

DRAFT

LAND INFORMATION COMMITTEE MEETING

July 08, 2016

Members Present: Allen Behl, Becky Glewen, Harold Johnson, Larry Schraufnagel

Members Excused: Wayne Uttke

Also Present: Chris Planasch, Joyce Fiacco

The Dodge County Land Information Committee meeting was called to order by Chairman Harold Johnson at 8:30 A.M., Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

No comments were received from the public regarding committee business.

Behl motioned, second by Schraufnagel to approve minutes from the June 10, 2016 meeting. Motion carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Planasch presented the Register of Deeds June Revenue Report which included monthly Summary of Fees collected so far in 2016 broken out by amounts returned to the State and amounts retained by the County in various revenue accounts. She also presented the Monthly Fees Summary Comparison reporting the previous month/last four (4) years with associated total document recordings for each year. No committee action was required.

Planasch presented a 2017-2021 Capital Improvement Program (CIP) request for the Register of Deeds Office to acquire LandScan. Planasch explained that LandScan is a TriMin module designed to work with LandLink. It is a rule-based logic similar to OCR (optical character recognition) applications which would allow index information to be pulled off scanned document images. This process would eliminate manual indexing of historical documents on which staff would verify data rather than manually entering this info into the system. Data from hand written documents will still need to be entered manually as LandScan will only read from type written or computer generated document images. Total cost of \$55,000 (\$30,000 for application, \$20,000 for implementation, and \$5,000 annual maintenance which includes upgrades). Funding would be available from the fund balance of the dedicated account established to account for the \$5/recorded real estate document collected to redact Social Security Numbers which sunset January 1, 2015. Planasch reported that other counties were successfully using LandScan to speed up the indexing process. No committee action was required.

Planasch presented the June Register of Deeds Activity Report. Staff continues to index legal descriptions from documents recorded from March 16, 1999 back to April 1, 1987 in order to complete the index for these documents as currently, only grantor/grantees have been indexed (March 16, 1999 to January 15, 1999). Staff is verifying the imaging index for paper documents from 1974 back to 1877 having verified Volume 448 back to Volume 225. 75 volumes (Volume 560 to 635) have been imported into LandLink to date. Completion of the project to compare birth records to the index (1894-1915) is anticipated to be completed by the end of 2016. Removal of confidential information from the birth records (records from August, 1964 to December 1975 remain) and marriage records (records from 1967 to 1977 remain) continues. Staff is keeping up with new recordings with each having a project to work on as time permits.

There are 12 subscriptions (no increase), 150 (increase of 1) escrow accounts, and 2568 self-registered accounts in LandShark. No committee action was required.

Fiacco presented the June Revenue Report for the Land Resources and Parks, Land Information Division business units. No committee action was required.

Fiacco presented an update regarding difficulties being encountered in filling the vacant Survey and Mapping Specialist position. No committee action was required.

Fiacco requested approval of a Land Information Committee resolution to the county board to abolish the Property Listing Specialist position and to create a new position, Land Information System Specialist (LIS Specialist), in the Property Description Office. As proposed and discussed at the June LIC meeting, this resolution would allow staff to better meet the operational needs of that office and the Department in light of recent implementation of the new integrated land information management system (LIMS) and to provide support of other critical related land information functions including addressing and mapping. The resolution was presented and discussed. Behl motioned, second by Schraufnagel to forward this resolution to County Board for consideration at the August 16th meeting. Motion carried.

Fiacco presented a 2017-2021 Capital Improvement Program (CIP) request for the Land Information Division of the Land Resources and Parks Department. The request includes acquisition of updated high resolution countywide digital orthophotography as part of a scheduled 5-year update cycle and a coincident 2017 update of LiDAR (elevation) data as part of a scheduled 10-year update cycle. Acquisition of both data sets during the same flying season improves the accuracy and effectiveness of both products. She reported that the 2016 and 2017 Wisconsin Land Information Program (WLIP) Strategic Initiative Grants (SIG) would be utilized for the LiDAR project. Additionally, a grant application was being prepared for a 2017 United States Geologic Survey (USGS) 3DEP (Digital Elevation Program) award to support acquisition of a higher accuracy product. No committee action was required.

Fiacco requested authorization to contract with Woolpert, Inc., Dayton, Ohio, for acquisition of updated orthoimagery and LiDAR in 2017. This request was based on Dodge County's positive 2012 ortho acquisition experience with Woolpert, Woolpert's standing as a USGS Geospatial Product and Services Provider (GPSC) and industry leader, and costs quoted by Woolpert were less than quotes received from other contractors. Schraufnagel motioned, second by Glewen to authorize work with Woolpert, Inc. for acquisition of updated orthoimagery and LiDAR data. Following discussion, motion carried.

Fiacco presented the Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. No committee action was required.

The meeting was adjourned at 9:28 A.M. by order of the Chair. The next regular meeting will be Friday, August 12, 2016 at 8:30 A.M. in the Third Floor Conference Room, Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. This meeting would be followed by a Land Information Council meeting.

Respectfully Submitted,

Wayne Uttke, LIC Secretary

WU: jjf

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

2016 REGISTER OF DEEDS MONTHLY SUMMARY FEES

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>TOTAL</u>
State Portion of Transfer Tax	\$ 39,503.28	\$32,738.64	\$ 46,067.52	\$ 47,578.56	\$ 69,237.84	\$ 63,654.48	\$ 68,697.69	\$ 64,171.20	\$ 53,251.44				\$ 484,900.65
State Child Abuse Fund	1,141.00	1,561.00	987.00	994.00	819.00	1,106.00	1,022.00	1,085.00	770.00				\$ 9,485.00 *
State Vital Record Online Revenue	3,280.00	3,513.00	3,117.00	2,891.00	2,496.00	3,370.00	3,222.00	3,489.00	3,142.00				\$ 28,520.00 #
State Vital Record Online Expedite	-	-	-	-	-	-	-	-	-				\$ - %
WI Land Information Board	6,356.00	6,419.00	6,335.00	7,406.00	8,869.00	8,232.00	8,141.00	9,660.00	8,463.00				\$ 69,881.00 ***
Sales Tax	-	-	-	-	-	-	-	-	-				\$ -
TOTAL STATE FUNDS COLLECTED	\$ 50,280.28	\$ 44,231.64	\$ 56,506.52	\$ 58,869.56	\$ 81,421.84	\$ 76,362.48	\$ 81,082.69	\$ 78,405.20	\$ 65,626.44	\$ -	\$ -	\$ -	\$ 592,786.65
County Portion of Transfer Tax	9,875.82	8,184.66	11,516.88	11,894.64	17,309.46	15,913.62	17,839.41	16,042.80	13,312.86				\$ 121,890.15
Real Estate Recording Fees	13,620.00	13,855.00	13,575.00	15,870.00	19,080.00	17,640.00	17,445.00	20,700.00	18,135.00				\$ 149,920.00
SSN Redaction	-	-	-	-	-	-	-	-	-				\$ -
Certified Copies (Births, Deaths, Marriages & Misc. Documents)	4,821.00	4,536.00	4,781.00	4,101.00	3,436.00	4,175.00	4,332.00	4,841.00	4,743.00				\$ 39,766.00
Misc. Copies of Recorded Documents	1,181.68	1,122.75	1,157.93	1,414.74	1,840.00	1,596.74	1,376.98	1,524.00	1,382.75				\$ 12,597.57
LandShark Copies	1,412.00	1,396.00	1,488.00	1,462.00	1,379.00	1,681.00	1,562.00	1,524.00	1,923.00				\$ 13,827.00
Document Images Non-Certified Copies	4,000.00	3,400.00	3,950.00	3,000.00	3,000.00	2,250.00	3,000.00	4,000.00	2,250.00				\$ 28,850.00 x
Rental Weatherization Stipulations	100.00	160.00	40.00	60.00	80.00	100.00	100.00	40.00	80.00				\$ 760.00 ****
FAX Charges	-	-	-	-	-	-	-	-	-				\$ -
Sub-Total	\$ 35,010.50	\$ 32,654.41	\$ 36,508.81	\$ 37,802.38	\$ 46,124.46	\$ 43,356.36	\$ 45,655.39	\$ 48,671.80	\$ 41,826.61	\$ -	\$ -	\$ -	\$ 367,610.72
County Land Information Office	7,264.00	7,336.00	7,240.00	8,464.00	10,136.00	9,408.00	9,304.00	11,040.00	9,672.00				\$ 79,864.00 ***
TOTAL COUNTY FUNDS COLLECTED	\$ 42,274.50	\$ 39,990.41	\$ 43,748.81	\$ 46,266.38	\$ 56,260.46	\$ 52,764.36	\$ 54,959.39	\$ 59,711.80	\$ 51,498.61	\$ -	\$ -	\$ -	\$ 447,474.72
TOTAL REVENUE COLLECTED	\$ 92,554.78	\$ 84,222.05	\$ 100,255.33	\$ 105,135.94	\$ 137,682.30	\$ 129,126.84	\$ 136,042.08	\$ 138,117.00	\$ 117,125.05	\$ -	\$ -	\$ -	\$ 1,040,261.37
Document Count	908	917	905	1058	1267	1176	1163	1380	1209				9983
Deposits to Escrow Accounts	\$ 3,439.00	\$ 5,799.00	\$ 6,547.00	\$ 4,333.00	\$ 5,714.00	\$ 4,149.00	\$ 6,784.00	\$ 4,013.00	\$ 7,119.00				\$ 47,897.00
Withdrawals from Escrow Accounts	\$ 5,894.00	\$ 4,599.00	\$ 5,799.00	\$ 5,164.00	\$ 4,631.00	\$ 4,770.00	\$ 5,587.00	\$ 5,975.00	\$ 6,322.00				\$ 48,741.00

* \$7.00 of each first copy of a birth certificate issued by the Register of Deeds office
\$8.00 of each first copy of a birth certificate & \$13.00 of each first copy of a death & marriage certificate issued by the Register of Deeds office
% \$10.00 expedite fee for each vital records request sent out by FedEx
*** Portion of each recording fee placed in separate state and county funds to be used for modernization of land records
**** \$20.00 Rental Weatherization Stipulation & Waiver validated by us
x Sale of non-certified copies of document images on disk or through LandShark Subscription Agreement

REGISTER OF DEEDS
JULY, 2016
MONTHLY FEES SUMMARY COMPARISON

	<u>July 2016</u>	<u>June 2016</u>	<u>Comparison Jul '16 to Jun '16</u>	<u>July 2016</u>	<u>July 2015</u>	<u>July 2014</u>	<u>July 2013</u>
State Portion of Transfer Tax	\$ 68,697.69	\$ 63,654.48	\$ 5,043.21	\$ 68,697.69	\$ 56,093.31	\$ 49,236.48	\$ 43,996.86
State Child Abuse Fund	1,022.00	1,106.00	\$ (84.00)	1,022.00	1,113.00	882.00	945.00
State Vital Record Online Revenue	3,222.00	3,370.00	\$ (148.00)	3,222.00	3,274.00	3,140.00	2,809.00
State Vital Record Online Expedite	-	-	\$ -	-	-	-	-
WI Land Information Board	8,141.00	8,232.00	\$ (91.00)	8,141.00	8,750.00	2,612.00	2,786.00
Sales Tax	-	-	\$ -	-	-	-	0.32
			\$ -				
TOTAL STATE FUNDS COLLECTED	\$ 83,098.69	\$ 76,362.48	\$ 6,736.21	\$ 83,098.69	\$ 71,245.31	\$ 57,884.48	\$ 50,537.18
			\$ -				
County Portion of Transfer Tax	17,839.41	15,913.62	\$ 1,925.79	17,839.41	14,664.99	12,309.12	12,413.94
Real Estate Recording Fees	17,445.00	17,640.00	\$ (195.00)	17,445.00	18,810.00	20,415.00	21,520.00
SSN Redaction	-	-	\$ -	-	-	6,675.00	9,876.00
Certified Copies (Births, Deaths, Marriages & Misc. Documents	4,332.00	4,175.00	\$ 157.00	4,332.00	4,587.00	4,254.00	3,625.00
			\$ -				
Misc. Copies of Recorded Documents	1,376.98	1,596.74	\$ (219.76)	1,376.98	1,378.79	1,359.33	1,826.24
LandShark Copies	1,562.00	1,681.00	\$ (119.00)	1,562.00	1,369.00	1,114.00	789.00
Document Images Non-Certified Copies	3,000.00	2,250.00	\$ 750.00	3,000.00	2,500.00	3,000.00	3,500.00
Rental Weatherization Stipulations	100.00	100.00	\$ -	100.00	40.00	180.00	140.00
FAX Charges	-	-	\$ -	-	-	-	5.68
Sub-Total	\$ 45,655.39	\$ 43,356.36	\$ 2,299.03	\$ 45,655.39	\$ 43,349.78	\$ 49,306.45	\$ 53,695.86
			\$ -				
County Land Information Office	9,304.00	9,408.00	\$ (104.00)	9,304.00	7,500.00	7,836.00	8,358.00
Public Access-Housing (Co. LI Office)			\$ -		2,500.00	2,612.00	2,786.00
			\$ -				
TOTAL COUNTY FUNDS COLLECTED	\$ 54,959.39	\$ 52,764.36	\$ 2,195.03	\$ 54,959.39	\$ 53,349.78	\$ 59,754.45	\$ 64,839.86
			\$ -				
TOTAL REVENUE COLLECTED	\$ 138,058.08	\$ 129,126.84	\$ 8,931.24	\$ 138,058.08	\$ 124,595.09	\$ 117,638.93	\$ 115,377.04
Document Count	1163	1176	(13)	1163	1250	1306	1393
Deposits to Escrow Accounts	\$ 6,784.00	\$ 4,149.00	\$ 2,635.00	\$ 6,784.00	\$ 6,222.00	\$ 5,633.00	\$ 2,230.00
Withdrawals from Escrow Accounts	\$ 5,587.00	\$ 4,770.00	\$ 817.00	\$ 5,587.00	\$ 5,524.00	\$ 5,006.00	\$ 1,655.00

REGISTER OF DEEDS
AUGUST, 2016
MONTHLY FEES SUMMARY COMPARISON

	<u>August</u> <u>2016</u>	<u>July</u> <u>2016</u>	<u>Comparison</u> <u>Aug '16 to July '16</u>	<u>August</u> <u>2016</u>	<u>August</u> <u>2015</u>	<u>August</u> <u>2014</u>	<u>August</u> <u>2013</u>
State Portion of Transfer Tax	\$ 64,171.20	\$ 68,697.69	\$ (4,526.49)	\$ 64,171.20	\$ 90,090.96	\$ 43,253.04	\$ 50,489.28
State Child Abuse Fund	1,085.00	1,022.00	\$ 63.00	1,085.00	1,113.00	924.00	1,204.00
State Vital Record Online Revenue	3,489.00	3,222.00	\$ 267.00	3,489.00	3,157.00	2,980.00	2,949.00
State Vital Record Online Expedite	-	-	\$ -	-	-	-	-
WI Land Information Board	9,660.00	8,141.00	\$ 1,519.00	9,660.00	8,617.00	2,110.00	2,574.00
Sales Tax	-	-	\$ -	-	-	0.08	0.16
			\$ -				
TOTAL STATE FUNDS COLLECTED	\$ 80,421.20	\$ 83,098.69	\$ (2,677.49)	\$ 80,421.20	\$ 104,992.96	\$ 51,281.12	\$ 57,216.44
			\$ -				
County Portion of Transfer Tax	16,042.80	17,839.41	\$ (1,796.61)	16,042.80	22,522.74	10,813.26	12,622.32
Real Estate Recording Fees	20,700.00	17,445.00	\$ 3,255.00	20,700.00	18,465.00	16,525.00	20,080.00
SSN Redaction	-	-	\$ -	-	-	5,415.00	6,585.00
Certified Copies (Births, Deaths, Marriages & Misc. Documents	4,841.00	4,332.00	\$ 509.00	4,841.00	4,259.00	4,283.00	3,797.00
			\$ -				
Misc. Copies of Recorded Documents	1,524.00	1,376.98	\$ 147.02	1,524.00	1,409.78	1,333.02	1,449.20
LandShark Copies	1,524.00	1,562.00	\$ (38.00)	1,524.00	1,263.00	858.00	1,071.00
Document Images Non-Certified Copies	4,000.00	3,000.00	\$ 1,000.00	4,000.00	4,250.00	3,250.00	3,000.00
Rental Weatherization Stipulations	40.00	100.00	\$ (60.00)	40.00	60.00	100.00	140.00
FAX Charges	-	-	\$ -	-	-	1.42	2.84
Sub-Total	\$ 48,671.80	\$ 45,655.39	\$ 3,016.41	\$ 48,671.80	\$ 52,229.52	\$ 42,578.70	\$ 48,747.36
			\$ -				
County Land Information Office	11,040.00	9,304.00	\$ 1,736.00	11,040.00	7,386.00	6,330.00	7,722.00
Public Access-Housing (Co. LI Office)			\$ -		2,462.00	2,110.00	2,574.00
			\$ -				
TOTAL COUNTY FUNDS COLLECTED	\$ 59,711.80	\$ 54,959.39	\$ 4,752.41	\$ 59,711.80	\$ 62,077.52	\$ 51,018.70	\$ 59,043.36
			\$ -				
TOTAL REVENUE COLLECTED	\$ 140,133.00	\$ 138,058.08	\$ 2,074.92	\$ 140,133.00	\$ 167,070.48	\$ 102,299.82	\$ 116,259.80
Document Count	1380	1163	217	1380	1231	1055	1287
Deposits to Escrow Accounts	\$ 4,013.00	\$ 6,784.00	\$ (2,771.00)	\$ 4,013.00	\$ 5,141.00	\$ 5,924.00	\$ 1,360.00
Withdrawals from Escrow Accounts	\$ 5,975.00	\$ 5,587.00	\$ 388.00	\$ 5,975.00	\$ 4,885.00	\$ 6,366.50	\$ 1,832.50

REGISTER OF DEEDS
 SEPTEMBER, 2016
 MONTHLY FEES SUMMARY COMPARISON

	<u>September</u> <u>2016</u>	<u>August</u> <u>2016</u>	<u>Comparison</u> <u>Sept '16 to Aug '16</u>	<u>September</u> <u>2016</u>	<u>September</u> <u>2015</u>	<u>September</u> <u>2014</u>	<u>September</u> <u>2013</u>
State Portion of Transfer Tax	\$ 53,251.44	\$ 64,171.20	\$ (10,919.76)	\$ 53,251.44	\$ 49,539.36	\$ 39,316.56	\$ 36,127.68
State Child Abuse Fund	770.00	1,085.00	\$ (315.00)	770.00	686.00	840.00	1,043.00
State Vital Record Online Revenue	3,142.00	3,489.00	\$ (347.00)	3,142.00	2,370.00	3,027.00	2,947.00
State Vital Record Online Expedite	-	-	\$ -	-	-	-	-
WI Land Information Board	8,463.00	9,660.00	\$ (1,197.00)	8,463.00	7,623.00	1,930.00	2,052.00
Sales Tax	-	-	\$ -	-	-	-	0.08
			\$ -				
TOTAL STATE FUNDS COLLECTED	\$ 65,626.44	\$ 80,421.20	\$ (14,794.76)	\$ 65,626.44	\$ 60,218.36	\$ 45,113.56	\$ 42,169.76
			\$ -				
County Portion of Transfer Tax	13,312.86	16,042.80	\$ (2,729.94)	13,312.86	12,384.84	9,829.14	9,031.92
Real Estate Recording Fees	18,135.00	20,700.00	\$ (2,565.00)	18,135.00	16,335.00	15,000.00	16,065.00
SSN Redaction	-	-	\$ -	-	-	4,930.00	5,255.00
Certified Copies (Births, Deaths, Marriages & Misc. Documents	4,743.00	4,841.00	\$ (98.00)	4,743.00	3,494.00	4,022.00	3,513.00
			\$ -				
Misc. Copies of Recorded Documents	1,382.75	1,524.00	\$ (141.25)	1,382.75	1,421.57	1,357.75	1,196.51
LandShark Copies	1,923.00	1,524.00	\$ 399.00	1,923.00	1,502.00	1,058.00	1,027.00
Document Images Non-Certified Copies	2,250.00	4,000.00	\$ (1,750.00)	2,250.00	2,750.00	3,750.00	4,000.00
Rental Weatherization Stipulations	80.00	40.00	\$ 40.00	80.00	100.00	200.00	60.00
FAX Charges	-	-	\$ -	-	-	-	1.42
Sub-Total	\$ 41,826.61	\$ 48,671.80	\$ (6,845.19)	\$ 41,826.61	\$ 37,987.41	\$ 40,146.89	\$ 40,149.85
			\$ -				
County Land Information Office	9,672.00	11,040.00	\$ (1,368.00)	9,672.00	6,534.00	5,790.00	6,156.00
Public Access-Housing (Co. LI Office)			\$ -		2,178.00	1,930.00	2,052.00
			\$ -				
TOTAL COUNTY FUNDS COLLECTED	\$ 51,498.61	\$ 59,711.80	\$ (8,213.19)	\$ 51,498.61	\$ 46,699.41	\$ 47,866.89	\$ 48,357.85
			\$ -				
TOTAL REVENUE COLLECTED	\$ 117,125.05	\$ 140,133.00	\$ (23,007.95)	\$ 117,125.05	\$ 106,917.77	\$ 92,980.45	\$ 90,527.61
Document Count	1209	1380	(171)	1209	1089	965	1026
Deposits to Escrow Accounts	\$ 7,119.00	\$ 4,013.00	\$ 3,106.00	\$ 7,119.00	\$ 4,595.00	\$ 3,540.00	\$ 5,548.00
Withdrawals from Escrow Accounts	\$ 6,322.00	\$ 5,975.00	\$ 347.00	\$ 6,322.00	\$ 4,910.00	\$ 4,524.00	\$ 1,934.50

