

DODGE COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL

January 30, 2018

Minutes

1. Call to order and roll call: District Attorney Kurt Klomberg called the meeting to order at 3:03 p.m. Members present were: Sheriff Dale Schmidt, Human Service Director Becky Bell; County Administrator Jim Mielke; Judge Joseph Sciascia, Greg Vollan, Jeana Meyer. Others: Carol Carlson Treatment and Impaired Driving County Program Director, Coordinator, Bob Barrington, Amber Lesnick – Paralegal (District Attorney Office)
Absent / Excused: Mary Wendel, Tom Nickel and Donna Braun.
2. Approve Agenda and Allow the Chairperson to Go Out of Order as Needed to Efficiently Conduct the Meeting: Motion by Vollan, 2nd by Bell to approve the agenda and allow Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.
3. Approval of Minutes of October 17, 2017: Motion by Bell, 2nd by Vollan to approve the October 17, 2017 minutes as presented. Motion carried.
4. Public Comment: None.
5. Report of TAD IDC Program Director: Program Director Carlson provided an oral and written summary of current /pending participants covering the period October 1, 2017 to December 31, 2017. The report also listed Revenues and Expenditures for the period. (copy attached)
6. Information on Modification of DA Policy on Agreement Structures: District Attorney Klomberg provided an overview of prior discussion with the Department of Justice regarding the program structure of agreements. He noted he is not anticipating large modifications.
7. Determine Next Meeting Date: The next meeting is scheduled for May 1, 2018 3:00 p.m.
8. Adjournment: Motion by, Sciascia, 2nd by Vollan to adjourn. Motion carried.
Time 3:43 p.m.

James Mielke
5/1/2018

CJCC Update
10/1/17-12/31/17

Submitted by Carol Carlson 1/30/18

Current and Pending Participants 10/1/2017-12/31/2017:

Treatment Alternative and Diversion:

24 Current Participants
 12 Pending Eligible Participants
 14 Graduations since 01/01/17
 *12 Terminations since 01/01/17 * not included 1 overdose death 9/9/17
 2 Removed/Ineligible- Out of County resident
 2 Absconders with Active Warrants
 3 Currently Facing Termination Actions

Impaired Driving Court:

19 Current Participants
 13 Pending Eligible Participants
 23 Graduations since 01/01/17
 7 Terminations since 01/01/17
 0 Absconders with Active Warrants
 0 Currently Facing Termination Actions

Program Expenditures 12/31/17

For the month ending 12/31/2017, Revenues and Expenditures are as follows:

TAP Revenues and Expenses:		<u>Annual Revenue: \$100,000</u>			<u>December Percent YTD Target:</u>	
<u>YTD Totals:</u>	<u>Pro-Rated Budget:</u>	<u>Annual Budget:</u>	<u>Unexpended Budget:</u>	<u>Percent YTD:</u>		
\$89,376	\$90,577	\$120,768 *	\$31,392	74%		

*includes Dodge County match

CJCC Update
10/1/17-12/31/17

Submitted by Carol Carlson 1/30/18

TAD Revenues and Expenses:		<u>Annual Revenue:</u> \$209,620	<u>December Percent YTD Target:</u>	
<u>YTD Totals:</u>	<u>Pro-Rated Budget:</u>	<u>Annual Budget:</u>	<u>Unexpended Budget:</u>	<u>Percent YTD</u>
\$265,372	\$205,797	\$274,395 *	\$9,023	96.7%

*includes Dodge County match

October 2017: TAD and IDC Program expenditures for the month of October 2017 came to **\$20,522** paid to Justice Point.

TAD Services: \$11,028

TAP Services: \$4,129

IDC Services: \$5,365

November 2017: TAD and IDC Program expenditures for the month of November 2017 came to **\$16,152** paid to Justice Point.

TAD Services: \$11,998

TAP Services: \$4,154

IDC Services: \$0

December 2017: TAD and IDC Program expenditures for the month of December 2017 came to **\$18,282** paid to Justice Point.

