

DRAFT

ADRC GOVERNING BOARD

Tuesday, April 12, 2016

Jeffry Duchac called the meeting to order at 9:00 a.m.

Members Present

Dianne Birkholz, Judy Braun, Jeffry Duchac, Shirley Kitchen, and Judy Patenaude

Also Present

Bev Behm, Sheila Drays, Amanda Higgins, Kris Schefft, and Gary Schmidt

Consideration to Deviate from the Agenda if needed

None

Approve the Minutes of the February 9, 2016 Meeting

Shirley Kitchen motioned and Judy Patenaude seconded to approve the minutes from the February 9, 2016, ADRC Governing Board meeting; after the mentioned changes are made. The motion carried.

Public Forum

None

Sharing from the Board

Judy Patenaude reported about the changes happening with IRIS. She was wondering how ADRC will handle the changes since it will require more work for ADRC. Judy reported that she will be meeting with Tammy Baldwin from the state to talk about all the changes to IRIS. Discussion followed.

What's new at the ADRC?

Amanda Higgins, Elderly Benefit Specialist; reported on her position. Amanda provided the members a power point print out of her position and walked us through her position. Discussion followed.

Supervisors' Report

Kris Schefft reviewed the *ADRC Contract changes and business plan* handout that was presented to the members at the ADRC Governing Board meeting. Kris reported that Wanda's replacement was going to be Jessica. Kris will bring Jessica to the next meeting so we can meet her.

Kris reported on the *Award of Innovation Grant* and that they are doing Dementia trainings. Sheila and Kris will follow up with the state on these trainings also.

Kris reviewed the *ADRC/Aging Services Supervisors' Report* handout that was provided for members of the ADRC Governing Board.

Kris reviewed the *Dodge County Humans Services and Health Department Board minutes from February 2016* which was handout to the members of the ADRC Governing Board.

Next Meeting

The next meeting of the ADRC Governing Board meeting will be held on Tuesday, June 14, 2016 at 9:00 a.m. in room G46, of 199 County Road DF, Juneau.

Adjournment

Shirley Kitchen motioned and Judy Patenaude seconded to adjourn the ADRC Governing Board meeting was adjourned at 9:45 a.m. The motion carried.

Respectfully Submitted by: Beverly Behm _____

Judy Braun, Secretary _____

Disclaimer: The above minutes may be approved, amended or corrected at the next ADRC Governing Board Meeting.

ADRC/Aging Services Supervisor's Report 2016

Activities Reported	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	Totals
Total Case	16	38	50	37	34				175
Senior Care Cases	1	3	6	3	2				15
Medicare Part D Cases	3	6	13	5	11				38
Client Contacts	26	49	53	57	62				247
Medicare Workshop	n/a	6	10	n/a	17			n/a	33
Information & Assistance	14	21	24	26	33				118
Home Visits	0	1	4	1	5				11
Office Visits	2	9	13	9	12				45
Site Visits	0	2	5	5	4				16
Pro Bono Clients Seen by 11 Volunteer Attorneys	2	3	3	2	0	n/a			10
Clients and their family members served	10	4							14
Expended to provide assistance	\$1,951	\$963							\$2,914
Caregivers served	10	14							24
Expended to provide assistance	\$1,008	\$2,847.75							\$3,855
Clients Served	59	51	56	59	63				288
Cases	61	51	56	56	63				287
Medicaid (includes ACA)	9	12	10	10	9				50
Medicare Part D	4	6	4	4	4				22
Other Medicare	1	3	3	3	5				15
Social Security Insurance and Disability Insurance	40	30	36	39	44				189
Benefit Checkup	7	7	5	5	4				28
Other	4	11	5	6	1				27

Elder Benefit Specialist:

Alzheimer's Program:

Family Caregiver Support:

Disability Benefit Specialist:

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Tuesday, March 8, 2016 in the Human Services Admin Room #G46 of the Henry Dodge Office Building.

The meeting was called to order at 7:00 p.m. by Glenn Stousland, Chairman.

ROLL CALL: PRESENT: Glenn Stousland, Chairman, Mary Bobholz, Gilbert Falkenthal, James Houchin, David Godshall, Phillip Gohr, and Mark Roesch.

NOT PRESENT: Clem Hoelzel and Lois Augustson.

ALSO PRESENT: STAFF: Jim Mielke, County Administrator, Janet Wimmer, Director, Ken Kamps, Jody Langfeldt, Alyssa Schultz and Sheila Drays.

OTHERS: Kathy Ryan and Janet Carlson

Certification of Public Notice: Jackie Vincent certified public notice.

Consideration to Deviate from the Agenda if Needed:

A motion was made by Phillip Gohr to approve deviation from the agenda if needed. The motion was seconded by Mary Bobholz. Motion carried.

Approval of Minutes of the February 3, 2016 meeting:

A motion was made by James Houchin to approve the minutes of the February 3, 2016 meeting as presented. The motion was seconded by David Godshall. Motion carried.

Public Forum:

Janet Carlson asked about the length of wait lists to get in for services with a psychiatrist.

Alyssa responded:

As of last week, all of the individuals on the adult psychiatric eval wait list had been scheduled for intakes with a doc through the last week in April and first week in May. There were 7 individuals who had not returned calls to reception to schedule, and there are still appointments available for them in April should they choose to call back and schedule. At this point, there is NO wait list for child/adolescent psychiatry evals, and save for these 7 that have not been scheduled as of last week, there is also NO wait list for adult psychiatry evals. All have been scheduled out through the first week in May. Very exciting!!!

Board Action: None

The Aging and Disability Resource Center Presentation of SPARK! was shown out of order.

HUMAN SERVICES & HEALTH BOARD MINUTES

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Director's Report:

An update was given by Janet Wimmer on:

- A. Presentation of 2015 Human Services and Health Department Annual Report

Division Reports:

The Board members reviewed and discussed the following informational items:

- **Fiscal & Support Services Division:**
 - Review of January, 2016 expenditures & revenues.

- **Community Support Services Division:**
 1. Program Statistics:

Sheila mentioned that Economic Support statistics in the new program are being tracked differently than the old system. Things will now be categorized differently, but this has no impact as far as staffing or caseloads, the information will just look different than the old statistics looked.

2. Aging and Disability Resource Center Information:
 - a. Dining Center Comments
 - b. Gary Schmidt from Burnett, has been appointed to the ADRC Governing Board at the Committee level. He will be representing Elderly Persons.
 - c. Presentation of SPARK! Program (done previously, out of order)

 3. Public Health Information:
 - a. Vaccine Handouts
 - b. Event Schedule (Appleton)
 - c. Disease Incident Count Statistics
- **Clinical & Family Services Division:**
 1. Program Statistics:
 - a. Out of Home Costs

HUMAN SERVICES & HEALTH BOARD MINUTES

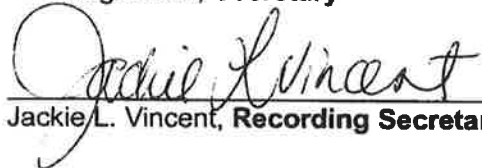
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Next Meeting Date: April 6, 2016 @ 7:00 p.m.


A motion was made by David Godshall to adjourn the **March** meeting. The motion was seconded by James Houchin. Motion carried. The meeting was adjourned at 7:45 p.m.



Lois Augustson, **Secretary**



Jackie L. Vincent, **Recording Secretary**



~~Glenn Stouland, Chairman~~
DAVID Bodshell
Vicechair

jv

DISCLAIMER: THE ABOVE MINUTES MAY BE APPROVED, AMENDED OR CORRECTED AT THE NEXT COMMITTEE MEETING

DODGE COUNTY HUMAN SERVICES & HEALTH BOARD MINUTES

The Dodge County Human Services & Health Board met on Wednesday, May 4th, 2016 in the Human Services Admin Room #G52 of the Henry Dodge Office Building.

The meeting was called to order at 7:00 p.m. by David Godshall, Vice Chairman.

ROLL CALL: PRESENT: Mary Bobholz – Chairwoman, Michael Malloy – Vice Chairman, Lois Augustson – Secretary, Becky Glewen, David Godshall, Stephanie Justmann, and Mark Roesch.

NOT PRESENT: Gilbert Falkenthal – excused absence, Jeremy Bartsch appeared via telephone, per the rule states in the County Directory regarding appearing by telephone:

A member of a committee of the County Board may, with prior permission of the Chairman of the committee of the County Board, take part in a committee meeting by telephone or other electronic means. However, a committee member who takes part in a committee meeting by telephone or other electronic means will not be considered to be present at the committee meeting, will not be allowed to speak, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage.

ALSO PRESENT: STAFF: Jim Mielke - County Administrator, Sheila Drays, Jody Langfeldt, Kris Schefft and Alyssa Schultz.

OTHERS: Kay Marose, Neil Whiting, Janet Carlson, Kathy Ryan and Kathy's friend Mary from out of state.

Certification of Public Notice: Jackie Vincent certified public notice.

Consideration to Deviate from the Agenda if Needed:

A motion was made by Mary Bobholz to approve deviation from the agenda if needed. The motion was seconded by Stephanie Justmann. Motion carried.

David Godshall requested to deviate from the Agenda for introductions of Human Services Board Members and Dodge County Human Services staff.

Approval of Minutes of the March 8, 2016 meeting:

A motion was made by Mark Roesch to approve the minutes of the *March 8, 2016* meeting as presented. The motion was seconded by Mary Bobholz. Motion carried.

Public Forum:

Kay Marose questioned if the County has taken any action or has any feelings regarding the State wanting to change Family Care from non-profit to a profit. Kris Schefft was just at a Supervisor's meeting where this topic was discussed. She stated that while it's being said there's not much information about the change yet or it's not known whether it will happen, it sure seems as though in the background it's what's in store. Kris stated from the County's ADRC standpoint, they are just going with the flow and waiting to see what's next. Kay stated she's just concerned about the most vulnerable clients being effected. Jim Mielke stated this topic should be added to June's agenda.

HUMAN SERVICES & HEALTH BOARD MINUTES
May 4, 2016 – Page 2

Board Action:

- A. A motion was made by David Godshall to Consider, discuss and take action on the Bureau of Aging and Disability Resources Aging Unit Self-Assessment for 2013-2015. This is a piece of the local aging plan, which is a contractual obligation of the county and compliance is a legal requirement with the Elders' Act. The motion was seconded by Stephanie Justmann. Motion carried.

Michael Malloy asked how the ADRC is reaching the elderly population to let them know about our services, etc. Kris Schefft responded by saying that is always a big task and it was once again just discussed at the Director's meeting she attended. The ADRC does a lot of outreach and attends many public functions and has a new Face Book page. They are also always looking for great new ideas and thinking outside of the box.

Report/Discussion:

- A. Election of Board Chair, Vice Chair and Secretary

David Godshall stated he would decline both a nomination for Chair and Vice Chair.

David Godshall nominated Mary Bobholz for Chair. The Motion was seconded by Michael Malloy. Motion carried.

Becky Glewen nominated Michael Malloy for Vice Chair. The motion was seconded by Mary Bobholz. Motion carried.

David Godshall nominated Lois Augustson for Secretary. The motion was seconded by Mark Roesch. Motion carried.

- B. Preference as to how members would like to receive board packets

(Postal service vs. electronic) - Discussion was held.

At this time, all board members will continue to receive packets via the postal service.

Division Reports:

The Board members reviewed and discussed the following informational items:

2. Fiscal & Support Services Division:

1. Review of February & March 2016 expenditures & revenues.

HUMAN SERVICES & HEALTH BOARD MINUTES

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Ken Kamps was not in attendance for this meeting to speak about the February and March 2016 expenditures and revenues. Instead, Mr. Mielke gave the board a hand out of the Human Services and Health 2016 Budget Review. Alyssa Schultz, Sheila Drays and Jody Langfeldt gave the board members an overview of their programs and how they work together.

At this time, program presentations at future committee meetings was also discussed. Alyssa stated that at the most recent Manager's/Supervisor's meeting, supervisors signed up for board meeting dates through the end of the year to come speak about specific programs. This will give members an opportunity to ask questions and learn specifics about each area of Dodge County Human Services.

- a. Intra Department Fund Transfer

3. Community Support Services Division:

1. Program Statistics:
2. Aging and Disability Resource Center Information:
 - a. Dining Center Comments for March and April
3. Adult Protective Services Information:
 - a. 2015 Elder Abuse Reallocation Award

4. Public Health Information:

- a. Newsletter
Jody Langfeldt stated that once per quarter Public Health puts out a newsletter. They try to focus on one public interest topic and also highlight one program. There are also upcoming events in each newsletter.
- b. Public Health Update – Viruses in the News
Jody Langfeldt spoke about two viruses in the news, Elizabethkingia and Zika.
Elizabethkingia seems to be effecting those with serious medical conditions or compromised immune systems. Zika is a mosquito-borne arboviral disease transmitted to Humans by the bite of infected Aedes aegypti and A. albopictus mosquitoes. Currently, the Aedes species of mosquitoes that transmits Zika virus is not yet found in Wisconsin.

4. Clinical & Family Services Division:

1. Program Statistics:
 - a. Out of Home Costs

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b. Discussion re: Human Services' role in recent DHS Chapter 980 case

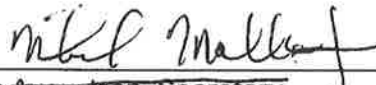
Discussion was held regarding the role of Dodge County Human Services and Health in relation to this case. DHS worked with Corporation Counsel to provide a report with as much information as they could. They looked at things such as distance from schools and so on as well as provided the state with names of landlords to apartment complexes and other contacts that could be more helpful. Ultimately however, Dodge County Human Services lacks the expertise and resources to adequately give information needed. For instance, we don't have access to mapping tools and search tools to find homes that someone may be interested in selling.

c. Discussion regarding program presentations in future committee meetings.

Discussion was held previously in the meeting.

Next Meeting Date: June 1, 2016 @ 7:00 p.m.

A motion was made by Stephanie Justmann to adjourn the **May** meeting. The motion was seconded by Mary Bobholz. Motion carried. The meeting was adjourned at 8:25 p.m.



Lois Augustson, Secretary
Michael Malloy Vice Chairman



Mary Bobholz, Chairperson

Jackie L. Vincent, Recording Secretary

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