

## DODGE COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL

February 13, 2017

### Minutes

1. Call to order and roll call: District Attorney Kurt Klomberg called the meeting to order at 3:00 p.m. Members present were: Judge Joe Sciascia; Human Service Director Becky Bell; County Administrator Jim Mielke; Public Defender Greg Vollan; County Board Supervisor Tom Nickel, and Housing Authority Director Donna Braun. Absent: Sheriff Dale Schmidt, Mary Wendel and Jeana Meyer.
  2. Approve Agenda and Allow the Chairperson to Go Out of Order as Needed to Efficiently Conduct the Meeting: Motion by Vollan , 2nd by Sciascia to approve the agenda and allow Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.
  3. Approval of Minutes of December 13, 2016: Motion by Sciascia, 2nd by Vollan to approve the minutes as presented. Motion carried.
  4. Public Comment: None
  5. Report of TAD IDC Program Director: Craig Holler was able to attend the meeting. District Attorney Klomberg distributed a written four page CJCC Update 12/31/2016 – 02/13/2017 summary document prepared by Mr. Holler. (see attached)
  6. Discussion and Possible Action about Court's Plan to Have Judge Pfitzinger To Take Over Impaired Driving Court Duties from Judge Sciascia: Judge Sciascia provided a brief overview of the proposed transition to Impaired Drivng Court duties to Judge Pfitzinger. As identified in the written CJCC written report, Judge Pfitzinger has discussed possible program changes with Mr. Holler to encourage increased participation in the Impaired Driving Court.
- Bob Barrington, Managing Attorney, District Attorney's Office joined the meeting at 3:20 p.m.
7. Discussion of Strategic Plan of the CJCC: Discussion of a Strategic Plan was laid over to the next meeting.
  8. Discussion of Vivitrol and Family Practice Doctors & Sauk County Vivitrol Program: Discussion of the Sauk County vivitrol program was laid over to the next meeting.

Judge Pfitzinger joined the meeting at 3:40 p.m.

9. Determine Next Meeting Date: The next meeting is scheduled for 3:00 p.m.  
Monday March 27, 2017.

10. Adjournment: Motion by, Sciascia, 2nd by Mielke to adjourn. Motion carried.  
Time 3:55 p.m.

*Jane Mielke*  
*County Administrator*

2/13/17

CJCC Update  
12/13/2016 – 02/13/2017

1-Current and Pending Participants 12/13/16 – 02/13/17:

Treatment Alternative and Diversion:

- 22 Current Participants
- 16 Pending Eligible Participants
- 4 Graduations since 12/13/16
- 5 Terminations since 12/13/16
- 0 Absconders with Active Warrants
- 2 Currently Facing Termination Actions

Impaired Driving Court:

- 26 Current Participants
- 9 Pending Eligible Participants
- 11 Graduations since 12/13/16
- 0 Terminations since 12/13/16
- 0 Absconders with Active Warrants
- 1 Currently Facing Termination Actions

2-Program Expenditures 12/13/16 – 02/13/17:

For the month ending 12/31/2016 Revenues and Expenditures are as follows

TAP Revenues and Expenses: <u>Annual Budget:</u> \$98,850			<u>December Percent YTD Target:</u>	
<u>Current Activity:</u>	<u>YTD Totals:</u>	<u>Pro-Rated Budget:</u>	<u>Unexpected Budget:</u>	<u>Percent YTD:</u>
\$17,114	\$106,175	\$112,850	\$8,675	94.1%
TAD Revenues and Expenses: <u>Annual Budget:</u> \$186,886			<u>December Percent YTD Target:</u>	
<u>Current Activity:</u>	<u>YTD Totals:</u>	<u>Pro-Rated Budget:</u>	<u>Unexpected Budget:</u>	<u>Percent YTD:</u>
\$24,804	\$175,243	\$166,386	\$8,857	105.3%

CJCC Update  
12/13/2016 – 02/13/2017

ATC Revenues and Expenses: <u>Annual Budget:</u> \$79,827		<u>December Percent YTD Target:</u>		
<u>Current Activity:</u>	<u>YTD Totals:</u>	<u>Pro-Rated Budget:</u>	<u>Unexpected Budget:</u>	<u>Percent YTD:</u>
\$14,051	\$83,011	\$88,329	\$5,318	94.0%

For the month ending 11/3/2016 Revenues and Expenditures are as follows:

TAP Revenues and Expenses: <u>Annual Budget:</u> \$98,850		<u>January Percent YTD Target:</u>		
<u>Current Activity:</u>	<u>YTD Totals:</u>	<u>Pro-Rated Budget:</u>	<u>Unexpected Budget:</u>	<u>Percent YTD:</u>
\$4,471	\$4,471	\$112,850	\$108,379	4.0%

TAD Revenues and Expenses: <u>Annual Budget:</u> \$186,886		<u>January Percent YTD Target:</u>		
<u>Current Activity:</u>	<u>YTD Totals:</u>	<u>Pro-Rated Budget:</u>	<u>Unexpected Budget:</u>	<u>Percent YTD:</u>
\$11,155	\$11,155	\$166,386	\$155,231	6.7%

ATC Revenues and Expenses: <u>Annual Budget:</u> \$79,827		<u>January Percent YTD Target:</u>		
<u>Current Activity:</u>	<u>YTD Totals:</u>	<u>Pro-Rated Budget:</u>	<u>Unexpected Budget:</u>	<u>Percent YTD:</u>
\$5,780	\$5,780	\$88,329	\$82,549	6.5%

December, 2016: TAD and IDC Program expenditures for the month of December, 2016 came to \$29,495 paid to Justice Point.

TAD Services: \$12,495

TAP Services: \$8,490

IDC Services: \$8,380

January, 2017: The invoice for January, 2017, has yet to be received.

2016 TAD Grant Underspending:

The grant modification dollars were spent on residential treatment as outlined in the previous CJCC Report. Two of those participants are doing extremely well following their placements. A third, unfortunately, is in custody and may face termination for new violations.

**CJCC Update**  
**12/13/2016 – 02/13/2017**

I had asked Alyssa Schultz, one of the Division Managers with Human Services and Health, to facilitate the purchase of Vivitrol as outlines in the grant modification request. She did apply for a Customer Account and Account Number with Besse Medical. However, this has yet to be processed/approved. She has submitted all information Besse Medical has requested. I have contacted Alyssa and suggested if Dodge County's Request is not processed as soon as possible, we may want to use a different provider.

**3-Program Changes/Notes 12/13/16 – 02/13/17:**

1. Branch 1 has expressed interest in taking back over the Impaired Driving Court and Wendy McGurk and I have met with Judge Pfitzinger on this transition. He has agreed to keep the IDC schedule the same through the end of this year, but has indicated an intention of moving IDC to Friday afternoons beginning in 2018. We also discussed several possible changes to the program to encourage increased participation in IDC. These changes are detailed below:
  - a) Reduce the requirement for program participants to attend 2 supports meeting per week to begin after they have completed treatment or at least the more intensive portion of their treatment. This was recommended to reduce some of the intensive weekly requirements many participants feel are overwhelming during the initial Phase of the program.
  - b) Require new participants to meet EITHER their Case Manager or their Probation Agent weekly during Phase 1 instead of meeting with both weekly. This was recommended, as well, to reduce some of the intensive weekly requirements in the initial Phase of the program.
  - c) Allow new participants 30 days to find a community support meeting they are comfortable with before mandating attendance.
  - d) Require 1 support meeting per week for those participants in treatment instead of 2. Two support meetings per week would be required in later Phases once a participant has completed treatment.
  - e) Allow a substitute of 1 Verifiable Sober Activity per week in lieu of 1 of the 2 required support meeting per week. This has already been used effectively with some clients who preferred to become more involved in their church, volunteer work or other verifiable activities. IDC has forms to document these activities and these activities serve much the same purpose of developing positive/sober community support.
  - f) Require participants to appear in Court every two weeks initially instead of weekly until they are in treatment. IDC staff could request more frequent appearances if warranted due to non-compliance.

These changes will need approval of the CJCC before being adopted for use in IDC.

Wendy McGurk and I will continue to work closely with Judge Pfitzinger on this transition. I will prepare a more detailed list of changes and will incorporate them into the Phase Description for participants. The date for Branch 1 to resume hearing IDC cases in 4/13/17.

2. I have adjusted some of my responsibilities at DCHS and I am now available every Monday morning during Initial Appearance Court to screen for eligibility any potential participant. In addition, I am now free to resume sending out letters to potential IDC or TAD participants or defense attorneys informing them they may be eligible for the program and answering any questions about the program. I plan to work from the Alcohol Court Office at the end of the hall

**CJCC Update**  
**12/13/2016 – 02/13/2017**

- just past Branch 1 every Monday morning from 8:45 a.m. to 12:00 p.m. or until Initial Appearance Court is completed. I will also be available to answer questions about the program.
3. All TAD and IDC Case Managers have completed Thinking For Change facilitator training. We will be working over the coming weeks at incorporating a T4C group/curriculum into both programs.
  4. Wendy McGurk has completed Motivational Interviewing Training and Jennifer Dominik has completed a yearly follow up with the trainer.
  5. The Wisconsin Association of Treatment Court Professionals (WATCP) annual conference is scheduled for May 10-12, 2017 at the Kalahari Resort. In the grant application, I budgeted for approximately 12 people to attend. I will be contacting all Team members to confirm their intention to attend this conference. The costs for this conference are: \$100 per day registration per person, \$82 state rate lodging, \$20 dinner per night.

The TAD Budget was designed to pay for all conference registrations for those Team members wishing to attend through TAD funding. TAD/IDC staff would have Hotel fees and food covered with other Team members' expenses to be covered by their respective agencies. I plan to commute to and from the conference to save costs and allow more Team members to attend if they wish.

6. Future training and Conferences are as follows:

2017 Coordinator's Conference: September 19-20, 2017 ~ Kalahari Resort, WI Dells

2018 State Conference: April 17-20, 2018 ~ Country Springs Hotel and Conference Center, Pewaukee, WI <http://www.countryspringshotel.com/>