

**MEETING OF THE DODGE COUNTY FINANCE COMMITTEE**

March 13, 2018, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 8:00 a.m.

Members present from the Finance Committee: Benter, Fink, Frohling, Guckenberger, and Schaefer.

Member(s) absent from the Finance Committee: None.

Others present: Finance Director Julie Kolp; County Administrator Jim Mielke; Deputy County Clerk Christine Kjornes; Dodge County Chief Deputy Sheriff Scott Mittelstadt; Human Services and Health Department Fiscal Support Services Division Manager Monica Hooper; Physical Facilities Director Russ Freber; Dodge County Treasurer Patti Hilker; Dodge County Medical Examiner PJ Schoebel; ERP Project Director Ross Winklbauer; and County Board Chairman Russell Kottke.

Finance Director Julie Kolp certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Motion by Benter, seconded by Schaefer to allow the chair to deviate from the agenda at his discretion. Motion carried.

Motion by Fink, seconded by Schaefer to approve the February 13, 2018 minutes, as presented. Motion carried.

ERP Project Director Ross Winklbauer provided a brief update on the ERP Project. Mr. Winklbauer reported that *The ERP Project Publication* document is emailed to Department Heads, the kickoff meeting was on March 8, 2018, and some topics discussed at the meeting were roles and responsibilities, the project timeline, and goals. Mr. Winklbauer further reported that the meeting agendas will be provided to the Department Heads and the Subject Matter Experts (SMEs) prior to a meeting to allow for their preparation for the meeting.

Human Services and Health Department Fiscal Support Services Division Manager Monica Hooper provided a brief update to the Committee regarding Client Billing and Collection. Ms. Monica Hooper reported that the Human Services and Health Department have completed the January 2018 billing run, and are in the process of billing out private pay and HMO's. Ms. Monica Hooper further reported that the Joxel Group will be onsite the week of March 19, 2018.

Dodge County Chief Deputy Sheriff Scott Mittelstadt provided a brief oral report to the Committee on the following Jail Improvement Fund Requests:

- Replacement of six (6) filing cabinets located in the Detention Facility Intake Area - \$3,764.22;
- Purchase of a Portable Metal Detector for the Detention Facility Lobby – \$12,495.00;

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- Purchase of a Key Accountability System and Card Reader for the Detention Facility employee entrance - \$29,055.14. Mr. Mittelstadt reported that \$25,000.00 was budgeted, but the cost of electric was higher than expected.

Supervisor Guckenberger voiced his concern that jail improvement funds are being requested for the purchase of the six (6) filing cabinets for the Detention Facility Intake Area.

Motion by Schaefer, seconded by Benter to authorize the use of Jail Improvement Funds for the purchase of a Portable Metal Detector for the Detention Facility Lobby, and for the purchase of a Key Accountability System and Card Reader for the Detention Facility employee entrance, and authorize the payment of vouchers. Motion carried.

Motion by Benter, seconded by Fink to authorize the use of Jail Improvement Funds for the purchase of six (6) filing cabinets for the Detention Facility Intake Area, and authorize the payment of vouchers. Motion carried 4-1. Guckenberger opposed.

Physical Facilities Director Russ Freber provided a brief oral report to the Committee regarding the use of Jail Improvement Funds. Mr. Freber reported that he is requesting the use of Jail Improvement Funds to pay for shower repair units for the Dodge County Detention Facility. Motion by Guckenberger, seconded by Benter to authorize the use of Jail Improvement Funds to pay for shower repair units for the Dodge County Detention Facility, and authorize the payment of vouchers. Motion carried.

Dodge County Medical Examiner PJ Schoebel provided a brief oral report to the Committee regarding write-offs by the Dodge County Medical Examiner's Office. Mr. Schoebel reported that he is requesting the write-off of fees that were eligible under the Wisconsin Funeral and Cemetery Aids Program (WFCAP). Mr. Schoebel further reported that County Ordinance allows him to waive fees due to hardship. Motion by Guckenberger, seconded by Schaefer to authorize the write-offs. Motion carried.

Dodge County Treasurer provided a brief oral report to the Committee regarding write-offs by the Dodge County Treasurer's Office. Ms. Hilker reported that the write-offs are resulting from property owners not cashing refund checks for overpayment of taxes. Ms. Hilker reported that the total amount being written off is \$464.49. Motion by Schaefer, seconded by Benter to authorize the write-offs in the amount of \$464.49. Motion carried.

There was no Committee discussion on the Statement of the Dodge County Treasurer, and the County Sales and Use Tax Report.

Ms. Hilker reported that the County Investments Report was provided to the Finance Department on March 12, 2018, therefore, it was not included in the packet materials. Ms. Hilker further reported that interest is market driven, and she receives a monthly statement with values.

Resolution to Establish Salary and Compensation for the Dodge County Board Chairman For the Period of Time Commencing on March 20, 2018 and Ending on March 20, 2020 was presented

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to the Finance Committee for its review and approval. The Fiscal Note sets forth a Budget Impact in the amount of \$0. Motion by Benter, seconded by Schaefer to approve the Budget Impact in the amount of \$0, authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution to the County Clerk. Motion carried.

Resolution Authorizing the Purchase of One 2018 John Deere 6120M 4x4 Tractor with Mower by the Dodge County Highway Department. The Fiscal Note sets forth a Budget Impact in the amount of \$0. County Administrator Jim Mielke reported that this purchase was itemized in the 2018 Dodge County Budget. Motion by Schaefer, seconded by Fink to approve the Budget Impact in the amount of \$0, authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution to the County Clerk. Motion carried.

Resolution to Abolish Insurance and Benefits Coordinator Position and Create Recruitment and Benefits Assistant Position. The Fiscal Note sets forth a Budget Impact in the amount of \$11,663 in savings. Mr. Mielke reported that the savings is a result of the Recruitment and Benefits Assistant Position being a Step 5 classification and the position will not be filled immediately. Motion by Schaefer, seconded by Benter to approve the Budget Impact in the amount of \$11,663 in savings, authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution to the County Clerk. Motion carried.

Mr. Mielke provided a brief oral report to the Committee regarding the preliminary 2019 Budget Timeline. Mr. Mielke highlighted the following:

- Two (2) mini-budget review sessions instead of three (3);
- Finance Committee Budget Review on October 23, 2018 or October 30, 2018;
- Capital Improvement Program (CIP) presentations in September.

Mr. Mielke provided a brief oral update to the Committee regarding the Health Insurance Consortium. Mr. Mielke reported there has been ongoing discussions, and the goal is to have insurance figures by late summer of 2018.

Ms. Kolp reported that the Intra-Department Fund Transfer Request and Unbudgeted/Excess Revenue Appropriation Request are for Committee review only. There was no discussion.

- Engagement of River Run – Information Technology;
- Active Shooter full-scale Exercise Grant – Emergency Management.

The Committee had a brief discussion on the Dodge County Vouchers \$10,000 or More. Supervisor Guckenberger asked what work was performed by Sirius Computer Solutions Inc. Mr. Mielke responded that they had a contractual agreement with Information Technology for the back-up system.

There were no Committee Reports.

Ms. Kolp reported that she has no new information regarding the Internal Revenue Service (IRS) penalty.

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DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

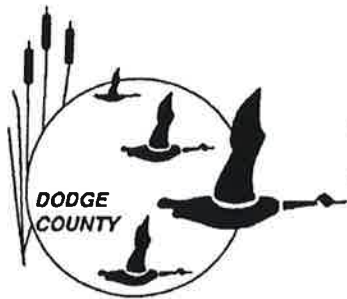
Mr. Mielke provided a brief oral update to the Committee regarding the Water Rescue Equipment purchase. Mr. Mielke reported that he has requested a list of the equipment purchased, but he has not yet received the list. Mr. Mielke further reported that this can be an agenda item for the April 2018 Finance Committee meeting.

The next regular meeting is scheduled for Tuesday, April 10, 2018, at 8:00 a.m., in the Auditorium, located on the first floor of the Administration Building.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 8:40 a.m.

Ed Benter,  
Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**



ADMINISTRATION DEPARTMENT

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JAMES MIELKE, COUNTY ADMINISTRATOR

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127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

December 5, 2017

Chief Eric Howlett, President  
Dodge County Fire Chiefs Association  
735 Main Street  
Clyman, WI 53016

RE: Letter Agreement Regarding Allocation of County Funds to the Dodge County Fire Chiefs Association to Purchase Equipment for Rescue and Recovery Efforts on Waters Located Within Dodge County

Dear Chief Howlett:

On November 14, 2017, the Dodge County Board of Supervisors approved the 2018 Dodge County Budget. The 2018 Dodge County Budget includes a \$40,000 allocation of county funds to the Dodge County Fire Chiefs Association for the purpose of purchasing equipment for rescue and recovery efforts on waters located within Dodge County. The Dodge County Board of Supervisors approved the 2018 Operating Budget constituting final approval of the allocation.

This letter shall serve as an agreement between Dodge County and the Dodge County Fire Chiefs Association relative to this funding.

In order to access and utilize the funding, the Association shall:

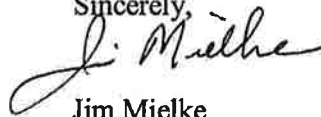
1. Submit an itemization of equipment to be purchased in 2018 to the Dodge County Executive and Finance Committees along with evidence of formal approval by the association membership endorsing the equipment to be purchased.
2. After purchasing the equipment, present receipts to the Finance Committee no later than February 15, 2019. The Dodge County Fire Chiefs Association will be reimbursed for qualified purchases from County funds not to exceed \$40,000.
3. Use the funds to purchase equipment suitable for water rescue and recovery only. Personnel, training, maintenance costs or non-rescue related equipment will not be reimbursed under any circumstances.
4. Use the funds for equipment purchases in calendar year 2018. Equipment purchased prior to January 1, 2018, and after December 31, 2018, will not be eligible for reimbursement under any circumstances.

5. Make equipment available to Dodge County Fire Chiefs Association member departments.
6. Store equipment throughout Dodge County at locations designated by the Fire Chiefs Association to best respond to water rescue efforts in Dodge County.
7. Own and bear all costs to maintain the equipment for the duration of its useful life.
8. Be solely responsible for training its members on the proper use of the equipment.
9. Insure the equipment for the duration of its useful life.
10. Properly dispose of the equipment at the end of its useful life.

The funding referred to in this Letter Agreement shall be managed by the Dodge County Administrator. All questions regarding this funding or this Letter Agreement shall be directed to the Dodge County Administrator. There shall be no participation, involvement, or facilitation by the Dodge County Emergency Management Department regarding the use of the water rescue and recovery funds referred to in this Letter Agreement.

Please sign and date both copies and return one copy to me at your earliest convenience.

Sincerely,



Jim Mielke  
Dodge County Administrator

I, Chief Eric Howlett, President of the Dodge County Fire Chiefs Association, am duly authorized by the Association to enter into this Letter Agreement which outlines access to and use of funding for water rescue equipment.

BY: \_\_\_\_\_  
Chief Eric Howlett, President

Date: \_\_\_\_\_

JM

cc: Russell Kottke, County Board Chairman  
Amy Nehls, Emergency Management Director  
Kimberly A. Nass, Corporation Counsel

# Dodge Co. Fire Chiefs Association

## Water Rescue Equipment Bids

3/28/2018

Item	Atlas	Qty Pricing	Lake Co	Qty	USA	Qty	Price Ea	Qty	Total	Vendor
Diving Dry Suit			\$ 2,020.00	2			\$ 2,020.00	2	\$ 4,040.00	LCDS
Zaegle BCD	x		\$ 685.00	7	x		\$ 685.00	7	\$ 4,795.00	LCDS
Ice Rescue Suits Sterns	\$ 472.50	10 min	\$ 484.00	20*	x		\$ 472.50	18	\$ 8,505.00	Atlas
Survivetec Imperial	\$ 515.00	10 min	\$ 650.00		x		\$ 515.00	1	\$ 515.00	Atlas
Sterns oversized	\$ 552.50	10 min	x		x		\$ 552.50	2	\$ 1,105.00	Atlas
Rescue sling	\$ 62.00	6	\$ 74.00		\$ 295.00		\$ 62.00	15	\$ 930.00	Atlas
300' NFPA 3/8 rescue rope	\$ 194.50	6	\$ 183.00		\$ 228.00		\$ 183.00	14	\$ 2,562.00	LCDS
500' NFPA rope in pail	\$ 352.00	6	\$ 475.00		\$ 402.00		\$ 352.00	10	\$ 3,520.00	Atlas
RDC	\$ 4,600.00	2	x		x		\$ 4,600.00	2	\$ 9,200.00	Atlas
Marsars Iriss sled kit "C"	x		\$ 2,600.00		x		\$ 2,600.00	1	\$ 2,600.00	LCDS
Ankle weights	x		\$ 25.00		\$ 33.00		\$ 25.00	6	\$ 150.00	LCDS
Ice pick set	\$ 13.50	6	\$ 20.00		\$ 19.00		\$ 13.50	24	\$ 324.00	Atlas
Mustang PFDs	\$ 65.00		\$ 63.00		\$ 60.00		\$ 60.00	20	\$ 1,200.00	USA

**\$ 39,446.00**

Shipping

None

Actual

"x"= did not bid

Shaded= lowest price

Need 24 suits, buying 21, BDFD supplying 3 to total 24.

# The Enterprise Resource Planning (ERP) Project Publication



Volume: 21  
March 23, 2018

## Meeting Invitations

### ERP Project Phases:

- Phase #1**  
Financials / Highway  
Work Orders  
March 2018 -  
May 2019
- Phase #2**  
Budget  
October 2018 -  
January 2019
- Phase #3**  
Department Specific  
January 2019 -  
May 2019

Emails have been sent out to the Department Heads to request the identified Subject Matter Experts (SMEs) for the ERP Project. The emails have been sent to the Department Heads for the Tyler Munis Modules that are scheduled through April 5. After you receive the email outlined below, please reply that the selected SME is acceptable or offer a different SME from your department that may better relate to the module. Please give me a call to discuss the request further as needed.

Emails will continue to be distributed as agendas are received for the forthcoming modules.

*The ERP Project Functional Leads have identified Name as a Subject Matter Expert (SME) for the Tyler Munis - Insert Module. We currently have the following meetings scheduled for 2018; Insert Dates. Attached is the agenda for the first scheduled meeting which includes the objectives and topics.*

*Please let me know if Name is available to be a SME for the Insert Module or if you have a recommendation from your department for an alternative SME.*

If you would like to learn more about the ERP Project or have questions please stop into ERP Room #240. Otherwise you can call me at extension #3527.

Thank You,  
Ross Winklbauer  
ERP Project  
Director

## Open Meetings

For each module there is room for 4-6 SMEs to represent the county. The Functional Leads have identified SMEs from every department for at least one Tyler Munis module. Some modules touch many departments so the team chooses SMEs from select departments that will represent the county as a whole.

If a member from your department was not selected as a SME for a module that is important to you please let me know. You also have the opportunity to attend the meetings and observe. Tables and chairs are available so you can stop in when you would like and leave when you would like without interrupting the meeting. The next page has a calendar with the meeting dates and times outlined.



## March 2018

### SCHEDULE OF EVENTS

- March 27, 8:30am - 4:30pm - Fundamentals Review Chart of Accounts (COA)
- March 28, 8:30am - 12:00pm - Fundamentals Review Budget
- March 28, 1:00pm - 4:30pm - Fundamentals Review Project and Grant Accounting
- March 29, 8:30am - 4:30pm - Fundamentals Review Project and Grant Accounting

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27 COA All Day	28 Budget AM Session  Project & Grant PM Session	29 Project & Grant All Day	30	31

### SCHEDULE OF EVENTS

- April 3, 8:30am - 4:30pm - Fundamentals Review Purchasing
- April 4, 8:30am - 12:00pm - Fundamentals Review Contract Management
- April 4, 1:00pm - 4:30pm - Fundamentals Review Accounts Payable
- April 5, 8:30am - 12:00pm - Fundamentals Review Employee Expense Reimbursement
- April 5, 1:00pm - 4:30pm - Fundamentals Review Student Activity
- April 17, 8:30am - 4:30pm - Fundamentals Review Accounts Receivable
- April 18, 8:30am - 4:30pm - Fundamentals Review Capital Assets
- April 19, 8:30am - 4:30pm - Fundamentals Review Cash Management

## April 2018

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 Purchasing All Day	4 Contract Management AM Session  Accounts Payable PM Session	5 Employee Expense Reimbursement AM Session  Student Activity PM Session	6	7
8	9	10	11	12	13	14
15	16	17 Accounts Receivable All Day	18 Capital Assets All Day	19 Cash Management All Day	20	21
22	23	24	25	26	27	28
29	30					

1 RESOLUTION NO. \_\_\_\_\_  
2

3 **Authorization to Combine Payroll Groups**  
4

5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
6

7 **WHEREAS**, at present, Dodge County, an organization with approximately 950 employees, has  
8 four payroll groups for its employees and elected officials with differing pay periods, pay dates and days  
9 between pay period end and pay date; and,  
10

11 **WHEREAS**, consideration was given to combining payroll groups prior to Dodge County's  
12 implementation of Kronos Workforce Central, and it was determined at that time to delay combining  
13 payroll groups; and,  
14

15 **WHEREAS**, with the implementation of Tyler Munis Enterprise Resource Planning (ERP  
16 project), another opportunity is presented to consider combining payroll groups; and,  
17

18 **WHEREAS**, various Dodge County key personnel were tasked with evaluating the possibility of  
19 combining all payroll groups into one so that all employees and elected officials will have the same pay  
20 period and pay date; and,  
21

22 **WHEREAS**, an evaluation, weighing benefits against risks, identified multiple benefits such as  
23 standardization, efficiency, reduction in frequency of processes, reduction in errors, increased  
24 productivity, increased data access for budgeting and reporting and multiple risks such as impact on  
25 scheduling, concerns regarding change, impact on employee personal banking and cost of programming  
26 (Kronos); and,  
27

28 **WHEREAS**, the Human Resources and Labor Negotiations Committee, the Information  
29 Technology Committee and the Finance Committee (Committees) have been provided information  
30 regarding combining payroll groups; and,  
31

32 **WHEREAS**, the Committees have also considered the impact on county employees,  
33 implementation of the ERP project, and the need to engage Kronos for professional services; and,  
34

35 **WHEREAS**, the Dodge County Board of Supervisors authorized the carryover of funds from the  
36 2017 to the 2018 Information Technology Budget in Resolution No. 17-92 to fund the combining of  
37 payroll groups to one payroll group; and,  
38

39 **WHEREAS**, the Committees, having weighed the benefits and risks, have formed the considered  
40 conclusion that Dodge County's four payroll groups should be combined into one pay group with a single  
41 pay period and pay date; and,  
42

43 **WHEREAS**, the Committees recommend that the Dodge County Board of Supervisors authorize  
44 and direct the combining of payroll groups;  
45

46 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the recommendation of the Committees is  
47 hereby adopted; and,  
48

49 **BE IT FURTHER RESOLVED**, that staff is directed to invest the necessary resources to  
50 combine Dodge County's four payroll groups into one payroll group with a single pay period and pay  
51 date for all county employees and officials; and,  
52

1 **BE IT FINALLY RESOLVED**, that combining payroll groups shall occur no later than  
2 November of 2018, with due care and consideration given to minimize the impact on County employees.

All of which is respectfully submitted this 17<sup>th</sup> day of April, 2018.

**Dodge County Human Resources & Labor Negotiations Committee**

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
Jeffry Duchac

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Dennis Schmidt

\_\_\_\_\_  
Richard Greshay

**Dodge County Information Technology Committee:**

\_\_\_\_\_  
Donna Maly

\_\_\_\_\_  
Jeremy Bartsch

\_\_\_\_\_  
Jeffry Duchac

\_\_\_\_\_  
Janice Bobholz

\_\_\_\_\_  
Mary Bobholz

**Dodge County Finance Committee:**

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Ed Benter

\_\_\_\_\_  
David Guckenberger

\_\_\_\_\_  
Richard Fink

\_\_\_\_\_  
Thomas J. Schaefer

**FISCAL NOTE:**

*The revenue/expenditure is contained in the current year budget: X Yes \_\_\_ No \_\_\_ N/A.*

*Budget Impact: \$0.00. Finance Committee review date: April 10, 2018. Chair initials: \_\_\_\_.*

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution authorizing the combining of payroll groups to one payroll group with same pay period and pay date.



Office of Treasurer  
Dodge County  
Administration Building



127 East Oak Street • Juneau, Wisconsin • 53039 • (920) 386-3782 • Fax (920) 386-4291

Patti K. Hilker  
County Treasurer

Ann Hammann  
Chief Deputy Treasurer

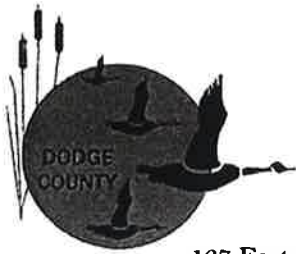
Jodi Schultz  
Deputy Treasurer

Brenda Wenzel  
Deputy Treasurer

**OUTLINE OF PROCESS USED TO REQUEST PROPOSALS FOR BANKING SERVICES  
January 2018 – March 2018**

In June 2017, a Request for Proposals for Banking Services (RFP) document was created, and when finalized, was sent to various banking institutions and posted to several websites. Dodge County received only two bids. In October 2017, the decision was made to reconsider the two proposals received, and to advertise again at the beginning of 2018, hoping to receive more interest.

1. January 30, 2018 Request for Proposals for Banking Services (RFP) posted on the Dodge County website, mailed and emailed to 11 banking institutions, and advertised in four local newspapers
  - a. Questions and answers from banking institutions posted as Addendums on the county website
    - i. All 11 banking institutions were emailed notices as Addendums were posted
2. March 2, 2018 Final Deadline for RFP Proposals Submissions
  - a. Seven (7) proposals were received and copies distributed to the Dodge County In-House Evaluation Team for their consideration:
    - Patti Hilker, Treasurer
    - James Mielke, County Administrator
    - Russell Kottke, County Board Chairman
    - Julie Kolp, Finance Director
    - Kimberly Nass, Corporation Counsel
3. March 14, 2018 Evaluation Team met, discussed and considered each banking institution proposal based on Evaluation Criteria scoring, which was spelled out within the RFP
  - a. Scores of each team member were totaled by Treasurer
  - b. Extensive discussion took place regarding the proposals and scoring
  - c. Unanimously, US Bank was recommended by the In-House Evaluation Team
4. March 15, 2018 letters and emails of the recommendation were sent to all proposers
  - a. Several banking institutions contacted the Treasurer regarding the decision
    - i. Questions were answered directly by several members of the evaluation team
    - ii. Records requests were received by the Treasurer and were addressed timely



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Brenda Wenzel  
Deputy Treasurer

**BANK CHANGE PROPOSED FOR DODGE COUNTY  
APRIL 10, 2018**

Implementing a new Enterprise Resource Planning (ERP) system (a.k.a. financial software package) provides an incredible opportunity for Dodge County to increase efficiencies, automate, and standardize workflows. The County has decided to move forward with Tyler Technologies Munis product. The implementation began in March 2018.

The ERP decision process raised awareness of our current banking services. Current banking services were reviewed and the decision was made to prepare and issue a Request for Proposal (RFP) for Banking Services, in order to better understand what other banking services are available which the county perhaps does not currently utilize or are offered in a different manner. An in-house banking evaluation team consisting of Patti Hilker, Treasurer; Julie Kolp, Finance Director; Russell Kottke, County Board Chairman; James Mielke, County Administrator; and Kimberly Nass, Corporation Counsel was formed to oversee the RFP process.

Dodge County began utilizing Hartford Savings Bank in June 2002. In February 2013, an RFP for banking services was issued by the County Treasurer, with eight banking institutions contacted, all having branches in Dodge County. Proposals were due in May 2013. Two banking institutions responded, Hartford Savings Bank and Horicon Bank. At this time, Hartford Savings Bank was being purchased by Landmark Credit Union, which was a ground-breaking acquisition in the financial industry. Landmark Credit Union honored the existing agreement Hartford Savings Bank in place with Dodge County, which specified that with a compensating balance of \$500,000, there would be no charges for any banking services utilized by Dodge County. The Horicon Bank proposal estimated charges for banking services to be approximately \$1,881.15 per month. The Dodge County Finance Committee chose to keep the county banking services with Hartford Savings Bank/Landmark Credit Union. Dodge County has maintained a banking relationship with the same bank and now a credit union since June of 2002. The county has a positive working relationship with Landmark Credit Union.

In June of 2017, the Finance Committee approved proceeding with developing an RFP for Banking Services that will meet the needs of the new ERP. In August 2017, the Finance Committee authorized the issuance of a Request for Proposal for Banking Services. In October 2017, the decision was made to reconsider the two proposals received, and to advertise again at the beginning of 2018, hoping to receive more interest.

On January 30, 2018 an RFP for Banking Services was publically issued. In March 2018, seven proposals were received and reviewed by the evaluation team. The team unanimously determined that US Bank was the recommended selection in meeting the RFP criteria.



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Chief Deputy Treasurer

Jodi Schultz  
Deputy Treasurer

Brenda Wenzel  
Deputy Treasurer

US Bank has experience with Tyler Munis financial software and related integrations. US Bank has an experienced team assigned to Dodge County. The goal is to complete integration with our current processes within an eight week period. US Bank is also the bank for the State of Wisconsin, which will enhance the daily banking activities within Dodge County. Please note, employee direct deposit and payroll will not be affected by the proposed banking change. Remote deposit capture of checks will be utilized, while an alternative method will be developed for depositing daily cash.

Based on the analysis and through examination of the proposals received, as well as the in-house banking evaluation team's feedback, it is my recommendation to the Dodge County Finance Committee, to engage U.S. Bank for Dodge County's banking services with an anticipated start date of April 18, 2018.

Thank you.

Patti K. Hilker  
Dodge County Treasurer

1 RESOLUTION NO. \_\_\_\_\_  
2

3 **Authorization to Engage U.S. Bank to Provide Banking Services for Dodge County**  
4

5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
6

7 **WHEREAS**, Dodge County currently engages the services of Landmark Credit Union,  
8 formerly Hartford Savings Bank, for its banking needs; and,  
9

10 **WHEREAS**, Dodge County solicited proposals for banking services by releasing a Request  
11 for Proposal – Banking Services (“RFP”), on January 30, 2018, with responses due no later than  
12 March 2, 2018; and,  
13

14 **WHEREAS**, the widely advertised solicitation contained a number of specific banking  
15 services being sought by Dodge County; and,  
16

17 **WHEREAS**, the primary objectives of the solicitation included seeking a bank offering  
18 positive pay and direct billing, cash management, account reconciliation, online banking, and  
19 integration with Dodge County’s financial systems, with the goal of being less reliant on paper by  
20 taking advantage of technological advances in the banking industry; and,  
21

22 **WHEREAS**, Dodge County received the following seven proposals that were thoroughly  
23 evaluated by an evaluation team, consisting of the Dodge County Administrator, Dodge County  
24 Treasurer, Dodge County Finance Director, Dodge County Corporation Counsel, and the Dodge  
25 County Board Chairman (evaluation team), assembled to review and rate the proposals:  
26

<b>Bank Institutions</b>
Associated Bank
Farmers & Merchants Bank
Farmers State Bank – ERGO Bank
Horicon Bank
Landmark Credit Union
National Exchange Bank & Trust
U.S. Bank

27 ; and,  
28

29 **WHEREAS**, the Dodge County Treasurer reported the findings and conclusions of the  
30 evaluation team to the Finance Committee at its April 10, 2018 meeting; and,  
31

32 **WHEREAS**, upon the report of the Dodge County Treasurer, the Finance Committee reached  
33 its considered conclusion that Dodge County should engage the services of U.S. Bank for its banking  
34 needs; and,  
35

36 **WHEREAS**, the Finance Committee recommends forming a relationship with U.S. Bank  
37 consistent with the requirements in the RFP;  
38

1           **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
2 Supervisors hereby selects U.S. Bank to provide banking services for Dodge County for an initial  
3 term of five (5) years renewable thereafter for up to five, one-year terms; and,  
4

5           **BE IT FURTHER RESOLVED**, that all Departments are directed to utilize the services of  
6 U.S. Bank; and,  
7

8           **BE IT FURTHER RESOLVED**, that the Dodge County Treasurer shall be a signer and have  
9 access to all U.S. Bank Accounts; and,  
10

11           **BE IT FINALLY RESOLVED**, that the Dodge County Board Chair and the Dodge County  
12 Clerk are authorized and directed to enter into a contract for services with U.S. Bank containing  
13 terms and conditions consistent with the RFP and satisfactory to Dodge County.

All of which is respectfully submitted this 17<sup>th</sup> day of April, 2018.

**Dodge County Finance Committee:**

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Ed Benter

\_\_\_\_\_  
David Guckenberger

\_\_\_\_\_  
Richard Fink

\_\_\_\_\_  
Thomas J. Schaefer

**Vote Required:** Majority vote of members present.

**Resolution Summary:** A resolution to engage U.S. Bank to provide banking services for Dodge County.



1 RESOLUTION NO. \_\_\_\_\_  
2

3 **Resolution Amending Rule 29 of the Rules of Order Governing the**  
4 **County Board of Supervisors of Dodge County, WI.**  
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, in an effort to increase supervisor engagement and knowledge on important  
9 county issues, supervisors are encouraged to attend committee meetings even though they may  
10 not be appointed to serve as a committee member; and,  
11

12 **WHEREAS**, non-committee member supervisors attending committee meetings will  
13 improve unity among board members and increase communication among supervisors; and,  
14

15 **WHEREAS**, attending a wide variety of committee meetings will allow supervisors to  
16 build relationships with each other; and,  
17

18 **WHEREAS**, to encourage non-committee member supervisors to attend committee  
19 meetings, a supervisor will be eligible for a per diem and mileage for up to five meetings per  
20 session;  
21

22 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of  
23 Supervisors that, effective immediately, Rule 29 of the *Rules of Order Governing the County*  
24 *Board of Supervisors of Dodge County, WI*, shall be amended as follows:  
25

26 29. All committee members present at a properly called committee  
27 meeting shall be entitled to their authorized compensation and actual  
28 mileage regardless of whether or not a quorum is present at the  
29 meeting. No member shall be eligible for compensation (per diem)  
30 in excess of two committee meetings per day. Non-committee  
31 member supervisors shall be entitled to a per diem and mileage  
32 for attendance at up to an additional five (5) committee meetings  
33 per session.  
34

35 **BE IT FINALLY RESOLVED**, that the Dodge County Corporation Counsel is directed  
36 to modify the Dodge County Code of Ordinances, Section 2.01, to incorporate this rule change  
37 during the 2018 codification process.

All of which is respectfully submitted this 17th day of April, 2018.

\_\_\_\_\_  
Jeff Berres, Supervisor  
Dodge County Supervisory District No. 20

\*\*\*Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~\*\*\*

**FISCAL NOTE:**

*The revenue/expenditure is contained in the current year budget: \_\_\_ Yes \_\_\_ No \_\_\_ N/A.*

*Budget Impact: \$\_\_\_\_\_. Finance Committee review date: April 10, 2018. Chair initials: \_\_\_\_.*

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution amending Rule 29 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI.*

DRAFT

1 RESOLUTION NO. \_\_\_\_\_  
2

3 **Recognizing Grant Award To Address Opioid Misuse**  
4

5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
6

7 **WHEREAS**, the Dodge County Human Services and Health Department (Department)  
8 provides monthly reports to the Dodge County Human Services and Health Board (Board) regarding  
9 the Department's functions and programs; and,  
10

11 **WHEREAS**, Dodge County has been identified by the State of Wisconsin as a high priority  
12 county due to the number of opioid overdose deaths; and,  
13

14 **WHEREAS**, the Board and Department recognize the need to address and curb prescription  
15 drug misuse, particularly, opioids; and,  
16

17 **WHEREAS**, the Department has devoted and will continue to devote considerable resources  
18 to anti-opioid abuse programs; and,  
19

20 **WHEREAS**, to assist in its efforts, the Department applied for and received grant funds by  
21 developing a plan to achieve two goals; 1) to build community capacity to combat prescription drug  
22 abuse; and 2) to reduce non-medical or unauthorized access and availability to prescription drugs in  
23 Dodge County; and,  
24

25 **WHEREAS**, the grant award of \$35,000 will allow the Department to contract with  
26 Northeastern Wisconsin Area Health Education Center, Inc. (NEWAHEC) to achieve the identified  
27 goals; and  
28

29 **WHEREAS**, the Human Services and Health Board supports the efforts of the Department;  
30

31 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors  
32 that the Department is applauded in efforts to combat opioid misuse and encourages the Department to  
33 pursue grant funding to support programming, treatment and related activities to address the opioid  
34 epidemic.

All of which is respectfully submitted this 17th day of April, 2018.

**Dodge County Human Services and Health Board:**

\_\_\_\_\_  
Mary J. Bobholz

\_\_\_\_\_  
Lois Augustson

\_\_\_\_\_  
Becky Glewen

\_\_\_\_\_  
Stephanie Justmann

\_\_\_\_\_  
Kira Sheahan-Malloy

\_\_\_\_\_  
Mark E. Roesch

\_\_\_\_\_  
David Godshall

\_\_\_\_\_  
Jennifer Keyes

\_\_\_\_\_  
Jeremy Bartsch

***FISCAL NOTE:***

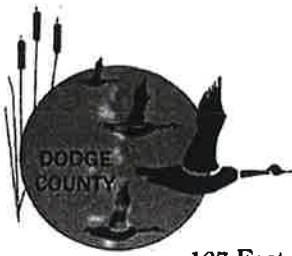
*The revenue/expenditure is contained in the current year budget: \_\_\_ Yes X No \_\_\_ N/A.*

*Budget Impact: \$35,000. Finance Committee review date: April 10, 2018. Chair initials: \_\_\_\_.*

**Vote Required:**

**Resolution Summary:**





Office of Treasurer  
Dodge County  
Administration Building



127 East Oak Street • Juneau, Wisconsin • 53039 • (920) 386-3782 • Fax (920) 386-4291

Patti K. Hilker  
County Treasurer

Ann Hammann  
Chief Deputy Treasurer

Jodi Schultz  
Deputy Treasurer

Brenda Wenzel  
Deputy Treasurer

**REPORT ON DANA INVESTMENT ADVISORS FROM DODGE COUNTY TREASURER  
APRIL 3, 2018**

On Thursday March 29<sup>th</sup> I met with Ellen Roberts, Joe Veranth, and Matt Slowinski, representatives of DANA Investment Advisors (DANA). We had a very productive meeting lasting about 90 minutes.

We discussed the reporting I was receiving for a "TRADE RECOMMENDATION" and the lack of information sent to make an educated decision on the purchase. I am now receiving the trade recommendation, a copy of a description of the security to be purchased, along with their Purchase Rationale. I think this is an addition that was needed.

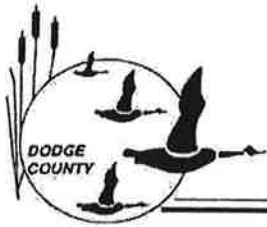
I also asked and received an Excel spreadsheet of our current assets with DANA. I am able to sort this list in any number of different ways. I would be happy to email this spreadsheet to you upon request.

We also discussed the different levels of investing that I do with other excess funds, and how DANA investments fit within the overall investment strategy of Dodge County.

They offered to take a look at the monthly investment reporting I do to the Finance Committee, and give me some suggestions on presenting reports that are possibly more beneficial without being too extensive. I will be working on this for the next few months, and appreciate your comments and suggestions. I do this reporting for you, so I want to make sure it is what you need.

Finally, I have asked representatives of DANA to attend the May 8<sup>th</sup> Finance Committee meeting, to give an update to the new committee. We had a lengthy discussion on what information they will be providing. I think this is will be an excellent presentation for all in attendance.

Patti K. Hilker  
Treasurer



# Clearview

Date: April 3, 2018

To: Dodge County Finance Committee

From: Bill Wiley, Clearview Director of Financial Services

RE: 2017 Budget Adjustment Resolution 17-81

In preparing for the Health Facilities committee meeting this month an issue was discovered with Clearview's final 2017 budget adjustments that was passed by the County Board in February 2018.

To begin with, the expense portion of Exhibit A of the resolution is correct and posted with no issues.

The revenue portion of Exhibit A is where the problem resides. The revenues were listed on Exhibit A as positive and negative numbers. The intention was that negative numbers were decreases to revenues whereas positive numbers were increases to revenues. That is not how everyone interprets the Exhibit because revenues have credit balances in JD Edwards. As a result when the budget adjustments were made in JD Edwards, the negative numbers increased the revenue lines and the positive numbers decreased them. The overall net effect is 0 however each of the lines are now skewed.


Attached is a copy of the original Exhibit A from the resolution and the second attachment has been included to reflect the requested correcting entries.

An example of the issue is the first line of Exhibit A. I listed a positive of \$575,000 to the 4528.4652 CBIC MA MCO line. The intention was to increase the revenue in that line by \$575,000 to a credit balance of \$794,380. Since this is a revenue account, a debit decreases it and therefore the result for that line is a debit balance of \$355,620. To correct this the second attachment reflects a request to increase this line by \$1,150,000 (double the initial request on the original Exhibit A).

In the future Clearview will more clearly identify the changes to each line that are being requested so that there is no room for interpretation.

Sincerely,

Bill Wiley  
Clearview Director of Financial Services

	<b>Dodge County, Wisconsin</b>				Doc = BX
	<b>Finance Department</b>				Ledger = BA
	<b>Unbudgeted/Excess Revenue Appropriation</b>				
	<b>Revenue and Expenditure Adjustment Form</b>				
Effective January 1st, 2016					
Date: 4/3/18					For Finance Department use only
Department: Clearview					Doc# _____
Budget Resolution: 17-81					Batch# _____
					GL Date: _____
<b>Description of Adjustment:</b>					
An issue was discovered with the posting of the final 2017 Clearview budget adjustments passed by the County Board (resolution 17-81). The expense adjustments were posted as intended and therefore are not included with this request.					
The revenues were listed on the initial request as positives and negatives with the intention of positives being increases to revenues and negative numbers as decreases. This created confusion and therefore the adjusted revenue amounts are now skewed. The amounts below are requested to be posted to reflect the corrected balances					
<b>Budget Adjustment</b>					
Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount	
<b>REVENUES</b>					
<b>Increases</b>					
4528	4652		MA MCO Revenue	1,150,000	
4528	4631		Medicaid-SNF	1,000,000	
4520	4615		PVT-MC Advantage	700,000	
4520	4652		MA MCO Revenue	300,000	
4528	4644		MA-Retro Revenue	200,000	
4524	4652		MA MCO Revenue	200,000	
4527	4602		Private Pay Reven	180,000	
4520	4644		MA-Retro Revenue	160,000	
4526	4652		MA MCO Revenue	160,000	
4525	4603		Private Pay	150,000	
4524	4602		Private Pay Reven	130,000	
4521	4652		MA MCO Revenue	120,000	
4525	4653		Commercial Ins. R	120,000	
4525	4734	45	CV Other	100,000	
4519	4697		Other Revenue	80,000	
4524	4734	45	CV Other	80,000	
4521	4644		MA-Retro Revenue	50,000	
4525	4794	01	Clrv-MI-	40,000	
4521	4639		MA Supplemental	30,000	
4519	4668		Transportation Se	30,000	
4520	4734	45	MCHA Assessment	30,000	
<b>Decreases</b>					
4526	4602		Private Pay Reven	60,000	
4520	4639		MA Supplemental	150,000	
4527	4652		MA MCO Revenue	150,000	
4525	4652		MA MCO Revenue	250,000	
4521	4636		Medicaid-ICF MR	300,000	
4520	4603		Private Pay	450,000	
4520	4653		Commercial Ins. R	500,000	
4528	4603		Private Pay	1,000,000	
4520	4631		MA-SNF	1,000,000	
4528	4653		Commercial Ins Re	1,150,000	
<b>EXPENSES</b>					
<b>Exhibit "A"</b>					



2  
3 **Clearview 2017 Dodge County Budget Amendment**

4  
5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
6 MEMBERS,

7  
8 **WHEREAS**, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on  
9 November 15, 2016; and,

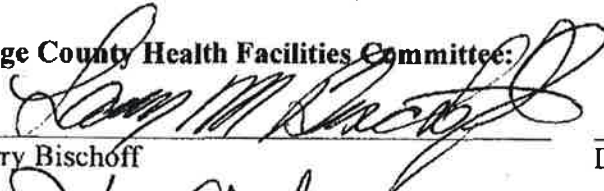
10  
11 **WHEREAS**, due to events which have taken place and circumstances which have changed since the  
12 Dodge County Board of Supervisors adopted the 2017 Dodge County Budget, it is now necessary to change  
13 the amounts of some of the various revenues and expenses that were stated in the 2017 Dodge County  
14 Budget for Clearview at the time it was adopted; and,

15  
16 **WHEREAS**, the Dodge County Health Facilities Committee hereby recommends to the Dodge  
17 County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge  
18 County Finance Director to change the amounts of those revenues and expenses, as specified in the attached  
19 document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment*  
20 *Form*, attached hereto and incorporated herein as Exhibit "A";

21  
22 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors  
23 approves the budget amendment with adjustments to revenues and expenditures in the 2017 Clearview Budget,  
24 as reflected on Exhibit "A", and hereby authorizes and directs the Dodge County Finance Director to  
25 change the amounts of those appropriations, as specified in Exhibit "A".

All of which is respectfully submitted this 21<sup>st</sup> day of February, 2018.

Dodge County Health Facilities Committee:

  
\_\_\_\_\_  
Larry Bischoff

\_\_\_\_\_  
Dan Hilbert

  
\_\_\_\_\_  
Jeffry Duchac

  
\_\_\_\_\_  
Lisa Dett

  
\_\_\_\_\_  
Thomas J. Schaefer


**FISCAL NOTE:**

*The revenue/expenditure is contained in the current year budget:* \_\_\_ Yes X No \_\_\_ N/A.

*Budget Impact:* \$ Net 0. *Finance Committee review date:* February 13, 2018. *Chair initials:* DS.

**Vote Required:** Two-thirds (2/3) of members elect.

**Resolution Summary:** Resolution amending the 2017 Dodge County Budget (Clearview).

	<b>Dodge County, Wisconsin</b> <b>Finance Department</b> <b>Unbudgeted/Excess Revenue Appropriation</b> <b>Revenue and Expenditure Adjustment Form</b> Effective January 1st, 2016			Doc = BX Ledger = BA
	Date: 1/25/18		For Finance Department use only Doc# _____ Batch# _____ GL Date: _____	
	Department: Clearview			
<b>Description of Adjustment:</b> Budgeted revenues are being adjusted to reflect the actual amount of revenue by facility and payer. Expenses are also being adjusted due to a greater demand on dietary and household supplies and lower than expected consulting, legal and utility costs.				
<b>Budget Adjustment</b>				
Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
<b>REVENUES</b>				
4528	4652		MA MCO Revenue	575,000
4528	4631		Medicaid-SNF	500,000
4520	4615		PVT-MC Advantage	350,000
4520	4652		MA MCO Revenue	150,000
4528	4644		MA-Retro Revenue	100,000
4524	4652		MA MCO Revenue	100,000
4527	4602		Private Pay Reven	90,000
4520	4644		MA-Retro Revenue	80,000
4526	4652		MA MCO Revenue	80,000
4525	4603		Private Pay	75,000
4524	4602		Private Pay Reven	65,000
4521	4652		MA MCO Revenue	60,000
4525	4653		Commercial Ins. R	60,000
4525	4734	45	CV Other	50,000
4519	4697		Other Revenue	40,000
4524	4734	45	CV Other	40,000
4521	4644		MA-Retro Revenue	25,000
4525	4794	01	Clrv-MI-	20,000
4521	4639		MA Supplemental	15,000
4519	4668		Transportation Se	15,000
4520	4734	45	MCHA Assessment	15,000
4526	4602		Private Pay Reven	(30,000)
4520	4639		MA Supplemental	(75,000)
4527	4652		MA MCO Revenue	(75,000)
4525	4652		MA MCO Revenue	(125,000)
4521	4636		Medicaid-ICF MR	(150,000)
4520	4603		Private Pay	(225,000)
4520	4653		Commercial Ins. R	(250,000)
4528	4603		Private Pay	(500,000)
4520	4631		MA-SNF	(500,000)
4528	4653		Commercial Ins Re	(575,000)
<b>EXPENSES</b>				
4541	5343		Raw Food	18,000
4520	5211	05	Consulting Physician	10,000
4520	5347	39	MC-Other	9,000
4544	5349		Other Supplies	7,000
4541	5349		Other Dietary Sup	5,300
4556	5223		Sewer Services	4,600
4541	5347		Nourishments	4,500
4532	5211	09	Consulting Dentist	(5,000)
4520	5349		MA-Other Supplies	(8,400)
4556	5224		Natural Gas Servi	(10,000)
4582	5212		Legal Services	(15,000)
4532	5211	05	Consulting Physician	(20,000)
Exhibit "A"				

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RESOLUTION NO. 17-80

**Authorize Creation of Enterprise Resource Planning (ERP)  
Project Director Position and Appointment of Project Director**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, in July of 2017, the Dodge County Board of Supervisors adopted Resolution No. 17-21, which authorized entering into a contract with Tyler/Munis for the acquisition and implementation of a new Enterprise Resource Planning (ERP) system (also known as a financial software package); and,

**WHEREAS**, on December 28, 2017, a contract was executed with Tyler/Munis for the Enterprise Resource Planning Project (ERP Project), and project teams are being assembled in preparation for project kickoff; and,

**WHEREAS**, for successful implementation of the project, the Finance Committee recognizes the importance of designating a Project Director to coordinate the project implementation and alignment of same with the goals and strategies established by the Project Sponsor and Steering Committee, all in the best interest of Dodge County, with the general responsibilities of the project director as follows: 1) development, implementation and maintenance of a project plan; 2) coordination of all internal resources; 3) ensuring the timely delivery of work under the Tyler/Munis contract and on the part of county personnel; 4) serving as a liaison with external consultants; 5) ensuring timely and effective decision-making on the part of the county; 6) daily management of project activities and project logistics; and, 7) effective communication regarding project status throughout the county organization; and,

**WHEREAS**, the duties, responsibilities and organizational position of a Project Director are described in the project governance document attached hereto as Exhibit "A", an excerpt from ERP Project Charter reflecting project structure and governance; and,

**WHEREAS**, the Dodge County Finance Committee and the Dodge County Information Technology Committee recognize that the Human Resources and Labor Negotiations Committee placed the ERP Project Director in the Dodge County Miscellaneous Wage Schedule at a rate of \$33.65 per hour; and,

**WHEREAS**, the Dodge County Administrator (Project Sponsor) has appointed Ross Winklbauer as the Interim Project Director, thus, leaving the position of Project Assistant vacant; and,

**WHEREAS**, the Finance Committee recommends that the position of Project Assistant remain vacant, and the funding associated with the position be used to cover a portion of the Project Director position which will be moved to the Information Technology Budget; and,

1           **WHEREAS**, the Finance Committee further recommends that the position of Project Director  
2 report to the Project Sponsor and that the Project Director position be transferred from the  
3 organizational chart of the Finance Department to the Information Technology Department; and,  
4

5           **WHEREAS**, the ERP Project Cost Itemization, attached as Exhibit "A", to Resolution No.  
6 17-21, was adopted as a part of Resolution No. 17-21, with a contingency fund in the amount of  
7 \$275,000;  
8

9           **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
10 Supervisors hereby authorizes and approves the creation of the Project Director position in the  
11 Information Technology Department, effective February 19, 2018, with the general duties and  
12 placement within the ERP Project Organizational Chart, as set forth in Exhibit "A", and attached  
13 hereto; and,  
14

15           **BE IT FURTHER RESOLVED**, that on the recommendations of the Finance Committee,  
16 the Dodge County Board of Supervisors hereby authorizes:  
17

- 18           1. The Dodge County Administrator to officially appoint the Project Director, with said  
19 position reporting directly to the Project Sponsor;
- 20           2. The transfer of funding for the Project Assistant position from the 2018 Finance  
21 Department Budget to the 2018 Information Technology Budget for purposes of funding  
22 the Project Director position; and,  
23
- 24           3. Any remaining funding for the Project Director position for 2018, be supplied by the ERP  
25 Project Cost Contingency which was authorized as a part of Resolution No. 17-21; and,  
26  
27

28           **BE IT FURTHER RESOLVED** that the position of Project Assistant is hereby vacant and  
29 any funding to fill the position requires County Board approval; and,  
30

31           **BE IT FINALLY RESOLVED** that the Finance Director is authorized and directed to  
32 transfer funds from the 2018 Finance Department Budget, Business Unit 1301, Finance, Account No.  
33 .5100 Series, Wages and Benefits, to the 2018 Information Technology Department Budget, Business  
34 Unit 1801, Information Technology, Account No. .5100 Series, Wages and Benefits.

All of which is respectfully submitted this 21st day of February, 2018.

**Dodge County Finance Committee:**

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Richard Fink

\_\_\_\_\_  
David Guckenberger

\_\_\_\_\_  
Thomas J. Schaefer

\_\_\_\_\_  
Ed Benter

**Dodge County Information Technology Committee:**

  
\_\_\_\_\_  
Donna Maly

  
\_\_\_\_\_  
Mary J. Bobholz


\_\_\_\_\_  
Jeffry Duchac

  
\_\_\_\_\_  
Janice K. Bobholz

\_\_\_\_\_  
Jeremy Bartsch

**FISCAL NOTE:**

*The revenue/expenditure is contained in the current year budget: X Yes    No    N/A.*

*Budget Impact: \$0.00. Finance Committee review date: February 13, 2018. Chair initials: .*

**Vote Required:** Majority vote of members present.

**Resolution Summary:** Resolution to authorize creation of Enterprise Resource Planning Project Director position and appointment of ERP Project Director.



Dodge County, Wisconsin  
Finance Department  
Intra-Department Fund Transfer Form  
Effective Date: January 01, 2016

Doc = BX  
Ledger = BA

Date: February 13, 2018

Department: Information Technology

Budget Year: 2018

Description of Adjustment:

For Finance Department use only  
Doc# \_\_\_\_\_  
Batch# \_\_\_\_\_  
GL Date: \_\_\_\_\_

Resolution # 17-80

**Increase to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
1801	5121		Wages	58,782
1801	5121		Wages	19,491

**Decrease to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
1301	5121		Wages	(58,782)
1814	5818	01	ERP Project (contingency)	(19,491)

Note the increases must balance with the decreases

Department Head Signature James Mielche Date: 4/4/18

County Administrator Signature James Mielche Date: 4/4/18

Committee of Jurisdiction Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_

STATEMENT OF THE DODGE COUNTY TREASURER

February 28, 2018

Following is a condensed statement of cash received and disbursed by Dodge County during the month of FEBRUARY 2018.

Balance JANUARY 31, 2018	\$544,107.54	
Receipts FEBRUARY 2018	\$14,251,208.45	
Investments Redeemed	\$3,985,000.00	
Cancelled Checks	\$1,468.80	
JE Bank credit IRS	\$150.00	
Interest "SWEEP" Account	\$381.81	
FEBRUARY J.E.	\$1,692,098.75	
Disbursements FEBRUARY 2018		\$12,707,879.93
Investments Purchased		\$7,140,000.00
Balance FEBRUARY 28, 2018		\$552,272.42
FEBRUARY J.E.		\$74,263.00

<u>\$20,474,415.35</u>	<u>\$20,474,415.35</u>
------------------------	------------------------

Landmark Credit Union # 9001133707 (GENERAL FUND)	\$513,809.05
Landmark Credit Union # 9001133703 (SWEEP)	\$885,452.48

Month End Bank Balance	\$1,399,261.53
Less Outstanding Checks	\$846,989.11

Cash Balance FEBRUARY 2018	\$552,272.42
----------------------------	--------------

Respectfully Submitted,



Patti K. Hilker  
Dodge County Treasurer

**Dodge County, Wisconsin  
County Sales and Use Tax Revenue**

Remittance Period	Collection Period	2012	2013	2014	2015	2016	2017	2018	Previous Year	
		Remittance	Remittance	Remittance	Remittance	Remittance	Remittance	Remittance	\$ Change	% Change
Jan	Nov	\$328,944	\$395,130	\$486,170	\$461,907	\$512,301	\$429,376	\$392,621	(\$36,755)	-8.6%
Feb	Dec	491,041	464,668	465,644	419,112	440,663	686,238	720,097	\$33,858	4.9%
Mar	Jan	334,316	378,875	346,135	399,718	414,299	497,670	453,560	(\$44,109)	-8.9%
Apr	Feb	376,618	380,068	433,718	469,683	321,749	396,375			
May	Mar	470,113	481,241	534,851	515,569	407,852	522,150			
Jun	Apr	459,467	399,631	422,574	407,861	638,989	587,195			
Jul	May	339,517	510,392	589,725	524,613	578,159	470,957			
Aug	Jun	525,156	552,835	672,406	500,849	510,100	717,294			
Sep	Jul	402,754	413,028	461,485	486,051	531,127	622,065			
Oct	Aug	457,675	505,310	565,940	580,603	522,952	524,810			
Nov	Sep	502,994	458,782	490,439	417,286	545,035	648,274			
Dec	Oct	387,671	370,028	484,997	548,922	484,606	518,044			
		<b>\$5,076,266</b>	<b>\$5,309,989</b>	<b>\$5,954,084</b>	<b>\$5,732,174</b>	<b>\$5,907,833</b>	<b>\$6,620,448</b>	<b>\$1,566,278</b>	<b>(\$47,006)</b>	
Monthly Average		423,022	442,499	496,174	477,681	492,319	551,704	522,093	(15,669)	
Highest Monthly Amt		\$525,156	\$552,835	\$672,406	\$580,603	\$638,989	\$717,294	\$720,097	\$33,858	
		Aug/June	Aug/June	Aug/June	Oct/Aug	June/April	Aug/June	Feb/Dec	Feb/Dec	
Lowest Monthly Amt		\$328,944	\$370,028	\$346,135	\$399,718	\$321,749	\$396,375	\$392,621	(\$44,109)	
		Jan/Nov	Dec/Oct	Mar/Jan	Mar/Jan	Apr/Feb	Apr/Feb	Jan/Nov	Mar/Jan	
								% Of Year Completed	25.0%	
								Estimated Year End	\$6,265,113	

2018 Budget	Monthly Budget
\$4,453,750	\$371,145.83

	Feb-18		Mar-18		Previous Month	
					\$ Change	% Change
State	39,857,713		27,915,461		(11,942,252)	-30.0%
Dodge	720,097		453,560		(266,536)	-37.0%



**Wisconsin Department of Revenue  
Division of Enterprise Services**

**County Sales Tax Distributions**

**January-December 2018**

The following worksheet shows county sales tax distributed to the counties that have enacted the 0.5% local sales tax

<b>Counties</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>Total</b>
Adams County	\$ 80,334.08	\$ 150,770.84	\$ 102,031.17	\$ 333,136.09
Ashland County	\$ 95,384.30	\$ 128,360.96	\$ 87,066.87	\$ 310,812.13
Barron County	\$ 279,333.54	\$ 424,394.30	\$ 294,949.19	\$ 998,677.03
Bayfield County	\$ 58,779.76	\$ 107,058.35	\$ 85,655.66	\$ 251,493.77
Brown County	\$ 14.32	\$ 612,450.30	\$ 1,692,530.22	\$ 2,304,994.84
Buffalo County	\$ 43,249.76	\$ 76,502.35	\$ 52,302.03	\$ 172,054.14
Burnett County	\$ 49,251.66	\$ 102,954.38	\$ 73,012.97	\$ 225,219.01
Chippewa County	\$ 335,030.41	\$ 542,448.02	\$ 364,493.73	\$ 1,241,972.16
Clark County	\$ 138,835.95	\$ 207,159.74	\$ 153,752.77	\$ 499,748.46
Columbia County	\$ 302,905.18	\$ 431,762.57	\$ 334,600.51	\$ 1,069,268.26
Crawford County	\$ 103,103.75	\$ 147,754.37	\$ 97,644.38	\$ 348,502.50
Dane County	\$ 3,946,877.22	\$ 6,142,320.39	\$ 4,234,658.37	\$ 14,323,855.98
Dodge County	\$ 392,621.10	\$ 720,096.74	\$ 453,560.37	\$ 1,566,278.21
Door County	\$ 197,823.42	\$ 294,339.04	\$ 198,943.88	\$ 691,106.34
Douglas County	\$ 351,171.87	\$ 421,046.77	\$ 265,404.14	\$ 1,037,622.78
Dunn County	\$ 185,584.54	\$ 297,942.68	\$ 206,356.01	\$ 689,883.23
Eau Claire County	\$ 652,721.03	\$ 1,137,836.70	\$ 746,337.73	\$ 2,536,895.46
Florence County	\$ 16,171.96	\$ 25,707.48	\$ 19,113.35	\$ 60,992.79
Fond Du Lac County	\$ 515,667.11	\$ 837,712.42	\$ 562,394.68	\$ 1,915,774.21
Forest County	\$ 31,464.78	\$ 46,393.53	\$ 34,928.71	\$ 112,787.02
Grant County	\$ 200,912.31	\$ 365,495.15	\$ 232,197.03	\$ 798,604.49
Green County	\$ 169,932.35	\$ 295,741.65	\$ 189,018.56	\$ 654,692.56
Green Lake County	\$ 89,933.78	\$ 126,251.39	\$ 75,898.03	\$ 292,083.20
Iowa County	\$ 92,323.98	\$ 184,180.28	\$ 114,855.39	\$ 391,359.65
Iron County	\$ 28,250.68	\$ 51,126.06	\$ 31,544.23	\$ 110,920.97
Jackson County	\$ 134,961.67	\$ 152,481.73	\$ 106,897.31	\$ 394,340.71
Jefferson County	\$ 423,609.75	\$ 638,231.10	\$ 420,745.73	\$ 1,482,586.58
Juneau County	\$ 115,365.55	\$ 170,503.98	\$ 113,614.40	\$ 399,483.93
Kenosha County	\$ 826,565.71	\$ 1,574,356.10	\$ 953,841.28	\$ 3,354,763.09
Kewaunee County	\$ 76,366.41	\$ 105,711.84	\$ 73,055.87	\$ 255,134.12
La Crosse County	\$ 775,692.82	\$ 1,244,290.88	\$ 824,629.25	\$ 2,844,612.95
Lafayette County	\$ 50,670.31	\$ 111,071.13	\$ 58,646.08	\$ 220,387.52
Langlade County	\$ 106,232.95	\$ 146,841.77	\$ 112,073.04	\$ 365,147.76
Lincoln County	\$ 140,718.49	\$ 196,357.13	\$ 139,667.03	\$ 476,742.65
Marathon County	\$ 800,452.34	\$ 1,260,468.63	\$ 838,351.81	\$ 2,899,272.78
Marinette County	\$ 229,680.10	\$ 333,778.24	\$ 228,430.90	\$ 791,889.24
Marquette County	\$ 56,161.95	\$ 94,486.37	\$ 59,267.49	\$ 209,915.81
Milwaukee County	\$ 4,858,572.96	\$ 7,891,510.81	\$ 5,390,858.75	\$ 18,140,942.52
Monroe County	\$ 235,161.03	\$ 359,033.84	\$ 263,064.18	\$ 857,259.05
Oconto County	\$ 124,952.85	\$ 189,709.82	\$ 127,215.08	\$ 441,877.75
Oneida County	\$ 285,292.39	\$ 373,109.29	\$ 267,457.69	\$ 925,859.37
Ozaukee County	\$ 515,671.76	\$ 898,676.44	\$ 541,932.72	\$ 1,956,280.92
Pepin County	\$ 28,179.19	\$ 49,435.73	\$ 31,930.31	\$ 109,545.23
Pierce County	\$ 122,243.19	\$ 270,338.11	\$ 142,046.93	\$ 534,628.23
Polk County	\$ 194,737.41	\$ 327,437.72	\$ 217,401.36	\$ 739,576.49
Portage County	\$ 444,933.74	\$ 646,935.88	\$ 453,339.14	\$ 1,545,208.76
Price County	\$ 53,316.52	\$ 90,110.90	\$ 62,438.72	\$ 205,866.14
Richland County	\$ 75,556.90	\$ 109,829.73	\$ 69,618.73	\$ 255,005.36
Rock County	\$ 830,316.00	\$ 1,509,350.66	\$ 922,428.58	\$ 3,262,095.24
Rusk County	\$ 62,439.73	\$ 88,432.19	\$ 58,266.85	\$ 209,138.77
Saint Croix County	\$ 451,808.13	\$ 831,989.30	\$ 548,391.15	\$ 1,832,188.58
Sauk County	\$ 545,826.68	\$ 781,583.61	\$ 583,942.67	\$ 1,911,352.96
Sawyer County	\$ 103,445.93	\$ 174,652.86	\$ 95,346.61	\$ 373,445.40
Shawano County	\$ 190,922.57	\$ 223,799.12	\$ 180,775.79	\$ 595,497.48
Sheboygan County	\$ 617,611.68	\$ 968,152.50	\$ 640,652.15	\$ 2,226,416.33
Taylor County	\$ 78,736.52	\$ 115,544.21	\$ 79,803.66	\$ 274,084.39
Trempealeau County	\$ 124,253.38	\$ 237,094.29	\$ 153,509.77	\$ 514,857.44
Vernon County	\$ 107,998.32	\$ 184,727.81	\$ 108,799.35	\$ 401,525.48
Vilas County	\$ 134,502.29	\$ 231,301.62	\$ 151,694.67	\$ 517,498.58
Walworth County	\$ 583,148.58	\$ 941,217.76	\$ 603,061.66	\$ 2,127,428.00
Washburn County	\$ 64,844.92	\$ 125,778.15	\$ 75,260.10	\$ 265,883.17
Washington County	\$ 766,300.71	\$ 1,237,814.10	\$ 783,556.53	\$ 2,787,671.34
Waupaca County	\$ 219,592.09	\$ 391,092.81	\$ 255,665.79	\$ 866,350.69
Waushara County	\$ 85,879.95	\$ 134,772.19	\$ 92,080.49	\$ 312,732.63
Wood County	\$ 370,993.53	\$ 567,895.73	\$ 382,451.40	\$ 1,321,340.66
<b>Total CST</b>	<b>\$ 24,371,395.84</b>	<b>\$ 39,857,712.54</b>	<b>\$ 27,915,461.00</b>	<b>\$ 92,144,569.38</b>



**Dodge County, Wisconsin  
Finance Department  
Intra-Department Fund Transfer Form**  
Effective Date: January 01, 2016

Date: 3/5/18

Department: Human Services & Health Department

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

**Description of Adjustment:**

To account for increased expenditures. After a further analysis of what Adult Protective Funding can be used for, Human Services is making an adjustment to the 2018 budget.

**Increase to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
5047	5279	01	Client Services	22,000

**Decrease to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
5047	5499		Cost Allocations	22,000

Note the Increases must balance with the decreases

Department Head Signature Becky Bell

Date: 3/7/18

County Administrator Signature Jana Mielke

Date: 3/7/18

Committee of Jurisdiction Chairman Signature \_\_\_\_\_

Date: \_\_\_\_\_

Finance Committee Chairman Signature \_\_\_\_\_

Date: \_\_\_\_\_



Dodge County, Wisconsin  
Finance Department  
Intra-Department Fund Transfer Form  
Effective Date: January 01, 2016

Doc = BX  
Ledger = BA

Date: 3/5/18

Department: Human Services & Health Department

Budget Year: 2018

For Finance Department use only  
Doc# \_\_\_\_\_  
Batch# \_\_\_\_\_  
GL Date: \_\_\_\_\_

**Description of Adjustment:**

The department created the 2018 budget on data from 2017. Since the budget has been created and approved, HSHD has had to move a client. Therefore, the department needs to account for the increase and decrease of budgets for those business units.

**Increase to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4809	5279	633	High Cost Client	60,000

**Decrease to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4812	5485	02	Clrv-Behaviorial Health Center	60,000

Note the increases must balance with the decreases

Department Head Signature Beeley Beel Date: 3/8/18

County Administrator Signature Janice Mueller Date: 3/8/18

Committee of Jurisdiction Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form  
Effective January 1st, 2016**

Doc = BX  
Ledger = BA

Date: 3/5/18

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Department: Human Services & Health Department

Budget Year: 2018

**Description of Adjustment:**

The Public Health Department applied and was awarded round 2 of the Increasing Adult Immunization Rates Immunization Coalition Grant. The grant will be used to conduct a provider and staff reminder recall education campaign targeting four physicians' offices to raise awareness about reminder recall interventions, provide an evening workshop for providers that see a high percentage of adult patients in their practice, and prepare and deliver packets of information to clinic managers or pharmacy managers.

**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4002	4224	71004	Immunizations/Vaccines	-7671
4002	5312		Office Supplies	4340
4002	5343		Food, Vending Mach Sup	1000
4002	5311		Postage/Parcel Deliv	460
4002	5299		Sundry Contractual Services	637
4002	5499		Cost Allocations	634
4002	5219		Other Professional Services	600

Note the total Budget Adjustment must balance

Department Head Signature Betsy Bell Date: 3/26/18

County Administrator Signature James Muelhe Date: 3/29/18

Committee of Jurisdiction Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_



**Dodge County, Wisconsin  
Finance Department  
Intra-Department Fund Transfer Form**  
Effective Date: January 01, 2016

Date: 3/12/18

Department: Human Services & Health Department

For Finance Department use only	
Doc#	_____
Batch#	_____
Gl. Date:	_____

**Description of Adjustment:**

Upon analysis of the current budget and anticipated contract costs, Human Services needs to correct the budget in business units listed below to account for expenses in the 2018 budget.

**Increase to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
5009	5273	02	Children Residents	141,990

**Decrease to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
5004	5273	02	Sheltered Services	141,990

Note the increases must balance with the decreases

Department Head Signature Berly Bell

Date: 3/29/18

County Administrator Signature James Mielha

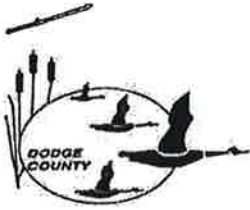
Date: 3/29/18

Committee of Jurisdiction Chairman Signature \_\_\_\_\_

Date: \_\_\_\_\_

Finance Committee Chairman Signature \_\_\_\_\_

Date: \_\_\_\_\_



**Dodge County, Wisconsin  
Finance Department  
Intra-Department Fund Transfer Form**  
Effective Date: January 01, 2016

3/12/2018

Doc = BX  
Ledger = BA

Date: January 2018

Department: Information Technology

Budget Year: 2018

**Description of Adjustment:**

Redistribute to newly created accounts to provide reconciliation efficiency - segregation of projects

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

**Increase to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
1814	5217		Kronos Data Services	11,520
1814	5818	01	ERP Project	1,796,630
1814	5818	03	Other	15,000

**Decrease to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
1814	5818		Computer Equipment	(1,823,150)

Note the increases must balance with the decreases

Department Head Signature James Muelha Date: 3/12/18

County Administrator Signature James Muelha Date: 3/12/18

Committee of Jurisdiction Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form  
Effective January 1st, 2016**

**Doc = BX  
Ledger = BA**

Date: February 14, 2018

Department: UW Extension

Budget Year: 2018

**Description of Adjustment:**

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

2018 DATCP Producer-Led Watershed Protection Grant Proposal

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**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
6823	4227	682	DATCP Watershed Protection	(27,500)
6823	5796		Grants to Individuals	12,000
6823	5121		Wages	5,625
6823	5349		Other Operating Supplies	4,879
6823	5349		Other Operating Supplies	1,500
6823	5219		Other Purchased Service	1,730
6823	5332		Mileage	1,766

Note the total Budget Adjustment must balance

Department Head Signature *Louisa M. Ortiz-Libking* Date: 3-14-18

County Administrator Signature *James Mielke* Date: 3/15/18

Committee of Jurisdiction Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_

DODGE COUNTY, WISCONSIN  
DC Paid Vouchers \$10,000 Or More  
Vouchers paid in March

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
811.5299	52161	Panda Consulting	02/28/18	PV	463634	00100		-	
1204.5818	17424	Election Systems & Software Inc.	03/13/18	PV	463757	00100	20,000.00	P	
1811.5249	44927	Cisco Systems Capital Corp	03/06/18	PV	463345	00100	51,936.50	P	
1811.5249	50304	Shi International Corp	02/19/18	PV	464055	00100	130,505.56	P	
1811.5818	20858	Sirius Computer Solutions Inc.	01/17/18	PV	463339	00100	65,544.86	P	
1811.5818	20858	Sirius Computer Solutions Inc.	01/17/18	PV	463340	00100	17,927.12	P	
1811.5818	20858	Sirius Computer Solutions Inc.	02/12/18	PV	463341	00100	17,627.12	P	
2021.5811	29737	General Communications Inc	02/28/18	PV	463136	00100	17,627.12	P	
2021.5818	13042	Baycom, Inc.	02/22/18	PV	463132	00100	15,415.00	P	
2031.5818	13042	Baycom, Inc.	02/28/18	PV	463570	00100	23,496.00	P	
2056.5818	13042	Baycom, Inc.	02/28/18	PV	463131	00100	15,664.00	P	
2061.5275	22827	Aramark Chicago Lockbox	02/28/18	PV	463134	00100	17,080.00	P	
2061.5275	22827	Aramark Chicago Lockbox	02/28/18	PV	464144	00100	11,972.87	P	
2061.5275	22827	Aramark Chicago Lockbox	02/28/18	PV	464150	00100	12,246.04	P	
2061.5275	22827	Aramark Chicago Lockbox	03/31/18	PV	464154	00100	12,211.70	P	
2061.5291.02	50252	Correct Care Solutions, LLC	04/30/18	PV	464166	00100	11,882.33	P	
2061.5818	13223	CDW Government Inc.	03/08/18	PV	464107	00100	73,362.92	P	
2501.5211.01	34299	Fond du Lac County Treasurer	02/02/18	PV	463138	00100	34,277.52	P	
2811.5811	23218	Ewald Motors of Oconomowoc LLC	03/31/18	PV	464563	00100	10,355.73	P	
2824.5299	31833	EPTEC, Inc.	02/28/18	PV	463764	00100	31,113.50	P	
2901.5222	15074	Juneau Utilities	02/26/18	PV	463209	00100	15,755.06	P	
2902.5222	15074	Juneau Utilities	02/26/18	PV	463209	00100	10,598.77	P	
7852.5828	52162	Woleske Construction Co	03/01/18	PV	463214	00100	15,898.15	P	
Fund . . . . . 00100							GENERAL FUND	743,460.57	

DODGE COUNTY, WISCONSIN  
DC Paid Vouchers \$10,000 Or More  
Vouchers paid in March

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C	
242.2163	47126	Department of Health Services	01/31/17	PV	463212	00100		-	
4801.5818	13754	Gordon Flesch Co., Inc.	03/01/18	PV	464129	00100	113,702.00	P	
4807.5219	12426	Lutheran Social Services-WI & Upper MI	02/28/18	PV	464550	00100	11,116.00	P	
4807.5219	39482	Family Youth Interaction Zone	02/28/18	PV	463766	00100	45,798.98	P	
4807.5219	40615	Anu Family Services	02/28/18	PV	464272	00100	36,961.00	P	
4807.5219	50222	UnMasked Expressive Therapies	01/31/18	PV	463139	00100	10,662.56	P	
4807.5219	50222	UnMasked Expressive Therapies	02/28/18	PV	464427	00100	14,682.50	P	
4807.5219	50314	Seasons Counseling LLC	02/28/18	PV	464427	00100	13,117.50	P	
4809.5279.468	40455	Evergreen Manor II Inc.	02/28/18	PV	464576	00100	38,145.00	P	
4821.5721	47126	Department of Health Services	01/31/17	PV	464157	00100	10,071.60	P	
4825.5299	13771	Green Valley Enterprises Inc.	01/31/17	PV	463212	00100	36,048.00	P	
4846.5299	47338	JusticePoint, Inc.	02/28/18	PV	464138	00100	31,541.67	P	
4846.5299	47338	JusticePoint, Inc.	01/31/18	PV	463347	00100	10,433.00	P	
4855.5818	48736	Netsmart Technologies	02/28/18	PV	464419	00100	17,509.00	P	
5009.5273.02	47085	Longview Home for Boys, LLC	02/28/18	PV	464422	00100	33,550.00	P	
5010.5273.02	12435	Lad Lake, Inc.	02/28/18	PV	463750	00100	17,005.98	P	
5010.5273.02	12436	Northwest Passage, LTD	02/28/18	PV	463664	00242	10,457.44	P	
5010.5273.02	12436	Northwest Passage, LTD	02/28/18	PV	463665	00242	10,449.60	P	
5010.5273.02	13296	Chileda Institute Inc	02/28/18	PV	463665	00242	10,449.60	P	
5010.5273.02	19821	Clinicare Corporation	02/28/18	PV	463668	00242	14,471.52	P	
5010.5273.02	24982	Oconomowoc Developmental Training Center	02/28/18	PV	463670	00242	10,717.00	P	
5010.5273.02	42556	Lutheran Social Services-Waukesha	02/28/18	PV	463673	00242	10,672.76	P	
5010.5273.02	50352	Youth Villages Inc	02/28/18	PV	463690	00242	10,858.96	P	
5046.5721	47126	Department of Health Services	01/31/17	PV	463715	00242	12,600.00	P	
Fund . . . . . 00242							HEALTH & HUMAN SERVICES FUND	551,825.42	



DODGE COUNTY, WISCONSIN  
DC Paid Vouchers \$10,000 Or More  
Vouchers paid in March

Page Number 3  
Date 4/03/18

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P	C	
645.1864	13223	CDW Government Inc.	03/08/18	PV						
4520.5211.30	39490	Achieve Solutions	02/28/18	PV	463442	00100	12,628.56	P		
4520.5211.39	39490	Achieve Solutions	02/28/18	PV	463442	00100	10,617.24	P		
4520.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	03/31/18	PV	463437	00645	14,637.16	P		
4521.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	03/31/18	PV	463438	00100	22,100.00	P		
4528.5211.11	39490	Achieve Solutions	02/28/18	PV	463444	00100	41,860.00	P		
4528.5211.13	39490	Achieve Solutions	02/28/18	PV	463444	00100	24,326.54	P		
4528.5211.15	39490	Achieve Solutions	02/28/18	PV	463444	00100	23,509.75	P		
4528.5345	44091	Omnicare Inc	02/28/18	PV	463444	00100	24,380.10	P		
4556.5222	15074	Juneau Utilities	02/28/18	PV	464266	00100	10,802.17	P		
				PV	463446	00100	18,289.62	P		
Fund . . . . . 00645							CLEARVIEW LTC & REHAB	203,151.14		

DODGE COUNTY, WISCONSIN  
DC Paid Vouchers \$10,000 Or More  
Vouchers paid in March

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Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P	C	
872.2371.01	24021	Wondra Construction, Inc.	02/16/18	PV	463760	00100	24,770.00	P		
Fund . . . . . 00872							DRAINAGE DISTRICTS FUND	24,770.00		
Grand Total . . . . .								1,523,207.13		

DODGE COUNTY, WISCONSIN  
DC Paid Vouchers \$10,000 Or More  
Voucher paid in March

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Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P	C	
730.2121	14439	Compass Minerals	02/18/18	PV	463373	00730	19,679.76	P		
730.2121	14439	Compass Minerals	02/28/18	PV	463374	00730	20,760.17	P		
730.2121	14439	Compass Minerals	02/28/18	PV	463375	00730	43,025.38	P		
730.2121	14439	Compass Minerals	02/28/18	PV	463376	00730	38,790.61	P		
730.2121	14439	Compass Minerals	03/01/18	PV	463377	00730	48,638.69	P		
730.2121	14439	Compass Minerals	03/01/18	PV	463378	00730	31,388.47	P		
730.2121	14439	Compass Minerals	03/02/18	PV	463401	00730	12,436.95	P		
730.2121	14439	Compass Minerals	03/06/18	PV	463589	00730	41,805.48	P		
730.2121	14439	Compass Minerals	03/08/18	PV	463590	00730	28,472.06	P		
730.2121	14439	Compass Minerals	03/13/18	PV	464368	00730	13,703.35	P		
730.2121	14439	Compass Minerals	03/16/18	PV	464369	00730	10,535.99	P		
730.2121	14439	Compass Minerals	03/16/18	PV	464370	00730	13,529.67	P		
730.2121	15273	Wisconsin Dept of Transportation	02/21/18	PV	463599	00730	70,205.21	P		
730.2121	15273	Wisconsin Dept of Transportation	02/28/18	PV	463602	00730	15,000.00	P		
730.2121	15356	E.H. Wolf & Sons Inc.	03/02/18	PV	463399	00730	10,470.95	P		
730.2121	49610	Midstates Equipment & Supply	02/28/18	PV	463406	00730	28,128.60	P		
730.2121	52255	Tallgrass Land Conservation	03/27/18	PV	464525	00730	73,500.00	P		
Fund . . . . . 00730							HIGHWAY AND AIRPORT FUND	520,071.34		
Grand Total . . . . .								520,071.34		