

## **DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES**

The Dodge County Human Services & Health Board met on Wednesday, June 1, 2016, in the Human Services Admin Room #G46 of the Henry Dodge Office Building.

The meeting was called to order at 7:00 p.m. by Mary Bobholz – Chairwoman.

**ROLL CALL: PRESENT:** Mary Bobholz – Chairwoman, Michael Malloy – Vice Chairman, Jeremy Bartsch, Becky Glewen, David Godshall, Stephanie Justmann, and Mark Roesch.

**NOT PRESENT:** Lois Augustson, Gilbert Falkenthal – excused absence

**ALSO PRESENT: STAFF:** Jim Mielke - County Administrator, Mark Bebel, Sheila Drays, Lisa Grycowski, Ken Kamps, Jody Langfeldt, Kris Schefft, Alyssa Schultz, and Judy Wiese.

**OTHERS:** Janet Carlson and Kathy Ryan

**Certification of Public Notice:** Jackie Vincent certified public notice.

### **Consideration to Deviate from the Agenda if Needed:**

A motion was made by David Godshall to approve deviation from the agenda if needed. The motion was seconded by Becky Glewen. Motion carried.

### **Approval of Minutes of the May 4, 2016 meeting:**

A motion was made by Stephanie Justmann to approve the minutes of the *May 6, 2016* meeting as presented. The motion was seconded by Becky Glewen. Motion carried.

**Public Forum:** NONE

### **Board Action:**

- A. A motion was made by Becky Glewen to consider, discuss, and take action on the abolishment of the Community Options Program Committee. The motion was seconded by Dave Godshall. Motion carried.

### **Report/Discussion:**

- A. Music & Memory Program Presentation

Judy Weise from the ADRC gave a presentation regarding how music through iPod's can change a life. Music and Memory has benefited thousands of individuals battling Alzheimer's disease and other dementias, as well as physical and other cognitive challenges.

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### B. Netsmart myEvolv

Alyssa Schultz gave an update on implementation of this program moving from July 1<sup>st</sup> to September 1<sup>st</sup>. She explained how the department has been building this cookie cutter type program to fit the needs of Dodge County Human Services by creating forms, meeting with IT and the core team every other week, as well as working closely with staff from Netsmart. Many other counties have chosen to switch to Netsmart as well. Many hours have been dedicated weekly to this project. Ken Kamps added notes entered on the Clinical side will drive billing on the financial side.

### C. Family Care 2.0

Kris Schefft spoke about Family Care 2.0 and explained that nothing she has found in doing research regarding the subject has been official. She provided a hand-out of information.

### D. Update of Director Recruitment

Jim Mielke stated the applications for the Director position were due on Friday, May 20<sup>th</sup>. Twelve applications were received and of those twelve, four are scheduled to be interviewed on June 8<sup>th</sup>. A second round of interviews will be held with the board, as well as a meet and greet, in June. This could go in front of the County Board on July 19<sup>th</sup> with a possible start date in August.

### E. Update of Support Staff Reporting Structure

Sheila Drays informed the Human Services Board that Jackie Vincent has given her resignation and her last day would be Friday, June 3<sup>rd</sup>. The Customer Service and Support staff have been resituated, now reporting to the supervisor of the area they provide reception service and customer service for.

### F. Discussion on date and time of next Public Budget Hearing

The next budget meeting will be held on August 3<sup>rd</sup> at 6:00 p.m. before the Human Service and Health Board Meeting.

## Division Reports:

The Board members reviewed and discussed the following informational items:

### 1. Fiscal & Support Services Division:

1. Review of April 2016 expenditures & revenues.

### 2. Community Support Services Division:

1. Program Statistics

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### 2. Aging and Disability Resource Center Information:

#### a. Dining Center Comments

Question was asked, how are these comments used? Sheila responded that Stephanie Levenhagen works closely with Feil's Supper Club and relays the feedback, etc.

### 3. Adult Protective Services Information: NONE

### 4. Public Health Information:

#### a. Superior Shipyard Lead Response Situation Report

Jody Langfeldt explained the follow-up being done on two county residents, one with elevated lead levels, which could have been caused after exposure to lead while working at this shipyard.

## 3. Clinical & Family Services Division:

Program Statistics:

#### a. Out of Home Costs

#### b. Child Protective Services Program Presentation – Mark Bebel & Lisa Grycowski

Mark Bebel is the CPS Intake Supervisor, he spoke about his unit and what they do each day. Discussion was held.

Lisa Grycowski is the Supervisor of Child Protective On-going Services Unit, she spoke about her unit and what they do each day. Discussion was held.

#### c. Update and additional information on after-hours crisis contract with Northwest Connections

Alyssa stated things are going well with Northwest Connections.

#### d. Recognition of DCHS&HD employees reaching 25 years of employment

Plaques were awarded to Barb Cross, Diane LaLonde, Mike Baskfield and Carrie Bunker celebrating their 25 years of service! Congratulations to all four of them!

**Next Meeting Date:** July 6, 2016 @ 7:00 p.m.

A motion was made by Dave Godshall to adjourn the **June** meeting. The motion was seconded by Michael Malloy. Motion carried. The meeting was adjourned at 8:27 p.m.

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Lois Augustson, **Secretary**

  
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Mary Bobholz, **Chairperson**

  
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Jackie L. Vincent, **Recording Secretary**

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**DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING**