

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: May 4, 2017

**Call to order:** The meeting was called to order by Supervisor Dennis Schmidt at 5:00 p.m. with the following members present: **Dennis Schmidt, Mark Roesch, Jeffrey Caine, Kira Sheaham-Malloy, and Cathy Houchin**

**Also present:** Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator

**Public Forum: None**

**Minutes:** A motion was made by Mark Roesch and seconded by Kira Sheaham-Malloy to approve the minutes from the April 6, 2017 meeting and allow the chairman to go out of order to efficiently conduct the meeting: Motion carried.

**Correspondence and Announcements: None**

**Committee Member Reports:** Dennis Schmidt informed the Committee that he attended the meeting with Potter Lawson regarding possible future building of additional Pods at the Dodge County Detention Facility.

**Consider, Discuss and Take Action:**

**Johnson Controls Proposal for Dodge County Administration Building HW Pump and Piping** a motion was made by Cathy Houchin and seconded by Kira Sheaham-Malloy to except the Proposal from Johnson Controls in the amount of \$47,386. Motion carried.

**Contingency Fund Transfer for Dodge County Administration Building** a motion was made by Mark Roesch and seconded by Cathy Houchin to approve the Contingency Fund Transfer for Finance in the amount of up to \$15,000 for the Dodge County Administration Building. Motion carried.

**Support to Bid on Purchase of Tractor** a motion was made by Cathy Houchin and seconded by Kira Sheaham-Malloy to support to bid on purchase of 425 John Deere tractor from \$4,000-\$6,000 at auction. Motion carried.

**Motion to Recommend to Finance to use Jail Improvement Funds to Remodel Officer Station Pod A** a motion was made by Kira Sheaham-Malloy and seconded by Mark Roesch to recommend to Finance to use Jail Improvement Funds to remodel officer station Pod A in the amount of \$8,817.50. Motion carried.

**Report & Consider Maintenance Operations & Projects:**

Russ Freber updated the committee on the projects at the different locations.

**Dodge County Detention Facility**

*Update on Pipe Project* three weeks, and 2 days ahead of schedule.

*Change Orders Approved* committee was informed of Change Orders for the Dodge County Detention Facility Pipe Project. A motion was made by Cathy Houchin and seconded by Jeff Caine to approve the change order H-Pod Sink Revisions in the amount of \$14,981.96. Motion carried.

*Change Orders Carpet* a motion was made by Kira Sheaham-Malloy and seconded by Cathy Houchin to approve the carpet change orders in the amount of \$9,987.00, \$2,567.00, and \$562.00, total amount being \$13,116. Motion carried.

*Update on Schedule* three weeks and 2 days ahead of schedule. There will be a meeting tomorrow regarding kitchen in which kitchen work will begin on June 19<sup>th</sup>.

*Update on Budget* Russ Freber updated Committee on Pipe Replacement Project expenses to date.  
*Discuss Possible Expansion* there was a meeting with Potter Lawson last Thursday. They will be getting us some budget amounts for possible future expansion for 2018-2021.  
*Update on Security Electronics* there will be a final meeting on May 8<sup>th</sup>. Project should be pretty much completed.

**Courthouse:**

*Request for Handicap Door Openers on Courtroom Doors* this was a request by the public. The committee discussed the request. A motion was made by Jeff Caine and seconded by Kira Sheaham-Malloy to not install Handicap door openers on interior of Courtroom doors. Motion carried.

**Other**

*Cemetery* stones are still being worked on. Weather permitting stone work will be started.

*Blue Zone Orchard* Jim Mielke informed the Committee that there was a city resident that inquired about an Orchard being established on Dodge County property. The property mentioned was the 7 ½ acres between Clearview Community Group Home and the Archie Monument. The Committee discussed, and shared their views regarding the inquiry of an Orchard. The Committee is willing to listen to a proposal from the Blue Zone Committee.

The next meeting is scheduled for Thursday, June 1, 2017 at 5:00 p.m. in Room 1A of the Dodge County Administration Building.

**Adjournment:**

There being no further business to come before this committee, a motion was made by Cathy Houchin and seconded by Kira Sheaham-Malloy to adjourn the May 4, 2017 meeting at 6:25 p.m. Motion Carried.

Respectfully submitted,

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Jeffrey Caine, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.