

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Wednesday, April 4, 2018, in Conference Room #G46 of the Henry Dodge Office Building.

The meeting was called to order at 6:00 p.m. by Stephanie Justmann

ROLL CALL: PRESENT: Becky Glewen, Lois Augustson, David Godshall, Stephanie Justmann, Jennifer Keyes, Mark Roesch, and Kira Sheahan-Malloy, Jeremy Bartsch

ABSENT/EXCUSED: Mary Bobholz

ALSO PRESENT: STAFF: Jim Mielke - County Administrator, Becky Bell – Director, Monica Hooper-Division Manager, Alyssa Schultz-Division Manager, Sheila Drays-Division Manager

OTHERS: Marguerite Bashynski, Human Services Employees Kris Schefft, Pat Jacob, Amy Ewerdt, Anne Connors

Certification of Public Notice: Kris Keith certified public notice.

Consideration to Deviate from the Agenda if Needed:

Motion by David Godshall to approve deviation from the agenda if needed. Seconded by Mark Roesch. Motion carried.

Approval of Minutes of the March 7, 2018 meeting:

Motion by Becky Glewen to approve the minutes of the March 7, 2018 meeting. Seconded by Kira Sheahan-Malloy. Motion carried

Public Forum: None

Board Action:

- A. Consider, discuss and take action on the Maas Brothers donation to be used for 10 extra volunteer driver slots and Mileage

Director Becky Bell and Sheila Drays discussed the \$5000 donation that was made from the Maas Brothers and how they would like to utilize this. The Transportation department would like to use it to purchase more volunteer driver slots in Route Match, Division Manager Sheila Drays reported that we have reached our max slots that were purchased already so in order to have more volunteer drivers we need to purchase the slots first.

Motion by Becky Glewen to use the donation money to purchase volunteer driver slots in Route Match. Seconded by Jennifer Keyes. Motion carried.

- B. Consider, discuss and take action on the Strategic Prevention Framework Rx Resolution

Director Becky Bell discussed resolution and changes made from the draft to the final form. The Board was informed that the grant funds are for opioid prevention in the amount of \$35,000. This issue will be brought back to the Board next month to discuss what the money will be used for. Motion by Becky Glewen approve the Strategic Prevention Framework Rx resolution. Seconded by Jeremy Bartsch. Motion carried

Director's Report:

A. Update: NetSmart Status/Next Steps

Division Manager Monica Hooper reported to the board that the Joxel Group was here for three days in March to discuss the current state process. There was representation from both the fiscal and clinical staff during the engagement. The Joxel Group will now map out a future state and they will be returning April 30th to discuss. Ms. Hooper stated that in the meantime we are having bi-weekly status calls along with email communication back and forth. Monica also reported that the fiscal staff has closed the month of January and February is very close to being closed as well, the department is hoping within a week this will happen.

B. Henry Dodge Office Building Security Discussion

Director Becky Bell talked about the ongoing discussions with multiple other committees concerning their thoughts and ideas on security in the Henry Dodge and Administrative buildings. Becky mentioned she had initiated a survey with all other counties in Wisconsin asking them various questions on what they have in place for security in their Human Services buildings. Some ideas that came out of the survey were possible panic button and more camera, but discussions will continue at this point.

C. Beaver Dam Emergency Response Update

Supervisor Jody Langfeldt talked with the board about the emergency situation that happened in Beaver Dam and how the Human Services and Health Department worked with multiple different agencies to help the displaced residents. Jody discussed how the situation did not start out as a Public Health issue, but did turn into one when measuring air quality became a necessity. Becky Glewen talked about the city as a whole was very appreciative of everyone efforts.

D. Discuss the Increasing Adult Immunization Rates Grant

Supervisor Jody Langfeldt reported that they are in round 2 of this grant and how usually the focus is on immunization of children, but as children get older they do not go to the doctor's as often therefore immunizations fall behind. This round they will be focusing on educating adults in immunizations they need or may be beneficial for them.

Division Reports:

The Board members reviewed and discussed the following informational items:

A. Clinical & Family Services Division:

1. Program Statistics:
 - a. Out of Home Costs
 - b. February Report from Northwest Connections on after-hours crisis activity
 - c. Northwest Connections February Expenses

B. Community Support Services Division:

1. Program Statistics
2. Aging and Disability Resource Center Information:
 - a. Dining Center Comments for January
 - b. Semiannual Update of 2016-2018 Aging Plan

Supervisor Kris Schefft updated the board on the aging plan. They have combined the two separate aging boards into one and board members will start attending conferences, the ADRC will be using the second Dementia Innovation Grant to reach out and educate hospitals and clinics and hopefully put together kits for the hospitals to help out with dementia patients. Human Services has been providing multiple educational programs and we hired a part-time Community Education Coordinator.

- c. Pat Jacobs 47 Years of Service

Division Manager Sheila Drays awarded a plaque to Pat Jacob for 47 years of service with Dodge County.

3. Public Health Information:
 - a. WWWW Year End Report
 - b. Update on Influenza cases in Dodge County

C. Fiscal & Support Services Division:

1. Review of February 2018 expenditures & revenues

Division Manger Monica Hooper reported the income at the end of February being \$516,500

2. Review of 2017 expenditures & revenues

Monica Hooper reported that there is an additional adjustment to make and then the 2017 numbers should be finalized.


3. Discuss Johnson Block Audit Finding Review

Ms. Hooper reported to the Board that the auditors will be here the week of April 23rd to start prep work and Monica is hopeful that there will not be repeat findings.

4. Discuss Revenue and Expenditure Adjustment Form
5. Discuss Intra-Department Fund Transfers

Next Meeting Date: May 2, 2018 @ 6:00 p.m.

Motion by Kira Sheahan-Malloy to adjourn the meeting. Seconded by Mark Roesch. Motion carried. The meeting was adjourned at 7:21.



Lois Augustson, **Secretary**



Mary Bobholz, **Chairperson**



Kris Keith, **Recording Secretary**

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DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING