

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, March 20, 2018, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from February 21, 2018, County Board Session

Communications on File

Resolutions on File

- 17-96 Commendation Resolution – Harold Johnson – County Board.
- 17-97 Commendation Resolution – Glenn Stousland – County Board.

Special Orders of Business

Present Certificates of Appreciation – Chairman Kottke

Chairman Kottke

Nate Olson, Planning and Economic Development Administrator
CGI Communications - Video Tour of Dodge County

Consider, Discuss and Take Action on the Following:

Old Business

1. Resolution 17-77 – Establish Salaries for the 2019-2022 Term for the Elected Positions of Sheriff and Clerk of Circuit Court – Human Resources and Labor Negotiations Committee.

Resolutions on File (Continued)

- 17-98 Designating the Week of April 9, 2018 through April 13, 2018 as “Work Zone Safety Awareness Week” in Dodge County – Highway Committee.
- 17-99 Amend Town of Portland Zoning Ordinance – Gary Loeffler Property – Supervisor Berres.
- 17-100 Resolution to Change the Dodge County UW-Extension Education Committee from an Elected Committee to an Appointed Committee – Executive Committee.
- 17-101 Resolution to Change the Dodge County Highway Committee from an Elected Committee to an Appointed Committee – Executive Committee.
- 17-102 Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances – Executive Committee.
- 17-103 Resolution Authorizing Options for Youth (Juvenile) Supervision – Judicial and Public Protection Committee and Human Services and Health Board.
- 17-104 Authority to Purchase One 2018 John Deere 6120M 4x4 Tractor with Mower – Highway Committee.
- 17-105 Abolish Insurance and Benefits Coordinator Position and Create Recruitment and Benefits Assistant Position – Human Resources and Labor Negotiations Committee.
- 17-106 Establish Salary and Compensation for the Dodge County Board Chairman for the Period of Time Commencing on March 20, 2018 and Ending on March 20, 2020 – Executive Committee.

Report on File

1. Annual County Board/Appointed Officials Compensation – Audit Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME		COUNTY BOARD							
MEETING DATE		March 20, 2018							
						Approval	RK	Date	3-21-2018
						Chair	Russell Kottke		
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT	
49452	Bartsch, Jeremy	X		50.00	26	14.17			
11994	Behl, Allen	X		50.00	32	17.44			
49450	Bennett, Richard	X		50.00	6	3.27			
49449	Benter, Ed	X		50.00	46	25.07			
19566	Berres, Jeff	X		50.00	42	22.89			
11970	Bischoff, Larry	X		50.00	20	10.90			
10583	Bobholz, Janice	X		0.00	0	0.00			
26899	Bobholz, Mary	X		50.00	28	15.26			
49453	Caine, Jeffrey	X		50.00	14	7.63			
46788	Derr, Lisa	X		50.00	21	11.45			
10195	Duchac, Jeffry	X		50.00	30	16.35			
49971	Fink, Richard W.	X		50.00	35	19.08			
28760	Frohling, David	X		50.00	29	15.81			
49455	Glewen, Becky	X		50.00	20	10.90			
41853	Greshay, Richard	X		50.00	14	7.63			
49993	Guckenberger, David	X		50.00	50	27.25			
48638	Hilbert, Dan	X		50.00	20	10.90			
49454	Houchin, Cathy	X		50.00	33	17.99			
49451	Justmann, Stephanie	X		50.00	32	17.44			
16348	Kottke, Russell	X		55.00	30	16.35			
29374	Maly, Donna	X		50.00	20	10.90			
22503	Marsik, Joseph M.	X		50.00	40	21.80			
34243	Miller, MaryAnn	X		50.00	0	0.00			
43804	Muche, William	X		50.00	22	11.99			
36482	Nelson, Ed	X		50.00	32	17.44			
47109	Nickel, Thomas	X		50.00	34	18.53			
46789	Roesch, Mark E.	X		50.00	34	18.53			
30697	Schaefer, Thomas	X		50.00	30	16.35			
15819	Schmidt, Dennis	X		50.00	0	0.00			
37252	Schraufnagel, Larry	X		50.00	50	27.25			
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44			

**Dodge County Board of Supervisors
March 20, 2018 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The March Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Schmidt and seconded by Supervisor Guckenberger to approve the minutes of the February 21, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

The following Resolutions were read by the Clerk and acted upon by the Board:

Resolution No. 17-96 Commendation Resolution – Harold Johnson – County Board, was passed by a rising vote of acceptance.

Resolution No. 17-97 Commendation Resolution – Glenn Stousland – County Board, was passed by a rising vote of acceptance.

Special Orders of Business

The Chairman called the First Special Order of Business: Presentation of Certificates.

Chairman Kottke presented a Certificate of Appreciation to Harold Johnson for his 15 years of service to Dodge County as a Board Supervisor.

Chairman Kottke present a Certificate of Appreciation to Glenn Stousland for his 20 years of service to Dodge County as a Board Supervisor.

Mr. Johnson and Mr. Stousland thanked their constituents and the County Board for their support over the years.

Chairman Kottke then called upon Nate Olson, Planning and Economic Development Administrator. Mr. Olson presented a project timeline and explained working with CGI Communications to produce the video tour of Dodge County. Mr. Olson then showed the videos that showcased Dodge County and he informed the Board that the videos are available on the Dodge County website.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

Old Business

Resolution 17-77 Establish Salaries for the 2019-2022 Term for the Elected Position of Sheriff and Clerk of Circuit Court – Human Resources and Labor Negotiations Committee. The Clerk stated this Resolution had been referred back to the Human Resources and Labor Negotiations Committee at the

February 21, 2018 County Board Meeting and the Committee amended the wage table as show on revised Resolution 17-77. A motion for approval was made by Supervisor Greshay and seconded by Supervisor Schmidt. Comments by Supervisors Berres, M. Bobholz, Guckenberger, Sheahan-Malloy, Marsik and Houchin. Supervisor Berres read a letter from Dodge County employee Mike Thoma. Questions by Supervisor J. Bobholz answered by Sarah Hinze, Human Resources Director. At this time, Supervisor Guckenberger made a motion to amend the Resolution by reducing the salary for 2019 from an increase of 6.00% to an increase of 1.5% and adjusting each of the salaries in the table as follows: 2019: Sheriff: \$92,468 & Clerk of Court: \$70,777; 2020: Sheriff: \$93,855 & Clerk of Court: \$71,838; 2021: Sheriff: \$95,263 & Clerk of Court: \$72,916; 2022: Sheriff: \$96,692 & Clerk of Court: \$74,009. The motion to amend was seconded by Supervisor Sheahan-Malloy. Questions by Supervisors Derr and J. Bobholz answered by Supervisor Guckenberger and Sarah Hinze, Human Resources Director. Comment by Supervisor Miller. The vote was cast on Supervisor Guckenberger's amendment with 14 ayes and 17 noes, thereby defeating the motion to amend.

Ayes: Benter, M. Bobholz, Bennett, Justmann, Guckenberger, Muche, Schraufnagel, Behl, Berres, Houchin, Roesch, Sheahan-Malloy, Maly, Derr. Total 14.

Noes: Kottke, Nelson, J. Bobholz, Marsik, Greshay, Schaefer, Fink, Bartsch, Bischoff, Caine, Frohling, Schmidt, Duchac, Nickel, Hilbert, Miller, Glewen. Total 17.

The vote was then cast on the Resolution as presented with 19 ayes and 12 noes, thereby adopting the Resolution.

Ayes: Kottke, Nelson, J. Bobholz, Marsik, Greshay, Schaefer, Fink, Bartsch, Schraufnagel, Bischoff, Caine, Behl, Frohling, Schmidt, Duchac, Nickel, Hilbert, Miller, Glewen. Total 19.

Noes: Benter, M. Bobholz, Bennett, Justmann, Guckenberger, Muche, Berres, Houchin, Roesch, Sheahan-Malloy, Maly, Derr. Total 12.

Resolution No. 17-98 Designating the Week of April 9, 2018 through April 13, 2018 as "Work Zone Safety Awareness Week" in Dodge County – Highway Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-99 Amend Town of Portland Zoning Ordinance – Gary Loeffler Property – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-100 Resolution to Change the Dodge County UW-Extension Education Committee from an Elected Committee to an Appointed Committee – Executive Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Maly. Comments by Supervisors Miller and Behl. The vote was cast with 25 ayes and 6 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Schraufnagel, Bischoff, Behl, Berres, Houchin, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 25.

Noes: M. Bobholz, J. Bobholz, Bartsch, Caine, Roesch, Miller. Total 6.

Resolution No. 17-101 Resolution to Change the Dodge County Highway Committee from an Elected Committee to an Appointed Committee – Executive Committee. A motion for adoption was made by Supervisor Schmidt and seconded by Supervisor Schraufnagel. Questions by Supervisors Derr,

Glewen and Benter answered by Chairman Kottke and Supervisor Frohling. Comments by Supervisors Miller, J. Bobholz, Mucbe, Houchin, Sheahan-Malloy, Kottke and Schmidt. Motion by Supervisor Mucbe to allow Brian Field, Highway Commissioner, to speak. The motion was seconded by Supervisor Caine. Supervisor Frohling asked that Kimberly Nass, Corporation Counsel clarify the rule on this motion. Kimberly Nass, Corporation Counsel advised that a 2/3 vote of members present was needed for the motion. The vote was cast on Supervisor Mucbe's motion to allow Brian Field, Highway Commissioner, to speak with 13 ayes and 18 noes, thereby defeating the motion.

Ayes: Marsik, Bennett, Greshay, Fink, Mucbe, Schraufnagel, Caine, Behl, Maly, Hilbert, Miller, Derr, Glewen. Total 13.

Noes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Justmann, Schaefer, Guckenberger, Bartsch, Bischoff, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy. Total 18.

Question by Supervisor Guckenberger answered by Chairman Kottke.

The vote was then cast on the Resolution as presented with 25 ayes and 6 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Schraufnagel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 25.

Noes: M. Bobholz, J. Bobholz, Mucbe, Bartsch, Caine, Miller. Total 6.

Resolution No. 17-102 Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schmidt. Karen Gibson, County Clerk, advised that she would be replacing pages in Exhibit "A" to reflect the results of Resolutions 17-100 and 17-101. The vote was cast with 30 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Mucbe, Bartsch, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 30.

No: Miller. Total 1.

Resolution No. 17-103 Resolution Authorizing Options for Youth (Juvenile) Supervision – Judicial and Public Protection Committee and Human Services and Health Board. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Nickel. Question by Supervisor Houchin answered by Becky Bell, Human Services and Health Department Director and Kurt Klomberg, District Attorney. At this time, Supervisor Justmann made a motion to amend the Resolution by adding the word "select" between the words of and juveniles on line 23 of this Resolution. The motion was seconded by Supervisor Berres. The motion to amend passed by acclamation with no negative votes cast, thereby adopting the motion to amend. The vote was cast on the Resolution as amended with all voting in the affirmative, thereby adopting the amended Resolution.

Resolution No. 17-104 Authority to Purchase One 2018 John Deere 6120M 4x4 Tractor with Mower – Highway Committee. A motion for adoption was made by Supervisor Mucbe and seconded by Supervisor Caine. Question by Supervisor M. Bobholz answered by Supervisor Mucbe. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-105 Abolish Insurance and Benefits Coordinator Position and Create Recruitment and Benefits Assistant Position – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Duchac. Comment by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-106 Establish Salary and Compensation for the Dodge County Board Chairman for the Period of Time Commencing on March 20, 2018 and Ending on March 20, 2020 – Executive Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schaefer. Question by Supervisor Houchin answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Annual County Board/Appointed Officials Compensation – Audit Committee. The Chairman ordered this be placed on file.

Chairman Kottke thanked Supervisors Jeremy Bartsch, Janice Bobholz, Jeffrey Duchac, Ed Nelson and Thomas Nickel for their years of service on the County Board of Supervisors.

The Clerk noted the following had been placed on the Supervisor's desks: Wisconsin Counties Association Memo, dated March 2, 2018, Memo dated March 20, 2018 from Joe Giebel, Manager Code Administration, Land Resources and Parks Department along with a copy of the April 16, 2018 public hearing notice and three proposed amendments to the County Code, Dodge County Clerk 2017 Annual Report, Dodge County Human Services and Health Department 2017 Annual Report, Dodge County Land and Water Conservation Department 2017 Annual Report, Dodge County Register of Deeds 2017 Annual Report, Dodge County Veterans Service Office 2017 Annual Report, Board of Adjustment 2017 Annual Report, Land Resources and Parks 2017 Annual Report and 2018 Dodge County Visitor's Guide. The Chairman ordered these be placed on file.

At 8:38 p.m. Supervisor Frohling made a motion to recess until Tuesday, April 17, 2018 at 9:00 a.m. Supervisor Justmann seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-96

HAROLD JOHNSON COMMENDATION RESOLUTION

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Board of Supervisors wishes to express its appreciation to Harold Johnson, who has worked on behalf of the citizens of Dodge County by serving on the County Board; and,

WHEREAS, service on the Dodge County Board of Supervisors requires dedication, perseverance, and personal sacrifices on the part of its members; and,

WHEREAS, Harold Johnson has represented the citizens of Supervisory District No. 27 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 16, 2002 to April 17, 2012; and,

WHEREAS, Harold Johnson has represented the citizens of Supervisory District No. 15 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 18, 2012 to January 5, 2018; and,

WHEREAS, the absence of Harold Johnson from the County Board will be a great loss to the citizens of Dodge County and to the members of the County Board who have looked to Harold Johnson for counsel and leadership; and,

WHEREAS, it is the opinion of the undersigned Board of Supervisors that at this time the contributions of Harold Johnson to the government of Dodge County should be testified to by this Body and recognized by this Body for all the citizens of Dodge County;

SO, NOW, THEREFORE, BE IT RESOLVED, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our heartiest thanks, our heartfelt gratitude, and our very best wishes to our friend and colleague, Harold Johnson, upon his departure from this Board; and,

BE IT FURTHER RESOLVED, that we take this opportunity to extend our hope that our much esteemed friend and colleague will continue to take an interest in County Government and as the opportunity may arise, to give this Body the benefit of his counsel and advice; and,

BE IT FINALLY RESOLVED, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors and that this Resolution be forwarded to Harold Johnson as a testament to the great esteem and honor we hold for our friend, Harold Johnson.

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All of which is respectfully submitted this 20th day of March, 2018.

Russell Kotke
 David Fokling
 Richard X. Hoagland
 [Signature]
 Dennis R. Schmidt
 Richard Bennett
 Thom J. Nickel
 Thomas Schaefer
 Richard W. Fink
 Jeff Bruce
 Cathy Hauckin
 Ed Nelson
 Mary Bostoz
 Stephanie Justmann
 Kara Sheahan Malloy
 [Signature]

[Signature]
 [Signature]
 [Signature]
 Jeffrey Canine
 [Signature]
 Allan Bell
 [Signature]
 Willson Meiche
 Mark Foesch
 Janie Bubbel
 Edwin Robertson
 [Signature]
 [Signature]
 [Signature]
 Van Vilbert

Rising Vote of Acceptance
 ADOPTED
 BY DODGE COUNTY BOARD

MAR 20 2018

AYES _____ NOES _____
 ABSENT _____
 ABSTAIN _____

Karen J. Gibson
 County Clerk

RESOLUTION NO. 17-97

GLENN STOUSLAND COMMENDATION RESOLUTION

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Board of Supervisors wishes to express its appreciation to Glenn Stousland, who has worked on behalf of the citizens of Dodge County by serving on the County Board; and,

WHEREAS, service on the Dodge County Board of Supervisors requires dedication, perseverance, and personal sacrifices on the part of its members; and,

WHEREAS, Glenn Stousland has represented the citizens of Supervisory District No. 7 and Dodge County, as a member of the Dodge County Board of Supervisors, from September 16, 1997 to April 17, 2012; and,

WHEREAS, Glenn Stousland has represented the citizens of Supervisory District No. 31 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 18, 2012 to January 13, 2018; and,

WHEREAS, the absence of Glenn Stousland from the County Board will be a great loss to the citizens of Dodge County and to the members of the County Board who have looked to Glenn Stousland for counsel and leadership; and,

WHEREAS, it is the opinion of the undersigned Board of Supervisors that at this time the contributions of Glenn Stousland to the government of Dodge County should be testified to by this Body and recognized by this Body for all the citizens of Dodge County;

SO, NOW, THEREFORE, BE IT RESOLVED, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our heartiest thanks, our heartfelt gratitude, and our very best wishes to our friend and colleague, Glenn Stousland, upon his departure from this Board; and,

BE IT FURTHER RESOLVED, that we take this opportunity to extend our hope that our much esteemed friend and colleague will continue to take an interest in County Government and as the opportunity may arise, to give this Body the benefit of his counsel and advice; and,

BE IT FINALLY RESOLVED, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors and that this Resolution be forwarded to Glenn Stousland as a testament to the great esteem and honor we hold for our friend, Glenn Stousland.

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All of which is respectfully submitted this 20th day of March, 2018.

Russell Kottke
 David Frohling
 Richard L. Stueben
 Dennis R. Schmidt
 Rachael Bennett
 Thurf. Nickel
 Carl M. Wood
 Thomas Schaefer
 Richard W. Finb
 Jeff Berne
 Cathy Houckin
 Ed Nelson
 Mary Bobholz
 Stephanie Jusmann
 Kira Leahy Mallory
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 Allen Isard
 Del Sublyn
 William Breche
 Mark Roesch
 Janice Bolhof
 Edwin H. Bentler
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 Dan Gilbert

Rising Vote of Acceptance
 ADOPTED
 BY DODGE COUNTY BOARD

MAR 20 2018

AYES _____ NOES _____
 ABSENT _____
 ABSTAIN _____

Karen J. Gibson
 County Clerk

RESOLUTION NO. 17-77

**Establish Salaries for the 2019-2022 Term for the
Elected Positions of Sheriff and Clerk of Circuit Court**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, Section 59.22 (1) (a)1., Wisconsin Statutes, requires that before the earliest time for filing nomination papers for any county elective office, which officer is paid in whole or part from the County Treasury, the County Board of Supervisors shall establish the total annual compensation for services to be paid to such officer, exclusive of reimbursement for expenses out of pocket; and,

WHEREAS, such compensation for Dodge County elected officials must be established by the Dodge County Board of Supervisors by April 15, 2018, for the 2019-2022 term for the positions of Sheriff and Clerk of Circuit Court; and,

WHEREAS, total annual compensation for the 2015-2018 term for the positions of Sheriff and Clerk of Circuit Court was established by the Dodge County Board of Supervisors by Resolution No. 13-57; and,

WHEREAS, the Human Resources and Labor Negotiations Committee (Committee) is responsible for recommending to the Dodge County Board of Supervisors the annual compensation to be established for such Dodge County elected officials and has taken into consideration external comparables by comparing the current compensation and duties and responsibilities of each of these positions in relation to the salaries paid to elected officials in other counties in comparison to their duties, and to internal comparables by reviewing the labor grade salary structure for Dodge County department heads and non-represented employees; and,

WHEREAS, the compensation for such elected officials shall be established on a basis of straight salary, with no fees that are collected by the official's office being retained as part of the compensation to the elected official; and,

WHEREAS, the Committee, after considering the comparisons to external and internal comparables, has determined that the salaries for the positions of Sheriff and Clerk of Circuit Court should be increased annually for each year of the 2019-2022 terms of office and recommends the salaries for the positions as set forth herein;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors does hereby establish the following salaries for elected officials for the elective term beginning the first Monday in January, 2019, and continuing until the first Monday in January, 2022:

On February 21, 2018, the County Board referred Resolution No. 17-77 to the Human Resources and Labor Negotiations Committee. The Human Resources and Labor Negotiations Committee amended the table below on March 6, 2018.

	<u>Current</u>		<u>New Term</u>						
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>				
Sheriff	\$91,102.00	\$96,568.12	6.00%	\$98,016.64	1.5%	\$99,486.89	1.5%	\$100,979.19	1.5%
Clerk of Court	\$69,731.00	\$73,914.86	6.00%	\$75,023.58	1.5%	\$76,148.93	1.5%	\$77,291.16	1.5%

1 **BE IT FURTHER RESOLVED**, that the elected officials will be paid on each pay date an amount
2 that is equal to their annual salary divided by the number of pay dates occurring within the respective term
3 year (beginning on the first Monday of a calendar year and continuing until the first Monday of the next
4 calendar year) except for the final pay date of the term year when the amount paid will be the balance of the
5 total annual salary; and,
6

7 **BE IT FURTHER RESOLVED**, that the above-stated salaries shall be the entire compensation for
8 services paid from the Dodge County Treasury to such elected officials, exclusive of reimbursement for
9 expenses out of pocket, and any fees collected by or through the office of said elected officials shall be turned
10 over to the Dodge County Treasurer and placed in the General Fund Account of Dodge County; and,
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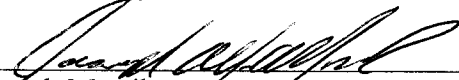
12 **BE IT FURTHER RESOLVED**, that in accordance with County Board Resolution No. 11-18, the
13 person holding the elective office of Sheriff will be classified in the employment category of Protective with
14 Social Security for participation in Wisconsin Retirement System (WRS) benefits and will be responsible for
15 paying the employee required contribution towards WRS benefits based on that classification, which shall be
16 done through payroll deduction; and,
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18 **BE IT FURTHER RESOLVED**, that the persons holding the elective office of Clerk of Circuit
19 Court will be classified in the employment category of Elected Official for participation in Wisconsin
20 Retirement System (WRS) benefits and will be responsible for paying the employee required contribution
21 towards WRS benefits based on that classification, which shall be done through payroll deduction; and,
22

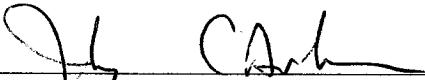
23 **BE IT FINALLY RESOLVED**, that persons holding the elective offices of Sheriff and Clerk of
24 Circuit Court will be eligible to participate in the health insurance benefit, dental benefit and life insurance
25 benefit offered to Dodge County department heads at the rates and terms and in a manner consistent with the
26 County's policies and procedures, and any contributions or premiums paid therefor by the elected official
27 shall not be considered a reduction of the elected official's total annual compensation.
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All of which is respectfully submitted this 20th day of March, 2018.

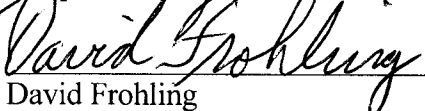
Dodge County Human Resources and Labor Negotiations Committee:



Joseph Marsik



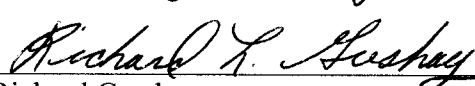
Jeffrey Duchac



David Frohling



Dennis Schmidt



Richard Greshay

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

Vote Required: Majority of Members present.

Resolution Summary: A resolution to establish salaries for the 2019-2022 term for the elected positions of Sheriff and Clerk of Circuit Court.

AYES 19 NOES 12
ABSENT 0
ABSTAIN 0


Karen J. Nelson
County Clerk

RESOLUTION NO. 17-98

Designating the Week of April 9, 2018 through April 13, 2018 as
"Work Zone Safety Awareness Week" in Dodge County

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, in 1999 the Federal Highway Administration partnered with the American Association of State Highway Officials and more recently the American Traffic Safety Services Association to create the National Work Zone Safety Awareness campaign which is held annually in April prior to construction season in much of the nation; and,

WHEREAS, the Wisconsin County Highway Association is asking all seventy-two counties in the state to unite and kick off "Work Zone Safety Awareness Week" with a resolution and campaign to raise awareness for its workers, the traveling public, public safety workers, and those of various highway contractors performing work for the counties; and,

WHEREAS, construction and maintenance activities on streets and highways periodically require that work zones be established; and,

WHEREAS, there have been over 2,000 work zone crashes in Wisconsin in each of the last three years; and,

WHEREAS, in 2017 Wisconsin suffered from nearly 2,700 crashes in road construction and maintenance zones, resulting in over 1,000 injuries and 6 fatalities; and,

WHEREAS, between 2012 and 2017 there were 55 fatalities recorded as a result of crashes in Wisconsin work zones, including three Wisconsin County Highway workers who were killed in work zones in 2015; and,

WHEREAS, through enforcement activities and other participation, the Dodge County Sheriff's Office, the Wisconsin State Patrol, and the Dodge County Highway Department are committed to working together in 2018 to make Work Zone Safety Awareness Week a success; and,

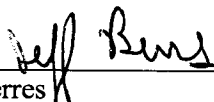
WHEREAS, the Federal Highway Administration has designated April 9, 2018 through April 13, 2018, as National Work Zone Safety Awareness Week;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the week of April 9, 2018, through April 13, 2018, be designated as Work Zone Safety Awareness Week in Dodge County.

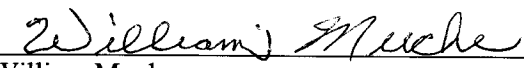
All of which is respectfully submitted this 20th day of March, 2018.

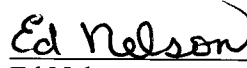
Dodge County Highway Committee:


Jeffrey Caine


Jeff Berres

ADOPTED
BY DODGE COUNTY BOARD


William Muche

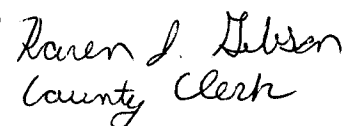

Ed Nelson

MAR 20 2018

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0

Vote Required: Majority of members present

Resolution Summary: Resolution designating the week of April 9, 2018 through April 13, 2018 as "Work Zone Safety Awareness Week" in Dodge County


County Clerk

RESOLUTION NO. 17-99

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on October 11, 2017 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on January 25, 2018

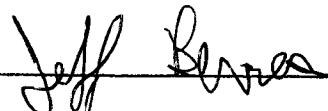
THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this ___ day of Feb. 5, 2018.

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0



JEFF BERRES , Supervisor

Raven J. Peterson
County Clerk

NOTE: Applicant requested and Town of Portland Board approved rezoning both Lot 1 and Lot 2 of original parcel 036-0913-3011-000 (a total of 38.120 ACRES) at N855 County Road T from A-1 to A-2.

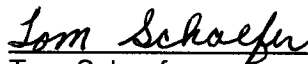
REPORT to Res. 17-99

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

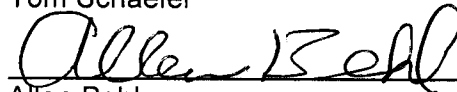
We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Gary Loeffler requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 38.12-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NW ¼, Section 29 and part of the NE ¼ of the NE ¼, Section 30, Town of Portland for the purpose of creating 2 non-farm residential lots at this location and recommend approval of the resolution submitted by the Town of Portland for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 20th day of March, 2018



Tom Schaefer



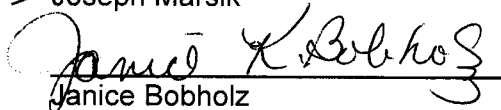
Allen Behl



William Muehe



Joseph Marsik



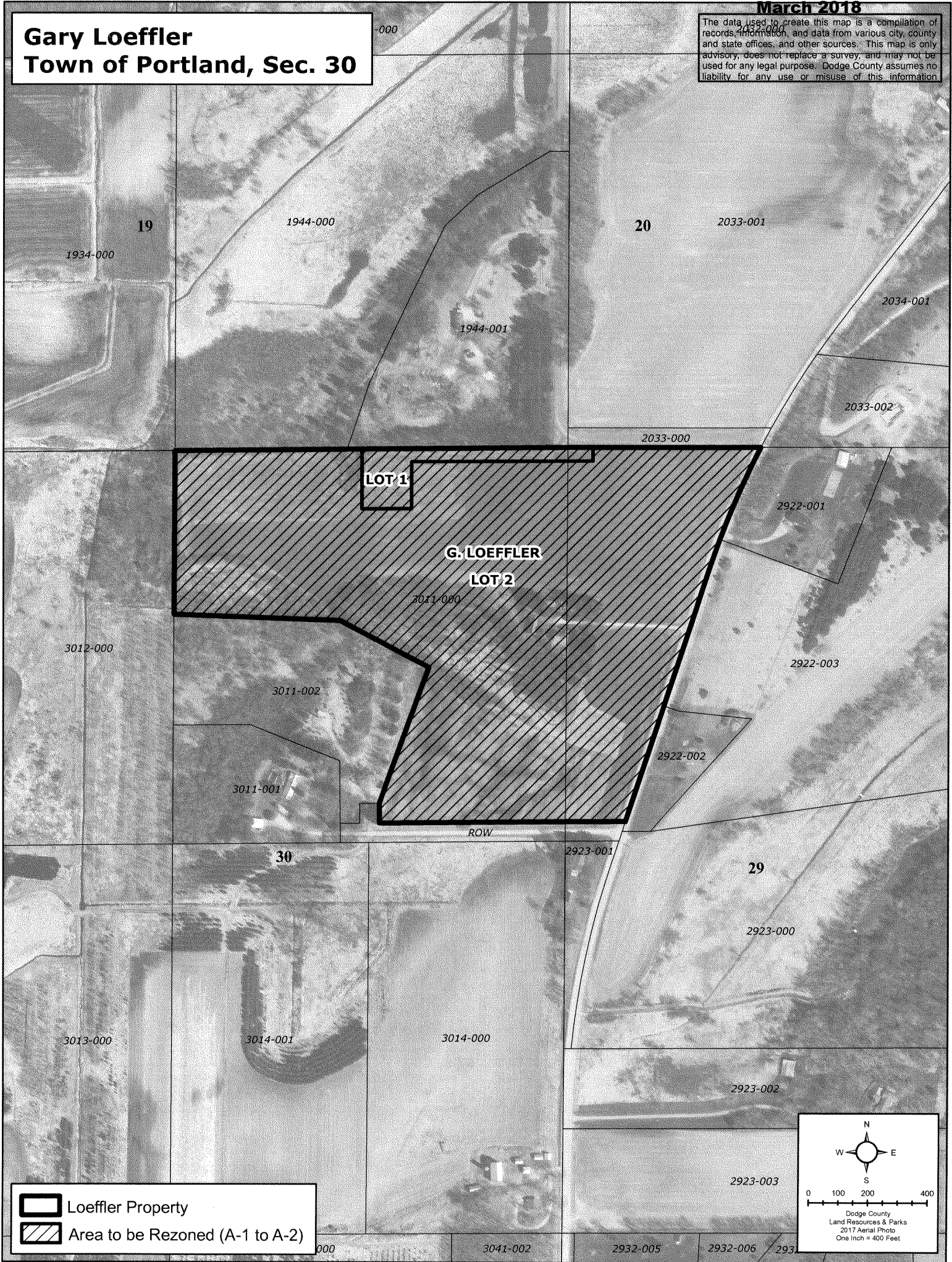
Janice Bobholz

Planning, Development and Parks
Committee

Gary Loeffler Town of Portland, Sec. 30

March 2018

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information



RESOLUTION NO. 17-100

**Resolution to Change the Dodge County UW-Extension Education Committee
From an Elected Committee to an Appointed Committee**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Section 59.56(3), Wis. Stats., requires the creation of a committee on agriculture and extension education if the Board establishes a university extension program; and,

WHEREAS, the Dodge County Board of Supervisors has established a university extension program operated by the Dodge County UW-Extension Office, and also has an elected UW-Extension Education Committee, which by rule is comprised of five (5) members, four of which are elected by the Dodge County Board of Supervisors at its organizational meeting occurring in even numbered years; and,

WHEREAS, on March 5, 2018, the Dodge County Executive Committee, during an evaluation of the County Board Rules, considered the advantages and disadvantages of having the County Board Chairperson appoint the Dodge County UW-Extension Education Committee, subject to confirmation of the County Board; and,

WHEREAS, the Executive Committee determined that changing from an elected UW-Extension Education Committee to an appointed Committee would allow the County Board Chairperson to consider the strengths, interests and experiences of county board supervisors in making committee assignments so that county committees are comprised of supervisors knowledgeable in the subject matters to be considered by the various committees;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County UW-Extension Education Committee shall be appointed by the Dodge County Board Chairperson and confirmed by the Dodge County Board of Supervisors, beginning with the 2018-2020 term of the Board; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors authorizes and directs the Dodge County Corporation Counsel to modify the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*, and county ordinances to reflect same.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Executive Committee:



Russell Kottke



David Frohling




Donna Maly



Dennis R. Schmidt

ADOPTED
BY DODGE COUNTY BOARD



Joseph Marsik



Jeff Berres

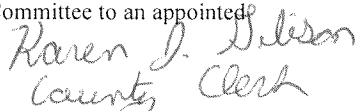
MAR 20 2018

AYES 25 NOES 6
ABSENT 0
ABSTAIN 0

MaryAnn Miller

Vote Required: Majority of members present

Resolution Summary: A resolution to change the Dodge County UW-Extension Committee from an elected Committee to an appointed Committee.


Karen J. Nelson
County Clerk

RESOLUTION NO. 17-101

**Resolution to Change the Dodge County Highway Committee
From an Elected Committee to an Appointed Committee**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Section 83.015, Wis. Stats., describes the composition, duties, powers and other requirements of a county highway committee; and,

WHEREAS, the Dodge County Board of Supervisors has established by rule that the Dodge County Highway Committee is comprised of five (5) members elected by the Dodge County Board of Supervisors at its organizational meeting occurring in even numbered years; and,

WHEREAS, on March 5, 2018, the Dodge County Executive Committee, during an evaluation of the County Board Rules, considered the advantages and disadvantages of having the County Board Chairperson appoint the Dodge County Highway Committee, subject to confirmation of the County Board; and,

WHEREAS, the Executive Committee determined that changing from an elected county highway committee to an appointed county highway committee would allow the County Board Chairperson to consider the strengths, interests and experiences of county board supervisors in making committee assignments so that county committees are comprised of supervisors knowledgeable in the subject matters to be considered by the various committees;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County Highway Committee shall be appointed by the Dodge County Board Chairperson and confirmed by the Dodge County Board of Supervisors, beginning with the 2018-2020 term of the Board; and,

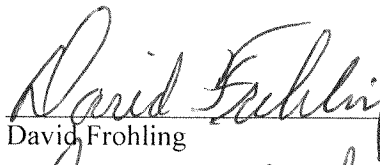
BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors authorizes and directs the Dodge County Corporation Counsel to modify the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*, and county ordinances to reflect same.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Executive Committee:




Russell Kottke



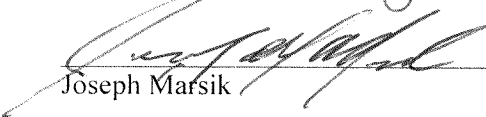
David Frohling



Donna Maly



Dennis R. Schmidt



Joseph Marsik



Jeff Berres



ADOPTED
BY DODGE COUNTY BOARD

MaryAnn Miller

Vote Required: Majority of members present

Resolution Summary: A resolution to change the Dodge County Highway Committee from an elected Committee to an appointed Committee.

AYES 25 NOES 6
ABSTAIN 0

MAR 20 2018


County Clerk

RESOLUTION NO. 17-102

Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Executive Committee has reviewed and evaluated the *Rules of Order Governing The County Board of Supervisor of Dodge County*, soliciting feedback and modifications to the Rules and Committee descriptions; and,

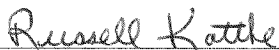
WHEREAS, the Executive Committee has identified a number of changes and proposes amendments to the *Rules of Order Governing The County Board of Supervisor of Dodge County*, as reflected on the attached Exhibit "A", with additions highlighted by bold underline and deletions indicated by single strikethroughs; and,

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that, effective immediately, the *Rules of Order Governing The County Board of Supervisors of Dodge County*, shall be amended as reflected on Exhibit "A", attached hereto and incorporated herein by reference; and,

BE IT FINALLY RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County Corporation Counsel is directed to modify the *Dodge County Code of Ordinances* to be consistent with the rule changes reflected in Exhibit "A", and to make such modifications in the 2018 codification process.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Executive Committee:



Russell Kottke



David Frohling




Donna Maly



Dennis R. Schmidt



Joseph Marsik



Jeff Berres



MaryAnn Miller

ADOPTED
BY DODGE COUNTY BOARD

Vote Required: Majority of members present

Resolution Summary: A resolution to amend the Rules of Order Governing the County Board of Supervisors and modify the Dodge County Code of Ordinances.

MAR 20 2018
AYES 30 NOES 1
ABSENT 0
ABSTAIN 0


County Clerk

RULES OF ORDER GOVERNING THE COUNTY BOARD OF SUPERVISORS OF DODGE COUNTY, WI

5. Except in emergency situations, at least seven (7) days prior to each County Board Meeting, the Chairman or Vice Chairman of each committee of the County Board shall file with the County Clerk all Resolutions and Ordinances to be brought before the County Board by the respective committee. This rule shall also apply to any other business the committee, or any individual supervisor, wishes to bring before the Board at any meeting.

6. The County Clerk shall compile an agenda for each meeting of the County Board of Supervisors. Whenever possible the County Clerk shall mail or ~~email~~ ~~to be delivered~~ **deliver** to each Board Member, a copy of such agenda. This agenda, and a copy of each Resolution, Ordinance, and any other pertinent material, shall be mailed or delivered whenever possible by the Clerk to each Board Member by the Friday prior to the Board Meeting. The County Clerk may, by not later than 24 hours prior to a scheduled meeting of the Dodge County Board of Supervisors, add items to an original meeting agenda or to an amended meeting agenda, and shall comply with all notice provisions of the Open Meeting Law of the State of Wisconsin. If the County Clerk, on the day that the agenda for a particular County Board Session is to be mailed, determines that there is insufficient business to warrant holding such session, he/she will immediately confer with the County Board Chairman. If it is agreed that the session should not be held, the Clerk will immediately notify each Board Member of such decision.

7. Only such business as appears on the agenda or on an amended agenda shall be considered by the Board at that meeting and all other business shall be out of order.

8. All meetings of the Dodge County Board of Supervisors, and all meetings of any committee of the Board, shall be held in accordance with the Open Meeting Law of the State of Wisconsin.

2. A majority of the supervisors entitled to a seat on the Board shall constitute a quorum. All questions shall be determined by a majority of the supervisors present unless otherwise provided by a statute or a rule of parliamentary procedure as laid down in Robert's Rules of Order or a Rule of Order Governing The County Board of Supervisors Of Dodge County, WI.

3. A Board member may, with prior permission of the Board Chairman, take part in a County Board meeting by telephone or other electronic means. However, a Board member who takes part in a County Board meeting by telephone or other electronic means will not be considered to be present at the County Board meeting, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage. However, the Board member will be allowed to participate in discussion that will take place at the meeting.

4. Whenever a meeting of the Dodge County Board of Supervisors is to be held in a certain month, it shall be held on the third Tuesday of said month at 7:00 P.M., unless the County Board shall designate another date for the meeting, and, except if necessary to avoid a conflict with the primary election, the February Meeting shall be held on a date to be determined by the County Board Chairman at 7:00 P.M., and the Organizational Session shall be held on the third Tuesday in April, at 9:00 A.M., and the Annual Budget Meeting shall be held on the Tuesday after the second Monday of November at 9:00 A.M. When the day of the Annual Budget meeting falls on November 11th, the Annual Budget Meeting shall be held on the next succeeding day. The order of business to be followed at the meetings of the Dodge County Board of Supervisors shall be as follows: (1) Call to Order by the Chair; (2) Roll Call by the County Clerk; (3) Approval of the Minutes of the last meeting; (4) Communications on file with the Board; (5) ~~Old Business~~ **Unfinished business**; (6) Resolutions; (7) Bills on file to be acted upon; (8) Reports on file; (9) Ordinances; (10) Petitions; (11) Claims; (12) Recess or Adjournment.

1. The Chairman of the Dodge County Board of Supervisors shall preside over all meetings of the Board, and is authorized to resolve disputes between standing committees. In the absence of the Chairman, the First Vice Chairman shall preside, and in the absence of the Chairman and the First Vice Chairman, the Second Vice Chairman shall preside. In the absence of the Chairman, the First Vice Chairman and the Second Vice Chairman, the County Clerk shall call the meeting to order and the Board shall elect a member of the body to occupy the chair and preside over the meeting. The Chairman shall serve as an ex-officio member of all committees, commissions, and boards. The Chairman's role as an ex-officio member shall be limited to attending only those meetings necessary to form a quorum. When serving in this capacity, the Chairman shall have all rights as any regular member of the committee, commission, or board. Members of the Executive Committee of the Board are authorized to attend the Annual Convention of the Wisconsin Counties Association at County expense. Attendance at such convention by other County Supervisors shall be at County expense only if the Executive Committee determines that such attendance shall be to the benefit of Dodge County. Attendance at any seminar sponsored by the WCA shall be at county expense only if the Executive Committee or the County Board Chairman determines that such attendance shall be to the benefit of Dodge County. Dodge County will not pay any amount for out of state travel expenses for anyone unless approved by the Executive Committee.

*** Additions are indicated in Bold Underline, deletions are indicated by ~~Single-Strike~~through***

13. A motion or resolution for the reconsideration of an action by the Board shall be out of order unless such motion or resolution is made or presented by a member who voted with the prevailing side of the question in the first determination, and such motion or resolution of reconsideration must be made or presented at the same or the next properly notified succeeding ~~session~~ meeting of the Board.

14. Any matter on the agenda of a meeting may be laid over for examination or referred to a particular committee by the Chair without a motion from the floor.

15. If a motion before the body (or an amendment to it) contains two or more parts capable of standing as separate questions, any member may move for a division of the question in order that the body can consider each question separately.

16. No standing rule, order or resolution of the Board shall be rescinded or changed without giving one day's notice thereof to all members of the Board, however, any standing rule may be temporarily suspended by a two-thirds (2/3) vote of the members present at any legally called meeting of the Board.

17. The rules of parliamentary procedure as laid down in Robert's Rules of Order shall govern the proceedings of the Board.

18. In any case where the vote of the Board is equally divided, the question shall be lost.

19. Annual Reports of county officers, elected or appointed, shall be presented to the County Board at the February or March meeting of the Board following the calendar year for which the report is made.

20. The County Clerk, or the Chairman of a Committee of the County Board, that meets to transact business of the County, shall present a bill, certified as correct, to the County Clerk for the payment of the authorized compensation and mileage of the members attending such meetings, and the County Clerk shall draw orders on the County Treasurer for the payment of such authorized compensation and mileage, and such orders shall be paid by the Treasurer upon approval of such orders by the Audit Committee.

21. Upon the completion of the County canvass of the results of an election, the County Clerk shall draw orders on the County Treasurer for the payments of the authorized compensation and the mileage of those persons participating in the canvass.

22. The Chairman of any meeting of the Board of Supervisors may require that any motion offered by any member for consideration by the body be reduced to writing and, thus, presented to the Chair.

23. When a main motion is before the Board, no other motions shall be in order except a motion to adjourn, a motion to lay on the table, a motion for the previous question, a motion to postpone to a certain time, a motion for division of a question, a motion to correct the main motion, a motion to refer to a standing committee, a motion to refer to a special committee, or a motion to amend the main motion. These motions shall have precedence in the order arranged and the first three of the above-listed motions are not debatable. A motion to postpone to a certain time must be made to a specific date or to the next regular meeting of the County Board of Supervisors.

24. Except as otherwise permitted by the Chairman, ~~No~~ member shall be permitted to speak more than twice or for more than five minutes at any one time on the same question; ~~unless permission of the Board is obtained by means of a motion duly made, seconded and passed by two-thirds (2/3) majority of those members present.~~

9. All memorials, resolutions and ordinances that are to be considered and acted upon by the Board at any meeting shall be presented and signed by a member of the Dodge County Board of Supervisors.

10. When the Voting System machine is operational, any member who wishes to address the Board shall first push the Request to Speak button located on the member's voting device, and obtain the recognition of the Chairman. When the Voting System machine is not operational, any member who wishes to address the Board shall first rise from the member's seat and obtain the recognition of the Chairman. When two or more members rise at the same time, the member that the Chairman recognizes shall have the floor. No member shall be interrupted while speaking except by a call for the orders of the day.

11. Persons other than members of the Board wishing to address the body may do so with the unanimous consent of the Board. If any member objects, such non-member may be granted the privilege of addressing the body upon the passage of a motion, properly made and seconded and passed by a two-thirds (2/3) majority of those members present.

12. All votes by the Board on any matter calling for appropriation of money from the county treasury shall be recorded in such a manner that the vote of each member of the Board can be ascertained. On all other questions that come before the Board, any member of the Board can require that the individual vote of each member be recorded. Action by a member to correct the member's vote cast in error, may only be taken prior to the next vote being taken.

30. All Department purchases of equipment and supplies shall be made according to the following:

A. All budgeted requests for a single purchase or lease of equipment or supplies, \$10,000 and up to \$50,000 shall first be presented to the Committee advising the department.

B. Any planned purchase or lease of equipment greater than \$50,000 must be identified on the adopted Five Year Capital Improvement Plan.

C. If a Department Head deems that an emergency purchase, rental, or contract for service is necessary, they are authorized to do so and report such to County Administrator, Finance Director and Committee Chair as soon as possible.

D. All requests for a single purchase or lease of equipment or supplies greater than \$50,000 shall be presented to the Committee advising the department for recommendation to the County Board of Supervisors.

E. The Dodge County Clerk shall include in the meeting packet for each regular meeting of the Executive Finance Committee and for each regular meeting of the County Board, the monthly report entitled *Dodge County Paid Vouchers \$10,000 Or More*.

31. Any monies received by an officer or department of the County shall be paid into the county treasury and credited to the account of the department or office giving rise to the transaction. Any balance remaining in the account of any department at the end of the year shall be transferred to the General Fund unless such account is designated a continuing appropriation account by resolution of the County Board, the Finance Committee or the Wisconsin Statutes.

32. The ~~standing~~ committees, commissions and boards, and the number of members of each are as follows:

- (1) Finance Committee – 5
- (2) Audit Committee – 5
- (3) Highway Committee – 5
- (4) ~~County~~-Building Committee – 5
- (5) Judicial and Public Protection Committee – 5
- (6) Taxation Committee – 5
- (7) Executive Committee – 7
- (8) UW-Extension Education Committee - 5
- (9) Land and Water Conservation Committee – 7
- (10) Human Resources and Labor Negotiations Committee – 5
- (11) Planning, Development Land Resources and Parks Committee – 5
- (12) Board of Adjustment – 5 + 2 Alternates
- (13) Health Facilities Committee – 5
- (14) Housing Authority – 5
- (15) Human Services and Health Board – 9
- (16) Veterans Service Commission – 3
- (17) ~~Mid-Wisconsin-Federated Library-System-Board~~ – 4
- (17) Monarch Library System Board – 3
- (18) East Wisconsin Counties Railroad Consortium – 2
- (19) Civil Service Commission – 5 + 1 Alternate
- (20) Sheriff's Grievance Committee of the Civil-Service Commission – 5
- (21) Information Technology Committee – 5
- (22) ~~Dodge County Aging-Advisory~~ – 9
- (22) Commission on Aging and Disability Services – 9
- (23) ~~Land-Information-Committee~~ – 5
- (24) ~~23~~ Dodge County Library Planning Committee – 5
- (25) ~~24~~ Land and Information Council – 11
- (26) ~~Glaetzel Heritage-Development-Partnership~~
- (25) Nutrition Advisory Council – 10
- (26) External Audit Review Oversight Committee – 5
- (27) Friends of Clearview Board – 11
- (28) Local Emergency Planning Commission – not less than 17
- (29) Inter-County Coordinating Committee – 2
- (30) Waste Facilities Siting Committee – 2
- (31) Crime Prevention Funding Board – 7
- (32) Criminal Justice Collaborating Council – 10
- (33) Courtroom Security and Facilities Committee – 19 – not less than 11

25. All memorials, resolutions, reports, petitions or ordinances, other than those presented by the Finance Committee, which provide for appropriation of money from the county treasury, shall be referred to the Finance Committee for its examination and assessment of fiscal impact.

26. When committees are organized, a member should be elected as Secretary to be responsible for the minutes of the proceedings of each committee. Such minutes shall show the names of the members present or absent, according to the Wisconsin Open Meeting Law. Minutes may be kept by a designated individual, but must be signed by the Secretary or other committee member. Minutes shall also include the place of the committee meeting and the starting and ending times of the meeting.

27. A member of a committee of the County Board may, with prior permission of the Chairman of the committee of the County Board, take part in a committee meeting by telephone or other electronic means. However, a committee member who takes part who participates in a committee meeting by telephone or other electronic means will not be considered to be present at the committee meeting, ~~will not be allowed to speak~~, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage.

28. All members of a committee shall be notified personally, by telephone or ~~in writing~~ electronically, as to the date, time and location for all meetings of a committee of which they are a member. A majority of the members of a committee shall constitute a quorum and a quorum of committee members is required to be present before County Business can be transacted.

29. All members present at a properly called committee meeting shall be entitled to their authorized compensation and actual mileage regardless of whether or not a quorum is present at the meeting. No member shall be eligible for compensation (per diem) in excess of two committee meetings per day.

- (34) Revolving Loan Advisory Committee – not less than 3
- (35) Workforce Development – 2
- (36) Traffic Safety Commission – not less than 9
- (37) Child Death Review Team – 19
- (38) Central Wisconsin Community Action Council – 1
- (39) Transportation Advisory Committee – not more than 15
- (40) Marsh Country Health Alliance Commission – 1
- (41) Glacial Heritage Development Partnership I+I alternate

33. The term of membership on all committees, commissions or boards where the appointment is made by the Board Chairman and confirmed by the County Board shall be for a two (2) year term, except as otherwise provided by resolution, ordinance or Wisconsin Statute. In all cases where the appointment or election to the committee, board or commission is by the County Board, the term of membership shall be for two (2) years, unless provided otherwise by resolution, ordinance, or Wisconsin Statute. ~~Where~~ An individual was appointed to a committee of the County Board by the Board Chairman and confirmed by the County Board, that member may be removed from that committee at a meeting of the County Board, upon the recommendation of the Board Chairman and after a motion for removal has been made and seconded, upon an affirmative vote of not less than two-thirds of the fixed membership of the County Board (notwithstanding whether all members are present at a meeting to vote on such removal) of members-elect.

34. ~~As soon as the~~ **Upon the filing with the County Clerk, the** official bonds of the county officers are filed with the County Clerk, they shall be referred to the Executive Committee for its examination of the same and, the Executive Committee shall report its findings as to the sufficiency and form of the sureties to the County Board pursuant to Section 59.21(42), of the Wisconsin Statutes.

35. A session of the Dodge County Board of Supervisors is hereby defined as the period of time beginning on the third Tuesday in April of each year and ending on the third Tuesday of April of the next succeeding year, both inclusive.

36. Soon after the County Board adjourns a session each year, the ~~Executive Committee Board~~ shall have the **its** proceedings of the Board published in a newspaper of general circulation in the County and shall also have a reasonable number of copies, as determined by the County Clerk, of the proceedings printed in pamphlet form in the English language and have them available by not later than 60 days following said adjournment, pursuant to §59.14(2) and (3), Wis. Stats. ~~The Committee is authorized to contract for such printing on the basis of bids obtained; however, the Committee is authorized to reject any and all bids as it may deem to be in the best interests of the County and to have the publication and printing done without further bids.~~

37. Any requests for newly created positions, or changes to positions as described as follows, which will first become effective in the next succeeding year, will require approval of the County Board in the form of a resolution and will not be considered for inclusion in the Dodge County Budget for the next succeeding year, unless approved at or prior to the August County Board meeting: newly created regular full-time positions; newly created regular part-time benefited positions; part-time positions that are increased to full-time; and, part-time non-benefited positions that are increased to part-time benefited positions.

38. Committees of the County Board shall limit attendance at closed sessions of their meetings to members of the Committee and other individuals necessary to conduct the business of the Committee as determined by the Chairperson of the Committee.

39. Each County Board Supervisor who shall become aware that he or she is unable to attend a scheduled meeting of the Dodge County Board of Supervisors shall notify the County Clerk of his or her inability to attend such a meeting. The Supervisor shall make such notification by either telephone or email, and as soon as possible after the Supervisor has learned of such inability.

40. Each County Board Supervisor, who is a member of a Committee of the County Board or other board or body of the County, and who shall become aware of an inability to attend a scheduled meeting of such Committee, board, or body, shall notify the Chair of such Committee, board, or body. The Supervisor shall make such notification by either telephone or email and as soon as possible after the Supervisor has learned of such inability.

COMMITTEES

Audit Committee

The Audit Committee shall be comprised of five (5) Board members, and the Chairman of the County Board *ex officio*. The five (5) members shall be appointed by the Chairman and confirmed by the Board. ~~#~~ **The Committee** is authorized, empowered and directed to exercise the power of the County Board in examining, auditing, settling, allowing or disallowing current accounts or claims against the County when the amount involved does not exceed \$10,000.00 and when so settled and approved and allowed, to authorize the issuance of County orders. **The Committee shall examine purchase card use and documentation related thereto.**

Board of Adjustment

The Board of Adjustment shall consist of five (5) members and two (2) alternate members appointed by the Chairman of the Board of Supervisors and confirmed by the County Board for terms of three (3) years, beginning July 1st. The members shall reside in Dodge County, outside of the incorporated limits of cities or villages, provided, however, that no two members shall reside in the same township. The powers and duties of the Board of Adjustment are as enumerated in Wis. Stat. §59.694, and the Land Use Code of Dodge County, as amended. The two alternate members shall be appointed for staggered three-year terms and the Chairman of the County Board of Supervisors shall annually designate one of the alternate members as the first alternate and the other as second alternate. The first alternate shall act, with full power, only when a member of the Board of Adjustment refuses to vote because of a conflict of interest or when a member is absent. The second alternate shall act only when the first alternate refuses to vote because of a conflict of interest or is absent, or if more than one member of the Board of Adjustment refuses to vote because of a conflict of interest or is absent.

Building Committee

The Building Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Building Committee shall have charge of the repairs, building construction and maintenance of, and the assignment, allocation, and designation of space in, the Dodge County Administration Building, ~~the Dodge County Office Buildings,~~ the Henry Dodge Office Building, the Dodge County Law Enforcement Center, the Dodge County Legal Services Building, the Dodge County Justice Facility, and the Dodge County Building at the Dodge County Fairgrounds, and such other county buildings and grounds, not specifically in charge of other officials. The Building Committee shall act as an advisory and policy-making body for the Physical Facilities Maintenance Department.

Executive Committee

The Executive Committee shall consist of the Chairman, the two (2) Vice Chairmen, the immediate Past Chairman of the Board (if approved by the incoming County Board Chairman), and three (3) Board members to be elected at large for a term of two (2) years. If the immediate Past Chairman of the Board is not a member of the Board or has been re-elected as the Chair at the Organizational Meeting of the Board, the Board shall elect four (4) members at large.

The Committee shall:

1. Act as an advisory and policy-making body for the Office of Corporation Counsel, and the Office of Emergency Management;
2. Exercise oversight and supervision of the Dodge County Administrator, subject to review and oversight and supervision by the County Board;
3. Examine and approve the County Officer's bonds as per Wis. Stat. §59.21(2);
4. Study State Legislation pertaining to Dodge County and report its effects to the County Board periodically;

~~5. Appoint a county purchasing agent who shall purchase all necessary supplies and equipment involving purchases of \$3,000.00 or less;~~

5. Compile an inventory of all properties belonging to Dodge County and file such inventories with the County Clerk;

6. Investigate and analyze the insurance needs of the County and to obtain insurance to cover those needs, and to provide for the payment of the premiums of such policies;

7. Except for Worker's Compensation, determine what risk the County is exposed to that can best be managed by self-insurance and in cooperation with the County Finance Director establish and manage a self-insurance fund to cover such risks;

~~**9.** Obtain bids and award the contracts on all County printing, except for elections; and;~~

8. Review claims for damages against the County and make recommendations to the County Board regarding them.

Finance Committee

The Finance Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. It shall draft or have submitted to it all resolutions for expenditures of money and make recommendations thereon to the Board, and **authorize review** the transfer of funds within departments. The County Board delegates to the Finance Committee the authority to approve or deny tax-exempt leases of equipment proposed by all committees of the County Board. The County Board delegates to the Finance Committee pursuant to Wis. Stat. §66.0603, the authority to temporarily invest such unused County funds and to arrange for the safekeeping of securities, their sale, reinvestment or redemption as it may deem proper. This Committee shall not have the power to appropriate any money from the General Fund. It shall recommend to the County Board methods of financing county projects and indebtedness.

Human Resources and Labor Negotiations

The Human Resources and Labor Negotiations Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board.

The Human Resources and Labor Negotiations Committee shall conduct all labor negotiations with all organized groups and shall propose to the County Board the salaries and personnel policies for all other employees of Dodge County. The Human Resources and Labor Negotiations Committee shall also administer the terms of the union contracts and personnel policies for all employees of Dodge County. All changes in personnel and salaries shall be duly recorded in the minutes of the committee for auditing purposes and all union contracts and personnel policies proposed by this committee shall be approved by the County Board before becoming effective.

The Human Resources and Labor Negotiations Committee shall be responsible for analyzing the health, dental and life insurance needs of employees and officers of Dodge County, and for providing such necessary coverage as may be agreed upon.

The Human Resources and Labor Negotiations Committee shall be responsible for administration and oversight of Worker's Compensation for Dodge County.

All starting salaries for new full-time or part-time non-union and union employees, probationary increases, promotional increases, and other salary adjustments, other than general increases approved yearly by the County Board shall be referred to the Human Resources and Labor Negotiations Committee for final approval and processing before the Finance Department shall allow any new salaries or adjustments to be paid, the only exception being Section 9.1(a) of the Personnel Policies for Dodge County Employees dealing with part-time Sheriff's Deputies.

The Human Resources and Labor Negotiations Committee shall be an advisory and policy-making body for the Human Resources Department.

Human Services and Health Board

The Dodge County Human Services and Health Board shall consist of nine (9) members appointed by the Dodge County Board of Supervisors. Of the nine, six (6) shall be County Board Supervisors and three (3) shall be citizens-at-large. At least one member appointed to the Human Services and Health Board shall be an individual who receives or has received human services or shall be a family member of such an individual. Terms of service on the Board shall be for three (3) years with appointments to be staggered to allow for continuity on the committee. Citizen representatives shall be individuals interested in the various service disciplines within the Department of Human Services (Aging Programming, Social Services, Mental Health Services and Public Health) and every effort shall be made to include at least one Registered Nurse and one Medical Doctor.

The Human Services and Health Board shall act as an advisory and a policy-making body for the Human Services and Health Department. The Human Services and Health Board shall have the powers and duties enumerated in Wis. Stat. §46.23(5) as amended. Pursuant to Wis. Stat. §251.03(1), the Human Services and Health Board shall also act as the county board of health and shall have the powers and duties enumerated in Wis. Stat. §251.04, as amended. Committees representing the client/patient groups served within the Department shall act in an advisory capacity to the Human Services and Health Board and keep the Board informed about the special needs of Dodge County residents.

Information Technology Committee

The Information Technology Committee shall be comprised of five (5) **Board** members, ~~of which, not less than three (3) shall be members of the Board.~~ The five (5) members shall be appointed by the Chairman and confirmed by the Board.

The committee shall act as an advisory and policy-making body to the Information Technology Department, and oversee and coordinate all information technology functions of Dodge County, including equipment purchases for all departments of County government, ~~and manage Dodge County's participation in the Intereounty Coordinating Committee Data Processing Commission.~~

The Finance Committee shall act as an advisory and policy-making body for the offices of the County Finance Director, the Finance Department, the Central Services Department and the Veterans Service Office. The Committee shall act as an advisory and policy-making body, to the extent permitted by law, for the Offices of the County Clerk and the County Treasurer.

Health Facilities Committee

The Health Facilities Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Committee shall act as an advisory and policy-making body for Clearview.

Highway Committee

~~The Highway Committee shall consist of five (5) County Board members elected at an Organizational Meeting to serve for two years beginning as soon as elected and until their successors are elected. Any vacancy in the Highway Committee shall be filled by election by the County Board.~~ **The Highway Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board.**

The powers and duties of the Highway Committee are as follows:

(1) The Highway Committee shall be only a policy-making body determining the broad outlines and principles governing administration of the Dodge County Highway Department.

(2) Powers and duties which are not specifically given by statute to either the Highway Commissioner or the County Administrator are retained by the Highway Committee.

DODGE COUNTY HIGHWAY COMMISSIONER

The Dodge County Highway Commissioner shall have the administrative powers and duties prescribed for the county highway committee as provided by Section 83.015(2)(b), Wis. Stats. of the Wisconsin Statutes (2007-08).

Judicial and Public Protection Committee

The Judicial and Public Protection Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Judicial and Public Protection Committee shall confer with, and assist the Sheriff, the District Attorney, and the Medical Examiner so as to enable them to more effectively and efficiently perform their duties.

The Judicial and Public Protection Committee shall be the liaison between the Dodge County Board of Supervisors and the following offices: the District Attorney; the Sheriff's Office; the Judicial Branches; the Clerk of Courts; the Register in Probate; the Family Court Office; and the Family Court Counseling Services Office. The Committee shall bring before the Board of Supervisors those matters which are necessary for the efficient administration of the aforementioned offices. The Judicial and Public Protection Committee shall act as an advisory and policy-making body for the Child Support Office and the Medical Examiner's Office, and shall serve as the Grievance Committee for the Dodge County Sheriff's Office.

Land and Water Conservation Committee

The Land and Water Conservation Committee shall be comprised of seven (7) members. The seven (7) members shall be appointed by the Chairman and confirmed by the Board, and shall serve for a two-year term. Not more than two (2) individuals who are not members of the Dodge County Board of Supervisors may be members of the Land and Water Conservation Committee. Two (2) members of the Land and Water Conservation Committee shall be individuals who are members of the UW-Extension Education Committee. The Chairman of the Dodge County Farm Service Agency Committee shall also be a member of the Land and Water Conservation Committee. The Land and Water Conservation Committee shall have those powers and duties as are specified for that committee under Wis. Stat. Chapter 92. The Land and Water Conservation Committee shall act as an advisory and policy-making body to the Land and Water Conservation Department.

Land Information Committee

~~The Land Information Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. In appointing members to this Committee, the County Board Chairman shall seek to represent the interests of the five departments using land records, namely the County Treasurer, Land Resources and Parks, Land and Water Conservation, Highway, and Sheriff. The Committee shall be responsible for land records modernization to promote and facilitate timely access to information, decisions based upon accurate information, and efficiency in government with the goal of establishment of an integrated, technologically sound, countywide land information system. The Committee shall act as an advisory and policy-making body for the Land Information Division of the Land Resources and Parks Department. The Committee shall also act as an advisory and policy-making body to the extent permitted by law, for the Office of the Register of Deeds.~~

Planning, Development Land Resources and Parks Committee

~~The Planning, Development Land Resources and Parks Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Committee shall be designated as the County Zoning Agency authorized to act in all matters pertaining to County planning and zoning under Wis. Stat. §59.69(2)(a). In addition, the Committee shall be responsible for subdividing, sanitation and economic development. The Committee shall be an advisory and policy-making body for the following Land Resources and Parks Department divisions: Code Administration, Parks and Trails, Land Information, and Planning and Economic Development. The Committee shall act as an advisory and policy-making body, to the extent permitted by law, to the Office of the County Register of Deeds. The Committee shall oversee, receive reports from and take action on any matters advanced by the Land Information Council.~~

Taxation Committee

The Taxation Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The committee shall: review the Treasurer's records and authorize the prosecution of in personam actions for delinquent real estate taxes and other charges; review foreclosure of tax liens by action in rem; appraise all parcels of real estate acquired by Judgment of Foreclosure Of Tax Lien in in rem actions pursuant to Wis. Stats. §75.521; authorize the publication of a list of appraised values for the purpose of soliciting bids on parcels of real estate to be sold; open all bids and accept or reject them; and, authorize the Dodge County Clerk to issue Quit Claim Deeds to successful bidders. Pursuant to the provisions of Wis. Stats. §75.69, the Board designates the Taxation Committee as the committee that is authorized to: review and approve the sales of parcels of real estate for amounts that are less than the appraised values of the parcels of real estate; accept bids for the sale of parcels of real estate that are less than the highest bids; and, prepare written statements, available for public inspection, that explain the reasons for accepting bids for the sale of parcels of real estate that are less than the highest bids.

UW-Extension Education Committee

The UW-Extension Education Committee shall be comprised of five (5) members. Of the five (5) members, at least four (4) shall be Board members ~~elected by the Board~~ appointed by the Chairman and confirmed by the Board. The County Board may select as a fifth member of the Committee a public school administrator resident in the county. If the Board does not select a public school administrator resident in the county, the Board shall elect a fifth Board member to serve on the Committee. The Committee shall meet at such intervals as is deemed necessary to properly carry out its functions and responsibilities according to Wis. Stat. §59.56. The UW-Extension Education Committee shall direct and supervise the UW-Extension Department, including the preparation of the annual budget request.

All previous rules of order and legislation governing the Dodge County Board of Supervisors in conflict with the provisions of these rules of order are to the extent of such conflict superseded by these rules of order.

RESOLUTION NO. 17-103

Resolution Authorizing Options for Youth (Juvenile) Supervision

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the declared legislative intent of Wisconsin's Juvenile Justice Code, Chapter 938 of the Wisconsin Statutes, is to promote a juvenile justice system capable of dealing with the problems of juvenile delinquency which protects the community, imposes accountability for violations of the law, and equips juvenile offenders with competencies to live responsibly and productively (§ 938.01(2), Wis. Stats.); and,

WHEREAS, the Wisconsin Legislature provided various disposition, sanction, and placement options to counties in order to achieve the stated legislative intent, subject to the County Board's adoption of a resolution authorizing same pursuant to § 938.06(5), Wis. Stats.; and,

WHEREAS, specifically, § 938.06(5)(a)1., Wis. Stats., allows the use of a juvenile detention facility or juvenile portion of the county jail as a disposition under § 938.34(3)(f), Wis. Stats., as a sanction under § 938.355(6m)(a), Wis. Stats., or as a place of short-term detention under § 938.355(6d)(a)1. or 2. or § 938.355(6d)(b)1. or 2., or § 938.534(1)(b)1. or 2.; and,

WHEREAS, given the complex needs of juveniles in Dodge County and the scarcity of financial resources, the Dodge County Judicial and Public Protection Committee and the Dodge County Human Services and Health Board have determined that it is appropriate to authorize a broad array of options to achieve the declared policy of the Legislature;

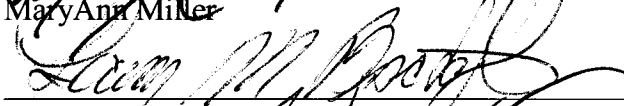
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that, pursuant to § 938.06(5), Wis. Stats., the court is authorized to use placement in a juvenile detention facility or juvenile portion of the county jail as a disposition, sanction or place of short-term detention.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Judicial and Public Protection Committee

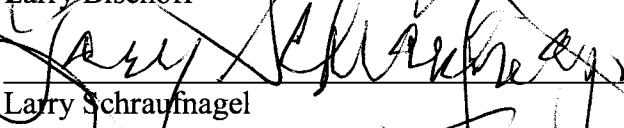

Mary Ann Miller


Thomas Nickel


Larry Bischoff

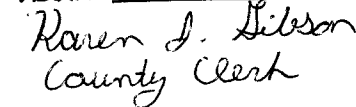
Dan Hilbert

ADOPTED
BY DODGE COUNTY BOARD


Larry Schraufnagel

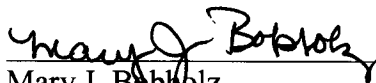
MAR 20 2018

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0


Karen J. Gibson
County Clerk

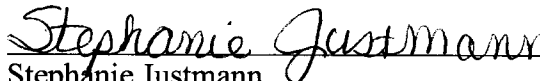
* Amendment: add the word "select" between of and juveniles.

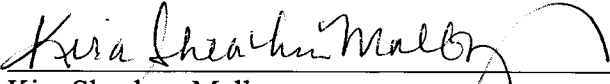
Dodge County Human Services and Health Board:

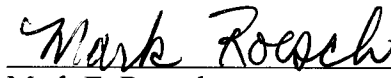

Mary J. Bobholz


Lois Augustson

Becky Glewen


Stephanie Justmann


Kira Sheahan-Malloy


Mark E. Roesch


David Godshall


Jennifer Keyes


Jeremy Bartsch

Vote Required: Majority of members present

Resolution Summary: Resolution authorizing options for youth (juvenile) supervision.

RESOLUTION NO. 17-104

Authority to Purchase One 2018 John Deere 6120M 4x4 Tractor with Mower

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Highway Department is in need of a 2018 John Deere 6120M 4x4 tractor with a 15 foot rear flex-wing mower to adequately serve the needs of the Highway Department; and,

WHEREAS, the Highway Department requested quotations for a 2018 John Deere 6120M 4x4 tractor with a 15 foot rear flex-wing mower and received the following quotations:

Vendor	Quotation
Mid-State Equipment	\$96,988.00
Riesterer & Schnell	\$98,500.00
Serwe Implement LLC	\$19,791.00 (for mower only)
Ballweg Implement	\$103,619.59
Ballweg Implement	\$103,674.54

; and,

WHEREAS, copies of the quotations are on file in the Office of the Dodge County Highway Commissioner and may be viewed during normal business hours; and,

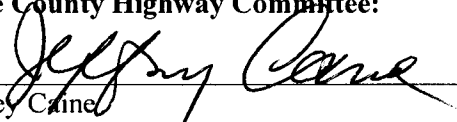
WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Mid-State Equipment, in the amount of \$96,988, and authorize and direct the Highway Committee to purchase one 2018 John Deere 6120M 4x4 tractor with a 15 foot rear flex-wing mower from Mid-State Equipment, at a total purchase price of \$96,988;


SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Mid-State Equipment, in the amount of \$96,988, and authorizes and directs the Dodge County Highway Commissioner to purchase one 2018 John Deere 6120M 4x4 tractor with a 15 foot rear flex-wing mower from Mid-State Equipment; and,

BE IT FINALLY RESOLVED, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$96,988, the County Clerk shall issue an order on the Dodge County Treasurer for payment of such invoice from Business Unit 3281, Capital Asset Acquisition.

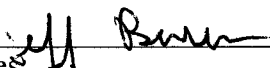
All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Highway Committee:


Jeffrey Caine


Ed Nelson

 ADOPTED
BY DODGE COUNTY BOARD


 MAR 20 2018

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: X Yes ___ No ___ N/A.

Budget Impact: \$0.00. Finance Committee review date: March 13, 2018. Chair initials: _____

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0


County Clerk

Vote Required: Majority of Members present.

Resolution Summary: Resolution authorizing the purchase of one 2018 John Deere 6120M 4x4 tractor with mower.

RESOLUTION NO. 17-105

**Abolish Insurance and Benefits Coordinator Position and
Create Recruitment and Benefits Assistant Position**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Resources and Labor Negotiations Committee has studied and analyzed staffing needs at the Dodge County Human Resources Department; and,

WHEREAS, as a result of these studies and analyses, the Human Resources and Labor Negotiations Committee recommends that the Dodge County Board of Supervisors abolish one vacant, funded, full-time, benefited position of *Insurance and Benefits Coordinator*, and create one new, full-time, benefited position of *Recruitment and Benefits Assistant*; and,

WHEREAS, a job description for each of the above-listed positions have been marked for identification as Exhibits "A" and "B", respectively, and have been attached hereto; and,

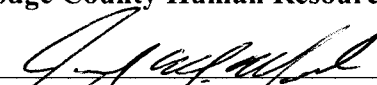
WHEREAS, the 2018 Budget of the Human Resources Department has funds sufficient for the proposed position of *Recruitment and Benefits Assistant*, during the period of time commencing on March 21, 2018, and ending on December 31, 2018, both inclusive;

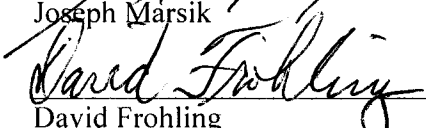
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes one vacant, funded, full-time, benefited position of *Insurance and Benefits Coordinator*, and creates one new, full-time, benefited position of *Recruitment and Benefits Assistant*; and;

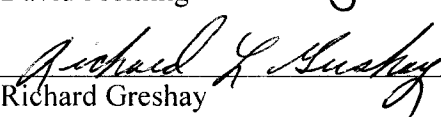
BE IT FINALLY RESOLVED, that funds in the 2018 Budget of the Human Resources Department shall be used to fund the position of *Recruitment and Benefits Assistant*, during the period of time commencing on March 21, 2018, and ending on December 31, 2018, both inclusive.

All of which is respectfully submitted this 20th day of March, 2018.

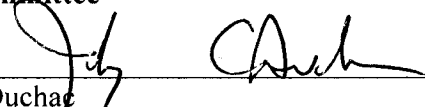
Dodge County Human Resources & Labor Negotiations Committee

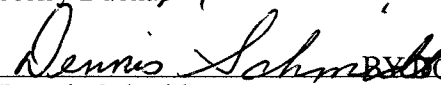


Joseph Marsik


David Frohling


Richard Greshay



Jeffrey Duchac


Dennis Schmidt

ADOPTED
BY THE DODGE COUNTY BOARD

MAR 20 2018

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0

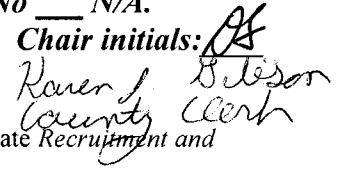
FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes ___ No ___ N/A.

Budget Impact: \$ 11,663 . Finance Committee review date: March 13, 2018. Chair initials: AS
(savings)

Vote Required: Majority of members present

Resolution Summary: Resolution abolishing *Insurance and Benefits Coordinator* position and create *Recruitment and Benefits Assistant* position


Karen J. Peterson
County Clerk

DODGE COUNTY JOB DESCRIPTION

March 2018

1/1/2018 Wage Range: 20.97 - \$29.05

JOB TITLE:	Insurance and Benefits Coordinator	FLSA STATUS:	Exempt
DEPARTMENT:	Human Resources	REPORTS TO:	Human Resources Director
LOCATION:	Administration Building	DATE:	April 19, 1996
LABOR GRADE:	Dodge County Six (6)	REVISED:	1/8/03; 9/19/06; 4/18/07; 6/14/16; 3/1/18

OVERALL PURPOSE/SUMMARY:

Under the general direction of the Human Resources Director, processes and coordinates employee fringe benefit programs offered by County and prepares/maintains reports and manuals relative to these programs. Administers federal mandated COBRA requirements.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Informs new, existing, terminating, and former County employees of fringe benefit eligibility, including payment/reporting requirements
2. Prepares, verifies, and files application forms for employee participation in and termination of County employee fringe benefit programs.
3. Administers and monitor flex spending, deferred compensation, Post Employment Health Plans, and Long Term Disability programs.
4. Assists as needed with employee fringe benefit claims.
5. Enter benefit data into payroll/Human Resources Information System (HRIS) on all employees, create reports and maintain databases.
6. Create and ensures accurate Deduction, Benefit and Accruals are entered into HRIS system to ensure proper deductions are taken from employee payrolls.
7. Creates and maintains records and spreadsheets regarding wages, salaries and benefits; assures accurate and timely processing of related documents (i.e. wage worksheets, employee benefit pro-rations, termination payouts, etc.).
8. Maintains schedule of orientation reports and performance reviews. Assures timely processing by department heads.
9. Provides general assistance to county employees and the public on routine personnel procedures and policies.
10. Enters direct deposit information into HRIS and verifies information is accurate.
11. Create and distribute annual enrollment forms.
12. Supplies County employees with group health, dental and life insurance, and Wisconsin Retirement booklets, applications, and claim forms etc.
13. Prepares necessary communications advising Human Resources Director, Department Heads, and employees of changes in rates, rules, regulations, adopted legislation, and procedures regarding employee benefits.
14. Maintains employee fringe benefit rules, regulations, and procedural manuals.
15. Compiles necessary periodic Wisconsin Retirement Fund and other fringe benefit reports.
16. Ensures Dodge County's compliance with all Affordable Care Act requirements and reporting.
17. Ensures timely submission of all insurance and benefit documents.
18. Complies, reconciles and ensures timely submission of all monthly insurance billings.
19. Responds to inquiries from Wisconsin Retirement Fund, Social Security, insurance representatives, unemployment office, health insurance, dental insurance, and life insurance agencies.
20. Administers mandated COBRA requirements.
21. Answers questions regarding all insurance and benefits coverage and prepares related correspondence.
22. Coordinate benefit administrator presentations, meetings, and health fairs.
23. Regular attendance and punctuality required.
24. Assists Assistant Human Resources Director with Harassment Prevention and other needs.
25. Performs related duties as may be required or assigned.

JOB SPECIFICATIONS:

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of laws, rules, regulations, and policies/procedures concerning employee benefit programs, Worker's Compensation, Wisconsin retirement, Unemployment Insurance, ACA and COBRA.
 Knowledge of modern office practices and procedures.
 Knowledge of computer hardware, software, and peripherals.
 Ability to set up and maintain benefit modules in HRIS software.
 Ability to establish and maintain effective relationships with government officials, union officials, employees and with the

general public.

Ability to effectively communicate provisions of fringe benefit programs to County employees.

Ability to interpret legislation and regulations applying to Dodge County benefit programs.

Ability to analyze and exercise sound judgement in arriving at conclusions.

Tact and courtesy.

Thoroughness and dependability.

EDUCATION AND EXPERIENCE

Associate Degree in Human Resource, with an emphasis in benefits and compensation or related field. Minimum of two (2) years of experience in employee benefit reporting experience. Advanced knowledge of Public Employee benefit and HRIS experience is preferred. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS:

Normal office environment.

PHYSICAL DEMANDS:

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS:

FOR HUMAN RESOURCES USE:

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT "A"

DODGE COUNTY JOB DESCRIPTION**March 2018****1/1/2018 Wage Range: \$19.00 - \$26.33**

JOB TITLE:	Recruitment and Benefits Assistant	FLSA STATUS:	Non-Exempt
DEPARTMENT:	Human Resources	REPORTS TO:	Human Resources Director
LOCATION:	Administration Building	DATE:	DRAFT
LABOR GRADE:	Dodge County Five (5)	REVISED:	

OVERALL PURPOSE/SUMMARY:

Under the general direction of the Human Resources Director, assists the Insurance and benefits Coordinator in administering and maintaining the employee fringe benefits programs, coordinates employee fringe benefit orientation, assists in Human Resources functions in the areas of recruitment and wellness.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Assists in recruitment activities including job posting, researching new and cost effective ways to recruit talent.
2. Performs reference checking and Caregiver Background checks of candidates and updates after hire as necessary.
3. Responds to employment reference inquiries.
4. Conducts initial review and annual review for employees on the Driver Qualification list.
5. Conduct benefit orientations and County onboarding.
6. Assists new, existing, terminating, and former County employees of fringe benefit eligibility, including payment/reporting requirements.
7. Prepares, verifies, and files application forms for employee participation in and termination of County employee fringe benefit programs.
8. Assists as needed with employee fringe benefit claims.
9. Assists in entering and updating benefit data into payroll/Human Resources Information System (HRIS) on all employees, ensures accurate deductions are taken from employee payrolls.
10. Creates and maintains records and spreadsheets regarding wages, salaries and benefits; assures accurate and timely processing of related documents (i.e. employee benefit pro-rations, termination payouts, etc.).
11. Assists the Insurance and Benefits Coordinator with annual insurance and benefit open enrollment.
12. Assists in the preparation and maintenance benefit procedural manuals.
13. May assist in the preparation of periodic Wisconsin Retirement Fund and other fringe benefit reports.
14. Ensures timely submission of all insurance and benefit documents.
15. Assists in the preparation, reconciling and ensures timely submission of all monthly insurance billings.
16. Assists in the administration of mandated COBRA requirements.
17. Answers questions regarding all insurance and benefits coverage and prepares related correspondence.
18. Coordinate benefit presentations, meetings, biometric screenings and health fairs, etc.
19. Serves as Human Resources representative on the Dodge County Employee Wellness Committee. Participates and promotes employee wellness initiatives.
20. Regular attendance and punctuality required.
21. Performs related duties as may be required or assigned.

JOB SPECIFICATIONS:**KNOWLEDGE, SKILLS, AND ABILITIES**

- Thorough knowledge of laws, rules, regulations, and policies/procedures concerning employee benefit programs, Wisconsin Retirement, Unemployment Insurance, ACA and COBRA.
- Knowledge of Microsoft Office products with advanced knowledge of Microsoft Excel
- Ability to accurately enter data into benefit modules in HRIS software and websites.
- Ability to establish and maintain effective relationships with government officials, union officials, employees and with the general public.
- Ability to effectively communicate provisions of fringe benefit programs to County employees.
- Ability to interpret legislation and regulations applying to Dodge County benefit programs.
- Ability to analyze and exercise sound judgement in arriving at conclusions.
- Ability to maintain confidentiality.

EDUCATION AND EXPERIENCE

Associate Degree in Human Resource, with an emphasis in benefits and recruitment or related field. Preferably a minimum of two (2) years of experience in human resources in employee benefit administration, recruitment or knowledge of Public Employee benefit. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS:

Normal office environment.

PHYSICAL DEMANDS:

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS:

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCES USE:

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-106

**Establish Salary and Compensation for the Dodge County Board Chairman
For the Period of Time Commencing on March 20, 2018 and Ending on March 20, 2020**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, Resolution No. 15-95, adopted by the Dodge County Board of Supervisors on March 16, 2015, established the salary and compensation for the Dodge County Board Chairman; and,

WHEREAS, Resolution No. 15-95 established the salary and compensation for the Dodge County Board Chairman for a period of two years, commencing on March 18, 2016, and ending on March 18, 2018, as \$12,000 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013; and,

WHEREAS, on March 5, 2018, the Executive Committee reviewed the salary and compensation of the County Board Chairman as established by Resolution No. 15-95, and formed the following considered conclusions:

1. During the past two years the County Board Chairman has conducted meetings of the County Board and attended meetings of County Board Committees, and, in addition, has worked closely, frequently, and effectively with numerous individuals, including the County Administrator, in many important areas of administration of county government, to the benefit of Dodge County, and that such activities are expected to continue in the future; and,
2. During the period of time commencing on March 20, 2018, and ending on March 20, 2020, the County Board Chairman's salary and compensation should be \$12,000 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013; and,

SO, NOW, THEREFORE, BE IT RESOLVED, that during the period of time commencing on March 20, 2018, and ending on March 20, 2020, the Dodge County Board Chairman shall be paid \$12,000 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

David Frohling
David Frohling

Donna Maly
Donna Maly

Dennis R. Schmidt
Dennis R. Schmidt

Joseph Marsik
Joseph Marsik

Jeff Berres
Jeff Berres

MaryAnn Miller
MaryAnn Miller

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: X Yes ___ No ___ N/A.

Budget Impact: \$0.00. Finance Committee review date: March 13, 2018. Chair initials: AK

Vote Required: Majority of members present

Resolution Summary: A resolution to establish the salary and compensation for the Dodge County Board Chairman for the period of time commencing on March 20, 2018 and ending on March 20, 2020.

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

AYES 30 NOES 0
ABSENT 9
ABSTAIN 9

Raren J. Dilsen
County Clerk

REPORT NO. 1

County Board/ Appointed Officials Compensation and Mileage Expenditures
Meetings Attended January 1 - December 31, 2017

County Board Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
Bartsch, Jeremiah D	32	1600	431.22	2,031.22
Behl, Allen J	65	3305	1,380.76	4,685.76
Bennett, Richard C	42	2100	134.82	2,234.82
Benter, Edwin W	45	2250	1,107.45	3,357.45
Berres, Jeff A	48	2450	1,157.74	3,607.74
Bischoff, Larry M	65	3380	893.74	4,273.74
Bobholz, Janice K	22	-	-	-
Bobholz, Mary J	36	1845	434.42	2,279.42
Caine, Chester	1	55	9.10	64.10
Caine, Jeffrey G	48	2400	508.26	2,908.26
Derr, Lisa L	37	1850	864.81	2,714.81
Duchac, Jeffry C	61	3070	930.90	4,000.90
Fink, Richard W	41	2050	794.67	2,844.67
Frohling, David W	85	4365	1,376.47	5,741.47
Glewen, Rebecca E	23	1150	230.10	1,380.10
Greshay, Richard L	53	2650	389.49	3,039.49
Guckenberger, David	32	1600	909.50	2,509.50
Hilbert, Daniel F	48	2420	492.20	2,912.20
Houchin, Cathy A	29	1450	512.14	1,962.14
Johnson, Harold J	48	2525	1,320.79	3,845.79
Justmann, Stephanie L	26	1310	376.64	1,686.64
Kottke, Russell H	106	5420	1,707.74	7,127.74
Kottke, Russell H		12000		12,000.00
Malloy, Michael R	3	150	51.36	201.36
Maly, Donna L	108	5455	2,379.87	7,834.87
Marsik, Joseph M	65	3370	1,297.91	4,667.91
Miller, MaryAnn	59	2975	533.97	3,508.97
Muche, William T	76	3805	1,018.67	4,823.67
Nelson, Edward R	52	2600	955.65	3,555.65
Nickel, Thomas J	45	2350	818.55	3,168.55
Roesch, Mark E	35	1750	641.48	2,391.48
Schaefer, Thomas J	63	3255	979.07	4,234.07
Schmidt, Dennis R	72	3660	70.09	3,730.09
Schraufnagel, Larry G	30	1500	825.75	2,325.75
Sheahan-Malloy, Kira M	29	1450	529.12	1,979.12
Stousland, Glen W	43	2215	299.60	2,514.60
Subtotal	1,673	\$95,780.00	\$26,364.05	\$122,144.05

Appointed Officials Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Committee Meetings	Mileage & Expenditures	Total
Adelmeyer, Marlene M	2	100	42.80	142.80
Augustson, Lois B	10	500	107.00	607.00
Birkholz, Dianne K	3	150	0.00	150.00
Braun, Judith A	2	100	13.92	113.92
Dogs, Larry C	14	700	149.80	849.80
Elm, Ivan C	2	100	32.10	132.10
Foley, William	14	700	208.65	908.65
Godshall, David M	10	500	171.20	671.20
Grebel, Randy D	4	200	27.84	227.84
Grulke, Harvey W	2	100	32.10	132.10
Hicks, Harold J	14	700	330.72	1,030.72
Hoekstra, William J	3	150	51.36	201.36
Johnson, Dennis D	1	50	18.19	68.19
Kahlow, Patricia A	2	100	40.66	140.66
Keyes, Jennifer	10	500	224.70	724.70
Kitchen, Shirley A	15	750	23.54	773.54
Knox, Patricia L	2	100	21.40	121.40
Koch, Thomas J	2	110	0.00	110.00
Laufenberg, Leonard J	35	1400	548.32	1,948.32
Macheel, Dale R	31	1550	452.61	2,002.61
Nass, William	14	770	197.49	967.49
Negen, Lorna K	3	150	35.31	185.31
Neumann, Kenneth L	7	350	0.00	350.00
Patenaude, Judith M	2	100	10.70	110.70
Patrouille, Robert L	1	50	17.12	67.12
Premo, Edward G	1	50	17.12	67.12
Reak, Mary J	14	700	0.00	700.00
Rich, Anna B	1	50	17.12	67.12
Roche, Joseph E	34	1320	751.68	2,071.68
Scheffler, Tracy A	5	250	40.15	290.15
Schmidt, Gary L	3	150	22.47	172.47
Schmitt, Jeffery C	32	1280	450.48	1,730.48
Schoenike, Jon	12	600	181.90	781.90
Schulz, Carol R	2	100	11.78	111.78
Schumann, Sharon	8	400	188.32	588.32
Thompson, Annette	8	-	-	-
Wurtz, Eugene D	12	600	0.00	600.00
Subtotal	<u>337</u>	<u>15,480.00</u>	<u>4,438.55</u>	<u>19,918.55</u>
GRAND TOTAL	<u>2010</u>	<u>\$ 111,260.00</u>	<u>\$ 30,802.60</u>	<u>\$ 142,062.60</u>

COMPARISON

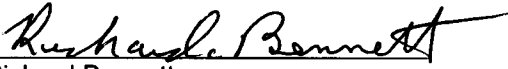
Year	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
2017	2010	\$ 111,260.00	\$ 30,802.60	\$ 142,062.60
2016*	1876	\$ 105,930.00	\$ 30,915.21	\$ 136,845.21
2015	1839	\$ 103,281.00	\$ 31,674.82	\$ 134,955.82
2014	1764	\$ 95,380.00	\$ 31,303.02	\$ 126,683.02
2013	1675	\$ 80,270.00	\$ 29,768.48	\$ 110,038.48
2012	1956	\$ 91,660.00	\$ 32,002.37	\$ 123,662.37
2011	2098	\$ 97,385.00	\$ 32,191.41	\$ 129,576.41
2010	2095	\$ 97,220.00	\$ 31,343.15	\$ 128,563.15
2009	2171	\$ 100,415.00	\$ 38,489.22	\$ 138,904.22
2008	2430	\$ 110,965.00	\$ 39,022.05	\$ 149,987.05
	Percent Increase (Decrease)	Percent Increase (Decrease)	Percent Increase (Decrease)	Percent Increase (Decrease)
2017 to 2016	7.143%	5.032%	-0.364%	3.813%
2016 to 2015*	2.012%	2.565%	-2.398%	1.400%
2015 to 2014	4.252%	8.284%	1.188%	6.530%
2014 to 2013	5.313%	18.824%	5.155%	15.126%
2013 to 2012	-14.366%	-12.426%	-6.980%	-11.017%
2012 to 2011	-6.768%	-5.879%	-0.587%	-4.564%
2011 to 2010	0.143%	0.170%	2.706%	0.788%
2010 to 2009	-3.501%	-3.182%	-18.566%	-7.445%
2009 to 2008	-10.658%	-9.508%	-1.365%	-7.389%

* 2016 now includes Farm Drainage, Housing Authority and Civil Service

All of which is respectfully submitted this 20th day of March, 2018 at Juneau, Wisconsin.


Thomas Nickel, Chairman

Dan Hilbert


Richard Bennett

Richard Greshay

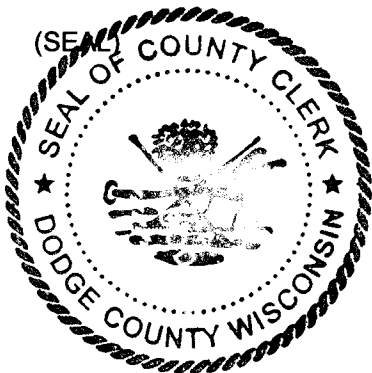

Russell Kottke (Ex-Officio)

(STATE OF WISCONSIN)

COUNTY OF DODGE

CERTIFICATION OF COUNTY CLERK OF DODGE COUNTY, WISCONSIN

I, Karen J. Gibson, County Clerk of Dodge County, Wisconsin do hereby certify that the foregoing is a true and correct copy of the per diems and expenses paid to County Board Members and Special Committees as recorded in the office of the County Clerk, Juneau, Wisconsin.

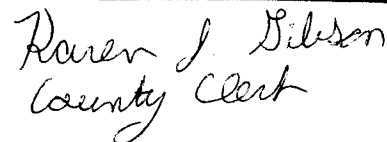



Karen J. Gibson, County Clerk

Placed on File
~~ADOPTED~~
BY DODGE COUNTY BOARD

MAR 20 2018

AYES _____ NOES _____
ABSENT _____
ABSTAIN _____


County Clerk