

**Finance Committee Regular Meeting**  
**Minutes of the August 9, 2016**

Dodge County Finance Committee Chairman, Dave Frohling called the Finance Committee meeting to order at 8:00 a.m. on Tuesday, August 9, 2016 in Room H & I – Auditorium of the Administration Building. Chairman Frohling took roll and the following members were present: Frohling, Schaefer, Uttke and Benter.

Also present: County Board Chairman Russ Kottke, Mielke, Kolp, Scott Smith and Lifke.

Julie Kolp, Finance Director certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Motion by Uttke and 2<sup>nd</sup> by Benter to allow the chair to deviate from the agenda at his discretion. Motion carried with unanimous approval.

Motion by Schaefer and 2<sup>nd</sup> by Uttke to approve July 12, 2016 regular committee meeting minutes as presented. Motion carried with unanimous approval.

Resolution No. 16-48 – General Fund Transfer - Courts. The Fiscal Note set forth in Resolution No. 16-48 was presented to the Finance Committee for its review and approval. The Fiscal Note sets forth a Fiscal Impact in the amount of \$60,000 on 2016's adopted Budget. Motion by Uttke and 2<sup>nd</sup> by Schaefer approve the Fiscal Note as presented and authorize and direct Finance Committee's Chairman to sign the Fiscal Note and send Resolution No. 16-48 to the County Clerk. Motion carried with unanimous approval.

Resolution No. 16-51 – Transfer Sales Tax - Sheriff. The Fiscal Note set forth in Resolution No. 16-51 was presented to the Finance Committee for its review and approval. The Fiscal Note sets forth a Fiscal Impact in the amount of \$1,059,287 on 2016's adopted Budget. Motion by Benter and 2<sup>nd</sup> by Uttke to approve the Fiscal Note as presented and authorize and direct Finance Committee's Chairman to sign the Fiscal Note and send Resolution No. 16-51 to the County Clerk. Motion carried with unanimous approval.

Resolution No. 16-52 Clearview Building Siding Replacement. The Fiscal Note set forth in Resolution No. 16-52 was presented to the Finance Committee for its review and approval. The Fiscal Note sets forth a Fiscal Impact in the amount of \$0 on 2016's adopted Budget. Frohling added that The Boldt Company had the lowest bid of \$399,871. C&C Services, LLC had a bid of \$443,225. A Class action suit has been filed against the original installers of the siding but not sure of return. Nothing has been budgeted in regards to the class action suit but \$436,000 has been included in Clearview's budget for this project. Anticipate project completion date is November 18, 2016 or four week post November 18, 2016. Motion by Schaefer and 2<sup>nd</sup> by Benter to approve the Fiscal Note as presented and authorize and direct Finance Committee's Chairman to sign the Fiscal Note and send Resolution No. 16-52 to the County Clerk. Motion carried with unanimous approval.

Russ Freber, Physical Facilities Maintenance Director, presented a request to purchase three Bun Pan Racks for the Jail with Jail Improvement funds. Funds are available and have been budgeted. Deputy Sheriff Scott Smith commented the racks were considered at the time the oven was replaced. Motion by Uttke and 2<sup>nd</sup> by Schaefer to approve the purchase of three Bun Pan Racks from Boelter LLC for \$4,294.65, charge to Business Unit (BU) 1326.5819 – Other Capital Equipment and authorize payment of vouchers when received. Motion carried with unanimous approval.

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Julie Kolp, Finance Director presented Human Services and Health's response to Johnson Block material weakness. According to Kolp, Human Services and Health anticipates implementation of MyEvolve, to resolve the material weakness identified in the 2015 audit findings of Johnson Block. MyEvolve is scheduled to go live September 1, 2016. Uttke requested updates on software implementation for material weakness resolution and status of timely billing and cash receipting.

Kolp continued with information on the Enterprise Resource Planning (ERP) project. Kolp reported on a publication compiled by Ross Winklbauer, Project Assistant. The publications reported current progress and future plans. The Steering Committee is working on the project charter. Government Finance Officer Association (GFOA) is working with departments to encourage them to think about what they are doing now to plan for the future.

The County Treasurer provided committee members a copy July 2016 county investment holdings for review. June 2016's report of working cash account was unavailable for the meeting. Frohling requested the investment policy be brought back to the committee for potential amendment to include investing for higher returns from municipalities not wishing to go through bonding process. Mielke requested to have this on September agenda.

The monthly county state sales tax remittance reports was reviewed. July 2016's remittance for May was \$578,159 compared to \$524,613 from the same period in 2015. The fiscal year remittance to date is \$3,314,013 compared to \$3,198,463 the same time period in 2015.

Kolp presented the preliminary Net New Construction for Dodge County. According to Kolp, the percentage of allowable 2016 levy increase is based on the percent of 2016 Net New Construction for 2015 equalized value. This percentage is then applied to 2015's levy to calculate allowable 2016 levy increase. Kolp cautioned that these numbers are preliminary and final numbers will be released August 15, 2016.

Kolp reported on an Unbudgeted/Excess Revenue Appropriations and Intra-Department Fund Transfer she approved. Both were for UW-Extension. Kolp approved \$5,000 of Unbudgeted/Excess Revenue Appropriation from the Department of Community Resource Development. Jeff Hoffman's Academic Department Chair position includes \$5,000 of reimbursable office equipment. The excess revenue will cover costs for Sundry Supplies, Postage and UWEX Printing. The Intra-Department Fund Transfer was for a \$2,000 transfer from BU 6812 fund balance to BU 6812.5399.33 – UW-ED. Activity Child Care to cover cost of additional copies of curriculum.

Kolp requested a change to the signature line on the Intra-Department Fund Transfer Form. According to Kolp, the committee's approval would be included in the committee of jurisdiction's minutes so the committee chair's signature wouldn't be necessary.

Kolp presented County Vouchers of \$10,000 or more. Kolp referenced notes on the statement. Line items exceed budget for the line item but the entire budget was not over stated so payment was approved. Budget adjustment will be needed.

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Jim Mielke, County Administrator asked if there were questions regarding the Capital Improvement Plan (CIP) distributed at June's Finance Committee meeting. According to Mielke, the CIP is scheduled to be presented to County Board at September's County Board meeting. Mielke inquired if it should be presented in October after the department head meetings. In the past, CIPs were presented in August along with proposal to budget anticipated additional sales tax. In light of the highway shop borrowing, Kolp questioned the availability of additional sales tax and general fund for budgeting. Mielke anticipates more information would be available to present in September and proposed the CIP and Sales Tax be presented after the mini budget meetings. Mielke will suggest department heads attend the September mini budget meeting to present justification of items on CIP to the Finance Committee. A draft resolution will be presented in September with the focus on CIP. Clearview, Maintenance, Highway, Information Technology, and Sheriff would be the major recipients of CIP funding.

Mielke presented information on the Municipal Sales Tax Sharing proposal. According to Mielke, Law Enforcement Committee received from the Fire Chief Association a proposition for aquatic equipment purchase that would require county support. There would be a \$100,000 per year, three year commitment from the county beginning 2018 to fund water rescue equipment. Local Fire Departments will also fund part of the equipment but most of the funding would be from the county. At this time, a formal request for aquatic equipment wasn't made and the Fire Chief Association felt Simulast was a higher priority to them.

Chairman Frohling reported on the External Audit Committee. According to Frohling, the committee met and had basic discussion. Finance Committee will continue to monitor.

Mielke presented information on the Detention Facility sanitary pipe and vent project. There will be more information at the September meeting with the bidding process starting on September 8 and project to tentatively start Feb or March; most likely March based on completion of the secure electronic project. It was suggested to have a joint Building and Grounds and Finance Committees meeting to discuss the project and proposed funding which is estimated at \$3 million. Frohling suggested meeting at a different time to accommodate the Building and Grounds Committee. Start time will tentatively be 4:30 p.m. on September 13, 2016 with the regular Finance Committee meeting first and including Building and Grounds at 6:00 p.m.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 8:49 a.m.

Ed Benter,

Secretary

RESOLUTION NO. \_\_\_\_\_

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, the Dodge County Finance Committee has developed a Capital Improvement Program for Dodge County consisting of a flexible five-year capital expenditure plan for the departments and agencies of Dodge County, intended to be updated and projected on an annual basis; and,

**WHEREAS**, the departments and agencies of Dodge County have cooperated in assessing their five-year capital needs; and,

**WHEREAS**, the Finance Committee believes that the Capital Improvement Program is a useful fiscal planning tool and recommends adoption by the Dodge County Board of Supervisors;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby adopts the Capital Improvement Program for 2017-2021, attached hereto; and,

**BE IT FURTHER RESOLVED**, that the purpose of such adoption shall be to aid the Dodge County Board of Supervisors, its committees, and departments and agencies of Dodge County in the performance of their duties; and,

**BE IT FINALLY RESOLVED**, that the first year of the Capital Improvement Program shall represent the capital projects that the various departments and agencies of Dodge County may include in their proposed 2017 budgets, but that such inclusion does not guarantee approval by either the Dodge County Administrator or the Dodge County Board of Supervisors.

All of which is respectfully submitted this 20th day of September, 2016.

**Dodge County Finance Committee:**

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Richard W. Fink

\_\_\_\_\_  
Wayne Uttke

\_\_\_\_\_  
Thomas J. Schaefer

\_\_\_\_\_  
Ed Benter

# Dodge County, Wisconsin

January 1, 2016

General Fund	
<b>Classification of Fund Balances</b>	
Nonspendable	\$1,914,194
Restricted	2,333,149
Committed	4,078,783
Assigned	4,178,641
Unassigned	14,924,912
<b>Fund Balance</b>	<b>\$27,429,679</b>
<b>Audited Financial Statements</b>	<b>\$27,429,679</b>

Unassigned General Fund						
	BU	Description	Resolution #	Date	BX Posted	Unassigned G F Balance
Balance - January 1, 2016	100.3429 xxxx.4921.01					\$ 14,924,912
Highway Borrowing	3281	Neosho Shop	15-89	3/1/2016		(2,000,000)
Maintenance Department	2902	Pipe Project	16-02	4/19/2016	x	(128,800)
Finance Department	1301	Wages and FB	16-12	5/17/2016	x	(55,000)
Courts - Pending County Board	307	Psychiatric Evaluations	16-48	8/16/2016	x	(60,000)
<i>Amount applied to the 2016 Budget</i>						(1,268,573)
						<u>(3,512,373)</u>
Net Balance Prior to 2016 Closing						\$ 11,412,539
Resolution 11-72 Fund Balance Policy Adopted March 20th, 2012						
<b>2016</b>						
Total adopted appropriations				\$ 110,957,259		
Debt Service Fund				3,947,416		
Capital Project Fund (funded through debt)				-		
				<u>107,009,843</u>		
10% of Total adopted appropriations less Debt and Capital Projects				\$ 10,700,984		
<b>Estimated Over/(Under) Minimum G F Balance</b>				\$ 711,555		
Minimum Balance (10% of total adopted appropriations less Debt and Capital Projects)						

Availab

County Sales and Use Tax	
Balance as of January 1st, 2016	\$ 2,095,282
2016 Adopted Budget Remittance	4,365,993
2016 Estimate Excess Remittance	1,370,176
	<u>\$ 7,831,451</u>
Res# 15-44-Sept Debt Service Principal Payments	\$ 2,805,000
Res# 15-44 Other Capital Items	3,095,250
Res# 15-74 Simulcast	(115,423)
Res# 15-97 GFOA Consulting	114,000
Pending County Board Res# xx-xx Spillman	1,059,287
Total Adopted in the 2016 Budget	
	<u>\$ 6,958,114</u>
Estimated Assigned Sales and Use Tax Balance	\$ 873,337

= \$5,736,169

RESOLUTION NO. 16-54

ADVANCE LAND ACQUISITION LOAN

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, the Dodge County Highway Committee is charged with the requirement to protect the approach slopes to the runways of the Dodge County Airport; and

WHEREAS, the Dodge County Highway Committee has specifically reviewed the approach to Runway 20 and found it to be lacking any protections for airport users; and

WHEREAS, it is deemed to be in the best interest of Dodge County, Wisconsin, to apply for a State loan to acquire land or interests in land for improvement of the Dodge County Airport:

THEREFORE BE IT RESOLVED, by the County Board of said County that the Chairman is hereby authorized to execute all necessary loan agreement documents and associated agency agreements on behalf of the County, and to file with the Secretary of Transportation an application for such loan; that said application in the following form is hereby approved, to wit:

**“APPLICATION FOR LAND ACQUISITION LOAN”**

By Dodge County, Wisconsin,

TO THE SECRETARY OF TRANSPORTATION: (In care of Wisconsin Department of Transportation, Bureau of Aeronautics.)

THE APPLICANT, ALSO KNOWN AS SPONSOR, DESIRING TO ACQUIRE LAND OR INTERESTS IN LAND, RESPECTFULLY REPRESENTS AND STATES:

1. The land to be acquired in fee simple or encumbered by easement is within the recommended minimum property limits shown in a Department approved Airport Layout Plan.
2. The land is needed for planned airport improvements and/or approach clearance, or protection from encroachment, for the safety of aircraft using the airport.
3. The descriptions of the land and property interests are as follows: 2.70 acre aviation easement (Parcel 25/Shadley) with future interest in fee purchase.

4. The requested loan is to cover up to 80% of the total cost of the acquisition, including necessary project plans, environmental studies, land surveys, relocation costs, and all other costs incidental to the land acquisition process and cost documentation.
5. Land Loan funding breakdown:

Sponsor share (20%)	\$15,000.00
Loan amount (80%)	\$60,000.00
<b>Total Land Loan project</b>	<b>\$75,000.00</b>
6. The Sponsor will forward 20% of the project funding, \$15,000.00, to the Bureau of Aeronautics, to be used in full before loan funds will be disbursed.
7. If actual costs incurred exceed the estimate and the established maximum is inadequate, the loan amount may be adjusted up to 80% of a revised project cost by an amended agreement between the Secretary of Transportation and the County when duly authorized by resolution of the County Board.
8. Simple interest at the rate of four percent per annum will be paid annually by the County on the unpaid balance of the loan.
9. The amount of the loan, plus interest, will be repaid to the State, in full, within five years. Repayment may be made by annual budget appropriations, or project appropriations of the County, State, and FAA, or a combination of both methods acceptable to the Secretary of Transportation and the applicant.

WHEREAS, the Sponsor is required by State Statute and Wis. Administrative Code (Trans 54.05) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds loaned by the State of Wisconsin under the Advance Land Acquisition Loan Program.

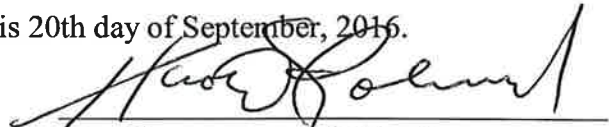
THEREFORE, BE IT RESOLVED, by the Sponsor that that Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the land loan project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed work whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse monies, either public or private, for planning and land acquisition, for the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Chapter 32 of the Wisconsin Statutes; and, to supervise the work of any engineer, appraiser, negotiator, subagent or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the state or federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

AND BE IT FURTHER RESOLVED, that Brian Field, Highway Commissioner, be authorized to sign and execute the Agency Agreement and the Land Loan Documents authorized by this Resolution.

THEREFORE, the Sponsor hereby requests that the Secretary order as provided in Section 114.33 (8)(a) of the Wisconsin Statutes, that the Sponsor may acquire the required land or interests in land that the Secretary shall find necessary.

THEREFORE, you are requested to take such action as may be deemed necessary by the facts presented.

All of which is respectfully submitted this 20th day of September, 2016.

  
Harold J. Johnson- Chairman

Vote on Foregoing Resolution

  
William T. Mucche - Vice Chairman


Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_

\_\_\_\_\_  
Jeffrey Caine - Secretary

\_\_\_\_\_  
RESOLUTION

\_\_\_\_\_  
Jeff Berres

\_\_\_\_\_  
COUNTY CLERK

  
Ed Nelson

DODGE COUNTY HIGHWAY  
COMMITTEE

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2016 budget? \_\_\_\_\_ Yes  No

Fiscal Impact on the adopted 2016 Budget:  
Zero \_\_\_\_\_

Fiscal Impact reviewed by the Dodge County Finance Committee on \_\_\_\_\_, 2016.

\_\_\_\_\_  
David Frohling, Chairman  
Dodge County Finance Committee



# Memo

**To:** Finance Committee  
**From:** Kenneth Kamps  
**cc:** Becky Bell  
**Date:** September 8, 2016  
**Re:** Update on Software project and billing

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## **Netsmart MyEvolv Software**

A collaborative decision was made by the Project team to delay implementation of the Netsmart MyEvolv software due to a number of unresolved issues with Netsmart. These issues have hindered progress in set up, testing and completion of requirements necessary to fully implement the software. We are currently contemplating a three month delay in the actual go live date with full implementation expected in early 2017.

## **Billing and Collections**

We have run the month end billing process for July and will be running the month end billing process for August in the next 10 days. Private pay statements and commercial insurance billing for July were sent out as of September 2. Medicare and Medicaid billing is processed through July. The first set of collection letters were sent to clients with an outstanding balance who have not made a payment in the last 90 days. These were sent out as of September 7. A second collection letter will be sent out on September 22<sup>nd</sup> and if no payments are received the outstanding balances will be forwarded to Corporation Counsel for collection.



ADMINISTRATION DEPARTMENT

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**JAMES MIELKE, COUNTY ADMINISTRATOR**

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127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

To: Dodge County Finance Committee  
Russell Kottke, Dodge County Board Chair  
Dennis Schmidt, Chair Dodge County Buildings Committee  
Russell Freber, Physical Facility Director  
Julie Kolp, Dodge County Finance Director  
From: Jim Mielke  
Date: September 9, 2016

**Re: Proposed Detention Facility Sanitary / Vent Pipe Replacement Project**

Bid opening for the Detention Facility Sanitary / Vent Replacement Project was held Thursday September 8<sup>th</sup>. The bid process included an August 26<sup>th</sup> mandatory pre-bid meeting and walk through. One general contractor, Maas Brothers – Watertown participated in the required pre-bid walk through. It should be noted that Maas Brothers requested and participated in a second walk through prior to submitting their bid. Dodge County has considerable experience with Maas Brothers. Recent projects include, sanitary pipe replacement in the Courthouse; remodeling of the former Clearview North building to the Henry Dodge Office Building; addition and expansion of the Juneau Highway Shop and the construction of the Neosho Highway Shop.

Attached please find Bid Package Number 1 and a separate memo submitted by Maas Brothers dated September 8, 2016. The base bid totals \$2,091,400. The base bid also includes additional work in the jail kitchen in the amount of \$200,000. During the project, the kitchen is scheduled to be closed for a five-week period. The plan is to replace the flooring / ceiling and paint the walls as part of the project. The timing will prevent a future shut down of the kitchen to accommodate these types of upgrades. Bid results and overview of the project was reviewed by the Building Committee at their September 8<sup>th</sup> meeting.

Maas Brothers Memo – an issue for consideration is the proper level of contingency for the project. The memo outlines thoughts related to contingent issues. Heading into the project, there was an internal discussion among the Dodge County team of a factoring a 20% contingency. At this time the thought is to provide for a \$400,000 contingency.

Funding: The September 13<sup>th</sup> joint meeting of the Finance and Building Committee will include a discussion of funding options. The recommendation is to seek outside funding versus attempting to fund the project internally. Outside funding option include but are not limited to, a loan from the State Trust Fund (current fixed rate of 2.5%) local financial institution or borrowing from the Dodge County General Fund with a fixed rate of interest and term. This is similar to action taken by the County Board in March 2016 to fund the construction of the Dodge County Neosho Highway Shop. If outside funding is approved, the intent would be follow existing county policy of funding annual principal payments through sales tax remittances with interest funding through internal operations and budget.

Timeline: The recommendation is to initiate discussion and obtain direction from the Finance and Building Committee on September 13<sup>th</sup> with a goal of presenting a Resolution for County Board consideration on October 18<sup>th</sup>. The Resolution would authorize the contract award and also designate project funding.

920-261-1682  
Fax 920-261-3521

P.O. Box 108  
410 Water Tower Court  
Watertown, WI 53094-0108



Web Site  
www.maasbros.com

Email  
maasbros@maasbros.com

### Dodge County Detention Center Pipe Replacement – Bid Qualifications & Misc. Information

September 8, 2016

Per my email of 9/7/16, we have not offered an alternate bid for performing two shifts throughout the project. There were simply too many drawbacks (logistically and cost) to make it a feasible option for Dodge County or Maas Brothers. We'd be happy to discuss in more detail and explore it in more depth if it is something the County feels is imperative.

The following are **NOT** included in our bid:

- Temporary electrical service or usage (assuming use of existing and Owner to pay bill)
- Temporary telephone or internet service (By Owner)
- Private locate of utilities under slabs to be cut and removed at kitchen and mechanical room (By Owner)
- Removal or reinstallation of misc. loose items, furniture, etc. in work spaces
- Removal or reinstallation of commercial laundry equipment (should not be required)
- Removal or existing dishwasher or purchase/installation of new dishwasher
- Insulation work at plenum ceilings (this work is not defined)
- Daily mechanical venting of pipes prior to work per specifications
- **Any fire protection, HVAC, electrical, or security work (Maas will help coordinate work)**

Additional clarifications:

- We will likely need to work additional shifts or overtime to finish the kitchen area work within five weeks. We have included this premium time cost for this area in our base bid.
- We identified (37) areas not noted on the plan that would require an opening and patching in the CMU walls. We included these areas in our base bid.
- We include painting of patched areas as required. We will paint to corners where feasible, but there will be many areas where we will take it to a CMU mortar joints in order to keep costs reasonable. Painting to corners at every patch would entail repainting a significant portion of the building.
- There may still be additional locations that require openings and patching (or access panel) for access to piping which needs to be replaced. These openings would range approximately \$2500-\$4000 each, depending on type, location, and size. We recommend carrying a \$50,000 contingency for this potential scope.

- There are some areas (most notably in the kitchen, laundry, and mechanical rooms) that will require removal and reinstallation of sprinklers, HVAC, electrical, and/or security equipment. We recommend carrying a \$50,000 contingency for this scope of work.
- In addition to the two contingency amounts above, we would recommend carrying at least an additional \$200,000 - 250,000 in contingency for this project.

**Preliminary Subcontractor List**

It is our intent to use the following major subcontractors:

- Walsh Masonry
- Skeeter's Construction (Epoxy Flooring)
- Daley Painting
- Monona Plumbing (Plumbing)

**SECTION 00 41 13 – BID FORM  
STIPULATED SUM-SINGLE PRIME CONTRACT**

**BID PACKAGE 1: GENERAL CONSTRUCTION**

**PART 1 - GENERAL**

**1.1 OWNER RECEIPT OF BIDS**

- A. Bids will be received at:
1. Dodge County Administration Building
  2. 127 East Oak Street
  3. Juneau, WI 53039
- B. Bids are due at the Dodge County Clerk's office Room 167.
- C. Bids will be opened in public at 2:15 p.m. and read aloud for general information by the Owner in the Administration Building.
- D. All Proposals MUST be submitted on this form with original signatures for consideration.
1. Complete individual bid sections as formatted below.
  2. All bids shall be based on complete compliance with the Bid Documents.
  3. Submit Bid in accordance with the provisions of Section 00 25 00 - Instructions to Bidders.
  4. Bids submitted via facsimiles or e-mails will not be accepted.

**1.2 BIDDER**

This Bid is submitted to the Owner by:

*MAAS BROS. CONSTRUCTION CO., INC*

(~~A~~ Individual) (~~A~~ Partnership) (A Corporation) (~~A~~ Joint-Venture) (cross out inapplicable)  
of

*410 WATER TOWER CT. WATERTOWN, WI 53094 920-261-1682*

Street Address / City State Zip Code Telephone No.

for pipe replacement at the Dodge County Courthouse and hereby agree to execute a Contract, furnish satisfactory Bonds and Certificates, and complete the referenced project in strict accordance with the Contract Documents. The undersigned Bidder agrees, if this Bid is accepted, to enter into an Agreement with the Owner in the form identified in the Contract Documents to complete the Work as specified or indicated in the Bid Documents for the Contract Price and within the Contract Time indicated in this Bid. The Bid reflects the Owner's status as a Tax Exempt Agency.

**DODGE COUNTY DETENTION CENTER - PIPE REPLACEMENT  
BID PACKAGE 1: GENERAL CONSTRUCTION**

ISSUED FOR BIDDING: 8/24/16

Engberg Anderson Project No 162568.00

**1.3 BIDDERS REPRESENTATIONS**

- A. Non-Collusion:
1. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that: this Bid is genuine and not made in the interest or on behalf of any undisclosed person, firm or corporation, and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.
  2. In submitting this Bid, Bidder certifies, and in the case of a Joint Bid each party thereto certifies as to his own organization, that in connection with the bid:
    - a. The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor.
    - b. Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly, or indirectly to any other Bidder or to any competitor.
    - c. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
- B. Required Bidder Certifications: By submission of a Bid, each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid, each party certifies as to his own organization, under penalty of perjury, that to the best of his or her knowledge and belief:
1. The prices in this Bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition as to any other matter relating to such prices with any other Bidder or with any other competitor.
  2. Unless otherwise required by law, the prices which have been quoted in this Bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any competitor; and,
  3. No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition.

DODGE COUNTY DETENTION CENTER - PIPE REPLACEMENT  
BID PACKAGE 1: GENERAL CONSTRUCTION

ISSUED FOR BIDDING: 8/24/16

Engberg Anderson Project No 162568.00

PART 2 - BID SCHEDULE

2.1 BASE BID - GENERAL CONSTRUCTION

- A. Provide the Work described in the Bid Documents inclusive of all material parts, accessories, labor, transportation, delivery and all incidental items required to provide a complete and operational installation for the sum of

Two Million Ninety One Thousand Four Hundred —

Dollars (\$ 2,091,400<sup>00</sup> ).

2.2

ALTERNATES:

- A. ALTERNATE BID 1 - Extended Work Day with allowable hours Monday through Friday Starting at 6:00 AM and continuing to 10:00 PM.

(ADD/DEDUCT) NO BID

Dollars (\$ NO BID ).

DODGE COUNTY DETENTION CENTER - PIPE REPLACEMENT  
BID PACKAGE 1: GENERAL CONSTRUCTION

ISSUED FOR BIDDING: 8/24/16

Engberg Anderson Project No 162568.00

PART 3 - CERTIFICATIONS & SIGNATURES

3.1 THE BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDA:

- A. Addendum 1, dated SEPTEMBER 6, 2010.
- B. Addendum \_\_\_\_\_, dated \_\_\_\_\_.

3.2 THE BIDDER HAS ATTACHED THE FOLLOWING ITEMS TO THIS BID FORM:

- A. Qualification Statement, Section 00 45 13.
- B. Bid Bond
- C. List of Subcontractors and Suppliers

3.3 SIGNATURES AS REQUIRED TO BIND THE BIDDER.

I, KEVIN KOHLHOFF (name) certify that I am employed as the  
President (title) of MAAS BROS. CONST. CO. (company),  
STATE OF WISCONSIN

a bidder for the prime contract for the work described in the bid to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein.

[Signature]  
Signature

KEVIN KOHLHOFF  
Name

PRESIDENT  
Title

9-8-16  
Date

Corporate Seal (if required)

END OF SECTION



**DODGE COUNTY, WISCONSIN**  
**REVISED COUNTY FISCAL POLICY & PROCEDURES FOR COUNTY INVESTMENT OF**  
**EXCESS FUNDS**  
**April 2011**

**Governing Authority**

This document outlines the investment policies and practices of the County of Dodge and has been developed to serve as the reference point for the management of assets. It is the policy of the County of Dodge to invest public funds in a manner which will provide the highest investment return with minimum risk while meeting the daily cash flow demands of the County of Dodge. This Investment Policy and related investment program shall be operated in conformance with federal, state and local regulations and legal requirements governing the investment of public funds.

**SCOPE**

This policy applies to those funds that are under the authority of the County Treasurer. Financial assets of funds not under the authority of the Treasurer are administered in accordance with a separate policy. Financial assets of all other funds may be administered in accordance with this Policy, but are not required to.

**I. GENERAL OBJECTIVES**

**1. Safety**

Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in individual investments and the overall portfolio. The objective will be to mitigate credit risk, interest rate risk and custodial risk.

**a. Credit Risk**

The County of Dodge will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the types of securities permitted under Wisconsin Statutes Chapter 66.0603.
- The Dodge County Finance Committee shall approve the public depositories that are deemed appropriate for use under Wisconsin and Federal law.
- Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

**b. Interest Rate Risk**

The County of Dodge will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

**c. Custodial Risk**

The County of Dodge will minimize custodial risk, which is the risk that in the event of a financial institution failure, the County of Dodge deposits may not be returned, by:

- All public depositories, financial institutions and broker/dealers authorized to provide deposit and investment services must supply as

appropriate or upon request, audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.

