

## **DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES**

The Dodge County Human Services & Health Board met on Wednesday, July 6, 2016, in Conference Room #G052 of the Henry Dodge Office Building.

The meeting was called to order at 7:00 p.m. by Mary Bobholz – Chairwoman.

**ROLL CALL: PRESENT:** Mary Bobholz – Chairwoman, Michael Malloy – Vice Chairman, Jeremy Bartsch, Becky Glewen, David Godshall, Stephanie Justmann, and Mark Roesch.

**NOT PRESENT:** Lois Augustson and Gilbert Falkenthal.

**ALSO PRESENT: STAFF:** Jim Mielke - County Administrator, Sheila Drays, Ken Kamps, Jody Langfeldt, Alyssa Schultz, and Sarah Eske – Human Resources Director.

**ALSO PRESENT:** Joseph Marsik – HR Committee Chair.

**OTHERS:** Janet Carlson, Kathy Ryan and Michelle Rhode.

**Certification of Public Notice:** Vicki Rahn certified public notice.

### **Consideration to Deviate from the Agenda if Needed:**

A motion was made by Jeremy Bartsch to approve deviation from the agenda if needed. The motion was seconded by Michael Malloy. Motion carried.

### **Approval of Minutes of the June 1, 2016 meeting:**

A motion was made by Mark Roesch to approve the minutes of the June 1, 2016 meeting as presented. The motion was seconded by Stephanie Justmann. Motion carried.

**Public Forum:** NONE

Mary Bobholz asked the two candidates for the Human Services & Health Department Director's position, Sheila Drays and Becky Bell, to introduce themselves.

### **Board Action:**

#### **A.**

1. A motion was made by Stephanie Justmann to consider, discuss, and take action on the 2016 Resolution. The motion was seconded by Michael Malloy. Motion carried.
2. A motion was made by David Godshall to consider, discuss, and take action on the 2017 Resolution. The motion was seconded by Becky Glewen. Motion carried.
3. FT Social Services Aide – no action needed, informational for 2017 budget.

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- B. A motion was made by Stephanie Justmann to consider, discuss, and take action on a budget amendment request for Comprehensive Community Services Program. The motion was seconded by Jeremy Bartsch.
- C. The Budget amendment request for Mental Health Community Based Residential Facility and AODA Community Based Residential Facility was originally on the April 6, 2016 Board Agenda, and the HR Committee and James Mielke have already approved. Mary Bobholz has now approved the amendment.

### Report/Discussion:

- A. Update by Sheila Drays on Family Care/IRIS 2.0 proposal  
Sheila stated the concept paper on this proposal has been withdrawn by the State at this time.
- B. Alyssa Schultz presented an update on the NetSmart billing program. She stated we are in Phase II of testing, staff will have training later this month, and in early August the data should be uploaded in order for us to go-live on September 1st.

### Division Reports:

The Board members reviewed and discussed the following informational items:

#### A. Fiscal & Support Services Division:

- 1. Review of May 2016 expenditures & revenues.

#### B. Community Support Services Division:

- 1. Program Statistics
- 2. Aging and Disability Resource Center Information:
  - a. Dining Center Comments

Mary Bobholz inquired how someone becomes aware of becoming a volunteer driver, and Sheila Drays stated the ADRC places ads, in addition to people finding out by word of mouth.

- 3. Adult Protective Services Information: NONE

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### 4. Public Health Information:

#### a. Weekly Wisconsin Elizabethkingia Outbreak Update

Jody Langfeldt stated this is the largest Elizabethkingia outbreak outside of Africa & South America. The CDC has not been able to narrow down a cause for this outbreak. They are currently looking at the possibility of the cause being from food or soil.

#### b. 2015 Local Board of Health National Profile

Jody Langfeldt thought the Board would be interested in looking at some statistics of how we might compare to other local Boards of Health.

### C. Clinical & Family Services Division:

#### 1. Program Statistics:

##### a. Out of Home Costs

Alyssa Schultz stated Dr. Leah Schupp has put in her resignation, they hope to refill this position late this year or early next year. They do have a student that will be shadowing Dr. Schupp on July 19, 2016, with the hope that she will be filling that vacant position.

### Closed Session:

Motion by Stephanie Justmann and seconded by Jeremy Bartsch to convene in closed session.

Before voting on the motion, Chairwoman Mary Bobholz announced to all present that the purpose of the closed session will be to consider employment of a public employee over which the Committee has jurisdiction or exercises responsibility, specifically, the appointment by the Dodge County Administrator of an individual to the position of *Director of Human Services and Health* and the subsequent employment of that individual in that position, and that Section 19.85(1)(c), of the *Wisconsin Statutes*, authorizes the closed session.

A roll call vote was taken. Motion carried by unanimous vote of all members present at 8:30 p.m.

There as consideration, discussion, and deliberation about employment of a public employee over which the Committee has jurisdiction or exercises responsibility, specifically, the appointment by the Dodge County Administrator of an individual to the position of *Director of Human Services and Health* and the subsequent employment of that individual in that position.

### Open Session:

Motion by David Godshall and seconded by Stephanie Justmann to reconvene in open session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 9:24 p.m.

A motion was made by David Godshall to approve and forward to the County Board for consideration at its July 19, 2016, meeting, a Resolution to confirm the appointment by the Dodge

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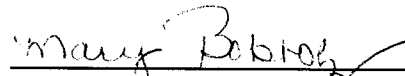
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County Administrator of the position of Director of Human Services and Health. The motion was seconded by Stephanie Justmann. Motion carried.

**Next Meeting Date:** August 3, 2016 @ 7:00 p.m. with the Budget Hearing starting at 6 p.m. prior to the Board Meeting. Please note that David Godshall will not be present at the August 3, 2016 Board meeting or the Budget Hearing.

A motion was made by David Godshall to adjourn the **July** meeting. The motion was seconded by Michael Malloy. Motion carried. The meeting was adjourned at 9:26 p.m.

  
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Lois Augustson, **Secretary**

  
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Mary Bobholz, **Chairperson**

  
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Vicki Rahn, **Recording Secretary**

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**DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING**