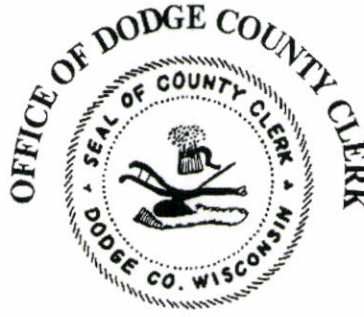


KAREN J. GIBSON
Dodge County Clerk
kgibson@co.dodge.wi.us



BONNIE E. BUDDE
Chief Deputy
bbudde@co.dodge.wi.us

Administration Building
127 East Oak Street, Juneau WI 53039
920-386-3605 / Fax: 920-386-4292

CHRISTINE M. KJORNES
Deputy
ckjornes@co.dodge.wi.us

MEMO TO: Executive Committee
FROM: Karen J. Gibson, County Clerk *kg*
DATE: February 26, 2016

March 15th County Board Meeting Agenda Items:

- Special Orders of Business:
- Re-appointments by the County Administrator to the Loan Advisory Committee
- Re-appointments by the County Administration to the Library Planning Committee.
- Presentation by Andy Nelson, group leader for the Gold Star Memorial Trail citizen committee. Mr. Nelson will update the board on the status of the Gold Star Memorial Trail and fund raising efforts.
- Presentation by Brian Field related to the Neosho Highway Shop.

I anticipate receiving Resolutions and an Ordinance for the following:

- Authorize Borrowing for the Neosho Highway Shop – Highway Committee
- Authorize Neosho Highway Shop Construction Project – Highway Committee
- Set County Board Chairman's Salary – Executive Committee
- Authorize the Purchase of Consulting Services as set forth in the Government Finance Officers Association (GFOA) Proposal – Finance and Information Technology Committees
- A Resolution in Support of WI Dept of Transportation 2016-2020 Transportation Alternatives Program Award Cycle. (Gold Star Memorial Trail Bike Path) – Planning & Development and Parks Committee.
- Transfer Astico Park Insurance Recovery Money from Year 2015 Budget to the 2016 Budget - Planning and Development & Parks Committee.
- Authorize Purchase of Boat, Motor and Trailer for the Sheriff's Office – Law Enforcement Committee.
- Accept and Approve Proposal to Purchase Six New Motorola Mobile Radios – Law Enforcement Committee.
- Amend the Town of Emmet Zoning Ordinance – Supervisor Behl
- Ordinance approving ATV/UTV Usage – Highway Committee

Update on County Board Microphones and Wireless Voting System:

The technicians from Roll Call Pro will begin the installation of the new microphones and wireless voting system in the County Board Room on Tuesday, March 22nd. The Dodge County Maintenance Department will also be working in the Board Room at the same time to remove the current voting board and to install the new key pads for the system. Maintenance Department staff and Information Technology staff will be working together to install the new projectors and screens the week of March 21st. Following installation, County Clerk staff and the County Board Chairman will receive training on the new system from Roll Call Pro. It is anticipated Roll Call Pro staff will attend the April 19th County Board meeting.

County Board Rules of Order:

With the implantation of the new County Board Room voting system I would suggest a change be made to Rule Number 10.

10. When the Voting System machine is operational, any member who wishes to address the Board shall first push the blue "Call-In" **Request to Speak** button located on the member's desk **voting device**, and obtain the recognition of the Chairman. When the Voting System machine is not operational, any member who wishes to address the Board shall first rise from the member's seat and obtain the recognition of the Chairman. When two or more members rise at the same time, the member that the Chairman recognizes shall have the floor. No member shall be interrupted while speaking except by a call for the orders of the day.

DODGE COUNTY EXECUTIVE COMMITTEE

February 1, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Johnson, Kottke, Maly, Marsik, and Miller.

Member absent: None.

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; County Board Supervisor Dennis Schmidt; Corporation Counsel John Corey; Secretary to Corporation Counsel Kelly Lepple; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Finance Director Julie Kolp; Highway Commissioner Brian Field; Assistant Highway Commissioner Peter Thompson; Director of Information Technology, Ruth Otto; Dodge County Sheriff Dale J. Schmidt; and, Director of Physical Facilities Maintenance Department Russell Freber.

Motion by Miller, seconded by Marsik to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Maly, seconded by Miller to approve the January 4, 2016, minutes as presented. Motion carried.

Motion by Miller, seconded by Maly to authorize out-of-state travel for two deputies to accompany six members of the Dodge County Law Enforcement Explorers to the National Explorer Law Enforcement Exploring Conference in Flagstaff, Arizona, on July 10-16, 2016. Motion carried.

The Committee considered and discussed the Claim for Damages submitted by Robert and Anna Schutte with regard to water runoff damage that occurred on July 13, 2015. Brian Field and Peter Thompson gave an oral report about this Claim for Damages. Motion by Berres, seconded by Maly to recommend to the County Board that it disallow this Claim for Damages. Motion carried by a vote of 6 yes and 1 abstention (Miller).

Mr. Mielke provided an oral update to the Committee regarding an incident that occurred on December 9, 2015, that involved a Dodge County Highway Department end loader and a motor vehicle owned by a private party. Mr. Mielke reported that this claim in the amount of \$5,450 has been paid in full by Dodge County.

The Committee considered and discussed an incident wherein a Dodge County Highway Department plow truck collided with and damaged a power pole owned by We Energies. Mr. Mielke reported that he has not yet received a Claim for Damages from We Energies, but Dodge County will pay the full cost to remove and replace the damaged pole.

The Committee considered and discussed a Claim for Damages submitted by AT&T in the amount of \$2,513.43, for damage to three buried telephone cables, and a telephone pedestal, which occurred in July of 2015. Mr. Mielke stated that the telephone pedestal was not marked, and, therefore, recommends that the Committee disallow this claim. Motion by Marsik,

DODGE COUNTY EXECUTIVE COMMITTEE

February 1, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

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seconded by Johnson to recommend to the County Board that it disallow this Claim for Damages submitted by AT&T. Motion carried.

The Committee considered and discussed a Claim for Damages submitted by DeWayne Roberts, arising from an incident that occurred on December 29, 2015, wherein while Mr. Roberts was operating an automobile, and the automobile sustained damage as a result of a highway salting operation that was conducted by an employee of the Dodge County Highway Department. Mr. Mielke reported that it is the recommendation of Wisconsin Municipal Mutual Insurance Company that Dodge County pay this claim in the amount of \$890.61. Motion by Maly, seconded by Marsik to pay this claim. Motion carried by 5 yes and 2 noes (Berres and Johnson).

Karen Gibson and Ruth Otto provided an oral report and PowerPoint presentation to the Committee regarding the County Board microphone and wireless voting system. Karen Gibson made the following report: Individuals from Current Works, Inc., came to the County Board Room and analyzed and took pictures of the current systems there. The current systems are hard wired. The new wireless voting system will be a projector system. The new projector system will consist of two side projector screens, two projectors, and two flat screen TVs. A side projector screen will be placed on each side of the room, at the front of the room. The current center projector will be moved to one side of the County Board Room and a new second projector will be purchased by the IT Department and installed on the other side of the County Board Room. A flat screen TV will be mounted on a stand and placed in front of the desk at which the Chairman and County Clerk sit, for the County Board Supervisors in the front row, to view, because it will be difficult for them to view the side projector screens. A small flat screen TV will be placed on the desk at which the Chairman and the County Clerk sit, and located between the Chairman and the County Clerk, so that they will be able to see all of the voting results immediately in front of them. Video presentations will be able to be viewed on the projector screens and the flat screen TVs. Due to the large size of the projector screens, it was recommended that four seats in the front of the room, specifically two seats nearest to one of the side projector screens and two seats nearest to the other projector screen, be vacated, and four vacant seats in the rear of the room be used instead.

Russell Freber reported that the Maintenance Department will remove the current display/tabulator board and repair the wall behind it after the display/tabulator board has been removed. He further reported that it will take approximately one week for his department to remove the display/tabulator board, repair the wall behind it, and install new wiring required for the new systems.

Ruth Otto stated that the IT Department will begin to install new equipment and wiring shortly after the March 2016 County Board meeting. She further reported that the IT Department will be able to procure all necessary equipment in approximately one week's time.

County Clerk Karen Gibson reviewed agenda items for the Wednesday, February 17, 2016, County Board meeting. Ms. Gibson reported that she has either received, or will soon receive, the following: 1) An Ordinance from the Taxation Committee; 2) A Report from the Planning, Development and Parks Committee; 3) A Resolution from the Human Resources and Labor

DODGE COUNTY EXECUTIVE COMMITTEE

February 1, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

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Negotiations Committee to establish the salaries of the County Clerk, County Treasurer, and Register of Deeds for 2017-2020; 4) A Resolution from the Information Technology Committee regarding a master installment payment agreement with Cisco; 5) A Resolution from the Executive Committee regarding the Simulcast Phase III Project and the IFERN Project; 6) A Resolution from the Executive Committee to create 30 Hazardous Materials Responder positions; 7) A Resolution from the Building Committee to purchase a Gehl skid loader and attachments; 8) A Resolution from the Executive Committee and the Human Resources and Labor Negotiations Committee to adjust the Labor Grade Structure and to place the County Administrator position in Step 1 of Labor Grade 18 of the Labor Grade Structure; 9) A Resolution from the Executive Committee to approve the Seventh Amendment to the County Administrator Employment Agreement; 10) A potential Resolution from the Finance Committee and Information Technology Committee to purchase consulting services from GFOA; and, 11) A Resolution from the Human Resources and Labor Negotiations Committee to purchase consulting services from Carlton Dettmann.

Amy Nehls provided an oral report regarding the Simulcast Phase III project and the IFERN project. Ms. Nehls stated that \$309,000 of County Sales and Use Tax Proceeds were appropriated to the 2016 Emergency Management Budget to pay for the Simulcast Phase III project and the IFERN project. Ms. Nehls further reported that the Simulcast Phase III project, which consists of the purchase of new radio communications equipment and professional services to install it and to optimize its performance, will cost \$183,694. Ms. Nehls further reported that the IFERN project, which consists of the purchase of new radio communications equipment and professional services to install it and to optimize it, will cost \$9,883. Ms. Nehls further reported that the Emergency Management Department will return unused funds in the amount of \$115,423 to the General Fund. Ms. Nehls asked that the Committee approve and forward to the County Board for consideration at its February 17, 2016 meeting a Resolution to undertake and complete the Simulcast Phase III project and the IFERN project. Motion by Johnson, seconded by Maly to approve and forward to the County Board for consideration at its February 17, 2016 meeting a Resolution to undertake and complete the Simulcast Phase III project and the IFERN project. Motion carried.

Amy Nehls provided an oral report regarding the creation of 30 new, non-benefited, occasional, part-time, miscellaneous positions of *Hazardous Materials Responder* in the Dodge County Emergency Management Department, effective February 17, 2016. Ms. Nehls further reported that she is asking for a contingent appropriation in the amount of \$4,994. Ms. Nehls requested that the Committee approve and forward to the County Board for consideration at its February 17, 2016 meeting a Resolution to create 30 new, non-benefited, occasional part-time, miscellaneous, positions of *Hazardous Materials Responder* in the Dodge County Emergency Management Department, effective February 17, 2016. Motion by Johnson, seconded by Miller to approve and forward to the County Board for consideration at its February 17, 2016 meeting a Resolution to create 30 new, non-benefited, occasional part-time, miscellaneous, positions of *Hazardous Materials Responder* in the Dodge County Emergency Management Department, effective February 17, 2016. Motion carried.

DODGE COUNTY EXECUTIVE COMMITTEE

February 1, 2016, 8:30 A.M.

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DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

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Amy Nehls provided an oral update regarding radio communications interference by Dane County. Ms. Nehls reported the following: In the fall of 2015, problems and interruptions occurred on one of Dodge County's radio communications frequencies. Dale Marks investigated and discovered that Dane County is in the process of switching to a new radio communications system and that one of the frequencies that Dane County is using is very close to the frequency used by Dodge County, so that when Dane County uses its new radio communications system, it interferes with a radio communications system used by Dodge County. Dane County drafted a proposed Memorandum of Understanding between Dodge County and Dane County regarding a Land Mobile Radio Frequency Exchange. Dane County has asked that Dodge County relinquish its radio communications channel to Dane County, and acquire a new radio communications channel. Dane County will agree to pay costs incurred by Dodge County in relinquishing Dodge County's radio communications channel to Dane County and in acquiring a new radio communications channel, including the procurement of the necessary FCC licenses, and costs in reprogramming the radio communications equipment owned by Dodge County. Amy Nehls further reported that she will contact Len Koehnen, P. E., from Consulting Engineer-Wireless Telecommunications Systems and Facilities, and consult with him about negotiating with Dane County.

Corporation Counsel John Corey reported that he has been very busy drafting resolutions for the February 17, 2016 County Board meeting, and preparing for a court trial in a juvenile court case. Mr. Corey further reported that he is in the process of drafting a proposed Resolution to amend current county board rules.

Mr. Corey provided an oral update regarding the Offer to Purchase Monarch Lots 3, 4, 5, 7 and 8. He reported that last week he received an email from Maryann Schacht, attorney for the City of Beaver Dam, wherein Ms. Schacht invited him and Mr. Mielke, and Chairman Kottke to meet with representatives of the City of Beaver Dam in her office on February 11, 2016 or February 12, 2016, to discuss the Offer to Purchase. Mr. Corey stated that he will make a report to the Committee at its March 2016 meeting regarding the outcome of the meeting with the City of Beaver Dam representatives.

Russell Freber gave an oral report and PowerPoint presentation to the Committee regarding the Sanitary Sewer Pipe Project at the Detention Facility. Mr. Freber provided images of some of the sewer pipes to show the Committee the deteriorated condition of the pipes. Mr. Freber reported that the pipes have been in place since 2000, the pipes should not be deteriorating or rusting, the pipes do not meet the specifications that are used in the United States for cast iron pipes, the pipes were made in China, the Chinese manufacturers of these pipes used Chinese specifications, rather than specifications that are used in the United States for cast iron pipes, and that some of the pipes are 70% deteriorated and/or plugged. Mr. Freber further reported that he recommends that Dodge County engage the same consulting engineer that Dodge County engaged for the Justice Facility pipe replacement project, that this pipe replacement project at the Detention Facility will be difficult to complete, that he will contact a local plumber this week, to provide video camera inspection services of piping that goes through the ground floor, and he is hopeful that as a result of this video camera inspection, there will be a determination made that the below-ground piping is made of PVC, rather than cast iron made in China.

DODGE COUNTY EXECUTIVE COMMITTEE

February 1, 2016, 8:30 A.M.

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DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

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Administrator Mielke reported on the status of the insurance claim from the Astico Park storm damage. He reported that Dodge County will receive a preliminary insurance payment of \$46,529.51, and that the goal is to deposit the full amount of that payment in a non-lapsing account in the Land Resources and Parks Department.

Administrator Mielke provided an oral update to the Committee regarding the Mid-Wisconsin Federated Library System. Mr. Mielke reported that the merger study committee met on January 25, 2016, and forwarded a recommendation to the System Board to begin negotiations with the Eastern Shores Library System. Mr. Mielke further reported that the System Board met on January 26, 2016, and unanimously supported the recommendation.

Chairman Kottke provided a brief oral update to the Committee regarding the Dodge County Municipal Shared Tax Concept. Mr. Kottke reported that he and Mr. Mielke and County Board Supervisor Donna Maly will today attend a meeting of the Dodge County City Leaders' Consortium in Beaver Dam, to discuss a proposed Resolution drafted by the City Leaders' Consortium in support of collaboration between the City Leaders' Consortium and Dodge County.

Mr. Mielke reported that various municipalities in Dodge County have asked Dodge County to share excess sales tax dollars. Mr. Mielke stated that Dodge County needs to better educate these municipalities about the manner in which Dodge County allocates sales tax dollars and that Dodge County does not have excess sales tax dollars sitting around to be shared.

Julie Kolp provided a brief oral update to the Committee regarding the proposed purchase of consulting services from the Government Finance Officers Association (GFOA) for the Enterprise Resource Planning (ERP) system. Ms. Kolp stated that Dodge County is currently in the process of reviewing the Revised Proposal to Dodge County for Business Process Improvement and ERP Advisory Services, submitted by GFOA. Mr. Corey stated that he has requested that GFOA provide, to him, copies of documents described in the Revised Proposal, that GFOA has provided, in the past, to each respective vendee in three business process improvement and ERP projects that GFOA has completed, that are similar in scope and complexity to the proposed Dodge County project.

Chairman Kottke and John Corey reported that on January 25, 2016, they attended a Wisconsin Counties Association Educational Seminar on County Board Organizational Meeting in Stevens Point, Wisconsin.

Supervisor Maly reported that on January 20, 2016, she attended a meeting of the County Organization and Personnel Steering Committee of the Wisconsin Counties Association in Stevens Point, Wisconsin.

Supervisor Miller reported that on January 22, 2016, she attended a meeting of the Judicial and Public Safety Steering Committee of the Wisconsin Counties Association in Stevens Point, Wisconsin.

DODGE COUNTY EXECUTIVE COMMITTEE

February 1, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

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Supervisor Frohling reported that on January 26, 2016, he attended a meeting of the Taxation and Finance Steering Committee of the Wisconsin Counties Association in Stevens Point, Wisconsin.

The Committee preliminarily reviewed the County Board Rules of Order and discussed proposed changes to County Board Rule No. 30, County Board Rule No. 37, and the paragraph that pertains to the Finance Committee. Mr. Corey provided to each Committee member a copy of County Board Rule No. 30, a copy of Rule No. 37, a copy of potential revisions to Rule No. 37, and a copy of the paragraph pertaining to the Finance Committee. Chairman Kottke stated that this matter will be placed on the agenda for the March 7, 2016 meeting of the Executive Committee.

At 10:52 a.m., a motion was made by Marsik, seconded by Maly to convene in closed session.

Before voting on the Motion, Chairman Kottke announced to all present that the purpose of the closed session will be to consider compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James Mielke, Dodge County Administrator, and that Section 19.85(1)(c), of the *Wisconsin Statutes*, authorizes the closed session.

A roll call vote was taken. Motion carried by unanimous vote of all members present, at 10:53 a.m.

There was consideration, deliberation, and discussion concerning compensation of a public employee over which the Committee has jurisdiction and exercises responsibility, namely, James Mielke, Dodge County Administrator.

Motion by Frohling, seconded by Marsik to reconvene in open session.

A roll call vote was taken. Motion carried by unanimous vote of all members present, at 11:02 a.m.

The Committee considered and discussed a Resolution to adjust the Labor Grade Structure and to place the County Administrator position in Step 1 of Labor Grade 18 of the Labor Grade Structure. Motion by Maly, seconded by Frohling to approve and forward to the County Board for consideration at its February 17, 2016 meeting a Resolution to adjust the Labor Grade Structure and to place the County Administrator position in Step 1 of Labor Grade 18 of the Labor Grade Structure. Motion carried.

The Committee considered and discussed a Resolution to approve the Seventh Amendment to County Administrator Employment Agreement. Motion by Maly, seconded by Miller to approve and forward to the County Board for consideration at its February 17, 2016 meeting a Resolution to approve the Seventh Amendment to County Administrator Employment Agreement. Motion carried.

DODGE COUNTY EXECUTIVE COMMITTEE

February 1, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

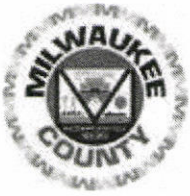
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Meeting adjourned at 11:08 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, March 7, 2016 at 8:30 a.m.**

David Frohling, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
105
Milwaukee, WI 53233

Certified Copy

Resolution: 16-110

File Number: 16-110

RECEIVED
IN THE OFFICE OF
COUNTY CLERK

FEB 11 2016

DODGE COUNTY, WIS.

A resolution urging the County Executive to explore all available options to improve the conditions at Lincoln Hills for Milwaukee County youth, authorizing the Department of Health and Human Services to consider alternative secure detention options, and supporting State legislation examining alternative juvenile justice models.

I, Joseph J. Czarnezki, County Clerk in and for the County of Milwaukee, State of Wisconsin, do hereby certify that this is a true copy of Resolution No. 16-110, ADOPTED by the County Board on 2/4/16 and SIGNED by the County Executive on 2/8/16.

Given under my hand and official seal, at the Milwaukee County Courthouse, in the City of Milwaukee.

Attest:

A handwritten signature in cursive script, appearing to read "Joseph J. Czarnezki".

Joseph J. Czarnezki

February 10, 2016

Date Certified

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(ITEM) A resolution by Supervisors Lipscomb, Sr., Moore Omokunde, Dimitrijevic, Mayo, Sr., and Romo West, urging the County Executive to explore all available options to improve the conditions at Lincoln Hills for Milwaukee County youth, authorizing the Department of Health and Human Services to consider alternative secure detention options, and supporting State legislation examining alternative juvenile justice models, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Wisconsin State Juvenile Correctional Institution (JCI), Lincoln Hills School For Boys (Lincoln Hills) was raided by law enforcement on December 5, 2015, in response to allegations of physical abuse of a child, second-degree sexual assault, and victim and witness intimidation; and

WHEREAS, located in North Central Wisconsin, Lincoln Hills' juvenile inmate population is comprised of over 50 percent of youths that are from Milwaukee County (the County); and

WHEREAS, on December 17, 2015, the Milwaukee County Board of Supervisors (County Board) passed legislation requesting that judges refrain from placing juveniles at Lincoln Hills and urging the Governor of Wisconsin and the County Executive to find alternative secure placements near Milwaukee; and

WHEREAS, the Milwaukee Journal Sentinel reported on January 11, 2016, that 16 State employees were placed on paid leave due to the ongoing investigation at Lincoln Hills and the Department of Corrections refuses to provide details on how much these paid leaves are costing taxpayers; and

WHEREAS, one of the many repercussions of the debacle at Lincoln Hills is the increased costs due to the investigation, e.g., paid leave of staff, overtime caused by the loss of 5.6 percent of its staff, and legal costs; and

WHEREAS, the investigation of Lincoln Hills supports what numerous studies have shown that juvenile delinquency services are more successful and cost efficient when they are provided locally in small, community-based programs; and

WHEREAS, the County has advocated for years to improve outcomes for youth and to lower the overall cost to taxpayers by providing community-based, locally-operated, outcome-driven programming; and

43 WHEREAS, the County has developed a number of alternatives to placement at
44 Lincoln Hills, including the Milwaukee County Accountability Program (MCAP),
45 launched in 2012; and

46
47 WHEREAS, MCAP has a secure detention component that can last up to 180
48 days and is designed to allow qualified youth to stay closer to home as an alternative to
49 Lincoln Hills; and

50
51 WHEREAS, under current law, State judges order the placement of juveniles in
52 the State-run JCI's and counties are charged daily rates, set by the State for the care of
53 the adjudicated juveniles; and

54
55 WHEREAS, other than MCAP, which can only take up to 24 juveniles, the
56 County has no other alternatives for judges that may wish to place juveniles in secure
57 detention close to home; and

58
59 WHEREAS, the situation at Lincoln Hills makes it imperative that the County
60 consider all alternatives for secure detention; and

61
62 WHEREAS, La Crosse County has developed a program called Community
63 Option for Re-Engagement (CORE) Academy, which allows a maximum secure
64 detention option for up to 365 days per Wisconsin Statute 938.34(3)(f); and

65
66 WHEREAS, the State Legislature has pending legislation, (2015 Assembly Bill
67 746), that advocates the creation of a committee to study a successful model for
68 juvenile corrections in Missouri and directs the committee to develop a plan for
69 implementation here in Wisconsin; and

70
71 WHEREAS, the model in Missouri confirms that utilizing smaller facilities closer
72 to home is a more effective and efficient model for juveniles who are in need of
73 restrictive custodial treatment; and

74
75 WHEREAS, the extent of the investigation at Lincoln Hills is evidence of a larger
76 institutional problem making it imperative for the County to ensure the safety of
77 Milwaukee County youth by providing a local, evidence-based alternative while making
78 real progress in the area of juvenile justice; and

79
80 WHEREAS, the Committee on Health and Human Needs, at its meeting of
81 January 27, 2016, recommended adoption of this resolution (vote 6-0); now, therefore,

82
83 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)
84 urges the County Executive to seek immediate remedies to improve the situation for
85 Milwaukee County (the County) youth currently placed at Lincoln Hills School For Boys
86 (Lincoln Hills), the State Juvenile Justice Facility; and

87

88 BE IT FURTHER RESOLVED, the Department of Health and Human Services
89 (DHHS) is authorized to analyze alternatives for the placement of juveniles in secure
90 detention, i.e., Lincoln Hills, including a review of the La Crosse Community Option for
91 Re-Engagement (CORE) Academy, and possible alternative locations for secure
92 detention, such as the House of Correction, that are also consistent with Federal and
93 State law; and

94

95 BE IT FURTHER RESOLVED, due to the urgency of this matter, DHHS shall
96 present all secure detention alternatives to the County Board for consideration in the
97 next cycle; and

98

99 BE IT FURTHER RESOLVED, any additional costs incurred as a result of this
100 investigation of Lincoln Hills should be assumed by the State and not by the counties;
101 and

102

103 BE IT FURTHER RESOLVED, the County requests the State of Wisconsin to
104 approve the use of Youth Aids for an alternative secure detention to Lincoln Hills, which
105 will be developed by the County and must be approved by the Department of
106 Corrections; and

107

108 BE IT FURTHER RESOLVED, the County supports the legislation (2015
109 Assembly Bill 746), creating a Juvenile Rehabilitation Study Committee to review the
110 Missouri Model of juvenile rehabilitation and to prepare a plan for development and
111 implementation in Wisconsin; and

112

113 BE IT FURTHER RESOLVED, the County supports the Federal and State
114 investigations of civil rights violations involving Milwaukee County youth placed at
115 Lincoln Hills; and

116

117 BE IT FURTHER RESOLVED, upon adoption, the County Clerk shall forward a
118 copy of this resolution to the Governor of the State of Wisconsin, the County Delegation
119 in the State Legislature, and the Wisconsin Counties Association.

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1/27/16
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DOOR COUNTY

**RECOMMENDATIONS AS TO LEGISLATION THAT IMPACTS
PLANNING, ZONING, AND LAND USE LAWS**

RECEIVED
THE OFFICE OF
COUNTY CLERK
FEB 03 2016
DODGE COUNTY, WI

TO THE DOOR COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Door County requested, by adoption of Resolution 2015-58 on June 23, 2015, that Item
2 #23 of Motion #520, §§ 1922am – 1922L of the biennial budget bill, representing proposed revisions to §
3 59.692, Wis. Stats., Zoning of Shorelands, be removed from the biennial budget bill and addressed in
4 stand-alone legislation. This request, although echoed by dozens of other counties, fell on deaf ears.
5

6 **WHEREAS**, 2015 Wisconsin Act 55 (the biennial budget bill), including the revisions to § 59.692, Wis.
7 Stats., was enacted on July 12, 2015, published July 13, 2015, and in full force and effect from and after
8 July 14, 2015, significantly and immediately changing the state's shoreland zoning policy, purpose, and
9 regulations. These changes were enacted without meaningful notice, public input opportunity, review by
10 and input from local units of government, or analysis by the Wisconsin Department of Natural Resources.
11

12 **WHEREAS**, Predictably, the manner in which this legislation came about has resulted in a general
13 state of confusion as to interpretation and implementation of the 2015 Wisconsin Act 55 shoreland zoning
14 revisions. Opinions and interpretations have been put forth by the Wisconsin Department of Natural
15 Resources (DNR), the Wisconsin Counties Association (WCA), the Wisconsin Legislative Council, and
16 others regarding the meaning and impact of the 2015 Wisconsin Act 55 shoreland zoning revisions. These
17 opinions and interpretations are not entirely consistent regarding the interplay of the 2015 Wisconsin Act
18 55 shoreland zoning revisions with existing law, including Ch. NR 115, Wis. Adm. Code ["NR 115"] and
19 §§ 59.69, 59.692, and 281, Wis. Stats. Consequently, there is a lack of clear guidance regarding what the
20 2015 Wisconsin Act 55 shoreland zoning revisions require and allow, and a resulting uncertainty as to
21 implementation, administration, and enforcement of shoreland zoning at the county level.
22

23 **WHEREAS**, Wisconsin counties have been authorized by state statutes since 1968 to enact and
24 administer general zoning regulations in towns choosing to be subject to those regulations. The
25 enabling legislation is currently codified in § 59.69, Wis. Stats.
26

27 **WHEREAS**, Wisconsin counties have been required by state statutes since 1968 to enact and
28 administer shoreland zoning regulations. The enabling legislation is codified in § 59.692, Wis. Stats., with
29 rules and standards promulgated by the DNR and set forth in NR 115.
30

31 **WHEREAS**, State statutes dictate the process by which counties may revise shoreland or zoning
32 regulations, said process typically involves numerous steps and notifications and opportunities for
33 town board and public input. This process generally takes anywhere from 4-8 weeks to complete.
34

35 **WHEREAS**, Subsequent to enactment of the 2015 Wisconsin Act 55 shoreland zoning revisions, a
36 number of bills were proposed, including AB563, AB582, AB583 and AB600, that impact planning,
37 zoning and land-use at the local level. These bills were introduced one week, and several were sent
38 to public hearing the next, offering little or no opportunity for public input, or analysis by state or local
39 regulators of the meaning of the bills or how the proposed laws would interact with existing laws.
40

41 **WHEREAS**, The development community and property owners typically seek information from
42 county code administrators regarding pertinent zoning regulations months before submitting final
43 applications, relying on the code administrators to provide accurate information as to the zoning
44 regulations surrounding a project. The changes brought about by the 2015 Wisconsin Act 55 shoreland
45 zoning revisions, and the piecemeal bills subsequently introduced and fast-tracked, have created a
46 climate of uncertainty and frustration for the development community, property owners, and county
47 code administrators, all of which contributes to a loss of efficiency and productivity.



RECOMMENDATIONS AS TO LEGISLATION THAT IMPACTS PLANNING, ZONING, AND LAND USE LAWS

DOOR COUNTY

ROLL CALL Board Members	Aye	Nay	Exc.
AUSTAD			
BACON			
BRANN			
BJR			
ENGLEBERT			
ENIGL			
FISHER			
GUNNLAUGSSON			
HAINES			
HALSTEAD			
KDCH			
KOHOUT			
KOK			
LIENAU			
MOELLER			
NEINAS			
SCHULTZ			
SITTE			
SOHNS			
VIRLEE			
ZIPPERER			

Vote 10-4

1 **NOW, THEREFORE, BE IT RESOLVED**, that the Door County Board
2 of Supervisors respectfully requests that the legislature discontinue the
3 practice of putting forth and fast-tracking piecemeal bills regarding planning,
4 zoning, and land use.
5
6 **BE IT FURTHER RESOLVED**, that the Door County Board of
7 Supervisors urges the state legislature to instead adopt a systematic review
8 by a group of primary stakeholders of state laws (existing or proposed) that
9 impact planning, zoning, and land use, with a concurrent process involving
10 notice and public input opportunities. This will result in the thoughtful and
11 deliberate consideration that is certainly due planning, zoning, and land use
12 laws.
13
14 **BE IT FURTHER RESOLVED**, by the Door County Board of
15 Supervisors, that Door County would welcome the opportunity to participate
16 in comprehensive, collaborative discussions, public listening sessions, and
17 hearings regarding state shoreland and comprehensive zoning regulations
18 to discuss manners in which each could be improved.
19
20 **BE IT FURTHER RESOLVED**, that the County Clerk is to forward
21 copies of this resolution to Governor Scott Walker, the Secretary of the DNR
22 of the State of Wisconsin, all members of the Wisconsin Legislature, and
23 each county in the State of Wisconsin.

BOARD ACTION

Vote Required: Majority Vote of a Quorum

Motion to Approve Adopted

1st Fisher Defeated

2nd Kohout

Yes: _____ No: _____ Exc: _____

Reviewed by:

[Signature], Corp. Counsel

Reviewed by:

[Signature], Administrator

FISCAL IMPACT: Adoption of this resolution will not have a fiscal impact. MEJ

Certification:

I, Jill M. Lau, Clerk of Door County, hereby certify that the above is a true and correct copy of a resolution that was adopted on the 26th day of January, 2016 by the Door County Board of Supervisors.

[Signature]
Jill M. Lau
County Clerk, Door County

SUBMITTED BY:
RESOURCE PLANNING COMMITTEE

[Signature]
Kenneth Fisher, Chair

[Signature]
David Lienau

[Signature]
Susan Kohout

[Signature]
David Enigl

Don Sitte



County of La Crosse, Wisconsin

County Administrative Center
400 4th Street North • Room 3300 • La Crosse, Wisconsin 54601-3200
(608) 785-9700 • Fax (608) 789-4821
www.co.la-crosse.wi.us

RECEIVED
IN THE OFFICE OF
COUNTY CLERK

FEB 22 2016

DODGE COUNTY, WIS.

February 22, 2016

Ray Cross, President UW System
1720 Van Hise Hall
1220 Linden Dr.
Madison, WI 53706

Re: Resolution in Opposition to the UW-Cooperative Extension Multi-County Reorganization Plan

Dear President Cross:

Enclosed is La Crosse County's resolution opposing the UW-Cooperative Extension Multi-County Reorganization Plan which passed unanimously on Thursday February 18, 2016. Your review of it will help you understand the extensive flaws we've identified in the proposal.

La Crosse County challenges the justification for the plan and expected savings, the exclusionary process used to develop the plan and the lack of substance in the resulting system. The plan fails to deliver on anything it promises by reducing flexibility, decreasing local relevance and removing accountability to elected officials, county decision makers, partners and program participants.

From our perspective there is no substance to the claimed attributes of the plan. Rather that it abandons any semblance of true partnership with Counties / Tribes. There is no evidence that a plan developed without meaningful input from the local level can now be adapted to work closely on program priorities, administrative consolidation, ensuring financial proportionality between counties or developing some form of governance respectful of local needs across multi-county areas. And there is no substantive action included in the plan to expand the use of digital technology as purported. In addition:

- The reduction target of \$1.2 million does not justify unilateral action by the Chancellor.
- Counties have been excluded from the process of developing a response to the revenue reduction, instead of being engaged as partners and asked to consider options to share the cost.
- The plan imposes drastic change while adding bureaucracy. It reduces flexibility, decreases local relevance and removes accountability to elected officials, partners and participants.
- A multi-county system of shared faculty as presented is not sustainable because it jeopardizes the continuation of the \$20.46 million County Levy support for UW-Extension, since Counties are unlikely to continue the current level of tax levy support to pay for reduced services.

For the past 104 years, UW-Cooperative Extension has had a successful track record of success as a single County based model for governance, levy contribution and County determined educational program priorities under the policy guidance of each County Extension Committee as designated by the elected County Board. There is no clear local accountability offered in the approved plan.

Chancellor Sandeen's plan imposes drastic and reckless change while adding an expensive layer of bureaucracy without acknowledging the effects of reduced direct educational services. We respectfully request that the Chancellor be directed to retract all portions of the plan imposing the Multi-County system on County / Tribal Extension offices and that she begin to respectfully engage Counties / Tribes as equal partners to address their share of the \$1.2 million reduction target.

Sincerely,



Tara Johnson
County Board Chair



Steve O'Malley
County Administrator

Cc: Chancellor Kathy Sandeen
Rick Klemme, Dean UW-Extension
Matt Hanson, SW Regional Director
Wisconsin County Boards / Extension Education Committee Chairs / Department Heads
Wisconsin Counties Association
Governor Scott Walker
Senator Jennifer Shilling
Representative Jill Billings
Representative Steve Doyle
Assembly Speaker Vos
Senate Majority Leader Fitzgerald



RESOLUTION # 83-2116

TO: HONORABLE MEMBERS OF THE LA CROSSE COUNTY BOARD OF SUPERVISORS

ITEM # 2-10

BOARD ACTION

Adopted:
For: 21
Against: -
Abstain: -
Abs/Excd: 7
Vote Req: -
Other Action: -

PLANNING RESOURCES AND DEVELOPMENT COMMITTEE ACTION

Adopted:
For: 7
Against: 0
Abstain: 0
Abs/Excd: 0

EXECUTIVE COMMITTEE ACTION

Adopted:
For: 9
Against: 0
Abstain: 0
Abs/Excd: 0

RECEIVED IN THE OFFICE OF COUNTY CLERK

FEB 22 2016

DODGE COUNTY, WIS.

RE: Opposition to the UW-Cooperative Extension Multi-County Reorganization Plan

WHEREAS, the process used to develop the UW-Cooperative Extension Multi-County Reorganization plan was flawed, not transparent, raises many unanswered questions, and provided little opportunity for meaningful consideration of County concerns, including asking Counties for options to address any share of revenue shortfall that is used to justify the imposition of the plan; and

WHEREAS, the plan likely jeopardizes the partnership between the UW-System and Wisconsin Counties, which implies working together to find solutions, not simply accepting a plan unilaterally imposed by a decision of the Chancellor of UW Colleges and UW-Extension; and,

WHEREAS, the current Cooperative Extension system has a proven track record of success for more than 100 years as a single County based model for governance, locally set levy contribution and individual County determined educational programming priorities under the policy guidance of each County Extension Committee designated by the elected County Board; and

WHEREAS, the reduction target allocated by the plan to Cooperative Extension of \$1.2 million annually, is about 5.8% of the Total \$20.46 million County Levy support for Extension by the 72 Counties, and does not justify the complete dismantling of the current County-based Cooperative Extension system when there are multiple options to address the budget shortfall; and,

WHEREAS, La Crosse County's share of the budget decrease would be approximately \$18,788 per year which equals 4.4% of annual tax levy support, but would not be needed in Calendar Year 2016 because of the attrition savings due to the vacant Agricultural Agent position; and

WHEREAS, there are up to 40 current faculty/academic staff educator vacancies within the system, providing sufficient savings to allow for an inclusive examination of cost saving options with Counties engaged as full partners, to consider if individual Counties are willing to contribute their proportionate share of the revenue decrease, or identify other non-levy revenue, or offer other expenditure reductions to make up their share of the shortfall allocated to Cooperative Extension by County; and

WHEREAS, the reorganization plan imposes a drastic and reckless change, eliminating 80 local faculty education positions, a reduction of nearly 50% in direct education staff, while adding an unnecessary bureaucratic layer of at least 18 "area-leader-director" positions who will not provide any face-to-face service and will not be accountable to local elected officials, community partners, program priorities, community needs, volunteers, funders or participants; and

WHEREAS, Wisconsin Counties are unlikely to continue the current level of County Tax Levy support in future years if direct educational services are decreased by up to 50%, thereby making the proposed multi-county educational delivery structure financially unsustainable.

NOW THEREFORE BE IT RESOLVED that the La Crosse County Board opposes the UW-Cooperative Extension Multi-County Reorganization Plan approved by Chancellor Sandeen on February 10, 2016.

BE IT FURTHER RESOLVED, that the La Crosse County Board calls upon University System President Ray Cross and the UW-Board of Regents to direct the Chancellor of the UW Colleges and UW Cooperative Extension to retract all portions of the plan imposing a Multi-County system on County / Tribal Extension offices and engage Counties / Tribes as equal partners to consider individual County options to address their share of the \$1.2 million reduction target, approximately 21 cents per capita state-wide, which is equal to 1.93% of \$62,071,049 Total State/Federal Direct and Indirect Support plus County Extension Tax Levies, while maintaining the current single County Extension system.



BE IT FURTHER RESOLVED, that La Crosse County is willing to appropriate additional County funding to continue with the current level of service including filling the vacant Agricultural Agent position, while preserving the single County Extension service to La Crosse County citizens, program participants and volunteers.

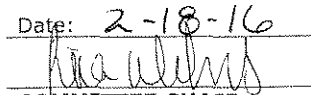
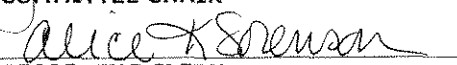
BE IT FURTHER RESOLVED, that La Crosse County is not willing to continue providing local tax levy funding at the current level if direct educational faculty services are decreased by up to 50% as described in the plan, while eliminating accountability to the County Extension Committee and Board.

BE IT FURTHER RESOLVED, that the La Crosse County UW-Extension Department Director and La Crosse County Administrator are hereby directed to solicit input to the UW-System regarding local concerns about the detrimental impact of the proposed multi-county reorganization plan from the more than 140 local partner organizations and 1,000's of program participants and volunteers in the four program areas: Agriculture, 4-H & Youth, Family Living and Community Natural Resources & Economic Development.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to all 72 Wisconsin County Boards / Extension Education Committee Chairs and County Extension Department Heads, the Wisconsin Counties Association, County Executives and Administrators, Governor Walker, President Ray Cross and the Board of Regents, Senator Shilling, Representative Doyle, Representative Billings, Assembly Speaker Vos and Senate Majority Leader Fitzgerald.

FISCAL NOTE: There should be no fiscal impact to La Crosse County in 2016, since there is a current unfilled vacancy in the Agricultural Agent position. The approximate share of the budget cut for La Crosse County is estimated at \$18,788 per year, or 16 cents per capita.

Date: 2-18-16

 COMMITTEE CHAIR

 RECORDING CLERK

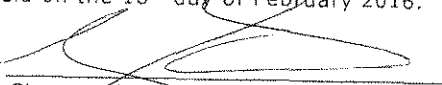
Date: 2-18-16

 COMMITTEE CHAIR

 RECORDING CLERK

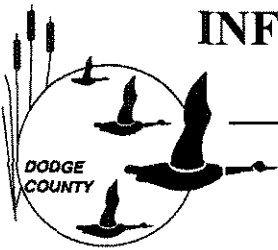
	Reviewed Only	Recommended	Not Recommended	
Co. Admin.		<u>50</u>		Requested By: Tara Johnson, Board Chair Date Requested: February 18, 2016 Drafted By: Steve O'Malley, County Admin.
Fin. Director	<u>SPD</u>			
Corp. Counsel	<u>DOZ</u>			
Board Chair	<u>D</u>			

Adopted by the La Crosse County Board this 18 Day of February, 2016

STATE OF WISCONSIN
 COUNTY OF LA CROSSE

I, Ginny Dankmeyer, County Clerk of La Crosse County do hereby certify that this document is a true and correct copy of the original resolution required by law to be in my custody and which the County Board of Supervisors of La Crosse County adopted at a meeting held on the 18th day of February 2016.


 Ginny Dankmeyer, La Crosse County Clerk



INFORMATION TECHNOLOGY DEPARTMENT

Ruth M. Otto, Director

127 East Oak Street, Juneau, WI 53039 • (920) 383 – 3940

MEMORANDUM

Date: February 10, 2015

To: Information Technology Committee

From: Ruth M. Otto

Re: Request to Attend the EMC World Conference May 2 to 7, 2016

2016 EMC World Conference May 2 – 5, 2016

Presented by EMC in Las Vegas, Nevada

Four days/three nights of EMC training.

Costs:

Conference / Air / Hotel \$1256 each Total Cost \$3768

Attending – Josh Kohlhoff, Shane Van Loenen, Ruth Otto

Reasons for attending:

- One of our largest purchases for the County is our storage. The vendor, EMC holds multiple training sessions to support these very important devices
- Leadership track – Big Data Analytics, converged infrastructure, data protection & availability and 50 other sessions.
- Technology track – backup, recovery and archiving; business continuity and disaster recovery procedures/best practices, security & compliance, fast & flash storage, and 300 other sessions.

The costs to provide external training on many of these topics would cost an average of \$2500 each per person.

Mielke, James

From: Carroll, Pattie
Sent: Friday, February 19, 2016 11:17 AM
To: Mielke, James
Subject: out of state travel

Good Morning Jim,

I have been selected by Epsilon Sigma Phi (ESP) Wisconsin Chapter to attend the Public Issues Leadership Development (PILD) Conference in Washington DC, April 10-14 2016 and am seeking permission for this out of state travel. I am honored to be selected and will travel with Allen Behl to participate in legislative dialog and learn more about how to advocate in the interest of Dodge County and the people we serve. In addition to a national monetary award to attend, ESP will cover the remaining travel expenses. As you know I work closely with organizations that are tied to federal, state and local streams of revenue and policies. This professional development opportunity will have direct benefit to childcare professionals, aging populations, and families I serve on a daily basis. If you have questions and or need anything else from me, I am available.

Please add this request the executive committee meeting agenda. Thanks Jim.

pc

Pattie Carroll

Family Living Educator
Dodge County UW Extension
127 East Oak Street
Juneau WI 53039
920.386.3790
<http://dodge.uwex.edu>
pattie.carroll@ces.uwex.edu

711 for Wisconsin Relay

An EEO/AA employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements. Please make requests for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service or activity.



MEMORANDUM

TO: County Board Chairs, Executives, and Administrators
WCA Board of Directors
Wisconsin County Mutual Insurance Corporation Board of Directors

FROM: Sarah Diedrick-Kasdorf, Deputy Director of Government Affairs

DATE: February 10, 2016

SUBJECT: 2016 WCA District Meeting Dates and Locations

Each even-numbered year following the spring elections, the Wisconsin Counties Association (WCA) holds a series of district meetings to:

- Update members on the services offered by the Wisconsin Counties Association.
- Provide members with a legislative update.
- Elect District Representatives to the WCA Board of Directors.
- Elect a member to represent WCA on the National Association of Counties (NACo) Board of Directors.
- Elect District Representatives to the Wisconsin County Mutual Insurance Corporation Board of Directors.

Attached please find a list of the meeting dates and locations for WCA's seven districts. Specific meeting details will be sent to each county in early March.

If you have any questions about the WCA District Meetings, please contact me at 608.663.7188 or diedrick@wicounties.org.

The WCA staff looks forward to seeing you at the upcoming district meetings.

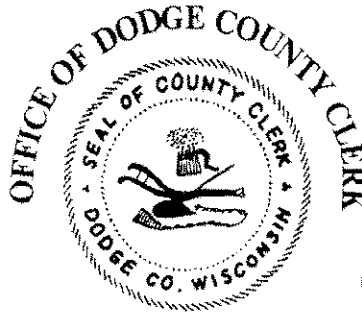
cc: County Clerks

2016 WCA DISTRICT MEETINGS

WCA District	Date/Location	Counties in District
Northwest	Wednesday, April 27, 2016 12:00 p.m. – 3:00 p.m. Lakewoods Resort 21540 County Highway M Cable, WI	Ashland, Bayfield, Burnett, Douglas, Iron, Polk, Price, Rusk, Sawyer, Taylor, and Washburn
West Central	Thursday, April 28, 2016 10:00 a.m. – 1:00 p.m. The Florian Gardens 2340 Lorch Avenue Eau Claire, WI	Barron, Chippewa, Clark, Dunn, Eau Claire, Pepin, Pierce, and St. Croix
Southern	Friday, April 29, 2016 10:00 a.m. – 1:00 p.m. North Star Conference Center at Comfort Inn & Suites 5025 County Road V DeForest, WI	Columbia, Crawford, Dane, Dodge, Grant, Green, Green Lake, Iowa, Jefferson, Lafayette, Richland, Rock, and Sauk
North Central	Monday, May 2, 2016 12:00 p.m. – 3:00 p.m. Belvedere Supper Club M329 State Highway 97 Marshfield, WI	Florence, Forest, Langlade, Lincoln, Marathon, Marinette, Menominee, Oconto, Oneida, Portage, Shawano, Vilas, Waupaca, Waushara, and Wood
East Central	Tuesday, May 3, 2016 10:00 a.m. – 1:00 p.m. The Marq 3177 French Road De Pere, WI	Brown, Calumet, Door, Fond du Lac, Kewaunee, Manitowoc, Outagamie, Sheboygan, and Winnebago
Southeast	Wednesday, May 4, 2016 12:00 p.m. – 3:00 p.m. The Machine Shed N14 W24145 Tower Place Pewaukee, WI	Kenosha, Milwaukee, Ozaukee, Racine, Walworth, Washington, and Waukesha
Western	Thursday, May 5, 2016 12:00 p.m. – 3:00 p.m. Cranberry Country Lodge 319 Wittig Road Tomah, WI	Adams, Buffalo, Jackson, Juneau, La Crosse, Marquette, Monroe, Trempealeau, and Vernon

KAREN J. GIBSON
Dodge County Clerk
kgibson@co.dodge.wi.us

Administration Building
127 East Oak Street, Juneau WI 53039
920-386-3605 / Fax: 920-386-4292



RECEIVED
IN THE OFFICE OF
COUNTY CLERK

BONNIE E. BUDDE
Chief Deputy
bbudde@co.dodge.wi.us

FEB 22 2016

CHRISTINE M. KJORNES
Deputy
ckjornes@co.dodge.wi.us

INCIDENT REPORT

Date: 2-12-16

CLAIMANT INFORMATION

Claimant First Name:

Heath

Claimant Middle Initial:

H

Claimant Last Name:

Buchholz

Address:

W 212 City Kk

City:

Campbell Sport

State:

WISCONSIN

ZIP Code:

53010

Home Phone:

Work Phone:

Cell Phone:

920-251-8781

Claimant Signature:

Heath

Buebbuf

Date:

2-12-16

INCIDENT INFORMATION

Date of Incident:

2-9-16

Time of Incident:

6:30 am

Location of Incident:

Lomira, WI

Hwy 175 south of HH

If Applicable Vehicle Make:

Ford

Vehicle Model:

F-250 Super Duty

Vehicle Year:

1999

Amount of Reimbursement Requested:

Description of Incident/Loss:

Damage to Left mirror

WITNESS INFORMATION

Witness First Name:

LORI

Witness Middle Initial:

A

Witness Last Name:

Buchholz

Address:

W 212 City Rd Kk

City:

Campbell Sport

State:

WI

ZIP Code:

53010

Home Phone:

Work Phone:

Cell Phone:

920-933-7497

Please attach Billing Statement or Estimate to this Report.

Return this Form, Billing Statement and/or Estimate to:

Dodge County Clerk
127 East Oak Street
Juneau, WI 53039

HOLIDAY AUTOMOTIVE INC
321 N ROLLING MEADOWS DR
FOND DU LAC, WI 54937-9726
FEDERAL TAX ID: 39-0789560

*** PRELIMINARY ESTIMATE ***

02/11/2016 02:07 PM

Owner

Owner: HEATH BUCHHOLZ
Address: W212 CTY KK
City State Zip: CAMPBELLSPORT,

Work/Day: (920)251-8781
FAX:

Inspection

Inspection Date: 02/11/2016 02:08 PM

Inspection Type:

Appraiser Name: ERDMANN

Appraiser License # :

Repairer

Repairer: HOLIDAY AUTOMOTIVE
Address: 321 N ROLLINGMEADOWS DR
City State Zip: Fond du Lac, WI 54935
Email: rdavies@holidayautomotive.com

Contact:
Work/Day: (920)923-8450
Work/Day: (920)923-8458

Target Complete Date/Time:

Days To Repair: 1

Vehicle

1999 Ford F-250 Super Duty XLT 4 DR Ext Cab Long Bed
8cyl Diesel Turbo 7.3L
4 Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 1FTNX21F3XEE67250
Mileage Type: Actual
Code: P8185A
Int. Refinish: Two-Stage

Options

4-Wheel Drive	AM/FM Stereo Tape	Airbag Restraint
Anti-Lock Rear Brakes	Intermittent Wipers	Leather Steering Wheel
Manual Locking Hubs	Power Brakes	Power Steering
Tachometer	Velour/Cloth Seats	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
1	E	269	01	Mirror,Outer Standard LT	3C3Z17683AAA	\$166.00			0.7	SM
2	E	227		Cover,Frt Door Mirror LT	F81Z17D743AAW	\$86.27			0.1	SM
2		Items								

MC Message
 01 CALL DEALER FOR EXACT PART # / PRICE

Estimate Total & Entries

Gross Parts					\$252.27	
Parts & Material Total						\$252.27
Tax on Parts & Material			@ 5.500%			\$13.87
Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs		
Sheet Metal (SM)	\$60.00	0.8		0.8	\$48.00	
Mech/Elec (ME)	\$69.00					
Frame (FR)	\$60.00					
Refinish (RF)	\$60.00					
Labor Total				0.8 Hours		\$48.00
Tax on Labor			@ 5.500%		\$2.64	
Gross Total						\$316.78
Net Total						\$316.78

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 54935 Default

Audatex Estimating 7.0.712 ES 02/11/2016 02:08 PM REL 7.0.712 DT 01/01/2016 DB 02/08/2016
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THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Op Codes

* = User-Entered Value	E = Replace OEM	NG = Replace NAGS
EC = Replace Economy	OE = Replace PXN OE Srpls	UE = Replace OE Surplus
ET = Partial Replace Labor	EP = Replace PXN	EU = Replace Recycled
TE = Partial Replace Price	PM = Replace PXN Reman/Reblt	UM = Replace Reman/Rebuilt
L = Refinish	PC = Replace PXN Reconditioned	UC = Replace Reconditioned
TT = Two-Tone	SB = Sublet Repair	N = Additional Labor
BR = Blend Refinish	I = Repair	IT = Partial Repair
CG = Chipguard	RI = R & I Assembly	P = Check
AA = Appearance Allowance	RP = Related Prior Damage	

SUPERVISOR'S INVESTIGATION REPORT

ACCIDENT/INCIDENT – PROPERTY DAMAGE/LOSS

The unsafe acts of drivers and the unsafe conditions that cause accidents can be corrected only when they are known specifically. It is your responsibility to find them, name them, and to state the remedy for them in this report.

Department: Dodge County Highway Commission Report Date: 2/11/16
Date of Accident/Incident: 2/9/16 If applicable: Digger's Hotline contacted: Yes No
Time of Accident/Incident: 6:30 a.m. p.m. Digger's Hotline #: _____
Location of Accident/Incident: Hwy 175 just north of Lomira Estimate Repair Cost \$ under \$500
County Vehicle #/Description: #61 mack Job No.: 321-01-11 (071)
Driver Name: Mark Kollmansberger Close Date: _____

1st Party Name: Heath Buchholz License Plate # LU 2970
2nd Party Name: _____ License Plate # _____
Sheriff Incident # N/A Police Notified yes no

NUMBER OF INJURED PERSONS AND EXTENT OF PROPERTY DAMAGE: **None injured, damage to driver's side mirror on Heath Buchholz's 1999 Ford F250**

DESCRIPTION OF ACCIDENT (state in detail what occurred just before and at the time of the accident): **Mark was plowing on Hwy 175 heading south just north of Lomira @ 6:30am. He was plowing the centerline and Heath Buchholz was heading north. Truck #61 is a double wing truck meaning that there is a wing on the left side of the truck. The 2 vehicles met and the driver's mirror was struck while they passed. Heath then flagged down Mark and told him that he had damaged his mirror and that he would call it in and then left the scene. Mark called me to inform me. On 2-10-16 Heath called me. I met with Heath at his home at W212 Hwy KK. Phone # 920-251-8781. I took pictures and gave him the form to submit with an estimate for repair. He stated that used parts were \$190 and new was \$374 but he was having trouble locating one.**

UNSAFE CONDITIONS/ACT (describe unsafe conditions such as faulty brakes, lights, etc. and/or unsafe action of driver contributing to the accident): **winter road conditions, poor light and being on the centerline to clear the road. The driver of the other vehicle stated that he was following another vehicle and did not see the plow truck until too late. I believe he could have moved over more for the plow.**

REMEDY (as a supervisor, what action have you taken or do you propose taking to prevent a repeat accident): **The driving public needs to give greater room to plow drivers. Mark has talked with me and he will try to be more aware of the oncoming traffic.**

MARK KOO 2-15-16
Employee Signature Date

[Signature] 2-11-16
Supervisor Signature Date

[Signature] 2-16-2016
Commissioner Signature Date

c: Employee File
Human Resources File



STATE OF TEXAS
LUBBOCK COUNTY
LUBBOCK

RAM
DODGE
RAM

1100
1100

February 10, 2016

Lisa Frye
453 N Main Street
Juneau, WI 53039

RE: Incident February 9, 2016 – N Main Street, Juneau, WI

Dear Lisa:

Enclosed is an incident report sheet to fill out and return to:

Dodge County Clerk
127 E. Oak Street.
Juneau, WI 53039-1309

If you have any questions please let us know.

Sincerely,

DODGE COUNTY HIGHWAY COMMISSION

Lori Fett
Office Manager

enclosures

SUPERVISOR'S INVESTIGATION REPORT

ACCIDENT/INCIDENT – PROPERTY DAMAGE/LOSS

The unsafe acts of drivers and the unsafe conditions that cause accidents can be corrected only when they are known specifically. It is your responsibility to find them, name them, and to state the remedy for them in this report.

Department:	<u>Dodge County Highway Commission</u>	Report Date: <u>2/9/16</u>
Date of Accident/Incident:	<u>2/9/16</u>	If applicable: Digger's Hotline contacted: <input type="checkbox"/> Yes <input type="checkbox"/> No
Time of Accident/Incident:	<u>3:00 <input checked="" type="checkbox"/> a.m. <input type="checkbox"/> p.m.</u>	Digger's Hotline #: _____
Location of Accident/Incident:	<u>N Main ST (STH 26) Juneau</u>	Estimate Repair Cost \$ _____
County Vehicle #/Description:	<u>Truck #35</u>	Job No.: _____
Driver Name:	<u>Matt Nummerdor</u>	Close Date: _____
1 st Party Name:	<u>Lisa Frye</u>	License Plate # _____
2 nd Party Name:	_____	License Plate # _____
Sheriff Incident #	_____	

NUMBER OF INJURED PERSONS AND EXTENT OF PROPERTY DAMAGE: No one injured. Broken driver side mirror.

DESCRIPTION OF ACCIDENT (state in detail what occurred just before and at the time of the accident): Matt was traveling South on N Main St in Juneau. As he was coming upon a parked car he couldn't move over to give himself adequate room to get past the parked car due to traffic in the opposite lane. The wing on truck #35 hit the driver side mirror of the parked car causing the plastic housing to crack and the mirror lens to fall out.

UNSAFE CONDITIONS/ACT (describe unsafe conditions such as faulty brakes, lights, etc. and/or unsafe action of driver contributing to the accident): If safe Matt could have come to a stop to allow oncoming traffic to clear out so he could move over further to give himself more room.

REMEDY (as a supervisor, what action have you taken or do you propose taking to prevent a repeat accident): Make sure wings are tucked all the way in and drive slow enough to give yourself ample reaction time.

[Signature] 2/10/16
Employee Signature Date

[Signature] 2/10/16
Supervisor Signature Date

[Signature] 2-10-2016
Commissioner Signature Date

c: Employee File
Human Resources File

1-27-16

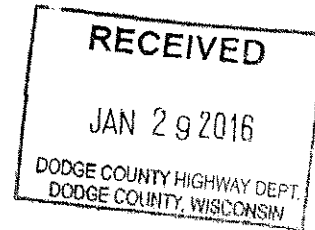
Dodge County Highway Department

Highway Commissioner

Brian Fields

211 E Center Street

Juneau, WI 53039



RE: July 13, 2015 Flood Damage

Dear Mr. Fields:

I am writing to you in regard to the loss we have incurred, due to the incorrect sizing and maintenance of the culverts installed on the property I rent on Highway S in Beaver Dam. By this letter I am putting you on notice of our claim for losses that occurred as a result of the actions of the Dodge County Highway Department by installing incorrectly-sized culverts and not maintaining them for proper drainage.

If you recall, when the road was originally re-done, this same property flooded with all the heavy rain in 2008. This was the first time in the twenty-one years that I have lived at this location that we had an issue with run off due to the way that the county re-landscaped the drainage on Highway S. The culverts were the wrong size and all the water stopped at our location. This year yet again we had severe flooding to this property and the culverts were replaced on October 6th and 7th. The blockage has been moved from the culvert that runs under the road and this culvert was also replaced. Had this been done the first time when the road was constructed or even after the first flood in 2008, none of this flood damage would have been incurred.

Enclosed you will find a list of the losses and expenses for which we are seeking reimbursement from the Dodge County Highway Department. The incorrect sizing of the culverts and improper maintenance of the drainage of the culverts caused the indoor and outside flooding at this property. The water should have been routed differently so it would not have collected at one location and caused flooding only at this location. We had 6 cars that were parked in my yard, as well as all of the items that we had in the basement of the house that are damaged or completely ruined ...some are irreplaceable. On top of that time lost from work and days spent cleaning up and disposing of the mess are not even accounted for in this total.

It our belief that the loss suffered by us and the enormous financial burden that it has caused my whole family is due to the actions of the Dodge County Highway Department by the incorrect culverts being installed when the road was first re-done and then not maintaining or fixing them after the first flood in 2008. We are hopeful that a resolution to this can be achieved without the need for attorneys and court

expenses. Therefore for by the evidence enclosed we are request reimbursement from the Dodge County Highway Department in the amount of \$17596.00 for the damages suffered by us from the flooding on July 13, 2015.

Please be advised that at this time we are only requesting money for the items that can be replaced and not all of the items that were lost or time spent cleaning the flooding of the basement. Our request for reimbursement is put through as a good faith effort to resolve this in a timely fashion. Please note that if this cannot be settled in a timely and efficient manner we will have no choice but to hire an attorney and file an action with the court to recoup the losses we incurred as a result of the Dodge County Highway Department.

We hope this can be resolved without legal action to save money for both parties involved.

We look forward to hearing from you in the near future. Please be advised that if we do not hear from you in the next 30 days we will have no choice but to take legal action.

Sincerely,

A handwritten signature in black ink, appearing to read "SKitlinger". The signature is written in a cursive, somewhat stylized font with a long horizontal flourish extending to the right.

Sandi Kitelinger and Family

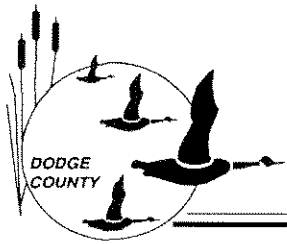
CARS

1. 2008 Chrysler Town and Country- total loss per insurance. -Sandra Kitelinger (920) 285-0887	
Difference of remainder of the loan and the insurance pay out \$3,000.00	\$3,000.00
b. No money for down payment for replacement vehicle	
c. Worth \$11,600.00	
2. 2000 Ford Focus SE - Sandra Kitelinger (920) 285-0887	
g. worth \$2000.00 market value- paid \$3000.00 for the car, new tires and battery	\$3,000.00
h. to get vehicle running but not repaired \$300	\$300.00
3. 2002 Ford Torus SE- Sandra Kitelinger (920) 285-0887	
m. worth \$1,600.00 plus 2 new tires	\$1,800.00
n. To get vehicle running but not repaired \$300	\$335.00
4. 1997 Ford Explorer- Sandra Kitelinger (920) 285-0887	
h. worth \$2000.00 4 new tires	\$2,400.00
i. To get vehicle running but not repaired \$250.00	\$250.00
2008 Dodge advenger- Sandra Kitelinger (920) 285-0887	
a. Oil Change	\$35.00
e. worth \$7500.00	keeping
200? Kia altima- Angie Martinucci (262) 510-9404	keeping
	Total \$12,030.00

\$149.50 per vehicle that needs to be replaced for registration again plus the tax.
 Vehicles 2-4 should have been scrapped at time of flood however we need them
 to get to work everyday. Unable to replace at this time.

Personal loss items (Basement/Outside)

1 Char Broil Smoker	\$179.00
2 dish washer	\$200.00
3 Bissel pro heat advance carpet shampooer	\$178.00
4 End tables/coffee tables	\$300.00
5 2 multi stage car seats \$60/Each	\$120.00
6 fisher price play table and chair (kids)	\$50.00
7 2 Folding tables \$40/each	\$80.00
8 25 inch sony t.v.	\$100.00
9 6 55gallon totes of clothes (keepsake)	\$1,000.00
10 step2 kids slide	\$86.00
11 electronic board games	\$150.00
12 12 piece dish set	\$60.00
13 4 igloo 60 quart ice cube roller cooler \$60/each	\$240.00
14 5 starelite totes \$68/each	\$340.00
15 16 volt battery powered drill	\$80.00
16 black and decker circular drill	\$66.00
17 elliptical machine	\$130.00
18 graco four stage high chair	\$180.00
19 2 rolls of encapsulated insulation \$26/each	\$52.00
20 Pictures and photo albums	\$200.00
21 Microwave	\$40.00
22 Kitchen table	\$60.00
23 toaster	\$20.00
24 4 kitchen chairs	\$100.00
25 Trundle bed	\$75.00
26 intex pool pump for 24' diameter	\$200.00
27 2-Huffy 20inch bikes \$80/each	\$160.00
28 huffy 16inch bike	\$50.00
29 Records/albums	\$150.00
30 Blankets and comforters	\$200.00
31 2 ozark sleeping bags	\$30.00
32 winter clothes-snow pants hats gloves mittens coats	\$200.00
33 6 person tent	\$130.00
34 9 foot umbrella	\$80.00
35 2 bags of royal oak lump charcoal 8/each	\$16.00
36 Chimney for grill	\$14.00
37 taxi services to and from work for 2 weeks	\$250.00
	Total \$5,566.00



Clearview

Jane E. Hooper
Administrator

198 County DF
Juneau, Wisconsin 53039
Telephone: (920) 386-3400
Fax: (920) 386-3405
IN THE OFFICE OF
COUNTY BOARD CHAIRMAN

February 1, 2016

FB 0116

DODGE COUNTY, WIS.

Mr. James Mielke
Dodge County Administrator
Administration Building
127 East Oak Street
Juneau, WI 53039

Mr. Russell Kottke
County Board Chairman
Administration Building
127 East Oak Street
Juneau, WI 53039

Sheriff Dale Schmidt
Dodge County Sheriff's Dept.
124 West Street
Juneau, WI 53039

Mr. Larry Bischoff
N3687 Level Valley Road
Hustisford, WI 53034

Ms. Mary Ann Miller
417 Haskell Street
Beaver Dam, WI 53916

Re: Disaster Preparedness

Ladies and Gentlemen:

On behalf of Clearview, I would like to take this opportunity to thank Amy Nehls and Mike Reissmann for their continued efforts to keep Dodge County a prepared and safe place to live and work.

Annually, during the month of January for the past six years, Clearview has provided for our staff our annual "disaster in-service" according to our policy and regulation. Our policy is such that it can expand and contract as a situation arises.

This year I asked Amy Nehls, Emergency Management Director, if she would be interested in working with us on our annual in-service. She was ready and willing to help and solicited the help of Mike Reissmann to be a part of our in-service.

Due to the large amount of employees we have at Clearview working 24/7, we have to provide in-services for our staff on all three shifts. Amy and Mike made themselves available for all the times we had listed to provide education to our staff from their perspective on an "Active Shooter" incident.

There was an overwhelming positive response to the education we provided this year at that in-service, many excellent questions from our staff. I cannot thank Amy and Mike enough for their overwhelming enthusiasm to assist us this year.

It is great to work within a county that has a team whose members have a genuine concern for the well-being of co-workers and the community at large.

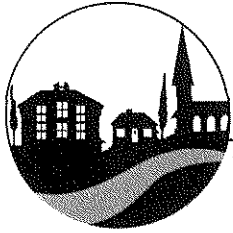
Thank you for your continued support.

Sincerely,

Jane E. Hooper
Administrator

Itrs\Disaster In-Service 2016

cc: Amy Nehls, Emergency Management Director
Detective Mike Reissmann



Office of
CITY MAYOR

JOHN DAVID
Mayor

106 Jones Street • P.O. Box 477 • Watertown, WI 53094-0477 • (920) 262-4000 • FAX (920) 262-4016

CITY OF
WATERTOWN

RECEIVED
IN THE OFFICE OF
COUNTY BOARD CHAIRMAN

FEB 22 2016

DODGE COUNTY, WIS.

February 22, 2016

Dodge County Administration Building, 1st Floor
James Mielke
127 East Oak Street
Juneau, WI 53039-1329

Dear Jim,

It is about time that I get this letter to you. The dust has settled along the railroad tracks in Watertown. The train derailment was a true learning experience that could have been much worse. We were lucky!

During the time after the derailment; Amy Nehls was present to help. As the Emergency Management Director for the County, she is indeed a great asset for all the citizens of Dodge County. Her professionalism and help to me was priceless. Even though the derailment did not happen in Dodge County, Amy was present to help in any way she could. She helped me with press releases, and she and Joe Meagher helped with the relocation of the residents who were evacuated.

Amy also worked well with her counterpart from Jefferson County, Donna Haugom. They know each other and worked well together. Both ladies helped make my life easier. You never know when an event like this or something else will happen. It is reassuring to know that we have a well-trained Emergency Management Department in Dodge County to help all citizens of the County.

Thank you for having this Department and the qualified, trained people in the Office of Emergency Management.

Sincerely,

John David
Mayor

CC: Russ Kottke, Board Chairman
Amy Nehls, Emergency Management Director

RESOLUTION NO. _____

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Board of Supervisors last considered and established the salary and compensation for the Dodge County Board Chairman by means of Resolution No. 13-53, which was adopted by the Dodge County Board of Supervisors on March 18, 2014; and,

WHEREAS, Resolution No. 13-53 established the salary and compensation for the Dodge County Board Chairman for a period of two years, commencing on March 18, 2014, and ending on March 18, 2016, as \$12,000.00 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013; and,

WHEREAS, on March 7, 2016, the undersigned Committee reviewed and reconsidered the salary and compensation of the County Board Chairman as established by Resolution No. 13-53 in light of and in consideration of the duties and responsibilities assigned to and undertaken by the County Administrator and the Dodge County Board Chairman and formed the following considered conclusions:

1. During the past two years the County Board Chairman has attended meetings of the County Board and meetings of County Board Committees, and, in addition, has worked closely, frequently, and effectively with numerous individuals, including the County Administrator, in many important areas of administration of county government, to the benefit of Dodge County;
2. The County Board Chairman will continue in the future to attend meetings of the County Board and meetings of County Board Committees, and, in addition, will continue in the future to work closely, frequently, and effectively with numerous individuals, including the County Administrator, in many important areas of administration of county government, to the benefit of Dodge County; and,
3. During the period of time commencing on March 18, 2016, and ending on March 18, 2018, the County Board Chairman's salary and compensation should be \$12,000.00 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013;

SO, NOW, THEREFORE, BE IT RESOLVED, that during the period of time commencing on March 18, 2016, and ending on March 18, 2018, the Dodge County Board Chairman shall be paid \$12,000.00 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013.

All of which is respectfully submitted this 15th day of March, 2016.

Dodge County Executive Committee:

Russell Kottke

David Frohling

Donna Maly

Harold Johnson

Joseph Marsik

Jeff Berres

MaryAnn Miller

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2016 Budget? _____ Yes or _____ No

Fiscal Impact on the adopted 2016 Budget:

\$ _____

Fiscal Impact reviewed by the Dodge County Finance Committee on _____, 2016.

David Frohling, Chairman
Dodge County Finance Committee

*Town of Beaver Dam
Dodge County, Wisconsin
February 12, 2016*

Dodge County Board of Supervisors
Dodge County Clerk
127 E. Oak Street
Juneau, WI 53039

RECEIVED
IN THE OFFICE OF
COUNTY CLERK
FEB 15 2016
DODGE COUNTY, WIS.

Dear Honorable Members of the County Board,

Please find enclosed Resolution 2016-3 adopted February 9, 2016 by the Town of Beaver Dam Board of Supervisors. The Town Board respectfully requests your timely and thoughtful consideration of the resolution.

Sincerely Yours,



Neal Stippich, Chairman

Town of Beaver Dam, Dodge County, Wisconsin
Resolution 2016-3
Water Rescue Responsibility

Whereas; The Town of Beaver Dam, Dodge County Wisconsin, is located in the City of Beaver Dam Fire District, and;

Whereas; The Town of Beaver Dam pursuant to Wisconsin State Statute 60.55 is a Member of the Beaver Dam Area Rural Fire Association for purposes of fire protection services through the Associations' Agreement with the City of Beaver Dam Fire Department, and;

Whereas; The Town of Beaver Dam pursuant to Wisconsin State Statute 60.565 duties separately and independently contracts for ambulance services with the City of Beaver Dam Fire and Rescue Department, and;

Whereas; The City of Beaver Dam Fire and Rescue Department has made request to the Beaver Dam Area Rural Fire Assn. for assistance to fund and support a "Water rescue/Dive team" including necessary equipment, training, personnel, and support, and;

Whereas; The "Water rescue/Dive team" resources will predominately be intended for use on and deployed to "Waters of the State" within the City of Beaver Dam and Area Fire Assn. Districts for the rescue of human beings and or recovery of human bodies, and;

Whereas; Current Wisconsin State Statutes 59.27(11) recognizes the County Sheriff as having the Power and Duty to rescue human beings and or recover human bodies from "Waters of the State," and;

Whereas; The Town of Beaver Dam along with the affiliated groups of the Beaver Dam Area Rural Fire Assn. and the City of Beaver Dam Fire Department have limited means to fund the necessary and highly specialized equipment, personnel, training, maintenance, and support, and;

Whereas; The only substantial funding source available to the Town of Beaver Dam, members of the Beaver Dam Area Rural Fire Assn., and the City of Beaver Dam Fire and Rescue Department is through a general Property Tax Levy, and;

Whereas; State imposed Levy limits also influence the ability of the Town of Beaver Dam, members of the Beaver Dam Area Rural Fire Assn., and the City of Beaver Dam Fire department to Levy the necessary funding requirements without impacting other governmental functions and services, and

Whereas; The Town of Beaver Dam desires the establishment, operation, and perpetuation of an effective "Water rescue/Dive team" in the City of Beaver Dam and the Beaver Dam Area Rural Fire Assn. District in the interest of public safety, and;

Whereas; The Town of Beaver Dam believes and endorses participation in funding of an effective and properly equipped "Water rescue/Dive team" by Dodge County is vital, necessary, and required in the protection of public health and safety on/in "Waters of the State" within the City of Beaver Dam and Beaver Dam Area Rural Assn. Fire Districts, and;

Whereas; The Township of Beaver Dam also requests for establishment of County wide "Water rescue/Dive team" capabilities on/in all "Waters of the State" to help ensure effective rescue of human beings and or recovery of human bodies, and;

Whereas, Pursuant to Wisconsin State Statutes 59.54(1) and (2), the Dodge County Board of Dodge County, Wisconsin has the duty and power to fund a county wide "Water Rescue and Dive team."

Now therefore be it resolved; The Town of Beaver Dam requests the Dodge County Board of Dodge County, Wisconsin to meet its obligations as directed under the Wisconsin Statutes by participating in the establishment and perpetuation of an effective "Water rescue and Dive team" in Dodge County, State of

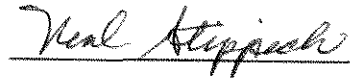
Town of Beaver Dam, Dodge County, Wisconsin
Resolution 2016-3
Water Rescue Responsibility

Wisconsin which would include the City of Beaver Dam Fire District and the Beaver Dam Area Rural Fire Assn. District for the purpose of the rescue of human beings and/or recovery of human bodies on or in all "Waters of the State" located in Dodge County, Wisconsin.

Passed on February 9, 2016 at a regular Town Board Meeting by a unanimous vote of the Board.

Attested: Clerk, Kristine Klodowski

Chairman, Neal Stippich

Handwritten signature of Kristine Klodowski in cursive, underlined.Handwritten signature of Neal Stippich in cursive, underlined.

Posted on February , 2016



DODGE COUNTY SHERIFF'S OFFICE

Dale J Schmidt Sheriff Scott Smith Chief Deputy

February 12, 2016

Dear Mr. Jim Mielke,

Attached, you will find a resolution that was signed by the Town of Beaver Dam at their February 9, 2016 meeting. In reading this resolution, I find that there are several implications made when referencing the responsibility of Dodge County that are somewhat inaccurate. I would also like to share concerns on this resolution.

In the Town of Beaver Dam Resolution 2016-3, it states;

Whereas; Current Wisconsin State Statutes 59.27(11) recognizes the County Sheriff as having the Power and Duty for the rescue of human beings or recovery of human bodies from "Waters of the State,"

My research found that the actual language of the statute reads;

(11) Conduct operations within the county and, when the board so provides, in waters of which the county has jurisdiction under s. 2.04 for the rescue of human beings and for the recovery of human bodies.

This does list as a duty of the sheriff to "Conduct operations", but does not describe in any detail what those operations are to include other than the rescue of human being and the recovery of human bodies. There is no requirement for the Sheriff to maintain a dive team nor does it list a requirement for the Sheriff to maintain any recovery equipment.

In Dodge County we do "Conduct operations" as we do have a patrol boat that is used for rescue and recovery situations as able. The Sheriff's Office works in partnership with local jurisdictions and their Fire and Rescue to affect any rescue that is required. We of course work with them for recovery as well. Beaver Dam Fire and Rescue has taken it upon themselves to equip their agency with the necessary staff and equipment to operate during these rescue and recovery missions, as many other Fire and Rescues have done around the state. Our collaborative effort meets this statutory requirement of conducting operations.

Furthermore, in whereas #11 of this resolution the Town of Beaver Dam endorses participation by Dodge County in funding operations of a water rescue/dive team by the City of Beaver Dam and Beaver Dam Area rural Fire Association.

Under whereas #12 of the resolution it indicates that Dodge County should establish countywide water rescue/dive team capabilities on/in all "Waters of the State" to help ensure effective rescue of human beings or recovery of human bodies.

In whereas #13 the resolution indicates that Dodge County must meet its obligations Pursuant to Wisconsin Statutes 59.54(1) (2) as it has the duty and the power to fund a countywide "Water Rescue and Dive team"

Those statutes read as follows;

59.54 Public protection and safety.

(1) Ambulances. The board may purchase, equip, operate and maintain ambulances and contract for ambulance service with one or more providers for conveyance of the sick or injured and make reasonable charges for the use thereof.

(2) Rescue equipment. The board may appropriate money for the purchase of boats and other equipment necessary for the rescue of human beings and the recovery of human bodies from waters of which the county has jurisdiction under s. 2.04 and charge a reasonable fee for the use of such boats and other equipment.

There is no obligation under these statutes as written for the county to be responsible for operations as described in 59.54. In both subsections of the statute, it lists "The board **may**". Those words do not mandate but give authority for the county to do so if they choose. There is no duty described in statutes that requires the funding of a water rescue/dive team.

It is up to the honorable members of the Dodge County Board of Supervisors as to any decisions on funding. I would propose that if it is decided to participate in such funding, that clear parameters on future purchases for other fire departments who request funding be put in place. Recent input has been received from other fire departments expressing concern that if Beaver Dam Fire and Rescue receives funding for their equipment, they too will be making requests on behalf of their departments.

I believe there are serious cost implications that due to my experience I am able to share with the Honorable Board of Supervisors on the proposed countywide dive team being recommended. Based on a logical assumption, a countywide dive/rescue team would go in one of two directions. The first would option would likely include the elimination of the City of Beaver Dam Fire Departments dive/rescue team, and the second would likely include a duplications of services of what is already in place with the City of Beaver Dam Fire Department.

Under the first scenario, services on lakes of Beaver Dam and Fox Lake would be greatly diminished. The rationale behind this is based on a realistic evaluation which logically presents an increase in travel time, call-in time of appropriate staff, and time required to transport necessary equipment to the scene of an incident. Currently, the Beaver Dam Fire Department is a 24/7 agency with immediate capability to respond with its equipment and personnel. The Sheriff's Office has minimum staffing of 4 patrol deputies on duty at any given time. It would be unrealistic to assume that on duty personnel would be able to respond for dive responsibilities. Not only would it be likely that their services may be required in other capacities, but depending on staff that day, they likely would not be all members of the dive team. Therefore this would require personnel being called to duty on overtime. A dive team member

would need to respond to the Sheriff's Office to pick up any equipment needed and from there respond to the scene of an incident. This proposal would not "help to ensure effective rescue of human beings or recover of human bodies", but would create inefficiencies that could hinder a proper response.

In the second scenario, you would have the same as the previous scenario, but the Beaver Dam Fire and Rescue would logically be responding well in advance of the Sheriff's Office team limiting the actual usefulness of that second team in a majority of responses. This again is due to Beaver Dam Fire and Rescue having a 24/7 response readiness capability. The costs to train and equip 2 teams would be extremely costly and likely an inefficient use of tax payer dollars.

Of course if the Dodge County Board sees fit to fund a Sheriff's Office dive team, I as the Sheriff will gladly establish, train, and equip that team. Furthermore, if monies are allocated by the county for a countywide dive and rescue team citing the statutory authority of the sheriff, all county funded operations would fall under the sole command and control of the sheriff.

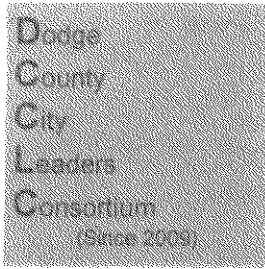
Thank you for your time in allowing me to express concerns with the resolution as presented. I must make it clear that I am strongly in support of an effective water rescue and dive team. I believe it is important not only to our citizens but also to those who visit Dodge County. Ultimately we must be ready to respond to any emergency. As sheriff, I assure you that I will always do my best to effectively carry out the duties I am sworn to uphold. I believe we currently have a system in place that is effective and meets the needs of our community. The Sheriff's Office has an excellent working relationship with all Fire Departments in and around Dodge County, including the Beaver Dam Fire Department. Regardless of the decisions, I am confident that we will continue to work together to effectively serve the people of our communities throughout Dodge County.

Respectfully,

A handwritten signature in blue ink that reads "Dale J. Schmidt". The signature is fluid and cursive, with a horizontal line extending from the end of the name.

Dale J. Schmidt
Dodge County Sheriff

"Working together for the future of Dodge County"



February 23, 2016

Dodge County Clerk Karen Gibson
Dodge County Chairperson Russel Kottke
Members of the County Board of Supervisors

Subject: Resolutions in Support of Collaboration

The Dodge County City Leaders Consortium (DCCLC) formed in 2009, and actively comprises all City Mayors and Administrators of cities throughout Dodge County is providing the Dodge County Board attached copies of resolutions recently approved by the Common Councils from the cities of Beaver Dam, Fox Lake, Horicon, Juneau, Mayville, Watertown and Waupun. We request that they be read into the record with Board action at the County Board's meeting on **Tuesday, March 15th, 2016**; and further request that Dodge County leaders address, as soon as possible, pursue an ongoing exchange of ideas with interested parties and City officials on topics of mutual interest which would include specifically at this time collaborative meetings and discussion with County officials in a potential share program of any funds from the County's ½% sales tax revenues. These dollars could help in many ways to support things such as infrastructure needs that we all struggle to budget on a local level.

We look forward to the County Board's reply to this correspondence with a meeting that would be a sign as a good-faith effort towards structuring this collaboration process. Your reply can be forwarded to DCCLC facilitator Beaver Dam Mayor Tom Kennedy.

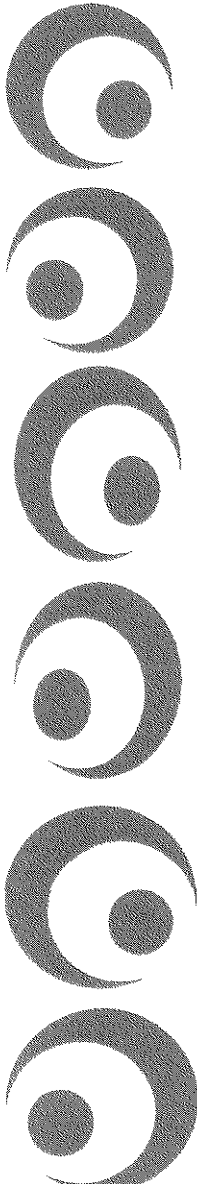
Thank you for the attention!

Submitted on behalf of the DCCLC:

City of Beaver Dam
Mayor Thomas A. Kennedy & Common Council

City of Fox Lake
Mayor Tom Bednarek & Common Council
City Administrator Gary Rogers

City of Hartford
Mayor Joe Dautermann



Page 2
February 23, 2016
DCCLC Letter to Dodge Co.

City of Horicon
Mayor Steve Neitzel & Common Council

City of Juneau
Mayor Dan Wegener & Common Council

City of Mayville
Mayor Bob Redeker & Common Council

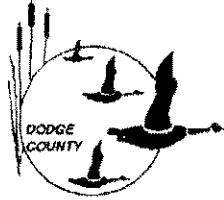
City of Watertown
Mayor John David & Common Council

City of Waupun
Mayor Kyle Clark & Common Council

Cc: Beaver Dam Council President Alderperson Jon Litscher
Daily Citizen
WBEV/WXRO

REVISED PROPOSAL TO:

Dodge County, WI



FOR:

Business Process Improvement and ERP Advisory Services

**Government Finance Officers Association
(GFOA)**



Research and Consulting Center

November 2, 2015
REVISED – December 2, 2015
REVISED – January 22, 2016
REVISED – February 1, 2016
REVISED – February 16, 2016

Note: This proposal and description of GFOA methodologies is for the entity listed above. All information herein is confidential and proprietary to GFOA.

Exhibit "A"



Government Finance Officers Association

203 North LaSalle Street, Suite 2700

Chicago, IL 60601-1210

312.977.9700 fax: 312.977.4806

February 16, 2016

Julie Kolp
Finance Director, Dodge County
4th Floor, Dodge County Administration Building
127 E. Oak St.
Juneau, WI 53039

EMAIL: jkolp@co.dodge.wi.us

Dear Julie,

The Government Finance Officers Association (GFOA) is pleased to present this revised proposal to Dodge County (the County) for business process improvement and overall advisory services related to the County's ERP project. Our proposal and services are based on discussions with the County and include a focus on the following:

- ERP project readiness
- Business process improvement
- ERP project oversight

All changes suggested in your email from January 14, 2016, have been included. Additionally, this version also contains a more detailed statement of work (roles and responsibilities) and an overall timeline.

Over 400 governments have found value in our experienced, expertise, and detailed approach to ERP projects. As one of the premier membership associations for public-sector professionals, GFOA can offer independent, objective, and best practice focused consulting services consistent with our mission to improve government management.

If there are any questions or if you would like to further discuss the proposal, please let me know.

Sincerely,

Mike Mucha
Director, Research and Consulting Center
Government Finance Officers Association

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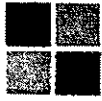
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Project Overview

GFOA brings the expertise gained from our work with hundreds of public sector organizations. We combine this experience with a deep understanding of industry best practices, ERP implementation, project oversight, and organizational change management. In most projects, we typically assume the role of providing independent quality assurance, business process and public sector process subject matter expertise, risk identification, and contract compliance. Many of those projects begin as our client is going through initial the initial planning stages for an ERP project. With the County, we understand that the County has selected Tyler Technologies as its software vendor and is in the process of negotiating a contract with that vendor. This proposal provides services to help the County in negotiating that contract while also preparing for and executing the project. However, the majority of GFOA's services will focus on business process improvement and ensuring that a process is in place for analyzing current business processes, making decisions consistent with industry best practices, and working to apply those new business processes to the system. Specific services include:

- Independent quality assurance
- Risk Identification
- ERP Project Readiness
- Project Planning and Oversight
- Business Process Improvement
- Business Process Decision Making consistent with Industry Best Practices
- Configuration Testing
- Acceptance / Close Out

Throughout the project, GFOA would assign a small project team of two to three consultants that would be able to understand the County, its goals, policies, and unique concerns, become knowledgeable with the County project, be able to identify risks and issues, and provide specific recommendations.

GFOA consultants would have prior experience working with other ERP projects in similar organizations. GFOA is planning on assigning Rob Roque, GFOA's Technology Solutions Manager as the GFOA project lead. He is currently serving as GFOA project lead at Kenosha County, WI and Dunn County, WI on similar engagements.





Task 1: Project Readiness

Successful ERP projects utilize a detailed project plan and effective project management structure to set expectations, communicate to stakeholders, and manage project resources, timelines, and outcomes. GFOA will work with the County to develop a project plan for successful implementation of its ERP system *and* implementation of improved business processes to best leverage the system (and adhere to recognized industry guidelines). GFOA would also work to establish important project quality control points and a reporting format to communicate key issues, risks, and progress throughout the project. GFOA will establish an initial high level project plan to help with ongoing planning efforts and then be involved working with the County and Tyler to ensure that the software implementation considers the steps necessary to fully transition the County's business processes.

GFOA will also work with the County to establish the necessary governance structures and project teams necessary to carry out the project. This will include working with the County to identify key resources for the project and establishing a project charter that defines roles, project goals, and key guidelines/principles for the project.

As part of ongoing oversight, GFOA expects to be involved with review of the current County/ERP vendor contract and suggest edits that the County will negotiate with Tyler Technologies. In the past 5 years, GFOA has negotiated many contracts with Tyler Technologies and other software vendors and has been able to successfully negotiate protections for our clients not found in the vendors' standard agreements. These protections are critical for ongoing quality assurance and accountability with the project. GFOA understands that the County would like to negotiate its own contract; however we expect that the following terms will be part of the County's agreement.

- Tyler's response to detailed functional requirements and a warranty that covers the configuration and implementation of those requirement responses
- Pre and post live acceptance testing with sufficient testing periods
- Detailed statement of work with defined roles and project expectations
- Definition of critical deliverables
- Milestones and control points

Task 1: Project Planning		
Phase Duration:	TBD	
On-Site Presence	2-3 trips expected	
Deliverables	Description	Amount
1	Project Planning Documents <ul style="list-style-type: none"> • Initial Project Plan • Project Governance Structure • Project Charter Development 	\$20,150
2	Contract Review and Comment	\$6,000
3	Complete Project Plan Development (<i>to be completed with Tyler</i>)	\$9,275
	Total	\$35,425

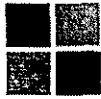
Deliverable Expectations:

- 1) GFOA will work with the County's project manager and key members of the County's steering committee to develop an initial project plan for the project. The plan will focus on identifying critical tasks for business process improvement and approximate timeframes for the software implementation.
- 2) GFOA will provide one review of the County's contract document provided by Tyler and GFOA will provide a report and facilitate a conference call identifying any issues and GFOA recommendations. If the County would like GFOA to provide any additional work on the contract GFOA would bill hourly at \$200/hour.
- 3) GFOA will work with the County and Tyler to help prepare the software implementation project plan. GFOA expects to be working primarily in a quality assurance role to make sure statement of work requirements are worked into the project plan and that sufficient time is allocated for business process improvement work.

Roles and Responsibilities:

The following table identifies clear roles and responsibilities for GFOA and County staff for Task 1 activities:

Task / Component	GFOA Role	County Role
Project Plan	<ul style="list-style-type: none"> • Develop Initial Project Plan in MS Project 	<ul style="list-style-type: none"> • Provide Black Out Dates • Review Project Plan and Provide Comments
Governance Structure	<ul style="list-style-type: none"> • Provide recommendations for governance structure 	<ul style="list-style-type: none"> • Assign individuals to project roles
Project Charter	<ul style="list-style-type: none"> • Prepare draft charter 	<ul style="list-style-type: none"> • Review draft charter • Finalize charter
Contract Review	<ul style="list-style-type: none"> • Review contract documents • Prepare report identifying contract comments • Discuss comments with County 	<ul style="list-style-type: none"> • Provide Tyler MUNIS contract documents for GFOA review • Review GFOA Report • Communicate GFOA changes to Tyler
Complete Tyler Project Plan	<ul style="list-style-type: none"> • Participate in initial project plan discussions with Tyler • Review initial draft of project plan • Prepare report with project plan comments • Participate in meetings with Tyler/County to discuss project plan (off-site and on-site) 	<ul style="list-style-type: none"> • Take lead in developing project plan with Tyler • Communicate GFOA's concerns with Tyler • Responsible for all county dates in project plan



Task 2: Business Process Improvement

For each of the identified processes (a listing is provided below), GFOA will facilitate process improvement services. Initially, this will include the development of a process map (also called a process flow diagram or value stream map). These documents provide a visual tool to analyze a given business process, and facilitates the discovery of improvement opportunities. GFOA uses Microsoft Visio to develop the maps, and documents an accompanying narrative in Microsoft Word. All maps will be provided to the County in a format accessible for the County (example PDF or word document).

The GFOA mapping process is a highly collaborative one and will involve participation of a wide variety of stakeholders. This step is extremely important to the success of the project and allows various stakeholders to better understand existing processes (including limitations and inefficiencies). As part of this process, GFOA will also begin to discuss improvement opportunities. *In addition to focus group meetings for the processes listed below, GFOA will schedule one-on-one meetings with each department head to allow for further discussion and conformation of department processes.* All maps will be accompanied by GFOA's initial analysis and recommendations.

Process List	
Process	Task / Topics*
Accounting	<ul style="list-style-type: none"> • Chart of Accounts • General Ledger Transactions • Internal Service Charges • Activity Costing • Grant / Project Tracking • Financial Reporting
Budget	<ul style="list-style-type: none"> • Operating Budget • Capital Improvement Planning (CIP) • Capital Budget • Budget Adjustments / Amendments
Procure – Pay	<ul style="list-style-type: none"> • Vendors • Purchase Requisitions • Purchase Orders • Contract Management • Change Order • Receiving • Inventory • Accounts Payable • P-Cards • Employee Expense Reimbursement • Vendor Self Service
Customer Billing	<ul style="list-style-type: none"> • Customer File • Billing • Accounts Receivable
Treasury	<ul style="list-style-type: none"> • Cash Receipts • Interest Allocation • Bank Reconciliation • Investments

Process List	
Asset Management	<ul style="list-style-type: none"> • Asset Acquisition • Asset Lifecycle <ul style="list-style-type: none"> ◦ Work Order / Fleet Management • Depreciation • Transfer / Disposal / Retirement
Time Entry – Payroll	<ul style="list-style-type: none"> • Interface to Kronos

** Note: Not all topics/processes will have maps. For some processes, such as the chart of accounts, mapping is not applicable. In these cases, GFOA will provide alternate documentation and analysis.*

In addition to the maps, GFOA will work with County staff to prepare a comprehensive system inventory. GFOA utilizes several methods of identifying systems including: business process maps, surveys, focus groups, departmental staff interviews, and system observations. Often the exercise of developing a system inventory is an ongoing task as new systems are continually identified. Included in the system inventory, GFOA includes all commercial applications, home grown applications, shadow/silo systems, stand-alone spreadsheets or databases, forms, records, notes, or other tools that either store information or are used for business process transactions. From experience, GFOA has found that identification of a comprehensive system inventory is an effective way of identifying business process improvement options (especially those that relate to elimination of redundant tasks) and a vital ERP implementation readiness activity. GFOA will assist the County in preparing a system inventory by providing templates and guidance, but GFOA expects that the County will take a lead role in documenting current systems.

Once maps are developed, GFOA consultants will conduct an analysis to compare the existing processes identified in the table under Task 1 as in scope for to-be design against recognized local government and public sector best practices (*Note: part of this analysis will occur during the mapping sessions*). It is our experience that some processes are heavily dependent on system features and the design process can be delayed until the implementation project. For other business processes, that occur both inside and outside of a system (such as the organizational process to process purchase requisitions), it is best to develop a to-be design process prior to engaging specific software capabilities.

With many processes, GFOA assumes that the County will be making significant changes from what has occurred in the past. GFOA will lead business process design sessions to ensure that the County will deploy best business practices rather than “re-creating the old system.” As part of this task, GFOA would take a lead role in facilitating a change to the County’s chart of accounts.

GFOA will provide recommended to-be process maps based on our analysis and the County’s feedback during the mapping sessions. All to-be maps will be discussed with the County and this will provide county project team members an opportunity to review, validate and ultimately make decisions on the high-level to-be process definition.

GFOA consultants will bring best practice expertise from a number of sources including: past consulting experience, best practice research, and will conduct benchmark research with other leading comparable organizations if necessary. Overall, GFOA will focus on attempting to simplify and standardize processes, apply best practices, and implement a more efficient way of doing business for the County.

*Business Process Improvement and
ERP Advisory Services*

Along with the to-be process design, GFOA will work to develop functional requirements for each major step in the process. GFOA focuses functional requirements development on business process. At each step in the business process we will determine both the system requirements and implementation requirements and document those using a Microsoft Excel template that will be sent to Tyler Technologies. Tyler Technologies will respond to each requirement and validate that it is included in the scope of the project. Requirements development focus on functional requirements that define “what” needs to be completed (such as tasks, outputs, interfaces, calculations, processing, etc.) and not on “how” the system or the organization handles tasks currently. This allows for future improvement and full utilization of the system tools and built in processes to make the County more efficient.

Note: GFOA expects that the County will make decisions. GFOA will provide recommendations, but the County must make decisions in a timely manner.

Task 2: Business Process Improvement		
Phase Duration:	3 months	
On-Site Presence	5-8 trips expected	
Deliverables	Description	Amount
	4 Current Process Documentation and Analysis	\$60,650
	5 To Be Processes	\$28,925
	6 Functional Requirements	\$20,000
	Total	\$109,575

Deliverable Expectations:

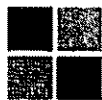
- 4) *Current process documentation and analysis will be by functional area and include a process map and related analysis. GFOA assumes that all departments from across the County would be included in the same functional discussions around each process.*
- 5) *GFOA will create to be recommendations and document to-be processes for the County's review and decision making. GFOA expects that any further modification be done by County staff. After the recommendation, GFOA feels strongly that the County project team or steering committee must own process decisions for them to be adopted and accepted.*
- 6) *The functional requirements that are developed will be similar to those that GFOA would insert into an RFP for ERP software. Functional requirements will be organized by business process and allow the project scope to be communicated to the vendor in detail. They will also serve as the final acceptance criteria. GFOA expects over 500 requirements.*

Roles and Responsibilities:

The following table identifies clear roles and responsibilities for GFOA and County staff for Task 1 activities:

Task / Component	GFOA Role	County Role
Business Process Improvement	<ul style="list-style-type: none"> • Prepare agendas for all business process improvement meetings (as-is) 	<ul style="list-style-type: none"> • Schedule and attend meetings • Identify appropriate individuals to attend

	<ul style="list-style-type: none"> Facilitate meetings Document as-is processes Prepare draft documentation for County review Modify draft documentation with County comments and provide final documentation 	<ul style="list-style-type: none"> meetings Provide subject matter and county knowledge in meetings Review GFOA documentation and provide comments
Department Interviews	<ul style="list-style-type: none"> Provide dates for department interviews Interview department heads Incorporate knowledge acquired for interviews in as-is documentation 	<ul style="list-style-type: none"> Schedule all department interviews Attend interviews
Business Process To-Be	<ul style="list-style-type: none"> Prepare recommendations for processes Discuss recommendations in on-site meetings 	<ul style="list-style-type: none"> Review recommendations Make decisions on key processes Own to-be process documentation after submitted
Functional Requirements	<ul style="list-style-type: none"> Prepare functional requirements Finalize requirements 	<ul style="list-style-type: none"> Review functional requirements Provide comments



Task 3: Project Oversight

GFOA will also provide a project oversight role throughout the County's project. A project oversight role with GFOA will enable the County to leverage the presence that GFOA has in the public sector technology industry, and will allow the County to benefit from ERP implementation experience and research along with access to our nationwide membership network.

Essentially, GFOA's role could be to provide an early warning mechanism and guide, to your project manager and steering committee at various points in the implementation process by tracking the progress of activities within the project plan and identifying risk areas.

While GFOA is familiar with most ERP systems, our consultants are not implementers and we would not be qualified to actually configure the system. Many projects fail to keep focus on the "big picture" and the traceability from requirements to process to system. GFOA's role would be to help ensure that this connection for the County is a visible part of the project.

While this is occurring, GFOA will develop test scripts and will help oversee the overall testing of the configured system. GFOA would also be available to take a lead role in helping to resolve any training issues.



Training Planning and Development

Training end users on both business process and new system features is a critical part of an ERP project. GFOA is proposing to help the County prepare an organization wide training plan to sufficient reach all users with the knowledge to be effective within the County's new business processes and new system. The training process also provides an opportunity to identify and address any resistance or change management issues with the new system. GFOA's proposed training plan will put in place the timelines, roles, and processes for the County to manage the overall training effort.

GFOA can also assist the County with training material development. County end users will need to be trained on both system features as well as business process changes. GFOA assumes that Tyler Technology has templates and standard training documentation for the system processes that can be adopted to include the County's business processes. GFOA would be available to assist the County's project team in developing training documentation and delivering training on the processes listed below (note: these processes were selected due to the impact on a wide range of end users):

- 1) Chart of accounts
- 2) Project / Grant tracking
- 3) Procure to pay process
- 4) Billing and AR process
- 5) Fixed asset process
- 6) Budget
- 7) Financial Reporting
- 8) Treasury
- 9) Payroll Interface
- 10) Highway (work order, fleet, and inventory)

Formal Acceptant / Project Close

In addition to project oversight activities, GFOA will take a lead role in facilitating a formal acceptance and project close out process. The requirements developed in Task 2 will be used as the primary criteria for determining if the system configuration is complete. In addition, GFOA expects that the statement of work to the contract between the County and its ERP vendor will clearly identify an overall acceptance process.

Tracking implementation of functional requirements (rather than "modules") is critical to ensure that the system scope has been fulfilled. Many times, vendors will only implement what is minimally necessary and the County is left without a complete system (often, for which it paid a large amount). GFOA has worked with many organizations to help manage the system acceptance process and can provide an independent perspective to project completion.

Ongoing Project Oversight

GFOA consultants will maintain an ongoing presence throughout the project to provide oversight, risk identification, recommendations, and other advisory services throughout the implementation. With this role, GFOA will remain active in monitoring the implementation of the business process improvements and can be used to resolve any issues or change management hurdles – including working with individual departments to work through functional or system obstacles.

GFOA also regularly provides guidance at the steering committee level to make sure that the project is accomplishing goals, the governance structure is working properly, and that all stakeholders on the project are held accountable. When issues arise, we are often used to



facilitate resolution.

For 10 months, GFOA will plan on being onsite for 10 months. For months, to be determined mutually between GFOA and the County, GFOA will provide ongoing project oversight services remotely and will stay informed of the project.

Task 3: Project Oversight		
Phase Duration:	15 months (expected)	
On-Site Presence	1 trip per month (plus as necessary) for 10 months (5 months w/ no visit)	
Deliverables	Description	Amount
7	System Design Review	OUT OF SCOPE
8	Training Planning	\$13,950
9	Training Development Assistance	\$55,375
10	Phase Closure Review	\$9,175
M_?	Monthly Status Reports (10 months at \$ 7,263 per month) (5 months at \$0)	\$72,625
	Total	\$151,125

Deliverable Expectations:

- 7) After the Tyler and County project teams complete the system design / configuration documents, GFOA will provide a quality review of the documentation to ensure that it is consistent with the business process documentation. GFOA will also review for any other issues. Issues will be communicated to the County through a report
- 8) GFOA will prepare a training plan focusing on change management concerns, organizational issues, and unique considerations that the County will need to take into consideration with its training effort. If possible, GFOA would coordinate training planning with Tyler's project team.
- 9) GFOA will develop training manuals using Tyler documentation and the County's business process documentation to facilitate end user learning.
- 10) GFOA will document that all contract requirements (including functional requirements) are met at the close of the project.
- M) GFOA will provide monthly status reports that identify risks, provide recommendations, and communicate other issues to the County's steering committee and project manager. Status reports will be based on GFOA's ongoing involvement in the project (through completion of the deliverables identified in this proposal) and its planned one trip per month of project oversight for 10 of the planned 15 months.

Roles and Responsibilities:

The following table identifies clear roles and responsibilities for GFOA and County staff for Task 1 activities:

Task / Component	GFOA Role	County Role
Ongoing Business Process Review	<ul style="list-style-type: none"> • Provide comments on County documentation • 	<ul style="list-style-type: none"> • Prepare and submit ongoing process/system configuration



		documentation for GFOA review
Training Planning	<ul style="list-style-type: none"> • Prepare overall plan for training end-users • Share lessons learned with County • Prepare training surveys 	<ul style="list-style-type: none"> • Schedule and manage end-user training effort • Track training attendance • Review training survey data
Training Development	<ul style="list-style-type: none"> • Prepare draft training documentation • Revise and provide final training documentation • Participate (if necessary) in one training session per area. 	<ul style="list-style-type: none"> • Provide screenshots/access to system for training materials • Answer questions on County process for developing training materials • Review draft training materials
Phase Closure	<ul style="list-style-type: none"> • Prepare agendas • Document implementation results against functional requirements • Prepare recommendations for issue resolution • Facilitate issue resolution 	<ul style="list-style-type: none"> • Attend meetings and share implementation knowledge with GFOA • Make decisions on outstanding issues • Provide staffing to resolve issues
Ongoing Oversight*	<ul style="list-style-type: none"> • Participate in project management meetings (as necessary) • Review Tyler status reports • Review issues log • Review deliverables • Meet with key county stakeholders • Participate in meetings with Tyler as needed • Prepare status reports 	<ul style="list-style-type: none"> • Share information with GFOA • Make decisions on GFOA recommendations • Own issues for resolution with Tyler

** GFOA will participate in ongoing oversight activities with participation levels of approximately 40 hours per month for the 10 months with status report deliverable. GFOA's participation for the remaining months of the project will be limited to off-site review of status reports, issues logs, and project SharePont site.*



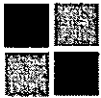
Proposed Schedule

Below is a tentative schedule for completion of GFOA's services contained in this proposal. The timeline represents GFOA's expected schedule for the project. All dates would be confirmed with County staff and built into the project plan that will be developed in task 1. Based on GFOA's past experience, GFOA feels that this schedule provides for good momentum throughout the



project while still allowing for sufficient time for discussion and decision making. If the County prefers an alternative schedule, GFOA is also flexible and willing to discuss other options.

Tentative Schedule		Month											
		1	2	3	4	5	6	7	8	9	10	11	12
Task 1: Project Planning													
Task 2: Business Process Improvement													
Task 3: Project Oversight													

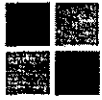


Pricing

- All pricing is provided as a fixed fee, inclusive of all travel costs, for the scope described within this proposal.
- GFOA will invoice the County for any deliverables/milestones completed in the previous month
- In calendar year 2016, GFOA agrees to accept maximum payment of \$114,000. In the event that GFOA provides more than \$114,000 of services related to this proposal, GFOA will invoice for such services in calendar year 2017.

Phase/Deliverable	Milestone	Price
1	Project Planning	
1	Project Planning Documents	\$20,150
2	Contract Review and Comment	\$6,000
3	Complete Project Plan Development (<i>to be completed with Tyler</i>)	\$9,275
2	Business Process Improvement	
4	Current Process Documentation and Analysis	\$60,650
5	To Be Processes	\$28,925
6	Functional Requirements	\$20,000
3	Project Oversight	
7	System Design Review	OUT OF SCOPE
8	Training Planning	\$13,950
9	Training Development Assistance	\$55,375
10	Project Closure Review	\$9,175
M	Monthly Status Reports (10 months at \$7,263 per month)	\$72,625
TOTAL		\$296,125





Project Staffing

GFOA has included short bios for all key staff proposed to be a part of this project.

GFOA Project Lead: Robert Roque

Rob Roque joined GFOA in 1998, and is now the Technology Services Manager for the Research and Consulting Center. He has significant experience with both large and small governments, having served as the Project Manager for Cook County, IL, Fairfax County, VA, Montgomery County, MD, the City of Philadelphia, PA, along with a number of small municipalities and counties. Rob also has provided ongoing ERP advisory services and governance support to a few local governments software from Tyler Technologies. Rob's primary responsibilities with GFOA are to serve on implementation advisory service projects, ERP selection service projects, and technology needs assessments. Rob also assists with GFOA's ERP and project management training curriculum and assists with testing technology for the GFOA organization.

Prior to joining GFOA he was a Senior Budget Analyst with the City of Pittsburgh, PA where he was responsible for the budgetary structure/general ledger design and design of the management reports for the implementation of the City's PeopleSoft implementation.

Education:

M.U.R.P., University of Pittsburgh, Pittsburgh, PA
B.A., University of Pittsburgh, Pittsburgh, PA

Certification:

Project Management Professional (PMP)
SAP: Integrator of mySAP Public Sector

GFOA Engagement Manager: Mike Mucha

Mike Mucha joined GFOA in 2006 and is now GFOA's Deputy Executive Director and the Director of the Research and Consulting Center. In this role, Mike oversees GFOA consulting projects, research activities, the *Government Finance Review*, planning for GFOA training and conference, the GFOA website, and other strategic initiatives for GFOA. Mike also leads GFOA's consulting practice and focuses on providing guidance to local governments on how to use technology more effectively, improve business processes and administrative practices, and implement best practices in financial management. Mike has managed projects for both large and small governments, including many projects with governments implementing Tyler Technologies software, regularly speaks at GFOA training events, and has written numerous articles on public sector enterprise technology applications, budgeting, performance management, and strategic planning.

Education:

B.B.A in Economics, University of Iowa
M.S. in Public Policy and Management, Carnegie Mellon University



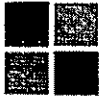
GFOA Project Consultant: Mark Mack

Mark is a consultant in the GFOA's Research and Consulting Center. Prior to joining GFOA, He worked in municipal government and higher education. Mark supports government jurisdictions through various finance related consulting projects and technology acquisitions such as Enterprise Resources Planning (ERP) systems. He also conducts research and writes on various topics impacting public sector finance. Mark has publications on topics such as financial transparency, citizen engagement, performance management, process improvement, and healthcare cost control in the public sector. He also writes for GFOA's newsletter which highlights innovations in public sector finance. The application of Lean principles to improve government finance is also an area of focus for him. In addition to research and consulting, Mark also staffs various finance and budget related professional development trainings.

Education:

BBA, Barry University – Miami Shores, FL

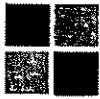
MPPA, Northwestern University – Evanston, IL



Project Notes

- ❖ GFOA will complete tasks in this proposal with a combination of on-site and off-site work. Work performed off site will include review of project deliverables, the development of other GFOA reports. However, to be effective with project oversight, some work will occur on-site and GFOA has included expected travel costs in this proposal. On site trips will be approximately 2 days in length and include 1 or 2 GFOA consultants. Where GFOA has identified its on-site presence as "TBD," GFOA expects that this would not include more than 2 trips per month.
- ❖ GFOA will be provided access to the ERP implementation effort, including access to the ERP system, when on-site and in a remote fashion when off-site, including the project team network and any project management tools (example: SharePoint site). This access will be the same as that afforded to the implementation team. It will also include access to the proprietary tools used by the project team members for implementation of the ERP application.
- ❖ GFOA will bill at the end of each month for any deliverables / milestones completed in the previous month.
- ❖ If it becomes necessary for the County to request additional resources or expand scope beyond what is listed in this proposal, such additional work shall be secured as an amendment to the contract between the County and the GFOA, and the work will be performed at an hourly rate of \$200 per hour. Alternatively, GFOA and the County can develop a fixed-fee price for a discrete deliverable.
- ❖ As an educational, nonprofit, professional membership association, GFOA reserves the right to publish non-confidential documents describing the results of, or created during, the services described in this scope of work. GFOA will not publish any item with the name of the County without obtaining prior written consent of the government.
- ❖ GFOA is a nonprofit membership association made up of members representing organizations like the County. GFOA's liability and indemnification under any agreement reached with your organization will be limited to the extent of fees paid by insurance coverage currently in force. This limitation applies to all exposures under this engagement.
- ❖ The County recognizes that GFOA's role is to provide information, project management support, analysis, and oversight. As such, GFOA bears no responsibility for the performance of the software, hardware, or implementation service suppliers.





Glossary

The following acronyms are used in this proposal.

CIP – Capital Improvement Program or Capital Improvement Plan is a multi-year plan to address an organization's capital needs. A CIP typically includes an assessment of needs, proposed projects, and funding.

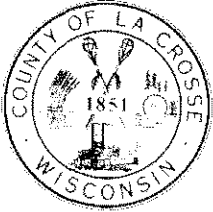
ERP – Enterprise Resource Planning systems are centralized database software systems that are used to facilitate the County's administrative functions such as finance, procurement, human resources, payroll, work orders, and others.

GFOA – Government Finance Officers Association of the United States and Canada is a 501(c)3 non-profit organization. Consulting services described in this proposal will be provided by GFOA.

P-Cards – Purchasing Cards provide a method of payment and can be used as part of a larger procurement strategy along with purchase orders. P-cards are often used for small dollar purchases or to earn a rebate.

PDF – Portable Document Format refers to a file format that is generally accessible and can be viewed, printed, and electronically transmitted.

TBD – To Be Determined. At this time, this information is unknown. GFOA and the County will mutually agree on this term at a later date.



Office of County Administrator
County of La Crosse, Wisconsin

County Administrative Center
400 4th Street North • Room 3300 • La Crosse, Wisconsin 54601-3200
(608) 785-9700 • Fax (608) 789-4821
www.co.la-crosse.wi.us

To: Wisconsin County Executives and Administrators

Date: February 15, 2016

Re: La Crosse County opposition to the UW-Cooperative Extension Reorganization Plan

With all the challenges confronting our relationship with the State of Wisconsin, I expect the reorganization of UW-Cooperative Extension may not be the highest budget or policy priority for your County. However I ask that you consider joining La Crosse County in formally opposing the plan approved by Chancellor Sandeen and just released on February 10, 2016

I have submitted our initial concerns and questions in writing and met with the Chancellor along with a delegation of La Crosse County representatives. While the Chancellor claimed that no final decisions have been made, there remain many unanswered questions and her office is unwilling to consider any alternative, while assuming near unilateral authority to replace the single County Extension system.

La Crosse County has been unable to receive any detail regarding the actual effect of eliminating 80 local faculty. Nor is there any clarity of the impact on: County funding in the face of decreased service, any description of a Multi-County governance structure, the effect on contracts for extension educators or who will be responsible for support services among Counties.

I believe that most Counties will be unwilling to continue the current level of tax levy support if direct educational services are decreased up to 50% with program priorities set by new "area-leader-directors" who are not accountable to individual counties. If I am correct, this will make the multi-county system financially unsustainable. We have carefully considered the implications of the reorganization plan for our County and strongly oppose the proposal for the following reasons:

- The process to develop the plan was flawed, not transparent and provided very little opportunity for meaningful consideration of County concerns, including asking Counties for options to address any share of revenue shortfall that is being used to justify the multi-county plan.
- The reduction target allocated to Cooperative Extension of \$1.2 million annually, is equivalent to about 5.8% of the Total \$20.46 million County Levy support for Extension by the 72 Counties and does not justify the complete dismantling of the current County-based Cooperative Extension system when there are many other options to address the budget shortfall.
- Cooperative Extension is supposed to be a partnership between the UW-System and Wisconsin Counties, which implies working together to find solutions, not unilaterally imposed by the Chancellor with the development of details referred to multiple work committees to resolve.
- The current system has a proven track record of success for more than 100 years as a single County based model for governance, levy contribution and County determined educational programming priorities under the policy guidance of each County Extension Committee designated by the elected County Board. There is no clear local accountability offered in the approved plan.

Attached is a spreadsheet showing the local Extension Tax Levy by County compared to Direct State & Federal funding. We have inserted a column to show what the cost would be to allocate an 8.3% share of Direct Support to each County (which was the % reduction in GPR to Cooperative Extension). The total comes remarkably close to covering the entire \$1.2 million target identified by the plan. This amount of budget change (added County levy or other expenditure reduction) does not justify imposing a multi-county governance structure, while adding 18 "area leader-directors" as an extra unnecessary level of bureaucratic expense.

The distributed share equals approximately 5.7% of the Total County Tax Levy for Extension Offices provided by all 72 Counties per year. For example, La Crosse County would have to increase tax levy support by \$18,788 or propose a similar decrease in costs, equivalent to 4.4% of current levy support. ***In our meeting this option was rejected by the Chancellor and her staff.*** (Because we have a vacant Agriculture Agent position, there should be no budget shortfall for 2016 in our County).

This Thursday, the La Crosse County Board will consider a resolution I have been directed to prepare that opposes the UW-Cooperative Extension Multi-County Reorganization Plan. The resolution will call upon the UW System President and the Board of Regents to direct the Chancellor of the UW Colleges and UW Cooperative Extension to retract all portions of the plan imposing a Multi-County system and to engage Counties / Tribes as equal partners to consider individual County options to address their share of the budget shortfall while maintaining the current single County Extension system.

In conclusion, I ask each of you to consider taking three actions:

- 1. Evaluate the financial information contained in the attached spreadsheet and consider if your County would prefer to offset that amount with an increase in tax levy support or decrease in expenditures, instead of accepting the multi-county reorganization while losing up to 50% of direct local educational faculty services.**
- 2. Solicit input from local community partners, volunteers and County Extension staff regarding their thoughts about the proposed multi-county reorganization plan.**
- 3. Present a County Board Resolution Opposing the UW-Cooperative Extension Reorganization Plan, to be forwarded to President Ray Cross and the Board of Regents. We will forward a copy of our resolution to all 72 Wisconsin County Boards Friday 2-19-16**



Steve O'Malley
La Crosse County Administrator
400 4th St. North Room 3301
La Crosse, WI 54601
608-785-9700



County pushes plan to save UW-Extension from crippling cuts



10 HOURS AGO • JOURDAN VIAN
JVIAN@LACROSSETRIBUNE.COM

The complete restructuring of the University of Wisconsin-Extension system announced last week is a “drastic” and “unjustifiable” reaction to a relatively small budget shortfall, La Crosse County officials said Thursday.

The board unanimously approved a resolution opposing the plan and calling for county administrator Steve O’Malley to reach out to other counties for support.

La Crosse County’s share of the \$1.2 million cut that prompted the reorganization plan announced by UW-Extension Chancellor Cathy Sandeen would come to less than \$20,000 per year, according to O’Malley.

Dividing the budget shortfall per capita, the county’s share comes to \$18,788, an amount the county could easily absorb into its budget if it meant keeping the current level of services, O’Malley said. Dividing the shortfall evenly by 72 counties, it would be \$16,667 per county.

O’Malley and Supervisor Tina Wehrs, who is chairwoman of the committee that oversees La Crosse County’s extension office, met with Sandeen last month to suggest other options to offset that cut — including the county covering the cost — rather than the complete restructuring of the program.

“We can do our share. The chancellor and her staff were not interested in accepting that offer,” O’Malley said.

Sandeen announced Feb. 10 that UW-Extension would eliminate 80 positions and combine county services into “multi-county areas” to offset a \$3.6 million cut in state funding, \$1.2 million of which is dedicated to county programming.

The restructuring will combine La Crosse County extension programs with those in Monroe, Vernon, Richland and Crawford counties. Each county’s office would remain open, but Sandeen said last week that each office would see staffing changes as agents are asked to cover the entire five-county area.

“The bottom line is that this new plan does not work for residents of La Crosse County, and I don’t think, personally, any county in the state,” Wehrs said.

County supervisors warned that the loss in services caused by eliminating half of the area's educators would be reflected in the financial support provided by the county.

"This will be a large and clear message that going forward we'll have to reevaluate our relationship with UW-Extension," Wehrs said.

The county currently funds 40 percent of all extension activities, with the UW System providing 60 percent.

"Will this county board continue to support funding that position to go serve other counties?" O'Malley asked. "I doubt that."

Supervisor Hubert Hoffman warned that the reorganization and cuts could lead to a chain reaction that chips away at the important services extension provides.

"I think the idea here is to do away with extension entirely," Hoffman said.

O'Malley added that he didn't believe the majority of counties have had the time to weigh in on the change yet, but those opposed needed to make a statement soon, as Sandeen plans to begin implementation this summer.

"If we're going to have any influence on this, we're going to have to take a strong position on it now and move ahead," O'Malley said.

With the approval of the resolution, O'Malley will forward the county's opposition to all 72 Wisconsin county boards, as well as the Wisconsin Counties Association, UW System President Ray Cross and each of La Crosse County's state legislators.

2015 County Extension Office Tax Levy Budgets
Compared to State/Federal Support for Each County Office

UW-Extension Restructure 2016 - What Does an 8.3% Reduction Mean in Wisconsin Counties?

County	2015 County Tax Levy Budget	County Population*	County \$ Per Resident	FY2015** State/Federal Direct Support	8.3% of Direct Support as Targeted Share of Cut	Targeted Share as % of County Tax Levy	FY2015*** State/Federal Indirect Support		FY2015 Total Direct & Indirect Support	FY2015 State/Federal \$ Per Resident	Excess State Over County Support per County Resident
Adams	\$240,332	20,875	11.51	\$135,321	\$11,232	4.7%	289,570	3.00	\$424,891	20.35	(\$8.84)
Ashland	158,204	16,157	9.79	124,646	\$10,346	6.5%	265,439	2.75	390,085	24.14	(14.35)
Barron	204,775	45,870	4.46	152,907	\$12,691	6.2%	318,527	3.30	471,434	10.28	(5.81)
Bayfield	269,520	15,014	17.95	178,080	\$14,781	5.5%	410,224	4.25	588,304	39.18	(21.23)
Brown	409,286	248,007	1.65	207,017	\$17,182	4.2%	386,093	4.00	593,111	2.39	(0.74)
Buffalo	161,524	13,587	11.89	115,398	\$9,578	5.9%	240,343	2.49	355,741	26.18	(14.29)
Burnett	141,873	15,457	9.18	123,509	\$10,251	7.2%	257,717	2.67	381,227	24.66	(15.49)
Calumet	267,847	48,971	5.47	198,601	\$16,484	6.2%	386,093	4.00	584,694	11.94	(6.47)
Chippewa	228,067	62,415	3.65	221,417	\$18,378	8.1%	434,355	4.50	655,772	10.51	(6.85)
Clark	277,053	34,690	7.99	198,197	\$16,450	5.9%	444,007	4.60	642,204	18.51	(10.53)
Columbia	269,813	56,833	4.75	199,506	\$16,559	6.1%	424,703	4.40	624,209	10.98	(6.24)
Crawford	214,850	16,644	12.91	195,231	\$16,204	7.5%	386,093	4.00	581,325	34.93	(22.02)
Dane	747,613	488,073	1.53	449,169	\$37,281	5.0%	772,187	8.00	1,221,356	2.50	(0.97)
Dodge	408,631	88,759	4.60	273,470	\$22,698	5.6%	511,574	5.30	785,043	8.84	(4.24)
Door	260,024	27,785	9.36	220,975	\$18,341	7.1%	386,093	4.00	607,068	21.85	(12.49)
Douglas	192,067	44,159	4.35	135,780	\$11,270	5.9%	289,570	3.00	425,350	9.63	(5.28)
Dunn	283,721	43,857	6.47	145,382	\$12,067	4.3%	386,093	4.00	531,475	12.12	(5.65)
Eau Claire	324,256	98,736	3.28	173,650	\$14,413	4.4%	386,093	4.00	559,744	5.67	(2.39)
Florence	174,482	4,423	39.45	83,253	\$6,910	4.0%	177,603	1.84	260,856	58.98	(19.53)
Fond Du Lac	525,160	101,633	5.17	280,605	\$23,290	4.4%	559,835	5.80	840,441	8.27	(3.10)
Forest	72,970	9,304	7.84	61,282	\$5,086	7.0%	128,376	1.33	189,658	20.38	(12.54)
Grant	411,466	51,208	8.04	232,630	\$19,308	4.7%	482,617	5.00	715,246	13.97	(5.93)
Green	290,237	36,842	7.88	240,776	\$19,984	6.9%	386,093	4.00	626,870	17.02	(9.14)
Green Lake	273,637	19,051	14.36	167,868	\$13,933	5.1%	386,093	4.00	553,961	29.08	(14.71)
Iowa	230,277	23,687	9.72	207,038	\$17,184	7.5%	386,093	4.00	593,131	25.04	(15.32)
Iron	184,622	5,916	31.21	135,278	\$11,228	6.1%	270,265	2.80	405,543	68.55	(37.34)
Jackson	105,330	20,449	5.15	120,250	\$9,981	9.5%	250,961	2.60	371,211	18.15	(13.00)
Jefferson	314,560	83,686	3.76	200,031	\$16,603	5.3%	386,093	4.00	586,124	7.00	(3.25)
Juneau	259,791	26,664	9.74	193,348	\$16,048	6.2%	386,093	4.00	579,441	21.73	(11.99)
Kenosha	283,902	166,426	1.71	249,990	\$20,749	7.3%	482,617	5.00	732,607	4.40	(2.70)
Kewaunee	292,861	20,574	14.23	196,823	\$16,336	5.6%	386,093	4.00	582,917	28.33	(14.10)
La Crosse	431,521	114,638	3.76	226,362	\$18,788	4.4%	386,093	4.00	612,456	5.34	(1.58)
Lafayette	186,739	16,836	11.09	109,100	\$9,055	4.8%	260,613	2.70	369,713	21.96	(10.87)
Langlade	196,040	19,977	9.81	108,283	\$8,987	4.6%	289,570	3.00	397,853	19.92	(10.10)
Lincoln	198,663	28,743	6.91	141,038	\$11,706	5.9%	337,832	3.50	478,870	16.66	(9.75)
Manitowoc	276,693	81,442	3.40	169,215	\$14,045	5.1%	289,570	3.00	458,785	5.63	(2.24)
Marathon	385,825	134,063	2.88	216,349	\$17,957	4.7%	492,269	5.10	708,618	5.29	(2.41)
Marinette	272,380	41,749	6.52	182,627	\$15,158	5.6%	386,093	4.00	568,720	13.62	(7.10)
Marquette	236,950	15,404	15.38	177,361	\$14,721	6.2%	366,789	3.80	544,149	35.33	(19.94)
Menominee	61,869	4,232	14.62	145,298	\$12,060	19.5%	289,570	3.00	434,868	102.76	(88.14)
Milwaukee	418,759	947,735	0.44	823,421	\$68,344	16.3%	772,187	8.00	1,595,607	1.68	(1.24)
Monroe	176,624	44,673	3.95	171,991	\$14,275	8.1%	386,093	4.00	558,084	12.49	(8.54)
Oconto	289,881	37,660	7.70	218,740	\$18,155	6.3%	410,224	4.25	628,964	16.70	(9.00)
Oneida	188,747	35,998	5.24	125,010	\$10,376	5.5%	289,570	3.00	414,580	11.52	(6.27)
Outagamie	607,786	176,695	3.44	326,907	\$27,133	4.5%	579,140	6.00	906,047	5.13	(1.69)
Ozaukee	164,104	86,395	1.90	175,573	\$14,573	8.9%	289,570	3.00	465,143	5.38	(3.48)
Pepin	153,595	7,469	20.56	95,598	\$7,935	5.2%	193,047	2.00	288,644	38.65	(18.08)
Pierce	297,647	41,019	7.26	190,012	\$15,771	5.3%	337,832	3.50	527,844	12.87	(5.61)
Polk	261,249	44,205	5.91	180,034	\$14,943	5.7%	386,093	4.00	566,128	12.81	(6.90)
Portage	308,797	70,019	4.41	182,008	\$15,107	4.9%	386,093	4.00	568,101	8.11	(3.70)
Price	217,583	14,159	15.37	181,314	\$15,049	6.9%	386,093	4.00	567,407	40.07	(24.71)
Racine	233,307	195,408	1.19	184,798	\$15,338	6.6%	453,660	4.70	638,458	3.27	(2.07)
Richland	250,262	18,021	13.89	183,859	\$15,260	6.1%	386,093	4.00	569,953	31.63	(17.74)
Rock	321,462	160,331	2.00	195,479	\$16,225	5.0%	482,617	5.00	678,096	4.23	(2.22)
Rusk	79,206	14,755	5.37	101,218	\$8,401	10.6%	241,308	2.50	342,526	23.21	(17.85)
Sauk	345,106	61,976	5.57	191,303	\$15,878	4.6%	386,093	4.00	577,396	9.32	(3.75)
Sawyer	134,505	16,557	8.12	139,682	\$11,594	8.6%	314,666	3.26	454,348	27.44	(19.32)
Shawano	362,807	41,949	8.65	209,134	\$17,358	4.8%	386,093	4.00	595,227	14.19	(5.54)
Sheboygan	489,876	115,507	4.24	329,315	\$27,333	5.6%	550,183	5.70	879,498	7.61	(3.37)
St. Croix	250,944	84,345	2.98	214,547	\$17,807	7.1%	434,355	4.50	648,902	7.69	(4.72)
Taylor	250,059	20,689	12.09	171,540	\$14,238	5.7%	337,832	3.50	509,371	24.62	(12.53)
Trempealeau	200,063	28,816	6.94	168,945	\$14,022	7.0%	366,789	3.80	535,734	18.59	(11.65)
Vernon	213,409	29,773	7.17	154,438	\$12,818	6.0%	289,570	3.00	444,008	14.91	(7.75)
Vilas	87,733	21,430	4.09	102,369	\$8,497	9.7%	224,899	2.33	327,269	15.27	(11.18)
Walworth	556,989	102,228	5.45	174,569	\$14,489	2.6%	579,140	6.00	753,709	7.37	(1.92)
Washburn	201,100	15,911	12.64	156,391	\$12,980	6.5%	314,666	3.26	471,057	29.61	(16.97)
Washington	529,359	131,887	4.01	196,385	\$16,300	3.1%	389,093	4.00	582,479	4.42	(0.40)
Waukesha	349,763	389,891	0.90	257,978	\$21,412	6.1%	550,183	5.70	808,161	2.07	(1.18)

2015 County Extension Office Tax Levy Budgets
 Compared to State/Federal Support for Each County Office

UW-Extension Restructure 2016 - What Does an 8.3% Reduction Mean in Wisconsin Counties?

County	2015 County Tax Levy Budget	County Population*	County \$ Per Resident	FY2015** State/Federal Direct Support	8.3% of Direct Support as Targeted Share of Cut	Targeted Share as % of County Tax Levy	FY2015*** State/Federal Indirect Support		FY2015 Total Direct & Indirect Support	FY2015 State/Federal \$ Per Resident	Excess State Over County Support per County Resident
Waupaca	415,248	52,410	7.92	213,817	\$17,747	4.3%	482,617	5.00	696,434	13.29	(5.37)
Waushara	321,645	24,496	13.13	191,361	\$15,883	4.9%	386,093	4.00	577,454	23.57	(10.44)
Winnebago	546,835	166,994	3.27	220,994	\$18,343	3.4%	434,355	4.50	655,349	3.92	(0.65)
Wood	509,191	74,749	6.81	214,410	\$17,796	3.5%	530,878	5.50	745,288	9.97	(\$3.16)
TOTALS	\$20,459,072	5,686,986	\$8.00	\$13,936,201	\$1,156,705	5.7%	\$27,679,130	286.73	\$41,612,337	\$18.11	
			Average County Support per county resident							Average State Support per county resident	
							96,523 ****				
* 2010 Census Data											
** State/Federal salary and fringe support of county agents											
*** See <u>Services Provided Through State and Federal Indirect Support</u> document for explanation of indirect support at \$96,523 per county agent											
**** \$9,132,516 2015 Federal Coop Base Funds, and \$32,479,822 2015 State Funds. Total = \$41,612,338											
Grant and fee dollars are excluded from this chart.											

DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING

February 16, 2016

The Dodge County UW-Extension Education Committee met on Tuesday, February 16, 2016 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Chairman Behl called Meeting to order at 8:30 a.m. with the following members present: Allen Behl, Gerald Adelmeyer, Ed Nelson, Annette Thompson and Darrell Pollesch.

Also, present: Jeff Hoffman, Community Development Educator and Co-Department Head, Marie Witzel, 4-H Youth Development Agent and Co-Department Head, Pattie Carroll, Family Living Educator, Bonnie Borden, Youth Dairy & Livestock Educator and Amanda Young, Dairy & Livestock Agent.

APPROVAL OF MINUTES: Motion by Nelson, seconded by Thompson to approve minutes for Tuesday, December 22, 2015, Friday, January 8, 2016 and Thursday, January 14, 2016 meetings. Motion carried.

APPROVAL OF AGENDA AND ALLOW THE CHAIRMAN TO GO OUT OF ORDER AS NEEDED TO EFFICIENTLY CONDUCT THE MEETING: Motion by Pollesch, seconded by Adelmeyer to approve agenda and for Chairman to go out of order. Motion carried.

COMMITTEE MEMBER REPORTS:

None.

APPROVAL OF PER DIEMS: Motion by Nelson, seconded by Pollesch to approve the regular meeting per diems.

REVIEW OF BILLS Review of the UW-Extension revenues and expenses.

DEPARTMENT BUSINESS:

- a. Reviewed UW-Extension Revenues and Expenses for December 2015 and January 2016.
- b. Discussion and update on open positions:
 1. Dairy & Livestock Agent – (Amanda Young) started Feb. 1, 2016
 2. Carroll reported that the WNEP position has been filled. The individual will be housed in Columbia County with an estimated start date of April 1, 2016. She will then be able to hire a Nutrition Educator and that individual will be housed in Dodge County office.
 3. Witzel reported that the Crops and Soils final interviews with two individuals are tomorrow – Feb. 17, 2016 in Fond du Lac.
- c. Consideration and discuss changing name of BU 6871 Fish and Game to County Conservation Aids Program:
 1. Motion by Nelson, seconded by Adelmeyer to change name of BU 6871 Fish and Game to County Conservation Aids Program. Motion carried.
- d. Consideration and discuss changing name of BU 6813 Friends Helping Friends to Mentoring Program:
 1. Motion by Thompson, seconded by Pollesch to change name of BU 6813 Friends Helping Friends to Mentoring Program. Motion carried.

- e. Consideration and discuss changing name of BU 6864 Multi-Cultural to Organizational Education:
 - 1. Motion by Pollesch, seconded by Adelmeyer to change name of BU 6864 Multi-Cultural to Organizational Education. Motion carried.
- f. Discussion and consideration of Marie Witzel chaperoning youth to the Leadership Washington Focus conference in Washington D.C. (No county dollars needed).
 - 1. Motion by Nelson, seconded by Thompson to allow Witzel to chaperone youth to the Leadership Washington Focus conference on July 10-15, 2016. Motion carried.



- g. Discussion, consideration and possibly take action concerning UW-Extension restructuring:
Hoffman asked the committee members if they had concerns or comments on the current re-structuring of UW-Extension. He also asked if they wish to communicate any comments or concerns to Chancellor Sandeen.

The Committee said that they are disappointed that there have not been many details shared with the counties. Hoffman shared that he is on the re-structure "Steering Committee". A timeline for the changes is possibly 8 to 12 months out.

The Committee reviewed a letter offered by the LaCrosse County Administrator – handouts given to all member for discussion on LaCrosse County opposing the plan approved by Chancellor Sandeen released on Feb. 10, 2016. LaCrosse County wants to be an "urban single county" as well as wanting all the counties in the state to follow suit explaining it can be done with an 8.2% cut with tax levy dollars; not all counties will be able to do that. LaCrosse County intends in developing a resolution including the above points. The LaCrosse County Administrator is asking all counties to write their own resolution opposing the re-structure of UW-Extension.

The Committee does not feel they have enough information at this time to ask Dodge County to write a resolution opposing the re-structure of UW-Extension.

March 7, 2016 the Chancellor will be attending the Extension Committee mtg in Columbia County; Behl, Maly, Kottke along with educators from Dodge County will be attending this meeting.

EDUCATORS' REPORTS:

Hoffman: Hoffman reported that the Farm Succession workshops held in Dodge, Fond du Lac, and Jefferson counties were well attended. He shared that his upcoming grant writers workshop is full and has a waiting list of more than 20. Hoffman also indicated that he had been selected to be on the UW-Extension re-structuring Steering Committee.

Witzel: Witzel reported on the Archery program which started in January. It is again very large and the groups are divided into 3 sections to get all of the youth a chance to shoot. There were meetings held with a couple of service groups, Farm City Day with Farm Bureau and the Dodge County Fair officers to talk about transitioning roles with their groups to take more ownership of programs. The Music and Drama Festival was held with an increased number of participations. Thanks to Dodgeland schools for that partership, and congratulations to Lebanon Luckies for being selected to perform at the Wisconsin State Fair.

nEXT Generation: Key points for counties

17 February 2016

Budget cut basics

Following reductions in state funding, Cooperative Extension needs to cut \$3.6 million from its annual budget.

This is not a one-time cut—it's a permanent reduction in state funding that will affect every Cooperative Extension budget going forward.

Cooperative Extension intends to spread the cut across programs, targeting \$1.2 million from county programs, \$1.7 million from campus programs, and \$700,000 from central administration.

Addressing the cut

Reducing Cooperative Extension expenses to match the cut in state funds is the only long-term solution to this challenge.

UW-Extension's cash reserves are limited (they come from leaving state-funded positions vacant). They're being used to maintain current operations during the transition to new structures and reduced budgets, but can't compensate for a permanent cut.

All UW System institutions and programs are facing similar challenges—Cooperative Extension's state funding cut is part of an overall \$250 million cut to the system.

UW-Extension needs to respond using the resources it controls. Other UW institutions are dealing with their own cuts.

Impact on jobs

Salaries are by far the biggest piece of the Cooperative Extension budget. Cutting \$3.6 million inevitably means eliminating some positions.

A look at the numbers helps illustrate the potential scope of job cuts (this is the source for estimates reported in news stories):

- If Cooperative Extension were to address the cut using salaries alone, it would need to eliminate 80 positions across county, campus, and administrative programs.
- Cooperative Extension has left about 40 positions unfilled but still on the books. Eliminating these positions alone wouldn't make up for the funding cut—an additional 40 jobs would need to be eliminated division-wide.

- Simply eliminating open jobs or not filling new openings left vacant by retirements or resignations wouldn't make strategic sense. Some of these jobs will be filled in response to programming needs, but open positions nevertheless can help reduce overall impact on personnel.
- Salaries aren't the only budget factor at work. Cooperative Extension will reduce other expenses, too, so the burden doesn't fall entirely on personnel.

Overall, it's too early to say exactly how many jobs will be cut or how these cuts will impact specific programs. The "40-open-plus-40-more" estimates merely illustrate the scope of the challenge.

Any personnel changes will take place in late 2016 or early 2017, and Cooperative Extension is committed to providing affected employees with as much notice and support as possible.

County-level effects

Cooperative Extension will keep an office in every county while establishing multi-county areas that consolidate administration.

Consolidating administrative functions across county lines will help Cooperative Extension cut costs, develop innovative programs, and deliver the services that matter most.

Original recommendations for multi-county areas included a hypothetical staffing concept (the page 17 diagram) that showed how county and area staff might work together. This was not meant to suggest actual staffing levels or structures.

Any staffing cuts affect only positions funded by state general purpose revenue (GPR). Many county offices also have staff supported by other funding sources. Counties can maintain and even expand this staff.

In practice, real staffing levels will be determined area-by-area, county-by-county taking into account real local needs and real local investments. There's no one-size-fits-all approach.

Reorganization will respect different levels of county investment, ensuring that every county receives services proportionate to its funding (which can be determined multiple ways—total, per capita, etc.).

Cooperative Extension will review urban single-county areas much the way it reviews multi-county areas, assessing needs, structures, and staffing, and potentially reinvesting resources to meet the educational needs of high-population counties.

Single-county reorganization will emphasize collaboration, shared resources, and efficiencies among urban counties, and will encourage entrepreneurial approaches that supplement or leverage GPR funds with other funding sources.

Alternative approaches

Some counties have proposed increasing their funding to preserve the status quo. Additional county investments are welcome, but we believe it's in everyone's interest to establish consistent and efficient administrative structures statewide.

We want to avoid creating a patchwork of structures across the state. We don't want to see Wisconsin counties set up as "winners" and "losers."

Individual counties can add more local staff within the administrative model proposed. Cooperative Extension will cover the cost of administrative positions and overhead out of state funds.

County funds are essential to maintaining effective Cooperative Extension services. The reorganization proposal provides flexibility for counties to help address their unique interests and needs. Again, one size doesn't fit all.

Next steps

Cooperative Extension is at the start of an intensive planning process that will involve extensive collaboration with county partners, who'll help shape directions for their counties and areas.

Over the next 6-8 months, a *nEXT Generation* steering committee will develop implementation plans that reflect reorganization priorities approved by the chancellor.

One immediate priority is an engagement plan that commits to timely updates to county partners and opportunities for dialogue.

Planning work groups will tackle specific implementation challenges—staffing different multi-county areas, for example, or drafting new position descriptions.

Work group topics have yet to be finalized. We'll keep counties informed as planning begins, and as Cooperative Extension identifies specific opportunities for county involvement and engagement.

County input already has been instrumental, setting boundaries for multi-county areas and establishing that specific plans must respect local needs and local investments.

Cooperative Extension has shared all draft recommendations, decisions, and other materials with county partners (<http://about.ces.uwex.edu/our-future/>). We're all privy to the same information, and this practice won't change.

We ask counties to continue working with us to explore all the available opportunities and to work through questions and concerns together.