

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Wednesday, August 3, 2016, in Conference Room #G046 of the Henry Dodge Office Building.

The meeting was called to order at 6:00 p.m. by Mary Bobholz – Chairwoman.

ROLL CALL: PRESENT: Mary Bobholz – Chairwoman, Michael Malloy – Vice Chairman, Jeremy Bartsch, Becky Glewen, and Stephanie Justmann.

Lois Augustson arrived at 6:30 p.m.

NOT PRESENT: David Godshall and Mark Roesch – excused absences.

ALSO PRESENT: STAFF: Jim Mielke - County Administrator, Sheila Drays, Ken Kamps, Stephanie Levenhagen, Jody Langfeldt, and Alyssa Schultz.

OTHERS: Jessica Tiffany of PAVE, Betsy Bright of Big Brothers/Big Sisters, Judy Spinler of NAMI, and Armin Reichow.

Certification of Public Notice: Vicki Rahn certified public notice.

Public Hearing Regarding Agency Requests for Funding:

Jessica Tiffany, Program Manager at PAVE, stated they have been serving clients for 35 years and have five full-time and seven part-time positions. She stated the funding they have received allowed them to have an extra full-time position and they were able to achieve greater outreach in the community and offer presentations including monthly awareness. In 2015 they served 435 people with 3,322 nights of shelter stays; in 2016, 332 people served to date and are looking at 500 plus nights of shelter stays. The funding helps so they can stay open 24/7 365 days a year. Jessica read a letter from one of their clients regarding her experience at PAVE and how thankful she is. PAVE is not asking for an increase in funding, they are asking for the funds they have received in the past.

Betsy Bright of Big Brothers/Big Sisters stated their organization has been around since November of 1973. All of their case managers have to have a bachelor's degree and experience dealing with children. As these are only part-time positions with low pay, it is a challenge to find managers. Currently, they have 3 part-time case managers. Their biggest program is the Big Brother/Big Sister Community Program which they currently have 40 matches for. This is a one-on-one interaction between a child and adult, which are done out in the community. They offer activities such as paint night, a picnic in August, as well as bowling events. They also have a Big Buddies Program that has been around for 13 years. In this program, time is spent together at a lunch period or at recess once a week. The program is free to those they serve. She read a letter from a mother whose child is now entering college and who had a mentor through them after the father had passed away. The children in their program get to do things they never would have had the opportunity to do. Betsy stated their appreciation of the funding.

Judy Spinler presented information about NAMI (National Alliance on Mental Illness) Dodge County. She stated their program started nine years ago. Dodge County NAMI is an affiliate of the National organization. She stated their organization improves the lives of those with mental

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issues, as well as their families. They offer free family class, and she presented the manual they provide for their program. They offer 12 sessions. A lot of money goes into the publishing of the manuals for participants. They currently have two leaders. They help families on how to deal with people with mental illness. They are also involved in advocacy. They've had the Sheriff's Department speak of how to deal with cases involving mental illness. A common problem is having someone that is unstable and not a threat, but have nowhere to place them. Judy is also made aware of bills going to congress. They have two monthly peer support groups and five people are trained for these groups. They have a drop-in center every Tuesday that is doing very well. Judy stated if you have a mental illness, this environment makes you feel welcomed and accepted. They offer a family class. She stated they appreciate the funds. Judy handed out their brochure. She stated they deal with all forms of mental illness.

As no one was able to attend from Church Health Services, Becky Glewen shared their 2015 statistics that 150 individuals were served and they started dental services and 800 individuals have been helped. They started mental health services to help with the overflow in the county behavioral services.

The board inquired as to amounts given in the past which were as follows: \$25,000 to PAVE; \$5,000 to Big Brothers/Big Sisters; \$2,500 to NAMI, and \$2,500 to Church Health Services. The maximum funding amount is set at \$35,000 and has been since December of 1996. Jim Mielke stated this maximum amount is the board's internal policy and that they may change such policy.

Ken stated the Central Wisconsin Community Action Counsel, which runs the food pantry in Beaver Dam, requests \$5,000 every year. Ken stated they usually gave them the general relief money that was left over.

Jim Mielke suggested the determination of the funding requests be an agenda item for the September 7, 2016 meeting.

Becky Glewen stated that Church Health Services has had a drastic increase in services/budget.

It was also stated to add to the September agenda about giving to the Central Wisconsin Community Action Council and an increase to Church Health Services. There will also be a discussion about an increase in the maximum amount of total funding as it has been the same for 20 years.

Consideration to Deviate from the Agenda if Needed:

A motion was made by Jeremy Bartsch to approve deviation from the agenda if needed. The motion was seconded by Michael Malloy. Motion carried.

Approval of Minutes of the July 6, 2016 meeting:

A motion was made by Stephanie Justmann to approve the minutes of the July 6, 2016 meeting as presented. The motion was seconded by Becky Glewen. Motion carried.

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Public Forum: NONE

Board Action:

- A.** There was a discussion about having a physician on the Board. The Board consists of a maximum of 9 members; 6 elected officials and 3 citizens receiving services or family members of those receiving services. There is physician interest of being on the Board. If there is a physician on the Board we would be out of compliance with the resolution, but in compliance with the statute. We can have less than the statute dictates, but not more than the resolution. The resolution can be revised. We could have an "either or" option in the resolution, which means a good faith effort to find a physician, but if one cannot be found, a citizen or family member who uses our services could be allowed. The board will invite a physician that is interested. The board will also draft a resolution to review at the next board meeting.

- B.** Stephanie Levenhagen presented information on the 5310 grant application for the purchase of three transportation vehicles. A motion was made by Stephanie Justmann to approve the grant application submission. The motion was seconded by Michael Malloy. Motion carried.

Report/Discussion:

- A.** There was a general discussion of the 2017 budget. Ken stated there will be a rather tight budget again due to costs. In a couple of weeks he will be able to start assembling the 2017 budget.

- B.** There was a discussion regarding the 2015 Audit which was completed. They found material weakness in the Clinical billing area in which a solution was presented and agreed upon. The solution was the implementing of the new billing system to begin September 1, 2017.

Division Reports:

The Board members reviewed and discussed the following informational items:

A. Fiscal & Support Services Division:

- 1. Review of June 2016 expenditures & revenues.

B. Community Support Services Division:

- 1. Program Statistics

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2. Aging and Disability Resource Center Information:

a. Dining Center Comments

3. Economic Support Information:

a. Sheila Drays presented the Board with Gross Recipients from January, 2015 through June, 2016.

b. Sheila Drays presented the Board with Fraud and Processed Overpayments from April, 2015 through April, 2016.

4. Public Health Information:

a. Dodge Jefferson Healthier Community Partnership funding for upcoming Community Health Assessment.

Jody explained this assessment has to be done as a statutory requirement. She explained the Beaver Dam Community Hospital could not contribute to this and therefore she was allowed us use preparedness grant money to fund this.

b. DJHCP 2015 Community Health Improvements Plan

Jody stated this year the state wanted a written document of this plan.

c. National Immunization Awareness Month – August.

Jody explained she received money from the State to work on adult immunizations. When asked about the Zika virus she stated there are no locally acquired cases in Wisconsin. There is surveillance being done on mosquitos. Jody obtains regular information from the CDC which she share with physicians.

C. Clinical & Family Services Division:

1. Program Statistics:

a. Out of Home Costs

Alyssa Schultz pointed out to the Board that there is an increase as they deal with more complex cases and families with multiple children getting placed. We are keeping kids safe with limited resources. She also stated there will be a new child/adolescent psychiatrist starting the first of the year.

b. May and June Reports from Northwest Connections on after-hours crisis activity.

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Alyssa Schultz stated the invoices from Northwest Connections did not provide much information, therefore she received this more detailed report which the board wants to continue to receive every month.

Next Meeting Date: September 7, 2016 @ 7:00 p.m.

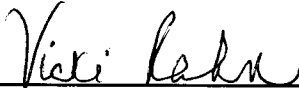
A motion was made by Stephanie Justmann to adjourn the **August** meeting. The motion was seconded by Jeremy Bartsch. Motion carried. The meeting was adjourned at 8:00 p.m.



Lois Augustson, **Secretary**



Mary Bobholz, **Chairperson**



Vicki Rahn, **Recording Secretary**

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DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING