

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Wednesday, March 8, 2017, in Conference Room #G052 of the Henry Dodge Office Building.

The meeting was called to order at 6:00 p.m. by Mary Bobholz – Chairwoman.

ROLL CALL: PRESENT: Mary Bobholz – Chairwoman, Lois Augustson, Jeremy Bartsch, Becky Glewen, David Godshall, Stephanie Justmann, Jennifer Keyes, and Mark Roesch.

ALSO PRESENT: STAFF: Becky Bell – Director, Jim Mielke – County Administrator, Steve Edwards, Monica Hooper, Sheila Drays, Kris Schefft, Stephanie Levenhagen, and Alyssa Schultz.

NOT PRESENT: STAFF: Jody Langfeldt

OTHERS: None

Certification of Public Notice: Vicki Rahn certified public notice.

Consideration to Deviate from the Agenda if Needed:

A motion was made by Stephanie Justmann to approve deviation from the agenda if needed. The motion was seconded by Jeremy Bartsch. Motion carried.

Approval of Minutes of the February 1, 2017 meeting:

A motion was made by Jeremy Bartsch to approve the minutes of the February 1, 2017 meeting. The motion was seconded by Stephanie Justmann. Motion carried.

Public Forum: None

Board Action:

- A. Motion was made by David Godshall to approve the two Intra-Department Fund Transfer Forms regarding MI Inpatient Institutions and Justice Point Contractual Services. This motion was seconded by Jennifer Keyes. Motion carried.
- B. Motion was made by Becky Glewen to approve Resolution regarding abolishing Counselor I position and creating a Psychiatric Therapist position. This motion was seconded by Stephanie Justmann. Motion carried.
- C. Becky Glewen nominated Stephanie Justmann for Vice-Chair. The motion was seconded by Lois Augustson. Motion carried.
- D. Motion was made by David Godshall to approve the Bureau of Aging and Disability Resources Aging Unit Self-Assessment for 2016-2018. This motion was seconded by Stephanie Justmann. Motion carried.
- E. There was a discussion about merging the ADRC Governing Board with the Aging Committee. A draft resolution will be presented at the April Human Services and Health Board meeting, and the Board will make a motion on said resolution at their May meeting.

HUMAN SERVICES & HEALTH BOARD MINUTES
March 8, 2017 – Page 2

- F. Motion was made by David Godshall to approve the appointment of community member, Caitlin Richardson, to sit on the Aging and Nutrition Advisory Committees. This motion was seconded by Jennifer Keyes. Motion carried.

Director's Report:

- A. Becky Bell gave an update regarding the State budget. Becky Bell, Alyssa Schultz and Sheila Drays will be going to Madison on April 5th for Human Services Day to talk to Legislatures.
- B. Becky Bell introduced Monica Hooper as the new Division Manager of Fiscal Services.
- C. The Board was presented with the 2016 Human Services and Health Department Annual Report. Becky stated the Annual Report will be added to the Agenda for the April board meeting.
- D. Becky Bell gave an update on NetSmart and stated that Clinical Services went live on March 1, 2017 and are currently performing dual entry both in TCM and Netsmart. On April 17-19, 2017 Netsmart will be onsite when the first bill run is performed.
- E. Becky discussed the award of the Easter Seals Grant and that it was posed to Dodge County to be the Fiscal Agent for this grant. She stated there will be a two-day planning event in August and that more information will be forthcoming.

Division Reports:

The Board members reviewed and discussed the following informational items:

A. Fiscal & Support Services Division:

- 1. Review of January 2017 expenditures & revenues.

B. Community Support Services Division:

- 1. Program Statistics – Sheila Drays explained that the ESS Unit cannot track net recipients anymore with their new system.
- 2. Aging and Disability Resource Center Information:
 - a. Dining Center Comments
 - b. Aging and Disability Resource Center Month Proclamation. Kris Schefft announced that May is Aging and Disability Resource Center (ADRC) month.
- 3. Public Health Information:
 - a. Sheila Drays went over the Dodge Jefferson Healthier Community Partnership Community Needs Assessment – 2016. She stated 54 community members participated in the assessment. She also stated the Partnership will continue to meet and develop goals.

HUMAN SERVICES & HEALTH BOARD MINUTES
March 8, 2017 – Page 3

- b. Wisconsin Well Woman Program (WWWP) 2016 Dodge County Statistics
- c. Car Seat Information – Price Comparison. Sheila Drays will check with Public Health to see if Shopko could match the Evenflo price and report back to the board.

C. Clinical & Family Services Division:

1. Program Statistics:

- a. Out of Home Costs
- b. January Report from Northwest Connections on after-hours crisis activity.
- c. There was a discussion on the board members' preference on continuing monthly unit presentations. In June every unit would have done their individual presentations. Stephanie Justmann suggested thereafter that the units discuss their goals and what they can do or are doing to meet those goals, (what they are accomplishing). Alyssa will create a schedule and present it to the board.

Next Meeting Date: April 5, 2017 @ 6:00 p.m.

A motion was made by Lois Augustson to adjourn the **March** meeting. The motion was seconded by Jeremy Bartsch. Motion carried. The meeting was adjourned at 7:15 p.m.



Lois Augustson, **Secretary**


for _____
Mary Bobholz, **Chairperson**



Vicki Rahn, **Recording Secretary**

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DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING