

# DODGE COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL

July 27, 2017

## Minutes

1. Call to order and roll call: District Attorney Kurt Klomberg called the meeting to order at 3:02 p.m. Members present were Sheriff Dale Schmidt; State Public Defender Greg Vollan; Human Service Director Becky Bell; Probation and Parole Supervisor Mary Wendel; County Board Supervisor Tom Nickel; Executive Director Dodge County Housing Authority Donna Braun (arrived at 3:20 p.m.) Others: Tom Gozinske, Bob Barrington Excused: Judge Joseph Sciacia; County Administrator James Mielke; Jeana Meyer
2. Approve agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting: Motion by Nickel, 2<sup>nd</sup> by Vollan to approve the agenda and allow Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.
3. Approval of minutes of the March 27, 2017 meeting: Motion by Vollan, 2<sup>nd</sup> by Nickel to amend the minutes to include Vollan as present at the March 27, 2017 meeting. Motion Carried to approve amendment. Motion by Vollan, 2<sup>nd</sup> by Wendel to approve minutes as presented with the amendment. Motion Carried.
4. Public Comment: None
5. Report of TAD IDC Program Director: Program Director Wendy McGruk was not present at time of Report. Chair read highlights of the report and handed it out of the committee. Chair requested that written report be submitted as part of the minutes (copy attached). Director McGruk arrived after the Treatment Court observation but nothing further was added. Becky Bell received a grant through April of 2018 in the amount of \$84,479 for Medication Assisted Treatment for Opiate addicted individuals. Tom Nickel asked if statistics are going to be available in the future regarding recidivism and the District Attorney anticipates that will be part of his new paralegal's responsibilities.
6. Treatment Court Observation: At 3:15 p.m. the committee relocated to Dodge County Circuit Court Branch 2 to observe Treatment Court in Branch 3 through video conferencing. The committee returned to Room 3038 at 3:35 p.m. with no discussion during the observation. Following the observation Nickel indicated he was impressed with the way that the court runs and how the goals are made to be the responsibility of the offender. Vollan commented that Judge Sciacia is growing into the role of treatment court judge well and he has the ability to be impactful on the individual in front of him. Judge Sciacia makes it clear to the offender that their choices have consequences. Comments were made that Probation and Parole agents being present in the courtroom is important and helpful and is integral to the success of the treatment team.

7. Update on Strategic Planning for CJCC: Bob Barrington indicates that finding a facilitator is difficult and that in order to have a good strategic planning session, we would need to dedicate a full day and formulate some sort of a plan ahead of time. Chair Klomberg stated that we need to find another way to accomplish this goal and that he is not interested in, nor would it be feasible to have the committee sit on a full day planning session.
8. Determine Next Meeting Date: The next meeting is scheduled for October 17, 2017 at 3:00 p.m.
9. Adjournment: Motion by Vollan, 2<sup>nd</sup> by Wendel to adjourn. Motion carried. Time 3:48 p.m.

Jane Mielke  
County Administrator  
10/17/17

**CJCC Update**  
**03/27/2017 – 07/27/2017**

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**Current and Pending Participants 03/27/17-07/27/2017:**

**Treatment Alternative and Diversion:**

22 Current Participants  
 25 Pending Eligible Participants  
 7 Graduations since 01/01/17  
 7 Terminations since 01/01/17  
 0 Absconders with Active Warrants  
 1 Currently Facing Termination Actions

**Impaired Driving Court:**

25 Current Participants  
 7 Pending Eligible Participants  
 15 Graduations since 01/01/17  
 3 Terminations since 01/01/17  
 0 Absconders with Active Warrants  
 0 Currently Facing Termination Actions

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**Program Expenditures 02/28/17**

**For the month ending 03/31/2017, Revenues and Expenditures are as follows:**

<b>TAP Revenues and Expenses: <u>Annual Budget:</u> \$100,000</b>			<b><u>February Percent YTD Target:</u></b>	
<b><u>Current Activity:</u></b>	<b><u>YTD Totals:</u></b>	<b><u>Pro-Rated Budget:</u></b>	<b><u>Unexpended Budget:</u></b>	<b><u>Percent YTD:</u></b>
\$4,123	\$20,463	\$120,768	\$100,305	16.9%
<b>TAD Revenues and Expenses: <u>Annual Budget:</u> \$209,620</b>			<b><u>February Percent YTD Target:</u></b>	
<b><u>Current Activity:</u></b>	<b><u>YTD Totals:</u></b>	<b><u>Pro-Rated Budget:</u></b>	<b><u>Unexpended Budget:</u></b>	<b><u>Percent YTD:</u></b>
\$7,296	\$47,489	\$269,995	\$222,506	17.6%

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**CJCC Update**  
**03/27/2017 – 07/27/2017**

**For the month ending 04/30/2017, Revenues and Expenditures are as follows:**

<b>TAP Revenues and Expenses: <u>Annual Budget:</u> \$100,000</b>			<b><u>February Percent YTD Target:</u></b>	
<b><u>Current Activity:</u></b>	<b><u>YTD Totals:</u></b>	<b><u>Pro-Rated Budget:</u></b>	<b><u>Unexpended Budget:</u></b>	<b><u>Percent YTD:</u></b>
\$3,584	\$28,539	\$120,768	\$92,229	23.6%

<b>TAD Revenues and Expenses: <u>Annual Budget:</u> \$209,620</b>			<b><u>February Percent YTD Target:</u></b>	
<b><u>Current Activity:</u></b>	<b><u>YTD Totals:</u></b>	<b><u>Pro-Rated Budget:</u></b>	<b><u>Unexpended Budget:</u></b>	<b><u>Percent YTD:</u></b>
\$14,885	\$76,096	\$269,995	\$193,889	28.2%

**For the month ending 05/31/2017, Revenues and Expenditures are as follows:**

<b>TAP Revenues and Expenses: <u>Annual Budget:</u> \$100,000</b>			<b><u>February Percent YTD Target:</u></b>	
<b><u>Current Activity:</u></b>	<b><u>YTD Totals:</u></b>	<b><u>Pro-Rated Budget:</u></b>	<b><u>Unexpended Budget:</u></b>	<b><u>Percent YTD:</u></b>
\$5,355	\$33,895	\$120,768	\$86,873	28.1%

<b>TAD Revenues and Expenses: <u>Annual Budget:</u> \$209,620</b>			<b><u>February Percent YTD Target:</u></b>	
<b><u>Current Activity:</u></b>	<b><u>YTD Totals:</u></b>	<b><u>Pro-Rated Budget:</u></b>	<b><u>Unexpended Budget:</u></b>	<b><u>Percent YTD:</u></b>
\$23,756	\$99,848	\$269,995	\$170,147	37.0%

**For the month ending 06/30/2017, Revenues and Expenditures are as follows:**

<b>TAP Revenues and Expenses: <u>Annual Budget:</u> \$100,000</b>			<b><u>February Percent YTD Target:</u></b>	
<b><u>Current Activity:</u></b>	<b><u>YTD Totals:</u></b>	<b><u>Pro-Rated Budget:</u></b>	<b><u>Unexpended Budget:</u></b>	<b><u>Percent YTD:</u></b>
\$1,241	\$35,134	\$120,768	\$85,634	29.1%

<b>TAD Revenues and Expenses: <u>Annual Budget:</u> \$209,620</b>			<b><u>February Percent YTD Target:</u></b>	
<b><u>Current Activity:</u></b>	<b><u>YTD Totals:</u></b>	<b><u>Pro-Rated Budget:</u></b>	<b><u>Unexpended Budget:</u></b>	<b><u>Percent YTD:</u></b>
\$7,144	\$106,989	\$269,995	\$163,006	39.6%

**CJCC Update**  
**03/27/2017 – 07/27/2017**

**March 2017:** TAD and IDC Program expenditures for the month of March 2017 came to **\$18,001** paid to Justice Point.

TAD Services: \$7,411

TAP Services: \$4,491

IDC Services: \$6,099

**April 2017:** TAD and IDC Program expenditures for the month of April 2017 came to **\$13,240** paid to Justice Point.

TAD Services: \$6,406

TAP Services: \$6,834

**May 2017:** TAD and IDC Program expenditures for the month of May 2017 came to **\$14,916** paid to Justice Point.

TAD Services: \$7,349

TAP Services: \$1,238

IDC Services: \$6,329

**June 2017:** TAD and IDC Program expenditures for the month of June 2017 came to **\$19,870** paid to Justice Point.

TAD Services: \$8,593

TAP Services: \$4,553

IDC Services: \$6,724

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**Program Changes/Notes 03/27/17-07/27/17:**

1. We have had some staff changes within the TAD and Impaired Driving Court (IDC) Programs. Nicole Schmitgen was hired as the Impaired Driving Court Case Manager. Nichole has a Bachelor of Science in Criminal Justice with an emphasis in Human Service and is enrolled in UW Madison School of Social Work Graduate Program. Matthew Smith was hired as the TAD Case Manager and has his BA from the University of Madison. Both Nicole and Matt will be trained in Motivational Interviewing with Nicole attending the first training in November.

**CJCC Update**  
**03/27/2017 – 07/27/2017**

2. The Department of Justice has started the implementation of CORE, which is the new reporting system for TAD sites. CORE is a web-based application that will allow the DOJ to collaborate with all sites instead of each county having different databases. CORE will be required for all TAD funded sites, and Jennifer and I have received training on the software. Dodge County does not have a start date for implementation, but it appears as though it will be operational by the end of summer.
  
3. We attended the Wisconsin Association of Treatment Court Professionals (WATCP) annual conference in May and the Wisconsin Treatment Court Standards Training in June. All the new TAD and IDC staff members did attend both trainings. Both trainings were informative and new evidence based information was presented. Small changes to the phase structure and the way we are handling rewards and sanctions will be implemented.
  - a. Small fish bowl/punch card system
  - b. Randomized Color line UA testing
  - c. Participant satisfaction survey
  - d. Case Planning based on goals structured around the phases of programming
  - e. Workforce Development involvement, One stop shop
  
4. On 7/19/17 Dodge County TAD/IDC and DSP (Driver's Safety Plan) had a meeting with some of the Treatment providers of Dodge County. TAD/IDC gave education on programs and program requirement of offenders qualification of high risk/high need offender. TAD/IDC presented an MOU, which was approved by Cooperation Counseling, and asked providers to join in this agreement to better serve our population of participants.