

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: September 7, 2017

Call to order: The meeting was called to order by Supervisor Dennis Schmidt at 5:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Kira Sheahan-Malloy, and Cathy Houchin**

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary; Phil McAleer, Assistant Director of Physical Facilities; Jim Mielke, County Administrator; Kevin Anderson, Potter Lawson; Ron Locast, Potter Lawson; MaryAnn Miller, County Board Supervisor; Dale Schmidt, Sheriff; Tony Brugger, Jail Administrator; Scott Smith, Chief Deputy

Public Forum: None

Minutes: A motion was made by Cathy Houchin and seconded by Kira Sheahan-Malloy to approve the minutes from the August 3, 2017 meeting and allow the chairman to go out of order to efficiently conduct the meeting: Motion carried.

Correspondence and Announcements: None

Committee Member Reports: None

Appearance before the Committee:

Potter Lawson Incorporated – Madison Kevin Anderson, and Ron Locast presented Committees with layout, and cost estimates of possible future addition to the Dodge County Detention Facility.

- a. **Discussion – Law Enforcement Center (J-pod) Jail Pod Replacement and Proposed Sheriff Office Training Facility** were discussed by the Committees.
- b. **Discussion – Preliminary Project Cost Estimates** were discussed by the Committees.
- c. **Review September 19, 2017 County Board Presentation** informational costs, and layout of possible future additions will be presented to the Dodge County Board of Supervisors at this time.

Consider, Discuss and Take Action:

Repairs of North 6 and North 3 Law Enforcement (J-pod) Center Drain and Sanitary Pipes

Committee was informed of conditions of pipes, and cost estimates to repair. A motion was made by Jeff Caine and seconded by Kira Sheahan-Malloy to recommend to the Finance Committee to use Jail Improvement Funds to repair pipes. Motion carried.

Discuss Copper Water Pipes at the Dodge County Justice Facility a proposal from CMG to clean, and treat pipes was presented to the Committee. A motion was made by Jeff Caine and seconded by Cathy Houchin to approve the cost of \$3,040 for Project Scope Additions. Motion carried.

Discuss Old Headstones at the Dodge County Cemetery a motion was made by Kira Sheahan-Malloy and seconded by Mark Roesch to not repurpose the Old Headstones with the exception of the few that will be given to the Dodge Centre Historical Society, Juneau. Motion carried.

Discuss Use of County Buildings and Grounds over Which the Committee has Jurisdiction Committee was informed of possible future policy to be written up.

Report & Consider Maintenance Operations & Projects:

Russ Freber updated the committee on the projects at the different locations.

Administration Building

Staffing currently there is a Custodian II position open.

Budget 2018 budget is complete.

Dodge County Detention Facility

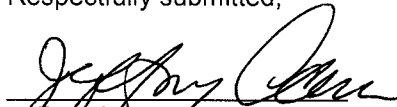
Report of Dodge County Sanitary and Vent Pipe Replacement Project Committee was informed of updated budget for this project. The Last piece of the project was completed today.

The next meeting is scheduled for Thursday, October 5, 2017 at 5:00 p.m. in Room 1A of the Dodge County Administration Building.

Adjournment:

There being no further business to come before this committee, the meeting was adjourned by Supervisor Dennis Schmidt at 7:35 p.m.

Respectfully submitted,



Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.