

**LAND INFORMATION COMMITTEE MEETING**  
**May 12, 2017**

Members Present: Allen Behl, David Guckenberger, Harold Johnson, Larry Schraufnagel  
Members Excused: Becky Glewen  
Also Present: Chris Planasch, Joyce Fiacco

The Dodge County Land Information Committee meeting was called to order by Chairman Harold Johnson at 8:00 A.M., Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

No comments were received from the public regarding committee business.

Behl motioned, second by Schraufnagel to approve minutes from the March 10, 2017 meeting. Motion carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Fiacco presented the March and April Revenue Reports for the Land Resources and Parks, Land Information Division business units. No committee action required.

Fiacco provided status reports on the spring 2017 orthoimagery and LiDAR (elevation) acquisition projects noting that flights had been completed for both despite relatively few clear days over the March/April window. She distributed samples of the orthos which clearly highlighted issues associated with the wet spring weather. She noted that the orthoimagery was acquired first to avoid budding vegetation which would have compromised acquisition of clearer ground views in hopes that water levels would recede sufficiently to get the LiDAR data. The vendor has reported that initial QC on both datasets had been completed and work was beginning to process data in the pilot area for review.

Fiacco reported on staffing in the survey office. She announced that Mike Canniff, Senior Land Surveyor, had agreed to move to part-time rather than retire in order to assist the County until such time as a registered licensed surveyor to replace him could be hired. Additionally, the Survey and Mapping Specialist position was open again. Personnel requisitions for both positions were being drafted and would be submitted to the County Administrator shortly for approval before being forwarded to the Human Resources and Labor Relations Committee for final authorization.

Fiacco reported that Dodge County had been awarded \$50,000 Strategic Initiative Grant (SIG) through the Wisconsin Land Information Program, \$25,000 of which should be received soon. These funds will support acquisition of the LiDAR data. The remaining \$25,000 from the \$50,000 2016 SIG as well as the \$25,000 from the 2017 SIG will be made available once invoices for the LiDAR project work are received.

Fiacco presented the March and April Activity Reports for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. She reported on progress with GCS and IT to resolve multiple outstanding issues with the Land Information Management System (LIMS), incorporation of more accurate multi-family dwelling addresses into the system to help develop a comprehensive point address data layer for use in the DCSO Spillman system and meet a Wisconsin Land Information Program

(WLIP) mandate, significant increase in GIS workload associated with increased development activity. Fiacco announced that Dave Addison, Senior Land Information Specialist, had been appointed by Governor Walker to the Wisconsin Land Information Council. No committee action was required.

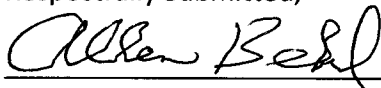
Planasch presented the Register of Deeds March and April Revenue Reports which included a monthly Summary of Fees collected March and April 2017 broken out by amounts returned to the State and amounts retained by the County in various revenue accounts. The Monthly Fees Summary Comparison reporting the previous month/last three (3) years with associated total document recordings for each prior year was also presented. 1075 real estate documents were recorded in March, up 319 from February 2017 with 966 real estate documents were recorded in April, down 109 from March 2017. Both months were relatively consistent from the previous 3-years for those time periods. Overall revenues for March were up from February and down slightly from March to April.

Planasch reported that due to statewide issuance of death certificates starting January 1, 2017, revenues from that revenue stream were anticipated to be reduced approximately \$12,000 over the budget year. Funeral homes are now able to obtain the multiple death certificates they require from a single county rather than having an escrow account established in multiple counties. The loss in revenue will not be offset by the similar ability to provide copies of birth and marriage certificates for folks born or married anywhere in Wisconsin as the number of copies requested for each of those document types is not the same as for death certificates. However, due to this ability, there should be an increase in counter traffic. No committee action was required.

Planasch presented the March and April Register of Deeds Activity Reports. She reported work on special projects was proceeding as time permitted and staff was able to keep up with new recordings. Currently, there are 12 subscriptions, 156 escrow accounts, and 2925 self-registered accounts in LandShark. Planasch reported that use of credit cards to obtain copies in LandShark was not yet available as several changes were being requested in the contract. No committee action was required.

The meeting was adjourned at 8:45 A.M. by order of the Chair. The next regular meeting is scheduled Friday, June 09, 2017 at 8:00 A.M. in the Third Floor Conference Room, Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Respectfully Submitted,



Allen Behl, LIC Secretary

AB: jjf

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**