeldt
920-386-3670

Public Health Recommends Annual Well Testing

Spring brings warmer weather, rain and flowers. It is also good time for people to test their wells. The Dodge County Human Services and Health Department – Public Health Unit recommends that all wells are sampled for bacteria at least once a year. Wells should be tested whenever changes in water quality or appearance are noticed.

Changes in water taste, odor, color, or clarity can be obvious signs of well problems. However, a well can be contaminated even if you don't notice changes. This is why regular testing is key to ensuring a safe water supply. If neighboring wells are contaminated but your water appears unchanged, have your well tested right away and consider using bottled water or water from a friend or relative who lives where there is a community water system until the results come back.

There are factors that can put well water at risk that are not easily seen by the well owner. Some of those risk factors are:

- Thin or sandy soils above fractured bedrock
- Groundwater near the surface
- Depressions where runoff water stands or drains into the ground
- Sink holes,
- Winter or early spring spreading of manure nearby (especially liquid manure)
- Winter and early spring rains or snow melt causing runoff
- Nearby unused or improperly abandoned wells, and
- Residential wells with shallow casings.

There are locations in Dodge County where risk factors such as thin or sandy soil above fractured bedrock and groundwater near the surface are more common. You can contact your local Department of Natural Resources (DNR) office to get more information on the risks in your area.

If you are in an area with any of the risk factors above or a history of problems, you may want to test your well more often, in particular after snow melt and rain as well as in the spring. It is also important to have your water tested on a regular basis even if none of the above factors are present.

If your well water changes color and smells like manure, stop using it immediately for all purposes other than flushing toilets. Contact your local DNR or health department. It is important to remember that the presence of bacteria in a well can be caused by other contaminants beside manure.

Using water from a contaminated well can cause illness. Common symptoms of illness are diarrhea, nausea, vomiting, cramps or fever. Bathing or showering in contaminated water is less risky. Contaminated water may cause ear and respiratory infections, skin rashes, or infections in open wounds. Young children, elderly, and people with depressed immune systems are most at risk for developing illness and infection.

◆ **ADMINISTRATION**
(920) 386-3501
FAX: (920) 386-4011

◆ **AGING & DISABILITY
RESOURCE CENTER (ADRC)
& AGING PROGRAM**
(920) 386-3580
NUTRITION
(920) 386-3580
TRANSPORTATION
(920) 386-3832
FAX: (920) 386-4015

◆ **ADULT PROTECTIVE SERVICES
& SUPPORTIVE HOME CARE**
(920) 386-3750
FAX: (920) 386-3245

◆ **ALCOHOL & DRUG ABUSE**
(920) 386-4094
FAX: (920) 386-3812

◆ **CHILD WELFARE &
JUVENILE JUSTICE**
(920) 386-3750
FAX: (920) 386-3533

◆ **COMMUNITY SUPPORT
PROGRAM & COMPREHENSIVE
COMMUNITY SERVICES**
(920) 386-4094
FAX: (920) 386-3812

◆ **ECONOMIC SUPPORT**
(920) 386-3760
FAX: (920) 386-4012

◆ **MENTAL HEALTH**
(920) 386-4094
FAX: (920) 386-3812

◆ **PUBLIC HEALTH**
(920) 386-3670
FAX: (920) 386-4011

CLINICAL AND FAMILY SERVICES DIVISION

APRIL STATISTICS NARRATIVE

FOR THE JUNE 2018

HUMAN SERVICES & HEALTH BOARD MEETING

CHILD PROTECTIVE SERVICES UNITS

MARK BEBEL – INTAKE SUPERVISOR
LISA GRYCOWSKI – ONGOING SUPERVISOR

ACCESS REPORTS

- Total number of CPS Access and Services reports decreased by 1 (from 103 to 102) ↓

ONGOING CASELOAD DATA

- Number of families being served decreased by 4 (from 93 to 89) ↓
- Number of children being served decreased by 7 (from 215 to 208) ↓
- Number of children in out-of-home care decreased by 3 (from 74 to 71) ↓
- Termination of Parental Rights (TPR) and guardianship cases in progress stayed the same at 4 →

CHILD AND ADOLESCENT SERVICES UNIT

AMY BOOHER – SUPERVISOR

JUVENILE JUSTICE CASELOAD STATISTICS

- Total caseload increased by 4 (from 179 to 183) ↑

BIRTH TO THREE PROGRAM DATA

- Number of referrals increased by 13 (from 11 to 24) ↑
- Number of admissions increased by 4 (from 6 to 10) ↑
- Number of discharges increased by 2 (from 7 to 9) ↑
- Total number of children served decreased by 29 (from 151 to 122) ↓

CHILDRENS LONG TERM SUPPORT WAIVER (CLTS) and COMMUNITY OPTIONS PROGRAM (CCOP) DATA

- Total number of children served increased by 5 (from 102 to 107) ↑
- Total number of new referrals this month is 2; total for the calendar year is 51
- Number of families dually enrolled in both CLTS and CCS increased by 1 (from 17 to 18) ↑
- Wait list for CLTS and Family Support programs decreased by 4 (from 46 to 42) ↓

CLINICAL SERVICES UNIT

SARA GASKA – CLINICAL SUPERVISOR
KIM KUNZ – COMMUNITY PROGRAMS SUPERVISOR

OUTPATIENT MENTAL HEALTH SERVICES DATA

- Admissions decreased by 12 (from 66 to 54) ↓
- Discharges increased by 17 (from 23 to 40) ↑
- End of month total client census increased by 1 (from 950 to 951) ↑
- End of month psychiatry census (for all programs) decreased by 3 (from 827 to 824) ↓
- End of month therapy census increased by 2 (from 413 to 415) ↑
- Average caseload size for MH therapists increased by 1 (from 59 to 60) ↑

- # of clients on waitlist for adult psychiatric evaluation is 0, next available appt. is 7/25/18 (as of 5/29/18)
- # of clients on waitlist for child/adolescent psychiatric evaluation is 9, next available appt. is 8/29/18 (as of 5/29/18).
- Next available intake date for MH (non-emergency) is 6/7/18 (as of 5/29/18)

OUTPATIENT SUBSTANCE ABUSE SERVICES DATA

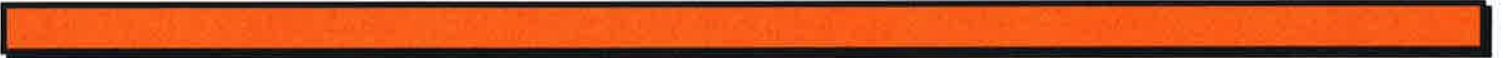
- Admissions decreased by 3 (from 34 to 31) ↓
- Discharges increased by 12 (from 28 to 40) ↑
- End of month total client census decreased by 12 (from 184 to 172) ↓
- Average caseload size for SA counselors decreased by 2 (from 33 to 31) ↓
- Number of Intoxicated Driver Assessments decreased by 1 (from 38 to 37) ↓
- Next available intake date for AODA (non-emergency) is 6/8/18 (as of 5/29/18)

CRISIS RESPONSE SERVICES DATA

- Total hospitalization days decreased by 62 (from 214 to 152) ↓
- Of this total, number of county-funded days decreased by 46 (from 145 to 99) ↓
- Number of Emergency Detentions (EDs) decreased by 2 (from 21 to 19) ↓
- Number of crisis diversions decreased by 2 (from 108 to 106) ↓
- Number of protective custody cases decreased by 3 (from 4 to 1) ↓
- Number of voluntary admissions increased by 3 (from 9 to 12) ↑

COMMUNITY PROGRAMS DATA

- Community Support Program (CSP) end of month census stayed the same at 20 →
- Comprehensive Community Services (CCS) end of month census decreased by 5 (from 132 to 127) ↓
- Targeted Case Management (TCM) enrollment decreased by 1 (from 30 to 29) ↓



2018 Children's Monthly Out-of-Home Placement Costs (# of children / \$\$\$)

	Group Homes		Institutions		Foster Care		Kinship Care		Monthly Total	
January	5	29,426.76	11	109,688.55	43	45,624.33	40	9,504.65	99	194,244.29
February	7	49,515.38	10	110,292.70	39	43,729.07	40	9,392.50	96	212,929.65
March	7	34,189.58	9	114,487.34	45	48,029.31	39	8,667.80	100	205,374.03
April	6	30,827.04	11	122,286.60	45	48,515.37	36	8,806.00	98	210,435.01
May										
June										
July										
August										
September										
October										
November										
December										
Total 2018	25	143,958.76	41	456,755.19	172	185,898.08	156	36,370.95	393	822,982.98
Average 2018	6.2	35,989.69	10.2	114,188.80	43	46,474.52	39	9,092.74	98.2	205,745.74
Total 2017	81	388,532.97	121	1,244,529.42	482	570,425.12	482	110,900.56	1166	2,314,388.07
Average 2017	6.7	32,377.75	10.1	103,710.78	40.2	47,535.43	40.2	9,241.71	97.2	192,865.66

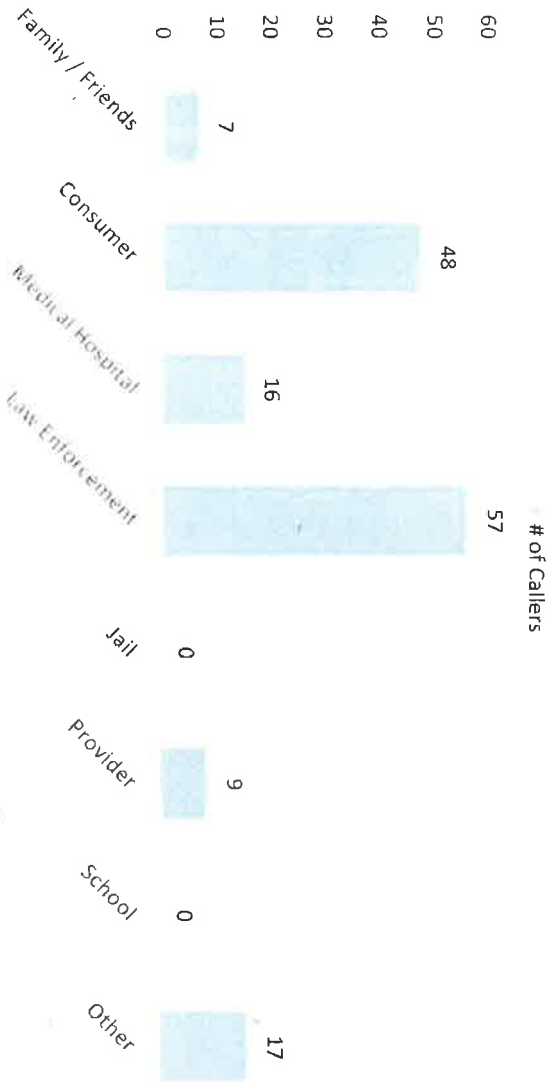
Number of placements are duplicated month-to-month.



Dodge County
Data Report for April 1, 2018 to April 30, 2018

Total Calls—154
Total Minors: 34
Total Adults: 118
Total Age Unknown: 2
Mobile Sent—7
AODA related contacts—25
Dementia Related contacts - 4

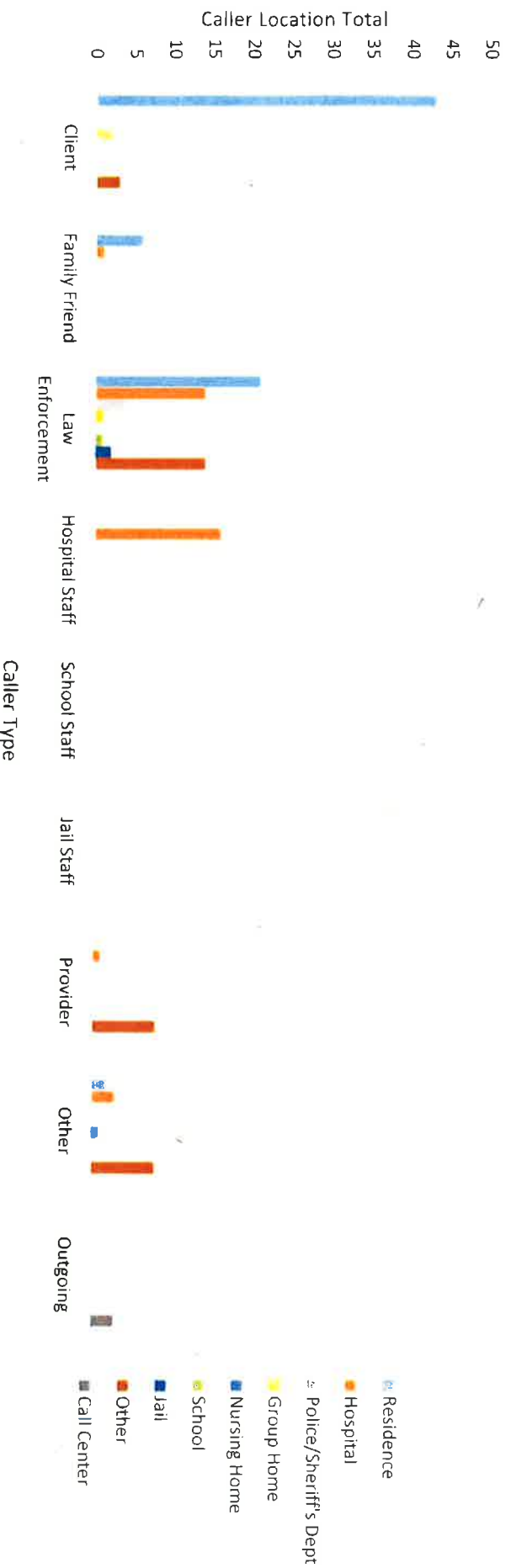
of Callers April 1 - April 30, 2018



Caller	Total	Percent
Family / Friends	7	4.55%
Consumer	48	31.17%
Medical Hospital	16	10.39%
Law Enforcement	57	37.01%
Jail	0	0.00%
Provider	9	5.84%
School	0	0.00%
Other	17	11.04%
Totals	154	100%

Stabilization Calls (incoming and outgoing): 26

Note-Stabilization calls are created through a response plan following an initial contact resulting in a diversion with community supports.



Caller Type	Residence	Hospital	Police Dept.	Group Home	Nursing Home	School	Jail	Other	Call Center	Totals	Percentage
Client	43	0	0	2	0	0	0	3	0	48	31.17%
Family Friend	6	1	0	0	0	0	0	0	0	7	4.55%
Law Enforcement	21	14	4	1	0	1	2	14	0	57	37.01%
Hospital Staff	0	16	0	0	0	0	0	0	0	16	10.39%
School Staff	0	0	0	0	0	0	0	0	0	0	0.00%
Jail Staff	0	0	0	0	0	0	0	0	0	0	0.00%
Provider	0	1	0	0	0	0	0	8	0	9	5.84%
Other	2	3	0	0	1	0	0	8	0	14	9.09%
Outgoing	0	0	0	0	0	0	0	0	3	3	1.95%
Totals	72	35	4	3	1	1	2	33	3	154	100%



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
Effective Date: January 01, 2016

Doc = BX
Ledger = BA

Date: 5/29/18

Department: Human Services & Health Department

Budget Year: 2018

For Finance Department use only
Doc# _____
Batch# _____
GL Date: _____

Description of Adjustment:

When the 2018 budget was created and entered into JD Edwards, the budget amount for revenue relating to business unit 4807 was entered into the wrong object line Object line 4575.05 was the old TCM account number used and the new Netsmart account object line is 4630.

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4807	4630		Medicaid Revenues	-1,440,000

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4807	4575.05		Medicaid	1,440,000

Note the increases must balance with the decreases

Department Head Signature _____ Date: _____

County Administrator Signature _____ Date: _____

Committee of Jurisdiction Chairman
Signature _____ Date: _____

Finance Committee Chairman
Signature _____ Date: _____