

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: August 3, 2017

**Call to order:** The meeting was called to order by Supervisor Dennis Schmidt at 8:30 a.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Kira Sheahan-Malloy, and Cathy Houchin**

**Also present:** Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary; Phil McAleer, Assistant Director of Physical Facilities; Dan Shea, Maas Brothers; Anthony Maas, Maas Brothers

**Public Forum: None**

**Minutes:** A motion was made by Jeff Caine and seconded by Cathy Houchin to approve the minutes from the July 6, 2017 meeting and allow the chairman to go out of order to efficiently conduct the meeting: Motion carried.

**Correspondence and Announcements:** Dennis Schmidt confirmed with Russ Freber that he received the Cemetery information from Dennis Schmidt.

**Committee Member Reports: None**

The Committee left room 1A of the Dodge County Administration Building at 9:20 a.m. to tour the Dodge County Detention Facility kitchen, located at 216 West Center Street.

The Committee returned to room 1A of the Dodge County Administration Building at 10:02 a.m.

**Consider, Discuss and Take Action:**  
***Dodge County Detention Facility Pipe Project***

***Meet and Discuss Pipe Project with Maas Brothers*** Maas Brothers informed the Committee of a couple project items left to wrap up. The project should be complete today.

***Approve Change Orders*** a motion was made by Jeff Caine and seconded by Cathy Houchin to approve change orders. Motion Carried.

***Update on Budget*** Committee was given an update on the budget for the project to date.

***Recommendation to Use Jail Improvement Funds to Repair Stainless Steel Pipe at the Dodge County Detention Facility*** a motion was made by Jeff Caine and seconded by Kira Sheahan-Malloy to approve the recommendation to use Jail Improvement Funds to repair stainless steel pipe at the Dodge County Detention Facility in the amount of \$5,938.40. Motion carried.

***Update on Copper Pipes at the Dodge County Detention Facility*** we will be hiring an Engineer/Scientist from the Verona area to look at copper pipes. Water samples should be back next week.

**Report & Consider Maintenance Operations & Projects:**  
Russ Freber updated the committee on the projects at the different locations.

**Other**

***Update on Potter Lawson*** there will be a meeting on August 15<sup>th</sup> to discuss estimated cost of possible expansion of the Dodge County Detention Facility.

*Update on Cemetery* project is done for this year. A total of 133 stones have been completed this year. Money will be put in 2018 budget to complete the project.

The next meeting is scheduled for Thursday, September 7, 2017 at 4:30 p.m. in Room 1A of the Dodge County Administration Building.

**Adjournment:**

There being no further business to come before this committee, a motion was made by Cathy Houchin and seconded by Mark Roesch to adjourn the August 3, 2017 meeting at 10:06 a.m. Motion Carried.

Respectfully submitted,

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Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.