TAD Services: \$21,983

TAP Services: \$5,597

IDC Services: \$0

CJCC Update
10/1/17-12/31/17

Submitted by Carol Carlson 1/30/18

Program Changes/Notes 10/17/17 – 12/31/17:

1. We have had some staff changes within the Impaired Driving Court (IDC) Program. Nicole Schmitgen, the IDC Case Manager, resigned on October 26, 2017. Adayta Axelson was hired and began on November 13. Adayta's employment history includes 10 years working for the WI. Department of Corrections as a Correctional Officer and a Probation Agent; two years as a substance abuse counselor at Horizon Health Care in Milwaukee; and approximately two years working in Treatment Courts. Her treatment court experience includes working one year as a case manager in Dodge County and 6 months as the Program Director/Case manager in Waushara County treatment court.
2. Update on EBDM expansion into additional counties
3. TAD/IDC Policies and Procedures- The team has updated the referral and assessment procedures to ensure the programs are capturing the high risk/high need population per current Dodge County eligibility criteria and to improve communication between team members in order to expedite admissions. Subgroups are meeting to discuss possible revisions to eligibility criteria and IDC Phase requirements which will be presented to CJCC for approval next meeting.
4. Invitation to TAD/IDC Graduation on February 22

Action Items to be considered at next meeting:

1. Northpointe Contract- Current contract expires July 31, 2018. Renewal vs DOC- MOU and expansion of services available to local criminal justice system. Representatives from WI DOC request a meeting with the CJCC or the treatment Court team to discuss the opportunities this MOU will offer to Dodge County. See handout
2. Changes in IDC phase requirements to 5 phases as recommended by National Drug Court Institute and will be a requirement of TAD grant. Also, a comprehensive policy and procedures manual for each program is being developed, which clearly describes all existing policies and subsequent procedures. These will also reflect recent modifications and revisions incorporated into the programs based on practices outlined in the WI State Standards for Treatment Courts and National Treatment Court Standards.
3. The treatment court team is seeking approval for IDC program modification to accept OWI 5th and 6th convictions

**CJCC Update
10/1/17-12/31/17**

Submitted by Carol Carlson 1/30/18

4. TAD needs to be renamed (per DOJ directive) – (Suggestions: Dodge County Drug Treatment Court; Adult Treatment Court)



Budgetary Estimate

Dodge County Information Technology Department
199 County Road DF
Juneau, WI 53039

Date: January 30, 2018
Client ID: DODGEITWI

Software Renewal

Support Period: August 1, 2018 through July 31, 2019

<u>Software</u>	<u>Annual Amount</u>
Annual COMPAS Core Assessment, Case Manager and Ad Hoc Licenses (4 users @ \$643.00 each)	\$2,572.00
Annual Maintenance and Support - 22%	\$566.00

Includes updates & enhancements, unlimited email & phone support for the 1 year commitment

Budgetary estimate only and subject to change.

Subtotal Maintenance \$3,138.00

This annual renewal is pursuant to the agreement between the parties.
Notice of termination is required if either party does not wish to renew.
Northpointe software is proprietary property of Northpointe, Inc. d/b/a **equivant** and protected by law.
Another party cannot alter, modify, change, manipulate or provide maintenance
for this product without infringing upon **equivant's** ownership rights.
equivant is the sole source for software maintenance and services for its products.

If you have questions regarding this budgetary estimate, please contact Connie Morrison at 330-470-0772 or
email at connie.morrison@equivant.com

Northpointe Federal Tax ID # 99-0365507
4825 Higbee Avenue NW, Suite 101, Canton, OH 44718 Phone: 330.470.4280 Fax: 330.494.2483

Northpointe Contract- Current Contract expires July 31, 2018

The Northpointe Suite software system is an integrated web-based assessment and case management system for criminal justice practitioners who must make decisions regarding community placement, supervision, treatment and case-management of offenders. The Northpointe solution is used in pretrial, probation, institutions, parole and community corrections across the country.

WI Department of Corrections- Jared Hoy and Lis Reible

DOC MOU Benefits to the county

- Multiple versions of the Core and Reentry assessments
- Many alternative screenings including pre-trial, TCU screens, IDA, etc.
- Case planning
- Behaviors & Rewards
- Notes- our software includes notes from county agencies, adult institutions and community corrections agents. Dodge County would have a greater ability to obtain and share information than they do with your current system.
- Collaboration with DOC so that many assessments may already be done--this would result in time saved for your staff. Even if you needed to update an assessment, much of the static information will pull forward. Your staff will only need to review the Portal 100 for the offender and make sure that the information is accurate/update as needed.
- Free training- Our two day COMPAS user training is provided to your staff free of charge.
- Free use of the software
- Validated on WI population
- Gender-responsive assessments- WI DOC currently uses the Women's Risk Needs Assessment (WRNA) for female offenders. We are also training our own staff to be able to provide the two day training to WRNA Assessors and your staff would be welcome to take spots in this training if you were to choose to use this assessment.