DODGE COUNTY, WISCONSIN
 REVENUE AND EXPENDITURE REPORT
 FOR REGISTER OF DEEDS BUSINESS UNITS
 For the Six Months Ending June 30, 2016

DESCRIPTION	CURRENT ACTIVITY	Y-T-D ACTUALS	2015 JAN-JUN ACTUAL	ANNUAL BUDGET	UNEXPENDED BUDGET	PERCENT REAL/EXP	2015 YEAR END ACTUAL
00100 GENERAL FUND							
813 PUBLIC ACCESS-HOUSING							
R REVENUE							
4514.101 Real Est Reco	.00	.00	13,196.00-	0	0	.0	26,486.00-
R REVENUE	.00	.00	13,196.00-	0	0	.0	26,486.00-
X EXPENSE							
5121 Wages-Permanent-Regula	.00	.00	448.00	0	0	.0	2,150.00
5141 Social Security/Medica	.00	.00	34.27	0	0	.0	164.47
5146 Worker's Compensation	.00	.00	.56	0	0	.0	2.65
5219 Other Professional Ser	.00	.00	2,660.00	0	0	.0	2,660.00
5249 Computer Maint & Repai	.00	.00	12,565.00	0	0	.0	12,565.00
X EXPENSE	.00	.00	15,707.83	0	0	.0	17,542.12
813 PUBLIC ACCESS-HOUSING	.00	.00	2,511.83	0	0	.0	8,943.88-
1001 REGISTER OF DEEDS							
R REVENUE							
4132 Real Est Trf Tax 80-20	16,346.58-	74,084.04-	66,897.00-	125,000-	50,916	59.3	154,410.57-
4511.101 Weatherizatio	100.00-	540.00-	340.00-	600-	60	90.0	720.00-
4513.101 Certified Cop	4,304.00-	25,730.00-	25,871.00-	45,000-	19,270	57.2	50,695.00-
4514.101 Real Est Reco	18,165.00-	92,830.00-	103,515.00-	203,000-	110,170	45.7	203,330.00-
4541 Fax Document Charges	.00	.00	1.42-	0	0	.0	1.42-
4542 Record Copying	1,628.74-	8,213.84-	7,392.24-	13,000-	4,786	63.2	14,955.84-
4543 Copying-LandShark	1,664.00-	8,744.00-	7,248.00-	13,000-	4,256	67.3	14,850.00-
4544 Optical Images-Non-Cer	2,250.00-	19,600.00-	20,600.00-	36,000-	16,400	54.4	39,350.00-
4895.142 US Bank-Rebat	5.05-	11.54-	6.76-	0	12-	.0	20.17-
R REVENUE	44,463.37-	229,753.42-	231,871.42-	435,600-	205,846	52.7	478,333.00-
X EXPENSE							
5121 Wages-Permanent-Regula	13,970.50	87,132.58	87,262.92	199,035	111,902-	43.8	172,981.38
5131 Non-Productive Pay	2,099.01	8,922.48	9,358.58	0	8,922	.0	22,484.40
5141 Social Security/Medica	1,152.67	6,892.88	6,939.72	15,230	8,337-	45.3	14,144.35
5142 WI Retirement-Employer	1,060.60	6,339.72	6,855.54	13,136	6,796-	48.3	13,847.82
5144 Hospital\Health Insura	4,791.92	28,751.52	25,822.61	57,503	28,751-	50.0	54,089.63
5145 Life Insurance	10.64	49.89	39.95	77	27-	64.8	87.05
5146 Worker's Compensation	19.26	115.46	114.99	237	122-	48.7	232.91
5149 Dental Insurance	283.56	1,701.36	1,701.36	3,403	1,702-	50.0	3,402.72
5249 Computer Maint & Repai	208.66	22,314.77	30,288.30	24,500	2,185-	91.1	30,695.04
5279.00 Shredding	.00	32.00	31.80	100	68-	32.0	63.55
5312 Office Supls & Small E	52.00	1,923.67	1,175.22	2,700	776-	71.3	1,769.55
5319 Records and Volumnes	.00	4,726.30	3,628.00	4,000	726	118.2	3,628.00
5324 Membership Dues	.00	100.00	100.00	100	0	100.0	100.00
5325 Registration Fees & Tu	.00	265.00	355.00	555	290-	47.8	545.00
5327 Maps and Plat Books	.00	.00	.00	50	50-	.0	.00
5332 Automobile Allowance	.00	166.08	404.00	590	424-	28.2	515.55
5335 Meals	.00	12.00	27.69	50	38-	24.0	39.54
5336 Lodging	246.00	516.00	420.00	850	334-	60.7	748.00
5384 Returned Check Fee	.00	.00	.00	60	60-	.0	.00

83410
 AMONTH R/E
 Z1REGDEEDS

DODGE COUNTY, WISCONSIN
 REVENUE AND EXPENDITURE REPORT
 FOR REGISTER OF DEEDS BUSINESS UNITS
 For the Six Months Ending June 30, 2016

2
 09/22/16
 14:47:58

DESCRIPTION	CURRENT ACTIVITY	Y-T-D ACTUALS	2015 JAN-JUN ACTUAL	ANNUAL BUDGET	UNEXPENDED BUDGET	PERCENT REAL/EXP	2015 YEAR END ACTUAL
00100 GENERAL FUND							
1001 REGISTER OF DEEDS							
X EXPENSE							
5413 Co. Flex Spending Adm	9.81	85.45	109.92	0	85	.0	219.12
5471 Co. Mail Services	500.48	2,862.53	3,454.34	7,000	4,137-	40.9	6,560.03
5473 Co. Reproduction Servi	18.61	188.52	255.03	800	611-	23.6	326.42
5475 Co. Telephone Services	81.70	336.84	1,113.65	800	463-	42.1	1,492.73
5478 Co. LIO Copier/Scanner	.00	3.75	.00	20	16-	18.8	.00
5812 Furniture & Furnishing	.00	565.00	.00	900	335-	62.8	1,013.00
X EXPENSE	24,505.42	174,003.80	179,458.62	331,696	157,691-	52.5	328,985.79
1001 REGISTER OF DEEDS	19,957.95-	55,749.62-	52,412.80-	103,904-	48,155	53.7	149,347.21-
1002 REGISTER OF DEEDS-REDACT							
X EXPENSE							
5219 Other Professional Ser	.00	3,500.00	3,000.00	14,000	10,500-	25.0	11,000.00
5818 Computer Equipment	.00	.00	4,750.00	500	500-	.0	5,415.30
X EXPENSE	.00	3,500.00	7,750.00	14,500	11,000-	24.1	16,415.30
1002 REGISTER OF DEEDS-REDACT	.00	3,500.00	7,750.00	14,500	11,000-	24.1	16,415.30
00100 GENERAL FUND	19,957.95-	52,249.62-	42,150.97-	89,404-	37,155	58.4	141,875.79-

REGISTER OF DEEDS OFFICE
UPDATES, GOALS and PRIORITIES - August thru October, 2016

Imaging of Historical Real Estate Records: To date we have imaged 965 paper volumes of various real estate records (Deed, Mortgage, Record, CSM, Plat, Miscellaneous, Probate, Organization and Corporation Books and Grantor, Grantee, and Tract Index Books). We have converted 310 of the paper volumes (Vol. 413 thru 103) of mortgage records. All of the real estate microfilm volumes have been converted. To date 555 volumes (Vol. 448 thru Vol. 1020) have been converted to digital image. We have imported the images of the grantor indexes from 1947 thru 1987. We are back indexing the legal descriptions from documents recorded from March 16, 1999 back to April 1, 1987 to complete the index for these documents. Right now they only have the grantor/ees indexed. So far we have indexed from March 16, 1999 back to January 15, 1999.

We have also been verifying the imaging index for the paper documents from 1974 back to 1877. To date we have verified from Volume 448 back to Volume 225. The purpose for this is to create an abbreviated index in LandLink for these documents, so they will be available to customers retrieving documents online through LandShark. There have been 65 volumes (Volume 570 to 635) imported into LandLink to date.

Vital Records:

Vital records have been entered in our computer index as follows:

Births - Comparing records to index (1894 - 1915) - Completed with the exception of some cleanup of questions on incomplete records - Continuing

Births - Current records back to 1894 (Complete)

Deaths - Current records back to 1877 (Complete)

Marriages - Current records back to 1877 (Complete)

Out of Wedlock Births - All records are entered

Service Discharges - Current records back to 1919 (Complete)

Imaging of vital records are completed as follows:

Births - Current records back to December, 1975 and May, 1946 thru July, 1964

Deaths - Current records back to 1967

Marriages - Current records back to 1977

Out of Wedlock Births - All records are imaged

Service Discharges - All records are imaged

The removal of confidential information from the birth and marriage records is an ongoing project. These are the records that still have to have confidential information removed:

Births - Records from August, 1964 to December, 1975

Marriages - Records from 1967 to 1977

Grantor and Grantee Indexing:

Organizations & Corporations (consisting of 20 Paper Volumes) have been entered in our computer index as follows:

Volumes 1 thru 20 - October 1877 thru July 1975 have been entered and verified.

Entering August, 1975 thru March, 1987 - Letters A thru O have been entered (P thru Z remain).

LandShark Accounts

As of October 10, 2016 we have 12 subscription accounts and 150 escrow accounts established. We also have 2701 self-registered accounts that have access to the grantor/grantee/tract indexes online, but not the document images.

Dodge County Land Resources and Parks Department

Dodge County Administration Building
127 East Oak Street Juneau, WI 53039

Phone: 920-386-3960 Fax: 920-386-3979 E-mail: jfiacco@co.dodge.wi.us

10/3/2016

REVENUE REPORT | Land Information, Survey, Mapping and Property Description

September 01, 2016 through September 30, 2016

LAND INFORMATION- BU 811 and 814

September none -

Subtotal of sales \$ -

September Real Estate Recording Fees- BU 811
documents= 1209 \$ 9,672.00

[down 171 documents from 1380 in Aug 2016: \$11,040]

[up 120 documents from 1089 in Sept 2015]

[2016 Total collected: \$79,968 Budgeted \$105,600 in 2016]

[Left to collect- \$25,632]

September Copier/Scanner Account- BU 814 \$5.40

[revenues from department charge-backs for supplies]

TOTAL September Revenue- BU 811 and 814 \$ 9,677.40

SURVEY and MAPPING- BU 1101 and 1104

September NA -

TOTAL September Revenue- BU 1101 and 1104 \$ -

PROPERTY DESCRIPTION OFFICE- BU 1004

September Municipal Maps
Document Reproduction 14.00

TOTAL September Revenue- BU 1004 \$ 14.00

Dodge County Land Resources and Parks Department

Dodge County Administration Building
127 East Oak Street Juneau, WI 53039

Phone: 920-386-3960 Fax: 920-386-3979 E-mail: jfiacco@co.dodge.wi.us

9/6/2016

REVENUE REPORT Land Information, Survey, Mapping and Property Description

August 01, 2016 through August 31, 2016

LAND INFORMATION- BU 811 and 814

August none -

Subtotal of sales \$ -

August Real Estate Recording Fees- BU 811
documents= 1380 \$ 11,040.00
(up 217 documents from 1163 in July 2016: \$9,408)
(up 149 documents from 1231 in August 2015)
(2016 Total collected: \$70,296 Budgeted \$105,600 in 2016)
(Left to collect- \$35,304)

August Copier/Scanner Account- BU 814 \$3.00
(revenues from department charge-backs for supplies)

TOTAL August Revenue- BU 811 and 814 \$ 11,043.00

SURVEY and MAPPING- BU 1101 and 1104

August NA -

TOTAL August Revenue- BU 1101 and 1104 \$ -

PROPERTY DESCRIPTION OFFICE- BU 1004

August Municipal Maps
Document Reproduction 9.00

TOTAL August Revenue- BU 1004 \$ 9.00

Dodge County Land Resources and Parks Department

Dodge County Administration Building
127 East Oak Street Juneau, WI 53039

Phone: 920-386-3960 Fax: 920-386-3979 E-mail: jfiacco@co.dodge.wi.us

8/2/2016

REVENUE REPORT Land Information, Survey, Mapping and Property Description

July 01, 2016 through July 31, 2016

LAND INFORMATION- BU 811 and 814

July none -

Subtotal of sales \$ -

July # documents= Real Estate Recording Fees- BU 811
1176 \$ 9,408.00
(down 13 documents from 1176 in June 2016: \$9,408)
(down 87 documents from 1250 in July 2015)
(2016 Total collected: \$59,256 Budgeted \$105,600 in 2016)
(Left to collect- \$46,344)

July Copier/Scanner Account- BU 814 \$7.20
(revenues from department charge-backs for supplies)

TOTAL July Revenue- BU 811 and 814 \$ 9,415.20

SURVEY and MAPPING- BU 1101 and 1104

July NA -

TOTAL July Revenue- BU 1101 and 1104 \$ -

PROPERTY DESCRIPTION OFFICE- BU 1004

July Municipal Maps
Document Reproduction 10.00

TOTAL July Revenue- BU 1004 \$ 10.00

DODGE COUNTY, WISCONSIN
REVENUE AND EXPENDITURE REPORT
FOR LAND RESOURCE & PARKS
For the Six Months Ending June 30, 2016

DESCRIPTION	CURRENT ACTIVITY	Y-T-D ACTUALS	2015		ANNUAL BUDGET	UNEXPENDED BUDGET	PERCENT REAL/EXP	2015 YEAR END ACTUAL
			JAN-JUN ACTUAL	ANNUAL BUDGET				
00100 GENERAL FUND								
811 LAND INFORMATION OFFICE								
R REVENUE								
4221.01 Training Reim	.00	1,000.00-	1,000.00-	1,000.00-	0	100.0	1,000.00-	
4221.086 LIO-Strategic	.00	25,000.00-	.00	0	25,000-	.0	.00	
4221.087 LIO Based Gra	.00	.00	.00	50,000-	50,000	.0	.00	
4514.101 Real Est Reco	9,688.00-	49,416.00-	39,588.00-	105,600-	56,184	46.8	79,458.00-	
R REVENUE	9,688.00-	75,416.00-	40,588.00-	156,600-	81,184	48.2	80,458.00-	
X EXPENSE								
5121 Wages-Permanent-Regula	1,963.01	10,600.41	9,802.97	42,780	32,180-	24.8	18,686.62	
5131 Non-Productive Pay	98.85	1,470.49	944.47	0	1,470	.0	2,906.18	
5141 Social Security/Medica	148.53	869.75	790.48	3,284	2,414-	26.5	1,586.42	
5142 WI Retirement-Employer	119.62	706.82	739.02	1,444	737-	49.0	1,480.52	
5144 Hospital\Health Insura	323.96	1,943.79	1,781.14	3,887	1,943-	50.0	3,704.63	
5145 Life Insurance	2.52	14.46	27.53	51	11-	57.8	49.85	
5146 Worker's Compensation	2.51	14.68	13.20	25	36-	28.8	26.40	
5149 Dental Insurance	19.69	118.14	122.52	236	118-	50.1	240.66	
5194 Education & Training	.00	.00	733.00	1,000	1,000-	.0	733.00	
5219 Other Professional Ser	.00	.00	.00	33,500	33,500-	.0	29,408.14	
5225.112 Mobile Servic	119.99	744.01	.00	1,340	596-	55.5	.00	
5242 Machinery & Eq Maint &	.00	106.95-	.00	0	107-	.0	106.95	
5249 Computer Maint & Repai	.00	18,463.75	6,897.75	27,450	8,986-	67.3	16,101.46	
5312 Office Supls & Small E	.00	104.00	240.98	3,500	3,396-	3.0	1,910.18	
5314 Mobile Components	.00	.00	.00	100	100-	.0	.00	
5324 Membership Dues	.00	200.00	150.00	320	120-	62.5	150.00	
5325 Registration Fees & Tu	.00	849.00	1,098.00	1,500	651-	56.6	1,098.00	
5327 Maps and Plat Books	70.00	276.60	7.06	350	73-	79.0	7.06	
5332 Automobile Allowance	.00	288.90	354.20	1,000	711-	28.9	845.83	
5335 Meals	.00	3.80	26.63	250	246-	1.5	55.41	
5336 Lodging	.00	410.00	220.00	1,250	840-	32.8	2,059.32	
5413 Co. Flex Spending Adm	3.27	22.18	27.48	0	22	.0	54.78	
5468.681 Co. UW Ext Mi	.00	.00	200.00	0	0	.0	200.00	
5471 Co. Mail Services	19.22	19.22	39.54	80	61-	24.0	44.93	
5472 Co. Parcel Delivery Se	.00	.00	.00	50	50-	.0	.00	
5473 Co. Reproduction Servi	.20	2.39	1.37	100	98-	2.4	3.24	
5475 Co. Telephone Services	4.91	20.33	387.34	150	130-	13.6	793.40	
5478 Co. LIO Copier/Scanner	.00	.00	7.63	25	25-	.0	7.63	
5812 Furniture & Furnishing	.00	555.00	.00	1,400	845-	39.6	400.00	
5818 Computer Equipment	.00	8,381.08	30,666.61	62,100	53,719-	13.5	90,711.50	
5819 Other Capital Equipmen	545.00	545.00	.00	0	545	.0	.00	
X EXPENSE	3,441.28	46,516.85	55,278.92	187,172	140,656-	24.9	173,372.11	
811 LAND INFORMATION OFFICE	6,246.72-	28,899.15-	14,690.92	30,572	59,472-	94.5-	92,914.11	
813 PUBLIC ACCESS-HOUSING								
R REVENUE								
4514.101 Real Est Reco	.00	.00	13,196.00-	0	0	.0	26,486.00-	
R REVENUE	.00	.00	13,196.00-	0	0	.0	26,486.00-	

DODGE COUNTY, WISCONSIN
REVENUE AND EXPENDITURE REPORT
FOR LAND RESOURCE & PARKS
For the Six Months Ending June 30, 2016

DESCRIPTION	CURRENT ACTIVITY	Y-T-D ACTUALS	2015		ANNUAL BUDGET	UNEXPENDED BUDGET	PERCENT REAL/EXP	2015 YEAR END ACTUAL
			JAN-JUN ACTUAL	YTD				
00100 GENERAL FUND								
813 PUBLIC ACCESS-HOUSING								
X EXPENSE								
5121 Wages-Permanent-Regula	.00	.00	448.00	0	0	0	.0	2,150.00
5141 Social Security/Medica	.00	.00	34.27	0	0	0	.0	164.47
5146 Worker's Compensation	.00	.00	.56	0	0	0	.0	2.65
5219 Other Professional Ser	.00	.00	2,660.00	0	0	0	.0	2,660.00
5249 Computer Maint & Repal	.00	.00	12,565.00	0	0	0	.0	12,565.00
X EXPENSE	.00	.00	15,707.83	0	0	0	.0	17,542.12
813 PUBLIC ACCESS-HOUSING	.00	.00	2,511.83	0	0	0	.0	8,943.88
814 COPIER/SCANNER								
R REVENUE								
4787.77 Co. LIO Copie	.00	45.45-	40.56-	150-	105	105	30.3	56.77-
R REVENUE	.00	45.45-	40.56-	150-	105	105	30.3	56.77-
X EXPENSE								
5242 Machinery & Eq Maint &	.00	400.00	480.00	960	560-	560-	41.7	960.00
5371 Copier/Scanner Supplie	.00	32.97	43.15	120	87-	87-	27.5	55.76
X EXPENSE	.00	432.97	523.15	1,080	647-	647-	40.1	1,015.76
814 COPIER/SCANNER	.00	387.52	482.59	930	542-	542-	41.7	958.99
1004 REAL ESTATE DESCRIPTION								
R REVENUE								
4511.111 Re-Review Fee	.00	.00	50.00-	75-	75	75	.0	75.00-
4542 Record Copying	3.08-	28.91-	111.62-	150-	121	121	19.3	196.22-
R REVENUE	3.08-	28.91-	161.62-	225-	196	196	12.9	271.22-
X EXPENSE								
5121 Wages-Permanent-Regula	7,136.55	49,622.51	50,047.48	117,264	67,641-	67,641-	42.3	99,364.66
5131 Non-Productive Pay	2,727.08	8,339.54	7,038.54	0	8,340	8,340	.0	18,545.23
5141 Social Security/Medica	716.86	4,207.19	4,213.33	8,976	4,769-	4,769-	46.9	8,731.84
5142 WI Retirement-Employer	650.99	3,825.44	3,881.80	7,739	3,914-	3,914-	49.4	8,015.40
5144 Hospital\Health Insura	2,172.18	13,033.07	11,704.22	36,169	23,136-	23,136-	36.0	24,514.34
5145 Life Insurance	4.89	27.94	23.51	52	24-	24-	53.7	49.72
5146 Worker's Compensation	11.79	69.08	68.44	140	71-	71-	49.3	140.41
5149 Dental Insurance	124.31	745.86	745.86	2,199	1,453-	1,453-	33.9	1,491.72
5312 Office Supls & Small E	.00	.00	226.28	500	500-	500-	.0	537.05
5317 Assessment Roll Suppli	120.25	226.85	334.50	1,000	773-	773-	22.7	530.91
5324 Membership Dues	40.00	40.00	120.00	250	210-	210-	16.0	160.00
5325 Registration Fees & Tu	.00	.00	.00	100	100-	100-	.0	.00
5327 Maps and Plat Books	.00	.00	.00	21	21-	21-	.0	.00
5332 Automobile Allowance	16.20	538.79	466.33	450	89	89	119.7	514.63
5335 Meals	.00	82.20	87.98	75	7	7	109.6	87.98
5336 Lodging	.00	.00	140.00	250	250-	250-	.0	350.00

DODGE COUNTY, WISCONSIN
REVENUE AND EXPENDITURE REPORT
FOR LAND RESOURCE & PARKS
For the Six Months Ending June 30, 2016

DESCRIPTION	CURRENT ACTIVITY	Y-T-D ACTUALS	2015 JAN-JUN ACTUAL	ANNUAL BUDGET	UNEXPENDED BUDGET	PERCENT REAL/EXP	2015 YEAR END ACTUAL
00100 GENERAL FUND							
1101 SURVEY							
X EXPENSE							
5812 Furniture & Furnishing	.00	.00	.00	0	0	.0	1,457.00
X EXPENSE	6,248.98	59,536.84	64,006.66	125,351	65,815-	47.5	120,654.81
1101 SURVEY	5,636.98	58,924.84	62,054.39	124,826	65,902-	47.2	118,170.94
1104 MAPPING							
R REVENUE							
4531.111 Municipal Map	.00	.00	.00	50-	50	.0	.00
R REVENUE	.00	.00	.00	50-	50	.0	.00
X EXPENSE							
5121 Wages-Permanent-Regula	5,589.16	40,117.01	40,907.16	99,487	59,370-	40.3	78,159.48
5131 Non-Productive Pay	588.02	6,696.50	8,215.15	0	6,697	.0	16,327.67
5141 Social Security/Medica	440.96	3,394.79	3,562.50	7,613	4,218-	44.6	6,893.92
5142 WI Retirement-Employer	407.68	2,407.94	3,264.80	6,566	4,158-	36.7	5,757.07
5144 Hospital\Health Insura	1,549.32	9,295.92	9,736.46	18,592	9,296-	50.0	18,736.09
5145 Life Insurance	7.46	43.06	33.97	70	27-	61.5	75.65
5146 Worker's Compensation	7.28	205.86	245.09	493	287-	41.8	424.38
5149 Dental Insurance	94.18	779.13	645.18	1,644	865-	47.4	1,338.69
5312 Office Supls & Small E	.00	20.99	.00	150	129-	14.0	.00
5324 Membership Dues	.00	85.00	85.00	85	0	100.0	85.00
5325 Registration Fees & Tu	.00	.00	120.00	190	190-	.0	120.00
5335 Meals	.00	.00	.00	25	25-	.0	.00
5336 Lodging	.00	.00	.00	100	100-	.0	.00
5413 Co. Flex Spending Adm	3.27	22.18	27.48	0	22	.0	54.78
5473 Co. Reproduction Servi	.00	17.39	23.17	30	13-	58.0	47.70
5475 Co.Telephone Services	3.39	22.92	129.96	60	37-	38.2	172.73
5812 Furniture & Furnishing	.00	.00	.00	0	0	.0	1,979.00
X EXPENSE	8,690.72	63,108.69	66,995.92	135,105	71,996-	46.7	130,172.16
1104 MAPPING	8,690.72	63,108.69	66,995.92	135,055	71,946-	46.7	130,172.16
7801 PLANNING AND DEVELOPMENT							
R REVENUE							
4331 Sanitary Permit Applic	4,850.00-	22,650.00-	17,150.00-	32,000-	9,350	70.8	36,950.00-
4342 Land Use Permits	6,885.83-	29,376.28-	27,089.20-	50,000-	20,624	58.8	61,904.70-
4343 Conditional Use Permit	1,200.00-	7,150.00-	2,600.00-	5,000-	2,150-	143.0	6,030.00-
4344 Minor Subdivision Fee	1,295.00-	4,410.00-	3,920.00-	7,000-	2,590	63.0	7,235.00-
4345 Plat Permit	.00	.00	.00	0	0	.0	370.00-
4398 Animal Confinement Per	.00	.00	300.00-	500-	500	.0	600.00-
4511.7810 Soil Test Rev	275.00-	1,525.00-	1,197.00-	1,900-	375	80.3	2,672.00-
4511.7811 Sanitary Revi	.00	.00	.00	0	0	.0	50.00-
4511.782 Rezoning Peti	.00	700.00-	2,450.00-	2,800-	2,100	25.0	2,800.00-
4511.783 Letters of In	300.00-	2,775.00-	2,175.00-	4,800-	2,025	57.8	4,210.00-
4511.784 WI Fund Fee	.00	.00	120.00-	0	0	.0	120.00-

LAND RESOURCES AND PARKS DEPARTMENT- LAND INFORMATION DIVISION

July, Aug, Sept 2016 Activity Report

PROPERTY DESCRIPTION OFFICE- (David Addison, Nicole Hoepfner)

Work completed:

- 1) **Document processing:** Current through end of September.
 - a) **Name changes and Splits:** Current thru end of September for most name changes, but are about 2 weeks behind. The reason for the delay is an issue in the latest software update which prevents us from saving any split work.
 - b) **Document printing:** Paperless processing of documents is going well; process is now fully in place. The only documents we print are for the survey folders.
 - c) **Document archiving:** Have been storing documents that have been annotated. These annotated documents should get imported into File Director at year's end. We have a tentative plan in place to do so, but will need to work with IT.
- 2) **Assessment rolls:**
 - a. **Municipalities processed:** To date we have received and processed files for all municipalities. All Open Books have been completed. We are waiting for one more Board of Review to be held, then the next part of the assessment cycle will be to enter State Assessed Manufacturing.
 - b. **Statements of Assessment:** We have filed 43 with the DOR.
 - c. **XML date file submissions:** Have submitted 43 since the change for new school district.
 - d. **Real Estate Data files:** Have processed for all 44 municipalities.
 - e. **Personal Property Data files:** Still working on refining this process and have one more Personal Property roll to enter.
- 3) **Survey Reviews:** 26 **under review** (6 are re-reviews). 43 completed in 2016.
- 4) **Land Information Management System (LIMS):**
 - a. Have implemented to most recent update, but have encountered problems which prevent us from entering splits at this time. The issue seems to be resolved in the next update, but it has not been installed yet.
 - b. Reviewed some remaining items with GCS but did not get thru the whole list.

Additional projects/activities:

- 1) Site address – Still need to complete a review of the villages.
- 2) School district verification. Have done no further research but hope to get back on this project at some point this year (something DPI and DOA might be asking for)
- 3) Assisted general public with general property questions at the counter, on the phone or through email.
- 4) Assisted businesses (i.e. attorneys, title companies, realtors, appraisers) with general property questions and on a regular basis to assist in determining accurate legal descriptions and ownership information.
- 5) Consulted with County Code Administration on possible land division violations. Assisted county offices and government agencies with general property questions.

LAND INFORMATION- (Jesse O'Neill)

Work completed:

- 12 building number(s) issued

- 7 new driveway access location(s) entered into GIS Web application to maintain Official Highway Access Control Map for Highway Department driveway access ordinance.
- Mapping for 12 LOI/10 Town Rezoning/3 CUP/1 BOA for public hearings of PD&P committee, Board of Adjustment and County Board
- Filled 13 wide-format printing/scanning requests for other departments (e.g., Corp Council, Physical Facilities, IT, HDOB)
- Filled 12 substantial electronic data orders, 8 large scale plots, and 10 walk-in/general mapping requests
- ESRI License reset after IT server updates (2)
- Map/subpoena/court attendance for Burnett property dispute
- Custom mapping for Propst (Christmas tree convention)
- City of Dallas, Texas Law Enforcement support banner production for Dodge County Sheriff's Office (DCSO) and other Dodge County Law Enforcement agencies
- Neda Mine/missing boys mapping support to DCSO
- Q2 parcel conversion and integration into existing map services
- ADC data updates for public web map
- Parcel template attribute rework (to match centerline and address points)
- T-Fox Lake addition to county zoning (draft map production)
- ArcGIS Online measurement tool problems – research & rebuild of existing map services to fix.
- Fall Fest sign edit and prints on vinyl media for Parks
- T-Lebanon building number corrections (2) – maps, calls, and letters to landowners
- Working to complete 2016 Plat Book data prep and organization in anticipation of November 2016 publication. Plat Book final data prep for town maps; owner annotation edits (20 towns completed); meeting with Karen, Joyce about printing options
- T-Fox Lake farm preservation data to DATCP
- Racetrack map edits for Emergency Management
- STHY 26 Mile marker mapping and upload into New World System
- Cherry Dr/Peachy Dr problems T-Beaver Dam. Research, calls, letters, etc.
- Measurement bug fix in ArcGIS online mapping (affected all mapping services). Research, testing, app rebuild
- V-Lomira condo addressing questions, correspondence, and mapping
- Historical maps edit for Planning
- Theresa Marsh wall map for Theresa FD
- Horicon Marsh wall map for Burnett FD
- Mailing list for C-Jun public hearing
- Download/install/test ArcGIS pro at home
- Updated county supervisory linked web PDF map

- T-Clyman Laird Road extension...calls, research, preliminary mapping, emails, address reassignment, questions, map edits, write and send owner letters, post office contacts, final address DB additions
- Calls and correspondence with Woolpert about the 3DEP elevation proposal.
- Worked with IT to fix outside of network access problems for the GEO12 server and mapping services running on it.
- Farm preservation easement mapping for Tall Pines conservancy.
- Point GPS data conversion/projection/attribution for Land Conservation
- 2 Shoreland mapping corrections (maps, data layers, Quick Mapper, etc.)
- Goldstar Trail point conversions for Survey
- Highly developed shoreline mapping (corrections, discussions, electronic edits, hardcopy prints)
- Emergency management maps for Mayville school flooding (maps, prints, correspondence)
- CTH TW mailing list for Highway Dept.
- Horicon Marsh Trail map edits for Parks
- DeLong Drive T-Clyman addition to centerline and 911 databases
- Farmland Preservation program/module discussions and meetings with Land Conservation Dept.
- Address point database update meetings, discussions, and preliminary data gathering (site address SQL export from GCS, etc.).
- T-Hustisford county zoning addition (county database edits, sent to ADC, town mapping file archival, hard copy prints of new zoning (town and county scale)
- Survey Finder online app rebuild and edits (new survey polygon layer, copied up new surveys, readied app for limited outside use)
- C-Watertown Fire Department 2016 assessed value calculation
- C-Waterloo Fire Department 2016 assessed value calculation
- Lake Drive T-Hustisford mailing list for sheriff's dept.
- Attended Emergency Management state organization meeting in Steven's Point - discuss statewide digital data collection, GIS subject matter expert

SURVEY AND TAX MAPPING- (Mike Canniff, Steven Noe)

Work completed:

- Gold Star Memorial Trail:
 - Consultant Meeting, Research Right of Way & PLS, initial field work
 - Multiple Cross Sections / Utilities location
 - Topo created
- Civil3D Set up and Configuration
- Compile and review correspondence from Township contacts regarding 2016 road projects
- Leica Support Demo / Training
- Conservation Easement surveyed with LCD staff- T-Portland

- C- Randolph – Mapping Data
- Survey Vehicle Maintenance and Inventory
- Creation of 57 files throughout month for various department needs
- Filed USPLS Corner records
- PLSS section corner maintenance T-Hustisford
- Participated with Land Information Division professional leads and Director to evaluate applications and interview for vacant Survey and Mapping Specialist position
- Completed end of 2nd quarter parcel mapping; distributed to Jesse for production of Dodge County Plat Book- Finalized map overlays used in producing 2016 Plat Book
- Drafting letter to surveyors and title companies on testing Survey Finder
- Discussion and update of Survey Finder master drawing – addition of 154 surveys
- Checking of object data and clean-up of Survey Finder drawing
- Creation of SHP file for Jesse of Survey Finder for website
- Completion of 2nd and 3rd quarter updates - Compared PINs against 57 file
- Updated acreages and names in drawing overlays for end of 2nd and 3rd quarter (Q2-Q3)
- Creating and inserting names onto individual map templates
- Creation and renaming of new PDFs for end of 2nd and 3rd quarter (**2233 maps in Q2; 2235 Q3**)
- Worked out bugs with IT to post Q2 and Q3 maps to server (**1st time available to public of during-year PDFs**)
- Continued preparation of Village of Randolph for next parcel mapping update project
- Creation of plat drawings for villages of Neosho, Reeseville, Theresa and Brownsville and Cities of Fox Lake and Waupun for future mapping
- Participated in reviews of CSMs as part of CSM Review process
- Assistance to surveyor for locating present and old highway 26 and 60 plans
- Corrections to Village of Hustisford maps from Dave
- Adding addresses to parcels using in-house created function
- New CTH 'S' plan added to Village of Iron Ridge
- Font changes to parcel overlays for trial in 3rd quarter
- Municipality/Congressional areas determined
- NGS point locations in county (start)
- Review, index and scan survey maps
- Assisted surveyors with requests for data and survey questions
- Assisted land owners with survey questions on the phone and at the counter