

**MARSH COUNTRY HEALTH ALLIANCE  
MEETING OF COMMISSION BOARD HELD VIA TELECONFERENCE**

**MINUTES OF BOARD MEMBERS MEETING**

**February 27, 2017**

1. **CALL TO ORDER:** The meeting was called to order by Marsh Country Health Alliance President Russell Kottke at 9:33 a.m.

2. **ROLL CALL:**

**Board Members Present in Person:**

- Russell Kottke, Dodge County (MCHA President)

**Board Members Present Via Teleconference:**

- Andy Ross, Columbia County (Secretary)
- James Mode, Jefferson County (Treasurer)
- Duane Paulson, Waukesha County (Vice President)

**Also Present, in Person:**

- Attorney Andy Phillips (via telephone)
- Jane Hooper, Clearview Administrator
- Bill Wiley, Clearview Director of Finance /MCHA Deputy Treasurer
- Lori Kurutz, Clearview Director of Support Services
- Jill Soldner, Clearview Administrative Secretary / MCHA Deputy Secretary

**Not Present:**

- Kristine Deiss, Washington County (Member at Large)

3. **CENSUS (as of February 27, 2017):**

Clearview:	122 of 140, with 2 admissions today and 1-2 tomorrow
IID (formerly FDD):	44 of 46

**Not part of MCHA:**

Clearview Brain Injury Center:	23 of 30
Clearview Behavioral Health:	18 of 20, with 1 admission tomorrow
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	17 of 20

4. **QUARTERLY FINANCIAL REPORT:** Wiley updated the group on the 2016 MCHA financial status. He explained that the MCHA revenues were very close to budget even though the nursing home struggled with census during the last quarter of 2016. The assisted living area of the facility struggled with census for most of the year but rebounded during the last quarter. The Brain Injury Center and behavioral health areas both met or exceeded their 2016 revenue projections.

Direct expenses for MCHA slightly exceeded budget, however, overhead expenses were slightly less than budget. Wiley explained that more revenues and expenses are being captured under the appropriate areas instead of under a facility wide account.

5. **MEDICAID RENEWALS:** An update was given by Bill Wiley as to how the new Medical renewal process is going with regard to the Memorandum of Understanding signed by all members in November 2016.

- In December 2016, letters to each county were sent out, notifying them whose Medicaid renewals were about to lapse or not; there were 26 residents. No invoices were sent out.
- In January 2017, there were 35 residents; 2 invoices were sent out.
- In February 2017, there will be 33 residents; 1 invoice will be sent out.

The Memorandum of Understanding has been very effective as far as getting Medicaid renewals renewed.

After discussion, it was agreed to by Columbia, Dodge, Jefferson, and Waukesha Counties that notices will go out to all county members for February. Thereafter, only the counties with upcoming / past due ~~Medical~~ renewals will receive notifications (due to the cost of Certified Mail). A letter of explanation will go out with the February notifications, to all counties.

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6. **INTER-COUNTY AGREEMENTS:** Wiley explained to the members that there have been several cases where it has been difficult to obtain intercounty agreements with other counties for admissions, even in the case of Medicare residents. He explained that admissions such as those should not be held up due to the adopted MCHA Memorandum of Understanding because less admissions equates to a greater MCHA loss and resulting in a higher MCHA assessment. He mentioned that since the MOU places a requirement on Clearview to notify the counties of admissions, they would not be unaware of any admission from their county.

7. **FUTURE AGENDA ITEMS:**

- Rate information for Managed Care Organizations ("MCOs")

8. **NEXT MEETING DATE:** Monday, June 26, 2017, at 10:00 a.m., at the Dodge County Administration Building, 127 East Oak Street, Rooms 1H and 1I, Juneau, Wisconsin (2018 assessment rate).

9. **ANNUAL MEETING DATE:** Monday, August 28, 2017, at 10:00 a.m., at the Dodge County Administration Building, 127 East Oak Street, Rooms 1H and 1I, Juneau, Wisconsin.

10. **ADJOURN:** There being no further business to come before the Commission Board, motion by the Chair, to adjourn. Meeting adjourned at 9:57 a.m. Motion carried.

Respectfully submitted this 26<sup>th</sup> of June, 2017.

**MARSH COUNTRY HEALTH ALLIANCE**

By: \_\_\_\_\_

*Andy Ross*  
Andy Ross, Secretary