- Investments shall be purchased in the name of Dodge County.

## **2. LIQUIDITY**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Investment portfolios will be structured so that securities mature concurrent with cash needs to meet anticipated demands. Alternatively, a portion of any portfolio may be placed in money market mutual funds or local government investment pools authorized and permissible under Wisconsin statutes which offer same-day liquidity for short term funds.

## **3. YIELD/GOALS**

Investment portfolios shall be designed with the objective of attempting to attain a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. Securities shall generally be held until maturity with the following exceptions;

- A security with declining credit quality may be sold prior to maturity to minimize loss of principal.
- Liquidity needs of the County of Dodge require a security or securities are sold prior to maturity.

With the exception of cash accounts, all investments may be selected on the basis of competitive quotations by contacting at least two institutions when deemed appropriate by the Treasurer, the Chief Deputy Treasurer or those individuals designated by the Finance Committee.

## **II. STANDARDS OF CARE**

### **1. Prudence**

The standard of prudence to be used by investment officials shall be the "prudent person" standard, which states "investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived" and shall be applied in the context of managing an overall portfolio.

Investment officers acting in accordance with written procedures and this Investment Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely manner and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. Notwithstanding any other provision of law, the Treasurer (or other authorized investment personnel in the absence of the Treasurer) who deposits public money in any authorized public depository, in compliance with Wisconsin statutes sec. 34.05 is, under the provisions of Wisconsin statutes sec. 34.06, relieved of any liability for any loss of public monies which results from the failure of any public depository to repay the public depositor the full amount of its deposits, thus causing a loss as defined in Wisconsin Statutes sec. 34.01(2).

### **2. Ethics and Conflicts of Interest**

Dodge County investment officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and

management of the investment program, or that could impair their ability to make impartial decisions. Investment officers and employees shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Dodge County.

### **3. Delegation of Authority**

Management and administrative responsibility for the investment program of Dodge County is entrusted to the Treasurer under the directions of the Finance Committee. Individuals authorized to engage in investment transactions on behalf of the County of Dodge are the County Treasurer, the Chief Deputy Treasurer or those individuals designated by the Finance Committee.

### **4. Authorized and Suitable Investments**

Authorized investments include any investment stipulated in Wisconsin statute 66.0603 (1m).

- a) In accordance with Wisconsin statutes 34.01 (5) and 34.09 all Wisconsin banks, state or federal chartered, as well as the Wisconsin local government pooled-investment fund, are authorized depositories

## **III. INTERNAL CONTROLS**

The Treasurer shall establish a system of internal controls designed to prevent losses of Dodge County funds arising from fraud, misrepresentation by third parties, unanticipated changes in financial markets, employee error or imprudent actions by employees.

Internal controls shall address:

- Separation of transaction authority from accounting and record keeping.
- Clear delegation of authority to subordinate staff members.
- Written confirmation of transactions for investments and wire transfers.
- Development of a wire transfer agreement with the lead bank and third-party custodian.
- Investment and interest earnings will be recorded in the Dodge County general ledger records based on generally accepted accounting principles (GAAP) and Governmental Accounting Standards Board (GASB) procedures.
- A monthly summary of all investment transactions will be prepared by the Treasurer's Department for review by the Finance Committee.
- The general ledger summarizes the value of the investments and the Treasurer maintains support documentation with details of individual investments.

## **IV. INVESTMENT PARAMETERS**

### **Diversification**

Investments shall be diversified by:

- Diversifying investments to avoid over concentration in securities from a specific issuer, industry or business sector, excluding U.S. Treasury obligations.
- Investing in securities with varying maturities.
- Continuously investing a portion of the investment portfolio in readily available funds such as local government investment pools, money market accounts or money market mutual funds permissible under state statute.

## V. REPORTING

The Treasurer shall present a monthly report on the investment program and investment activity to the Finance Committee. The report shall include a management summary displaying the status of the investment portfolio and transactions made over the previous month. The management summary shall be prepared in a manner that will allow the Finance Committee to determine if investment activities during the reporting period conform to this Investment Policy.

## VI. POOLING OF CASH

Except where otherwise provided by the Finance Committee, the Treasurer is authorized to pool the cash of various funds to maximize investment earnings where it is advantageous and prudent to do so. Investment income will be allocated to the various funds based on the pro rata portion of each fund. Interest on pro rata portion will be calculated using the monthly State of Wisconsin Local Government Investment Pool rate.

## VII. ADOPTION AND APPROVAL

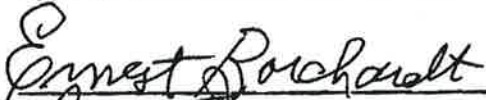


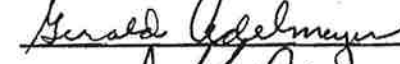
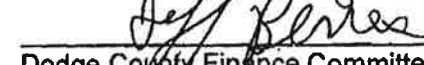
The Investment Policy shall be formally approved and adopted by the Dodge County Finance Committee and reviewed as needed, but at least every even numbered year.

## VIII. LIST OF ATTACHMENTS

The following documents, as applicable, are attached to this policy;

- List of investment officers and authorized investment personnel
- Relevant Wisconsin statutes and local ordinances
- Definitions

Approved and adopted this 12th day of April, 2011 by:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
Dodge County Finance Committee

Definitions. In this policy:

- (1) Treasurer means Dodge County Treasurer
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- (5) General Ledger means Oracle software



## **DODGE COUNTY, WISCONSIN - FISCAL POLICY and PROCEDURES COUNTY INVESTMENT OF EXCESS FUNDS A/K/A “INVESTMENT POLICY”**

### **Governing Authority**

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any public depository to repay the public depositor the full amount of its deposits, thus causing a loss as defined in Wisconsin Statutes sec. 34.01(2).

In accordance with Wisconsin statutes 34.08 (2) Payment of losses "shall be made in the order in which satisfactory proofs of loss are received by the division of banking. The payment made to any public depositor for all losses of the public depositor in any individual public depository may not exceed \$400,000 above the amount of deposit insurance provided by an agency of the United States at the public depository that experienced the loss.

## **2. Ethics and Conflicts of Interest**

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#### **VII. ADOPTION AND APPROVAL**

The Investment Policy shall be formally approved and adopted by the Dodge County Finance Committee and reviewed as needed, but at least every even numbered year.

#### **VIII. LIST OF ATTACHMENTS**

The following documents, as applicable, are attached to this policy;

- List of investment officers and authorized investment personnel
- Relevant Wisconsin statutes and local ordinances
- Definitions

Approved and adopted this 13th day of September, 2016 by:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dodge County Finance Committee



<b>Document Control</b>		
<b>Version</b>	<b>Updated/Reviewed</b>	<b>Notes:</b>

Definitions. In this policy:

- (1) Treasurer means Dodge County Treasurer
- (2) Finance Committee means Dodge County Finance Committee
- (3) Investment Officers means Dodge County Treasurer and the Dodge County Finance Committee Chairman
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- (5) General Ledger means Oracle software **and/or Tyler Technologies**

STATEMENT OF THE DODGE COUNTY TREASURER

July 31, 2016

Following is a condensed statement of cash received and disbursed by Dodge County during the month of JULY 2016:

Balance JUNE 30, 2016	\$668,560.77	
Receipts JULY 2016	\$14,746,408.40	
Investments Redeemed	\$3,025,000.00	
Cancelled Checks	\$3.99	
JE Bank credit IRS	\$150.00	
Interest "SWEEP" Account	\$255.67	
JULY J.E.	\$894,445.25	
Disbursements JULY 2016		\$10,096,437.62
Investments Purchased		\$7,814,000.00
Balance JULY 31, 2016		\$1,377,936.13
JULY J.E.		\$46,450.33
	<u>\$19,334,824.08</u>	<u>\$19,334,824.08</u>

Landmark Credit Union # 9001133707 (GENERAL FUND)	\$500,570.01
Landmark Credit Union # 9001133703 (SWEEP)	\$1,323,501.72

	\$1,824,071.73
Less Outstanding Checks	\$446,135.60
	<hr/>
Cash Balance JULY 2016	\$1,377,936.13

Respectfully Submitted,



Patti K. Hilker  
Dodge County Treasurer

STATEMENT OF THE DODGE COUNTY TREASURER

June 30, 2016

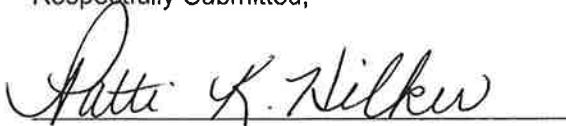
Following is a condensed statement of cash received and disbursed  
by Dodge County during the month of JUNE 2016:

Balance MAY 31, 2016	\$884,328.24	
Receipts JUNE 2016	\$4,370,074.51	
Investments Redeemed	\$4,646,000.00	
Cancelled Checks	\$0.00	
JE Bank credit IRS	\$150.00	
Interest "SWEEP" Account	\$199.84	
JUNE J.E.	\$1,351,384.32	
Disbursements JUNE 2016		\$8,380,431.56
Investments Purchased		\$2,150,000.00
Balance JUNE 30, 2016		\$668,560.77
JUNE J.E.		\$53,144.58
	<u>\$11,252,136.91</u>	<u>\$11,252,136.91</u>

Landmark Credit Union # 9001133707 (GENERAL FUND)	\$501,143.91
Landmark Credit Union # 9001133703 (SWEEP)	\$468,500.06

	\$969,643.97
Less Outstanding Checks	\$301,083.20
	<hr/>
Cash Balance JUNE 2016	\$668,560.77

Respectfully Submitted,



Patti K. Hilker  
Dodge County Treasurer

## Dodge County, Wisconsin County Sales Tax Remittances

9/8/2016

Remittance Period	Collection Period	2010 Remittance	2011 Remittance	2012 Remittance	2013 Remittance	2014 Remittance	2015 Remittance	2016 Remittance	Previous Year	
									\$ Change	% Change
Jan	Nov	\$374,923	\$376,228	\$328,944	\$395,130	\$486,170	\$461,907	<b>\$512,301</b>	\$50,394	10.9%
Feb	Dec	328,040	410,423	491,041	464,668	465,644	419,112	<b>440,663</b>	\$21,552	5.1%
Mar	Jan	343,455	351,889	334,316	378,875	346,135	399,718	<b>414,299</b>	\$14,582	3.6%
Apr	Feb	344,008	347,948	376,618	380,068	433,718	469,683	<b>321,749</b>	(\$147,935)	-31.5%
May	Mar	313,820	333,146	470,113	481,241	534,851	515,569	<b>407,852</b>	(\$107,717)	-20.9%
Jun	Apr	412,100	479,438	459,467	399,631	422,574	407,861	<b>638,989</b>	231,127	56.7%
Jul	May	430,212	412,277	339,517	510,392	589,725	524,613	<b>578,159</b>	53,547	10.2%
Aug	Jun	367,346	410,118	525,156	552,835	672,406	500,849	<b>510,100</b>	9,251	1.8%
Sep	Jul	460,303	443,711	402,754	413,028	461,485	486,051			
Oct	Aug	437,649	421,047	457,675	505,310	565,940	580,603			
Nov	Sep	386,048	466,361	502,994	458,782	490,439	417,286			
Dec	Oct	418,154	442,259	387,671	370,028	484,997	548,922			
		<b>\$4,616,056</b>	<b>\$4,894,845</b>	<b>\$5,076,266</b>	<b>\$5,309,989</b>	<b>\$5,954,084</b>	<b>\$5,732,174</b>	<b>\$3,824,112</b>	<b>\$124,801</b>	
Monthly Average		384,671	407,904	423,022	442,499	496,174	477,681	<b>478,014</b>	15,600	
Highest Monthly Amt		\$460,303	\$479,438	\$525,156	\$552,835	\$672,406	\$580,603	<b>\$638,989</b>	\$231,127	
		Sept/July	June/Apr	Aug/June	Aug/June	Aug/June	Oct/Aug	June/April	June/April	
Lowest Monthly Amt		\$313,820	\$333,146	\$328,944	\$370,028	\$346,135	\$399,718	<b>\$321,749</b>	(\$147,935)	
		May/March	May/March	Jan/Nov	Dec/Oct	Mar/Jan	Mar/Jan	Apr/Feb	Apr/Feb	
% Of Year Completed								<b>66.7%</b>		
Estimated Year End								<b>\$5,736,169</b>		

2016 Budget	Monthly Budget	Previous Month				
		Jul-16	Aug-16	\$ Change	% Change	
\$4,365,993	\$363,833	<b>State</b>	\$31,593,999	\$30,043,904	(\$1,550,095)	-4.9%
		<b>Dodge</b>	578,159	510,100	(\$68,060)	-11.8%

*Apr/May - One time adjustment of \$152,100.20 due to amended tax returns*



**Dodge County, Wisconsin  
Finance Department  
Revenue and/or Expenditure Adjustment Form**

Effective Date: \_\_\_\_\_

Date: 9/7/2016

Department: \_\_\_\_\_ Human Services and Health Department

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

**Description of Adjustment:**

Grant amount decrease for Treatment Alternative Program (TAP) and move budget to reflect current practices for staff and contracted services. Grant amount budgeted revenue increased to reflect actual for Alcohol Treatment Court and expenses for staff and contracted services allocated appropriately.

**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4845	4234	576	Treatment Alternative Program	15,000
4845	5299		Sundry Contractual Services	46,107
4845	5499		Cost Allocations	-46,107
4845	5144		Hospital/Health Ins.	-15,000
4847	4222	0304	Alcohol Court Grant	-40,000
4847	5299		Sundry Contractual Services	23,698
4847	5121		Wages Pemanent Regular	10,979
4847	5141		Social Security/Medicare	840
4847	5142		WI Retirement employer	725
4847	5144		Hospital/Health Insurance	3,380
4847	5149		Dental insurance	205
4847	5146		Workers compensation	173

**Note the total Budget Adjustment must balance**

Department Head Signature \_\_\_\_\_ Date: \_\_\_\_\_

County Administrator Signature \_\_\_\_\_ Date: \_\_\_\_\_

Committee of Jurisdiction Chairman  
Signature \_\_\_\_\_ Date: \_\_\_\_\_

Finance Committee Chairman  
Signature \_\_\_\_\_ Date: \_\_\_\_\_



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form**

Effective January 1st, 2016

Date: Aug. 24, 2016

Department: Sheriff

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_


**Description of Adjustment:**

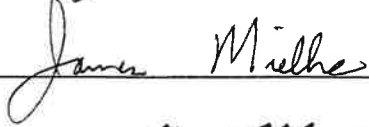
Request to apply unbudgeted revenue, FY 2016 Sheriff's budget, from BU 2061.4712.201 (Boarding Federal Inmates), to cover cost of two unbudgeted expenses directly related to boarding federal inmates and detainees: Jail Health Care Contract Amendment and PREA (Prison Rape Elimination Act) audit. We have added 24 hours per week of mid-level health care practioner (\$45,000) and audit our internal procedures for PREA standards (\$3,500); both necessary to maintain current contract number with ICE.


**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
2061	4712	201	Boarding Fed. Inmate	\$48,500
2061	5299		Sundry Contractual Expenses	\$3,500
2061	5291.02		Outpatient/Clinical Services	\$45,000

Note the total Budget Adjustment must balance

Department Head Signature  Date: 9-2-16

County Administrator Signature  Date: 9/2/16

Committee of Jurisdiction Chairman Signature  Date: 9/2/16

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_



**Dodge County, Wisconsin  
Finance Department  
Intra-Department Fund Transfer Form**

Effective Date: January 01, 2016

Date: August 25, 2016

Department: Sheriff's Office

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

**Description of Adjustment:**

Request transfer of funds, between business units and lines, to purchase un-budgeted supplies and capital items to include; privacy barrier for emergency and critical incidents, upgrade and replace rifle equipment and tactical lights for issued rifles. Funds moved were budgeted, FY2016 for firearm supplies (ammunition) and vehicle fuel. Both are projected below budget FY2016.

**Increase to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
2021	5349		Other Operating Supplies	\$6,475
2021	5819		Capital Equipment	\$4,831

**Decrease to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
2021	5347		Fire Arm Supplies	\$3,910
2031	5347		Fire Arm Supplies	\$1,560
2061	5347		Fire Arm Supplies	\$3,094
2021	5432		Co. Fuel Services	\$2,742

**Note the increases must balance with the decreases**

Department Head Signature *Pat Jelt* Date: 9-2-16

County Administrator Signature *Janet Mielke* Date: 9/2/16

Committee of Jurisdiction Chairman Signature *Maureen Miller* Date: 9/2/16

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_



**Dodge County, Wisconsin  
Finance Department  
Unbudgeted/Excess Revenue Appropriation  
Revenue and Expenditure Adjustment Form**

Effective January 1st, 2016

Date: Aug. 25, 2016

Department: Sheriff

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

**Description of Adjustment:**

Request to apply unbudgeted revenue, FY 2016 Sheriff's budget, from BU2032.4851 (Donation from Organization), to cover cost of two unbudgeted expenses directly related to those donations. The Sheriff's Office received donations, during FY2016, totaling \$16,740.00 for the purpose of purchasing Automated External Defibrillators (AEDs) and ballistic helmets. Each purchase benefits the public, and our staff, and will be issued to patrol deputies of the Sheriff's Office.

**Budget Adjustment**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
2032	4851		Donation from Org.	\$16,740
2032	5349		Other Operational Supplies	\$6,380
2061	5819		Capital Equipment	\$10,360

Note the total Budget Adjustment must balance

Department Head Signature *[Signature]* Date: 9-2-16

County Administrator Signature *[Signature]* Date: 9/2/16

Committee of Jurisdiction Chairman Signature *[Signature]* Date: 9/2/16

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_





Dodge County, Wisconsin  
Finance Department  
Intra-Department Fund Transfer Form  
Effective Date: January 01, 2016

Date: 9/1/16

Department: \_\_\_\_\_ Highway

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

**Description of Adjustment:**

Overrun on asphalt purchase on West Side Maintenance. Transferring from equipment to materials.

**Increase to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
3311	5494	311	West Side maintenance-materials	100,000

**Decrease to Budget**

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
3311	5493	311	West Side maintenance - equipment	100,000

Note the increases must balance with the decreases

Department Head Signature [Signature] Date: 9-1-2016

County Administrator Signature [Signature] Date: 9/1/2016

Committee of Jurisdiction Chairman Signature [Signature] Date: 9-1-16

Finance Committee Chairman Signature \_\_\_\_\_ Date: \_\_\_\_\_

Account Number	Address Number	Alpha Name	G/L Date	Explanation -Remark-	Do Ty	Document Number	Doc Pd	Amount	P C
100.1211.0021	10081	Town of Ashippun	08/16/16	Local District August Settle	PV	434178	00100	143,412.82	P
100.1211.0021	12352	Hartford Union High School District	08/18/16	School District August Settle	PV	434333	00100	64,609.74	P
100.1211.0021	12353	Hartford Jr. 1 School District	08/18/16	School District August Settle	PV	434334	00100	58,326.43	P
100.1211.0021	12359	Neosho School District	08/18/16	School District August Settle	PV	434342	00100	48,972.83	P
100.1211.0021	12361	Oconomowoc Area School District	08/18/16	School District August Settle	PV	434344	00100	433,167.41	P
100.1211.0021	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	11,216.70	P
100.1211.0021	15195	Waukesha County Technical College	08/18/16	Votec District August Settleme	PV	434391	00100	16,354.60	P
100.1211.0041	10082	Town of Beaver Dam	08/16/16	Local District August Settleme	PV	434179	00100	98,442.36	P
100.1211.0041	12349	Beaver Dam Unified School District	08/18/16	School District August Settle	PV	434330	00100	720,233.20	P
100.1211.0041	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	59,358.50	P
100.1211.0061	10093	Town of Burnett	08/16/16	Local District August Settleme	PV	434180	00100	63,903.82	P
100.1211.0061	12349	Beaver Dam Unified School District	08/18/16	School District August Settle	PV	434330	00100	38,016.65	P
100.1211.0061	12355	School District of Horicon	08/18/16	School District August Settle	PV	434336	00100	179,942.02	P
100.1211.0061	12366	Waupun School District	08/18/16	School District August Settle	PV	434349	00100	27,056.76	P
100.1211.0061	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	16,760.30	P
100.1211.0081	10094	Town of Calamus	08/16/16	Local District August Settleme	PV	434181	00100	79,777.52	P
100.1211.0081	12349	Beaver Dam Unified School District	08/18/16	School District August Settle	PV	434330	00100	131,792.18	P
100.1211.0081	12350	Columbus Public Schools	08/18/16	School District August Settle	PV	434331	00100	64,054.46	P
100.1211.0081	12351	Fall River School District	08/18/16	School District August Settle	PV	434332	00100	62,955.11	P
100.1211.0081	12362	Randolph School District	08/18/16	School District August Settle	PV	434345	00100	11,753.07	P
100.1211.0081	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	15,288.91	P
100.1211.0101	10085	Town of Chester	08/16/16	Local District August Settleme	PV	434182	00100	20,293.42	P
100.1211.0101	12366	Waupun School District	08/18/16	School District August Settle	PV	434349	00100	168,532.48	P
100.1211.0101	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	10,378.20	P
100.1211.0121	10086	Town of Clyman	08/16/16	Local District August Settleme	PV	434183	00100	54,626.55	P
100.1211.0121	12356	Dodgeland School District	08/18/16	School District August Settle	PV	434338	00100	186,310.22	P
100.1211.0121	12365	Watertown School District	08/18/16	School District August Settle	PV	434348	00100	40,201.66	P
100.1211.0121	13908	Hustisford School District	08/18/16	School District August Settle	PV	434337	00100	30,902.70	P
100.1211.0121	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	11,621.80	P
100.1211.0141	10087	Town of Elba	08/16/16	Local District August Settleme	PV	434184	00100	78,140.29	P
100.1211.0141	12350	Columbus Public Schools	08/18/16	School District August Settle	PV	434331	00100	315,919.01	P
100.1211.0141	12963	Madison College	08/18/16	Votec District August Settleme	PV	434390	00100	28,466.96	P
100.1211.0161	10088	Town of Emmet	08/16/16	Local District August Settleme	PV	434185	00100	90,459.47	P
100.1211.0161	12365	Watertown School District	08/18/16	School District August Settle	PV	434348	00100	323,829.55	P
100.1211.0161	12963	Madison College	08/18/16	Votec District August Settleme	PV	434390	00100	33,453.03	P
100.1211.0181	10089	Town of Fox Lake	08/16/16	Local District August Settleme	PV	434186	00100	149,938.18	P
100.1211.0181	12362	Randolph School District	08/18/16	School District August Settle	PV	434345	00100	107,424.75	P
100.1211.0181	12366	Waupun School District	08/18/16	School District August Settle	PV	434349	00100	613,839.86	P
100.1211.0181	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	38,210.47	P
100.1211.0201	10090	Town of Herman	08/16/16	Local District August Settleme	PV	434187	00100	48,784.37	P
100.1211.0201	12352	Hartford Union High School District	08/18/16	School District August Settle	PV	434333	00100	126,867.42	P
100.1211.0201	12354	Herman #22 School District	08/18/16	School District August Settle	PV	434335	00100	216,823.95	P
100.1211.0201	12359	Neosho School District	08/18/16	School District August Settle	PV	434342	00100	10,984.36	P
100.1211.0201	14251	Mayville School District	08/18/16	School District August Settle	PV	434341	00100	13,220.75	P
100.1211.0201	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	22,865.60	P
100.1211.0221	10091	Town of Hubbard	08/16/16	Local District August Settleme	PV	434188	00100	128,969.00	P
100.1211.0221	12355	School District of Horicon	08/18/16	School District August Settle	PV	434336	00100	161,396.07	P
100.1211.0221	12356	Dodgeland School District	08/18/16	School District August Settle	PV	434338	00100	13,800.60	P
100.1211.0221	13908	Hustisford School District	08/18/16	School District August Settle	PV	434337	00100	235,303.98	P
100.1211.0221	14251	Mayville School District	08/18/16	School District August Settle	PV	434341	00100	208,923.08	P
100.1211.0221	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	40,542.65	P
100.1211.0241	10092	Town of Hustisford	08/16/16	Local District August Settleme	PV	434189	00100	131,951.39	P
100.1211.0241	12356	Dodgeland School District	08/18/16	School District August Settle	PV	434338	00100	15,706.54	P
100.1211.0241	13908	Hustisford School District	08/18/16	School District August Settle	PV	434337	00100	413,999.31	P

Account Number	Address Number	Alpha Name	G/L Date	Explanation Remark	Do Ty	Document Number	Doc Fd	Amount	P C
100.1211.0241	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	28,863.41	P
100.1211.0261	10093	Town of Lebanon	08/16/16	Local District August Settleme	PV	434190	00100	137,972.89	P
100.1211.0261	12352	Hartford Union High School District	08/18/16	School District August Settle	PV	434333	00100	14,713.61	P
100.1211.0261	12359	Neosho School District	08/18/16	School District August Settle	PV	434342	00100	24,008.08	P
100.1211.0261	12361	Oconomowoc Area School District	08/18/16	School District August Settle	PV	434344	00100	11,919.71	P
100.1211.0261	12365	Watertown School District	08/18/16	School District August Settle	PV	434348	00100	242,111.39	P
100.1211.0261	12963	Madison College	08/18/16	Votec District August Settleme	PV	434390	00100	25,011.18	P
100.1211.0261	13908	Hustisford School District	08/18/16	School District August Settle	PV	434337	00100	33,291.40	P
100.1211.0281	10094	Town of Leroy	08/16/16	Local District August Settleme	PV	434191	00100	16,826.70	P
100.1211.0281	12357	Lomira Public School District	08/18/16	School District August Settle	PV	434339	00100	17,225.37	P
100.1211.0281	14251	Mayville School District	08/18/16	School District August Settle	PV	434341	00100	111,386.09	P
100.1211.0281	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	410,953.27	P
100.1211.0301	10095	Town of Lomira	08/16/16	Local District August Settleme	PV	434192	00100	30,472.12	P
100.1211.0301	12357	Lomira Public School District	08/18/16	School District August Settle	PV	434339	00100	27,881.45	P
100.1211.0301	14251	Mayville School District	08/18/16	School District August Settle	PV	434341	00100	94,734.47	P
100.1211.0301	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	39,822.27	P
100.1211.0321	10096	Town of Lowell	08/16/16	Local District August Settleme	PV	434193	00100	264,215.78	P
100.1211.0321	12349	Beaver Dam Unified School District	08/18/16	School District August Settle	PV	434330	00100	71,566.36	P
100.1211.0321	12356	Dodgeland School District	08/18/16	School District August Settle	PV	434338	00100	16,822.19	P
100.1211.0321	12364	Waterloo School District	08/18/16	School District August Settle	PV	434347	00100	64,316.25	P
100.1211.0321	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	33,975.13	P
100.1211.0341	10097	Town of Oak Grove	08/16/16	Local District August Settleme	PV	434194	00100	97,618.27	P
100.1211.0341	12349	Beaver Dam Unified School District	08/18/16	School District August Settle	PV	434330	00100	243,908.82	P
100.1211.0341	12355	School District of Horicon	08/18/16	School District August Settle	PV	434336	00100	21,792.49	P
100.1211.0341	12356	Dodgeland School District	08/18/16	School District August Settle	PV	434338	00100	77,828.46	P
100.1211.0341	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	12,578.70	P
100.1211.0361	10098	Town of Portland	08/16/16	Local District August Settleme	PV	434195	00100	287,156.33	P
100.1211.0361	12350	Columbus Public Schools	08/18/16	School District August Settle	PV	434331	00100	26,391.73	P
100.1211.0361	12364	Waterloo School District	08/18/16	School District August Settle	PV	434347	00100	78,959.82	P
100.1211.0361	12963	Madison College	08/18/16	Votec District August Settleme	PV	434390	00100	202,357.92	P
100.1211.0381	10099	Town of Rubicon	08/16/16	Local District August Settleme	PV	434196	00100	13,899.33	P
100.1211.0381	12352	Hartford Union High School District	08/18/16	School District August Settle	PV	434333	00100	161,143.39	P
100.1211.0381	12353	Hartford Jt. 1 School District	08/18/16	School District August Settle	PV	434334	00100	151,381.12	P
100.1211.0381	12359	Neosho School District	08/18/16	School District August Settle	PV	434342	00100	35,452.35	P
100.1211.0381	12363	Rubicon School District	08/18/16	School District August Settle	PV	434346	00100	43,775.15	P
100.1211.0381	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	136,120.77	P
100.1211.0401	10100	Town of Shields	08/16/16	Local District August Settleme	PV	434197	00100	14,428.03	P
100.1211.0401	12365	Watertown School District	08/18/16	School District August Settle	PV	434348	00100	109,624.44	P
100.1211.0401	12963	Madison College	08/18/16	Votec District August Settleme	PV	434390	00100	188,920.24	P
100.1211.0421	10101	Town of Theresa	08/16/16	Local District August Settleme	PV	434198	00100	118,893.13	P
100.1211.0421	12357	Lomira Public School District	08/18/16	School District August Settle	PV	434339	00100	19,444.23	P
100.1211.0421	14251	Mayville School District	08/18/16	School District August Settle	PV	434341	00100	66,575.74	P
100.1211.0421	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	159,631.36	P
100.1211.0441	10102	Town of Trenton	08/16/16	Local District August Settleme	PV	434199	00100	177,832.49	P
100.1211.0441	12349	Beaver Dam Unified School District	08/18/16	School District August Settle	PV	434330	00100	24,079.36	P
100.1211.0441	12366	Waupun School District	08/18/16	School District August Settle	PV	434349	00100	53,610.69	P
100.1211.0441	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	189,355.20	P
100.1211.0461	10103	Town of Westford	08/16/16	Local District August Settleme	PV	434200	00100	215,054.12	P
100.1211.0461	12349	Beaver Dam Unified School District	08/18/16	School District August Settle	PV	434330	00100	13,782.08	P
100.1211.0461	12362	Randolph School District	08/18/16	School District August Settle	PV	434345	00100	14,733.10	P
100.1211.0461	12366	Waupun School District	08/18/16	School District August Settle	PV	434349	00100	16,636.16	P
100.1211.0461	12963	Madison College	08/18/16	Votec District August Settleme	PV	434390	00100	17,373.83	P
100.1211.0461	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100		
100.1211.0481	12355	School District of Horicon	08/18/16	School District August Settle	PV	434336	00100		

Account Number	Address Number	Alpha Name	G/L Date	Explanation -Remark-	Do Ty	Document Number	Doc Pd	Amount
100.1211.0481	14251	Mayville School District	08/18/16	School District August Settle	PV	434341	00100	168,485.72
100.1211.0481	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	11,867.21
100.1211.1061	10105	Village of Brownsville	08/16/16	Local District August Settleme	PV	434201	00100	62,557.72
100.1211.1061	12357	Lomira Public School District	08/18/16	School District August Settle	PV	434339	00100	123,282.95
100.1211.1111	10106	Village of Clyman	08/16/16	Local District August Settleme	PV	434202	00100	71,179.52
100.1211.1111	12356	DodgeLand School District	08/18/16	School District August Settle	PV	434338	00100	84,202.98
100.1211.1361	10107	Village of Hustisford	08/16/16	Local District August Settleme	PV	434203	00100	181,903.53
100.1211.1361	13908	Hustisford School District	08/18/16	School District August Settle	PV	434337	00100	173,879.16
100.1211.1361	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	11,642.29
100.1211.1411	10108	Village of Iron Ridge	08/16/16	Local District August Settleme	PV	434204	00100	56,111.20
100.1211.1411	12355	School District of Horicon	08/18/16	School District August Settle	PV	434336	00100	119,528.57
100.1211.1431	14251	Mayville School District	08/18/16	School District August Settle	PV	434341	00100	30,433.07
100.1211.1461	10110	Village of Lomira	08/16/16	Local District August Settleme	PV	434206	00100	235,308.52
100.1211.1461	12357	Lomira Public School District	08/18/16	School District August Settle	PV	434339	00100	328,484.51
100.1211.1461	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	20,649.35
100.1211.1471	10111	Village of Lowell	08/16/16	Local District August Settleme	PV	434207	00100	43,831.79
100.1211.1471	12356	DodgeLand School District	08/18/16	School District August Settle	PV	434338	00100	60,846.65
100.1211.1611	10112	Village of Neosho	08/16/16	Local District August Settleme	PV	434208	00100	37,552.95
100.1211.1611	12352	Hartford Union High School District	08/18/16	School District August Settle	PV	434333	00100	33,821.35
100.1211.1611	12359	Neosho School District	08/18/16	School District August Settle	PV	434342	00100	55,186.00
100.1211.1761	10113	Village of Randolph	08/16/16	Local District August Settleme	PV	434209	00100	347,925.44
100.1211.1761	12362	Randolph School District	08/18/16	School District August Settle	PV	434345	00100	192,318.39
100.1211.1761	12963	Madison College	08/18/16	Votec District August Settleme	PV	434390	00100	13,175.50
100.1211.1771	10114	Village of Resseville	08/16/16	Local District August Settleme	PV	434210	00100	49,410.56
100.1211.1771	12356	DodgeLand School District	08/18/16	School District August Settle	PV	434338	00100	110,120.10
100.1211.1861	10115	Village of Theresa	08/16/16	Local District August Settleme	PV	434211	00100	49,244.87
100.1211.1861	12357	Lomira Public School District	08/18/16	School District August Settle	PV	434339	00100	133,368.42
100.1211.2061	10116	City of Beaver Dam	08/16/16	Local District August Settleme	PV	434212	00100	3,045,159.72
100.1211.2061	10116	City of Beaver Dam	08/18/16	Unpaid Specials due in August	PV	434383	00100	85,356.50
100.1211.2061	12349	Beaver Dam Unified School District	08/18/16	School District August Settle	PV	434330	00100	2,100,944.43
100.1211.2061	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	172,786.65
100.1211.2261	10117	City of Fox Lake	08/16/16	Local District August Settleme	PV	434213	00100	214,582.78
100.1211.2261	12366	Waupun School District	08/18/16	School District August Settle	PV	434349	00100	250,384.69
100.1211.2261	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	15,418.65
100.1211.2301	10123	City of Hartford	08/16/16	Local District August Settleme	PV	434214	00100	203,943.28
100.1211.2301	12352	Hartford Union High School District	08/18/16	School District August Settle	PV	434333	00100	87,501.49
100.1211.2301	12353	Hartford Jr. 1 School District	08/18/16	School District August Settle	PV	434334	00100	74,185.36
100.1211.2301	12363	Rubicon School District	08/18/16	School District August Settle	PV	434346	00100	69,056.27
100.1211.2301	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	15,190.88
100.1211.2361	10118	City of Horicon	08/16/16	Local District August Settleme	PV	434215	00100	531,266.44
100.1211.2361	12355	School District of Horicon	08/18/16	School District August Settle	PV	434336	00100	523,104.07
100.1211.2361	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	34,790.34
100.1211.2411	10224	City of Juneau	08/16/16	Local District August Settleme	PV	434216	00100	392,943.64
100.1211.2411	12356	DodgeLand School District	08/18/16	School District August Settle	PV	434338	00100	335,071.44
100.1211.2411	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	17,180.10
100.1211.2511	10120	City of Mayville	08/16/16	Local District August Settleme	PV	434217	00100	871,152.70
100.1211.2511	14251	Mayville School District	08/18/16	School District August Settle	PV	434341	00100	831,487.36
100.1211.2511	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	52,862.97
100.1211.2921	10122	City of Waupun	08/16/16	Local District August Settleme	PV	434218	00100	541,100.76
100.1211.2921	12366	Waupun School District	08/18/16	School District August Settle	PV	434349	00100	596,339.56
100.1211.2921	14355	Moraine Park Technical Institute	08/18/16	Votec District August Settleme	PV	434392	00100	36,722.51
100.1727	50114	Beaver Dam Cold Storage LLC	09/01/16	RLF Loan	PV	435059	00100	400,000.00
1305.5213	36019	Johnson Block & Company, Inc.	07/31/16	Professional Services	PV	434968	00100	16,457.50
1493.4811.091	13440	Dana Investment Advisors Inc.	08/10/16	Qtr. Mgt Fee - 3rd Qtr 2016	PV	433990	00100	11,103.57
1811.5249	20858	Sirius Computer Solutions Inc.	07/25/16	EMC Powerpath Software Main	PV	433558	00100	10,908.46
1811.5818	13754	Gordon Flesch Co., Inc.	06/30/16	DCDF Image Runner	PV	434571	00100	11,116.00
1811.5818	13754	Gordon Flesch Co., Inc.	06/30/16	Jail Admin Image Runner	PV	434571	00100	10,620.00
1811.5818	20858	Sirius Computer Solutions Inc.	07/25/16	Video Surveillance Servers	PV	433557	00100	29,537.00
1811.5818	25157	Government Finance Officers Association	08/02/16	Task 1 project planning	PV	434744	00100	20,150.00
1811.5818	45566	Meridian TV Inc.	08/05/16	Open DNS	PV	434762	00100	21,791.28
1901.5222	15074	Juneau Utilities	07/27/16	Electric	PV	433996	00100	11,631.79
1905.5222	15074	Juneau Utilities	07/31/16	Electric	PV	433995	00100	14,105.90
2032.5819	13347	Communications Service Wisconsin LLC	07/31/16	Motorola Dispatch Console	PV	433401	00100	89,205.85
2061.5275	22827	Aramark Chicago Lockbox	07/20/16	Inmate meals 7/15-20	PV	434001	00100	11,089.91
2061.5275	22827	Aramark Chicago Lockbox	07/31/16	Inmate meals 7/21-27	PV	434397	00100	11,309.68
2061.5275	22827	Aramark Chicago Lockbox	08/31/16	Inmate meals 7/28-8/3	PV	434399	00100	11,230.44
2061.5291.02	43241	Correctional Healthcare Companies, Inc.	09/30/16	Jail medical services-Sept	PV	434010	00100	59,781.92
2061.5819	50092	Alternative Entertainment Inc	08/31/16	1/2 down on SmartBox Project	PV	434612	00100	23,620.50
2061.5822	49735	Elmstar Electric Corporation	07/31/16	Security Electronics-Draw 4	PV	434404	00100	309,163.25
2501.5211.01	34299	Fond du Lac County Treasurer	07/31/16	Autopsies & Forensic Testing	PV	434400	00100	24,585.00
2901.5222	15074	Juneau Utilities	07/27/16	Electric	PV	433997	00100	19,502.96
2902.5222	15074	Juneau Utilities	07/27/16	Electric	PV	433997	00100	29,254.43
7861.5234	11800	Silver Creek Riders	06/30/16	Maintenance & Grooming	PV	434416	00100	14,696.27

Account Number	Address Number	Alpha Name	G/L Date	Explanation -Remark-	Do Ty	Document Number	Doc Fd	Amount	P C	
4807.5219	12426	Lutheran Social Services-WI & Upper MI	07/31/16	CCS	PV	434394	00100	14,922.50	P	
4807.5219	42967	Foundations Counseling Center Inc.	07/31/16	CCS & Mentorship 7/16	PV	434402	00100	11,545.00	P	
4809.5279.468	13459	Daybreak Inc-Waupun	07/31/16	MH	PV	433992	00100	23,766.38	P	
4809.5279.468	14943	Tellurian UCAN Inc	07/31/16	Crisis Beds	PV	434395	00100	20,120.00	P	
4809.5279.468	31565	Evergreen Manor III	07/31/16	MI-CBRF	PV	434004	00100	20,053.33	P	
4809.5279.468	40455	Evergreen Manor II Inc.	07/31/16	Gilbertson,Strieff,Stroede	PV	434008	00100	16,559.58	P	
4809.5279.468	47633	Whistling Pines, Inc.	07/31/16	Miller, Knuth, Walkowiak	PV	434051	00100	11,625.00	P	
4812.5291.428	34580	Fond du Lac County	07/31/16	Ellis,Robert, Yuds	PV	434032	00100	15,120.00	P	
4825.5299	13771	Green Valley Enterprises Inc.	07/31/16	Birth to 3	PV	433993	00100	31,541.67	P	
4842.5279.468	40995	Hope Haven - Rebos United Inc.	05/31/16	Sokolowski,Christina,Burton	PV	434009	00100	10,194.00	P	
5010.5273.02	12436	Northwest Passage, LTD	07/31/16	Prairieview (Girls)	PV	433693	00242	10,533.18	P	
5010.5273.02	12436	Northwest Passage, LTD	07/31/16	Prairieview (Girls)	PV	433693	00242	10,533.18	P	
5010.5273.02	12445	Norris Adolescent Center	07/31/16	Residential	PV	433695	00242	10,564.80	P	
5010.5273.02	12445	Norris Adolescent Center	07/31/16	Residential	PV	433695	00242	10,564.80	P	
5010.5273.02	12445	Norris Adolescent Center	07/31/16	Residential	PV	433695	00242	10,564.80	P	
5010.5273.02	19821	Clinicare Corporation	07/31/16	Residential	PV	433698	00242	10,377.25	P	
5010.5273.02	24982	Oconomowoc Developmental Training Center	07/31/16	Main Program	PV	433703	00242	11,564.24	P	
5010.5273.02	24982	Oconomowoc Developmental Training Center	07/31/16	Main Program	PV	433703	00242	11,564.24	P	
5010.5273.02	24982	Oconomowoc Developmental Training Center	07/31/16	Cheryl House Intensive	PV	433703	00242	13,923.34	P	
5010.5273.02	46121	St. Rose Youth & Family Center, Inc.	07/31/16	Youth & Family Ctr (RCC)	PV	433736	00242	10,564.80	P	
5016.5291.03	12426	Lutheran Social Services-WI & Upper MI	07/31/16	Integrated Safety Services	PV	434393	00100	33,118.04	P	
Fund . . . . . 00242								HEALTH & HUMAN SERVICES FUND	319,320.13	
1327.5612.05	45009	JP Morgan Chase Bank	08/31/16	HSH Note Portion	PV	435049	00100	300,000.00	P	
Fund . . . . . 00326								DEBT SERVICE FUND	300,000.00	
645.2141.04	42205	Bond Trust Services Corporation	08/31/16	\$23,565,000 GO BOND PAYMENT	PV	435021	00100	328,853.13	P	
645.2914.03	45009	JP Morgan Chase Bank	08/31/16	\$2.5MILLION GO PROMISSORY NOTE	PV	435020	00100	200,000.00	P	
4520.5211.39	39490	Achieve Solutions	07/31/16	MED A,MED B,PVT THERAPY JUL 16	PV	433761	00100	12,304.89	P	
4520.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	08/31/16	MA BED LICENSES-AUG 2016	PV	433759	00100	23,800.00	P	
4521.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	08/31/16	MA BED LICENSES-AUG 2016	PV	433759	00100	41,860.00	P	
4528.5211.11	39490	Achieve Solutions	07/31/16	CBIC THERAPY CHGS JULY 2016	PV	433760	00100	23,720.90	P	
4528.5211.13	39490	Achieve Solutions	07/31/16	CBIC THERAPY CHGS JULY 2016	PV	433760	00100	23,932.05	P	
4528.5211.15	39490	Achieve Solutions	07/31/16	CBIC THERAPY CHGS JULY 2016	PV	433760	00100	22,871.15	P	
4556.5222	15074	Juneau Utilities	07/31/16	CLW ELECTRIC 6/15-7/15/16	PV	433758	00100	27,563.07	P	
Fund . . . . . 00645								CLEARVIEW LTC & REHAB	704,905.19	
872.2371.74	48458	A A Roedl Excavating Inc	08/08/16	Clean out Portion of DD #74	PV	434066	00100	10,480.00	P	
Fund . . . . . 00872								DRAINAGE DISTRICTS FUND	10,480.00	
Grand Total . . . . .									27,882,485.94	
730.2121	13954	Iron Ridge Inn, LL	08/23/16	Materials, Jnls & Vchr	PV	434927	00730	15,200.00	P	
730.2121	14367	MSA Professional Services Inc.	08/05/16	Materials, Jnls & Vchrs	PV	434320	00730	17,159.43	P	
730.2121	15273	Wisconsin Dept of Transportation	07/23/16	Materials, Jnls & Vchrs	PV	433576	00730	16,693.85	P	
730.2121	18077	Northeast Asphalt, Inc.	08/04/16	Materials, Jnls & Vchrs	PV	434240	00730	10,577.16	P	
730.2121	18077	Northeast Asphalt, Inc.	08/11/16	Materials, Jnls & Vchrs	PV	434301	00730	15,707.10	P	
730.2121	18077	Northeast Asphalt, Inc.	08/11/16	Materials, Jnls & Vchrs	PV	434301	00730	14,352.13	P	
730.2121	20015	Sherwin Williams Company	07/29/16	MP011	PV	433593	00730	10,023.75	P	
730.2121	20015	Sherwin Williams Company	07/29/16	MP021	PV	433593	00730	12,028.50	P	
730.2121	32858	Maas Brothers Construction Co., Inc	07/31/16	Materials, Jnls & Vchrs	PV	433471	00730	425,428.24	P	
730.2121	40879	Potters Industries Inc.	07/29/16	MP031	PV	433621	00730	12,452.00	P	
730.2121	49610	Midstates Equipment & Supply	08/15/16	MMASTIC202	PV	434351	00730	27,809.40	P	
730.2121	49611	Hydro-Chem System Inc	07/31/16	Materials, Jnls & Vchrs	PV	435018	00730	53,747.80	P	
730.2121	49765	Niagara Stone, Inc	07/21/16	Materials, Jnls & Vchrs	PV	433622	00730	12,415.15	P	
730.2121	49765	Niagara Stone, Inc	07/29/16	Materials, Jnls & Vchrs	PV	434241	00730	10,454.80	P	
730.2121	49765	Niagara Stone, Inc	07/29/16	Materials, Jnls & Vchrs	PV	434241	00730	19,206.39	P	
730.2121	49765	Niagara Stone, Inc	08/08/16	Materials, Jnls & Vchrs	PV	434297	00730	11,024.16	P	
730.2121	49765	Niagara Stone, Inc	08/11/16	Materials, Jnls & Vchrs	PV	434389	00730	12,545.66	P	
730.2121	49765	Niagara Stone, Inc	08/20/16	Materials, Jnls & Vchrs	PV	434944	00730	10,746.07	P	
730.2121	49765	Niagara Stone, Inc	08/20/16	Materials, Jnls & Vchrs	PV	434944	00730	23,855.06	P	
Fund . . . . . 00730								HIGHWAY AND AIRPORT FUND	731,426.65	
Grand Total . . . . .									731,426.65	



## DODGE COUNTY FINANCE DEPARTMENT

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September 13, 2016

To: Dodge County Finance Committee  
From: Julie Kolp, Finance Director

### **Re: 2017 Auditing Services**

#### Background:

Dodge County has contracted with Johnson ^ Block and Company, Inc. to audit Dodge County's financial statements and single audit reports for the years ending December 31, 2006 – 2016. The original contract was for five years. In 2011 & 2014 Dodge County requested a proposal and accepted an extension of the audit contract through the completion of the 2016 Financial statements and single audit.

The 2016 fee for audit services - \$44,000

Dodge County is required to provide an Annual Audited Financial Report and Single Audit Report (aka-Schedule of Expenditures of Federal and State Awards). I am seeking Finance Committee discussion and consideration regarding the future needs of Dodge County's independent auditor services.

Some items to consider:

- Request a proposal for continuation of auditing services from Johnson ^ Block and Company, Inc.
- Publish requests for proposals
- Other thoughts

Respectfully submitted for your consideration